



The City with Spirit

NOTICE OF MEETING

Notice is hereby given that an **Ordinary Council** meeting of the Devonport City Council will be held in the Aberdeen Room, Level 2, parnaple centre, 137 Rooke Street, Devonport on Monday 25 October 2021, commencing at 5:30 PM.

The meeting will be open to limited members of the public and live streamed from 5:30 PM on Council's [YouTube channel](#).

QUALIFIED PERSONS

In accordance with Section 65 of the *Local Government Act 1993*, I confirm that the reports in this agenda contain advice, information and recommendations given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.

Matthew Atkins
GENERAL MANAGER

20 10 2021

November 2021

Meeting	Date	Commencement Time
Planning Authority Committee Meeting	2 November 2021	5:30pm
Annual General Meeting	8 November 2021	5:30pm
Ordinary Council	22 November 2021	5:30pm

**AGENDA FOR AN ORDINARY COUNCIL MEETING OF DEVONPORT CITY COUNCIL
HELD ON MONDAY 25 OCTOBER 2021, IN THE ABERDEEN ROOM, LEVEL 2, paranaple centre,
137 ROOKE STREET, DEVONPORT AT 5:30 PM**

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ATTENDEES

		Apology
Chair	Cr A Rockliff (Mayor)	
	Cr A Jarman (Deputy Mayor)	
	Cr J Alexiou	
	Cr G Enniss	
	Cr P Hollister	
	Cr L Laycock	
	Cr S Milbourne	
	Cr L Murphy	
	Cr L Perry	

ACKNOWLEDGEMENT OF COUNTRY

Council acknowledges and pays respect to the Tasmanian Aboriginal community as the traditional and original owners and continuing custodians of this land.

IN ATTENDANCE

All persons in attendance are advised that it is Council policy to record Council Meetings, in accordance with Council's Digital Recording Policy. The digital recording of this meeting will be made available to the public on Council's website for a minimum period of six months. The meeting will also be live streamed on Council's YouTube channel.

1 APOLOGIES

2 DECLARATIONS OF INTEREST

3 PROCEDURAL

3.1 CONFIRMATION OF MINUTES

RECOMMENDATION

That the minutes of the Council meeting held on 27 September 2021 as previously circulated be confirmed.

3.2 PUBLIC QUESTION TIME

PUBLIC QUESTION TIME

Members of the public are invited to ask questions in accordance with Council's Public Question Time Policy (Min No 20/90 refers):

1. Public participation shall take place at Council meetings in accordance with Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2015*.
2. Public participation will be the first agenda item following the formal motions: Apologies, Minutes and Declarations of Interest.
3. Questions without notice will be dependent on available time at the meeting (with a period of 30 minutes set aside at each meeting).
4. A member of the public who wishes to ask a question at the meeting is to state their name and address prior to asking their question.
5. A maximum of 3 questions per person are permitted.
6. A maximum period of 5 minutes will be allowed per person.
7. Questions are to be succinct and not contain lengthy preamble.
8. To allow opportunity, where necessary to research answers and limit questions taken on notice, a copy of any questions without notice, where possible, are to be provided by email or in person to Council by 12 noon on the day of the meeting.
9. A question by any member of the public and an answer to that question are not to be debated.
10. Questions without notice and their answers will be recorded in the minutes.
11. The Chairperson may take a question on notice in cases where the questions raised at the meeting require further research or clarification, or where a written response is specifically requested.
12. Protection of parliamentary privilege does not apply to local government and any statements or discussion in the Council Chambers, or any document produced, are subject to the laws of defamation.
13. The Chairperson may refuse to accept a question. If the Chairperson refuses to accept a question, the Chairperson is to give reason for doing so in accordance with the Public Question Time Policy.

3.2.1 RESPONSES TO QUESTIONS RAISED AT PRIOR MEETINGS

Author: **Matthew Atkins, General Manager**

RECOMMENDATION

That the responses to questions from Mr Vellacott, Mr Russell, Mr Smith, Mr Janney and Mr Gardam at the September Council meeting be noted.

ATTACHMENTS

1. Response to Question Without Notice - 27 September 2021 - B Vellacott [**3.2.1.1** - 1 page]
2. Response to Question Without Notice - 27 September 2021 - R Russell [**3.2.1.2** - 1 page]
3. Response to Question Without Notice - 27 September 2021 - T Smith [**3.2.1.3** - 2 pages]
4. Response to Questions Without Notice - 27 September 2021 - D Janney [**3.2.1.4** - 1 page]
5. Response to Questions Without Notice - 27 September 2021 - M Gardam [**3.2.1.5** - 1 page]

3.2.2 QUESTIONS ON NOTICE FROM THE PUBLIC

Author: **Jacqui Surtees, Executive Coordinator**
Endorser: **Matthew Atkins, General Manager**

RECOMMENDATION

That Council in relation to the correspondence received from Mr Mills and Mr Gardam, endorse the responses proposed and authorise their release.

Mr Christopher Mills – 52 Caroline Street, East Devonport

A letter containing questions on notice received from Mr Mills on 12 October 2021 is **reproduced as attachment 1.**

Q1 It is a fact that photographic evidence if ignored, still remains photographic evidence. My photograph on page 9 of the Attachment to the Agenda of the Meeting 27 Sept. shows rubbish and rotten wood chips and weeds on what was until November 5 2019, natural bushland. The photo also shows that owners of the new blocks are extending their land by dumping fill and encroaching on to the landslip hazard zone. I have an opinion from the Minister of Resources (Hon. Guy Barnett MP):

"That the land at 54 Caroline St is largely within the Medium or Medium Active Landslide hazard band as identified in the MRT Mapping."

This weigh of fill and increased water run off risks triggering a landslip of the already destabilised landslip zone. "Works within a landslip zone" are required to be assessed by a qualified engineering geologist. Will this Administration comply with this requirement?

Response

Council does not consider any additional assessments are necessary.

Q2 Could this Council please provide a list of all Level 5 Reserves.

Response

All publicly available information and details on Council's Reserves is accessible on Council's website.

Mr Malcolm Gardam – 4 Beaumont Drive, Miandetta

A letter containing questions on notice received from Mr Gardam on 17 October 2021 is **reproduced as attachment 2.**

Existence of lingering Providore Place bad debts

Q1 With reference to the "Outstanding Debtors – 90 Days and Over Report and Outstanding Rates Debtors – Three Years and Over" listed for discussion in closed (secret) session at the 26 July Devonport Council meeting, I asked the question whether council would rule out that this related to present or past tenants of Providore Place. The Mayor responded that she would not accept the question as it relates to a matter that would be considered in the closed session of the meeting.

I was simply asking if council would exclude past and present Providore Place tenants and not to disclose details of any matter to be discussed in Closed Session. Failure to

answer leaves one to suspect that council is continuing the sorry saga of still considering debt recovery or write-offs at ratepayer cost some three years after Providore Place opened; accordingly, as Council has had almost 3 months to consider such matters and opportunity to approve a response (particularly if it does not involve past or present Providore Place tenants) I again ask the question as to whether council will rule out that part or all of these bad debts relate to present or past tenants of Providore Place?

Response

The report "Outstanding Debtors – 90 Days and Over Report and Outstanding Rates Debtors – Three Years and Over" was considered in Closed Session and Council has not authorised the release of any further details regarding the report.

Q2 Hypothetical Questions and Hypothetical Responses

When asked at the September meeting as to any potential council caused delays that council was aware of on the Waterfront Parkland Redevelopment project, and must under contract advise the main contractor of in writing, the Mayor responded that "...it is not appropriate to answer hypothetical questions regarding future contractual claims that may or may not occur." (I was simply asking if Council was aware of any potential delays and not what those delays might be) and when asked questions as to the existence of insurance cover as a mitigation measure should a marine vessel collide with the soon to be erected Waterfront Parkland Elevated Walkway where it extends out in vicinity to the commercial shipping lane the Mayor responded "This is a hypothetical question which we are unable to answer."; accordingly, when it comes to hypotheticals will council please advise the relevance of the statement included in its response dated 31/8/21 to my original question in the August Agenda regarding reasons why it spent about \$30,000 on "wombat crossings" installed in Forbes Street with "For comparison, the estimated cost of the work is only small percentage of the cost of a serious injury crash which is estimated in excess of \$500,000.", and subsequently confirmed in the September Agenda that this is not a direct risk to Council, is nothing other than including an irrelevant hypothetical event to pad out its response?

Response

Council maintain that the additional information provided was relevant to the question.

Waterfront Park Redevelopment

Q3 In Council's letter dated 28/9/21 it confirmed the existence of a Crown Land lease, with further clarification in its letter dated 15/10/21, specifically regarding approval of the area required for construction of the Waterfront Parkland Elevated Walkway that encroaches over the river; accordingly, will Council please advise separately as to each of the following:

- a) Does the Crown Land Lease contain indemnity clauses common to such leases requiring Council to indemnify the Crown?
- b) Is the Crown Land Lease available to the public on request?

Response

Queries in relation to the Crown Land Lease should be made through a "Right to Information" request which will be assessed accordingly, including liaison with the Crown, if necessary.

Q4 Further to the General Manager's letter, on behalf of the Mayor, dated 15/10/21, in relation to the Waterfront Parkland Elevated Walkway, I seek separate clarification as to each of the following:

- a) Advice is that for the section of Elevated Walkway to extend out over the river required approval from TasPorts; accordingly, does Council refute that this approval (which Council states it has) was a condition precedent to the walkway being allowed to be constructed as intended with regards to encroaching over the river to the extent that it is designed to do?
- b) Will the General Manager give an unconditional confirmation that Council was in actual receipt of a valid TasPorts approval as at the 27/9/21 as previously asked?
- c) Does the TasPorts consent contain conditions such as indemnity clauses requiring Council to indemnify TasPorts in any way?
- d) Is the TasPorts consent (approval) available to the public on request?

Response

Council's letter to you dated 15 October explains the approval process for the elevated walkway. As noted in this letter, TasPorts provided consent to Crown Land Services in relation to a lease over the area and Council have nothing further to add.

2021 Annual General Meeting and Annual Report

Q5 Will Council provide an update as to the status of the Annual Report 2020-21 and the required sign-off by the Auditor General?

Q6 Will Council advise as to the actual or anticipated timing of the 2021 Annual General Meeting?

Response

The 20/21 Annual Report will be available on Council's website on 20 October and the Annual General Meeting will be held on Monday 8 November 2021.

Sale of 116-122 Stony Rise Road

Q7 With reference to "Financial Implications" on Page 69 of the September Agenda in relation to the sale of 116-122 Stony Rise Road I ask the following as separate questions:

- a) What is the relevance of a Valuer-General land valuation of \$185,000 being some 6 years old when land prices have increased dramatically in recent times?
- b) Will Council disclose the "current market valuation" included in the confidential licenced valuer's report supporting a sale price of \$195,000?
- c) Who was the licenced valuer providing the current market valuation?

Response

The market valuation was undertaken by Opteon Valuers and is a confidential document not for public release. As noted in the report the sale price was in accordance with the valuation.

Conflict of Interest training for DCC councillors as directed by the Code of Conduct Panel

Q8 In relation to the Code of Conduct Panel Determination Report for “Mr Graeme Nevin vs Cr Annette Rockliff, Cr Lynn Laycock and Cr Leon Perry” (July 2021) the Panel instructed all three councillors to “.....undertake training in recognising and dealing with conflict of interest in the local government context.” I submitted the following separate questions for both the August and September meetings to which council responded in the September Agenda “As per our answer to you last month, details regarding the training are yet to be finalised.” Accordingly, and considering the Panel also instructed that “This training is to be undertaken prior to the next Annual General Meeting of the Council.” I resubmit the following as separate questions:

- a) “Considering that three of our most experienced councillors and the General Manager apparently failed to recognise a conflict of interest at the 2020 AGM, despite it having been clearly pointed out, including at the AGM, prior to those councillors breaching the Code; will Council consider arranging for all councillors to “.....undertake training in recognising and dealing with conflict of interest in the local government context.” as well as the General Manager whose role I understand/believe is to advise on such matters?”
- b) “Will Council confirm the name of the person who has or will be delivering the training directed by the Code of Conduct Panel, “.....in recognising and dealing with conflict of interest in the local government context”?”

c) Will Council advise the council cost of attendance for each participant?

Response

A training session on conflicts of interest was recently organised for all Councillors. The training was conducted by legal practitioner Roger Curtis and former Hobart City Council General Manager, Nick Heath. The cost of the training session was \$1250, regardless of the number of attendees.

ATTACHMENTS

1. Question on Notice - C Mills - October 2021 [**3.2.2.1** - 1 page]
2. Questions on Notice - M Gardam - October 2021 [**3.2.2.2** - 3 pages]

3.2.3 QUESTIONS WITHOUT NOTICE FROM THE PUBLIC

3.3 QUESTIONS ON NOTICE FROM COUNCILLORS

At the time of compilation of the agenda, no questions had been received from Councillors.

3.4 NOTICES OF MOTION

Nil

4 PLANNING AUTHORITY MATTERS

There are no items in this agenda to be considered by Council in its capacity as a Planning Authority.

5 REPORTS

5.1 PROJECTS CARRIED FORWARD FROM 2020/21 CAPITAL WORKS PROGRAM

Author: **Michael Williams, Infrastructure & Works Manager**

Endorser: **Matt Skirving, Executive Manager City Growth**

RECOMMENDATION

That Council adopt the proposed amendments to the 2021/22 Capital Works Program, including:

1. The proposed carry forward projects from the 2020/21 Capital Works Program, totalling \$14,648,019;
2. The reallocation of \$480,476 in funding as outlined in the report; and
3. Recognise an overall saving of \$701,545 from the 2020/21 Capital Works Program.

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

- | | |
|----------------|---|
| Strategy 2.3.2 | Provide and maintain roads, bridges, paths and car parks to appropriate standards |
| Strategy 2.3.3 | Provide and maintain stormwater infrastructure to appropriate standards |
| Strategy 2.3.4 | Provide and maintain Council buildings, facilities and amenities to appropriate standards |
| Strategy 4.1.3 | Promote passive recreational usage including walking, bike paths, trails, parks and play spaces |

SUMMARY

This report is provided to outline the proposed amendments to Council's Capital Works Program, recognising continuing projects, cost reallocations and savings on capital projects as at 1 July 2021, following the completion of the annual financial statements.

BACKGROUND

Council has a number capital projects that were not complete as at 30 June 2021. These projects have either commenced and were planned to continue beyond the end of financial year or have not commenced or been fully completed due to resourcing or contractor delivery capacity constraints. Some savings have been made on projects completed prior to 30 June 2021.

STATUTORY REQUIREMENTS

Council needs to comply with the provisions of the *Local Government Act 1993* in relation to its financial management activities. The identification of the carry forward projects and the provision of additional funding where necessary will ensure that the estimates for 2021/22 are recorded and reported upon accurately during the year.

DISCUSSION

Council spent \$14.85M on capital works during the 2020/21 financial year from a total estimated program value of \$30.2M. A reconciliation of the Capital Works Program for 2020/21 is as follows:

	2020/21 Capital Funding			2020/21 Capital Expenditure		
	CF to 2020/21 Program	2020/21 Budget Allocation inc. Adjustments*	2020/21 Total Budget	Actual	To be CF to 2021/22	Unspent / Program Savings
Public Open Space	872,615	928,450	1,801,065	1,195,105	397,012	208,948
Transport	2,008,847	6,736,933	8,745,780	5,456,101	3,150,670	139,009
Stormwater	1,194,096	1,196,000	2,390,096	1,351,623	894,482	143,991
Facilities	2,700,562	175,000	2,875,562	2,005,099	900,704	-30,241
Plant & Fleet	183,147	479,000	662,147	431,646	230,501	0
Office and Equipment	394,212	398,000	792,212	421,115	131,259	239,838
Living City	4,935,192	8,000,000	12,935,192	3,991,801	8,943,391	0
Total	12,288,671	17,913,383	30,202,054	14,852,490	14,648,019	701,545

*Budget adjustments include externally funded projects added to the program during 2020/21.

