



*The City with Spirit*

## NOTICE OF MEETING

Notice is hereby given that an **Ordinary Council** meeting of the Devonport City Council will be held in the Aberdeen Room, Level 2, paranable centre, 137 Rooke Street, Devonport on Monday 27 November 2023, commencing at 5:30 PM.

**The meeting will be open to the public and live streamed from 5:30 PM on Council's [YouTube channel](#).**

## QUALIFIED PERSONS

In accordance with section 65 of the *Local Government Act 1993*, I confirm that the reports in this agenda contain advice, information and recommendations given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.

Matthew Atkins  
GENERAL MANAGER

**22 November 2023**

### December 2023

Meeting	Date	Commencement Time
Ordinary Meeting	18 December 2023	5:30pm

**AGENDA FOR AN ORDINARY COUNCIL MEETING OF DEVONPORT CITY COUNCIL  
HELD ON MONDAY 27 NOVEMBER 2023, IN THE ABERDEEN ROOM, LEVEL 2, paranapple  
centre, 137 ROOKE STREET, DEVONPORT AT 5:30 PM**

Item	Page No.
<b>1 APOLOGIES .....</b>	<b>3</b>
<b>2 DECLARATIONS OF INTEREST .....</b>	<b>3</b>
<b>3 PROCEDURAL .....</b>	<b>4</b>
<b>3.1 CONFIRMATION OF MINUTES .....</b>	<b>4</b>
<b>3.2 PUBLIC QUESTION TIME.....</b>	<b>4</b>
3.2.1 Responses to Questions Raised at Prior Meetings .....	5
3.2.2 Questions on Notice from the Public .....	6
3.2.3 Questions Without Notice from the Public .....	12
<b>3.3 QUESTIONS ON NOTICE FROM COUNCILLORS .....</b>	<b>13</b>
<b>3.4 NOTICES OF MOTION.....</b>	<b>14</b>
<b>4 PLANNING AUTHORITY MATTERS .....</b>	<b>14</b>
<b>5 REPORTS.....</b>	<b>15</b>
5.1 TENDER REPORT SUPPLY & DELIVERY ROAD MAINTENANCE TRUCK.....	15
5.2 TENDER REPORT CONTRACT CE0020 DEVONPORT OVAL LED SCOREBOARD .....	17
5.3 SOUND AND LIGHT SHOW TENDER REPORT .....	20
5.4 TENDER REPORT - DEVONPORT STADIUM SUB-CONSULTANTS.....	23
<b>6 INFORMATION .....</b>	<b>27</b>
6.1 WORKSHOPS AND BRIEFING SESSIONS HELD SINCE THE LAST COUNCIL MEETING .....	27
6.2 CRADLE COAST WASTE MANAGEMENT GROUP (CCWMG) 2022/23 ANNUAL REPORT .....	28
6.3 MAYOR'S MONTHLY REPORT .....	33
6.4 GENERAL MANAGER'S REPORT .....	35
6.5 MONTHLY OPERATIONAL REPORT - OCTOBER 2023 .....	38
<b>7 CLOSED SESSION .....</b>	<b>87</b>
<b>8 CLOSURE .....</b>	<b>88</b>

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## **ACKNOWLEDGEMENT OF COUNTRY**

Devonport City Council acknowledges and pays respect to the palawa-pakana people as the traditional and original owners of lutrawita and continuing custodians of this land on which we gather.

We also acknowledge and pay our respects to the Tasmanian Aboriginal elders past and present.

## **IN ATTENDANCE**

All persons in attendance are advised that it is Council policy to record Council Meetings, in accordance with Council's Digital Recording Policy. The digital recording of this meeting will be made available to the public on Council's website for a minimum period of six months. The meeting will also be live streamed on Council's YouTube channel.

## **ATTENDEES**

		<b>Apology</b>
Chair	Cr A Jarman (Mayor)	
	Cr S Sheehan (Deputy Mayor)	
	Cr G Ennis	✓
	Cr P Hollister	
	Cr S Martin	
	Cr A Moore	
	Cr L Murphy	
	Cr D Viney	
	Cr J Wilczynski	

## **1 APOLOGIES**

An apology for the meeting was received from Cr Ennis.

## **2 DECLARATIONS OF INTEREST**

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## **3 PROCEDURAL**

### **3.1 CONFIRMATION OF MINUTES**

#### **RECOMMENDATION**

That the:

- minutes of the Council meeting held on 23 October 2023, as previously circulated, be confirmed; and
- unconfirmed minutes of the Annual General Meeting held on 30 October 2023, as previously circulated, be received and noted.

### **3.2 PUBLIC QUESTION TIME**

#### **PUBLIC QUESTION TIME**

Members of the public are invited to ask questions in accordance with Council's Public Question Time Policy (Min No 20/90 refers):

1. Public participation shall take place at Council meetings in accordance with Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2015*.
2. Public participation will be the first agenda item following the formal motions: Apologies, Minutes and Declarations of Interest.
3. Questions without notice will be dependent on available time at the meeting (with a period of 30 minutes set aside at each meeting).
4. A member of the public who wishes to ask a question at the meeting is to state their name and address prior to asking their question.
5. A maximum of 3 questions per person are permitted.
6. A maximum period of 5 minutes will be allowed per person.
7. Questions are to be succinct and not contain lengthy preamble.
8. To allow opportunity, where necessary to research answers and limit questions taken on notice, a copy of any questions without notice, where possible, are to be provided by email or in person to Council by 12 noon on the day of the meeting.
9. A question by any member of the public and an answer to that question are not to be debated.
10. Questions without notice and their answers will be recorded in the minutes.
11. The Chairperson may take a question on notice in cases where the questions raised at the meeting require further research or clarification, or where a written response is specifically requested.
12. Protection of parliamentary privilege does not apply to local government and any statements or discussion in the Council Chambers, or any document produced, are subject to the laws of defamation.
13. The Chairperson may refuse to accept a question. If the Chairperson refuses to accept a question, the Chairperson is to give reason for doing so in accordance with the Public Question Time Policy.

### **3.2.1 RESPONSES TO QUESTIONS RAISED AT PRIOR MEETINGS**

Nil

## 3.2.2 QUESTIONS ON NOTICE FROM THE PUBLIC

Author: **Matthew Atkins, General Manager**

### RECOMMENDATION

That Council in relation to the correspondence received from Sarah Kersey, Vicki Ward, Robert Vellacott, Susanne Ward and Petra Wilden endorse the responses proposed and authorise their release.

#### **Ms Sarah Kersey, 4 Ronald Street, Devonport, Tas. 7310**

An email containing questions on noticed received from Ms Sarah Kersey on 16 November 2023 is **reproduced as attachment 1**.

**Q1** I would like to ask the council for some more detail on plans they have for our public open spaces (or POS) in particular, the area around the Vietnam memorial. I understand that a budget of \$220,000 has been allocated for irrigation, and that a smart weather station and soil monitoring system is being installed. I would like to question if council has considered restoring native vegetation in preference to even more mowed grass areas, requiring irrigation and high maintenance costs, (and expensive technology to monitor it) . I would like to know if council has done a cost benefit analysis to compare your current plans with the cost of planting and maintaining native plants. Is the cost of your plan the best way to use funds during a cost of living crisis?

#### **Response**

The Devonport Open Space Strategy 2022-32, developed in consultation with the community, aims to holistically manage our diverse range of parks and open spaces.

While Council acknowledges the benefits of native vegetation restoration, the current approach to include open grassed spaces, such as those along Victoria Parade and close to the Vietnam Veteran's Memorial, aligns with the Strategy's outlined goals and community preferences. The area to which you refer from the Vietnam Veteran's Memorial through to the Bluff is already grassed, but it is the only section of Victoria Parade that is not irrigated. This location is used as public open space and to hold events including the car show.

Regarding the use of irrigation and its associated expenses, the allocation of the irrigation budget for these areas was a deliberate decision made during the Council's 2023-24 budget discussions. This allocation was deemed crucial for maintaining consistency and upkeep of the open grassed spaces along Victoria Parade. The implementation of smart sensors and the use of the existing weather station is to minimise the amount of watering undertaken along Victoria Parade and Council's other parks and open spaces leading to reduced water costs.

**Q2** I understand that \$280,000 is budgeted to manage all of our bushland. This seems very little when we know that some of the greatest challenges that regional communities like ours are facing is loss of biodiversity, the climate crisis and severe

weather events. Devonport has reserves of high conservation value and are under enormous pressure from, just for example, encroaching housing development, weeds, cats and dogs, vandalism and unauthorised clearing.

I understand that the council is in a good fiscal position. In light of these challenges, will council allocate extra funding to employ more council officers with a natural resources background to monitor, protect, and enhance our waterways and priority vegetation?

### **Response**

Council has no immediate plans to increase resourcing in the NRM area, however service levels and budget allocations are reviewed annually as part of budget deliberations.

### **Ms Vicki Ward 3 Woodland Grove, Tugrah.**

An email containing questions on noticed received from Ms Vicki Ward on 16 November 2023 is **reproduced as attachment 2**

**Q1** 'What is the Council doing to ensure that these waterways are being maintained? What steps are being taken to ensure the drainage is repaired on Tugrah Rd?

In a recent email to Council I asked about the drainage areas on Tugrah Rd near number 42. Reply from Council on the 15/10/23. In reply I received an email from Justin Wyld on 26/10/23. We were able to chat on the 16/11/23. He said that the owner of the property had asked the Hotmix people to stack the piles of dirt on the side of the road. They are still there!!! The drainage area has been cleared right next to the waterway. There are cut down trees left in the drain and a dirt road has been built that prevents proper movement of the water. Justin did not give me an indication of what solution he was working towards.

**Q2** Can Council please explain what they are doing to ensure that they are taking action in maintaining and increasing biodiversity?

Maintaining the diversity is a key element in maintaining our environment, the world's environment, for future generations. We need to at least look after our part of the planet please.

**Q3** Have the people at 128 Tugrah Rd been given approval to clear an endangered species habitat?

Clearing in a protected waterway zone where there may be some impact on burrowing crayfish. Has research been conducted in relation to this please?

**Q4** What is the Council's program regarding the management of threatened species? What Controls does the Council have in place to protect the Bandicoots and other wildlife?

Complete understory clearing of 17 hectares at 189 Tugrah Rd has seen a massive increase in the loss of many Eastern Barred Bandicoots, dead on the road while they search for food out of their area...which is now gone. The undergrowth continues to be cleared on a regular basis. The Eastern Bared Bandicoot is protected under Commonwealth Law, *Environment Protection Act 1999 (EPBCA0)*.

### **Response**

Council's Environmental Strategy 2019-2024 identifies key biodiversity issues which Council is actively pursuing, such as bushland conservation and revegetation of sensitive development. At the August 2023 Council Meeting, a report was included detailing the five-year status (Item 5.11 within the [Agenda](#) found on Council's website).

The Council administers subdivision development in accordance with the Tasmanian Planning Scheme, and as such follows the requirements detailed for the zone and the overlays that apply to private land. Natural Values Reports are provided as part of the application process, which identify priority vegetation and preservation areas as prescribed by the Planning Scheme.

### **Mr Robert (Bob) Vellacott, 11 Cocker Place, Devonport, 7310**

An email containing questions on noticed received from Mr Robert Vellacott on 16 November 2023 is **reproduced as attachment 3**

- Q1** Further to my questions about the vermin ridden derelict building situated NW corner Best and Rooke Street I note that the number of broken windows has increased, and the overall appearance has deteriorated further. What progress, if any, has been made in negotiations with the property owner or his agent in ensuring the building complies with all building and health regulations?
- Q2** In ref. to question 1, above, If no progress has been made in regard to the necessary improvements required for the above property when will council exercise its powers, which I believe it has, to ensure (a) the building complies with all relevant regulations and (b) its appearance is of an acceptable standard expected in the CBD of a Living City?

### **Response**

As noted in a recent media article, Council shares the community concerns in relation to the condition of Days Building and are continuing to act within its legislative authority.

- Q3** I refer to - The Advocate website 6 Sept 2023 about the closure of the Firestorm restaurant situated Market Square Pavilion and rent owing. Also, ref 18 Nov 2023 newspaper report that Apex Advisory Australia director Adam Johnston has been appointed as the liquidator of Fielding Investments.

I assume DCC would have had a secured lease with directors' guarantees in place and will have had no problem securing payment under their lease for the duration of the term or until a new tenant is procured.

Please inform as of this date (19 Nov 2023) has council received the rent that is owed?

### **Response**

There is no rent outstanding in relation to the previous tenancy.

- Q4** As of this date 19 Nov 2023 are there any debts due owing to Devonport City Council associated with the Marion Storm Café trading at the Bass Strait Maritime Centre including rent ?

### **Response**

There are no overdue payments in relation to the Marion Storm Café.

- Q5** Subject – CharlotteJack Pty Ltd's alleged non-payment of debt to DCC. As of this date 19 Nov 2023 please inform if this matter has been finalized?
- Q6** In ref to question 5 If no progress has been made to recover the alleged debt from CharlotteJack Pty Ltd then please advise why this matter is in abeyance and when will a genuine effort be made to recover money allegedly owed to Devonport City Council / ratepayers.

**Response**

There has been no progress since Council's last update as the matter remains outstanding due to a pending legal claim.

**Ms Susanne Ward, 1/44D Gunn Street, Devonport, 7310**

An email containing questions on noticed received from Ms Susanne Ward on 19 November 2023 is **reproduced as attachment 4**

- Q1** To get back to my previous question last month about education of biodiversity, can I please note that on your website under native plants (animals are not mentioned), there is a brief description of native plants and a list of native species copied from the Cradle Coast NRM (one of the best nurseries 'Forth Valley Bush nursery and Gardens is not mentioned), there is no education element of the huge benefits of native over exotic plants. This is far from adequate in a time where biodiversity is under huge strain from many directions and as individuals we can contribute immensely by choosing our garden plants wisely.
- a. Can you agree that a more active approach is needed to make a difference for our biodiversity? (I'm thinking: a full Council letterbox drop with flyers encouraging and educating residents on the many myriads of having a native garden, having a council nursery where people can get a small range of important native plants, planting native plants in many Council reserves (with the advice of bush carers), better planning for conservation. These are active ways of promoting community conservation that Council could implement.
- b. Is this a possibility for Council?
- Q2** a. Can you please get the Don River Railway to turn over this advice of a qualified Arborist that decided the health of the magnificent old trees on their leased site was a danger? Many people are very upset with this event and think there was nothing wrong with them, they could've been pruned if anything was of concern.
- b. Do you agree this should never have happened without Council's consultation?
- c. Do you think it is time to invest in more qualified people in the conservation area to deal with the many facets of our natural environment?
- Q3** Do you agree we are in a climate emergency and it is time to put Environment and Sustainability up as 1 of the main regulatory functions of the Council?

Thank you very much for answering these questions for me and the public.

### **Response (Q1-3)**

Thank you for the feedback and suggestions around further activities that Council could undertake in relation to biodiversity. Council's Environmental Strategy 2019-2024 identifies key biodiversity issues which Council is currently actively pursuing. Whilst there is always more that could be achieved, Council must manage the communities competing priorities always balancing what the community expects and can afford.

The management of land controlled by the Don River Railway is in accordance with a long term lease between Council and the Railway.

Council has limited legislative responsibility or powers in regard to environmental sustainability and therefore it is not considered a regulatory function of Council, however notwithstanding this, Council considers it an important function involving many areas of the organisation and 'Living Lightly on the Environment' is Goal 1 within Council's Strategic Plan.

### **Ms Petra Wilden, 17 Forest Heights Drive, Tugrah 7310**

An email containing questions on noticed received from Ms Petra Wilden on 18 November 2023 is **reproduced as attachment 5**

- Q1** In Council's Open Space strategy, it mentions that "declining biodiversity, climate change and severe weather events" are some of the challenges that regional areas such as Devonport are facing and that it is crucial to establish connectivity between habitat-providing green spaces. A lot of green quality habitat areas are disappearing from especially housing developments.
- a. Is the planning department working on this important issue and are there high conservation areas flagged for protection?
  - b. Is it correct that Council considers action 6.7 (support your residents both current and future to more quality open space) from the Open Space Strategy as not urgent, as no work has gone towards this yet?
  - c. Can Council please explain why not more than \$280,000 (approximate 0.6% of budget) has been allocated to conserve our natural bushland?
  - d. Can Council please provide a detailed outline how this funding of \$280K will be spent this year?
  - e. Is Council willing to change the decision of \$220,000 in irrigation this current financial year, in an area where there is already so much grass, towards planting this area out with Tasmanian native plants (and you could even hire a Biodiversity officer for a couple of years from this money, who can improve the health and biodiversity of many areas within the Council)? This would showcase decision making considering climate change mitigation and align better with your first goal of Living lightly by the sea, what does the Council think?
- Q2** Four years ago I was informed by Council staff that the Living City Plan was going to include an area showcasing the various range of native species we have here in Tasmania from coastal to alpine and temperate rainforests. I can't find this in the current plan anymore, can the Council please explain this.
- Q3** In your Climate Change adaptation plan you mention Riparian vegetated buffers to waterways are insufficient to reduce velocity of overland flow during more intense,

short duration rain events resulting in erosion of waterways and sedimentation downstream. Council's action is: Provide information to relevant sections of the community on the function of the catchments and buffers to waterways with the aim of retaining or revegetating riparian zones.

- a. Can Council please provide the information here of catchment functions and buffers.
- b. Is it correct that it has been only community groups being active with revegetating catchment zones?
- c. Is Council aware that the contractors of the Don River bike track that comes onto Tugrah Road, is within the Waterway and Coastal Protection Area (WCPA)?
- d. How wide should this protection zone be on both sides?
- e. On both sides of this protected waterway there are piles of gravel pushed into the protected bushland zone and 2 manmade crossings are built over it. This crossing has now dammed the waterway and you can see Eucalyptus trees dying from being waterlogged. Can Council urgently deal with this in a sensitive way to the environment and restore the damaged habitat?
- f. How will Council work with developers in the future to reduce damage in the natural sensitive areas?
- g. What action does Council take against developers that illegally clear?
- h. What is Council's current management strategy regarding known threatened species populations to best practise standards?
- i. What are Council's appropriate controls to manage, use and develop these spaces, can you please give examples of where this is used.

### **Response**

Given the span of matters raised, it is recommended that Council Officers coordinate a meeting to discuss these topics in greater details than is possible via the Questions on Notice, and within the timeframes provided by this process.

### **ATTACHMENTS**

1. Question on Notice Sarah Kersey 16 Nov 23 5.50 PM [**3.2.2.1** - 1 page]
2. Questions to Council - Vicki Ward [**3.2.2.2** - 1 page]
3. QsoN RBV for 27 Nov 2023 re CBD derelict building and leased properties RVell [**3.2.2.3** - 2 pages]
4. Questions on notice from the public - Susanne Ward [**3.2.2.4** - 2 pages]
5. Questions on notice from the public - Petra Wilden [**3.2.2.5** - 4 pages]

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### **3.2.3 QUESTIONS WITHOUT NOTICE FROM THE PUBLIC**

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### **3.3 QUESTIONS ON NOTICE FROM COUNCILLORS**

At the time of compilation of the agenda, no questions had been received from Councillors.

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### **3.4 NOTICES OF MOTION**

Nil

## **4 PLANNING AUTHORITY MATTERS**

There are no items in this agenda to be considered by Council in its capacity as a Planning Authority.

## 5 REPORTS

### 5.1 TENDER REPORT SUPPLY & DELIVERY ROAD MAINTENANCE TRUCK

Author: **Shannon Eade, Assets & Technical Services Coordinator**

Endorser: **Jeffrey Griffith, Deputy General Manager**

#### RECOMMENDATION

That Council in relation to Supply & Delivery Road Maintenance Truck award the contract to Flocon Engineering for the tendered sum of \$386,975. (ex. GST).

#### RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

2.3 Active asset renewal program and clear infrastructure priorities for funding

#### SUMMARY

This report considers tenders received for the purchase of a new Road Maintenance Truck listed within the 2023/24 capital expenditure budget and seeks Council's approval to award the contract to Flocon Engineering.

#### BACKGROUND

The existing road maintenance truck is used to repair and replace road surfaces and road edge/shoulders using asphalt, emulsion and gravel-based materials. This is a specialised vehicle designed for only this task.

The current truck is 11 years old and is used within the Civil Team. It is due for replacement due to age as per Council's approved 2023/24 plant budget. The current truck has a usage rate of approximately 70% with plans to increase this with the new trucks capability. It has a manual transmission which has a high maintenance cost due to wear and tear, and high wear mechanical components. The new truck has an auto transmission making it easier and safer to operate. This also reduces the long-term operating cost of the vehicle. The new truck will also have a bigger capacity allowing larger projects and more variable work to be performed in house and more efficiently.

The existing Truck will be sold as a trade-in to the successful tenderer or auctioned with a reputable auctioneer company.

#### STATUTORY REQUIREMENTS

Council is required to comply with section 333A of the *Local Government Act 1993* and its adopted Code for Tenders and Contracts when considering awarding tenders.

