



The City with Spirit

NOTICE OF MEETING

Notice is hereby given that an **Ordinary Council** meeting of the Devonport City Council will be held in the Aberdeen Room, Level 2, paranaiple centre, 137 Rooke Street, Devonport on Monday 27 March 2023, commencing at 5:30 PM.

The meeting will be open to the public and live streamed from 5:30 PM on Council's [YouTube channel](#).

QUALIFIED PERSONS

In accordance with section 65 of the *Local Government Act 1993*, I confirm that the reports in this agenda contain advice, information and recommendations given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.

Matthew Atkins
GENERAL MANAGER

22 03 2023

April 2023

Meeting	Date	Commencement Time
Council Meeting	24 April 2023	5.30pm

**AGENDA FOR AN ORDINARY COUNCIL MEETING OF DEVONPORT CITY COUNCIL
HELD ON MONDAY 27 MARCH 2023, IN THE ABERDEEN ROOM, LEVEL 2, paranapple centre,
137 ROOKE STREET, DEVONPORT AT 5:30 PM**

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ATTENDEES

		Apology
Chair	Cr A Jarman (Mayor)	
	Cr S Sheehan (Deputy Mayor)	✓
	Cr G Enniss	✓
	Cr P Hollister	
	Cr S Martin	
	Cr A Moore	
	Cr L Murphy	
	Cr D Viney	
	Cr J Wilczynski	

ACKNOWLEDGEMENT OF COUNTRY

Devonport City Council acknowledges and pays respect to the palawa-pakana people as the traditional and original owners of lutrawita and continuing custodians of this land on which we gather.

We also acknowledge and pay our respects to the Tasmanian Aboriginal elders past and present.

IN ATTENDANCE

All persons in attendance are advised that it is Council policy to record Council Meetings, in accordance with Council's Digital Recording Policy. The digital recording of this meeting will be made available to the public on Council's website for a minimum period of six months. The meeting will also be live streamed on Council's YouTube channel.

1 APOLOGIES

2 DECLARATIONS OF INTEREST

3 PROCEDURAL

The Mayor will be vacating the chair for Items 3.4.1 and 5.1 on the agenda. Given the absence of the Deputy Mayor, Council in accordance with section 10(4) of the *Local Government (Meeting Procedures) Regulations 2015* is to elect one of their members to be chairperson for these items.

RECOMMENDATION

That Council elect Cr Peter Hollister to chair items 3.4.1 and 5.1 on this agenda.

3.1 CONFIRMATION OF MINUTES

RECOMMENDATION

That the minutes of the Council meeting held on 27 February 2023 as previously circulated be confirmed.

3.2 PUBLIC QUESTION TIME

PUBLIC QUESTION TIME

Members of the public are invited to ask questions in accordance with Council's Public Question Time Policy (Min No 20/90 refers):

1. Public participation shall take place at Council meetings in accordance with Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2015*.
2. Public participation will be the first agenda item following the formal motions: Apologies, Minutes and Declarations of Interest.
3. Questions without notice will be dependent on available time at the meeting (with a period of 30 minutes set aside at each meeting).
4. A member of the public who wishes to ask a question at the meeting is to state their name and address prior to asking their question.
5. A maximum of 3 questions per person are permitted.
6. A maximum period of 5 minutes will be allowed per person.
7. Questions are to be succinct and not contain lengthy preamble.
8. To allow opportunity, where necessary to research answers and limit questions taken on notice, a copy of any questions without notice, where possible, are to be provided by email or in person to Council by 12 noon on the day of the meeting.
9. A question by any member of the public and an answer to that question are not to be debated.
10. Questions without notice and their answers will be recorded in the minutes.
11. The Chairperson may take a question on notice in cases where the questions raised at the meeting require further research or clarification, or where a written response is specifically requested.

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12. Protection of parliamentary privilege does not apply to local government and any statements or discussion in the Council Chambers, or any document produced, are subject to the laws of defamation.
 13. The Chairperson may refuse to accept a question. If the Chairperson refuses to accept a question, the Chairperson is to give reason for doing so in accordance with the Public Question Time Policy.

3.2.1 RESPONSES TO QUESTIONS RAISED AT PRIOR MEETINGS

Author: **Matthew Atkins, General Manager**

RECOMMENDATION

That the response to a question from Mr Janney at the February Council meeting be noted.

ATTACHMENTS

1. Response to Questions Without Notice - 27 February 2023 D Janney [**3.2.1.1** - 1 page]

3.2.2 QUESTIONS ON NOTICE FROM THE PUBLIC

There were no Questions on Notice from the Public received for the March 2023 meeting.

3.2.3 QUESTIONS WITHOUT NOTICE FROM THE PUBLIC

3.3 QUESTIONS ON NOTICE FROM COUNCILLORS

At the time of compilation of the agenda, no questions had been received from Councillors.

3.4 NOTICES OF MOTION

3.4.1 IMPROVED ACCESS TO COLES BEACH (BACK BEACH)

Author: **Councillor Alison Jarman**

Endorser: **Matthew Atkins, General Manager**

In accordance with Regulation 16(5) of the *Local Government (Meeting Procedures) Regulations 2015*, a notice of motion has been received from Councillor Jarman

MOTION

That Council requests information on further options in relation to improving access at the bottom of the Dog Beach stairwell at Coles Beach and consider funding as part of the 23/24 budget deliberations.

SUPPORT

No further supporting information was provided

OFFICER'S COMMENTS

In 2020 Council undertook some additional work to improve the transition at the bottom of the access path to the Coles Beach Dog area. This has improved the situation and there has not been any reported incidents since the works were completed.

Preliminary consideration has been given to constructing a ramp and seawall to improve the transition potentially further.

Additional works would impact on the natural amenity of the location and also require Crown Land approval given it would extend beyond the high tide mark.

ATTACHMENTS

Nil

3.4.2 INSPECTION OF PONTOON - EASTERN SIDE OF MERSEY RIVER

Author: **Councillor Steve Martin**

Endorser: **Matthew Atkins, General Manager**

In accordance with Regulation 16(5) of the *Local Government (Meeting Procedures) Regulations 2015*, a notice of motion has been received from Councillor Martin.

MOTION

That Council:

- Council seek to inspect the eastern pontoon, owned by Kinetic, to gauge the condition of the pontoon; and
- Should the results of the inspection be acceptable, Council to then look to take up Kinetic's offer of gifting the pontoon to Council.

SUPPORT

- Currently there is no Mersey ferry operating in Devonport.
- The community wants and strongly supports the return of the Mersey ferry service, connecting east and west.
- Kinetic has been clear that it wants to divest itself of the Spirit of Devonport ferry and the associated eastern pontoon, offering to gift both or either to any interested parties.
- Kedge Marine Surveyors have taken ownership of the Spirit of Devonport ferry.
 - Whilst Kedge has indicated they are willing to return and operate the ferry service to Devonport, it is not incumbent on them to do so. They could operate the ferry at sites other than Devonport should they wish to.
 - However, to return the service to Devonport, they seek surety around the availability and access to the current infrastructure being the associated eastern and western pontoons. Council already owns the western pontoon.
 - At this stage such is uncertain.
 - Kedge has from the outset advised that they have no interest in taking ownership of the eastern pontoon as owning such infrastructure is not part of their business.
 - Whilst Kedge has future plans to convert the ferry, it is not contingent on operating a service on the Mersey.
 - Currently there is no other interest in providing a vessel or service.
- Whilst Kinetic is favourable towards Council taking ownership of the eastern pontoon, other options to divest are still available to Kinetic should patience, opportunity or time dictate.
 - Another party might be interested (private pontoon etc), investment in for a future service, selling off, scrapping.
- Without the secured infrastructure and access to such:
 - It would be unattractive to potential ferry operators as it offers no surety or confidence.

-
- If a different party owns the eastern pontoon, that then adds complexity and heightened risk.
 - The first and most important step is the securing of the infrastructure – the eastern pontoon.
 - This would provide confidence and surety for any potential ferry operator to consider providing a service on the Mersey.
 - No infrastructure, no opportunity.
 - Business plans can then be constructively and confidently undertaken; considered and negotiated.
 - Future plans, requirements, ideal operating conditions could then be determined on merit and support moving forward, including from outside agencies.
 - None of which should be contingent on taking over the eastern pontoon, but considered instead as ideal to have in the future.
 - Minimal cost to Council to:
 - inspect pontoon.
 - take ownership of pontoon.
 - insure – we already own western pontoon.
 - maintain - we already own western pontoon.

Respectfully, I strongly suggest, our role here is to secure the eastern pontoon first, so we are then in a position to have the best opportunity to meet community expectations, provide surety and confidence to attract and secure a prospective operator and ferry vessel for the Mersey. Without surety around the infrastructure Council has no position to attract operators, except ownership of the western pontoon and risks no service at all, being left with a redundant western pontoon.

OFFICER'S COMMENTS

The ferry operator met with Council at a Workshop earlier in the month. As a result of this Workshop further information was requested. Some information has now been provided and this will be assessed and a report with full costings and other implications will be provided to Council, for their consideration, at the April meeting.

ATTACHMENTS

Nil

4 PLANNING AUTHORITY MATTERS

The Mayor will now announce that Council intends to act as a Planning Authority under the *Land Use Planning and Approvals Act 1993* for the consideration of Agenda Item 4.1.

Council is required by Regulation 8(3) of the *Local Government (Meeting Procedures) Regulations 2015* to deal with items as a Planning Authority under the LUPAA 1993 in a sequential manner.

The following item is to be dealt with at the meeting of Council in its capacity as a Planning Authority.

4.1 PA2023.0011 - 131 & 133 STEELE STREET DEVONPORT - GENERAL RETAIL, CONSULTING ROOMS AND SIGNAGE

Author: **Emma Pieniak, Planning Officer**
Endorser: **Kylie Lunson, Executive Manager**

RECOMMENDATION

That the Planning Authority, pursuant to the provisions of the *Tasmanian Planning Scheme – Devonport 2020* and section 57 of the *Land Use Planning and Approvals Act 1993*, approve application PA2023.0011 and grant a Permit to use and develop land identified as 131 & 133 Steele Street, Devonport for the following purposes:

- General retail, consulting rooms and signage

Subject to the following conditions:

1. The Use and Development is to proceed generally in accordance with the endorsed plans referenced as project no. 22-814 Rev 3 & 3.2 dated 03.02.2023 & 17.03.2023 by Lachlan Walsh Design, copies of which are attached and endorsed as documents forming part of this Planning Permit.
2. Part 5 agreement must be registered upon each title to the effect of enduring right of access over the shared accessway, to be maintained for both properties for the duration of either use as approved by this permit. The part 5 agreement must also outline that in the event either property ceases operation, as approved under this permit, further permission from the Planning Authority may be required to ensure adequate provision of vehicle access and parking.
3. The Use for consulting rooms at 133 Steele Street is approved for a maximum of 4 practitioners to be providing services on site at any one time.
4. Permitted hours of operation are as follows:
131 Steele Street:
 - a. Monday to Saturday – 7:00am to 9:00pm
 - b. Sunday & Public Holiday – 8:00am to 9:00pm.
133 Steele Street:
 - c. Monday to Friday – 8:00am to 8:00pm
 - d. Saturday, Sunday & Public Holiday – 9:00am to 8:00pm.
5. Stormwater discharge from the proposed development is to be hydraulically detailed and designed by a suitably qualified hydraulic engineer, for all storm events up to and including a 20 -year Average Recurrence Interval (ARI), and for a suitable range of storm durations to identify peak discharge flows. As part of their design the hydraulic engineer is to limit stormwater discharge from the proposed development, by utilising a combination of pipe sizing and/or on-site detention, to that equivalent to only 50% of the development site being impervious. There is to be no uncontrolled overland flow discharge from the proposed development to any of the adjoining properties, for all the above nominated storm events. All design calculations are to be submitted for approval by the City Engineer prior to lodgement of any subsequent building permit applications.

6. Subject to the above, and as part of any subsequent plumbing permit application, the proposed development is to have a suitably sized stormwater connection generally in accordance with the Tasmanian Standard Drawings. The size and location of the proposed stormwater connection is to be designed by a suitably qualified hydraulic engineer.
7. The new driveway is to be constructed generally in accordance with the Tasmanian Standard Drawing TSD-R09-v3. The proposed light vehicle parking and circulation is to comply with AS/NZS 2890.1:2004 Parking Facilities Part 1 - Off-street Carparking. In addition, the requirements of AS/NZS 2890.6:2009 - Parking facilities - Off-street parking for people with disabilities are to be met.
8. The developer is to remove the redundant driveway crossovers and reinstate with kerb and channel and nature strip to Council's specification.
9. During any demolition work stormwater services are to be disconnected and temporarily capped for re-use. Any capped service is to be inspected by a Council officer.
10. The developer is to be responsible for making good and/or cleaning any footpaths, road surfaces or other element damaged or soiled because of the project.
11. The contractor is to ensure the proposed access shall not cause any undue disturbance to neighbouring properties nor the regular vehicular movement of traffic within the road reserve during the demolition process.
12. A permit to work within the road reserve must be sought and granted prior to any works being undertaken within the road reserve.
13. The developer is to ensure that building, driveway, and car parking areas are set at suitable levels to ensure that stormwater site drainage can be piped at suitable gradients to the required service connection point.
14. There is to be no uncontrolled overland flow of stormwater from the proposed development to any of the adjoining properties.
15. The developer is to comply with the conditions specified in the Submission to Planning Authority Notice which TasWater has required to be included in the planning permit pursuant to section 56P(1) of the *Water and Sewerage Industry Act 2008*. A copy of this notice is attached.
16. All security lighting must be baffled to ensure direct light does not extend into the adjoining properties.
17. An illuminated sign visible from public places in adjacent roads must not create the effect of flashing, animation or movement.

Note: The following is provided for information purposes.

The development is to comply with the requirements of the current National Construction Code. The developer is to obtain the necessary building and plumbing approvals and provide the required notifications in accordance with the *Building Act 2016* prior to commencing building or plumbing work.

Permitted hours of demolition/construction work are Monday to Friday from 7am - 6pm, Saturday from 9am - 6pm and Sunday and statutory holidays from 10am - 6pm.

The amenity of the area must not be detrimentally affected by the use or development through the:

- a) Transport of materials, goods or commodities to or from the land; or the

- b) Emission of noise, dust, odour, artificial light, vibration, fumes, smoke, vapour, steam, soot, ash, wastewater or any waste products.

No burning of any waste materials (including cleared vegetation) is to be undertaken on site. Any waste material is to be removed and disposed of at a licensed refuse waste disposal facility.

This permit includes approval for the demolition of buildings/structures existing on the subject site.

In regard to condition 15 the applicant/developer should contact TasWater – Ph 136992 with any enquiries.

In regard to conditions 3-12 the applicant should contact Council's Infrastructure & Works Department – Ph 6424 0511 with any enquiries.

Enquiries regarding other conditions can be directed to Council's Development Services Department – Ph 6424 0511.

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

- Strategy 2.1.1 Apply and review the Planning Scheme as required, to ensure it delivers local community character and appropriate land use
- Strategy 2.1.2 Provide consistent and responsive development assessment and compliance processes

SUMMARY

The purpose of this report is to enable Council, acting as a Planning Authority to make a decision regarding planning application PA2023.0011.

BACKGROUND

Planning Instrument:	<i>Tasmanian Planning Scheme – Devonport 2020</i>
Address:	131 & 133 Steele Street, Devonport
Applicant:	Lachlan Walsh Design
Owner:	129 Steele Street Pty Ltd
Proposal:	General retail, consulting rooms and signage
Existing Use:	Food Services and Residential
Zoning:	Urban Mixed Use and General Residential
Decision Due:	20/03/2023, extension granted to 27/03/2023

SITE DESCRIPTION

The subject site comprises two adjoining properties, 131 Steele Street (yellow highlight) contains existing buildings most recently approved for a restaurant use, and 133 Steele Street (green highlight) contains existing dwelling and outbuildings. Properties to the east of the subject site comprise various commercial and community developments, while existing residential development is located west of the subject site. The subject site and surrounding development are illustrated in Figure 1.



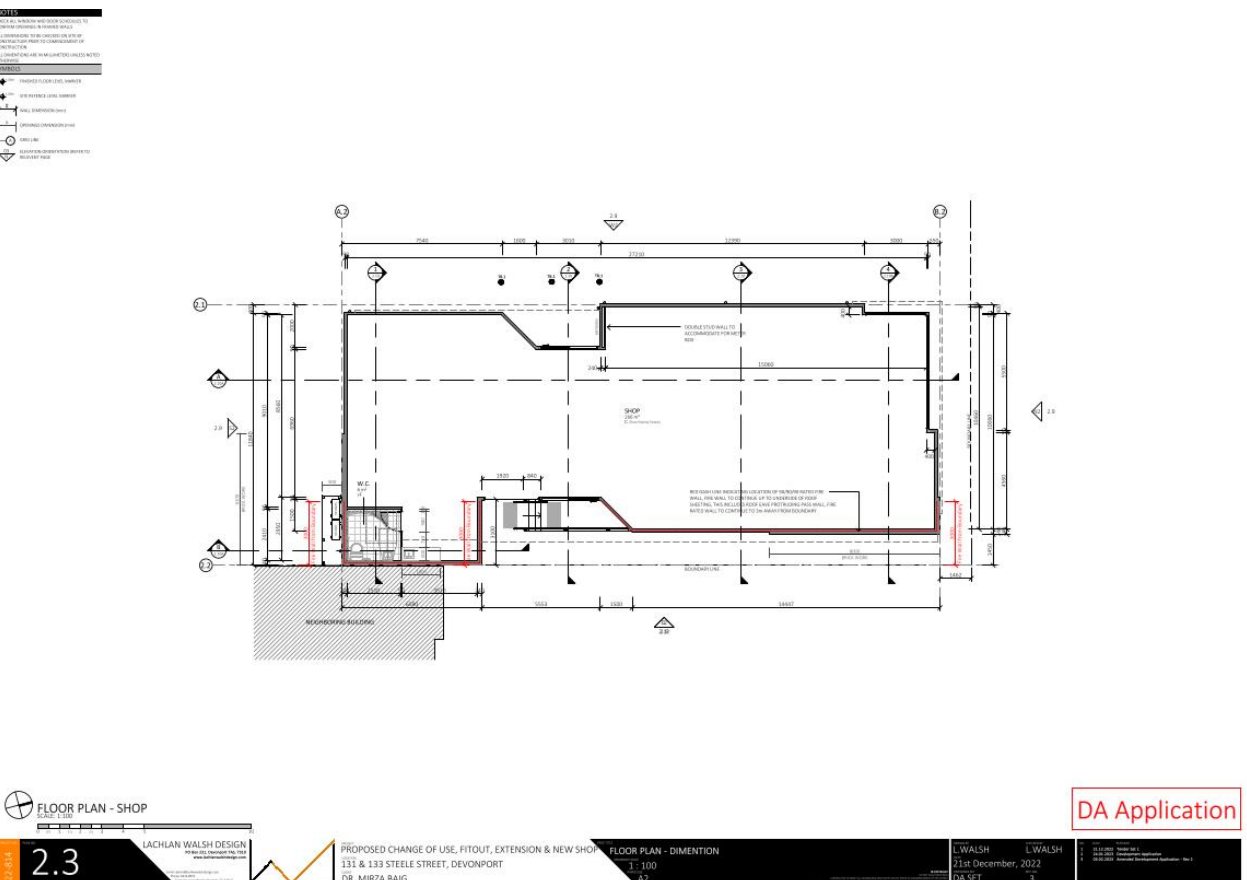
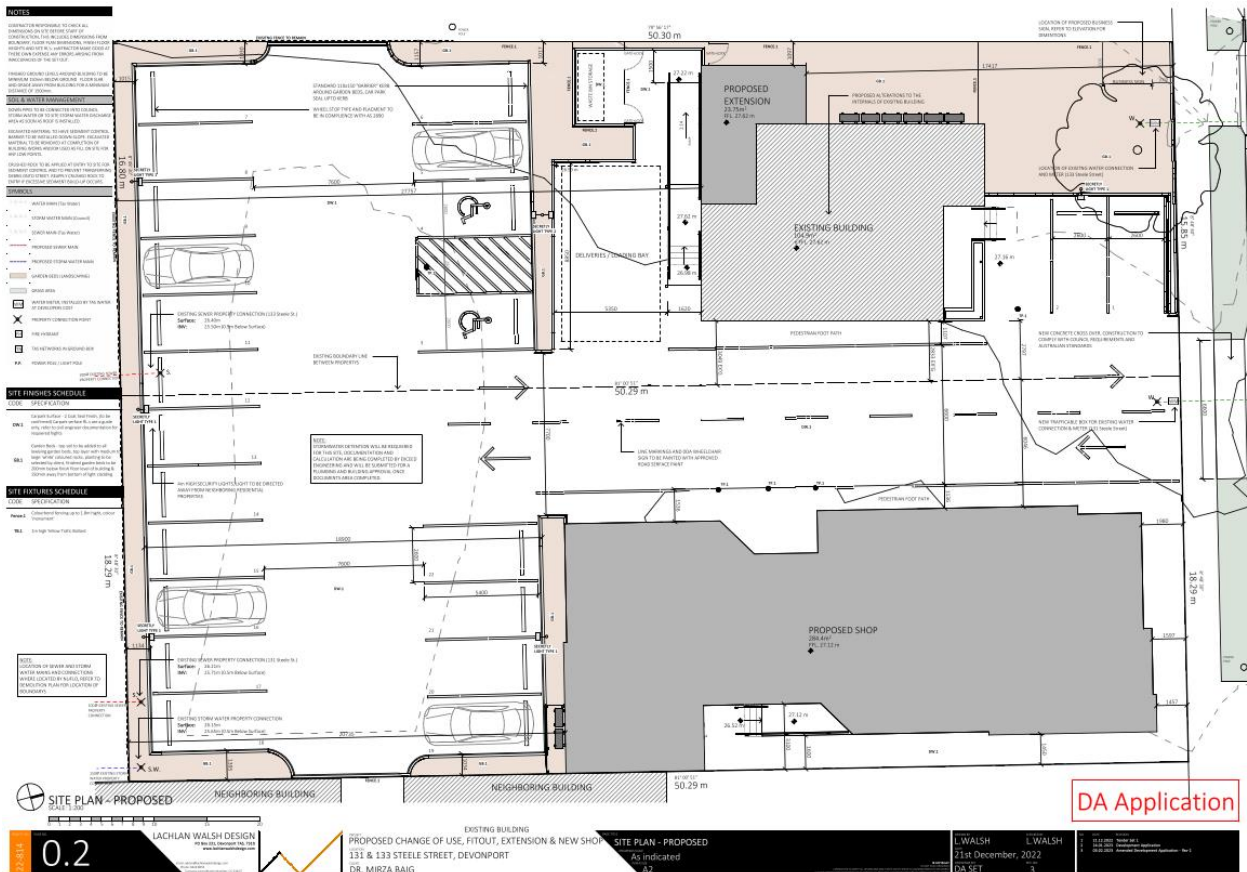
Figure 1 – Aerial view (LISTmap)

APPLICATION DETAILS

The applicant is seeking approval for the following development and change of use:

131 Steele Street	Demolition of existing buildings; Construction of a general retail building with associated signage.
133 Steele Street	Demolition of existing outbuilding and partial demolition of existing dwelling; Construction of internal alterations and additions to existing building with associated signage; Change of use of modified building to consulting rooms.

