



The City with Spirit

NOTICE OF MEETING

Notice is hereby given that an **Ordinary Council** meeting of the Devonport City Council will be held in the Aberdeen Room, Level 2, parnaple centre, 137 Rooke Street, Devonport on Monday 28 February 2022, commencing at 5:30 PM.

The meeting will be open to limited members of the public and live streamed from 5:30 PM on Council's [YouTube channel](#).

QUALIFIED PERSONS

In accordance with Section 65 of the *Local Government Act 1993*, I confirm that the reports in this agenda contain advice, information and recommendations given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.

Matthew Atkins
GENERAL MANAGER

23 02 2022

March 2022

Meeting	Date	Commencement Time
Ordinary Council	28 March 2022	5:30pm

**AGENDA FOR AN ORDINARY COUNCIL MEETING OF DEVONPORT CITY COUNCIL
HELD ON MONDAY 28 FEBRUARY 2022, IN THE ABERDEEN ROOM, LEVEL 2, paranaple centre,
137 ROOKE STREET, DEVONPORT AT 5:30 PM**

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ATTENDEES

		Apology
Chair	Cr A Rockliff (Mayor)	
	Cr A Jarman (Deputy Mayor)	
	Cr J Alexiou	
	Cr G Enniss	
	Cr P Hollister	
	Cr L Laycock	
	Cr S Milbourne	
	Cr L Murphy	
	Cr L Perry	

ACKNOWLEDGEMENT OF COUNTRY

Council acknowledges and pays respect to the Tasmanian Aboriginal community as the traditional and original owners and continuing custodians of this land.

IN ATTENDANCE

All persons in attendance are advised that it is Council policy to record Council Meetings, in accordance with Council's Digital Recording Policy. The digital recording of this meeting will be made available to the public on Council's website for a minimum period of six months. The meeting will also be live streamed on Council's YouTube channel.

1 APOLOGIES

2 DECLARATIONS OF INTEREST

3 PROCEDURAL

3.1 CONFIRMATION OF MINUTES

RECOMMENDATION

That the minutes of the Council meeting held on 24 January 2022, as previously circulated, be confirmed.

3.2 PUBLIC QUESTION TIME

PUBLIC QUESTION TIME

Members of the public are invited to ask questions in accordance with Council's Public Question Time Policy (Min No 20/90 refers):

1. Public participation shall take place at Council meetings in accordance with Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2015*.
2. Public participation will be the first agenda item following the formal motions: Apologies, Minutes and Declarations of Interest.
3. Questions without notice will be dependent on available time at the meeting (with a period of 30 minutes set aside at each meeting).
4. A member of the public who wishes to ask a question at the meeting is to state their name and address prior to asking their question.
5. A maximum of 3 questions per person are permitted.
6. A maximum period of 5 minutes will be allowed per person.
7. Questions are to be succinct and not contain lengthy preamble.
8. To allow opportunity, where necessary to research answers and limit questions taken on notice, a copy of any questions without notice, where possible, are to be provided by email or in person to Council by 12 noon on the day of the meeting.
9. A question by any member of the public and an answer to that question are not to be debated.
10. Questions without notice and their answers will be recorded in the minutes.
11. The Chairperson may take a question on notice in cases where the questions raised at the meeting require further research or clarification, or where a written response is specifically requested.
12. Protection of parliamentary privilege does not apply to local government and any statements or discussion in the Council Chambers, or any document produced, are subject to the laws of defamation.
13. The Chairperson may refuse to accept a question. If the Chairperson refuses to accept a question, the Chairperson is to give reason for doing so in accordance with the Public Question Time Policy.

3.2.1 RESPONSES TO QUESTIONS RAISED AT PRIOR MEETINGS

Author: **Matthew Atkins, General Manager**

RECOMMENDATION

That the responses to questions from Mr Janney and Mr Smith at the January 2022 Council meeting be noted.

Responses to questions raised at prior meetings are attached.

ATTACHMENTS

1. Response to Question Without Notice - 24 January 2022 - T Smith [**3.2.1.1** - 2 pages]
2. Response to Questions Without Notice - 24 January 2022 - D Janney [**3.2.1.2** - 1 page]

3.2.2 QUESTIONS ON NOTICE FROM THE PUBLIC

Author: **Matthew Atkins, General Manager**

RECOMMENDATION

That Council in relation to the correspondence received from Mr Vellacott, endorse the responses proposed and authorise their release.

Mr Bob Vellacott - 11 Cocker Place, Devonport

A letter containing questions on notice received from Mr Vellacott on 20 February 2022 is **reproduced as attachment 1**.

Q1 As of this date 21st February 2022 please provide any basic details that are permitted to be given in regard to all, if any, court actions that are being taken against or by council.

Response

Legal matters (if any) in which Council are involved are not for public disclosure.

Q2 In regard to the Waterfront Park elevated walk away after the construction maintenance period:

What is the estimated annual maintenance and service costs, include cleaning, for-

(a) the two lifts? and

(b) the bridge structure?

Response

The two lifts being constructed as a part of the new elevated walkway will likely be combined into existing comprehensive service contracts that Council has for other existing lift installations. These contracts are sourced on a competitive basis from available service providers on a periodic basis. Covering both routine servicing, maintenance, and callout services, the estimated annual service costs are likely to be in the range of \$2,000 to \$3,500 per annum, per lift depending on the service level selected.

The structural components of the elevated walkway have been coated and specified to not require annualised cleaning. It is anticipated that this will occur on a 5-yearly cycle, and be completed via existing Council operational resources, supported by specialist contractors where necessary.

Q3 Has council made a final decision in regard to the expressions of interest, as was advertised during 2021, for the CBD properties to be dispose of, including the peoples landscaped parkland adjacent the former library?

Q4 (a) If yes to question 3 - When will the ratepayers be informed and given details of council's decision/s? And

(b) if No to question 3 - when is it expected a decision will be made?

Q3 & 4 Response

Council has considered a number of proposals as a result of the EOI process in Closed session and therefore at this stage all details remain confidential.

However, it should be noted, all developments are being considered in accordance with the principles outlined in the Expression of Interest process and selection criteria which was considered in open Council and is publicly available. Further, any developments proposed will be subject to the usual Development Approval processes.

ATTACHMENTS

1. Questions On Notice - Council Meeting 28 February 2022 - Mr Vellacott [**3.2.2.1** - 1 page]

3.2.3 QUESTIONS WITHOUT NOTICE FROM THE PUBLIC

3.3 QUESTIONS ON NOTICE FROM COUNCILLORS

At the time of compilation of the agenda, no questions had been received from Councillors.

3.4 NOTICES OF MOTION

Nil

4 PLANNING AUTHORITY MATTERS

The Mayor will now announce that Council intends to act as a Planning Authority under the *Land Use Planning and Approvals Act 1993* for the consideration of Agenda Item 4.1.

Council is required by Regulation 8(3) of the *Local Government (Meeting Procedures) Regulations 2015* to deal with items as a Planning Authority under the LUPAA 1993 in a sequential manner.

The following item is to be dealt with at the meeting of Council in its capacity as a Planning Authority.

4.1 AM2021.02 - 86A GUNN STREET DEVONPORT - REZONE RECREATION ZONE TO THE GENERAL RESIDENTIAL ZONE AND INSERT THE DEVONPORT SHOWGROUNDS REDEVELOPMENT SPECIFIC AREA PLAN

Author: **Emma Pieniak, Planning Officer**

Endorser: **Jeffrey Griffith, Deputy General Manager**

RECOMMENDATION

That the Planning Authority:

- agree to certify amendment AM2021.02 to rezone land being CT52055/1 being 56A Gunn Street, Devonport from the Recreation Zone to the General Residential Zone and insert the Devonport Showgrounds Redevelopment Specific Area Plan – as set out in **Attachment 1**; and
- place amendment AM2021.02 on public exhibition for a period of 28 days in accordance with Section 40G of the *Land Use Planning and Approvals Act 1993*.

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

- Strategy 2.1.1 Apply and review the Planning Scheme as required, to ensure it delivers local community character and appropriate land use
- Strategy 2.1.2 Provide consistent and responsive development assessment and compliance processes

SUMMARY

The purpose of this report is to enable Council, acting as a Planning Authority, to determine whether to certify an amendment to the *Devonport Local Provisions Schedule* pursuant to Section 40F of the *Land Use Planning and Approvals Act 1993*. The amendment seeks to rezone CT52055/1 86A Gunn Street, Devonport from the Recreation Zone to the General Residential Zone and insert the Devonport Showgrounds Redevelopment Specific Area Plan.

BACKGROUND

Planning Instrument:	<i>Land Use Planning and Approvals Act 1993</i>
Address:	86A Gunn Street Devonport – CT52055/1
Applicant:	ERA Planning & Environment
Owner:	Devonport Agricultural and Pastoral Society Limited
Proposal:	Rezone Recreation Zone to the General Residential Zone and insert the Devonport Showgrounds Redevelopment Specific Area Plan
Existing Use:	Sports and Recreation
Decision Due:	28 February 2022

SITE DESCRIPTION

The site is located south-east of the junction of Gunn and Nicholls Streets and further bordered by Parker Street, Montague Street, Lower Madden Street and State Rail Network.

Much of the site comprises open space dedicated to a racing track. There are various buildings such as amenities, animal housing, band stand, meeting hall and ticket stand which are scattered around the perimeter of the track.

Adjoining land parcels to the south which front Parker and Montague Streets comprise established single dwelling development. The surrounding development mostly consists of established residential development, while the Devonport CBD is located approximately 250m south and the bank of the Mersey River is located approximately 350m east.

The certificate of title for the site is reproduced in Figure 1. An aerial view of the site and surrounding development illustrates the current situation in Figure 2 while the current zoning areas applicable to the site and surrounding area are shown in Figure 3.

The complete application with supporting documentation is appended as **Attachment 2**.

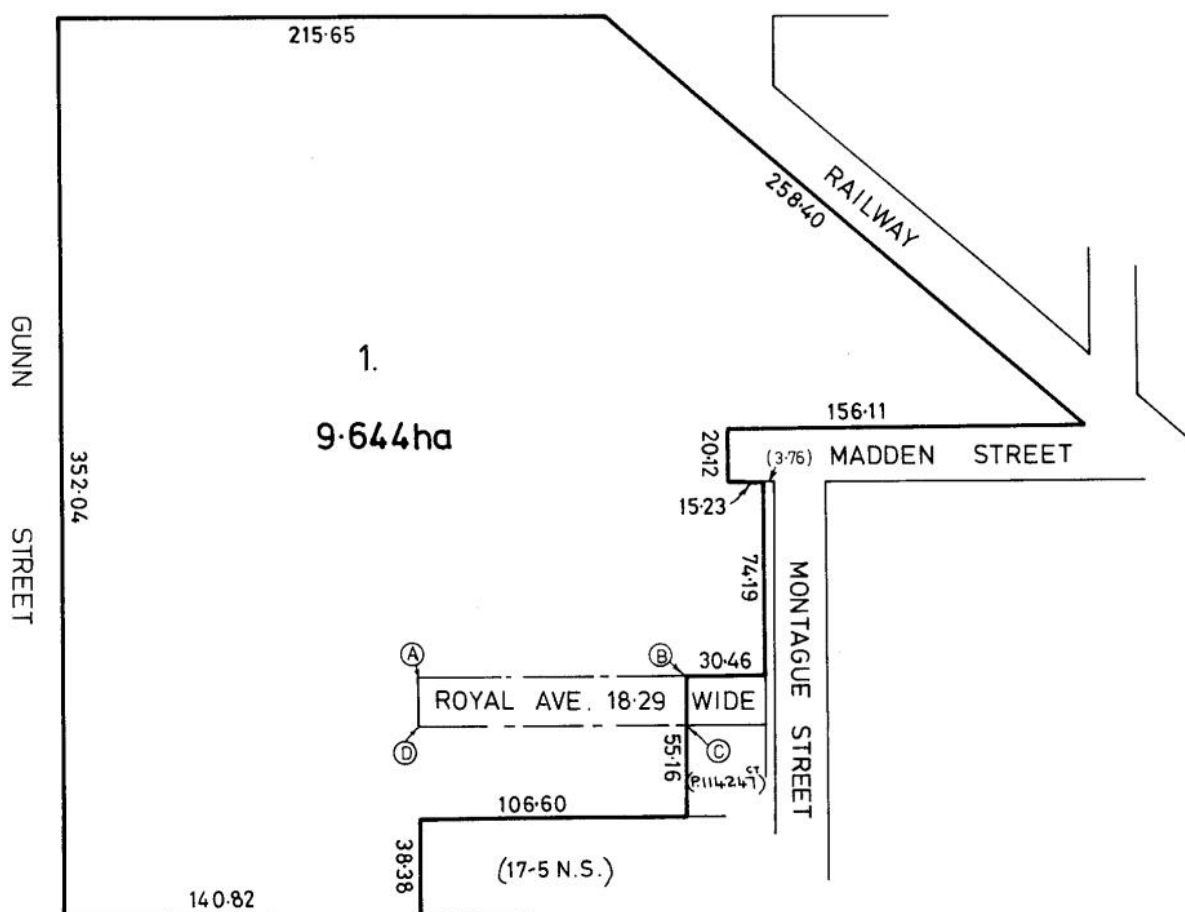


Figure 1 – Certificate of title 520055/1 folio plan

4.1 AM2021.02 – 86A Gunn Street Devonport – Rezone Recreation Zone to the General Residential Zone and insert the Devonport Showgrounds Redevelopment Specific Area



Figure 2 – Aerial view of site (LISTmap)

