

MINUTES OF A GOVERNANCE, FINANCE & COMMUNITY SERVICE COMMITTEE MEETING OF THE DEVONPORT CITY COUNCIL HELD IN THE ABERDEEN ROOM, LEVEL 2, paranable centre, 137 ROOKE STREET, DEVONPORT ON MONDAY, 15 JULY 2019 COMMENCING AT 5:30PM

PRESENT: Cr A Jarman (Chairman)
Cr J Alexiou
Cr G Ennis
Cr S Milbourne
Cr A Rockliff

Councillors in Attendance:

Cr P Hollister
Cr L Murphy
Cr L Perry

Council Officers:

General Manager, P West
Deputy General Manager, M Atkins
Executive Manager Corporate Services, J Griffith
Community Services Manager, K Hampton
Convention and Arts Centre Manager, G Dobson

Audio Recording:

All persons in attendance were advised that it is Council policy to record Council meetings, in accordance with Council's Audio Recording Policy. The audio recording of this meeting will be made available to the public on Council's website for a minimum period of six months.

1.0 APOLOGIES

The following apology was received for the meeting.

Cr Laycock	Leave of Absence
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2.0 DECLARATIONS OF INTEREST

The following Declarations of Interest were advised:

Cr Ennis	8.1	Outstanding Debtors – 90 Days and Over Report
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3.0 PROCEDURAL

3.1 PUBLIC QUESTION TIME

Nil

3.2 QUESTIONS FROM COUNCILLORS

Nil

3.3 NOTICES OF MOTION

Nil

4.0 GOVERNANCE REPORTS

4.1 COUNCIL POLICIES - BIENNIAL REVIEW (D576074)

GFC 38/19 RESOLUTION

MOVED: Cr Rockliff

SECONDED: Cr Milbourne

That it be recommended to Council that the following reviewed Council policies be adopted with immediate effect:

1. Audio Recording Policy
2. Boundary Fencing Policy
3. Commemorative Seat Policy and Procedure
4. Community, Childcare & Commercial Lease Policy
5. Community Engagement Policy
6. Complaint Handling Policy
7. Council Committees Policy
8. Credit Card Policy
9. Customer Service Charter
10. Dealing with Difficult Customers Policy
11. Dilapidated Buildings Policy
12. Driveway Policy
13. Equal Employment Opportunity (EEO) & Diversity Policy
14. Financial Assistance Policy
15. Fitness for Work Policy & Procedure
16. Gifts & Donations Policy
17. Harassment, Bullying & Anti-Discrimination Policy
18. Information Disclosure & Right to Information Policy
19. Investment Policy
20. Personal Information Protection Policy
21. Public Question Time Policy
22. Recruitment & Selection Policy
23. Related Parties Disclosure Policy
24. Rooke Street Mall & Market Square Policy
25. Sponsorship Policy
26. Sport & Recreation Groups Lease Policy
27. Stormwater Connection Policy
28. Street Trading Policy
29. Subdivision Maintenance Bond Policy
30. Subdivision Outstanding Works Bond Policy

31. Tree Policy

	For	Against		For	Against
Cr Jarman	✓		Cr Milbourne	✓	
Cr Alexiou	✓		Cr Rockliff	✓	
Cr Enniss	✓				

CARRIED UNANIMOUSLY

4.2 PURCHASING POLICY AND CODE FOR TENDERS AND CONTRACTS (D591123)**GFC 39/19 RESOLUTION**

MOVED: Cr Milbourne

SECONDED: Cr Alexiou

That it be recommended to Council that the reviewed Purchasing Policy and the Code for Tenders and Contracts be adopted and be made publicly available on Council's website.

	For	Against		For	Against
Cr Jarman	✓		Cr Milbourne	✓	
Cr Alexiou	✓		Cr Rockliff	✓	
Cr Enniss	✓				

CARRIED UNANIMOUSLY

4.3 DEVONPORT REGIONAL GALLERY ACQUISITION AND COLLECTION POLICY (D591584)**GFC 40/19 RESOLUTION**

MOVED: Cr Rockliff

SECONDED: Cr Alexiou

That it be recommended to Council that it adopt the revised Devonport Regional Gallery Acquisition and Collection Policy with immediate effect.

