

**MINUTES OF A GOVERNANCE, FINANCE & COMMUNITY SERVICE COMMITTEE MEETING OF THE DEVONPORT CITY COUNCIL HELD IN THE ABERDEEN ROOM, LEVEL 2, paranable centre, 137 ROOKE STREET, DEVONPORT ON MONDAY, 20 MAY 2019 COMMENCING AT 5:30PM**

**PRESENT:** Cr A Jarman (Chairman)  
Cr J Alexiou  
Cr G Ennis  
Cr L Laycock  
Cr S Milbourne  
Cr A Rockliff

**Councillors in Attendance:**

Cr P Hollister  
Cr L Murphy  
Cr L Perry

**Council Officers:**

General Manager, P West  
Executive Manager Corporate Services, J Griffith  
Executive Manager Organisational Performance, K Peebles  
Community Services Manager, K Hampton  
Convention and Arts Centre Manager, G Dobson  
Finance Manager, J Jackson

**Audio Recording:**

All persons in attendance were advised that it is Council policy to record Council meetings, in accordance with Council's Audio Recording Policy. The audio recording of this meeting will be made available to the public on Council's website for a minimum period of six months.

**1.0 APOLOGIES**

There were no apologies received.

**2.0 DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

**3.0 PROCEDURAL**

**3.1 PUBLIC QUESTION TIME**

**MR RODNEY RUSSELL – 225 STEELE STREET, DEVONPORT**

**Q1** At a previous Council meeting I asked if Devonport City Council was, or will do audits of other storage areas or collections which may hopefully turn up the missing items belonging to Devonport Sister City Association. The question was passed to the Convention and Art Centre Director, who I understand was, or is doing such audits. I would like to know if Devonport City Council was doing audits of areas under its control, for example the Council works depot, the storage facility in Launceston which items were sent to and/or the new storage area in the multi storey car park?

**Response**

The General Manager advised that the Council storage areas, being the multi storey car park, the works depot, the art storage area in Lawrence Drive have all been checked in relation to the items that Mr Russell was referring to. The offsite storage in Launceston that was referred to is only a paper-based records storage, all information was recorded as it was transferred to the offsite location.

**Q2** Lawrence Drive Cemetery. I see Devonport City Council has started to put new gravel down for the walking paths between graves. Do you have a work program I could see please? If you are going to do more works at that site.

**Response**

The Chairperson advised that the matter would be taken on notice and a response provided in writing.

**MR DOUGLAS JANNEY – 23 WATKINSON STREET, DEVONPORT**

**Q1** Page 50 of tonight's agenda. Item CB0080. What caused this over expenditure of some \$36,698?

**Response**

The General Manager advised it was in relation to the Art Gallery Integration Project. There was some cost associated with a building that has a lot of heritage value, there were a number of items that were identified that required attention during the build. The exact nature of the overrun of the total project would have been a number of different things to make up the \$36,000.

The Convention and Arts Centre Manager advised that to his mind there is no single item that would have caused the overrun but a number of small aspects of the integration project.

**Q2** Page 97. What has the Council done to review and modify work practices to minimise Workers' Compensation for the year to 30 June 2019 going forward?

**Response**

The General Manager advised that it is an ongoing process. Of course Council would prefer to have zero claims and obviously zero cost. Unfortunately there have been a couple of incidences where there have been injuries that have occurred within the workplace. In such circumstances there is a review undertaken by our Risk Management staff and if necessary, we also will bring in outside consultants to actually review work practices. In some cases the injuries are strains and sprains and Council offer a number of training sessions throughout the year, particularly for the outdoor work force to assist workers in being aware of how best to lift and move things.

**MR MALCOLM GARDAM – 4 BEAUMONT DRIVE, DEVONPORT**

**Q1** Reference Item 1.6 "Meetings at paranaple convention centre" on page 92 of the current Agenda. It states that over fifteen events were held during March and April in the convention centre but of the fourteen listed no less than six were attributed to DCC, Devonport Library and the Local Government Association indicating a high level of self-generated use. I also noted all the others, bar one were also local events, nothing has come from outside of the town that I can see. Can Council advise as to how many of events to date in the convention centre have been conducted over a two day period and perhaps thereby creating an accommodation need?

**Response**

The General Manager advised that there have been a number of events that have been held. For instance the general meeting was the Local Government Association of Tasmania. There was a number of people who were at that event that would have been in Devonport the night before.

The Professional Engineers held their conference here. That was over three days, I believe. It started on the Thursday and went through to the Saturday. That would have required accommodation. Also the RACT held their Board meeting here, their whole Board was here for essentially two days and then they had their 50 year anniversary celebration in the conference facility as well - so they would have required accommodation. We don't keep records on the attendees at these events and their accommodation needs.

