



*The City with Spirit*

## NOTICE OF MEETING

Notice is hereby given that an **Ordinary Council** meeting of the Devonport City Council will be held in the Aberdeen Room, Level 2, parade centre, 137 Rooke Street, Devonport on Monday 22 April 2024, commencing at 5.30 PM.

**The meeting will be open to the public and live streamed from 5:30 PM on Council's [YouTube channel](#).**

## QUALIFIED PERSONS

In accordance with section 65 of the *Local Government Act 1993*, I confirm that the reports in this agenda contain advice, information and recommendations given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.

Matthew Atkins  
GENERAL MANAGER

**17 04 2024**

### May 2024

Meeting	Date	Commencement Time
Ordinary Meeting	27 May 2024	5:30PM

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**AGENDA FOR AN ORDINARY COUNCIL MEETING OF DEVONPORT CITY COUNCIL  
HELD ON MONDAY 22 APRIL 2024, IN THE ABERDEEN ROOM, LEVEL 2, paranaple centre, 137  
ROOKE STREET, DEVONPORT AT 5:30 PM**

<b>Item</b>	<b>Page No.</b>
<b>1 APOLOGIES .....</b>	<b>3</b>
<b>2 DECLARATIONS OF INTEREST .....</b>	<b>3</b>
<b>3 PROCEDURAL .....</b>	<b>4</b>
3.1 CONFIRMATION OF MINUTES .....	4
3.2 PUBLIC QUESTION TIME.....	4
3.2.1 Responses to Questions Raised at Prior Meetings .....	5
3.2.2 Questions on Notice from the Public .....	6
3.2.3 Questions Without Notice from the Public .....	7
3.3 QUESTIONS ON NOTICE FROM COUNCILLORS .....	8
3.4 NOTICES OF MOTION.....	9
<b>4 PLANNING AUTHORITY MATTERS .....</b>	<b>9</b>
4.1 PA2024.0009 - 52 NICHOLLS STREET, DEVONPORT - RESIDENTIAL (MULTIPLE DWELLINGS X 4) .....	10
4.2 PA2024.0012 - 15 COLLINS WAY, TUGRAH - RESIDENTIAL (SINGLE DWELLING AND OUTBUILDING) .....	23
<b>5 REPORTS.....</b>	<b>34</b>
5.1 JULIE BURGESS INC. FINANCIAL SUPPORT AGREEMENT .....	34
5.2 TENDER REPORT CONTRACT CT0358 OLDAKER ST / SORELL ST ROUNDABOUT .....	37
5.3 COMBINE TELSTRA SERVICES ACCOUNTS ON 3 YEAR AGREEMENT .....	39
5.4 ELECTRIC VEHICLE CHARGING INFRASTRUCTURE .....	42
5.5 REPORT TO COUNCILS - 2023/24FY HOUSEHOLD HAZARDOUS WASTE COLLECTIONS .....	45
<b>6 INFORMATION .....</b>	<b>50</b>
6.1 WORKSHOPS AND BRIEFING SESSIONS HELD SINCE THE LAST COUNCIL MEETING .....	50
6.2 MAYOR'S MONTHLY REPORT .....	51
6.3 GENERAL MANAGER'S REPORT .....	52
6.4 MONTHLY OPERATIONAL REPORT - MARCH 2024.....	54
<b>7 CLOSED SESSION .....</b>	<b>95</b>
<b>8 CLOSURE .....</b>	<b>96</b>

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## ACKNOWLEDGEMENT OF COUNTRY

Devonport City Council acknowledges and pays respect to the palawa-pakana people as the traditional and original owners of lutrawita and continuing custodians of this land on which we gather.

We also acknowledge and pay our respects to the Tasmanian Aboriginal elders past and present.

## IN ATTENDANCE

All persons in attendance are advised that it is Council policy to record Council Meetings, in accordance with Council's Digital Recording Policy. The digital recording of this meeting will be made available to the public on Council's website for a minimum period of six months. The meeting will also be live streamed on Council's YouTube channel.

## ATTENDEES

		Apology
Chair	Cr A Jarman (Mayor)	
	Cr S Sheehan (Deputy Mayor)	
	Cr G Enniss	
	Cr P Hollister	
	Cr S Martin	
	Cr A Moore	
	Cr L Murphy	
	Cr D Viney	
	Cr J Wilczynski	

## 1 APOLOGIES

## 2 DECLARATIONS OF INTEREST

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## **3 PROCEDURAL**

### **3.1 CONFIRMATION OF MINUTES**

#### **RECOMMENDATION**

That the minutes of the Council meeting held on 25 March 2024 as previously circulated be confirmed.

### **3.2 PUBLIC QUESTION TIME**

#### **PUBLIC QUESTION TIME**

Members of the public are invited to ask questions in accordance with Council's Public Question Time Policy (Min No 20/90 refers):

1. Public participation shall take place at Council meetings in accordance with Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2015*.
2. Public participation will be the first agenda item following the formal motions: Apologies, Minutes and Declarations of Interest.
3. Questions without notice will be dependent on available time at the meeting (with a period of 30 minutes set aside at each meeting).
4. A member of the public who wishes to ask a question at the meeting is to state their name and address prior to asking their question.
5. A maximum of 3 questions per person are permitted.
6. A maximum period of 5 minutes will be allowed per person.
7. Questions are to be succinct and not contain lengthy preamble.
8. To allow opportunity, where necessary to research answers and limit questions taken on notice, a copy of any questions without notice, where possible, are to be provided by email or in person to Council by 12 noon on the day of the meeting.
9. A question by any member of the public and an answer to that question are not to be debated.
10. Questions without notice and their answers will be recorded in the minutes.
11. The Chairperson may take a question on notice in cases where the questions raised at the meeting require further research or clarification, or where a written response is specifically requested.
12. Protection of parliamentary privilege does not apply to local government and any statements or discussion in the Council Chambers, or any document produced, are subject to the laws of defamation.
13. The Chairperson may refuse to accept a question. If the Chairperson refuses to accept a question, the Chairperson is to give reason for doing so in accordance with the Public Question Time Policy.

## **3.2.1 RESPONSES TO QUESTIONS RAISED AT PRIOR MEETINGS**

### **RECOMMENDATION**

That the response to question from Mr Peter Aylett at the March 2024 Council meeting be noted.

### **ATTACHMENTS**

1. Response QwN-Peter Aylett, 4 Olive Court, Miandetta - Council Meeting 25 March 2023 [**3.2.1.1** - 2 pages]

### **3.2.2 QUESTIONS ON NOTICE FROM THE PUBLIC**

There were no Questions on Notice from the Public received for the April 2024 meeting.

### **3.2.3 QUESTIONS WITHOUT NOTICE FROM THE PUBLIC**

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### **3.3 QUESTIONS ON NOTICE FROM COUNCILLORS**

At the time of compilation of the agenda, no questions had been received from Councillors.



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### **3.4 NOTICES OF MOTION**

Nil

## **4 PLANNING AUTHORITY MATTERS**

**The Mayor will now announce that Council intends to act as a Planning Authority under the *Land Use Planning and Approvals Act 1993* for the consideration of Agenda Items 4.1 & 4.2.**

Council is required by Regulation 8(3) of the *Local Government (Meeting Procedures) Regulations 2015* to deal with items as a Planning Authority under the LUPAA 1993 in a sequential manner.

The following items are to be dealt with at the meeting of Council in its capacity as a Planning Authority.

## **4.1 PA2024.0009 - 52 NICHOLLS STREET, DEVONPORT - RESIDENTIAL (MULTIPLE DWELLINGS X 4)**

Author: **Carolyn Milnes, Senior Town Planner**

Endorser: **Matthew Atkins, General Manager**

### **RECOMMENDATION**

That the Planning Authority, pursuant to the provisions of the *Tasmanian Planning Scheme – Devonport 2020* and section 57 of the *Land Use Planning and Approvals Act 1993*, approve application PA2024.0009 and grant a Permit to use and develop land identified as 52 Nicholls Street, Devonport for the following purposes:

- Residential (multiple dwellings x 4)

Subject to the following conditions:

1. The Use and Development is to proceed generally in accordance with the submitted plans referenced as Residential Unit Development Sheet No A001 & A100, Rev D, dated 21/02/2024, A101, A500 & A901, Rev C, dated 19/02/2024, A200, A202, A300, A301, A304 & A305, Rev A, dated 21/12/2023 & A201, A302, 303 & 900, Rev B, dated 31/01/2024 by S Group, copies of which are attached and endorsed as documents forming part of this Planning Permit.
2. The developer is to ensure unit numbering on any subsequent applications made under the *Building Act 2016*, reflects those required to meet AS/NZS 4819.2011 *Rural and urban addressing*, as detailed in the notes to this permit.
3. A concrete plinth is to continue at a height of 100mm along the property boundary to ensure no overflow from the sewer pump system enters adjoining properties.
4. The developer is to demonstrate that the surface of the land can be drained to Council's stormwater drainage infrastructure in accordance with section 70 of the *Building Act 2016*.
5. The surface water from the driveway and/or any paved areas is to be collected and drained to the private stormwater drainage system.
6. Stormwater discharge from the proposed development is to be hydraulically detailed and designed by a suitably qualified hydraulic engineer, for all storm events up to and including a 20 -year Average Recurrence Interval (ARI), and for a suitable range of storm durations to identify peak discharge flows. As part of their design the hydraulic engineer is to limit stormwater discharge from the proposed development, by utilising a combination of pipe sizing and/or on-site detention, to that equivalent to only 50% of the development site being impervious. There is to be no uncontrolled overland flow discharge from the proposed development to any of the adjoining properties, for all the above nominated storm events. All design calculations are to be submitted for approval by the City Engineer prior to lodgement of any subsequent building permit applications.
7. Subject to the above, and as part of any subsequent plumbing permit application, the proposed development is to have a suitably sized stormwater connection generally in accordance with the *Tasmanian Standard Drawings*. The size and location of the proposed stormwater connection is to be designed by a suitably qualified hydraulic engineer.

8. A new driveway is to be constructed generally in accordance with the Tasmanian Standard Drawing TSD-R09-v3.
9. The developer is to remove any redundant driveway crossovers and reinstate with kerb and channel and nature strip to Council's specification.
10. Certification and details from a suitably qualified civil or structural engineer must be submitted to Council regarding all retaining walls and fill over the height of 1m.
11. The developer is to ensure that building, driveway, and car parking areas are set at suitable levels to ensure that stormwater site drainage can be piped at suitable gradients to the required service connection point.
12. The final driveway surface within the property is to be designed and constructed to ensure material is not washed onto the Road surface.
13. Permeable Turfgrid is to be used for the driveway ramp and the car parking area north of unit 4.
14. The developer is to comply with the conditions specified in the Submission to Planning Authority Notice which TasWater has required to be included in the planning permit pursuant to section 56P(1) of the *Water and Sewerage Industry Act 2008*. A copy of this notice is attached.

Note: The following is provided for information purposes.

The development is to comply with the requirements of the current National Construction Code. The developer is to obtain the necessary building and plumbing approvals and provide the required notifications in accordance with the *Building Act 2016* prior to commencing building or plumbing work.

The developer is to manage any asbestos found during demolition in accordance with the *How to Safely Remove Asbestos Code of Practice* issued by Safe Work Australia (October 2018).

Addressing Notes (see condition 2):

- Unit 1 will become 1/52 Nicholls Street
- Unit 2 will become 2/52 Nicholls Street
- Unit 3 will become 3/52 Nicholls Street
- Unit 4 will become 4/52 Nicholls Street

Hours of Construction shall be: Monday to Friday Between 7am - 6pm, Saturday between 9am - 6pm and Sunday and statutory holidays 10am - 6pm.

During the construction or use of these facilities all measures are to be taken to prevent nuisance. Air, noise and water pollution matters are subject to provisions of the *Building Regulations 2016* or the *Environmental Management and Pollution Control Act 1994*.

No burning of any waste materials (including cleared vegetation) is to be undertaken on site. Any waste material is to be removed and disposed of at a licensed refuse waste disposal facility.

A permit to work within the road reserve must be sought and granted prior to any works being undertaken within the road reserve.

In regard to condition 14 the applicant/developer should contact TasWater – Ph 136992 with any enquiries.

In regard to conditions 6-13 the applicant should contact Council's Infrastructure & Works Department – Ph 6424 0511 with any enquiries.

Enquiries regarding other conditions can be directed to Council's Development Services Department – Ph 6424 0511.

## RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

2.1 Council's Planning Scheme facilitates appropriate property use and development.

## SUMMARY

The purpose of this report is to enable Council, acting as a Planning Authority to make a decision regarding planning application PA2024.0009.

## BACKGROUND

Planning Instrument:	<i>Tasmanian Planning Scheme – Devonport 2020</i>
Address:	52 Nicholls Street, Devonport
Applicant:	S Group
Owner:	Elks Investments (Tas) Pty Ltd
Proposal:	Residential (multiple dwellings x 4)
Existing Use:	Residential
Zoning:	General Residential
Decision Due:	6 April 2024 – extension of time granted until 22 April 2024.

## SITE DESCRIPTION

The site is located on the northern side of Nicholls Street, opposite the Margaret Street intersection. The lot, which falls approximately 5m from the street to the north, has an area of 1578m<sup>2</sup> and contains an existing dwelling and associated outbuildings. Established residential lots surround the site. Figure 1 shows an aerial view of the subject site and surrounding area.



Figure 1 - Aerial view of subject site and surrounding area (Source: DCC)

## APPLICATION DETAILS

The applicant is seeking approval for four, two bedroom multiple dwellings. The units will be built towards the front of the property with parking at the rear. Demolition of the existing dwelling and outbuilding is required to facilitate the proposal. Figures 2-7 show the proposal plans for the development. The application is **appended to this report as an Attachment**.

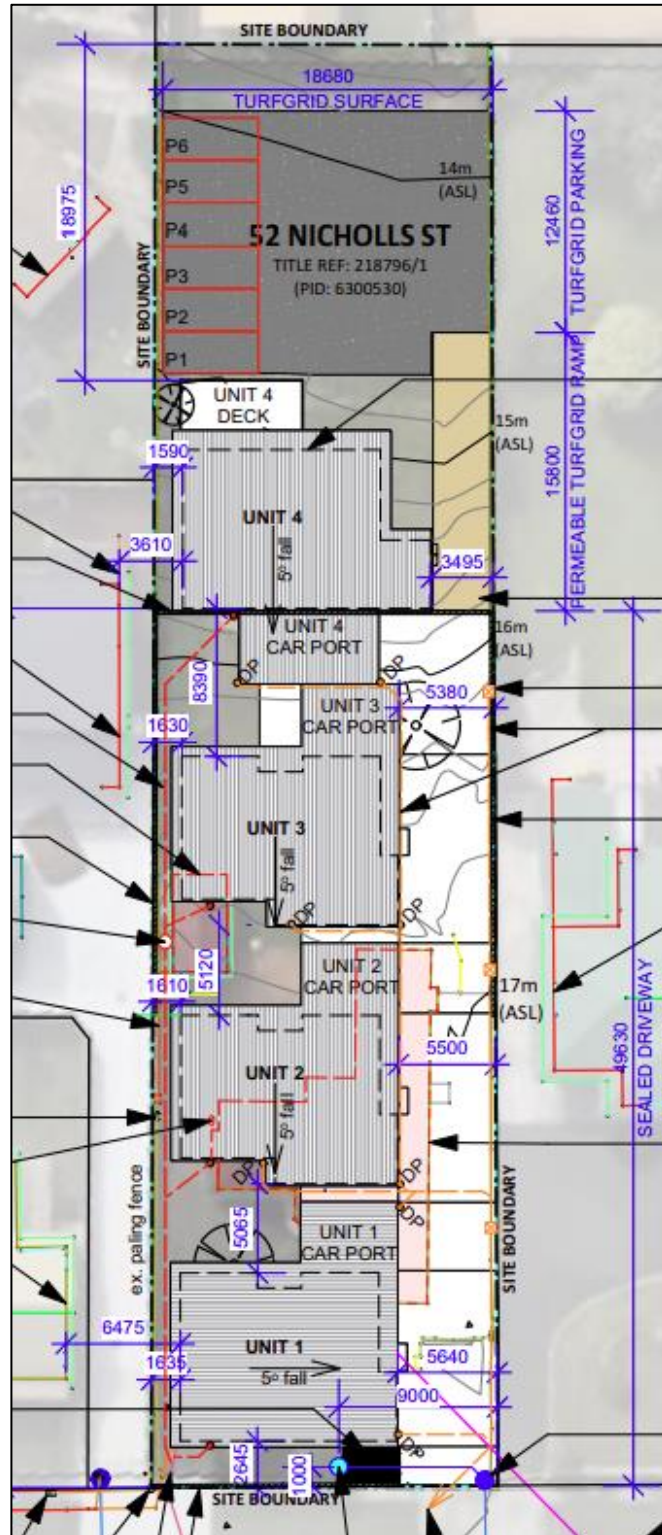


Figure 2 Site plan (Source: S Group)

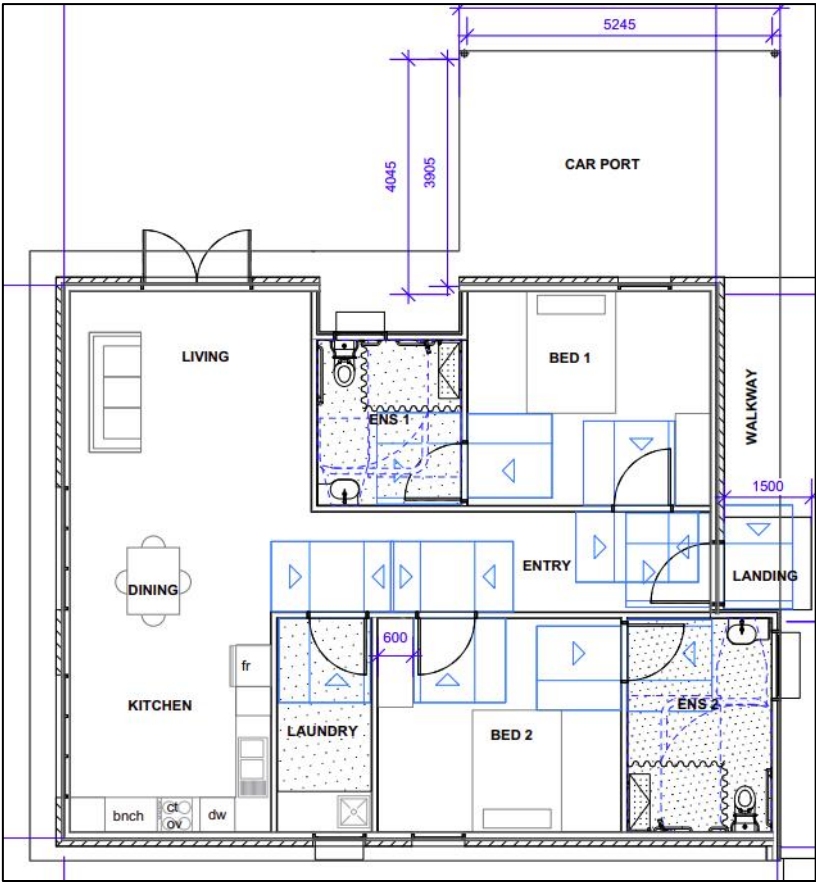


Figure 3 – Floor plan – units 1-3 (Source: S Group)

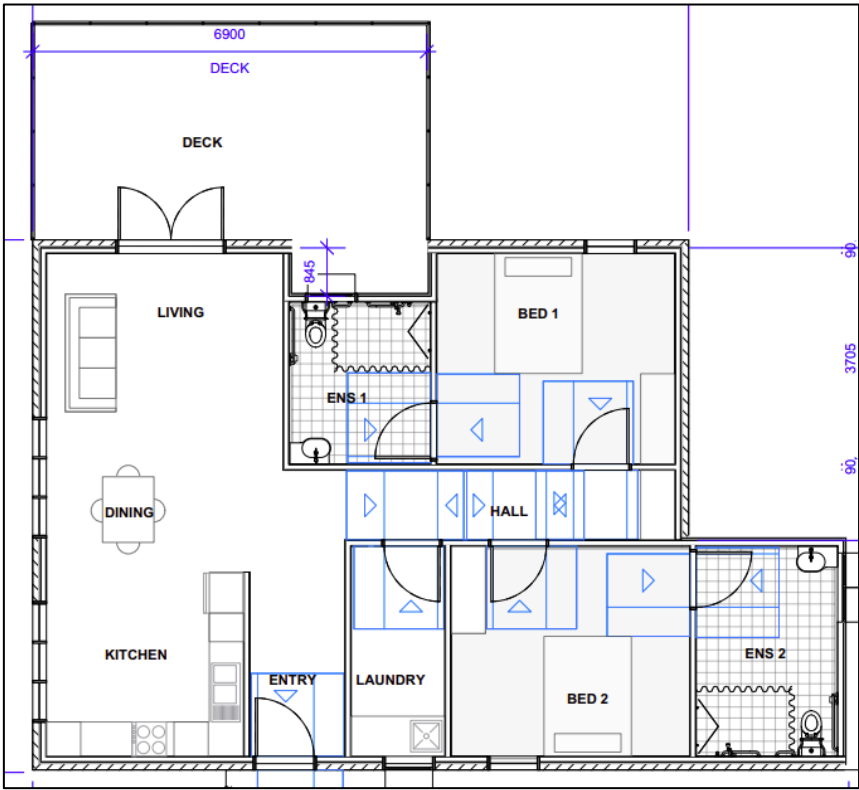


Figure 4 – Floor plan – unit 4 (Source: S Group)



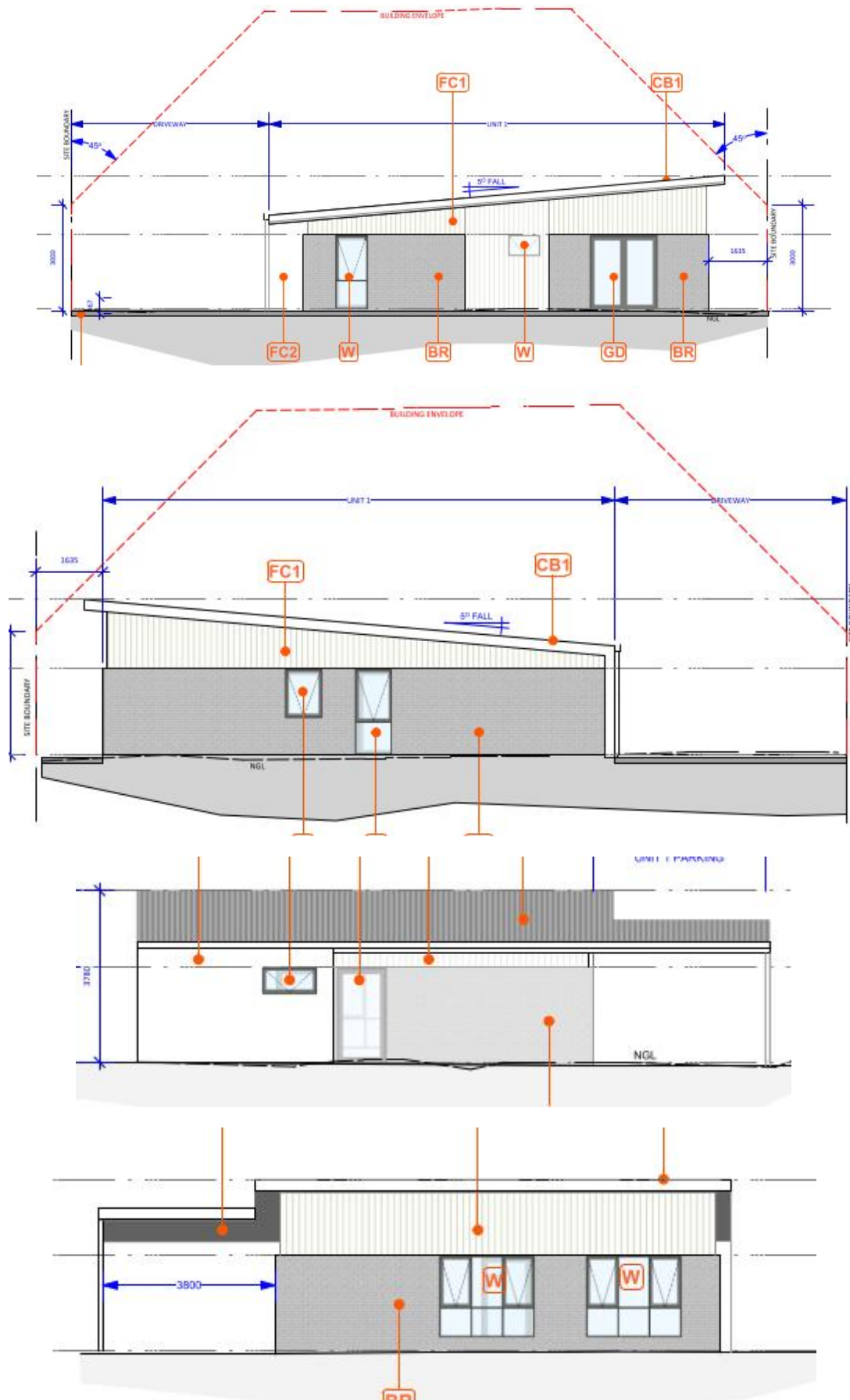


Figure 5 – Elevations unit 1 (Source S Group)