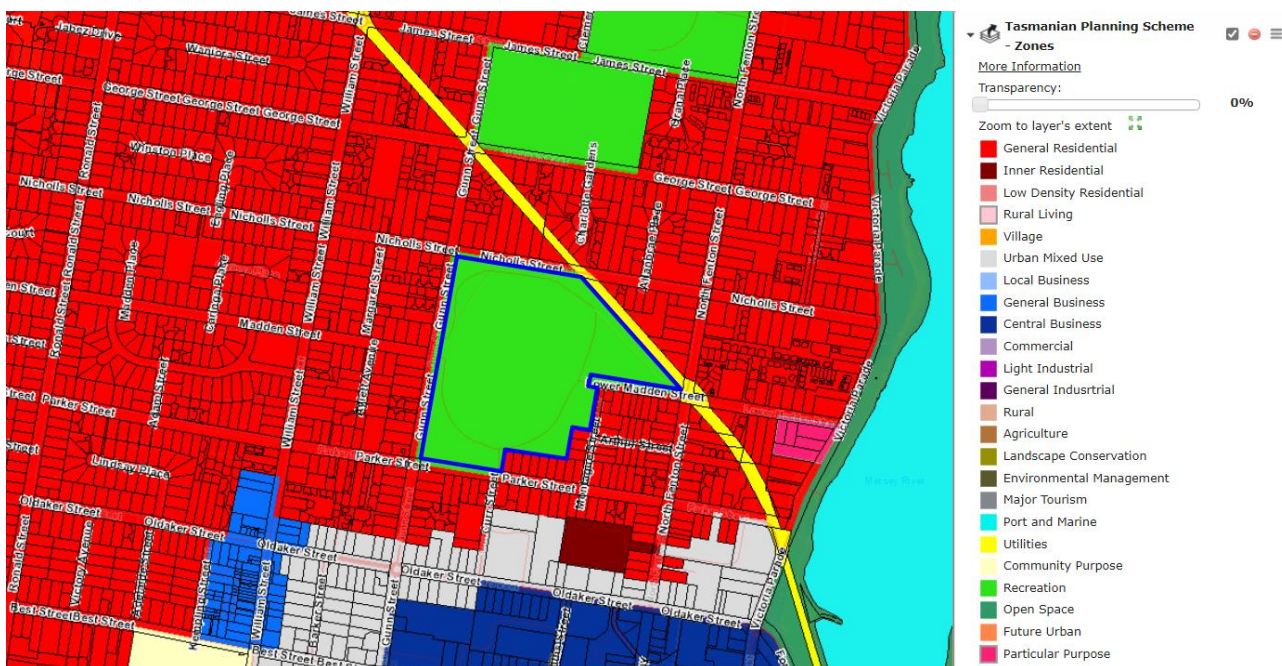


Figure 3 – Zone map of Tasmanian Planning Scheme (LISTmap)

DISCUSSION

The applicant's request seeks to amend the Devonport Local Provisions Schedule (LPS) by rezoning the land described within Figure 1 from the Recreation Zone to the General Residential Zone and applying a Specific Area Plan. The application is made pursuant to section 37 of the *Land Use Planning and Approvals Act 1993* (LUPAA).

The application of a Specific Area Plan provides a detailed layer of control to a specific site where the zone controls alone cannot provide a variation for use or design in a manner as required. The Devonport Showgrounds Redevelopment Specific Area Plan

operates by substitution, variation, or in addition to, the use and design guideline controls contained within the General Residential Zone and the Parking and Sustainable Transport Code. Where the Specific Area Plan does not address a specific use, design guideline or code requirement, the underlying zone controls apply.

Whilst a reasonable observation could be made that a more simplified option could be to rezone the land to General Residential or Inner Residential only, and forgo the Devonport Showgrounds Redevelopment Specific Area Plan, the future owner of the site envisions a different outcome with a degree of adaptability for the site and commissioned a Master Plan which in turn helped guide the planning controls proposed.

There is no question to the change of the site from Recreation to Residential. The site represents a significant opportunity for urban in-fill development to facilitate increased housing supply, is compatible with surrounding and well-established residential land development, and has good access to infrastructure and services.

CURRENT PLANNING CONTROLS

The site is zoned Recreation under the Tasmanian Planning Scheme - Devonport 2020. The purpose of the Recreation zone is:

- 28.1.1 To provide for active and organised recreational use and development ranging from small community facilities to major sporting facilities.
- 28.1.2 To provide for complementary uses that do not impact adversely on the recreational use of the land.
- 28.1.3 To ensure that new major sporting facilities do not cause unreasonable impacts on adjacent sensitive uses.

The Use Table for the Recreational Zone is outlined in clause 28.2 of the planning scheme and is reproduced below.

28.2 Use Table

Use Class	Qualification
No Permit Required	
Natural and Cultural Values Management	
Passive Recreation	
Sports and Recreation	If not for a major sporting facility.
Utilities	If for minor utilities.
Permitted	
Sports and Recreation	Except if No Permit Required.
Discretionary	
Community Meeting and Entertainment	
Crematorium or Cemetery	If for alterations or extensions to an existing crematorium or cemetery.
Domestic Animal Breeding, Boarding or Training	If for animal training.
Educational and Occasional Care	
Emergency Services	
Food Services	
General Retail and Hire	If for: (a) clothing, equipment or souvenirs for a Sports and Recreation use; or (b) a market.
Motor Racing Facility	
Pleasure Boat Facility	
Tourist Operation	
Utilities	If not listed as No Permit Required.
Vehicle Parking	
Visitor Accommodation	If for a camping and caravan park or overnight camping area.
Prohibited	
All other uses	

PROPOSED PLANNING CONTROLS

The purpose of the General Residential Zone is:

- 8.1.1 To provide for residential use or development that accommodates a range of dwelling types where full infrastructure services are available or can be provided.
- 8.1.2 To provide for the efficient utilisation of available social, transport and other service infrastructure.
- 8.1.3 To provide for non-residential use that:
 - a) primarily serves the local community; and
 - b) does not cause an unreasonable loss of amenity through scale, intensity, noise, activity outside of business hours, traffic generation and movement, or other off site impacts.
- 8.1.4 To provide for Visitor Accommodation that is compatible with residential character.

The Use Table for the General Residential Zone is outlined in clause 8.2 of the planning scheme and is reproduced below:

4.1 AM2021.02 – 86A Gunn Street Devonport – Rezone Recreation Zone to the General Residential Zone and insert the Devonport Showgrounds Redevelopment Specific Area

8.2 Use Table

Use Class	Qualification
No Permit Required	
Natural and Cultural Values Management	
Passive Recreation	
Residential	If for a single dwelling.
Utilities	If for minor utilities.
Permitted	
Residential	If not listed as No Permit Required.
Visitor Accommodation	
Discretionary	
Business and Professional Services	If for a consulting room, medical centre, veterinary centre, child health clinic, or for the provision of residential support services.
Community Meeting and Entertainment	If for a place of worship, art and craft centre, public hall, community centre or neighbourhood centre.
Educational and Occasional Care	If not for a tertiary institution.
Emergency Services	
Food Services	If not for a take away food premises with a drive through facility.
General Retail and Hire	If for a local shop.
Sports and Recreation	If for a fitness centre, gymnasium, public swimming pool or sports ground.
Utilities	If not listed as No Permit Required.
Prohibited	
All other uses	

The purpose of the Devonport Showgrounds Redevelopment Specific Area Plan is:

- DEV-S4.1.1 To provide for redevelopment of the Devonport Showground site as an inner-city living precinct, providing a mix of residential uses, dwelling types and densities to support a range of household sizes and demographics.
- DEV-S4.1.2 To support high quality residential amenity through the provision of a central open space area with good pedestrian linkages through a new internal road network that delivers interconnectivity through the site and with surrounding areas.
- DEV-S4.1.3 To promote a lot layout and dwelling arrangements based on an adaptable lot size strategy.
- DEV-S4.1.4 To provide for non-residential opportunities that support residential uses or are appropriate to an inner-city location, including local shops, arts and cultural facilities, without compromising established activity centres.
- DEV-S4.1.5 To enable healthy and active lifestyles and reduce dependence on private motor vehicles.

The use class table contained within the proposed SAP is generally the same as the standard General Residential Zone with the only exceptions being under the Discretionary classes for Business and Professional Services where the qualification allows for a community based organisation and General Retail & Hire where the qualification allows a pathway for a planning permit to be issued for a market or commercial art gallery.

The proposed SAP provides substitutions to use and development standards of the General Residential Zone to provide for different dwelling typologies and adaptable lot sizes which are a primary focus in the Master Plan. This includes variation to the minimum lot size for subdivision and site area per dwelling where multiple dwellings are proposed, being from 450m² to 200m². The Development Framework within the SAP site provides

guidance on areas suitable for low and high density development, open space areas as well as thoroughfare, as illustrated in Figure 4.

The proposed SAP implements a scaled approach development density by applying an Interface Overlay area where development adjoins or is opposite existing residential development. The intention for higher density or different dwelling typologies such as townhouses or apartments is directed towards the middle of the site. Density for dwelling development is further regulated within the proposed SAP by the introduction of a maximum number of dwellings allowable within the site, being 290.



Figure 4 – Devonport Showground Redevelopment Master Plan Development Framework (Figure DEV-S4.1)

STRATEGIC IMPLICATIONS

The loss of Recreation Zone land within proximity to the CBD is consistent with the changing needs of Devonport City's residents. The site once supported an important extension of the rural activities within proximity of the City, however, many of those uses once integral to the site have ceased or can now be provided for within other nearby locations.

Council is acutely aware of the high demand for Residential zoned land in Devonport City, and the opportunity for infill development requires a different approach to greenfield residential subdivision and development. In this instance the future owner is seeking to preserve the memory of what the space once was for the City, while providing an

opportunity for different development and dwelling typology to address the change in lifestyle needs and affordability.

The complexity of the Master Plan cannot be achieved with a stand alone Residential Zone and the application of several different zones within the site has the potential of being too prescriptive and deterring development suited to the needs of the community. The application of the Specific Area Plan provides a suitable layer of variation to the proposed General Residential Zone without locking in specific qualifications that may not be applicable or valid in the medium term over when a site of this scale is likely to be developed.

STATUTORY REQUIREMENTS

To certify the draft amendment, the Planning Authority must be satisfied that the draft amendment meets the LPS criteria which is outlined within section 34 of LUPAA.

ERA Planning & Environment, on behalf of Enrich Ventures, have provided a detailed report on the process of interpreting the Master Plan of the site and associated assessment against the legislative requirements which can be found within section 4 of **Attachment 2**.

The Planning Authority's response to the requirements of section 34 of LUPAA is appended as **Attachment 3**

Further to satisfying the LPS criteria, the draft amendment is required to be consistent with the zone and code application guidance provided in *Guideline No. 1 Local Provisions Schedule (LPS): zone and code application*. A copy of this guideline can be found here - [Section 8A Guidelines – Tasmanian Planning Commission Website](#).

The Zone Application Guidelines for the General Residential are reproduced below.

Zone Application Guidelines	
GRZ 1	<p>The General Residential Zone should be applied to the main urban residential areas within each municipal area which:</p> <ul style="list-style-type: none"> (a) are not targeted for higher densities (see Inner Residential Zone); and (b) are connected, or intended to be connected, to a reticulated water supply service and a reticulated sewerage system.
GRZ 2	<p>The General Residential Zone may be applied to green-field, brown-field or grey-field areas that have been identified for future urban residential use and development if:</p> <ul style="list-style-type: none"> (a) within the General Residential Zone in an interim planning scheme; (b) within an equivalent zone under a section 29 planning scheme; or (c) justified in accordance with the relevant regional land use strategy, or supported by more detailed local strategic analysis consistent with the relevant regional land use strategy and endorsed by the relevant council; and (d) is currently connected, or the intention is for the future lots to be connected, to a reticulated water supply service and a reticulated sewerage system,
Note:	<p><i>The Future Urban Zone may be used for future urban land for residential use and development where the intention is to prepare detailed structure/precinct plans to guide future development.</i></p>
GRZ 3	<p>The General Residential Zone should not be applied to land that is highly constrained by hazards, natural values (i.e. threatened vegetation communities) or other impediments to developing the land consistent with the zone purpose of the General Residential Zone, except where those issues have been taken into account and appropriate management put into place during the rezoning process.</p>

The proposed amendment is consistent with Guideline 1 in that there is no policy seeking to implement a higher density zone such as Inner Residential Zone and connections of infrastructure is readily available by way of extension or duplication of existing. The site is not readily classified as greenfield, greyfield or brownfield sites and there are no significant constraints which would prevent development being consistent with the purpose of the General Residential Zone.

COMMUNITY ENGAGEMENT

Subject to the draft amendment being supported by the Planning Authority, it must be placed on public display for a period of 28 days pursuant to section 40G of LUPAA. During this exhibition period, representations can be made in accordance with the provisions outlined in section 40J of LUPAA.

In the event representations are received, the Planning Authority must assess their content and modifications can be made to the draft amendment if required. A report will be prepared for the Planning Authority to consider. If no representations are received which object to or seek to modify the draft amendment, and the Planning Authority does not otherwise propose any further modifications - the General Manager has delegation to notify the Tasmanian Planning Commission accordingly.

FINANCIAL IMPLICATIONS

No financial implications are predicted as a result of this proposal.

CONCLUSION

The amendment to planning controls for the Devonport Showgrounds site will provide an opportunity for residential development adaptive to housing needs in the community while providing opportunities for recognition of the importance of the history of the site.