The proposal will include the development of a dual width accessway to a shared car park behind the buildings. The proposed development is illustrated in Figures 2 – 7. A full copy of the application is appended to this report as **Attachment 1**.



PLANNING ISSUES

The land is zoned Urban Mixed Use and General Residential under the *Tasmanian Planning Scheme – Devonport, 2020*. The zoning of the subject site and surrounding properties is illustrated in Figure 8.

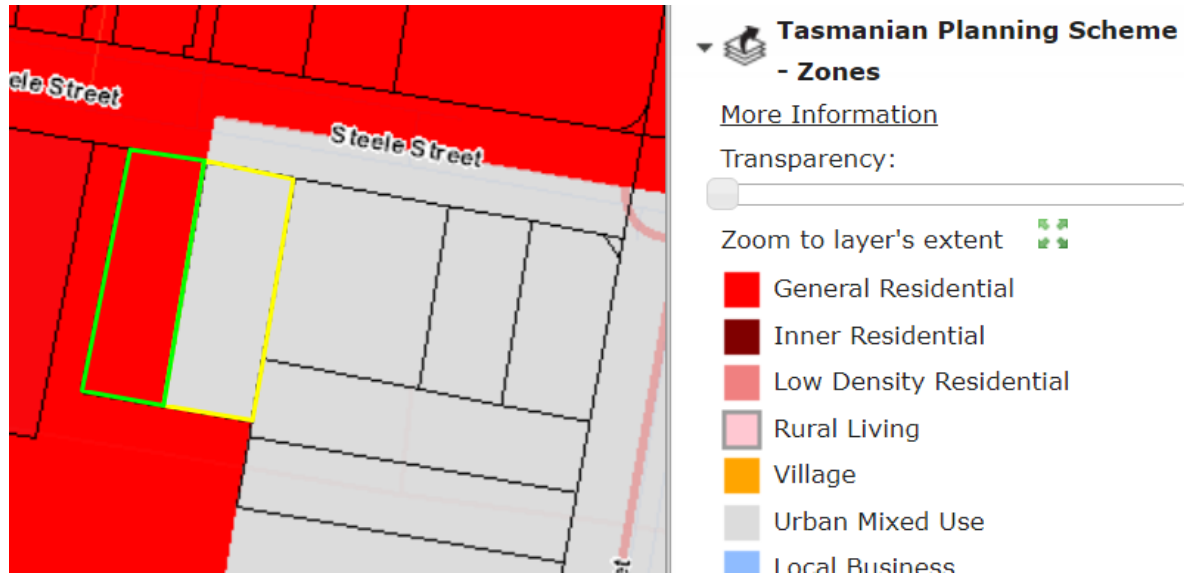


Figure 8 – Zone mapping (LISTmap)

8.0 General Residential Zone

The purpose of the General Residential Zone is:

- 8.1.1 To provide for residential use or development that accommodates a range of dwelling types where full infrastructure services are available or can be provided.
- 8.1.2 To provide for the efficient utilisation of available social, transport and other service infrastructure.
- 8.1.3 To provide for non-residential use that:
 - a) primarily serves the local community; and
 - b) does not cause an unreasonable loss of amenity through scale, intensity, noise, activity outside of business hours, traffic generation and movement, or other off site impacts.
- 8.1.4 To provide for Visitor Accommodation that is compatible with residential character.

The General Residential zone applies to 133 Steele Street. Within this zone a Business and Professional Services (consulting room) use class is discretionary.

A Business and Professional Services Use is discretionary within the General Residential zone provided it is for a consulting room, medical centre, veterinary centre, child health clinic, or for the provision of residential support services. The proposed change of use for a consulting rooms meets this qualification. A small section of development is proposed to the rear of the existing building along with internal modifications. An assessment of the applicable performance criteria under the General Residential zone follows:

8.3.1 Discretionary Uses

Objective: That Discretionary uses do not cause an unreasonable loss of amenity to adjacent sensitive uses.	
Acceptable Solutions	Performance Criteria
A1 Hours of operation of a use listed as Discretionary, excluding Emergency Services, must be within the hours of 8:00am to 6:00pm.	P1 Hours of operation of a use listed as Discretionary, excluding Emergency Services, must not cause an unreasonable loss of amenity to adjacent sensitive uses, having regard to: <ul style="list-style-type: none"> (a) The timing, duration or extent of vehicle movements; and (b) Noise, lighting or other emissions.

P1 – The proposed use seeks to operate outside of the acceptable solution, extending operating hours until 8:00pm. The potential amenity impacts to adjoining properties are not considered unreasonable given the nature of the proposed consulting rooms requiring limited vehicle movements to the site and similarly managed emissions from any noise or lighting. The performance criteria is satisfied.

A2 External lighting for a use listed as Discretionary: <ul style="list-style-type: none"> (a) must not operate within the hours of 7.00pm to 7.00am, excluding any security lighting; and (b) security lighting must be baffled to ensure direct light does not extend into the adjoining property. 	P2 External lighting for a use listed as Discretionary, must not cause an unreasonable loss of amenity to adjacent sensitive uses, having regard to: <ul style="list-style-type: none"> (a) the number of proposed light sources and their intensity; (b) the location of the proposed light sources; (c) the topography of the site; and (d) any existing light sources.
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A2 – The proposal will have security lighting within the carpark that will be baffled and directed to prevent light spilling to neighbouring properties. Back lit signage as proposed is not located within proximity of adjoining residential properties and not considered likely to cause any nuisance. A condition on the permit will ensure this matter is enforceable. The acceptable solution is met.

A3 Commercial vehicle movements and the unloading and loading of commercial vehicles for a use listed as Discretionary, excluding Emergency Services, must be within the hours of: <ul style="list-style-type: none"> (a) 7:00am to 7:00pm Monday to Friday; (b) 9:00am to 12 noon Saturday; and (c) nil on Sunday and public holidays 	P3 Commercial vehicle movements and the unloading and loading of commercial vehicles for a use listed as Discretionary, excluding Emergency Services, must not cause an unreasonable loss of amenity to adjacent sensitive uses, having regard to: <ul style="list-style-type: none"> (a) the time and duration of commercial vehicle movements; (b) the number and frequency of commercial vehicle movements; (c) the size of commercial vehicles involved; (d) manoeuvring required by the commercial vehicles, including
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	<p>the amount of reversing and associated warning noise;</p> <p>(e) any existing or proposed noise mitigation measures between the vehicle movement areas and sensitive use;</p> <p>(f) potential conflicts with other traffic; and</p> <p>(g) existing levels of amenity.</p>
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A3 – *The proposed consulting room use does not intend to receive any commercial vehicle deliveries outside the acceptable solution timeframes. The acceptable solution is met.*

<p>A4 No Acceptable Solution.</p>	<p>P4 A use listed as Discretionary must not cause an unreasonable loss of amenity to adjacent sensitive uses, having regard to:</p> <p>(a) The intensity and scale of the use;</p> <p>(b) The emissions generated by the use;</p> <p>(c) The type and intensity of traffic generated by the use;</p> <p>(d) The impact on the character of the area; and</p> <p>(e) The need for that use in that location.</p>
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P4 – *The proposed use is of a suitable intensity that amenity to the residential uses would not be negatively impacted by the service proposed. Traffic generation to the site will not be of an intensity that the area cannot accommodate. The existing building will continue to appear as a dwelling, which will ensure the character of the area will not be impacted by the proposed change of use. It is considered the need for medical services within the area is great enough to warrant location within the subject site, which is effectively the buffer to a zone that would otherwise permit the proposed use. The performance criteria is satisfied.*

8.5.1 Non-dwelling development

The proposed change of use from an existing dwelling to a consulting rooms use requires minor external alterations which generally meet the acceptable solutions under this standard. The exception to this being part 6 relating to the location of building mechanical services, which is assessed as follows:

<p>Objective:</p>	
<p>A6 Air extraction, pumping, refrigeration systems or compressors, for a building that is not a dwelling, must have a setback from the boundary of a property containing a sensitive use not less than 10m.</p>	<p>P6 Air conditioning, air extraction, pumping, heating or refrigeration systems or compressors, for a building that is not a dwelling, within 10m of the boundary of a property containing a sensitive use must be designed, located, baffled or insulated to not cause an unreasonable loss of amenity, having regard to:</p>

	<p>(a) the characteristics and frequency of any emissions generated;</p> <p>(b) the nature of the proposed use;</p> <p>(c) the topography of the site and location of the sensitive use; and</p> <p>(d) any mitigation measures proposed.</p>
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P6 – The subject site is separated to the nearest residential property by an accessway of approximately 7m. The location of a bank of heat pumps are to be located along the boundary to this property due to the lack of other suitable locations within the site. The actual distance between the heat pumps and the dwelling is approximately 20m. It is considered the emissions from the heat pumps are unlikely to cause detriment due to the separation between the services and the dwelling likely to be affected. The performance criteria is satisfied.

13.0 Urban Mixed Use Zone

The purpose of the Urban Mixed Use zone is:

- 13.1.1 To provide for a mix of residential, retail, community services and commercial activities in urban locations.
- 13.1.2 To provide for a diverse range of use or development that are of a type and scale that support and do not compromise or distort the role of surrounding activity centres in the activity centre hierarchy.

The Urban Mixed Use zone applies to 131 Steele Street. Within this zone a General Retail use class is permitted. The proposed use will operate in accordance with the acceptable solutions of the applicable standards of 13.3.1 and 13.3.3.

The proposed development generally meets the acceptable solutions under the development standards of 13.4. The exception to this being 13.4.2 part 1 relating to the setback of a building from a frontage, which is assessed as follows:

<p>Objective:</p> <p>That building setback:</p> <p>(a) is compatible with the streetscape; and</p> <p>(b) does not cause an unreasonable loss of amenity to adjoining residential zones.</p>	
Acceptable Solutions	Performance Criteria
<p>A1</p> <p>Buildings must have a setback from a frontage of:</p> <p>(a) not less than 3m;</p> <p>(b) not less than existing buildings on the site; or</p> <p>(c) not more or less than the maximum and minimum setbacks of the buildings on adjoining properties.</p>	<p>P1</p> <p>Buildings must have a setback from a frontage that is compatible with the streetscape, having regard to:</p> <p>(a) the topography of the site;</p> <p>(b) the setback of buildings on adjacent properties;</p> <p>(c) the height, bulk and form of existing and proposed buildings; and</p> <p>(d) the safety of road users.</p>

P1 – The proposed general retail use building seeks to reduce the 3m frontage setback to an average of 1.7m. The single storey building has been sighted to provide good pedestrian connection and suitable space to the rear allowing for car parking.

The adjoining properties display greater setbacks, however there are several buildings within proximity of the site that comprise similar reduced setbacks to the standard. Visibility for users of vehicle access points to the subject site and nearby sites are not impeded by the location of the proposed building. The performance criteria is satisfied.

C1.0 Sign Code

The purpose of the sign code is:

- C1.1.1 To provide for appropriate advertising and display of information for business and community activity.
- C1.1.2 To provide for well-designed signs that are compatible with the visual amenity of the surrounding area.
- C1.1.3 To ensure that signage does not disrupt or compromise safety and efficiency of vehicular or pedestrian movement.

The subject site is suitably located within an applicable zone for the sign type. The signage as shown has been defined as building fascia, ground based and wall sign types. Signage has been listed below identifying matters to be considered:

	Sign type	Detail	C1.6 Sign Standard
133 Steele Street Business Sign 1:			
Attached to northern side of building	Wall sign – 3.6m x 0.6m	Internally illuminated	Met
Attached to southern side of building	Building fascia sign – 4.7m x 0.5m	Internally illuminated	Met
Freestanding within frontage	Ground based sign – 2.4m x 1.2m	3.3m overall height	Not met
131 Steele Street Business Signs 2:			
Attached to northern side of building	Building fascia sign – 9.4m x 0.5m	Internally illuminated	Met
Attached to eastern side of building	Wall sign – 6.2m x 1.2m	Internally illuminated	Not met
Attached to western side of building x2	Building fascia sign – 4.1m x 0.5m & 11.2m x 0.5m	Internally illuminated	Met

C1.6.1 Design and siting of signs

Objective: That: (a) signage is well designed and sited; and; (b) signs do not contribute to visual clutter or cause an unreasonable loss of visual amenity to the surrounding area.	
Acceptable Solutions	Performance Criteria
A1 A sign must: (a) be located within the applicable zone for the relevant sign type set out in Table C1.6; and	P1.1 A sign must: (a) be located within an applicable zone for the relevant sign type as set out in Table C1.6; and

(b) meet the sign standards for the relevant sign type set out in Table C1.6.	(b) be compatible with the streetscape or landscape, having regard to: <ul style="list-style-type: none"> i. the size and dimensions of the sign; ii. the size and scale of the building upon which the sign is proposed; iii. the amenity of surrounding properties; iv. the repetition of messages or information; v. the number and density of signs on the site and on adjacent properties; and vi. the impact on the safe and efficient movement of vehicles and pedestrians.
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P1.1 – Business Sign 1 – Ground based sign, and Business Sign 2 – Wall sign do not meet the sign standards.

The 3.6m high ground based sign has been designed to ensure visibility above the existing side boundary fences within proximity of the sign. The sign has been located 2m from the western boundary and 1m from the frontage. The dimensions and location of the sign are considered compatible with the streetscape and consistent with established signage within the area.

The 6.2m x 1.2m wall sign exceeds the maximum area of 4.5m² but is less than 25% of the wall area. The dimensions and location of the sign are considered compatible with the scale of the building and consistent with the streetscape of established signage within the area.

The proposed signage satisfies the performance criteria.

C1.6.2 Illuminated signs

Objective: That: <ul style="list-style-type: none"> (a) illuminated signs are compatible with the streetscape; (b) the cumulative impact of illuminated signs on the character of the area is managed, including the need to avoid visual disorder or clutter of signs; and (c) any potential negative impacts of illuminated signs on road safety and pedestrian movement are minimised. 	
Acceptable Solutions	Performance Criteria
A1 No acceptable solution.	P1 An illuminated sign must not cause an unreasonable loss of amenity to adjacent properties or have an unreasonable effect on the safety, appearance or efficiency of a road, and must be compatible with the streetscape, having regard to: <ul style="list-style-type: none"> (a) the location of the sign; (b) the size of the sign;

	<ul style="list-style-type: none"> (c) the intensity of the lighting; (d) the hours of operation of the sign; (e) the purpose of the sign; (f) the sensitivity of the area in terms of view corridors, the natural environment and adjacent residential amenity; (g) the intended purpose of the changing message of the sign; (h) the percentage of the sign that is illuminated with changing messages; (i) proposed dwell time; and (j) whether the sign is visible from the road and if so the proximity to and impact on an electronic traffic control device.
A2 An illuminated sign visible from public places in adjacent roads must not create the effect of flashing, animation or movement, unless it is providing direction or safety information.	P2 No performance criteria.

P1 – The proposed illuminated signs are backlit or internally illuminated and will not cause any amenity impacts given the low output of lumens. It is considered road safety will not be impacted by the signs and the illuminated component of the signs is compatible with the streetscape given most of the signs will not be visible from the street.

A2 – The signs are internally illuminated and are not proposed to create any effect of flashing.

C2.0 Parking and Sustainable Transport Code

The purpose of the Parking and Sustainable Transport Code is:

- C2.1.1 To ensure that an appropriate level of parking facilities is provided to service use and development
- C2.1.2 To ensure that cycling, walking and public transport are encouraged as a means of transport in urban areas
- C2.1.3 To ensure that access for pedestrians, vehicles and cyclists is safe and adequate
- C2.1.4 To ensure that parking does not cause an unreasonable loss of amenity to the surrounding area
- C2.1.5 To ensure that parking spaces and accesses meet appropriate standards
- C2.1.6 To provide for parking precincts and pedestrian priority streets.

C2.5.1 Car parking numbers

Objectives:	
That an appropriate level of car parking spaces are provided to meet the needs of the use.	
Acceptable Solutions	Performance Criteria
<p>A1</p> <p>The number of on-site car parking spaces must be no less than the number specified in Table C2.1, excluding if:</p> <ul style="list-style-type: none"> (a) the site is subject to a parking plan for the area adopted by council, in which case parking provision (spaces or cash-in-lieu) must be in accordance with that plan; (b) the site is contained within a parking precinct plan and subject to Clause C2.7; (c) the site is subject to Clause C2.5.5; or (d) it relates to an intensification of an existing use or development or a change of use where: <ul style="list-style-type: none"> i. the number of on-site car parking spaces for the existing use or development specified in Table C2.1 is greater than the number of car parking spaces specified in Table C2.1 for the proposed use or development, in which case no additional on-site car parking is required; or ii. the number of on-site car parking spaces for the existing use or development specified in Table C2.1 is less than the number of car parking spaces specified in Table C2.1 for the proposed use or development, in which case on-site car parking must be calculated as follows: $N = A + (C - B)$ <p>N = Number of on-site car parking spaces required</p> <p>A = Number of existing on site car parking spaces</p> <p>B = Number of on-site car parking spaces required for the existing use or development specified in Table C2.1</p> <p>C = Number of on-site car parking spaces required for the proposed</p> 	<p>P1.1</p> <p>The number of on-site car parking spaces for uses, excluding dwellings, must meet the reasonable needs of the use, having regard to:</p> <ul style="list-style-type: none"> (a) the availability of off-street public car parking spaces within reasonable walking distance of the site; (b) the ability of multiple users to share spaces because of: <ul style="list-style-type: none"> i. variations in car parking demand over time; or ii. efficiencies gained by consolidation of car parking spaces; (c) the availability and frequency of public transport within reasonable walking distance of the site; (d) the availability and frequency of other transport alternatives; (e) any site constraints such as existing buildings, slope, drainage, vegetation and landscaping; (f) the availability, accessibility and safety of on-street parking, having regard to the nature of the roads, traffic management and other uses in the vicinity; (g) the effect on streetscape; and (h) any assessment by a suitably qualified person of the actual car parking demand determined having regard to the scale and nature of the use and development. <p>P1.2</p> <p>The number of car parking spaces for dwellings must meet the reasonable needs of the use, having regard to:</p> <ul style="list-style-type: none"> (a) the nature and intensity of the use and car parking required; (b) the size of the dwelling and the number of bedrooms; and

use or development specified in Table C2.1.	(c) the pattern of parking in the surrounding area.
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P1.1 – A Business and Professional Services (consulting room) use requires 4 car parking spaces per practitioner. The proposed use at 133 Steele Street will have a maximum of 4 practitioners, requiring 16 car parking spaces.

The General Retail use will operate from 266m² requiring a total of 9 car parking spaces.

The development across the subject site provides 22 car parking spaces to share, three spaces less than the combined requirement. There will be a part 5 agreement registered upon each title to ensure shared access is ongoing and not affected by change of ownership.

The proposed uses are unlikely to generate significant volumes of clients or customers that cannot be accommodated within on site or on-street parking. Proximity and availability of public transport to the site will also provide some relief to off-street parking demand. The performance criteria is satisfied.

There are no specific area plans which apply to the subject site.

COMMUNITY ENGAGEMENT

On 03/02/2023, Council received an application for the above development. Under section 57(3) of the *Land Use Planning and Approvals Act 1993*, the Planning Authority must give notice of an application for a permit. As prescribed at section 9(1) of the *Land Use Planning and Approvals Regulations 2014*, the Planning Authority fulfilled this notification requirement by:

- (a) Advertising the application in *The Advocate* newspaper on 18/02/2023;
- (b) Making a copy of the proposal available in Council Offices from the 18/02/2023;
- (c) Notifying adjoining property owners by mail on 16/02/2023; and
- (d) Erecting a Site Notice for display from the 17/02/2023.

The period for representations to be received by Council closed on 03/03/2023.

REPRESENTATIONS

One representation was received within the prescribed 14 day public scrutiny period required by the *Land Use Planning and Approvals Act 1993*. A copy of the representation is appended to this report as **Attachment 2**.

The representor's concerns regard matters relating to disruption to the adjoining residential property due to proposed use, traffic and signage for 133 Steele Street and the impact to privacy from direct views to the adjoining residential property.

- Operation of a commercial business will create disruption to neighbouring residents to what would otherwise be expected.

Comment: the proposed change of use at 133 Steele Street is not likely to result in such significant demand for access to the site that noise and other emissions be noticeable to a property approximately 7m away. As discussed in this report the change of use provides a suitable outcome for a property on the edge of an established business/commercial area.

- A commercial business will impact traffic and local parking, including vehicles parked on street affecting visibility.

Comment: the proposed development can accommodate a high percentage of onsite car parking. As discussed in this report the reduction sought to the required

rate should not result in any significant impact to on-street parking demand. Any vehicle parked on the street is required to adhere to local laws.

- Signage will detract from the residence.

Comment: as discussed within this report, signage as proposed is considered to be consistent with the streetscape. Most signage is incorporated into the building.

- Privacy concerns, windows look directly into residence and garden of representor.

Comment: the location of buildings, both existing and proposed do not trigger the consideration for privacy to adjoining properties. It is noted that the representor, in discussion with the owner of the subject site, has confirmed the provision of obscured glazing which will ameliorate this concern.

DISCUSSION

When determining an application for a planning permit the planning authority must consider the matters outlined in clause 6.10.1 of the Tasmanian Planning Scheme, including any representations, but only insofar as each matter is relevant to the particular discretion being sought. The discretion sought in this instance relates to several matters which have been identified as concerns by the representor, however justification on these discretions has been provided within this report. There are no changes recommended to the proposal as a result of the representation.

