



2019

Devonport Christmas Parade

Guidelines & Entry Form

Friday 6 December, 6.30pm



#devonporttas #discovertasmania #christmas

DEVONPORT
MerryChristmas!



INFORMATION:

The 2019 Christmas Parade will be held on Friday 6 December and will begin promptly at 6.30pm, departing from the marshalling areas:

Bikes and walking groups: Byard Park (the grassed area near the car park). Enter from Gunn Street or George Street and walk to Marshalling Area.

Large & small vehicles: Byard Park Car Park. Enter from the James Street roundabout.

Participants must present to the registration desk at Byard Park (next to the car park on the grassed area) from 5.30pm to register and collect float number. All entries must be registered and present at the marshalling area by no later than 6.15pm

The Parade may be postponed if inclement weather persists.

The alternate date will be Wednesday 11 December – Registration 6.00pm, Parade 6.30pm

Please return this form by Thursday 28 November 2019

Each individual participant under 18 must have a parent or guardian sign the Indemnity Form.

It is the responsibility of the float organiser to ensure each participant has completed the Indemnity before the parade commences.

GENERAL REQUIREMENTS:

- All entrants must relate to, or be in-keeping with the Christmas Festive Season and/or Community Celebration.
- The organiser retains the right to modify any aspect of the entrant's float/presentation, and the right to position entrants in the Parade where it sees fit, giving consideration to content, theme and impact on other participants.
- Bike riding, skateboarding, rollerblading and scooter riding are all permitted in the Parade, however, appropriate personal protective equipment must be worn at all times. Helmets are a requirement of participation. Persons under the age of 18 should have appropriate adult supervision/permission. Motorbikes are not allowed to participate in the parade unless prior approval has been sought from the organiser.
- Participation by any sort of animal must receive prior approval from the organiser.
- The movement of the Parade will be controlled by the State Emergency Service (SES) and Tasmania Police. Participants must adhere to their directions at all times. Failure to do so will result in the removal of entrants from the Parade.
- Throwing of any item from a float is prohibited, as it may encourage young people to run out in front of moving vehicles. This includes the discharge of water from water pistols.
- Handing out of items along the Parade route is permitted, if conducted in a controlled manner at street level.
- All electrical appliances should be 'tagged and tested' to comply with Australian Standards and be water resistant.
- Items and props should not pose a threat to participants or spectators.
- If people are aboard vehicles, please make sure they receive adequate adult supervision and reasonable restraining measures are in place, i.e. a rope barrier, or fall perimeter. All passengers in vehicles must wear seat belts or appropriate restraints.



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- By entering in the Parade you agree to the Devonport City Council taking photographs and video footage of your entry, including individuals involved. You further acknowledge that Council has the authority to publish and use this material for subsequent advertising and marketing purposes.
- The Devonport City Council prefers entrants to be covered by their own Public Liability Insurance on the day of the Parade. It is acceptable if groups or individuals do not have Public Liability Insurance, however they are required to inform organisers when submitting their application form.
- Please consider whether your entry requires the use of a vehicle. Remember that amazing displays can be achieved with walking groups, allowing participants greater interaction with the crowd.
- Vehicle size is limited, vehicles must be less than 7.4 metres long.
- Only ONE SANTA CLAUS is permitted to participate in the Christmas Parade, this Santa will be provided by the organisers.

VEHICLE SAFETY:

All drivers must adhere to Tasmanian Road Safety Rules and Standards.

The Parade route is mapped on page 3. It will start and finish at the Oldaker/Rooke Street roundabout. Vehicles will be directed back to their marshalling area for unloading. All vehicles MUST unload their passengers before exiting the marshalling area.

- Tasmanian road rules and requirements apply to this event.
- Vehicles and trailers used in the Parade must be registered and driven by individuals with the appropriate license.
- Vehicle registration number, the name of the driver and the driver's licence number must all be provided prior to the Parade (see attached form).
- Vehicles and trailers used in the Parade must be insured (minimum third party insurance).
- Consider the safety of yourself and others, including where you position participants on vehicles. If people are aboard vehicles, please make sure they receive adequate adult supervision and reasonable restraining measures are in place, i.e. a rope barrier, or fall perimeter.
- Do not attach anything to the exhaust, drive/tail shaft or wheels of your vehicle.
- Do not obstruct the steering of the vehicle.
- Do not obstruct brake or reverse lights of the vehicle.
- Do not obscure the driver's vision, including the windscreen and rear view mirrors.
- Secure all large, loose items to the vehicle appropriately.
- The vehicle should not leak any fluids.
- All vehicles must move no faster than walking pace.