**DISCUSSION**

Due to the specialised nature of this truck, there were only 2 reputable suppliers that were chose to tender. All tenders are summarised in Table 1 below:

**Table 1**

<b>Tender</b>	<b>Total cost ex GST</b>	<b>Trade ex GST</b>	<b>Changeover price ex GST</b>
Flocon Engineering Pty Ltd	\$386,975.46	Not provided	
Ausroad Manufacturing Pty Ltd	\$441.605.00	Trade price on handover	

Disposal and sale of the existing truck will be further investigated closer to the delivery date of the new truck. Due to long delivery timeframes, no trade in prices have been offered.

**COMMUNITY ENGAGEMENT**

The tender was advertised through the Australian Procurement Network- LGAT (Local Government association of Tasmania) Procurement Panel for Specialised Trucks on 18<sup>th</sup> August 2023.

**FINANCIAL IMPLICATIONS**

The 2023/24 capital expenditure budget includes an allocation for the “Civil Maintenance Truck Replacement” budget of \$450,000.

The delivery of the replacement truck is estimated to take up to 18 months resulting in carry forward of funds into the 2024/25 financial year.

We expect the trade value to be \$50,000 to \$80,000 which will result in significant savings to the budget.

**RISK IMPLICATIONS**

The existing truck is expected to last in the interim, with some maintenance repair work carried out recently. There are no major repairs forecast within the next 18 months, however general maintenance and upkeep will be required. Keeping the truck for longer will have a high risk of major repairs being required.

If the truck is not ordered in this financial year, the expected delivery would be in the 2025/26 financial year. This will result in an increase cost for purchase and expected high repair costs to keep the existing truck in operation.

**CONCLUSION**

The Tender Planning and Evaluation Committee recommends that Flocon Engineering be awarded for Supply & Delivery of the Road Maintenance Truck.

**ATTACHMENTS**

Nil

## **5.2 TENDER REPORT CONTRACT CE0020 DEVONPORT OVAL LED SCOREBOARD**

Author: **Shannon Eade, Assets & Technical Services Coordinator**

Endorser: **Jeffrey Griffith, Deputy General Manager**

### **RECOMMENDATION**

That Council in relation to Contract CE0020 Devonport Oval LED Scoreboard:

1. award the contract to Round Table Studio for the tendered sum of \$276,874 (ex GST);
2. note a construction contingency of \$5,000 (ex GST);
3. note project management and administration costs of \$5,537 (ex GST); and
4. note the additional expenditure of up to \$65,411 (ex GST) will be funded from unspent funds on project CC0019 – IT Infrastructure.

### **RELEVANCE TO COUNCIL'S PLANS & POLICIES**

Council's Strategic Plan 2009-2030:

2.3 Active asset renewal program and clear infrastructure priorities for funding

### **SUMMARY**

This report considers tenders received for project CE0020 Devonport Oval LED Scoreboard listed within the 2023/24 capital expenditure program and seeks Council's approval to award the contract to Round Table Studio.

### **BACKGROUND**

This report considers tenders received for "CE0020 Devonport Oval LED Scoreboard" listed within the 2023/24 capital expenditure budget.

This project involves removal of existing scoreboard, supply and install of new system, remediation to existing structure/flashing, and alterations as per contractor design.

The current screen has had failures in the past and there are no longer any replacement parts available for further repairs.

### **STATUTORY REQUIREMENTS**

Council is required to comply with section 333A of the *Local Government Act 1993* and its adopted Code for Tenders and Contracts when considering awarding tenders over the prescribed amount.

### **DISCUSSION**

Tenders were received from three companies. All tenders received were conforming and are summarised in Table 1.

**TABLE 1**

No.	Tender	Total Price (ex GST)
1	Big Screen Video	\$275,370
2	Round Table Studio	\$276,874
3	808 Solutions	\$356,428

The tender submission and options were assessed by the Tender Planning & Evaluation Committee to meet the requirements of the selection criteria to be a conforming tender.

Round Table Studios were chosen as they offered a high-quality conforming product meeting all criteria along with a superior warranty. As a local Tasmanian business, they offer higher quality assurance through the use of local sub-contractors for painting, fabrication and engineering along with local after sales support.

### COMMUNITY ENGAGEMENT

A public advertisement calling for Tenders was placed in The Advocate newspaper on 16<sup>th</sup> September 2023 and tenders were also advertised on Council's website and via Tenderlink.

The Tenderlink portal database provides national reach across registered suppliers, with final statistics indicating that 10 companies downloaded the tender documents.

### FINANCIAL IMPLICATIONS

The 2023/24 Capital Budget includes an allocation of \$222,000 for the project CE0020 Devonport Oval LED Scoreboard.

**TABLE 2** The project budget allocation is detailed in Table 2 below.

No.	Tender	Budget
1	Contract CE0020	\$276,874
2	Project management/administration	\$5,537
3	Construction contingency	\$5,000
	<b>TOTAL (ex GST)</b>	<b>\$287,411</b>
	<b>Budget</b>	<b>\$222,000</b>
	Difference	\$65,411

The LED Screen was quoted at \$174,860 by the preferred tenderer. The demolition works and installation were quoted, by all tenderers at a higher amount than anticipated in the original budget and largely driven by the less-than-optimal condition of the frame surrounding the screen.

The remainder of costs can be covered under underspent funds from 'CC0019 IT – New 2022-23'. This project was carried forward from 2022-23 budget with the total amount being \$184,000. The CC0019 budget is to fund IT capital expenditure hardware renewals and upgrades, including servers, radio links, and other IT infrastructure projects.

As Council have moved heavily into Cloud computing and 'As a Service' hardware agreements, some of these previously forecasted capital costs are now covered in the IT operational budget.

The scoreboard, while more a recreation than "IT" asset, has had heavy IT oversight and support over the years and is in a state of imminent failure with spares no longer able to be sourced.

IT have identified no major competing priorities for these CC0019 funds. As the scoreboard is at risk of falling into imminent disrepair, it is recommended that the available capital budget be utilised to progress the renewal project.

The Tender Planning and Evaluation Committee assessed each submission against the selection criteria with Round Table Studio ranking highest overall and therefore offering Council best value for money. All submissions were conforming with the Tender Specifications. The selection criteria included:

- Relevant Experience
- Quality, Safety and Environmental Management
- Methodology
- Product Suitability
- Price

### **RISK IMPLICATIONS**

To minimise risk, the tender administration processes related to this contract complies with Council's Code for Tenders and Contracts which was developed to ensure compliance with section 333A of the *Local Government Act 1993*.

It is unknown if there is any corrosion damage to the building structure, which may become evident once disassembled and resulting in necessary increased remedial costs. These potential issues will not be fully evident until the structure is disassembled.

The replacement LED Scoreboard is scheduled to be completed during this year's off season between late February into March, to reduce the impact on sporting clubs.

### **CONCLUSION**

The Tender Planning and Evaluation Committee recommends that Round Table Studios be awarded Contract CE0020 Devonport Oval LED Scoreboard.

### **ATTACHMENTS**

Nil

## 5.3 SOUND AND LIGHT SHOW TENDER REPORT

Author: **Jason Bellchambers, Infrastructure Manager**

Endorser: **Jeffrey Griffith, Deputy General Manager**

### RECOMMENDATION

That Council in relation to TENDER - CP0198 Sound and Light Show Construction and TENDER CP0249-02 Sound and Light Show Equipment:

- a) award the contract CP0198 to Degree C for the tendered sum of \$668,700 (ex GST); and
- b) award the contract CP0249-02 to Round Table Studio for the tendered sum of \$1,160,985 (ex GST).

### RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

- 2.4 Promote the development of the CBD in a manner which achieves the LIVING CITY Master Plan

### SUMMARY

This report considers tenders received for contract CP0198 Sound and Light Show Construction and contract CP0249-02 Sound and Light Show Equipment as part of project CP0198 Waterfront Park Lighting Feature listed within the 2023/24 capital expenditure program and seeks Council's approval to award the contract to Degree C and Round Table Studio respectively.

### BACKGROUND

The inspiration for an interpretive sound and light show to be located within the Waterfront Precinct was established during community consultation undertaken as part of a study into the regional benefits of LIVING CITY by nationally renowned consulting firm HillPDA.

The following is an extract from HillPDA report.

*"LIVING CITY – An Assessment of its Regional Benefits and Opportunities".*

#### *EVENING VISITOR ACTIVITIES:*

*Our research concerning the North West's visitor economy indicates there is a lack of evening-based activities to support not only visitor needs but also the local community. These findings are reinforced by the Destination Management Plan recently completed for the Cradle Coast Authority for the Northwest Region.*

*Presently evening entertainment is primarily focused on cinema attendance, occasional events, and limited options for dining out. To help position Devonport, via LIVING CITY, as a tourism hub for the Northwest Region, the development of night-time activities needs to be investigated. While various forms of major visitor attractions are likely to be too expensive to justify (largely on account of capital costs) and too expensive to operate (largely on account of ongoing maintenance and related operating costs) the need for a*

*Family-friendly, night-time experience such as an interpretive 'sound and light' show providing a seasonal evening experience to support LIVING CITY was recognised by key Stakeholders as an important opportunity to be further developed.*

Through the engagement of specialist consultant Mandylights in 2019 (Tender 1332, Resolution 92/19), the project design has been developed with twelve feature pillars to be installed around the rotunda building and additional audio-visual, lighting, and sound equipment to be installed on the rotunda building. In accordance with the original tendered scope, Mandylights will also provide project delivery services through the construction and commissioning stage of the project.

A two-stage tender process has been adopted. The first stage included the supply of the specialist audio-visual, lighting, and sound equipment required to support the project. The second stage being the specialist fabrication and construction of the 12 feature pillars and associated project components, site installation, and in-ground electrical and communications services including testing and commissioning.

In accordance with the original tender to appoint Mandylights as the specialist design consultant, they will continue to provide design and delivery support services to the project, including commissioning of the sound and light show content.

#### **STATUTORY REQUIREMENTS**

Council is required to comply with section 333A of the *Local Government Act 1993* and its adopted Code for Tenders and Contracts when considering awarding tenders over the prescribed amount.

#### **DISCUSSION**

A Tender Planning and Evaluation Committee was formed to evaluate tenders received. CP0249-02 equipment tenders were received from three companies summarised in Table 1 below.

**TABLE 1**

<b>No.</b>	<b>Tender</b>	<b>Total Price (ex GST)</b>
1	Round Table Studio	\$1,160,985
2	VJAM	\$1,307,853
3	Eight oh Eight Solutions	\$1,590,085

CP0198 Construction tenders were received from two companies summarised in Table 2 below.

**TABLE 2**

<b>No.</b>	<b>Tender</b>	<b>Total Price (ex GST)</b>
1	Degree C	\$668,700
2	Mandylights	Non-conforming

The tender submissions and options were assessed by the Tender Planning & Evaluation Committee. The requirements of the selection criteria were met by Degree C, however the tender submission received from Mandylights was only for a portion of the works and therefore deemed by the Committee to be a non-conforming tender and was not fully assessed.

The proposed completion date for fabrication and installation works on site is 31 March 2024. In addition to the equipment supply, fabrication, and installation works, finalisation of the accompanying audio track and introductory narration will be completed.

### COMMUNITY ENGAGEMENT

A public advertisement calling for tenders for the equipment was placed in The Advocate newspaper on 12<sup>th</sup> August 2023 and tenders were also advertised on Council's website and via Tenderlink.

A second tender for the construction was advertised on Saturday 21<sup>st</sup> October 2023 and this tender was also advertised on Council's website and via Tenderlink.

The Tenderlink portal database provides national reach across registered suppliers.

### FINANCIAL IMPLICATIONS

The 2023/24 Capital Budget includes an allocation of \$2,947,521 for the project Waterfront Precinct - Sound and Light Show.

The breakdown of the forecast expenditure for this project is summarised in Table 3.

**TABLE 3**

No.	Tender	Budget
1	Contract CP0249-02 Sound and Light Show Equipment	\$1,150,985
2	Contract CP0198 Sound and Light Show Construction	\$668,700
3	Design and construction elements (TBC)	\$550,000
4	Construction design, creative design, music rights, project management, administration, including project delivery services by Mandylights Pty Ltd	\$495,000
5	Construction contingency	\$72,836
	<b>TOTAL (ex GST)</b>	<b>\$2,947,521</b>
	<b>Budget</b>	<b>\$2,947,521</b>

### RISK IMPLICATIONS

To minimise risk, the tender administration processes related to this contract comply with Council's Code for Tenders and Contracts which was developed in compliance with section 333A of the *Local Government Act 1993*.

### CONCLUSION

It is recommended that Round Table Studio offer "best overall value" and should therefore be awarded Contract CP0249-02 Sound and Light Show Equipment.

It is also recommended that Degree C offer "best overall value" and should therefore be awarded Contract CP0198 Sound and Light Show Construction.

### ATTACHMENTS

Nil

## 5.4 TENDER REPORT - DEVONPORT STADIUM SUB-CONSULTANTS

Author: **John Cornell, Project Manager**

Endorser: **Matthew Skirving, Executive Manager**

### RECOMMENDATION

That Council in relation to Tender CB0129 Devonport Stadium Consultants:

1. Award the contract for Structural & Civil Engineering sub-consultant services to *Creo Consultants Pty Ltd* for the tendered sum of \$396,000.00 (ex GST); and
2. Award the contract for Electrical, Fire, Mechanical & Hydraulic Engineering services to *COVA Thinking Pty Ltd* for the tendered sum of \$212,800 (ex GST).

### RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

- 4.1 Sport and recreation facilities and programs meet community needs
- 5.3 Council looks to employ best practice governance, risk and financial management

### SUMMARY

This report seeks Council approval to appoint specialist sub-consultants to support the delivery of the Devonport Stadium project.

### BACKGROUND

The development of expanded "High-ball" indoor stadium capacity for the Devonport community was identified as the highest priority project in Council's *Sports Infrastructure Masterplan 2035 (SIMP)*. Following initial planning and analysis undertaken of project requirements and opportunities, Council resolved to commence the process to select and engage a Principal Consult to progress the development of this important project (Resolution 22/185).

At its meeting on the 27 March 2023, Council unanimously appointed Peddle Thorp Melbourne Pty Ltd as the principal consultant (Architects) for the Devonport Stadium Project (Resolution 23/72).

As identified at the time of this appointment, additional specialist sub-consultants will be required to support the delivery of this project.

### STATUTORY REQUIREMENTS

Council is required to comply with section 333A of the *Local Government Act 1993* and its adopted Code for Tenders and Contracts when considering awarding tenders.

### DISCUSSION

Design development of the proposed stadium project is well progressed, and Council Officers have now progressed the scoping and tendering of additional, specialist sub-consultant services required to progress the project.

The required specialist sub-consultant services required include the following:

- Structural Engineering;
- Civil Engineering; and
- Building Services Engineering.

In addition to the range of services required, the tender has been separated into two deliverable components aligned with the adopted project scope breakdown, being:

1. Community-use, “high ball” court infrastructure, with supporting amenities, club administrative and operational facilities.
2. Regional scale “show court” infrastructure, with supporting spectator seating, associated amenities, function, and club social facilities.

All tenderers were required to provide a breakdown of their fee proposals, to align with the identified project components noted above.

Table 1 below sets out the tenders received for Structural and Civil Engineering services:

**TABLE 1**

No.	Tender	Fee Proposal Part 1 Scope (ex GST)	Fee Proposal Part 1 & 2 Scope (ex GST)
	Creo Consulting	\$214,500.00	\$396,000.00
	ADG	\$208,540.00	\$439,065.00
	Meinhardt-Bonacci Group	\$321,000.00	\$482,000.00
	Collective Consulting	\$255,000.00	\$500,000.00
	Gandy & Roberts	\$346,000.00	\$515,000.00
	CES / Northrop	\$298,300.00	\$529,200.00
	JMG	\$235,000.00	\$603,000.00
	HED Consulting	\$511,500.00	\$627,000.00
	Tas Consulting	\$420,000.00	\$690,000.00

Table 2 below sets out the tenders received for Building Services Engineering:

**TABLE 2**

No.	Tender	Fee Proposal Part 1 Scope (ex GST)	Fee Proposal Part 1 & 2 Scope (ex GST)
1	COVA	\$179,400.00	\$212,800.00
2	BRT Consulting	\$245,000.00	\$375,000.00
3	6TY	\$200,000.00	\$385,000.00
4	CES / Northrop	\$210,000.00	\$406,000.00
5	Introba	\$254,065.00	\$420,750.00
6	Meinhardt-Bonacci Group	\$270,000.00	\$408,000.00
7	Watermans Group	\$330,000.00	\$550,000.00
8	JMG	\$330,000.00	\$605,000.00

Both service packages received a strong number of submissions for both local and interstate service providers, demonstrating strong project awareness. While the submitted fee range is broad, this can be influenced by individual consultancy capacity, project type familiarity, current workload/commitment, and perceived market competition. Both recommended tenderers have demonstrated strong expertise in the required service delivery, including involvement in multiple projects of equivalent type and scale.

While Creo Consulting are not known to members of the Evaluation Committee, additional background and reference checks have been undertaken to verify their capacity and expertise to support this project. COVA are a Tasmanian-based consulting firm, with a strong portfolio of high-quality, local projects, evidencing their capacity to successfully support this project.

The tender submissions were assessed by the Tender Planning & Evaluation Committee against the adopted selection criteria and weightings for this tender. Each submission met the submission requirements to be assessed as a conforming tender.

The Evaluation Committee unanimously endorsed the recommendations presented to Council for consideration.

### **COMMUNITY ENGAGEMENT**

A public advertisement calling for Tenders was placed in The Advocate newspaper on 1<sup>st</sup> November 2023 and tenders were also advertised on Council's website and via the Tenderlink online tendering service.

### **FINANCIAL IMPLICATIONS**

As a part of its earlier consideration to commence the Stadium Project, Council resolved to establish a new project in the 2022/23 Capital Works program to recognise the \$25million funding commitment received from the Australian Government towards the delivery of SIMP priority projects (Resolution 22/185).

The costs associated with the services outlined in this report, along with internal project management and delivery costs, will be costed to this established project.

Additional project funding is being sought to support the expanded project scope and will be attributed to this established project budget if secured.

Should the additional funding not be secured, the expanded sub-consultant services (part 2 services) will not be progressed, and this component of the project will not progress to construction at this time.

### **RISK IMPLICATIONS**

- Corporate and Business  
The tender administration processes related to this contract comply with Council's Code for Tenders and Contracts which was developed in compliance with section 333A of the *Local Government Act 1993*.

### **CONCLUSION**

It is recommended that *Creo Consultants Pty Ltd* offer "best overall value" and should therefore be awarded Contract CB0129 Structural & Civil Engineering Consultant.

It is also recommended that *COVA Thinking Pty Ltd* offer "best overall value" and should therefore be awarded Contract CB0129 Building Services Engineering Consultant.

**ATTACHMENTS**

Nil

## 6 INFORMATION

### 6.1 WORKSHOPS AND BRIEFING SESSIONS HELD SINCE THE LAST COUNCIL MEETING

Author: **Claire Jordan, Executive Coordinator**

Endorser: **Matthew Atkins, General Manager**

#### RECOMMENDATION

That the report advising of Workshop Sessions held since the last Council meeting be received and the information noted.

Council is required by Regulation 8(2)(c) of the *Local Government (Meeting Procedures) Regulations 2015* to include in the Agenda the date and purpose of any Council Workshop held since the last meeting.

<b>Date</b>	<b>Description</b>	<b>Purpose</b>
13 November 2023	77A River Road subdivision	Site visit with developer
	RANT Arts	Annual update on activities
	Bass Strait Offshore Wind Region Overview	An overview of the Bass Strait Offshore Wind Region was provided as part of the consultation process
	Market Square Pavilion	Discussion of proposals received for Tenancy 1

## **6.2 CRADLE COAST WASTE MANAGEMENT GROUP (CCWMG) 2022/23 ANNUAL REPORT**

Author: **Claire Jordan, Executive Coordinator**  
Endorser: **Matthew Atkins, General Manager**

### **RECOMMENDATION**

That Council receive this report and note the ongoing work of the Cradle Coast Waste Management Group.

### **RELEVANCE TO COUNCIL'S PLANS & POLICIES**

Council's Strategic Plan 2009-2030:

- 1.2 Sustainability is promoted and integrated across all sectors
- 5.1 Regional co-operation is achieved through purposeful participation

### **SUMMARY**

The Cradle Coast Waste Management Group's 2022/23 Annual Report is presented to Council, as a member of the group, for their information and noting.

### **BACKGROUND**

The Cradle Coast Waste Management Group (CCWMG) was formed in 2007 to improve waste management from a regional perspective, providing efficiencies and economies of scale and the provision of specialty waste reduction services in the North-West Tasmania.

In the 2022/23 financial year, the CCWMG represented the seven northwest Tasmanian municipal councils: Burnie City, Central Coast, Circular Head, Devonport City, Latrobe, Kentish and Waratah Wynyard Councils.

The Annual Report highlights the changes, achievements and challenges for the year. This report is the first to be done that reflects the group's 2023-2028 Strategic Plan.

### **STATUTORY REQUIREMENTS**

There are no statutory requirements relating to this report.

### **DISCUSSION**

#### **Achievements for 2022/23**

CCWMG prepares a five-yearly Strategic Plan which details projects and strategies for improvements in resource recovery and waste reduction for member councils and the region's residents and businesses. This Annual Report reflects the first year of the CCWMG 2022/23 – 2027/28 Strategic Plan Actions.

