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**DEVONPORT CITY COUNCIL**

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PO Box 604 Devonport TAS 7310 – 137 Rooke Street, Devonport

Telephone 03 6424 0511

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29 October 2020

Mr Chris Mills
52 Caroline Street
EAST DEVONPORT TAS 7310

Via email: oceansteamers@hotmail.com

Dear Mr Mills

RESPONSE TO QUESTIONS RAISED MONDAY 26 OCTOBER 2020

I write in response to your questions without notice, taken on notice at the Council Meeting on Monday, 26 October 2020, as outlined below.

Q1 Could the General Manager please confirm that this Council recognises and accepts that the Department of Premier and Cabinet (Tasmanian Government) have identified that my home, the land directly west of my home, and the land immediately south of my home, are all in a "Bush Fire Impact Area – Risk Present"?

Response

Council don't have a view on this specific matter, only to state that generally we accept classifications, zonings and other determinations made by the State Government in matters under their jurisdiction.

Q2 Are there any staff with an accredited qualification in Arboriculture that is formally recognised by the Tasmanian Government or a University Authority, and what is the exact title of that qualification and from what institution.

Response

Council has nothing further to add from what has previously been provided confirming that we are comfortable that Parks & Reserve Staff have appropriate qualifications.

Yours sincerely

Matthew Atkins
GENERAL MANAGER

*The City with Spirit*

15th November 2020

Devonport City Council
137 Rooke Street
DEVONPORT TAS 7310

Malcolm Gardam
4 Beaumont Drive
MIANDETTA TAS 7310
(Mobile No: 0417 355 813)

ATTENTION: MR. MATTHEW ATKINS – GENERAL MANAGER (MAYOR & COUNCILLORS)

RE: GOVERNANCE QUESTIONS ON NOTICE

Dear Sir,

The following are submitted as questions on notice to the Ordinary Meeting of Council scheduled for Monday 23rd November 2020.

Providore Place

Q1. There is little doubt that the Food Pavilion (Providore Place) was and until recently has been represented as a commercial enterprise by Council, that was going to at least self-fund itself. Representations made have been:

- **In 2014** the Food Pavilion was touted both verbally and in writing with words to the affect that it was a key element of the Living City concept.
- **In late 2015** there was a series of Council sanctioned statements including;
 - ✓ The aim of the food pavilion is to truly set Devonport up as a food city and a reason to come here for tourism.
 - ✓ We've been out in the market on the four restaurant sites in the food pavilion and we've got strong interest coming from local operators as well as from other parts of Tasmania and from the mainland.
 - ✓ Interest is coming from restaurants that focus on using local produce.
 - ✓ If we're going to bring change to Devonport, there's no point in putting in average operators, we've got to bring a new standard in.
 - ✓ Restaurant operators in the food pavilion would be announced over the next few months.
- **In December 2016** The Deputy General Manager represented that “*....the revenue the council received on the food pavilion was guaranteed through the head lease arrangement and removed the council's exposure to financial risk.*” with a projected return of \$4 million over a 10 year Term.
- **In September 2019** when the initial head lease was “surrendered” by Council and a replacement head lease formalised, the Mayor stated that “*....this is much more of a business arrangement and provides much more sure footing for council going forward.*”

- While noting that Hobart Annual Reports include extensive detail as to its property asset values, and therefore, notwithstanding that the Providore Place initiative has been publicly represented as a commercial activity by Council, will Council please explain just how was Providore Place valued in the current Annual Report and if as a community asset then will Council disclose the asset class and the detailed workings of the valuation assessment?
- Q2.** If valued as a community asset, with three private enterprises and a state-funded cooking school as tenants, will Council please confirm as to what proportion is considered community use and what proportion is considered commercial use?
- Q3.** Council responded to a question I asked in the AGM Agenda with *“Providore Place does not trigger the accounting requirements to be classed as a “Significant Business Activity” and details related to this property are reported in a manner consistent with Council’s other commercial properties.”* and further advised by the General Manager at the AGM *“...there has been a lot of talk about asset values and saying that is somehow a loss. **That book asset value, Council is required to carry the building at that amount under the Australian Accounting Standards, whether we agree with it or not, we had to follow those standards,...”***; accordingly, my question is will Council quote or make reference to where specifically in the relevant accounting standard that it stipulates that when it came to the Providore Place property that ***“Council is required to carry the building at that amount under the Australian Accounting Standards, whether we agree with it or not”***?
- Q4.** On Page 2 of the written response to Mr Vellacott dated 4/11/20, the General Manager advised in relation to where in the Annual Report the information pertaining specifically to the loss (Pre-COVID) of revenue/income and other unrecoverable amounts pertaining to Providore Place Devonport Pty Ltd **and, if any, other tenancies with** *“Bad debts are not reported in the Annual Report and are not generally made public. However, given the interest in Providore Place Council fully disclosed the written off amounts (arguably only from external pressure) relating to this facility in a number of media releases/statements over the last year most recently in May 2020”*; accordingly, my question is why does Council not disclose bad debts in the Annual Reports similar to Hobart Council where in its Annual Reports it includes a figure for impairment of receivables (bad debts)?

Please acknowledge receipt and ensure inclusion in full in the November meeting Agenda.

Yours sincerely,

Malcolm Gardam

CC: Mayor & Councillors

QoN RBV Nov 23 2020 Providore Place Agreements send

FROM - ROBERT B VELLACOTT- (Ratepayer)
11 COCKER PLACE
DEVONPORT 7310

To - THE GENERAL MANAGER MAYOR AND COUNCILLORS
DEVONPORT CITY COUNCIL
PARANAPLE CENTRE

SUBJECT – QUESTIONS ON NOTICE RE PROVIDORE PLACE TENANCIES AND AGREEMENTS

Mayor and Councillors.

Question on Notice -

I have been asked by commercial property and or business owners in regard to the current leases and concessions at Providore Place. They have done so because they are aware that if they ask any of the councillors about the situation, they could not give them an answer due to them being not permitted to disclose information pertaining to leases, rental and most other business relevant to the premises.

The information they particularly want to know is ,**at this date**, – (Noting- that at the Annual General Meeting the General Manager made much reference to council’s attempt for openness and transparency)

- a) - which tenant or tenants does not have a written lease or rental agreement?
- b) – are any of the tenants still receiving COVID-19 rental relief and or any other concession?

And -

- c) – do all lease holders pay rates and other outgoings as per the usual standard requirements for commercial properties?

Please include all of above and answers in the DCC 23rd November meeting Agenda.

R. B. Vellacott

14th November 2020

2 QUESTIONS “ON “ NOTICE for Council Meeting 23 NOVEMBER From C.Mills, 52 Caroline St, East Devonport.

1. Re: Landslip Hazard Zone 54 Caroline St.

In an internal email 5 Nov 2019, Mr Atkin's informed Councillors that trees stabilizing the landslip zone had been cut down on that very day: quote

“The site is steep and subject to landslip and therefore the stumps of the 7 trees will be left just above ground level to avoid any issues”

(The still living stumps were heavily sprayed with Glyphosphate by Council on 4 June 2020.)

ENSPEC (Council’s very recent Consultant Arborists) have an opposite view about dead tree stumps:

Quote

:

“Dead tree stumps...as dead roots gradually decay in the ground and the root anchorage becomes less secure, the stumps can become unsafe and at risk of falling over”

Question: As the information given to Councillors by Mr Atkins on 5 November 2019 is totally contrary to Council’s Consultant Arborist’s ENSPEC's view about dead tree stumps, ...what is the authoritative source of Mr Atkins’ explanation to the Elected Members that leaving dead tree stumps will avoid issues?

-
2. Following Question 1..... from Mr Atkins’ internal email By leaving the dead tree stumps just above ground level...what are the ”issues” that he refers to.... to be avoided ?

Devonport City Soccer Centre Development Plan



PREPARED FOR
THE DEVONPORT
CITY COUNCIL
NOVEMBER 2020



**inspiring
place**

**Bence
Mulcahy**

**Inspiring Place Pty Ltd
Environmental Planning, Landscape Architecture,
Tourism & Recreation**

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in collaboration with Shamus Mulcahy, Bence Mulcahy Architects

ABN 58 684 792 133
ACN 085 559 486

Date	Version
20.10.19	Situation Report
20.02.20	Options Report
02.10.20	Preliminary Final Report
09.11.20	Final Report



1 / Introduction

— Introduction

1.1 Background

In Tasmania, over 17,000 players were registered with Football Federation Tasmania (FFT) in 2018, of these nearly 8,000 were of junior age (5-13 years old) and nearly 4500 were women. The high level of participation in football makes it the most played team sport in the State¹.

Amongst the many clubs in Tasmania, the Devonport City Football Club (DCFC or the Strikers) is one of the most successful, enjoying over 65 years of continuous play and numerous championships. Indeed, many in Tasmania are aware of the strength of the soccer culture in the Devonport region. The 2018 Strikers championship in the statewide cup is exemplary of the wealth of success enjoyed by Devonport's local clubs – success reflected in the growth and demand for participation at high levels across men's and women's teams of all ages.

Despite strong participation and growth in the sport in Australia, there has been little corresponding investment in football infrastructure, particularly when compared with expenditure on facilities for other sports. A national facilities audit by the Football Federation of Australia (FFA) in 2010 indicated that Tasmania has almost double the numbers of players per pitch and over triple the number of teams per pitch when compared with Victoria and South Australia, a situation that has likely changed little since that time.

The situation is similar in Devonport at the Valley Road Ground (Map 1.1), home of the DCFC, where many programs are capped due to the insufficient quality and size of the current grounds and facilities.