There was a substantial saving of \$701,545 on the capital budget in 2020/21, taking into account proposed cost reallocations to relevant projects as described later in the report.

These savings have generally been delivered via proactive cost control management at individual project level.

The total carry forward amount of \$14,648,019 is the balance of funding remaining in the 2020/21 capital program.

COMMUNITY ENGAGEMENT

No community engagement has been undertaken in preparation of this report.

FINANCIAL IMPLICATIONS

The carried forward amounts attributed to individual projects will be updated in the 2021/22 Capital Program in accordance with the following table:

Project	Balance C/F	Additional funds	2021/22 Budget	Updated budget 2021/22	Comment
Open Space and Recreation					
Don Rail Trail - land purchase only	5,681	45,000		50,681	Acquisition and associated costs have exceeded estimates
Reg Hope Park - slab and services for shopfront at Julie Burgess	10,393	-	-	10,393	Progress dependant on Julie Burgess operator
Don Rail Trail - construction	95,729	50,000	-	145,729	Progress dependant on acquisition. Cost estimates have increased since project was initiated

5.1 Projects Carried Forward From 2020/21 Capital Works Program

Project	Balance C/F	Additional funds	2021/22 Budget	Updated budget 2021/22	Comment
Aquatic Centre / Don Reserve -playground renewal/ relocation	33,259	43,178	-	76,437	Construction underway including agreed additional scope
Highfield Park Nature Play	74,850	-	-	74,850	Construction pending
Horsehead Creek - RV dump point relocation	38,922	-	-	38,922	Construction pending
Buildings and Facilities					
Devonport Football Club - new change rooms	682,814	-	-	682,814	Construction well progressed
Horsehead Creek - New toilet block & link path	89,050	35,000		124,050	Construction pending. Tender prices have exceeded earlier estimates
BSMC Door upgrade	15,000	-	10,000	25,000	Quotations being sought
LRCI grant balance	30,000	-	-	30,000	Allocated to Horsehead Creek toilet block project
Aquatic Centre fan replacement (additional project)	-	48,840	-	48,840	
Transport					
Formby Road & Best Street intersection safety improvements	91,351	-	-	91,351	Work scheduled to follow completion of Waterfront Hotel
Transport Minor Works (2018-19)	20,000	-	-	20,000	Progress dependant on private works
New bus stop infrastructure	11,000	-	-	11,000	Minor additional works requested from Grantor
Mersey Bluff Precinct – traffic, pedestrian, and parking improvements – stage 2		71,005	-	71,005	Construction complete. Additional funds required
State Vehicle Entry Point	465,312		1,000,000	1,465,312	Progression dependant on Port development plans
Reseal Program (2020-21)	10,618	3,247	-	13,865	Construction complete
Bridge Road Pavement Renewal	7,286	-	-	7,286	Minor works pending
Street light provision (2020-21)	8,911	-	-	8,911	Construction complete
Melrose Road - Morris Road intersection improvements	300	-	-	300	Administrative only. Construction complete
Don Road, Lovett Street and Sorell Street safety improvements	37,245	-	-	37,245	Construction underway
Transport Minor Works (2020-21)	552	8,679	-	9,231	Construction complete
Coastal Pathway contribution - part 2	998,000	-	200,000	1,198,000	Construction underway
Greenway Avenue Traffic Calming	25,087	-	-	25,087	Construction underway
Nixon Street VRUP	70,238	32,138	-	102,376	Construction complete. Additional funds were required
Forbes Street VRUP	148,895	10,359	-	159,254	Construction complete. Additional funds were required

5.1 Projects Carried Forward From 2020/21 Capital Works Program

Project	Balance C/F	Additional funds	2021/22 Budget	Updated budget 2021/22	Comment
Kelcey Tier SRRP	222,591	-	815,000	1,037,591	Construction underway
Coastal Pathway - River Rd, Oakwood-Ambleside	848,823	-	-	848,823	Construction underway
Forth Road SRRP	59,033		60,000	119,033	Construction complete
Stormwater					
John St Stormwater Catchment Stage 1	195,947	-	-	195,947	Progress dependant on Sports Infrastructure Master Plan prioritisation
Oldaker (East) stormwater catchment upgrade – stage 1	196,896	-	-	196,896	Construction underway
Minor Stormwater Works (2020-21)	-	3,620	-	3,620	Construction complete. Additional funds were required
Church St stormwater improvements	346,820	-	-	346,820	Design underway
Oldaker (East) Catchment upgrade - stage 2	80,000	-	-	80,000	Minor work pending
Pit replacements (2020-21)	12,282	-	-	12,282	Construction complete
Pipe renewal - 23 Steele St	58,917	-	-	58,917	Quotations sought
Plant and Fleet					
Hire Plant Replacement Plan (2020-21)	69,976	125,194	-	195,170	Purchases ongoing
Fleet replacement program (2020-21)	31,115	4,216	-	35,331	Purchases ongoing
Other Equipment					
Office and equipment (2020-21)	131,259	-	-	131,259	Balance required for outstanding purchases
Living City					
Waterfront Park	8,401,910	-	2,680,000	11,081,910	Construction underway
Waterfront Precinct – lighting feature	998,000	-	1,000,000	1,998,000	Design underway
Total – all asset classes	14,167,543	480,476			

As noted in the table above, there is \$480,476 of funding required to be reallocated to projects that have exceeded their original funding allocations. This amount also includes an allocation of \$48,840 for the necessary replacement of some mechanical equipment at the Aquatic Centre, which has been added as an additional project.

Once these adjustments have been made, a saving of \$701,545 is confirmed for the 2020/21 capital works program.

Council's adopted capital expenditure budget for 2021/22 is \$14,177,600, with the listed carried forward amounts and the additional funding items the total capital budget for 2021/22 will be \$28,825,619.

RISK IMPLICATIONS

No risks have been identified in relation to this report. The carry forward capital projects are in line with information previously reported to Council. The additional funding allocations to projects is more than compensated by the unspent/savings identified elsewhere in the overall program.

CONCLUSION

Projects carried forward from the 2020/21 capital works program, including those where budget adjustments are required, can be accommodated within the existing program budget allocations, resulting in an overall saving of \$701,545.

A total of \$14,648,019 is proposed to be carried forward from the 2020/21 capital works program to the 2021/22 program, resulting in a total capital budget for 2021/22 of \$28,825,619.

ATTACHMENTS

Nil

5.2 DEVONPORT SPORTS INFRASTRUCTURE MASTER PLAN 2035

Author: **Carol Bryant, Executive Officer**

Endorser: **Matt Skirving, Executive Manager City Growth**

RECOMMENDATION

That Council note the draft Devonport Sports Infrastructure Master Plan 2035 as presented by the Sports Infrastructure Master Plan Working Group and

1. Release the Master Plan for a minimum 30-day public consultation period; and
2. Develop a staged operational plan for progressing Master Plan recommendations.

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

- | | |
|----------------|---|
| Strategy 2.3.4 | Provide and maintain Council buildings, facilities and amenities to appropriate standards |
| Strategy 4.1.1 | Provide and manage accessible sport, recreation and leisure facilities and programs |

SUMMARY

This report presents the draft Devonport Sports Infrastructure Master Plan 2035 to Council for noting, and for Council to consider releasing the document for a minimum 30-day public consultation period.

BACKGROUND

The Devonport Sports Infrastructure Master Plan provides a framework to develop public sports infrastructure that supports wider community participation in sport, health, and wellbeing activities to 2035 and beyond.

The Master Plan vision is:

A healthy and active city with high quality accessible and affordable sports infrastructure delivering community-wide social, economic, and environmental benefits.

The objectives of the Master Plan are to:

- Improve community health and wellbeing through fostering sport participation via the provision of accessible, inclusive facilities.
- Consider the wider social, economic, and environmental impacts and benefits in precinct and facility planning.
- Create spaces that can be used for community activities that complement sport and recreation.
- Enhance the quality of facilities to meet infrastructure and sporting standards.
- Identify and prioritise facility improvements to inform future precinct planning.
- Foster partnerships for capital development and management of facilities.

To guide project development, Council established a Master Plan Working Group in July 2020 (Min No. 20/14, Min No. 20/37 refers) with representatives from local and state sporting organisations (Devonport Cricket Club, Devonport Netball Association, Devonport City Football Club, Basketball Tasmania, Tennis Tasmania), Communities Tasmania, Council elected members and staff.

The Master Plan document and recommendations contained in this report have been prepared by the Master Plan Working Group.

STATUTORY REQUIREMENTS

There are no statutory requirements in relation to this report.

DISCUSSION

The draft Master Plan has been developed by the Devonport Sports Infrastructure Working Group. Key stages of the plan's development have included:

1. Analysis of the social, economic, environmental, and physical trends and site characteristics that may influence the Plan's outcomes.
2. Consultation with the broader community, sporting clubs, state sporting organisations, and other relevant stakeholders to identify participation and other sporting trends, infrastructure needs, and opportunities.
3. Development of a vision and guiding principles to inform recommendations.
4. Identification and prioritisation of improvements for each sports precinct, based on data collated and guiding principles.
5. Estimation of capital and operational costs for proposed projects.
6. Further consultation with user groups, where required, on proposed enhancements for each precinct.

Scope

The Plan considers improvements required to infrastructure that enables or facilitates organised sports activities. This includes:

- Outdoor sport facilities including playing fields, ovals, and courts
- Indoor sport facilities
- Indoor/outdoor aquatic facilities
- Multi-use sporting hubs
- Amenities and facilities associated with the above

The Master Plan includes the following facilities or 'precincts':

- Meercroft Park (includes Devonport Tennis Club & Eugene Street Ground)
- Byard Park
- Devonport Oval
- Devonport Recreation Centre
- East Devonport Recreation & Function Centre
- Girdlestone Park
- Maidstone Park
- Valley Road Football Centre
- Don Recreation Ground

The Plan considers the needs of several sports in relation to infrastructure provision. Sports with high local participation rates and those that have a high reliance on their respective facilities being either hired or leased from Council have been analysed. These major sports include:

- Football – Football(soccer), Touch, AFL
- Basketball
- Netball
- Cricket

- Hockey
- Tennis
- Volleyball

Other sports where Council has a direct interest in the provision of infrastructure have also been considered but in less detail. These include:

- Futsal
- Badminton
- Little Athletics
- Cycling
- Table Tennis
- Squash
- Rugby Union
- Equestrian
- Roller Derby
- Darts
- Athletics
- Martial Arts

Key Findings

The following factors have influenced the direction of the Master Plan. A detailed discussion is contained in the attached Master Plan, Part B.

1. Devonport's Socioeconomic Profile
Aging community; significant areas of disadvantage; disability level higher than national average; over half of residents are overweight or obese; 67% insufficiently active.
2. Participation Changes
Growth in sports is creating demand on infrastructure; 52% of the 21 sports analysed have seen at least a 10% increase in membership 2016-2019, with 45% of these increased membership by 20%. At the same time, there is a nation-wide shift towards self-organised (casual/social) physical activities. This will require precinct planning that considers active transport infrastructure (community movement) and adaptable facilities to engage residents in both organised and non-organised pursuits.
3. Infrastructure Availability
Lack of facilities to support year-round participation, such as outdoor lighting and indoor facilities. Several sports at capacity and competing for venue access due to similarities in scheduling. Decline in availability of school facilities.
4. Facility Condition
Many facilities nearing end of life and are no longer fit for purpose, requiring renewal to meet current standards and future sporting and community needs. This includes lack of suitable off field supporting infrastructure and amenities, such as gender neutral, accessible facilities. There are also limited facilities across the region to support community to elite level participation in the one precinct, such as Football, Basketball, and Netball.
5. Club Capacity
Different capacity levels of clubs to effectively govern and be financially viable requires a case-by-case approach to facility management, such as 'user pays' full cost recovery; 'fully fund' by Council; or a shared approach.

6. Investment Landscape

Future government investment is likely to be focused on multi-sport and activity provision, over single sport/activity outcomes.

7. Financial Capacity

Facility improvements will increase the overall operational cost, i.e., depreciation, maintenance, rates, utilities, and other outgoings. On average a \$10M capital investment would require 9.1% of the build cost in operational expenditure. This is 3% above what the Devonport community (via Council) currently invests. This is unlikely to be financially viable, hence shared or 'outsourced models' of operation should be reviewed or explored to maximise capacity and reduce the cost burden, where these are currently not in place.

Guiding Principles

In response to the key findings and vision, Master Plan projects have been prioritised based on three Guiding Principles:

1. **Maximise Carrying Capacity.** This means increasing facility use at all available times and efficiently utilising spaces/land available.
2. **Multi-use Facilities.** This means developing accessible, inclusive, multi-use facilities for sport, recreation, and broader community activities.
3. **Strategic Investment.** This means working in partnership to create financially viable facilities that deliver positive social, environmental, and economic outcomes.