	For	Against		For	Against
Cr Jarman	✓		Cr Milbourne	✓	
Cr Alexiou	✓		Cr Rockliff	✓	
Cr Enniss	✓				

CARRIED UNANIMOUSLY

4.4 193 MELROSE ROAD ABERDEEN - SURRENDER OF LAND TO THE CROWN (D590959)**GFC 41/19 RESOLUTION**

MOVED: Cr Milbourne

SECONDED: Cr Enniss

That it be recommended to Council that it write to the Crown requesting that the vacant parcel of public land located at 193 Melrose Road, Aberdeen, be returned to the Crown by way of a Deed of Surrender.

	For	Against		For	Against
Cr Jarman	✓		Cr Milbourne	✓	
Cr Alexiou	✓		Cr Rockliff	✓	
Cr Enniss	✓				

CARRIED UNANIMOUSLY

4.5 ELECTED MEMBERS' EXPENDITURE REPORT MAY AND JUNE 2019 (D591587)**GFC 42/19 RESOLUTION**

MOVED: Cr Alexiou

SECONDED: Cr Enniss

That it be recommended to Council that the bi-monthly report advising of Councillor allowances and expenses be received and noted.

	For	Against		For	Against
Cr Jarman	✓		Cr Milbourne	✓	
Cr Alexiou	✓		Cr Rockliff	✓	
Cr Enniss	✓				

CARRIED UNANIMOUSLY

5.0 FINANCE REPORTS

Nil

6.0 COMMUNITY SERVICES REPORTS

Nil

7.0 INFORMATION REPORTS**7.1 MINUTES OF COUNCIL'S SPECIAL INTEREST GROUPS AND ADVISORY BOARDS (D580524)****GFC 43/19 RESOLUTION**

MOVED: Cr Milbourne

SECONDED: Cr Rockliff

That it be recommended to Council that the minutes of the Devonport Maritime and Heritage Special Interest Group, Devonport Regional Gallery Advisory Board and East Devonport Special Interest Group be received and noted.

	For	Against		For	Against
Cr Jarman	✓		Cr Milbourne	✓	
Cr Alexiou	✓		Cr Rockliff	✓	
Cr Enniss	✓				

CARRIED UNANIMOUSLY

7.2 COMMUNITY SERVICES REPORT - MAY/JUNE 2019 (D580528)**GFC 44/19 RESOLUTION**

MOVED: Cr Rockliff

SECONDED: Cr Milbourne

That it be recommended to Council that the Community Services report be received and noted.

	For	Against		For	Against
Cr Jarman	✓		Cr Milbourne	✓	
Cr Alexiou	✓		Cr Rockliff	✓	
Cr Enniss	✓				

CARRIED UNANIMOUSLY

7.3 ARTS AND CULTURE REPORT - MAY/JUNE 2019 (D580540)**GFC 45/19 RESOLUTION**

MOVED: Cr Rockliff

SECONDED: Cr Alexiou

That it be recommended to Council that the Arts and Culture report be received and noted.

	For	Against		For	Against
Cr Jarman	✓		Cr Milbourne	✓	
Cr Alexiou	✓		Cr Rockliff	✓	
Cr Enniss	✓				

CARRIED UNANIMOUSLY

7.4 GOVERNANCE AND FINANCE REPORT (D589817)**GFC 46/19 RESOLUTION**

MOVED: Cr Milbourne

SECONDED: Cr Alexiou

That it be recommended to Council that the Governance and Finance report be received and noted.

	For	Against		For	Against
Cr Jarman	✓		Cr Milbourne	✓	
Cr Alexiou	✓		Cr Rockliff	✓	
Cr Enniss	✓				

CARRIED UNANIMOUSLY

8.0 CLOSED SESSION**GFC 47/19 RESOLUTION**

MOVED: Cr Milbourne

SECONDED: Cr Alexiou

That in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015* the following items be dealt with in Closed Session:

Item No	Matter	Local Government (Meeting Procedures) Regulations 2015 Reference
8.1	Outstanding Debtors – 90 Days and Over Report	15(2) (j)
8.2	Outstanding Rates Debtors – Three Years and Over	15(2) (j)

	For	Against		For	Against
Cr Jarman	✓		Cr Milbourne	✓	
Cr Alexiou	✓		Cr Rockliff	✓	
Cr Enniss	✓				

CARRIED UNANIMOUSLY

The Chairman adjourned the meeting at 5:42pm to reconvene in Closed Session at 5:43pm.

The Council moved out Closed Session at 5:57pm.

Council resumed in open session at 5:57pm.

CLOSURE

There being no further business on the agenda the closed session was declared closed at 5:57pm.