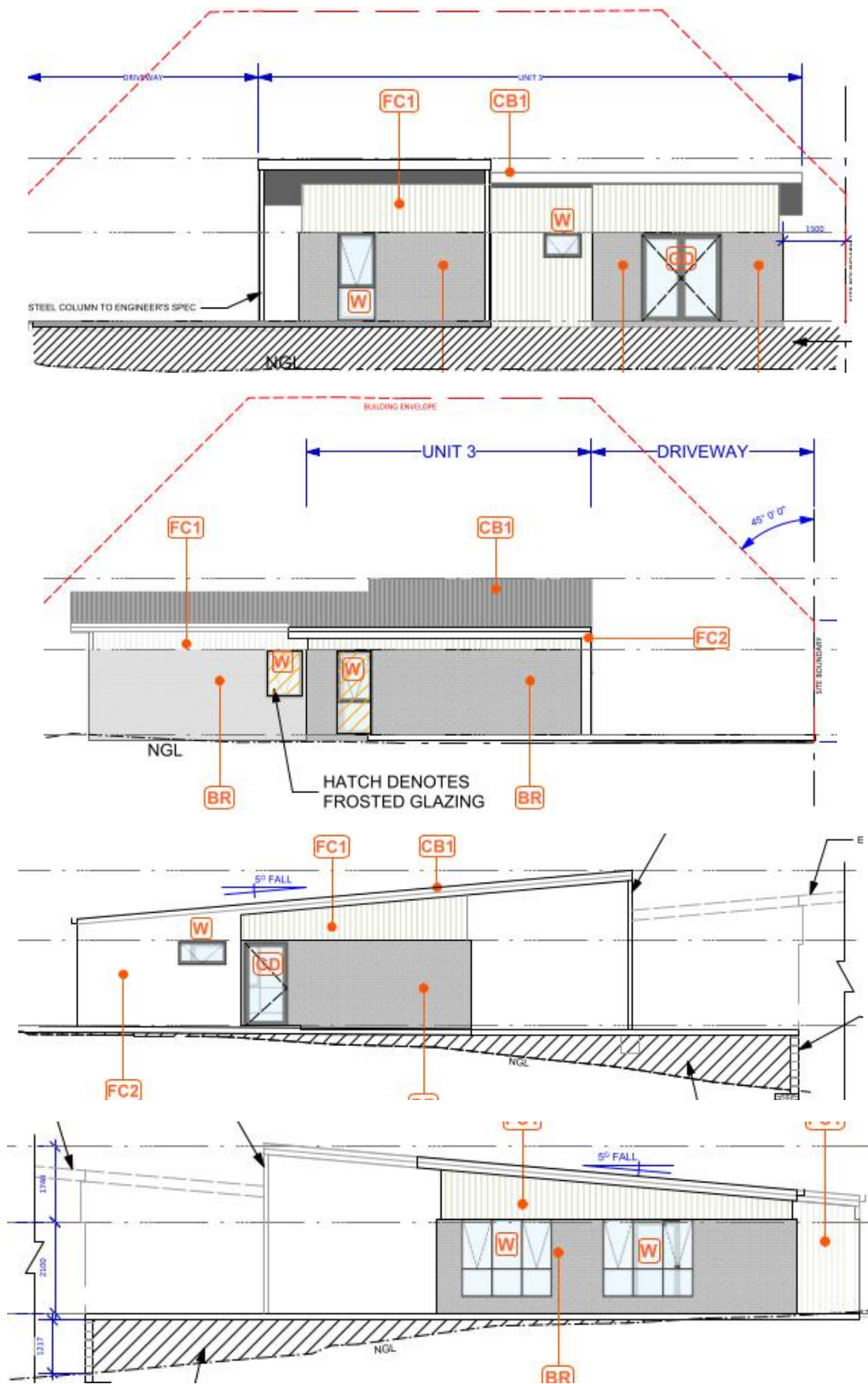


Figure 6 – Elevations units 2 & 3 (Source S Group)



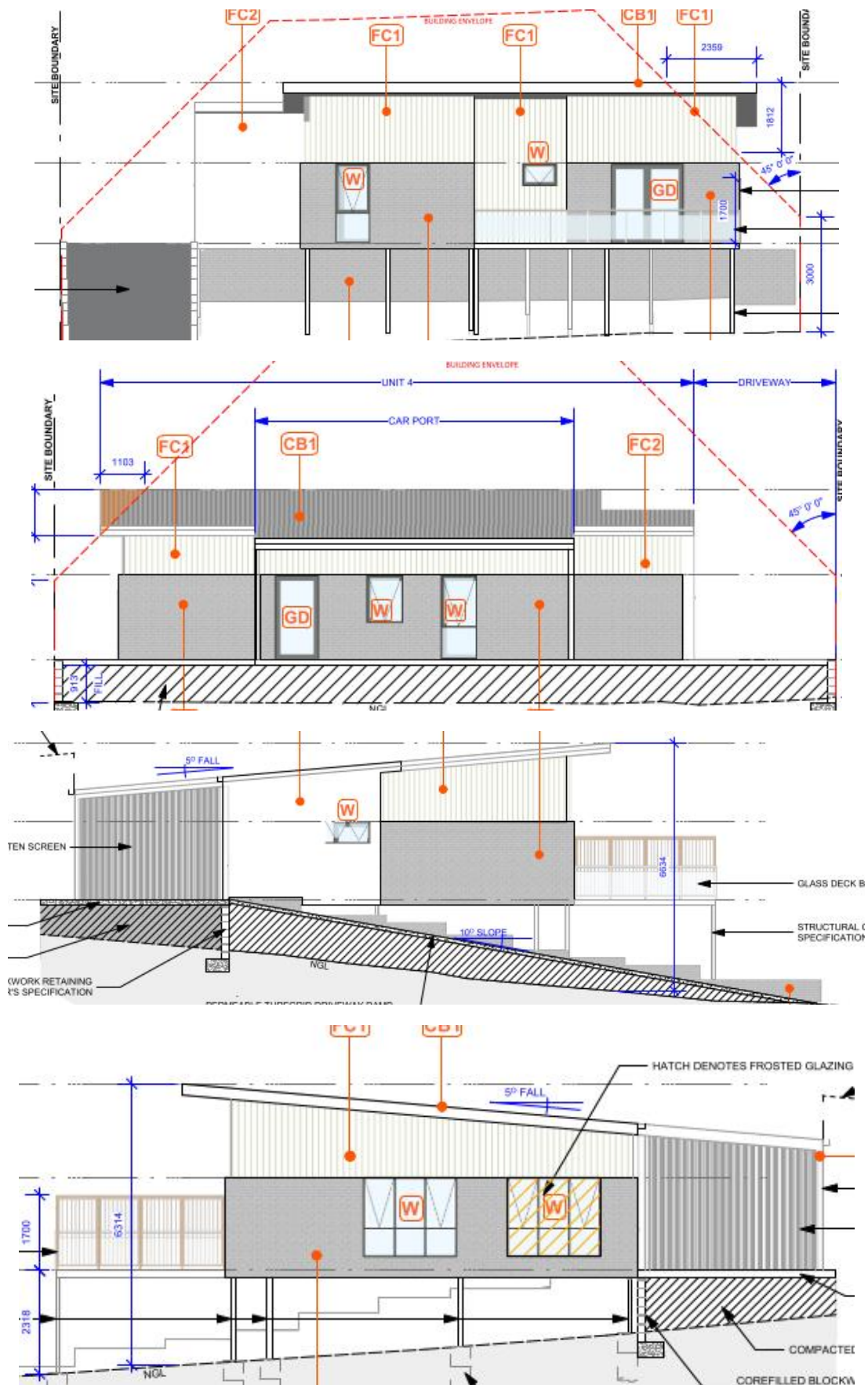


Figure 7 - Elevations unit 4 (Source: S Group)

## PLANNING ISSUES

The land is zoned General Residential under the *Tasmanian Planning Scheme – Devonport, 2020*.

8.1.1 To provide for residential use or development that accommodates a range of dwelling types where full infrastructure services are available or can be provided.

8.1.2 To provide for the efficient utilisation of available social, transport and other service infrastructure.

8.1.3 To provide for non-residential use that:

- (a) primarily serves the local community; and
- (b) does not cause an unreasonable loss of amenity through scale, intensity, noise, activity outside of business hours, traffic generation and movement, or other off site impacts.

8.1.4 To provide for Visitor Accommodation that is compatible with residential character.

Residential development in the form of multiple dwellings, is permitted in the zone provided all applicable development standards are met at the acceptable solutions level. Where the acceptable solution cannot be met the corresponding performance criteria must be satisfied and the application is assessed under section 57 of the *Land Use Planning and Approvals Act, 1993*.

In this case the proposal does not meet the acceptable solutions in regard to clause 8.4.2 A3 – *Setbacks and building envelopes for all dwellings* which is reproduced below, followed by assessment.

In addition, fill greater than 1m in depth is proposed for the site which does not meet the exemptions listed under clause 4.6.9, however, there are no specific standards under which to assess the placement of fill.

### 8.4.2 Setbacks and building envelope for all dwellings

Objective:

The siting and scale of dwellings:

- (a) provides reasonably consistent separation between dwellings and their frontage within a street;
- (b) provides consistency in the apparent scale, bulk, massing and proportion of dwellings;
- (c) provides separation between dwellings on adjoining properties to allow reasonable opportunity for daylight and sunlight to enter habitable rooms and private open space; and
- (d) provides reasonable access to sunlight for existing solar energy installations.

Acceptable Solutions	Performance Criteria
<b>A3</b> A dwelling, excluding outbuildings with a building height of not more than 2.4m and protrusions that extend not more than 0.9m horizontally beyond the	<b>P3</b> The siting and scale of a dwelling must: <ul style="list-style-type: none"> <li>(a) not cause an unreasonable loss of amenity to adjoining properties, having regard to:</li> </ul>

<p>building envelope, must:</p> <p>(a) be contained within a building envelope (refer to Figures 8.1, 8.2 and 8.3) determined by:</p> <ul style="list-style-type: none"><li>i. a distance equal to the frontage setback or, for an internal lot, a distance of 4.5m from the rear boundary of a property with an adjoining frontage; and</li><li>ii. projecting a line at an angle of 45 degrees from the horizontal at a height of 3m above existing ground level at the side and rear boundaries to a building height of not more than 8.5m above existing ground level; and</li></ul> <p>(b) only have a setback of less than 1.5m from a side or rear boundary if the dwelling:</p> <ul style="list-style-type: none"><li>i. does not extend beyond an existing building built on or within 0.2m of the boundary of the adjoining property; or</li><li>ii. does not exceed a total length of 9m or one third the length of the side boundary (whichever is the lesser).</li></ul>	<ul style="list-style-type: none"><li>i. reduction in sunlight to a habitable room other than a bedroom) of a dwelling on an adjoining property;</li><li>ii. overshadowing the private open space of a dwelling on an adjoining property;</li><li>iii. overshadowing of an adjoining vacant property; or</li><li>iv. visual impacts caused by the apparent scale, bulk or proportions of the dwelling when viewed from an adjoining property;</li></ul> <p>(a) provide separation between dwellings on adjoining properties that is consistent with that existing on established properties in the area; and</p> <p>(b) not cause an unreasonable reduction in sunlight to an existing solar energy installation on:</p> <ul style="list-style-type: none"><li>i. an adjoining property; or</li><li>ii. another dwelling on the same site.</li></ul>
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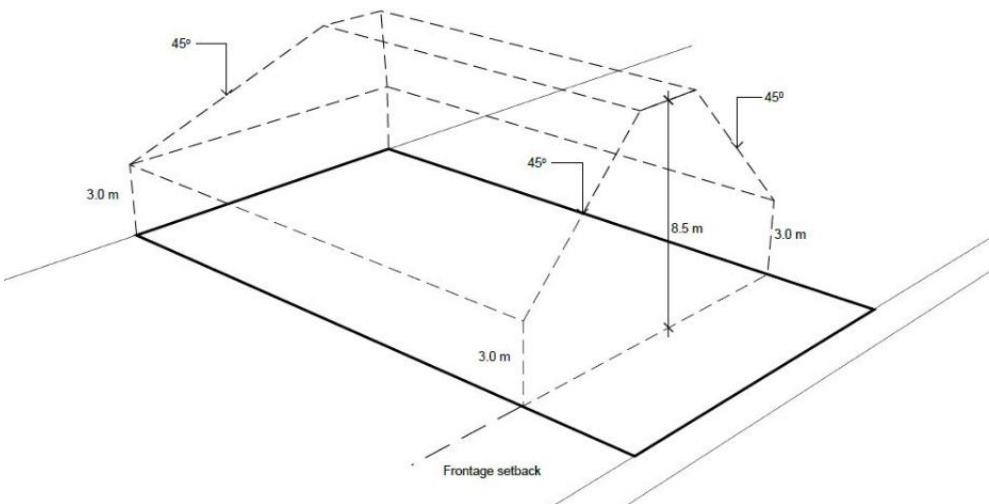


Figure 8.1 Building envelope as required by clause 8.4.2 A3 (a) and clause 8.5.1 A2 (a)

Comment – The proposal falls outside the building envelope for unit 4 on the western side by 1.1m. This section of roof is shown coloured orange in Figure 7. It has also been identified during the assessment, that the building envelope variation increases to

approximately 2.4m the further south the unit is located – this is where the unit is most built up from ground, noting this has not been shaded in orange by the designer.

Comment – The proposal falls outside the building envelope for unit 4 on the western side by 1.1m. This section of the roof is shown coloured orange in Figure 7. It has also been identified during the assessment, that the building envelope variation increases to approximately 2.4m the further south the unit is located – this is where the unit is most built up from ground level, noting this has not been shaded in orange by the designer.

In light of this the proposal must be assessed against 8.4.2 P3.

The shadows created by unit 4 will impact the neighbouring property, 54 Nicholls Street, in the early morning on the shortest day of the year however any impact will have passed by noon. This is not seen as an unreasonable loss of amenity in regard to reduction of sunlight to either the dwelling or private open space. The visual impact of the roof is negligible and would appear the same to the neighbouring property were it to meet the requirements. The diagrams (see Figure 8 below) show that any impact on the solar panel to the west will be minimal.



**Figure 8 - Shadow diagram (Source: S Group)**

The proposal satisfies the performance criteria.

The development meets all other development standards within the Zone including in regard to setbacks and privacy.

The proposal also satisfies the requirements of the Parking and Sustainable Transport Code in that the required number of parking spaces are provided.

It is proposed that fill be placed on the site in order to build the units up to enable drainage to Council's reticulated stormwater system. The fill exceeds the exemptions provided by the planning scheme. Engineer approved plans must be submitted with the building permit to ensure the fill is managed appropriately.

## COMMUNITY ENGAGEMENT

On 15/02/2024, Council received an application for the above development. Under section 57(3) of the *Land Use Planning and Approvals Act 1993*, the Planning Authority must give notice of an application for a permit. As prescribed at section 9(1) of the *Land Use Planning and Approvals Regulations 2014*, the Planning Authority fulfilled this notification requirement by:

- (a) Advertising the application in *The Advocate* newspaper on 02/03/2024;
- (b) Making a copy of the proposal available in Council Offices from the 02/03/2024;
- (c) Notifying adjoining property owners by mail on 29/02/2024; and
- (d) Erecting a Site Notice for display from the 01/03/2024.

The period for representations to be received by Council closed on 18/03/2024.

## REPRESENTATIONS

One representation was received within the prescribed 14 day public scrutiny period required by the *Land Use Planning and Approvals Act 1993*. The representation was submitted by Mr Otterson of 54 Nicholls Street to the west of the subject site. The representation is **appended to this report as an Attachment**.

The issues raised by Mr Otterson are discussed below.

- The subject site contains asbestos building materials.

Comment – All asbestos must be dealt with in accordance with Safe Work Australia's *How to Safely Remove Asbestos Code of Practice*. A note will be placed on the permit to that effect.

- The proposed sewer pump system shown adjacent to 54 Nicholls Street may fail. It is proposed that a 100mm plinth be constructed to ensure overflow from a failed system does not enter 54 Nicholls Street.

Comment – It is reasonable to request that precautions be taken to mitigate any issues that may arise. Given there is a plinth under the existing fence it will be requested that this continue at 100mm high to avoid any overflow entering 54 Nicholls Street.

- Retaining walls are proposed on the boundary. It is requested that the fence be placed on top of the retaining wall.

Comment – fencing issues are a matter for adjoining property owners. Council only has jurisdiction over the height of side boundary fences.

- Impact of overshadowing on existing solar panels. Although Mr Otterson has raised this as an issue he is not particularly concerned about the overshadowing.

Comment – There will be minimal impact on the existing solar panels. The planning scheme requires that there is not an unreasonable reduction in sunlight to an existing solar energy installation. Given that the existing solar panels will receive full sun well before midday (likely by 10am) it is deemed there will not be an unreasonable reduction in sunlight.

- Orientation of skillion roofs do not allow for easy installation of solar panels.

Comment – As Mr Otterson states the roofs of the units are designed to allow stormwater to easily be directed to Council's reticulated system, however this makes it difficult for the installation of solar panels. While Mr Otterson's suggestion to change the orientation of the roof is reasonable this is not an issue for which Council may impose a condition. An email has been sent to the applicant containing Mr Otterson's representation in order to make them aware of the suggestion.

The representation does not include anything to warrant refusal of the application however the issues raised have been relayed to the applicant and notes and conditions will be placed on the permit as required.

### **DISCUSSION**

The proposal was referred to TasWater and TasNetworks. TasNetworks has stated that the proposal is not likely to adversely affect its operations and TasWater has provided conditions to be placed on the permit which are **appended to this report as an Attachment**.

### **FINANCIAL IMPLICATIONS**

No financial implications are predicted, unless an appeal is made against the Council's decision to the Tasmanian Civil and Administrative Tribunal. In such instance, legal counsel will likely be required to represent Council. The opportunity for such an appeal exists as a result of the Council determining to either approve or refuse the permit application.

### **RISK IMPLICATIONS**

In its capacity as a planning authority under the *Land Use Planning and Approvals Act 1993* (LUPAA), Council is required to make a determination on this application for a discretionary planning permit. Due diligence has been exercised in the preparation of this report and there are no predicted risks associated with a determination of this application.

### **CONCLUSION**

The proposal has been assessed by Council's Development and Infrastructure staff and conditions and notes will be placed on the permit as appropriate.

### **ATTACHMENTS**

1. Application detail PA2024.0009 - 52 Nicholls Street [**4.1.1** - 38 pages]
2. Representation from James D Otterson PA2024.0009 - 52 Nicholls Street [**4.1.2** - 6 pages]
3. TasWater Submission to Planning Authority Notice PA2024.0009 - 52 Nicholls Street [**4.1.3** - 2 pages]



## **4.2 PA2024.0012 - 15 COLLINS WAY, TUGRAH - RESIDENTIAL (SINGLE DWELLING AND OUTBUILDING)**

Author: **Emma Pieniak, Planning Officer**

Endorser: **Matthew Atkins, General Manager**

### **RECOMMENDATION**

That the Planning Authority, pursuant to the provisions of the *Tasmanian Planning Scheme – Devonport 2020* and section 57 of the *Land Use Planning and Approvals Act 1993*, approve application PA2024.0012 and grant a Permit to use and develop land identified as 15 Collins Way, Tugrah for the following purposes:

- Residential (single dwelling and outbuilding)

Subject to the following conditions:

1. The Development is to proceed generally in accordance with the submitted plans referenced as:
  - a. Proposed Residence & Shed – Drawing No. 23136 (01 – REV. C, 02 – REV. C, 03 – REV. B, 04 – REV. B, 05 – REV. B, 06 – REV. A & 07 – REV. A) by PLA designs; and
  - b. Project No. 23207 dated 3/10/23 by Civilvision Consulting.Copies of which are attached and endorsed as documents forming part of this Planning Permit.
2. The developer is to ensure that all stormwater run-off is managed in accordance with the Environment Protection Authority's "Soil & Water Management on Large (greater than 250m<sup>2</sup> of ground disturbance)/Standard (less than 250m<sup>2</sup> of ground disturbance) Building & Construction Sites" recommendations.
3. A new driveway is to be constructed generally in accordance with the Tasmanian Standard Drawing TSD-R03-v3 & TSD-R04-v3.
4. The developer is to remove any redundant driveway and reinstate the nature strip to Council's specification.
5. A permit to work within the road reserve must be sought and granted prior to any works being undertaken within the road reserve.
6. The final driveway surface within the property is to be designed and constructed in a way to not allow material to be washed onto the Collins Way Road surface.
7. Any alteration to the constructed vehicular crossovers and driveway is to be in accordance with Council's plans and specifications and is to be approved by Council's City Infrastructure department.
8. The stormwater is to be discharged in accordance with the National Construction Code.
9. The developer is to install stormwater works in accordance with plans and specifications approved by the Council after their preparation by a suitably qualified engineer. The works are to be supervised by a suitably qualified engineer who is to certify after installation that the works have been substantially completed in accordance with the approved plans and specifications. "Work as Executed" drawings also in electronic AutoCAD format and CCTV are to be provided at the

conclusion of the work.

10. The proposed stormwater pipeline will require a 600mm diameter pipe and headwall from the east. A 375mm diameter pipe and headwall for the pipeline from the south. no pipe or headwall will be required to the north as this can be locally filled and shape a swale drain to the proposed grated pit. Council would prefer a Table Drain pit according to LGAT standard drawing TSD-SW13-v3 with a 1800mm lintel.

Note: The following is provided for information purposes.

Any evidence on site which suggests habitat of listed species Central North Burrowing Crayfish will require consultation and referral to the Commonwealth Department of Agriculture, Water and the Environment under the *Commonwealth Environment Protection and Biodiversity Conservation Act 1999*.

The development is to comply with the requirements of the current National Construction Code. The developer is to obtain the necessary building and plumbing approvals and provide the required notifications in accordance with the *Building Act 2016* prior to commencing building or plumbing work.

Permitted hours of demolition/construction work are Monday to Friday from 7am - 6pm, Saturday from 9am - 6pm and Sunday and statutory holidays from 10am - 6pm.

The amenity of the area must not be detrimentally affected by the use or development through the:

- a) Transport of materials, goods or commodities to or from the land; or the
- b) Emission of noise, dust, odour, artificial light, vibration, fumes, smoke, vapour, steam, soot, ash, wastewater or any waste products.

The surface water from the driveway and/or any paved areas is to be collected and drained to the private stormwater drainage system.

In regard to condition 2-10 the applicant should contact Council's Infrastructure & Works Department – Ph 6424 0511 with any enquiries.

Enquiries regarding other conditions can be directed to Council's Development Services Department – Ph 6424 0511.

### **RELEVANCE TO COUNCIL'S PLANS & POLICIES**

Council's Strategic Plan 2009-2030:

2.1 Council's Planning Scheme facilitates appropriate property use and development.

### **SUMMARY**

The purpose of this report is to enable Council, acting as a Planning Authority to make a decision regarding planning application PA2024.0012.

### **BACKGROUND**

Planning Instrument:	<i>Tasmanian Planning Scheme – Devonport 2020</i>
Address:	15 Collins Way, Tugrah
Applicant:	PLA Designs Pty Ltd
Owner:	Mrs NJ Simpson & Mr DG Simpson
Proposal:	Residential (single dwelling and outbuilding)
Existing Use:	Vacant
Zoning:	Rural Living A
Decision Due:	06/05/2024



### SITE DESCRIPTION

The vacant 4232m<sup>2</sup> subject site is situated to the east of Collins Way, which is accessed from Tugrah Road. Surrounding properties are generally similar sized parcels with established residential development. The subject site and surrounding development are illustrated in Figure 1.



Figure 1 – Aerial image of the site outlined in orange and surrounds (LISTmap)

### APPLICATION DETAILS

The applicant is seeking to construct an eight-bedroom dwelling and an 18m by 9m outbuilding. The proposed development is illustrated in Figures 2 – 5. The complete application is **appended to this report as an Attachment.**

APPENDIX - E103

COLORBOND CUSTOM GRS ROOFING

CEMENT SHEET WEATHERBOARD CLADDING

RENDERED FINISH (MODEL OR SIMILAR)

**NORTH-WESTERN ELEVATION**

ALUMINUM FRAMED WINDOWS & DOORS

**SOUTH-WESTERN ELEVATION**

**PA DESIGNS**  
ARCHITECTURE & INTERIORS

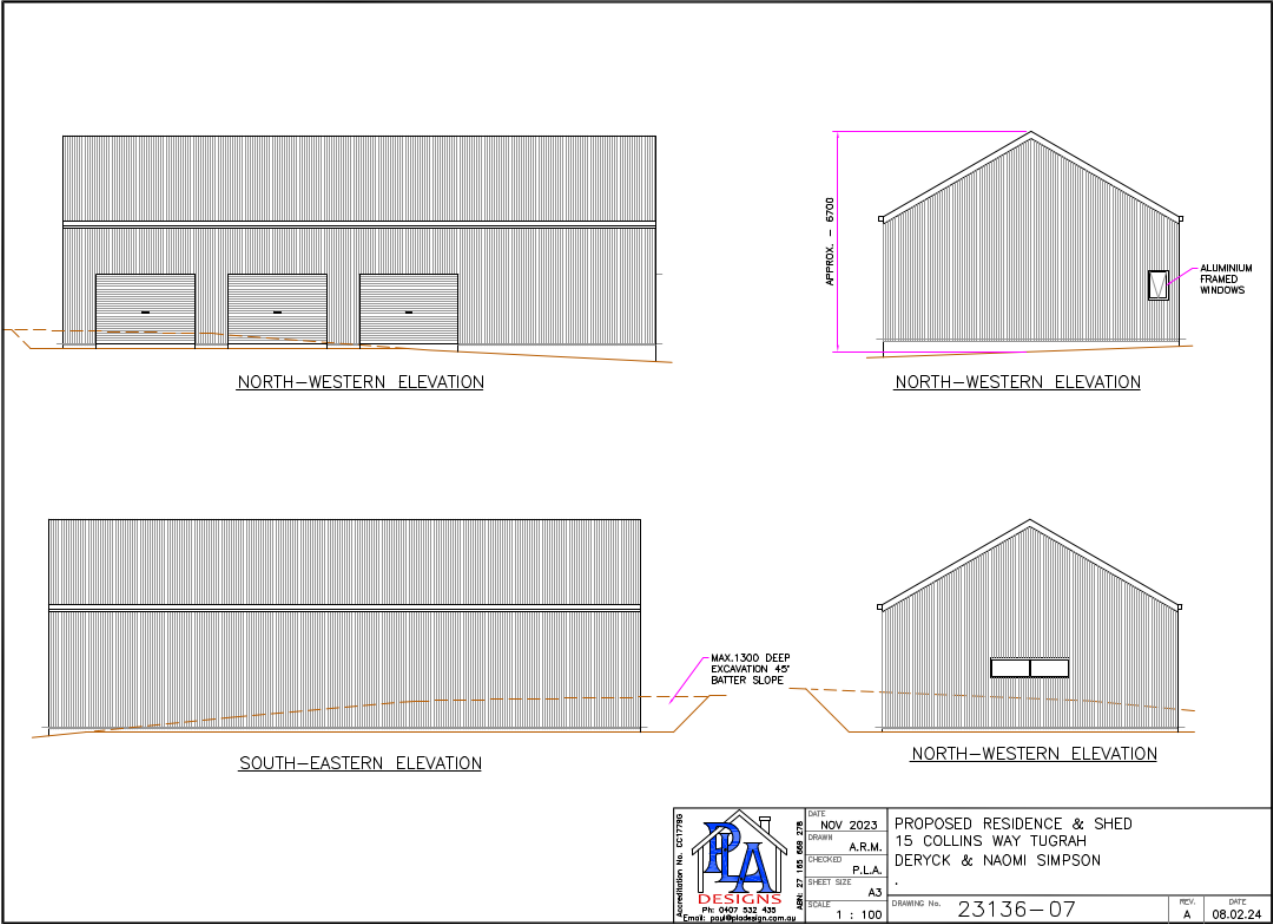
DATE: NOV 2023  
DRAWN: A.R.M.  
CHECKED: P.L.A.  
SHEET SIZE: A2  
SCALE: 1 : 100

DRAWING No: 23136-04

PROPOSED RESIDENCE & SHED  
15 COLLINS WAY TUGRAH  
DERYCK & NAOMI SIMPSON

REV: B DATE: 08.02.24

PAGE 26



## PLANNING ISSUES

The land is zoned Rural Living under the *Tasmanian Planning Scheme – Devonport, 2020*. The purpose of the Rural Living zone is:

- 11.1.1 To provide for residential use or development in a rural setting where:
  - (a) Services are limited; or
  - (b) Existing natural landscape values are to be retained.
- 11.1.2 To provide for compatible agricultural use and development that does not adversely impact on residential amenity.
- 11.1.3 To provide for other use or development that does not cause an unreasonable loss of amenity, through noise, scale, intensity, traffic generation and movement, or other off-site impacts.
- 11.1.4 To provide for Visitor Accommodation that is compatible with residential character.