The constraints at the site further limit the City's capacity to host football major tournaments, events or training by visiting interstate or international teams. Most recently, Devonport has been identified as a potential base camp for a visiting team during the 2023 Women's world cup.

The current project, to explore options to expand sporting facilities at the Valley Road Ground is, therefore, well timed and appropriate.

1.2 Location

Map 1.1 shows the location of the Valley Road Ground in Lovett Street. The Council owned property there is ~7.5 hectares in size. The property was purchased by Council in 1958 and has been home to the Strikers since that time.

The ground is bounded on the east, across Lovett Street by residential development. The Bapcare Karingal Community aged care facility and residences are located to the north of the ground. The Hiller Nature Reserve is located across Lawrence Drive to the south which is abutted on its west by the Hillcrest Primary School.

Land on the west of the ground is in two parts, by Treloar Transport who use their property as a materials storage yard (soil, sand and gravel) and by a residential subdivision in Jarrod Court. The former property is noted as having been a quarry with areas of the site subject to filling with a portion of the site in remnant bush.

1.3 Facilities and condition

Development of facilities at the ground has occurred incrementally since 1958. Today, the developed facilities at the site include:

- › a large clubroom building with spacious function room (capable of being divided into two smaller spaces), a full bar (capable of being divided), toilets, home and away change rooms, a new wing to provide separate facilities for women players and a physio room;
- › a full-sized grass pitch (maintained by Council) with a covered technical area/seating area for players and lighting that meets an absolute minimum for television broadcast;
- › a full sized synthetic pitch (maintained by the club) with lighting for training;
- › a grandstand (seating 200);
- › smaller facilities including a ticket box, shipping container storage, maintenance equipment store and a sponsor's box (shipping container sized); and
- › on-site parking for ~60-90 cars. .

¹ Football Tasmania 2019. "State of Play: Football in Tasmania".



Devonport City Soccer Centre Development Plan

Lawrence Dr & Lovett St, Devonport | Map 1.1 - Existing Site
 PREPARED FOR DEVONPORT CITY COUNCIL



Date 10 / 3 / 2019
Scale 1:2000 @ A4

— Introduction

The club noted that it generally has limited access to the grass pitch for training and no access during periods of inclement weather which forces all of the club onto the synthetic surface. While this is acceptable for limited periods, the team needs access to turf so their skills become adapted to the surface as the majority of NPL games are played on turf. Tasmanian and FFA Cup finals are required to be played on turf. The recent installation of drainage to the grass pitch will extend the period when the surface can be used for training, however, in wetter periods even the new works will not be enough to fully protect it.

The clubrooms date from 1988 and show signs of their age. The original change facilities are run down, with insufficient showers and limited locker space. The new wing addresses requirements for separation of men and women's facilities and some of the provision for umpires but does not improve the conditions within the existing rooms nor is it adequate for expected growth.

The kiosk is undersized for the volume of use it receives and is particularly constrained by the access arrangement through a single door, which is hinged on the wrong side.

The hardstand area outside the clubrooms facing the grass pitch (south) is in shadow much of the day and has limited cover from the weather. A recently added verandah on the synthetic turf side (north) provides good shelter although the exposed downpipes suffer frequent damage.

The grandstand presents poorly with roofing iron becoming exposed as insulation has deteriorated. The grandstand also lacks an all-access area for those with mobility challenges.

The sponsor's hut is well used, and much appreciated but its limited capacity restricts its use and the standard of facility is most basic.

Parking at the site is heavily used, with overflow occurring on the streets outside. Access in and out of the parking area is problematic generally as the opening is undersized. Access is particularly fraught when tickets are being sold as the ticket box is on the exit side of the opening. On street queuing of vehicles waiting to enter/exit the ground on game days causes some issues on Lovett Street for through traffic.

1.4 Remnant bushland²

1.4.1 Vegetation Communities

The southern portion of the property (~3ha) is remnant bushland with some areas of grass. Ecological surveys have identified that the vegetation is a mix of swamp forest *Eucalyptus ovata* (black gum) forest and woodland (TASVEG 3.0, DOV) and dry *Eucalyptus viminalis* forest and woodland (TASVEG 3.0, DVG).

Eucalyptus ovata (black gum) forest and woodland is listed as critically endangered under the *Environmental Protection and Biodiversity Conservation Act 1999* (EPBC Act).

1.4.2 Threatened Species

The site contains one threatened plant species (*Pimelea curviflora* var. *gracilis*, the curved riceflower) listed under the *Tasmanian Threatened Species Protection Act 1995* (TSPA).

The site is also potential foraging habitat for swift parrots (*Lathamus discolor*) which are listed as endangered under the *Commonwealth Environment Protection and Biodiversity Conservation Act 1999* (EPBC) and the TSPA.

Other species with potential habitat in the area surveyed include the spotted quoll (*Dasyurus maculatus maculatus*), the Tasmanian devil (*Sarcophilus harrisii*), eastern barred bandicoot (*Perameles gunnii gunnii*), masked owl (*Ascapter novaehollandiae*), wedge tailed eagle (*Aquila audax fleayi*) and the white-bellied sea eagle (*Haliaeetus leucogaster*)³. While the habitat is potentially suitable for these species the following likely precludes their occupation of the site including:

- › the small size of the parcel of bush;
- › the density of surrounding housing;
- › the presence of dogs and cats;
- › and the isolation of the patch by the surrounding road networks.

No evidence of these species was found nor have any been recorded for the property⁴.

² North Barker Ecosystem Services 2020. "Natural Values Determination : Lovett Street Soccer Grounds" unpublished report for the Devonport City Council. The full report is found at Attachment 2.

³ Ibid Pg 24.

⁴ Natural Values Atlas Report prepared 25 June, 2019.

2 / Desires and concerns

— Desires and concerns

2.1 Devonport City Soccer Club

2.1.1 Current Situation

The Devonport City Soccer Club has 250 registered members including 91 juniors, 134 male members and 25 female members who together comprise 12 teams. Numbers are expected to grow over the next two seasons with the inclusion of two new teams including (women's WSL and NPL reserves) and an increased number of veterans coming back to the game. As with other clubs, junior and women's membership is also expected to rise.

Senior and over 12s teams typically play and train at the Valley Road Ground. Junior teams (under 12s) train and play at Meercroft Park (daylight hours only).

Table 1 shows the times and seasons when the Valley Road ground is used. The Table indicates that for the 7-month principal season between March and September, the ground is virtually fully utilized during the after-school hours, with less use, but nonetheless substantial activity, in the off-season competition and training periods.

The Strikers senior team plays in the National Premiers Leagues (NPL) Tasmania competition. This is a semi-professional soccer league that includes 10 teams across the State. Home games are played at the Valley Road Ground which normally accommodates around 1250 people. As many as 3168 people have attended FFA Cup games at the ground⁶.

2.1.2 Desired Improvements

In order of importance, the Club indicated their desire for:

- a duplication of the synthetic pitch shape but with a grass surface (i.e. two small pitches side by side that can be configured to make a full sized pitch) or at a minimum a second grass pitch for training as their top priority;
- additional and improved change rooms to address crowding at change over times and to accommodate future growth in the sport to include 7 x 7 play and futsal;
- additional and upgraded spectator facilities, a portion of which may be built as a second level over the clubrooms and/or as an extension of the existing grandstand;

Table 1 Valley Road Use⁵

	Months Used		
	March – September	October – November	December – March
Monday	4-8.30pm		4-8.30pm
Tuesday	4-8.30pm	4-6pm	4-8.30pm
Wednesday	4-8.30pm		4-8.30pm
Thursday	4-8.30pm	4-6pm	4-8.30pm
Friday	6-8pm		
Saturday	8am-6pm		
Sunday	12-2pm		

⁵ Information provided by the Devonport City Soccer Club

⁶ See <https://devonportstrikers.com.au/about-us/> (accessed 02.10.19)

— Desires and concerns

- › additional dedicated space for sponsors either adjacent to the existing box or as part of the above additional spectator facilities;
- › 3 no. Futsal pitches; and
- › high fencing on the Lovett Street boundary to reduce the number of balls that leave the pitch.

Other items mentioned by the club include:

- › upgraded lighting suitable for television broadcast;
- › a media area/box;
- › improvements to the vehicle entry and sightlines;
- › an upgrade of the kiosk entry and egress; and
- › an indoor training facility.

The team noted, that if it could start over the best solution for them would be to build a 2-story club room with integrated seating, centrally located to two grass pitches (as has been done at the State Hockey Centre in Hobart for instance).