Recommended Improvements

Projects listed in the table below have been initially prioritised by the Sports Infrastructure Working Group against the Guiding Principles using a weighted score method and categorised as follows:

Priority	Extent to Which Project Satisfies Guiding Principles 1-3	Indicative Commencement Timeframe
High	>66%	2022-25
Medium	50-66%	2026-30
Low	<50%	2022+ (as funding opportunities arise)

Precinct	Project	Priority
Devonport Recreation Centre	Review and renew Centre with the aim of developing a contemporary integrated indoor sport, recreation, and community space	High
Byard Park	Upgrade off-field amenities: gender neutral change rooms, all abilities access, club room expansion	High
Meercroft Park	Light a minimum of one field	High
East Devonport Recreation Centre & Girdlestone Park	Investigate construction of additional multi-use indoor and outdoor spaces, creating one precinct aimed at increasing community health and wellbeing through delivery of integrated sports and community activities.	High
Valley Rd Football Centre	Complete Stage One and Two of the NW Coast Regional Football Complex Development Plan	High
Maidstone Park	Investigate feasibility of a new multi-use indoor stadium at the Devonport Netball Centre	High
Meercroft Park	Undertake a risk assessment to determine need for portable or fixed fencing on road boundaries of grounds No.1, 9 and 16	High

Precinct	Project	Priority
Byard Park	Undertake a risk assessment to determine need for portable or fixed fencing on close boundaries to Gunn and George Streets	High
Byard Park	Installation of lights (training standard)	High
Devonport Oval	Expand indoor cricket nets, integrate emerging sports	High
TBD	Investigate outdoor synthetic small-sided pitches, consider integrating in multi-use facility, public open space	High
Meercroft Park	Support the Devonport Tennis Club to access funding for proposed upgrades, such as playground, new paths to access courts, court resurfacing, upgrade western side of practice hitting wall, tree removal/drainage improvements on the east side	Medium
Maidstone Park	Review and improve off-field amenities such as public toilets and playground, major recreational paths, entrance points/parking	Medium
Meercroft Park	Support hockey clubs in seeking funding to replace synthetic turf and upgrade NW Hockey Centre amenities fit for hosting national events – such as, change room upgrades, more spectator seating (including undercover), upgrade to player dugouts and technical officials' area	Medium
Byard Park	Renew/widen pitches to comply with Cricket Australia's new junior format guidelines	Medium
Don Recreation Ground	Renew/widen pitches to comply with Cricket Australia's new junior format guidelines	Medium
Maidstone Park	Renew/widen pitches to comply with Cricket Australia's new junior format guidelines	Medium
Don Recreation Ground	Support the Don Cricket Club to seek funds to improve the cricket clubrooms, such as storage for equipment, kitchen upgrade, roof replacement, replace training nets	Medium
Devonport Oval	Support Cricket Tasmania to develop a high-performance indoor training centre	Medium
Valley Rd Football Centre	Complete Stage Three of the Northwest Coast Regional Football Complex Development Plan	Medium
Devonport Oval	Improve pedestrian link to Byard Park	Medium
Devonport Oval	Review (rationalise/upgrade/renew) public off-field amenities, such as viewing areas, public toilets, entrance points, car parking	Medium
Devonport Oval	Investigate viability of constructing a shared club room and function centre for all major user groups	Medium
Don Recreation Ground	Support the Devonport Bulls Rugby Club with seeking funds to improve Rugby facilities, such as lighting upgrade	Medium
TBD	Work with Cricket Tasmania to investigate options for a second turf wicket	Medium
Don Recreation Ground	Investigate sealing overflow carpark in the context of parking demand in the immediate vicinity	Low
Maidstone Park	Support the Mersey Valley Pony Club with seeking funds for arena and facility upgrades	Low
Devonport Oval	Maintain cycling track, investigate possible improvements, for instance safety fencing, track surfacing	Low
Byard Park	Sheltered viewing areas around ground	Low
Maidstone Park	Repurpose ex baseball diamond and BMX track for future community recreation use	Low

Implementation

The Devonport Sports Infrastructure Master Plan Working Group recommend that Council be responsible for coordinating the implementation of the Plan, together with sporting clubs, state sporting organisations and other partners. It is suggested that Council undertake four key actions:

1. Develop a staged operational plan for progressing Master Plan recommendations, and review on a regular basis.
2. Where required, and in accordance with the operational plan, undertake detailed precinct planning and project assessment. This includes working with key stakeholders to further examine:
 - Need for facility improvements, including cost benefit analysis
 - Vision and objectives for the facility, including intended level (i.e., local/regional, community/elite sport)
 - Appropriate location of facility at existing or alternative site(s), understanding the physical and social opportunities and limitations
 - Design principles that address functionality, user experience, environmental and financial sustainability
 - Ongoing asset management arrangements
 - Key risks and mitigation measures
 - The optimal construction and operation model of the facility including understanding capacity and financial feasibility
3. Where resources permit, support sporting organisations and other key user groups to build their capacity to plan, fund and operate facility improvements as recommended in the plan.
4. Work together with sporting clubs, state sporting organisations and other partners to actively pursue funding and other investment.

COMMUNITY ENGAGEMENT

The Master Plan has been informed through information and feedback provided by local sports clubs, state sporting organisations and broader community input.

Of the 23 sports who own or regularly lease Council property, 21 provided contributions via survey response and/or meetings and email correspondence. 24 of the existing 32 local sports clubs (75% response rate) and 11 of the existing 20 state sporting organisations (55%) responded.

General feedback from the broader community was sought through an online and print survey conducted in late September 2020 which attracted 250 responses.

Consultation outcomes are contained in the attached Master Plan documents.

FINANCIAL IMPLICATIONS

The 20 projects recommended have an estimated capital value \$79.25M, and operational cost of \$4.8M per annum. This represents an additional new asset component of \$63.8M and additional operational expenditure of \$3.8M per annum. In 2021, Council invested 4.5% of total income in operational expenditure for sports facilities (\$1.82M of \$40.44M). Undertaking all recommend projects would increase this to 12.1% (\$5.62M of \$46.5M assuming 15% increase in total income).

This is unlikely to be financially viable for Council alone, hence alternative models of operation, including revenue generation, should be explored. It further reinforces the benefits of forging stronger partnerships between local and state sporting organisations,

community/health services, Council, and other key stakeholders to deliver high quality accessible and affordable sports infrastructure, that ultimately aims to transform the health and activity of our City's residents and visitors.

RISK IMPLICATIONS

- **Asset & Property Infrastructure**
Many sports facilities are nearing their end of life and are no longer fit for purpose, requiring renewal to meet current standards and future sporting and community needs. Assets of the nine sporting precincts have a combined written down carrying value of 41% (59% consumed). This is at the higher end of Council's Asset Consumption Ratio target of Between 40% and 60%, as outlined in the DCC Financial Management Strategy 2031. Failure to renew assets can lead to deteriorating or failing assets, asset-based services not meeting community need, and higher maintenance costs.
- **Consultation and/or Communication**
Given the high levels of community participation in sport, the community would have an expectation that Council delivers a plan reflective of shared concerns and ideas for improvement. There is a low reputational risk that not having a Master Plan may signal to interested community members and organisations that investment in sporting infrastructure is a low priority of Council.

CONCLUSION

The draft Devonport Sports Infrastructure Master Plan provides a framework to develop public sports infrastructure that supports wider community participation in sport, health, and wellbeing activities to 2035 and beyond.

A working group of local sporting clubs and peak organisations, Communities Tasmania, and the Devonport City Council (Council), have conducted research and consultation to identify 30 improvements, estimated at \$79.1M.

The Devonport Sports Infrastructure Master Plan Working Group recommend that the Devonport City Council be responsible for coordinating the implementation of the final Plan together with sporting clubs, state sporting organisations and other partners. This includes undertaking detailed precinct planning and design work to understand project feasibility.

To assist with finalising the Master Plan, the Devonport Sports Infrastructure Master Plan Working group request that Council note and release the draft Plan for further public consultation.

ATTACHMENTS

1. Sports Infrastructure Master Plan Part A - DRAFT **[5.2.1 - 36 pages]**
2. Sports Infrastructure Master Plan Part B - DRAFT **[5.2.2 - 54 pages]**

5.3 ANNUAL FINANCIAL REPORT- 30 JUNE 2021

Author: **Kym Peebles, Executive Manager People & Finance**

Endorser: **Matthew Atkins, General Manager**

RECOMMENDATION

That Council receive this report relating to the Annual Financial Report for the year ended 30 June 2021 and note that it will be included as an Appendix to the 2021 Annual Report.

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

Strategy 5.5.1 Provide professional administrative services to support effective and efficient operations

SUMMARY

This report is provided to present the Annual Financial Report for the year ended 30 June 2021.

BACKGROUND

The Annual Financial Report has been prepared in accordance with the requirements of the *Local Government Act 1993*, the *Audit Act 2008* and relevant Accounting Standards. The Audit Opinion and the Annual Financial Report are attached to this report.

STATUTORY REQUIREMENTS

Section 72 of the *Local Government Act 1993* requires Council to prepare an Annual Report containing the Annual Financial Report and other statutory requirements. The Annual Report must be considered at the Annual General Meeting, which is to be held no later than 15 December.

The Annual Financial Report is required to be prepared in accordance with applicable Accounting Standards; Section 84 of the *Local Government Act 1993* and the *Audit Act 2008*.

The *Audit Act 2008* requires that the financial report is to be prepared within 45 days of the end of the financial year and forwarded to the Auditor-General as soon as practicable. The Tasmanian Audit Office then has a further 45 days to complete the audit of the Statements.

Section 84 (4) of the *Local Government Act 1993* requires that '*the general manager is to ensure that the certified financial statements are tabled at a meeting of the council as soon as practicable*'.

This is the first opportunity for the certified financial statement to be provided formally to Council.

DISCUSSION

The Annual Financial Report meets the requirements of the *Local Government Act 1993* and applicable Accounting Standards and has been audited by the Tasmanian Audit Office. The audit opinion was issued by the Auditor General on 14 September 2021.

The Annual Financial Report comprises four financial statements, together with notes to the accounts. The 'notes' provide additional detail and explanation to the financial statements.

The four primary financial statements are:

1. Statement of Profit or Loss and Other Comprehensive Income
2. Statement of Financial Position
3. Statement of Changes in Equity
4. Statement of Cash Flows

The draft financial statements were referred to the Audit Panel for review at its meeting on 12 August 2021 prior to submission to the Audit Office on 13 August 2021.

Below is a summary of the results of Council's financial activities during the year.

Financial results	2020/21 Budget \$000	2020/21 Actual \$000
Total recurrent income	37,481	41,038
Total operating expenses	39,682	39,038
Net surplus from ordinary activities	(2,201)	2,000
Adjustments		
Prepaid Financial Assistance Grant 2021/22	(1,089)	(1,386)
Prepaid Financial Assistance Grant 2020/21	1,089	1,089
Loss on Disposal of Assets	(817)	(458)
Underlying surplus/(deficit)	(3,018)	1,245
Total comprehensive result	7,230	40,179

Council delivered a strong net surplus from ordinary activities of \$2.0M in contrast to the budget deficit position of (\$2.2M). The budget was deliberately conservative given the high level of uncertainty and caution at the time, with the North West Coast of Tasmania emerging from a three-week lockdown, something unprecedented for Australia at that time. The Council took steps to mitigate the financial impact on the community and the budget deficit position reflected those actions. In stark contrast, the year brought increased revenue across a number of activities and the levels of anticipated community financial assistance did not eventuate.

Recurrent Income

Council's total operating income for 2020/21 was \$41 million, \$3.5 million more than budget.

A further \$9.3 million in capital grants was received.

	2020/21 Budget \$000	2020/21 Actual \$000	Variance \$000
Rates and service charges	29,115	29,064	(51)
Fees and charges	4,440	5,505	1,065
Operating grants	2,517	2,914	397
Contributions	18	4	(14)
Investment revenue	248	1,101	853
Share of profit of associates	660	1,229	569
Other income	483	1,221	738
Total Recurrent Income	37,481	41,038	3,557

- Higher revenue from Fees and Charges reflects increased activity in a number of areas. Parking revenue was significantly higher than budget as retail activity rebounded strongly from the initial lock down. Council administered a record number of development applications and building permits and with house sales increasing, revenue from statutory certificates also increased. Activity in the Convention Centre also rebounded far stronger than anticipated with revenue from venue hire and catering exceeding budget.
- The Federal Government reviewed the allocation of the Financial Assistance Grants across Tasmanian councils resulting in increased grant funds for Devonport.
- TasWater paid 50% of the traditional dividend amount in comparison to earlier advice that councils would not receive any dividend revenue for the year. This amounted to \$546K of unbudgeted revenue.
- Dulverton Regional Waste Management Authority continued to trade strongly during the year and increased its distribution to Council for the 20/21 year.
- Other income includes higher than anticipated recoveries from the State Government and insurance claims discounts. It also includes recoveries from Utility expenses that were not reflected in this budget line.

Operating Expenses

Council's total operating expenditure for 2020/21 was \$39 million, or 1.6% lower than budget. Increases in depreciation were offset by savings in finance costs following the refinancing of Council's debt, and less financial support required by the community in response to COVID-19.

	2020/21 Budget \$000	2020/21 Actual \$000	Variance \$000
Employee benefits	12,231	12,307	(76)
Materials and services	14,683	14,785	(102)
Depreciation	9,825	10,284	(459)
Financial costs	1,542	724	818
Other expenses	1,401	938	463
Total Operating Expenses	39,682	39,038	644

- Depreciation expense is greater than budget due to accelerated depreciation for capital works on assets that will be replaced in the coming 12 months.
- Interest savings on the interest rate swaps were realised when Councils' debt was refinanced during the year. This will continue to deliver savings to Council into the future.
- Other expenses included an increased budget for community financial assistance. The local economy proved to be very resilient, and Council was not required to provide assistance in relation to rates or ongoing support to sporting and community groups to the level anticipated.

Capital Expenditure

Council delivered \$15 million in capital expenditure during 2020/21, with the majority spent on road projects and the continuation of Council's LIVING CITY initiative.

Category of Capital Expenditure	\$000
Open space and recreation	1,195
Facilities	2,005
Stormwater	1,352
Roads	5,456
Plant and fleet	653
Equipment/other	421
LIVING CITY	3,992

Balance Sheet

	2020/21 Budget \$000	2020/21 Actual \$000
Total assets	621,441	662,090
Total liabilities	55,990	56,741
Net assets	565,451	605,349
Cash balance	2,819	13,720

The total net worth of Council increased by \$40M at 30 June 2021, the majority of the increase relates to the revaluation of Property, Plant and Equipment assets. Cash balances remained stable at \$13.7M, however this was far in excess of anticipated balances when setting the budget.

COMMUNITY ENGAGEMENT

The preparation of the Annual Report and the conduct of the Annual General Meeting underpins the community engagement in relation to this matter.

FINANCIAL IMPLICATIONS

Whilst the Annual Financial Report deals with the finances of Council, there are no direct financial consequences relating to the consideration of this covering report.

RISK IMPLICATIONS

There are no specific identified risks in relation to the content of this report.

CONCLUSION

The Annual Financial Report for the year ended 30 June 2021 provides detailed information as to Council's financial performance and position as at balance date.

Copies of the following documents are provided:

1. Auditor's Opinion
2. Financial Report for the Year Ended 30 June 2021

The Annual Report will be tabled at the Annual General Meeting.

ATTACHMENTS

1. DCC Financial Report 2021 - FINAL 14-09-2021 [**5.3.1** - 68 pages]
2. Devonport City Council - Independent Auditors Report (Opinion) - for the year ended 30 June 2021 [**5.3.2** - 4 pages]

5.4 RANT ARTS PARTNERSHIP AGREEMENT 2022-2026

Author: **Geoff Dobson, Convention & Arts Centre Director**
Endorser: **Kym Peebles, Executive Manager People & Finance**

RECOMMENDATION

That Council:

1. endorse the 2021 – 2026 Partnership Agreement with RANT Arts; and
2. agree to revised lease terms for 45-47 Stewart Street Devonport for the life of the partnership.

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

Strategy 4.2.2 Cultural facilities and programs are well planned and promoted to increase accessibility and sustainability

SUMMARY

This report provides Council with the details of a five-year Partnership Agreement with RANT Arts, and summary of revised lease terms for 45-47 Stewart Street, Devonport.

BACKGROUND

RANT Arts is a not-for-profit arts organisation based in Devonport. RANT acts as a creative producer, facilitator, administrator, and advocate for the arts. Key priorities for RANT include regional arts, youth arts and health, and disability and wellbeing in the arts. RANT also administers the Federal Regional Arts Fund (RAF) for Tasmania.

In November 2020, RANT entered a twelve-month Partnership Agreement with Council to deliver arts engagement activity on the North-West Coast. The Partnership Agreement is linked to the terms of a lease RANT holds for the premises at 45-47 Stewart Street, Devonport.

Council agreed to waive the rent payable in exchange for six deliverables that have direct and indirect benefit to Devonport of equal or greater value.

At a workshop in August 2021, Nathan Tucker, Co-Director of Rant, and David mangenner Gough, Chair of RANT's Board, presented to Council a progress report on the six deliverables. RANT's documentation from the workshop, including a Working Paper, titled *Activate, develop and support: investigating the impact of RANT's arts and cultural activity upon the regional city of Devonport, Tasmania*, are attached to this report.

