



# DEVONPORT CITY COUNCIL

---

## ANNUAL PLAN 2020/21



*The City with Spirit*

## Contact Information

**Council Office:** 137 Rooke Street, parnaple centre,  
Devonport TAS 7310

**Office Hours:** 8:45am–4:45pm, Mon–Fri

**Postal address:** PO Box 604 Devonport TAS 7310

**Telephone:** (03) 6424 0511

**Email:** [council@devonport.tas.gov.au](mailto:council@devonport.tas.gov.au)

**Website:** [www.devonport.tas.gov.au](http://www.devonport.tas.gov.au)

**Facebook:** /DevonportCity

**Twitter:** @Devonportcity

**After Hours Emergency Number:** (03) 6423 3074



Section 71 of the *Local Government Act 1993* requires all councils to produce an Annual Plan for the municipal area each financial year.

## DEVONPORT CITY COUNCIL - ANNUAL PLAN & BUDGET ESTIMATES: 1 JULY 2020 - 30 JUNE 2021

ADOPTED: 22 June 2020 (min/refers 20/11)

# CONTENTS



Mayor's Message.....	4
General Manager's Summary .....	5
The Council .....	8
Decision Making Structures of Council .....	9
The Organisation.....	10
Mission - Vision - Values .....	11
Strategic Plan & Strategic Planning Framework .....	12
Performance Indicators .....	13
Public Health Goals and Objectives .....	14
2020/21 Corporate Action Plan .....	16
Goal 1 - Living Lightly on our Environment.....	16
Goal 2 - Building a Unique City .....	18
Goal 3 - Growing a Vibrant Economy.....	20
Goal 4 - Building Quality of Life .....	22
Goal 5 - Practicing Excellence in Governance .....	25
Budget Information .....	28
Service Unit Summary Report .....	29
COVID-19.....	34
Financial Budget at a Glance .....	35
Analysis of Estimates .....	36
Estimated Statement of Comprehensive Income .....	36
Estimated Statement of Financial Position.....	41
Estimated Statement of Cash Flows .....	43
Financial Management Indicators .....	44
Estimated Borrowings .....	45
2020/21 Capital Works Program .....	46
Rates Resolution.....	50
Fees and Charges .....	55

# MAYOR'S MESSAGE



Council's 2020/21 Annual Plan and Budget Estimates has been prepared in the most difficult of circumstances. The impacts of the Coronavirus pandemic are still being felt – both by Council and the broader community - and will be for some time to come.

Developing Council's intended targets, projects and services for the coming 12 months has certainly been challenging and I thank all Councillors and staff for their efforts under trying circumstances. Council's revenue has been negatively impacted, like that of many households and businesses in our area, and as a result, hard decisions have been taken.

However, rather than increase rates or fees, Council has looked to 'cut its cloth' by reducing discretionary expenditure and service levels in areas where the impact on the community will be minimal and not cause any lasting deterioration of assets.

Property rates will remain the same as the 2019/20 financial year and there will be no increase to any fees and charges for the coming year. In addition to freezing rates and fees, Council has included a number of measures in the budget to assist the community recover from COVID-19.

Sporting clubs, community organisations and food businesses will all benefit from reductions in building rental, licence fees and ground use charges further to the assistance provided in the 2019/20 financial year. A Financial Hardship Assistance Policy has been adopted by Council to provide support in relation to payment of rates for those residents and businesses facing severe financial hardship.

Other opportunities such as targeted assistance grants are also being explored to further support the community to recover from the impacts of COVID-19.

Council recognises one of the most effective means to stimulate the local economy is through generating construction works and therefore have maintained a large capital expenditure budget of \$15M. With a further \$10M of works already allocated this year and to be carried forward, a total of over \$25M will be invested by Council into construction work over the next 12 months.

With work continuing over the next 18 months on the \$40M private hotel development as part of the LIVING CITY Waterfront Precinct, this will also be critical in ensuring the region's speedy recovery from the pandemic.

Whilst the impacts of COVID-19 have been very difficult for both the community and Council as an organisation, I am confident the medium to long term outlook for the Devonport region remains positive. I wish to thank my fellow Councillors, and our dedicated staff, who have dealt with difficult circumstances professionally and with a real commitment to ensuring Devonport remains in a position where it can continue to flourish.

I look forward to continuing the work in 2020/21 and beyond.

Cr Annette Rockliff  
**Mayor**

# GENERAL MANAGER'S SUMMARY



The financial impacts of COVID-19 have been particularly challenging for the Devonport City Council. As a geographically small urban city, the financial position of the organisation is closely aligned with the health of the commercial, retail and hospitality sectors which have all felt the brunt of COVID-19, particularly here in the Cradle Coast region.

Council's high own revenue ratio\* and low dependence on government operating grants has traditionally been considered a strength in financial sustainability, however with many of these revenue streams impacted, overall income for the organisation is budgeted to be \$3.3M (7.9%) below the previous year budget.

This has required an aggressive but considered reduction in expenditure, whilst being mindful of ensuring Council continue to provide all the essential services and facilities that the community expect and value. Additional support has also been included within the budget to assist the community recover from the impacts of COVID-19.

The projected operating result of a \$2.2M deficit balances the ongoing continuity of services and increased community assistance with the financial capacity and viability of Council. Long term modelling indicates Council is in a position to withstand the predicted deficits in the 2019/20 and 2020/21 financial years without long term negative impact on the organisation's financial sustainability.

Whilst operational expenditure has been contained, Council understands the importance of capital infrastructure investment in stimulating the local economy during the pandemic recovery and have planned to fund over \$25M in construction work during 2020/21.

Rather than bringing forward capital investment, Council is in the fortunate position of having already planned and secured grant funding for a large portion of this work with the LIVING CITY Waterfront Park. In addition, the privately funded \$40M LIVING CITY hotel will boost local jobs both during construction and once operational in 2022.

With construction activity so important to local recovery, LIVING CITY in many ways is even more crucial now than when it began five years ago. Over the next two years work on the Waterfront Precinct will see approximately \$55M in construction activity flowing through the economy.

LIVING CITY is built on the principles of increasing the tourist market to North-West Tasmania, increasing business confidence, and improving the amenity of the City for those who live and work here.

Post COVID-19, these are all principles that Council will be strongly supporting, and the City is in the enviable position of having a clear long-term vision and plan in place prior to the start of the pandemic.

\*DCC has the second highest own source revenue ratio in the State behind Hobart City Council - TAO 18/19 Local Government Comparisons chart

Other capital investment highlights include:

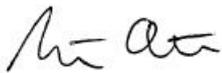
- \$1M to the next phase of the coastal shared pathway from Don to Lilloo
- \$1.1M to renew Devonport Road
- \$400K for the renewal of Wright Street between Tarleton and John Streets
- \$300K for traffic, pedestrian and parking improvements at the Bluff
- \$550K for stage 2 of the Oldaker stormwater catchment upgrade
- \$95K for a new toilet block at Horsehead Creek

The 2020/21 Annual Plan outlines the key objectives of the organisation over the upcoming 12 months. Initiatives range from installing electric charging stations to a Master Plan for the Don Congregational Cemetery and finalising a new Planning Scheme. Of particular interest, Council will be moving forward with developing a Sport and Recreation Master Plan to guide the development of sporting facilities across the City.

Finally, I wish to take this opportunity to thank all our staff who have worked extremely professionally under difficult circumstances over the last four months of 2019/20.

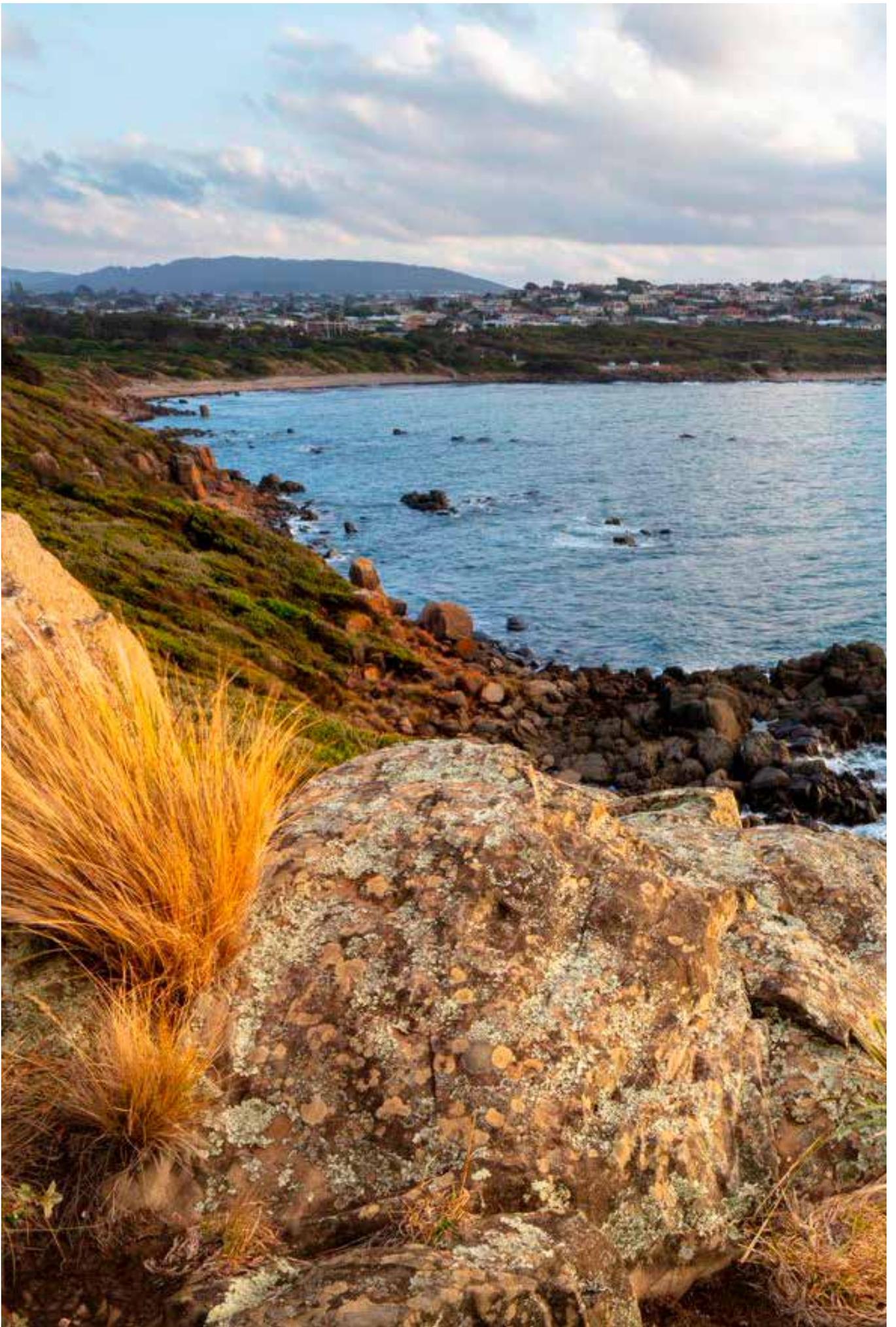
All staff are to be commended for their efforts to assist in ensuring a smooth transition to very different work environments while continuing to provide essential community services and respond to additional demands relating to the pandemic.

I also wish to thank the Mayor and Councillors for their support and guidance during this difficult period.



Matthew Atkins  
**General Manager**





# THE COUNCIL



Mayor, Cr Annette Rockliff



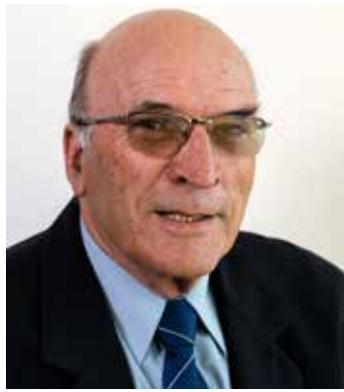
Deputy Mayor, Cr Alison Jarman



Cr John Alexiou



Cr Gerard Enniss



Cr Peter Hollister



Cr Lynn Laycock



Cr Sally Milbourne



Cr Leigh Murphy



Cr Leon Perry

COUNCIL	WORKSHOPS	PLANNING AUTHORITY COMMITTEE	GOVERNANCE, FINANCE & COMMUNITY SERVICES COMMITTEE	INFRASTRUCTURE, WORKS & DEVELOPMENT COMMITTEE
All Councillors	All Councillors	Mayor, Cr A Rockliff (Chair)	Deputy Mayor, Cr A Jarman (Chair)	Cr L Perry (Chair)
		Cr J Alexiou	Cr J Alexiou	Cr G Enniss
		Cr P Hollister	Cr G Enniss	Cr P Hollister
		Cr S Milbourne	Cr L Laycock	Cr A Jarman
		Cr L Murphy	Cr S Milbourne	Cr L Laycock
		Cr L Perry	Mayor, Cr A Rockliff	Cr L Murphy

# DECISION MAKING STRUCTURES OF COUNCIL



The Devonport City Council is established under the provisions of the *Local Government Act 1993* (the Act). Council is made up of nine Councillors who each serve a four year term, with elections held on an 'all in all out' basis. The term for the popularly elected Mayor and Deputy Mayor is also four years.

Decisions are made through Council meetings, Section 23 Committee meetings or by the General Manager and employees through delegated authority. Transparent, accountable and informed decision making supports community confidence in Council and is vital to ensuring decisions are made in the best interests of the community.

Council and Section 23 Committee meetings are open to the public (except where an item is considered to be of a confidential nature in accordance with the *Local Government (Meeting Procedures) Regulations 2015*). Meeting schedules are available on Council's website and at the Council Offices. Meetings are recorded in accordance with Council's Digital Recording Policy.

Council's formal decision making structure is comprised of Council and three Section 23 Committees (established in accordance with the Act):

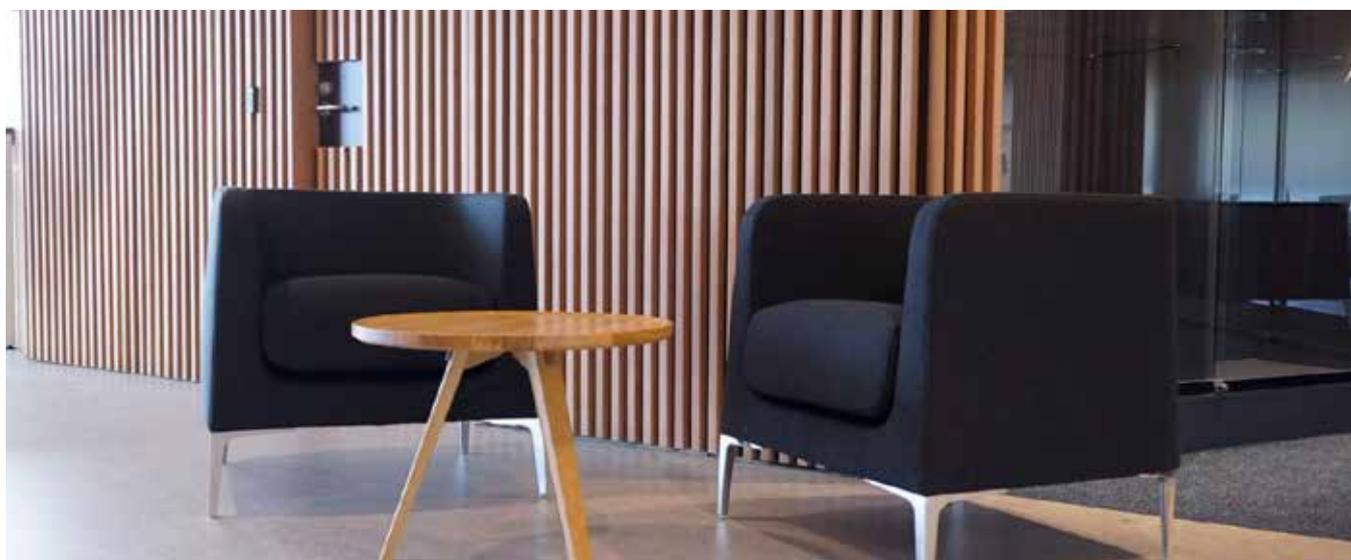
- Governance, Finance and Community Services Committee
- Infrastructure, Works and Development Committee
- Planning Authority Committee

Council meetings are held on a monthly basis and Section 23 Committees (apart from the Planning Authority which meets on an as required basis) usually meet bi-monthly.

Members of the public have the opportunity for input into Council decision making through avenues such as community consultation and engagement, tabling of petitions and public question time at Council meetings.

Delegations of authority are also in place to support effective decision making by Council. Under Section 22 of the Act, Council may delegate its powers and functions to the General Manager, who in turn may sub-delegate to Council officers, in accordance with Section 64 of the Act. Delegations allow for timely and efficient decision making at an operational level.

Council is further supported by an Audit Panel, which is established under Ministerial Order.



# THE ORGANISATION



# MISSION - VISION - VALUES



## OUR ORGANISATIONAL MISSION IS:

Devonport City Council is committed to excellence in leadership and service.

## OUR ORGANISATIONAL VISION IS:

Devonport is a thriving and welcoming regional City, living lightly by river and sea.

**Strong, thriving and welcoming** - Devonport is a regional leader with a strong economy. It is a great place to live, work and play.

**Valuing the past, caring for the present, embracing the future** - We have been shaped by a rich cultural heritage and enthusiastically embrace present challenges and future opportunities.

**Engaging with the world** - We have an outward focus and send quality products and experiences to the world. We welcome all to share our beautiful City and all it offers.

**Living lightly by river and sea** - We live lightly on our valued natural environment of clean rivers, waterways and beaches; rich agricultural land; and coastal landscapes, so future generations can also enjoy this special place.

## OUR ORGANISATIONAL VALUES ARE:

### **Leadership**

We will embrace a culture of leadership founded on respect, professionalism and integrity, to ensure we make strategic decisions today for tomorrow.

### **Customer Satisfaction**

We will strive to consistently engage and communicate with our internal and external customers to meet desired outcomes.

### **Our People**

We will respectfully work together by recognising each others' talents, skills, experience and knowledge.

### **Continous Improvement and Innovation**

We will continually evaluate current practices and changing needs to foster an adaptive and innovative environment.

### **Results and Accountability**

We will be results focused and take pride in our successes and efforts and be accountable for our actions.