2.2 Residents

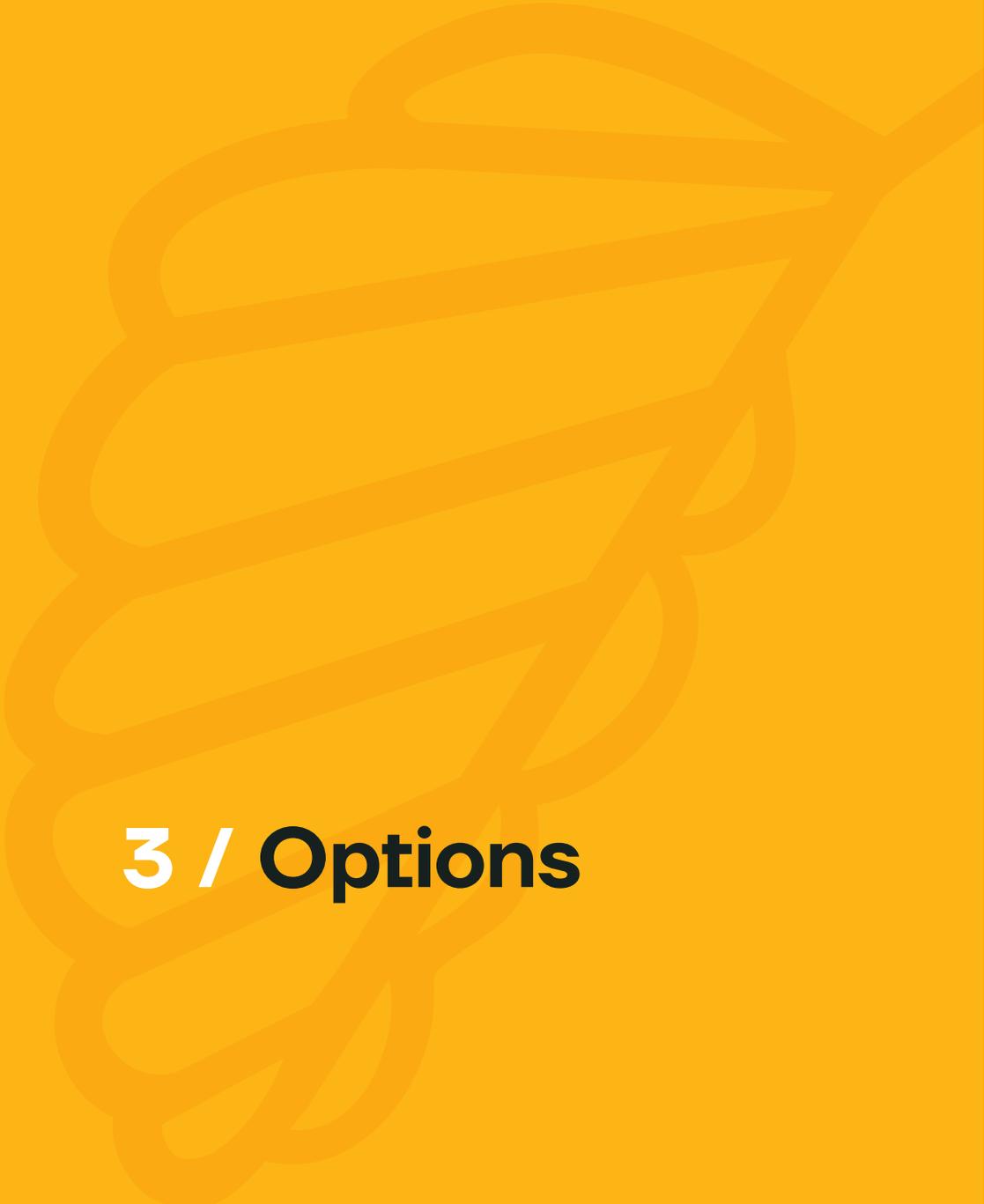
Consultation with and correspondence from residents revealed general support for the club and the use of the current level of use of the ground. Complaints raised at other similar venues (noise, night lighting, on-street parking) were not brought up.

The residents who were consulted did, however, raise concerns about the loss of the remnant bushland citing their enjoyment as an outlook from their homes, their use of the area for recreation (walking, running and dog walking) and the loss of habitat. They also feared that a large car park might replace the bushland.

There was also some thought that land had been donated to the City for open space which may impact on options for developing the site.

Residents also noted the possibility of better management of the Heller Reserve to offset any loss of vegetation at the site. The stated preference, however, was for retention of all or at least some of the bushland on the property for its several values.





3 / Options

Options

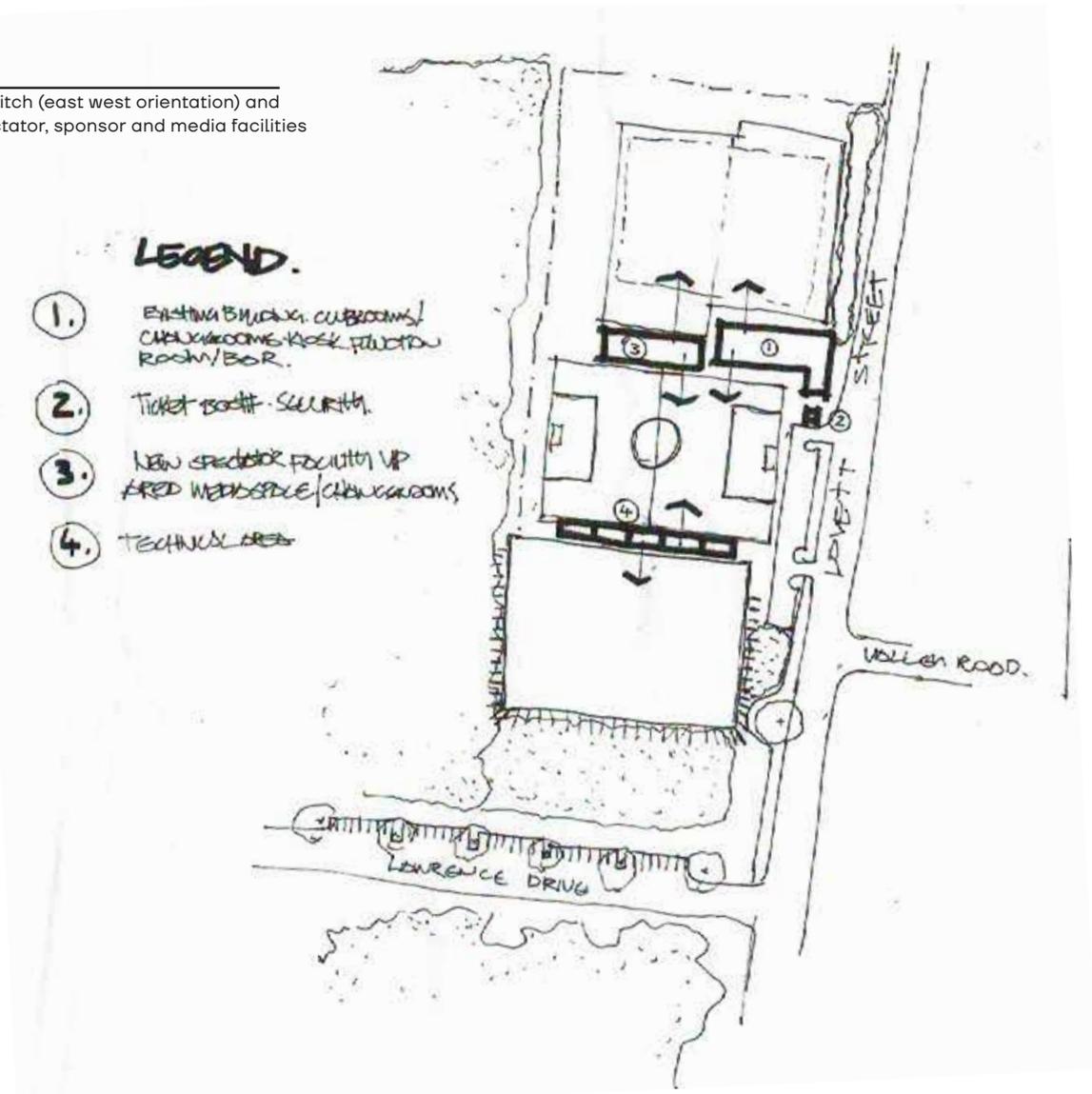
3.1 Options

Exploration of options to expand the grounds and create a new pitch(es) indicated that the area of remnant bushland is sufficient to accommodate any or all of the desired outcomes from the club's point of view. The following Figures 1-3 illustrate three of several optional arrangements that were explored.

Of these, the single pitch (Figure 1), set back from the road best addresses the concerns of nearby residents for retention of at least some bushland in their foreground view. Figure 3 shows the dream plan of a new clubroom facilities central to two grass pitches.

