MINUTES OF THE OPEN SESSION OF THE ORDINARY COUNCIL MEETING OF THE DEVONPORT CITY COUNCIL HELD IN THE ABERDEEN ROOM, LEVEL 2, paranaple centre, 137 ROOKE STREET, DEVONPORT ON TUESDAY 27 JANUARY 2026 COMMENCING AT 5:30 PM

Meeting	From	To	Time Occupied
Open Session	5:30pm	6:24pm	54 minutes
Closed Session	6:28pm	6:45pm	17 minutes
Total			1 hour 11 minutes

Present

Cr A Jarman (Mayor)
Cr S Sheehan (Deputy Mayor)
Cr G Enniss
Cr P Hollister
Cr S Martin OAM
Cr A Moore
Cr D Viney
Cr J Wilczynski

Council Officers:

Chief Executive Officer, M Atkins
Deputy Chief Executive Officer, J Griffith
Executive Manager, M Skirving
Development Services Manager, K Stone
Finance Manager, N Maggs
Community Services Manager, K Reilly
Executive Coordinator, C Jordan

Audio Recording: All persons in attendance were advised that it is Council policy to record Council meetings, in accordance with Council's Digital Recording Policy. and that the meeting was being live streamed on YouTube. The digital recording of this meeting will be made available to the public on Council's website for a minimum period of six months.

1 APOLOGIES

The following apology was received for the meeting.

Cr L Murphy Leave of Absence

2 DECLARATIONS OF INTEREST

There were no Declarations of Interest.

3 PROCEDURAL

3.1 CONFIRMATION OF MINUTES

26/1 RESOLUTION

MOVED: Cr Enniss
SECONDED: Cr Sheehan

That the minutes of the Council meeting held on 22 December 2025 as previously circulated be confirmed.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin OAM, Cr Moore, Cr Sheehan, Cr Viney and Cr Wilczynski
AGAINST: Nil

CARRIED 8 / 0

3.2 PUBLIC QUESTION TIME

3.2.1 RESPONSES TO QUESTIONS RAISED AT PRIOR MEETINGS

Nil

3.2.2 QUESTIONS ON NOTICE FROM THE PUBLIC

26/2 RESOLUTION

MOVED: Cr Viney
SECONDED: Cr Moore

That Council in relation to the correspondence received from Mr RB Vellacott and endorse the responses proposed and authorise their release.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin OAM, Cr Moore, Cr Sheehan, Cr Viney and Cr Wilczynski
AGAINST: Nil

CARRIED 8 / 0

3.2.3 QUESTIONS WITHOUT NOTICE FROM THE PUBLIC

RB VELLACOTT, 11 COCKER PLACE, DEVONPORT

Preamble
Mayor, in regard to previous questions asked about the new parking meters, the Executive Manager said it is correct that the parking officers are required to manually enter the licence plate. Also as per this evening's agenda I note among other things the CEO

informed that presently no reliable fully automated AI issuing software is available. And also in regards to issuing infringements after the installation of the new parking meters, the CEO states "in fact, officers did not issue any infringements for several weeks, focusing instead on helping people understand the new system. Once we were confident that the community was familiar with the changes normal enforcements resumed".

Q1 Mayor and Councillors – whilst it might be argued that the community or local residents will become familiar with the new system after only a few weeks, what consideration has been to the many from rural areas and other interstate tourists who now and in the future wish to visit the CBD and Fourways Shopping Precinct because it appears to me, and I believe and others are saying the same, what is happening due to the recent proposed reduction of easy and convenient parking within this living city - are you really killing the concept? For years, our local tourism people have been exerting their efforts to encourage visitors and most importantly stay in our city, and it is most disappointing to see what is happening - the amount of fines or infringement notices is, I believe past a joke.

The Mayor asked Mr Vellacott whether he had a question?

Mr Vellacott responded - Well what consideration has been really given to visitors and tourists that come into here – they wouldn't have a clue – I know personally and I can name them but from outer regions said have come into Devonport and turn away and they are doing it all the time and I believe from business people have informed me the same.

The Mayor sought further clarification about whether Mr Vellacott was referring to signage at the carpark saying that when she travels to an unknown area and parks in a carpark she has never been to before, the first thing she does is read the signs.

Mr Vellacott referred to the street parking at Fourways saying it's a prime example on the west side and invited her to look at it.