The Strategic Plan has 41 actions to be completed over the next 5 years. An audit of progress on these projects and actions at the end of the first year shows:

- 32 are ongoing or in progress;
- 1 is completed; and
- 8 are not started.

Key projects and actions delivered were:

- a) Continued operation of the Rethink Waste website and co-ordination of the program across multiple social media platforms to create a single point of contact across the State.
- b) Delivery of the education program at nine primary schools across the region, together with the development of a secondary school program, participation in Science Teacher extension conference and support for the Statewide Youth Climate Leaders program.
- c) Attendance and education at Agfest 2022 and Living Lightly Festival October 2022, as well as presentations to a number of community groups.
- d) Ongoing work toward the implementation of the new kerbside FOGO and recycling collection and processing contracts commencing 2024 to 2037.
- e) Audit of the Waste Transfer Stations and purchase of items needed to increase safety for operators and site users.
- f) Support of those sites using the Mandalay Point of Sale system and preparing reports to NRE on state levy collected for Level 1 sites from 1 July 2022 and work to support readiness of the next five sites due to commence reporting by 1 July 2024.
- g) Regional procurement to extend the range of problematic materials collected at WTS' across the region and upgrading of the collection system to best practice infrastructure. Mobile phone collection and x-rays were added to the recoverable items this year.
- h) Collection of hazardous household chemicals by specialist contractors – table of materials collected below. This program about to be delivered across the region again throughout November 2023.

#### *Household Hazardous Collection Event outcomes*

<b>Collection Dates and Times</b>				
<b>WTS / RRC</b>	<b>DATE</b>	<b>TIME</b>	<b>No of customers</b>	<b>KG collected</b>
Sheffield	03 November	9am – 12pm	6	184kg
Wynyard	03 November	1pm – 4pm	4 (plus earlier drop off)	439kg
Whitehills	10 November	10am – 3pm	7	266kg
Spreyton	17 November	9am – 12pm	10	563kg
Ulverstone	17 November	1pm – 4pm	8	465kg
Port Sorell	24 November	10am – 12pm	8	264kg
Burnie	24 November	1pm – 4pm	12	997kg

Of note is the delay in completing the annual bin audit. The field work element of this project was delivered; but the final report to the group has not yet been presented. Due to a change in the resourcing, the results received were not directly comparable to the previous years. The group are currently seeking advice on if there is a way to extract meaningful comparison information from the work done or not.

With the delivery of the FOGO service coming in 25FY, it is proposed to reframe the current visual bin survey to yield better data on bin contents and thus better support the understanding of contamination and bin contents now and into the future.

Since the introduction of the waste levy, the group has also been working with the State Waste and Resource Recovery Board to identify additional actions in the draft *Tasmanian Waste Strategy* that the groups can deliver on behalf of the State using our established networks and capacity. This additional work is proposed in return for additional funding from the levy collected.

It is anticipated that there will be a better understanding of the prospects for such work in late 2023/early 2024.

**Policy Considerations**

The CCWVG's strategic vision is to:

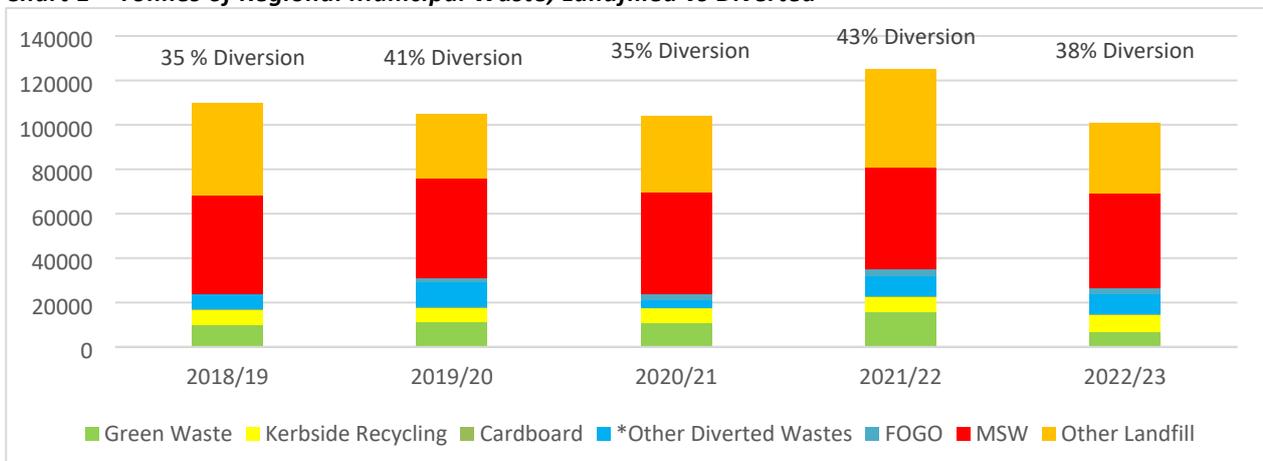
*Deliver a sustainable community in the Cradle Coast region of Tasmania by implementing strategies which minimise waste through increases in waste diversion and recovery.*

The objectives of the CCWVG Strategic Plan 2023-2028 are:

1. By 2028, establish regionally consistent practices for waste management in all member council areas for consistent waste contracts, services and best practice principles;
2. By 2028, target 60% MSW resource recovery;
3. By 2028, target <10% contamination rate in kerbside recycling bins (based on annual kerbside recycling auditing);
4. By 2028, phase out priority single-use plastics.

Chart 1 displays the total tonnes of MSW landfilled by the region compared with the tonnes of waste diverted.

**Chart 1 – Tonnes of Regional Municipal Waste, Landfilled vs Diverted**



\* Other diverted wastes include the smaller scale recycling initiatives carried out by the regional transfer stations, including the recycling of steel, e-waste, tyres, fluoro tubes/globes, paint batteries, concrete, and oil.

The diversion rate remains at a lower-than-average rate regionally compared to other parts of the country. Consequently, it is anticipated that the introduction of FOGO will improve diversion, as well as provide a platform for education on proper use of the recycling bin.

Opportunities for the newest member councils, King Island and West Coast to increase recycling and manage FOGO wastes are also under investigation separately. These communities face relatively unique challenges, compared to the rest of the region. But options do exist and there is a design and education piece of work to be done to find the best fit solutions.

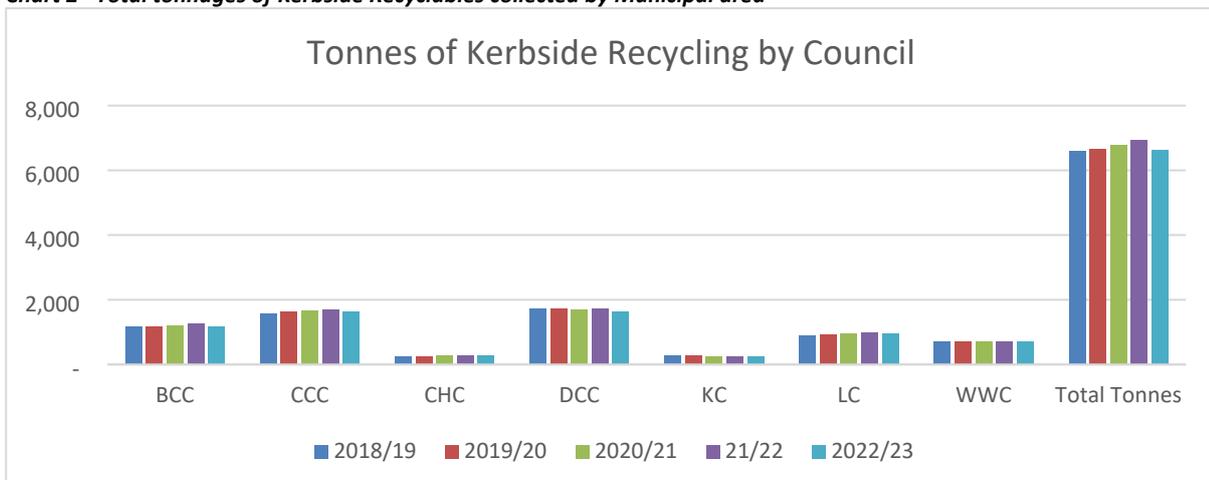
The new organics facility at Railton will also support the reduction in waste to landfill by commercial food makers and venues in the coming years as well as support recycling of construction materials made of organic elements (ie timber, gyprock and similar components).

CCWMG manages the Residential Kerbside Recycling Contract for the region. This service provides municipal residents with fortnightly mixed recycling collections. These products are taken to a Material Recovery Facility (MRF) in Spreyton, sorted to remove unsuitable and contaminated products, and then sold to national and international processing facilities. Unsuitable products are redirected to landfill.

In 2022/23, a total of 6,618 tonnes of recyclable products were collected and put to better use. Recycling is collected from a total of 45,087 tenements.

The total tonnage of kerbside recyclables by municipal area is detailed below.

**Chart 2– Total tonnages of Kerbside Recyclables collected by Municipal area**



**COMMUNITY ENGAGEMENT**

The member councils, staff and General Managers, together with community groups, have been instrumental in making the CCWMG the most mature and stable regional waste body in the state.

The commitment to the voluntary levy and the capacity to work together has driven much of the changes in the last 15 years.

Supporting easy access for the community on how to reduce waste and increase recovery has been part of the school and community education programs, as well as various involvement with major events and the development of the *Rethink Waste* website.

### **FINANCIAL IMPLICATIONS**

On 1 July 2022, the Tasmanian State Government initiated a State Landfill Levy of \$20.00 per Tonne, which superseded the regional voluntary levy collection method as ongoing funding for all regional groups was promised from the State. This levy will increase to over \$60.00 per Tonne over four years.

The Landfill Levy is managed by the Waste and Resource Recovery Board (WRRB), which is developing a clear path for supporting Statewide infrastructure and circular economy projects.

WRRB funding is delivered through a three-year Grant linked to average tonnages over the previous three years at an income of \$7.50 per tonne and increased by CPI each year. This creates a smoothing function for significant landfill changes, such as the introduction of a Food Organics and Garden Organics (FOGO) service. CPI increases are announced in February each year.

The 2022/23 funding amount has been included in the Grant Deed as a base minimum for future years to maintain a baseline in case of tonnage reductions.

The group also has retained earnings from previous years, where projects were underspent, delayed or additional was received. This funding is expected to be used over the coming years to support the region with engagement, education and marketing around the new FOGO service, as well as support popular programs such as the Hazardous Waste Collection, that reduces the risks and safely manages disposal of unwanted chemicals in households and agricultural settings.

### **RISK IMPLICATIONS**

The rates of waste generation per person, together with the costs for disposal and the requirements to manage the environmental and social impacts have become increasingly demanding for many communities to manage. At a regional level, joint contracts provide the ability to increase market competition, when compared to individual council purchasing. Also, for some councils in the region, staff may not have specialist knowledge or have an already full workload, limiting their ability to source the best outcomes.

The list of programs for the coming year also seeks to increase the skills of staff at the transfer stations, separate potentially hazardous materials collected at these sites, and provide a custom-made community program to remove dangerous stored chemicals from garages, sheds and homes across the region.

In the last 12 months work has also been undertaken through CCWMG to improve the safety of operations at each of the transfer station sites as signage, resources and other layout improvements have been assessed and implemented.

### **CONCLUSION**

That the CCWMG 2022/23 Annual Report is presented to Council as a member council of the CCWMG.

### **ATTACHMENTS**

1. CCWMG Annual Report 22-23 [6.2.1 - 28 pages]

## **6.3 MAYOR'S MONTHLY REPORT**

### **RECOMMENDATION**

That the Mayor's monthly report be received and noted.

### **RELEVANCE TO COUNCIL'S PLANS & POLICIES**

Council's Strategic Plan 2009-2030:

5.3 Council looks to employ best practice governance, risk and financial management

### **SUMMARY**

This report details meetings and functions attended by the Mayor.

### **BACKGROUND**

This report is provided regularly to Council, listing the meetings and functions attended by the Mayor.

### **STATUTORY REQUIREMENTS**

There are no statutory requirements which relate to this report.

### **DISCUSSION**

In her capacity as Mayor, Councillor Alison Jarman attended the following meetings and functions between 18 October and 21 November 2023:

- Met with the General Manager and staff as required
- Radio Interviews, including SeaFM, ABC Radio and 7AD
- Attended DCCI Meetings
- Attended Spreyton Fresh – Opening new Cellar Door and Kitchen
- Attended launch of Central Coast Council's new Vision & Mission Statements
- Met with the Advancement Manager and Principal of Jane Franklin Hall
- Attended an online briefing session regarding the Draft Tasmania Fire & Emergency Services Bill
- Attended the East Devonport Jobs Forum
- Addressed and welcomed attendees at the Extinction Matters BioBlitz, at Kelcey Tier Greenbelt
- Attended the Devonport Football Club Annual Dinner
- Attended Zonta Break Cancer Breakfast, at the Gateway Church Tasmania
- Attended and welcomed guests Annual Ratepayers' 50 plus years luncheon
- Attended Reece High Drum Challenge
- Met with Drew Freeman (GM Tas) and Graham Smith (Executive GM TAS/VIC/NSW) from Kinetic with Council staff
- Attended Devonport Senior Citizens Club Birthday Celebrations
- With the General Manager met with Cradle Coast Authority Program Manager, and Burnie City Council's Mayor Teeny Brumby and General Manager Simon Overland regarding Regional Precincts & Partnerships Program
- Participated in Teams meeting with Yarra Libraries and Open Libraries Tasmania
- Attended LGAT General Meeting and Annual Conference with the General Manager
- Met with Central Coast Council Mayor Cheryl Fuller
- Attended FOGO Rollout at Gnomon Pavilion, Wharf Precinct Ulverstone
- Attended a Primary School Basketball Tournament
- Attended and laid wreath at the Remembrance Day Service

- Attended the Devonport Junior Soccer Association end of season celebration dinner
- Toured a new subdivision at 77A River Road
- Met with Lyndal Thorne of Paper & Skin regarding next year's event
- Met with Loaves and Fishes re Dress for Success regarding space with Andrew Hillier and Alison Moore
- Conducted a tour of Market Square and Council Chambers and presented to Grade 4 and 5s from Our Lady of Lourdes Catholic School
- Attended meeting hosted by Ally Smith, Consultant, to discuss International Women's Day event for Dress for Success in Devonport
- Attended a Church Leaders Meeting
- Launched the Kmart Wishing Tree Appeal
- Met with Evangeline Lintner, National Joblink
- Attended LOVE East Devonport event
- Addressed a pre-race briefing for the Centenary Cock of the Mersey Race
- Attended the Trauma Awareness Network Australia event
- Attended the Home Hill Garden Fete
- Attended a barbeque event for International Men's Day 2023
- Attended the North West Support School Devonport Campus End of Year Assembly

#### **ATTACHMENTS**

1. Mayor's Report for Asia Pacific Cities Summit 2023 [**6.3.1** - 4 pages]

## 6.4 GENERAL MANAGER'S REPORT

Author: **Matthew Atkins, General Manager**

### RECOMMENDATION

That the report of the General Manager be received, and Council approve the attached submission in response to State Government consultation on Development Assessment Panels.

### RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

5.3 Council looks to employ best practice governance, risk and financial management

### SUMMARY

This report provides a summary of the activities undertaken by the General Manager, between 18 October and 21 November 2023. It also provides information on matters that may be of interest to Councillors and the community.

### BACKGROUND

A monthly report provided by the General Manager to highlight management and strategic issues that are being addressed by Council. The report also provides regular updates in relation to National, Regional and State based local government matters as well as State and Federal Government programs.

### STATUTORY REQUIREMENTS

Council is required to comply with the provisions of the *Local Government Act 1993* and other legislation. The General Manager is appointed by the Council in accordance with the provisions of the *Act*.

### DISCUSSION

#### COUNCIL MANAGEMENT

1. Attended and participated in regular scheduled internal staff and management meetings.
2. Attended Workshops, Planning Authority Committee Meetings and Council Meetings as required.
3. Attended the 50-year ratepayers' luncheon at the paranapple convention centre.
4. Attended a CEDA Housing Forum in Hobart featuring the Tasmanian Minister for Housing and Construction, the Hon. Nic Street. The event also included presentations from subject matter experts from Housing Choices Australia, Housing Australia, and the Real Estate Institute of Tasmania.
5. Along with a number of Councillors, undertook a site tour of the new subdivision at 77a River Road with developers Michael Brown and Roger Smith.
6. Met with representatives from Homes Tasmania regarding potential future housing opportunities in Devonport.

7. Met with WxNW CEO, Gabriella Conti, for an update on the organisation.
8. Attended a small function to celebrate employees with greater than 30 years of service with Devonport City Council. This was the first time such an event has been held with 12 employees having achieved the milestone.
9. Met with the new General Manager of the Central Coast Council, Barry Omundson.
10. Attended bullying, harassment and respectful relationship training. This training was made compulsory for all staff.
11. Met with the CEO of Indie School, Rod Wangman, for an update on their facility and future plans in Devonport.
12. Met with TasWater CEO, George Theo, for a general update.
13. Attended a meeting of the Hillcrest Affected Area Recovery Committee.

#### COMMUNITY ENGAGEMENT (RESIDENTS & COMMUNITY GROUPS)

1. Met with the President of the Devonport Strikers Football Club for an update on progress relating to the redevelopment of the grandstand at Valley Road.
2. Met with Head of AFL Tasmania, Damian Gill, regarding a briefing on Council's redevelopment plans at the Devonport Oval.
3. Met with Damon Thomas, President of Athletics Tasmania, to provide a briefing on Council's redevelopment plans at the Devonport Oval.

#### NATIONAL, REGIONAL AND STATE BASED LOCAL GOVERNMENT

1. Attended the Cradle Coast General Managers meeting.
2. Attended a meeting of the Cradle Coast Waste Management Group.
3. Attended the Premier's Local Government Committee (PLGC) Officials meeting in preparation for the PLGC meeting scheduled for next month.
4. Attended the General Meeting and Annual Conference of the Local Government Association of Tasmania. The conference which is traditionally held in Hobart was this year hosted at the paranple centre, with positive feedback being received from delegates. Keynote speakers included the Hon Kristy McBain, the Minister for Regional Development, Local Government and Territories, and Councillor Linda Scott – President of ALGA. Devonport City Council Deputy General Manager, Jeff Griffith provided an insightful presentation on Council's use of AI and automated workflows.
5. Along with the Mayor, met with Veronica Terry from the Cradle Coast Authority regarding the Federal Governments Regional Precincts and Partnerships Program.
6. Attended the LGAT General Managers Workshop in Hobart. Speakers included Will Joscelyne, Deputy Secretary, Parks and Wildlife; Nick Byrne from RemPlan; Rene King, General Manager SCEMA; and Mike Mogridge, Acting Director of Local Government. I also presented on the development of Devonport City Council's Term Plan.
7. Attended a meal and informal meeting between Devonport and Central Coast Councils to discuss future resource sharing opportunities.

### STATE AND FEDERAL GOVERNMENT PROGRAMS

1. Attended an unreasonable conduct workshop hosted by the Office of Local Government (OLG). The OLG are in the early stages of developing a framework for the management of unreasonable conduct across local government.

### OTHER

1. The State Government are undertaking consultation into the establishment of Development Assessment Panels. The attached submission has been prepared for Councils consideration. The submission is consistent with Councils previous position in relation to planning reform that statutory planning functions should predominantly remain a council function.

### **COMMUNITY ENGAGEMENT**

The information included above details any issues relating to community engagement.

### **FINANCIAL IMPLICATIONS**

There is not expected to be any impact on the Council's operating budget as a result of this report.

### **RISK IMPLICATIONS**

Any specific risk implications will be outlined in the commentary above. Any specific risk that may result in an issue for Council is likely to be subject of a separate report to Council.

### **CONCLUSION**

This report is provided for information purposes only and to allow Council to be updated on matters of interest.

### **ATTACHMENTS**

1. Current & Previous Minutes Resolution - October 2023 [**6.4.1** - 1 page]
2. DCC Submission - draft Development Assessment Panel Framework - November 2023 [**6.4.2** - 3 pages]

## **6.5 MONTHLY OPERATIONAL REPORT - OCTOBER 2023**

Author: **Claire Jordan, Executive Coordinator**  
Endorser: **Matthew Atkins, General Manager**

### **RECOMMENDATION**

That Council receive and note the Monthly Operational Report for the period ending 31 October 2023.

### **RELEVANCE TO COUNCIL'S PLANS & POLICIES**

Council's Strategic Plan 2009-2030:

5.3 Council looks to employ best practice governance, risk and financial management

### **SUMMARY**

This report provides a summary of council performance and general matters of interest during the month of October 2023.

### **BACKGROUND**

This report is provided to update Councillors and the community on council's performance over the previous month and includes:

- monthly financial performance reports;
- progress on annual plan actions;
- information on matters relating to operational activities of the Council;
- general council matters that maybe of interest to the community; and
- tabling of minutes received relating to Council Committees, Authorities and related External Organisations.

Further operational information can be obtained by viewing Council dashboards at Council's website: [Your Council Dashboards | Devonport City Council](#)

### **STATUTORY REQUIREMENTS**

In undertaking its operational activities, Council is required to comply with the *Local Government Act 1993* and various other legislation.