ATTACHMENTS

1. Attachment 1 - Draft Specific Area Plan - AM2021.02 - 86 A Gunn Street [**4.1.1** - 32 pages]
2. Attachment 2 - Supporting Planning Report_- AM2021.02 - 86A Gunn Street [**4.1.2** - 44 pages]
3. Attachment 2 Appendix A Devonport Showground Redevelopment SAP - AM2021.02 - 86A Gunn Street [**4.1.3** - 37 pages]
4. Attachment 2 Appendix B Devonport Showground Master Plan - AM2021.02 - 86A Gunn Street [**4.1.4** - 57 pages]
5. Attachment 2 Appendix C Title Documents - AM2021.02 - 86A Gunn Street [**4.1.5** - 3 pages]
6. Attachment 2 Appendix D Traffic Impact Assessment - AM 2021.02 - 86A Gunn Street [**4.1.6** - 23 pages]
7. Attachment 2 Appendix E Engineering Serviceability Report - AM2021.02 - 86A Gunn Street [**4.1.7** - 21 pages]
8. Attachment 2 Appendix F Noise Assessment - AM2021.02 - 86A Gunn Street [**4.1.8** - 9 pages]
9. Attachment 2 Appendix G Aboriginal Heritage Tasmania - AM2021.02 - 86A Gunn Street [**4.1.9** - 5 pages]
10. Attachment 2 Appendix H Landowner consent - AM2021.02 - 86A Gunn Street [**4.1.10** - 5 pages]
11. Attachment 3 - Planning Authority Assessment - AM2021.02 - 86A Gunn Street [**4.1.11** - 3 pages]

5 REPORTS

5.1 APPOINTMENT OF MUNICIPAL EMERGENCY MANAGEMENT ROLES

Author: **Kylie Lunson, Development Services Manager**

Endorser: **Matthew Atkins, General Manager**

RECOMMENDATION

That Council:

1. in accordance with *Section 23 of the Emergency Management Act 2006*, nominate the Risk and Compliance Coordinator (Karen Stone) to the position of Municipal Emergency Management for the Devonport City Council area until March 2026;
2. in accordance with *Section 23 of the Emergency Management Act 2006*, nominate the Development Services Manager (Kylie Lunson) to the position of Deputy Municipal Emergency Management Coordinator for the Devonport City Council area until March 2026;
3. in accordance with *Section 24G of the Emergency Management Act 2006*, appoint the Acting Community Services Manager (Carol Bryant) to the position of Municipal Recovery Coordinator for the Devonport City Council area for twelve months; and
4. advise the Regional Emergency Management Planner – North West, State Emergency Services of Council's Emergency Management nominations.

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

Strategy 4.4.1 Support the community in emergency management response and recovery

SUMMARY

This report is required to submit nominations to the Minister in accordance with the *Emergency Management Act 2006* for appointment of Municipal Coordinator, Deputy Coordinator and to appoint a Municipal Recovery Coordinator for the Devonport Municipal area.

BACKGROUND

The Devonport Council supports Emergency Management through participation in the Mersey Leven Emergency Management Committee made up of the Central Coast, Latrobe, Kentish and Devonport Councils. It also participates in the North West Regional Emergency Management Committee made up of all nine councils in the Cradle Coast region. Both committees have a number of agencies represented including but not limited to, Tasmania Police, Fire and Ambulance, Tasmanian Health, Tas Networks etc.

STATUTORY REQUIREMENTS

Sections 23, 24G and 24H of the *Emergency Management Act 2006* applies as follows:

23. *Municipal Emergency Management Coordinators and Deputies*

- (1) *The Minister is to appoint a Municipal Emergency Management Coordinator and a Deputy Municipal Emergency Management Coordinator for each municipal area.*

- (2) *The Minister is to appoint as Municipal Emergency Management Coordinator, or Deputy Municipal Emergency Management Coordinator, for a municipal area a person nominated by the council in that municipal area.*
- (3) *Each Municipal Coordinator and Deputy Municipal Coordinator may hold that office in conjunction with any other appointment, position or office.*
- (4) *Each Municipal Coordinator and Deputy Municipal Coordinator holds office for the period, and on the terms and conditions, specified in his or her instrument of appointment.*
- (5) *A Deputy Municipal Coordinator for a municipal area may act in the office of Municipal Coordinator if –*
 - (a) *the Municipal Coordinator is absent from Tasmania or from duty as Municipal Coordinator; or*
 - (b) *the Municipal Coordinator is otherwise unable to perform the functions of the office of Municipal Emergency Management Coordinator; or*
 - (c) *the Municipal Coordinator has died, resigned or been removed from office and a new Municipal Coordinator has not been appointed.*
- (6) *While the Deputy Municipal Coordinator is acting in the office of Municipal Emergency Management Coordinator, he or she is taken to be the Municipal Coordinator.*
- (7) *The Minister, by written notice provided to a council, may require the council to nominate persons for the positions of Municipal Emergency Management Coordinator and Deputy Municipal Emergency Management Coordinator by providing that nomination to the Minister within the time specified in the notice.*
- (8) *A council may only nominate a person for the position of Municipal Emergency Management Coordinator or Deputy Municipal Emergency Management Coordinator if the person, once appointed to the position, would have the authority and ability to make decisions relating to the coordination of emergency management in the municipal area during an emergency without first seeking the approval of the council.*
- (9) *On receipt of the nomination, the State Controller is to provide the nomination, together with his or her recommendations, to the Minister.*
- (10) *If a council fails to comply with a notice provided under subsection (7), the Minister may appoint a person he or she considers suitable to be Municipal Emergency Management Coordinator or Deputy Municipal Emergency Management Coordinator for the municipal area.*
- (11) *If a council fails to nominate a Municipal Coordinator or Deputy Municipal Coordinator, the Minister may appoint a person he or she considers suitable to be Municipal Emergency Management Coordinator or Deputy Municipal Emergency Management Coordinator for the municipal area governed by that council.*

24G. Municipal Recovery Coordinator

- (1) *In this section –*
general manager has the same meaning as in the Local Government Act 1993.
- (2) *A general manager of a council may appoint a Municipal Recovery Coordinator for the municipal area governed by the council.*
- (3) *A Municipal Recovery Coordinator may hold that office in conjunction with any other appointment, position or office.*
- (4) *A Municipal Recovery Coordinator holds office for the period, and on the terms and conditions, specified in his or her instrument of appointment.*
- (5) *If no Municipal Recovery Coordinator is appointed under this section, the Municipal Coordinator for the municipal area is to perform the functions and exercise the powers of a Municipal Recovery Coordinator as specified in section 24H.*

24H. Functions and powers of Municipal Recovery Coordinator

- (1) A Municipal Recovery Coordinator has the following functions, for the purposes of the planning, review and implementation of recovery processes, in respect of the municipal area for which he or she is the Municipal Recovery Coordinator:
 - (a) prior to, during or subsequent to the occurrence of an emergency within the municipal area, to ensure that –
 - (i) arrangements are in place to implement recovery processes, including the establishment and coordination of evacuation centres and recovery centres; and
 - (ii) his or her instructions and decisions and the instructions and decisions of the Municipal Committee, Municipal Chairperson and Regional Controller are transmitted to, and adequately carried out by, persons to whom they are directed or relate;
 - (b) to advise the Regional Controller of any powers or declarations under this Act that are to be used, or made, for the purposes of recovery within the municipal area;
 - (c) to request resources of another municipal area if the Municipal Recovery Coordinator considers that those resources are necessary to implement recovery processes within the municipal area;
 - (d) to assist a recovery committee established under section 24E within the municipal area or a combined area;
 - (e) to assist and advise the Municipal Chairperson, the Municipal Committee or the relevant council on all matters with respect to recovery within the municipal area or a combined area;
 - (f) other functions in respect of recovery imposed on the Municipal Recovery Coordinator by the Municipal Committee or the Municipal Coordinator;
 - (g) other functions imposed on the Municipal Recovery Coordinator by this or any other Act;
 - (h) other functions imposed on the Municipal Recovery Coordinator by a Municipal Emergency Management Plan;
 - (i) prescribed functions.
- (2) A Municipal Recovery Coordinator has the following powers:
 - (a) prescribed powers;
 - (b) the power to do all things necessary or convenient to perform his or her functions.
- (3) If a Municipal Recovery Coordinator of a municipal area performs a function under subsection (1)(a), he or she is to notify the Municipal Coordinator for the municipal area of the performance of that function as soon as possible after he or she performs the function.

DISCUSSION

In accordance with Section 23 of the *Emergency Management Act 2006*, Council is required to submit a nomination to fulfil the role of Municipal Emergency Management Coordinator and Deputy Municipal Emergency Management Coordinator for the Devonport Municipal area. The nomination will be forwarded to the Regional Emergency Management Planner – North West, State Emergency Services (SES), upon which he or she must then provide the nominations and recommendations to the Minister.

The role of Municipal Emergency Management Coordinator has been held by Karen Stone since early 2015 and the role of Deputy Municipal Emergency Management Coordinator has been held by Kylie Lunson since early 2020. The current appoints have now expired and council needs to re-nominate.

The *Emergency Management Act 2006* has also included a Municipal Recovery Coordinator role since late 2018. Although this role is not appointed by the Minister, it is considered good practise for Council to formalise an appointment to that role. The role of Municipal Recovery Coordinator has been held by Karen Hampton since early 2020. Karen has accepted a twelve-month secondment to the State Government in a recovery role and Carol Bryant will be Acting Community Services Manager during this time.

COMMUNITY ENGAGEMENT

No community consultation has been undertaken as a result of this report.

FINANCIAL IMPLICATIONS

An annual allocation for Emergency Management is included as part of the Annual Plan and Estimates of Council.

RISK IMPLICATIONS

- Contractual/Legal
As described in *subsection (10) & (11) of Section 23 of the Emergency Management Act 2006*, if Council fails to nominate persons to fill the roles of Municipal and Deputy Municipal Coordinator the Minister may appoint someone, he or she considers suitable.

As described in *subsection (5) of Section 24G of the Emergency Management Act 2006*, if Council fails to appoint a person to fill the role of Municipal Recovery Coordinator the position defaults to the Municipal Coordinator.

CONCLUSION

The Risk and Compliance Coordinator (Karen Stone) is to continue as the Municipal Emergency Management Coordinator until March 2026.

The Development Services Manager (Kylie Lunson) is to continue as the Deputy Municipal Emergency Management Coordinator until March 2026.

As a result of changes to the Community Services Manager role, it is proposed in accordance with Section 24G, the Acting Community Services Manager (Carol Bryant) be appointed as Municipal Recovery Coordinator whilst she is undertaking the acting role.

ATTACHMENTS

Nil

5.2 CONTRACT FOR THE SUPPLY OF ELECTRICITY TO UNMETERED STREET LIGHTING

Author: **Matthew Skirving, Executive Manager City Growth**

Endorser: **Matthew Atkins, General Manager**

RECOMMENDATION

That Council accept the tender submission for the Supply of Electricity for Unmetered Street Lighting from Aurora Energy Pty Ltd, and authorise the General Manager to finalise the contractual agreement on this basis.

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

Strategy 5.5.2 Ensure comprehensive financial planning and reporting to guarantee sustainability and meet or exceed financial targets

SUMMARY

This report seeks Council's approval to accept the tendered three-year contract for the Supply of Electricity for Unmetered Street Lighting from Aurora Energy Pty Ltd.

BACKGROUND

Council fund the energy consumption costs for the majority of the unmetered street lighting installed across the road network in Council's municipality. During late 2021, The Local Government Association of Tasmania (LGAT) undertook a competitive tender process on behalf of the majority of Tasmanian councils for the supply of electricity to unmetered street lighting network within each council municipality. The proposed contract term is three years, commencing on 1 July 2022.

STATUTORY REQUIREMENTS

Council is required to comply with Sections 333A and 333B of the *Local Government Act 1993* and its adopted Code for Tenders and Contracts when considering awarding tenders over the prescribed amount.

In accordance with Section 27 (d) (iii) of the *Local Government (General) Regulations 2015*, Council may:

(d) a contract for goods or services obtained as a result of a tender process conducted by:

(iii) the Local Government Association of Tasmania;

The recommendations contained in this report comply with Council's legislative and regulatory obligations.

DISCUSSION

During late 2021, The Local Government Association of Tasmania (LGAT) undertook a competitive tender process on behalf of the majority of Tasmanian councils for the supply of electricity to unmetered street lighting network within each council municipality.

The proposed tender sought electricity supply charges from the open market, via a publicly advertised Request for Tender process. Two parties submitted compliant tender submissions, being:

1. Shell Energy Pty Ltd
2. Aurora Energy Pty Ltd.

Both tenderers provided annualised stepped-rate pricing for the duration of the contract, as well as flat-rate pricing for the three-year contract period.

The LGAT Tender Evaluation Working Group (TEWG) conducted analysis of the tender submission and provided an evaluation report and recommendation to all participating councils.

The TEWG have recommended that councils accept the flat-rate pricing offer from Aurora Energy Pty Ltd, representing the best value for money against the alternate proposals from both tenderers. A copy of the Aurora proposal is included as a confidential attachment.

COMMUNITY ENGAGEMENT

No specific community engagement has been undertaken in relation to this report.

FINANCIAL IMPLICATIONS

Aurora Energy have provided unit rate charges for peak and off-peak electricity supply, along with estimated Environmental Charges associated with the Large-scale Renewable Energy Target (LRET) and the Small-scale Renewable Energy Scheme (SRES) for the commencement year of the new contract. Along with other Network and Market Charges, these costs are set via independent regulatory entities and therefore subject to change via those processes. Service agreement costs for the maintenance and upgrade of the streetlighting network are not included in this contract.

Based on current annual energy consumption volumes across the street lighting network within the Devonport Municipality, the total estimated annual charge for electricity consumption and environment charges for the first year of the contract period is \$72,859.

The total budget for services associated with the provision of street lighting for the 2021/22 Financial year is \$712,000, with the majority of the cost associated with the non-competitive, fixed component, provided by TasNetworks.

RISK IMPLICATIONS

- Legal Compliance
The tender process conducted by LGAT on behalf of Council has been undertaken in accordance with Council's legislative and regulatory obligations.

CONCLUSION

That Council accept the tender submission by Aurora Energy Pty Ltd.

ATTACHMENTS

Nil

6 INFORMATION

6.1 WORKSHOPS AND BRIEFING SESSIONS HELD SINCE THE LAST COUNCIL MEETING

Author: **Jacqui Surtees, Executive Coordinator**

Endorser: **Matthew Atkins, General Manager**

RECOMMENDATION

That the report advising of Workshop/Briefing Sessions held since the last Council meeting be received and the information noted.

Council is required by Regulation 8(2)(c) of the *Local Government (Meeting Procedures) Regulations 2015* to include in the Agenda, the date and purpose of any Council Workshop held since the last meeting.

Date	Description	Purpose
14 February 2022	Residential Growth Strategy	Update
	Tasmanian Masters Games	Discussion regarding support
	Trans Mersey River Ferry Service	Discussion regarding partnership agreement
	Budget timetable	Information regarding the 2022/23 budget preparation timeline
	Hillcrest School Update	Update relating to the social recovery
	Waterfront Park	Update on project

6.2 MAYOR'S MONTHLY REPORT

RECOMMENDATION

That the Mayor's monthly report be received and noted.