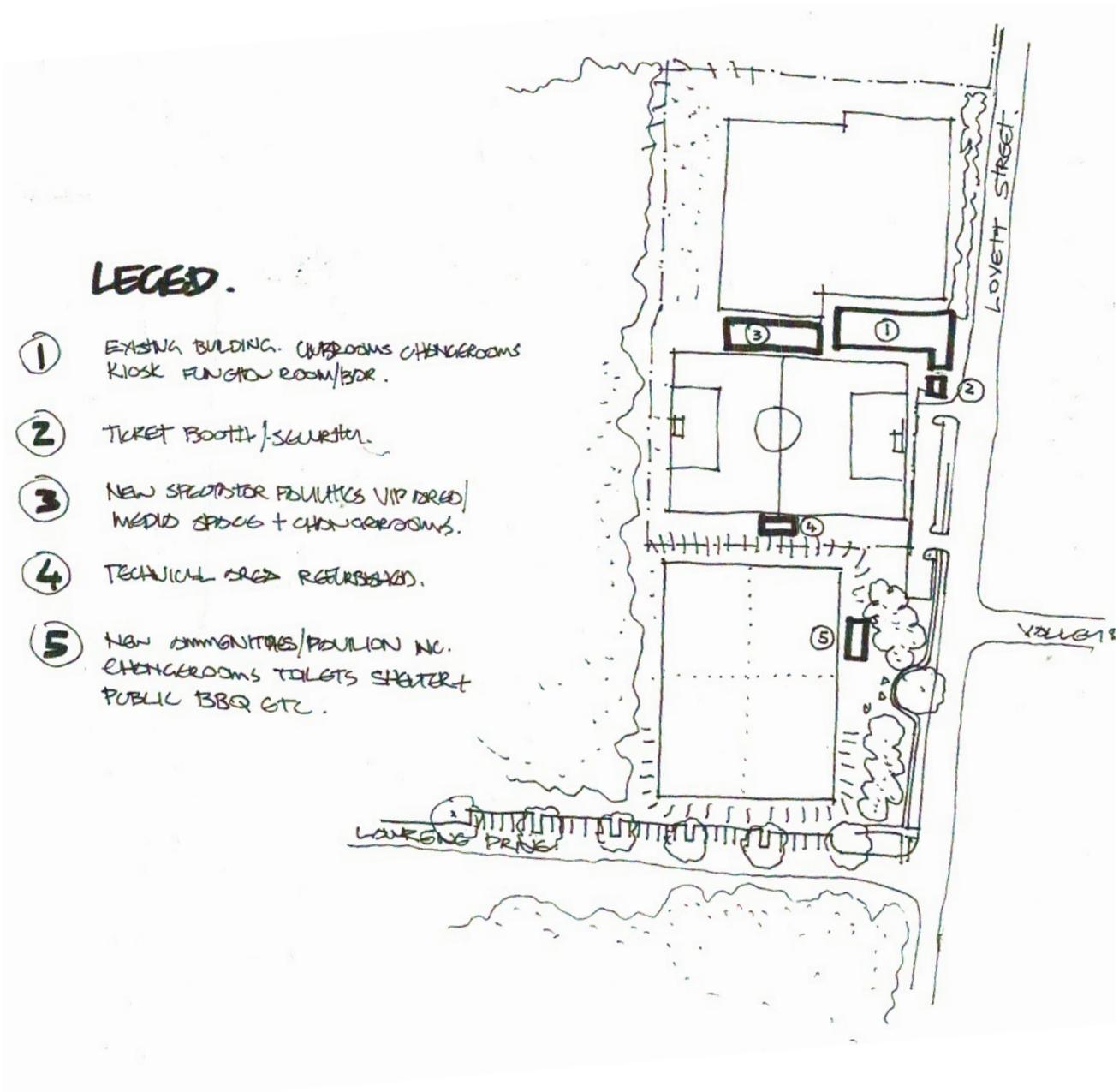
In all of the options on property parking has been sacrificed. This creates the space necessary for new facilities and will also improve access/egress into the remaining parking area which on game day could be dedicated to officials and players. Safety is also improved as once through the gate, ticket holders and ground users will be in a pedestrian only zone. The plans show new right-angle parking along Lawrence Drive as a potential offset to loss of on-ground parking

Figure 1 New pitch (east west orientation) and improved spectator, sponsor and media facilities



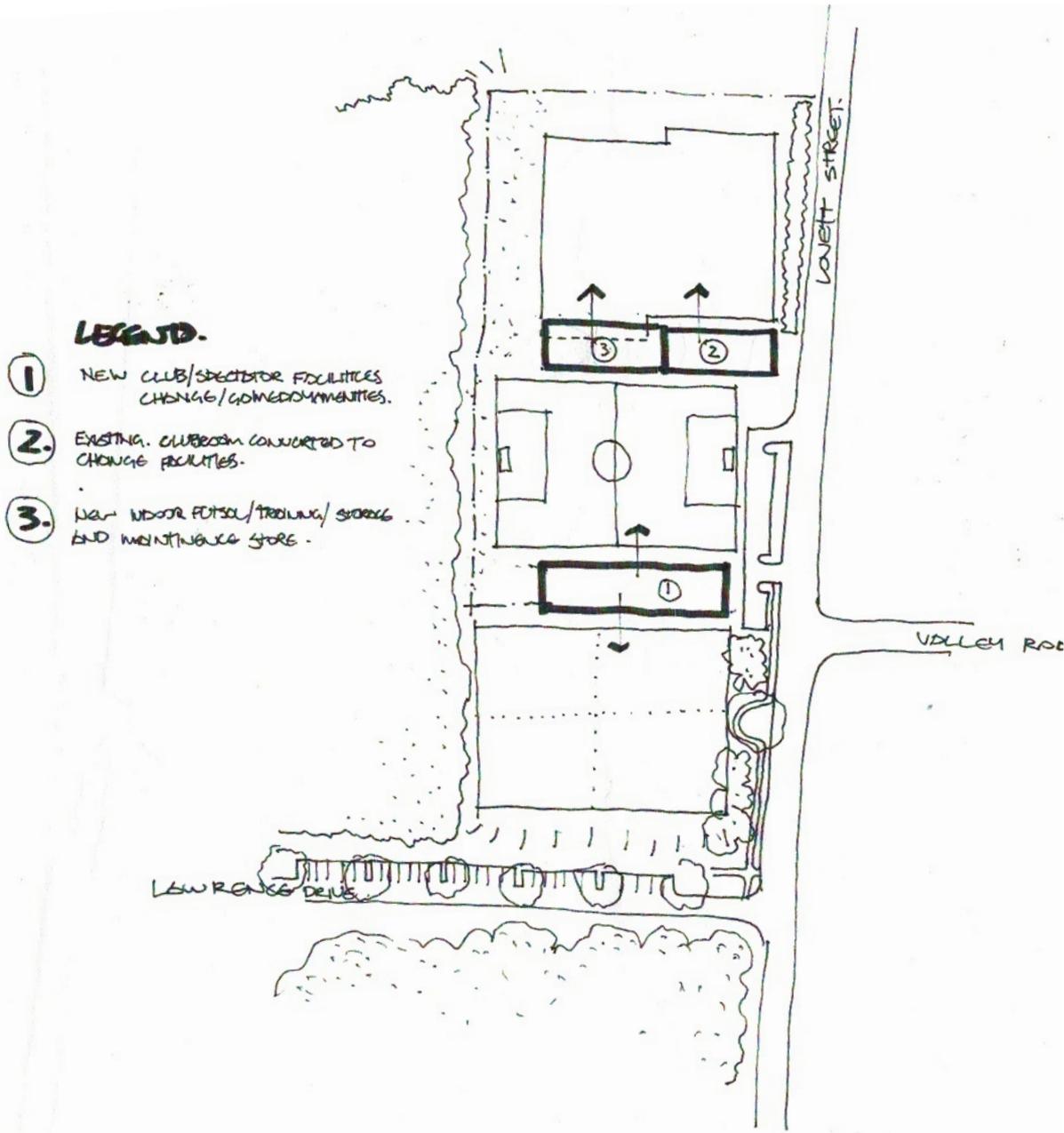
Options

Figure 2 New pitch (north-south orientation) set back from Lovett Street with park facilities to the street



Options

Figure 3 New clubrooms central with additional grass pitch (east west orientation) that can be divided into multiple smaller pitches



4 / Master Plan

—Master Plan

4.1 Master Plan

Of the options explored, the first was found to address the:

- needs of the club for new facilities and a new grass pitch;
- desires of adjacent residents for the retention of parkland opposite their homes; and
- likely requirements to protect threatened vegetation.

On this basis, Option 1 was selected as the preferred direction for the master plan. The master plan is shown on the following page and illustrates:

- the retention of the existing artificial turf and grass pitches, clubrooms and adjacent change facilities;
- the location of the new pitch and proposed facilities including clubrooms, gameday facilities, central spectator facilities (for ~1000 people) and changerooms;
- 3 x futsal pitches;
- new hard stand areas to the perimeter of the existing ground and new facilities;
- upgrading of the existing undercover seating including additional storage under;
- reduced on-site parking around the perimeter of the ground; and
- retention of Council parkland along Lovett Street.

4.2 Building Facilities

In support of the Master Plan, building concepts (Attachment 1) were developed to diagrammatically illustrate how the needed facilities can be provided over two levels, while meeting Australian Standards for all-abilities access, to provide:

- spectator seating facing north to the existing grassed pitch with standing room that can view in either direction for a total capacity in the order of 1000 spectators in total;
- gameday change rooms, umpire rooms and a doctors room and public activities (toilets and café) at ground level; and
- community uses including bar and function areas, VIP/sponsors rooms and a board room on an upper level.



Key:

- ① Existing full size synthetic pitch with ability to divide into two half size pitches for training.
- ② Convert existing clubrooms into indoor training facility and changerooms.
- ③ Retain and refurbish existing grandstand, extending westward for greater seating capacity. Retain existing storage and maintenance facilities.
- ④ Existing main turf pitch.
- ⑤ Existing main entry and vehicle access to site. Game day ticketing
- ⑥ Existing carpark
- ⑦ Proposed building with clubrooms/ game day facilities/central spectator facilities/ changerooms.
- ⑧ Proposed additional all weather pitch
- ⑨ Battering required for proposed pitch
- ⑩ Existing DCC parkland area to be retained
- ⑪ Outdoor synthetic Futsal courts 15 x 28m (plus 1m runoff). Fencing (tennis-court type) to perimeter

Devonport Soccer Ground Master Plan

Lawrence Dr & Lovett St, Devonport TAS |
 PREPARED FOR DEVONPORT CITY COUNCIL



inspiring place



Date 09 / 11 / 2020
 1:500 @ A1
 1:1000 @ A3

4.3 Other Considerations

The siting of the new ground and facilities in the proposed location will result in the removal of ~4200 square metres (0.42 hectares) of the threatened DOV vegetation and a further ~1000 square metres (0.1 hectare) of DVG vegetation.

The Legislative implications of impact to the DOV vegetation community are scale dependant and such a small impact may not trigger the EPBC Act. A larger impact to this community would be expected to require referral as there is potential to have a significant impact, and therefore trigger the Act.