The proposal has been reviewed by internal departments and TasWater, and have provided conditions to be included in the planning permit. A copy of TasWater's Submission to Planning Authority Notice is appended to this report as **Attachment 3**.

FINANCIAL IMPLICATIONS

No financial implications are predicted, unless an appeal is made against the Council's decision to the Tasmanian Civil and Administrative Tribunal. In such instance, legal counsel will likely be required to represent Council. The opportunity for such an appeal exists as a result of the Council determining to either approve or refuse the permit application.

RISK IMPLICATIONS

In its capacity as a planning authority under the *Land Use Planning and Approvals Act 1993* (LUPAA), Council is required to make a determination on this application for a discretionary planning permit. Due diligence has been exercised in the preparation of this report and there are no predicted risks associated with a determination of this application.

CONCLUSION

The proposed change or use and development for a general retail use and a consulting rooms use will provide a balanced outcome for a site located on the edge of an existing business/commercial area. The representor's concerns have been addressed and do not justify variation to the proposal. A planning permit can be issued subject to conditions.

ATTACHMENTS

1. Application PA2023.0011 - 131 & 133 Steele Street [**4.1.1** - 81 pages]
2. Representation PA2023.0011 - 131 & 133 Steele Street [**4.1.2** - 4 pages]
3. TasWater SPAN PA2023.0011 - 131 & 133 Steele Street [**4.1.3** - 3 pages]

5 REPORTS

5.1 LOCAL GOVERNMENT ASSOCIATION OF TASMANIA - NOMINATION FOR GENERAL MANAGEMENT COMMITTEE

Author: **Claire Jordan, Executive Coordinator**

Endorser: **Matthew Atkins, General Manager**

RECOMMENDATION

That Council nominate Mayor Alison Jarman for the Local Government Association of Tasmania (LGAT) General Management Committee.

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

Strategy 5.1.1 Promote open communication and cooperation whilst representing Council at a regional, state and national level

SUMMARY

This report is provided to assist Council in formalising the nomination of Mayor Alison Jarman for the General Management Committee (GMC) of the Local Government Association of Tasmania (LGAT).

BACKGROUND

Council at its January 2023 meeting (Res. No. 23/16) voted unanimously to endorse the Mayor, Cr Alison Jarman as its representative to the GMC. As the Central Coast Council did not have a nomination, the Mayor was elected unopposed.

A subsequent review by the Tasmanian Electoral Commission of eligible municipal areas (i.e. those with populations greater than 20,000) found that Burnie City Council were also eligible to nominate a representative, with their municipal population over 20,000.

The Mayor's unopposed appointment to the GMC was reversed, and subsequently, a new nomination and election process must now be undertaken.

The GMC comprises eight members and provides oversight to LGAT operations. The GMC is elected by LGAT member councils every two years and comprises the popularly elected president, the Lord Mayor of Hobart and six other members elected by regional groupings of councils.

One of the two representatives from the North-West Coast represents councils with populations over 20,000 (i.e. Devonport, Burnie and Central Coast Councils). Following the receipt of nominations, an election takes place in respect of each of the vacancies (if required) and all councils in the region are able to vote for both positions.

STATUTORY REQUIREMENTS

Council, as a member of the LGAT, is entitled to vote in accordance with the Rules of the Association.

DISCUSSION

Mayor Jarman has indicated her interest in being nominated as the representative for North West councils with populations over 20,000.

The election timetable is as follows:

Nominations open	Monday 27 February 2023
Nominations close	5:00pm Wednesday 19 April 2023
Ballot material posted (if a ballot is required)	Monday 24 April 2023
Close of postal ballot	10am Thursday 15 June 2023
Declaration of the result	Thursday 15 June 2023

COMMUNITY ENGAGEMENT

No community engagement has been undertaken as a result of this report.

FINANCIAL IMPLICATIONS

There may be minimal costs incurred by the Mayor for attendance at GMC meetings.

RISK IMPLICATIONS

There are no identified risks in relation to this report.

CONCLUSION

As Mayor Jarman has indicated her interest in being nominated for this position, Council's endorsement of the nomination is required.

ATTACHMENTS

1. Devonport City Council - 2023 GMC Election [**5.1.1** - 1 page]

5.2 2022/23 BUDGET CONSULTATION

Author: **Claire Jordan, Executive Coordinator**

Endorser: **Matthew Atkins, General Manager**

RECOMMENDATION

That Council receive and note the Budget Consultation 2023/24 report and refer submissions to its budget deliberations.

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

Strategy 5.2.1 Encourage community participation initiatives that supports two-way communication and consultation which results in increased engagement

SUMMARY

This report presents the outcomes from the community budget consultation undertaken for the 2023/24 financial year.

BACKGROUND

Council has sought community input through structured community engagement as part of its annual budget preparation for several years. Community consultation provides an opportunity for Devonport ratepayers and residents to provide input and suggestions to Councillors for their consideration as part of the budget process.

Devonport residents indicated they had a strong desire for greater input into Council's decision making in a community satisfaction survey conducted some years ago.

Council's Community Engagement Policy and feedback from previous consultations were considered in the preparation of a project community engagement plan, together with Council's Strategic Plan and Long Term Financial Plan.

Objectives for the community engagement were defined as follows:

- Seek community input regarding key priorities for the 2023/24 budget, to assist Council and management in the budget making process;
- Involve the community in the decision-making process for the 2023/24 operating and capital budgets; and
- Help ensure a better match between community expectations and actual expenditure and delivery of services and projects.

STATUTORY REQUIREMENTS

There are no statutory requirements which relate to this report.

DISCUSSION

The 2023/24 Council budget consultation invited community members to contribute their ideas for projects and initiatives which they felt would benefit the community and was hosted at www.speakupdevonport.com.au and through Council's Customer Service Centre.

The consultation received 58 submissions, compared to 36 last year. Submissions were received via Speak Up Devonport and in writing. A summary of the feedback received is

shown below. Full details of each submission will be provided to Councillors as a confidential attachment for their consideration as part of the budget process.

Consultation Tool	Number of responses
Submissions received – via Speak Up Devonport and other means	58 (from 28 individual submitters)

Topic	Number of times raised
Budget to assist ratepayers in replacing polluting wood burner fireplaces/stoves with more efficient electric heating source	1
More drinking fountains in Devonport	1
Cape weed eradication	1
Roundabout at the intersection of Parker Street and William Street	1
Signage in Don Reserve	1
Shower at Back Beach	1
Madden Street Playground upgrades	1
Old Tramway Road improvements	1
Additional public toilets	1
Painting of Silos	1
Bins and Waste Bags for dogs in Spreyton area	1
Days Building repairs	1
Shopping area speed limit reduction	1
Median Strip in Fourways	1
Exit/Entry from Elizabeth Street on Formby Road	1
Traffic Light Improvements	2
Old Library Building maintenance	1
Unmetered road markings	1
Road potholes	1
Greening the Streetscape	1
Increased budget for street clean up including bin maintenance	2
Implementation of The Sunflower Project	1
East Devonport Community Maritime Precinct	1
Recruitment of Sustainability Officer	1
Recruitment of Food and Garden Consultants	1
Recruitment of Natural Resource Officer	1
Native Plant Nursery	1
Recruitment of additional horticultural staff	1
Miandetta Pond Maintenance	1
Footpath Improvements including Melrose Road, Sheffield Main Road, Woodrising Avenue, Nixon Street, Don Road and near lighthouse	7
Assess covers in roadways	1
Shade sails in Market Square	1
Market Square multiuse ideas	1
Small train between Coles Beach and Waterfront Park	1
Solar lighting between on walkway between Aquatic Centre and the Bluff	1
Swings in Waterfront Playground	1
Fitness station/ equipment improvements	1
Walkway on Vietnam memorial Walk	1
Additional parking for motor campers and vans	1

Basketball courts on Victoria Parade	1
Byard Park changeroom upgrades	1
Auto watering system for Byard Park	1
Fully enclose the Mall	1
Digital, Interactive visitor information points/screens	1
Billboard signage showcasing key tourism attractions - "Visit the Devonport Region"	1
Upgraded Devonport Visitor Map	1
Street Banner Signage to communicate arts, tourism, events, culture, visitor attractions	2
Devonport Surf Life Saving Club access and security upgrades	1
Recruitment of a Council Energy Consultant	1
Gutters between Parker Street and Ronald Street	1

COMMUNITY ENGAGEMENT

Community engagement was planned, developed and implemented in accordance with Council's Community Engagement Policy.

Community engagement was undertaken between 7 February and 28 February 2023.

The consultation was promoted through:

- Council's website – promotion was featured on the home page and news pages and re-directed users to the consultation tool at speakupdevonport.com.au;
- A media release was distributed to Tasmanian media;
- Council's Facebook page, Twitter and LinkedIn accounts were used to announce the consultation period;
- Reminders were provided through social media and in the Community Services Newsletter.

FINANCIAL IMPLICATIONS

The consultation was planned, developed, managed and delivered by Council staff. The design and development for the consultation material was developed and printed in-house, with associated costs part of Council's annual operating expenses.

RISK IMPLICATIONS

Consultation and/or Communication

The positive sentiment created for Council through the consultation process needs to be maintained. Council must ensure that the public are kept informed of the budget decisions.

CONCLUSION

The feedback received through the budget consultation process provides Council with a high level of community input and will be taken into consideration in the budget decision making process.

ATTACHMENTS

Nil

5.3 TECHNOLOGYONE SOFTWARE ENTERPRISE LICENSING CONTRACT RENEWAL

Author: **Jeffrey Griffith, Deputy General Manager**

Endorser: **Matthew Atkins, General Manager**

RECOMMENDATION

That Council by absolute majority in relation to the TechnologyOne Enterprise Licensing Contract:

- a) acknowledge that in accordance with section 27 (i) (iii) of the *Local Government (General) Regulations 2015* that a formal tender process was not undertaken due to the unavailability of competitive or reliable tenderers; and
- b) renew the contract for a 3-year term for an annual cost of \$232,437 in Year 1 and \$293,077 in Year 2 & 3 (a \$818,593 investment over the full term of the contract).

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

- Strategy 5.8.1 Provide efficient, effective and secure information management services that support Council's operations
- Strategy 5.8.2 Ensure access to Council information that meets user demands

SUMMARY

This report seeks Council's approval to enter a 3-year contract with TechnologyOne for the provision of their Cloud Software as a Service (SaaS) solution Enterprise software license.

BACKGROUND

TechnologyOne is an enterprise software solution provider that provides an integrated system managing a broad range of Council responsibilities including Financial Management, Asset & Work Management, Procurement, Revenue Management, Human Resource Management, Payroll Management, Community & Service Management and a long list of additional functions.

Council has utilised TechnologyOne's enterprise software to support operations for more than 20 years. A substantial investment in employee training, process reengineering, and system configuration and support has been made by Council over this period resulting in operational efficiency and improved employee productivity.

Council transitioned to TechnologyOne's Software as a Service (SaaS) platform in 2018 and entered a 5-year contract for an enterprise license. With the contract set to expire, Council would like to progress a renewal for a 3-year term.

STATUTORY REQUIREMENTS

Council is required to comply with section 333A of the *Local Government Act 1993* and its adopted Code for Tenders and Contracts when considering awarding contracts. A public tender process has not been undertaken in relation to this matter. Section 27(i) of the *Local Government (General) Regulations 2015* provides:

27. Non-application of public tender process

The following situations and contracts are prescribed for the purposes of section 333A(3) of the Act:

.....

- (i) A contract for goods and services, if the council resolves by absolute majority and states the reasons for the decision, being that a satisfactory result would not be achieved by inviting tenders because of:
 - (i) extenuating circumstances; or
 - (ii) the remoteness of the locality; or
 - (iii) the unavailability of competitive or reliable tenderers.

Council has already invested significantly in the TechnologyOne product. The only alternative for Council would be to undertake an intensive review of alternative vendor solutions. As TechnologyOne continues to meet Council's functional and operational requirements, there are no compelling reasons to consider the complex and costly review and implementation of alternative vendor business system solutions. Considering the level of investment in TechnologyOne to date, this would not be a beneficial outcome.

DISCUSSION

Council utilises TechnologyOne enterprise software to support functional and operational requirements to include financial management, revenue management, human resource management, work order management, procurement, payroll, planning as well as a long list of other functions.

TechnologyOne is critical to the ongoing efficient running of Council's operational processes.

Given the level of investment over the past 20+ years and given TechnologyOne continues to meet most of the Council's operational requirements, the preferred option is to continue using the solution and initiate a 3-year contract renewal.

Council has conducted a 5-year roadmap workshop with TechnologyOne consultants to explore those aspects of the solution that are not currently being utilised. The following modules and functions have been planned for implementation over the next 5 years:

1. Transition from Ci Property and Rating to Ci Anywhere Property and Rating
2. Implementation of CiA Live to facilitate a lower cost and lower complexity transition to Ci Anywhere Property and Rating
3. Implementation of the Customer Request Management solution
4. Implementation of Property and Rating Business Analytics
5. Implementation of Project Lifecycle Management
6. Implementation of Contract Management
7. Implementation of additional Human Resource Management modules
8. Implementation of Purchase Card management

All software implementations are subject to a business case that confirms the benefits and Council's ability to provide suitable and sufficient resources to ensure successful delivery.

The inclusion of additional modules has influenced the annual license fee from year 2 of the TechnologyOne enterprise license contract. Council will have access to the new modules commencing from 1 July 2023 and will commence initiatives to implement and leverage the benefit from the commencement of the new contract.

Contract Details

Year 1	Year 2	Year 3	Total Contract
\$232,437	\$293,077	\$293,077	\$818,593

COMMUNITY ENGAGEMENT

Community engagement was not undertaken in relation to this report.

FINANCIAL IMPLICATIONS

There is not expected to be any impact on Council's operating budget for the current financial year or financial year 2023/24 as a result of this report. There will be an increase in the information technology budget for financial year 2024/25 to reflect the increase in year 2 of the 3-year contract. These increases relate to the inclusion of additional modules that are part of Council's 5-year roadmap for the addition of capability to TechnologyOne.

RISK IMPLICATIONS

Any specific risk implications have been outlined in the commentary included as part of this report. Any specific risk that is identified as an issue for Council would result in a separate report to Council.

CONCLUSION

TechnologyOne has supported Council's processes and operations for more than two decades. The investment made over that time has been instrumental in ensuring Council continues to operate as lean as possible. Initiating a 3-year extension to TechnologyOne's Enterprise license will allow Council to continue to focus on increasing operational efficiencies and on delivering online electronic services to the community.

ATTACHMENTS

Nil

5.4 CCTV STRATEGY 2023 - 2027

Author: **Jeffrey Griffith, Deputy General Manager**

Endorser: **Matthew Atkins, General Manager**

RECOMMENDATION

That the CCTV Strategy 2023 - 2027 be adopted with immediate effect.

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

Strategy 5.8.1 Provide efficient, effective and secure information management services that support Council's operations

SUMMARY

The purpose of this report is to present the CCTV Strategy 2023 - 2027 to Council for adoption.

BACKGROUND

Council's previous CCTV Strategy was aimed at delivering modern and reliable CCTV infrastructure that helped improve community safety and Council site security. This involved procuring new equipment for existing CCTV locations and adopting a 'lifecycle' approach to replacing hardware and software.

Community safety was improved by integrating more coverage areas as part of the 'LIVING CITY' project, including the waterfront park precinct, food pavilion and multi-level car park. Public camera footage is accessible 24/7 by Devonport Police from their station and all equipment is maintained by Devonport City Council.

STATUTORY REQUIREMENTS

All CCTV systems are operated in accordance with the relevant legislation and compliance regulations, including:

- Commonwealth:
 - *Privacy Act 1998*
- State:
 - *Personal Information Protection Act 2004*
 - *Listening Devices Act 1991*
 - *Listening Devices Regulations 2004*
 - *Security and Investigations Act 2002*
 - *Security and Investigations Regulations 2004*

DISCUSSION

The CCTV Strategy establishes the actions and guidance for the ongoing delivery and development of CCTV services for Devonport City Council over the next four years.

CCTV (closed-circuit television) refers to a network of cameras that are recording footage continuously. There are two 'networks' for the purposes of this strategy:

- The internal Council cameras, used for security of Council owned or operated facilities. Herein referred to as the 'private' or 'internal' CCTV network, the footage is only available to limited Council employees and authorised personnel.
- The public facing cameras, used for recording public open spaces. These cameras are usually mounted on poles at elevated heights in high-traffic areas. This footage is accessible by the Devonport Police and the public.

The public facing cameras are used primarily as a crime deterrent, allowing police to monitor areas in real-time and recover footage on-demand for up to 30 days. The public can also obtain footage from these cameras through the RTI (Right to Information) request on Council's website.

Not included in the scope of this strategy are web cams that stream to the internet for public interest; body cameras worn by Council officers; or other special use case cameras.

The CCTV Strategy considers lessons learned from operating both internal and public CCTV services for nearly 20 years, as well as emerging opportunities and technologies that are likely to eventuate during the life of the Strategy.

Objectives include:

- maintaining functional and effective CCTV infrastructure;
- keeping the public footage accessible to the Police, public and other relevant parties (such as insurance companies and business owners); and
- allowing an avenue for feedback and development in the public CCTV network.

Further, it allows for developing additional capabilities not previously realised through emerging technologies.

COMMUNITY ENGAGEMENT

A working group with a diverse range of stakeholders to include Council officers, Devonport Police, community safety groups, Local Government Association of Tasmania (LGAT), and supply/maintenance contractors was formed. Outputs from this group will inform Council's project and budget planning initiatives to continually evolve the CCTV network, ensuring it remains fit for purpose.

FINANCIAL IMPLICATIONS

In accordance with the Strategy, it is proposed that an allocation will be made within the Capital Expenditure Budget each financial year, during the term of the CCTV Strategy, to meet any CCTV replacement or expansion requirements.

Council will seek external funding where possible to support CCTV infrastructure investments. Council is aware that technological changes occur rapidly and future advancement of technologies and software will be monitored at all times to ensure system currency is maintained and the infrastructure continues to meet the needs of the community, Tasmania Police, Council and all other stakeholders.

RISK IMPLICATIONS

There is an expectation from the community that CCTV will be provided to help facilitate a safer community. It is not financially feasible to provide coverage across all areas of the city.

There may be some risk that CCTV coverage does not meet the expectations of all members of the community.

CONCLUSION

The CCTV Strategy is an important document to facilitate ongoing improvement in the provision, planning and management of CCTV in the Devonport region. The CCTV Strategy has been drafted with input from a diverse number of community stakeholders.

Consideration has been given to the feedback provided from the community in preparation of the document and it is now recommended to adopt and finalise the CCTV Strategy 2023 - 2027.

ATTACHMENTS

1. CCTV Strategy 2023-2027 FINAL [**5.4.1** - 13 pages]

5.5 FINANCIAL ASSISTANCE SCHEME ROUND TWO 2022-2023

Author: **Carol Bryant, Community Services Manager**

Endorser: **Matthew Skirving, Executive Manager**

RECOMMENDATION

That Council:

- a) receive and note the Financial Assistance - Community Grants report; and
- b) approve the Major and Minor Grants for Round Two of the 2022/23 Community Grants Program as follows:

Major Grants

Devonport Senior Citizens Club Inc	\$3,000.00
Spreyton Football Club	\$8,500.00
Parakaleo Ministries Inc T/A Choose Life Services	\$5,000.00
Spreyton Scout Group	\$7,500.00
Don River Railway (underwrite only)	\$7,500.00
Mersey Rowing Club Incorporated	\$5,978.50
Spreyton Cricket & Community Club	\$5,000.00
Devonport Country Club Ltd	\$12,500.00

Minor Grants

Devonport Orions Cricket Club	\$2,500.00
East Devonport Bowls Club	\$3,828.00
TANA (Trauma Awareness Network Australia)	\$2,000.00
Devonport Devils Masters Swimming Club	\$2,000.00
Bowls Tasmania Inc.	\$3,000.00

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

- Strategy 5.3.1 Review and amend structures, policies and procedures to adapt to changing circumstances

SUMMARY

This report presents the outcomes of the Community Financial Assistance Working Group deliberations and seeks endorsement of the Group's recommendations in relation to submissions for Round Two of the 2022/23 Community Grants Program.

BACKGROUND

Through the provision of its Financial Assistance Scheme Council supports projects, programs, and activities developed for the benefit of Devonport's residents and visitors. This financial year, five (5) areas of assistance are available as follows:

- Major Grants – grants of \$5,000 - \$25,000 to support for Health and wellbeing, Our culture, Our environment, Festivals and Events.
- Minor Grants – grants of up to \$5,000 to organisations to deliver programs that enhance Health and wellbeing, Our culture, Our environment, Festivals and Events.

- Rate Remissions – granting of a full or partial remittance of the general rate for non-profit organisations delivering benefits to Devonport residents.
- Donations – aid for groups, organisations or individuals within the City who are not eligible for sponsorship under any other Financial Assistance Program.
- Individual Development Grants – grants to support individuals, groups or teams who are performing, competing, or presenting at national or international competitions, conferences, or events.

The Financial Assistance Working Group (FAWG) assess applications under the Scheme. Members include:

- Councillor Peter Hollister
- Councillor Steve Martin
- Councillor Leigh Murphy
- Community Service Manager
- Convention & Arts Centre Manager

This report presents the FAWG recommendations to Council to consider granting of funds under Round Two of the Community Grants Program (Minor and Major Grants).

STATUTORY REQUIREMENTS

Section 77 of the *Local Government Act 1993* outlines Council's requirements regarding grants and benefits:

- (1) *A council may make a grant or provide a pecuniary benefit or a non-pecuniary benefit that is not a legal entitlement to any person, other than a councillor, for any purpose it considers appropriate.*
- (1A) *A benefit provided under subsection (1) may include –*
- (a) *In-kind assistance; and*
 - (b) *Fully or partially reduced fees, rates, or charges; and*
 - (c) *Remission of rates or charges under Part 9.*
- (2) *The details of any grant made or benefit provided are to be included in the annual report of the council.*

The details of awarded grants will be reported in Council's 2022/2023 Annual Report.