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

Strategy 5.3.2 Provide appropriate support to elected members to enable them to discharge their functions

SUMMARY

This report details meetings and functions attended by the Mayor.

BACKGROUND

This report is provided regularly to Council, listing the meetings and functions attended by the Mayor.

STATUTORY REQUIREMENTS

There are no statutory requirements which relate to this report.

DISCUSSION

In her capacity as Mayor, Councillor Annette Rockliff attended the following meetings and functions between 19 January and 22 February 2022:

- Council meeting and workshop
- Regular meetings with General Manager
- Catch ups with staff members and councillors as required
- Met with community members on a range of topics
- Media as requested: (Piia Wirsu) ABC, Leon Crompton (ABC), Darren Kerwin (7AD) (x2), Belinda King (ABC), Mike O'Loughlin (Tasmania Talks 7AD), Libby Bingham (The Advocate x2)
- Met with Dr Christina Henri, who was Council's Australia Day Ambassador
- Conducted Australia Day ceremonies
- Attended the official opening of the Pathway Shed at East Devonport
- Attended announcement of Labor Party funding commitment to sports precinct
- Attended briefing from TasPorts re Goliath incident
- Attended TasWater quarterly update
- Attended on-site inspection of Goliath incident area
- With the GM met with Tim Hess and Stuart Richey and MAST representative Lindsay Newman regarding facilities on the river for commercial and recreational fishing boats.
- Attended meeting of Action Against Homelessness (AAH) Board
- Attended online female homelessness forum hosted by the Governor
- Attended exhibition opening at paranapple arts centre
- Attended Arboretum committee meeting
- Attended Cradle Coast Authority Board meeting and workshop
- Attended the re-launch of the Gateway Bottleshop and the associated mural project
- Attended the official opening of the Church of Christ extensions

ATTACHMENTS

Nil

6.3 GENERAL MANAGER'S REPORT

Author: **Matthew Atkins, General Manager**

RECOMMENDATION

That the report of the General Manager be received and noted.

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

Strategy 5.8.2 Ensure access to Council information that meets user demands

SUMMARY

This report provides a summary of the activities undertaken by the General Manager, between 19 January and 22 February 2022. It also provides information on matters that may be of interest to Councillors and the community

BACKGROUND

A monthly report provided by the General Manager to highlight management and strategic issues that are being addressed by Council. The report also provides regular updates in relation to National, Regional and State based local government matters as well as State and Federal Government programs.

STATUTORY REQUIREMENTS

Council is required to comply with the provisions of the *Local Government Act 1993* and other legislation. The General Manager is appointed by the Council in accordance with the provisions of the *Act*.

DISCUSSION

1. COUNCIL MANAGEMENT

- 1.1. Attended and participated in several internal staff and management meetings.
- 1.2. Attended Workshops, Section 23 Committee and Council Meetings as required.
- 1.3. Undertook the role of MC at the Devonport Citizenship Ceremony and Australia Day Awards event at the paranapple centre.
- 1.4. With the Mayor attended an announcement by Shadow Minister for Regional Development Catherine King MP, Senator Anne Urquhart and Labour Braddon candidate Chris Lynch of a \$25m election commitment towards Councils Sports Infrastructure Master Plan.
- 1.5. Met with Luke Sayer, who has recently commenced as Regional Economic Development Coordinator with the Department of State Growth.
- 1.6. Met with Rod Wangman, CEO of Indie School for an update on their Devonport School and future plans for the area.
- 1.7. Along with the Mayor and Cr Perry, met with representatives of Variety and Touch By Olivia regarding the development of new inclusive children play spaces within Devonport.

- 1.8. Council have been working closely with the AFL to prepare for the Hillcrest Tribute Match planned for the Devonport Oval on 5 March. This has required significant staff resources from many areas of Council to meet the expectations for an AFL game and to support the Hillcrest fundraising efforts. The short timeframe involved has required the prioritising of resources for this event, over some other commitments to ensure a successful outcome.

2. COMMUNITY ENGAGEMENT (RESIDENTS & COMMUNITY GROUPS)

- 2.1. Met with residents of Chalmers Lane regarding a maintenance issue
- 2.2. Attended a briefing by TasPorts on the Goliath incident which occurred in the Mersey River on 28 January 2022
- 2.3. With the Mayor, met with representatives of the fishing industry seeking Council support for the development of a marina and dedicated berths for local fishing vessels in the Mersey River.
- 2.4. Toured the residential development that has been constructed on the old maternity hospital site in Steele Street.
- 2.5. Attended the Libraries "Living Room" session as guest speaker to talk about LIVING CITY and provide an update on general Council matters.
- 2.6. Met with representatives of the Devonport Surf Life Saving Club regarding renewal of the lease of their clubrooms.

3. NATIONAL, REGIONAL AND STATE BASED LOCAL GOVERNMENT

- 3.1. Attended the Local Government Professionals State Board meeting and strategic planning session
- 3.2. As part of a working group of Cradle Coast Authority Representatives, met to consider the development of a Letter of Expectation for the Authority.
- 3.3. Attended a tour, hosted by the Cradle Coast branch of Local Government Professionals of Ulverstone's new Hive facility.
- 3.4. Attended a farewell dinner for Circular Head General Manager, Scott Riley.

4. STATE AND FEDERAL GOVERNMENT PROGRAMS

- 4.1. Nil

5. OTHER

- 5.1. Following a discussion with Councillors at the February workshop a letter of support (copy attached) has been provided to the Tasmanian Masters Games Committee for the hosting of the Games in October 2022.

COMMUNITY ENGAGEMENT

The information included above details any issues relating to community engagement.

FINANCIAL IMPLICATIONS

Any financial or budgetary implications related to matters discussed in this report will be separately reported to Council.

There is not expected to be any impact on the Council's operating budget as a result of this recommendation.

RISK IMPLICATIONS

Any specific risk implications will be outlined in the commentary above. Any specific issue that may result in any form of risk to Council is likely to be subject of a separate report to Council.

CONCLUSION

This report is provided for information purposes only and to allow Council to be updated on matters of interest.

ATTACHMENTS

1. Current and Previous Minutes Resolutions - February 2022 [**6.3.1** - 1 page]
2. GMGOV - Letter - Tasmanian Masters Games - February 2022 [**6.3.2** - 1 page]

6.4 INFRASTRUCTURE AND WORKS REPORT

Author: **Michael Williams, Infrastructure & Works Manager**

Endorser: **Matthew Skirving, Executive Manager City Growth**

RECOMMENDATION

That Council receive and note the Infrastructure and Works report and allocate Phase 3 of the Federal Government's Local Roads and Community Infrastructure grant funding to the following projects within the capital works program:

- a. \$59,000 for the Aquatic Centre accessibility project in the 2021/22 program;
- b. \$220,000 for the Tugrah Road bike riding facilities project in the 2021/22 program; and
- c. Pre-commit \$100,000 for the Highfield Park public toilet project in the 2022/23 program.

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

- | | |
|----------------|---|
| Strategy 2.3.2 | Provide and maintain roads, bridges, paths and car parks to appropriate standards |
| Strategy 2.3.3 | Provide and maintain stormwater infrastructure to appropriate standards |
| Strategy 2.3.4 | Provide and maintain Council buildings, facilities and amenities to appropriate standards |
| Strategy 2.3.5 | Provide and maintain sustainable parks, gardens and open spaces to appropriate standards |
| Strategy 5.4.1 | Provide timely, efficient, consistent services which are aligned with and meet customer needs |

SUMMARY

This report provides a summary of the activities undertaken by the Infrastructure and Works Department during the months of December 2021 and January 2022.

BACKGROUND

This report is provided to update the Councillors and the community on matters of interest relating to Council's Infrastructure and Works Department. The functional areas of Council covered by this report are:

- Asset management program (forward planning and maintenance)
- Capital works
- Roads and paths
- Streetscape design (including lighting, signs, furniture, vegetation)
- Stormwater management
- Traffic management
- Waste management
- Recreation reserves (including playgrounds, parks and gardens)
- Sporting grounds and facilities
- Tracks and trails
- Public buildings (including public halls, toilets)

- Marine structures (including jetties, boat ramps)
- Recreation and open space planning

STATUTORY REQUIREMENTS

There are no statutory requirements relevant to this report.

DISCUSSION

1. Capital Works Program

- 1.1. Work is continuing on projects listed in the 2021/22 Capital Works Program. The experience from progress to date is that the building and civil construction industries are close to saturation and largely unable to take on new work to be delivered in the short term. This appears to be a result of residential building subsidies, stimulus funding packages and material supply chain disruptions. The impact of this is that projects will be delivered later than originally intended, with many to be constructed in 2022/23, which will have a knock-on effect for projects funded in that year.
- 1.2. paranapple arts centre solar panel installation is underway with the panel frames installed. Panels are expected to be installed in February and the system commissioned in March.
- 1.3. A new light was installed at the Don Reserve dog exercise area.
- 1.4. The Kelcey Tier Road pit upgrade project is complete, with improved roadside drainage enhancing safety and reducing maintenance costs.
- 1.5. The Don Reserve playground renewal project was completed with the installation of the Swift Rider, named in recognition of the important Swift Parrot habitat the Don Reserve provides.



- 1.6. Council has been allocated \$1,013,466 in the Phase 3 of the Federal Government's Local Roads and Community Infrastructure (LRCI) program.

Council is required to nominate eligible projects to obtain this funding. Projects are required to be delivered between 1 January 2022 and 30 June 2023.

Council has nominated two projects to date totalling \$320,000 and has identified three more projects from the forward-capital program and other adopted strategies to nominate:

- Aquatic Centre accessibility: Council has allocated \$41,000 in its 2021/22 Capital Works Program to improve accessibility to the shaded seating area on the west side of the outdoor pool. With an additional \$59,000 from the LRCI Program, the entire area can be improved to provide enhanced accessibility.
- Tugrah Road bike riding facilities: Council has allocated \$250,000 in its 2021/22 Capital Works Program for the construction of a bike trail between the end of the Don Rail Trail and the Tugrah Road entry to the Kelcey Tier Greenbelt. An additional allocation of \$220,000 will enable the construction of a small parking area at the entry to the Greenbelt, appropriate traffic management on Tugrah Road and a new path to Washington Drive.
- Highfield Park public toilets: Council is developing Highfield Park in accordance with the Master Plan 2018-2028. The BBQ area was recently completed, and the construction of the nature play area is commencing in March. A public toilet would add value to all other parts of the park by enabling a greater length of stay for users. The toilet project is supported by Devonport Community House. A \$100,000 allocation is required from the LRCI program.

Additional projects will be identified for Council to nominate, up to the \$314,466 balance of Council's allocation.

1.7. Work to commence February and March includes:

- Waste Transfer Station fence
- Coastal pathway – Don to Leith
- Webberleys Road seal and stormwater improvements
- North Fenton Street renewal and stormwater improvements
- Highfield Park nature play
- Horsehead Creek toilet block

2. Management

- 2.1. Measures implemented to comply with COVID-19 pandemic restrictions on physical contact and proximity remain in place as part of Council's COVID safe work plan. Measures include social distancing in office spaces and break rooms.

Hygiene measures, such as the provision of masks hand sanitiser and more frequent cleaning remain in place.

Council has been managing the absences of a small number of staff who have had to isolate due to a positive test or being a close contact. There has been no transmission within the workplace.

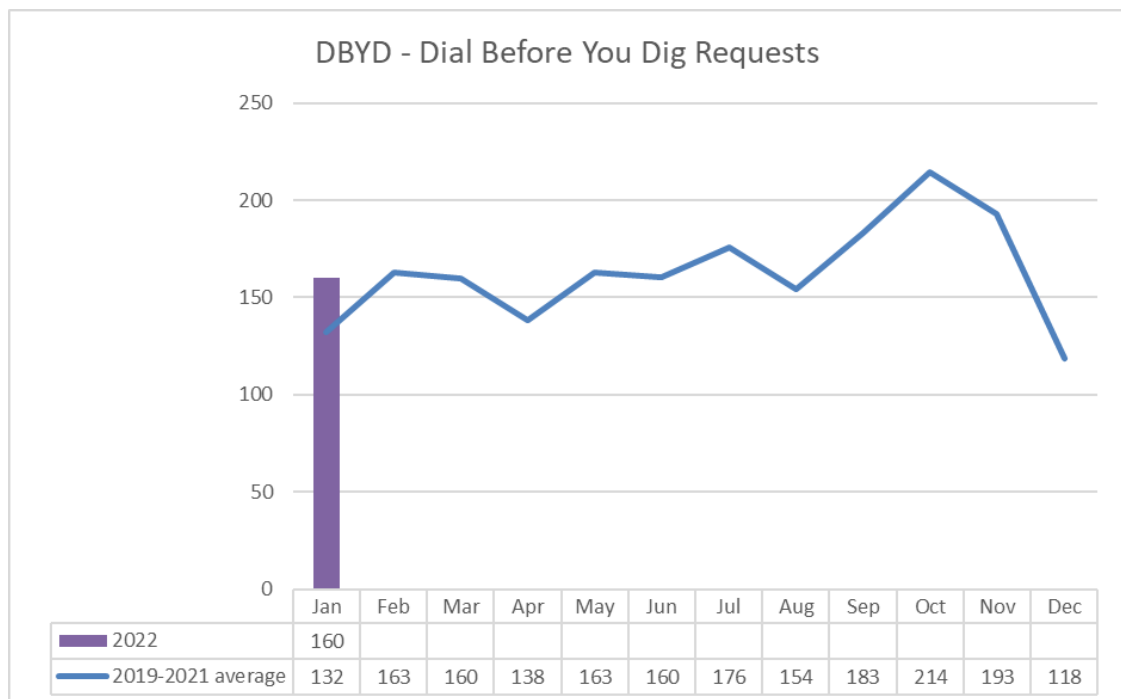
Council has been providing rapid antigen tests to staff in certain circumstances to ensure workplace safety and business continuity.