Residential use associated with a single dwelling does not require a planning permit in the Rural Living zone. Where development cannot meet the relevant acceptable solutions for the design standards a planning permit can be sought under Section 57 of the *Land Use Planning and Approvals Act 1993*.

The proposed development cannot meet the relevant acceptable solutions for clauses 11.4.1 A1 and 11.4.2 A2 and A3 of the Rural Living Zone and clause C7.6.1 A1 and A3 of the Natural Assets Code. An assessment of the applicable performance criteria is reproduced below as follows.

### 11.0 Rural Living zone

#### **11.4.1 Site coverage**

<b>Objective</b> That the site coverage: <ul style="list-style-type: none"> <li>(a) is compatible with the character of existing development in the area; and</li> <li>(b) assists with the management of stormwater runoff</li> </ul>	
<b>Acceptable Solutions</b>	<b>Performance Criteria</b>
<b>A1</b> The site coverage must be not more than 400m <sup>2</sup> .	<b>P1</b> The site coverage must be consistent with that existing on established properties in the area, having regard to: <ul style="list-style-type: none"> <li>(a) the topography of the site;</li> <li>(b) the capacity of the site to absorb runoff;</li> <li>(c) the size and shape of the site;</li> <li>(d) the existing buildings and any constraints imposed by existing development;</li> <li>(e) the need to remove vegetation; and</li> <li>(f) the character of development existing on established properties in the area.</li> </ul>

**P1** – The proposed development will result in 796m<sup>2</sup> site cover. The subject site comprises pervious open area with ability to capture and direct stormwater drainage to an altered drainage course. No vegetation requires removal and the scale of development is consistent with the existing properties in the area. The performance criteria P1 is satisfied.

#### 11.4.2 Building height, setback and siting

<b>Objective:</b> That height, setback and siting of buildings: <ul style="list-style-type: none"> <li>(a) is compatible with the character of the area;</li> <li>(b) does not cause an unreasonable loss of amenity;</li> <li>(c) minimises the impact on the natural values of the area; and</li> <li>(d) minimises the impact on adjacent uses.</li> </ul>	
Acceptable Solution	Performance Criteria
<b>A2</b> Buildings must have a setback from a frontage of not less than 20m.	<b>P3</b> Buildings must be sited to be compatible with the character of the area, having regard to: <ul style="list-style-type: none"> <li>(a) the topography of the site;</li> <li>(b) the setbacks of adjacent buildings;</li> <li>(c) the height bulk and form of existing and proposed buildings;</li> <li>(d) the appearance when viewed from roads and public places; and</li> <li>(e) the retention of vegetation.</li> </ul>
<b>A3</b> Buildings must have a setback from side and rear boundaries of not less than 10m.	<b>P3</b> Buildings must be sited to not cause an unreasonable loss of amenity to adjoining properties, having regard to: <ul style="list-style-type: none"> <li>(a) the topography of the site;</li> <li>(b) the size, shape and orientation of the site;</li> <li>(c) the setbacks of surrounding buildings;</li> <li>(d) the height bulk and form of existing and proposed buildings;</li> <li>(e) the character of the development existing on established properties in the area; and</li> <li>(f) any overshadowing of adjoining properties or public places.</li> </ul>

**P2** – The proposed dwelling has a minimum 15m frontage setback. The reduced setback is considered minor given the bulk of the building is closer to the 20m setback. The proposed development is considered to be compatible with the existing streetscape. The performance criteria are satisfied.

**P3** – The proposed outbuilding has a 4m rear setback. The reduced setback for the outbuilding is adjacent open space within the neighbouring lot and will not impact any amenity to the adjoining property. The proposal is suitably designed and located to reduce visual amenity impacts and therefore satisfies P3.

C7.0 Natural Assets code

The subject site is affected by the Natural Assets code, partly overlayed by the Priority Vegetation Area and the southern side boundary is within the Waterway and Coastal Protection Area.

**C7.6.1 Buildings and works within a waterway and coastal protection area or a future coastal refugia area.**

<b>Objective:</b> That buildings and works within a waterway and coastal protection area or future coastal refugia area will not have an unnecessary or unacceptable impact on natural assets.	
<b>Acceptable Solution</b>	<b>Performance Criteria</b>
<b>A1</b> Buildings and works within a waterway and coastal protection area must: <ul style="list-style-type: none"> <li>a) be within a building area on a sealed plan approved under this planning scheme;</li> <li>b) in relation to a Class 4 watercourse, be for a crossing or bridge not more than 5m in width; or</li> <li>c) if within the spatial extent of tidal waters, be an extension to an existing boat ramp, car park, jetty, marina, marine farming shore facility or slipway that is not more than 20% of the area of the facility existing at the effective date.</li> </ul>	<b>P1</b> Buildings and works within a waterway and coastal protection area must avoid or minimise adverse impacts on natural assets, having regard to: <ul style="list-style-type: none"> <li>a) impacts caused by erosion, siltation,</li> <li>b) sedimentation and runoff;</li> <li>c) impacts on riparian or littoral vegetation;</li> <li>d) maintaining natural streambank and streambed condition, where it exists;</li> <li>e) impacts on in-stream natural habitat, such as fallen logs, bank overhangs, rocks and trailing vegetation;</li> <li>f) the need to avoid significantly impeding natural flow and drainage;</li> <li>g) the need to maintain fish passage, where known</li> <li>h) to exist;</li> <li>i) the need to avoid land filling of wetlands;</li> <li>j) the need to group new facilities with existing facilities, where reasonably practical;</li> <li>k) minimising cut and fill;</li> <li>l) building design that responds to the particular size, shape, contours or slope of the land;</li> <li>m) Wetlands and Waterways Works Manual;</li> <li>n) and the guidelines in the Tasmanian Coastal Works Manual.</li> </ul>
<b>A3</b> Development within a waterway and coastal protection area or a future coastal refugia area must not involve a new stormwater point discharge into a watercourse, wetland or lake.	<b>P3</b> Development within a waterway and coastal protection area or a future coastal refugia area involving a new stormwater point discharge into a watercourse, wetland or lake must avoid or minimise adverse impacts on natural assets, having regard to:



	<div>a) the need to minimise impacts on water quality; and</div> <div>b) the need to mitigate and manage any impacts likely to arise from erosion, sedimentation or runoff.</div>
--	---

**P1** - The proposed development locates a portion of the dwelling and outbuilding within the edge of the waterway and coastal protection area as shown in Figure 2. The identified protection area covers an open drain which runs along the southern boundary of the subject site. Considered a minor tributary, the watercourse runs through several other existing residential properties and has considerable alteration or interruption to what would be considered a 'natural' watercourse'. Given the limited natural quality of the existing watercourse, the proposed development is considered unlikely to have any impact to it. Should the owner or developer come across any evidence of habitat for the Central North Burrowing Crayfish a note on the permit advises they seek advice from the Commonwealth Department of Agriculture, Water and Environment. Performance criteria are satisfied.

**P3** – The proposed development seeks to create piped stormwater within the open drain area that is covered by the waterway and coastal protection area, as illustrated in Figure 6 below. The discharge will be to open drainage within the road reserve which is located some distance from the nearest natural watercourse. The proposal has been considered by Council's Infrastructure and Stormwater Engineers and deemed an acceptable outcome, subject to conditions on the planning permit. Performance criteria are satisfied.



Figure 6 – Proposed stormwater design (Civilvision Consulting)

Sections of the site are covered by the Priority Vegetation Area overlay, however, as illustrated in Figure 1, there is no vegetation present within the site and the proposal does not require further consideration against the priority vegetation area provisions of the code.

### **COMMUNITY ENGAGEMENT**

On 23/02/2024, Council received an application for the above development. Under Section 57(3) of the *Land Use Planning and Approvals Act 1993*, the Planning Authority must give notice of an application for a permit. As prescribed at Section 9(1) of the *Land Use Planning and Approvals Regulations 2014*, the Planning Authority fulfilled this notification requirement by:

- (a) Advertising the application in *The Advocate* newspaper on 23/03/2024;
- (b) Making a copy of the proposal available in Council Offices from the 23/03/2024;
- (c) Notifying adjoining property owners by mail on 21/03/2024; and
- (d) Erecting a Site Notice for display from the 26/03/2024.

The period for representations to be received by Council closed on 10/04/2024.

### **REPRESENTATIONS**

One representation was received within the prescribed 14 day public scrutiny period required by the *Land Use Planning and Approvals Act 1993*.

The representation primarily outlined concerns regarding the proposal's site coverage and the protection of endangered fauna and habitat.

- Regarding site coverage, the application has been assessed against the performance criteria for Rural Living development standard 11.4.1 - *Site coverage* (refer to earlier in the report). The proposal has been assessed as satisfying the performance criteria and further rationale from the planning authority is not warranted.
- In relation to natural values concerns, a note on the permit will alert the developer to any potential identification of threatened fauna or habitat on the site. There are no threatened vegetation communities present on the site.

A complete version of the representation is **appended to this report as an Attachment**.

### **FINANCIAL IMPLICATIONS**

No financial implications are predicted, unless an appeal is made against the Council's decision to the Tasmanian Civil and Administrative Tribunal. In such instance, legal counsel will likely be required to represent Council. The opportunity for such an appeal exists as a result of the Council determining to either approve or refuse the permit application.

### **RISK IMPLICATIONS**

In its capacity as a planning authority under the *Land Use Planning and Approvals Act 1993* (LUPAA), Council is required to make a determination on this application for a discretionary planning permit. Due diligence has been exercised in the preparation of this report and there are no predicted risks associated with a determination of this application.

### **CONCLUSION**

The application satisfies the relevant acceptable solutions and performance criteria under the *Tasmanian Planning Scheme – Devonport 2020* and a permit can be issued, subject to



conditions. The proposal has been assessed by Council's Environmental Health, and Infrastructure and Works departments, and can be approved with conditions.

**ATTACHMENTS**

1. Application detail PA2024.0012 - 15 Collins Way [**4.2.1** - 27 pages]
2. Representation PA2024.0012 - 15 Collins Way [**4.2.2** - 2 pages]

## **5 REPORTS**

### **5.1 JULIE BURGESS INC. FINANCIAL SUPPORT AGREEMENT**

Author: **Geoff Dobson, Convention & Arts Centre Manager**

Endorser: **Matthew Skirving, Executive Manager**

#### **RECOMMENDATION**

That Council extend the Financial Support Agreement with Julie Burgess Incorporated, for a further two years until 30 June 2027, and index payments 6 and 7, at Hobart Year-Average CPI as at end of June.

#### **RELEVANCE TO COUNCIL'S PLANS & POLICIES**

Council's Strategic Plan 2009-2030:

3.2 Devonport's visitor industry is developed around its natural assets, history and location

4.3 Heritage is valued

#### **SUMMARY**

This report provides Council with details regarding an extension to the existing Financial Support Agreement between Council and Julie Burgess Inc.

#### **BACKGROUND**

In October 2023 Julie Burgess Inc. requested a four-year extension to the existing Financial Partnership Agreement (2020 – 2025) the organisation has with Council. The Agreement was devised in August 2020 to ensure the ongoing preservation and operation of the historic sailing vessel known as the Julie Burgess.

Prior to August 2020, Council operated the vessel as a seasonal sailing attraction.

However, in 2019 a comprehensive review into the operations of the vessel led to an expression of interest process to seek an alternate operator. The expression of interest resulted in the creation of Julie Burgess Inc.

Julie Burgess Inc. received ownership of the vessel in August 2020 by way of a Deed of Gift.

#### **STATUTORY REQUIREMENTS**

There are not statutory requirements associated with this report. However, it is a condition of the Financial Partnership Agreement that Julie Burgess Inc. adhere to and comply with all relevant statutory requirements to own and operate the Julie Burgess as a public sailing vessel, including a Certificate of Survey and Certificate of Operation issued through the Australian Maritime Safety Authority.

#### **DISCUSSION**

Julie Burgess Inc. presented to Council on Monday 16 October 2023. The organisation spoke to their current management and promotion of the vessel.

Julie Burgess Inc. representatives raised concerns regarding the future financial stability of their organisation and requested Council roll over the current Financial Partnership Agreement for an additional four years, indexed to CPI.

The existing Agreement expires on the 30 June 2025, and includes financial assistance payments as follows:

1	\$50,000 exc. GST	August 2020
2	\$40,000 exc. GST	July 2021
3	\$40,000 exc. GST	July 2022
4	\$40,000 exc. GST	July 2023
5	\$40,000 exc. GST	July 2024

The request made by Julie Burgess Inc. would result in an additional four years of financial assistance:

1	\$50,000 exc. GST	August 2020
2	\$40,000 exc. GST	July 2021
3	\$40,000 exc. GST	July 2022
4	\$40,000 exc. GST	July 2023
5	\$40,000 exc. GST	July 2024
6	\$40,000 exc. GST – Indexed to CPI	July 2025
7	Previous Year – Indexed to CPI	July 2026
8	Previous Year – Indexed to CPI	July 2027
9	Previous Year – Indexed to CPI	July 2028

As per the Deed of Gift, if Julie Burgess Inc. was to wind up prior to 20 August 2025, voluntarily or otherwise, the vessel would return to the ownership of Council. Similarly, if Julie Burgess Inc. was to wind up after this date, Council has the first right of refusal to re-acquire the vessel by way of gift. In addition, if the vessel was to fall into disrepair prior to 20 August 2025, Council can repossess the vessel.

Importantly, Julie Burgess Inc. has met the requirements and obligations of the Financial Support Agreement at each annual review and has consistently achieved high passenger numbers compared to Council's operation of the vessel.

Julie Burgess Inc. has satisfactorily operated the vessel as a sailing visitor attraction, and it is in Council's interest to continue to support the organisation as the operator of the vessel.

Council is aware of several major developments impacting the use, aesthetic, and amenity of the eastern shore of the Mersey River. This includes the \$240M Devonport Quaylink upgrade to the East Devonport port infrastructure.

The potential benefits and outcomes of these developments are unknown. It is anticipated that when the developments are realised, it will present opportunities for Julie Burgess Inc. and the operation of the Julie Burgess as a visitor attraction. Therefore, it is recommended to agree to a two-year extension to the Financial Support Agreement, expiring 30 June 2027:

1	\$50,000 exc. GST	August 2020
2	\$40,000 exc. GST	July 2021
3	\$40,000 exc. GST	July 2022
4	\$40,000 exc. GST	July 2023
5	\$40,000 exc. GST	July 2024
6	\$40,000 exc. GST – Indexed to CPI	July 2025
7	Previous Year – Indexed to CPI	July 2026

This action will provide Julie Burgess Inc. financial assurance and allow the opportunity in 2026 to discuss potential future agreements, with knowledge of the developments in East Devonport, as unforeseen opportunities may result.

### **COMMUNITY ENGAGEMENT**

Community engagement has not been undertaken to inform this report.

### **FINANCIAL IMPLICATIONS**

Council has considered the terms of the Financial Support Agreement in the preparation of past and current operational budgets. In 2024/25 Council will be required to allocate \$40,000 for payment five of the current Financial Support Agreement, as the final payment of the Agreement prior to any extension being added.

The recommendation to extend the Agreement for an additional two years will have a financial impact of \$40,000 per annum, plus indexation at Hobart Annual Average CPI at 30 June, in 2025/26, and the indexed amount, plus indexation of Hobart Annual Average CPI at 30 June, in 2026/27.

### **RISK IMPLICATIONS**

A risk to Council will present if Julie Burgess Inc. dissolves or if the organisation is unable to prevent the vessel falling into disrepair. In both scenarios the ownership of the vessel, and therefore responsibility to operate the vessel as a visitor attraction, or seek alternative operators reverts to Council.

As per the Deed of Gift, it is Council's intent that Julie Burgess remains solvent and continues to the operate the vessel as a sailing visitor attraction in Devonport.

### **CONCLUSION**

Responding to Julie Burgess Inc.'s request for an extension to the current Financial Support Agreement, it is the Officer's view that it is in the best interest of Council to extend the partnership for an additional two years. At which time, significant developments being undertaken on the eastern shore of the Mersey River will be complete, or nearing completion. It is anticipated that these developments will lead to opportunities for both Julie Burgess Inc. and Council. Therefore, providing an opportunity for both parties to discuss and negotiate any future partnership agreement based on the outcome of the developments.

### **ATTACHMENTS**

Nil

## 5.2 TENDER REPORT CONTRACT CT0358 OLDAKER ST / SORELL ST ROUNDABOUT

Author: **Shannon Eade, Assets & Technical Services Coordinator**

Endorser: **Jeffrey Griffith, Deputy General Manager**

### RECOMMENDATION

That Council, in relation to Contract "CT0358 Oldaker St / Sorell St Roundabout":

- a) award the contract to Hardings Group for the tendered sum of \$310,174 (ex GST);
- b) allow for services relocation of \$77,000 (ex GST);
- c) note project design, management and administration costs for the project are estimated at \$56,000 (ex GST); and
- d) note a construction contingency of \$46,526 (ex GST).

### RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

2.3 Active asset renewal program and clear infrastructure priorities for funding

### SUMMARY

This report considers tenders received for Contract "CT0358 Oldaker St / Sorell St Roundabout" listed in the 2023/24 Capital Program and seeks approval to award the contract to the Hardings Group.

### BACKGROUND

Council was successful in receiving funding from the Black Spot program to address the poor crash history at the intersection of Oldaker Street and Sorell Street. Three personal injury crashes have occurred in the past five years.

The installation of a roundabout is a proven treatment to prevent right angle crashes and will have immediate and long-term safety benefits for road users.

### STATUTORY REQUIREMENTS

Council is required to comply with section 333A of the *Local Government Act 1993* and its adopted Code for Tenders and Contracts when considering awarding tenders over the prescribed amount.

### DISCUSSION

Tenders were received from two companies, with both submissions having been assessed as conforming and are summarised in Table 1 below:

**Table 1**

No.	Tenderer	Total Price (ex GST)
1	Harding's Group	\$310,174
2	Treloar Transport	\$328,470

The Tender Planning and Evaluation Committee has considered each of the selection criteria and assessed Hardings Group as the highest overall, offering Council the best value for money. The selection criteria included:

- Relevant experience
- Quality, Safety and Environmental management
- Methodology
- Price

### COMMUNITY ENGAGEMENT

A public advertisement calling for tenders was placed in The Advocate Newspaper on 9<sup>th</sup> March 2024 and were also advertised on Council's website and via Tenderlink. During the tender period 15 businesses downloaded the tender documents via the Tenderlink portal.

### FINANCIAL IMPLICATIONS

The 2023/24 capital budget includes an allocation for the "CT0358 Oldaker St / Sorell St Roundabout" project of \$490,000. Council secured full funding from the State Government Black Spot Funding Program to deliver the project. A breakdown of the forecast expenditure is shown in Table 2 below.

**Table 2**

No.	Tender	Budget (ex. GST)
1	Contract CT0358 Oldaker St / Sorell St Roundabout	\$310,174
2	Services Relocation	\$75,000
3	Project design, management, administration	\$56,000
4	Construction contingency	\$46,526
	<b>TOTAL</b>	<b>\$487,700</b>
	<b>Budget</b>	<b>\$490,000</b>
	<b>Difference</b>	<b>\$2,300</b>

### RISK IMPLICATIONS

To minimise risk, the tender administration processes related to this contract comply with Council's Code for Tenders and Contracts, which was developed to ensure compliance with section 333A of the *Local Government Act 1993*.

A contingency of 15% of the contract value has been included, with the risk of unforeseen variations on this project is assessed as being moderate.

### CONCLUSION

Considering the assessment by the Tender Planning and Evaluation Committee it is recommended that the Hardings Group be awarded Contract CT0358 Oldaker St / Sorell St Roundabout.

### ATTACHMENTS

Nil

## 5.3 COMBINE TELSTRA SERVICES ACCOUNTS ON 3 YEAR AGREEMENT

Author: **Luke Walder, IT Coordinator**

Endorser: **Jeffrey Griffith, Deputy General Manager**

### RECOMMENDATION

That Council by absolute majority, combine two existing Telstra accounts into one under a 36-month contract and note:

- a) minimum monthly spend is \$10,000;
- b) a Technology Fund of \$18,000 will be provided; and
- c) in accordance with the *Local Government (General) Regulations 2015*, regulation 27 (i) (i), the non-application of public tender process has occurred due to extenuating circumstances.

### RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

5.6 Council is a modern, efficient and digital first approach

### SUMMARY

Council secures a range of services from Telstra, that when combined, offer volume discounts. Services include, internet, mobile, cloud server infrastructure hosting and Teams calling. Currently there are two separate Telstra accounts for Azure cloud server hosting and Teams calling. The monthly spend for these accounts is \$7009 and \$5265 respectively. By combining the two accounts into one account and guaranteeing Telstra the monthly spend will not go below \$10,000 per month for the next 36 months, Telstra will provide a \$6000 per annum Technology Fund. The full \$18,000 (\$6000 over three years) will be provided up-front.

This Technology Fund can be used immediately for implementing Microsoft Sentinel, a digital security monitoring system that will enhance Council's cyber security.

This does not change Council's monthly spend with Telstra however it does lock in a minimum that is \$2274 per month lower than Council's current average monthly spend.

It is not anticipated that these two accounts will average less than \$10,000 over the next 36 months, therefore the risk to Council is low.

### BACKGROUND

The Azure hosting service effectively replaces the need for on-premises server hardware and provides Council with scalability, reliability, and security for its IT infrastructure. The average monthly cost for the Azure hosting services is \$7009, which is based on licensing, usage, and consumption of the cloud resources.

Council has a separate account with Telstra for Teams Calling, which is a cloud-based telephony solution that integrates with Microsoft Teams. The Teams Calling service enables Council employees to make and receive calls from any device using the Teams application. The average monthly cost for Teams Calling is \$5,265, which is based on the number of users and call plan. Council has been using Teams Calling since 2022 when it replaced the Telstra TIPT system.

These two accounts are separate because they are for different services that were initiated in different periods.

### **STATUTORY REQUIREMENTS**

Council has a large number of services that are procured through Telstra. This report seeks to combine two accounts for the various services into one account. The combined spend does not change, however Council is committing to a 3-year contract which in total value will exceed the statutory tender threshold of \$250,000.

Given the variety of services Council currently have in place with Telstra, transitioning to an alternative single provider would not be a viable option. On this basis, it is recommended that Council do not apply a public tender process due to the extenuating circumstances.

Regulation 27 of the *Local Government (General) Regulations 2015* provides for such situations:

#### *27. Non-application of public tender process*

*"The following situations and contracts are prescribed for the purposes of section 333A(3) of the Act:*

*...(i) a contract for goods or services, if the council resolves by absolute majority and states the reasons for the decision, being that a satisfactory result would not be achieved by inviting tenders because of –*

*(i) extenuating circumstances..."*

### **DISCUSSION**

Telstra offers a Technology Fund that can be used for consultancy or technology procurements. It rewards customers that reach certain thresholds of monthly spend. Council can benefit from this by combining two of our accounts into one, bringing their combined average monthly spend above the \$10,000 monthly threshold required to realise the \$6,000 per year fund. This ensures Telstra have a minimum guarantee from Council each month, and Council receives funds up-front that can be put straight into meaningful projects and initiatives, such as cloud migration, digital transformation, cyber security, data analytics and more. Telstra has also offered to provide the full 36-month allocation totalling \$18,000 up front if the Council commits to a 36-month term of \$10,000 minimum spend per month.

