

**MINUTES OF THE OPEN SESSION OF THE ORDINARY COUNCIL MEETING OF THE DEVONPORT
CITY COUNCIL HELD IN THE ABERDEEN ROOM, LEVEL 2, paranaple centre, 137 ROOKE
STREET, DEVONPORT ON MONDAY 27 JULY 2026 COMMENCING AT 5:30 PM**

Meeting	From	To	Time Occupied
Open Session	5:30pm	7:27pm	1 hour 57 minutes
Closed Session	7:30pm	7:48pm	18 minutes
Total			2 hours 15 minutes

Present

Cr A Jarman (Mayor)
Cr S Sheehan (Deputy Mayor)
Cr P Hollister
Cr S Martin OAM
Cr A Moore
Cr L Murphy
Cr D Viney
Cr J Wilczynski

Council Officers:

Chief Executive Officer, M Atkins
Executive Manager, K Lunson
Executive Manager, M Skirving
Creative Director, G Dobson
Finance Manager, N Maggs
Community Services Manager, K Reilly
Development Services Manager, K Stone
Infrastructure Manager, J Bellchambers
Senior Town Planner, C Milnes
Executive Coordinator, C Jordan

Audio Recording:

All persons in attendance were advised that it is Council policy to record Council meetings, in accordance with Council's Digital Recording Policy, and that the meeting was being live streamed on YouTube. The digital recording of this meeting will be made available to the public on Council's website for a minimum period of six months.

1 APOLOGIES

The following apology was received for the meeting.

Cr G Enniss

Apology

2 DECLARATIONS OF INTEREST

The following Declarations of Interest were advised:

Councillor	Item No	Reason	Remaining in Meeting? Yes/No	If remaining, reason/s for decision
Cr L Murphy	4.1	Proponent has been engaged by company that Cr Murphy is employed by in his professional capacity	No	

3 PROCEDURAL

3.1 CONFIRMATION OF MINUTES

26/120 RESOLUTION

MOVED: Cr Viney
SECONDED: Cr Wilczynski

That the minutes of the Council meeting held on 22 June 2026 as previously circulated be confirmed.

FOR: Cr Hollister, Cr Jarman, Cr Martin OAM, Cr Moore, Cr Murphy, Cr Sheehan, Cr Viney and Cr Wilczynski
AGAINST: Nil

CARRIED 8 / 0

3.2 PUBLIC QUESTION TIME

3.2.1 RESPONSES TO QUESTIONS RAISED AT PRIOR MEETINGS

Nil

3.2.2 QUESTIONS ON NOTICE FROM THE PUBLIC

26/121 RESOLUTION

MOVED: Cr Moore
SECONDED: Cr Murphy

That Council in relation to the correspondence received from Mr RB Vellacott and Mr S 'Cush' Allison endorse the responses proposed and authorise their release.

FOR: Cr Hollister, Cr Jarman, Cr Martin OAM, Cr Moore, Cr Murphy, Cr Sheehan, Cr Viney and Cr Wilczynski
AGAINST: Nil

CARRIED 8 / 0

3.2.3 QUESTIONS WITHOUT NOTICE FROM THE PUBLIC

MR ROBERT (BOB) VELLACOTT, 11 COCKER PLACE, DEVONPORT

Subject – Parking infringements Market Square Car Park

Mayor and Councillors I refer to the June 22 2026 Agenda item 3.2.2- and council's response informed that to the 29th May 2026 a total of 1,952 parking infringement notices were issued in the MLCP since the introduction of the smart metering system. Tonight's meeting Agenda item 5.5 Parking income Statistics this financial year discloses the revenue received from fines was \$1,221,702.83 which is an increase of 19% from what was budgeted. Indeed an outstanding result and now my question:

Q1 Is council comfortable with these results. I believe there's been a lot of angst amongst the rate payers about what is going on. Seems an extraordinary amount of fines.