### **DISCUSSION**

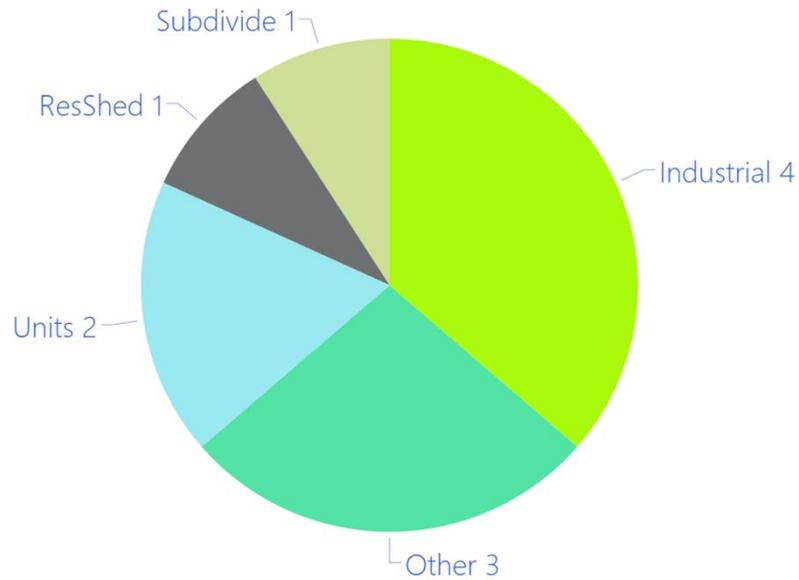
The following information is provided as an update on operational activity undertaken by Council during the month of October 2023:

## 1. DEVELOPMENT SERVICES:

### 1.1. Planning:

1.1.1. The following graph details the breakdown of planning applications received during October:

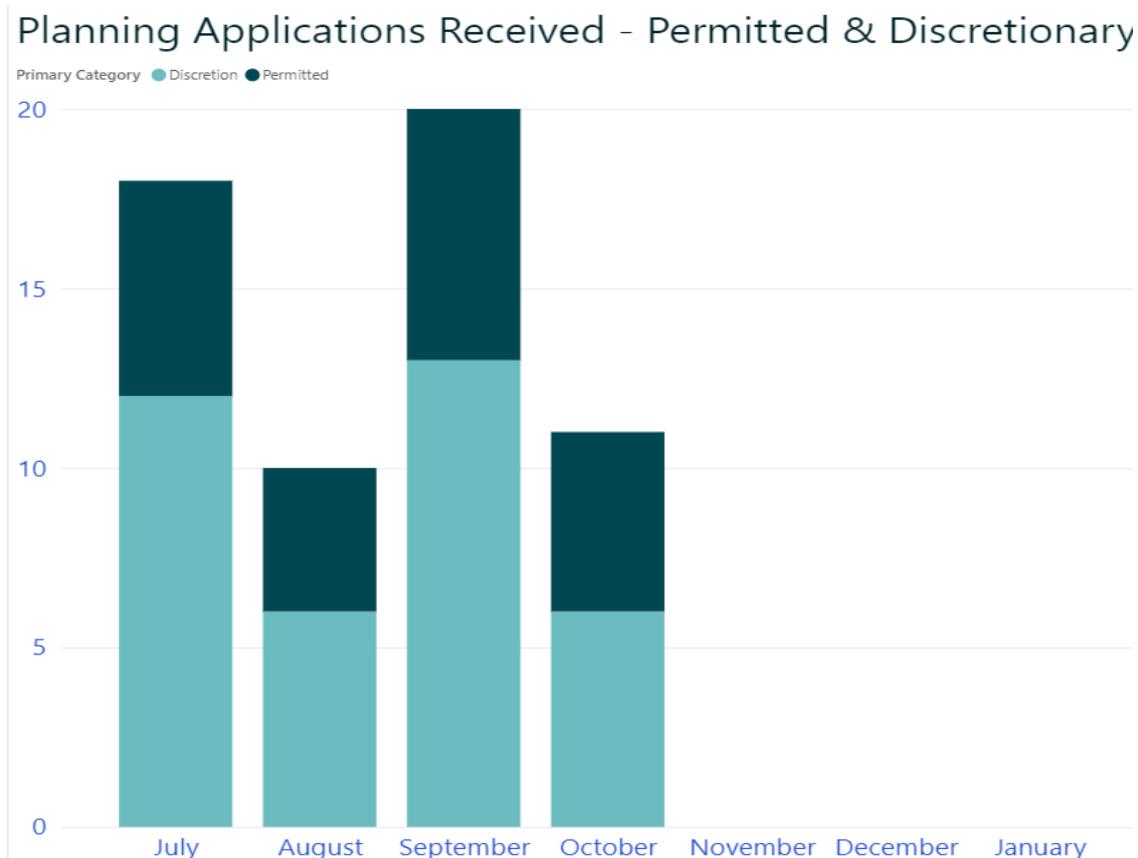
Planning Applications Received Monthly Breakdown



#### Definitions:

- Single Dwellings – means residential dwelling on a single lot.
- Residential Shed – means shed on a residential lot.
- Units – means two or more dwellings on a site.
- Subdivision – means the division of a single lot into multiple lots giving separate rights of occupation, excluding boundary adjustments.
- Commercial – means bulky goods sales, business and professional services, community meeting and entertainment, educational and occasional care, equipment and machinery sales and hire, food services, general retail and hire, hotel industry, research and development.
- Tourism – means tourist operations and visitor accommodation.
- Industrial and Utilities – means extractive industry, manufacturing and processing, port and shipping, recycling and waste disposal. Resource processing, service industry, storage, transport depot and distribution, utilities, vehicle fuel sales and service.
- Other – means all other use classes.

1.1.2. The following graph details the number of Planning Applications received in October (permitted/discretionary):



1.1.3. Planning Applications approved under delegation:

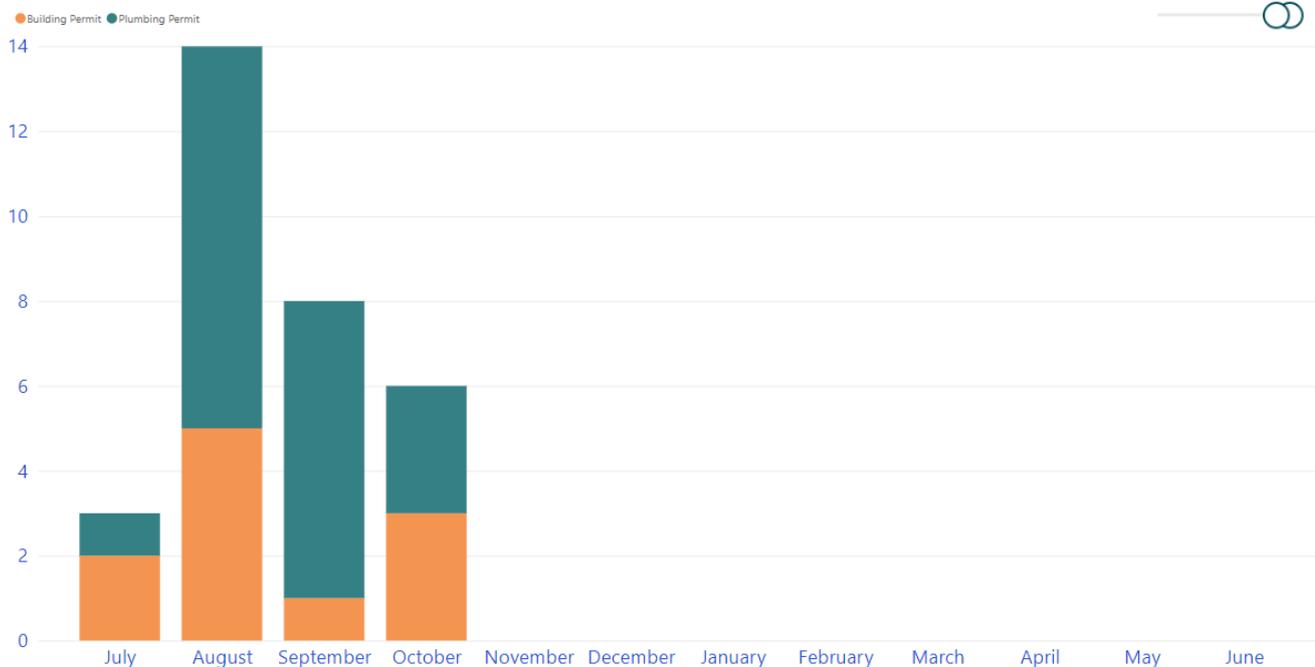
### Planning Applications approved for period October

# Applications	Primary Category	Application Address	Description	Permit Approved	Decision
PA2023.0104	Discretion	42 WATKINSON ST DEVONPORT TAS 7310	Residential (single dwelling)	Tuesday, 3 October 2023	APPROVED
PA2023.0118	Discretion	190 CLAYTON DRIVE SPREYTON TAS 7310	2 lot subdivision	Monday, 9 October 2023	APPROVED
PA2023.0120	Discretion	89 CUTTS RD DON TAS 7310	Residential (outbuilding)	Monday, 16 October 2023	APPROVED
PA2023.0121	Permitted	12 CORNELIA PLACE DON TAS 7310	Visitor Accommodation	Monday, 2 October 2023	APPROVED
PA2023.0122	Permitted	13 ORCHARD CRESCENT SPREYTON TAS 7310	Transport Depot and Distribution and Storage	Tuesday, 3 October 2023	APPROVED
PA2023.0124	Permitted	10300 BASS HIGHWAY LILICO TAS 7310	Subdivision (coastal pathway)	Thursday, 5 October 2023	APPROVED
PA2023.0126	Permitted	45 MIDDLE RD DEVONPORT TAS 7310	2 lot subdivision	Monday, 9 October 2023	APPROVED
PA2023.0127	Discretion	29 GADSBY STREET STONY RISE TAS 7310	Residential (retaining walls)	Monday, 16 October 2023	APPROVED
PA2023.0128	Permitted	43 BEST ST DEVONPORT TAS 7310	Signage	Wednesday, 4 October 2023	APPROVED
PA2023.0135	Discretion	4 FRIEND ST STONY RISE TAS 7310	Signage (illuminated)	Monday, 16 October 2023	APPROVED

**1.2. Building & Plumbing:**

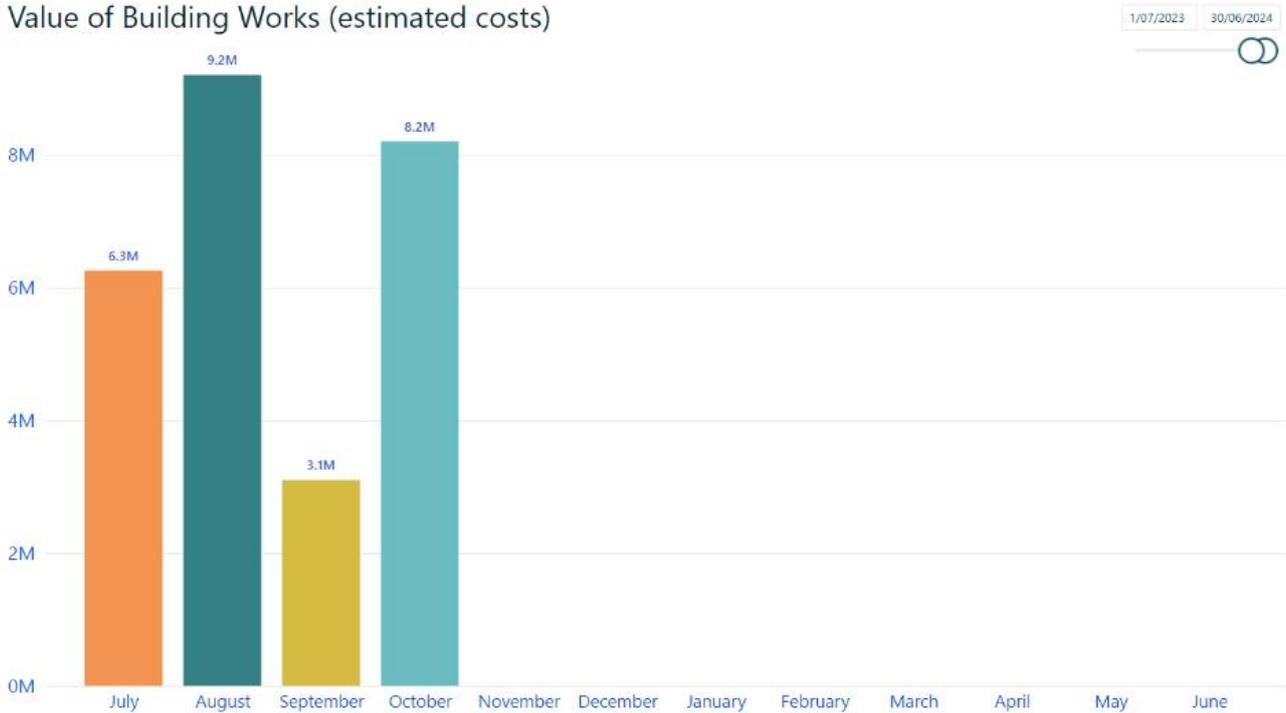
1.2.1. The following graph details the Building and Plumbing Applications received this financial year:

Building & Plumbing Applications Received



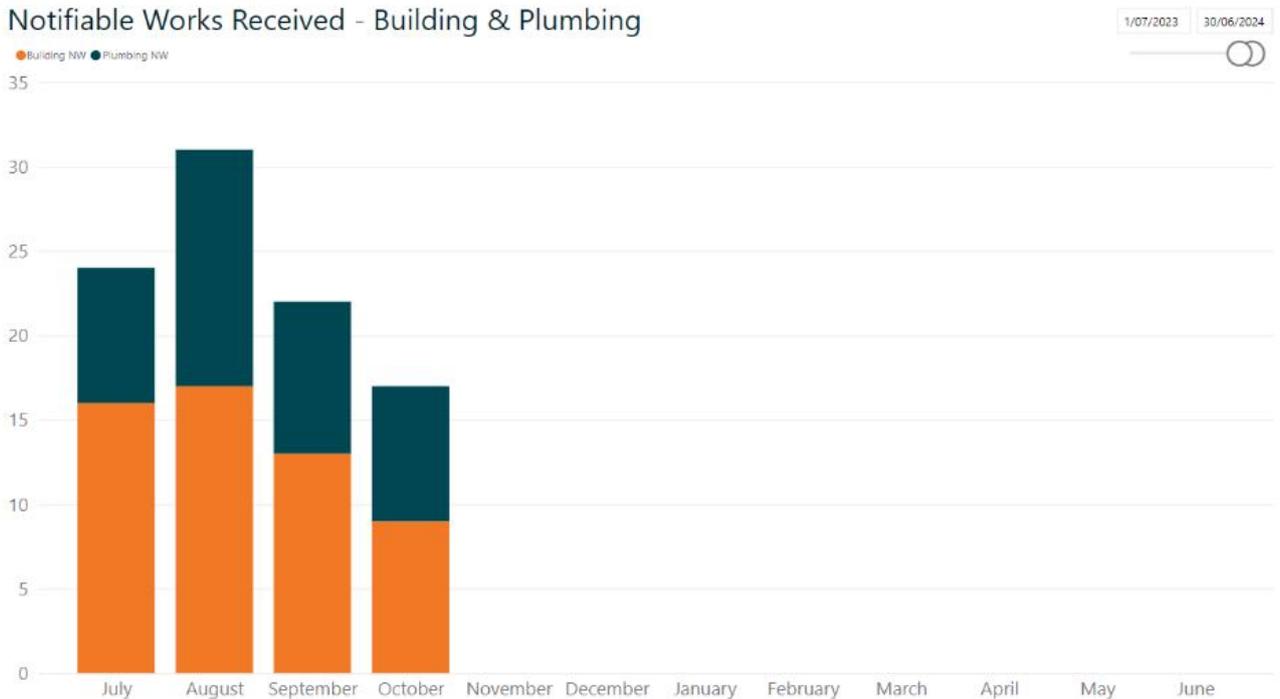
1.2.2. The following graph details the value of building works received this financial year:

Value of Building Works (estimated costs)



1.2.3. The following graph details the notifiable works received for building that have been issued this financial year:

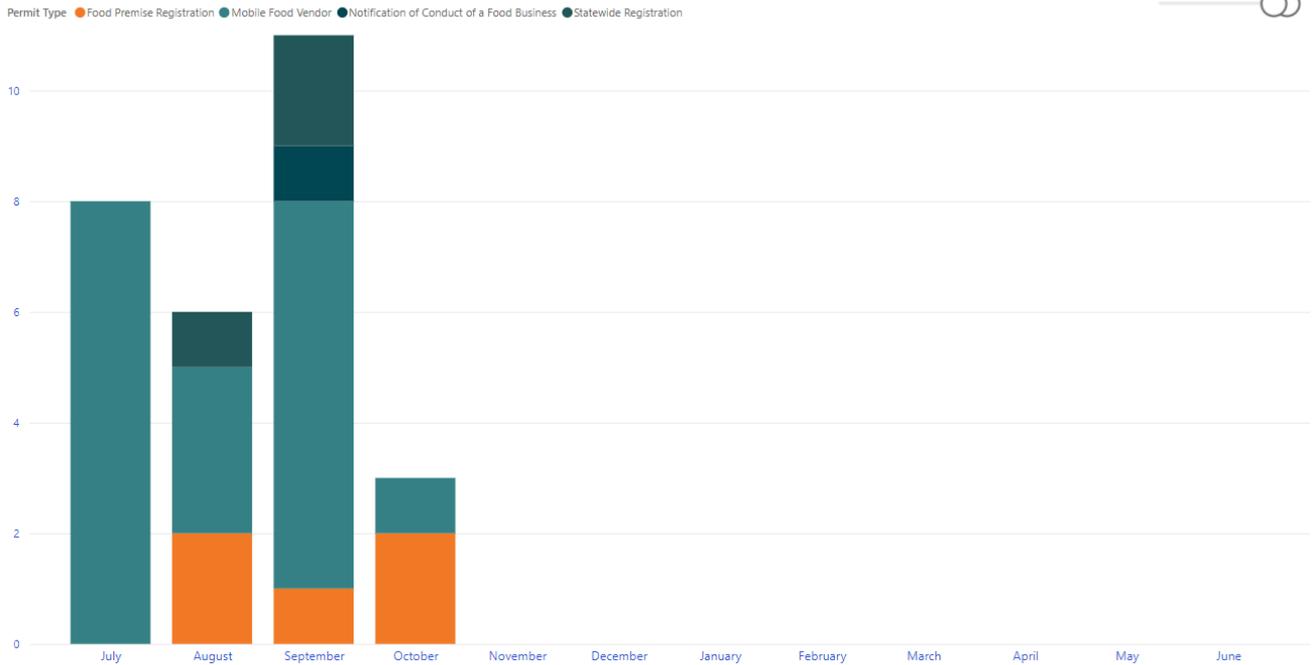
Notifiable Works Received - Building & Plumbing



**1.3. Environmental Health:**  
 1.3.1. Food Business Registrations:

Environmental Health Permits and Infringement Notices

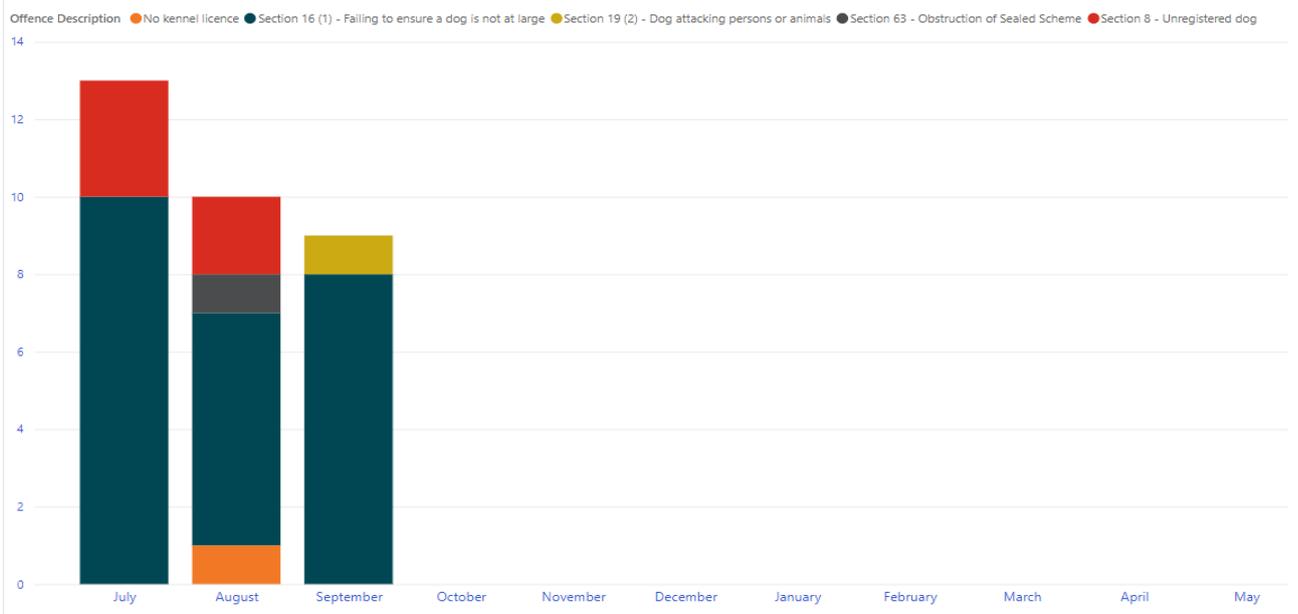
1/07/2023 30/06/2024



**1.4. Animal Control:**

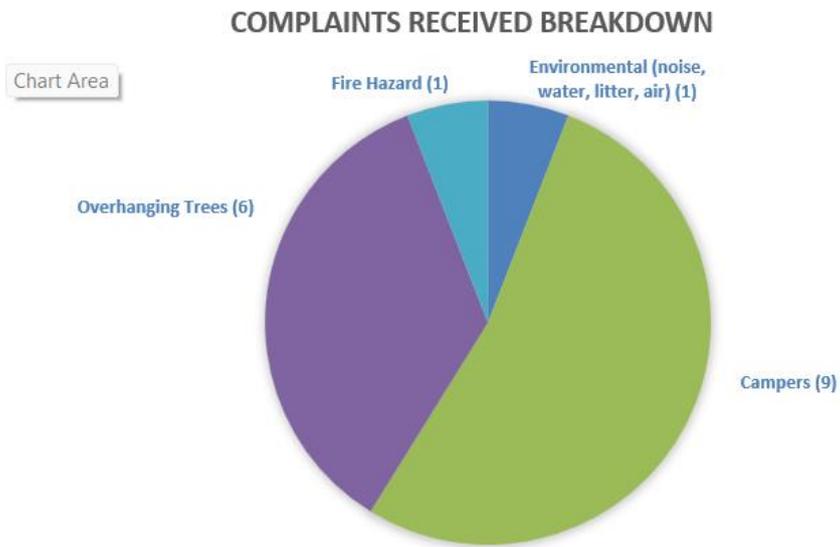
1.4.1. The following graph details the number of animal complaints for this financial year:

Animal Control Infringement Notices



**1.5. Risk & Compliance:**

1.5.1. The following graph details the breakdown of the complaints received by the Risk Department during October:



1.5.2. The following table details the types of incidents reported in October:

Council/Public	Number Reported
<b>Public</b>	<b>14</b>
Hazard	1
Personal Injury	2
General Public	3
Property Damage	8
<b>Council</b>	<b>19</b>
General Public	1
Near Hit	1
Property Theft	1
Motor Vehicle	3
Hazard	4
Property Damage	9
<b>Total</b>	<b>33</b>

## 2. INFRASTRUCTURE & WORKS:

### 2.1. Asset Maintenance:

#### Brooke Street Kerb Replacement:



#### New doors at the East Devonport Football Club:



**New Seat at the East Devonport Foreshore:**



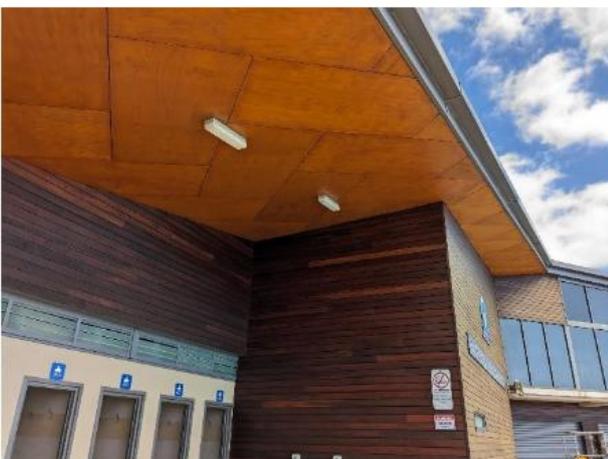
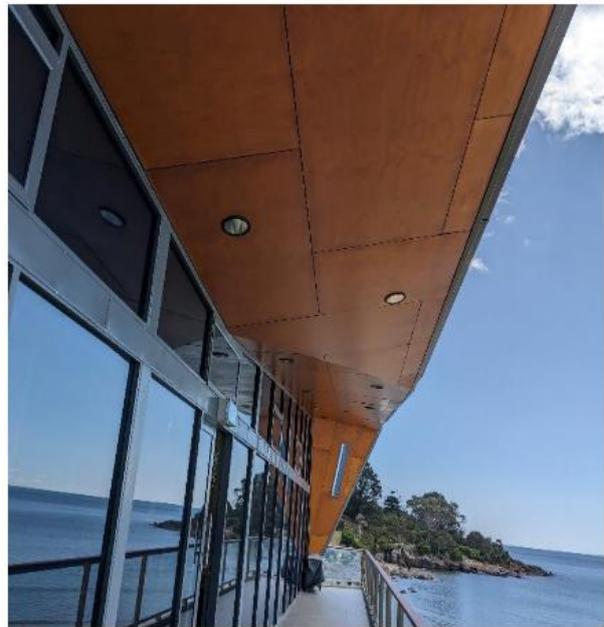
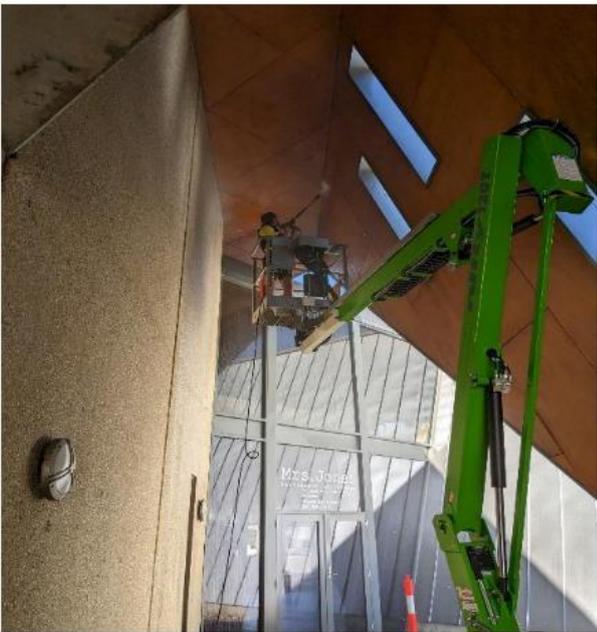
**Mushroom Children's Toilet at the Bluff point:**



**Horsehead Creek Boat Ramp Area – Designated area for rigging and re-painting of bay markings:**



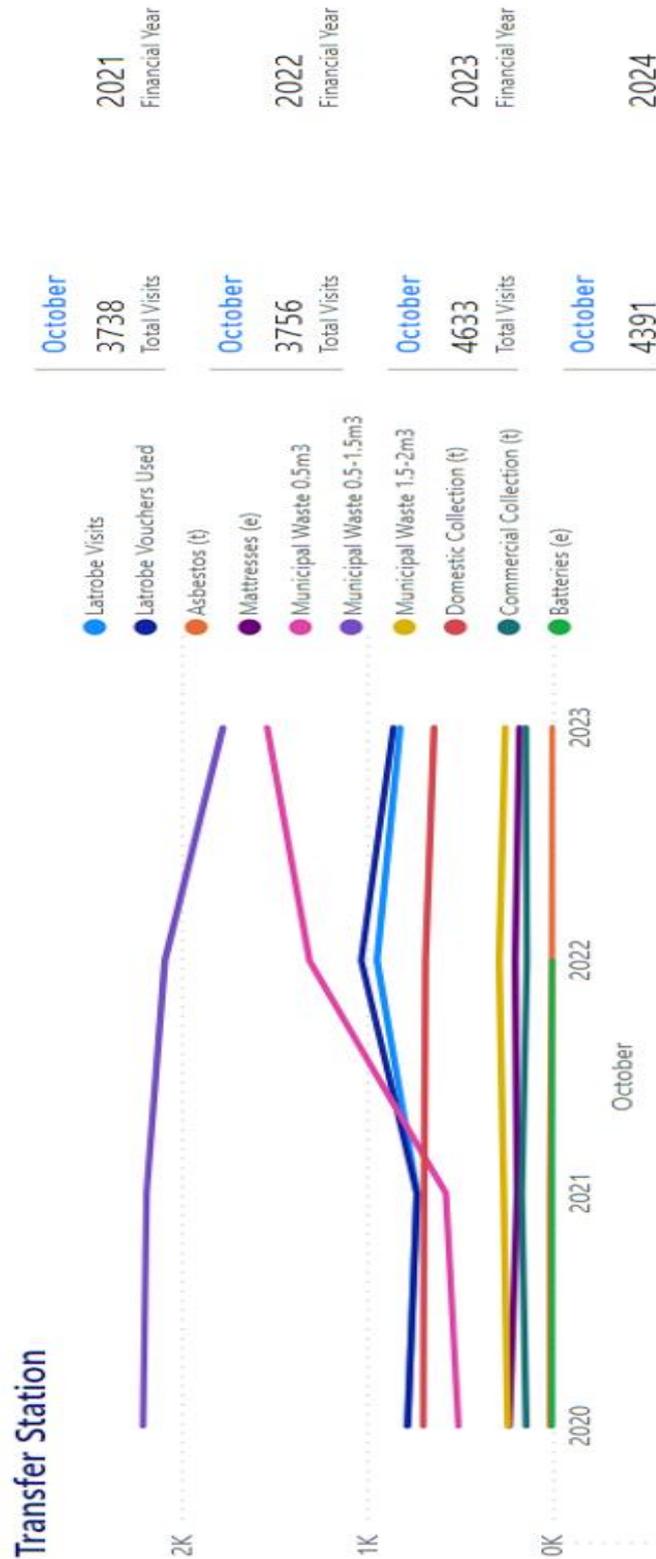
**Surf Club – Re-staining of external plywood**





**Waste Management:**

2023 October Comparison Data

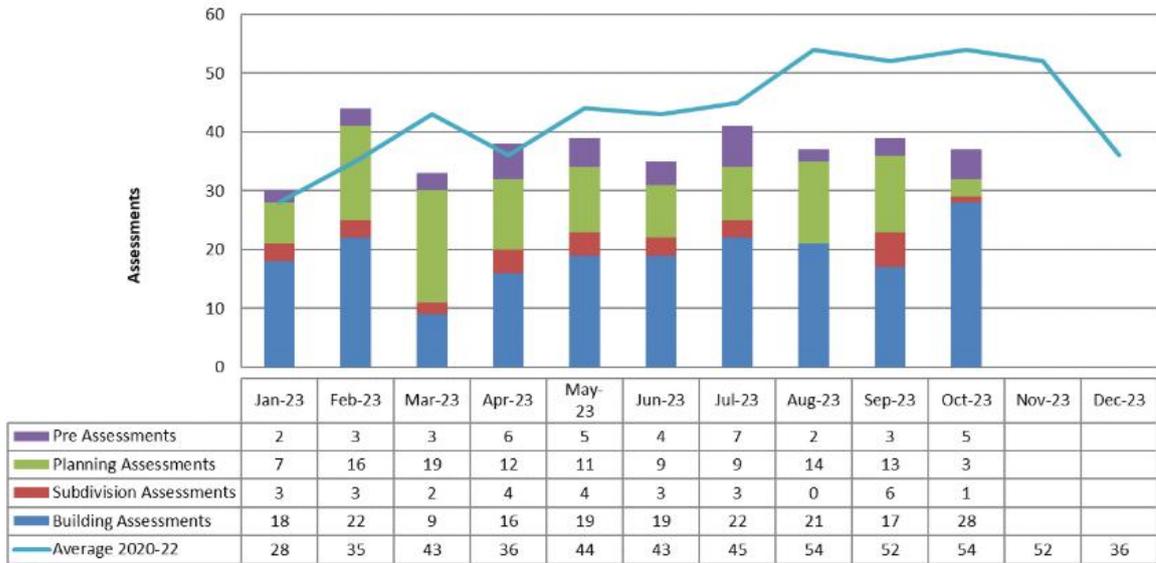


Financial Year	Total Vehicles	Latrobe Visits	Latrobe Vouchers Used	Asbestos (t)	# Vehicles Municipal Waste 0.5m3	# Vehicles Municipal Waste 0.5-1.5m3	# Vehicles Municipal Waste 1.5-2m3	Domestic Collection (t)	Commercial Collection (t)	Mattresses	Batteries	Contaminated Steel
2021	3738	782	782	15.30	508	2205	243	696.49	143.67	235.00	2.00	100.00
October	3738	782	782	15.30	508	2205	243	696.49	143.67	235.00	2.00	100.00
2022	3756	731	731	15.00	575	2186	264	692.26	167.50	191.00	1.29	109.08
October	3756	731	731	15.00	575	2186	264	692.26	167.50	191.00	1.29	109.08
2023	4633	946	1031	2.37	1310	2088	289	683.66	138.80	202.00	1.15	147.72
October	4633	946	1031	2.37	1310	2088	289	683.66	138.80	202.00	1.15	147.72
2024	4391	822	858	1.11	1537	1776	256	639.32	146.36	179.00		
October	4391	822	858	1.11	1537	1776	256	639.32	146.36	179.00		
<b>Total</b>	<b>16518</b>	<b>3281</b>	<b>3402</b>	<b>33.78</b>	<b>3930</b>	<b>8255</b>	<b>1052</b>	<b>2,711.73</b>	<b>596.33</b>	<b>807.00</b>	<b>4.44</b>	<b>356.80</b>

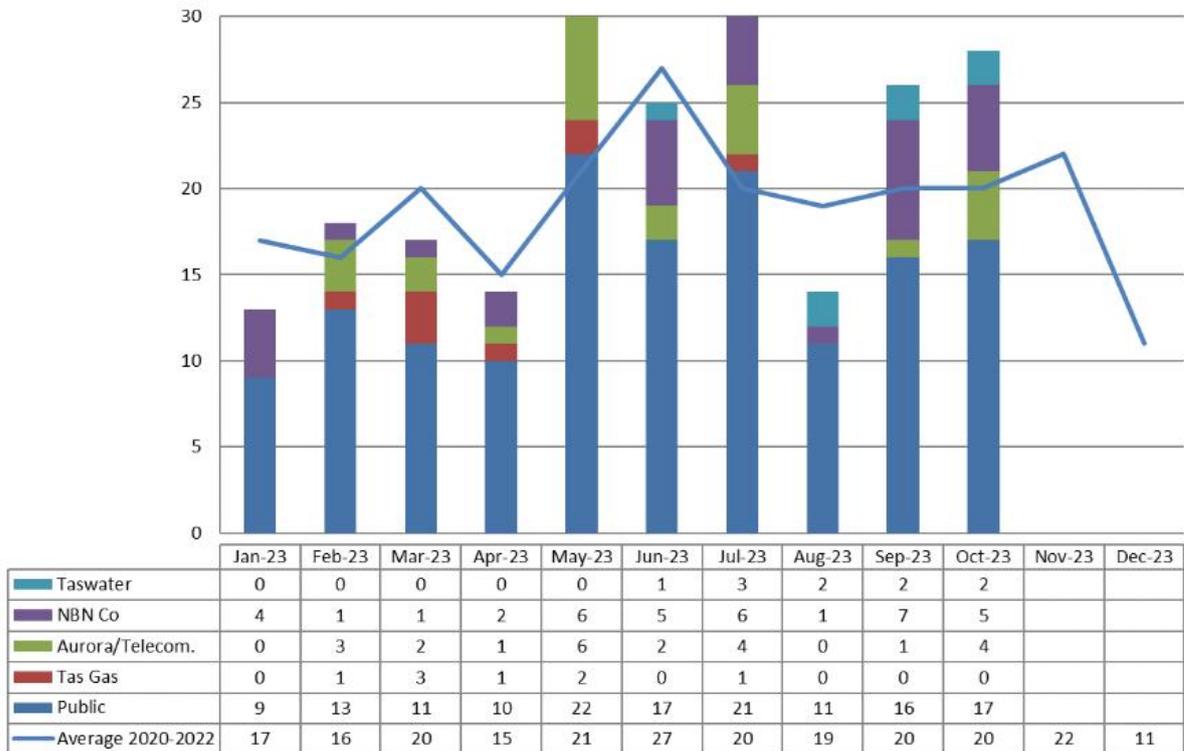
**2.2. General Infrastructure Matters:**

The following graphs detail the assessments processing through the Infrastructure Department. Each graph details the applications completed year to date, compared to a three-year average trend line.

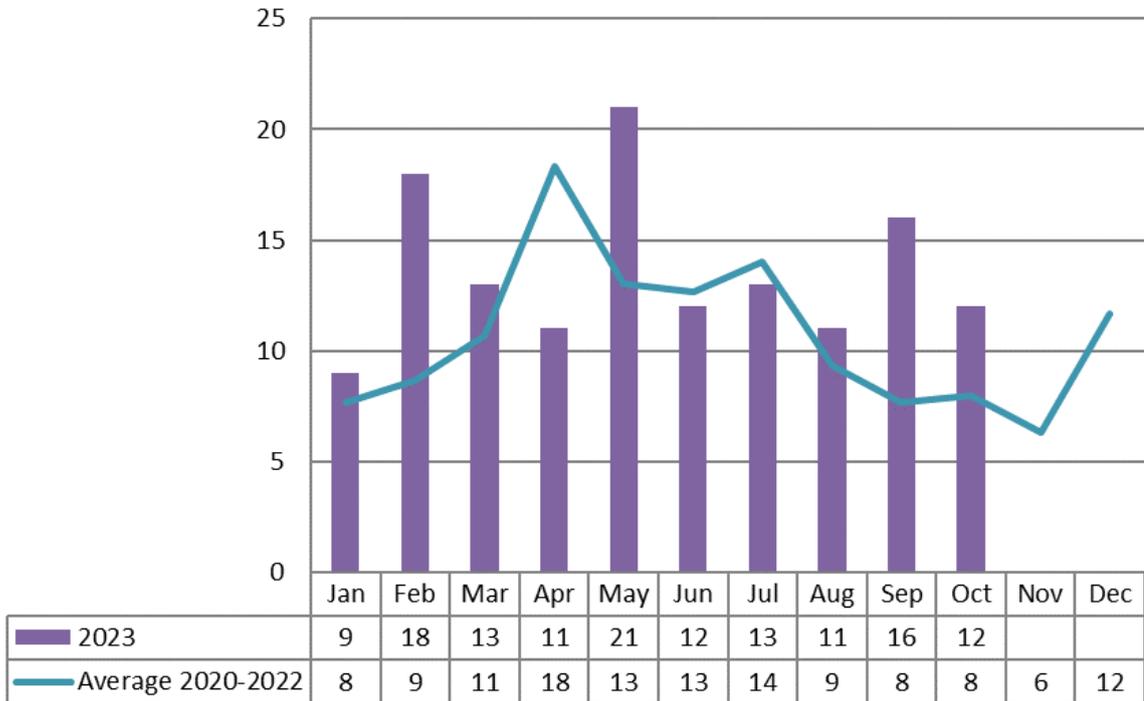
**2.2.1. Engineering Assessments for Development Applications**



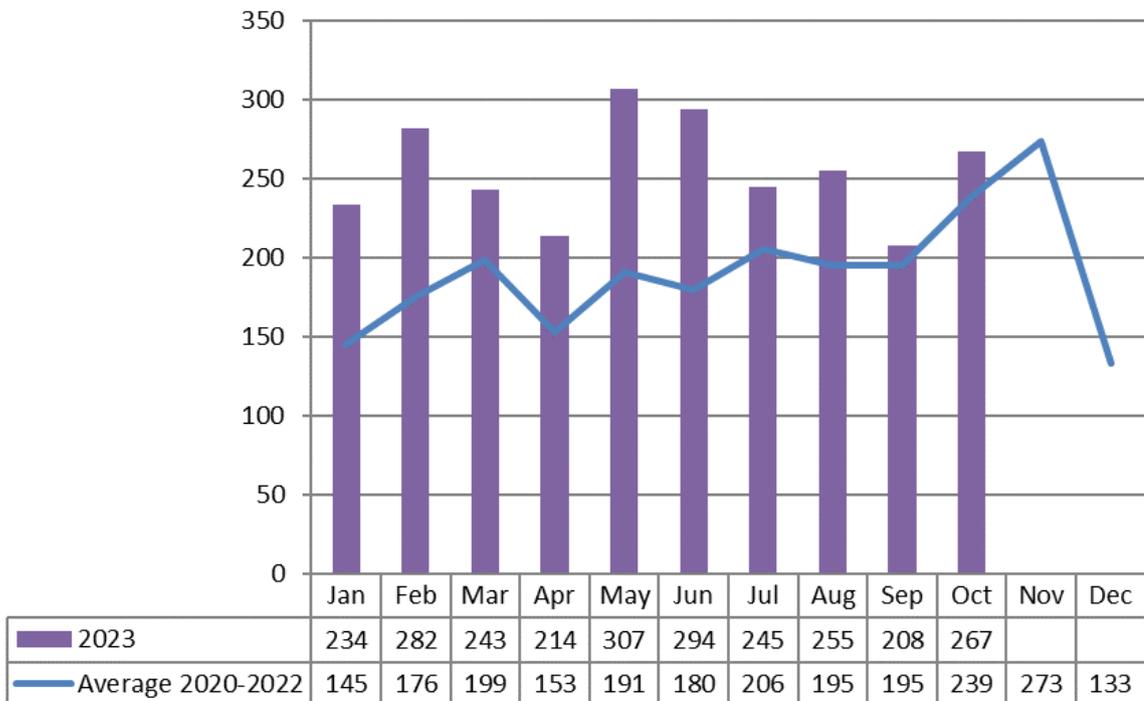
**2.2.2. Road Reserve Permit Assessments**



### 2.2.3. National Heavy Vehicle Regulator Assessments



### 2.2.4. Dial Before You Dig Requests



### 3. COMMUNITY SERVICES:

#### 3.1. Community Development

##### 3.1.1. Financial Assistance Scheme

During October the following grant acquittals were received:

Organisation: Devonport Gymnastics Club

Project: Purchase of safety mats

The purchase of safety mats have allowed all classes at Devonport Gymnastics Club to maintain safety with the variety of gymnastics skills practised at the Club, from toddler age group through to Seniors and Adults. The mats are used across various apparatus such as Vault, Beams, Floor Activities, and under the bars and rings.