The IT department can benefit from this tech fund immediately to support the implementation of Microsoft Sentinel, a digital security monitoring system that will enhance Council's cyber security. Microsoft Sentinel is a cloud-native solution that collects, analyses, and responds to security threats across Council's IT environment. Systems like this are complex to setup and configure, requiring specialised resources and expertise. The fund can be used to secure consultancy from a reputable expert in this field to provision this service.

### **FINANCIAL IMPLICATIONS**

Council will combine the two separate accounts for Azure hosting services and Telstra Teams Calling into one account with a minimum of \$10,000 per month spend.

Council will sign a 3-year agreement with Telstra, which will guarantee Telstra this account will not incur less than \$10,000 per month.

Council will be eligible for a tech fund of \$6,000 per year, which can be used for consultancy services from Telstra or its partners.

Telstra will provide the full \$18,000 of the tech fund upfront, that will be used to support the implementation of Microsoft Sentinel, a digital security monitoring system.



Council will not incur any additional costs or fees resulting from the proposal.

**RISK IMPLICATIONS**

Legal Compliance

If the plan is terminated or cancelled before the end of the minimum contract term, an early termination charge would be incurred.

**CONCLUSION**

In conclusion, this report seeks Council's approval to combine two existing Telstra service accounts into one and commit to a minimum spend of \$10,000 per month for three years. These services are currently averaging \$12,274 per month and are stable, known services that are very unlikely to reduce in the foreseeable future. The Technology Fund offered for doing-so can be immediately invested into improving Council's cyber security.

**ATTACHMENTS**

Nil

## 5.4 ELECTRIC VEHICLE CHARGING INFRASTRUCTURE

Author: **Matthew Skirving, Executive Manager**

Endorser: **Matthew Atkins, General Manager**

### RECOMMENDATION

That Council endorse the expansion of Electric Vehicle Charging Infrastructure located within the multi-level car park, and authorise the General Manager to renew and amend the existing Licence Agreement with Electric Highway Tasmania Pty Ltd to undertake the infrastructure expansion and operation.

### RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

1.2 Sustainability is promoted and integrated across all sectors

### SUMMARY

This report outlines the proposed expansion of Electric Vehicle charging infrastructure in Council's multi-level Car Park.

### BACKGROUND

At its meeting on 27 July 2020 (Resolution 20/38), Council endorsed a partnership and licence agreement with Electric Highway Tasmania Pty Ltd (EHT) to undertake the installation and operation of Electric Vehicle Charging Infrastructure within the Council-owned multi-level car park facility, in the Devonport CBD.

This selection followed a publicly advertised Expression of Interest process, where Council selected EHT as the preferred proponent to undertake the installation and operation of EV Fast Charges, which was supported by a grant from the Tasmanian Government's *Electric Vehicle ChargeSmart* grants program.

### STATUTORY REQUIREMENTS

There are no legislative requirements in relation to this report.

### DISCUSSION

Electric Highway Tasmania (EHT) were selected by Council in 2020 to undertake the installation and operation of Electric Vehicle Fast Charger infrastructure in the Council-owned multi-level car park facility.

The location and operating model was determined following an Expression of Interest process conducted by Council, which considered the following criteria:

- Physical characteristics, such as available space for the charging hardware; potential trenching implications; gradient; turning circles; canopies; surface drainage; flood risk etc).
- Accessibility and convenience/proximity to facilities and safety for the customer and pedestrians (charging bays should be able to meet the Crime Prevention through Environmental Design principles).
- Impact of current and possible usage patterns/safety of facilities within the immediate location (traffic volumes, carpark utilisation etc).
- Proximity to a substation with sufficient current and future network capacity.

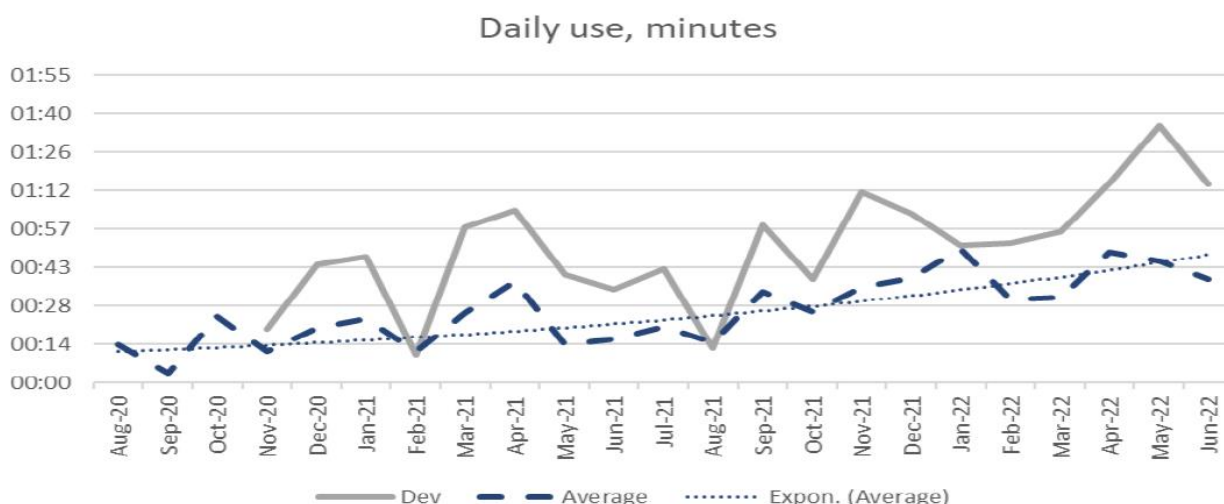
- Options to make best use of existing facilities to meet future demand (ie, capacity for additional charging stations).

The partnership with EHT has been successfully operating for a number of years, with utilisation levels increasing. Utilisation data provided by EHT notes that patronage of the existing fast charges has increased well above the Statewide average (of their charging network), suggesting the location provides a suitable and convenient options for users of the service.

Utilisation Data provided by EHT is summarised in the text and table below:

"In 2021-22 EHT delivered 11,210 kWh over 352 hours charge time in 509 sessions at average cost to users of \$0.64/kWh. The graph below shows the monthly average daily use (hours: minutes per day) for the Devonport charger compared to the statewide average of all EHT chargers. Since installation use has grown a bit above the state average growth of 95% year on year. Average charge sessions are about 35 minutes. Current use represents close to two charge session per day on average."

Note, these figures are to June 2022 and are representative of overall usage trends compared to other locations statewide. Increased utilisation (and queuing for access to chargers) is continuing to increase at a rapid rate, as the total number of EV's registered in the State continues to grow rapidly.



EHT have now sought consent from Council to upgrade and expand the existing infrastructure, on the same operational basis and licence terms as the previous agreement. The original licence agreement incorporated provision for future expansion, however Council Officers have recommended the agreement be formally amended to include a new Future Expansion Area and recommence a new Licence Period from the execution date of any new agreement for 5 years, with one additional Option Term of 5 years (as per the original agreement).

EHT will fund all public-charger infrastructure upgrades and expansions, and also fund all operational cost associated with the operation and maintenance. Chargers will be accessed by customers on a fee-for-service basis. All users of the public charging infrastructure will access the multi-level car park facility on the same terms and conditions as all users, and in accordance with the fee schedule set by Council.

The current partnership structure whereby Council provides conveniently located charging infrastructure within the Devonport CBD, and the operator provides both the capital resources and operational expertise to provide the service, has been successful to date. EHT receive the return-benefit of fee-for-service customer revenue, and Council receive the benefit of fee-paying users of the multi-level car park, along with additional

visitation to the broader CBD by users of the service. While a direct-operated model of EV charger infrastructure was considered by Council as a part of the original EOI process, the current model was determined to be preferable, and has proved to be a successful partnership that balances risk and opportunity for both parties.

The proposed renewed Licence Agreement is included as a confidential attachment to this Council Agenda.

### **COMMUNITY ENGAGEMENT**

No specific community engagement has been undertaken in relation to this report.

### **FINANCIAL IMPLICATIONS**

There are no implications relevant to Council's Capital Budget allocation as a result of the recommendations contained in this report. EHT propose to fund all necessary equipment renewal and expansion proposed.

In accordance with the Licence Agreement, EHT will fund all operational costs associated with the use of public EV charging infrastructure.

All users of the public EV charging infrastructure will be required to access the car park facility on the same terms and conditions as other users, which may have a positive impact on Council's operational budget via car park fee revenue.

### **RISK IMPLICATIONS**

- Workplace Health and Safety  
Provisions relevant to infrastructure installation, operation, and maintenance are contained in the proposed Licence Agreement.
- Risk Management Practices  
The insurance obligations of both parties are contained in the proposed Licence Agreement.

### **CONCLUSION**

The existing partnership with EHT to provide publicly accessible, fast charging infrastructure for Electric Vehicles in the Devonport CBD has been successful to date. The proposed expansion of charging infrastructure to meet increased demand under the existing model is recommended to Council for endorsement.

### **ATTACHMENTS**

1. DRAFT Licence Agreement – DCC & Electric Highway Tasmania PL (confidential attachment)

## **5.5 REPORT TO COUNCILS - 2023/24FY HOUSEHOLD HAZARDOUS WASTE COLLECTIONS**

Author: **Claire Jordan, Executive Coordinator**

Endorser: **Matthew Atkins, General Manager**

### **RECOMMENDATION**

That Council note the report from the Cradle Coast Waste Management Group on the 2023 Household Hazardous Waste Collection

#### **RELEVANCE TO COUNCIL'S PLANS & POLICIES**

Council's Strategic Plan 2009-2030:

4.4 Our community & visitors are safe and secure

5.1 Regional co-operation is achieved through purposeful participation

#### **SUMMARY**

This report provides Council an overview of the 2023 Household Hazardous Waste Collection which was undertaken by the Cradle Coast Waste Management Group.

#### **BACKGROUND**

The Cradle Coast Waste Management Group (CCWMG) continued the annual Household Hazardous Waste Collections in 2023, with collection days held at one Waste Transfer Station (WTS) in each municipality during the month of November. Collections were held over 4 consecutive Thursdays and consisted of a combination of morning and afternoon sessions, ranging from 2 to 5 hours in duration.

This program is for residents (not including businesses) who have chemicals stored, but no longer in use, which need to be disposed of in a safe manner for free.

#### **STATUTORY REQUIREMENTS**

There are no legislative requirements relating to this report.

#### **DISCUSSION**

DMN Enviro Pty Ltd (DMN) were engaged by the CCWMG to conduct the collection in 2022, with the option to extend the contract for 2 subsequent years. DMN were chosen due to their quality customer service and data collection capabilities. DMN used a webform to collect data from each customer as chemicals were dropped off. This system enables CCWS to track the effectiveness of the program in real time as displayed in Appendix 1.

The chemicals advertised as acceptable for collection included:

- Solvents and household cleaners;
- Floor care products;
- Ammonia-based cleaners;
- Pesticides and herbicides;
- Poisons;
- Pool chemicals;
- Hobby chemicals; and
- Acids and alkalis.

Collection excluded:

- Motor oil;
- Asbestos;
- Pharmaceuticals;
- Farm vet chemicals;
- Fire extinguishers;
- Ammunition and explosives; and
- Chemicals from commercial businesses.

## Marketing

A variety of marketing strategies were utilised to promote the project including:

- print advertising in regional papers and newsletters;
- radio;
- media releases;
- social media;
- posters; and
- pamphlets made available at council owned locations.

Marketing tools were effective in reaching residents and encouraging appropriate disposal of dangerous chemicals. A significant amount of publicity was gained through radio stations, who were very encouraging of these free events. This provided excellent coverage of the region and allowed CCWS to promote recycling solutions available at WTS.

The CCWS Education Officer personally visited 9 of the Men/Community Sheds across the coast, as well as each host WTS. Good discussions were reported with shed attendees, answering questions regarding the event, as well as the rollout of FOGO and general kerbside and transfer station recycling.

Next year the Education Officer will explore other community groups to visit in the lead up to the 2024/25 event, such as gardening and horticultural hobby groups.

The Education Officer was tasked with ensuring the WTS did not allow stock piling of chemicals before the event. Several stations already had chemicals stored and awaiting collection when the education officer arrived. These had predominantly been diverted from landfill by the operator for risk management/compliance. The main suggestion by WTS attendees were to increase the lead up time to collection or schedule the collection date in advance so the stations can advise residents of when the next collection will be, if and when they try to dispose of hazardous materials in between collection services.

Collection Data 22/23 vs 23/24						
WTS / RRC	DATE	TIME	2022/23		2023/24	
			# Customers	KG Collected	# Customers	KG collected
Sheffield	02 November	9am – 12pm	6	184	12	868
Wynyard	02 November	1pm – 4pm	4	439	8	251
White Hills	09 November	10am – 3pm	7	266	4	200
Spreyton	16 November	9am – 12pm	10	563	12	226
Ulverstone	16 November	1pm – 4pm	8	465	7	454
Port Sorrell	23 November	10am – 12pm	8	264	10	395
Burnie	23 November	1pm – 4pm	12	997	12	389
Total:			56	3,178	68	2,783

## Chemicals Collected

The most common chemicals collected in 2023 were Class 6 - toxic chemicals, general pesticides, herbicides or insecticides.

Table 1 displays the chemicals collected by class in kilograms in 2022/23 and 2023/24.

Table 1

Chemical Class	2022 collection (kg)	2023 collection (kg)
Class 2 gases (e.g. aerosols)	26	41
Class 3 flammable liquids (e.g. fuel)	1,575	307
Class 5.1 oxidisers (e.g. pool chlorine)	16	53
Class 6 toxic (e.g. herbicides)	1,393	1,966
Class 8 corrosive (e.g. acids and alkalines)	134	284
Class 9 environmentally hazardous	0	51
Unknown	0	46
Non dangerous	34	35
<b>TOTAL:</b>	<b>3,178</b>	<b>2,783</b>

CCWS is investigating the possibility of incorporating a collection service on behalf of ChemClear to increase the capacity and availability of this service (Class 6: herbicides and pesticides), while also potentially reducing the costs associated with disposing of this class of chemical.



**Household Hazardous waste Materials awaiting collection at a Waste Transfer Station**

## POLICY CONSIDERATIONS

The CCWMG's strategic vision is to:

*Deliver a sustainable community in the Cradle Coast region of Tasmania by implementing strategies which minimise waste through increases in waste diversion and recovery.*



CCWMG prepares a five-yearly Strategic Plan which details projects and strategies for improvements in resource recovery and waste reduction for member councils and the region's residents and businesses.

The following actions of the Strategic Plan relate to hazardous waste:

No.	Action
21	Continue holding collection events for household hazardous waste where possible.
22	Advocate for expanded state-wide household hazardous waste collection program to be managed and financed by NRE.
23	Advocate for implementation of state-wide hazardous waste tracking system by EPA.

The current program advances Action 21 and the CCWMG continues to advocate for Actions 22 and 23.

### COMMUNITY ENGAGEMENT

Community Engagement was undertaken via a range of promotional means. A variety of including newspaper, radio, social media and posters, which were successful in reaching and engaging with residents who in turn were able to appropriately dispose of dangerous chemicals that they held.

### FINANCIAL IMPLICATIONS

In 2022/23, CCWS conducted a collection at each of the seven WTS's at a total cost of \$58,518, equating to \$18.41 per kg of chemicals collected. This program was very successful with over 3 tonnes of chemicals collected across the 4 collection days.

A budget allocation of \$60,742 was proposed for the 2023/24 collections. The final cost of the 2023 collection was \$65,831, equating to \$23.65 per kg for 2.7 tonnes of hazardous material collected. This year saw 68 residents use the service, compared to 56 participants the previous year.

The increase in the cost of the HHW program can be attributed to the following factors:

- a 6% increase in collection fees in line with CPI;
- A significant increase in collection of Class 5.1, Class 8, and unknown chemicals (see Table 2 for examples), all of which have high price points for disposal; and
- additional fees for disposal of the highly volatile chemicals fumitoxin and phostax.

The increased cost to remove these highly toxic classes of chemicals from the community is justified to ensure they are disposed of safely, and with limited environmental impact.

To support the broadening of the collection of hazardous chemicals, CCWS is working with ChemClear (the agricultural veterinary chemical stewardship program) to establish how regular collections of large quantity chemicals can be safely and economically delivered.

### RISK IMPLICATIONS

There are a broad range of reasons why this material collects in households; be it leftover from a project, left behind by a previous owner or part of an estate clean up being the most common reasons. Most people are aware that disposal is challenging and providing a free and accessible arrangement is well received.

Looking at the outcomes over the last few years it would be optimistic to see the need for this approach to be coming to an end. The use of specialised equipment to transport the materials as well as an industrial chemist, ensures the safety of the collection program and



the recovery of the energy in this material through recycling with minimal risk to other road users and WTS staff or visitors.

### **CONCLUSION**

The 2023/24 Household Hazardous Waste collections were very successful, with almost three tonnes of chemicals diverted from landfill and backyard storage, reducing both environmental and health and safety hazards in our region. This service was provided at a cost of \$66,000, which is within 10% of the budget allocation.

Resident feedback has been positive, and requests have been received that an on-going service, or a service with predetermined collection periods would be beneficial. CCWS are discussing options to collaborate with ChemClear to offer more regular collections and to take advantage of the available stewardship funding, to dispose of the many of the collected class of chemicals (agricultural pesticides and herbicides).

An allocation for this program is proposed to be included in the CCWMG budget on an on-going basis. This will allow for a regular program to be run encouraging consistent messaging and resident education.

### **ATTACHMENTS**

Nil

## 6 INFORMATION

### 6.1 WORKSHOPS AND BRIEFING SESSIONS HELD SINCE THE LAST COUNCIL MEETING

Author: **Claire Jordan, Executive Coordinator**

Endorser: **Matthew Atkins, General Manager**

#### RECOMMENDATION

That the report advising of Workshop Sessions held since the last Council meeting be received and the information noted.

Council is required by Regulation 8(2)(c) of the *Local Government (Meeting Procedures) Regulations 2015* to include in the Agenda the date and purpose of any Council Workshop held since the last meeting.

Date	Description	Purpose
8 April 2024	Cradle Coast Authority	Update on activities and achievements of the Authority by its Chair and CEO
	Rooke Street Mall	Discussion on community consultation process
	Quarterly Update	Update of Annual Plan Actions and Capital Works Program for 3 <sup>rd</sup> quarter of 2023/24FY
	2024/25 Budget Deliberations	Discussion of timeframe, potential projects and initiatives for the 2024/25FY budget

Apologies from previous Workshop:

- Cr Alison Jarman

Declarations of Interest received for previous Workshop:

- Nil

## **6.2 MAYOR'S MONTHLY REPORT**

### **RECOMMENDATION**

That the Mayor's monthly report be received and noted.

### **RELEVANCE TO COUNCIL'S PLANS & POLICIES**

Council's Strategic Plan 2009-2030:

5.3 Council looks to employ best practice governance, risk and financial management

### **SUMMARY**

This report details meetings and functions attended by the Mayor.

### **BACKGROUND**

This report is provided regularly to Council, listing the meetings and functions attended by the Mayor.

### **STATUTORY REQUIREMENTS**

There are no statutory requirements which relate to this report.

### **DISCUSSION**

In her capacity as Mayor, Councillor Alison Jarman attended the following meetings and functions between 21 March and 3 April 2024 (note the Mayor commenced leave from 3 April 2024).

- Participated in tour of Loaves and Fishes
- Officiated at a Citizenship Ceremony
- Attended a Harmony Day event at Haines Park Waterfront
- Attended Meet and Greet with the Citroen Car Club Rally
- Attended Audit Panel Meeting
- Attended East Devonport Neighbourhood House Easter Event at Pioneer Park
- Attended Easter in the Park at Highfield Park facilitated by Devonport Community House
- Attended Dinner Meet & Greet for Latrobe, Kentish & Devonport Councils
- Attended "A Day in the Paddock"
- Attended the Church Collective Easter Event

In her capacity as Acting Mayor, Deputy Mayor Councillor Stacey Sheehan attended the following meetings and functions between 4 April 2024 and 15 April 2024:

- Radio interviews on 7AD and SeaFM
- Attended the Trail Graze Tasmania launch at Spreyton Cider Co.
- Delivered a Welcome Speech at the Sri Lankan New Year Festival

### **ATTACHMENTS**

Nil

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## 6.3 GENERAL MANAGER'S REPORT

Author: **Matthew Atkins, General Manager**

### RECOMMENDATION

That the report of the General Manager be received.

### RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

5.3 Council looks to employ best practice governance, risk and financial management

### SUMMARY

This report provides a summary of the activities undertaken by the General Manager, between 20 March and 16 April 2024. It also provides information on matters that may be of interest to Councillors and the community.

### BACKGROUND

A monthly report provided by the General Manager to highlight management and strategic issues that are being addressed by Council. The report also provides regular updates in relation to National, Regional and State based local government matters as well as State and Federal Government programs.

### STATUTORY REQUIREMENTS

Council is required to comply with the provisions of the *Local Government Act 1993* and other legislation. The General Manager is appointed by the Council in accordance with the provisions of the *Act*.

### DISCUSSION

#### 1. COUNCIL MANAGEMENT

- 1.1. Attended and participated in regular scheduled internal staff and management meetings.
- 1.2. Attended Workshops, Planning Authority Committee Meetings and Council Meetings as required.
- 1.3. Attended the Council Audit Panel meeting as required under the terms of reference.
- 1.4. Met with Vos Construction CEO Kurt Jones regarding finalisation of the Waterfront Park project and discuss future potential opportunities in Devonport.
- 1.5. Attended a dinner with RDA Tasmania CEO, Board members and other invited guests at the Devonport Novotel.

#### 2. COMMUNITY ENGAGEMENT (RESIDENTS & COMMUNITY GROUPS)

- 2.1. Met with TasTAFE CEO Grant Dreher, for a general discussion on TAFE offerings in this region.
- 2.2. Met with DCCI President Claire Smith to discuss the potential for a UTAS Study Hub in Devonport.

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3. NATIONAL, REGIONAL AND STATE BASED LOCAL GOVERNMENT

3.1. Attended a meet and greet dinner with Devonport, Latrobe and Kentish Councillors at Latrobe.

4. STATE AND FEDERAL GOVERNMENT PROGRAMS

4.1. Along with the Mayor met with JLN election candidates Craig Cutts and Miriam Beswick.

5. OTHER

5.1. Nil

**COMMUNITY ENGAGEMENT**

The information included above details any issues relating to community engagement.

**FINANCIAL IMPLICATIONS**

There is not expected to be any impact on the Council's operating budget as a result of this report.

**RISK IMPLICATIONS**

Any specific risk implications will be outlined in the commentary above. Any specific risk that may result in an issue for Council is likely to be subject of a separate report to Council.

**CONCLUSION**

This report is provided for information purposes only and to allow Council to be updated on matters of interest.

**ATTACHMENTS**

Nil

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## 6.4 MONTHLY OPERATIONAL REPORT - MARCH 2024

Author: **Claire Jordan, Executive Coordinator**

Endorser: **Matthew Atkins, General Manager**

### RECOMMENDATION

That Council receive and note the Monthly Operational Report for the period ending 31 March 2024.

### RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

5.3 Council looks to employ best practice governance, risk and financial management

### SUMMARY

This report provides a summary of council performance and general matters of interest during the month of March 2024.

### BACKGROUND

This report is provided to update Councillors and the community on council's performance over the previous month and includes:

- monthly financial performance reports;
- progress on annual plan actions;
- information on matters relating to operational activities of the Council;
- general council matters that maybe of interest to the community; and
- tabling of minutes received relating to Council Committees, Authorities and related External Organisations.

Further operational information can be obtained by viewing Council dashboards at Council's website: [Your Council Dashboards | Devonport City Council](#)

### STATUTORY REQUIREMENTS

In undertaking its operational activities, Council is required to comply with the *Local Government Act 1993* and various other legislation.