Response

The Mayor responded that she will go and look at it, so she can see exactly where Mr Vellacott is talking about.

The CEO added that as part of the roll out of the new meters Council introduced another App PayStay to complement the Easy Park App with initial feedback showing interstate travellers are finding the PayStay App familiar and convenient. Statistics are showing that take up is in the order of about 90% of people now paying through the two Apps.

Q2 I refer to the Council's notice for car park closure at 6-10 Steele Street, Devonport. I note that the Council Formby Road car park will be closed from Monday 19th January 2026 to allow construction works to commence for the new mental health hub and the site will remain closed for the duration of the construction project. Also it is not expected to reopen until completion of the new building. My question is – as this is not a Council project, am I correct to say that there will be a loss of revenue for ratepayers due to this closure or will rent be paid for the site that's being used?

Response

The CEO explained that the carpark that was previously there was under lease to the Goodstone Group and they actually ran the car park so it wasn't a public car park except for about a four week period when Council operated it coming into Christmas. Prior to that the car park that was under lease to the owners of the nearby hotels and they ran it and I believe used a private operator to manage it. He concluded that as part of the redevelopment there will be a public carpark going in there and it will actually increase the parking capacity in that part of King Street. There is some media around this planned in the coming weeks. He also stated that the property is owned by Fairbrother and once the development is completed, public parking will be available on that site but it won't be Council owned.

Q3 In regard to the Invasion Day March and Rally I believe at least four to five traffic management vehicles and other efficient personnel was required. Do ratepayers have to contribute in any way, be that in kind or actual cash towards that march and rally?

Response

The Mayor responded, no not at all.

3.3 QUESTIONS FROM COUNCILLORS

Nil

3.3.1 QUESTIONS ON NOTICE FROM COUNCILLORS

There were no Questions on Notice received from Councillors for the January 2026 Meeting.

3.3.2 QUESTIONS WITHOUT NOTICE FROM COUNCILLORS

Nil

3.4 NOTICES OF MOTION

Nil

4 PLANNING AUTHORITY MATTERS

Nil

5 REPORTS

5.1 RISK MANAGEMENT FRAMEWORK

26/3 RESOLUTION

MOVED: Cr Hollister
SECONDED: Cr Martin OAM

That Council note the report regarding the Risk Management Framework review and adopt the attached updated Risk Management Framework with immediate effect.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin OAM, Cr Moore, Cr Sheehan, Cr Viney and Cr Wilczynski
AGAINST: Nil

CARRIED 8 / 0

5.2 DELEGATIONS - CHIEF EXECUTIVE OFFICER - BIENNIAL UPDATE

26/4 RESOLUTION

MOVED: Cr Viney
SECONDED: Cr Enniss

That Council, pursuant to section 22(1) of the *Local Government Act 1993*, authorise the delegation of its functions and powers contained in the attached instrument to the Chief Executive Officer (being the General Manager as appointed by the Council pursuant to s61 of the *Local Government Act 1993)*, or any employee acting in that capacity), and in accordance with section 64 of the *Act*, authorise the Chief Executive Officer to sub delegate functions and powers to Council employees, as appropriate, with immediate effect.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin OAM, Cr Moore, Cr Sheehan, Cr Viney and Cr Wilczynski
AGAINST: Nil

CARRIED 8 / 0

5.3 APPOINTMENT OF EMERGENCY MANAGEMENT ROLES

26/5 RESOLUTION

MOVED: Cr Hollister
SECONDED: Cr Sheehan

That Council:

1. in accordance with section 23 of the *Emergency Management Act 2006,* nominate the Development Services Manager (Karen Stone) to the position of Municipal

Emergency Management Coordinator for the Devonport City Council area until March 2030;

2. in accordance with section 23 of the *Emergency Management Act 2006,* nominate the Risk Safety & Compliance Coordinator (Kenny Corker) to the position of Deputy Municipal Emergency Management Coordinator for the Devonport City Council area until March 2030;
3. in accordance with section 24G of the *Emergency Management Act 2006,* note the Community Services Manager (Kate Reilly) is to continue in the position of Municipal Recovery Coordinator for the Devonport City Council area; and
4. advise the Regional Emergency Management Coordinator – North West, State Emergency Services of Council's Emergency Management nominations.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin OAM, Cr Moore, Cr Sheehan, Cr Viney and Cr Wilczynski
AGAINST: Nil