*Safety Mats at Devonport Gymnastics Club*

Organisation: Spreyton Cricket & Community Club

Project: Install deck, seating & steps for improved access to site  
Construction and installation of deck area adjoining clubrooms at Spreyton Cricket & Community Club, utilizing recently installed sliding door for improved access and incorporating additional spectator, public and player seating via 2 steps around entire deck area.

Constructed of Ekodeck recycled material, the deck will extremely long lasting with very minimal ongoing maintenance required.



*Decking, seating and steps at Spreyton Cricket & Community Club*

### 3.1.2. **East Devonport Job Forum**

The second East Devonport Jobs Forum was held on Thursday 19 October.

The event began in 2022 as a suggestion of the East Devonport Working Group, with the focus being East Devonport residents. The 2023 goal “Bigger and Better” was achieved by expanding the event's outreach to the entire community. This resulted in doubling the number of stall holders and participants.

The forum attracted 99 participants, who had the opportunity to speak directly to representatives from the following organisations and businesses: Costa, Link Resources KRS Safety Training, Mission Australia, West North West Working, Work & Training, YFCC, TasTafe, Civil Contractors Federation Tasmania, Tasmanian Council of Social Services, Workforce Coordination Project, CVGT Employment, Treloar Group, Devonfield Enterprises Inc, My Pathway, National Joblink, The Salvation Army Employment Plus, SRT Logistics, Hydro Tasmania, Asuria People Services, Searson Buck, Mas, NSTA Tasmania, Devonport Asian Grocer, UTAS, Devonport City Council.

The positive outcomes of the forum were evident as numerous participants secured new job opportunities, potential interviews, and expanded professional networks. All attendees left armed with valuable insights and tips for enhancing their job applications, and a greater sense of community.

Feedback received from participants, represented businesses and organisations was overwhelmingly positive. The majority expressed a willingness to participate again, recommended the event to others, and gave high praise for its value to community members.

While the working group acknowledged a desire for a more representation of retailers, it was understood that the chosen time of day posed challenging for some. Despite this, the event's success emphasised its value to the community and laid a strong foundation for future Devonport Job's Forums.





East Devonport Job's Forum 2023

### 3.1.3. Stories through Songs

Market Square was the location for the launch of the Stories though Songs videos Friday 27 October.

The Stories Through Song - First 1000 Days project is collaborative effort involving the East Devonport Child and Family Learning Centre, Alex Morse – Creative Therapies Tasmania, Tessa Lee Music, B4 Early Years Coalition and Choose Life Services. This initiative engaged parents to tell their share stories through songs of their child's first 1000 days, to remind themselves and others that they are not alone. The parents actively participated in the project by composing the lyrics, playing instruments, singing in the recordings and one created the animation for the two of the videos.

Council officers assisted with the launch, playing the music videos on the large Market Screen Tv, despite the occasional positive distraction of the children present, the event was a success.

The songs, infographics and accompanying book can be found on the B4 Early Years Coalition website:

<https://b4.education.tas.gov.au/projects/community-story-tellers-project/stories-through-songs-first-1000-days/>

The videos can be watched on Youtube here:

Or on the Market Screen tv, as they are scheduled to play a few times a day. <https://b4.education.tas.gov.au/projects/community-story-tellers-project/stories-through-songs-first-1000-days/>

The videos can be watched on Youtube here:

<https://www.youtube.com/@LittleTassieDevils>

or can be enjoyed on the Market Screen TV, where they are scheduled to play multiple times throughout the day.





*Stories through Songs Launch and an image from the Video: Little Tassie Devils*

#### 3.1.4. Working Groups:

##### Access and Inclusion Working Group

The Access and Inclusion Working Group met once in October they heard from Guest speakers:

- Simon Want - Devonport Show Ground Development
- Mohammad Aldergham and Sarah Thomas – Variety Tasmania, and
- Kelsey Gleeson – Mission Australia

##### East Devonport Working Group

The group received a review of the Mem Fox visit and the outcomes for parents first meeting her, as well as parent who had met her previously. Discussed upcoming events:

- East Devonport Job's Forum
- Stories in Songs launch
- LovEastDevonport
- Christmas in the East

### 3.2. Active Communities:

- 3.2.1 Living Well Devonport - free community programs. Launch of the inaugural Living Well Devonport program launched 30th of October. Running for a short six weeks, this program offers a range of free activities to community members. Despite promotion period being relatively short, the uptake by participants was strong and programming well received. Living Well Devonport's goal is to enhance the lives of Devonport residents by promoting physical, mental and emotional wellbeing so that individually and collectively we can live well and thrive.

Registrations are as follows:

Living Well Devonport	
Tai Chi (Saturdays, 9:30 am at the Rotunda/Waterfront Park.	13
Mums and Bubs - Mersey Bluff Fri at 9:30 am	17
Cradle Coast Cycleway Photo Competition	Ongoing
Family Roller Skate @ \$120 per session x 6 EDRC	11
Aging Stronger Active Longer	43



**Living Well** **SPRING 2023 FREE PROGRAM DEVONPORT**

FREE Activities	Who	When	Time	Where
<b>Coastal Pathway Photo Competition</b> Explore the newly complete Shared Coastal Pathway and get snap happy to win! Prize for best action or scenic photo taken along the pathway wins a \$500 Sportspower voucher! Top 20 entries will enter the draw to win one of two \$250 Total Performance Sports vouchers, and feature in the 2024 pathway calendar! Submit your entries to: <a href="mailto:rec@devonport.tas.gov.au">rec@devonport.tas.gov.au</a> or text 0437 432 635	All ages	Entries open 8am on the 30th October  Entries close 5pm on the 9th December	Any time you feel like walking, running, pramming, cycling, scooting or skating!	New North West Shared Coastal Pathway- Devonport area
<b>Active Stronger Active Longer</b> Low impact fitness sessions designed to help improve strength, balance, and coordination for Senior Citizens. Bring a drink bottle and wear comfortable loose-fitting clothing.  <i>If you are already attending the Devonport Recreation Centre classes you do not need to register again.</i>	Seniors	Mondays 11:30am - 12:30pm  Tuesdays 1pm - 2pm Wednesdays, 11:30am - 12:30pm Thursdays 12pm - 1pm	30th October- 4th December  31st October- 8th December	Community Room - East Devonport Recreation Centre, Caroline Street East Devonport  Table Tennis Building- Devonport Recreation Centre, Forbes Street Devonport
<b>All Ages Skate Sessions</b> Get up and rolling with the Cradle Coast Junior Rollers. Qualified coaches will run each session. Participants are required to wear a helmet. A variety of sized skates are available to loan. Please advise when you register if you need skates and/or a helmet.	Families together	Tuesdays 5pm - 6pm	31st October- 8th December	Stadium- East Devonport Recreation Centre, Caroline Street East Devonport
<b>Mums Bootcamp</b> A six week fitness program for Mums. Enjoy the outdoors as you increase your fitness and wellbeing. Bring a drink bottle, wear a hat, sunscreen, runners and comfortable loose-fitting clothing.	Mums with young children	Fridays 9:30 am - 10:15am	3rd November- 8th December	Mersey Bluff Playground, grassed area
<b>Tai Chi and Qigong</b> Qigong and Taiji can be enjoyed by people of all ages and abilities. Learn the Qigong set 'Ba Duan Jin' (also known as 8 treasures) and the first 10 movement of the Wu Style Tai Chi (sometimes spelled Taiji) form. Bring a hat, sunscreen, water bottle and loose-fitting clothing.	All ages	Saturdays 9:30 am - 10:30am	4th November- 9th December	Rotunda, Roundhouse Park Devonport CBD



**HOW TO REGISTER FOR A PROGRAM:**

1. SCAN THE QR CODE or
2. VISIT [WWW.DEVONPORT.TAS.GOV.AU](http://WWW.DEVONPORT.TAS.GOV.AU)

You need to register to participate in our free programs. Each time you attend we will ask you to scan a code from your phone or complete a paper attendance form.



Living Well Devonport Spring 2023 Program is fully funded by the Devonport City Council and **FREE** for local community.

Recreation Centre Participation Data:

<b>4. Devonport Recreation Centre</b>		
	<b>Bookings</b>	<b>User Groups</b>
Judo	27	1
Meeting Room	4	3
Sauna	147	1
Squash	15	4
Stadium Court 1	63	7
Stadium Court 2	57	7
Table Tennis	52	5
Youth Centre	89	6
<b>Total</b>	<b>454</b>	<b>34</b>

<b>East Devonport Recreation and Function Centre</b>		
	<b>Bookings</b>	<b>User Groups</b>
Stadium	38	10
Community Room	7	6
<b>Total</b>	<b>45</b>	<b>16</b>

Recreation Centre User Numbers:

<b>Devonport Recreation Centre</b>	
Squash Centre	2706
Stadium	9805
Youth Centre	6239
Table Tennis	2884

## 4.1.1. October Sporting Events

Several significant community events were held, with a number of new events finalising their applications to host onsite.

	<b>Event</b>	<b>Dates</b>	<b>Venue</b>
1	Basketball Tasmania U/10 State Tournament	21/10/2023 & 22/10/2023	DRC Stadium and Youth Centre
2	PFD Expo	9/10/2023 & 10/10/2023	DRC Stadium
3	Basketball Tasmania – School Holiday Clinic	04/10/2023 & 11/10/2023	DRC Stadium
4	AEC Pre Polling	29/09/2023 – 17/10/2023	EDRC Community Room
5	Cold Climate Classic	28/10/2023 – 29/10/2023	Meercroft Park
6	Netball State Carnival	30/10/2023	Spreyton Netball Centre

1. Basketball Tasmania U/10 State Tournament – Hosted by Basketball Tasmania this tournament featured the state's best U/10 teams over two consecutive days of competition.
2. PFD Food Expo – The biggest food expo in Tasmania was held on Tuesday October 10 at the DRC stadium. Over 80 stall holders were in attendance, many coming from the mainland, offering the latest in food and beverage to the general public and also local food retailers.
3. Basketball Tasmania School Holidays Clinic – The DRC hosted two Basketball Tasmania school holiday clinics across separate weeks in the October school holidays.
4. AEC Pre Polling – The Australian Electoral Commission set up a pre-polling station in the Community Room at the East Devonport Recreation Centre. This was setup to allow community members to vote early in the Voice Referendum.
5. Cold Climate Classic – The annual Cold Climate Classic was hosted at Meercroft Park on the weekend of October 28/29. The event featured interstate representation, and provided an opportunity for local Touch clubs to show their skills. The event also included a food and wine experience and featured local musical acts.

#### 4.1.2. Upcoming Sporting Events:

	<b>Event</b>	<b>Dates</b>	<b>Venue</b>
1	Netball School Championships	09/11/2023 & 10/11/2023	Stadium and Youth Centre
2	BTAS Regional Primary School Championships	11/11 & 12/11 2023	Stadium & YC
3	NWPSSA 3/4 School Sports Day	13/11/2023 & 14/11/2023	Stadium, Youth Centre and Squash courts
4	Coles Beach Triathlon	11/11/2023	Coles Beach
5	Shimjang Taekwondo Grading	18/11/2023	Stadium
6	Schools Triathlon Challenge	23/11/2023 – 24/11/2023	Mersey Bluff
7	BTAS Regional High School Championships	25/11 & 26/11	Stadium & YC
8	Futsal Islander Cup	1/12, 2/12, 3/12	Stadium & YC

## 4.2. Events:

### 4.2.1. National Senior's Week 2023

This year's National Seniors Week celebrations included a small number of community-based events as well as two major events hosted by Devonport City Council. We received several submissions to be included in Council's Calendar of Events. Community events included in the 2023 National Seniors Week Events Calendar:

- Back on your Bike – Hosted by Bicycle network,
- Easy Walk at the Tasmanian Arboretum – Hosted by Tasmanian Arboretum, Free Film Night – Hosted by North West Film Society,
- Free Lunch – Hosted by Baptcare Orana and
- several events hosted by Devonport Online Access Centre.

### 4.2.2. Old Time Dance – 20 October

The first Old Time Dance for National Seniors Week was held at the Spreyton Quoiba Hall. The event was a suggestion of Cr Peter Hollister and proved a huge success with around 80 people enjoyed a night of dancing and fun. Band Déjà vu played a selection of tunes that had everyone up on the floor before enjoying a delicious supper. The event was very well received with many asking if this will become an annual event for Seniors' Week.



Old Time Dance at Spreyton, Quoiba Hall

#### 4.2.3. Rate Payers Luncheon – 24 October

The annual 50 year plus Rate Payers Luncheon was held to coincide with National Seniors week. This year's successful event had 76 residents attending. Entertainment was provided by local musicians Kitty Martini and Brad Von Rock along with a slideshow of historic buildings and homes in Devonport. Feedback offered indicated that this event is a great way to celebrate long-standing rate payers and they all look forward to this annual event.



*50 year ratepayer lunch*

#### 4.2.4. Spring Fling Fair – Cancelled

Unfortunately, the highly anticipated Spring Fling Fair at Haines Park succumbed to bad weather and was cancelled on the day of the event. While the weather outlook projected most of the rain to come through the day before, leaving the day to clear, the low passed later than predicted with heavy rains and soggy grounds the morning of the proposed event.

#### 4.2.5. External Events held in October

	<b>Event</b>	<b>Dates</b>	<b>Organisation</b>	<b>Venue</b>
1	PFD Trade Show	10 October	PFD	Devonport Rec Centre
2	All Aboard the Choo Choo Express	15 October	Frontline Care Comes First	Don River Railway & Don Reserve
3	East Devonport Jobs Forum	19 October	Devonport City Council and others	East Devonport Primary School
4	Extinction Matters BioBlitz – Kelcey Tier	20 & 21 October	Devonport City Council and Bookend Trust	Kelsey Tier Reserve
5	Spring Fling Fair CANCELLED	22 October	Devonport City Council	Haines Park
6	Stories in Songs... the 1st Thousand Days	27 October	East Devonport Child and Family Learning Centre	Market Square
7	Cold Climate Classic	27 – 29 October	Touch Football Australia	Meercroft Park

#### 4.2.6. Upcoming Council Events

Council's Events team are in the planning process for the following events:

- The Spirit of Christmas Activities
  - Storytowns Scavenger Hunt - from Friday 1 December
  - Participants help Santa find his lost reindeer by listening to bespoke podcasts with clues as to where the reindeer are hiding. See promo attached. Each podcast corresponds to a local business (6 in the CBD and 2 in Fourways). When participants have found all the reindeer decals and have finalised their entry, they will be put into the draw for prizes. Each of the 8 businesses is donating prizes. There will be a prize draw for the Scavenger Hunt on Friday 8th and Friday 15th December, with a final large prize draw on Friday 22nd December.
  - AR Christmas Adventure – to commence when Christmas Tree is erected.

AR is a cutting-edge technology that overlays digital information, images, or interactive content onto the real world, enhancing what customers see and experience. The AR Christmas Adventure experience will send viewers on an Adventure throughout the community activating 6 key branded Christmas decals. Decals will be situated in the Mall, Haines Park and the paranapple precinct. This is the same company that assisted with LuminoCity.
  - Christmas Panels – to be displayed when Christmas Tree is erected.

11 schools and youth organisations are currently painting panels to decorate the base of the Community Christmas Tree in the Rook Street Mall. An AR Christmas Adventure decal will also be on the base of the tree.
  - Festive Fridays – 8, 15 & 22 December  
Prize draws for the Storytowns Scavenger Hunt  
Dressed up Christmas characters to go into the Mall and Fourways for selfies with families and to do Secret Santa gifts and vouchers
  - Devonport Discovery Trails – all of December and into January  
A series of 4 discovery trails around Devonport – CBD, Mersey Foreshore, East Devonport and Don Reserve. This is an interactive project for families to get out and about and explore our city through a series of clues.
- Christmas Parade – Friday 8 December  
Marshalling at Byard Park with the Parade going down Clemments Street, Bluff Road, Victoria Parade and James Street, back to Byard Park. SES to assist with road closures and marshalling. Registrations are open until 30 November. \$300 in prize money.
- Eve in the City – Aikenhead Point – 31st December  
SeaRoad has confirmed sponsorship for the two fireworks displays. Other activities on site include carnival rides, silent disco, photobooth, laser tag, motorsport simulators, face painting, henna, lawn games, sensory hub, and live music provided by The Heartbeats and Baby Come Tack.  
25 food vans have registered, and 6 alcohol vendors will be on site.

There will be a free bus loop from the CBD to assist with traffic management and patron safety.

The theme of the event is *Club Tropicana*.

#### 4.2.7. Upcoming Events:

Full details of events can be found on Council's website

<https://www.devonport.tas.gov.au/whats-on-devonport/> or Events

Facebook page <https://www.facebook.com/devonportevents/>

Events currently being processed for November:

	Event	Dates	Organisation	Venue
1	Coles Beach Triathlon	11 November	Cradle Coast Triathlon & Multisport Club	Coles Beach
2	Remembrance Day	11 November	Devonport RSL	Cenotaph
3	The Spirit of Tasmanian Cycling Tour	12 November	Eudaimonia Tasmanian Cycling Tours	Bluff Precinct
4	LOVEastDevonport	17 November	East Devonport Community House	Pioneer Park
5	TAS Hi Points – Round One	18 November	Nor West Powerboat Club	Horsehead Creek
6	Home Hill Fete	19 November	Rotary Club of Devonport North & Home Hill	Home Hill
7	Schools Triathlon Challenge	23 & 24 November	Schools Triathlon Challenge	Bluff precinct
8	Walk the Talk Against Violence	26 November	Soroptimists International	Mersey Foreshore

### 3.4 Natural Resource Management

#### 3.4.1 Friends of Don Reserve

6 Volunteers

Total Activity Hours: 16

10 October – 120 tubestock (*Banksia marginata*, *Acacia melanoxylon*, *Melaleuca ericifolia* and *Allocasuarina littoralis*) planted alongside the walking track adjacent to Waverley Road. These plants will help stabilise the banks of the Don River and form a mid-story cover alongside the river.

24 October - Manual works to remove the declared weed *Montpellier Broom* in between the Don College oval and Don River.

#### 3.4.2 Aussie Backyard Bird Count

The Aussie Backyard Bird Count, a nationwide citizen scientist event facilitated by Birdlife Australia, took place 16-22 October 2023. The project encourages individuals to observe and count birds in their surroundings, in 20min intervals. Counts can be conducted in backyards, at the local park, reserve or beach.

This year in Devonport the community actively participated and recorded:

- 175 checklists were submitted,

- 95 Species recorded,
- 4,138 birds sighted.

Details have been recorded on Councils website here:

<https://www.devonport.tas.gov.au/live/environment/flora-fauna/aussie-backyard-bird-count/>

### 3.4.3 Extinction Matters - Kelcey Tier BioBlitz

The Kelcey Tier Greenbelt covers a wide range of ecosystems, after the overwhelming success of Bat Discovery Sessions in the last two years, it was determined that a BioBlitz would be the next best project to engage the community in the Reserve.

A BioBlitz is described as 'a festival of science in nature, it is a concerted effort to discover and record as many living species as possible within a set location within a set time limit – in our case 30 hours.

Event Objective:

Engage local community members, including local school children, in a citizen science project to work together with scientists and to identify species found in Kelcey Tiers, in North- West Tasmania on 20-21 October 2023. Species to be recorded in the iNaturalist app/program (research grade records) and then transferred to the Tasmanian government database, the Natural Values Atlas (NVA) and the federal government's database, the Atlas of Living Australia (ALA).

Stakeholders:

Internal

- Bookend Trust (BT)
- UTAS
- Individual scientists and their organisations (eg Tas Land Conservancy)
- Schools
- Community groups (Eg: Field Naturalists, Wildcare members)
- Local conservation groups
- Devonport Library
- Media
- Tourism organisations
- Food and Beverage providers
- Basecamp event providers
- Neighbours
- Mountain bike riders and Reserve users
- TasNetwork/TasWater

Devonport Regional Gallery facilitated two school holiday art sessions with a Council Officer in the lead up to the BioBlitz.

The lead up events facilitated by Devonport Library included:

- 6 October – Phil Hrstich spoke on the critically endangered Swift Parrots, that have chosen the Kelcey Tier Reserve as a breeding location. Sarah Lloyd spoke on Slime moulds.
- 9 October – Dr Clare Hawkins introduced the iNaturalist app/program to participants, who set up profiles and practised using the app in preparation for the BioBlitz.

- 12 October – Science Teacher and co-founder of Field Guide to the Insects of Tasmania, Kristi Ellingsen introduced some bugs during this school holiday art event aimed at children.