DISCUSSION

The FAWG met on 9 March 2023 to assess minor and major grant submissions utilising a weighted evaluation matrix, against the following criteria:

1. Demonstrate need and benefit.
2. Alignment to Council's priorities as outlined in each grant category (Health and wellbeing, Our culture, Our environment, Festivals and Events).
3. Evidence of community support, partnership, or consultation.
4. Increasing self-sufficiency of organisations and/or project outcomes.
5. Demonstrate good value for money which shows the contribution of the organisation (and/or others) applying to the project or activity through cash and/or in-kind; and purchase of goods and services from local businesses.
6. Capacity of the applicant (and/or partners) to complete the project.
7. Evidence that the organisation and/or the project supports inclusive participation and/or promotes equality.

8. Evidence that the organisation (and/or the project) demonstrates sound environmental practices.

Major Grants

Thirteen applications were received under the Major Grants category requesting \$130,156.50 in total. The successful applications recommended by the FAWG to receive grant funds (subject to any conditions as outlined) are listed in the table below:

Organisation	Project Description	Total Value of Project	Amount Requested	Amount Recommended
Devonport Senior Citizens Club Inc	Furniture Replacement	\$6,000.00	\$6,000.00	\$3,000.00
Spreyton Football Club	Clubroom Upgrade	\$15,378.00	\$15,000.00	\$8,500.00
Parakaleo Ministries Inc T/A Choose Life Services	External Building Repairs	\$29,609.50	\$10,000.00	\$5,000.00
Spreyton Scout Group	Spreyton Scout Centre	\$18,547.40	\$7,500.00	\$7,500.00
Mersey Rowing Club Incorporated	Roof Repairs - Mersey Rowing Club	\$5,978.50	\$5,978.50	\$5,978.50
Spreyton Cricket & Community Club	Install deck, seating & steps for improved access of site	\$10,075.00	\$7,500.00	\$5,000.00
Devonport Country Club Ltd	Accessible pathway to toilets for bowling greens 2 & 3	\$24,500.00	\$12,250.00	\$12,250.00
Don River Railway	Don River Railway 50 years celebration gala event	\$47,991.00	\$7,500.00	\$7,500.00* * Underwrite only any loss up to \$7,500.
	Totals	\$158,079.40	\$71,728.50	\$54,728.50

Unsuccessful applications were submitted by:

Share the Dignity; Devonport Tenpin Bowling Association; The Devonport Country Club (Project: Upgrade Toilet block for Bowls & RV Access); Devonport Eisteddfod Society (addressed through review of Partnership Agreement); Devonport Football Club.

Minor Grants

Nine applications were received under the Minor Grants category requesting \$28,195 in total. The successful applications recommended by the Working Group to receive grant funds, subject to any conditions as outlined, are listed in the table below:

Organisation	Project Description	Total Value of Project	Amount Requested	Amount Recommended
Devonport Orions Cricket Club	Resurfacing the indoor centre artificial turf	5,000.00	\$2,500.00	\$2,500.00
East Devonport Bowls Club	replace existing furniture	5,914.95	\$3,690.00	\$3,828.00* Up to \$3,828 subject to project quote accepted

Organisation	Project Description	Total Value of Project	Amount Requested	Amount Recommended
TANA (Trauma Awareness Network Australia)	TANA Awareness and Fundraiser	22,025.00	\$5,000.00	\$2,000.00
Devonport Devils Masters Swimming Club	Coaching and Training Equipment Application	4,000.00	\$2,000.00	\$2,000.00
Bowls Tasmania Inc.	9th National Bowling Arm Sides Championships – 2023	15,499.00	\$3,000.00	\$3,000.00
Totals		\$52,438.95	\$16,190.00	\$13,328.00

Unsuccessful applications were submitted by:

Devonport City Probus Club; Devonport Choral Society; Festival of Voices; The Shepherd Centre.

COMMUNITY ENGAGEMENT

Details of the Financial Assistance Scheme – Community Grants Program, including the application process are available on Council's website.

A media release was issued. Council's social media and community newsletter were used to advise of the opening of the Community Grants Program. Links to the website page were emailed to:

- Past and present DCC Committee members.
- Individuals and organisations who had registered (via the Council website) to receive information on Council's Financial Assistance Scheme; and
- 2015-2022 grant recipients

FINANCIAL IMPLICATIONS

The annual 2022/23 Financial Assistance Major and Minor Grants budget allocation is \$140,000, with a remaining balance of \$85,368.50 (Round One expenditure was \$54,631.50). Recommended funding allocations by FAWG total \$68,056.50, which is within the available funding capacity of the annual program.

The FAWG has recommended the allocation towards the *Don River Railway 50 Year Celebration Gala Event* be made on the basis of underwriting event costs up to a maximum value of \$7,500, should the event not achieve the forecast ticket sales and event revenue.

RISK IMPLICATIONS

There is a low risk that organisations that have applied and have been unsuccessful may be critical of Council's decision in relation to the allocation of the funds. Note that the allocation of funds is based on an assessment across a set of guidelines and eligibility in keeping with Council's policies and strategies. Each application is scored using a weighted matrix. Feedback is required when requested.

There is a low risk that organisations that have been successful may be unable to deliver agreed outcomes.

CONCLUSION

A total of 22 submissions were received under round two of the 2022/23 Community Grants Program totalling \$158,351.72. The Financial Assistance Working Group

recommends that Council approve the Round Two Major and Minor Grants to the value of \$68,056.50.

ATTACHMENTS

Nil

6 INFORMATION

6.1 WORKSHOPS AND BRIEFING SESSIONS HELD SINCE THE LAST COUNCIL MEETING

Author: **Claire Jordan, Executive Coordinator**

Endorser: **Matthew Atkins, General Manager**

RECOMMENDATION

That the report advising of Workshop Sessions held since the last Council meeting be received and the information noted.

Council is required by Regulation 8(2)(c) of the *Local Government (Meeting Procedures) Regulations 2015* to include in the Agenda the date and purpose of any Council Workshop held since the last meeting.

Date	Description	Purpose
6 March 2023	Australia Day Award & Citizenship Ceremony	Discuss date for holding annual Australia Day Award & Citizenship Ceremony in future
	Kedge Pty Ltd	Discuss proposal for Mersey Ferry
	Mersey Bluff Saltwater Pool	Status update on feasibility of pool
	RANT Arts	Annual update to Council
	CBD Expression of Interest Process	Update on EOI process
20 March 2023	Budget and planning overview for Councillors	Provide overview of strategic planning framework, local government finance fundamentals and an outline of Council's budget process

6.2 MAYOR'S MONTHLY REPORT

RECOMMENDATION

That the Mayor's monthly report be received and noted.

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

Strategy 5.3.2 Provide appropriate support to elected members to enable them to discharge their functions

SUMMARY

This report details meetings and functions attended by the Mayor.

BACKGROUND

This report is provided regularly to Council, listing the meetings and functions attended by the Mayor.

STATUTORY REQUIREMENTS

There are no statutory requirements which relate to this report.

DISCUSSION

In her capacity as Mayor, Councillor Alison Jarman attended the following meetings and functions between 22 February and 21 March 2023:

- Met with Councillors
- Attended East Devonport Community House BBQ
- Conducted radio interviews including SeaFM, ABC Radio and 7AD
- Attended DCCI Breakfast
- Attended and delivered Welcome Speech at launch of the Strategic Regional Plan for Tasmania
- Met with General Manager and Council Staff
- Met stakeholders regarding Pioneer Park plans
- Met with Danielle Kidd and Kate Ettlin of West North West Working (WNWW)
- With the General Manager and Councillors, met with Minister for Local Government - Hon Nic Street MP
- Officiated at the National Skills Acquisition Phase (NSAP) Festival Opening Ceremony
- Met with Central Coast and Burnie City Council Mayors
- Met with Terry Jeffrey to discuss Vertex sculpture
- Attended Access and Inclusion Working Group Workshop
- Attended Community Wellbeing Small Grants Assessment
- Attended - International Women's Day - "Soroptimists Celebrating Women"
- Site tour of Dulverton Waste Management facility at Latrobe
- Attended Dulverton Waste Management Owner Representatives meeting

- Attended McGrath Devonport Opening
- Attended the Paraquad Association - Come & Try Wheelchair Sports Carnival
- Attended the Devonport Apex Regatta Sponsors Dinner
- Attended and officially opened the Devonport Apex Regatta
- Attended Ten Pin Bowling - Master Plan Reveal & Information Evening
- With the General Manager, met with Inspector John King - Devonport Division Tasmania Police
- Meeting with the Tasmanian Community Fund Chairperson
- Interview with student Kirk Jackson
- Attended Mersey-Leven Emergency Management Planning Committee
- Met with Kentish Council Mayor
- Guest speaker at the DCCI International Women's Day Breakfast
- Attended Afternoon tea with Novotel Devonport team for International Women's Day
- Officiated at Diamonds of Devonport International Women's Day event
- With the General Manager, attended online meeting with Minister Ferguson to discuss traffic concerns on Mersey Main Road, Spreyton
- Attended Cradle Coast Authority representatives meeting
- Attended and officiated at the SSA Triathlon Championships Opening Ceremony
- Attended medal presentation for the SSA Triathlon Championship, Australian Mixed Team Relay Championships and Aquathlon
- Met with Latrobe Council Mayor
- Attended the LGAT Mayors workshop
- Cradle Coast Mayor's Breakfast
- Attended the LGAT General Meeting
- Liv-Eat Fun Run 5km with Burnie City Council Mayor
- Attended 2023 season launch for North West Thunder Basketball - NBL1
- Attended the Ten Days on the Island Festival mapali sunset gathering function
- Attended Online Women's Housing Working Meeting
- Facilitated DCCI & Council Business Meet and Greet
- Officiated at Harmony Day Citizenship Ceremony
- Attended Harmony Day celebrations in Market Square

ATTACHMENTS

Nil

6.3 GENERAL MANAGER'S REPORT

Author: **Matthew Atkins, General Manager**

RECOMMENDATION

That the report of the General Manager be received and noted.

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

Strategy 5.8.2 Ensure access to Council information that meets user demands

SUMMARY

This report provides a summary of the activities undertaken by the General Manager, between 22 February and 21 March 2023. It also provides information on matters that may be of interest to Councillors and the community.

BACKGROUND

A monthly report provided by the General Manager to highlight management and strategic issues that are being addressed by Council. The report also provides regular updates in relation to National, Regional and State based local government matters as well as State and Federal Government programs.

STATUTORY REQUIREMENTS

Council is required to comply with the provisions of the *Local Government Act 1993* and other legislation. The General Manager is appointed by the Council in accordance with the provisions of the *Act*.

DISCUSSION

1. COUNCIL MANAGEMENT

- 1.1. Attended and participated in several internal staff and management meetings.
- 1.2. Attended Workshops, Section 23 Committee and Council Meetings as required.
- 1.3. Along with the Mayor, met with Devonport Divisional Police Inspector John King for an update on issues across the city.
- 1.4. Attended a meeting of the Hillcrest Affected Area Recovery Committee.
- 1.5. A bus tour was undertaken by Councillors and executive staff around several council owned facilities across the city along with a tour of the Dulverton Landfill site.
- 1.6. Attended the Diamonds of Devonport event at the paranapple centre.
- 1.7. Attended the DCCI International Women's Day breakfast. The event guest speaker was Mayor Alison Jarman.

2. COMMUNITY ENGAGEMENT (RESIDENTS & COMMUNITY GROUPS)

- 2.1. Attended dinner function with the Board of Fairbrother Pty Ltd to provide an overview of upcoming development activity within Devonport generally, and also discussed the successful completion of the Novotel Hotel and Waterfront Precinct projects.
- 2.2. Attended the official opening of the new McGrath Offices in Devonport.

3. NATIONAL, REGIONAL AND STATE BASED LOCAL GOVERNMENT

- 3.1. Attended the Cradle Coast General Managers meeting.
- 3.2. As a Board Director attended a meeting of Local Government Professionals Tasmania.
- 3.3. Attended a meeting of the Cradle Coast Waste Management Group.
- 3.4. As an Owners Representative attended the Representatives meeting of the Cradle Coast Authority.
- 3.5. As an Owners Representative attended the Representatives meeting of the Dulverton Waste Management Authority.
- 3.6. Attended a General Meeting of the Local Government Association of Tasmania.
- 3.7. As State Director attended a virtual Board Meeting of Local Government Professionals Australia.

4. STATE AND FEDERAL GOVERNMENT PROGRAMS

- 4.1. Attended the launch of the RDA Tasmania Strategic Regional Plan by The Hon. Kristy McBain, MP, Minister for Regional Development, Local Government and Territories at the paranapple centre.
- 4.2. With Councillors met with Minister for Local Government, Nic Street for an update on the Future of Local Government Review and other topical Council matters.
- 4.3. With the Mayor met with Deputy Premier and Minister for Infrastructure Michael Ferguson to discuss a number of traffic concerns across the city particularly those relating to Mersey Main Road.
- 4.4. Attended a breakfast regarding the Marinus Link project with guest speakers including Energy Minister the Hon. Guy Barnett. Minister Barnett announced at the breakfast he has secured a mid-year meeting of State Energy and Climate Change Ministers in Tasmania and the event will be held at Devonport's paranapple centre.

5. OTHER

- 5.1. A submission has been made to the State Government's consultation process on the Tasmanian Population Strategy. A copy of Council's response is provided as an attachment.
- 5.2. A submission has been made to the State Government's review of the Regional Planning Framework. This process will inform a full review of the Cradle Coast Regional Land Use Strategy which has been in place for over a decade.

COMMUNITY ENGAGEMENT

The information included above details any issues relating to community engagement.

FINANCIAL IMPLICATIONS

Any financial or budgetary implications related to matters discussed in this report will be separately reported to Council.

There is not expected to be any impact on the Council's operating budget as a result of this recommendation.

RISK IMPLICATIONS

Any specific risk implications will be outlined in the commentary above. Any specific risk that may result in an issue for Council is likely to be subject of a separate report to Council.

CONCLUSION

This report is provided for information purposes only and to allow Council to be updated on matters of interest.

ATTACHMENTS

1. Submission on Regional Planning Framework (Devonport City Council - February 2023) [**6.3.1** - 3 pages]
2. Submission on refreshing Tasmania's Population Strategy (Devonport City Council - March 2023) [**6.3.2** - 2 pages]
3. Current and Previous Minutes Resolution - February 2023 [**6.3.3** - 2 pages]

6.4 MONTHLY OPERATIONAL REPORT - FEBRUARY 2023

Author: **Claire Jordan, Executive Coordinator**

Endorser: **Matthew Atkins, General Manager**

RECOMMENDATION

That Council receive and note the Monthly Operational Report for the period ending 28 February 2023.

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

- Strategy 5.3.1 Review and amend structures, policies and procedures to adapt to changing circumstances

SUMMARY

This report provides a summary of council performance and general matters of interest during the month of February 2023.

BACKGROUND

This report is provided to update Councillors and the community on council's performance over the previous month and includes:

- monthly financial performance reports;
- progress on annual plan actions;
- information on matters relating to operational activities of the Council;
- general council matters that maybe of interest to the community; and
- tabling of minutes received relating to Council Committees, Authorities and related External Organisations.

Further operational information can be obtained by viewing Council dashboards at Council's website: [Your Council Dashboards | Devonport City Council](#)

STATUTORY REQUIREMENTS

In undertaking its operational activities, Council is required to comply with the *Local Government Act 1993* and various other legislation.

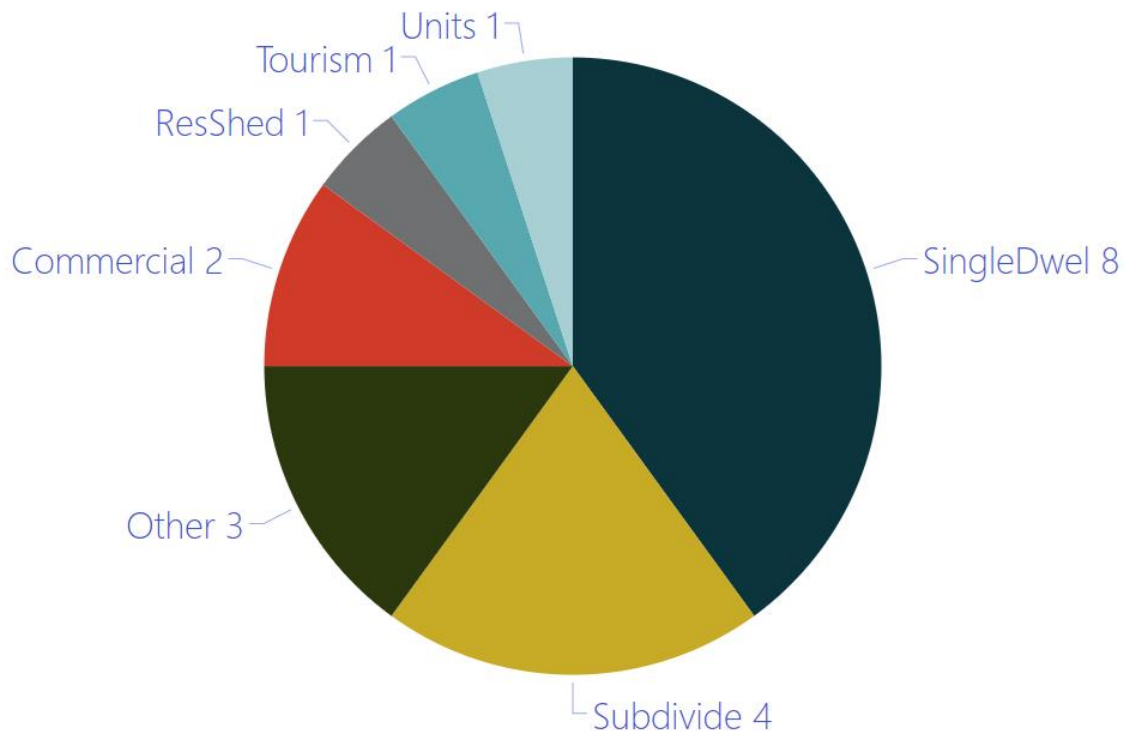
DISCUSSION

The following information is provided as an update on operational activity undertaken by Council during the month of February 2023:

1. DEVELOPMENT SERVICES:

1.1. Planning:

- 1.1.1. The following graph details the breakdown of planning applications received during February:



Definitions:

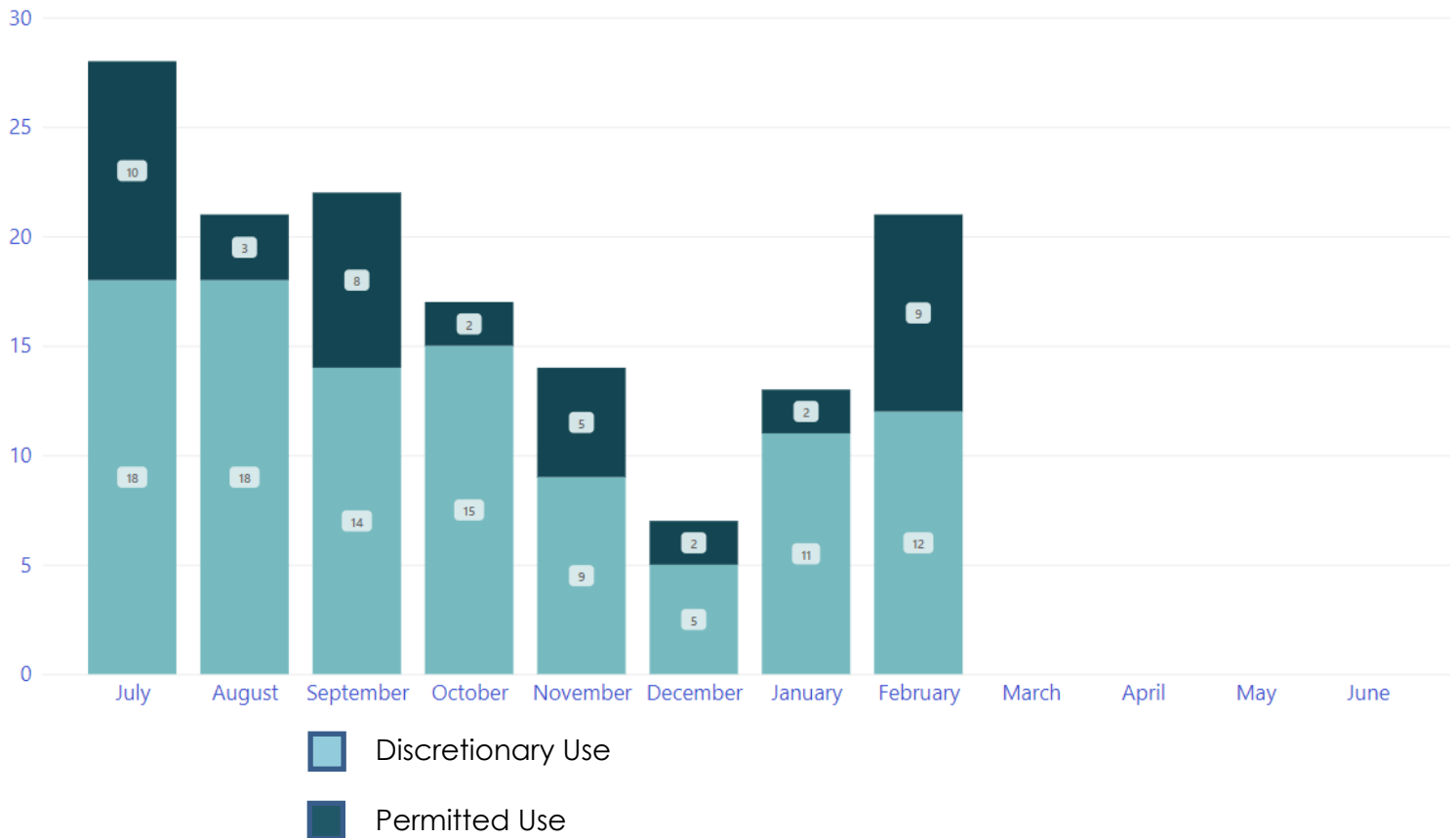
- Single Dwellings – means single residential dwelling on a single lot.
- Residential Shed – means shed on a residential lot.
- Units – means two or more dwellings on a site.
- Subdivision – means the division of a single lot into multiple lots giving separate rights of occupation, excluding boundary adjustments.
- Commercial – means bulky goods sales, business and professional services, community meeting and entertainment, educational and occasional care, equipment and machinery sales and hire, food services, general retail and hire, hotel industry, research and development.
- Tourism – means tourist operations and visitor accommodation.
- Industrial and Utilities – means extractive industry, manufacturing and processing, port and shipping, recycling and waste disposal. Resource processing, service industry, storage, transport depot and distribution, utilities, vehicle fuel sales and service.
- Other – means all other use classes.