- 2.2. Council's Technical Support Team and Belgravia have been monitoring tile issues in the 25m indoor pool at Splash. At this time, it is proposed to implement a temporary solution to maintain the operation of this pool while further investigation and planning occurs. This means a likely permanent resolution would occur in summer 2022/23 when the outdoor pool is open.

- 2.3. Work is well progressed on a draft revision of Council's Road Network Strategy. It is anticipated a version will be available for public consultation in early 2022.
- 2.4. Work has commenced on a review of Council's Public Open Space Strategy. Public consultation is likely to occur in mid-2022.
- 2.5. Council has submitted a grant application to the Premier's Fund for Children and Young People for a skate park at Highfield Park. The skate park is identified in the Highfield Park Master Plan 2018-2028. Council is seeking \$50,000 from the fund and if successful would be required to contribute \$30,000 from the 2022/23 Capital Works Program. Devonport Community House has also confirmed a cash and in-kind contribution to the project.

3. Assessments and Approvals

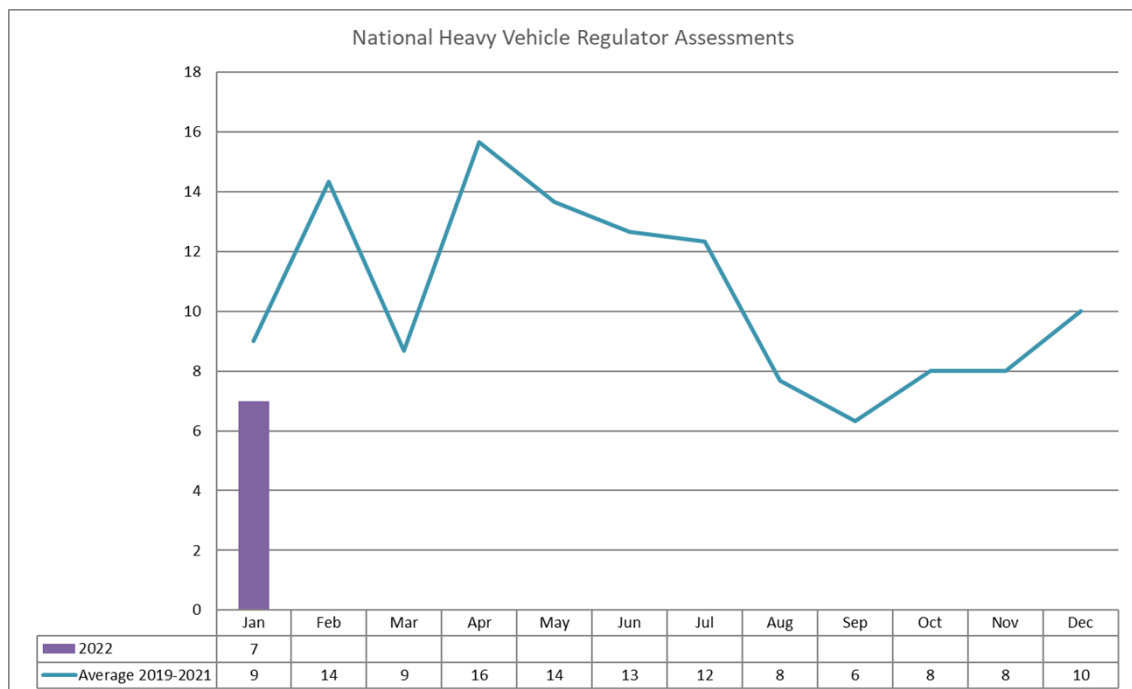
- 3.1. The following graph details the Dial Before You Dig Requests that have been assessed by the Infrastructure and Works Department this year compared to previous years:



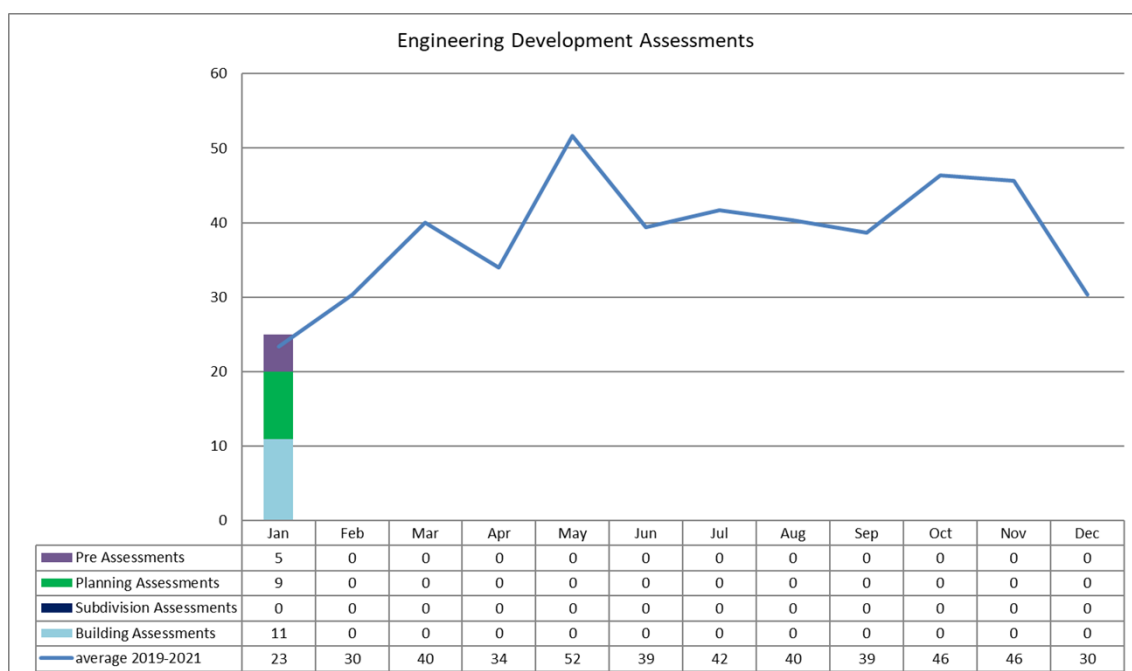
- 3.2. The following is a summary of the projects capitalised in the period since the last report:

Number of projects capitalised in period	13
Total value of capitalisations in period	\$2.90M
Total value of Works in Progress (WIP) as at 31 January	\$20.05M
Donated Asset Capitalised (Subdivisions) in period	3
Number of projects awaiting capitalisation next period	31

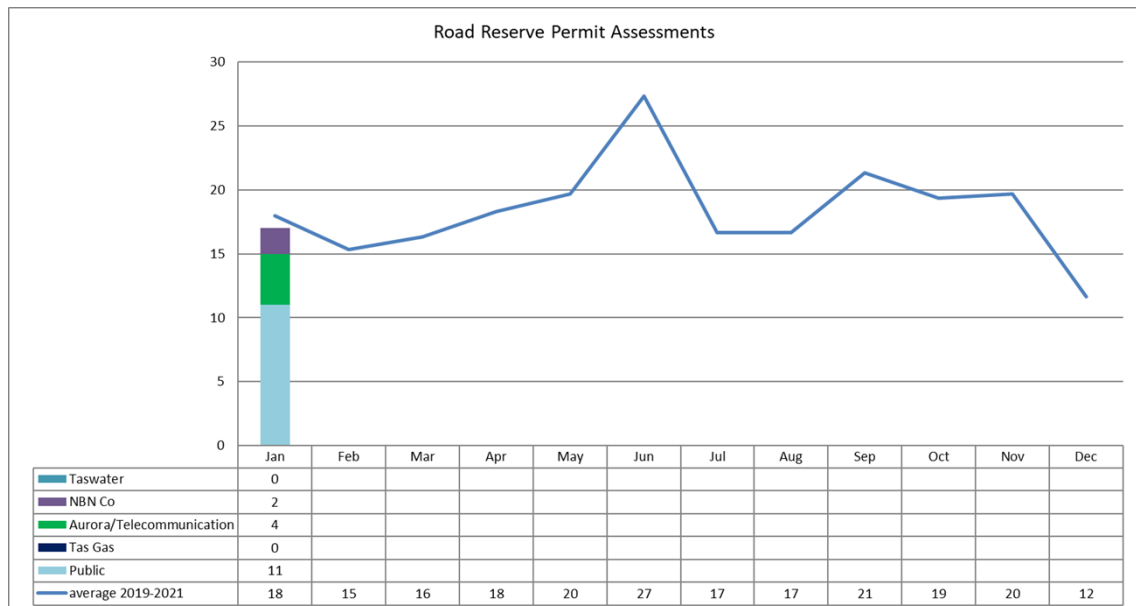
3.3. The following graph details the National Heavy Vehicle Regulator Assessments that have been issued this year compared to previous years:



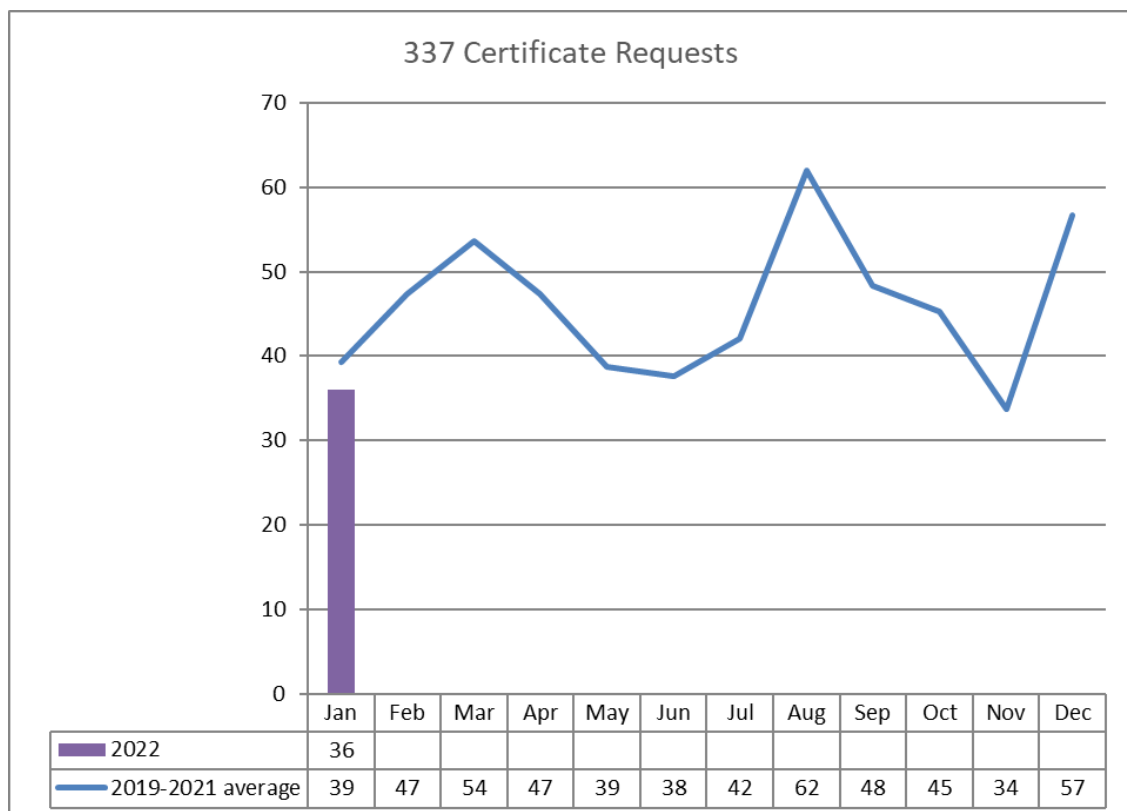
3.4. The following graph details the Engineering Assessments for Development Applications that were completed this year compared to previous years.



3.5. The following graph details the Road Reserve Permit Assessments that were completed this year compared to previous years.



3.6. The following graph details the 337 Certificate requests that have been processed this year compared to previous years.



4. Operational Contracts

4.1. The following table details the contracts managed within the Infrastructure and Works Department that have been extended this financial year:

Contract	Contract Period	Extension Options	\$ Value (Excluding GST)	Contractor
None this period.				

4.2. The following table details the new contracts entered into this financial year that are managed within the Infrastructure and Works Department:

Contract	Contract Period	Extension Options	\$ Value (Excluding GST)	Contractor
None this period.				