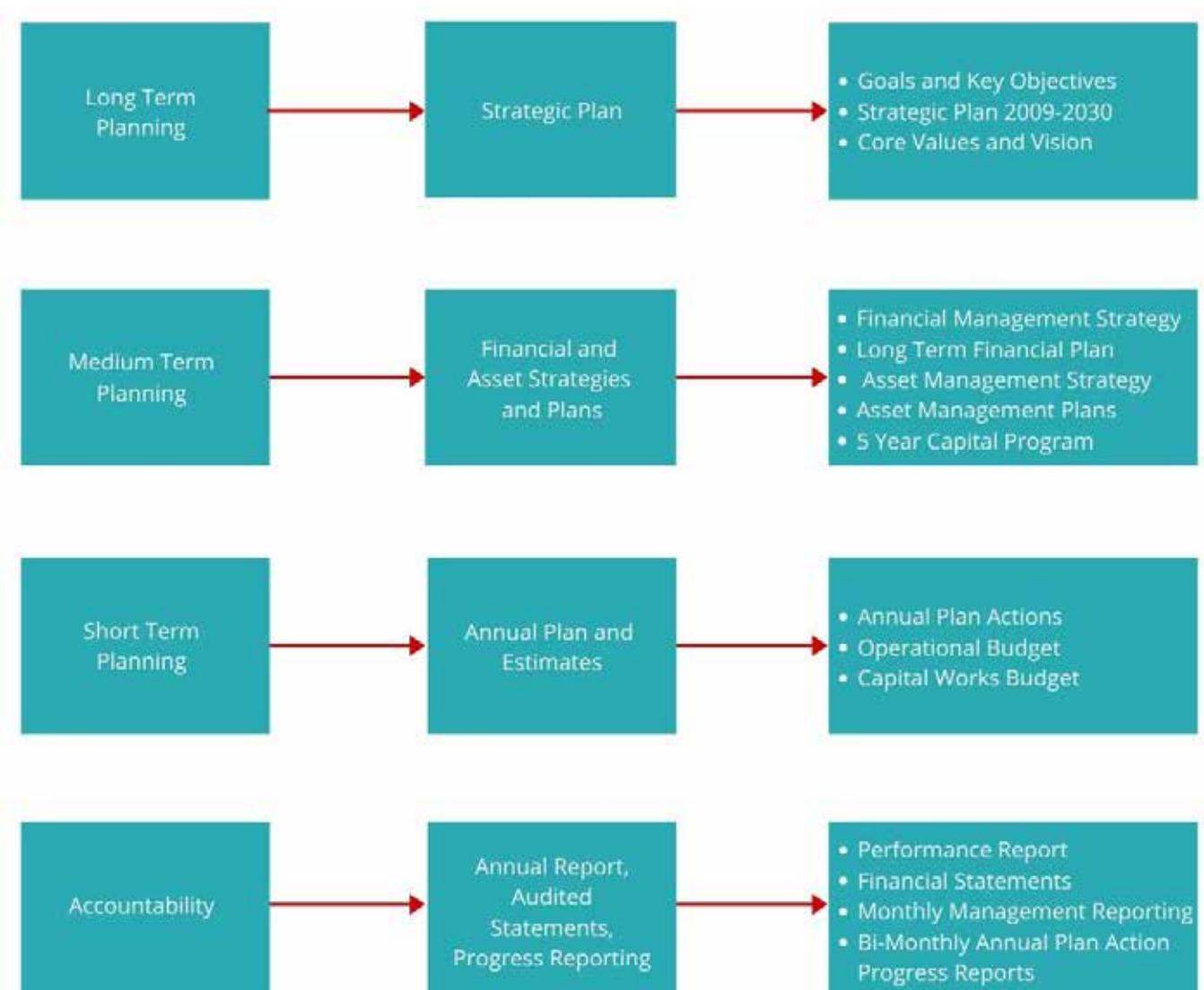
Photo credit: Rob Richey - Distinctly Devonport 2019 Entry

# STRATEGIC PLAN & STRATEGIC PLANNING FRAMEWORK



The Strategic Plan outlines the desired objectives and strategies of the community, which is subsequently endorsed by Council. In late 2018, Council undertook a review of its Strategic Plan 2009-2030. It was considered appropriate and timely to focus the review on the goals, outcomes and strategies section of the plan. Feedback received provided evidence that there remains high level support for Council's key goals. The revised Plan was adopted by Council on 29 April 2019.

In preparing the Annual Plan and Budget Estimates, Council takes into consideration the Strategic Plan and day to day operational activities and requirements. It is a legislative requirement under Section 71 of the *Local Government Act 1993*, that Council's Annual Plan be consistent with the Strategic Plan. The Corporate Action Plan sets out the proposed actions for 2020/21 against the goals of Council's Strategic Plan. The following diagram depicts Council's current Strategic Planning Framework.



# PERFORMANCE INDICATORS



<b>GOVERNANCE</b>	<b>TARGET</b>
Council decisions made during closed session of Council Meetings	<10%
Councillor attendance at Council Meetings	>90%
<b>PERMIT AUTHORITY</b>	<b>TARGET</b>
Time taken to assess building applications (maximum # days from receipt to decision)	7 days
Time taken to assess plumbing applications (maximum # days from receipt to decision)	14 days
Building & plumbing applications decided within required time frame (% decided)	100%
<b>STATUTORY PLANNING</b>	<b>TARGET</b>
Discretionary planning applications (maximum # days)	42 days
Permitted planning applications (maximum # days)	28 days
Planning applications decided within required time frame (% decided)	100%
<b>ANIMAL MANAGEMENT</b>	<b>TARGET</b>
Animal complaints actioned within 5 days	100%
<b>FOOD SAFETY</b>	<b>TARGET</b>
Food complaints actioned within 5 days	100%
Food safety assessments undertaken in accordance with the Tasmanian Food Business Risk Classification System	100%
<b>ASSET MANAGEMENT</b>	<b>TARGET</b>
Capital works projects/expenditure completed	90%
Work requests completed for the year (internal and external)	3,000
<b>WASTE COLLECTION</b>	<b>TARGET</b>
Cost of domestic kerbside garbage bin collection service - excluding landfill disposal charges (per week per property)	\$2.50
Domestic resource recovery rate	20%
<b>CEMETERY MANAGEMENT</b>	<b>TARGET</b>
Number of available plots/interment sites available (excluding reservations)	500
<b>EFFICIENCY</b>	<b>TARGET</b>
Resignations and terminations as a % of average staff numbers	<10%
<b>INFRASTRUCTURE</b>	<b>TARGET</b>
Asset renewal compared to depreciation (as % of depreciation)	Between 60-100% depreciation
<b>WORK HEALTH AND SAFETY</b>	<b>TARGET</b>
Lost time injury frequency rate	0

# PUBLIC HEALTH GOALS & OBJECTIVES



Section 71(2)(d) of the *Local Government Act 1993* requires the Devonport City Council's Annual Plan to include a summary of the major strategies to be used to achieve the City's public health goals and objectives.

Council's commitment to maintaining high levels of public health protection is identified under Goal 4 of the Devonport City Council Strategic Plan 2009-2030:

## **Goal 4 – Building Quality of Life**

*4.6 Integrated health and wellbeing services and facilities are accessible to all.*

*4.6.3 Provide quality public and environmental health services.*

To assist Council in achieving its statutory objectives and its statutory obligations, the Development Services Department through the Environmental Health Unit is responsible for addressing a range of functions under the *Local Government Act 1993*, *Public Health Act 1997*, *Food Act 2003*, *Burial and Cremation Act 2002* and the *Environmental Management and Pollution Control Act 1994*. These functions include:

- Food Safety
- Public Education and Promotion
- Public Health Risk Activities
- Unhealthy Premises
- Disease Prevention and Control
- Notifiable Diseases
- Places of Assembly
- On-site Wastewater Disposal
- Cooling Towers
- Public Health Nuisances
- Environmental Nuisances
- Recreational Water Quality
- Air, Water and Soil Pollution
- Exhumations
- Immunisations

## **Key Actions for 2020/21 are to:**

- Administer school-based immunisation program which is carried out in conjunction with the Department of Health.
- Provide high quality and responsive processes for the determination of food premises and other licence applications.
- Undertake inspection, licensing and registration of relevant businesses and temporary food stalls, and promote education programs for food handlers.
- Ensure the quality of water used for recreational purposes is monitored, and tested regularly during the warmer months and investigated whenever concerns are evident or raised.
- Provide a Sharps Container Disposal System to help promote the proper disposal of needles and syringes etc and therefore reduce the adverse effects of communicable diseases.
- Develop a Community Sharps Management guideline for the Devonport community.
- Provide timely and acceptable responses to complaints about environmental and public health issues including noise, smoke, dumping of wastes etc. when it is reported or noted and work with the relevant parties involved to educate them and resolve issues in breach of the legislation.
- Identify opportunities to work in partnership with the community to provide activities and programs that encourage education of public health and environmental matters.



# 2020/21 CORPORATE ACTION PLAN

The Corporate Action Plan outlines each of Council's strategic goals, and the service profiles, key documents and annual actions for the year associated with each goal.

Development of this year's actions has included a process through which the major priorities and major actions/initiatives were identified for each department.

The progress of these actions will be reported to Council on a quarterly basis, with the year end results being presented in Council's Annual Report.

## GOAL 1 - LIVING LIGHTLY ON OUR ENVIRONMENT

Through the integration of sustainable practices, we will ensure Devonport's viability socially, economically and environmentally, preserving our natural geography and landscapes for future generations. Planned and sustainable management of energy, air, water and waste will assist in the delivery of a healthy environment.

### Service Profile:

- Public Open Space (provision and maintenance of parks, sports grounds and cemeteries)
- Commercial garbage and cardboard collection service; Waste Transfer Station; waste disposal; domestic garbage and recycling service;
- Environmental Health Services (pollution monitoring)

### Key Documents:

- Environment Strategy
- Public Open Space Strategy
- Don Reserve Bushfire Management Plan
- Kelcey Tier Greenbelt Bushfire Management Plan
- Waste Strategy



<b>Outcome 1.1 - Devonport is an energy efficient city</b>	
<b>Strategy</b>	<b>2020/21 Action</b>
Lead and actively promote the adoption of practices that support the sustainable use of energy and other natural resources by Council, business and the community	Deliver the Devonport Community Cycling Initiative which focuses on increasing active transport
<b>Outcome 1.2 - Sustainability is promoted and integrated across all sectors</b>	
<b>Strategy</b>	<b>2020/21 Action</b>
Support the conservation and maintenance of biodiversity including coastal landscapes and preservation of areas of remnant vegetation	Participate in the development of the North-West Regional Cat Management Strategy
	Construct, install and monitor nest boxes for the critically endangered Swift Parrot
	Advocate to the Cradle Coast Authority for a regional approach toward managing climate change impacts and improving adaptations
Develop and implement local and regional policies and initiatives to mitigate climate change impacts in partnership with all spheres of Government	Develop climate change related Key Performance Indicators that can be reported on through Council's Annual Report
<b>Outcome 1.3 - "Living Lightly" is promoted and encouraged</b>	
<b>Strategy</b>	<b>2020/21 Action</b>
Identify and implement initiatives to educate and encourage our community on opportunities to 'Live Lightly'	Undertake education programs with Friends of Don, Don College, Devonport Wildcare Group
<b>Outcome 1.4 - Our energy use is reduced</b>	
<b>Strategy</b>	<b>2020/21 Action</b>
Promote reduction, re-use and recycling options to minimise waste materials within Council, the community and businesses	Explore and trial recycling bins in public places, including events
Facilitate, and where appropriate, undertake improvements in waste and recycling collection, processing services and facilities	Install public recycling bins in high profile locations
Lead and actively promote emissions minimisation	Install and promote electric vehicle fast charger
	Increase uptake of low carbon vehicles in Council's fleet
	Investigate joining the 'Cities Power Partnerships Program' and pledge to reduce emissions
<b>Outcome 1.5 - Water is actively conserved and managed</b>	
<b>Strategy</b>	<b>2020/21 Action</b>
Promote sustainable water usage and water quality management	Investigate installation of smart technology for high water-using facilities and/or opportunities to retrofit high water-using properties with water efficient fixtures and fittings

## GOAL 2 - BUILDING A UNIQUE CITY

Devonport continues to develop its uniqueness as a city. The City's location provides a desirable position and ready-made advantages to guide future development and urban design. Land use planning and building on current strengths shall assist in the creation of precincts linking the river and coast, and offer a range of cultural, recreational and entertainment experiences. Strategic branding and marketing will underpin future development and growth, promoting the City as the place to live, invest, work, shop and visit.

Service Profile:	Key Documents:
<ul style="list-style-type: none"> <li>• Provision and management of parking, including parking meters, car parks and strategic parking development</li> <li>• Provision and maintenance of buildings and facilities</li> <li>• Provision and maintenance of public open spaces, including parks, reserves, sports grounds, cemeteries</li> <li>• Provision and maintenance of roads</li> <li>• Provision and maintenance of stormwater</li> <li>• Building Regulatory Services (Permit Authority)</li> <li>• Administration of use and development of land</li> </ul>	<ul style="list-style-type: none"> <li>• Asset Management Policy</li> <li>• Asset Management Strategy</li> <li>• Bike Riding Strategy</li> <li>• Boundary Fencing Policy</li> <li>• Cemetery Strategy</li> <li>• Commemorative Seat Policy and Procedure</li> <li>• Dilapidated Buildings Policy</li> <li>• Driveway Policy</li> <li>• Highfield Park Master Plan</li> <li>• Mersey Vale Memorial Park Master Plan</li> <li>• Parking By-Law</li> <li>• Parking Strategy</li> <li>• Pedestrian Strategy</li> <li>• Pioneer Park Master Plan</li> <li>• Planning Scheme</li> <li>• Public Lighting Strategy</li> <li>• Reserves, Parks and Gardens By-Law</li> <li>• Road Network Strategy</li> <li>• Signage Strategy</li> <li>• Stormwater Connection Policy</li> <li>• Stormwater Strategy</li> <li>• Subdivision Maintenance Bond Policy</li> <li>• Subdivision Outstanding Works Bond Policy</li> <li>• Tree Policy</li> </ul>

### Outcome 2.1 - Council's Planning Scheme facilitates appropriate property use and development

Strategy	2020/21 Action
Apply and review the Planning Scheme as required, to ensure it delivers local community character and appropriate land use	Finalise the Local Planning Schedules through the Tasmanian Planning Commission Undertake actions required for finalising the new Statewide Planning Scheme
Provide consistent and responsive development assessment and compliance processes	Develop a Residential Strategy for Devonport Review Council's Retail Strategy from a planning perspective
Work in partnership with neighbouring councils, State Government and other key stakeholders on regional planning and development issues	Maintain membership of Cradle Coast Regional Planning Group and advocate for review and update of Regional Land Use Strategy

## Outcome 2.2 - The Devonport brand supports our marketing and promotion

Strategy	2020/21 Action
Maintain a local brand that supports our competitive advantages	Continue to implement actions from Council's Retail Marketing Strategy

## Outcome 2.3 - Infrastructure priorities support well planned, managed and appropriately funded development within our unique city

Strategy	2020/21 Action
Develop and maintain long term Strategic Asset Management Plans	Develop and adopt a Parks Asset Management Plan
	Review Council's Asset Management Strategy
	Develop an Asset Management Plan for Council's plant and fleet assets
Provide and maintain roads, bridges, paths and car parks to appropriate standards	Review and update Road Network Strategy
	Review and update Bike Riding Strategy
	Review Public Lighting Strategy
Provide and maintain stormwater infrastructure to appropriate standards	Progress improvements to the Oldaker (East) catchment upgrade – stage 2
Provide and maintain Council buildings, facilities and amenities to appropriate standards	Install an information kiosk at the Mersey Vale Memorial Park
	Improve access throughout Mersey Vale Memorial Park by way of directional signage
	Install new toilet block at Horsehead Creek
Provide and maintain sustainable parks, gardens and open spaces to appropriate standards	Investigate methods to improve pedestrian safety and restrict vehicular access at Pioneer Park
	Review Council's Public Open Space Strategy
	Develop a plan and implementation program for improvements to the garden/former burial area in the south east corner of Pioneer Park
	Develop a plan for the grounds surrounding the Don Hall

## Outcome 2.4 - Promote the development of the CBD in a manner which achieves the LIVING CITY Principles Plan

Strategy	2020/21 Action
Implement initiatives from the LIVING CITY Master Plan	Continuation of Waterfront Park construction
Lobby and attract Government support to assist with the implementation of the LIVING CITY Master Plan	Seek funding opportunities for Waterfront Precinct Sound and Light Show
Implement initiatives to encourage private investment aligned with the outcomes of the LIVING CITY Master Plan	Investigate opportunities to attract commercial developments on Council-owned development sites

## GOAL 3 - GROWING A VIBRANT ECONOMY

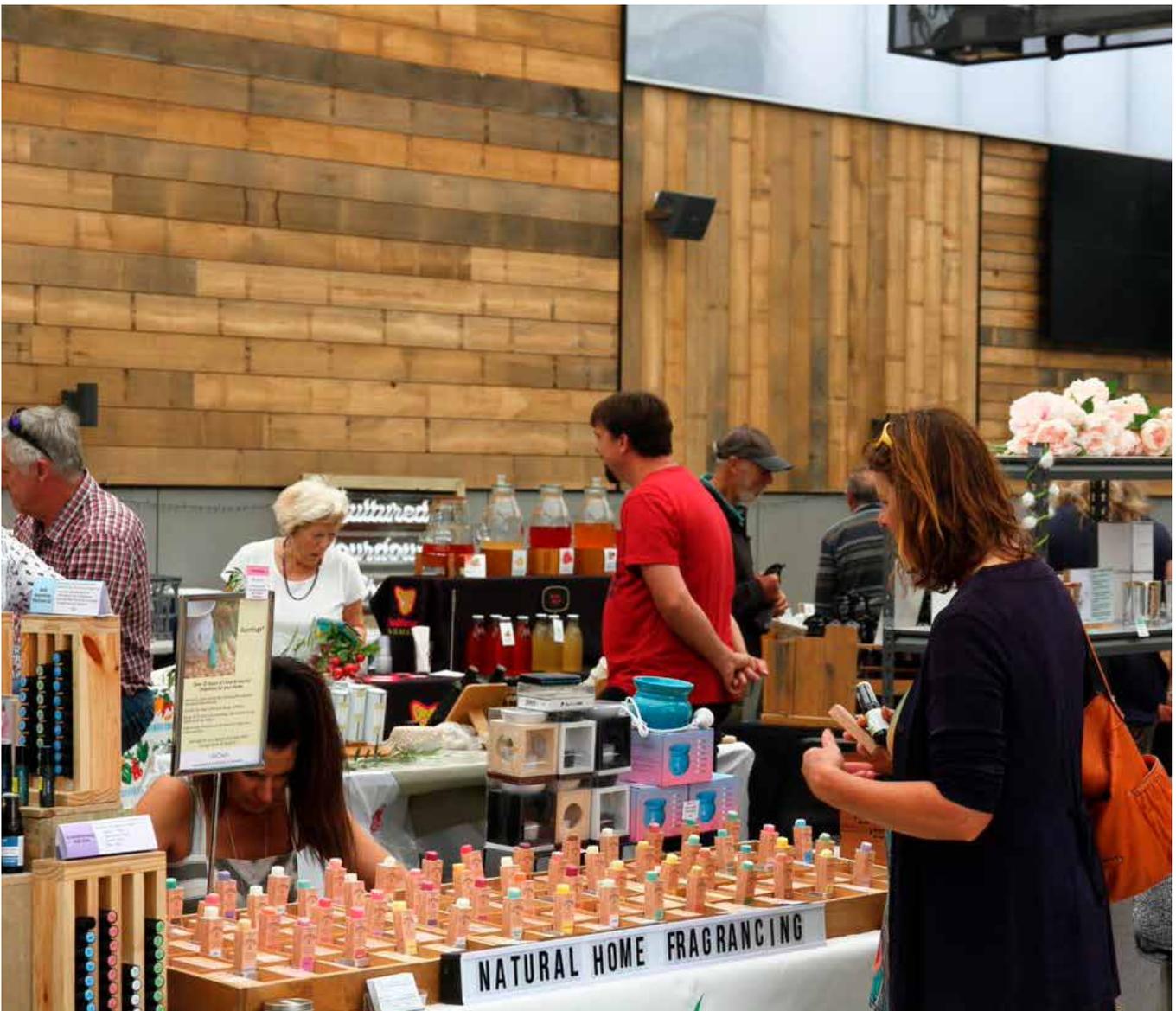
Devonport's location supports its position as the service and retail centre for North West Tasmania. Accessibility in, around and out of the City will be supported by sound planning and management. Devonport's natural beauty, its location as the sea gateway to Tasmania and home of the Spirit of Tasmania, provides the foundations for developing experiences and unique events to attract and retain visitors. Rich agricultural surrounds provide the opportunity to further develop food production, processing and experiences. With modern communication technology, Devonport engages with the world's markets, consumers and travellers.