*BioBlitz lead up events at the Devonport Library*

**The Event:**

The BioBlitz commenced with Mayor Alison Jarman opening the event for local schools and a homeschool group on Friday morning. Each school group actively engaged in three surveys and enjoyed lunch on-site. Following this, community sessions commenced at 3pm on Friday, extending into the late evening with the final session, involving bat trapping and recording, concluding at 10.45pm. Saturday morning commenced early at 6am with Dawn Birds and wrapped up at 4pm, concluding in a collective celebration of accomplishments achieved.



*Mayor Alison Jarman welcomed students to site and students going off on their first survey*

**The BioBlitz numbers (so far):**

- A total of 52 events were conducted as part of the BioBlitz, this included speaking events, an award ceremony, art sessions, and surveys.
- Lead up sessions saw 72 people participate.
- The BioBlitz school session engaged 90 students from 5 schools and 1 homeschool group.

- The community BioBlitz sessions drew 150 participants, most of whom attended multiple sessions, amounting to 380 recorded attendees.
- 30 Survey leaders consisting of Scientists and Naturalists.
- 7 Staff onsite consisting of; 1 Bookend Trust employee, 2 UTAS employees and 4 Council Officers.
- Collaboration with 12 local businesses contributed to the success of the event.
- 422 distinct species recorded in iNaturalist, with 221 fully confirmed at the event. These may fluctuate with time as contributors ('identifiers') confirm species.
- Among the species recorded, were 5 threatened species recorded, and many new species were noted, pending confirmation.



*Participants surveying at the BioBlitz*

Notable BioBlitz moments:

- The impromptu participation of families, initially there to observe after hearing about their child's school experience on site, but ending up fully engaged in four+ hours of consecutive surveys (some even returned on Saturday). A demonstration of the BioBlitz's impact on the local community. It showcased the event's ability to not only involve students, but also to captivate and involve families and individuals, highlighting the value it brought to the local community by fostering active engagement and appreciation for the environment.
- Following the Sunset Bat Chat, the 32 participants left the marquee to discover bats gliding at a slower than usual pace directly above them. This occurrence allowed for the species differences to be pointed out to the attendees.



Sunset Bat Chat looking at Bats

- A common question at the Bioblitz from participants to the survey leaders of the 'plant team' Philip Milner and Phil Collier was "what plant is this?". On one occasion the species in question was a plant previously unseen within the Kelcey Tier Greenbelt. What made this discovery significant was that the plant, identified as *Pimelea curviflora* var. *gracilis*, commonly known as Slender Curved Riceflower, is classified as rare under the *Threatened Species Protection Act 1995*.

This shrub typically ranges from 20 to 120cm in height and showcases petite red to yellow flowers during the spring season. At this stage three separate populations of this species have been identified in the area, totalling an estimated 150 individual plants. Comprehensive data regarding these populations have been documented and submitted to the Natural Values Atlas (the official Tasmanian Government Database).

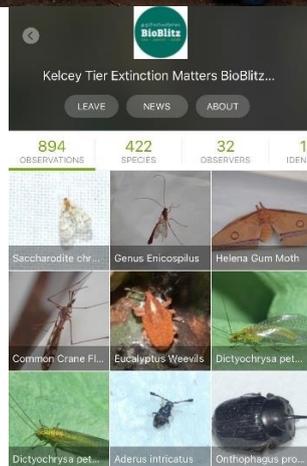


*Pimelea curviflora* var. *gracilis* Image Credit: Philip Milner

- Threatened Species recorded;  
*Neophema chrysostoma* – Blue-winged Parrot  
*Dasyurus maculatus* – Spotted-tailed Quoll  
*Falsistrellus tasmaniensis* - Eastern False Pipistrelle  
*Sarcophilus harrisii* - Tasmanian Devil  
*Pimelea curviflora* var. *gracilis* - curved riceflower



Identifying species at the BioBlitz



End of event celebrations, with 316 species recorded in iNaturalist. As “observers” uploaded the photos they had taken the number rose to 422 (it may possibly change as more are added, species are confirmed).

**5. CURRENT FACILITIES:****5.1. Devonport Regional Gallery:**

## 5.1.1. Gallery Program

<b>Exhibition</b>	<b>Date</b>
Art Rage 2022	12 Aug – 16 Sept
This is Us: The future	23 Sept – 28 Oct
Object Design	30 Sept – 28 Oct
Surface: Emerging Tasmanian Artists	30 Sept – 11 Nov
Rodney Gardner	3 Nov – 9 Dec
Dusk	10 Nov – 20 Jan
Zoonoses	24 Nov – 6 Jan
North West Art Circle	20 Jan – 17 Feb
Current	27 Jan – 9 March

## 5.1.2. Education Program activities and participation data:

<b>Event</b>	<b>Participation</b>	<b>Date</b>
Burrowing Crayfish Art Making Session 1 1am	27	3-Oct
Burrowing Crayfish Art Making Session 2pm	23	3-Oct
Friends Life Membership event for Brian Sollors	9	6-Oct
Children's University Limitless Learning	20	10-Oct
Children's University Limitless Learning	20	11-Oct
Books + Art	6	16-Oct
Art Case Outreach - Hillcrest Primary School	80	19-Oct
Children's University Limitless Learning	19	19-Oct
Art Case Outreach - Hillcrest Primary School	87	19-Oct
Bioblitz at Kelcey Tier	40	21-Oct
Art Case Outreach - Andrew's Creek Primary School	70	23-Oct
Art Case Outreach - Our Lady of Lourdes	97	24-Oct
Port Sorell Primary Gr 5/6 Gallery Tour and workshop	24	24-Oct
Outreach Indie school Wheel throwing demonstration and tutoring of students	15	25-Oct
Create & Make Wednesday session 1	12	25-Oct
Create & Make Thursday session 1	15	26-Oct
Art Case Outreach - Devonport High School	20	30-Oct
Library English Language Conversation group gallery visit	20	31-Oct
Art Case Outreach - East Devonport Primary School	45	31-Oct
Children's University Limitless Learning	20	31-Oct
<b>TOTAL</b>	<b>669</b>	

Participants in Devonport Regional Gallery's Afterschool Create & Make program with Cinnamon Lee's Palmlight# 1, 2000, from the National Gallery of Australia, Kamberri/Canberra, Orange Art Case.

The National Gallery's Art Cases are generously supported by the Neilson Foundation with grateful acknowledgement of founding patrons Elaine and Jim Wolfensohn.



**5.2. Bass Strait Maritime Centre:**

5.2.1. Exhibition Program

Current Exhibition	Date
Bass Strait Maritime Centre: The First 50 Years	19 July – 22 Feb

5.2.2. Education and public program activities and participation data:

Event	Participation	Date
Oakland Vintage Car Tour Group	49	6-Oct
Anglicare Tour Group	25	9-Oct
NDIS Clubmates Tour Group	6 + support	17-Oct
Port Sorell Primary School Grades 5/6	23	25-Oct
<b>TOTAL</b>	<b>106</b>	



Oakland Vintage Car Tour Group

**5.3. paranable arts centre**

5.3.1. Performance and production program:

Production	Patrons	Date
Cradle Coast Theatre: On the Road Again	2,401	13 – 28 Oct
<b>TOTAL</b>	<b>2,401</b>	



Cradle Coast Theatre: On the Road Again

5.3.2. Visitor number data:

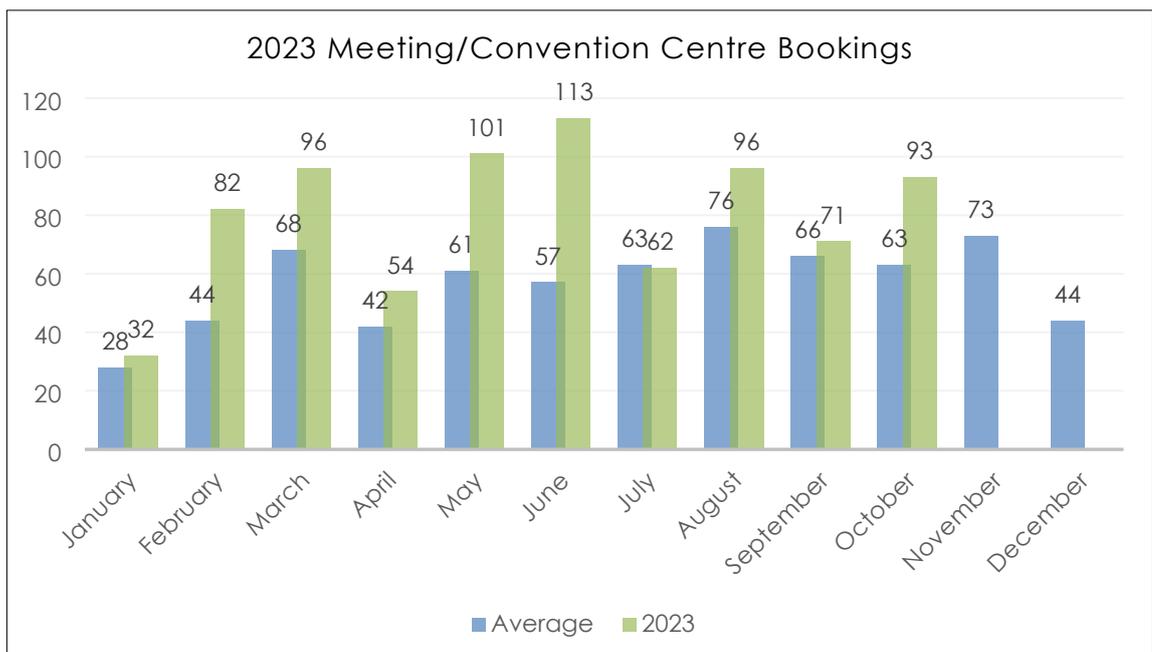
Facility	Visitors October
paranable arts centre	5,039
Bass Strait Maritime Centre	798
<b>TOTAL</b>	<b>5,837</b>

**5.4. Convention Centre & Market Square:**

5.4.1. Events including attendee numbers and utilisation trends.

For October 2023, the DCC meeting rooms held 80 events, 13 events in the convention centre. Total attendance of 2,716 patrons.

Event: Convention Centre	Presented By	Attendance
Inspiring Youth Awards 2023	Youth, Family & Community Connections	170
Toyota 2023 Commercial Vehicle Training	Toyota Australia	20 – 2 days
Pip Williams Author Talk	Devonport Library	170
Gearing Up 2023 Disability Expo	Speak Out Association	350
Annual Speak Out Conference & Dinner	Speak Out Association	120 – 2 Days
Global Leadership Summit	Devonport Christian School	145
All Systems Day	Tasmanian Catholic Education Office	321
Federation of Rural Australian Medical Educators (FRAME) Conference 2023 & Dinner	University of Tasmania	100 – 2 days
The Lost King – Film Screen for Seniors Week	North-West Film Society	80
Tasmanian Works and Engineering Conference & Dinner	Institute of Public Works Engineers Tasmania	110
Eating to Prevent and Treat Diabetes with Dr Sue Radd	Seventh Day Adventist Church	140
50-year Rate Payers Luncheon	Devonport City Council	71
Pre-Season Industry Event	Tourism Tasmania	50



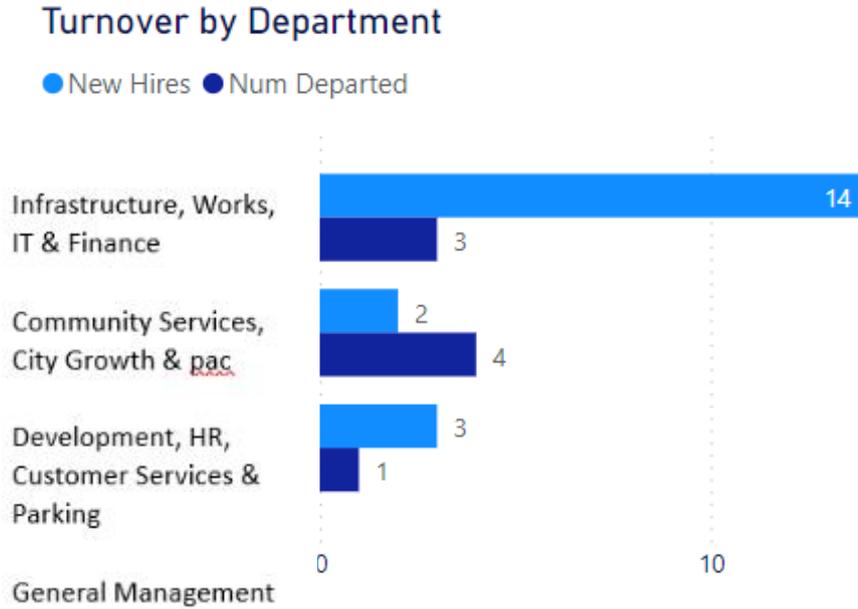


*Tasmanian Works and Engineering Conference*

**6. CORPORATE SERVICES:**

**6.1. Human Resources:**

6.1.1. Staff departures and recruitment (advertised positions and staff appointments) this financial year:



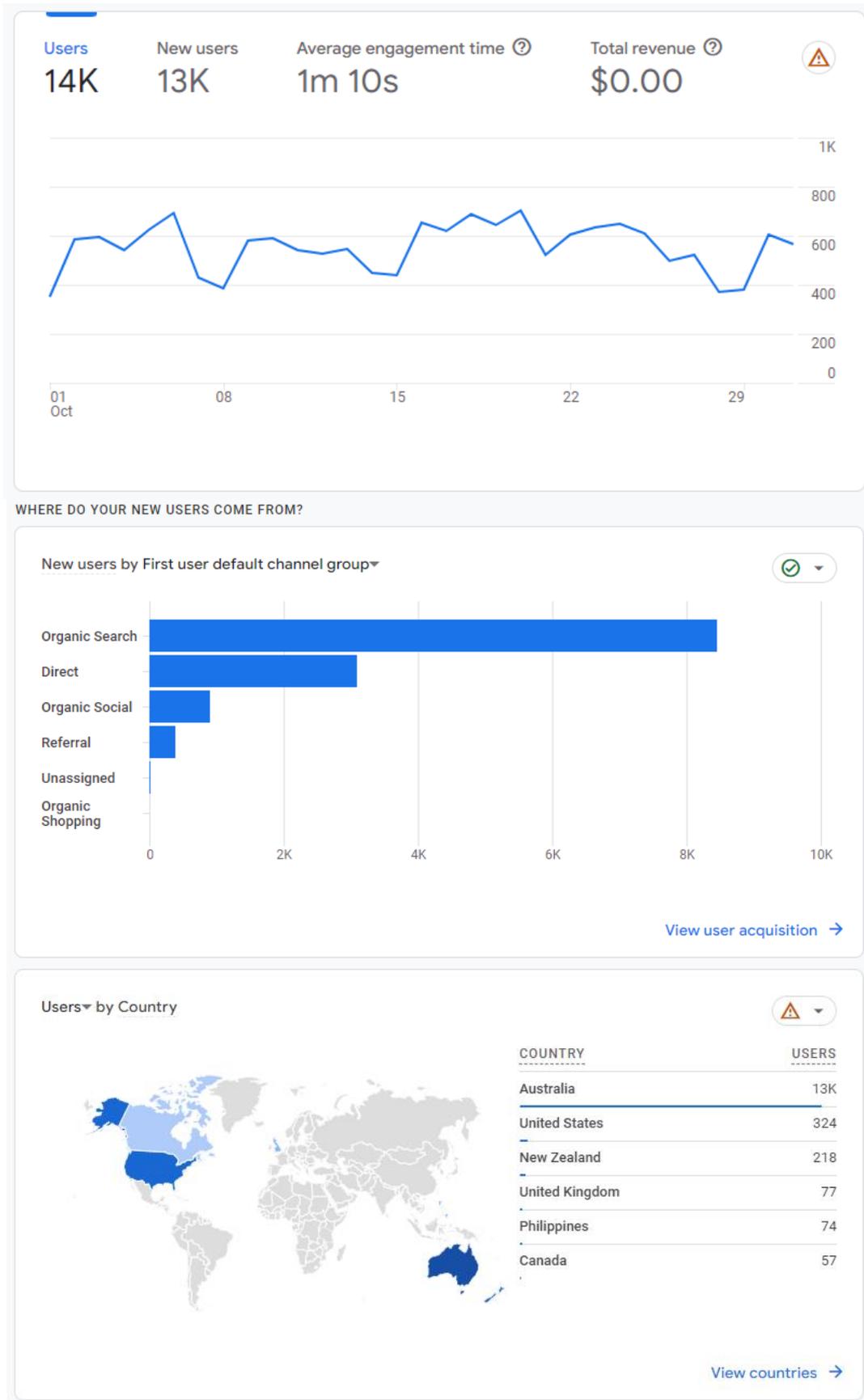
**6.2. Communications:**

6.2.1. Website and social media statistics and data:

**Devonport City Council Website**

Devonport City Council website content is refreshed on an on-going basis, by updating information and the addition of new public notices, planning applications, news stories and events.

Top 10 Website Pages	October 2023
1. Contact Us	
2. Forms and Payments	
3. Advertised Planning Permit Applications	
4. Waste Transfer Station	
5. What's On Devonport	
6. Employment Opportunities	
7. Cemetery Search	
8. National Bird Week – Aussie Backyard Bird Count 2023	
9. Devonport Spring Fling Fair	
10. Lillico Beach	
<b>Note:</b> Most visitors to the website begin at the home page, but this is not listed in the top 10 pages, as it would be a normal starting point for most website visits.	



October 2023 Statistics

### Community Consultation

Council's online engagement platform [www.speakupdevonport.com.au](http://www.speakupdevonport.com.au) is utilised for all of Council's community consultation.

### Social Media

Council currently utilises Facebook, Twitter and LinkedIn as social media tools to engage with the community and local media.

Followers at the end of October 2023:

Facebook	12,336 up by 168
LinkedIn	1,241 up by 1
Twitter	682 down by 2

The Devonport City Council Corporate Facebook page is well utilised by the community, with high engagement regarding capital works projects, media releases, Council events, emergency updates, community initiatives and road works. Several other Facebook pages and Instagram accounts are administered by Council's Events Team, and the paranapple arts and convention centre. Each represent a targeted marketing opportunity, with content planned specific to each page's audience.