Further consideration of the potential for impacts on swift parrots to trigger the EPBC Act will be required once plans have been finalised. Additional surveying of the habitat to assess the quality of the foraging and potential breeding habitat that may be impacted may be required.

Costs for the assessments required under the Act are scale dependant – costs for a small impact are not expected to be onerous and will primarily involve ecological (and potentially legal) advice that considers the significant impact criteria in full. A larger impact requiring referral can be costly if conditions (e.g. offsets) are attached to the approvals process.⁷

It is not expected that the impact to other species protected under the EPBCA will trigger the Act, however further consideration of the impact criteria for each species may be required depending on further analysis.

Costs for the approval process regarding listed threatened fauna are also scale dependent. A larger impact requiring referral could be costly if conditions (e.g. offsets) are attached to the approvals process.

⁷ Op cit. Pg 2.

Attachment 1

New Facilities

**Bence
Mulcahy**

**Devonport Football Centre
Report 1
November 2020**



 | **inspiring
place**



Devonport Football Centre Report 1

November 2020

Introduction

The proposed Devonport Football Centre ensures the "Strikers" will have the best and only contemporary dedicated football facility in the state and Devonport as the premier destination for Tasmanian football, joining Launceston and Hobart with UTAS Arena (AFL) and Blundstone Arena (cricket) respectively.

Form

The proposed Devonport Football Centre serves two full-size pitches and supports activities on the existing northern all-weather pitches. It is designed assuming 7 day a week operation, providing both game day and coaching/training facilities for social, junior, masters, women's and mens local and state leagues.

In addition it will provide a venue for other major football events and other sporting and cultural events.

Planning

The facility is planned with game day (change rooms, umpire rooms, doctors room) and public activities (public toilets and cafe) on the ground level.

The game day and public uses directly service both pitches. The facilities planning allows simultaneous operation of both pitches in either full match use or multiple 5 per side and training based activities.

The football centre places the spectator experience firmly at its core. The building planning accommodates 522+/- spectators in undercover tiered seating and another 500+/- in the undercover standing area. Both areas are supported by contemporary amenities and easy access.

Located on the upper levels are the community uses including the bar and function areas, as well as VIP/sponsors rooms and a board room. These areas can operate in conjunction with the game day facilities or separately as the need may dictate.

Context

The building is designed to take into account the topography of the landscape by utilising the gentle slope of the site to accommodate the tiered seating whilst minimising the excavation needed for the upper southern (new) pitch.

Whilst the building mass provides a striking presence to the south side of the match day pitch and an urban focal point near the Valley Road intersection, its 2 story height and ground hugging proportions are not out of scale with the surrounding suburban streetscapes and sit comfortably amongst the adjacent bushland.

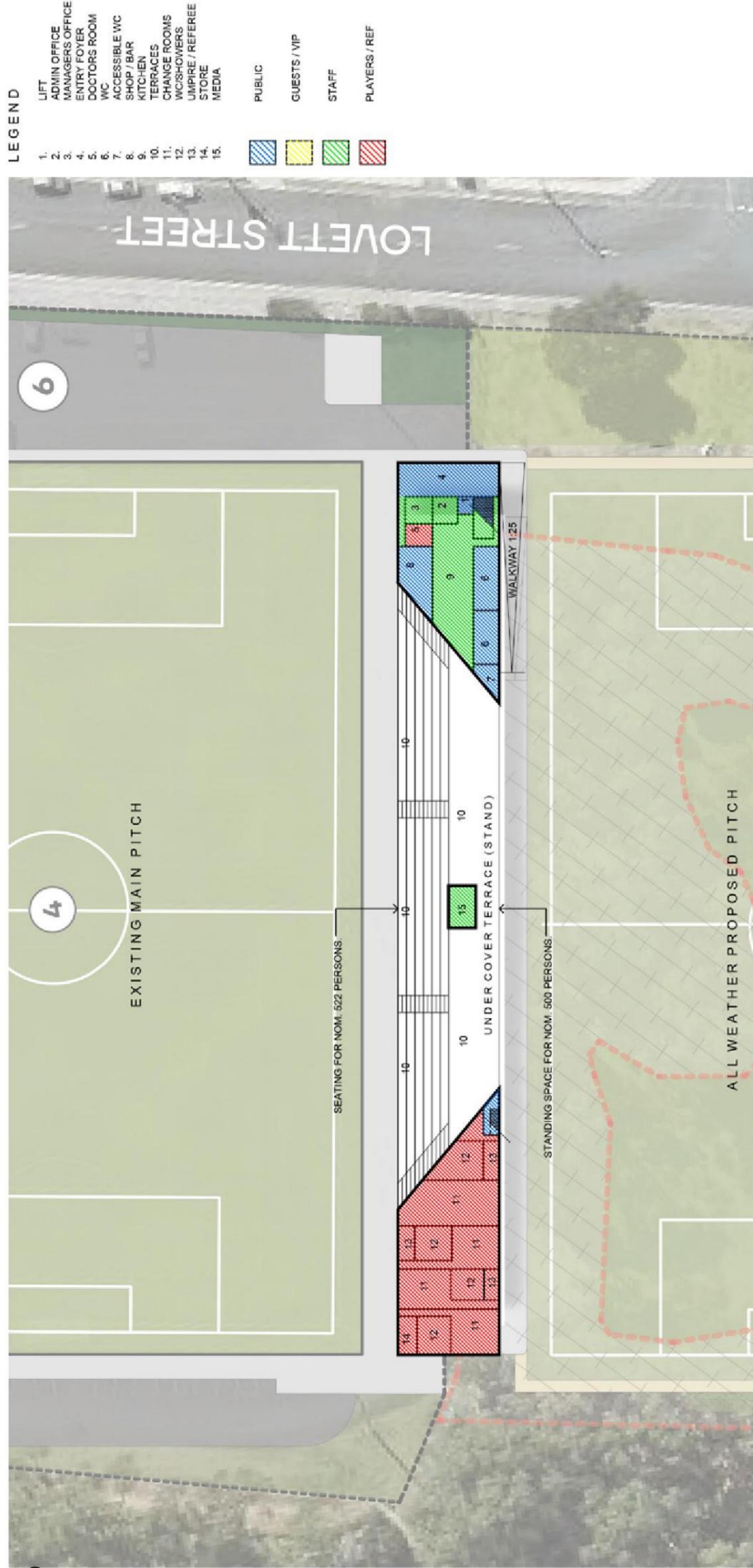


Statistical Summary

- Building floor area: 1781m²
- Building footprint area: 1267m²
- No. of Changerooms: x 4
- No. of Spectators: +/-522 unseated, +/- 500 standing
- Function room/bar area: 782m²