### Service Profile:

- Marketing and Events (City and retail promotions; integrated tourism and marketing promotion and advertising; strategic marketing)
- Economic Development/LIVING CITY
- Planning Services (strategic land use planning)

### Key Documents:

- Digital Strategy
- Events Strategy
- Retail Strategy
- Rooke Street Mall & Market Square Policy
- Street Trading By-Law
- Tourism Development Strategy
- LIVING CITY Master Plan



### Outcome 3.1 - Devonport is the business, service and retail centre for North West Tasmania

Strategy	2020/21 Action
Market and promote the City as a regional business, service and retail hub	Develop an interstate marketing campaign for the paranple convention centre and maintain membership with Business Events Tasmania and Meetings and Events Australia

### Outcome 3.2 - Devonport's visitor industry is developed around its natural assets, history and location

Strategy	2020/21 Action
Support tourism through the provision of well designed and managed infrastructure and facilities	Develop a strategy to link Council's cultural facilities, promoted through the Visitor Information Centre at the paranple arts centre
	Undertake a detailed investigation into the cost and feasibility of a tourist train service linking key Devonport attractions
Support regional tourism development through productive relationships with regional partners and State and Federal Government	Maintain relationships with the Tasmanian Visitor Centre Network and Regional Tourism Networks
Facilitate a pro-active approach by business to embrace tourism opportunities	Facilitate a familiarisation tour for local and regional tourism operators and provide operators with the opportunity to engage in professional development exercises
Support festivals, events and attractions that add value to the City's economy	Offer the following Council initiated events: Food and Wine, New Year's Eve, Harmony Day, Christmas Parade, International Women's Day
	Promote an Events Assistance Package

### Outcome 3.4 - Our economic progress continuously improves

Strategy	2020/21 Action
Work in partnership with industry and government to identify needs of business and industry to pursue opportunities, which fosters economic development in the area	Maintain relationships with relevant industry and Government economic development stakeholders
Promote, encourage and develop initiatives that support the local economy	Work with the Cradle Coast Authority in delivering the Regional Futures Plan

## GOAL 4 - BUILDING QUALITY OF LIFE

The quality of life enjoyed by the community depends largely on its connectedness, access to a range of community services and facilities, and the degree to which people feel safe, secure and included. Provision of education and health services are vital to the well-being of the community, as are recreational and community facilities for sport and individual pursuits, cultural activities which assist people to connect and engage with each other in developing a strong sense of belonging, community spirit and quality of life.

### Service Profile:

- Buildings and Facilities
- Environmental Health Services
- Community Development
- Community Financial Assistance
- Recreation Development
- Recreation Facilities
- Cultural and Heritage Facilities
- Marketing and Events
- Visitor Information Centre
- Animal Management

### Key Documents:

- CCTV Strategy
- Community Engagement Policy
- Community Safety Strategy
- Disability Inclusion Plan
- Dog Management Policy
- East Devonport Community Plan
- Events Strategy
- Financial Assistance Policy
- Home Hill Strategic Plan
- Live and Learn Strategy
- Devonport Regional Gallery Acquisition and Collection Policy
- Public Art Guidelines
- Regional Youth Strategy
- Sponsorship Policy
- Street Trading Policy
- Volunteer Strategy



### Outcome 4.1 - Sport and recreation facilities and programs are well planned to meet community needs

Strategy	2020/21 Action
Provide and manage accessible sport, recreation and leisure facilities and programs	Facilitate the development of a City wide Recreation Infrastructure Master Plan Run a series of programs at the Recreation Centres for all ages and abilities
Promote passive recreational usage including walking, bike paths, trails, parks and playspaces	Undertake renewal of high use riding and walking paths

### Outcome 4.2 - A vibrant city is created through the provision of cultural activities, events and facilities

Strategy	2020/21 Action
Acknowledge, preserve and celebrate local art, culture and heritage	Maintain and promote the Council's permanent collection and continue to acquire work by significant Tasmanian artists Produce an annual program of exhibitions and programs that acknowledges Devonport's maritime history
Cultural facilities and programs are well planned and promoted to increase accessibility and sustainability	Deliver an exhibition program that aligns with the Devonport Regional Gallery strategy and exhibition policy Deliver a performing arts presenter season that enhances the cultural experiences of the community
Develop and implement an integrated approach to public art	Develop a public art strategy that considers existing and future public art assets

### Outcome 4.3 - Heritage is valued

Strategy	2020/21 Action
Develop and implement initiatives to preserve and maintain heritage buildings, items and places of interest	Develop a marketing plan that promotes Devonport as a regional centre of cultural heritage Develop a Master Plan for the Don Congregational Cemetery

### Outcome 4.4 - Our community and visitors are safe and secure

Strategy	2020/21 Action
Support the community in emergency management response and recovery	Provide information to residents to inform their preparedness for an emergency
Coordinate and promote effective management of animals	Provide information to residents to promote responsible pet ownership
Encourage safe and responsible community behaviour	Review Community Safety Strategy

<b>Outcome 4.5 - Education and learning is accessible and responsive</b>	
<b>Strategy</b>	<b>2020/21 Action</b>
Support the provision of facilities and services that encourage lifelong learning, literacy and meet the information needs of the community	Provide creative learning programs for young people and adults at the paranaple arts centre Facilitate and support the Live and Learn Steering Group to implement the actions from the Live and Learn Strategy
<b>Outcome 4.6 - Integrated health and wellbeing services and facilities are accessible to all</b>	
<b>Strategy</b>	<b>2020/21 Action</b>
Facilitate and advocate for child and family support services	Continue the 'Square Peg' project working with at risk young people
Facilitate and advocate for services for seniors in the community	Facilitate a week long program of events during Seniors Week Continue to deliver a range of programs at Recreation Centres for seniors
Provide quality public and environmental health services	Develop Community Sharps Management Guidelines in accordance with LGAT's Sharps Management Guidelines
<b>Outcome 4.7 - An engaged community promotes and values diversity and equity</b>	
<b>Strategy</b>	<b>2020/21 Action</b>
Encourage opportunities for active participation in community life	Promote Harmony Day to encourage active participation by all sectors of the community
Promote the equitable distribution and sharing of resources throughout the community that supports the delivery of quality outcomes	Undertake two rounds of Financial Assistance Grants during the financial year
Advocate for and provide access to quality services, facilities, information and activities that celebrate and promote diversity and harmony which supports engagement, participation and inclusivity	Deliver the outcomes of year one of the Disability Inclusion Plan
<b>Outcome 4.8 - Young people are recognised and valued allowing them to reach their full potential</b>	
<b>Strategy</b>	<b>2020/21 Action</b>
Promote programs that encourage youth participation, engagement in decision making, development and leadership	Maintain a Devonport Regional Gallery Young Members Committee that engages with, and develops its own, creative programs and events Continue to work with Youth Family and Community Connections to deliver youth delivered activities, services
Assist in the development, promotion and celebration of young people	Hold Youth Week activities

## GOAL 5 - PRACTISING EXCELLENCE IN GOVERNANCE

The changing role of local government contributes to the importance of regional cooperation and resource sharing, to deliver cost effective services to communities. Devonport ensures that it has best practice governance processes and systems in place to help provide leadership and develop the skills and performance of the Council. Close liaison and strategic alliances across the three tiers of government continue to be developed and sustained to ensure the future aspirations of the Devonport community can be achieved.

Service Profile:	Key Documents:
<ul style="list-style-type: none"> <li>• Corporate Operations</li> <li>• Financial Accounting and Reporting</li> <li>• Revenue</li> <li>• Supply Services</li> <li>• Risk Management</li> <li>• Work Health and Safety</li> <li>• Councillors and Executive Support</li> <li>• Continuous Improvement</li> <li>• Governance Management</li> <li>• Property Management Administration</li> <li>• IT and Records Management</li> <li>• Human Resources and Payroll</li> <li>• Emergency Management</li> </ul>	<ul style="list-style-type: none"> <li>• Community, Childcare and Commercial Lease Policy</li> <li>• Complaint Handling Policy</li> <li>• Council Committees Policy</li> <li>• Credit Card Policy</li> <li>• Customer Service Charter</li> <li>• Dealing with Difficult Customers Policy</li> <li>• Digital Recording Policy</li> <li>• Digital Strategy</li> <li>• Electoral Signage Policy</li> <li>• Equal Employment Opportunity (EEO) and Diversity Policy</li> <li>• Financial Hardship Assistance Policy</li> <li>• Financial Management Strategy</li> <li>• Fitness for Work Policy</li> <li>• Fraud and Corruption Control Policy</li> <li>• Gifts and Donations Policy</li> <li>• Harassment, Bullying and Anti-Discrimination Policy</li> <li>• Health and Safety Policy</li> <li>• Information Disclosure and Right to Information Policy</li> <li>• Investment Policy</li> <li>• Mersey Leven Emergency Management Plan</li> <li>• Model Code of Conduct Policy</li> <li>• Payment of Councillor's Allowances, Expenses and Provision of Facilities Policy</li> <li>• Personal Information Protection Policy</li> <li>• Public Interest Disclosures Procedure</li> <li>• Public Land Register</li> <li>• Public Question Time Policy</li> <li>• Purchasing Policy</li> <li>• Rates and Charges Policy</li> <li>• Recruitment and Selection Policy</li> <li>• Related Parties Disclosure Policy</li> <li>• Risk Management Framework</li> <li>• Sport and Recreation Groups Lease Policy</li> </ul>

### Outcome 5.1 - Regional cooperation is achieved through purposeful participation

Strategy	2020/21 Action
Promote open communication and cooperation whilst representing Council at a regional, state and national level	Council to host North West Finance group meeting and participate in LG Professional regional meetings and activities
Pursue opportunities for cooperative initiatives including resource sharing with other councils, organisations and community groups	Participate in Cradle Coast Authority shared services project
Develop and maintain partnerships and advocate for improved service provision, funding and infrastructure that balances the needs of industry, business, community, government and the environment	Assist the Cradle Coast Authority in the delivery, promotion and expansion of the coastal pathway project

### Outcome 5.2 - Promote active and purposeful community engagement and participation

Strategy	2020/21 Action
Encourage community participation initiatives that supports two-way communication and consultation which results in increased engagement	Undertake community consultation throughout the year to provide input into council decision making Develop engagement tools that aim to increase accessibility of consultation
Develop an integrated approach to 'volunteerism' in our community	Review Volunteer Strategy in conjunction with Volunteering Tas

### Outcome 5.3 - Council looks to employ best practice governance

Strategy	2020/21 Action
Review and amend structures, policies and procedures to adapt to changing circumstances	Review Media Policy and assess requirement for a stand alone Social Media Policy
Ensure effective administration and operation of Council committees	Implement new minutes and agenda software system and review business processes accordingly
Maintain and monitor a fully integrated strategic and business planning process	Improve the management of strategy actions and recommendations by utilising existing software to record and monitor progress updates
Integrate continuous improvement behaviours into the organisation's culture	Continue the roll out of training in Competitive Systems across the organisation, including the development and integration of a Lean Behaviours Framework/Toolkit

### Outcome 5.4 - Council is recognised for its customer service delivery

Strategy	2020/21 Action
Provide timely, efficient, consistent services which are aligned with and meet customer needs	Update Council's Business Continuity Plan Increase the level of services delivered on digital platforms to make it easier and more efficient for the community to engage with Council services
Monitor and evaluate Council's service standards	Enhance reporting on service delivery through real-time dashboard reporting on Council's relevant service delivery metrics
Manage customer requests and complaints with a view to continual improvement of service delivery	Enhance delivery of internal feedback from customers and train employees to adjust service delivery to ensure the best outcome for the community

<b>Outcome 5.5 - Council's services are financially sustainable</b>	
<b>Strategy</b>	<b>2020/21 Action</b>
Ensure comprehensive financial planning and reporting to guarantee sustainability and meet or exceed financial targets	Review Financial Management Strategy in light of impact of COVID-19
<b>Outcome 5.6 - Risk Management is a core organisational focus</b>	
<b>Strategy</b>	<b>2020/21 Action</b>
Ensure safe work practices through adherence to Work Health and Safety standards	Audit compliance of Council's processes against the Work Health and Safety Codes of Practice
Comply with Council's Risk Management Framework	Update and adopt Council's Risk Register Deliver Risk Management training to relevant staff
Provide internal and external audit functions to review Council's performance	With the Cradle Coast Authority and other councils, investigate the feasibility of an Internal Audit function. Assess and implement, where appropriate, recommendations from the Annual Risk Audit
Ensure compliance with all relevant legislative requirements, standards, policies and procedures	Complete internal audits of Council's Work Health and Safety Systems in accordance with adopted schedule
<b>Outcome 5.7 - Skilled, engaged and motivated employees have a supportive environment</b>	
<b>Strategy</b>	<b>2020/21 Action</b>
Implement human resource management plans and strategies to meet current and future workforce needs	Prepare and negotiate terms and conditions for a new Enterprise Agreement
Ensure Human Resource policies, procedures and management systems support effective Council service delivery	Review Staff Code of Conduct
<b>Outcome 5.8 - Information management and communication enhances Council's operations and delivery of services</b>	
<b>Strategy</b>	<b>2020/21 Action</b>
Provide efficient, effective and secure information management services that support Council's operations	Develop real time dashboard reporting of Council's KPIs, management reporting and relevant operational metrics Develop a standard communication plan for capital works projects
Ensure access to Council information that meets user demands	Review and identify smartcity initiatives that deliver value to the community. Align with broader strategic priorities and develop pilot projects to deliver quick wins and prove value

# BUDGET INFORMATION



# SERVICE UNIT SUMMARY REPORT



## COMMUNITY DEVELOPMENT

- Administration costs associated with maintaining and providing community development services to the community

		2021 Budget		2020 Budget
	<b>Income</b>	\$ 105,930	\$	108,420
	<b>Expense</b>	\$ (737,582)	\$	(808,144)
	<b>Net Operating Surplus/(Cost)</b>	\$ (631,652)	\$	(699,724)

## COMMUNITY FINANCIAL ASSISTANCE

- Targeted financial assistance and funding for not for profit community organisations
- In Kind support
- Partnership Agreements

		2021 Budget		2020 Budget
	<b>Income</b>	\$ 25,000	\$	25,000
	<b>Expense</b>	\$ (536,704)	\$	(347,274)
	<b>Net Operating Surplus/(Cost)</b>	\$ (511,704)	\$	(322,274)

## RECREATION DEVELOPMENT

- Provision and maintenance of recreation facilities and events to the community
- Coordination of sports ground bookings
- Facilitating current and future sport and recreation needs
- Targeted programs

		2021 Budget		2020 Budget
	<b>Income</b>	\$ 14,650	\$	23,600
	<b>Expense</b>	\$ (302,818)	\$	(312,733)
	<b>Net Operating Surplus/(Cost)</b>	\$ (288,168)	\$	(289,133)

## DEVONPORT RECREATION CENTRE

- Operation of Centre (maintenance, bookings, daily operations)

		2021 Budget		2020 Budget
	<b>Income</b>	\$ 76,275	\$	102,900
	<b>Expense</b>	\$ (447,255)	\$	(470,189)
	<b>Net Operating Surplus/(Cost)</b>	\$ (370,980)	\$	(367,289)

## EAST DEVONPORT RECREATION CENTRE

- Operation of Centre (maintenance, bookings, daily operations)

		2021 Budget		2020 Budget
	<b>Income</b>	\$ 23,500	\$	26,200
	<b>Expense</b>	\$ (117,570)	\$	(139,861)
	<b>Net Operating Surplus/(Cost)</b>	\$ (94,070)	\$	(113,661)

<b>DEVONPORT AQUATIC CENTRE</b>			
• Management of contract with Belgravia for 'Splash' Devonport Aquatic & Leisure Centre			
		<b>2021 Budget</b>	<b>2020 Budget</b>
<b>Income</b>	\$	350,000	\$ 398,200
<b>Expense</b>	\$	(1,507,504)	\$ (1,715,256)
<b>Net Operating Surplus/(Cost)</b>	\$	<b>(1,157,504)</b>	\$ <b>(1,317,056)</b>
<b>MARKETING &amp; EVENTS</b>			
• City and retail promotions		• Strategic Marketing	
• Development and delivery of Events Program		• Assistance for Council supported events	
		<b>2021 Budget</b>	<b>2020 Budget</b>
<b>Income</b>	\$	25,100	\$ 57,860
<b>Expense</b>	\$	(428,235)	\$ (601,808)
<b>Net Operating Surplus/(Cost)</b>	\$	<b>(403,135)</b>	\$ <b>(543,948)</b>
<b>paranaple arts centre</b>			
• Town Hall Theatre		• Visitor Information Centre	
• Devonport Regional Gallery		• Tourism promotion	
		<b>2021 Budget</b>	<b>2020 Budget</b>
<b>Income</b>	\$	282,475	\$ 472,960
<b>Expense</b>	\$	(2,116,805)	\$ (2,140,334)
<b>Net Operating Surplus/(Cost)</b>	\$	<b>(1,834,330)</b>	\$ <b>(1,667,374)</b>
<b>paranaple convention centre</b>			
		<b>2021 Budget</b>	<b>2020 Budget</b>
<b>Income</b>	\$	255,000	\$ 365,460
<b>Expense</b>	\$	(1,057,775)	\$ (1,176,815)
<b>Net Operating Surplus/(Cost)</b>	\$	<b>(802,775)</b>	\$ <b>(811,355)</b>
<b>JULIE BURGESS</b>			
• Operation of the vessel			
		<b>2021 Budget</b>	<b>2020 Budget</b>
<b>Income</b>	\$	30,200	\$ 28,400
<b>Expense</b>	\$	(88,502)	\$ (84,969)
<b>Net Operating Surplus/(Cost)</b>	\$	<b>(58,302)</b>	\$ <b>(56,569)</b>
<b>BASS STRAIT MARITIME CENTRE</b>			
• Operation of centre		• Exhibitions and public programs	
• Heritage asset promotion			
		<b>2021 Budget</b>	<b>2020 Budget</b>
<b>Income</b>	\$	87,150	\$ 106,928
<b>Expense</b>	\$	(538,562)	\$ (598,074)
<b>Net Operating Surplus/(Cost)</b>	\$	<b>(451,412)</b>	\$ <b>(491,146)</b>
<b>HOME HILL</b>			
• Maintenance and support for the upkeep of the property & promotion			
		<b>2021 Budget</b>	<b>2020 Budget</b>
<b>Income</b>		-	-
<b>Expense</b>	\$	(85,633)	\$ (91,375)
<b>Net Operating Surplus/(Cost)</b>	\$	<b>(85,633)</b>	\$ <b>(91,375)</b>

<b>BUILDINGS &amp; FACILITIES</b>			
<ul style="list-style-type: none"> <li>Provision and maintenance of building facilities and assets</li> <li>Service assistance</li> </ul>			
		<b>2021 Budget</b>	<b>2020 Budget</b>
<b>Income</b>		-	-
<b>Expense</b>	\$	(386,159)	\$ (347,580)
<b>Net Operating Surplus/(Cost)</b>	\$	<b>(386,159)</b>	\$ <b>(347,580)</b>
<b>PUBLIC OPEN SPACE</b>			
<ul style="list-style-type: none"> <li>Provision and maintenance of parks and reserves, sports grounds and cemeteries</li> </ul>			
		<b>2021 Budget</b>	<b>2020 Budget</b>
<b>Income</b>	\$	270,500	\$ 268,375
<b>Expense</b>	\$	(4,361,949)	\$ (4,659,418)
<b>Net Operating Surplus/(Cost)</b>	\$	<b>(4,091,449)</b>	\$ <b>(4,391,043)</b>
<b>TRANSPORT (Roads)</b>			
<ul style="list-style-type: none"> <li>Provision and maintenance of roads and transport assets</li> <li>Service level compliance</li> </ul>			
		<b>2021 Budget</b>	<b>2020 Budget</b>
<b>Income</b>		-	-
<b>Expense</b>	\$	(7,698,575)	\$ (7,617,353)
<b>Net Operating Surplus/(Cost)</b>	\$	<b>(7,698,575)</b>	\$ <b>(7,617,353)</b>
<b>STORMWATER</b>			
<ul style="list-style-type: none"> <li>Provision and maintenance of stormwater and drainage assets and infrastructure</li> <li>Service level compliance</li> </ul>			
		<b>2021 Budget</b>	<b>2020 Budget</b>
<b>Income</b>		-	-
<b>Expense</b>	\$	(2,175,165)	\$ (2,239,916)
<b>Net Operating Surplus/(Cost)</b>	\$	<b>(2,175,165)</b>	\$ <b>(2,239,916)</b>
<b>WASTE MANAGEMENT</b>			
<ul style="list-style-type: none"> <li>Domestic garbage and recycling service</li> <li>Commercial garbage and cardboard service</li> <li>Waste Transfer Station operations</li> <li>Waste disposal</li> </ul>			
		<b>2021 Budget</b>	<b>2020 Budget</b>
<b>Income</b>	\$	5,880,000	\$ 5,678,878
<b>Expense</b>	\$	(5,602,495)	\$ (5,408,452)
<b>Net Operating Surplus/(Cost)</b>	\$	<b>277,505</b>	\$ <b>270,426</b>
<b>BUILDING REGULATORY SERVICES</b>			
<ul style="list-style-type: none"> <li>Building Permit Authority (drainage and building)</li> <li>Permit advice/guidance</li> <li>Administration and enforcement of building standard and legislative compliance</li> </ul>			
		<b>2021 Budget</b>	<b>2020 Budget</b>
<b>Income</b>	\$	177,565	\$ 196,680
<b>Expense</b>	\$	(229,044)	\$ (235,681)
<b>Net Operating Surplus/(Cost)</b>	\$	<b>(51,479)</b>	\$ <b>(39,001)</b>
<b>PLANNING SERVICES</b>			
<ul style="list-style-type: none"> <li>Strategic land use planning</li> <li>Administration of use and development of land</li> <li>Development Assessment</li> <li>Advice on planning conditions</li> <li>Planning Scheme administration</li> </ul>			
		<b>2021 Budget</b>	<b>2020 Budget</b>
<b>Income</b>	\$	324,315	\$ 374,680
<b>Expense</b>	\$	(975,850)	\$ (929,563)
<b>Net Operating Surplus/(Cost)</b>	\$	<b>(651,535)</b>	\$ <b>(554,883)</b>