1.1.2. The following graph details the number of Planning Applications received in February (permitted/discretionary):

Planning Applications Received - Permitted & Discretionary

1/07/2022 30/06/2023

Primary Category Discretion Permitted



1.1.3. Planning Applications approved under delegation:

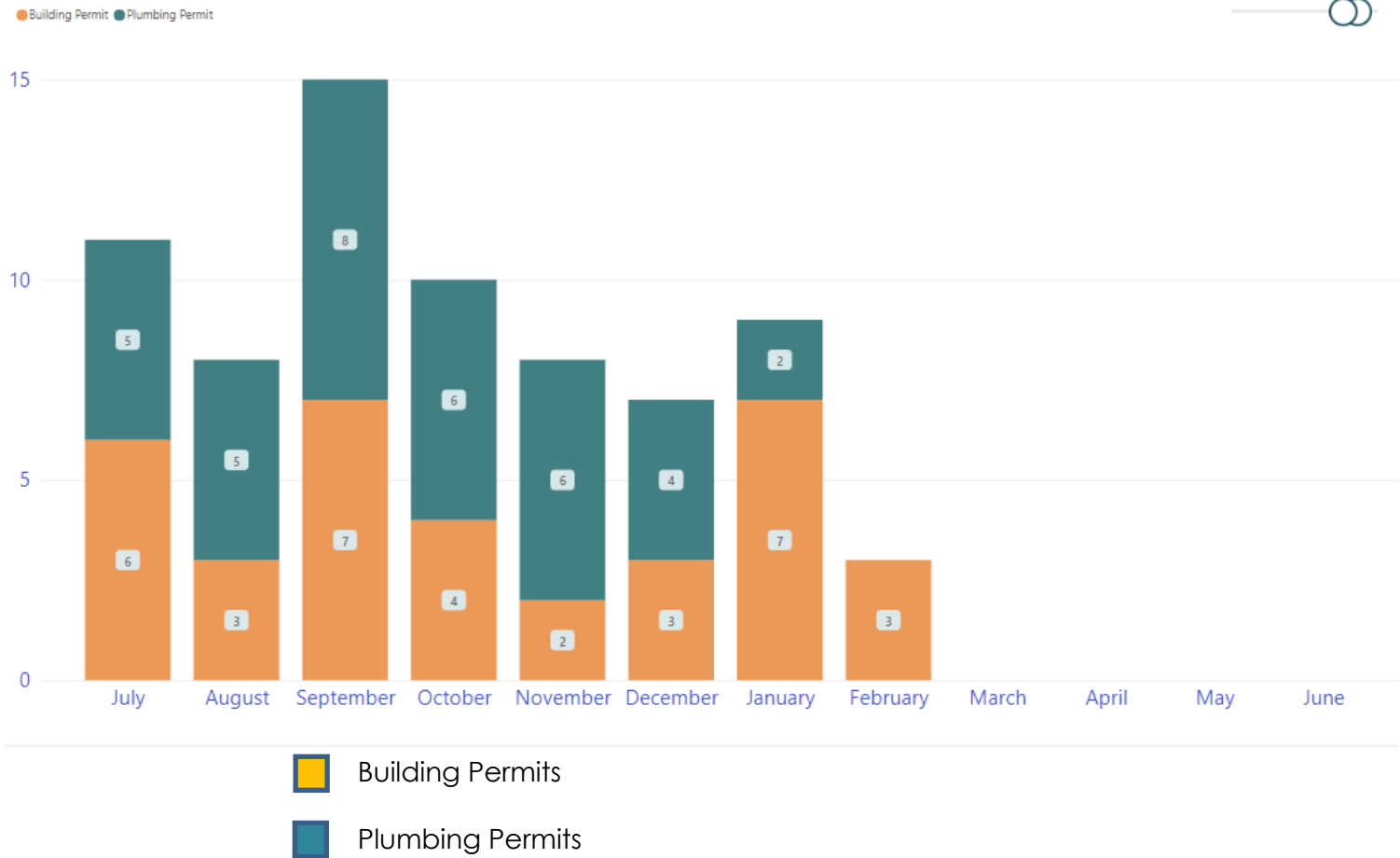
Application ID	Primary Category	Primary Property	Full Details
PA2023.0004	Permitted	5 LAWRENCE DRIVE, DEVONPORT TAS 7310	Ground based sign
PA2022.0209	Discretion	1 BEACHROCK VIEW, EAST DEVONPORT TAS 7310	Residential (additional unit)
PA2022.0213	Discretion	12 DONVISTA DRIVE, DON TAS 7310	Residential (screen)
PA2023.0001	Discretion	10300 BASS HIGHWAY, LILICO TAS 7310	Visitor Accommodation and Food Services
PA2023.0005	Discretion	55 BROOKE ST, EAST DEVONPORT TAS 7310	Residential (outbuilding)
PA2022.0214	Discretion	35 TASMAN ST, DEVONPORT TAS 7310	2 lot subdivision
PA2022.0216	Discretion	113 MIDDLE RD, MIANDETTA TAS 7310	Education and Occasional Care (shade sails)
PA2022.0212	Discretion	2 CHALMERS LANE, DEVONPORT TAS 7310	Residential (single dwelling)
PA2022.0217	Discretion	104 OLDAKER ST, DEVONPORT TAS 7310	Residential (multiple dwellings)
PA2023.0012	Permitted	129 MARY ST, EAST DEVONPORT TAS 7310	Visitor Accommodation

1.2. Building & Plumbing:

1.2.1. The following graph details the Building and Plumbing Applications received this financial year:

Building & Plumbing Applications Received

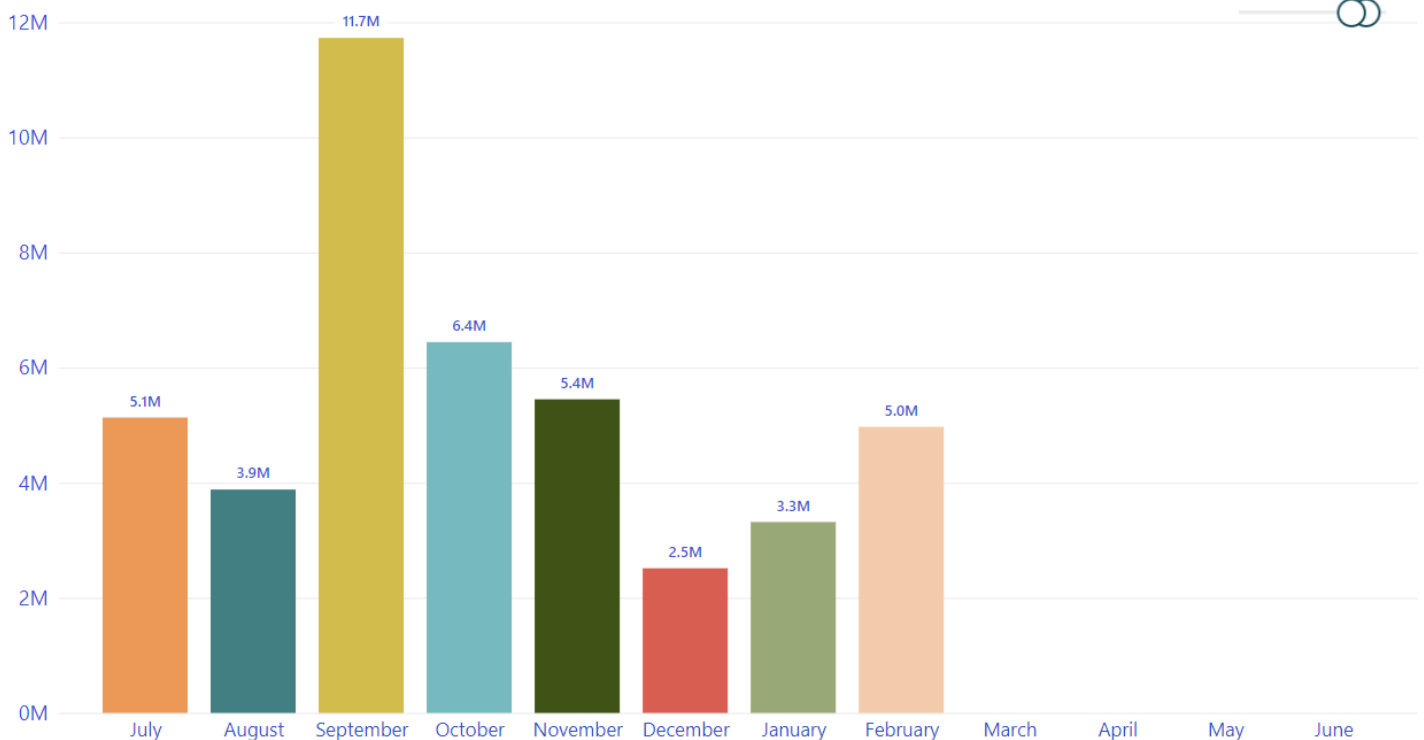
1/07/2022 30/06/2023



1.2.2. The following graph details the value of building works received this financial year:

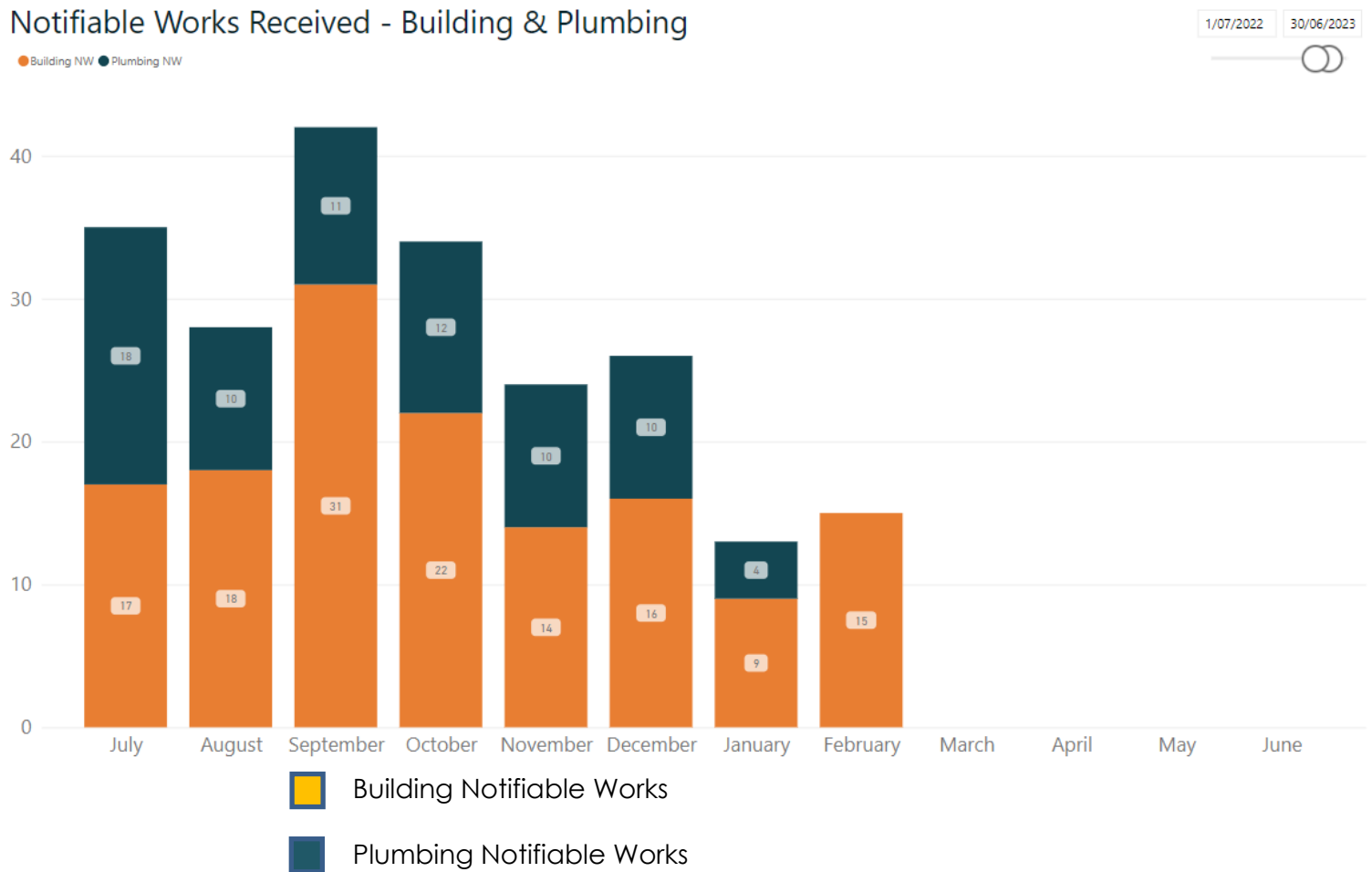
Value of Building Works (estimated costs)

1/07/2022 30/06/2023



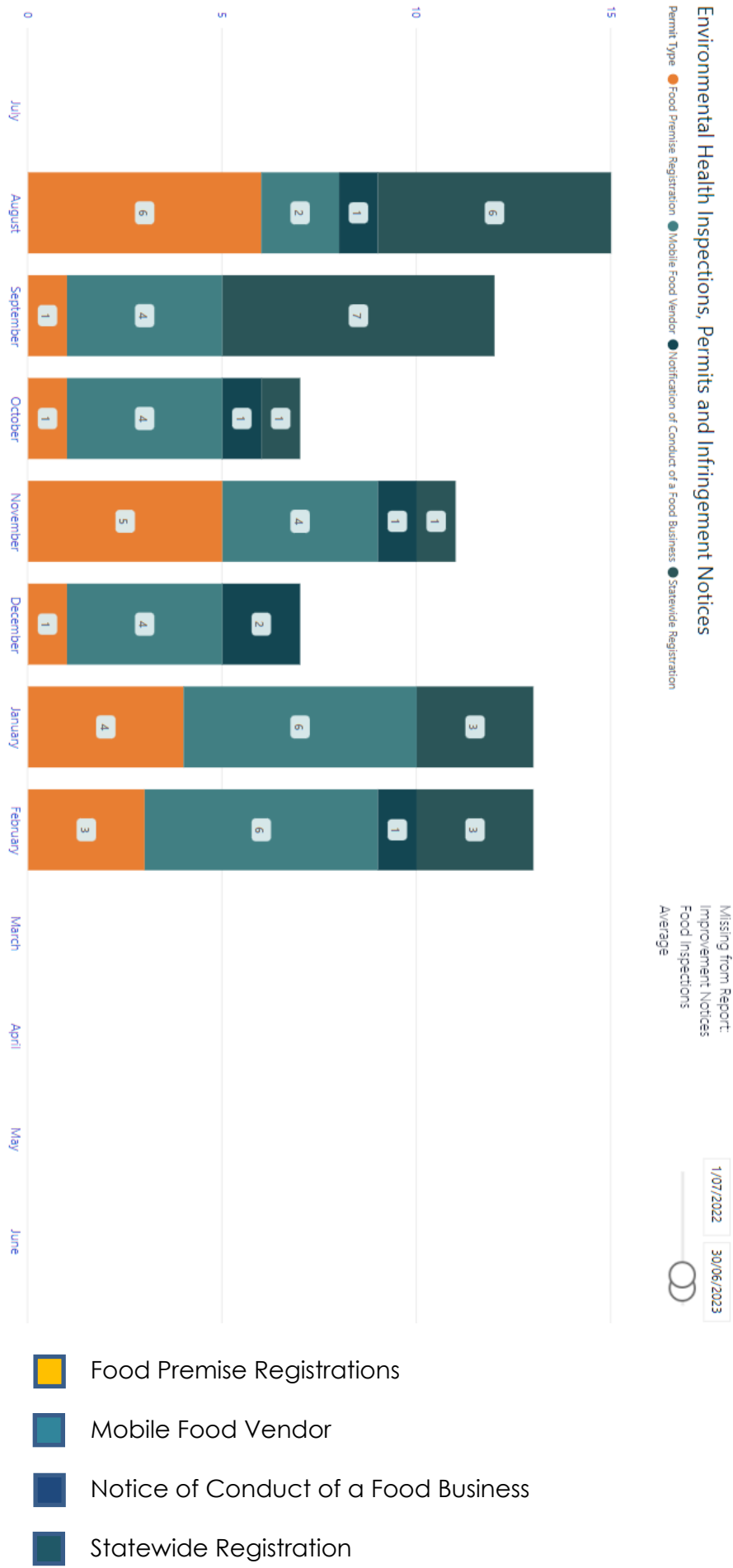
1.2.3. The following graph details the notifiable works received for building and plumbing that have been issued this financial year:

Notifiable Works Received - Building & Plumbing



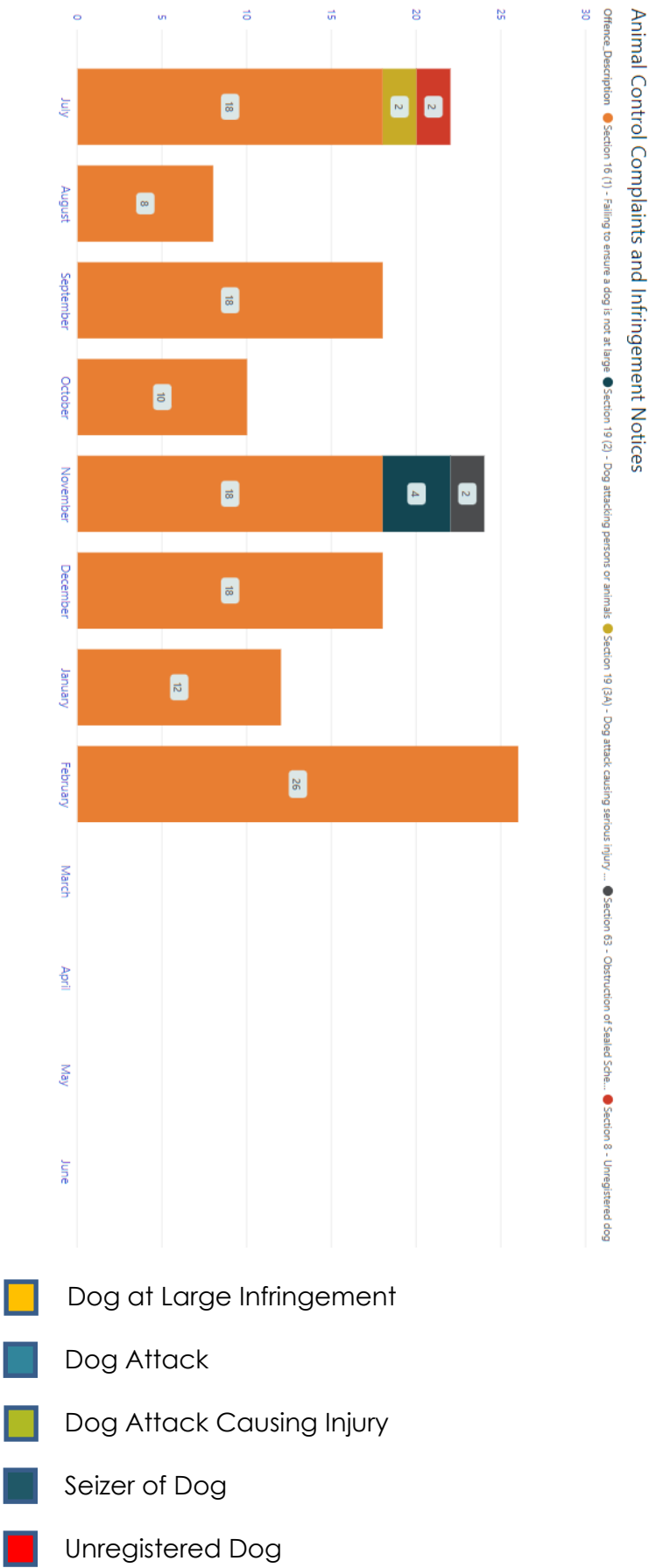
1.3. Environmental Health:

1.3.1. Food Business Registrations:



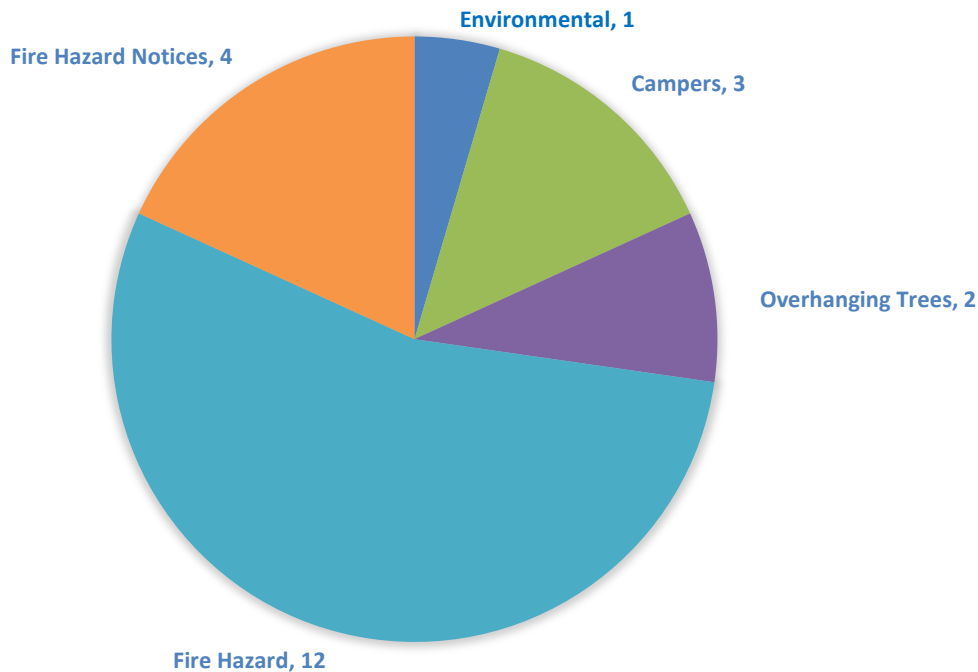
1.4. Animal Control:

1.4.1. The following graph details the number of animal complaints for this financial year:



1.5. Risk & Compliance:

1.5.1. The following graph details the breakdown of the complaints received by the Risk Department during February:

COMPLAINTS RECEIVED BREAKDOWN

1.5.2. The following table details the types of incidents reported in February:

Council/Public	Number Reported
☐ Council	16
☐ Property Damage	5
☐ Personal Injury	4
☐ Hazard	2
☐ Motor Vehicle	2
☐ General Public	1
☐ Near Hit	1
☐ Property Theft	1
☐ Public	2
☐ General Public	2
	18

2. INFRASTRUCTURE & WORKS:**2.1. Capital Works:**

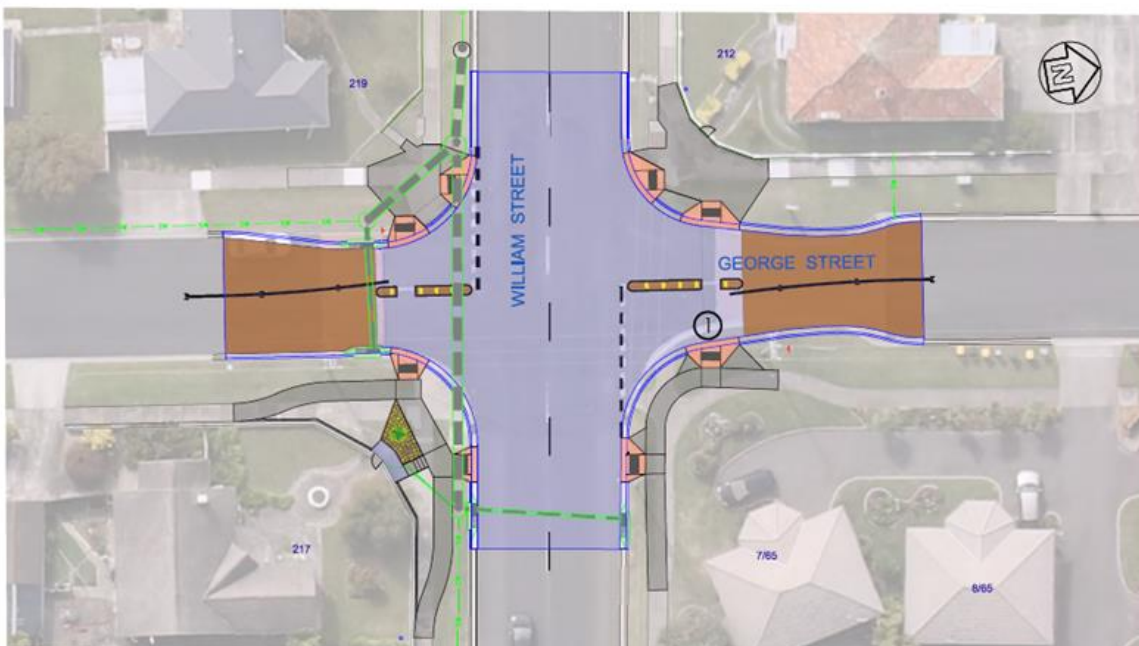
2.1.1. Horsehead Creek - Toilet Block and RV dump station completed. The Horsehead Creek toilets will be open to the public during daylight hours.