**Devonport Football Centre
Report 1**

Schematic Plans
November 2020

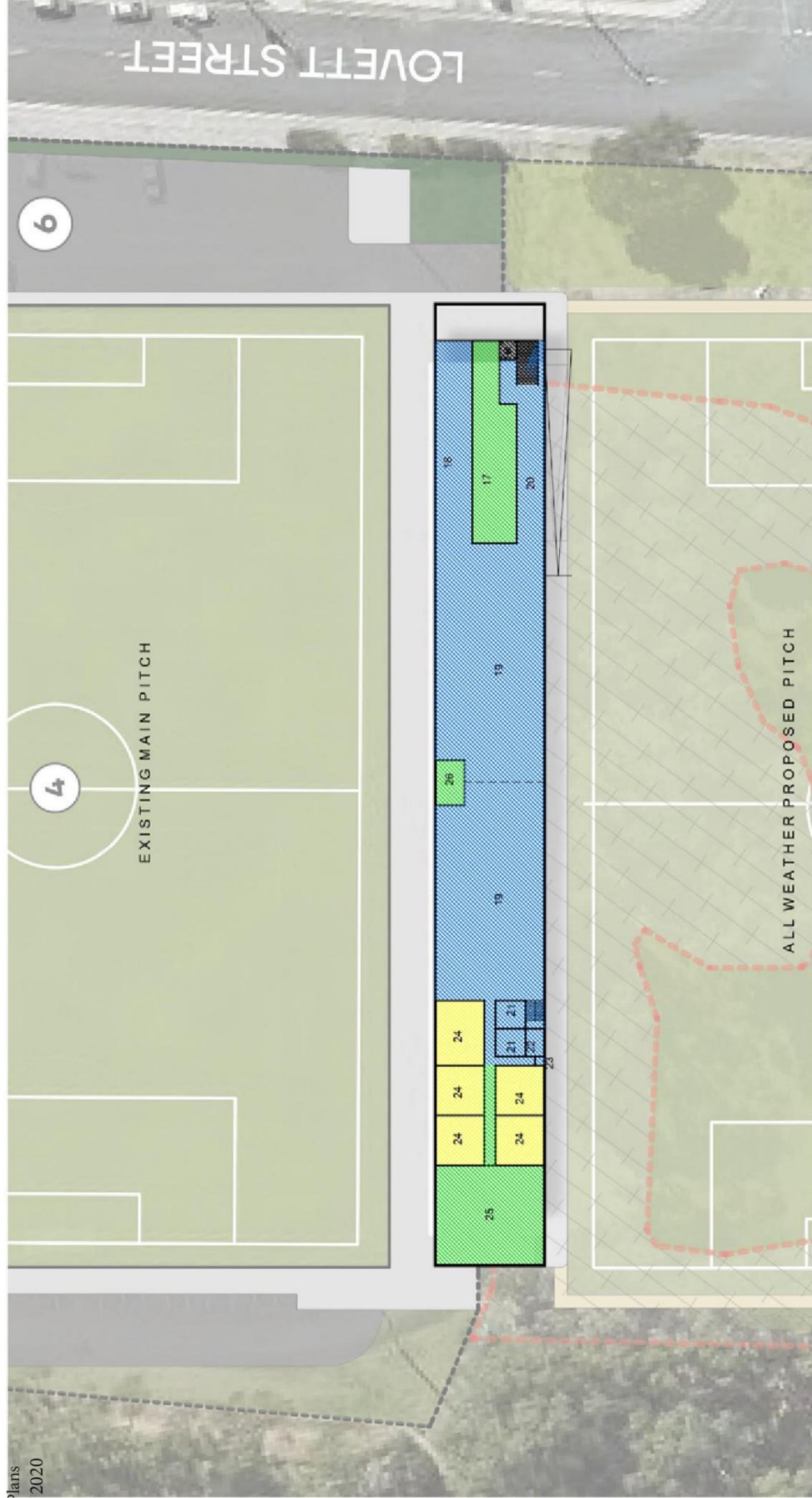


01 GROUND LEVEL PLAN
1:500

Bence Mulcahy		42 Newdegate Street, North Hobart TAS 7000 mail@bencemulcahy.com.au 0410 950 180 or 0409 741 864	
PROJECT DEVONPORT SOCCER GROUND MASTER PLAN LAWRENCE DR & LOVETT ST, DEVONPORT, TAS CLIENT DEVONPORT CITY COUNCIL		TITLE PROPOSED GROUND LEVEL PLAN	
REV. No.	DESCRIPTION	DATE	REVISION No.
1		30/10/2020	A201
		SCALE	1:500
		PROJECT CODE	2009
		APPROVAL	PROPOSED DRAWING SET
		<p><small>I warrant dimensions take precedence to title, readings. I verify all dimensions on site. Report any discrepancies to the Architect for decision before proceeding with the work. Copyright ©</small></p>	
0	5	15	35

Devonport Football Centre
Report 1

Schematic Plans
November 2020



- LEGEND**
- 16. LIFT
 - 17. BAR STAFF
 - 18. BAR PATRONS
 - 19. FUNCTION SPACE
 - 20. GALLERY
 - 21. WC.
 - 22. ACCESSIBLE WC,
 - 23. CLEANER,
 - 24. VIP BOOTHS
 - 25. BOARD ROOM
 - 26. BALCONY MEDIA

- PUBLIC
- GUESTS / VIP
- STAFF
- PLAYERS / REF

02 UPPER LEVEL PLAN
1:500

DRAWING No.	A202	REVISION No.	
DATE	30/10/2020		
SCALE	1:500		
PROJECT CODE	2000		
APPROVAL	PROPOSED DRAWING SET		

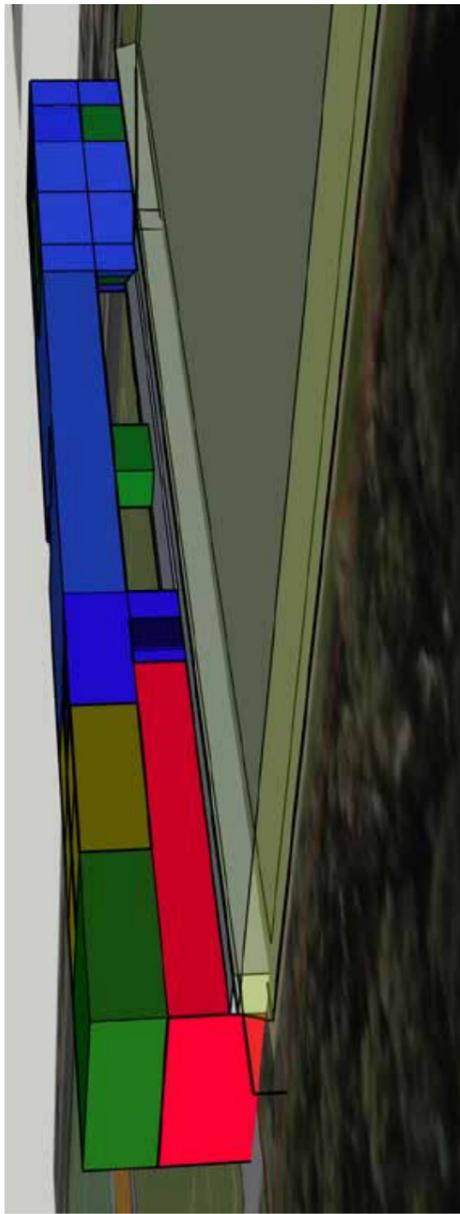
Final dimensions take precedence to work readings. Verify all dimensions on site. Report any discrepancies to the Architect for action before proceeding with the work. Copyright © 2020

REV. No.	DESCRIPTION	DATE

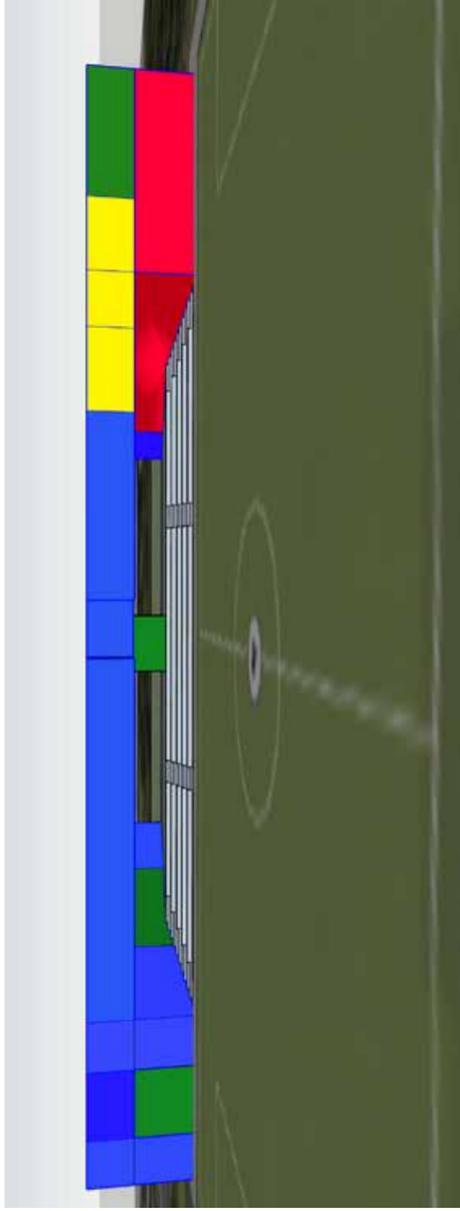
PROJECT: DEVONPORT SOCCER GROUND
 TITLE: PROPOSED UPPER LEVEL PLAN
 MASTER PLAN
 LAWRENCE DR & LOVETT ST, DEVONPORT, TAS
 CLIENT: DEVONPORT CITY COUNCIL

Bence Mulcahy
 42 Newdegate Street, North Hobart TAS 7000
 mail@bencemulcahy.com.au 0410 980 180 or 0409 741 864