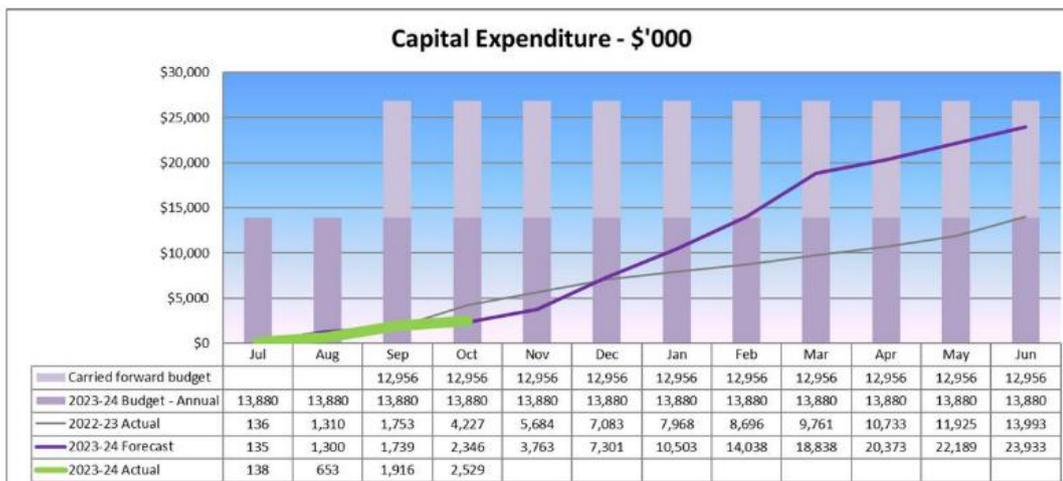
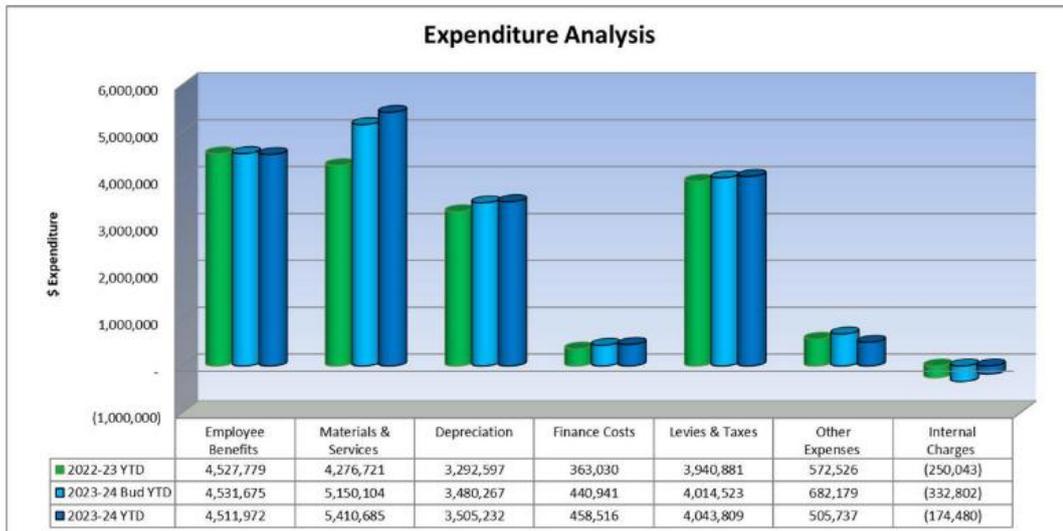
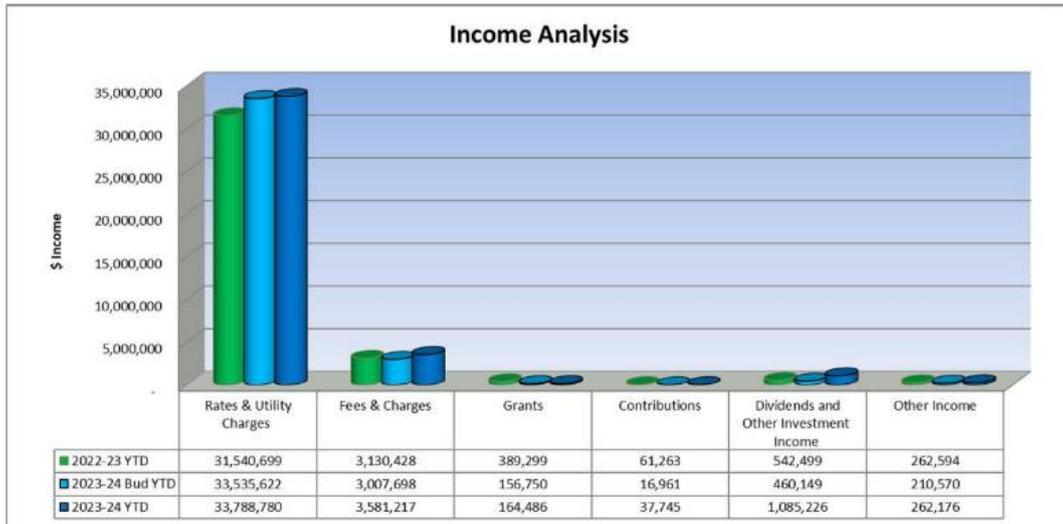
DCC Corporate Facebook Page Statistics	October 2023
<b>Facebook Average Monthly Reach:</b> Number of Facebook users who have seen content associated with the page during the period.	98,371TY (96,357LY)

During September, the top 10 Facebook posts in terms of audience reach were:

October 2023
1. Camp Site Use Reminder, 20/10/2023, 43.3k
2. New Dive Boards at Splash, 11/10/2023, 22.9k
3. Spring Fling Event Promotion, 16/10/2023, 22.1k
4. Employment Opportunity – Parking and Information Officer, 20/10/2023, 15.8k
5. Road Closure – Percy Street/Parker Street, 17/10/2023, 15.8k
6. Coastal Pathway Section Opening, 6/10/2023, 14.1k
7. Mem Fox in Devonport, 3/10/2023, 12.4k
8. Memorial Restoration, 20/10/2023, 12.4k
9. Gym Equipment Auction, 17/10/2023, 12.2k
10. Novotel 1 <sup>st</sup> Birthday, 11/10/2023, 10.3k

### 6.3. Finance:

The operating result for the financial year to the end of October 2023 is favourable with actual revenue being higher than budget by \$1.5M and actual expenses being higher than budget by \$296K, resulting in an overall favourable variance of \$1.2M. The forecast operating surplus for the financial year is \$3.8M, which includes share of profit of associates (Dulverton) of \$2.3M.



For further information please refer to the attached finance report.

**6.4. Customer Service:**

6.4.1. The following graph shows the breakdown of customer sentiment for inbound and outbound calls to Council's Customer Service YTD:

**NOTE:** Customer Sentiment Stats along with other useful Council reports can be found on Council's website at [Your Council Dashboards | Devonport City Council](#)



6.4.2. The following graphs details the customer feedback received by Council during October:



**6.5. Parking:**

6.5.1. Parking statistics YTD:

**Budget v Revenue Period to Date**



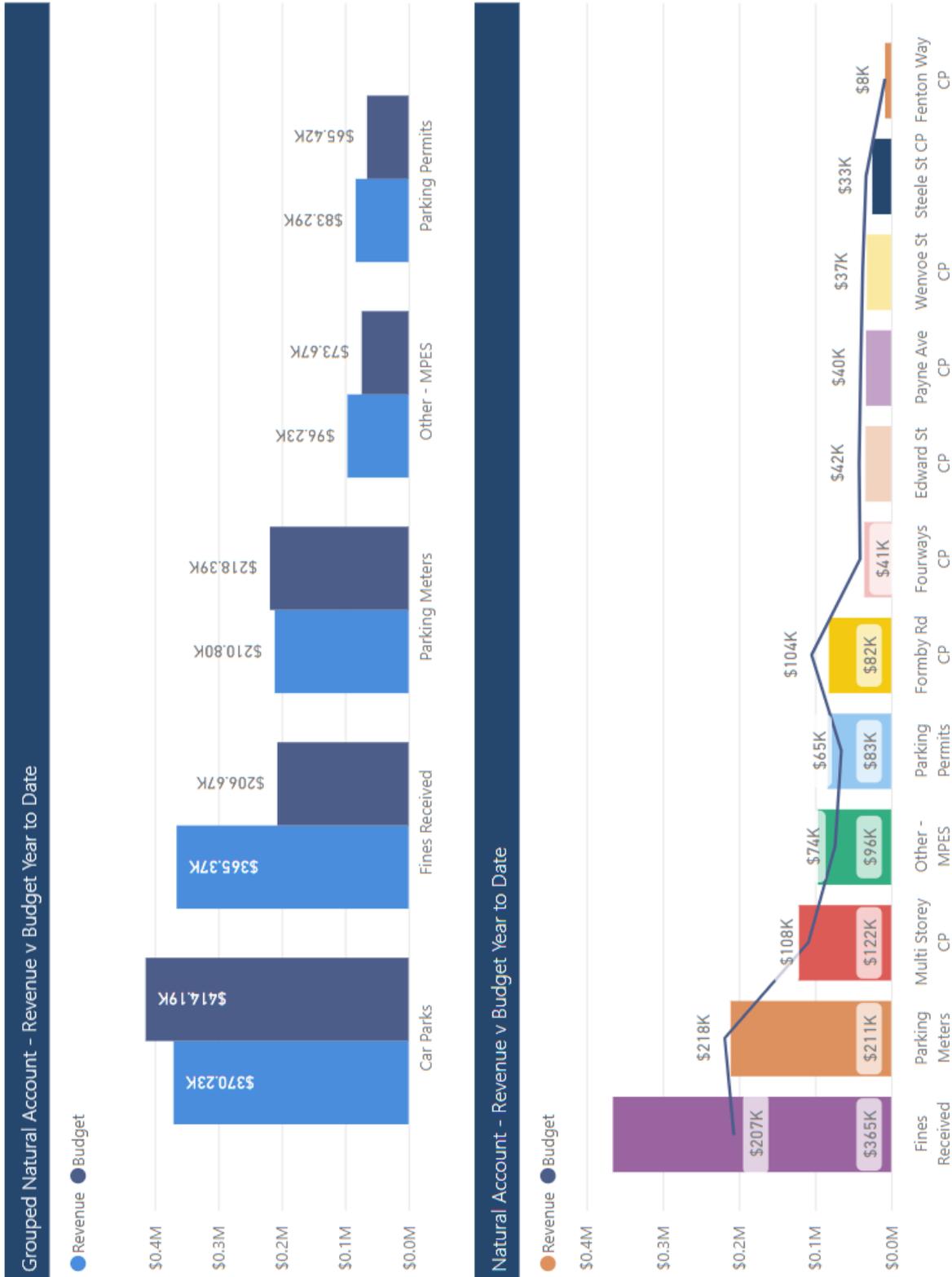
**Revenue/Budget Period to Date**

Description	Budget \$	Revenue \$	Variance \$	Variance %
Edward St CP	\$41,900.68	\$33,711.02	(\$8,189.66)	-20%
Fenton Way CP	\$8,462.32	\$8,046.45	(\$415.87)	-5%
Fines Received	\$206,666.69	\$365,368.94	\$158,702.25	77%
Formby Rd CP	\$104,432.32	\$81,674.77	(\$22,757.55)	-22%
Fourways CP	\$40,768.32	\$35,196.65	(\$5,571.67)	-14%
Multi Storey CP	\$108,461.68	\$121,879.33	\$13,417.65	12%
Other - MPES	\$73,666.68	\$96,230.71	\$22,564.03	31%
Parking Meters	\$218,392.37	\$210,797.72	(\$7,594.65)	-3%
Parking Permits	\$65,421.68	\$83,288.86	\$17,867.18	27%
Payne Ave CP	\$39,907.00	\$33,061.67	(\$6,845.33)	-17%
Steele St CP	\$32,852.00	\$24,753.76	(\$8,098.24)	-25%
Wenvoe St CP	\$37,405.32	\$31,902.18	(\$5,503.14)	-15%
<b>Total</b>	<b>\$978,337.05</b>	<b>\$1,125,912.06</b>	<b>\$147,575.01</b>	<b>15%</b>

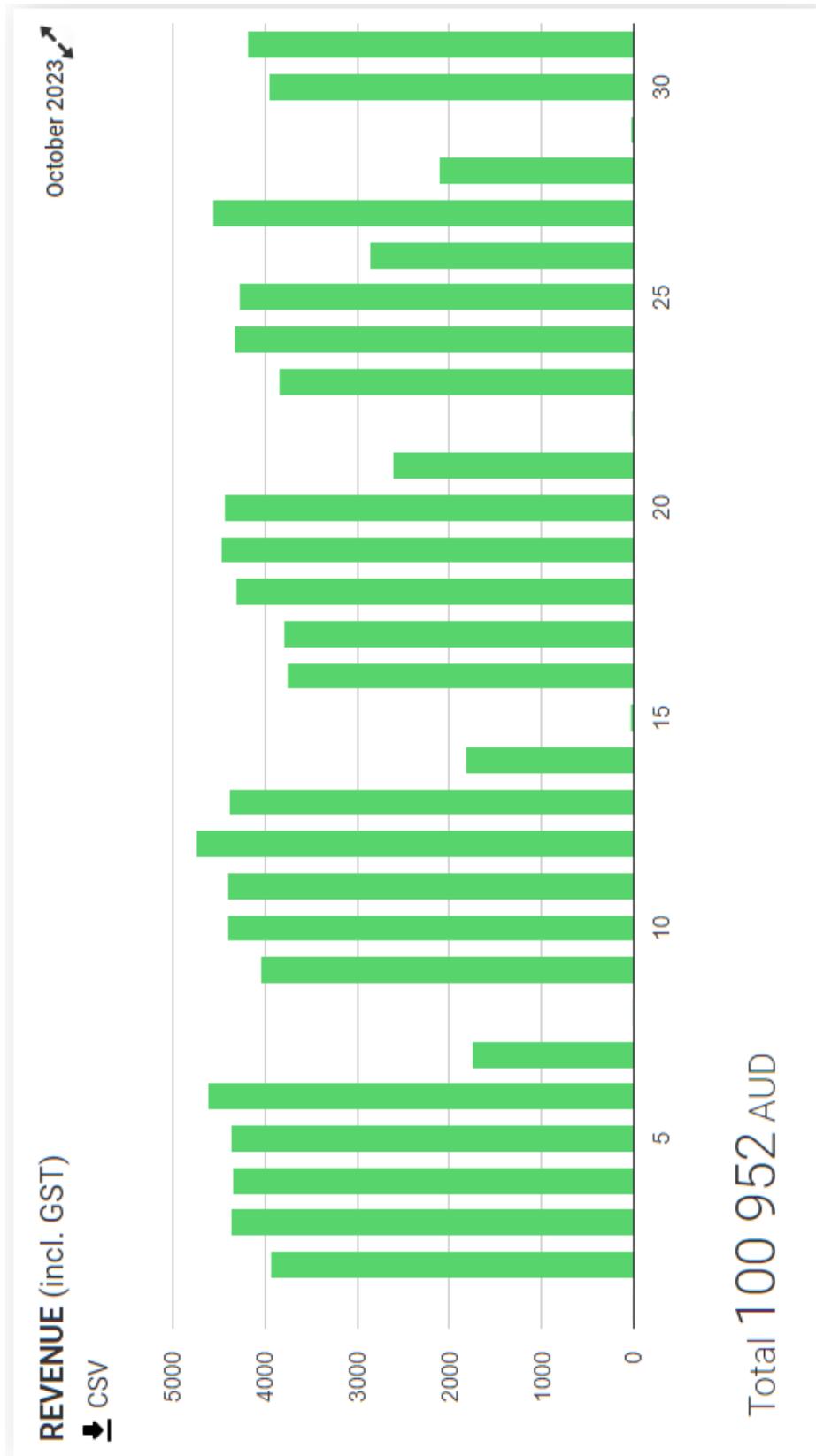
**Previous Years Revenue**

**NOTE:** The timing of cash collection from parking meters usually results in revenue falling in the next period. Cash collected in one month will be recognised in the following month.

Revenue (Revenue v Budget – type breakdown; location breakdown):

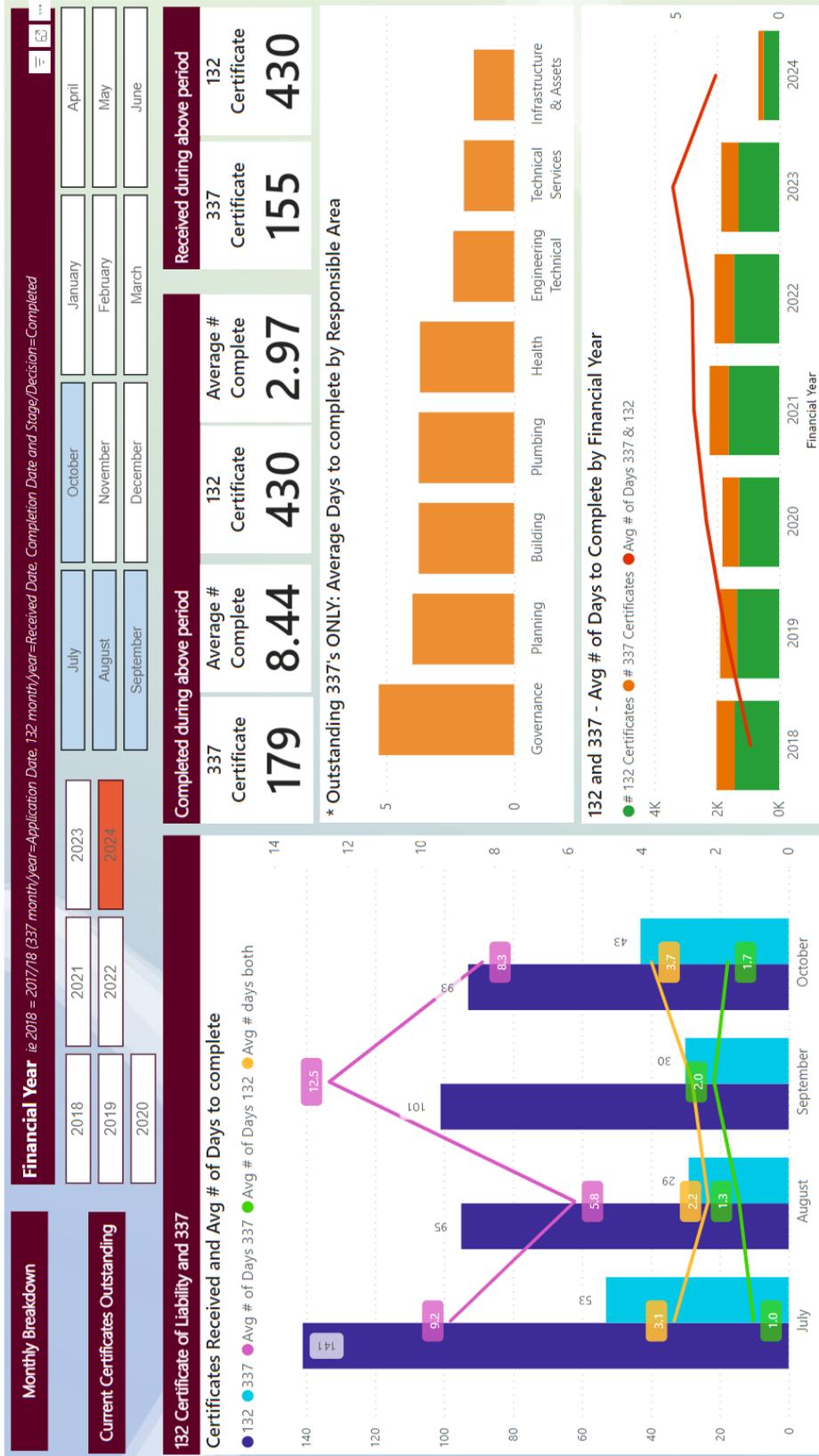


EasyPark statistics:



**Section 132 & 337 Certificates:**

6.5.2. Statistics on completed certificates:



### 6.6. Digital Transformation

During the month of October, a number of digital transformation initiatives were either underway or completed.

- 6.6.1. A project commenced to substantially refresh the parnaple Convention Centre website. Included in the refresh will be electronic forms and an online facility booking system. A 360 degree walk through of the convention centre and meetings rooms will be added to make it easy for those wishing to book to learn more about the facilities.
- 6.6.2. An additional dashboard was added to the [Your Council Dashboards | Devonport City Council](#) section of the Devonport City Council website. Customer Sentiment stats are now available for viewing. Additional Power BI reporting has been delivered for the Works team that provide real time information on work order status and corresponding job safety analysis stats.
- 6.6.3. Council's chatbot, Rose, continues to receive training and has recently been upgraded to be able to answer questions that she is able to learn from the content that exists on Council's websites. AI is progressing rapidly and Council anticipates a future upgrade of Rose that will substantially exceed her current capacity.
- 6.6.4. An online basketball court booking for the Sport and Rec centre is undergoing testing by an external group of stakeholders. Pending the results, it is anticipated that the booking system will be released in December. Further facility bookings will follow.

### 6.7. Annual Plan Action Update:

6.7.1. Current status as at 31 October 2023:



6.7.2. Action Highlights:

**Facilitate and support the provision of EV charging infrastructure in the city**

EV parking and charging stations are a consideration with the review of the Council Parking Strategy currently underway.

**Plan for the go-live of a residential kerbside FOGO collection service including the commencement of a community education program**

Planning has now commenced on this project with The Dulverton Food Organics Garden Organics (FOGO) processing facility due for commissioning and operation by mid-2024.

**Engage with the State and Federal Governments to facilitate and assist with addressing housing and rental demand within the city.**

Discussions have commenced with State Government representatives regarding opportunities in Devonport for short-term and long-term housing solutions.

**Develop and launch the Devonport Events Strategy**

The Project Scope has been finalised and collation of contextual information underway. Stakeholder consultation has commenced.

**Facilitate the implementation of the community-ed Living Well: Health and Wellbeing Strategy**

Early Years Storytelling and Connected Communities Training, financially supported by UTAS, to be delivered by Healthy Tasmania during November. The Health and Wellbeing Strategy Reference Group are progressing a business case for creating a community wellbeing data sharing platform supported by the State Government's Healthy Tasmania Lift Local Grant Scheme. A suite of free active recreation programs is being delivered by Council throughout November as part of a pilot program focused on Moving Well.

**Engage and assist the Indie School in planning for their long-term facility requirements within the city**

Council has commenced engagement with Indie School in relation to their facility requirements and have progressed planning activities in collaboration with operational staff from the Indie School.

**7. COMMITTEES, AUTHORITIES & EXTERNAL ORGANISATIONS:**

**7.1. Minutes:**

There are no minutes to table for the month of October 2023.

**COMMUNITY ENGAGEMENT**

This report includes information that relates to community engagement undertaken in relation to operational activity.

**FINANCIAL IMPLICATIONS**

Any financial or budgetary implications related to matters included in this report will be separately reported to Council.

There is not expected to be any impact on Council's operating budget as a result of this report.

**RISK IMPLICATIONS**

Any specific risk implications have been outlined in the commentary included as part of this report. Any specific risk that is identified as an issue for Council would result in a separate report to Council.

**CONCLUSION**

This report is provided for information purposes only and to allow Council and the community to be updated on matters of interest.

**ATTACHMENTS**

1. 20231031 Consolidated Financial Report - Council Meeting [6.5.1 - 10 pages]

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## 7 CLOSED SESSION

The General Manager advises that in his opinion, the agenda items listed below are prescribed items in accordance with Clause 15 of the *Local Government (Meeting Procedures) Regulations 2015* (ie confidential matters), and therefore Council may by absolute majority determine to close the meeting to the general public.

### RECOMMENDATION

That in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*, the following be dealt with in Closed Session.

<b>Item No</b>	<b>Matter</b>	<b>Local Government (Meeting Procedures) Regulations 2015 Reference</b>
3.1	Confirmation of Closed Minutes – Council Meeting – 23 October 2023	15(2)(g)
3.2	Application for Leave of Absence	15(2)(h)
4.1	Confidential Attachments	15(2)(g)
5.1	Lease Agreement Tenancy 1 17 Oldaker Street Devonport	15(2)(f)

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## **8 CLOSURE**