All entries will be examined during the marshalling period. Failure to comply with the considerations above could result in the entry being excluded from the Parade.

Please ensure float participants are aware of marshalling details and have completed an indemnity form.



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MARSHALLING AREA

A. Bikes and walking groups:

Byard Park (the grassed area near the carpark). Enter from Gunn Street or George Street and walk to Marshalling Area.

B. Large & small vehicles:

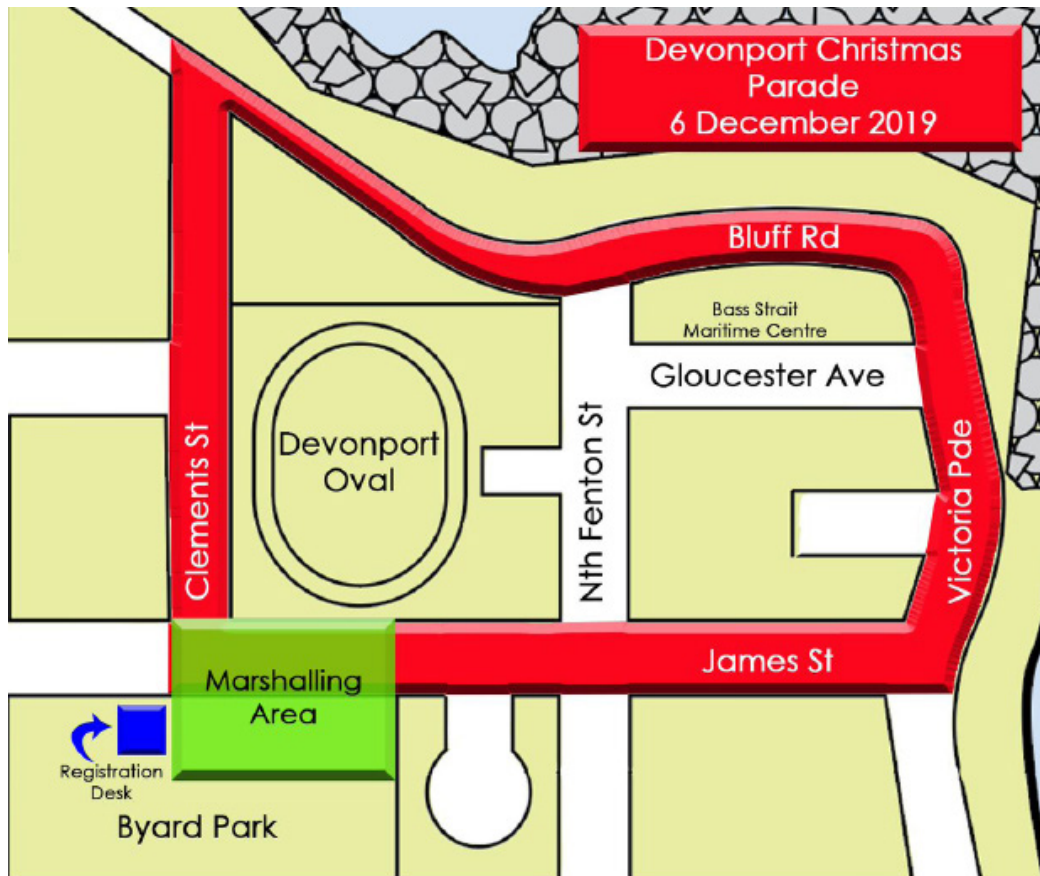
Byard Park Car Park. Enter from the James Street roundabout.

Dropping off and picking up children

Please park nearby the marshalling area, Gunn Street or George Street are the closest, and walk your child to the marshalling area to meet your float organiser by 6:15pm.

