



DRIVEWAY POLICY

| POLICY TYPE | DOCUMENT CONTROLLER | RESPONSIBLE MANAGER | POLICY ADOPTED | REVIEW DUE |
|--------------------|--|----------------------------------|----------------|------------|
| Council | Infrastructure & Works Manager | Executive Manager City Growth | 23 August 2021 | July 2023 |
| PURPOSE | The purpose of this policy is to clearly define the ownership and maintenance responsibility for the various components of a driveway. | | | |
| SCOPE | This policy applies to all driveways on Council roads and State Government roads where Council has maintenance responsibility (refer to <i>Roads and Jetties Act 1935</i>). | | | |
| DEFINITIONS | <p>For the purposes of this policy the following definitions will apply:</p> <p>Driveway - the vehicular path that connects the public road with a private property. A driveway may be bitumen sealed, gravel, pavers, concrete or other material.</p> <p>Vehicle Crossing - the section of kerb that is laid back to allow vehicles to drive from the road into the driveway. Also known as the kerb crossover or layback.</p> <p>Table drain - the drain, usually a v-shape that runs parallel to the road.</p> <p>Culvert: a pipe used to convey stormwater underneath a road or driveway.</p> <p>Footpath - a narrow path designed for use by pedestrians, usually parallel to a road that may be directly beside the kerb or at the property boundary.</p> <p>Urban - areas that have kerb at the road edge.</p> <p>Rural - areas that have a table drain at the road edge, not a kerb.</p> <p>Endwall (or headwall) - interchangeable terms for the structure that retains fill at either end of the culvert. Many designs and materials are in use.</p> | | | |
| POLICY | <p>1. Ownership and maintenance – urban</p> <p>In urban areas, there are up to three distinct parts to a driveway:</p> <p>1.1. Vehicle Crossing (sometimes known as kerb crossover or layback) – The vehicle crossing serves two purposes. It allows vehicles to safely access the driveway and conveys stormwater along the kerb. The vehicle crossing is a Council asset, the same as the upstream and downstream kerb. Council maintains the vehicle crossing so that it can effectively convey stormwater.</p> <p>1.2. Driveway – The driveway is a private asset and the property owner is responsible for its maintenance.</p> | | | |

1.3. Footpath (if footpath is present) – The section where the driveway crosses the footpath is part of the footpath. This is a Council asset and Council is responsible for its maintenance. If no footpath exists, then the property owner has full responsibility for the driveway.

1.4. The property owner is responsible for any debris transferred from the driveway to the road. Debris may be considered a 'nuisance' under the *Local Government Act 1993*.

2. Ownership and maintenance – rural

In rural areas there are up to three distinct parts to a driveway:

2.1. Driveway Culvert - Driveway culverts are private assets required to allow access over the table drain. The property owner is responsible for its maintenance.

2.2. Endwalls - Endwalls are private assets required to retain fill at the ends of culverts. The property owner is responsible for maintenance of these items. Council is responsible for maintenance of the table drain upstream and downstream of the endwalls.

2.3. Driveway - The driveway is a private asset and the property owner is responsible for its maintenance.

2.4. The property owner is responsible for any debris transferred from the driveway to the road. Debris may be considered a 'nuisance' under the *Local Government Act 1993*.

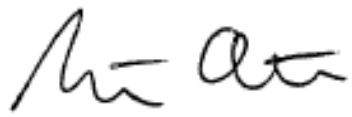
3. Council Projects that affect driveways

If Council undertakes road works which change the level of the footpath or road, then Council is responsible to change any components of the driveway necessary to suit the new levels. The new construction material will be the greater of the existing materials or the minimum standard required by the Tasmanian Standard Drawings. Decorative patterns and finishes will not be replaced within the road reserve. A property owner can request to upgrade their driveway at this time, although all additional costs must be borne by the property owner.

If a Council project increases flow to a driveway culvert by the redirection of drainage paths, then Council is responsible for upgrading driveway culverts to suit.

4. Private projects that affect driveways

Any person wishing to undertake construction or modification works to a driveway or property access within the road reserve must obtain a Road Reserve Permit. All works must be completed by a suitably qualified and experienced contractor to Council standards, to ensure that it is capable of withstanding vehicle loads and to minimise future maintenance and risk to the public.


Handwritten signature in black ink, appearing to read "Anita".

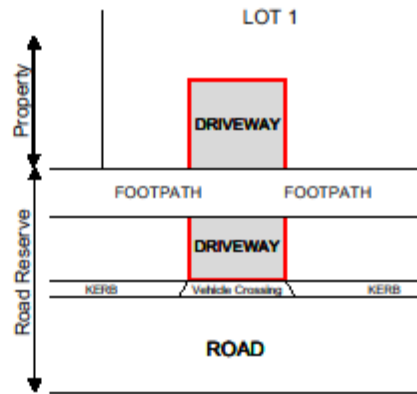
Date: 23 August 2021

Appendix - Footpath Examples

URBAN DRIVEWAY, FOOTPATH AT BOUNDARY




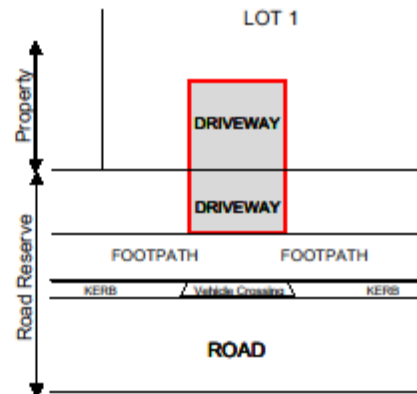
 Private ownership and maintenance



URBAN DRIVEWAY, FOOTPATH AT KERB




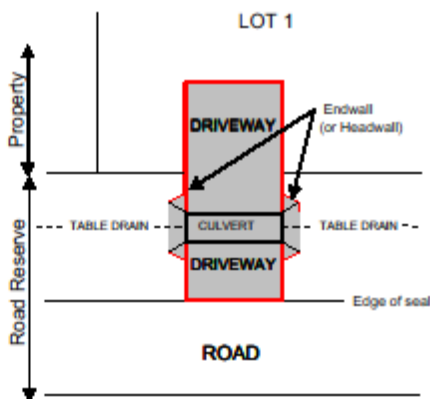
 Private ownership and maintenance



RURAL DRIVEWAY



 Private ownership and maintenance



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