<b>ENVIRONMENTAL HEALTH SERVICES</b>			
<ul style="list-style-type: none"> <li>• Immunisations</li> <li>• Premises inspection (food, cooling towers, skin penetration, place of assembly, street trading)</li> <li>• Pollution monitoring</li> <li>• Animal control</li> </ul>		<ul style="list-style-type: none"> <li>• Food Licensing</li> <li>• Legislative compliance/enforcement</li> <li>• Complaint investigations</li> </ul>	
		<b>2021 Budget</b>	<b>2020 Budget</b>
<b>Income</b>	\$	12,500	\$ 52,500
<b>Expense</b>	\$	(290,580)	\$ (335,361)
<b>Net Operating Surplus/(Cost)</b>	\$	<b>(278,080)</b>	\$ <b>(282,861)</b>
<b>CORPORATE OPERATIONS</b>			
<ul style="list-style-type: none"> <li>• Corporate administrative services</li> <li>• Accounting</li> <li>• Corporate Revenue</li> </ul>		<ul style="list-style-type: none"> <li>• Governance</li> <li>• Information Technology</li> <li>• Human Resources</li> <li>• paranaple centre</li> </ul>	
		<b>2021 Budget</b>	<b>2020 Budget</b>
<b>Income</b>	\$	26,072,703	\$ 27,343,031
<b>Expense</b>	\$	(4,236,526)	\$ (3,563,226)
<b>Net Operating Surplus/(Cost)</b>	\$	<b>21,836,177</b>	\$ <b>23,779,805</b>
<b>PROPERTY MANAGEMENT</b>			
<ul style="list-style-type: none"> <li>• Properties owned by Council and leased to third parties</li> <li>• Properties leased from the Crown and either managed or sub-leased to third parties</li> </ul>			
		<b>2021 Budget</b>	<b>2020 Budget</b>
<b>Income</b>	\$	893,940	\$ 773,340
<b>Expense</b>	\$	(2,025,042)	\$ (2,065,537)
<b>Net Operating Surplus/(Cost)</b>	\$	<b>(1,131,102)</b>	\$ <b>(1,292,197)</b>
<b>PARKING</b>			
<ul style="list-style-type: none"> <li>• Provision and management of parking meters</li> <li>• Provision and management of car parks</li> </ul>		<ul style="list-style-type: none"> <li>• Monitoring and enforcement of parking time zones</li> </ul>	
		<b>2021 Budget</b>	<b>2020 Budget</b>
<b>Income</b>	\$	1,515,635	\$ 2,635,500
<b>Expense</b>	\$	(2,035,346)	\$ (2,077,587)
<b>Net Operating Surplus/(Cost)</b>	\$	<b>(519,711)</b>	\$ <b>557,913</b>
<b>ECONOMIC DEVELOPMENT</b>			
<ul style="list-style-type: none"> <li>• Economic Development initiatives</li> </ul>		<ul style="list-style-type: none"> <li>• LIVING CITY</li> </ul>	
		<b>2021 Budget</b>	<b>2020 Budget</b>
<b>Income</b>		-	-
<b>Expense</b>	\$	(520,828)	\$ (599,157)
<b>Net Operating Surplus/(Cost)</b>	\$	<b>(520,828)</b>	\$ <b>(599,157)</b>
<b>OVERALL SURPLUS/(COST)</b>	\$	<b>(2,200,664)</b>	\$ <b>473,248</b>



Photo credit: Ian Macleod - Distinctly Devonport 2019 Entry

# COVID-19

The Coronavirus pandemic has stripped millions of dollars from the bottom line both in terms of forgone revenue and the need to make unbudgeted economic support available to the community.

COVID-19 related financial impacts have included:

- Forgone 2019/20 final TasWater dividend \$550K
- Forgone 2020/21 TasWater dividends totalling \$1.1M
- Waiving of sporting club ground fees and facility rent for six months
- Waiving of food licencing fees for 2020/21
- Lost rent from commercial and community tenants as a result of legislation requiring landlords to provide financial relief
- Loss of paranple convention centre income with the cancellation or postponement of approximately 80 external meeting room hires and 13 major events
- Loss of income due to the closure of regional facilities such as Splash Aquatic, paranple theatre and Bass Strait Maritime Centre
- Forgone parking revenue budgeted at approximately \$500K
- Commercial and residential rate relief measures such as deferrals and waivers as outlined in Council's Hardship Policy
- Additional community grants to support pandemic recovery
- Significant reduction of income from fees and charges due to economic downturn

With Devonport City Council traditionally generating a high percentage of its own revenue, rather than depending on Government operating grants, the financial impact of COVID-19 on the organisation has been significant.

Fortunately, the Council is in a sound financial position and has the capacity to endure the short term impacts whilst continuing to provide services, invest in the future and remain financially sustainable over the long term.

# FINANCIAL BUDGET AT A GLANCE



The 2020/21 budget incorporates **\$56,411,313** in estimated operational and capital expenditure.

## Budget Summary

\$

Operational Budget	
Income	38,651,649
Expenditure	(40,852,313)
<b>Operating Surplus/(Deficit)</b>	<b>(2,200,664)</b>
<b>Underlying Result</b>	<b>(3,017,664)</b>
Capital Budget	
Asset Renewal	8,437,550
New/Asset upgrade projects	7,121,450
<b>Total Capital Budget excluding carried forwards</b>	<b>15,559,000</b>
External Funding	
Capital Grants excluding LIVING CITY	4,248,000
Capital Grants and Capital Contributions for LIVING CITY	6,000,000

### Key Expenditure Allocations (inclusive of Federal and State Funding):

- \$8,000,000 to progress the Waterfront Park development of LIVING CITY
- \$1,100,000 for stage 1 of Devonport Road renewal
- \$1,000,000 towards stage 2 of the Coastal Pathway construction
- \$ 700,000 for the re-seal program
- \$ 550,000 for the Oldaker (East) catchment upgrade
- \$ 400,000 for the Wright Street renewal
- \$ 95,000 for a new toilet block at Horsehead Creek

The budget reflects Council's priorities for the operational and capital programs for the 2020/21 financial year.

The estimated operating deficit of \$2,200,664 has been heavily impacted by COVID-19. Revenue is expected to be \$3,322,000 lower than the 2020 budget due to the forecast subdued economic recovery on the North West Coast, closure of facilities into the new financial year and the anticipated loss of dividend revenue from TasWater. Council expects that it will be forced to reduce some service levels in response to this reduction in revenue. The impact on revenue is expected to be largely confined to the next 12 months and Council is forecasting a return to a small operating surplus in 2021/22.

The budget has been prepared on the basis of no increase in the general rate and a freezing of all other fees and charges including the Waste Management charge. Council made the decision to freeze rates and fees in April 2020 in response to the restrictions placed on the community in an effort to reduce the spread of the coronavirus. The impact of these restrictions on Devonport residents was immediate and resulted in job losses and closure of businesses. The Council made several other decisions to help lessen the financial impact of the restrictions on residents, including waiving parking fees for a number of weeks, waiving user charges for sporting facilities and reducing rent for tenants of Council owned properties. All of these decisions, as well as the loss of the final dividend from TasWater in 2020, has resulted in a forecast deficit for the 2020 financial year.

# ANALYSIS OF ESTIMATES



The Estimated Statement of Comprehensive Income, shown below, reports the budgeted revenues and expenses calculated on an accrual basis. It includes a forecast for 2019/20 as well as the budget figures. It also includes a forecast for the 2021/22 and 2022/23 years.

## ESTIMATED STATEMENT OF COMPREHENSIVE INCOME

Estimated Statement of Profit or Loss and other Comprehensive Income	2019 Actual \$'000	2020 Budget \$'000	2020 Forecast \$'000	2021 Budget \$'000	2022 Projection \$'000	2023 Projection \$'000
<b>Recurrent Income</b>						
Rates and Service charges	27,976	<b>28,642</b>	28,822	<b>29,115</b>	29,455	29,535
Fees and User Charges	6,972	<b>6,831</b>	6,396	<b>5,610</b>	7,009	7,110
Grants - Operating	2,586	<b>2,644</b>	2,502	<b>2,517</b>	2,472	2,473
Contributions - Operating	19	<b>36</b>	36	<b>18</b>	18	18
Investment Revenue	2,415	<b>2,309</b>	1,274	<b>248</b>	1,330	1,348
Share of Profits of Associates	1,204	<b>372</b>	372	<b>660</b>	660	660
Other Revenue	1,105	<b>1,139</b>	1,078	<b>483</b>	484	484
<b>Total Recurrent Income</b>	<b>42,277</b>	<b>41,973</b>	<b>40,480</b>	<b>38,651</b>	<b>41,428</b>	<b>41,628</b>
<b>Expenses</b>						
Employee Benefits	11,964	<b>12,332</b>	12,310	<b>12,231</b>	12,420	12,441
Materials and Services	16,514	<b>16,691</b>	17,044	<b>15,853</b>	16,795	16,587
Depreciation	9,574	<b>9,750</b>	9,750	<b>9,825</b>	9,866	9,892
Financial Costs	3,611	<b>1,731</b>	1,731	<b>1,542</b>	1,115	1,055
Other Expenses	1,202	<b>995</b>	896	<b>1,401</b>	1,029	1,029
<b>Total Expenses</b>	<b>42,865</b>	<b>41,499</b>	<b>41,731</b>	<b>40,852</b>	<b>41,225</b>	<b>41,004</b>
<b>Surplus/(Deficit) before capital items</b>	<b>(588)</b>	<b>474</b>	<b>(1,251)</b>	<b>(2,201)</b>	<b>203</b>	<b>624</b>
<b>Capital &amp; Other items</b>						
Capital Grant & Contributions	2,014	<b>4,057</b>	3,271	<b>10,248</b>	10,256	756
Loss on Disposal of Assets/ Donated Assets	(3,704)	<b>(304)</b>	(1,208)	<b>(817)</b>	(200)	(200)
<b>Total Capital Income</b>	<b>(1,690)</b>	<b>3,753</b>	<b>2,063</b>	<b>9,431</b>	<b>10,056</b>	<b>556</b>
<b>Surplus/(Deficit)</b>	<b>(2,278)</b>	<b>4,227</b>	<b>812</b>	<b>7,230</b>	<b>10,259</b>	<b>1,180</b>
<b>Underlying Surplus/Deficit</b>	<b>(1,560)</b>	<b>169</b>	<b>(2,321)</b>	<b>(3,018)</b>	<b>0</b>	<b>424</b>

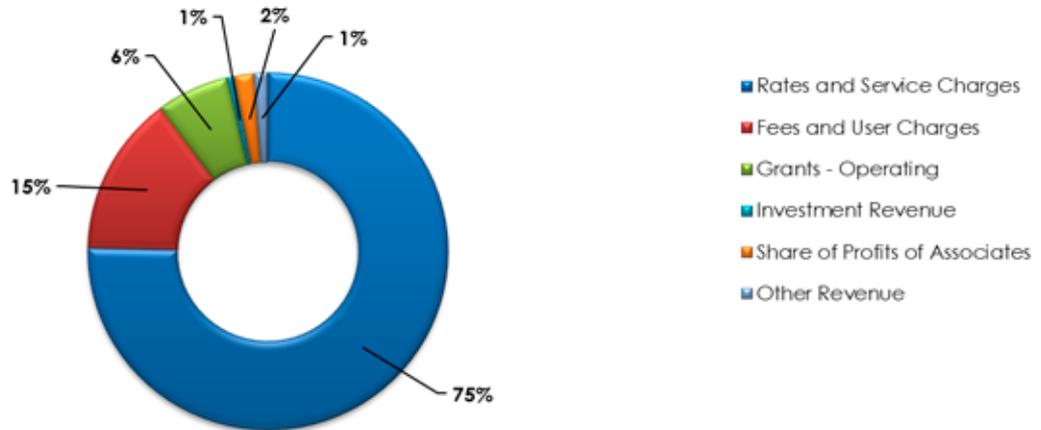
Note: These figures are before elimination of internal charges and some changes to classification of revenue and expenses have been made in the 2020/21 budget.

The Estimated Statement of Comprehensive Income demonstrates that Council is forecasting to deliver a deficit before adjusting for capital items in the current financial year and for the 2020/21 budget year. This is a direct result of loss of revenue due to COVID-19. Council expects this impact to be for the short term only and predicts a return to operating surplus in the 2021/22 and 2022/23.

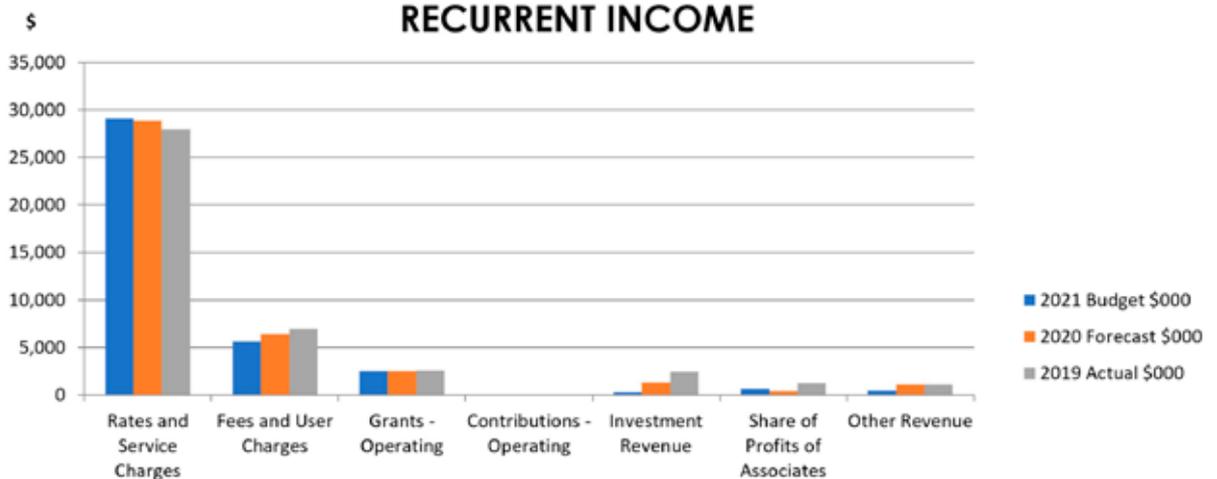
# INCOME

The charts below depicts the make up of Council's various income sources for the 2020/21 budget year only. The commentary below reflects the comparison between the 2020/21 budget and the 2019/20 forecast result.

## ESTIMATED INCOME



## RECURRENT INCOME



## RATES & SERVICE CHARGES \$293,000 INCREASE

This category includes rates revenue, waste management charges and the fire service levy (collected on behalf of the State Fire Commission). Council have determined to freeze the general rate and waste management charges at 2019/20 levels in response to COVID-19. The growth in this area is driven by supplementary rate revenue expected to be received over the next financial year.

The residential waste management charge will remain at \$270 per property. Council will continue its transition of non-residential (commercial and industrial) properties to a full fee for service basis. This change commenced in 2017/18, however it will take several years to fully implement the changes to the fee structure. While the full savings in relation to the changes were passed on to relevant ratepayers 3 years ago, Council agreed to phase in increases over the coming years. Increases to waste management charges for non-residential properties will be capped at 25% in 2020/21.

The State Government has indicated that there will be no increase in the Fire Service Levy collected on behalf of the State Fire Commission. The amount collected will increase in line with supplementary rates collected.

## FEES & USER CHARGES - \$786,000 DECREASE

This category of revenue has been heavily impacted by COVID-19. Council has determined to hold all fees at 2019/20 levels as well as waive all Food Business Registration fees for the 2020/21 year to assist businesses to recover following the trading restrictions imposed. Revenue from sporting facilities, the Convention Centre, Town Hall Theatre and other cultural facilities are all expected to be lower than the current year as facilities gradually reopen to the public but with social distancing restrictions to remain in place. Statutory fees (such as planning fees, license fees, fines, animal registrations, etc) are also expected to be lower in the first half of the financial year as the economy slowly recovers from the current environment. Council will continue to provide rent relief to commercial tenants in accordance with the guidelines issued by the State Government. The combined impact of these initiatives will result in revenue from Fees & Charges being \$1,221,000 less than the 2019/20 budget amount. Council's fees and charges are included in the attached List of Fees & Charges, and on Council's website.

## OPERATING GRANTS & CONTRIBUTIONS - \$15,000 INCREASE

Grants and contributions include all monies received from both the State and Federal Governments to assist with funding the delivery of services provided by Council as well as contributions received. It has been assumed that the Federal Government will continue providing advance payment of part of the subsequent years Financial Assistance Grants in June each year.

Grant Funding	Estimate 2020/21 \$'000
Financial Assistance Grant	2,330
Community Development Grants	43
Nesting Boxes for Kelcey Tiers	19
Torquay Ferry Operational Grant	25
Art Gallery	100
	<b>2,517</b>

## INVESTMENT REVENUE - \$1,026,000 DECREASE

This income item reflects the interest revenue Council is able to generate from its cash investments as well as dividends received from its ownership stake in TasWater. In April 2020, TasWater announced it would not be paying the final dividend for the 2019/20 financial year and that it was unlikely it will pay any dividend to shareholders in the 2020/21 year. This represents a loss of \$1.1M in 2020/21. The amount of interest revenue Council is able to generate is also expected to be lower in 2020/21 due to reduced cash balances and lower interest rates. The distribution from Dulverton Regional Waste Management Authority previously reported in this category has been reallocated to Share of Profits of Associates.

## SHARE OF PROFIT FROM ASSOCIATES - \$288,000 INCREASE

The share of profit from Dulverton Regional Waste Management Authority has been reallocated for 2020/21. The revenue has previously been split between Investment Revenue and Capital Items, however it has been consolidated this year to show the total return from Council's investment. The total return from Dulverton is expected to be consistent with the 2019/20 return on investment.

## OTHER REVENUE - \$595,000 DECREASE

Other estimated Council revenue for 2020/21 includes recoveries from infringement debtors and commission revenue from collecting the Fire Service levy and ticket sales. Utility recoveries from Belgravia Leisure in relation to the management of Splash Aquatic Centre had previously been shown as revenue, however this amount has now been reallocated to offset the utility expense incurred by Council. This reallocation and a reduction in commission income from ticket sales is driving the decrease in this revenue category.