The RV Dump station will be open 24/7. All current requirements for the short stay area remain the same with it being available to self-contained RV/caravan type campers only.



2.1.2. George/William Street Intersection Renewal works commenced on 20th February 2023 and be completed in May. Works include kerb & channel replacing damaged and misaligned kerb; footpath works to link new kerb access ramps; kerb access ramps to improve pedestrian access; new road surface and pavement upgrades; and upgraded stormwater management to reduce flooding on the road.

- Upgraded stormwater to reduce flooding on the road
- New kerb & channel - Replacing damaged and misaligned kerbing
- New road surface for a smoother ride and improved grip
- New road surface for intersection approach warning and improved grip
- New paths, at flatter grades, to link the new kerb access ramps
- ① New kerb access ramps to improve pedestrian access



2.1.3. Steele Street Footpath Renewal. Works started 13th February and are expected to be finished in April. Works include stormwater upgrade and footpath renewal on southern end.

- ① New kerb and footpath to replace damaged, uneven and sub-standard sections
- ② Stormwater drainage upgrades to lower flooding risk.
- ③ Driveways upgraded to suit new works



Oldaker Street footpath example.



DEVONPORT CITY COUNCIL: Steele St Footpath, Kerb & SW Renewal
ALL ENQUIRIES - 64240511

2.2. Asset Maintenance:

2.2.1. 66 James Street - Road mill & fills:



2.2.2. Oakwood Drive – Kerb and channel work.



2.2.3. Multiple pothole and road repairs throughout the municipality.



2.2.4. Installed Medwin family memorial seat on Bluff walking Track.

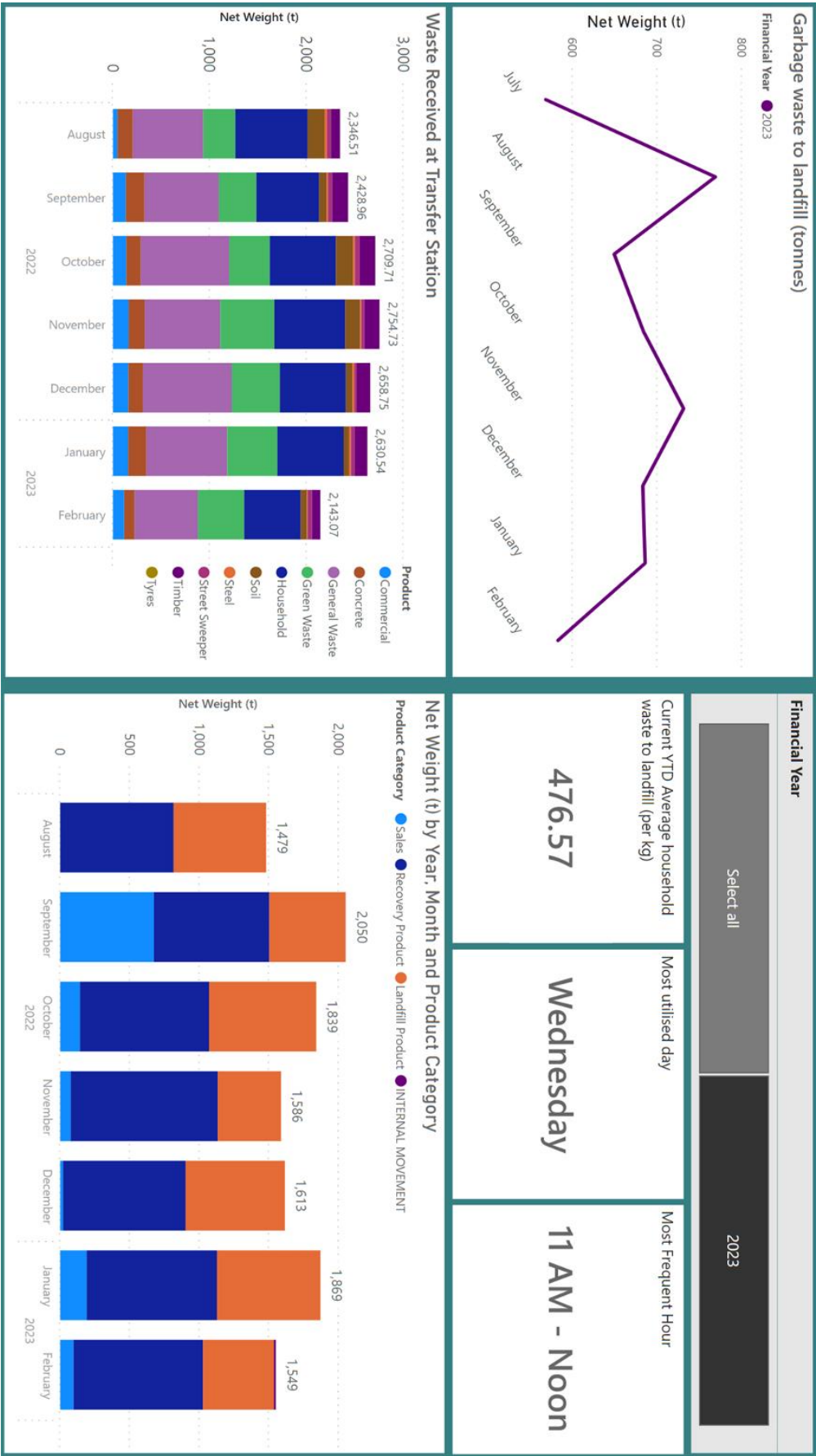


2.2.5. Mersey Vale Cemetery - public amenities and installed new fascia and gutters.



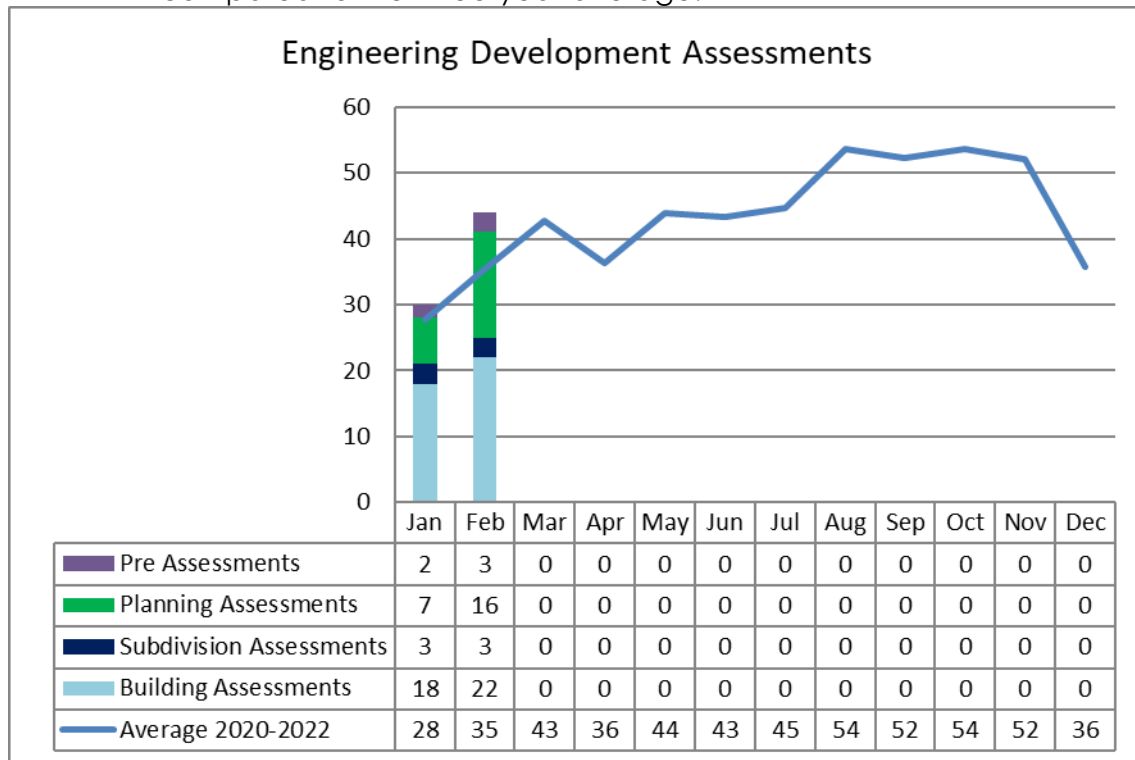
2.2.6. Parks and reserves scheduled maintenance, including inspection and repairs to damaged trees resulting from excessive winds over the last month.

2.3. Waste Management:

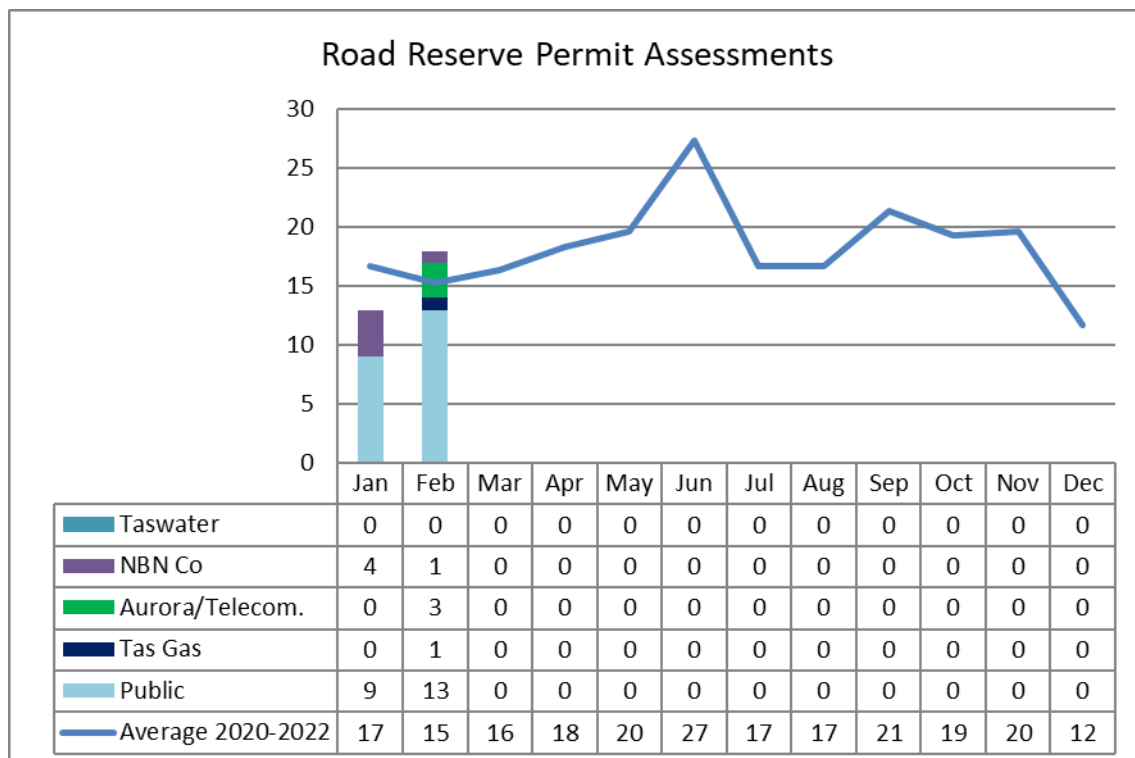


2.4. General Infrastructure Matters:

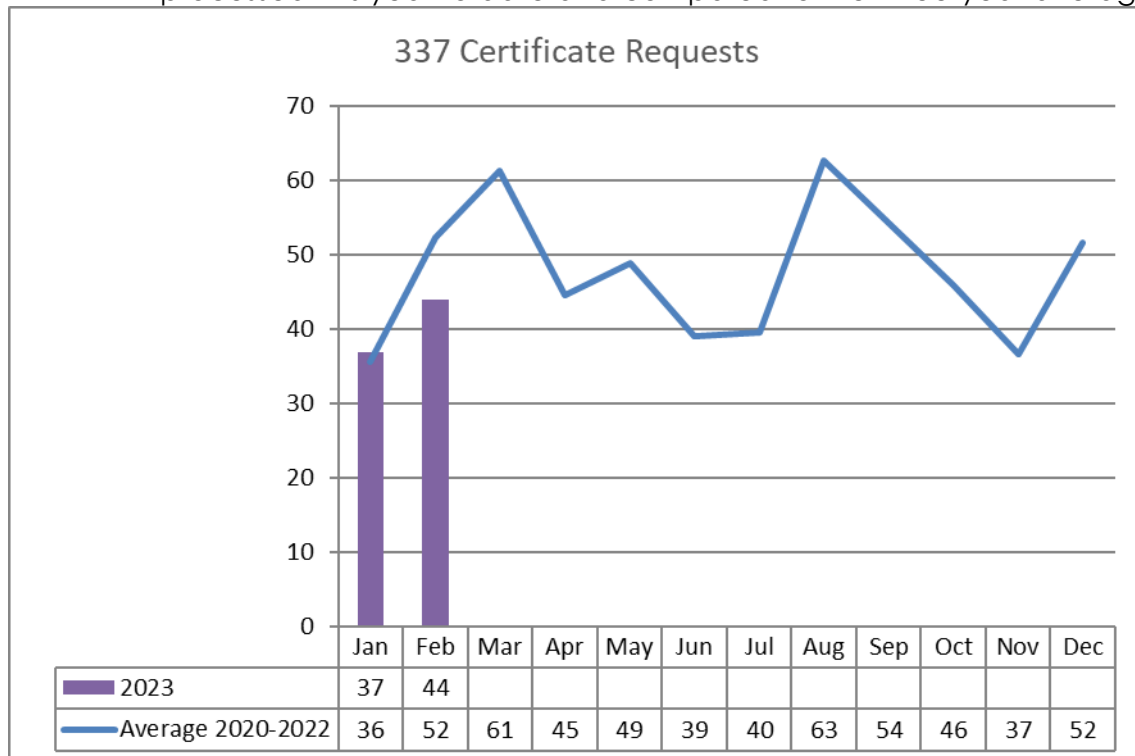
2.4.1. The following graph details the Engineering Assessments for Development Applications that have been completed to date and compared to the three-year average.



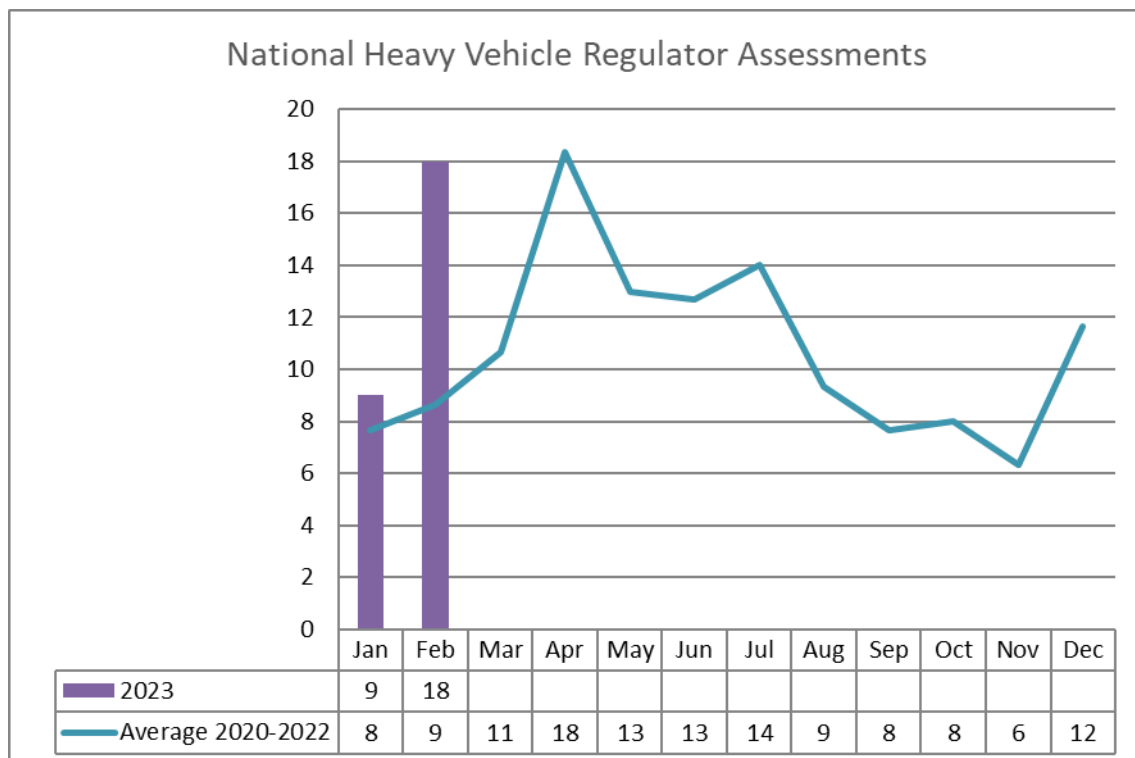
2.4.2. The following graph details the Road Reserve Permit Assessments that have been completed to date and compared to the three-year average.



2.4.3. The following graph details the 337 Certificate requests that have been processed this year to date and compared to the three-year average.



2.4.4. The following graph details the National Heavy Vehicle Regulator Assessments that have been processed to date and compared to the three-year average.



3. COMMUNITY SERVICES:

3.1. Community Development:

3.1.1. East Devonport Community Dinner

Council staff assisted the East Devonport Child and Family Learning Centre with a Community Dinner in Pioneer Park 21 February. About 12 East Devonport families met at the Park for a BBQ picnic feast.

The Community dinners provide many with the opportunity to try new foods, share a recipe it also gives the participants the chance to catch up with each other and staff whilst enjoying a nourishing meal outside.



February 2023 East Devonport Community Dinner

3.1.2. Devonport Community Services Newsletter

The online Devonport Community Services newsletter is used to disseminate information about:

- Grants available to the community;
- Available community assistance programs and services;
- Health information, programs and initiatives;
- Events and community projects; and
- Updates from across Council.

Recent editions can be found on the Council website located at:

<https://www.devonport.tas.gov.au/live/your-community/community-services/newsletter/> .

The Department published one edition in February 2023.

Devonport events that attracted attention by readers during February:

- Diamonds of Devonport nominations
- Harmony Day
- International Women's Day events
- Devonport Pop-Up Science Centre-Questacon
- Devonport Sport and Recreation Programs

3.1.3. Working Groups

The Access and Inclusion Working Group looked at the Stony Rise Village development proposal and draft Event Guidelines (provided by Devonport Events Team) and provided feedback.

The East Devonport Working Group met and agreed to host another East Devonport Jobs Forum towards the end of the year. The 2023 event would focus on school leavers and would be advertised to a wider audience.

The Devonport Youth Advisory Group met with Volunteering Tasmania providing input into their campaign for increasing youth volunteerism. The Devonport Volunteering Working group are developing resources to support volunteer involving organisations to attract, recognise and support volunteers as well as developing an event for National Volunteers Week in May.

3.1.4. Grants

The Community Services team promoted Council's Major and Minor Grant program, open to applications twice yearly applications for this round were open until 5pm 28 February 2023.

Community Services also promoted the Health and Wellbeing small grant program. Council managed this program on behalf of Primary health Tasmania. Applications for this program were accepted up until 5pm 27 February.

3.2. Natural Resource Management:

3.2.1. Swift Parrots

NRM officer assisted with the Forest Practices Authority (FPA) information session on Swift Parrots, which included a practical activity of habitat assessment in the Kelcey Tier Greenbelt. The information session was well attended by 33 professionals from Forestry, Tasmanian Fire Service and Department of Natural Resources and Environment. The course was run by Dydee Mann FPA Ecologist and Phil Bell, a Swift Parrot expert.