RANT reported:

No.		Requirement	Status
1	Deliver Reclaim the Lane		Delivered
2	Deliver Community Capacity Building and Engagement Activities	50 Events/Workshops or 750 Participants	64: Events 714: Participants 114: Artists Engaged 3,317: Gallery Visitors
3	Continue to administer the Regional Arts Fund	Secure Future Agreement with RAA	6 Year Agreement Secured
4	Provide individual support of young people and emerging artists	250 Engagements	329 Engagements
5	Present council with conceptual festival model		Research and Development underway. Community consultation began in August 2021
6	Provide qualitative evidence on positive impact		Attached

With the exception of deliverable 5, which is underway, RANT Arts has delivered or exceeded the measurables set by Council.

RANT have requested a renewed five-year Partnership Agreement, with an amendment to the lease terms of 45-47 Stewart Street, Devonport, based on increasing rent payable by \$2,000 per-annum over five years.

STATUTORY REQUIREMENTS

Any benefit to RANT will be noted in Council's Annual Reports, in accordance with the *Local Government Act 1993*.

DISCUSSION

Throughout an initial twelve-month establishment period, RANT Arts has successfully relocated to Devonport and provided Council with measurable outcomes of RANT's activity. RANT is seeking a renewed Partnership Agreement and lease with Council, for a five-year term.

The proposed Partnership Agreement 2021-2026 includes five measurable outcomes RANT would be required to report on annually. These deliverables represent equal, or better, benefit to the commercial market value of 45-47 Stewart Street, Devonport:

No.	Requirement	Measure	Reporting Period
1	Deliver a major Youth Week		12 Months
2	Deliver Community Capacity Building and Engagement Activities	50 Events/Workshops or 750 Participants	12 Months
3	Continue to administer the Regional Arts Fund	Maintain partnership with Regional Arts Australia	12 Months
4	Provide individual support of young people and emerging artists	250 Engagements	12 Months

5	Provide qualitative evidence on positive impact over 5 years		November 2026
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Failure to meet the reporting deadline of the five deliverables may result in an amendment to the Partnership Agreement, or possibly void the Partnership Agreement entirely, and this is detailed in the Partnership Agreement.

In conjunction with the Partnership Agreement, RANT Arts request an extension to the current lease for 45-47 Stewart Street, Devonport, with an amendment to the rent payable, increased to \$2,000 for November 2021-2022, and increasing by \$2,000 a-year, over five years, as follows:

Nov 2021 – Nov 2022:	\$2,000
Nov 2022 – Nov 2023:	\$4,000
Nov 2023 – Nov 2024:	\$6,000
Nov 2024 – Nov 2026:	\$8,000
Nov 2026 – Nov 2027:	\$10,000

Council acknowledges the ongoing disruption caused by the COVID-19 pandemic and will take into consideration any such disruptions when assessing the performance of the Partnership Agreement.

COMMUNITY ENGAGEMENT

RANT Arts has provided details on the community engagement activities since relocating to Devonport in November 2020. In the 11 months to October 2021, RANT has reported in excess 4,000 engagements, through artists, participants, and visitors.

FINANCIAL IMPLICATIONS

The premises are likely to return approximately \$39,000pa plus outgoings in commercial lease terms, as estimated by Council's Real Estate Agent in 2020. RANT Arts has proposed an increasing level of rent payable, as detailed in this report and remain responsible for all outgoings associated with the property.

The community and cultural development benefit from RANT's occupation of the premises is described in the *Activate, develop and support: investigating the impact of RANT's arts and cultural activity upon the regional city of Devonport, Tasmania* qualitative assessment document provided to Council. Council acknowledges that to deliver the same outcomes by employing a dedicated resource to undertake similar duties would require a greater investment by Council than the anticipated commercial lease return.

Each parties' financial responsibilities are made clear in the Partnership Agreement and Lease documentation.

RISK IMPLICATIONS

By providing reduced rent for 45-47 Stewart Street, Devonport, Council acknowledges that the community cultural benefit of RANT's occupation of the premises equals or exceeds that of the financial benefit of a commercial lease on the premises. The success of the partnership is to be assessed annually on a series of performance indicators. If RANT's performance against the indicators is of a low standard, Council will undoubtedly experience negative reputational feedback.

The Partnership Agreement and lease documentation include dispute settlement and termination clauses and guidelines.

CONCLUSION

RANT Arts has had a significant impact on Devonport, and achieved the deliverables set by Council, particularly resulting in high levels of youth engagement. Council acknowledges that to deliver similar outcomes internally, would result in greater cost, and therefore RANT represents a positive value proposition.

A five-year Partnership Agreement provides RANT Arts with confidence to further develop and enhance the region.

ATTACHMENTS

1. Rant Arts Draft Partnership Agreement 2021-2026 [**5.4.1** - 5 pages]
2. RANT Arts Council Update 2021 August [**5.4.2** - 36 pages]
3. RANT Arts Devonport Key Performance Indicators [**5.4.3** - 1 page]

6 INFORMATION

6.1 WORKSHOPS AND BRIEFING SESSIONS HELD SINCE THE LAST COUNCIL MEETING

Author: **Jacqui Surtees, Executive Coordinator**

Endorser: **Matthew Atkins, General Manager**

RECOMMENDATION

That the report advising of Workshop/Briefing Sessions held since the last Council meeting be received and the information noted.

Council is required by Regulation 8(2)(c) of the *Local Government (Meeting Procedures) Regulations 2015* to include in the Agenda the date and purpose of any Council Workshop held since the last meeting.

Date	Description	Purpose
11 October 2021	Stony Rise Development	An overview of a potential development in Stony Rise
	92 Formby Road	An overview of proposed development
	East Devonport Community House	Discussion regarding potential expansion options
	EasyPark	An overview of future parking plans
	Waste Management	A discussion regarding the potential banning of balloons released in Devonport and consideration of a hard-waste collection day
	Providore Place	A discussion regarding changing the name of Providore Place to Market Square Pavilion

6.2 MAYOR'S MONTHLY REPORT

RECOMMENDATION

That the Mayor's monthly report be received and noted.

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

Strategy 5.3.2 Provide appropriate support to elected members to enable them to discharge their functions

SUMMARY

This report details meetings and functions attended by the Mayor.

BACKGROUND

This report is provided regularly to Council, listing the meetings and functions attended by the Mayor.

STATUTORY REQUIREMENTS

There are no statutory requirements which relate to this report.

DISCUSSION

In her capacity as Mayor, Councillor Annette Rockliff attended the following meetings and functions between 23 September 2021 and 20 October 2021:

- Council meetings and workshop
- Regular meetings with General Manager
- Catch ups with staff members and councillors as required
- Met with Community members on a range of topics
- Media as requested: Darren Kerwin (7AD), Libby Bingham (The Advocate), Mike O'Loughlin (Tasmania Talks 7AD)
- Conferred Citizenship on 10 new Australians
- Attended the Tasmanian Export Awards Dinner
- Attended Christmas in the East 2021 planning meeting
- Attended the Tasmanian Police Remembrance Day Service
- Attended Live & Learn Steering Group meeting
- Attended Tasmanian Suicide Prevention Committee meeting
- Attended the opening of the RANT Minds do Matter exhibition
- Officially opened the new Bowls season at the Devonport Country Club
- Attended Maidstone Park Authority meeting
- Attended LGAT General Management Committee meeting
- Hosted 50+ Years Ratepayers Lunch
- Attended meeting of Mayors with DPAC executives
- Attended celebration of the life of Eric Mobbs
- Attended the Official Opening of the Hub Play & Café at Gateway Church
- Attended final meeting of the Arts Advisory Group
- Attended the opening of the new season East Devonport Tennis Club
- Chaired meeting of the Dame Enid Lyons Trust
- Attended meeting of the Rural Clinical School Community Advisory Group

ATTACHMENTS

Nil

6.3 GENERAL MANAGER'S REPORT - OCTOBER 2021

Author: **Matthew Atkins, General Manager**

RECOMMENDATION

That the report of the General Manager be received and noted.

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

Strategy 5.8.2 Ensure access to Council information that meets user demands

SUMMARY

This report provides a summary of the activities undertaken by the General Manager, between 22 September and 19 October 2021. It also provides information on matters that may be of interest to Councillors and the community

BACKGROUND

A monthly report provided by the General Manager to highlight management and strategic issues that are being addressed by Council. The report also provides regular updates in relation to National, Regional and State based local government matters as well as State and Federal Government programs.

STATUTORY REQUIREMENTS

Council is required to comply with the provisions of the *Local Government Act 1993* and other legislation. The General Manager is appointed by the Council in accordance with the provisions of the Act.

DISCUSSION

1. COUNCIL MANAGEMENT

- 1.1. Attended and participated in several internal staff and management meetings.
- 1.2. Attended Workshops, Planning Committee and Council Meetings as required.
- 1.3. Attended a gala dinner at the paranple centre for the Department of State Growth's 2021 Tasmanian Export Awards. Award presentations were made by the Hon. Guy Barnett MP, Minister for Trade, with Blue Hills Honey taking out the major award as exporter of the year. It was the first time the awards had been held in the Northwest of the State for 27 years and were attended by over 200 people.
- 1.4. Along with Councillors attended a conflict of interest training session.
- 1.5. Met with a resident regarding their concerns about an unsuccessful development application from sometime ago.
- 1.6. Attended harassment, bullying and anti-discrimination awareness training provided by Equal Opportunity Tasmania. This training has been provided to all staff across a number of sessions.

2. COMMUNITY ENGAGEMENT (RESIDENTS & COMMUNITY GROUPS)

- 2.1. Attended a Devonport Chamber of Commerce and Industry organised tour of the Bio-Mar fish pellet processing facility at Wesley Vale.
- 2.2. Along with the Mayor met with Craig Brakey and Alan Bradford representing Advance West North West an organisation seeking to maximise opportunity for local businesses in the region from major wind farm investments.
- 2.3. Attended the 50-year ratepayer luncheon held in the paranapple centre as part of Seniors Week. The luncheon was well supported and one of the largest ratepayer luncheons to date.
- 2.4. Met with representatives of Tas Fire Service regarding planned burns in the Kelcey Tiers Reserve.
- 2.5. Attended the opening by Deputy Premier, Hon Jeremy Rockliff of the new Gateway Community Care facilities at the Don Centre.

3. NATIONAL, REGIONAL AND STATE BASED LOCAL GOVERNMENT

- 3.1. Had a Teams meeting to meet the new National CEO of Local Government Professional Australia, Ms Catherine Carter.

4. STATE AND FEDERAL GOVERNMENT PROGRAMS

- 4.1. Met with national office representatives from insurance broker, JLT regarding the National Local Government Vulnerability Program. JLT expect to receive Federal Government funding to roll out the program across the country and are looking to trial the program initially within Tasmania.

5. OTHER

- 5.1. The General Manger was on annual leave from Wednesday 29 September until Monday 11 October 2021.

COMMUNITY ENGAGEMENT

The information included above details any issues relating to community engagement.

FINANCIAL IMPLICATIONS

Any financial or budgetary implications related to matters discussed in this report will be separately reported to Council.

There is not expected to be any impact on the Council's operating budget as a result of this recommendation.

RISK IMPLICATIONS

Any specific risk implications will be outlined in the commentary above. Any specific issue that may result in any form of risk to Council is likely to be subject of a separate report to Council.

CONCLUSION

This report is provided for information purposes only and to allow Council to be updated on matters of interest.

ATTACHMENTS

1. Current and Previous Minutes Resolutions - October 2021 [**6.3.1** - 1 page]

6.4 UNCONFIRMED MINUTES - CRADLE COAST AUTHORITY REPRESENTATIVES MEETING - 7 SEPTEMBER 2021

Author: **Jacqui Surtees, Executive Coordinator**

Endorser: **Matthew Atkins, General Manager**

RECOMMENDATION

That Council receive and note the unconfirmed minutes of the Cradle Coast Authority Representatives meeting, held on 7 September 2021.

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

Strategy 5.1.3 Develop and maintain partnerships and advocate for improved service provision, funding and infrastructure that balances the needs of industry, business, community, government and the environment

SUMMARY

To provide Council with the unconfirmed minutes of the Cradle Coast Authority Representatives meeting held on 7 September 2021.

BACKGROUND

As a member of the Cradle Coast Authority, Council is provided with a copy of the minutes.

STATUTORY REQUIREMENTS

There are no statutory requirements which relate to this report. Under the Authority's Rules, minutes of Representatives meetings can be considered by Council in open session.

DISCUSSION

The unconfirmed minutes of the Cradle Coast Authority Representatives Representatives meeting which was held on 7 September 2021 are attached for consideration.

From the minutes it is noted:

- A discussion was held regarding the role of local government and what services should be provided in the future to meet the needs and wants of the community.
- King Island Mayor Julie Arnold was appointed as a Director.
- Regional election priorities were considered and endorsed.
- The Regional Cat Management Strategy was endorsed.
- The Interim CEO provided an update on current projects, including the Coastal Pathway and the Australian Schools-based Apprenticeship program.

COMMUNITY ENGAGEMENT

No community engagement was required for this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

There are no risk implications as a result of this report.

CONCLUSION

The unconfirmed minutes of the Cradle Coast Authority Representatives meeting held on 7 September 2021, are presented.

ATTACHMENTS

1. Unconfirmed Minutes CCA Representative Meeting 7 September 2021 [**6.4.1** - 8 pages]

6.5 UNCONFIRMED MINUTES OF THE MERSEY-LEVEN EMERGENCY MANAGEMENT COMMITTEE

Author: **Kylie Lunson, Development Services Manager**

Endorser: **Jeffrey Griffith, Deputy General Manager**

RECOMMENDATION

That Council receive and note the unconfirmed minutes of the Mersey-Leven Emergency Management Committee meeting which was held 8 September 2021.

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

Strategy 4.4.1 Support the community in emergency management response and recovery

SUMMARY

To present to Council the unconfirmed minutes of the Mersey-Leven Emergency Management Committee meeting which was held 8 September 2021.

BACKGROUND

Unconfirmed minutes of the Mersey-Leven Emergency Management Committee meeting are presented to Council for their information and consideration of any decisions when and if required.

STATUTORY REQUIREMENTS

The Mersey-Leven Emergency Management Committee has been established to ensure Council meets its obligations under the *Emergency Management Act 2006*.

DISCUSSION

The unconfirmed minutes for the Mersey-Leven Emergency Management Committee meeting held 8 September 2021 are attached.

From the minutes it is noted that Parks & Wildlife Service gave a presentation of the mass whale stranding that occurred at Strahan in September 2020 and the learnings from that event.

COMMUNITY ENGAGEMENT

There was no community engagement as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications which relate to this report.

RISK IMPLICATIONS

There are no risk implications which relate to this report.

CONCLUSION

The unconfirmed minutes of the Mersey-Leven Emergency Management Committee meeting which was held 8 September 2021 are presented.

ATTACHMENTS

1. Mersey Leven Emergency Management Committee Meeting - Minutes - 8 September 2021 unconfirmed [**6.5.1** - 28 pages]

6.6 DEVELOPMENT AND HEALTH SERVICES REPORT

Author: **Kylie Lunson, Development Services Manager**

Endorser: **Jeffrey Griffith, Deputy General Manager**

RECOMMENDATION

That Council receive and note the Development and Health Services Report.

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

Strategy 5.4.1 Provide timely, efficient, consistent services which are aligned with and meet customer needs

SUMMARY

This report provides a summary of the activities undertaken by the Development Services Department for the months of August and September 2021.

BACKGROUND

This report is provided to summarise the activities of the Development Services Department in the preceding two months.