To collect your child please meet your float organiser back in the Byard Park Car Park. Access to vehicles around the Marshalling Area will be restricted from 5pm until 8pm. Participating children should be walked to their designated meeting place.

SITE & PARADE ROUTE MAP



St John Ambulance will follow at the end of the Parade.



Tasmania Police will be in the Marshalling Area before the Parade and will lead the Parade.

CONTACTS:

Marketing & Promotions
Devonport City Council
(03) 6424 0511

Marketingandpromotions@devonport.tas.gov.au



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Devonport Christmas Parade Registration Form

Return this form by Thursday 28 November 2019

Name of Organisation: _____

Contact Name: _____

Address: _____

Phone: _____ Email: _____

Please tick the category you feel best suits your means of transport:

☐ Large Truck (must be less than 7.4 metres)

☐ Small Truck (2 axle vehicle)

☐ Car

☐ Motorcycle (registered)

☐ Bicycle/Scooter

☐ Marching/Walking

☐ Other (animals) _____

Approximate length of float: _____ metres

Vehicle Registration #: _____ Vehicle Registration Expiry Date: _____

Driver's Name: _____

Driver's Licence #: _____ State: _____

Driver's Licence Expiry Date: _____

Does your entry intend to make a noise? (give details): _____

Do you intend to give away any items? (give details): _____

Do you intend to have animals in your entry? (give details): _____

Description of float: _____

Please provide information about your organisation/business/association/yourself for the MC to include in their description of your entry. This will assist in providing the correct information on the day of the Parade: (50 words or less)

Do you have your own Public Liability Insurance: ☐ Yes ☐ No

All bike and scooter riders, rollerbladers and skateboarders are required to wear an Australian Standards approved helmet during the Parade.

All drivers are subject to Tasmanian Road Safety Rules and Standards

INDEMNITY:

I hereby agree to participate in the 2019 Devonport Christmas Parade.

In addition to the inherent risks, I am aware that participating in the Devonport Christmas Parade may involve a significant degree of risk of physical harm to myself and/or entrants I represent. Dangers include, but are not limited to:

- Physical exertion
- Injury from falling
- Injury from collision
- Weather extremes, subject to sudden and unexpected change

I agree to hold harmless the Devonport City Council, its employees, volunteers, servants and agents from all claims resulting from damage, loss, death or injury whatsoever which I, and/or entrants I represent may suffer and/or sustain in any way as a result of participating in the 2019 Devonport Christmas Parade, except to the extent where the organisers are proved to be negligent. I agree to the Devonport City Council taking photographs and video footage of my entry. I further agree that Council has the authority to publish and use this material for subsequent advertising and marketing purposes.

In addition, I hereby agree to indemnify the Devonport City Council, its employees, volunteers, servants and agents from and against all actions, costs, claims, charges, expenses, penalties, demands and damages whatsoever which may be brought, made or claimed against them, or any of them, arising from an activity directly related to my, and/or the entrants I represent acts, errors or omissions.

I have read all the information provided in this application, including the requirements and considerations and agree to abide by them: (please tick) ☐ Yes

Signature: _____ Print Name: _____

On behalf of the entry: _____ Date: _____

Parents and Guardians of Children Under 18 (unsupervised entrants only)

As the parent/guardian of _____ I agree to them entering the Parade.

MEDICAL CONSENT:

Individuals and Parents/Guardians

As an individual or parent/guardian, I further authorise the employees, volunteers and servants of the Devonport City Council to obtain such urgent medical assistance and treatment, including the administration of general anaesthetic and the giving of blood transfusions and other medical and hospital services as they may be advised are necessary and/or appropriate. I further agree to pay the costs of such treatment. (please tick) ☐ Yes ☐ No

Supervisors

I have sought the appropriate approval from entrants under my supervision and/or their parents or guardians (if under 18) entering in the Christmas Parade, including obtaining the appropriate medical consent. (please tick) ☐ Yes ☐ No

Deadline for entry is close of business on Thursday 28 November 2019.

Please complete this registration form and return to:

Marketing & Promotions
Devonport City Council
PO Box 604
Devonport TAS 7310
Marketingandpromotions@devonport.tas.gov.au