Response

The CEO clarified that the infringements budgeted is the total infringements, not just the multi-storey car park.

The Mayor responded that unfortunately, similar to speeding, there are fines for a lot of things however we need to ensure people keep moving on from their parking to keep the flow going and allow people to get to businesses.

Q2 I refer to page 77 of the Agenda item Risk Compliance 6.4: 1.5. Of concern Mayor is the number of complaints during June in regard to among other things 9 dogs barking and 5 dog attacks.

Given the seriousness regarding dogs barking and attacks not only recoded this June but also every month. I ask:

- a) How many of the dog attacks were reported to the police and
- b) How many are now listed on the dangerous dogs register?
- c) Are the addresses of where the dangerous dogs are housed available to the public?
- d) If the addresses are not available then why not?

Response

The Mayor responded that the questions will be taken on notice and a response provided.

Q3 Mayor in these evening's Agenda item 6.4 Risk & Compliance incidence report for June reference 1.5.2 there has been, pertaining to council employees, four (4) accidents that is one per week. Unfortunately every month the report contains a concerning number. And as you are aware I have previously commented about this. Mayor, it surprises me, to the best of my recollection, little, if any comment, has been made from elected members at meetings about this ongoing serious and costly problem.

Therefore I ask again will you request that this particular problem be given more prominence in the Agenda so that it may receive the due attention it deserves?

Response

The Development Services Manager assured that all of our incidents are investigated no matter how serious or mild they are and outcomes are well recorded within the Council system. Basically, what is provided at the Council meeting is a brief overview of those incidents. Council is very safety conscious and has a policy of zero harm.

3.3 QUESTIONS FROM COUNCILLORS

3.3.1 QUESTIONS ON NOTICE FROM COUNCILLORS

There were no Questions on Notice received from Councillors for the July 2026 Meeting.

3.3.2 QUESTIONS WITHOUT NOTICE FROM COUNCILLORS

Nil

3.4 NOTICES OF MOTION

3.4.1 NOTICE OF MOTION - ADOPTION OF REVISED DEVONPORT LIVE & LEARN STRATEGY 2026-2031 - CR S MARTIN OAM

26/122 RESOLUTION

MOVED: Cr Martin OAM

SECONDED: Cr Murphy

That Council:

Adopt the revised Devonport Live & Learn Strategy 2026–2031, incorporating the additional actions relating to literacy, lifelong learning, and community learning partnerships; and further, that Council:

1. Explore opportunities for Devonport to become a member of the UNESCO Global Network of Learning Cities;
2. Investigate membership in the Australian Learning Cities Network; and
3. Investigate membership in Adult Learning Australia to strengthen access to national resources, professional learning and sector collaboration.

Procedural Motion

MOVED: Cr Hollister

SECONDED: Cr Viney

That the matter be deferred to a Council Workshop.

FOR: Cr Hollister, Cr Jarman, Cr Sheehan, Cr Viney

AGAINST: Cr Martin OAM, Cr Moore, Cr Murphy, Cr Wilczynski

LOST 4 / 4

Original Motion

That Council:

Adopt the revised Devonport Live & Learn Strategy 2026–2031, incorporating the additional actions relating to literacy, lifelong learning, and community learning partnerships; and further, that Council:

4. Explore opportunities for Devonport to become a member of the UNESCO Global Network of Learning Cities;
5. Investigate membership in the Australian Learning Cities Network; and
6. Investigate membership in Adult Learning Australia to strengthen access to national resources, professional learning and sector collaboration.

FOR: Cr Martin OAM, Cr Moore, Cr Murphy, Cr Sheehan, Cr Viney and Cr Wilczynski

AGAINST: Cr Hollister and Cr Jarman

CARRIED 6 / 2

Cr Murphy left the meeting at 6:16 pm.