The Council functions undertaken by the Department are:

- Planning;
- Building and Plumbing Services;
- Environmental Health;
- Animal Control; and
- Risk and Regulatory Compliance Services.

STATUTORY REQUIREMENTS

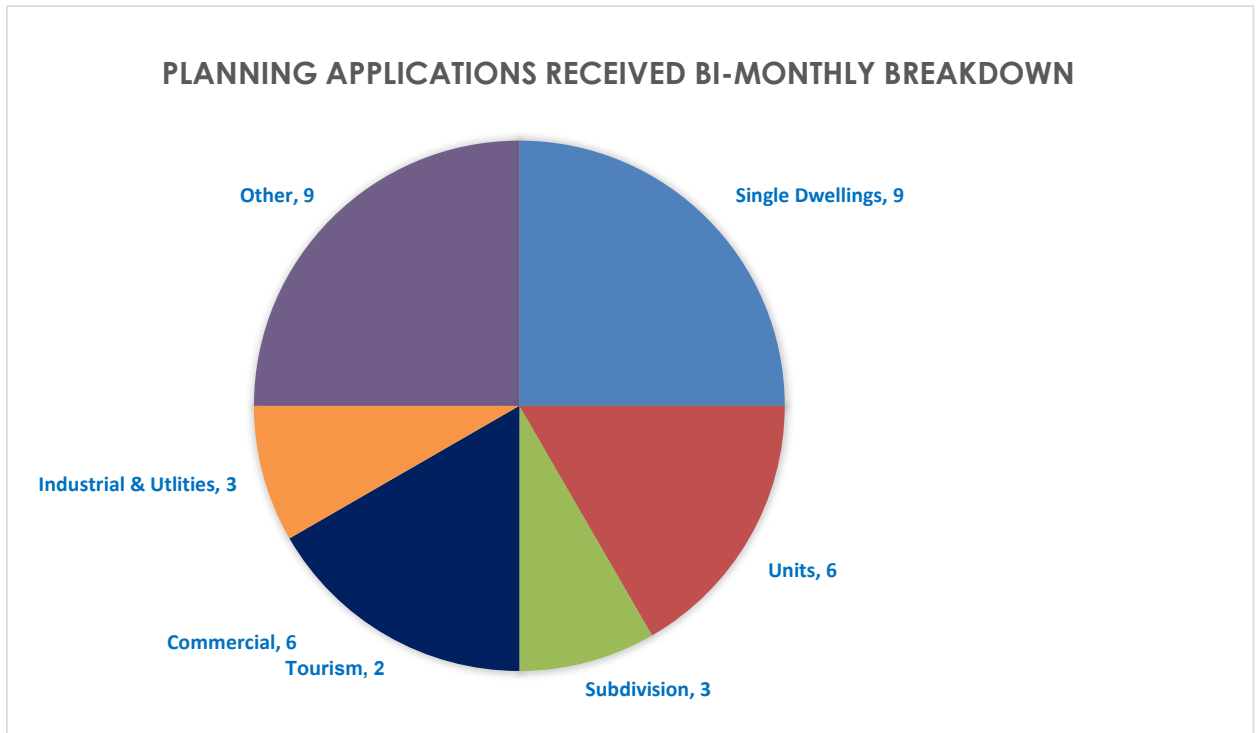
In carrying out its activities, the Development Services Department is required to ensure compliance with a substantial amount of legislation and regulation. The principal legislation administered by the Department includes the:

- *Local Government Act 1993*
- *Land Use Planning and Approvals Act 1993*
- *Building Act 2016*
- *Building Regulations 2016*
- *Public Health Act 1997*
- *Food Act 2003*
- *Environmental Management and Pollution Control Act 1994*
- *Dog Control Act 2000*
- *Tasmanian Planning Scheme – Devonport 2020*
- *Work Health and Safety Act 2012*

DISCUSSION

1. Planning

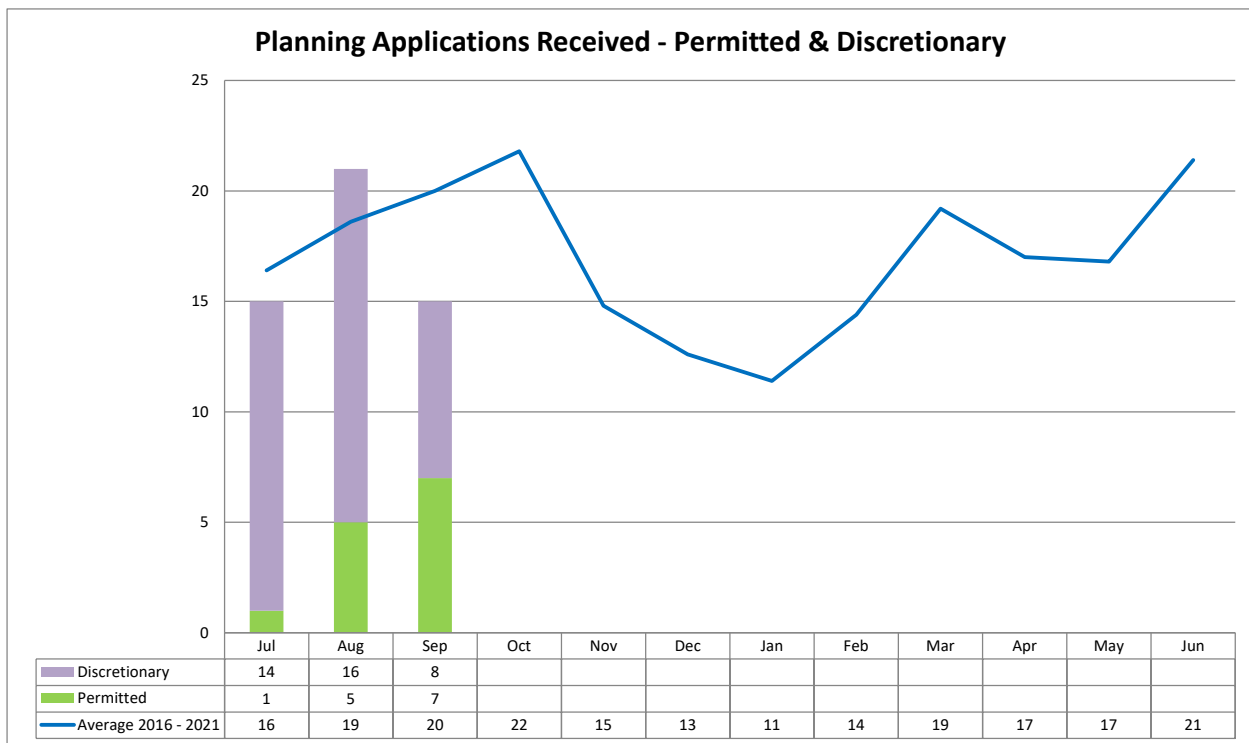
- 1.1. The following graph details the breakdown of planning applications received during August and September:



Note:

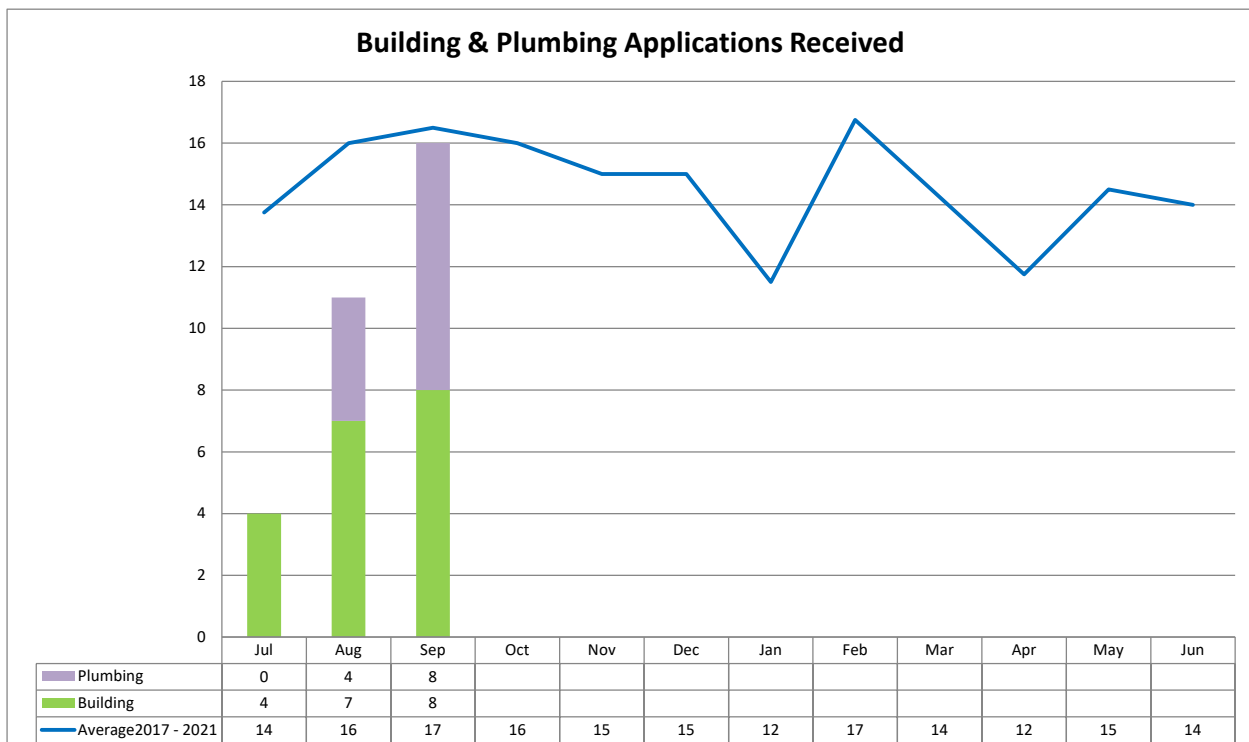
- Single Dwellings – means single residential dwelling on a single lot.
- Units – means two or more dwellings on a site.
- Subdivision – means the division of a single lot into multiple lots giving separate rights of occupation, excluding boundary adjustments.
- Commercial – means bulky goods sales, business and professional services, community meeting and entertainment, educational and occasional care, equipment and machinery sales and hire, food services, general retail and hire, hotel industry, research and development.
- Tourism – means tourist operations and visitor accommodation.
- Industrial and Utilities – means extractive industry, manufacturing and processing, port and shipping, recycling and waste disposal. Resource processing, service industry, storage, transport depot and distribution, utilities, vehicle fuel sales and service.
- Other – means all other use classes.

1.2. 24 Discretionary Planning Applications and 12 Permitted Planning Applications were received in August and September. The following graph details the number of Planning Applications received compared to previous years:

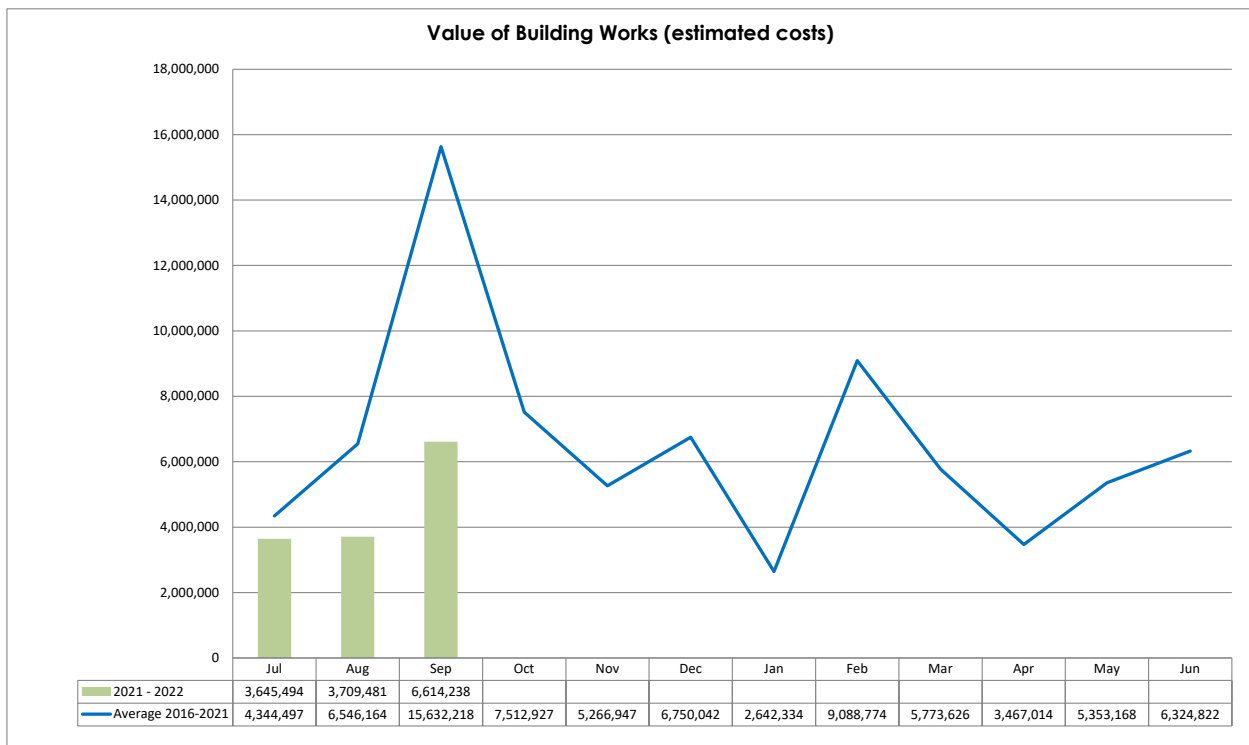


2. Building/Plumbing

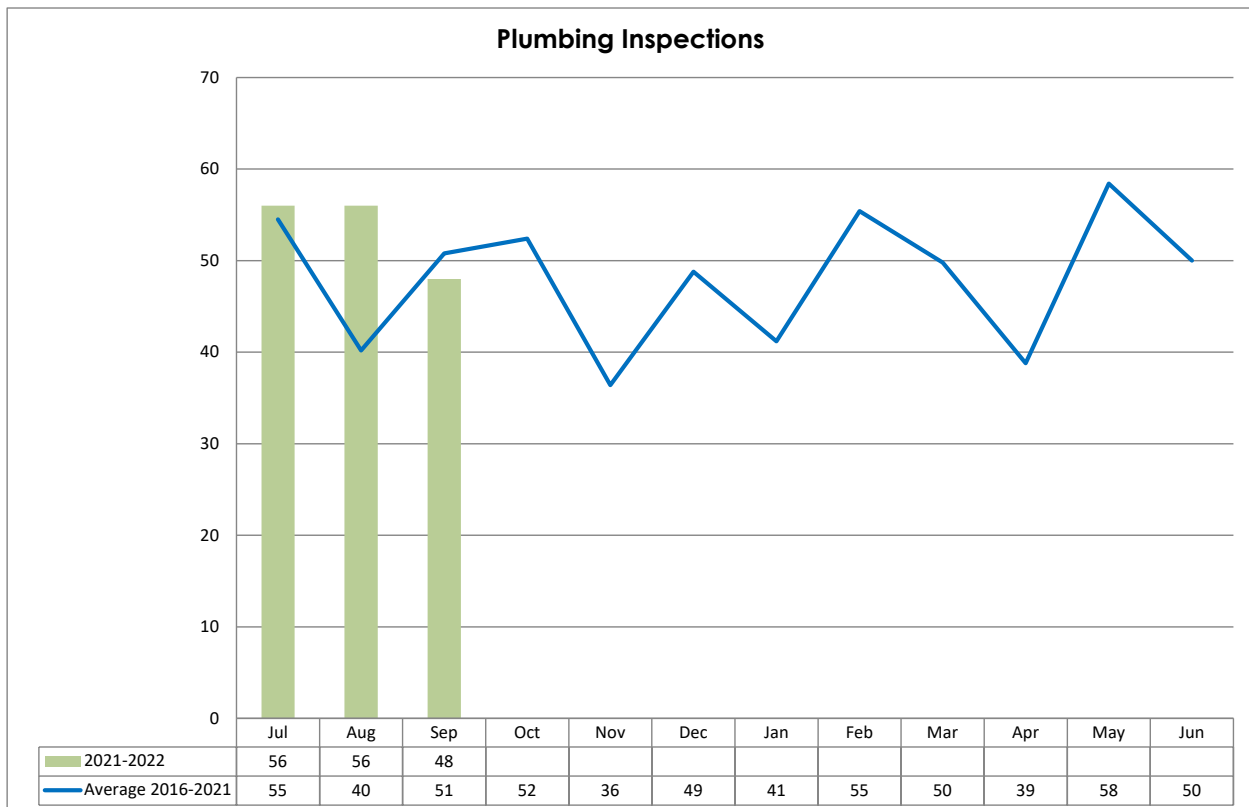
2.1. 15 Building Applications and 12 Plumbing Applications were received in August and September. The following graph details the Building and Plumbing Applications compared to the previous year:



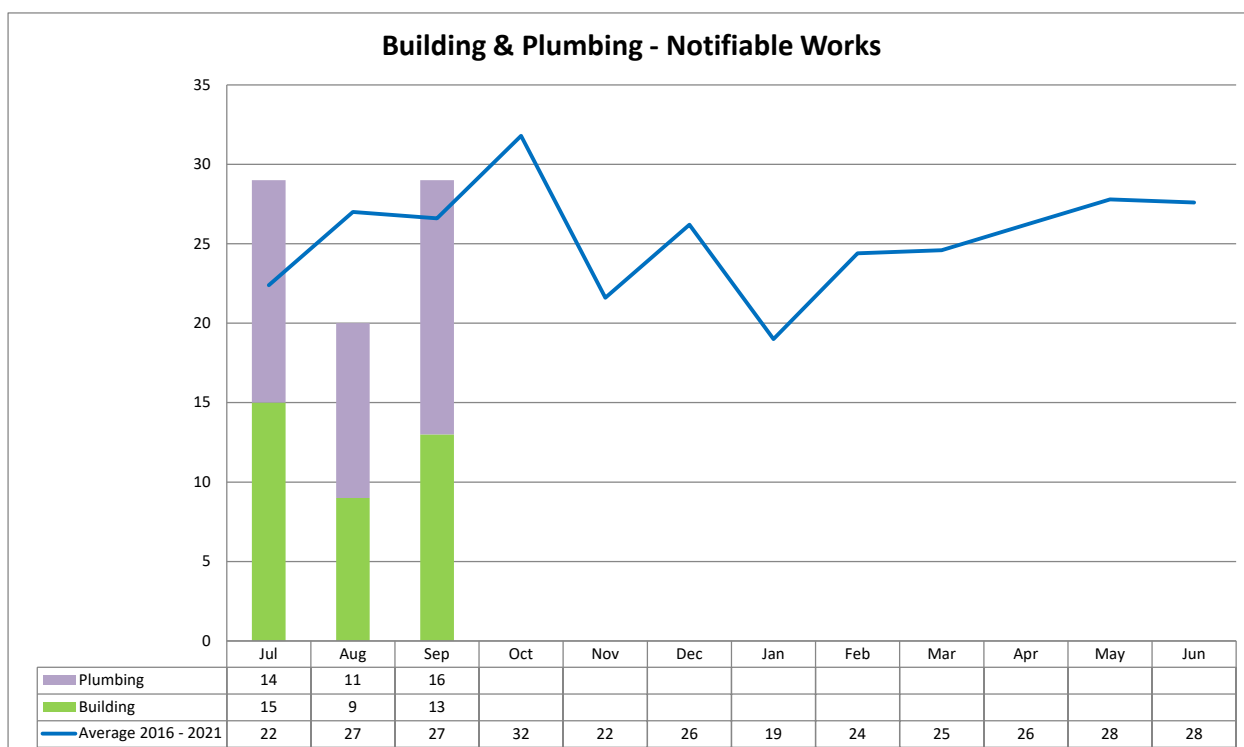
2.2. Building Applications for \$3,709,481 worth of building works were received in August and \$6,614,238 in September. The following graph details the value of building works received compared to previous years:



- 2.3. 56 plumbing inspections were carried out in August and 48 in September. The following graph details the number of plumbing inspections carried out this financial year compared to previous years:



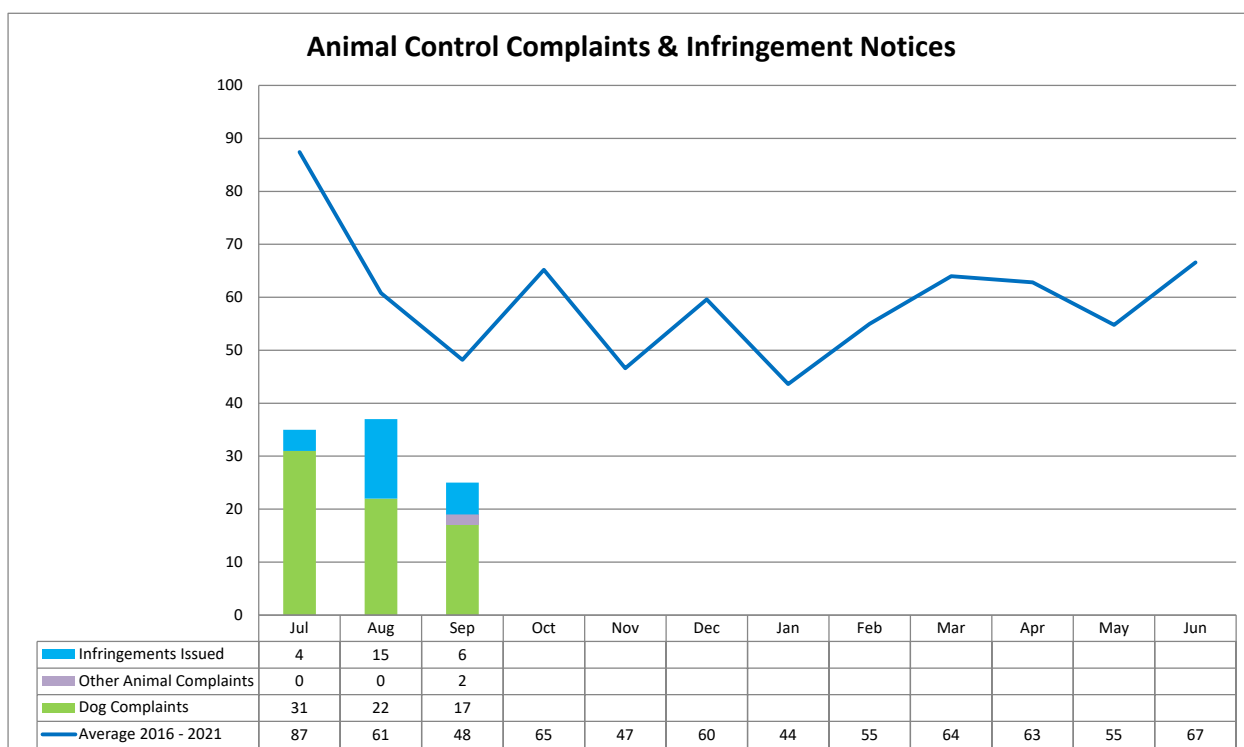
- 2.4. The following graph details the notifiable works received for building and plumbing that have been issued this year compared to previous years:



3. Animal Control

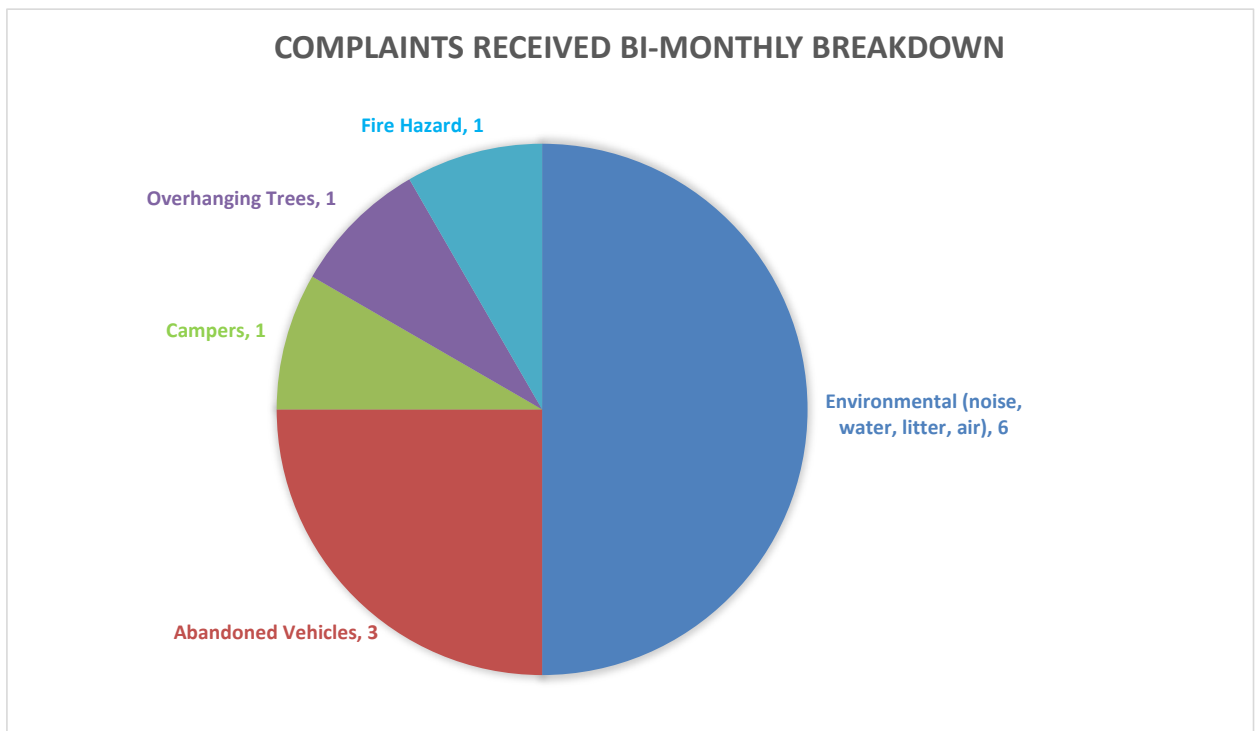
3.1. In August and September, a total of 39 animal complaints were received. These complaints predominately related to dogs at large. All complaints were responded to within two working days.

3.2. The following graph details the number of animal complaints for this financial year compared to the same period last year:



4. Risk and Compliance

4.1. The following graph details the breakdown of the complaints received by the Risk Department during August and September:



4.2. 37 incidents were reported during August and September. The following table details the types of incidents:

Council	26
Hazard	3
Motor Vehicle	4
Near Hit	1
Personal Injury	8
Property Damage	9
Property Theft	1
Public	11
Hazard	2
Motor Vehicle	2
Personal Injury	2
Property Damage	5
Grand Total	37

4.3. The following details the breakdown of claims costs:

Total costs - \$5000

Council incidents costs - \$5000 (vandalism)

Public incidents costs - \$0

COMMUNITY ENGAGEMENT

The information provided above details any issues relating to community engagement.

FINANCIAL IMPLICATIONS

Any financial implications arising out of this report will be reported separately to Council.

RISK IMPLICATIONS

There are no specific risk implications as a result of this report.

CONCLUSION

This report is provided for information purposes only as it relates to the activities of the Development Services Department in August and September 2021.

ATTACHMENTS

Nil

6.7 INFRASTRUCTURE AND WORKS REPORT

Author: **Michael Williams, Infrastructure & Works Manager**

Endorser: **Matt Skirving, Executive Manager City Growth**

RECOMMENDATION

That Council receive and note the Infrastructure and Works report.

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

- | | |
|----------------|---|
| Strategy 2.3.2 | Provide and maintain roads, bridges, paths and car parks to appropriate standards |
| Strategy 2.3.3 | Provide and maintain stormwater infrastructure to appropriate standards |
| Strategy 2.3.4 | Provide and maintain Council buildings, facilities and amenities to appropriate standards |
| Strategy 2.3.5 | Provide and maintain sustainable parks, gardens and open spaces to appropriate standards |
| Strategy 5.4.1 | Provide timely, efficient, consistent services which are aligned with and meet customer needs |

SUMMARY

This report provides a summary of the activities undertaken by the Infrastructure and Works Department during the months of August and September 2021.

BACKGROUND

This report is provided to update the Councillors and the community on matters of interest relating to Council's Infrastructure and Works Department. The functional areas of Council covered by this report are:

- Asset management program (forward planning and maintenance)
- Capital works
- Roads and paths
- Streetscape design (including lighting, signs, furniture, vegetation)
- Stormwater management
- Traffic management
- Waste management
- Recreation reserves (including playgrounds, parks and gardens)
- Sporting grounds and facilities
- Tracks and trails
- Public buildings (including public halls, toilets)
- Marine structures (including jetties, boat ramps)
- Recreation and open space planning

STATUTORY REQUIREMENTS

There are no statutory requirements relevant to this report.

DISCUSSION

1. Capital Works Program

- 1.1. Work has commenced on projects listed in the 2021-22 Capital Works Program. Projects carried forward from 2020-21 are continuing. The details of projects to be carried forward are provided in a separate report in this Agenda.
- 1.2. Work is underway on the River Road section of the Coastal Pathway with a new path being constructed between Bayview Avenue and Ambleside Place. Completion of this section is expected in December.



- 1.3. The Kelcey Tier Road renewal project is nearing completion. Earthworks and pavement placement and compaction are complete. Sealing of the road and driveways is expected to be completed during October.



- 1.4. Council has secured a \$24,000 grant from Marine and Safety Tasmania's (MAST) Recreational Public Jetties Fund to install lighting at the Victoria Parade boat ramp. Progression of this project was reliant on confirmation of this external funding and can now proceed.

- 1.5. The renewal of the Don Reserve playground in progressing with most equipment installed and open to the public. The cable rider (flying fox) will be installed in October, completing this project. Council has already received a significant amount of positive feedback from the community on this project.



- 1.6. Road safety improvements in Greenway Avenue have recommenced with work underway at both ends of the street. Kerbs have been adjusted to narrow the road and raised thresholds will be installed to reduce vehicle speeds.



- 1.7. The existing guard rail on Durkins Road has been extended to protect against roadside hazards.



- 1.8. Highfield Park barbeque and picnic shelters have been installed with power and water connections to be completed during October.



- 1.9. Quotations and assessment of fleet vehicles to be traded are underway. Delivery timeframes on new vehicles are much longer than usual due to supply restrictions.
- 1.10. Work to commence in October and November includes:
 - Installation of public place recycling bins
 - Coastal pathway – Don River bridge
 - Victoria Parade car park renewal
 - Highfield Park nature play area
 - Netball centre outdoor seat renewal

2. Management

- 2.1. Measures implemented to comply with COVID-19 pandemic restrictions on physical contact and proximity remain in place as part of Council's COVID safe work plan. Measures include social distancing in office spaces and break rooms.