3.2.2. Friends of Don Reserve

The Volunteer Group Friends of Don Reserve met twice contributing 16 hours and worked on an area around the Sawdust Bridge track controlling blackberry, English Ivy and caper spurge.

3.3. Sport and Recreation Development:

3.3.1. Questacon Science Circus

Devonport welcomed the Questacon Science Circus in February with over 1,723 people through the Devonport Recreation Centre doors. Families were able to spin themselves silly on a rotating platform, test their reflexes against a Formula 1 driver, experience the wonders of liquid nitrogen clouds, cornflour flame throwers, and a marshmallow vacuum bazooka!



Questacon Science Circus 25 February 2023

3.3.2. Recreation Centre participation data

Facility	Customers through the Door
	February 2023
East Devonport Recreation and Function Centre	Reopening March 2023
Devonport Recreation Centre	12,018

3.3.3. Group bookings for the Recreation Centres – February 2023

Facility	Room/Ground	Number of Bookings
Devonport Recreation Centre (DRC)	Judo Room	24
	Meeting Room	1
	Sauna	71
	Squash	32
	Stadium	107
	Table Tennis Building	46
	Youth Centre	112
Total Devonport Recreation Centre		393
East Devonport Recreation and Function Centre (EDRFC)	Community Room	4
	Stadium	33
Total EDRFC		37

3.4. Events:

3.4.1. February Events:

- Teddy Bear Fly In & Kite Festival – 12 February 2023
- Devonport Surf Lifesaving Club Boat Launch - 17 February 2023
- National SAP Festival - 24 - 26 February 2023
- Coles Crusaders Relay for Life Team – 26 February 2023
- Great Postie Bike Adventure – 27 February 2023

3.4.2. Upcoming Events:

Event Date	Event	Venue	Lead Organisation
To 30 May	Breast Screen Tasmania Mobile Service	Devonport Recreation Centre	Tasmanian Health Services
31 March	Spreyton Primary School Twilight Festival	Spreyton Primary School	Spreyton Primary School
14 April	Twilight Market	Market Square Pavilion	Devonport Twilight Market
16 April	The Great Train Race	Don River Railway	Everyday Lions Events
25 April	ANZAC Day	Cenotaph	Devonport RSL
12 May	Twilight Market	Market Square Pavilion	Devonport Twilight Market
2 June	Twilight Market	Market Square Pavilion	Devonport Twilight Market
10-12 June	Devonport Cup	Meercroft Park	Devonport Junior Soccer Association
20 June	Refugee Week Citizenship Ceremony	Paranaple Centre	Devonport City Council

4. CURRENT FACILITIES:

4.1. Devonport Regional Gallery:

4.1.1. Gallery Program:

Exhibition	Date
Jim Nelson: A Life with Pots	28 Jan – 11 March
TERMS: An Exhibition curated by Dave mangenner Gough and Louise Daniels	4 Feb – 18 March
Dear Dahlia – Celebrating the Dahlia Festival 1955-1999	11 Feb – 20 May
North-West Art Circle: Annual Community Art Exhibition	25 March – 29 April
Something Old Something New Devonport Regional Gallery 50 Years of Collecting	6 May – 17 June



Dear Dahlia – Celebrating the Dahlia Festival 1955-1999

Something Old Something New

Devonport Regional Gallery 50 Years Of Collecting

The Devonport City Council's Permanent Collection is rich and diverse. It consists of over 2,600 objects and over 80,000 photographic negatives. The public collection was acquired between 1973 and 2023, however the Collection has its beginnings in works collected by Jean Thomas for The Little Gallery that opened as a private gallery in 1966.

The collection can be divided into the following categories: Works on paper, paintings, photographs, digital media, ceramics, glass, sculptures, The Moon, Kathleen Cocker and Owen Lade Collections and the Robinson collection of historical photographic negatives.

After several decades of growth and change, Devonport Regional Gallery's Art Collection Policy was developed to ensure a collection that is cohesive, focused and significant within Tasmania. Subsequently, the Collection has become a unique, vibrant, and accumulative record of professional artistic activity within Tasmania.

The Collection continues to evolve as a vibrant and comprehensive record of Tasmanian visual culture.

4.1.2. Education Program activities and participation data:

Event	Participation	Date
Invisible Art & Writing	11	1 Feb
Outreach - East Devonport Child and family learning centre - Tie Dye	50	3 Feb
Opening Main Gallery TERMS curated by David mangeneer Gough & Louise Daniels	38	3 Feb
Outreach - Pathway Shed Youth Drop in (Headspace collab) Suminogashi	15	14 Feb
Group visit No.34 Aboriginal Health Service	10	16 Feb
Friends of The Gallery monthly meeting	7	16 Feb
Kelly Slater book launch	26	17 Feb
Books + Art	4	20 Feb
Outreach - Pathway Shed Youth Drop in (Headspace collab) Tie Dye Tees	20	27 Feb
TOTAL	181	

The Gallery has developed a relationship with Headspace, supporting a Youth Group in East Devonport at the Pathway shed. The partnership has seen strong engagement from the young people attending and has included inclusive and engaging tasks such as tie-dye and Suminogashi Japanese paper marbling.

The East Devonport Child and Family Learning Centre also enjoyed a tie-dying workshop for family members of all ages on Friday 3 March.

The Gallery's school holiday workshops concluded with an Invisible Art and Writing workshop. Participants at the workshop also showed interest in the *Dear Dahlia* flower making program that continues to be popular with groups during the exhibition period.

The Gallery's after school program, Create and Make, is off to a positive start for the 2023. The children and young people were eager to start making floats after viewing the *Dear Dahlia* exhibition. This program will run after school on Wednesday and Thursday until the end of Term 1.

The Gallery has many upcoming workshops and visits planned for Term 1, including a large group from the Northern Suburbs Community Centre and several school groups visiting *TERMS* and *Dear Dahlia*. The Gallery will also be part of Harmony Day celebrations toward the end of March.

The Gallery will be screen printing in May, working in partnership with the Devonport Library and the adult social group.



East Devonport Child and Family Learning Centre, tie-dyeing workshop

4.2. Bass Strait Maritime Centre:

4.2.1. Exhibition Program:

Current Exhibition	Opening Date
Ice in the Rigging	Feb 2023
Upcoming Exhibitions	
Strata: Metals, Minerals, and Mining on the Northwest Coast	April 2023
Shipwreck! The Sinking of the Sanyo Maru	July 2023
BSMC 50 th Anniversary Exhibition (working title)	Oct 2023



The large, illuminated model of the MV Nella Dam, currently on display at the Bass Strait Maritime Centre, as part of Ice in the Rigging - Voyage to the Antarctic

4.2.2. Education and public program activities and participation data:

Event	Participation	Date
Cruise Ship Visit - Noordam	31	9 Feb
Cruise Ship Visit – Queen Elizabeth	83	13 Feb
Cruise Ship Visit – Noordam	37	14 Feb
Cruise Ship Visit – Pacific Explorer	43	18 Feb
School Group – Giant Steps	14	22 Feb
TOTAL	208	



Cruise Ship passengers, enjoying the Bass Strait Maritime Centre

4.3. paranaple arts centre:**4.3.1. Performance and production program:**

Production	Patrons	Date
Ross Wilson	391	9 Feb
Novotel Devonport Symphony on the Waterfront by the TSO	5,000	11 Feb
Upcoming		
Darren Coggin, Poems Prays and Promises of John Denver	TBC	3 Mar
Anh Do	TBC	15 Mar
The Winner Is...	TBC	25 Mar
Prima Facie	TBC	13 April
A Taste of Ireland	TBC	19 April
Sparrows of Kabul	TBC	20 April
Shake Rattle 'n' Roll	TBC	29 April

***Novotel Devonport Symphony on the Waterfront
With the Tasmanian Symphony Orchestra***

The Devonport City Council presented a major outdoor event to mark to the opening of the waterfront precinct.

Approximately 5,000 people attended the free event featuring Right on Cue Choir and the Tasmanian Symphony Orchestra.



Novotel Devonport Symphony on the Waterfront with the Tasmanian Symphony Orchestra.

4.3.2. Visitor number data:

Facility	Visitors February
paranaple arts centre	3,718
Bass Strait Maritime Centre	885
Total	4,603

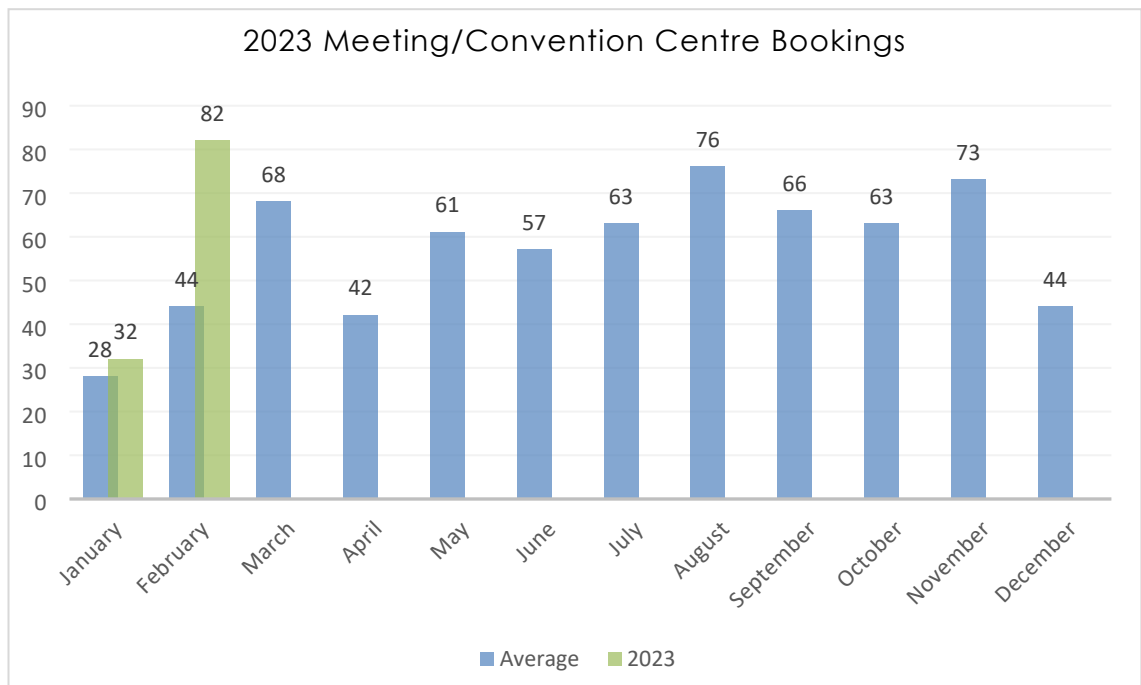
Note: Visitor numbers for the Bass Strait Maritime Centre were incorrectly reported for January 2023, and should have read 1,082, not 892 as reported.

4.4. Convention Centre & Market Square:

4.4.1. Events, including attendee numbers and utilisation trends:

For February 2023, the DCC meeting rooms held 72 events and 10 events in the convention centre. Total attendance of 1,913 patrons.

Event	Presented by	Attendance
Well-Being Seminar	North-West Support School	135
The Forgiven Movie Screening	North-West Film Society	70
Charity Ride Dinner	Fairbrother Pty Ltd	58
Physical, mental, and psychosocial management of complex pain	Primary Health Tasmania	55
Path to Retirement Seminar	HESTA	55
Isolation Meeting	Synectic Group	46
Wedding	Private	80
Property Representatives Forum	REIT Branch Committee	53
Trauma Informed Leader	Tasmanian Leaders	50
Launch of Strategic Regional Plan	Regional Development Australia	90



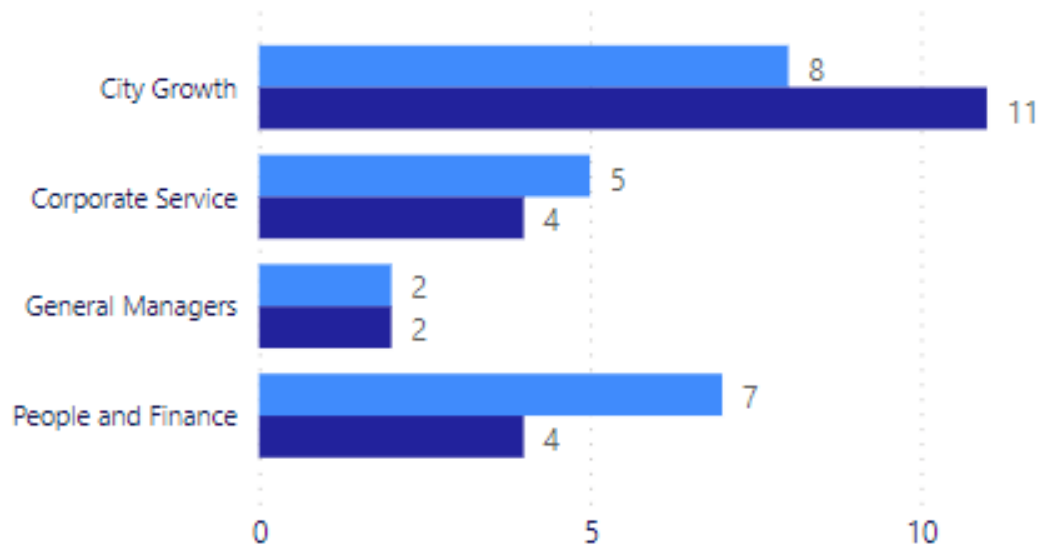
5. CORPORATE SERVICES:

5.1. Human Resources:

5.1.1. Staff departures and Recruitment (advertised positions and staff appointments) this financial year:

Turnover by Department

● New Hires ● Num Departed



5.2. Communications:

5.2.1. Website and social media statistics and data:

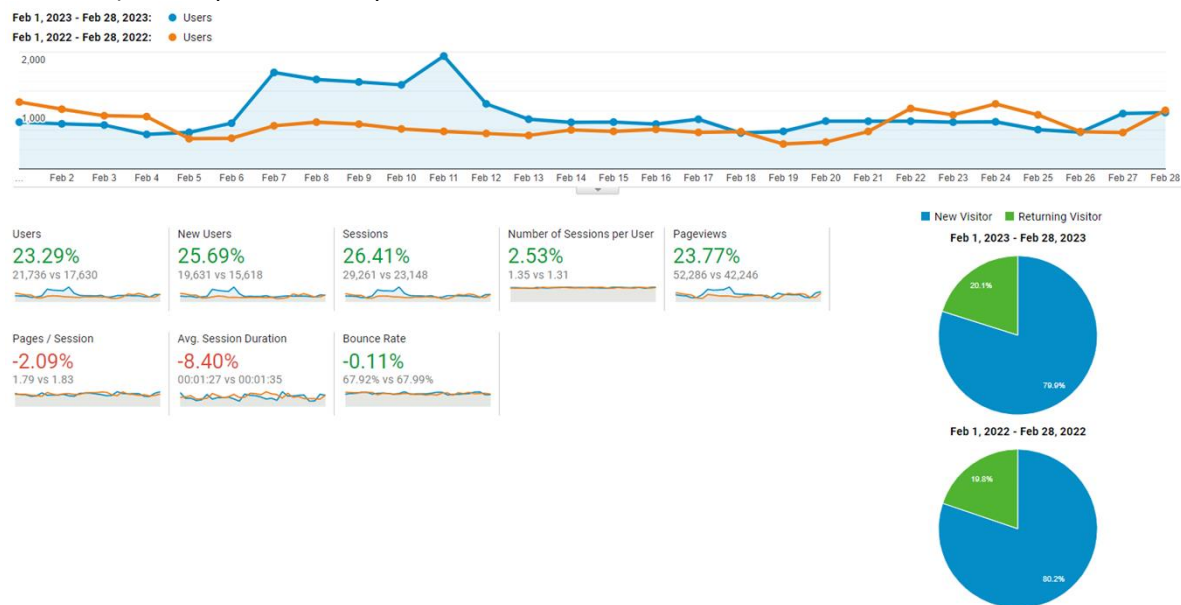
Devonport City Council Website

Devonport City Council website content is refreshed on an on-going basis, by updating information and the addition of new public notices, planning applications, news stories and events.

Top 10 Website Pages	February 2023
1.	News and Media
2.	Advertised Planning Permit Applications
3.	Contact Us
4.	Teddy Bear Fly in and Kite Festival 2023
5.	Novotel Devonport Symphony on the Waterfront Site Map Released
6.	What's on Devonport
7.	Forms and payments
8.	Employment Opportunities
9.	Symphony on the Waterfront coming in 2023
10.	Novotel Devonport Symphony on the Waterfront tickets available
Note: Most visitors to the website begin at the home page, but this is not listed in the top 10 pages, as it would be a normal starting point for most website visits.	

Website statistics taken from Google Analytics

February 2023 (Verse 2022), Website Statistics



Community Consultation

Council's online engagement platform www.speakupdevonport.com.au is utilised for all of Council's community consultation.

During the reporting period, Council sought feedback on the draft Waste Strategy 2023-2028 and Living Well: Draft Health and Wellbeing Strategy 2023-2033.

Social Media

Council currently utilises Facebook, Twitter and LinkedIn as social media tools to engage with the community and local media.

Followers at the end of February 2023:

Facebook	11,339 – up by 57
LinkedIn	1133 – up by 13
Twitter	696 – down by 2

The Devonport City Council Corporate Facebook page is well utilised by the community, with high engagement regarding capital works projects, media releases, Council events, emergency updates, community initiatives and road works. Several other Facebook pages and Instagram accounts are administered by Council's Events Team, and the parnaple arts and convention centre. Each represent a targeted marketing opportunity, with content planned specific to each page's audience.

DCC Corporate Facebook Page Statistics	February 2023
Facebook Average Monthly Reach: Number of Facebook users who have seen content associated with the page during the period (individual users can be 'reached' numerous times per month).	60,123TY (39,746LY)

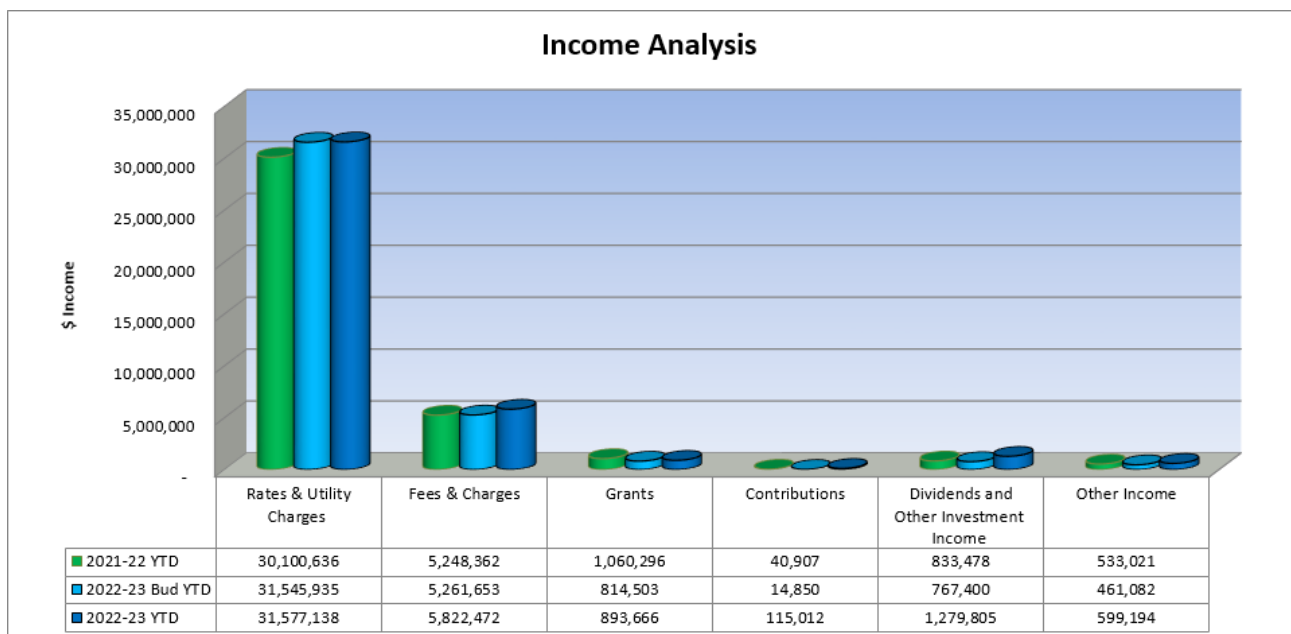
During February, the top 10 Facebook posts in terms of audience reach were:

February 2023	
1.	Symphony on the Waterfront site map, 7/02/2023, 31K
2.	Symphony on the Waterfront FAQs, 9/02/2023, 20.5K
3.	Elevated walkway - out of service, 10/02/2023, 11.4K
4.	Symphony on the Waterfront thank you and photos, 13/02/2023, 11.1K
5.	Road Closure – Formby Road, 9/02/2023, 10K
6.	TasWater service works at the Bluff, 16/02/2023, 9.7K
7.	William Street renewal works complete, 9/02/2023, 8K
8.	Devonport parkrun, 24/02/2023, 5.4K
9.	Employment opportunity - Accounts Payable and Payroll Officer (Part-time), 17/02/2023, 4.9K
10.	Employment opportunity - Waste Management Serviceperson, 3/02/2023, 4.8K

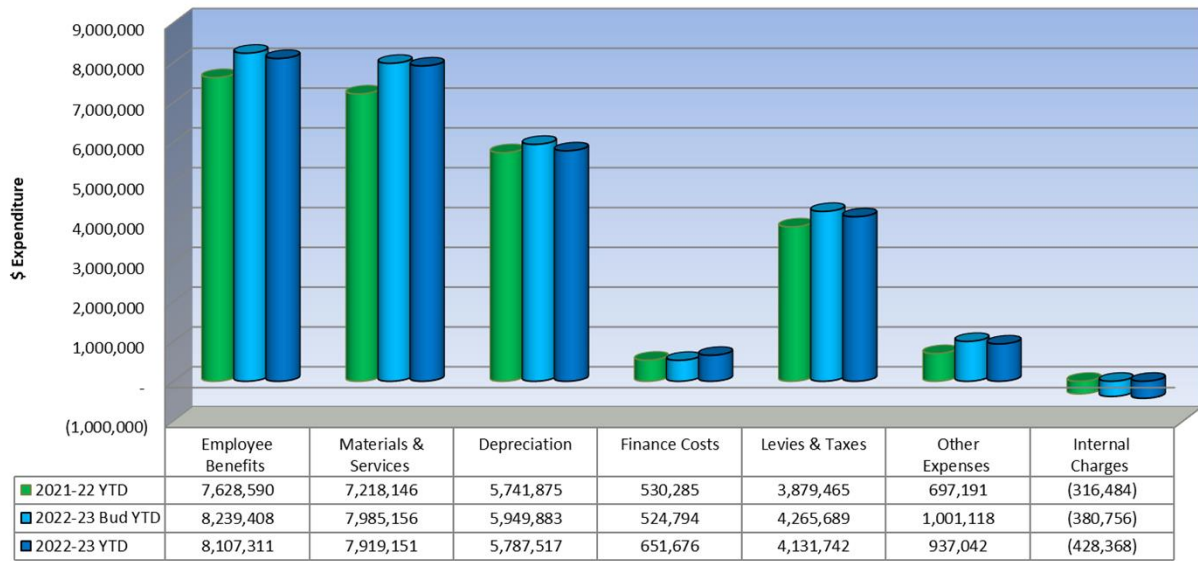
5.3. Finance:

The operating result for the financial year to the end of February 2023 is favourable with actual revenue being higher than budget by \$1.46M and actual expenses being lower than budget by \$794K, resulting in an overall favourable variance of \$2.26M. The forecast operating surplus for the financial year is \$3.76M, which includes share of profit of associates (Dulverton) of \$3.1M. The forecast underlying surplus for the year after considering net loss on disposal of assets is \$2.6M.