5. Civil Works and Stormwater Maintenance

5.1. Maintenance in accordance with the Service Level Document, undertaken in December and January included:

- Repairs to a retaining wall at Mersey Bluff
- Footpath repairs in William Street
- Road patching in Kelcey Tier Road and Nicholls Street



5.2. In February and March, planned civil works and stormwater maintenance works will include:

- Road patching in Thomas Street and Triton Road
- Kerb repairs in York Street
- Asphalt patching on Don Road and Formby Road

6. Parks and Reserves Maintenance

6.1. Maintenance in accordance with the Service Level Document, undertaken in December and January included:

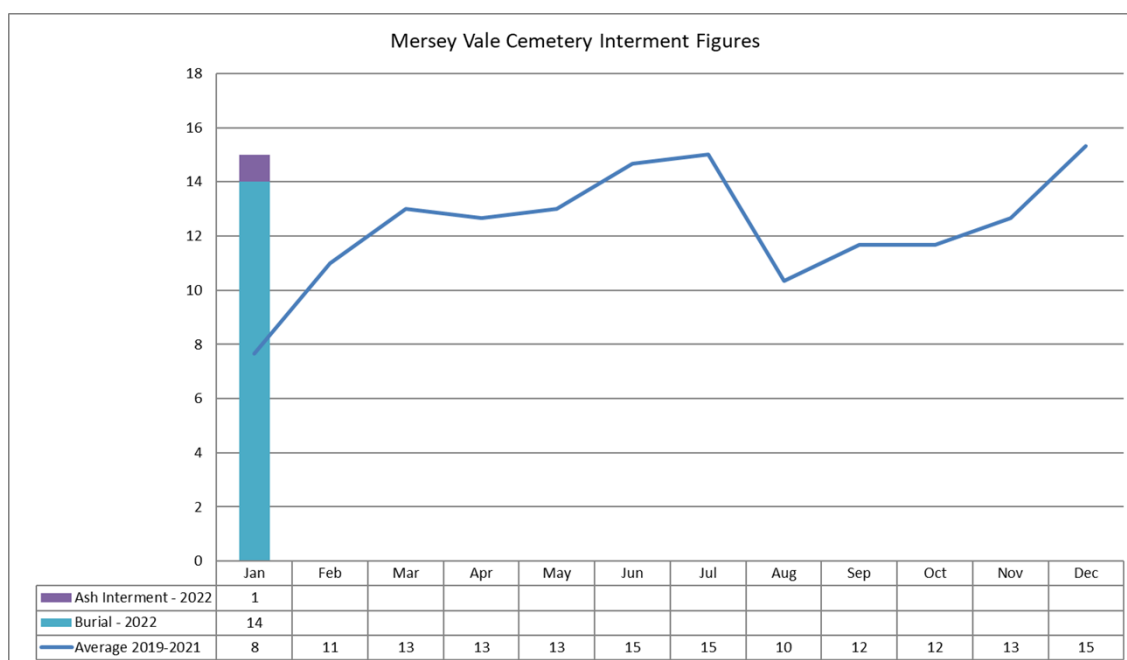
- Watering of trees planting on streets and parks over the last 2-3 years
- Commissioning section 18 of the lawn cemetery at MVMP. This section had 300 plots constructed using the modern burial system in 2020
- Preparation of Devonport Oval for the annual carnival



6.2. In February and March planned parks and reserves maintenance works will include:

- Preparation of Devonport Oval surface to AFL standard
- Removal of grass thatch from Valley Road soccer field
- Clearing of vegetation from path edges between William Street and Coles Beach

6.3. Mersey Vale Memorial Park interment figures compared to previous years are as follows:



7. Building and Facilities Maintenance

7.1. Maintenance in accordance with the Service Level Document, undertaken in December and January included:

- External staining at the Devonport Surf Club
- Painting of 8 squash courts at Devonport Recreation Centre
- Sand and seal floors at recreation centres
- External painting at the Senior Citizens Club

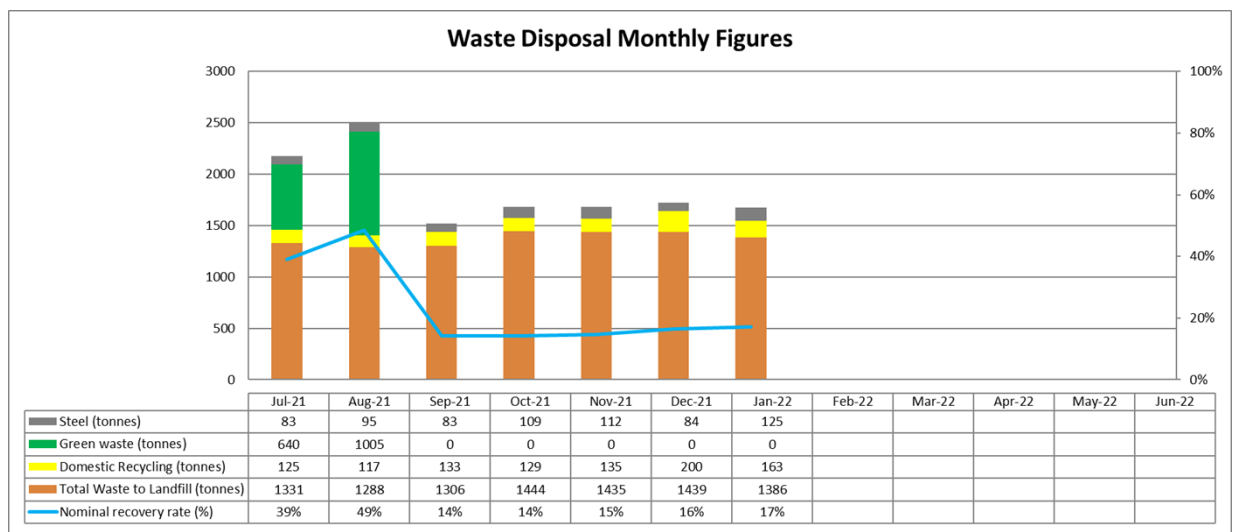


7.2. In February and March, planned building and facilities maintenance works will include:

- External painting at Home Hill
- Staining the rear fence at Devonport Surf Club
- Install new taps at MVMP

8. Waste Management Operations

8.1. Waste Management Services were conducted in accordance with the Service Level Document during December and January. The following graph details the major waste disposal streams from the Spreyton Waste Transfer Station for the year.



COMMUNITY ENGAGEMENT

The information provided above details any issues relating to community engagement.

FINANCIAL IMPLICATIONS

The three projects to be nominated to the LRCI program for funding will require an adjustment to the Capital Works Program. No additional Council funds are required.

RISK IMPLICATIONS

Any specific risk implications have been outlined in the discussion above. Any risks that result in an issue to Council will be the subject of a separate report.

CONCLUSION

This report is provided for information purposes only and to allow Council to receive an update on activities undertaken by the Infrastructure and Works Department.

An adjustment is required to the Capital Works Program to include three projects totalling \$379,000 to be nominated to the Local Roads and Community Infrastructure Program.

ATTACHMENTS

Nil

6.5 DEVELOPMENT AND HEALTH SERVICES REPORT

Author: **Kylie Lunson, Development Services Manager**

Endorser: **Jeffrey Griffith, Deputy General Manager**

RECOMMENDATION

That Council receive and note the Development and Health Services Report.

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

Strategy 5.4.1 Provide timely, efficient, consistent services which are aligned with and meet customer needs

SUMMARY

This report provides a summary of the activities undertaken by the Development Services Department for the months of December 2021 and January 2022.

BACKGROUND

This report is provided to summarise the activities of the Development Services Department in the preceding two months.

The Council functions undertaken by the Department are:

- Planning;
- Building and Plumbing Services;
- Environmental Health;
- Animal Control; and
- Risk and Regulatory Compliance Services.

STATUTORY REQUIREMENTS

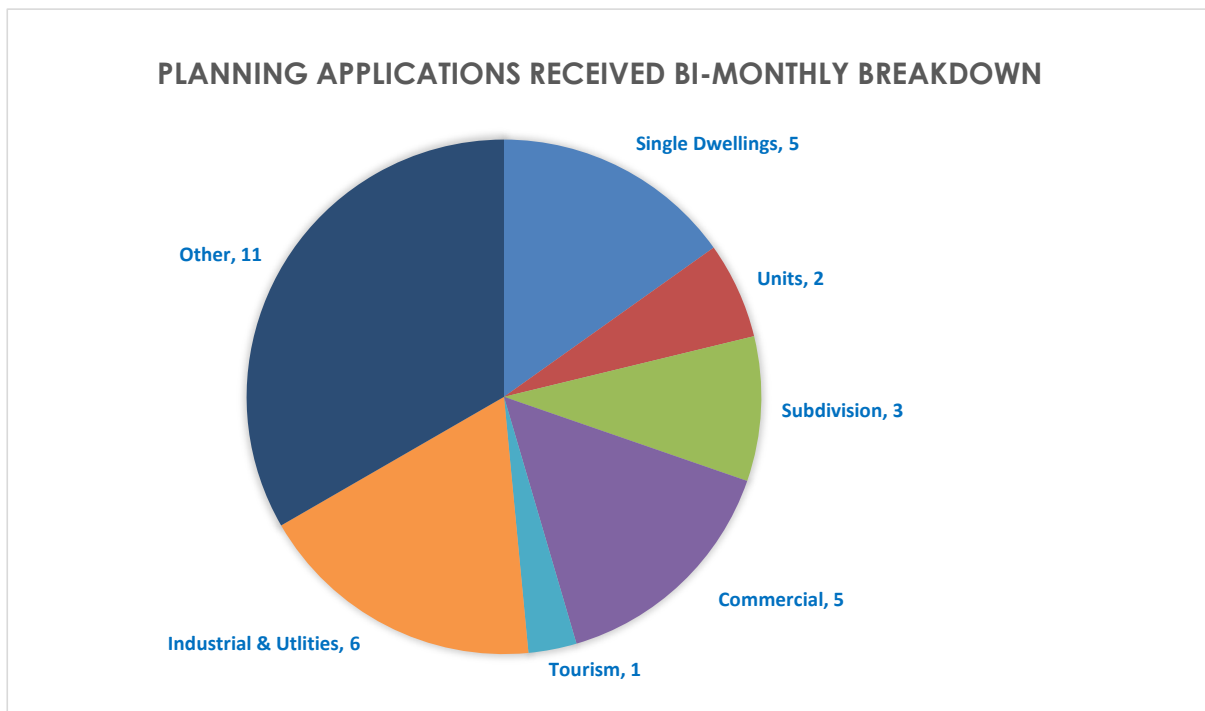
In carrying out its activities, the Development Services Department is required to ensure compliance with a substantial amount of legislation and regulation. The principal legislation administered by the Department includes the:

- *Local Government Act 1993*
- *Land Use Planning and Approvals Act 1993*
- *Building Act 2016*
- *Building Regulations 2016*
- *Public Health Act 1997*
- *Food Act 2003*
- *Environmental Management and Pollution Control Act 1994*
- *Dog Control Act 2000*
- *Tasmanian Planning Scheme – Devonport 2020*
- *Work Health and Safety Act 2012*

DISCUSSION

1. Planning

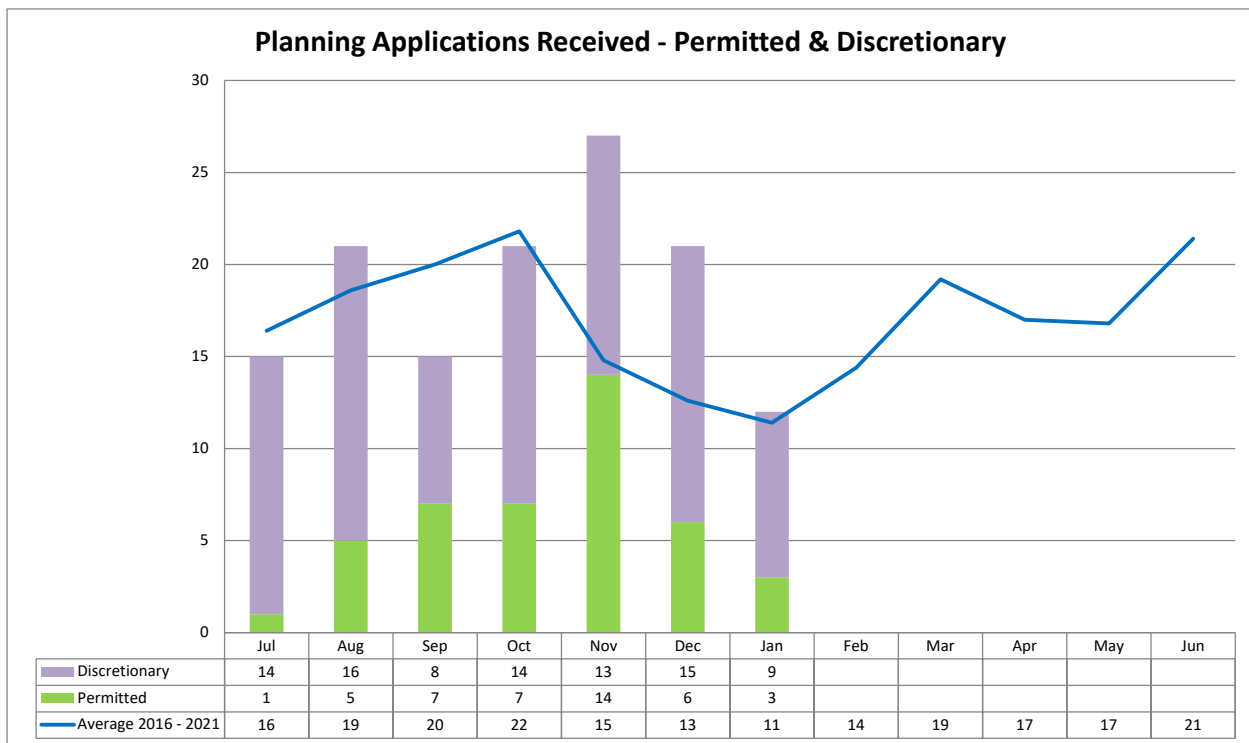
- 1.1. The following graph details the breakdown of planning applications received during December and January:



Note:

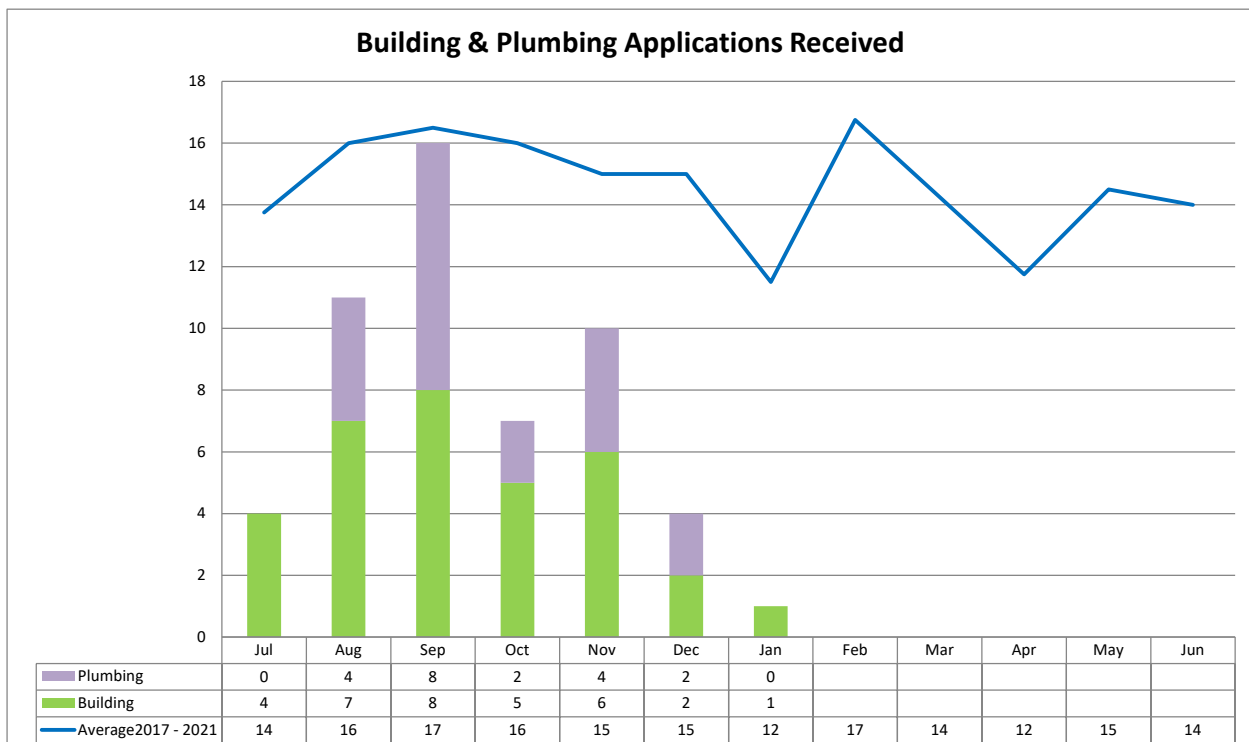
- Single Dwellings – means single residential dwelling on a single lot.
- Units – means two or more dwellings on a site.
- Subdivision – means the division of a single lot into multiple lots giving separate rights of occupation, excluding boundary adjustments.
- Commercial – means bulky goods sales, business and professional services, community meeting and entertainment, educational and occasional care, equipment and machinery sales and hire, food services, general retail and hire, hotel industry, research and development.
- Tourism – means tourist operations and visitor accommodation.
- Industrial and Utilities – means extractive industry, manufacturing and processing, port and shipping, recycling and waste disposal. Resource processing, service industry, storage, transport depot and distribution, utilities, vehicle fuel sales and service.
- Other – means all other use classes.