Devonport Football Centre
Report 1
Massing Model Images
November 2020



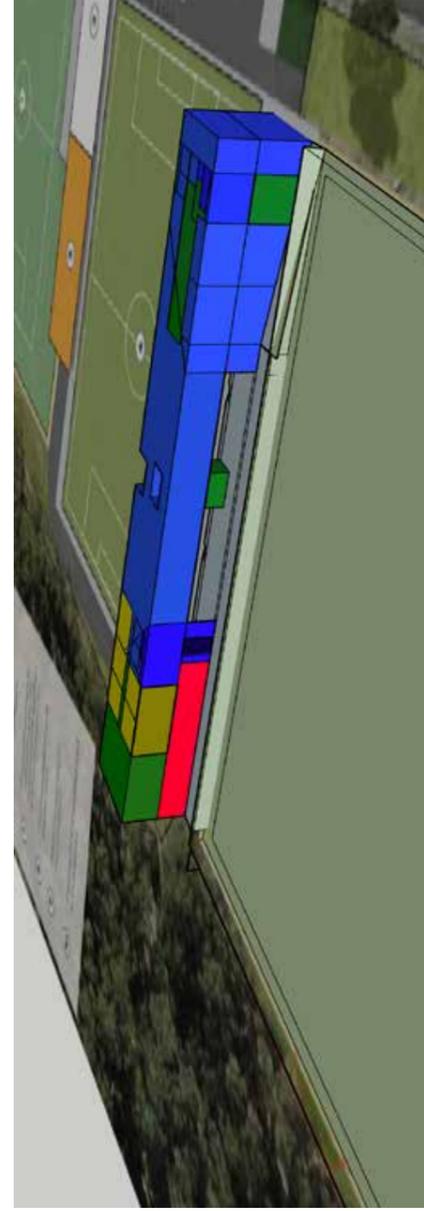
• MASSING MODEL - NORTH



• MASSING MODEL - NORTH



• MASSING MODEL - NORTH



• MASSING MODEL - SOUTH

Attachment 2

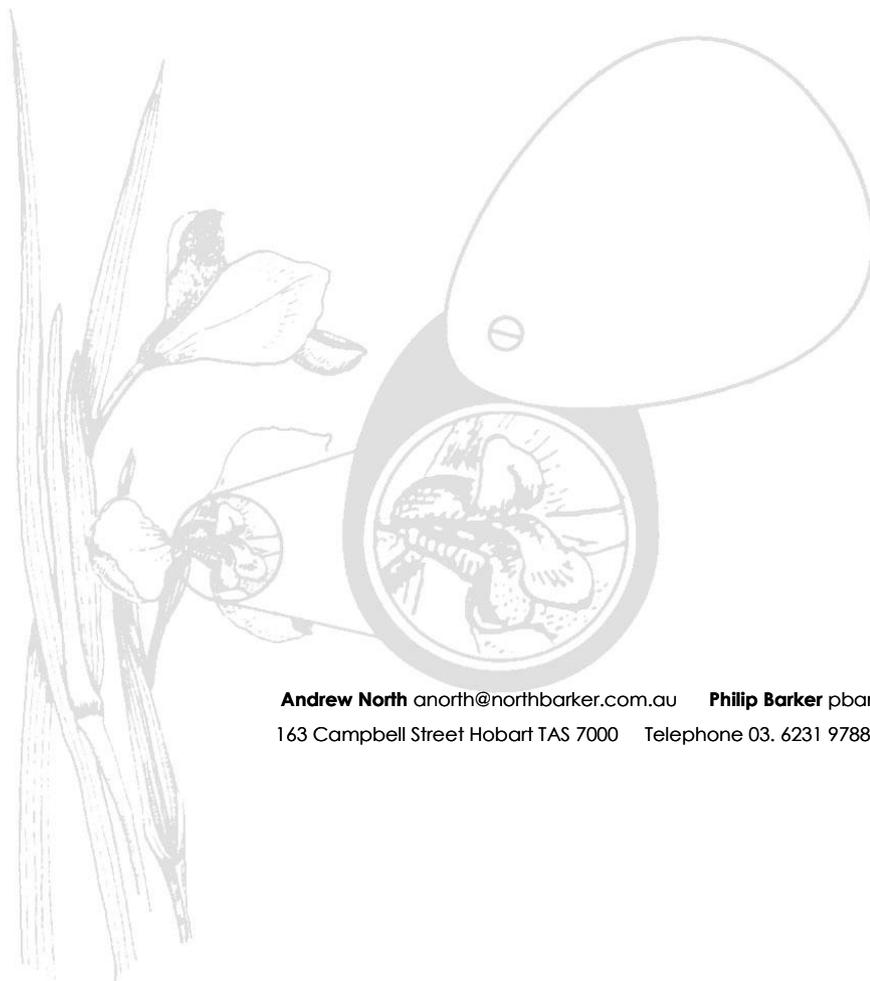
North Barker Natural Values Determination



Natural Values Determination

Lovett Street soccer grounds
17th April 2020

For Devonport City Council (DCC002)



Andrew North anorth@northbarker.com.au **Philip Barker** pbarker@northbarker.com.au
163 Campbell Street Hobart TAS 7000 Telephone 03. 6231 9788 Facsimile 03. 6231 9877

Summary

Vegetation

The survey found two native vegetation communities in the study area. One of these is a *Eucalyptus ovata* community (NCA threatened, EPBCA critically endangered). Under the EPBCA this community is referred to as the critically endangered *Tasmanian Forests and Woodlands dominated by black gum or Brookers gum (Eucalyptus ovata / E. brookeriana)* and according to TASVEG 3.0 this community is mapped as DOV.

Legislative implications of impact to this community are scale dependant and a small impact (e.g. the 0.32 ha area south of the existing soccer fields) may not trigger the EPBCA Act. However, impact to this community also has a potential impact on swift parrot and further consideration of the impact to that species will be required once the impact is known to determine the potential for referral. A larger impact to this community is expected to require referral as there is potential to have a significant impact, and therefore trigger the Act. Detailed consideration of the values present on the site against the significant impact criteria will be required once the impact is known to more fully understand the potential to trigger the Act.

Costs are also scale dependant; costs for a small impact are not expected to be onerous and will primarily involve ecological (and potentially legal) advice that considers the significant impact criteria in full. A larger impact requiring referral can be costly if conditions (e.g. offsets) are attached to the approvals process.

Threatened flora

Fifteen *Pimelea curviflora* var. *gracilis* (TSPA rare) occur in one location in the north west of the survey area.

A permit to take from DPIPWE will be required to impact this species. Permit conditions are not expected to be onerous (if any) and costs are limited to the administration involved in making the application (a few hours work).

Threatened fauna and threatened fauna habitat

No threatened fauna or sign of threatened fauna were observed during the survey. However, the *Eucalyptus ovata* community provides foraging and potentially breeding habitat for swift parrot (*Lathamus discolor*, TSPA endangered, EPBCA critically endangered). Other areas with mature trees at the site may also serve as potential breeding habitat. The area is within the north west breeding range for swift parrot and breeding records are within 3 km of the site.

The site is also viable habitat for several wide-ranging threatened fauna species including eastern barred bandicoot, grey goshawk, spotted-tail quoll, Tasmanian devil, and masked owl.

A small impact to the *Eucalyptus ovata* community may not require referral but further consideration of the potential for the impact to swift parrot to trigger the EPBCA will be required once the impact has been defined. This may involve additional surveying of the habitat to assess the quality of the foraging and potential breeding habitat that may be impacted.

It is not expected that the impact to other species protected under the EPBCA will trigger this Act, however further consideration of the significant impact criteria for each species may be required depending on the impact.

Costs for the approval process to impact EPBCA-listed threatened fauna are also scale dependant; costs for a small impact are not expected to be onerous and will be primarily involve ecological (and potentially legal) advice that considers the significant impact criteria in full. A larger impact requiring referral can be costly if conditions (e.g. offsets) are attached to the approvals process.

Weeds

Five species of declared weed occur at the site, and weeds are relatively widespread. A weed management plan that manages the potential to introduce and spread weeds is recommended.

Fieldwork: Richard White and Jared Parry

Report and mapping (incl. photos): Richard White and Jared Parry

Review: Dr Philip Barker



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1. Introduction

The Devonport City Council (DCC) has engaged North Barker Ecosystem Services (NBES) to conduct a survey of the natural values in the bushland surrounding the Lovett Street soccer grounds in Devonport. The aim of the survey was to:

1. confirm the identification of the vegetation community as *Eucalyptus ovata* woodland;
2. determine the condition and ecological value of the remnant; and
3. outline to Council the process of gaining approval to remove the vegetation and the likely costs of obtaining the necessary approval.

Accordingly, a survey of the area was undertaken to identify the vegetation communities present to fulfil the DCC's request of confirming the presence of *Eucalyptus ovata* woodland. To determine the condition of the woodland, a Vegetation Condition Assessment was undertaken. The woodland was also considered in terms of the Conservation Advice issued by the Commonwealth Department of the Environment and Energy¹. Threatened flora and fauna and introduced plant species (especially declared weeds) were also assessed to better understand the ecological value of the remnant. Comment is provided on the potential approvals process and costs involved.

2. Methods

The survey was based on the Timed Meander Search Procedure². Vegetation within the project area was classified according to TASVEG 3.1 units³. Two observers from NBES conducted the survey on 02/03/2020.

The Tasmanian Natural Values Atlas database was searched for records of threatened species and vegetation types within a 5 km radius. The possibility of threatened values known from within this radius occurring within the impact area has been considered in the interpretation of results.

Vegetation Condition Assessment

A Vegetation Condition Assessment (VCA) was conducted within the remnant patch of DOV, following the Department of Primary Industries, Parks, Water and Environment

¹ Department of the Environment and Energy (2019). *Approved Conservation Advice (incorporating listing advice) - Tasmanian Forests and Woodlands dominated by black gum or Brookers gum (Eucalyptus ovata / E. brookeriana)*. Canberra: Department of the Environment and Energy. Available from: <http://www.environment.gov.au/biodiversity/threatened/communities/pubs/77-conservation-advice.pdf>. In effect under the EPBC Act from 04-Jul-2019.

² F. G. Goff, G. A. Dawson, and J. J. Rochow, 1982. Site examination for threatened and endangered plant species. *Environmental Management* 6: 307–316.

³ Kitchener, A. and Harris, S. (2013). *From Forest to Fjaeldmark: Descriptions of Tasmania's Vegetation*. Edition 2. Department of Primary Industries, Parks, Water and Environment, Tasmania.

(DPIPWE) Vegetation Condition Manual⁴. The VCA method produces a score that can be used either to compare against past assessments or to establish a benchmark for future assessments in order to monitor changes in site condition and characteristics. The VCA yields a maximum of 100 points, where a score of 100 indicates a site in excellent condition within an ideal landscape context. The VCA method employs a set of vegetation characteristics for which change or variation between sites is taken to indicate differences in vegetation condition. The characteristics are assessed on a site level, as well as within a landscape context. The site level characteristics include large tree density, log density, understorey diversity, canopy health, plant recruitment, and the presence of weeds. The landscape context considers land use and location.

Limitations

Biological surveys cannot typically guarantee all species will be recorded during a single visit; this is due to limitations of sampling techniques and variations in species presence, detectability, and the presence of material needed for identification. The field survey was undertaken in late summer. Seasonal and ephemeral species may have been overlooked or are seasonally absent, including spring flowering herbs and orchids. The quality of fauna habitat, including the presence of tree hollows, was assessed from ground level only.

3. Results

Vegetation

Two native vegetation communities were identified during the survey (Figure 1).