4 PLANNING AUTHORITY MATTERS

4.1 PA2026.0071 - 14 FORBES STREET, DEVONPORT - DEMOLITION AND RESIDENTIAL (MULTIPLE DWELLINGS X 1 ADDITIONAL)

26/123 RESOLUTION

MOVED: Cr Hollister

SECONDED: Cr Martin OAM

That the Planning Authority, pursuant to the provisions of the *Tasmanian Planning Scheme – Devonport 2020* and section 57 of the *Land Use Planning and Approvals Act 1993*, approve application PA2026.0071 and grant a Permit to use and develop land identified as 14 Forbes Street, Devonport for the following purposes:

- Demolition and Residential (multiple dwellings 1x additional unit)

Subject to the following conditions:

1. The Use and Development is to proceed generally in accordance with the submitted plans referenced as project no. PD25391, dated 12.05.2026 by Prime Design, copies of which are attached and endorsed as documents forming part of this Planning Permit.
2. Prior to making any application under the Building Act 2016 a site survey must be carried out by a suitably qualified professional to determine the true boundaries pertaining to CT127727/1.
3. Any alteration or additions to the front fence must match the existing front fence.

ONSITE DETENTION REQUIREMENT

4. Stormwater discharge from the proposed development is to be hydraulically detailed and designed by a suitably qualified hydraulic engineer, for all storm events

up to and including a 20-year Average Recurrence Interval (ARI), and for a suitable range of storm durations to identify peak discharge flows.

5. The design is to limit stormwater discharge from the proposed development by utilising a pipe sizing and/or on-site detention structures, to that equivalent to only 50% of the development site being impervious.
6. There is to be no uncontrolled overland flow discharge from the proposed development to any of the adjoining properties, for all the storm events up to and including 100 year ARI. All design calculations are to be submitted for approval by the City Engineer prior to lodgement of any subsequent applications made under the *Building Act 2016*.

VEHICULAR CROSSING REQUIRED

7. Before the commencement of the use, a new vehicular crossover must be provided to service this development. An application for such work must be lodged on the approved form. All unused crossovers and driveways must be removed prior to the occupation of the development.
8. No work shall be undertaken to construct the new vehicular crossing or to remove the existing driveway outside the property boundary without the prior approval of the works by Council.
9. The new crossing must be constructed to Council standards. The work must include all necessary alterations to other services including lowering/raising pit levels and/or relocation of services. Permission to alter such services must be obtained from the relevant authority (e.g. TasWater, Telstra, and TasNetworks etc). The construction of the new crossover and driveway and removal of the unused crossover and driveway will be at the applicant's expense.

VEHICULAR CROSSING LOCATION

10. Notwithstanding the above condition, the proposed driveway to service the existing dwelling shall be relocated such that the driveway apron is 1000mm from the existing power pole.

CARPARKING CONSTRUCTION AND MAINTENANCE

11. Before the use commences, areas set aside for parking vehicles and access lanes as shown on the endorsed plans must:
 - a. be properly constructed to such levels that they can be used in accordance with the plans;
 - b. be surfaced with an impervious all-weather seal; and
 - c. be adequately drained to prevent stormwater being discharged to neighbouring property;
12. Parking areas and access lanes must be kept available for these purposes at all times and maintained for the life of the development.

TASWATER

13. The developer is to comply with the conditions specified in the Submission to Planning Authority Notice which TasWater has required to be included in the planning permit pursuant to section 56P(1) of the *Water and Sewerage Industry Act 2008*. A copy of this notice is appended as Attachment 3.

Note: The following is provided for information purposes.

The development is to comply with the requirements of the current National Construction Code. The developer is to obtain the necessary building and plumbing approvals and provide the required notifications in accordance with the *Building Act 2016* prior to commencing building or plumbing work.

Permitted hours of demolition/construction work are: Monday to Friday from 7am – 6pm, Saturday from 9am – 6pm, and Sunday and statutory holidays from 10am – 6pm.

The amenity of the area must not be detrimentally affected by the use or development through the:

- a) Transport of materials, goods or commodities to or from the land; or the
- b) Emission of noise, dust, odour, artificial light, vibration, fumes, smoke, vapour, steam, soot, ash, wastewater or any waste products.