### DISCUSSION

The following information is provided as an update on operational activity undertaken by Council during the month of March 2024:

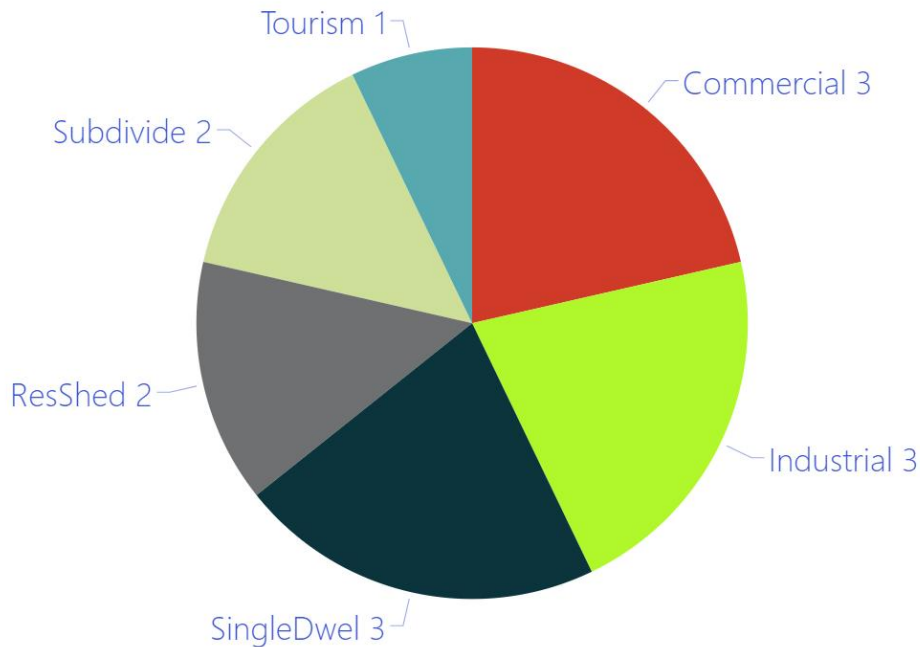
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## 1. DEVELOPMENT SERVICES:

### 1.1. Planning:

1.1.1. The following graph details the breakdown of planning applications received during March:

Planning Applications Received Monthly Breakdown

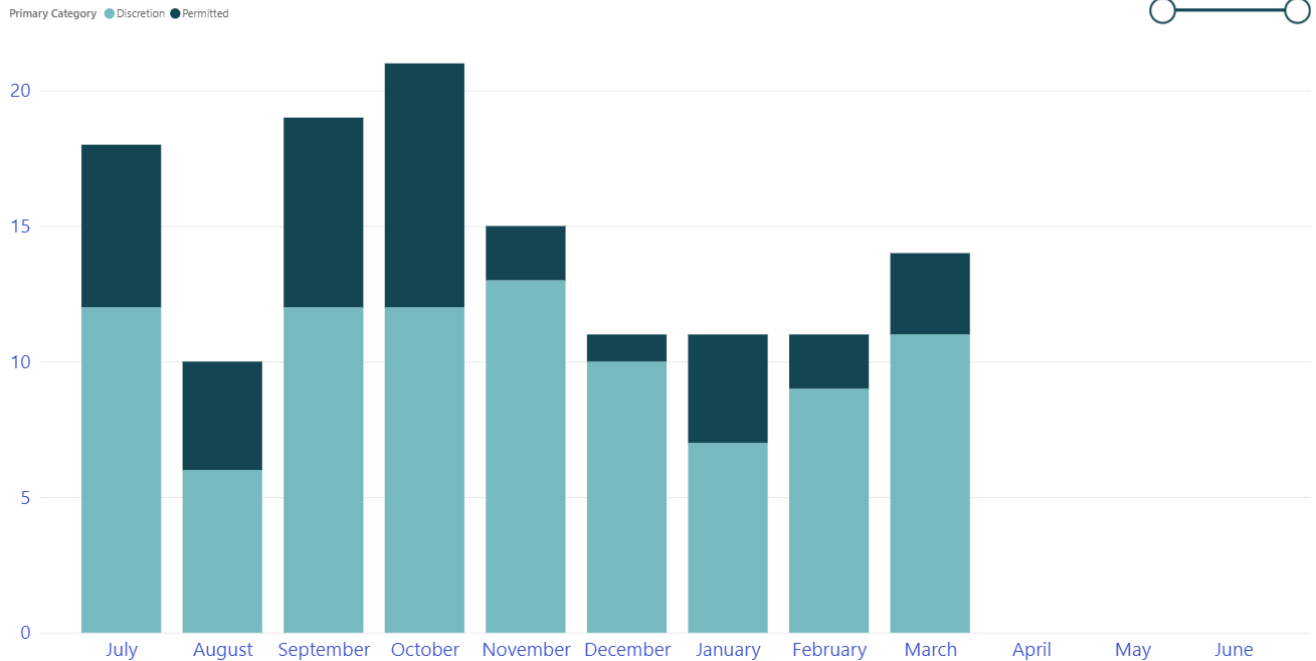


#### Definitions:

- Single Dwellings – means residential dwelling on a single lot.
- Residential Shed – means shed on a residential lot.
- Units – means two or more dwellings on a site.
- Subdivision – means the division of a single lot into multiple lots giving separate rights of occupation, excluding boundary adjustments.
- Commercial – means bulky goods sales, business and professional services, community meeting and entertainment, educational and occasional care, equipment and machinery sales and hire, food services, general retail and hire, hotel industry, research and development.
- Tourism – means tourist operations and visitor accommodation.
- Industrial and Utilities – means extractive industry, manufacturing and processing, port and shipping, recycling and waste disposal. Resource processing, service industry, storage, transport depot and distribution, utilities, vehicle fuel sales and service.
- Other – means all other use classes.

**1.1.2.** The following graph details the number of Planning Applications received in March (permitted/discretionary):

**Planning Applications Received - Permitted & Discretionary**



**1.1.3.** Planning Applications approved under delegation:

**Planning Applications approved for period March**

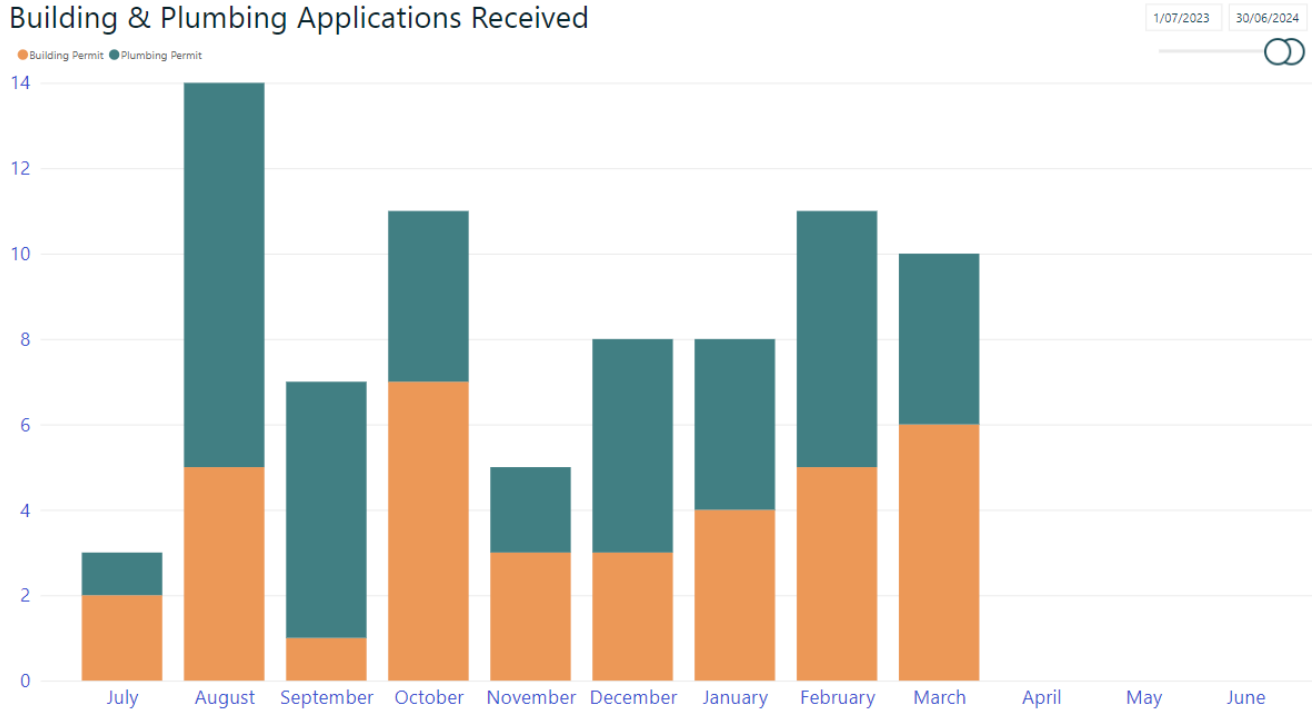
# Applications	Primary Category	Application Address	Description
PA2022.0105	Discretion	31 GUNN ST DEVONPORT TAS 7310	Residential (alterations and additions to existing dwelling and construction of multiple dwellings x 2)
PA2023.0067	Discretion	200 STONY RISE RD STONY RISE TAS 7310	Subdivision (boundary adjustment)
PA2023.0184	Discretion	51A JOHN ST EAST DEVONPORT TAS 7310	Residential (multiple dwellings x 13)
PA2023.0188	Discretion	30 WYLIES RD FORTHSDIE TAS 7310	2 lot subdivision
PA2024.0004	Discretion	22 FERGUSON DRIVE QUOIBA TAS 7310	Manufacturing & Processing (Distillery)
PA2024.0005	Discretion	16 FORMBY RD DEVONPORT TAS 7310	Signage - heritage overlay
PA2024.0010	Discretion	14 HAINES PLACE DEVONPORT TAS 7310	Residential (roof over existing patio)
PA2024.0011	Permitted	17 DOUGLAS ST EAST DEVONPORT TAS 7310	Residential (roof over patio)
PA2024.0016	Discretion	10300 BASS HIGHWAY DON TAS 7310	Visitor Accommodation (5 cabins and facilities building)
PA2024.0017	Discretion	1/13 WHEELER ST EAST DEVONPORT TAS 7310	Visitor Accommodation
PA2024.0019	Permitted	215-221 TARLETON ST EAST DEVONPORT TAS 7310	Hotel Industry (carpark extension and upgrades)



## 1.2. Building & Plumbing:

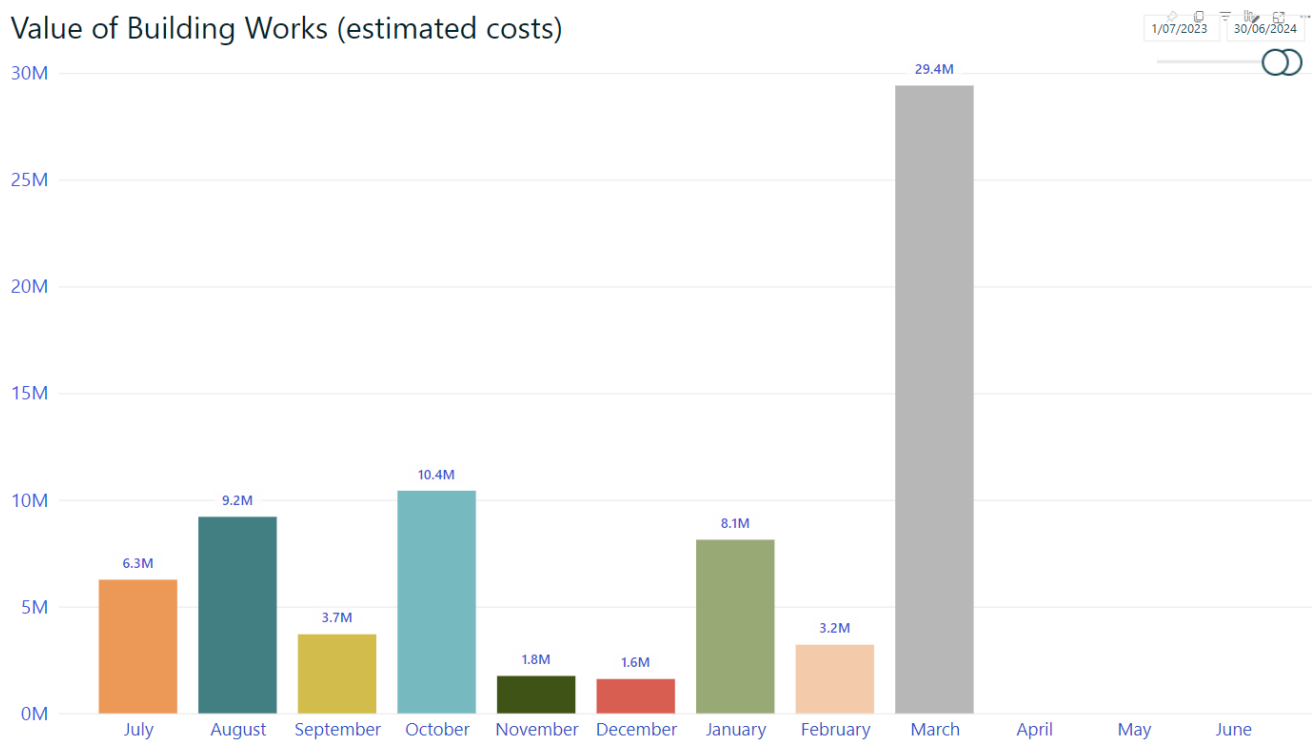
1.2.1. The following graph details the Building and Plumbing Applications received this financial year:

Building & Plumbing Applications Received



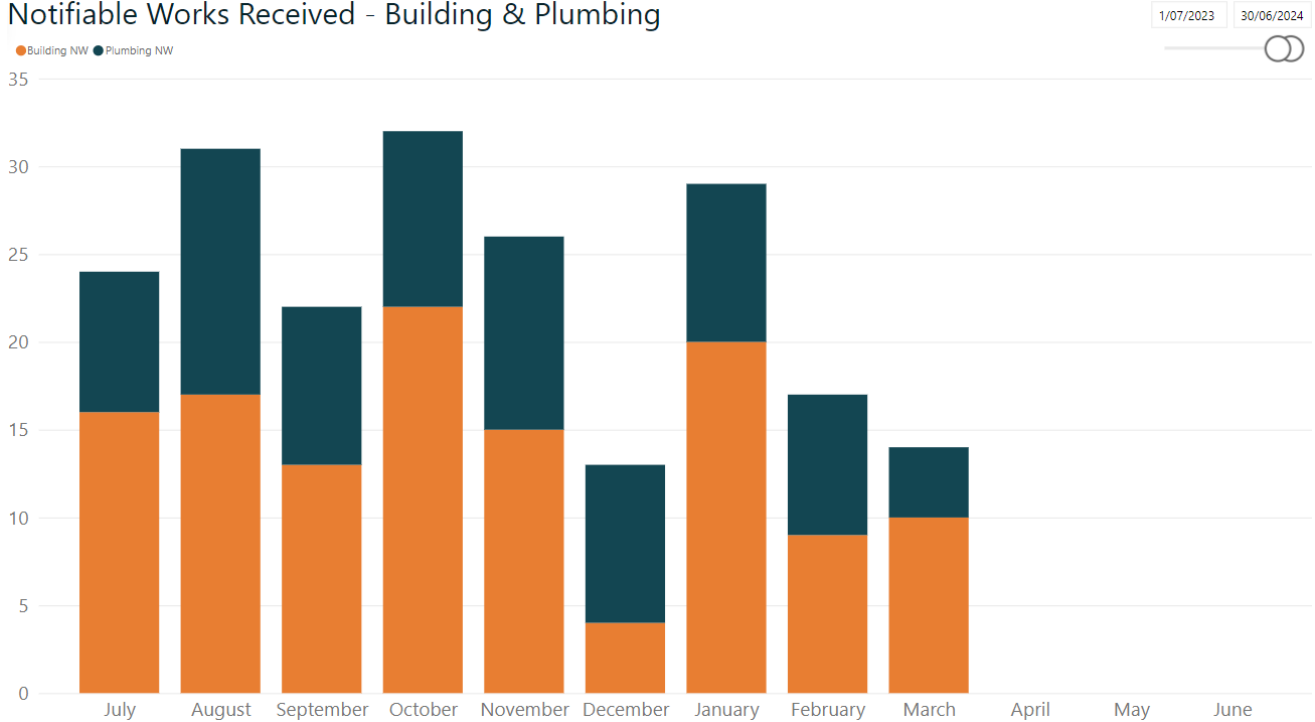
1.2.2. The following graph details the value of building works received this financial year:

Value of Building Works (estimated costs)

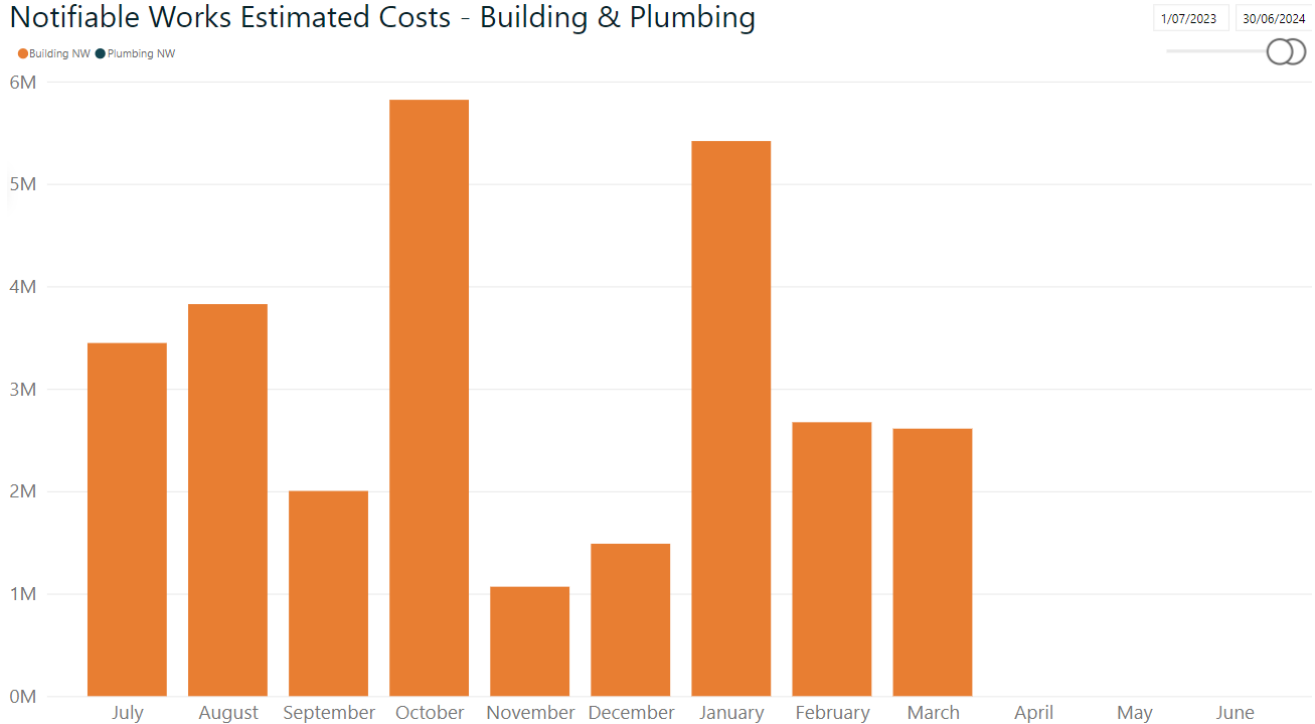


**1.2.3.** The following graphs details the notifiable works received for building that have been issued this financial year:

Notifiable Works Received - Building & Plumbing



Notifiable Works Estimated Costs - Building & Plumbing



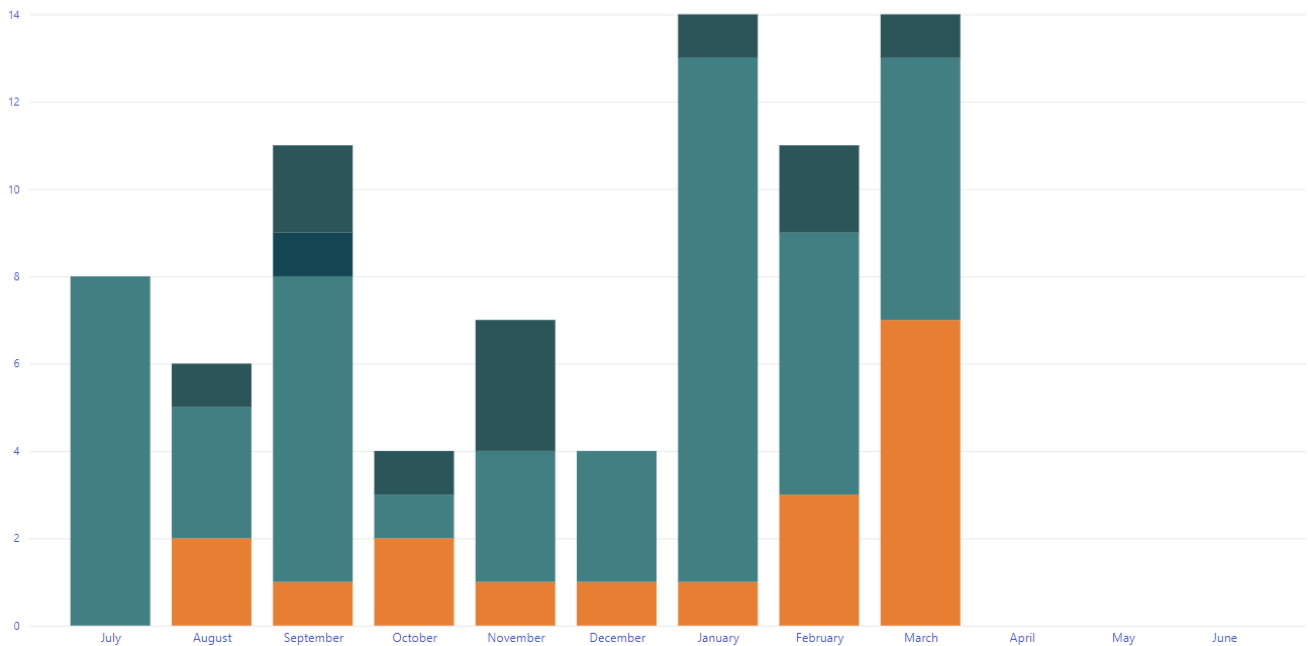
### 1.3. Environmental Health:

#### 1.3.1. Food Business Registrations:

Environmental Health Permits and Infringement Notices

1/07/2023 30/06/2024

Permit Type Food Premise Registration Mobile Food Vendor Notification of Conduct of a Food Business Statewide Registration

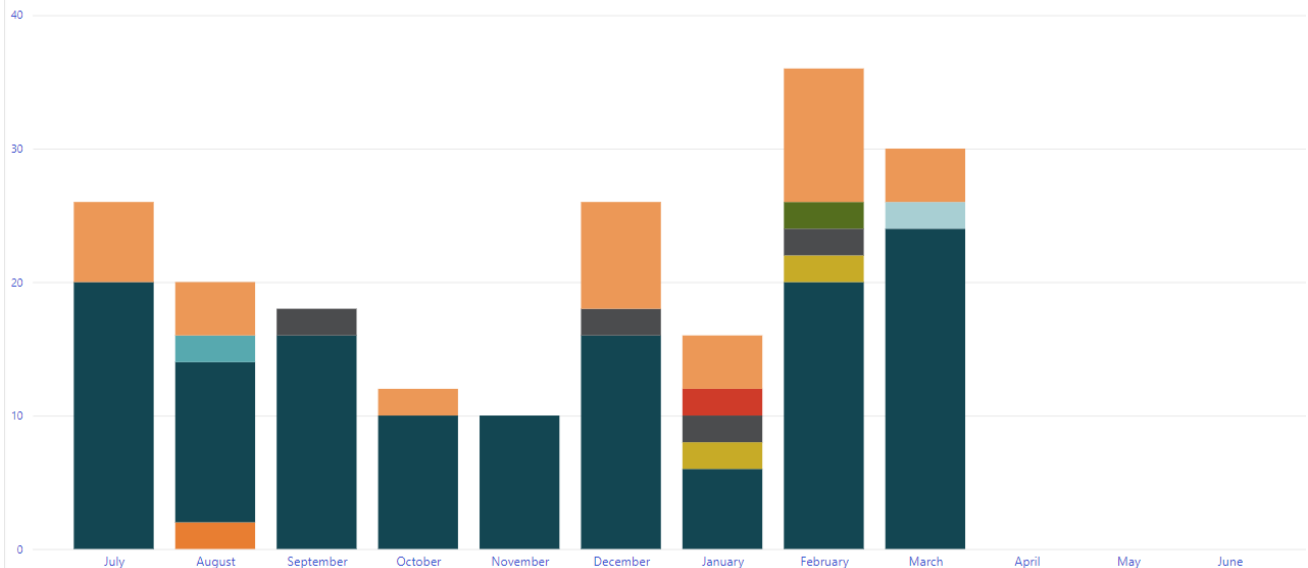


### 1.4. Animal Control:

1.4.1. The following graph details the number of animal complaints for this financial year:

Animal Control Infringement Notices

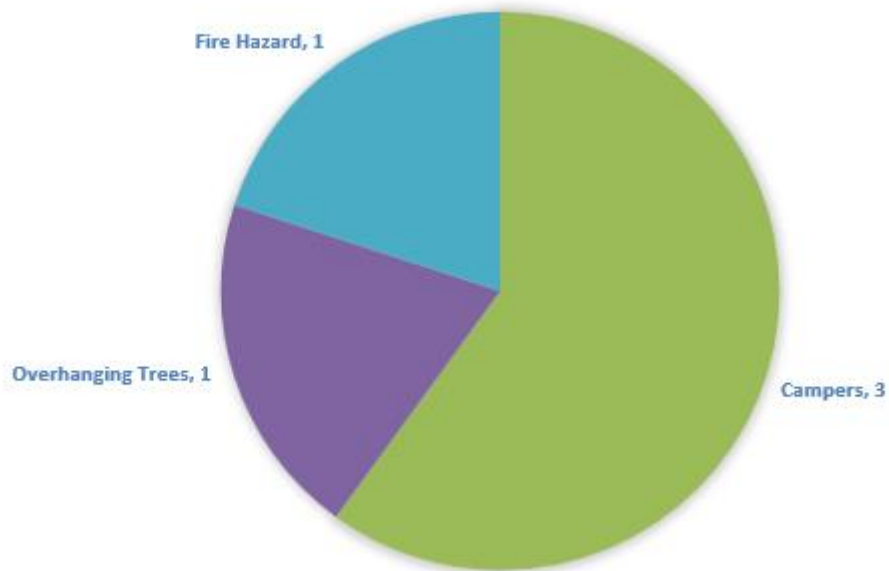
Offence Description No kennel licence Section 16 (1) - Failing to e... Section 19 (1) - Dog that is ... Section 19 (2) - Dog atta... Section 19 (3) - Dog att... Section 19 (3) (a) - ... Section 19 (5) - Faili... Section 63 - Obstr... Section 8 (1) - Faili...