Another one on the list is the Physiotherapists Group, they actually held a conference here. I don't know how many of those were from Devonport or were from broader Tasmania, or from anywhere else, our interest is in the events being in the convention centre, not necessarily trying to break down the attendees into whether they had accommodation or otherwise.

**Q2** Reference Item 1.6 "Meetings at paranaple convention centre" on page 92 of the current Agenda. It notes that the Gateway Church conducted its Churches Together Easter Thursday Service in the conference centre; accordingly will Council confirm if the Gateway Church actually paid and if so were the rates Commercial or Community based rates as per the set hire schedule?

**Response**

The General Manager advised that the Gateway Church did pay and they were the community rates, because it was a community Church service. It was organised by Gateway Church but they paid the community rate as set in the schedule of charges.

**MR RODNEY RUSSELL – 225 STEELE STREET, DEVONPORT**

**Q3** In previous Council offices there was a place to pick up Council information brochures and so forth. Do you intend to put one in here at all?

**Response**

The General Manager advised that the process is that there is not a brochure rack as such, there is not a display of individual items that people can just come in and pick off a brochure rack. We do provide, particularly for visitors to the city information at the Visitor Centre next door. We have a number of people that come here and collect items if it has been arranged for that to occur, but there is no such place as a central repository to display or to retrieve information.

**MR DOUGLAS JANNEY – 23 WATKINSON STREET, DEVONPORT**

**Q3** What number of Budget submissions by ratepayers have been adopted into the 2019/2020 Budget?

**Response**

The General Manager advised that the 2019/2020 Budget is still being prepared and as part of the process public submissions have all been provided with a summary to Councillors for consideration. As to the percentage of the ones that may or may not be adopted I can't tell you that at this stage because the budget has not been finalised. The usual process is at the end of the budget process we will go through and review all of the submissions again and then correspond with the individuals who made them to advise them as to whether

their submission has been included, if it hasn't for what reason or some details about some other activities that Council may be doing that may be similar as what has been asked.

#### **MR MALCOLM GARDAM – 4 BEAUMONT DRIVE, DEVONPORT**

**Q3** Reference to the Unconfirmed Audit Panel Minutes – 26 March 2019. It states in relation to the Auditor General's review of three Councils including Devonport that *"they've drafted the report relating to two and are currently finalising the third. The draft report will be provided to Council for comment prior to the report being tabled to Parliament. At this stage, they are looking to table the report in May."* Will Council confirm if the draft report referred to has been received?

#### **Response**

The General Manager advised, no.

### **3.2 QUESTIONS FROM COUNCILLORS**

Nil

### **3.3 NOTICES OF MOTION**

Nil

## **4.0 GOVERNANCE REPORTS**

### **4.1 ELECTED MEMBERS' EXPENDITURE REPORT MARCH AND APRIL 2019 (D578910)**

#### **GFC 28/19 RESOLUTION**

MOVED: Cr Laycock  
SECONDED: Cr Milbourne

That it be recommended to Council that the bi-monthly report advising of Councillor allowances and expenses be received and noted.

	<b>For</b>	<b>Against</b>		<b>For</b>	<b>Against</b>
Cr Jarman	✓		Cr Laycock	✓	
Cr Alexiou	✓		Cr Milbourne	✓	
Cr Enniss	✓		Cr Rockliff	✓	

CARRIED UNANIMOUSLY

### **4.2 ANNUAL PLAN PROGRESS REPORT TO 30 APRIL 2019 (D579088)**

#### **GFC 29/19 RESOLUTION**

MOVED: Cr Rockliff  
SECONDED: Cr Alexiou

That it be recommended to Council that the 2018/19 Annual Plan Progress Report for the period ended 30 April 2019 be received and noted.

	<b>For</b>	<b>Against</b>		<b>For</b>	<b>Against</b>
Cr Jarman	✓		Cr Laycock	✓	
Cr Alexiou	✓		Cr Milbourne	✓	
Cr Enniss	✓		Cr Rockliff	✓	

CARRIED UNANIMOUSLY

## 5.0 FINANCE REPORTS

### 5.1 FINANCE REPORT TO 30 APRIL 2019 (D579615)

#### GFC 30/19 RESOLUTION

MOVED: Cr Milbourne

SECONDED: Cr Rockliff

That it be recommended to Council that the Finance Report for April 2019 be received and noted.