No burning of any waste materials (including cleared vegetation) is to be undertaken on site. Any waste material is to be removed and disposed of at a licensed refuse waste disposal facility.

Addressing Advice:

- Existing dwelling will remain 14 Forbes Street; and
- Proposed Unit 2 will become 14A Forbes Street.

The owner/developer should make themselves aware of Council's *Strata Scheme Policy*, available on the website: [Strata Scheme Policy | Devonport City Council](#)

As a property within a Local Historic Heritage code precinct area the owner/developer should consult with a Planning Officer prior to carrying out any works. This includes buildings, solar panels, front fencing or trees.

In regard to conditions 4-12 the applicant should contact Council's Infrastructure & Works Department – Ph 6424 0511 with any enquiries.

In regard to condition 13 the applicant/developer should contact TasWater – Ph 136992 with any enquiries.

Enquiries regarding other conditions or notes can be directed to Council's Development Services Department – Ph 6424 0511.

FOR: Cr Hollister, Cr Jarman, Cr Martin OAM, Cr Moore, Cr Sheehan, Cr Viney
and Cr Wilczynski

AGAINST: Nil

CARRIED 7 / 0

Senior Town Planner, C Milnes, left the meeting at 6:20pm.

Cr Murphy returned to the meeting at 6:20 pm.

5 REPORTS

5.1 DEVONPORT YOUTH ADVISORY GROUP - TERMS OF REFERENCE UPDATE

26/124 RESOLUTION

MOVED: Cr Moore

SECONDED: Cr Viney

That Council adopt the attached draft Devonport Youth Advisory Group Terms of Reference with immediate effect.

FOR: Cr Hollister, Cr Jarman, Cr Martin OAM, Cr Moore, Cr Murphy, Cr Sheehan, Cr Viney and Cr Wilczynski

AGAINST: Nil

CARRIED 8 / 0

5.2 DAME ENID LYONS TRUST

26/125 RESOLUTION

MOVED: Cr Sheehan

SECONDED: Cr Hollister

That Council note the report regarding the Dame Enid Lyons Trust, prepared in response to a Notice of Motion.

Procedural Motion

MOVED: Cr Murphy

SECONDED: Cr Wilczynski

That the matter be deferred to a Council Workshop.

FOR: Cr Hollister, Cr Martin OAM, Cr Moore, Cr Murphy and Cr Wilczynski

AGAINST: Cr Jarman, Cr Sheehan and Cr Viney

CARRIED 5 / 3

5.3 VOLUNTEER SUSTAINABILITY STRATEGY STATUS UPDATE REPORT, 2021-2028

26/126 RESOLUTION

MOVED: Cr Hollister

SECONDED: Cr Murphy

That Council receive and note the status update of actions listed in the Devonport Community Volunteer Sustainability Strategy 2021-2028.

FOR: Cr Hollister, Cr Jarman, Cr Martin OAM, Cr Moore, Cr Murphy, Cr Sheehan,
Cr Viney and Cr Wilczynski
AGAINST: Nil

CARRIED 8 / 0

5.4 DISABILITY INCLUSION PLAN 2026-2031

26/127 RESOLUTION

MOVED: Cr Wilczynski
SECONDED: Cr Martin OAM

That Council adopt the updated Disability Inclusion Plan 2026-2031.

FOR: Cr Hollister, Cr Jarman, Cr Martin OAM, Cr Moore, Cr Murphy, Cr Sheehan,
Cr Viney and Cr Wilczynski
AGAINST: Nil

CARRIED 8 / 0

5.5 SECOND SOUND AND LIGHT SHOW

26/128 RESOLUTION

MOVED: Cr Moore
SECONDED: Cr Viney

That Council endorse the submission by Alex Moss as the selected proposal to progress to implementation.