## Risk & Compliance:

1.4.2. The following graph details the breakdown of the complaints received by the Risk Department during March:

**COMPLAINTS RECEIVED BREAKDOWN**



1.4.3. The following table details the types of incidents reported in March:

Council/Public	Number Reported
<input checked="" type="checkbox"/> Council	19
<input checked="" type="checkbox"/> Property Damage	6
<input checked="" type="checkbox"/> General Public	3
<input checked="" type="checkbox"/> Motor Vehicle	3
<input checked="" type="checkbox"/> Near Hit	2
<input checked="" type="checkbox"/> Personal Injury	2
<input checked="" type="checkbox"/> Property Theft	2
<input checked="" type="checkbox"/> Hazard	1
<input checked="" type="checkbox"/> Public	8
<input checked="" type="checkbox"/> General Public	5
<input checked="" type="checkbox"/> Hazard	1
<input checked="" type="checkbox"/> Near Hit	1
<input checked="" type="checkbox"/> Personal Injury	1
	27

**2. INFRASTRUCTURE & WORKS:**

**2.1. Asset Maintenance:**

- Wright & Murray Street East Devonport – High Pressure Clean





- 
- 40 Thomas Street repairs - tree roots lifting footpath, making it unsafe





- 228 Sheffield Main Road - Vegetation Removal
- Strong collaboration between Civil, Parks and NRM

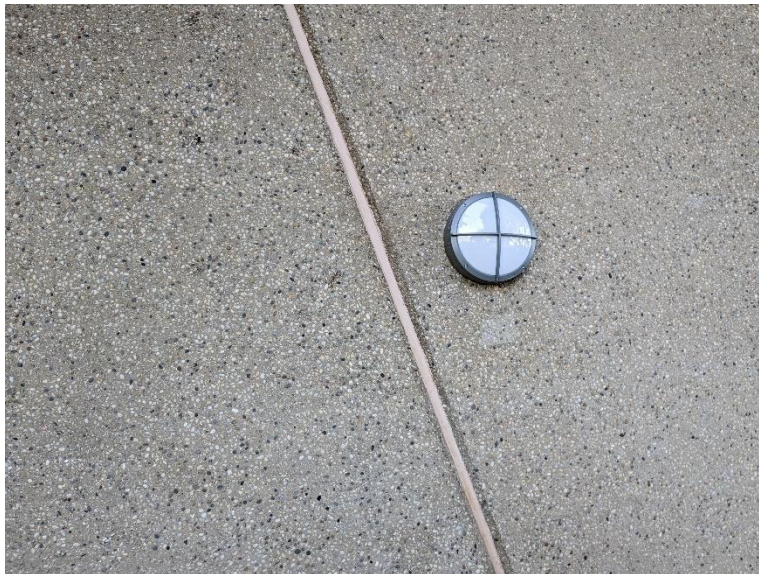




- 
- Install Grab Rails Murray Street Toilets



- Surf Club New External Lights



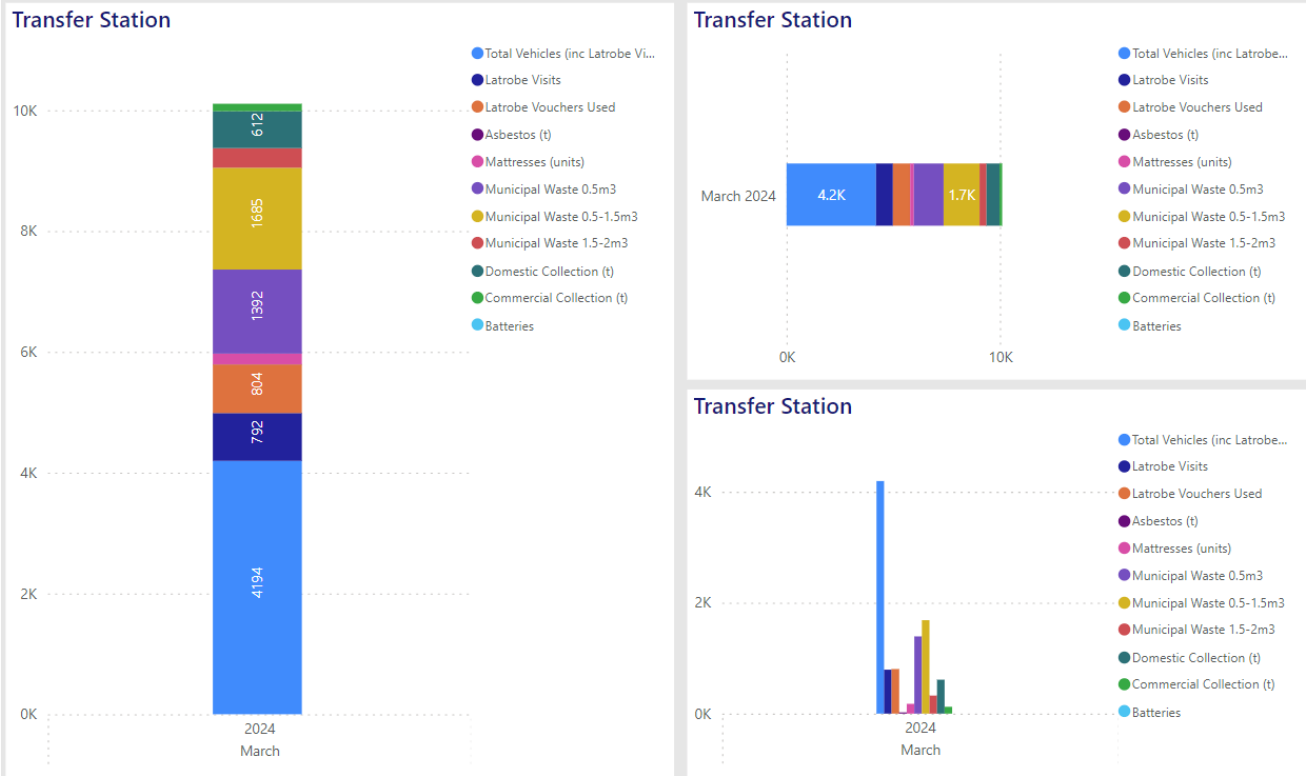


- 
- External Painting Maritime Museum

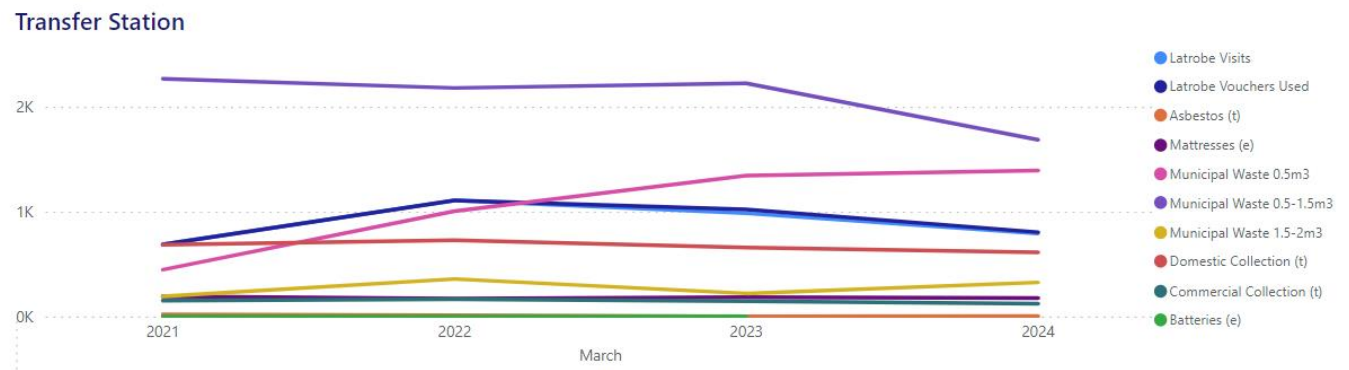


Waste Management:

- Waste Transfer Station stats for March 2024:



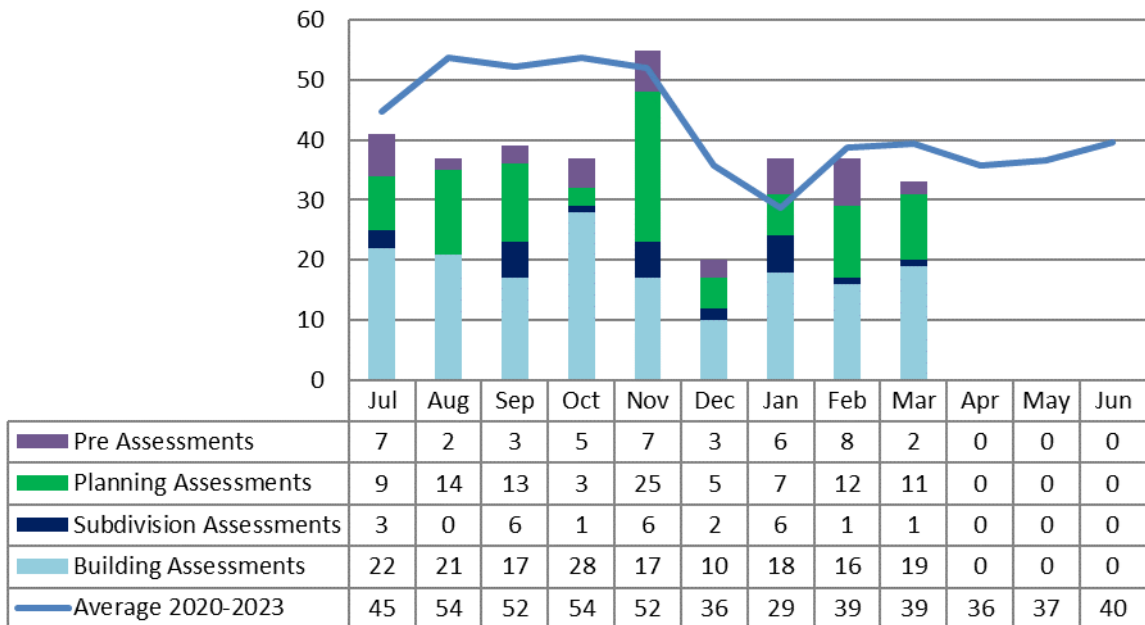
- Waste Transfer Station stats 21, 22, 23, 24 comparison:



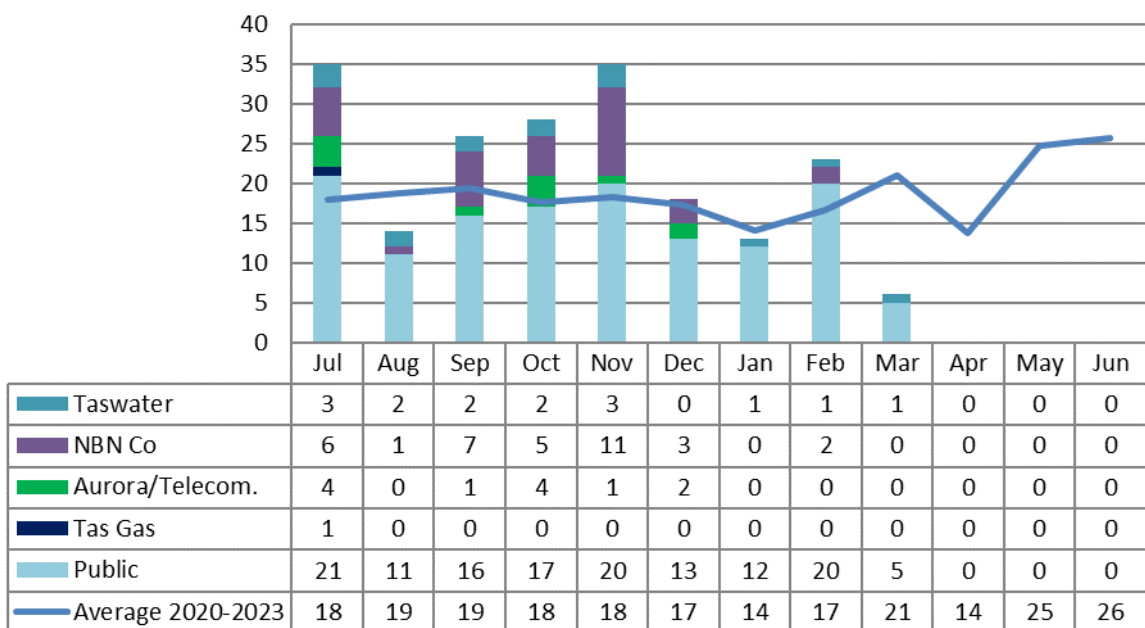
## 2.2. General Infrastructure Matters:

The following graphs detail the assessments processing through the Infrastructure Department. Each graph details the applications completed year to date, compared to a three-year average trend line.

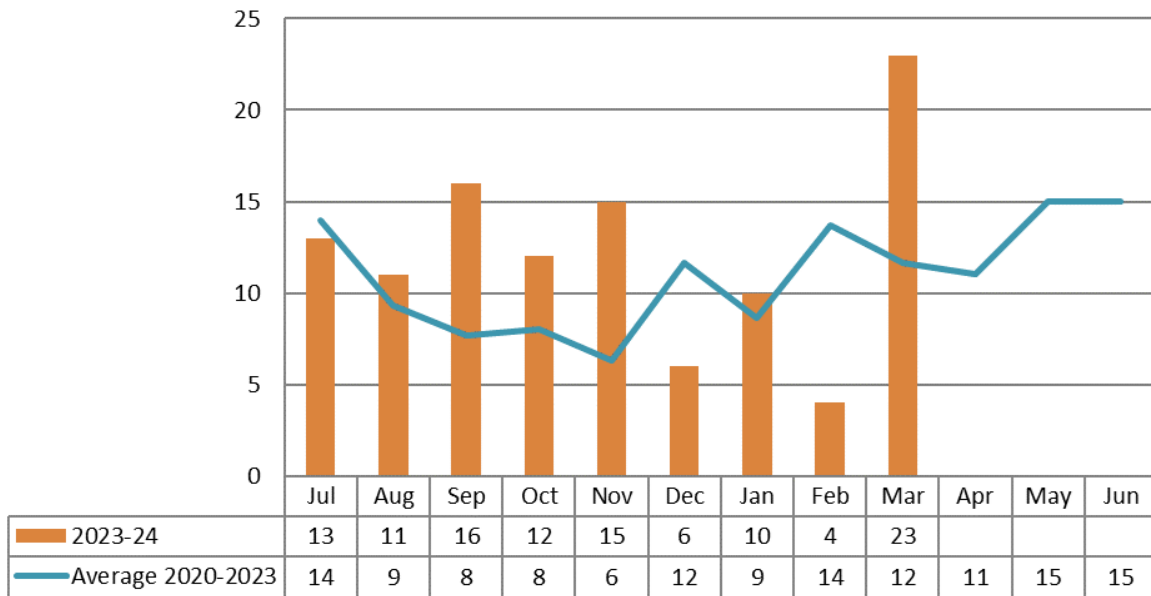
### 2.2.1. Engineering Assessments for Development Applications



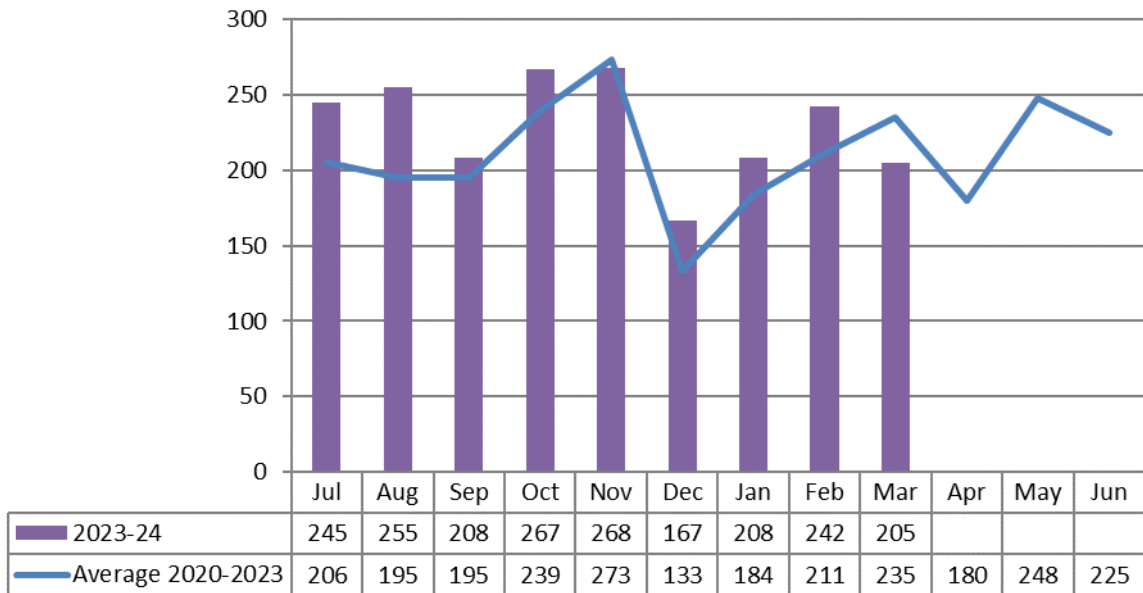
### 2.2.2. Road Reserve Permit Assessments



### 2.2.3. National Heavy Vehicle Regulator Assessments



### 2.2.4. Dial Before You Dig Requests



### 3. COMMUNITY SERVICES:

#### 3.1. Community Development

##### 3.1.1. Diamonds of Devonport

The Diamonds of Devonport event was held on 8 March at the paranapple centre with over 170 people in attendance. The 2024 event celebrated 37 new Diamonds. The 2024 Diamonds of Devonport Ambassador was Julie Foster, owner of Passport Surf, and guest speaker was Bianca McKenzie from North Marketing Tasmania. The event displayed a new Diamonds of Devonport backdrop which was made by one of the Devonport Christian School's woodwork students.



*Diamonds of Devonport 2024*

##### 3.1.2. Grace Tame – Reclaim Your Power International Women's Day event

As part of the weekly celebrations for International Women's Day, on March 5<sup>th</sup>, Council hosted the popular "Reclaiming Our Power". The event was about the younger generation reclaiming ownership of their bodies, fostering self-awareness, self-respect, and the courage to stand up for themselves. The key message was about saying no to online bullying, harassment, body shaming, grooming, and sexual assault.

The event proved to be a powerful community conversation, focusing on addressing the critical issues of social and digital media and the impact these issues are having upon our young people. Speakers focused on problem solving, the importance of networking, storytelling, and empathy, education and how as a collective, can work better, smarter, and more effectively to keep our kids safe. The themes align seamlessly with multiple Council objectives and the Living Well Strategy, as well as advocacy for mental health awareness.

The event commenced with a fully booked private networking function, providing opportunities for all sponsors, partners, speakers and Council Officers to come together, share contacts and services and meet Grace Tame, the keynote speaker.



The main event, held in the paranple convention centre showcased a room full of sponsor and service provider stalls, with giveaways and information on support services available. This was very well received.

Grace spoke for the first half of the event, with special messages delivered to the community by Kids Helpline via a video. After intermission, a panel of experts engaged in conversation and answered questions put forward by guests. Penny Terry was the event's MC and the panellists were:

- Leanne McLean – Commissioner for Children and Young People
- Natasha Freeman – Detective Inspector – Family and Sexual Violence Command, of the Reportable Offenders and Child Exploitation Targeting Team.
- Kathryn Fordyce – CEO Laurel House
- Yvette Cehtel – CEO Women's Legal Service Tasmania
- Grace Tame
- Mayor Alison Jarman

Partners and supporters included Tasmania Police, Healthy Tasmania Pty Ltd, Laurel House, Commissioner for Children and Young People, Women's Legal Service Tasmania, Anglicare, Youth Family and Community Connections, Relationships Tasmania, Beyond Blue, Kids Helpline, Novotel Devonport, Migrant Resource Centre North, East Devonport Neighbourhood House, Devonport Community House, Womensport and Recreation Tasmania, Soroptimist International Devonport, Girl Guides Tasmania.

Feedback indicated that the event was well received, with large numbers of comments requesting similar events to be held again in the future.



*Grace Tame – Reclaim Your Power advertisement and panellists*

### **3.1.3. Harmony Week Citizenship Ceremony**

Sixteen individuals from Devonport officially attained Australian citizenship on March 21st. Among them were residents hailing from various nations including Britain, the People's Republic of China, India, the Kingdom of the Netherlands, New Zealand, Nigeria, the Philippines, the Russian Federation, Sri Lanka, Vietnam, and the United Kingdom.

#### 3.1.4. Harmony Week Community Event

On March 21st, a Harmony Day celebration took place in Haines Waterfront Park, drawing over 500 attendees including both locals and tourists. The event was very successful and featured eight vibrant cultural performances representing Cambodia, Greece, Ireland, the Solomon Islands, Kiribati, Samoa, India, and Timor-Leste, as well as offerings from five food vendors.



*2024 Harmony Week Celebrations in Haines Park*

#### 3.1.5. Easter in the Park

Councillors and Council Officers assisted the Devonport Community House with their annual Easter in Highfield Park on 27 March.

Local families celebrated Easter with craft activities, photos with the Easter Bunny, sausage sandwiches, cake, Easter raffles and an Easter Egg hunt for the children.

This year saw a greater mix of schools represented by the children participating.







*Easter in the Park 27 March 2024*

### **3.1.6. Working Groups**

#### Access and Inclusion Working Group

The Access and Inclusion Working Group met once in March, the meeting was held at Splash Aquatic and Leisure Centre. The group discussed:

- Maintenance work being undertaken at Splash,
- The Accessible programs being held at Splash,
- The training program undertaken by Splash Staff 'You, Me, Us' to enhance inclusive practices and culture. Belgravia has offered the training program to Council Staff,
- Devonport Footpath Upgrades,
- Adding information about the Beach Accessible wheelchair available at the Devonport Surf Club to Council's website.

### **3.1.7. Financial Assistance Program**

The Financial Assistance Working Group reviewed 2023/2024 Round Two Major and Minor grant applications, with recommendations presented to Council for consideration.

## **3.2. Natural Resource Management:**

### **3.2.1. Clean Up Australia Day**

Ten volunteers joined a Council Officer on Sunday 3 March to participate in the Australia wide Clean Up Australia Day activity. Over the hour period the group collected rubbish from along the East bank of the Don River, starting at the mouth and working towards the train line. The group did a fantastic job of fossicking under the vegetation to fill six bags with numerous glass bottles, cans, building materials, and bits of plastic and metal that had been thrown into these areas or washed up.





### *Clean Up Australia Day 3 March 2024 Don River (east side)*

In the week around the official day registered local clean ups were organised by:

- Devonfield Enterprises Inc,
- TasWater,
- 1st Spreyton Joe Scouts,
- Girl Guides Tasmania,
- The Nicolas Group,
- East Devonport Primary School,
- Devonport Christian School,
- Hillcrest Primary School, and
- Sant Nirankari Mission.

#### **3.2.2. Friends of Don Reserve**

The focus of the group for March was clearing Ivy from around trees and small shrubs in the reserve, as ivy can smother the host plant. The four volunteers that assisted during March not only have contributed to protecting the native vegetation in the area, but also managed to pick up three bags of rubbish alongside the Don River.



*Friends of Don Reserve in the field March 2024*

### **3.3. Active Communities:**

#### **3.3.1. Recreation Centre Participation Data for March**

Devonport Recreation Centre		
	Bookings	User Groups
Judo	25	1
Meeting Room	4	2
Sauna	109	1
Squash	22	5
Stadium Court 1	66	6
Stadium Court 2	52	5
Table Tennis	45	4
Youth Centre	93	7
Total	416	31

<b>East Devonport Recreation and Function Centre</b>		
	<b>Bookings</b>	<b>User Groups</b>
Stadium	<b>39</b>	<b>7</b>
Community Room	<b>14</b>	<b>6</b>
Total	<b>53</b>	<b>13</b>

Recreation Centre User Numbers:

<b>Devonport Recreation Centre</b>	
Squash Centre	<b>2546</b>
Stadium	<b>10179</b>
Youth Centre	<b>6915</b>
Table Tennis	<b>251</b>

### **3.3.2. March Sporting Events**

Several significant community events were held, with a number of new events finalising their applications to host onsite.

	<b>Event</b>	<b>Dates</b>	<b>Venue</b>
1	BTAS Tri Series – Round 1	02/03/2024 – 03/03/2024	Devonport Recreation Centre
2	Devonport Table Tennis Association Tournament	09/03/2024 – 10/03.2024	Devonport Recreation Centre

- BTAS Tri Series Round 1 – The first round of the Basketball Tri Series was held at the Devonport Recreation Centre early in March. With the success of the JackJumpers, basketball's popularity continues to rise in Tasmania, and this was reflected by the strong participation during the weekend.
- Devonport Table Tennis Association Tournament – The annual Devonport Table Tennis Association Tournament was held during the March long weekend. Council is proud to support this event and help make it one of the largest table tennis tournaments in the state.