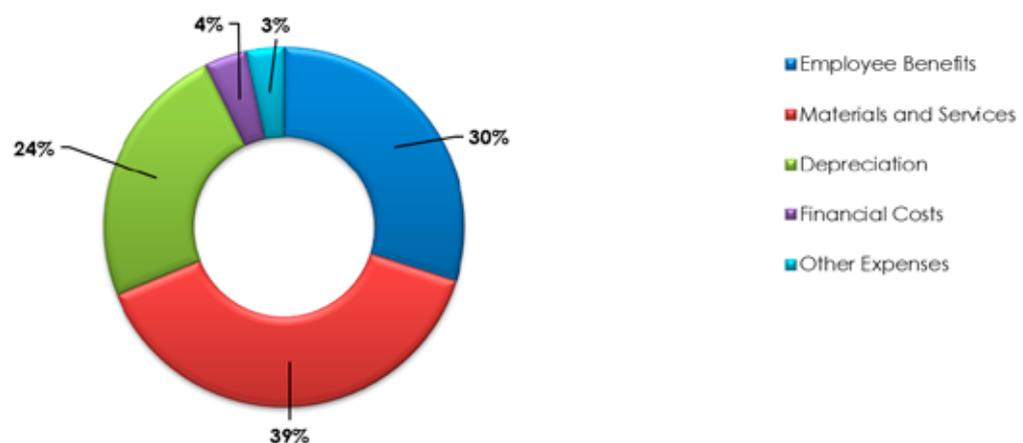
## CAPITAL GRANTS & CONTRIBUTIONS - \$6,977,000 INCREASE

Capital grants include all monies received from State, Federal and community sources for the purposes of funding the capital works program. Council expects to receive \$5M from the Federal Government as part contribution towards the Waterfront Park project, as well as \$1M funding to progress the light show at the Waterfront Park, \$500K for the entrance to East Devonport and \$1M in drought assistance funding. Capital grants in relation to the 'level the playing field' program are expected to be carried over from the 2019/20 financial year and Council also expects to receive funding from the Federal Government's Black Spot and Roads to Recovery Programs for road infrastructure projects.

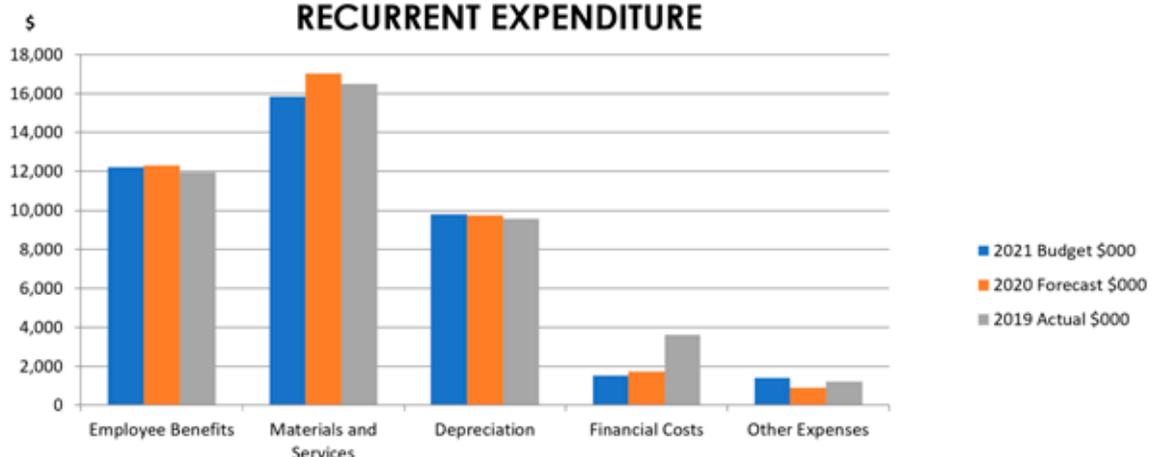
## EXPENDITURE

The charts below depict Council's various expenditure requirements for the 2021 budget as compared to 2020 forecast amounts.

### ESTIMATED EXPENDITURE



### RECURRENT EXPENDITURE



## EMPLOYEE BENEFITS - \$79,000 DECREASE

Employee benefits include all labour related expenditure such as wages, salaries, training and allowances, on-costs such as employer superannuation, leave accruals, training and payroll tax.

The employee benefits estimate is based on anticipated staffing levels of 150 full time equivalents (FTE) for 2020/21. Council's priority through the past months has been staff safety and retention of permanent employees. A number of facilities have closed and staff have been asked to work from home or other Council locations as a result of the pandemic. The reduction in casual hours has partly been offset by the completion of capital projects with staff time that had previously been capitalised now reverting to operational projects. Council is managing employee costs through this time with impacted staff taking leave and staff accepting a wage freeze for the 2020/21 year.

## MATERIALS & SERVICES - \$1,191,000 DECREASE

Materials and services include a wide range of operational costs. In response to the loss of revenue predicted for 2020/21, Council has closely reviewed all expenditure and made reductions where possible. Only essential major maintenance will be undertaken next year and there will be some temporary reductions in service levels as an immediate response to reduced revenue. The reallocation of utility recoveries from a revenue line to a contra expense accounts for \$350K of the variance.

## DEPRECIATION - \$75,000 INCREASE

Depreciation is an accounting measure reflecting the usage of Council's property, plant and equipment including infrastructure assets such as roads and drainage. This figure is impacted by the addition and disposal of assets as well as the revaluation of assets and changes in expected useful life assumptions. This non-cash expense should allow Council to fund future asset renewal and replacement.

## FINANCIAL COSTS - \$189,000 DECREASE

Financial costs represent interest on loans and bank charges. The reduction in interest expense is due to one of the interest rate swaps maturing during the 2020/21 year which will result in a portion of the existing borrowings moving from a fixed rate of interest to a lower variable rate of interest.

## OTHER EXPENSES - \$505,000 INCREASE

Other expenses relates to a range of expenditure including contributions to community groups, Mayor and Councillor expenses and bad debts. The majority of the increase relates to a \$300K package included to assist community groups and ratepayers as they recover from the pandemic.



Photo credit: Daniel Gunn - Distinctly Devonport 2019 Entry

# ESTIMATED STATEMENT OF FINANCIAL POSITION



The Estimated Statement of Financial Position reports the projected assets, liabilities and equity of Council, providing information about the resources controlled by Council and other information which is useful for assessing Council's financial position at the end of the 2020/21 year. The commentary provided below relates to the 2020/21 budget year.

Estimated Statement of Financial Position	2019 Actual \$'000	2020 Budget \$'000	2020 Forecast \$'000	2021 Budget \$'000	2022 Projected \$'000	2023 Projected \$'000
<b>Current Assets</b>						
Cash and cash equivalents	15,966	<b>14,194</b>	12,510	<b>2,819</b>	8,541	9,307
Receivables	7,578	<b>1,110</b>	2,110	<b>4,110</b>	3,548	2,048
Other Assets	306	<b>76</b>	76	<b>76</b>	76	76
Available for sale assets	1,337	-	-	-	-	-
	<b>25,187</b>	<b>15,380</b>	<b>14,696</b>	<b>7,005</b>	<b>12,165</b>	<b>11,431</b>
<b>Non-Current Assets</b>						
Investments in Associates	7,234	<b>6,687</b>	7,834	<b>7,996</b>	8,158	8,320
Receivables	24	<b>22</b>	22	<b>19</b>	16	13
Other Assets	268	-	218	<b>168</b>	118	68
Investments in TasWater	100,028	<b>87,345</b>	100,028	<b>100,028</b>	100,028	100,028
Property, Plant & Equipment	477,943	<b>480,805</b>	486,586	<b>490,775</b>	505,463	504,964
Capital Work in Progress	4,311	<b>11,500</b>	9,000	<b>15,450</b>	3,450	3,450
	<b>589,808</b>	<b>586,359</b>	<b>603,688</b>	<b>614,436</b>	<b>617,233</b>	<b>616,843</b>
<b>TOTAL ASSETS</b>	<b>614,995</b>	<b>601,739</b>	<b>618,384</b>	<b>621,441</b>	<b>629,398</b>	<b>628,274</b>
<b>Current Liabilities</b>						
Payables	2,378	<b>3,178</b>	3,178	<b>3,178</b>	3,180	3,180
Provisions	2,309	<b>2,146</b>	2,146	<b>2,146</b>	2,146	2,146
Interest Bearing Liabilities	1,804	<b>1,804</b>	1,804	<b>1,804</b>	1,804	1,804
	<b>6,491</b>	<b>7,128</b>	<b>7,128</b>	<b>7,128</b>	<b>7,130</b>	<b>7,130</b>
<b>Non-Current Liabilities</b>						
Provisions	351	<b>455</b>	455	<b>455</b>	455	455
Interest Bearing Liabilities	50,017	<b>48,212</b>	48,212	<b>46,408</b>	44,604	42,800
Other Financial Liabilities	2,499	<b>407</b>	2,499	<b>1,999</b>	1,499	999
	<b>52,867</b>	<b>49,074</b>	<b>51,166</b>	<b>48,862</b>	<b>46,558</b>	<b>44,254</b>
<b>TOTAL LIABILITIES</b>	<b>59,358</b>	<b>56,202</b>	<b>58,294</b>	<b>55,990</b>	<b>53,688</b>	<b>51,384</b>
<b>NET ASSETS</b>	<b>555,637</b>	<b>545,537</b>	<b>560,090</b>	<b>565,451</b>	<b>575,710</b>	<b>576,890</b>
<b>Equity</b>						
Asset Revaluation Reserves	320,447	<b>316,514</b>	316,514	<b>316,514</b>	316,514	316,514
Other Reserves	23,631	<b>10,948</b>	23,631	<b>23,631</b>	23,631	23,631
Accumulated Surplus	211,559	<b>218,075</b>	219,945	<b>225,306</b>	235,565	236,745
<b>TOTAL EQUITY</b>	<b>555,637</b>	<b>545,537</b>	<b>560,090</b>	<b>565,451</b>	<b>575,710</b>	<b>576,890</b>

## CURRENT ASSETS & NON-CURRENT ASSETS

Current assets are expected to decline from forecast by \$7.7M due to a reduction in cash holdings as a result of COVID -19 and payments for capital expenditure. The loss of revenue and the Hardship Policies that Council have adopted will impact on cash flow in the short term. It is anticipated that cash balances will recover in 2022 and 2023 as the general economy recovers and Council receives capital grants for works budgeted in 2020/21.

## CURRENT LIABILITIES & NON-CURRENT LIABILITIES

Current Liabilities are expected to remain constant between 2020 and 2021.

Non-Current Liabilities are expected to decrease from forecast by \$2M, due to the repayment of loan principal.



# ESTIMATED STATEMENT OF CASH FLOWS

The Estimated Statement of Cash Flows reflects the estimated cash movements resulting from Council's operation for the year and its cash balance at the end of the year based on the projected cash position at the commencement of the year. The commentary provided below relates to the 2020/21 budget year.

Estimated Statement of Cash Flows	2019 Actual \$'000	2020 Budget \$'000	2020 Forecast \$'000	2021 Budget \$'000	2022 Projected \$'000	2023 Projected \$'000
<b>Cash Flows from Operating Activities</b>						
<b>Receipts</b>						
Rates and other User Charges	33,463	<b>35,017</b>	33,251	<b>30,900</b>	36,139	36,320
Refunds from ATO for GST	2,958	<b>1,473</b>	1,000	<b>1,473</b>	1,473	1,473
Interest	428	<b>420</b>	320	<b>50</b>	56	74
Contributions	19	<b>1</b>	26	<b>3</b>	3	3
Government Grants & Subsidies	2,586	<b>2,644</b>	2,575	<b>2,517</b>	2,473	2,473
Investment Revenue for TasWater	1,727	<b>1,253</b>	647	-	1,076	1,076
Other	954	<b>797</b>	1,102	<b>501</b>	502	502
	<b>42,135</b>	<b>41,605</b>	<b>38,921</b>	<b>35,444</b>	<b>41,722</b>	<b>41,921</b>
<b>Payments</b>						
Payments to suppliers & employees	(29,967)	<b>(28,190)</b>	(28,650)	<b>(26,259)</b>	(27,391)	27,703
Interest	(1,716)	<b>(1,731)</b>	(1,671)	<b>(1,627)</b>	(1,615)	1,555
Other Expenses	(1,326)	<b>(995)</b>	(1,082)	<b>(1,316)</b>	(1,029)	1,029
	<b>(33,009)</b>	<b>(30,916)</b>	<b>(31,403)</b>	<b>(29,202)</b>	<b>(30,035)</b>	<b>(30,287)</b>
<b>Net Cash Flow from Operating Activities</b>	<b>9,126</b>	<b>10,689</b>	<b>7,518</b>	<b>6,242</b>	<b>11,687</b>	<b>11,634</b>
<b>Cash Flow from Investing Activities</b>						
<b>Receipts</b>						
Proceeds from Sale of Non-Current Assets	3,299	<b>1,100</b>	1,100	<b>128</b>	100	100
Sale Proceeds in advance	1,504	<b>(1,500)</b>	-	-	-	-
Capital Grants	335	<b>4,057</b>	3,764	<b>10,248</b>	10,006	506
Capital Contributions	-	-	-	-	-	-
Dividend Revenue	-	<b>616</b>	616	<b>498</b>	498	498
	<b>5,138</b>	<b>4,273</b>	<b>5,480</b>	<b>10,874</b>	<b>10,604</b>	<b>1,104</b>
<b>Payments</b>						
Loans to community organisations	-	<b>3</b>	-	-	-	-
Payments for Non-Current Assets	(21,406)	<b>(16,794)</b>	(14,654)	<b>(25,005)</b>	(14,768)	(10,171)
	(21,406)	<b>(16,791)</b>	(14,654)	<b>(25,005)</b>	(14,768)	(10,171)
<b>Net Cash used in Investing Activities</b>	<b>(16,268)</b>	<b>(12,518)</b>	<b>(9,174)</b>	<b>(14,131)</b>	<b>(4,164)</b>	<b>(9,067)</b>
<b>Cash Flow from Financing Activities</b>						
Proceeds from Borrowings	7,661	-	-	-	-	-
Loans to community organisations	4	-	3	<b>3</b>	3	3
Repayment of Borrowings	(999)	<b>(1,804)</b>	(1,804)	<b>(1,804)</b>	(1,804)	(1,804)
<b>Net Cash from (or used in) financing activities</b>	<b>6,666</b>	<b>(1,804)</b>	<b>(1,801)</b>	<b>(1,801)</b>	<b>(1,801)</b>	<b>(1,804)</b>
<b>Net Increase (Decrease) in Cash Held</b>	<b>(476)</b>	<b>(3,633)</b>	<b>(3,457)</b>	<b>(9,690)</b>	<b>5,722</b>	<b>766</b>
Cash at beginning of Reporting Period	16,442	<b>17,827</b>	15,966	<b>12,509</b>	2,819	8,541
<b>Cash at end of Reporting Period</b>	<b>15,966</b>	<b>14,194</b>	<b>12,509</b>	<b>2,819</b>	<b>8,541</b>	<b>9,307</b>

Cash flows will be impacted as a direct result of COVID-19. Revenue will be reduced with the loss of the TasWater dividend and the closure of Council facilities as well as the support Council will provide to ratepayers. The timing of receipt of rate revenue will most likely be impacted by the ability of households and businesses to return to pre-COVID activity levels. Council has made provision for larger than usual rates debtor balances at 30 June 2020 and 2021. Cash balances at the end of 2021 are expected to reduce to \$2.9M but are expected to recover to more sustainable levels by 30 June 2022.

The budgeted cash flow includes principal repayments on existing debt at pre-COVID levels.

## FINANCIAL MANAGEMENT INDICATORS

A selection of financial and asset management indicators have been included in the Annual Plan to assist in analysing the Council's financial performance.

The following table highlights Council's current performance across a range of key financial indicators (including those prescribed in the legislation).

Indicator	2019 Actual	2020 Budget	2020 Forecast	2021 Budget	2022 Projection	2023 Projection
<b>Financial Operating Performance</b>						
Underlying Surplus Ratio	(3.81)	0.41%	(4.60%)	(7.81%)	0%	1.02%
Rate Revenue/Operating Revenue	66%	69%	71%	75%	71%	71%
<b>Liquidity Position</b>						
Cash Reserves	\$15,966,000	\$14,194,000	\$12,509,000	\$2,819,000	\$8,541,000	\$9,307,000
Net Financial Liabilities Ratio	(87.34%)	(89.58%)	(105.95%)	(126.93%)	(100.41%)	(96.16%)
Net Interest Cost	7.80%	3.66%	3.00%	3.87%	2.35%	2.16%
<b>Asset Management Performance</b>						
Road Assets Consumption Ratio	44%	46%	45%	45%	45%	45%
Asset Sustainability Ratio	42%	67%	91%	71%	77%	77%
<b>Non-Financial Resources</b>						
Employee Benefits	\$11,964,000	\$12,332,000	\$12,310,000	\$12,231,000	\$12,420,000	\$12,441,000
Employee Numbers (FTE)	143	150	147	150	150	150

### UNDERLYING SURPLUS RATIO

This ratio serves as an overall measure of financial operating effectiveness. To remain financially sustainable, Council should aim to record a positive underlying surplus. If this is achieved, Council should be able to maintain its current level of services and maintain its assets into the future.

To determine the underlying surplus, the net surplus is adjusted for prepaid grants, capital grants and contributions and other material one-off items. Council has adopted the Auditor-General's benchmark of between 0% and 15% for this ratio. A result greater than zero indicates an underlying surplus.

The results in the table above shows that Council will record an underlying deficit in 2020 and 2021 but will break-even in 2022 and return to surplus in 2023.

### RATE REVENUE

This measure reflects the extent of reliance on rate revenues to fund Council's on-going services. Council aims to maintain the rate revenue as a constant percentage of operating revenue to ensure it is not solely reliant on rates to fund services.

## CASH RESERVES

Council estimates it will end the current financial year in a strong cash position with approximately \$12.5M in cash and investments. This amount will decrease over the forward years, falling to \$2.8M at 30 June 2021, but will increase in the following years as the impacts of the pandemic decline.

## NET FINANCIAL LIABILITIES RATIO

This ratio measures the net financial obligations of Council as a percentage of the operating income in any one year. Where the ratio is positive, it indicates that liquid assets (cash and receivables) exceed total liabilities. Conversely a negative ratio indicates an excess of total liabilities over liquid assets. The benchmark set by the Auditor-General for this ratio is between 0% and 50%.

The ratio currently exceeds this benchmark as a result of the borrowings for LIVING CITY Stage 1. Principal repayments will continue and gradually bring this ratio within the benchmark.

## NET INTEREST COST

This ratio measures Council's ability to meet its net interest obligations from its operating revenue. Treasury use this measure when assessing loan requests and set the benchmark at net interest cost of 7% of recurrent income or less.

Council exceeds this ratio in 2019 due to negative movements in the interest rate swaps. As interest rates have stabilised, this ratio is expected to be below the benchmark in future years.

## ROAD ASSET CONSUMPTION RATIO

This ratio indicates the average percentage of remaining useful life of Council's assets, or, the average proportion of new condition left in assets. The higher the percentage, the greater future service potential is available to provide services to ratepayers.

Council is meeting the benchmark of between 40% and 60% considered appropriate for this ratio. Whilst this ratio is calculated for all asset classes, the focus is predominately on the roads asset class as this is typically the largest. The recent Road Management in Local Government review undertaken by the Tasmanian Audit Office also concluded that Council roads are in a reasonable condition, but recommended that Council review the level of renewal. Council recently adopted an updated Transport Asset Management Plan which will help guide decision making for renewal of road assets.

## ASSET SUSTAINABILITY RATIO

This ratio compares the rate of capital spending through renewing, restoring and replacing existing assets, with the value of depreciation. Council has set a benchmark in the Financial Management Strategy to aim to invest between 60% and 100% of the depreciation expense on renewing assets.

The asset sustainability ratio was below this benchmark for 2019, however it is expected to stay within the target range for future years.