FOR: Cr Hollister, Cr Jarman, Cr Martin OAM, Cr Moore, Cr Murphy, Cr Sheehan,
Cr Viney and Cr Wilczynski
AGAINST: Nil

CARRIED 8 / 0

5.6 HOME HILL JOINT STEERING GROUP UPDATE

26/129 RESOLUTION

MOVED: Cr Murphy
SECONDED: Cr Hollister

That Council endorse the *Home Hill Site Business Case & Plan*, including the following actions:

-
1. Continuation of the current Joint Steering Committee to oversee the implementation of planning and review actions contained in the Plan;
 2. Prioritisation of securing funding for, and the delivery of, a Conservation Management Plan for the house and collection; and
 3. Endorse an application for listing of the Home Hill site and collection on the National Heritage List.

FOR: Cr Hollister, Cr Jarman, Cr Martin OAM, Cr Moore, Cr Murphy, Cr Sheehan,
Cr Viney and Cr Wilczynski
AGAINST: Nil

CARRIED 8 / 0

5.7 TENDER REPORT CT0422 ANNUAL RESEAL PROGRAM

26/130 RESOLUTION

MOVED: Cr Sheehan
SECONDED: Cr Viney

That Council, in relation to Contracts CT0422-01 and CT0422-02 for the delivery of the Annual Reseal Program:

1. Award contract CT0422-01 Supply, Delivery and Placement of Hotmix Asphalt to Hardings Group for the tendered sum of \$330,474, including the hotmix schedule of rates (ex GST);
2. Award contract CT0422-02 Supply, Delivery and Placement of Sprayed Bituminous Surfacing to Roadways Pty Ltd for the tendered sum of \$302,160, including the Reseal Preparation Works for the tendered sum of \$108,020 (ex GST);
3. Note the assessment of roads and scope of works may be adjusted or other roads included to meet condition and serviceability intervention levels within the capital and operating budget allocations; and
4. Allow project management and administration costs of \$18,000 (ex GST).

FOR: Cr Hollister, Cr Jarman, Cr Martin OAM, Cr Moore, Cr Murphy, Cr Sheehan,
Cr Viney and Cr Wilczynski
AGAINST: Nil

CARRIED 8 / 0

5.8 ROAD NETWORK STRATEGY UPDATE

26/131 RESOLUTION

MOVED: Cr Murphy
SECONDED: Cr Martin OAM

That Council receive and note the status update of actions listed in the Road Network Strategy 2023-2028.

FOR: Cr Hollister, Cr Jarman, Cr Martin OAM, Cr Moore, Cr Murphy, Cr Sheehan,
Cr Viney and Cr Wilczynski
AGAINST: Nil

CARRIED 8 / 0

5.9 NATIONAL SERVICEMEN'S ASSOCIATION OF AUSTRALIA - REQUEST TO INSTALL MEMORIAL PLAQUE

26/132 RESOLUTION

MOVED: Cr Hollister
SECONDED: Cr Murphy

That Council receive and note the application received by The Master Mariners Association of Tasmania for the placement of a commemorative plaque honouring the Merchant Navy and notify the application that the request be approved for the placement of a plaque at a suitable location within a high-profile park in central Devonport.

FOR: Cr Hollister, Cr Jarman, Cr Martin OAM, Cr Moore, Cr Murphy, Cr Sheehan,
Cr Viney and Cr Wilczynski
AGAINST: Nil

CARRIED 8 / 0

6 INFORMATION

6.1 WORKSHOPS AND BRIEFING SESSIONS HELD SINCE THE LAST COUNCIL MEETING

26/133 RESOLUTION

MOVED: Cr Sheehan
SECONDED: Cr Murphy

That the report advising of Workshop Sessions held since the last Council meeting be received and the information noted.

