



COMMUNITY WELLBEING SMALL GRANTS

Grants of up to \$5,000 are available to community organisations to deliver programs aimed at improving community wellbeing.



Community Wellbeing Small Grants

Devonport City Council have received funding from Primary Health Tasmania for programs and activities aimed at improving community wellbeing.

Grants of up to \$5,000 are available to community organisations to deliver programs, events and activities that seek to:

- promote resilience
- build social connections
- facilitate reconnection with local social support networks
- promote positive wellbeing for the Devonport community

How to Apply

Applicant eligibility

Applications are open to any not-for-profit organisation that delivers services within Devonport. Applicant organisations must be legally constituted as an incorporated body or under the auspice of one.

Eligible programs and activities must

- Be held in the Devonport local government area or can demonstrate the project or program will benefit Devonport residents
- Be free or low cost for participants
- Adhere to the terms and conditions of this grant program

Examples of programs and activities include

- Events or workshops that promote and provide information on self-care and building resilience and protective factors
- Sharing information about available community resources and services and how to access them
- Events or activities that bring people together to improve social connections, friendships and belonging
- Promotion of online self-help tools and resources, including the HeadtoHealth website
- Local promotion of relevant and appropriate wellbeing messaging (such as the Mental Health Council of Tasmania #checkin campaign messages)
- Increased local access to appropriate mental health, suicide prevention and alcohol and other drug training (such as SafeTalk, Mental Health First Aid and Accidental Counsellor)

Funds cannot be used for programs or activities that

- Are run solely for commercial profit or fundraising purposes
- Include the purchase of land or capital items (e.g. building works or equipment)
- Ongoing operational or recurrent costs including salaries, rental or lease arrangements, fuel, administration, cleaning, or insurance
- Are already in progress, that is, that have commenced prior to funding being approved
- Involve the payment of debt

- Include political activities
- Are celebration activities or events where attendance is limited to individual organisations or their members

Assessment Criteria

Grant applications will be assessed using the following criteria:

- Alignment with the grant purpose – that is the activity promotes resilience, build social connections, facilitates reconnection with local social support networks and/or promotes positive wellbeing for the Devonport community.
- Clear success measures, for instance targets around the number of attendees or expected outcomes and how targets will be measured
- Capacity of the applicant (and/or partners) to complete the project
- Demonstrated value for money (includes a budget clearly showing proposed expenditure)

Administration

The online application form is available on Council's website www.devonport.tas.gov.au and must be completed in the prescribed manner, by the nominated due date.

Applications will be acknowledged within five working days. If acknowledgement is not received, please contact: grants@devonport.tas.gov.au

Assessment process

Grant applications will be assessed by an evaluation panel, comprising representatives from the Devonport community, Primary Health Tasmania and the Devonport City Council.

If your grant application is successful, the next steps will be:

1. Devonport City Council will provide you with a Letter of Offer that will outline funding, terms and conditions and reporting requirements.
2. You sign the Letter of Offer return it with a tax invoice to Council.

Key dates

- Applications close 5pm Tuesday 29 November 2022
- Applicants will be notified of the outcome by 12 December 2022
- Activity must be complete, and a successful report submitted by Monday 26 June 2023.

Promotion of your program or activity

As a condition of funding, successful applicants are required to acknowledge the support of Primary Health Tasmania. Details will be provided in the Letter of Offer.

Council will offer opportunities to promote the program or activity via Council's website www.devonport.tas.gov.au and the Devonport Events Social Media: www.facebook.com/devonportevents

Final report

A final report must be submitted by Monday 26 June 2023 and attach the following:

- Copies of all tax invoices/receipts providing evidence of expenditure of funds.
- Copies of any advertising, newsletters and media relating to the project.
- Minimum of two (2) images in jpeg format with captions for public use by Council. Applicants are to ensure that permission is sought from individuals in photos.

Applicant support

For further information or help completing the application, please contact Council's Community Services Administration and Project Officer.

Phone: 03 6424 0511

Email: grants@devonport.tas.gov.au

Note: Office hours are 8.30 am – 5.00 pm, Monday – Friday (excluding public holidays).

This Community Wellbeing Grants program is supported by funding from Primary Health Tasmania (Tasmania PHN) through the Australian Government's Primary Health Networks Program.