## ESTIMATED BORROWINGS

Council will continue to fund loan principal repayments at pre-COVID levels. No new borrowings are forecast for the 2020/21 financial year and total borrowings at 30 June 2021 are predicted to be \$48.2M

# CAPITAL WORKS PROGRAM 2020/21



DESCRIPTION	NEW (INCL UPGRADE)	ASSET RENEWAL	TOTAL BUDGET	EXTERNAL FUNDING (INCL IN TOTAL)
<b>PUBLIC OPEN SPACE &amp; RECREATION</b>				
<b>Safety Projects</b>				
Don Reserve - pedestrian crossing upgrades	\$ 10,500	\$ 24,500	\$ 35,000	-
Bluff Headland - hand rail replacment and extension	\$ 18,000	\$ 27,000	\$ 45,000	\$ 45,000
Seat replacements - William Street (Fourways)	-	\$ 20,000	\$ 20,000	-
<b>Safety Projects Total</b>	<b>\$ 28,500</b>	<b>\$ 71,500</b>	<b>\$ 100,000</b>	<b>\$ 45,000</b>
<b>Renewal Projects</b>				
Netball courts resurfacing and drainage - west end	\$ 16,000	\$ 24,000	\$ 40,000	\$ 40,000
Aquatic Centre/Don Reserve - playground renewal/relocation	-	\$ 90,000	\$ 90,000	\$ 90,000
Kiah Place - playground equipment renewal	-	\$ 78,000	\$ 78,000	\$ 78,000
Path renewal Don Reserve - Nicholls Street to James Street	-	\$ 140,000	\$ 140,000	\$ 140,000
<b>Renewal Projects Total</b>	<b>\$ 16,000</b>	<b>\$ 332,000</b>	<b>\$ 348,000</b>	<b>\$ 348,000</b>
<b>Prioritisation Projects</b>				
Installation of public recycling bins	\$ 30,000	-	\$ 30,000	-
Highfield Park new BBQ shelter	\$ 75,000	-	\$ 75,000	\$ 75,000
Mersey Vale Cemetery - ash interment columns for Memorial Garden	\$ 35,000	-	\$ 35,000	-
<b>Prioritisation Projects Total</b>	<b>\$ 140,000</b>	<b>-</b>	<b>\$ 140,000</b>	<b>\$ 75,000</b>
<b>2020/21 Total</b>	<b>\$ 184,500</b>	<b>\$ 403,500</b>	<b>\$ 588,000</b>	<b>\$ 468,000</b>



DESCRIPTION	NEW (INCL UPGRADE)	ASSET RENEWAL	TOTAL BUDGET	EXTERNAL FUNDING (INCL IN TOTAL)
<b>TRANSPORT</b>				
<b>Safety Projects</b>				
Street light provision	\$ 12,500	\$ 12,500	\$ 25,000	-
Melrose Road - Morris Road intersection improvements	\$ 37,500	\$ 37,500	\$ 75,000	\$ 75,000
Steele and Percy Street intersection improvements	-	\$ 70,000	\$ 70,000	\$ 35,000
Mersey Main Road safety improvements - Spreyton Primary school	-	\$ 104,000	\$ 104,000	\$ 104,000
Mersey Main Road safety improvements - Maidstone Park	\$ 17,000	\$ 51,000	\$ 68,000	\$ 68,000
Don Road, Lovett Street and Sorell Street safety improvements	-	\$ 40,000	\$ 40,000	\$ 40,000
<b>Safety Projects Total</b>	<b>\$ 67,000</b>	<b>\$ 315,000</b>	<b>\$ 382,000</b>	<b>\$ 322,000</b>
<b>Renewal Projects</b>				
Transport minor works	\$ 12,500	\$ 12,500	\$ 25,000	-
Reseal program	-	\$ 700,000	\$ 700,000	-
Devonport Road renewal - stage 1	\$ 165,000	\$ 935,000	\$ 1,100,000	\$ 538,000
Bridge Road pavement renewal	-	\$ 374,000	\$ 374,000	-
Electric vehicle charging station	\$ 50,000	-	\$ 50,000	-
Wright Street renewal - Tarleton Street to John Street	-	\$ 400,000	\$ 400,000	-
<b>Renewal Projects Total</b>	<b>\$ 227,500</b>	<b>\$ 2,421,500</b>	<b>\$ 2,649,000</b>	<b>\$ 538,000</b>
<b>Prioritisation Projects</b>				
Mersey Bluff Precinct - traffic, pedestrian and parking improvements - stage 3	\$ 225,000	\$ 75,000	\$ 300,000	\$ 300,000
Coastal Pathway contribution - part 2	\$ 1,000,000	-	\$ 1,000,000	-
State Vehicle Entry Project (SVEP) - allocation 1	\$ 250,000	\$ 250,000	\$ 500,000	\$ 500,000
<b>Prioritisation Projects Total</b>	<b>\$ 1,475,000</b>	<b>\$ 325,000</b>	<b>\$ 1,800,000</b>	<b>\$ 800,000</b>
<b>2020/21 Total</b>	<b>\$ 1,769,500</b>	<b>\$ 3,061,500</b>	<b>\$ 4,831,000</b>	<b>\$ 1,660,000</b>



DESCRIPTION	NEW (INCL UPGRADE)	ASSET RENEWAL	TOTAL BUDGET	EXTERNAL FUNDING (INCL IN TOTAL)
<b>STORMWATER</b>				
<b>Safety Projects</b>				
Minor stormwater works	\$ 45,000	\$ 15,000	\$ 60,000	-
Stormwater outfall risk management	\$ 18,750	\$ 6,250	\$ 25,000	-
Hiller and Smith stormwater improvements	\$ 25,000	-	\$ 25,000	-
Stormwater improvements 200 Steele Street	\$ 29,000	\$ 29,000	\$ 58,000	-
298 Bellamy Road stormwater culvert	\$ 9,000	\$ 9,000	\$ 18,000	-
Oldaker (East) catchment upgrade - stage 2	\$ 137,500	\$ 412,500	\$ 550,000	-
Church Street Stormwater improvements	\$ 175,000	\$ 175,000	\$ 350,000	-
<b>Safety Projects Total</b>	<b>\$ 439,250</b>	<b>\$ 646,750</b>	<b>\$ 1,086,000</b>	<b>-</b>
<b>Renewal Projects</b>				
Pit replacements	-	\$ 50,000	\$ 50,000	-
Pipe renewal - 23 Steele Street	-	\$ 60,000	\$ 60,000	-
<b>Renewal Projects Total</b>	<b>-</b>	<b>\$ 110,000</b>	<b>\$ 110,000</b>	<b>-</b>
<b>2020/21 Total</b>	<b>\$ 439,250</b>	<b>\$ 756,750</b>	<b>\$ 1,196,000</b>	<b>-</b>
<b>BUILDINGS &amp; FACILITIES</b>				
<b>Renewal Projects</b>				
Maidstone Park ticket box renewal	-	\$ 25,000	\$ 25,000	\$ 25,000
<b>Renewal Projects Total</b>	<b>-</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>
<b>Prioritisation Projects</b>				
Horsehead Creek - new toilet block and link path	\$ 95,000	-	\$ 95,000	\$ 95,000
<b>Prioritisation Projects Total</b>	<b>\$ 95,000</b>	<b>-</b>	<b>\$ 95,000</b>	<b>\$ 95,000</b>
<b>2020/21 Total</b>	<b>\$ 95,000</b>	<b>\$ 25,000</b>	<b>\$ 120,000</b>	<b>\$ 120,000</b>
DESCRIPTION	TOTAL EXPENDITURE	TRADE	NETT EXPENDITURE	
<b>PLANT &amp; FLEET</b>				
<b>Fleet Management</b>				
Fleet replacement program 2020/21	\$ 98,000	\$ 13,000	\$ 85,000	
<b>Fleet Management Total</b>	<b>\$ 98,000</b>	<b>\$ 13,000</b>	<b>\$ 85,000</b>	
<b>Hire Plant Management</b>				
2.5T Excavator with trailer	\$ 60,000	\$ 22,000	\$ 38,000	
Loader - Transfer Station	\$ 280,000	\$ 60,000	\$ 220,000	
Mower - ride on - Mersey Bluff	\$ 20,000	\$ 4,000	\$ 16,000	
Mower - ride on - MVMP	\$ 22,000	\$ 2,000	\$ 20,000	
Truck - Civil	\$ 140,000	\$ 40,000	\$ 100,000	
<b>Hire Plant Management Total</b>	<b>\$ 522,000</b>	<b>\$ 128,000</b>	<b>\$ 394,000</b>	
<b>2020/21 Total</b>	<b>\$ 620,000</b>	<b>\$ 141,000</b>	<b>\$ 479,000</b>	

DESCRIPTION	NEW (INCL UPGRADE)	ASSET RENEWAL	TOTAL BUDGET	EXTERNAL FUNDING (INCL IN TOTAL)
<b>OFFICE &amp; IT EQUIPMENT</b>				
<b>Safety Projects</b>				
Transfer Station CCTV camera	\$ 10,000	-	\$ 10,000	-
<b>Safety Projects Total</b>	<b>\$ 10,000</b>	<b>-</b>	<b>\$ 10,000</b>	<b>-</b>
<b>Renewal Projects</b>				
Information Technology - renewals and upgrades	\$ 13,200	\$ 166,800	\$ 180,000	-
Reactive replacement of equipment for property management	-	\$ 40,000	\$ 40,000	-
IT - Asset Management System implementation	\$ 95,000	-	\$ 95,000	-
East Devonport Rec Centre - new electric oven	-	\$ 5,000	\$ 5,000	-
<b>Renewal Projects Total</b>	<b>\$ 108,200</b>	<b>\$ 211,800</b>	<b>\$ 320,000</b>	<b>-</b>
<b>Prioritisation Projects</b>				
Tidal Acquisitive Art Award - Biennial	\$ 15,000	-	\$ 15,000	-
<b>Prioritisation Projects Total</b>	<b>\$ 15,000</b>	<b>-</b>	<b>\$ 15,000</b>	<b>-</b>
<b>2020/21 Total</b>	<b>\$ 133,200</b>	<b>\$ 211,800</b>	<b>\$ 345,000</b>	<b>-</b>
<b>LIVING CITY</b>				
<b>Prioritisation Projects</b>				
Waterfront Precinct	\$ 3,500,000	\$ 3,500,000	\$ 7,000,000	\$ 5,000,000
Waterfront Precinct - lighting feature	\$ 1,000,000	-	\$ 1,000,000	\$ 1,000,000
<b>Prioritisation Projects Total</b>	<b>\$ 4,500,000</b>	<b>\$ 3,500,000</b>	<b>\$ 8,000,000</b>	<b>\$ 6,000,000</b>
<b>2020/21 Total</b>	<b>\$ 4,500,000</b>	<b>\$ 3,500,000</b>	<b>\$ 8,000,000</b>	<b>\$ 6,000,000</b>
	<b>\$ 7,121,450</b>	<b>\$ 8,437,550</b>	<b>\$15,559,000</b>	<b>\$ 8,248,000</b>



# RATES RESOLUTION - 2020/21



## A. Annual Plan

That in accordance with Section 71 of the *Local Government Act 1993* (as amended) Council adopts the Annual Plan for the financial year ending 30 June 2021 and instructs the General Manager to:

- (a) make a copy of it available for public inspection at the Council's offices and on the website; and
- (b) provide a copy of it to the Director of Local Government and to the Director of Public Health.

## B. Annual Estimates (Revenue and Expenditure)

That:

- (a) in accordance with Section 82 of the *Local Government Act 1993*, the Council by absolute majority adopts the estimates of revenue and expenditure (excluding estimated capital works) for the 2020/21 financial year as detailed in the Annual Plan;
- (b) in accordance with Section 82(6) of the *Act*, the Council, by absolute majority, authorises the General Manager to make minor adjustments (including capital works) up to \$75,000 to any individual estimate item as he deems necessary during the 2020/21 financial year provided that the total of the Estimates remains unaltered.

## C. Rates and Charges 2020/21

That Council makes the following General Rate, Service Rates and Service Charges under the provisions of the *Local Government Act 1993*, and the *Fire Services Act 1979* for the financial year 1 July 2020 to 30 June 2021 in respect to land in the municipal area which is separately valued under the *Valuation of Land Act 2001*.

### Definitions and Interpretations

Unless the context otherwise requires, in the following resolutions, words and expressions defined in the *Local Government Act 1993* have the same meaning as they have in that Act.

Unless the context otherwise requires, in the following resolutions, the following words and expressions have the meaning set out below:

**'Act'** means the *Local Government Act 1993*;

**'AAV'** means the assessed annual value as determined by the Valuer-General under the *Valuation of Land Act 2001*;

**'land'** means a parcel of land which is shown as being separately valued in the valuation list prepared under the *Valuation of Land Act 2001*;

**'land used for primary production'** means all land used or predominantly used for primary production and includes all land coded 'L' in the valuation list;

**'land used for residential purposes'** means all land used or predominantly used for residential purposes and includes all land coded 'R' in the valuation list;

**'municipal area'** means the municipal area of Devonport;

**'non-used land'** means all land coded 'V' in the valuation list;

**'supplementary valuation'** means a supplementary valuation made under the *Valuation of Lands Act 2001*;

**'tenancy'** means a portion of land which the Valuer-General has determined is capable of separate occupation and so has separately determined the AAV of that portion, pursuant to Section 11(3)(c) of the *Valuation of Land Act 2001*; and

**'valuation list'** means, in respect of the financial year, the valuation list, supplementary valuation list or particulars provided to the Council by the Valuer-General under Section 45 of the *Valuation of Land Act 2001*.

**1. Rates Resolution - Part 1 (A)**

Pursuant to Sections 90 and 91 of the *Local Government Act 1993*, the Council makes a General Rate ("the General Rate") in respect of all rateable land (except land which is exempt pursuant to Section 87 of the *Local Government Act 1993*) consisting of two components being:

- (a) 11.0935 cents in the dollar of assessed annual value (the AAV component); and
- (b) A fixed charge of \$300 on all land or tenancy.

**2. Rates Resolution - Part 1 (B)**

Pursuant to Section 107 of the *Local Government Act 1993*, the Council by absolute majority hereby varies the AAV component of the General Rate (as previously made) for land within the municipal area which is used or predominantly used for primary production to 7.0320 cents in the dollar of assessed annual value of such rateable land.

**3. Rates Resolution - Part 1 (C)**

Pursuant to Section 107 of the *Local Government Act 1993*, the Council by absolute majority hereby varies the AAV component of the General Rate (as previously made) for land within the municipal area which is used or predominantly used for residential purposes to 7.0320 cents in the dollar of assessed annual value of such rateable land.

**4. Rates Resolution - Part 2**

4.1 Pursuant to Section 94 of the *Local Government Act 1993*, the Council makes the following service rates and service charges for land within the municipal area (including land which is otherwise exempt from rates pursuant to Section 87, but excluding land owned by the Crown to which Council does not supply any of the following services) for the period 1 July 2020 to 30 June 2021:

- (a) a waste management service charge of \$270 upon all land or tenancy to which Council supplies or makes available a kerbside collection service.

4.2 Pursuant to Section 107 of the *Act* the Council, by absolute majority declares that the service charge for waste management is varied by reference to the use or predominant use of land as follows:

- (a) for all land which is predominately used for any purpose other than residential or primary production to which Council supplies and makes available a kerbside collection service the service charge is varied to \$810, subject to 4.3 below; and
- (b) for all land which is non-used land the service charge is varied to \$0.00.

4.3 Pursuant to Section 88A of the *Act*, the Council by absolute majority determines:

- (a) that the maximum percentage increase of the varied service charge for waste management (as previously made and varied by 4.1 and 4.2 above) is capped at 25% above the amount which was payable in respect of the waste management rate charged in the 2019/20 financial year; and
- (b) to qualify for the maximum increase cap in subparagraph (a), the rateable land must not have been subjected to a supplementary valuation issued by the Valuer-General during the period from 1 July 2019 to 30 June 2020.

## 5. Rates Resolution - Part 3

Pursuant to Section 93A of the *Local Government Act 1993* and the provisions of the *Fire Service Act 1979* (as amended), the Council makes the following rates for land within the municipal area for the period 1 July 2020 to 30 June 2021:

- (a) a Devonport Urban Fire District Rate of 1.3854 cents in the dollar of assessed annual value, subject to a minimum amount of \$41 in respect of all rateable land within the Devonport Urban Fire District.
- (b) a Forth/Leith Fire District Rate of 0.4378 cents in the dollar of assessed annual value, subject to a minimum amount of \$41 in respect of all rateable land within Forth/Leith Fire District.
- (c) a General Land Fire Rate of 0.3545 cents in the dollar of assessed annual value, subject to a minimum amount of \$41 in respect of all rateable land within the municipal area, which is not within the Devonport Urban Fire District, or the Forth/Leith Fire District.

## 6. Separate Land

In relation to all rates and charges for the 2020/21 year, as previously made, for the purpose of these resolutions the rates and charges shall apply to each parcel of land which is shown as being separately valued in the valuation list prepared under the *Valuation of Land Act 2001*.

## 7. Adjusted Values

For the purposes of each of these resolutions, any reference to assessed annual value includes a reference to that value as adjusted pursuant to Sections 89 and 89A of the *Local Government Act 1993*.

## 8. Payment of Rates and Charges

Pursuant to Section 124 of the *Local Government Act 1993*, the rates for 2020/21 shall be payable in four instalments, the dates by which the rates are due to be paid are:

First Instalment	31 August 2020
Second Instalment	31 October 2020
Third Instalment	28 February 2021
Fourth Instalment	30 April 2021

Where a ratepayer fails to pay any instalment within 21 days from the date on which it is due, the ratepayer must pay the full amount owing.

### Penalties

Pursuant to Section 128 of the *Local Government Act 1993*, if any rate or instalment is not paid on or before the date it falls due, a penalty of 5% of the unpaid instalment or part thereof, shall be applied except:

- (a) where the ratepayer has adhered to an approved payment arrangement plan and the total rates are paid in full by 30 April 2021; and
- (b) where the ratepayer has authorised an approved bank direct debit payment arrangement.

### Supplementary Rates

- (a) Pursuant to Sections 89A, 92 and 109N of the *Local Government Act 1993*, if a supplementary valuation is made of any land prior to 30 June 2021, the General Manager may at his discretion adjust the amount payable in respect of any or all rates for that land for that financial year in line with the new valuation; and
- (b) If a rates notice is issued by the General Manager under sub-clause (a), the amount shown as payable on that notice is due to be paid within 30 days of the date on which that notice is issued.

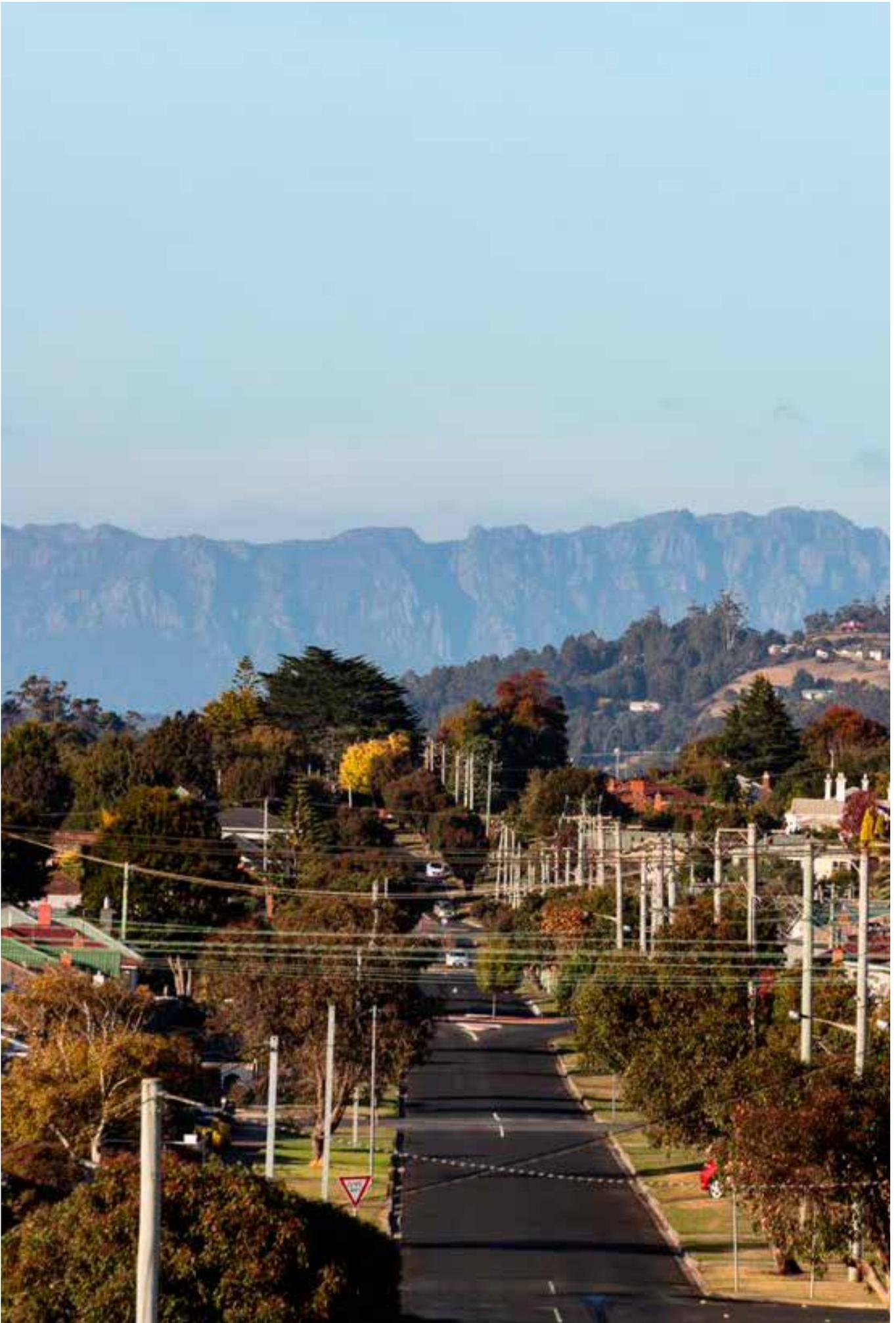
**9. Capital Works Program**

That Council pursuant to Section 82 of the *Local Government Act 1993* adopts the Capital Works Program for the 2020/21 financial year as detailed in the Annual Plan.