CARRIED 8 / 0

5.4 CRADLE COAST WASTE MANAGEMENT 2024/25 ANNUAL REPORT

26/6 RESOLUTION

MOVED: Cr Moore
SECONDED: Cr Viney

That Council note the Cradle Coast Waste Management Group's *2024/25 Annual Report* and the continuing improvements in diversion from landfill be noted.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin OAM, Cr Moore, Cr Sheehan, Cr Viney and Cr Wilczynski
AGAINST: Nil

CARRIED 8 / 0

5.5 DULVERTON WASTE MANAGEMENT 2024/25 ANNUAL REPORT

26/7 RESOLUTION

MOVED: Cr Martin OAM
SECONDED: Cr Viney

That the Dulverton Waste Management Annual Report for the 2024/25 financial year be noted.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin OAM, Cr Moore, Cr Sheehan, Cr Viney and Cr Wilczynski
AGAINST: Nil

CARRIED 8 / 0

6 INFORMATION

6.1 MAYOR'S MONTHLY REPORT

26/8 RESOLUTION

MOVED: Cr Moore
SECONDED: Cr Hollister

That the Mayor's Monthly Report be received and noted.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin OAM, Cr Moore, Cr Sheehan, Cr Viney and Cr Wilczynski
AGAINST: Nil

CARRIED 8 / 0

6.2 CEO'S REPORT

26/9 RESOLUTION

MOVED: Cr Viney
SECONDED: Cr Hollister

That the Chief Executive Officer's Report be received and noted.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin OAM, Cr Moore, Cr Sheehan, Cr Viney and Cr Wilczynski
AGAINST: Nil

CARRIED 8 / 0

6.3 MONTHLY OPERATIONAL REPORT - DECEMBER 2025

26/10 RESOLUTION

MOVED: Cr Viney
SECONDED: Cr Enniss

That Council receive and note the Monthly Operational Report for the period ending 31 December 2025.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin OAM, Cr Moore, Cr Sheehan, Cr Viney and Cr Wilczynski
AGAINST: Nil

CARRIED 8 / 0

6.4 AUDIT PANEL REPORT

26/11 RESOLUTION

MOVED: Cr Sheehan
SECONDED: Cr Hollister

That Council receive and note the unconfirmed minutes of the Audit Panel meeting held on 24 November 2025.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin OAM, Cr Moore, Cr Sheehan, Cr Viney and Cr Wilczynski
AGAINST: Nil

CARRIED 8 / 0

7 CLOSED SESSION

26/12 RESOLUTION

MOVED: Cr Martin OAM
SECONDED: Cr Viney

That in accordance with Regulation 17 of the *Local Government (Meeting Procedures) Regulations 2025*, the following be dealt with in Closed Session.

Item No	**Matter**	***Local Government (Meeting Procedures) Regulations 2025* Reference**
3.1	Confirmation of Closed Minutes – Council Meeting – 22 December 2025	17(2)(h)
3.2	Requests and Notifications for Leave of Absence or Parental Leave	17(2)(i); 17(2)(j)
4.1	Confidential Attachments	17(2)(h)
5.1	Sub-Lease Assignment – 41 Bluff Road Devonport	17(2)(g)

5.2	Land Lease – 67 Caroline Street East Devonport	17(2)(g)

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin OAM, Cr Moore, Cr Sheehan, Cr Viney and Cr Wilczynski

AGAINST: Nil

CARRIED 8 / 0

The Mayor adjourned the meeting at 6:24pm to reconvene in Closed Session at 6:28pm. The Council moved out Closed Session at 6:45pm.

Council resumed in open session at 6:45pm.

The Closed Session of Council having met and dealt with its business resolved to report that it had determined the following:

Item No	Matter	Outcome
3.1	Confirmation of Closed Minutes – Council Meeting – 22 December 2025	Confirmed
3.2	Applications and Notifications for Leave of Absence or Parental Leave	Approved
4.1	Confidential Attachments	Noted
5.1	Sub-Lease Assignment – 41 Bluff Road Devonport	Approved
5.2	Land Lease – 67 Caroline Street East Devonport	Approved

8 CLOSURE

There being no further business on the agenda the Mayor declared the meeting closed at 6:45pm.

Confirmed : Minutes Confirmed 23 February 2026 - MIN Refers: 26/19

Chairperson - Mayor Alison Jarman