### **3.3.3. Upcoming Sporting Events:**

	<b>Event</b>	<b>Dates</b>	<b>Venue</b>
1	JackJumpers Clinic	13/04/2024	Devonport Recreation Centre
2	BTAS Holiday Clinic	17/04/2024	Devonport Recreation Centre
3	BTAS Mini Camp	22/04/2024 – 23/04/2024	Devonport Recreation Centre

### 3.4. External Events held in March:

	Event	Dates	Organisation	Venue
1	Devonport Regatta	2 March	Devonport Apex Regatta Association	Horsehead Creek Riverside Park
2	Great Moscow Circus	7-17 March	Loritz Circus	Devonport Oval
3	Devonport Triathlon	14-18 March	Tri Events Tasmania	Coles Beach Road – Bluff Road
4	Spreyton Primary School Twilight Festival	15 March	Spreyton Primary School	Spreyton Primary School
5	Bluff 2 Boat Ramp	17 March	Everyday Lions Events	Bluff Road – Mersey Main Road
6	Tour de Cure	17 March	Tour de Cure Limited	East Devonport
7	Harmony Day	21 March	DCC	Haines Park
8	Jewellery, Gem & Mineral Fair	22-24 March	Devonport Lapidary Club	East Devonport Primary School gymnasium
9	Cit-In Car Show & Shine	23 March	Citroen Car Club Tas	Haines Park
10	Devonport Motor Show	24 March	Rotary Club of Devonport North	Aikenhead Point / Joshua Slocum Park
11	Easter Bunny in the Neighbourhood	26 March	East Devonport Neighbourhood House	Pioneer Park
12	Easter in the Park	27 March	27 March	Highfield Park

#### 4. CULTURAL FACILITIES:

##### 4.1. Devonport Regional Gallery:

###### 4.1.1. Gallery Program

Exhibition	Date
Current: Gail Mabo, Lisa Waup and Dominic White	27 Jan – 9 Mar
The Interior: Natalya Hughes	2 Mar – 13 Apr
Little Gallery Emerging Artist Program: Halima Bhatti	16 Mar – 20 April
Beyond the Wandering Moon, Beyond the Star	23 Mar – 11 May
Atmosphere: Michaye Boulter Solo Commission 2024	27 April – 10 June
All in, Community Exhibition	18 May – 13 July
Harvest	19 June – 27 July



*A Fairy Ring, as part of the Beyond the Wandering Moon, Beyond the Star exhibition, added to by participants of the Gallery's Create and Make group*

###### 4.1.2. Education Program activities and participation data:

Event	Participation	Date
The Interior: Natalya Hughes Opening	9	1-Mar
The Interior: Natalya Hughes In Conversation	17	2-Mar
The Interior: Natalya Hughes Tufting Workshop	15	2-Mar
TATA and DRG Curriculum Connections: Exploring and Responding	5	2-Mar
Lady of Lourdes Gr.5 Visiting the exhibition Current	26	4-Mar
Lady of Lourdes Gr.5 Visiting the exhibition Current	27	4-Mar
Life Drawing with June Wilson Session 3	14	5-Mar
Create & Make Wednesday Session 2	17	6-Mar
Create & Make Thursday Session 2	5	7-Mar

Event	Participation	Date
Life Drawing with June Wilson Session 4	13	12-Mar
Create & Make Wednesday Session 3	21	13-Mar
Create & Make Thursday Session 3	11	14-Mar
Meet & Greet with Halima Bhatti Arabic Calligraphy - The Journey of the Self Meet	13	16-Mar
Arabic Calligraphy workshop with Halima Bhatti	15	16-Mar
Life Drawing with June Wilson Session 5	11	19-Mar
Create & Make Wednesday Session 4	15	20-Mar
Create & Make Thursday Session 4	11	21-Mar
Upper Gallery Opening for Beyond the Wandering Moon, Beyond the Star	15	22-Mar
Books + Art	4	26-Mar
Life Drawing with June Wilson Session 6	9	26-Mar
Create & Make Wednesday Session 5	15	27-Mar
Create & Make Thursday Session 5	7	28-Mar
<b>TOTAL</b>	<b>295</b>	

## 4.2. Bass Strait Maritime Centre:

### 4.2.1. Exhibition Program

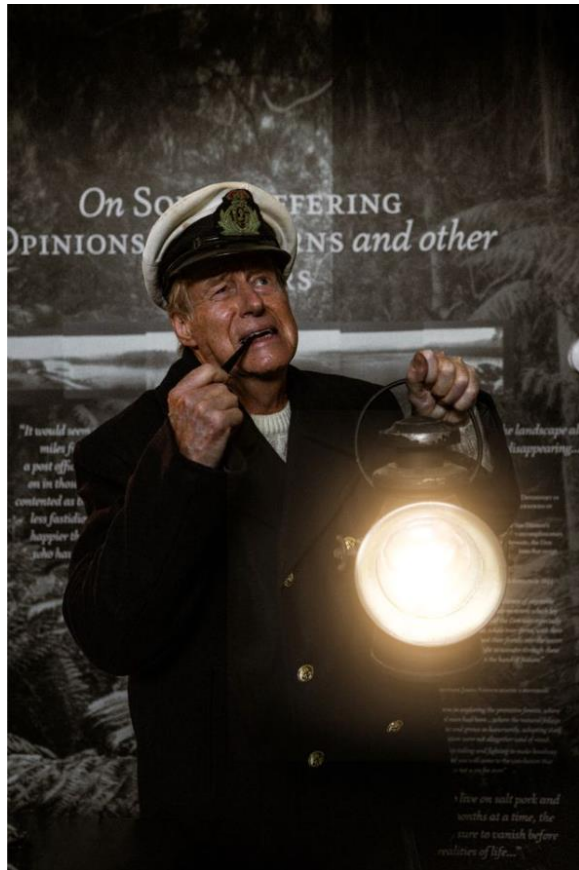
Current Exhibition	Date
Bass Strait: Above, Below, and In-Between	Feb 26 – April 28

### 4.2.2. Education and public program activities and participation data:

Event	Participation	Date
Cruise Ship: Queen Elizabeth	44	8-Mar
Bus Tour: Expanding Horizons	25	8-Mar
Cruise Ship: Noordam	52	12-Mar
Bus Tour: Pukekohe Tours	29	13-Mar
Cruise Ship: Coral Princess	97	23-Mar
<b>TOTAL</b>		

### 4.2.3. Bass Strait Maritime Centre updates:

In March, the Bass Strait Maritime Centre was awarded an Off-Season campaign, through Tourism Tasmania. This included the development of marketing materials for a set of proposed Ghost Tours to be held in June.



*Errol Henderson as the Harbour Master of the BSMC*

#### 4.3. paranaple arts centre

##### 4.3.1. Performance and production program:

Production	Patrons	Date
<i>Town Hall Theatre closed for renovations until May 2024</i>		
<b>TOTAL</b>		

##### 4.3.2. Visitor number data:

Facility	Visitors March
paranaple arts centre	3,170
Bass Strait Maritime Centre	908
<b>TOTAL</b>	<b>4,078</b>

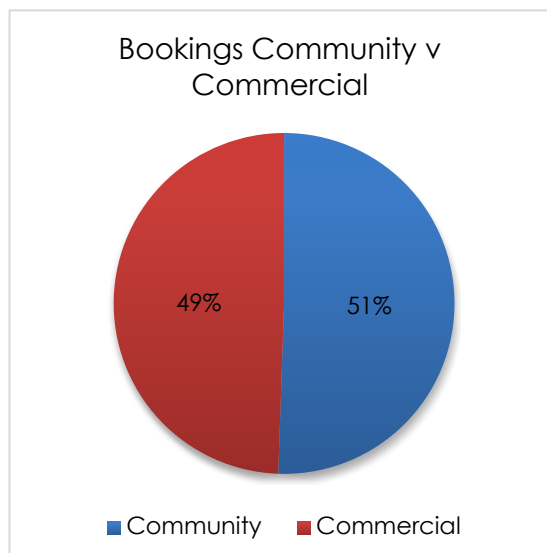
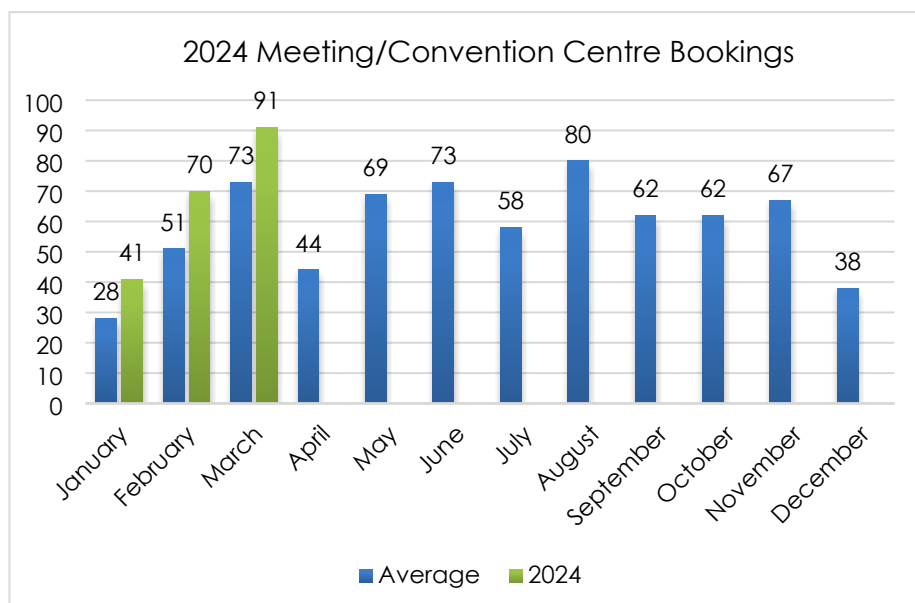
#### 4.4. Convention Centre & Market Square:

##### 4.4.1. Events including attendee numbers and utilisation trends.

For March 2024, the DCC meeting rooms held 71 events, 16 event in the convention centre and 4 events in Market Square Pavilion. Total attendance of 4,430 patrons.

Event: Convention Centre	Presented By	Attendance
REIT Training	Real Estate Institute of Tasmania	28
RECLAIMING OUR POWER: Surviving, Thriving, and Inspiring Others	Devonport City Council	450
IWD Breakfast	Devonport Chamber of Commerce and Industry	106
Diamonds of Devonport	Devonport City Council	178
Pregnancy, Birth & Postpartum Expo	Positive Birth Space	120
Major Projects	TasPorts	20
World Triathlon Para Series Athlete Welcome & Briefings	Tri-Events (Devonport Triathlon)	100
Oceania Champs - Athlete Welcome & Briefings	Tri-Events (Devonport Triathlon)	120
Cradle Coast Graduation Ceremony	University of Tasmania	280
Tasmania Football Club Launch	AFL Tasmania	220
FASC Regional Conference	Australia Supplier Council (Fonterra)	30
GSK Educational Meeting	GSK	48
Dress for Success Launch	Zonta Club	130
Dairy Tasmania Conference	Dairy Tasmania	130
Dairy Tasmania Awards	Dairy Tasmania	180
Welcome Event (National Car Club Meet)	Citroen Car Club Tas Inc.	175
Informal Dinner (National Car Club Meet)	Citroen Car Club Tas Inc.	170
Formal Dinner (National Car Club Meet)	Citroen Car Club Tas Inc.	174
Breakfast (National Car Club Meet)	Citroen Car Club Tas Inc.	155
Churches Together for Easter	Devonport Chaplaincy	600





*Diamonds of Devonport*





*UTAS – Cradle Coast Graduation Ceremony*



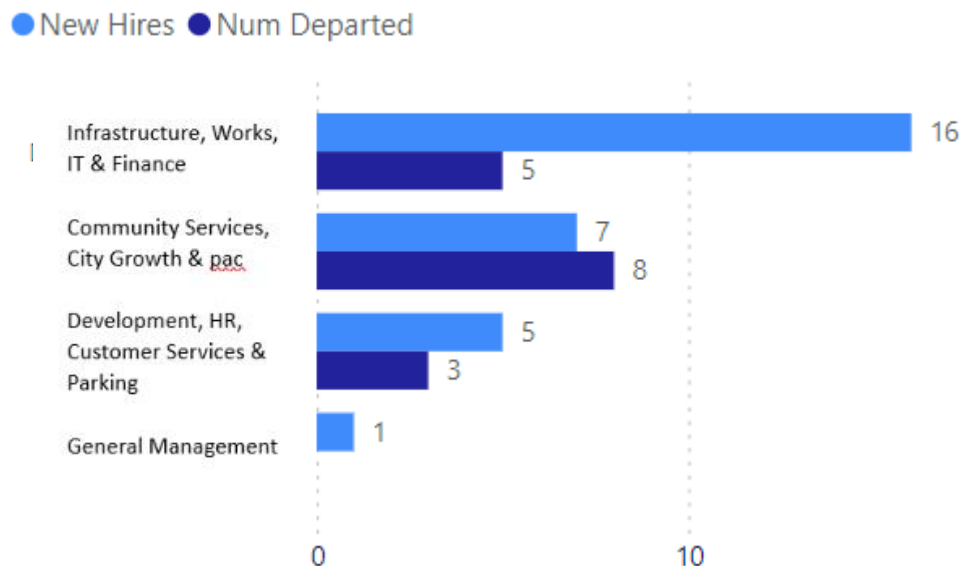
*AFL Tasmania Launch*

## 5. CORPORATE SERVICES:

### 5.1. Human Resources:

5.1.1. Staff departures and recruitment (advertised positions and staff appointments) this financial year:

#### Turnover by Department



### 5.2. Communications:

5.2.1. Website and social media statistics and data:

#### Devonport City Council Website

Devonport City Council website content is refreshed on an on-going basis, by updating information and the addition of new public notices, planning applications, news stories and events.

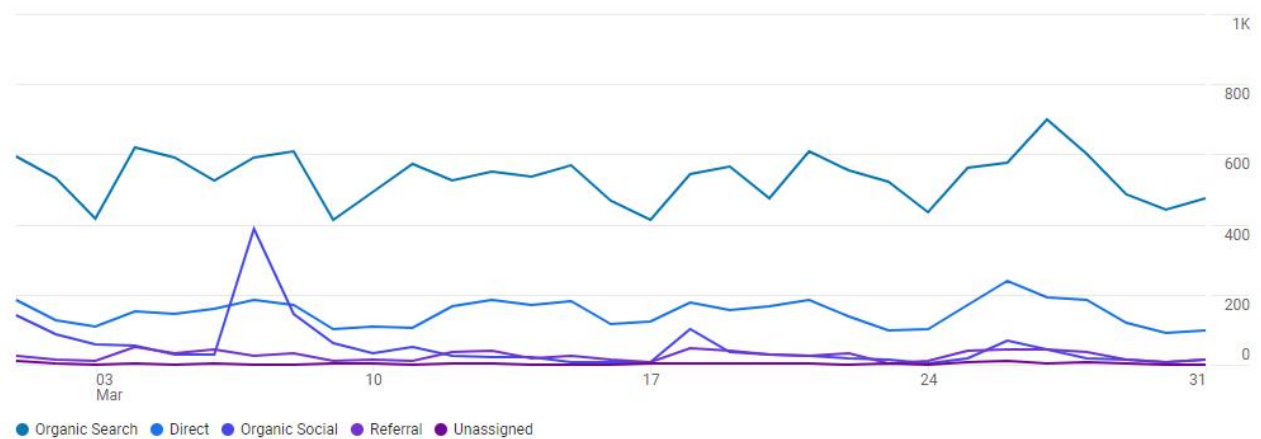
Top 10 Website Pages	March 2024
1. What's On Devonport City Council	
2. Forms and Payments	
3. Contact Us	
4. Advertised Planning Permit Applications	
5. Waste Transfer Station	
6. Sports Infrastructure Priority Investment Plan Launch	
7. FOGO is coming to Devonport	
8. Make A Request	
9. Cemetery Search	
10. Employment Opportunities	
<b>Note:</b> Most visitors to the website begin at the home page, but this is not listed in the top 10 pages, as it would be a normal starting point for most website visits.	

Users ?  
17K

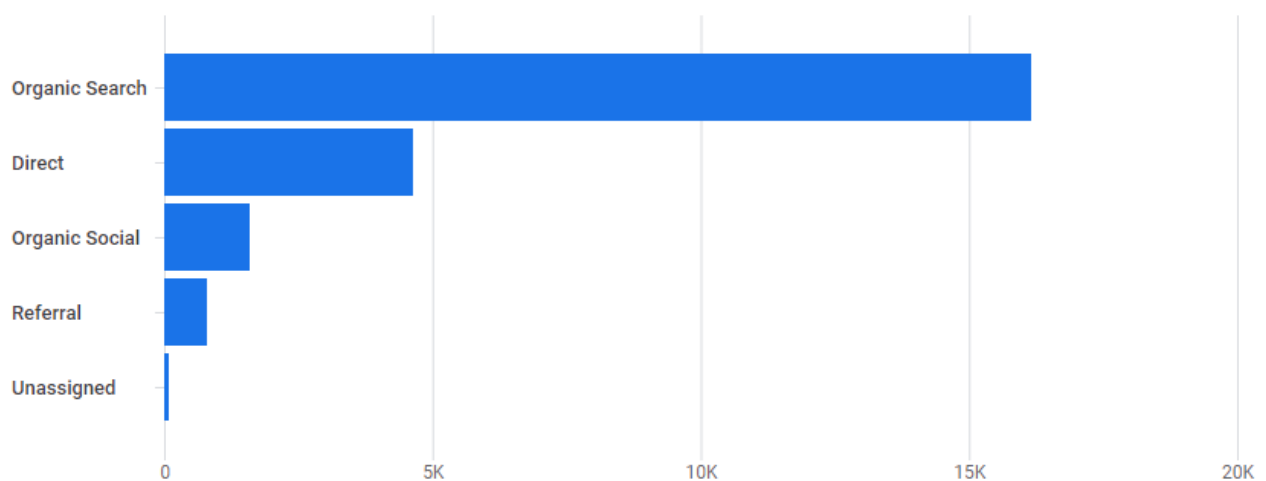
New users ?  
15K



Sessions by Session primary channel group (Default Channel Group) over time



Sessions by Session primary channel group (Default Channel Group)



### March 2024 Website Statistics

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### Community Consultation

Council's online engagement platform [www.speakupdevonport.com.au](http://www.speakupdevonport.com.au) is utilised for all of Council's community consultation.

Community submissions were sought on the Walking and Riding survey.

### Social Media

Council currently utilises Facebook, Twitter and LinkedIn as social media tools to engage with the community and local media.

Followers at the end of March 2024:

Facebook	13,240 up by 138
LinkedIn	1,349 up by 17
Twitter	689 down by 16

The Devonport City Council Corporate Facebook page is well utilised by the community, with high engagement regarding capital works projects, media releases, Council events, emergency updates, community initiatives and road works. Several other Facebook pages and Instagram accounts are administered by Council's Events Team, and the paranple arts and convention centre. Each represent a targeted marketing opportunity, with content planned specific to each page's audience.

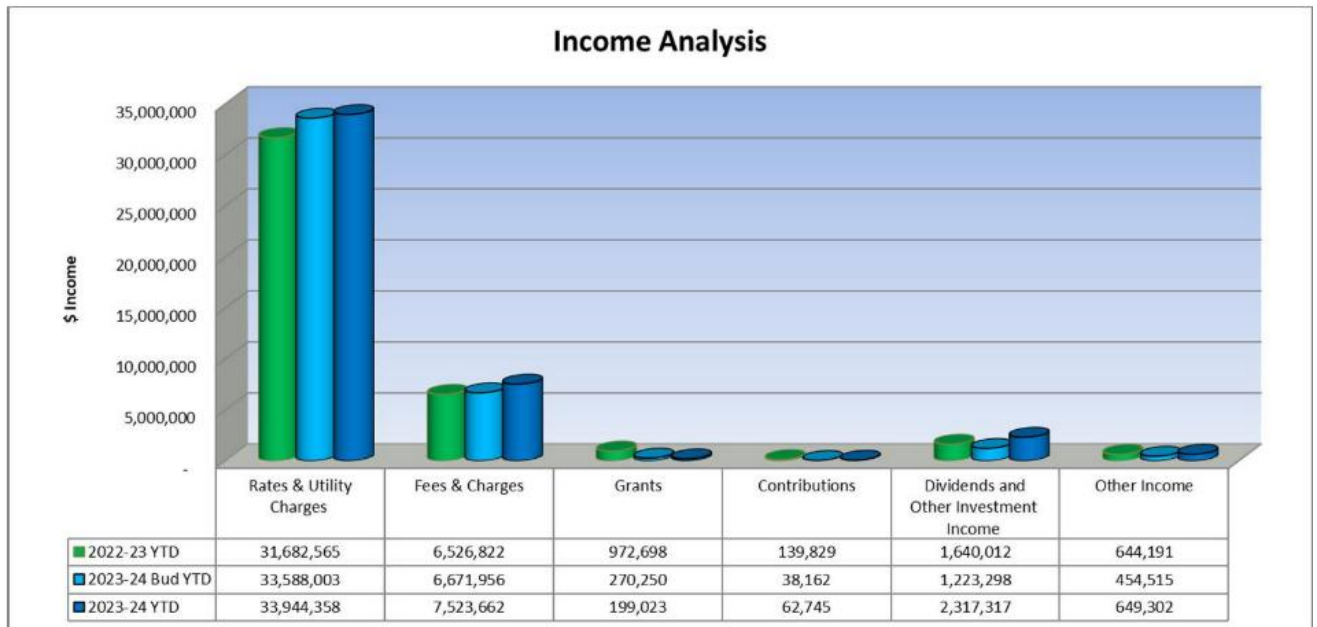
DCC Corporate Facebook Page Statistics	March 2024
<b>Facebook Average Monthly Reach:</b> Number of Facebook users who have seen content associated with the page during the period.	144,639 TY (44,031 LY)

During March, the top 10 Facebook posts in terms of audience reach were:

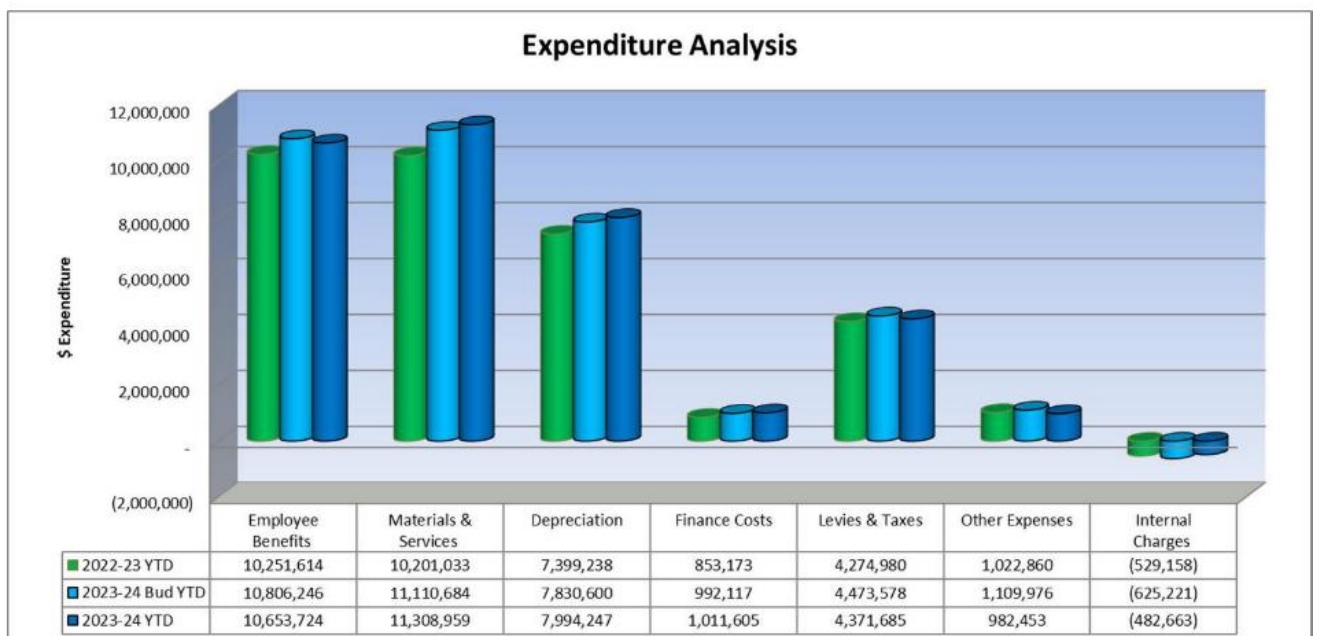
March 2024
1. Splash Indoor Pool Update, 18/03/2024, 52.5k
2. Highfield Park Stake Park Opening, 29/03/2024, 38.2k
3. Cemetery Footpath Link, 13/03/2024, 31.8k
4. Sneak Peek: New Mural Art, 7/03/2024, 26.3k
5. Bluff Carpark Works, 4/03/2024, 24.8k
6. Tasmania Devils at the paranple centre, 19/03/2024, 24.5k
7. Road Closure – Bluff 2 Boat ramp, 14/03/2024, 22.4k
8. Introducing FOGO, 7/03/2024, 18.6k
9. Hot Asphalt Dog Walking, 7/03/2024, 17.7k
10. Pathway Link Improvements 27/03/2024, 17.6k

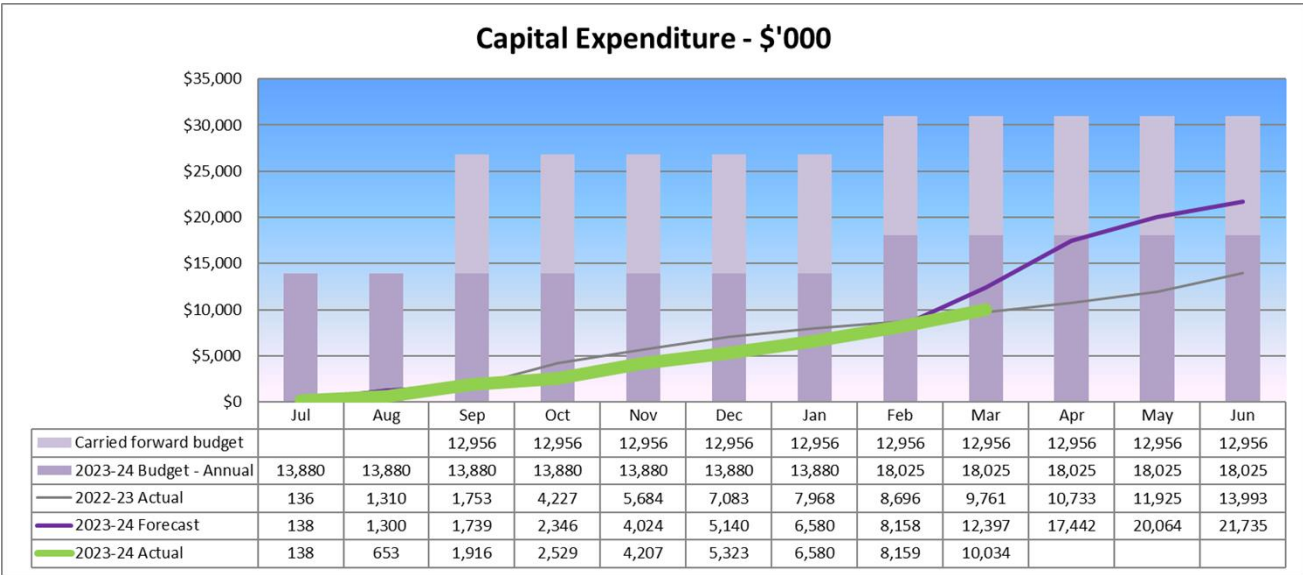
### 5.3. Finance:

The operating result for the financial year to the end of March 2024 is favourable with actual revenue being higher than budget by \$2.45M and actual expenses being higher than budget by \$142K, resulting in an overall favourable variance of \$2.31M. The forecast operating surplus for the financial



year is \$3.8M, which includes share of profit of associates (Dulverton) of \$2.3M.