**10. Fees and Charges**

That, in accordance with Section 205 of the *Local Government Act 1993*, Council adopts the Fees and Charges Schedule for the 2020/21 financial year as detailed in the Annual Plan.





# FEES & CHARGES - 2020/21



DETAILS	INDICATOR/ DESCRIPTOR EG. HOURS	GST	GST INCLUSIVE CHARGE
<b>PARKING FEES</b>			
1 Hour Street Meter (8:30am to 6:00pm Mon - Fri; 8:30am to 2:00pm Sat)	per hour	\$ 0.18	\$ 2.00
4 Hour Street Meter (8:30am to 6:00pm Mon - Fri; 8:30am to 2:00pm Sat)	per hour	\$ 0.14	\$ 1.50
Formby Road Car Park (8:30am to 6:00pm Mon - Fri; 8:30am to 2:00pm Sat)	per hour	\$ 0.14	\$ 1.50
Payne Avenue Car Park (8:30am to 6:00pm Mon - Fri)	per hour	\$ 0.14	\$ 1.50 max daily fee \$5.00
Payne Avenue Car Park Saturday	flat charge	\$ 0.18	\$ 2.00
Fourways Car Park (8:30am to 6:00pm Mon - Fri; 8:30am to 2:00pm Sat)	per hour	\$ 0.14	\$ 1.50
Edward Street Car Park (8:30am to 6:00pm Mon - Fri; 8:30am to 2:00pm Sat)	per hour	\$ 0.14	\$ 1.50
Fenton Way Car Park (8:30am to 6:00pm Mon - Fri; 8:30am to 2:00pm Sat)	per hour	\$ 0.14	\$ 1.50
Steele Street Car Park (8:30am to 6:00pm Mon - Fri; 8:30am to 2:00pm Sat)	per hour	\$ 0.14	\$ 1.50
CBD Multi-Level Car Park (8:30am to 6:00pm Mon - Fri)	per 30 minutes	\$ 0.09	\$ 1.00
CBD Multi - Level Car Park (Sat & Sun)	per entry	\$ 0.18	\$ 2.00
CBD Multi-Level Car Park (after 6:00pm Mon - Sun)	per entry	\$ 0.18	\$ 2.00
CBD Multi-Level Car Park (Top Level all day parking Mon - Fri)	per entry	\$ 0.45	\$ 5.00
CBD Multi-Level Car Park - Security Deposit for access card (refundable)	per card	-	\$ 15.00
Wenvoe Street Car Park (8 :30am to 5:30pm Mon – Fri)	per hour	\$ 0.14	\$ 1.50 max daily fee \$5.00
Wenvoe Street Car Park - Saturday	flat charge	\$ 0.18	\$ 2.00
Surcharge for credit card use on pay & display car park machines	per transaction	-	\$ .20
Monthly Permit	per month	\$ 12.27	\$ 135.00
Reserved Parking	per year	\$ 98.18	\$ 1,080.00
Business Meter Permit	per year	\$ 23.18	\$ 255.00
Meter Hoods - One Day	per day	\$ 2.82	\$ 31.00
Meter Hoods - Long Term	price by negotiation		
Resident Permit	per year	exempt	\$ 10.00
Temporary Disabled Permit Application Fee	each	exempt	\$ 25.00

DETAILS	INDICATOR/ DESCRIPTOR EG. HOURS	GST	GST INCLUSIVE CHARGE
<b>PARKING INFRINGEMENT FINES</b>			
Infringement Notice - Car Parks and Meters	each offence	exempt	\$ 27.00 .16% of penalty unit*
Unpaid after 14 days and before 28 days	each offence	exempt	\$ 46.00 .27% of penalty unit*
Parking offences paid after 28 days and before referral to Monetary Penalty Enforcement Service (MPES)	each offence	exempt	\$ 94.00 .55% of penalty unit*
Administration Fee for infringements withdrawn from MPES	each offence	exempt	\$ 60.00
<b>MISCELLANEOUS</b>			
Right to Information Request (25 fee units**)	per request	exempt	\$ 40.50
A4 Photocopy	per page	\$ 0.09	\$ 1.00
A3 Photocopy	per page	\$ 0.18	\$ 2.00
Information Search - Administration Fee	per hour	\$ 3.64	\$ 45.00
Licence Fee (Sub-Licence)	per licence	\$ 100.64	\$ 1,100.00
<b>Local Government (Meeting Procedures) Regulations 2015</b>			
Regulation 35 - fee payable for minutes of a meeting (1 unit**)	every 5 pages	exempt	\$ 1.62
<b>Local Government (General) Regulations 2005</b>			
Section 132 Certificate (30 units**)	each	exempt	\$ 48.60
Section 337 Certificate (132.5 units**)	each	exempt	\$ 214.65
Code of Conduct Complaint (50 units**)	each	exempt	\$ 81.00
<b>HEALTH FEES</b>			
<b>Registration and Licence Fees - Food Act 2003</b>			
<b>Food Premises</b>			
Registration/Renewal - P1	per year	exempt	\$ 210.00
Registration/Renewal - P2	per year	exempt	\$ 150.00
Registration/Renewal - P3	per year	exempt	\$ 110.00
Notification - P3-N & P4	per application	exempt	no charge
Late Fee (after 31 August)	per application	exempt	fee + 10%
Change of Registration during the year (change of Risk Classification)	per application	exempt	no charge
Non-compliance Follow Up Inspection	per inspection	exempt	\$ 170.00
Pre-purchase Inspection (Food Premises)	per inspection	\$ 15.45	\$ 170.00
<b>Statewide/Mobile Food Businesses</b>			
Registration/Renewal - P1	per year	exempt	\$ 210.00
Registration/Renewal - P2	per year	exempt	\$ 150.00
Registration/Renewal - P3	per year	exempt	\$ 110.00
Notification - P3-N & P4	per application	exempt	no charge
Non-compliance Follow Up Inspection	per inspection	exempt	\$ 170.00
Pre-purchase Inspection (Mobile Food Business)	per inspection	\$ 15.45	\$ 170.00
<b>Temporary Food Licence</b>			
Temporary Food Licence - per day	per application	exempt	\$ 25.00
Temporary Food Licence - 3-4 day event	per application	exempt	\$ 60.00

\* Penalty unit set by Department of Justice through *Penalty Units and other Penalties Act 1987* is \$172.00 from 1 July 2020

\*\* Fee unit set by Department of Treasury & Finance through *Fee Units Act 1987* is \$1.66 from 1 July 2020, however existing fees have been frozen by State Government for 2020/21 so the 19/20 fee unit of \$1.62 applies

DETAILS	INDICATOR/ DESCRIPTOR EG. HOURS	GST	GST INCLUSIVE CHARGE
<b>Public Health Act 1997</b>			
<b>Place of Assembly Licences</b>			
Specific Event	per application	exempt	\$ 155.00
Specific Event (less than 48 hours prior to event)	per application	exempt	\$ 205.00
Specific Event (charities and schools)	per application	exempt	no charge
<b>Public Health Risk Activities</b>			
Premises Registration	per year	exempt	\$ 110.00
Skin Penetration Licence (per operator)	per year	exempt	\$ 115.00
<b>Regulated Systems</b>			
Cooling Towers/Warm Water System Registration	per year	exempt	\$ 160.00
<b>Other</b>			
Swimming Pool Sample Collection and Analysis	per sample	\$ 11.82	\$ 130.00
Swimming Pool Re-Sample Collection and Analysis (after non-compliant test)	per sample	\$ 13.63	\$ 150.00
Registration/Renewal as Private Water Supplier	per vehicle	exempt	\$ 165.00
<b>Street Trading</b>			
Application Fee (16 fee units**)	per year	exempt	\$ 26.00
Fee per m <sup>2</sup> (8 fee units**)	per m <sup>2</sup>	exempt	\$ 13.00
Mobile Vending Permit (Annual)	per year	exempt	\$ 500.00
Mobile Vending Permit	3 months	exempt	\$ 250.00
<b>Fire Hazards</b>			
Administrative Fee (failure to comply with Abatement Notice)	each	\$ 24.55	\$ 270.00
Abatement of Fire Nuisance	each	exempt	actual cost
<b>ANIMAL CONTROL</b>			
<b>Dog Registration by 31 July - fee per dog</b>			
Male or female dog	per year	exempt	\$ 50.00
Desexed dog (evidence required)	per year	exempt	\$ 20.00
Working dog/hunting dog (evidence required)	per year	exempt	\$ 25.00
Pure-breed dog referred to in the <i>Dog Control Act 2000</i>	per year	exempt	\$ 25.00
Greyhound referred to in the <i>Dog Control Act 2000</i>	per year	exempt	\$ 25.00
Obedience trained dog owned by members of a recognised dog training club when paid	per year	exempt	\$ 25.00
Dog owned by pensioner or concession card holder (one dog only) when paid	per year	exempt	\$ 12.00
Guide dog for the blind - assistance dogs			no charge
Declared dangerous dogs and restricted breeds	per year	exempt	\$ 260.00
Lifetime Registration (for the life of the dog) - dog must be desexed & microchipped (evidence to be provided). Refund policy - 50% refund within 3 years	lifetime	exempt	\$ 130.00
Registration Fee for dog "adopted" from Dogs Home for balance of normal registration year			no charge
<b>Dog Registration after 31 July - fee per dog</b>			
Male or female dog	per year	exempt	\$ 70.00
Desexed dog (evidence required)	per year	exempt	\$ 30.00
Working dog/hunting dog (evidence required)	per year	exempt	\$ 35.00
Pure-breed dog referred to in the <i>Dog Control Act 2000</i>	per year	exempt	\$ 35.00

DETAILS	INDICATOR/ DESCRIPTOR EG. HOURS	GST	GST INCLUSIVE CHARGE
Greyhound referred to in the <i>Dog Control Act 2000</i>	per year	exempt	\$ 35.00
Obedience trained dog owned by members of a recognised Dog Training Club when paid	per year	exempt	\$ 35.00
Dog owned by pensioner or concession card holder (one dog only) when paid	per year	exempt	\$ 15.00
Guide dog for the blind - assistance dogs			no charge
Declared dangerous dogs and restricted breeds	per year	exempt	\$ 270.00
Lifetime Registration (for the life of the dog) - dog must be desexed & microchipped (evidence to be provided). Refund policy - 50% refund within 3 years	lifetime	exempt	\$ 130.00
Registration Fee for dog "adopted" from Dogs Home for balance of normal registration year			no charge
<b>Kennel Licence Application Fee</b>			
3-5 dogs	each	exempt	\$ 80.00
>5 dogs	each	exempt	\$ 110.00
Renewals (+ registration fee for each dog)	each	exempt	\$ 50.00
<b>Other</b>			
Replacement dog tag	per year	exempt	\$ 5.00
Complaints - dog causing nuisance (refundable if offence determined)	per item	exempt	\$ 25.00
Purchase Dangerous Dog sign	per item	exempt	\$ 65.00
Purchase Dangerous Dog collar	per item	exempt	\$ 50.00
<b>PLANNING FEES</b>			
<b>Section 58 Land Use Planning and Approvals Act 1993 (LUPAA)</b> (i.e. application for a permitted use development that satisfies the acceptable solutions for the applicable development standards of the Devonport Interim Planning Scheme)			
Application for use or development with value < \$25,000	per application	exempt	\$ 160.00
Application for use or development including alterations and additions with value > \$25,000	per application	exempt	\$ 255.00 + \$1.00 per \$1000.00 value of works Max. of \$500.00 for single dwelling development
Application for Change of Use	per application	exempt	\$ 255.00
Application for Subdivision	per application	exempt	\$ 560.00 + \$150.00 per lot (includes initial sealing fee)
Application for Boundary Adjustment (no additional lots)	per application	exempt	\$ 560.00 (includes sealing fee)
Application to Amend S58 Permit	per application	exempt	\$ 355.00
<b>Section 57 LUPAA</b> (discretionary use and/or assessment against performance criteria of zone or code includes Tasmanian Heritage Council applications)			
Public Notification Fee	per application	exempt	\$ 300.00
Application for Change of Use	per application	exempt	\$ 355.00 + \$300.00 public notification fee
Application for Use or Development with value < \$25,000	per application	exempt	\$ 160.00 + \$300.00 public notification fee
Application for Use or Development with value > \$25,000	per application	exempt	\$ 560.00 + \$1.00 per \$1000.00 of value of works + \$300.00 public notification fee. Max. fee of \$1,200.00 applies to single dwelling development

DETAILS	INDICATOR/ DESCRIPTOR EG. HOURS	GST	GST INCLUSIVE CHARGE
Application for Subdivision (includes consolidation of lots)	per application	exempt	\$ 560.00 + \$150.00 per lot + \$300.00 public notification fee. Includes initial sealing fee
Application to Amend a S57 Permit	per application	exempt	\$ 460.00
<b>Miscellaneous</b>			
Application for a Retrospective Permit	per application	exempt	normal fee + \$100.00
Certifying Strata Plans	per application	exempt	\$ 150.00 per lot
Certifying Staged Strata Plans	per application	exempt	\$ 200.00 per lot
Application to Amend a Strata Scheme	per application	exempt	\$ 360.00
Landscape Inspections (follow ups)	per application	exempt	\$ 55.00
Application for an Adhesion Order ( <i>S110 Local Government Building &amp; Miscellaneous Provisions Act 1993</i> ) (LGBMP) - Includes sealing of document	per application	exempt	\$ 360.00
Application to Amend a Sealed Plan ( <i>S103 LGBMP</i> ) - includes sealing of document - up to 6 lots	per application	exempt	\$ 360.00
Application to Amend a Sealed Plan ( <i>S103 LGBMP</i> ) - includes sealing of document - more than 6 lots	per application	exempt	\$ 540.00
Miscellaneous LGBMP Certifiable Documents	per application	exempt	\$ 360.00
Subdivision Exemption ( <i>S115 LGBMP</i> )	per application	exempt	\$ 260.00
Application to Extend a Planning Permit	per application	exempt	\$ 360.00
Application to Tas Heritage for a Works Application	per application	exempt	\$ 360.00
Application for Planning Scheme Amendment ( <i>S33 LUPAA</i> )	per application	exempt	\$ 3,060.00 plus Tasmanian Planning Commission (TPC) fee
Application for Combined Permit and Planning Scheme Amendment ( <i>S43A LUPAA</i> )	per application	exempt	\$ 3,060.00 plus (TPC) fee plus DA fee
Fee for Sealing Plans under Part 5 LUPAA	per application	exempt	\$ 360.00
Request for Certified Copy of Planning Permit	per application	exempt	\$ 75.00
No Planning Permit Required Assessments and Certification	per application	exempt	\$ 50.00
<b>Engineering Services Assessment &amp; Inspection of Subdivisions</b>			
Residential Subdivision Construction - Roadworks	per subdivision	exempt	\$ 780.00 + \$50 per lot
Residential Subdivision Construction- Drainage	per subdivision	exempt	\$ 400.00 + \$50 per lot
Industrial / Commercial Subdivision	per subdivision	exempt	1.5% of the value of Council assets / infrastructure works
<b>BUILDING FEES (Building Surveying)</b>			
<b>This fee applies only to unfinished building certifications commenced by Council prior to privatisation of the service</b>			
Inspections (per application)	per inspection	exempt	Cost + 15% admin fee
<b>BUILDING FEES (Building Authority)</b>			
<b>New Development</b>			
Application for Building Permit (includes administration fee and certificate of completion)			
Class 10	per application	exempt	\$ 275.00
Class 1	per application	exempt	\$ 410.00

DETAILS	INDICATOR/ DESCRIPTOR EG. HOURS	GST	GST INCLUSIVE CHARGE
Class 2-9 (<500m <sup>2</sup> )	per application	exempt	\$ 410.00
Class 2-9 (>500m <sup>2</sup> )	per application	exempt	\$ 445.00
Amended Plans Class 1 & 10	per application	exempt	\$ 85.00
Amended Plans Class 2-9	per application	exempt	\$ 165.00
Issue of Food Premises Verification (Form 49 Environmental Health Officers Report for Building Permit)	per assessment	exempt	\$ 165.00
Issue of Food Premises Verification (Form 50 Environmental Health Officer Occupancy Report) - includes 1 inspection	per assessment	exempt	\$ 165.00
Additional Inspection (Food Premises Form 50)	per inspection	exempt	\$ 165.00
<b>Permit Extension</b>			
1st extension for 3, 6 or 12 months	per application	exempt	\$ 125.00
2nd extension for 3, 6 or 12 months (and any subsequent extension thereafter)	per application	exempt	\$ 175.00
<b>Miscellaneous</b>			
Demolition (without rebuild, includes completion certificate)	per application	exempt	\$ 275.00
Building Certificate - includes administration and certificate (Applicant to engage their own Building Surveyor)	per application	exempt	\$ 190.00
Cancellation of Building Permit (non-refundable component)	per application	exempt	\$ 190.00
Permit/Certificate of Substantial Compliance - for work carried out by previous owner = normal class fee	per application	exempt	fee for class
Permit/Certificate of Substantial Compliance - for work carried out by current owner = 2 x normal class fee	per application	exempt	2 x class fee
<b>Copies of Records</b>			
Search fee for providing copies of records - search for record type, including digital copy per email (non refundable if no records are found)	per application	exempt	\$ 25.00 plus \$2.00 per A4 \$4.00 per A3 or larger sheet for hard copies
Reissue of building and plumbing permit documents	per application	exempt	\$ 30.00
<b>Approvals and Consents</b>			
Consent to build on land	per application	exempt	\$ 400.00
Statement of satisfaction for contaminated land	per application	exempt	\$ 200.00
Consent to build over drain	per application	exempt	\$ 200.00
Consent to occupy a non-dwelling building	per application	exempt	\$ 200.00
Consent to fence off unbuilt land	per application	exempt	\$ 200.00
<b>Receipt of Documents</b>			
Receipt and registration of any statutory document required to be provided to the Permit Authority under the provisions of the <i>Building Act 2016</i> and <i>Building Regulations 2016</i>	per notification	exempt	\$ 50.00
Receipt and registration of amended documents, or extensions of time, for notifiable building work required to be provided to the Permit Authority under the provisions of the <i>Building Act 2016</i> and <i>Building Regulations 2016</i>	per notification	exempt	\$ 50.00
Registration of on-site backflow prevention devices	per notification	exempt	\$ 50.00
Advice of intention to perform protection works <b>or</b> advice of disagreement in relation to protection works <b>or</b> lodgement of plans for protection works	per notification	exempt	\$ 50.00
Receipt of notice of low risk notifiable building/plumbing works	per notification	exempt	\$ 50.00