Hygiene measures, such as the provision of hand sanitiser and more frequent cleaning remain in place.
- 2.2. The Department of State Growth (DSG) have completed construction of a new path on Stony Rise Road between Leary Avenue and Tugrah Road and have handed the assets to Council. Council's Engineering Team continue to provide input to DSG on the design and planning of the proposed section between Middle Road and Durkins Road although a construction timeframe is yet to be confirmed.
- 2.3. In the year since Council implemented major overhaul of its asset management and works management systems, the workforce has adapted well to the changes. The benefits of having more detailed asset maintenance data is beginning to drive more informed asset management decisions, ensuring Council's resources are prioritised to the right assets and activities. Improvements are ongoing, which are intended to further enhance asset management practices, greater transparency and deliver improved customer outcomes.
- 2.4. Council's Technical Support Team have been working with Belgravia to investigate and respond to tile failures in the 25m indoor pool at Splash. The adhesive between the tile and the pool wall has been failing, causing tiles to fall off the pool wall at the shallow end. The extent of the issue is still to be determined, which is a vital step in resolving the methodology and timing of the solution. At this time, it is proposed to implement a temporary solution to maintain the operation of this pool while further investigation and planning occurs. This means a likely permanent resolution would occur in summer 2022-23 when the outdoor pool is open.
- 2.5. Council and Belgravia have also been investigating and responding to an issue with the Splash HVAC system. The system includes two units of intake and exhaust fans.

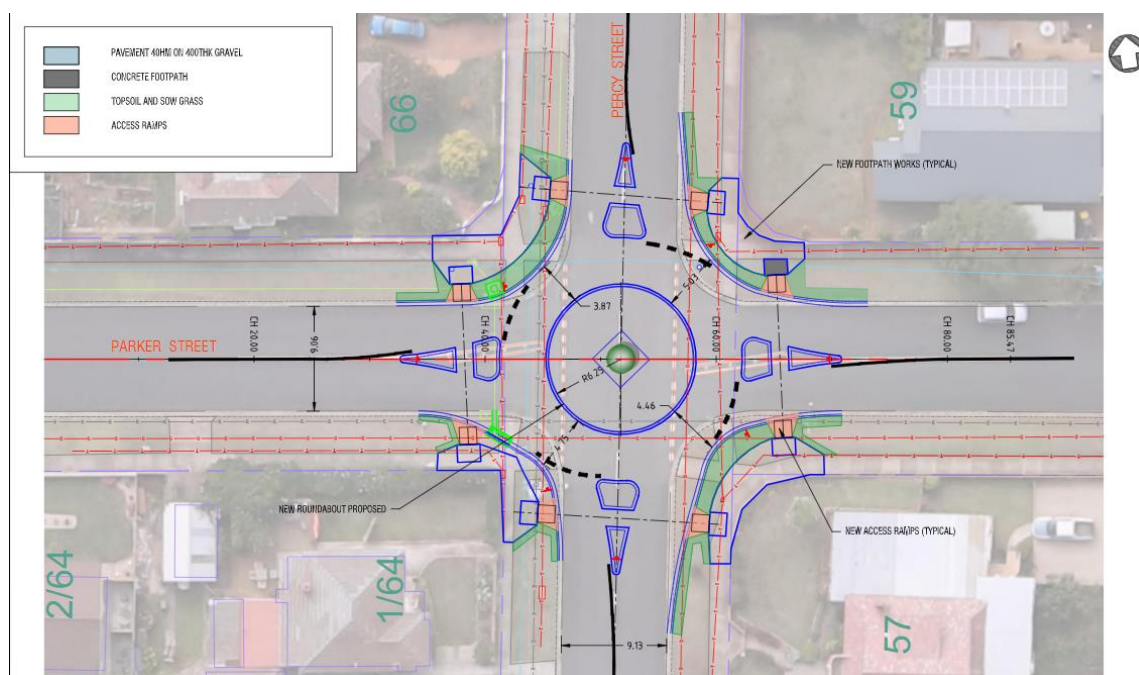
Unit PAC 1 has fans operating at 50% capacity but is showing signs of deterioration which are accelerating due to the fans operating outside their recommended operating conditions (due to PAC 2).

Unit PAC 2 is operating at less than 50% capacity with one fan having failed and another that was recently reconditioned showing signs of failure.

With the current reduced capacity and poor condition, total failure is possible which would result in a 3-6 week shutdown of the indoor facility. However, a scheduled replacement prior to failure would result in minimal downtime. It is recommended to replace PAC 2 now, and PAC 1 early in 2022-23.

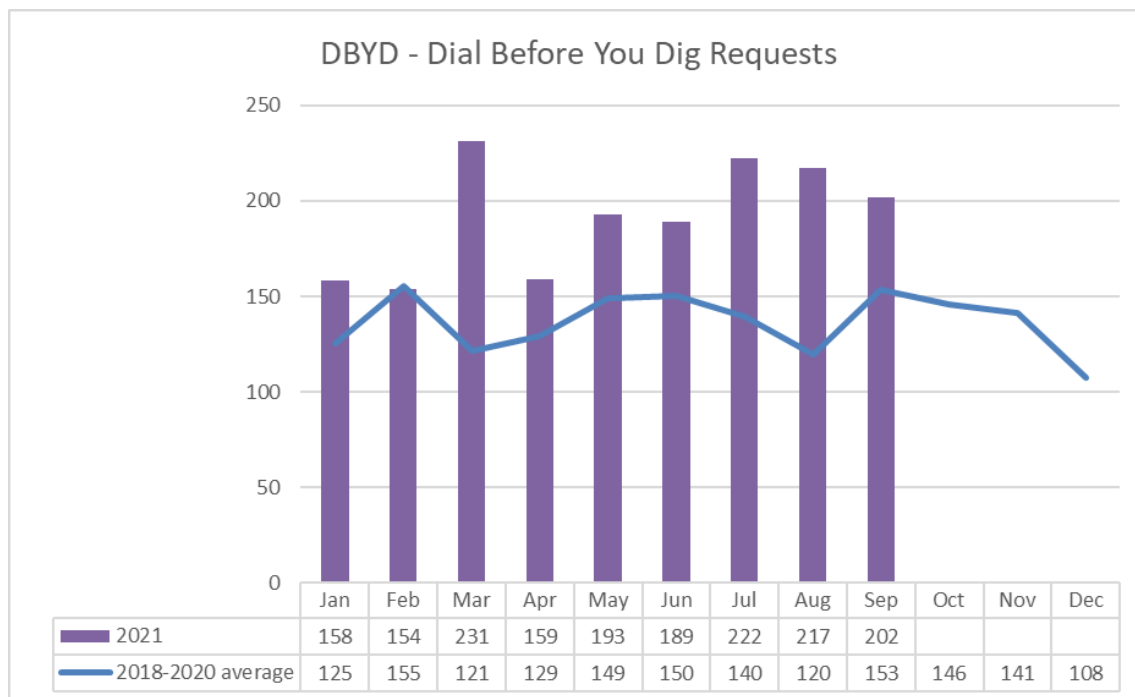
Due to the risk associated with delaying replacement, it is proposed to progress with replacing PAC 2 immediately include this work in the 2021-22 capital works program. Savings have been made in the 2020-21 capital works program so this adjustment can be made through the carry-forward process, outlined in a separate report included in this agenda.

- 2.6. Council's Engineering Team has made a submission to the Australian Government's Black Spot program for a proposed roundabout at the intersection of Parker Street and Percy Street. This intersection has a recent history of crashes that meets the funding criteria. If the application is successful, the project can be included in the 2022-23 Capital Works Program.



3. Assessments and Approvals

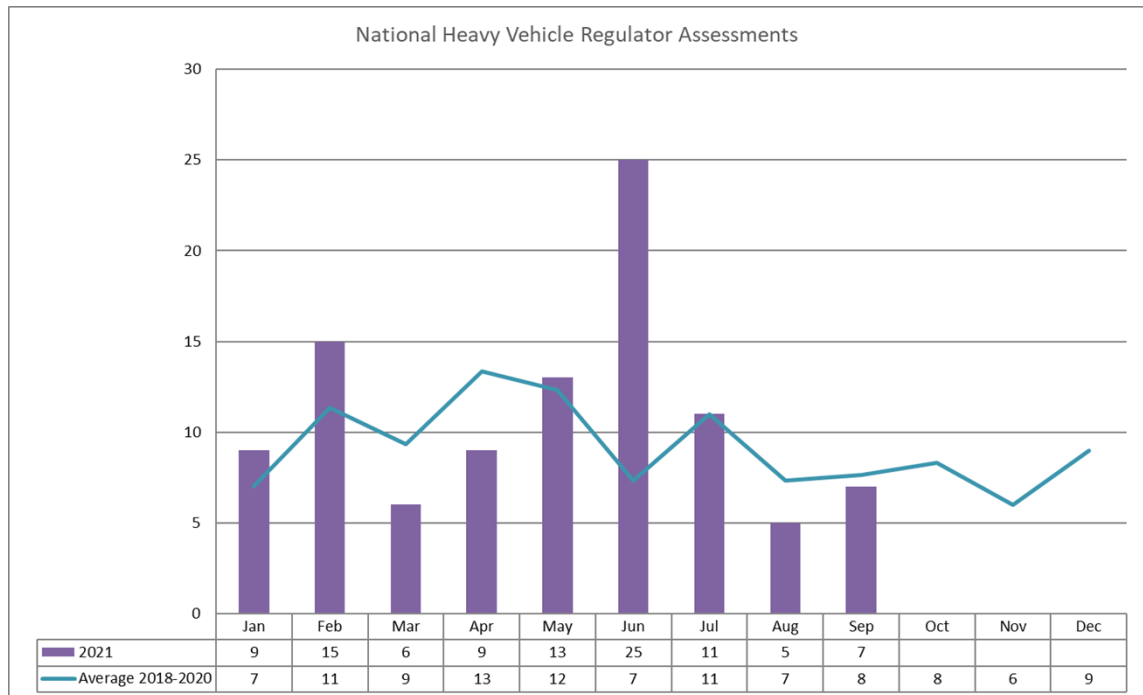
- 3.1. The following graph details the Dial Before You Dig Requests that have been assessed by the Infrastructure and Works Department this year compared to previous years:



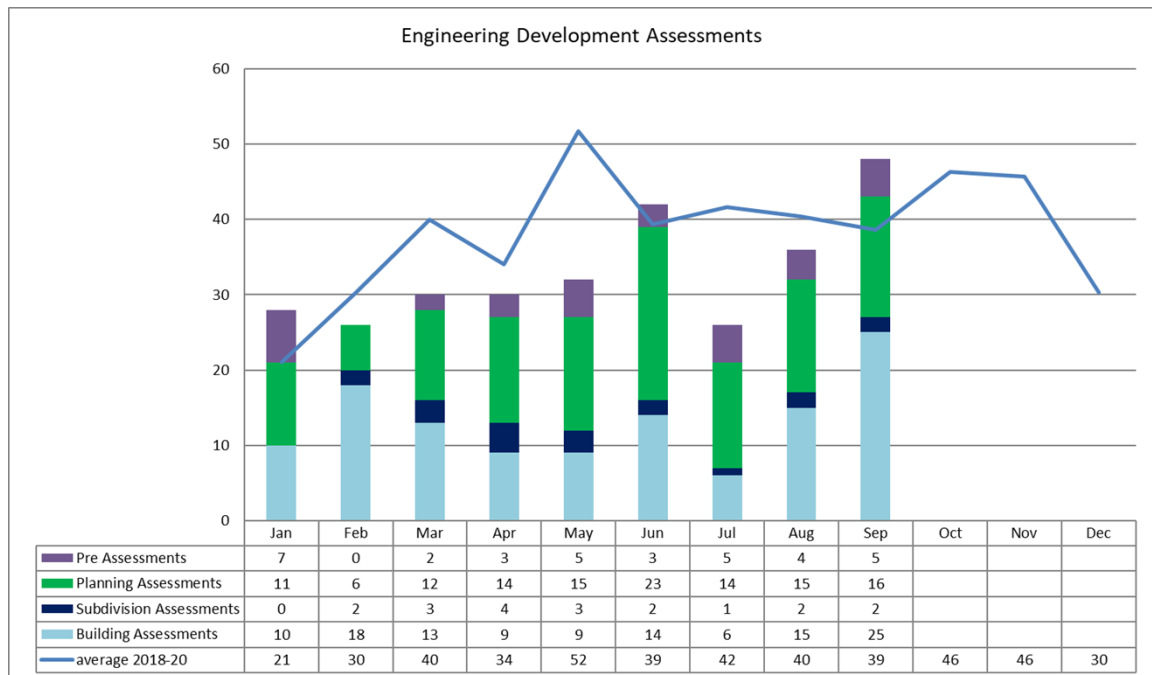
- 3.2. The following is a summary of the projects capitalised in the period since the last report:

Number of projects capitalised in period	4
Total value of capitalisations in period	\$0.08M
Total value of Works in Progress (WIP) as at 30 September	\$17.21M
Donated Asset Capitalised (Subdivisions) in period	0
Number of projects awaiting capitalisation next period	19

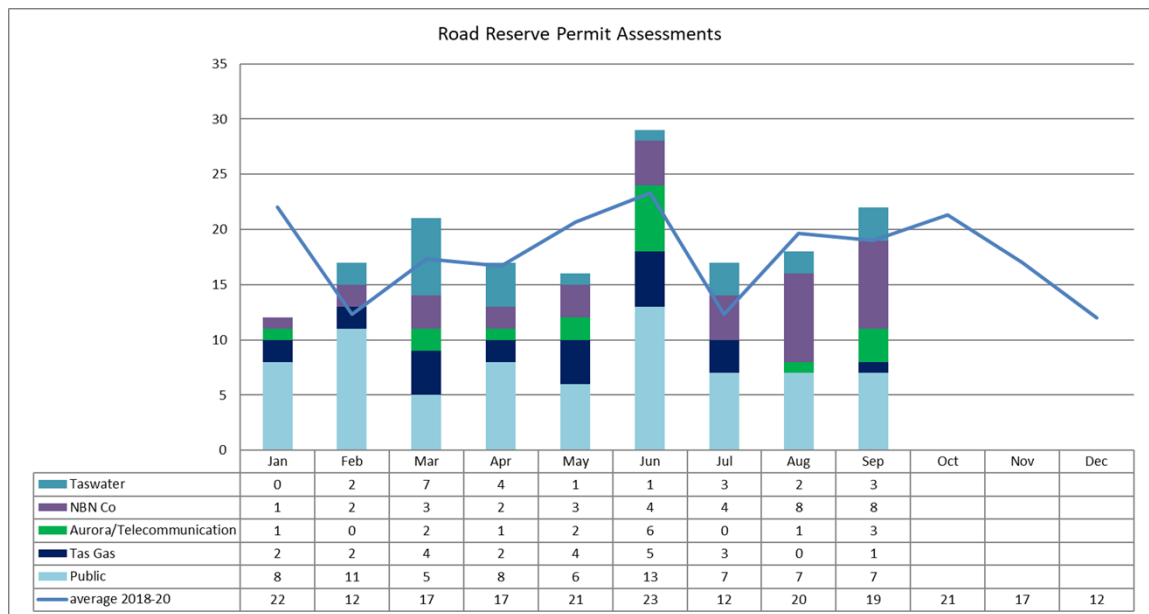
3.3. The following graph details the National Heavy Vehicle Regulator Assessments that have been issued this year compared to previous years:



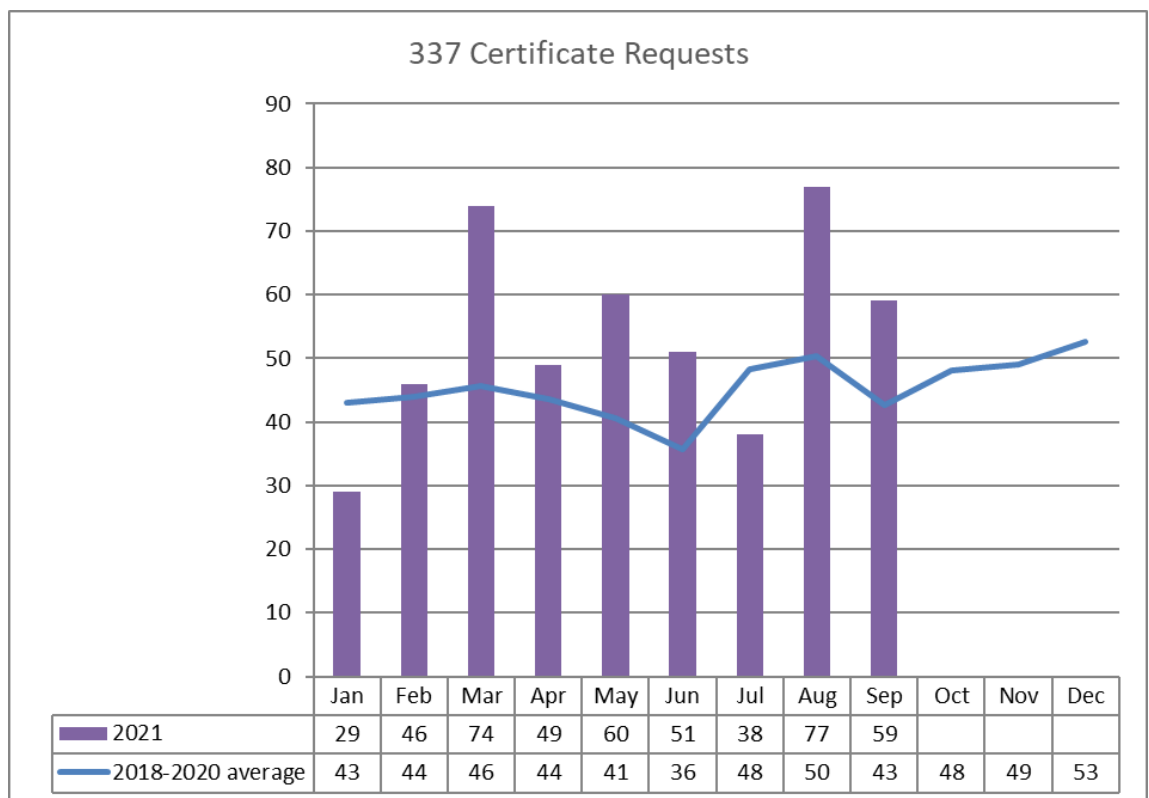
3.4. The following graph details the Engineering Assessments for Development Applications that were completed this year compared to previous years.



3.5. The following graph details the Road Reserve Permit Assessments that were completed this year compared to previous years.



3.6. The following graph details the 337 Certificate requests that have been processed this year compared to previous years.



4. Operational Contracts

4.1. The following table details the contracts managed within the Infrastructure and Works Department that have been extended this financial year:

Contract	Contract Period	Extension Options	\$ Value (Excluding GST)	Contractor
None this period.				

4.2. The following table details the new contracts entered into this financial year that are managed within the Infrastructure and Works Department:

Contract	Contract Period	Extension Options	\$ Value (Excluding GST)	Contractor
None this period.				

5. Civil Works and Stormwater Maintenance

5.1. Maintenance in accordance with the Service Level Document, undertaken in August and September included:

- Clearing of pits and pipes at Gatenby Drive stormwater detention basin
- Footpath repairs on Sorell Street, Parker Street and at Horsehead Creek
- Repairs and maintenance to the car park at the Devonport Dogs Home



5.2. In October and November, planned civil works and stormwater maintenance works will include:

- Pit clearing on Forth Road
- Various road patches
- Sign maintenance and replacement

6. Parks and Reserves Maintenance

6.1. Maintenance in accordance with the Service Level Document, undertaken in August and September included:

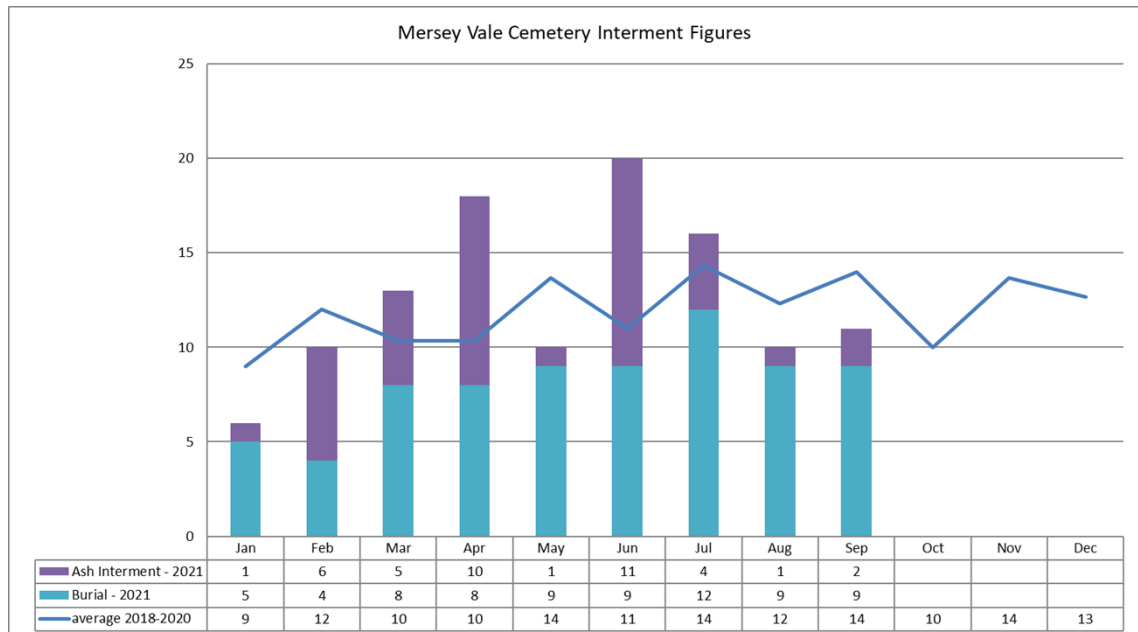
- Tree trimming in Oldaker Street to ensure clearances to footpaths and parking areas and formative pruning of other trees in the CBD
- Tree planting in various areas including 12 mature Acer Negundo 'Sensation' in Rannoch Estate, East Devonport and replacement of 6 Acer 'Bowhall' in the Best Street pots due to vandalism.
- Changeover of sports grounds for summer sports including removal of goal posts and cricket pitch matting, line marking of fields, seeding and fertilising.
- Some sub soil drainage was installed at the Devonport Oval after the football season finished, followed by a full ground renovation which included laser levelling of the cricket square, coring and scarifying of the ground, topdressing, fertilising and over sowing with rye grass seed.



6.2. In October and November planned parks and reserves maintenance works will include:

- Continuation of work on sports fields, including a ground renovation of Valley Road soccer field. This work includes a treatment for earthworms which were identified as an issue during an inspection completed on behalf of FIFA.
- Rehabilitation of roadside vegetation in Sunbeam Court and Lapthorne Close
- Removal of vegetation from open drain on between Sheffield Road and Figure of Eight Creek.

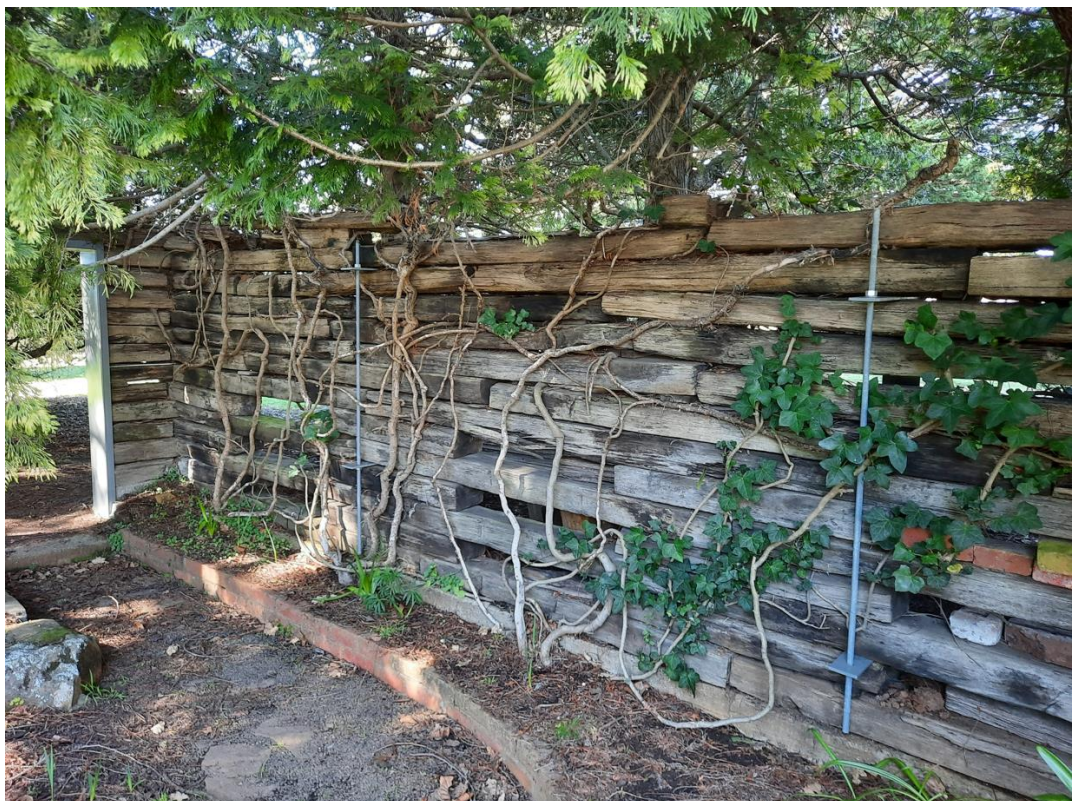
6.3. Mersey Vale Memorial Park interment figures compared to previous years are as follows:



7. Building and Facilities Maintenance

7.1. Maintenance in accordance with the Service Level Document, undertaken in August and September included:

- Installation of updated public toilet signage
- Staining of timber handrails at Mrs Jones restaurant
- Structural rehabilitation of the sleeper wall at Home Hill, which was identified as a high priority action in the Home Hill Landscape Plan

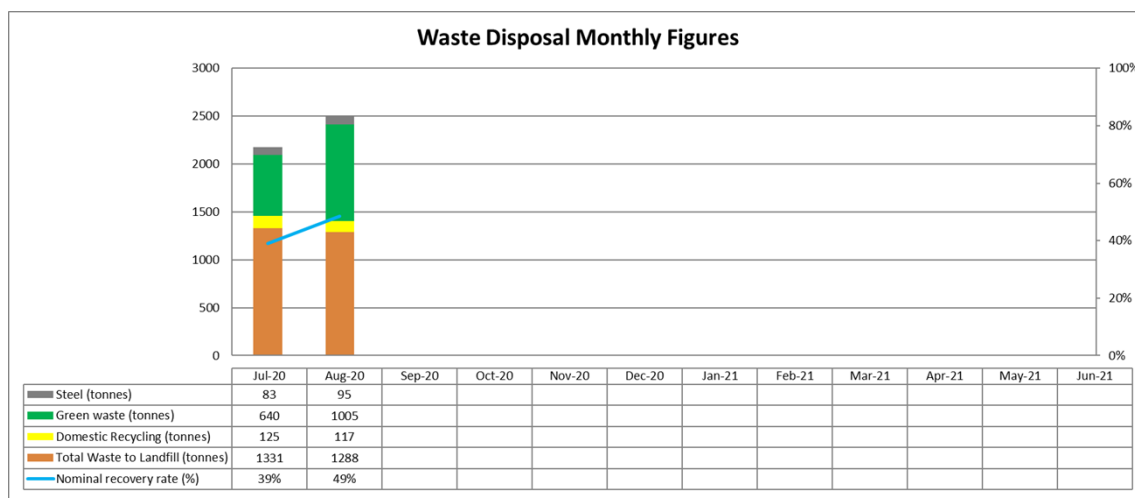


7.2. In October and November, planned building and facilities maintenance works will include:

- Replacement of cladding to athletic club rooms at Devonport Oval
- Staining of external timber at Devonport Surf Club
- Oiling of barbeque shelters at Mersey Bluff
- Painting of squash courts at Devonport Recreation Centre

8. Waste Management Operations

8.1. Waste Management Services were conducted in accordance with the Service Level Document during August and September. The following graph details the major waste disposal streams from the Spreyton Waste Transfer Station for August. September data is yet to be finalised.



8.2. It is intended that the collection of co-mingled recycling from public bins will commence in November from 20 recycling bins being installed in the CBD, Victoria Parade, Mersey Bluff and the Fourways. This new service will increase diversion of recyclable material from landfill.

COMMUNITY ENGAGEMENT

The information provided above details any issues relating to community engagement.

FINANCIAL IMPLICATIONS

Any financial or budgetary implications relating to matters discussed in this report will be separately reported to Council.

RISK IMPLICATIONS

Any specific risk implications have been outlined in the discussion above. Any risks that result in an issue to Council will be the subject of a separate report.

CONCLUSION

This report is provided for information purposes only and to allow Council to receive an update on activities undertaken by the Infrastructure and Works Department.

ATTACHMENTS

Nil

7 SECTION 23 COMMITTEES

7.1 PLANNING AUTHORITY COMMITTEE MEETING - 11 OCTOBER 2021

Author: **Jacqui Surtees, Executive Coordinator**

Endorser: **Matthew Atkins, General Manager**

RECOMMENDATION

That the minutes of the Planning Authority Committee meeting held on 11 October 2021 be received.

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

Strategy 5.3.2 Provide appropriate support to elected members to enable them to discharge their functions

SUMMARY

The purpose of this report is to receive the minutes from the Planning Authority Committee meeting held on 11 October 2021.

ATTACHMENTS

1. Minutes- Planning- Authority- Committee-11- October-2021 [**7.1.1** - 5 pages]

8 CLOSED SESSION

The General Manager advises that in his opinion, the agenda items listed below are prescribed items in accordance with Clause 15 of the *Local Government (Meeting Procedures) Regulations 2015* (ie confidential matters), and therefore Council may by absolute majority determine to close the meeting to the general public.

RECOMMENDATION

That in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*, the following be dealt with in Closed Session.

Item No	Matter	Local Government (Meeting Procedures) Regulations 2015 Reference
3.1	Confirmation of Closed Minutes – Council Meeting – 27 September 2021	15(2)(g)
3.2	Application for Leave of Absence	15(2)(h)
4.1	Confidential Attachments	15(2)(g)
5.1	CBD Expression of Interest process	15(2)(f)
5.2	Mersey Bluff Caravan Park Sub Lease renewal	15(2)(b)

9 CLOSURE