1.2. 24 Discretionary Planning Applications and 9 Permitted Planning Applications were received in December and January. The following graph details the number of Planning Applications received compared to previous years:

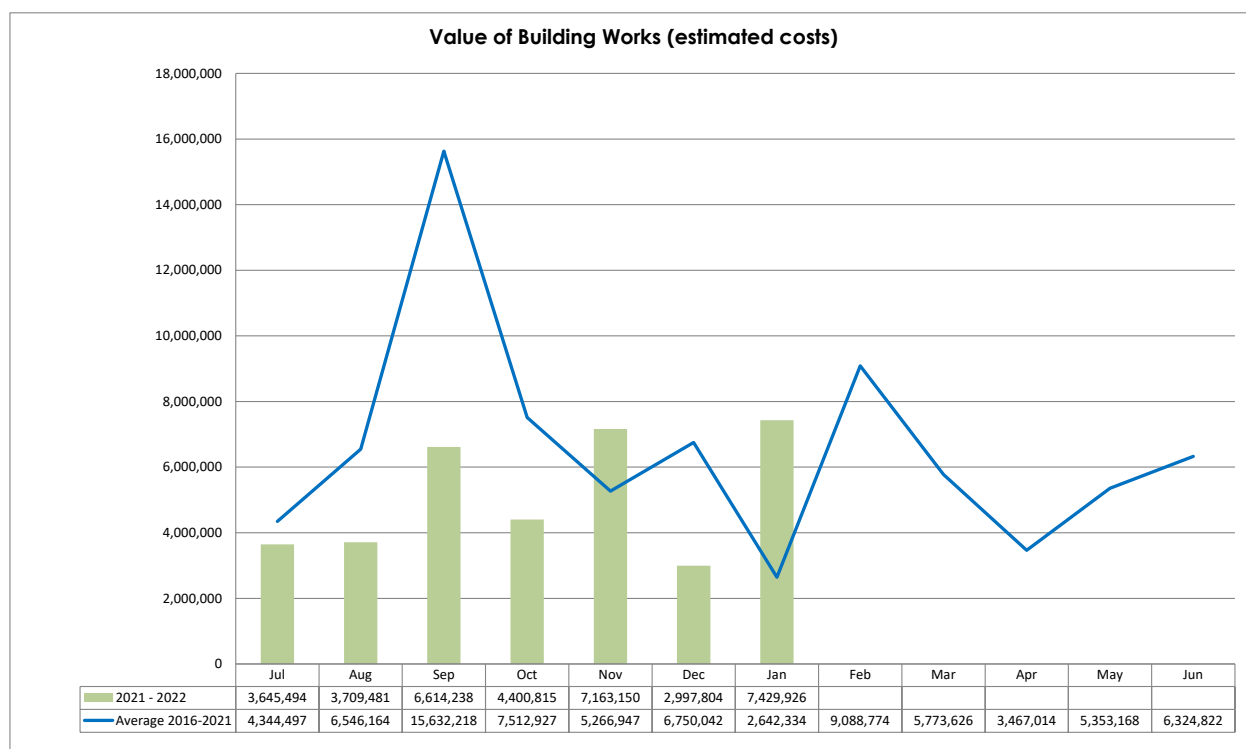


2. Building/Plumbing

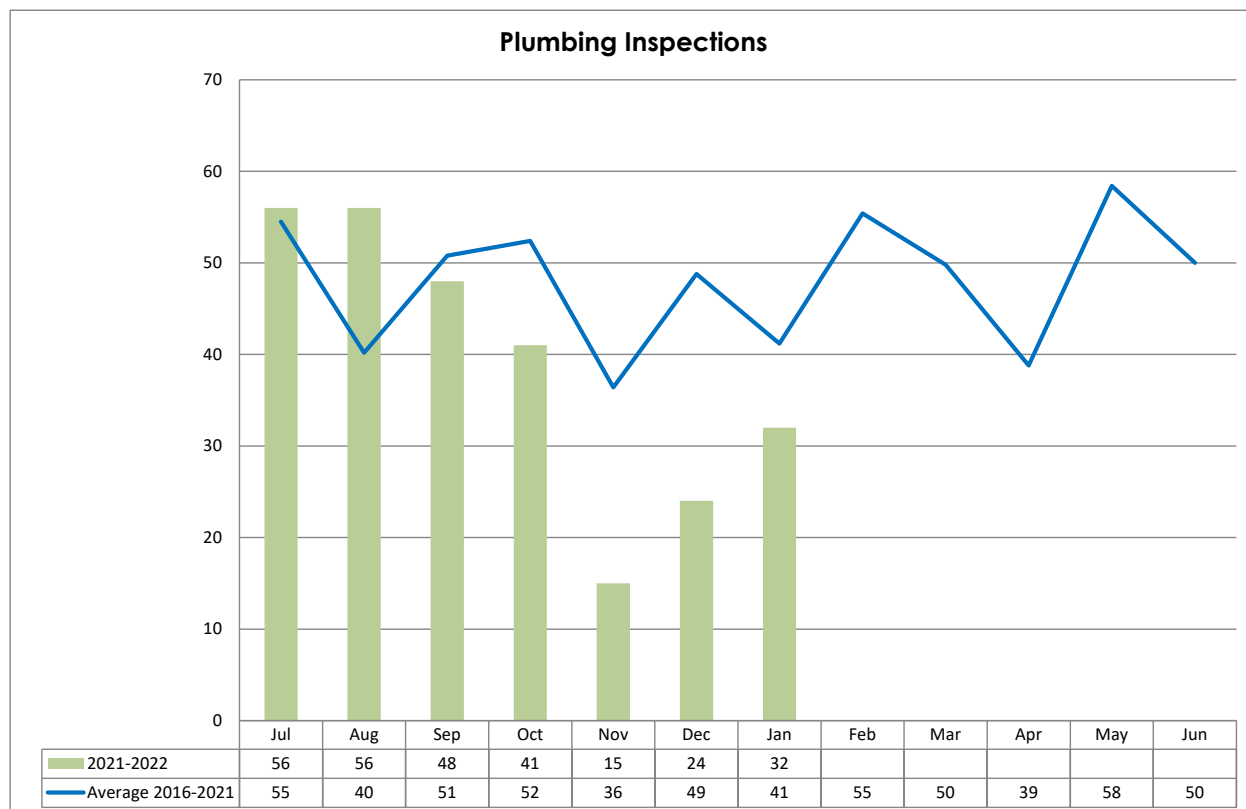
2.1. 3 Building Applications and 2 Plumbing Applications were received in December and January. The following graph details the Building and Plumbing Applications compared to the previous year:



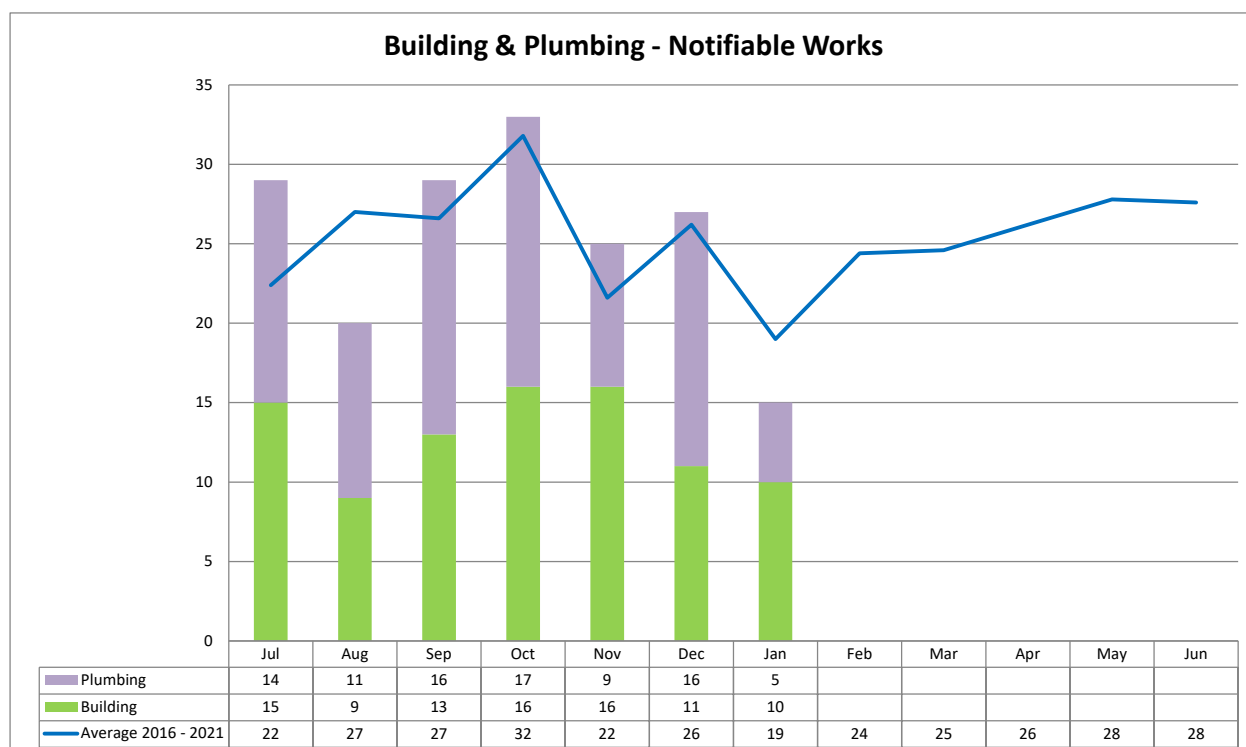
2.2. Building Applications for \$2,997,804 worth of building works were received in December and \$7,429,926 in January. The following graph details the value of building works received compared to previous years:



- 2.3. 24 plumbing inspections were carried out in December and 32 in January. The following graph details the number of plumbing inspections carried out this financial year compared to previous years:

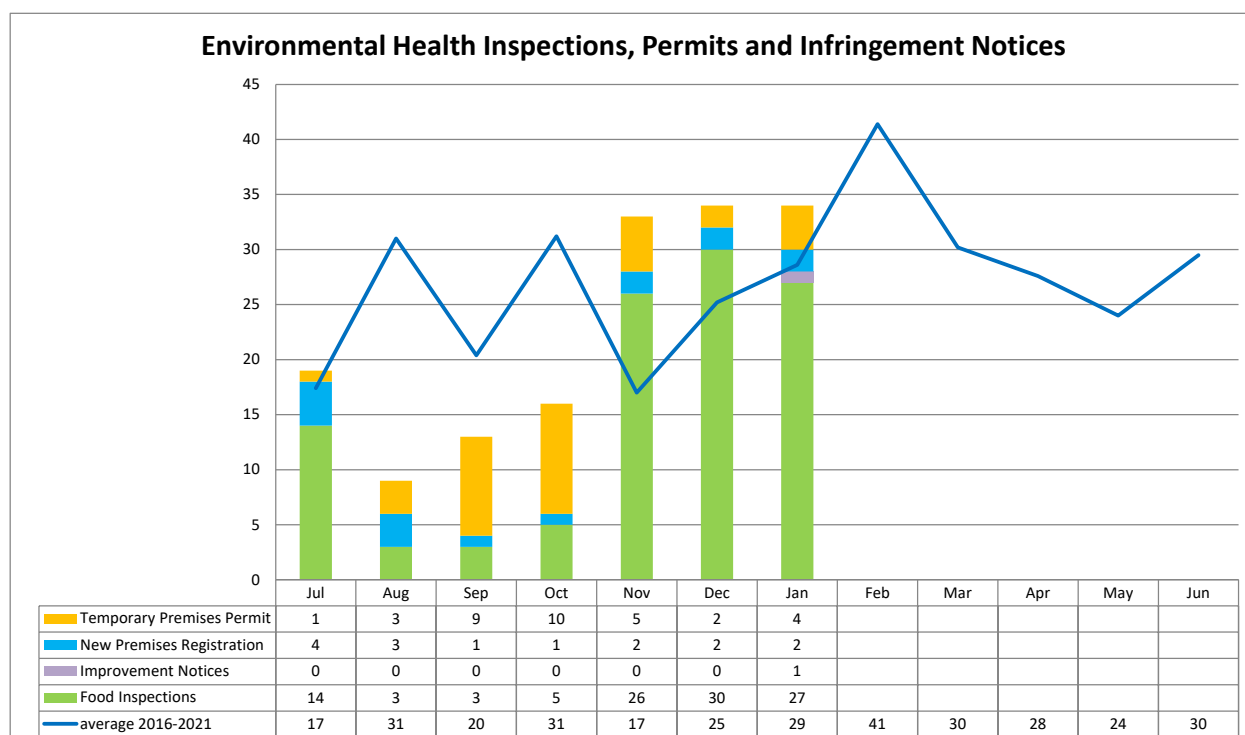


- 2.4. The following graph details the notifiable works received for building and plumbing that have been issued this year compared to previous years:



3. Environmental Health

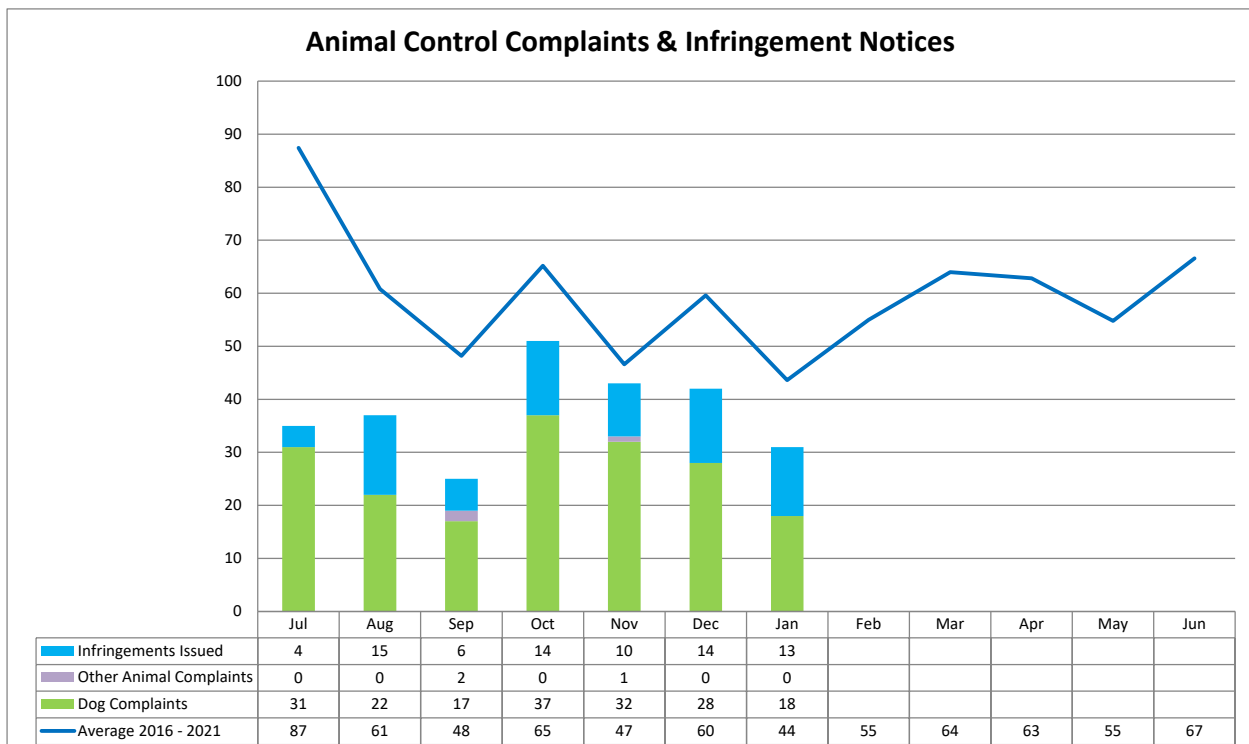
3.1. The following graph details the inspections, permits and infringement notices that have been issued by Environmental Health this year compared to previous years:



4. Animal Control

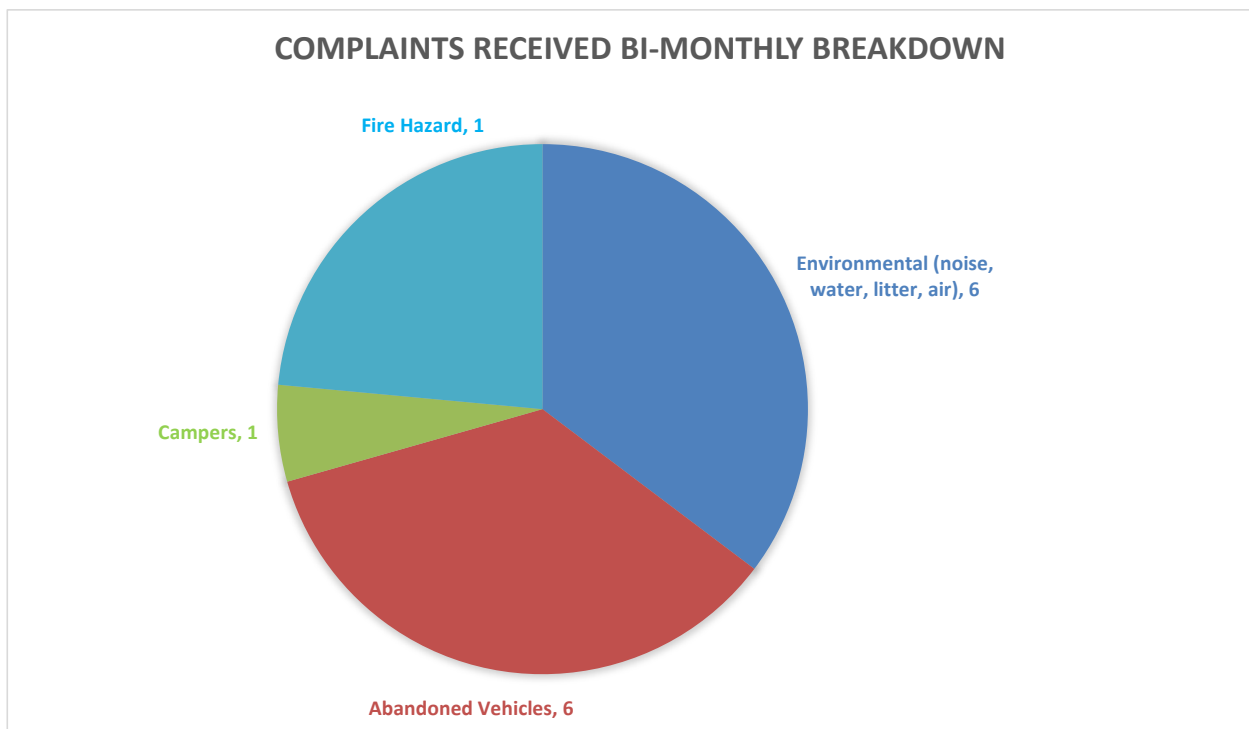
4.1. There are currently 3692 registered dogs. In December and January, a total of 46 animal complaints were received. These complaints predominately related to dogs at large and barking dogs. All complaints were responded to within two working days.

4.2. The following graph details the number of animal complaints for this financial year compared to the same period last year:














5. Risk and Compliance

5.1. The following graph details the breakdown of the complaints received by the Risk Department during December and January:



5.2. 28 incidents were reported during December and January. The following table details the types of incidents:

 Public	8
 Personal Injury	3
 Motor Vehicle	2
 Hazard	2
 General Public	1
 Council	20
 Property Damage	3
 Personal Injury	6
 Near Hit	1
 Motor Vehicle	3
 Hazard	7
	28

5.3. The following details the breakdown of claims costs:

Total costs - \$320

Council incidents costs - \$0

Public incidents costs - \$320

COMMUNITY ENGAGEMENT

The information provided above details any issues relating to community engagement.

FINANCIAL IMPLICATIONS

Any financial implications arising out of this report will be reported separately to Council.

RISK IMPLICATIONS

There are no specific risk implications as a result of this report.

CONCLUSION

This report is provided for information purposes only as it relates to the activities of the Development Services Department in December 2021 and January 2022.

ATTACHMENTS

Nil

6.6 SIGNAGE STRATEGY 2017-2022 YEAR FIVE STATUS

Author: **Michael Williams, Infrastructure & Works Manager**

Endorser: **Matthew Skirving, Executive Manager City Growth**

RECOMMENDATION

That Council note the status of actions listed in the Signage Strategy 2017-2022 and that a review of the Strategy is underway.

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

Strategy 2.2.1	Ensure access to Council information that meets user demands
Strategy 2.3.2	Provide and maintain roads, bridges, paths and car parks to appropriate standards
Strategy 2.3.4	Provide and maintain Council buildings, facilities and amenities to appropriate standards
Strategy 2.3.5	Provide and maintain sustainable parks, gardens and open spaces to appropriate standards
Strategy 3.2.1	Support tourism through the provision of well designed and managed infrastructure and facilities
Strategy 4.1.1	Provide and manage accessible sport, recreation and leisure facilities and programs
Strategy 4.1.3	Promote passive recreational usage including walking, bike paths, trails, parks and playspaces
Strategy 4.2.2	Cultural facilities and programs are well planned and promoted to increase accessibility and sustainability

SUMMARY

To report to Council on the progress of the actions outlined in Council's Signage Strategy 2017-2022 (the Strategy).

BACKGROUND

Council first developed and adopted a Signage Strategy in 2013 to further assist with the objectives and goals in the Council's Strategic Plan 2009-2030. This Strategy was revised as the current Signage Strategy 2017-2022 and adopted by Council at its meeting in February 2017 (Min IWC 02/17 refers).

A copy of the Signage Strategy can be found on Council's website at: <http://www.devonport.tas.gov.au/Council/Publications-Plans-Reports/Council-Plans-Strategies>

The goal of the Strategy is to ensure that there is a consistent approach to the design and placement of non-regulatory signage for Council owned or supported attractions and facilities by:

- providing clear guidelines for design and type;
- providing clear approach to positioning;
- defining a Signage Hierarchy; and
- providing a clear process for assessment and prioritisation of signage replacements and new signage requests.

The Strategy action plan identifies the activities to be undertaken to meet the goals of the Strategy. This report provides an update on progress on those activities for the current year of the Strategy.

The Strategy has been in place for five years and is now due for review. This review is underway, and it is planned that an updated Strategy will be presented to Council for consideration prior to the end of the financial year.

STATUTORY REQUIREMENTS

There are no specific statutory requirements relating to this report.

DISCUSSION

Achievements and progress for the current year of the Signage Strategy 2017-2022 are outlined in Attachment 1 of this report. Ten of the 20 actions have been completed, six are in progress and four are ongoing.



Progress in the last year includes:

Action 5: Conduct an audit of the existing signage for public amenities and develop a program for implementing any identified improvements.

Public amenity signage was renewed in 2021, partially funded by a \$3,500 grant from the Department of Communities Tasmania.



Action 7: Develop and implement a styling for Major Entrance Markers.

The implementation of Major City Entrance Marker is reliant on progression of the redevelopment of the East Devonport Port and associated road network changes resultant from the Bass Strait ferry replacement. Recent Tasports announcements regarding the Quaylink project have provided certainty for Council's \$3M State Vehicle Entry Project which is likely to include Major City Entrance Markers at:

- East Devonport ferry terminal departure route, for arrival from the north (i.e. interstate)
- Bass Highway, for arrivals from the east (including Devonport Airport)
- Formby Road interchange, for arrivals from the east and south

Opportunities also exist at the Don interchange, for arrivals from the west with this proposal recently being nominated by Council as the preferred location for a State Government grant program, following a Notice of Motion adopted by Council.

Action 9: Develop and implement a program for installation of Destination Signage at all Cemeteries in Devonport.

Signage has been installed at the Devonport General Cemetery and the Don Congregational Cemetery in 2021.



Action 17: Apply for grant funding where possible to fund priorities of the strategy.

Council have supported the Rotary Club of Devonport (South East) to secure a grant from Healthy Tasmania for a project to update signage on the East Devonport foreshore and in the Eastside Village. The project scope includes renewal and improvements on the existing "Heritage Walk" that describes events of historical significance in the area. The Club have completed research for the sign an online content. Signage installation and the project launch is expected in March and April 2022.

Action 18: Promote the use of digital technology for 'way finding'.

The renewal of Councils geographical information system (GIS) is underway and will create new opportunities for Council to display maps and other spatial information online.

The inclusion of Quick Response (QR) codes on signs allows the sign content to be supported by online content including maps. The online content can be easily and frequently updated whereas a static sign is not adaptable to changing information.

COMMUNITY ENGAGEMENT

There was no community engagement as a result of this report.

Public consultation will be an important part of the review of the Strategy and the confirmation of Council's priorities for the next five years.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

- Corporate and Business
Effective signage systems can create better outcomes for Council and its customers
- Asset & Property Infrastructure
Renewal and upgrade of signage to meet the needs of the community aligns with Council's Asset Management Policy and Strategy.

CONCLUSION

Progress has commenced to implement the actions listed in the Signage Strategy 2017-2022, since it was adopted in February 2017. As this is the final year of the current strategy, a review is currently underway.

ATTACHMENTS

Nil

7 SECTION 23 COMMITTEES

No Section 23 Committee meetings have been held since the last Council meeting.

8 CLOSED SESSION

The General Manager advises that in his opinion, the agenda items listed below are prescribed items in accordance with Clause 15 of the *Local Government (Meeting Procedures) Regulations 2015* (ie confidential matters), and therefore Council may by absolute majority determine to close the meeting to the general public.

RECOMMENDATION

That in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*, the following be dealt with in Closed Session.

Item No	Matter	Local Government (Meeting Procedures) Regulations 2015 Reference
3.1	Confirmation of Closed Minutes – Council Meeting – 24 January 2022	15(2)(g)
3.2	Application for Leave of Absence	15(2)(h)
4.1	Confidential Attachments	15(2)(g)
5.1	Waterfront Park Event	15(2)(b)

9 CLOSURE