DETAILS	INDICATOR/ DESCRIPTOR EG. HOURS	GST	GST INCLUSIVE CHARGE %
<b>PLUMBING/DRAINAGE FEES</b>			
<b>New Development</b>			
Building Classes 1 and 2-9 (for both permit work and notifiable work) in a sewerred area (fee includes assessment of sewer drainage; piping in; certificate of completion; and administration). Covers 2 x drainage; 1 x water piping; 1 x completion inspection. Additional inspections \$105.00	per application	exempt	\$ 535.00
Building Classes 1 and 2-9 permit plumbing work in a non-sewerred area (fee includes assessment of sewer drainage and on-site wastewater treatment system; stormwater; piping in; certificate of completion; and administration). Covers 2 x drainage; 1 x water piping; 1 x completion inspection. Additional inspections \$105.00	per application	exempt	\$ 680.00
New Building Class 10 (includes assessment stormwater)	per application	exempt	\$ 305.00
New Building Class 10 (includes assessment stormwater) with sanitary facilities	per application	exempt	\$ 425.00
Receipt of amended plumbing plans or documents (Class 1&10)	per application	exempt	\$ 85.00
Receipt of amended plumbing plans or documents (Class 2 - 9)	per application	exempt	\$ 165.00
<b>Extension of plumbing approvals</b>			
1st extension for consent to continue notifiable plumbing work if not completed within 2 years from date of start work authorisation for 3, 6 or 12 months	per application	exempt	\$ 125.00
2nd extension for consent to continue notifiable plumbing work if not completed within 2 years from date of start work authorisation 3, 6 or 12 months (and any subsequent extension thereafter)	per application	exempt	\$ 175.00
1st extension of plumbing permit for 3, 6 or 12 months	per application	exempt	\$ 125.00
2nd extension of plumbing permit for 3, 6 or 12 months (and any subsequent extension thereafter)	per application	exempt	\$ 175.00
<b>Additions and Alterations - Classes 1 and 2-9 in a sewerred area</b>			
Administration/Certificate	per application	exempt	\$ 190.00
plus Sewer Drainage (if applicable)		exempt	\$ 90.00
plus Stormwater Drainage + \$15.00 per downpipe /or pit		exempt	\$ 90.00
plus Water Piping (if applicable)		exempt	\$ 105.00
plus Plumbing Permit (Septic/AWTS) (if applicable)		exempt	\$ 155.00
Application for Plumbing Permit (e.g. Trade Waste, BPD)	per application	exempt	\$ 155.00
Plumbing Permit for unapproved work - current owner = 2 x Normal Fee	per application	exempt	2 x fee
Plumbing permit for unapproved work- previous owner =1x normal fee	per application	exempt	normal fee
Additional or re-inspections	per application	exempt	\$ 105.00
Certificate of Completion	per application	exempt	\$ 85.00
<b>Other fees where a stand alone item</b>			
Stormwater drainage + \$15 per downpipe or pit	per application	exempt	\$ 90.00
Sewer drainage	per application	exempt	\$ 90.00
Inspection of low risk notifiable plumbing work	per application	exempt	\$ 100.00
Strata inspection if applicable	per application	exempt	\$ 115.00

DETAILS	INDICATOR/ DESCRIPTOR EG. HOURS	GST	GST INCLUSIVE CHARGE
Copy of plans (as constructed) - Search fee for providing copies of records - search for record type, including digital copy per email (non refundable if no records are found)	per application	exempt	\$ 10.00 plus \$2.00 per A4 \$4 per A3 or larger sheet for hard copies
Reissue of building and plumbing permit documents	per application	exempt	\$ 30.00
Registration of on-site backflow prevention devices	per application	exempt	\$ 50.00
<b>Connection of Stormwater</b>			
Quotation provided upon request	per connection	GST	TBA on request
<b>MERSEY VALE &amp; OLD DEVONPORT GENERAL CEMETERIES</b>			
Reservation Fee - Burial Plot (non-refundable)	each	\$ 70.45	\$ 775.00
Reservation Fee - Ash Interment (non-refundable)	each	\$ 21.82	\$ 240.00
Plot - Adult (over 15 years) includes plaque installation (Devonport residents eligible for \$750.00 discount on listed fee)	each	\$ 231.82	\$ 2,550.00
Double depth burial (this fee is in addition to the normal burial fees and includes the right to a further burial in this spot). N/A for the modern burial system	each	\$ 29.09	\$ 320.00
Plot - Child (4-15 years) includes plaque installation	each	\$ 74.55	\$ 820.00
Plot - Child (0-3 years) includes plaque installation	each	\$ 57.27	\$ 630.00
Ash Interment (placing ashes and plaque installation)	each	\$ 54.55	\$ 600.00
Plaque placement/memorial column exclusive option Mersey Vale Memorial Garden	each	\$ 39.09	\$ 430.00
Ash Interment - placing ashes and installation of plaque (Children's Pavilion)	each	\$ 54.55	\$ 600.00
Plaque placement only (Children's Pavilion) (Balloons)	each	\$ 54.55	\$ 600.00
Saturday charge	additional charge	\$ 100.91	\$ 1,110.00
Vase	each	\$ 4.09	\$ 45.00
Exhumation (includes EHO supervision of exhumation)	each	\$ 363.64	\$ 4,000.00
Concrete plinths for existing grave	each	\$ 7.73	\$ 85.00
Removal or replacement of plaque	each	\$ 14.55	\$ 160.00
Removal of ashes	each	\$ 57.27	\$ 630.00
Records Search Fee or Request for Information Fee (including photographs)	each	\$ 7.73	\$ 85.00
Non-standard burial - to be quoted at time of request	each	TBA	
Private burial assessment by EHO	per application	exempt	\$ 300.00



DETAILS	INDICATOR/ DESCRIPTOR EG. HOURS	GST	GST INCLUSIVE CHARGE
<b>FENCING CONTRIBUTION</b>			
Fencing contributions in accordance with Council Policy	per lineal metre	exempt	\$ 63.00
<b>COMMEMORATIVE SEAT</b>			
Purchase and installation of commemorative seat in accordance with Council Policy	each	exempt	\$ 3,500.00
<b>WASTE DISPOSAL CHARGES</b>			
Car boots/station wagons (up to 0.5m³)	per load	\$ 0.73	\$ 8.00
Utes, vans, trailers and small trucks (0.5-1.5m³)	per load	\$ 1.09	\$ 12.00
Utes, vans, trailers and small trucks (1.5m³ - 2m³)	per load	\$ 1.64	\$ 18.00
<b>Dual Axle Trailers &amp; Large Single Axle Trailers &amp; Trucks (over 2m)³</b>			
Landfill waste	per tonne	\$ 11.82	\$ 130.00
Separated waste (<50% to landfill)	per tonne	\$ 7.73	\$ 85.00
Non-landfill waste	per tonne	\$ 5.45	\$ 60.00
<b>Tyres</b>			
Car and motorcycle tyres	each	\$ 0.64	\$ 7.00
Light truck (up to 9.5 GVM)	each	\$ 1.09	\$ 12.00
Truck	each	\$ 2.27	\$ 25.00
Tractor (cut in half)	each	\$ 2.27	\$ 25.00
<b>Other</b>			
Asbestos	per tonne	\$ 18.18	\$ 200.00
Asbestos - single load less than 0.5m³	per load	\$ 2.18	\$ 24.00
Mattresses	each	\$ 1.09	\$ 12.00
<b>Sale of Recycled Material</b>			
Crushed concrete	per m³	\$ 2.73	\$ 18.00
Screened soil	per m³	\$ 2.27	\$ 25.00
Delivery - Devonport municipality (min 3m³)	per load	\$ 3.18	\$ 35.00
<b>RECREATION GROUNDS - USAGE*</b>			
<b>Devonport Oval Lights</b>			
Lighting - Level 1	per hour	\$ 1.73	\$ 19.00
Lighting - Level 2	per hour	\$ 3.00	\$ 33.00
Lighting - Level 3	per hour	\$ 4.91	\$ 54.00
Lighting - Level 4	per hour	\$ 6.82	\$ 75.00
<b>Miscellaneous</b>			
Casual Hirers - Devonport Oval	per day	\$ 113.64	\$ 1,250.00
North West Corner Devonport Oval (Circus etc)	per day	\$ 29.09	\$ 320.00
Casual Hirers - Don Reserve	per day	\$ 10.45	\$ 110.00
Casual Hirers - Byard Park	per day	\$ 10.45	\$ 110.00
Casual Hirers - Meercroft Park	per day	\$ 10.45	\$ 110.00
Casual Hirers - Girdlestone Park	per day	\$ 10.45	\$ 110.00

\* Fees and charges for recreation ground usage have been developed to reflect costs incurred for line marking, grass care and maintenance, facility management, irrigation and general ground maintenance

DETAILS	INDICATOR/ DESCRIPTOR EG. HOURS	GST	GST INCLUSIVE CHARGE
<b>EAST DEVONPORT RECREATION &amp; FUNCTION CENTRE</b>			
<b>Stadium Hire</b>			
Junior	per hour	\$ 1.36	\$ 15.00
Senior	per hour	\$ 1.82	\$ 20.00
<b>Community Room/Function Area</b>			
Per Section (kitchen extra costing)	per hour	\$ 2.73	\$ 30.00
Full Room (kitchen extra costing)		GST	on application
Storage Cupboards Hire - large	annual	\$ 16.82	\$ 185.00
Storage Cupboards Hire - small	annual	\$ 15.91	\$ 175.00
Special Events	per day	GST	on application
<b>DEVONPORT RECREATION CENTRE</b>			
<b>Basketball Stadium/Youth Centre</b>			
	per day	\$ 120.0	\$ 1,320.00
Senior Roster/Training - affiliated Club (Warriors)	per hour	\$ 1.82	\$ 20.00
Junior Roster/Training - affiliated Club (Warriors)	per hour	\$ 1.36	\$ 15.00
Casual Hire - Non-affiliated Club - General Public	per hour	\$ 2.00	\$ 22.00
School Groups	per hour	\$ 2.00	\$ 22.00
NWBU Games	per night (min 4 hours)	\$ 17.73	\$ 195.00
Badminton	per hour	\$ 1.82	\$ 20.00
<b>Squash/Racquetball</b>			
Casual	per hour	\$ 1.00	\$ 11.00
Seniors Pennant	per hour	\$ 0.91	\$ 10.00
Juniors Pennant	per hour	\$ 0.73	\$ 8.00
Juniors Training	per hour	\$ 0.45	\$ 5.00
School Groups	per hour	\$ 0.73	\$ 8.00
Club Members Casual Hire	per hour	\$ 0.91	\$ 10.00
Racquetball/Squash Racquet Hire	per racquet	\$ 0.27	\$ 3.00
Racquetball/Squash Ball Hire	per ball	\$ 0.18	\$ 2.00
<b>Judo/Aikido</b>			
Senior Room Hire	per hour	\$ 1.00	\$ 11.00
Junior Room Hire	per hour	\$ 0.91	\$ 10.00
School Groups (Instructor required)	per hour	\$ 1.64	\$ 18.00
<b>Table Tennis</b>			
Casual Table Hire	per hour/table	\$ 0.91	\$ 10.00
Group Room Hire - no tables	per hour	\$ 2.36	\$ 26.00
School Groups	per hour/4 x table	\$ 2.73	\$ 30.00
<b>Recreation Centre</b>			
Venue Hire - Stadium	per day	\$ 120.00	\$ 1,320.00
Meeting Room and Kitchen Hire	per hour	\$ 3.64	\$ 40.00
Meeting Room Hire	per hour	\$ 2.27	\$ 25.00
Sauna	per hour/per person	\$ 0.73	\$ 8.00

DETAILS	INDICATOR/ DESCRIPTOR EG. HOURS	GST	GST INCLUSIVE CHARGE
<b>BASS STRAIT MARITIME CENTRE (BSMC)</b>			
Venue Hire *Conditions Apply	per use	GST	\$ 245.00 for 3 hours + \$55.00 per hour thereafter
Admission Price - Adult	per person	\$ 0.91	\$ 10.00
Admission Price - Child 4-12	per person	\$ 0.45	\$ 5.00
Admission Price - Child 3 & under	per person	no charge	
Admission Price - Family (2 Adults & 3 Children)	per person	\$ 2.27	\$ 25.00
Admission Price - Pensioner and Seniors Card holder	per person	\$ 0.73	\$ 8.00
Admission Price - Student Concession	per person	\$ 0.73	\$ 8.00
Annual Pass - Adult	per year	\$ 2.27	\$ 25.00
Annual Pass - Concession	per year	\$ 1.82	\$ 20.00
Annual Pass - Child	per year	\$ 1.14	\$ 12.50
Group Entry - travel & coach groups (min.10 people)	per person	\$ 0.64	\$ 7.00
Group Entry - community & school groups (min. 10 people)	per person	\$ 0.45	\$ 5.00
<b>JULIE BURGESS</b>			
Annual Sail Pass (unlimited 2 hour sails - excluding special events and offers. Bookings still required) - Adult	per year	\$ 13.64	\$ 150.00
Annual Sail Pass (unlimited 2 hour sails - excluding special events and offers. Bookings still required) - Senior / Concession	per year	\$ 12.27	\$ 135.00
Annual Sail Pass (unlimited 2 hour sails - excluding special events and offers. Bookings still required) - Child (8-16)	per year	\$ 5.45	\$ 60.00
Extended Charter ( 3 hours)	per trip	\$ 81.82	\$ 900.00
2 Hour Charter	per trip	\$ 72.73	\$ 800.00
2 Hour Sailing - Adult	per person	\$ 4.55	\$ 50.00
2 Hour Sailing - Senior/Concession	per person	\$ 4.09	\$ 45.00
2 Hour Sailing - Child (8-16)	per person	\$ 1.82	\$ 20.00
2 Hour Sailing - Family (2+2)	per family	\$ 10.91	\$ 120.00
1 Hour River Cruise - Adult	per person	\$ 2.73	\$ 30.00
1 Hour River Cruise - Senior/Concession	per person	\$ 2.45	\$ 27.00
1 Hour River Cruise - Child (8-16)	per person	\$ 1.36	\$ 15.00
1 Hour River Cruise - Family (2+2)	per family	\$ 6.82	\$ 75.00
Tour of the Vessel	per person	\$ 0.18	\$ 2.00
Scattering of ashes	per trip	\$ 36.36	\$ 400.00
Custom Charters	per person	TBA based on enquiry	
<b>Camping Fee</b>			
Overnight Self Contained Campers	per night	\$ 0.91	\$ 10.00

## Venue Hire - Conferences & Meetings

<b>paranable convention centre - Commercial Hire Rates</b>	<b>MONDAY-FRIDAY</b>	<b>HALF DAY HIRE</b> 4 hour max Mon-Fri only	<b>SATURDAY</b> 25% Surcharge Applies	<b>SUNDAY</b> 50% Surcharge Applies	<b>PUBLIC HOLIDAY</b>	<b>ADDITIONAL HOURS</b>
paranable convention centre (room 1, 2, 3 and foyer)	\$ 1,800.00	-	\$ 2,250.00	\$ 2,700.00	POA	\$ 200.00
Torquay Room (eastern, water views)	\$ 850.00	\$ 595.00	\$ 1,070.00	\$ 1,275.00	POA	\$ 120.00
Mersey Room (middle)	\$ 550.00	\$ 385.00	\$ 690.00	\$ 825.00	POA	\$ 120.00
Formby Room (western, access to foyer)	\$ 550.00	\$ 385.00	\$ 690.00	\$ 825.00	POA	\$ 120.00
Foyer <sup>2</sup>	\$ 140.00	\$ 100.00	\$ 175.00	\$ 210.00	POA	\$ 25.00

<b>paranable arts centre - Commercial Hire Rates</b>	<b>MONDAY-FRIDAY</b>	<b>HALF DAY HIRE</b> 4 hour max Mon-Fri only	<b>SATURDAY</b> 25% Surcharge Applies	<b>SUNDAY</b> 50% Surcharge Applies	<b>PUBLIC HOLIDAY</b>	<b>ADDITIONAL HOURS</b>
Town Hall Theatre	\$ 950.00	\$ 500.00	\$ 950.00	\$ 950.00	POA	\$ 250.00
Main Gallery <sup>1</sup>	\$ 320.00	\$ 225.00	\$ 400.00	\$ 480.00	POA	\$ 50.00

<b>paranable centre</b>	<b>COMMERCIAL PER DAY</b>	<b>COMMUNITY PER DAY</b>	<b>COMMERCIAL HALF DAY</b>	<b>COMMUNITY HALF DAY</b>	<b>COMMERCIAL PER HOUR</b>	<b>COMMUNITY PER HOUR</b>
Aberdeen Room (level 2)	\$ 420.00	\$ 220.00	\$ 280.00	\$ 140.00	\$ 80.00	\$ 40.00
Quoiba Room (level 1)	\$ 260.00	\$ 105.00	\$ 165.00	\$ 65.00	\$ 40.00	\$ 20.00
Eugenana Room (level 2)	\$ 130.00	\$ 55.00	\$ 70.00	\$ 30.00	\$ 25.00	\$ 10.00
Pardoe Room (level 2)	\$ 80.00	\$ 35.00	\$ 45.00	\$ 20.00	\$ 15.00	\$ 6.00
Lillico Room (level 2)	\$ 80.00	\$ 35.00	\$ 45.00	\$ 20.00	\$ 15.00	\$ 6.00

## Performing Arts Hire - Commercial & Community Rates

Venue hire or 8.5% of Adjusted Gross Box Office - which ever is greater

Additional rates apply for concerts and performances - please contact the paranable art centre directly for rates

1 - Main Gallery is only available out of hours for special events, such as cocktail functions, when exhibition program allows.

2 - Foyer rate will only apply to hirers who utilise the foyer space for exhibits, trade stalls, talks etc. during multiple hire events as a result of foyer being obstructed.



## Venue Hire - Conferences & Meetings

paranaple convention centre Community Hire Charges - Full Day Rates	MONDAY- THURSDAY (40% Discount)	FRIDAY (20% Discount)	SATURDAY (10% Discount)	SUNDAY (No Discount)	PUBLIC HOLIDAY	ADDITIONAL HOURS
paranaple convention centre (room 1, 2, 3 and foyer)	\$ 1,080.00	\$ 1,440.00	\$ 2,025.00	\$ 2,700.00	POA	\$ 120.00
Torquay Room (eastern, water views)	\$ 510.00	\$ 680.00	\$ 963.00	\$ 1,275.00	POA	\$ 78.00
Mersey Room (middle)	\$ 330.00	\$ 440.00	\$ 621.00	\$ 825.00	POA	\$ 78.00
Formby Room (western, access to foyer)	\$ 330.00	\$ 440.00	\$ 621.00	\$ 825.00	POA	\$ 78.00
paranaple convention centre Community Hire Charges - Half Day Rates	MONDAY- THURSDAY (40% Discount)	FRIDAY (20% Discount)	SATURDAY (10% Discount)	SUNDAY (No Discount)	PUBLIC HOLIDAY	ADDITIONAL HOURS
Torquay Room	\$ 357.00	\$ 476.00	\$ 963.00	\$ 1,275.00	POA	NA
Mersey Room	\$ 231.00	\$ 308.00	\$ 621.00	\$ 825.00	POA	NA
Formby Room	\$ 231.00	\$ 308.00	\$ 621.00	\$ 825.00	POA	NA
paranaple art centre Community Hire Charges - Full Day Rates	MONDAY- THURSDAY (40% Discount)	FRIDAY (20% Discount)	SATURDAY (10% Discount)	SUNDAY (No Discount)	PUBLIC HOLIDAY	ADDITIONAL HOURS
Town Hall Theatre	\$ 395.00	\$ 395.00	\$ 395.00	\$ 395.00	POA	NA

**Note additional costs FOR COMMERCIAL AND COMMUNITY USERS may include:**

- Catering (as arranged with catering provider)
- Additional equipment (including audio visual equipment)
- Linen
- Audio Visual Technician/Operator
- Additional staffing and security/cleaning/heating/cooling/electricity

Note: Minute 24/18 provides delegation to administer and negotiate where appropriate the venue hire fees to either the General Manager or the Convention and Arts Centre Director.

**Council reserves the right to add to the list of fees and charges to incorporate any services or facilities that were not identified at the time of publication. All fees and charges are subject to change by Council as required to reflect changes in costs incurred by Council.**