FOR: Cr Hollister, Cr Jarman, Cr Martin OAM, Cr Moore, Cr Murphy, Cr Sheehan,
Cr Viney and Cr Wilczynski
AGAINST: Nil

CARRIED 8 / 0

6.2 MAYOR'S REPORT

26/134 RESOLUTION

MOVED: Cr Sheehan
SECONDED: Cr Viney

That the Mayor's Monthly Report be received and noted.

FOR: Cr Hollister, Cr Jarman, Cr Martin OAM, Cr Moore, Cr Murphy, Cr Sheehan,
Cr Viney and Cr Wilczynski
AGAINST: Nil

CARRIED 8 / 0

6.3 CEO'S REPORT

26/135 RESOLUTION

MOVED: Cr Hollister
SECONDED: Cr Murphy

That the Chief Executive Officer's Report be received and noted.

FOR: Cr Hollister, Cr Jarman, Cr Martin OAM, Cr Moore, Cr Murphy, Cr Sheehan,
Cr Viney and Cr Wilczynski
AGAINST: Nil

CARRIED 8 / 0

6.4 MONTHLY OPERATIONAL REPORT - JUNE 2026

26/136 RESOLUTION

MOVED: Cr Viney
SECONDED: Cr Hollister

That Council:

1. receive and note the Monthly Operational Report for the period ending 30 June 2026; and
2. note a correction to the line item - Sale of Recycled Material in the 2026/27FY Fees and Charges, a correction to a fee per tonne is required, for these items.

FOR: Cr Hollister, Cr Jarman, Cr Martin OAM, Cr Moore, Cr Murphy, Cr Sheehan,
Cr Viney and Cr Wilczynski
AGAINST: Nil

CARRIED 8 / 0

7 CLOSED SESSION

26/137 RESOLUTION

MOVED: Cr Viney

SECONDED: Cr Martin OAM

That in accordance with Regulation 17 of the *Local Government (Meeting Procedures) Regulations 2025*, the following be dealt with in Closed Session.

Item No	Matter	Local Government (Meeting Procedures) Regulations 2025 Reference
3.1	Confirmation of Closed Minutes – Council Meeting – 22 June 2026	17(2)(h)
3.2	Requests and Notifications for Leave of Absence or Parental Leave	17(2)(i); 17(2)(j)
4.1	Confidential Attachments	17(2)(d); 17(2)(h)
5.1	CEO's Performance Review	17(2)(a)
5.2	Outstanding Rates Debtors Three Years and Over	17(2)(l)
5.3	Outstanding Debtors 90 Days and Over	17(2)(l)

FOR: Cr Hollister, Cr Jarman, Cr Martin OAM, Cr Moore, Cr Murphy, Cr Sheehan, Cr Viney and Cr Wilczynski

AGAINST: Nil

CARRIED 8 / 0

The Mayor adjourned the meeting 7:27pm to reconvene in Closed Session at 7:30pm.

The Council moved out Closed Session at 7:48pm.

Council resumed in open session at 7:48pm.

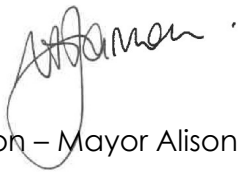
The Closed Session of Council, having met and dealt with its business, resolved to report that it had determined the following:

Item No	Matter	Outcome
3.1	Confirmation of Closed Minutes – Council Meeting – 22 June 2026	Confirmed
3.2	Applications and Notifications for Leave of Absence or Parental Leave	Nil
4.1	Confidential Attachments	Noted
5.1	CEO's Performance Review	Noted report and endorsed recommendation
5.2	Outstanding Rates Debtors Three Years and Over	Endorsed recommendation
5.3	Outstanding Debtors 90 Days and Over	Endorsed recommendation

8 CLOSURE

There being no further business on the agenda, the Mayor declared the meeting closed at 7:48 pm.

Confirmed: Minutes confirmed 24 August 2026 - MIN Refers 26/144

A handwritten signature in black ink, appearing to read 'Alison Jarman', with a large circular flourish at the end.

Chairperson – Mayor Alison Jarman