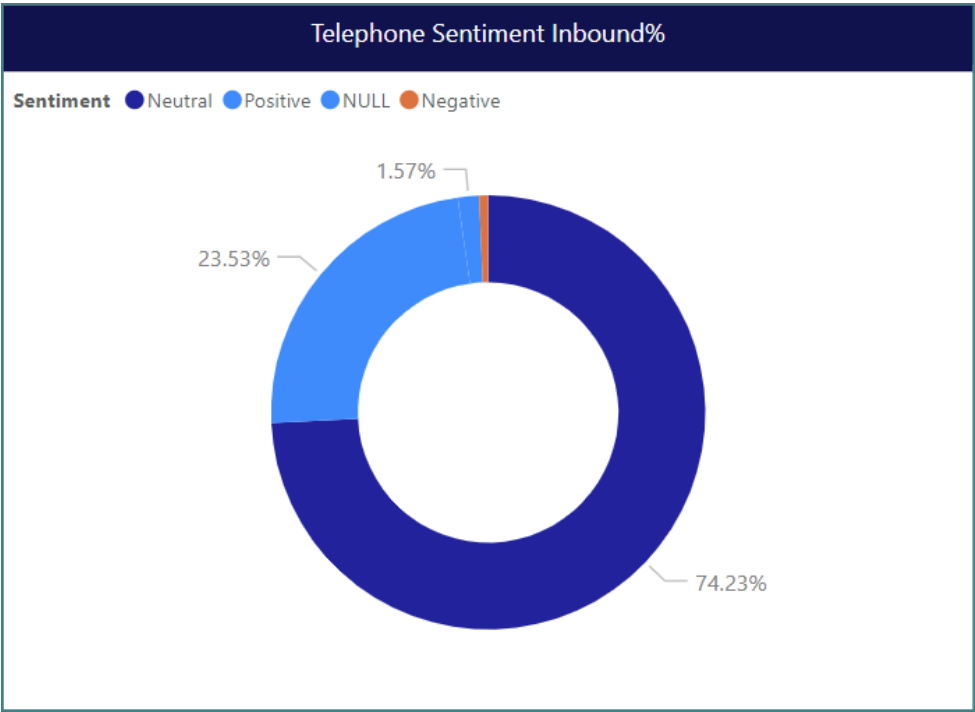


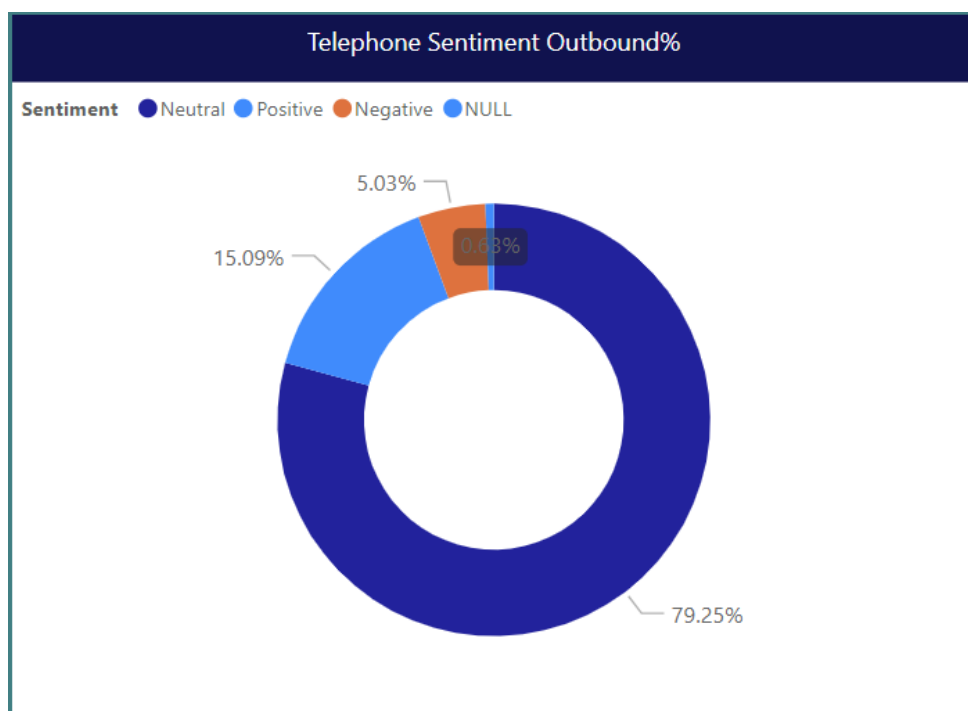
For further information please refer to the attached finance report.

**5.4. Customer Service:**

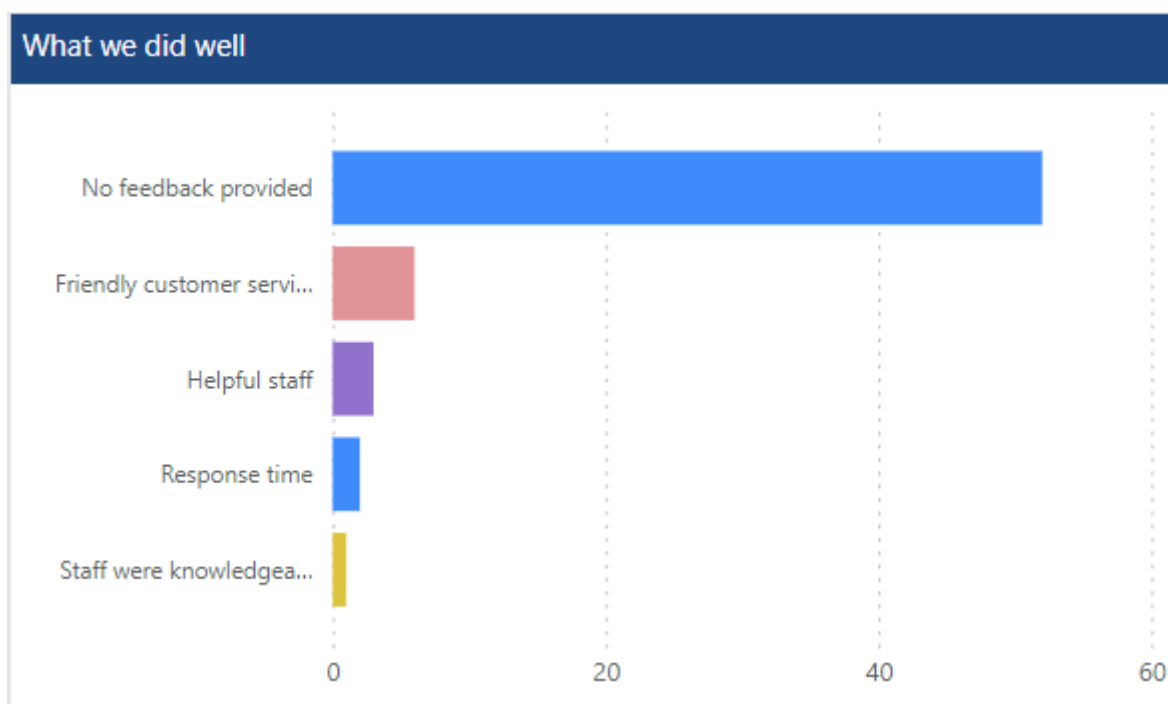
5.4.1. The following graphs show the breakdown of customer sentiment for inbound and outbound calls to Council's Customer Service in March:

**NOTE:** Customer Sentiment Stats along with other useful Council reports can be found on Council's website at [Your Council Dashboards | Devonport City Council](#)

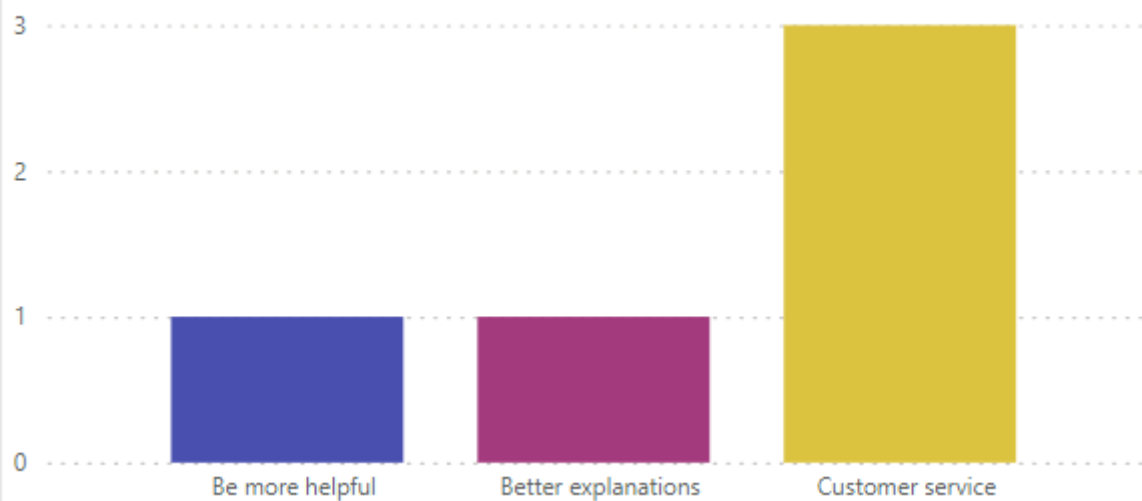




5.4.2. The following graphs details the customer feedback received by Council during March:



### How can we improve





## 5.5. Parking:

### 5.5.4. Parking statistics Financial YTD:

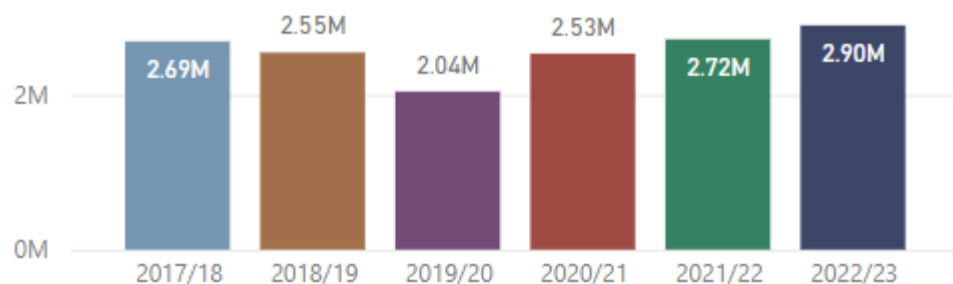
#### Budget v Revenue Period to Date



#### Revenue/Budget Period to Date

Description	Budget \$	Revenue \$	Variance \$	Variance %
Edward St CP	\$94,276.53	\$86,302.82	(\$7,973.71)	-8%
Fenton Way CP	\$19,040.22	\$21,791.86	\$2,751.64	14%
Fines Received	\$465,000.05	\$737,323.61	\$272,323.56	59%
Formby Rd CP	\$234,972.72	\$211,265.11	(\$23,707.61)	-10%
Fourways CP	\$91,728.72	\$86,067.37	(\$5,661.35)	-6%
Multi Storey CP	\$244,038.78	\$227,036.05	(\$17,002.73)	-7%
Other - MPES	\$165,750.03	\$267,732.19	\$101,982.16	62%
Parking Meters	\$535,869.47	\$549,065.21	\$13,195.74	2%
Parking Permits	\$147,198.78	\$173,720.11	\$26,521.33	18%
Payne Ave CP	\$89,790.75	\$82,652.20	(\$7,138.55)	-8%
Steele St CP	\$73,917.00	\$61,341.66	(\$12,575.34)	-17%
Wenvoe St CP	\$84,161.97	\$76,486.15	(\$7,675.82)	-9%
<b>Total</b>	<b>\$2,245,745.02</b>	<b>\$2,580,784.34</b>	<b>\$335,039.32</b>	<b>15%</b>

#### Previous Years Revenue

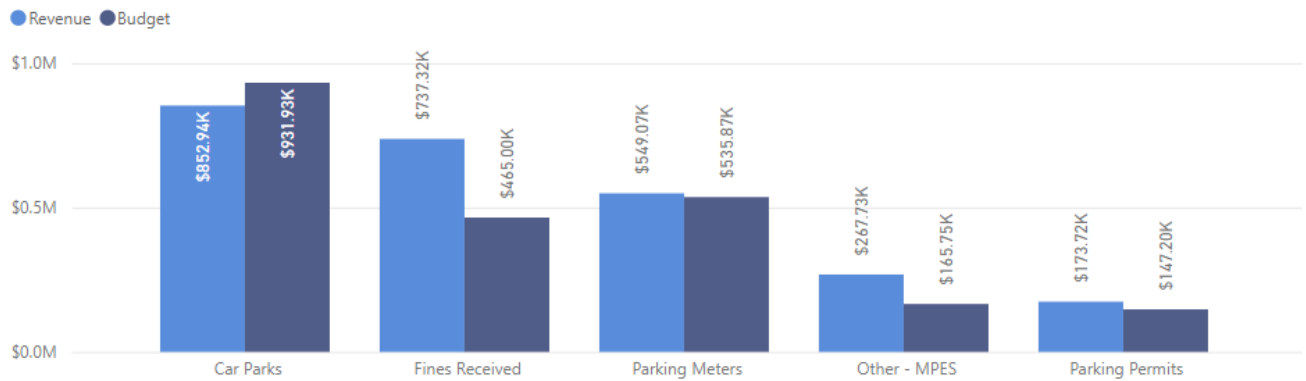


#### NOTE:

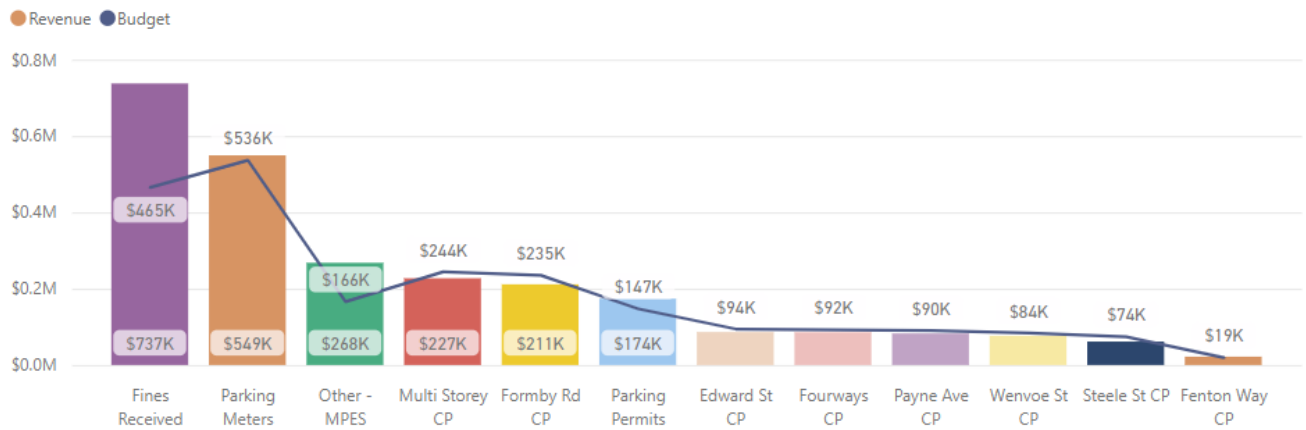
- Fines Received - well ahead of budget as the increase to value of penalty unit was increased by State Government significantly higher than was anticipated when the budget was developed.
- Other Income (MPES) – well ahead of budget as more income has been recovered from unpaid fines than what was anticipated when the budget was developed.
- Parking Permits – ahead of budget as a result of more permits being purchased in the first half of the year. It is forecast that revenue will be on budget by the end of the financial year.
- The timing of cash collection from parking meters usually results in revenue falling in the next period. Cash collected in one month will be recognised in the following month.

## Revenue (Revenue v Budget – type breakdown; location breakdown):

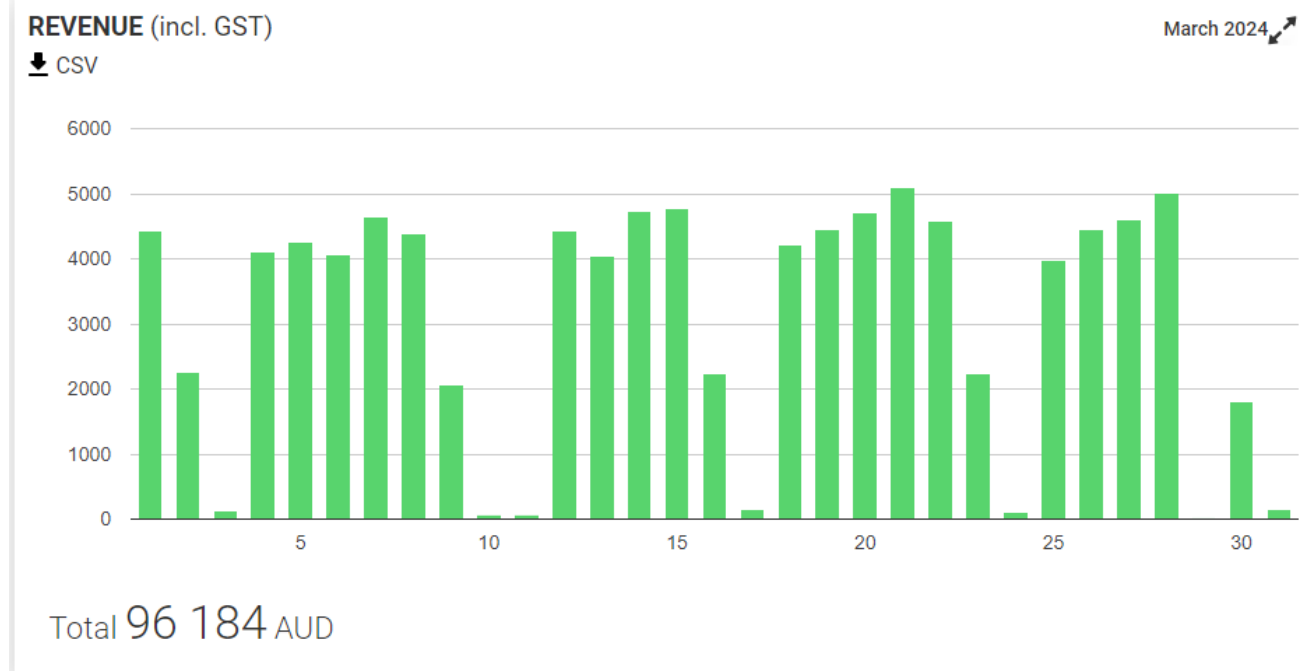
### Grouped Natural Account - Revenue v Budget Year to Date



### Natural Account - Revenue v Budget Year to Date



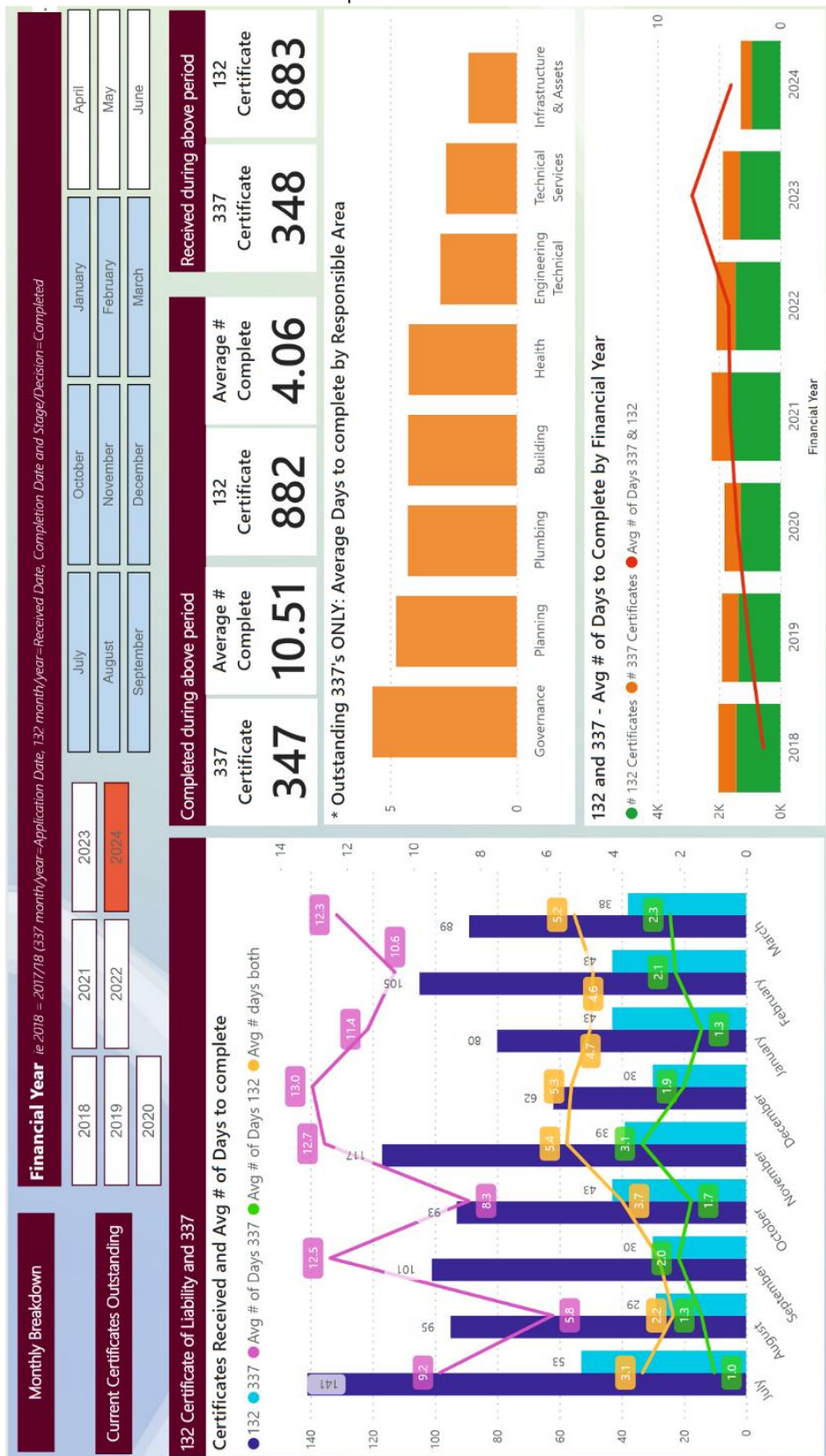
## EasyPark Statistics:



EasyPark use is up 22% compared to the same month in 2023.

5.6. Section 132 & 337 Certificates:

5.6.1. Statistics on completed certificates Financial YTD:



## 5.7. Annual Plan Action Update:

5.7.1. Current status as at 15 April 2024



### 5.7.2 Action Highlights:

#### **Design, tender and commence construction on an improved and upgraded Waste Transfer Station which optimises waste diversion**

Tender specification documentation being assessed to finalise scope of works for Council approval and construction commencing later in 2024

#### **Commence a community engagement process to identify opportunities and ideas to revitalise the Rooke Street Mall**

The project is scheduled to commence with a Council Workshop to review background data and determine consultation requirements to be undertaken in May/June.

#### **Commence construction of the Devonport Gateway project including the installation of public art entrance markers**

The Bass Highway installations are likely to be installed in the second quarter of 2024. Installation design work regarding the remaining sites is continuing.

#### **Develop, design and obtain Development Application for new indoor sports stadium**

Formal Development Application documentation is currently being prepared for lodgement based on the adopted schematic design endorsed by Council.

#### **Develop concept design for the incorporation of a black box performing arts space in Market Square Pavilion**

The review of potential project scope and schematic design options is forecast to be completed by the end of April 2023.

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## **6. COMMITTEES, AUTHORITIES & EXTERNAL ORGANISATIONS:**

### **6.1. Minutes:**

There are no minutes of meetings to table for the month of March.

### **COMMUNITY ENGAGEMENT**

This report includes information that relates to community engagement undertaken in relation to operational activity.

### **FINANCIAL IMPLICATIONS**

Any financial or budgetary implications related to matters included in this report will be separately reported to Council.

There is not expected to be any impact on Council's operating budget as a result of this report.

### **RISK IMPLICATIONS**

Any specific risk implications have been outlined in the commentary included as part of this report. Any specific risk that is identified as an issue for Council would result in a separate report to Council.

### **CONCLUSION**

This report is provided for information purposes only and to allow Council and the community to be updated on matters of interest.

### **ATTACHMENTS**

1. 20240331 Consolidated Financial Report - Council [**6.4.1** - 9 pages]



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## 7 CLOSED SESSION

The General Manager advises that in his opinion, the agenda items listed below are prescribed items in accordance with Clause 15 of the *Local Government (Meeting Procedures) Regulations 2015* (ie confidential matters), and therefore Council may by absolute majority determine to close the meeting to the general public.

### RECOMMENDATION

That in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*, the following be dealt with in Closed Session.

Item No	Matter	Local Government (Meeting Procedures) Regulations 2015 Reference
3.1	Confirmation of Closed Minutes – Council Meeting – 25 March 2024	15(2)(g)
3.2	Application for Leave of Absence	15(2)(h)
4.1	Confidential Attachments	15(2)(b); 15(2)(g)
5.1	CBD Residential Development	15(2)(c)
5.2	Symphony on the Waterfront	15(2)(g)

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## **8 CLOSURE**