	For	Against		For	Against
Cr Jarman	✓		Cr Laycock	✓	
Cr Alexiou	✓		Cr Milbourne	✓	
Cr Enniss	✓		Cr Rockliff	✓	

CARRIED UNANIMOUSLY

## 6.0 COMMUNITY SERVICES REPORTS

### 6.1 REVIEW OF SPECIAL INTEREST AND WORKING GROUPS (D575415)

#### GFC 31/19 RESOLUTION

MOVED: Cr Laycock

SECONDED: Cr Enniss

That it be recommended to Council that an Expression of Interest process be undertaken for community member appointments to the following Council Special Interest/Working Groups:

- East Devonport Special Interest Group
- Liveable Communities Special Interest Group
- Active City Special Interest Group
- Devonport Food and Wine Working Group
- Devonport Jazz Working Group
- paranaple arts centre Special Advisory Group

	For	Against		For	Against
Cr Jarman	✓		Cr Laycock	✓	
Cr Alexiou	✓		Cr Milbourne	✓	
Cr Enniss	✓		Cr Rockliff	✓	

CARRIED UNANIMOUSLY

### 6.2 CHANGE OF WEEKEND HOURS BASS STRAIT MARITIME CENTRE (D572846)

#### GFC 32/19 RESOLUTION

MOVED: Cr Rockliff

SECONDED: Cr Milbourne

That it be recommended to Council that the weekend opening hours of the Bass Strait Maritime Centre be amended with closure being 4:00pm.

	For	Against		For	Against
Cr Jarman	✓		Cr Laycock	✓	
Cr Alexiou	✓		Cr Milbourne	✓	
Cr Enniss	✓		Cr Rockliff	✓	

CARRIED UNANIMOUSLY

**6.3 CRADLE COUNTRY MARKETING GROUP ANNUAL REVIEW (D574569)****GFC 33/19 RESOLUTION**

MOVED: Cr Rockliff  
 SECONDED: Cr Laycock

That it be recommended to Council that it note the activities and initiatives of the Cradle Country Marketing Group and endorse Council's contribution of \$17,500 to the Group's initiatives in 2019/20, with the intent to reassess the effectiveness of the Group's initiatives during the year prior to committing to ongoing support.

	For	Against		For	Against
Cr Jarman	✓		Cr Laycock	✓	
Cr Alexiou	✓		Cr Milbourne	✓	
Cr Ennis	✓		Cr Rockliff	✓	

CARRIED UNANIMOUSLY

**7.0 INFORMATION REPORTS****7.1 MINUTES OF COUNCIL'S SPECIAL INTEREST GROUPS AND ADVISORY BOARDS (D573663)****GFC 34/19 RESOLUTION**

MOVED: Cr Laycock  
 SECONDED: Cr Milbourne

That it be recommended to Council that the minutes of the Devonport Regional Gallery Advisory Board and East Devonport Special Interest Group be received and noted.

	For	Against		For	Against
Cr Jarman	✓		Cr Laycock	✓	
Cr Alexiou	✓		Cr Milbourne	✓	
Cr Ennis	✓		Cr Rockliff	✓	

CARRIED UNANIMOUSLY

**7.2 COMMUNITY SERVICES REPORT - MARCH/APRIL 2019 (D572576)****GFC 35/19 RESOLUTION**

MOVED: Cr Rockliff  
 SECONDED: Cr Milbourne

That it be recommended to Council that the Community Services report be received and noted.

	For	Against		For	Against
Cr Jarman	✓		Cr Laycock	✓	
Cr Alexiou	✓		Cr Milbourne	✓	
Cr Ennis	✓		Cr Rockliff	✓	

CARRIED UNANIMOUSLY

**7.3 ARTS AND CULTURE REPORT - MARCH/APRIL 2019 (D573004)****GFC 36/19 RESOLUTION**

MOVED: Cr Laycock

SECONDED: Cr Rockliff

That it be recommended to Council that the Arts and Culture report be received and noted.

	<b>For</b>	<b>Against</b>		<b>For</b>	<b>Against</b>
Cr Jarman	✓		Cr Laycock	✓	
Cr Alexiou	✓		Cr Milbourne	✓	
Cr Enniss	✓		Cr Rockliff	✓	

CARRIED UNANIMOUSLY

**7.4 GOVERNANCE AND FINANCE REPORT (D577649)****GFC 37/19 RESOLUTION**

MOVED: Cr Rockliff

SECONDED: Cr Milbourne

That it be recommended to Council that the Governance and Finance report be received and noted.

	<b>For</b>	<b>Against</b>		<b>For</b>	<b>Against</b>
Cr Jarman	✓		Cr Laycock	✓	
Cr Alexiou	✓		Cr Milbourne	✓	
Cr Enniss	✓		Cr Rockliff	✓	

CARRIED UNANIMOUSLY

**There being no further business on the agenda the Chairperson declared the meeting closed at 6:09pm.**

Confirmed

Chairperson