Please refer to the attached finance report for further information.



Expenditure Analysis

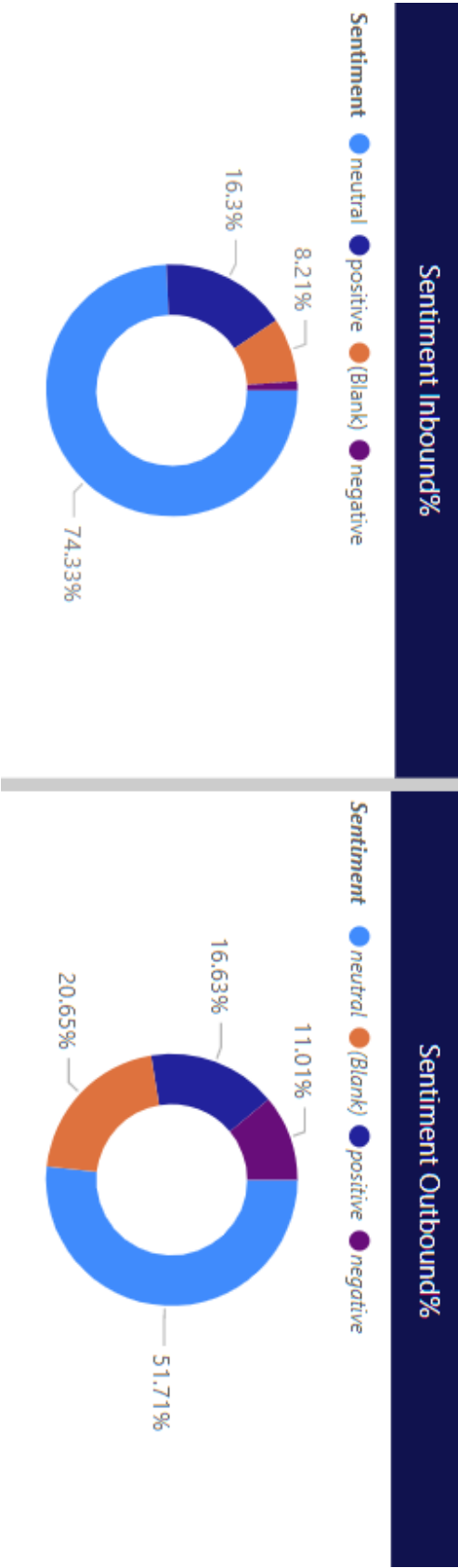


Capital Expenditure - \$'000



5.4. Customer Service:

5.4.1. The following graph shows the breakdown of customer sentiment for inbound and outbound calls to Council's Customer Service during February:

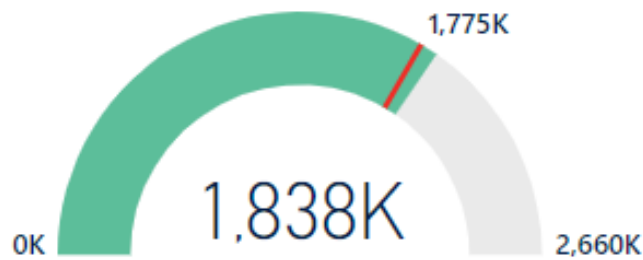


The following graph details the customer feedback received by Council during February:



5.5. Parking:

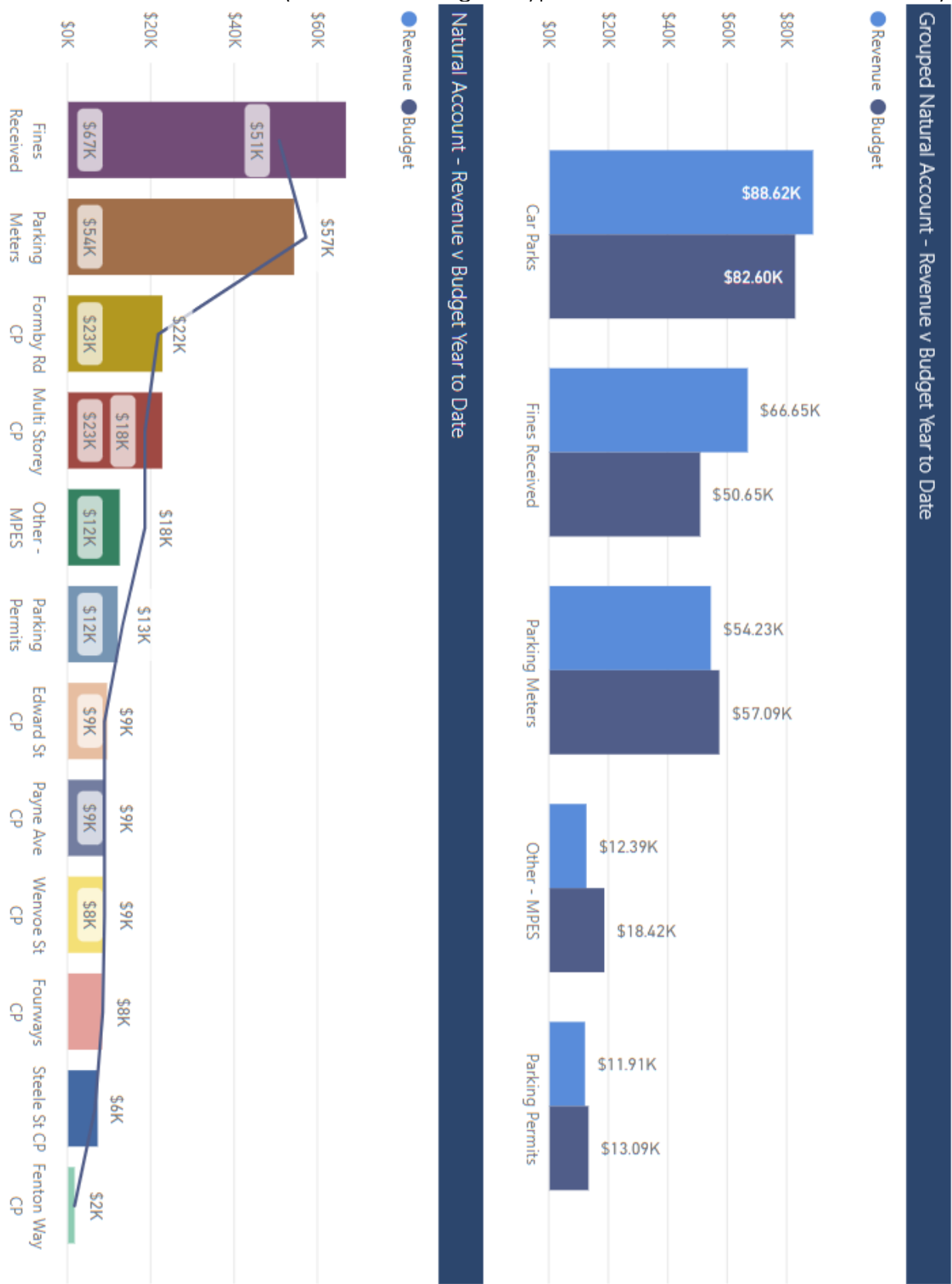
5.5.1. Parking statistics:

Budget v Revenue Period to Date**Revenue/Budget Period to Date**

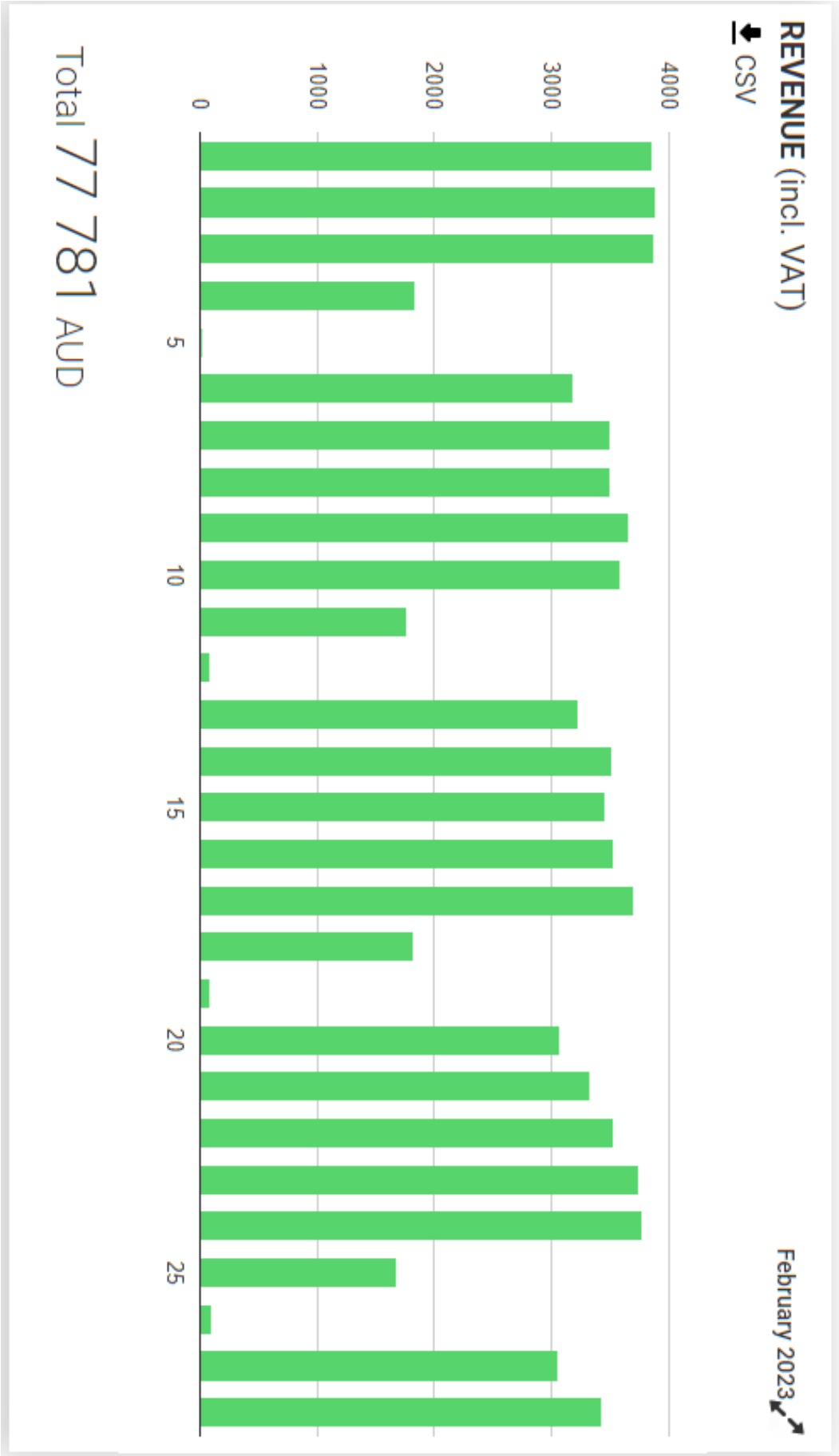
Description	Budget \$	Revenue \$	Variance \$	Variance %
Fines Received	\$405,166.63	\$451,901.02	\$46,734.40	12%
Parking Meters	\$456,733.38	\$429,769.10	(\$26,964.28)	-6%
Multi Storey CP	\$147,333.36	\$188,629.12	\$41,295.76	28%
Formby Rd CP	\$173,116.64	\$172,774.25	(\$342.39)	-0%
Other - MPES	\$147,333.36	\$133,882.27	(\$13,451.09)	-9%
Parking Permits	\$104,716.64	\$120,366.66	\$15,650.02	15%
Payne Ave CP	\$69,983.36	\$70,248.13	\$264.77	0%
Edward St CP	\$69,983.36	\$69,320.73	(\$662.63)	-1%
Fourways CP	\$66,300.00	\$67,447.50	\$1,147.50	2%
Wenvoe St CP	\$69,983.36	\$65,486.57	(\$4,496.79)	-6%
Steele St CP	\$51,566.64	\$54,350.84	\$2,784.20	5%
Fenton Way CP	\$12,523.36	\$14,000.36	\$1,477.00	12%
Total	\$1,774,740.08	\$1,838,176.55	\$63,436.47	4%

Previous Years Revenue

5.5.2. Revenue (Revenue v Budget – type breakdown; location breakdown):

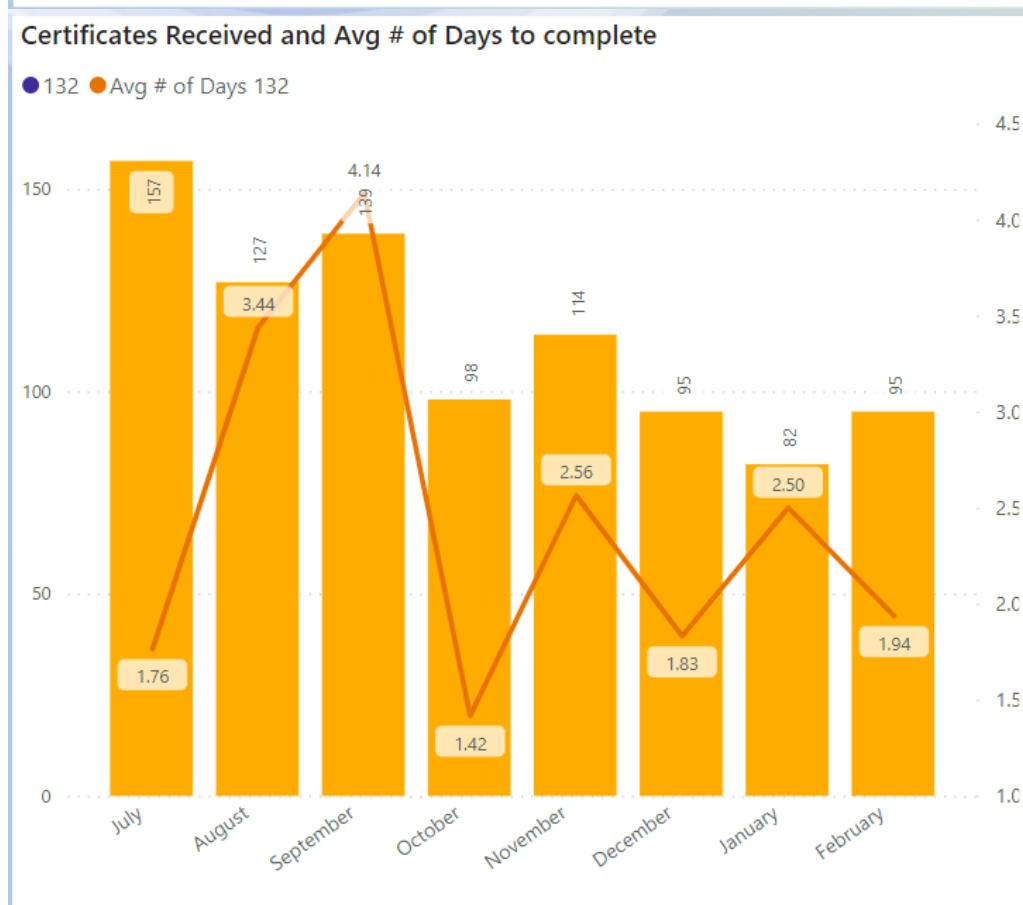
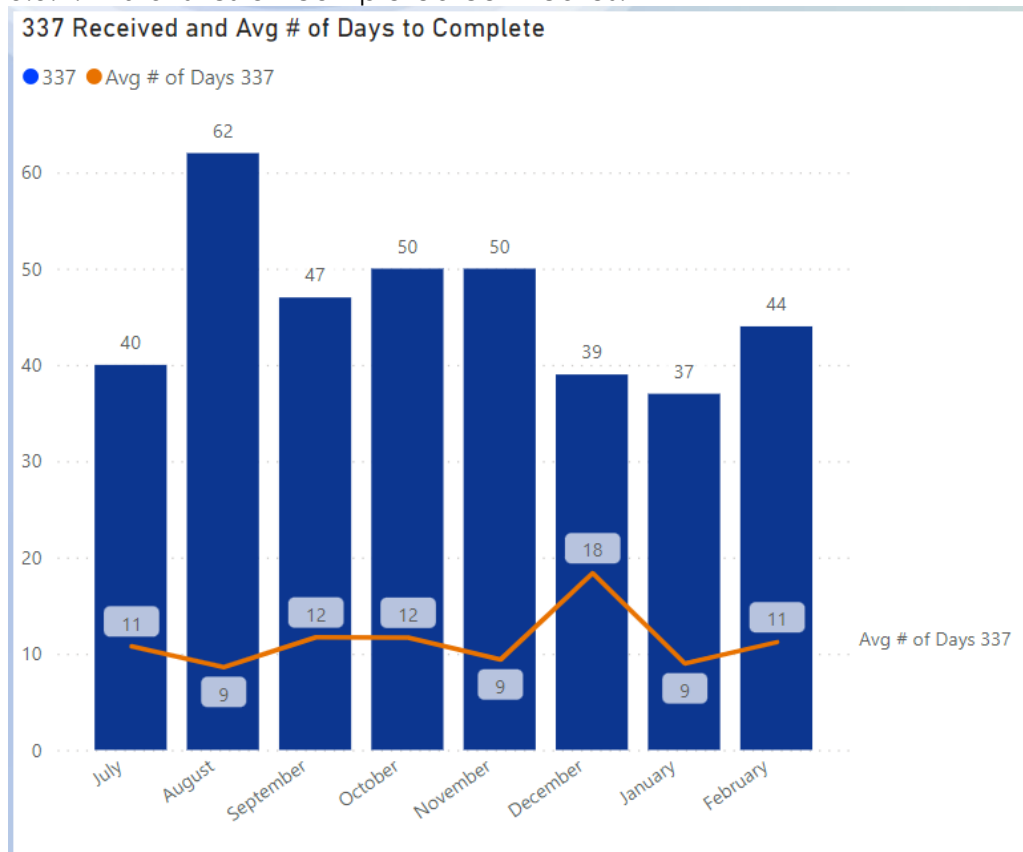


5.5.3. EasyPark statistics. EasyPark utilisation has increased 28.2% compared to February 2022.



Section 132 & 337 Certificates:

5.5.4. Statistics on completed certificates:



5.6. Digital Transformation:

5.6.1. Development of a Cemetery Management System and Funeral Home booking system continued in February. The import of burial records has taken longer than planned, therefore go live has been shifted to March.

5.7. Annual Plan Action Update:

5.7.1. Current Status as at 28 February 2023:

**5.7.2. Action Highlights:****Conduct further research and implement monitoring program of the swift parrot habitat in the Kelcey Tier Greenbelt:**

Monitoring undertaken by 22 volunteers through Wildcare - Friends of Devonport Reserves group with sightings of swift parrots throughout February.

Develop an Investment Prospectus for the Devonport region:

Content development for the document now complete, with preliminary economic profile data and regional capability information being compiled.

Final document authoring and graphic design to commence during March 2023.

Development of print and digital (website) content has commenced, with draft content to be presented to Council for review prior to external publication.

Develop a Community Health and Wellbeing Strategy:

The draft Living Well: Devonport Health and Wellbeing Strategy has been released for further community consultation until 31 March 2023.

6. COMMITTEES, AUTHORITIES & EXTERNAL ORGANISATIONS:**6.1. Minutes:**

There are no minutes from Committees, Authorities or External Organisations to report for the month of February 2023.

COMMUNITY ENGAGEMENT

This report includes information that relates to community engagement undertaken in relation to operational activity.

FINANCIAL IMPLICATIONS

Any financial or budgetary implications related to matters included in this report will be separately reported to Council.

There is not expected to be any impact on Council's operating budget as a result of this report.

RISK IMPLICATIONS

Any specific risk implications have been outlined in the commentary included as part of this report. Any specific risk that is identified as an issue for Council would result in a separate report to Council.

CONCLUSION

This report is provided for information purposes only and to allow Council and the community to be updated on matters of interest.

ATTACHMENTS

1. 20230228 Consolidated Financial Report - Council Meeting [**6.4.1** - 10 pages]

7 SECTION 23 COMMITTEES

No Section 23 Committee meetings have been held since the last Council meeting.

8 CLOSED SESSION

The General Manager advises that in his opinion, the agenda items listed below are prescribed items in accordance with Clause 15 of the *Local Government (Meeting Procedures) Regulations 2015* (ie confidential matters), and therefore Council may by absolute majority determine to close the meeting to the general public.

RECOMMENDATION

That in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*, the following be dealt with in Closed Session.

Item No	Matter	Local Government (Meeting Procedures) Regulations 2015 Reference
3.1	Confirmation of Closed Minutes – Council Meeting – 27 February 2023	15(2)(g)
3.2	Application for Leave of Absence	15(2)(h)
4.1	Confidential Attachments	15(2)(g)
5.1	Tender Report – Devonport Stadium Principal Consultant	15(2)(b); 15(2)(d)

9 CLOSURE