- *Eucalyptus ovata* community: A 2.12 ha patch of this community occurs on the western and southern side of the grounds. Note: under the EPBCA this community is referred to as *Tasmanian Forests and Woodlands dominated by black gum or Brookers gum (Eucalyptus ovata / E. brookeriana)* and according to TASVEG 3.0 this community is mapped as *Eucalyptus ovata* forest and woodland (DOV).
- *Eucalyptus viminalis* grassy forest and woodland (TASVEG - DVG): in two patches: 0.84 ha in the north-western corner, and a smaller patch (0.57ha) in the south-east corner.

This DOV is listed as threatened under the *Tasmanian Nature Conservation Act 2002* (NCA). This patch also qualifies as the critically endangered *Tasmanian Forests and*

⁴ Department of Primary Industries, Parks, Water, and Environment (2017) TASVEG Vegetation Condition Manual. <https://dpiipwe.tas.gov.au/Documents/TASVEG-Vegetation-Condition-Manual.pdf>. Accessed 16/03/2020

Woodlands dominated by black gum or Brookers gum (*Eucalyptus ovata* / *E. brookeriana*) according to the Conservation Advice for this community⁵.

Eucalyptus ovata dry forest and woodland (DOV – Plates 1 and 2)

The canopy of the DOV is comprised primarily of *Eucalyptus ovata*, and although some large trees are present most are < 70 cm DBH. On the western side of the grounds, the poor drainage has resulted in an understorey of primarily *Melaleuca ericifolia* with a ground cover dominated by *Lepidosperma ensiforme*. Species richness in understorey increases in the drier areas south and south west of the grounds.

In broad terms, the area west of the stadium was in marginally better condition than the more fragmented patch just south of the stadium. Rough tracks dissect the community in places. Weeds, especially blackberry, are prevalent on the margins of the community.

A VCA was conducted in the DOV west of the grounds (for benchmarks see Appendix B). The final habitat score for the community was 52 (see Table 2). Although this indicates a relatively poor-quality patch, this result is somewhat skewed by a) the landscape context (i.e. there is not much native habitat in the surrounding landscape), and b) the understorey species summary. An increase in species diversity would increase the overall VCA score, however high species diversity is typically not associated with *M. ericifolia* dominated understorey.

⁵ Department of the Environment and Energy (2019). *Approved Conservation Advice (incorporating listing advice) - Tasmanian Forests and Woodlands dominated by black gum or Brookers gum (Eucalyptus ovata / E. brookeriana)*. Canberra: Department of the Environment and Energy. Available from: <http://www.environment.gov.au/biodiversity/threatened/communities/pubs/77-conservation-advice.pdf>. In effect under the EPBC Act from 04-Jul-2019.

Table 1: Results of the VCA in the DOV community

	'Site condition score'							'Landscape context score'			Total VCA score
	Large trees	Tree canopy cover	Lack of weeds	Understorey summary	Recruitment	Organic litter	Logs	Patch size	Neighbourhood	Distance to core area	
DOV (<i>Eucalyptus ovata</i> forest and woodland)	3	2	11	10	6	5	5	4	3	3	52

Eucalyptus viminalis grassy forest and woodland (DVG – Plate 3):

Occurs in two small patches totalling 1.41 ha– a 0.84 ha patch in the north west of the survey area, and a 0.57 ha patch in the south. *Eucalyptus viminalis* is dominant in the canopy, and although some large trees are present most are < 70 cm DBH. The understorey is relatively open and comprised of occasional large shrubs (e.g. *Exocarpos cupressiformis*). Although native grasses occur (e.g. *Rytidosperma* and *Austrostipa* spp.), *Lomandra longifolia* is dominant in many areas, likely indicative of frequent disturbance/poor management. There are large infestations of gorse and other weeds in places. The threatened *Pimelea curviflora* var. *gracilis* occurs in one area.



Figure 1: Natural values in the bushland around the Devonport City soccer grounds at Lovett Street



Plate 1: The DOV with dense *Melaleuca ericifolia* understorey west of the grounds



Plate 2: The patches of DOV south of the grounds



Plate 3: the DVG showing the *Lomandra longifolia* dominated groundcover

Threatened flora

A total of 88 species of vascular plant were recorded; this included 31 introduced species and 5 declared weeds present. One species listed as threatened under the TSPA was recorded:

Pimelea curviflora var. *gracilis* - approximately 15 plants were recorded in a 30 m² area in the DVC community (Figure 1)

According to the Tasmanian Natural Values Atlas, no threatened species have been recorded within 500m of the Lovett Street site, however nine have been recorded within 5 km (Table 1); aside from *P. curviflora*, none of these were observed or considered likely to occur.

Table 2: Threatened flora observations attributed to within 5 km of the survey area; SS = Tasmanian Threatened Species Protection Act 1995, NS = Commonwealth Environment Protection and Biodiversity Conservation Act 1999

Verified Records

Species	Common Name	SS	NS	Bio	Observation Count	Last Recorded
<i>Brunonia australis</i>	blue pincushion	r		n	1	26-Nov-1961
<i>Epilobium pallidiflorum</i>	showy willowherb	r		n	13	10-Dec-2019
<i>Gynatrix pulchella</i>	fragrant hempbush	r		n	2	03-Jun-2002
<i>Leucopogon affinis</i>	lanceleaf beardheath	r		n	1	30-Sep-2004
<i>Limonium australe</i> var. <i>australe</i>	yellow sea-lavender	r		n	1	01-May-1961
<i>Persicaria decipiens</i>	slender waterpepper	v		n	1	01-Apr-2000
<i>Pimelea curviflora</i>	curved riceflower	p		n	1	09-Jan-1940
<i>Pimelea curviflora</i> var. <i>gracilis</i>	slender curved riceflower	r		n	1	30-Sep-1991
<i>Schenkia australis</i>	spike centaury	r		n	1	01-Jan-1995
<i>Tetradlea ciliata</i>	northern pinkbells	r		n	1	01-Jan-1900

Threatened fauna and threatened fauna habitat

No species currently listed under either the TSPA or the EPBCA were recorded during the survey. No burrows, dens or nests of threatened fauna were recorded. Three threatened species have been recorded within 500 m of the site (Table 2); several more species have been recorded within 5 km.

Table 2: Threatened fauna observations attributed to within 500 m of the survey area; SS = Tasmanian Threatened Species Protection Act 1995, NS = Commonwealth Environment Protection and Biodiversity Conservation Act 1999

Verified Records

Species	Common Name	SS	NS	Bio	Observation Count	Last Recorded
<i>Accipiter novaehollandiae</i>	grey goshawk	e		n	1	14-Nov-1996
<i>Lathamus discolor</i>	swift parrot	e	CR	mbe	1	23-Oct-2009
<i>Perameles gunnii</i>	eastern barred bandicoot		VU	n	4	05-Jun-1997

Table 3: Threatened fauna observations attributed to within 5km of the survey area; SS = Tasmanian Threatened Species Protection Act 1995, NS = Commonwealth Environment Protection and Biodiversity Conservation Act 1999

Verified Records

Species	Common Name	SS	NS	Bio	Observation Count	Last Recorded
<i>Accipiter novaehollandiae</i>	grey goshawk	e		n	13	10-Oct-2018
<i>Alcedo azurea</i> subsp. <i>diemenensis</i>	azure kingfisher or azure kingfisher (tasmanian)	e	EN	e	1	01-Jan-1900
<i>Astacopsis gouldi</i>	giant freshwater crayfish	v	VU	e	4	01-Jan-1991
<i>Botaurus poiciloptilus</i>	australasian bittern		EN	n	1	08-Jul-1940
<i>Dasyurus maculatus</i> subsp. <i>maculatus</i>	spotted-tail quoll	r	VU	n	7	11-Apr-1996
<i>Eagle</i> sp.	Eagle	e	EN	n	1	27-Aug-2003
<i>Engaeus granulatus</i>	Central North burrowing crayfish	e	EN	e	44	05-Nov-2014
<i>Eubalaena australis</i>	southern right whale	e	EN	m	7	23-Oct-2011
<i>Gazameda gunnii</i>	Gunn's screw shell	v		ae	2	11-Jan-1985
<i>Haliaeetus leucogaster</i>	white-bellied sea-eagle	v		n	5	13-Nov-2014
<i>Lathamus discolor</i>	swift parrot	e	CR	mbe	46	26-Oct-2017
<i>Litoria raniformis</i>	green and gold frog	v	VU	n	1	01-Jan-1900
<i>Megaptera novaehollandiae</i>	humpback whale	e	VU	m	16	15-Nov-2009
<i>Perameles gunnii</i>	eastern barred bandicoot		VU	n	23	23-Dec-2019
<i>Prototroctes maraena</i>	australian grayling	v	VU	ae	2	20-Feb-1985
<i>Pteropus poliocephalus</i>	grey-headed flying-fox		VU	n	1	18-May-2010
<i>Sarcophilus harrisii</i>	tasmanian devil	e	EN	e	35	30-Apr-2016
<i>Sternula nereis</i> subsp. <i>nereis</i>	fairly tern	v	VU	n	1	07-Mar-2012
<i>Thalassarche cauta</i>	shy albatross	v	VU	n	4	08-Nov-2018
<i>Thalassarche melanophris</i>	black-browed albatross	e	VU	n	1	08-Nov-2018
<i>Thinornis cucullatus</i>	Hooded Plover		PVU	n	1	25-Oct-2018
<i>Thinornis rubricollis</i>	hooded plover		VU	n	5	07-Apr-2017
<i>Thylacinus cynocephalus</i>	thylacine	x	EX	ex	1	01-Jan-1900
<i>Tyto novaehollandiae</i>	masked owl	pe	PVU	n	7	01-Feb-1995

Importantly, the DOV vegetation community provides suitable foraging habitat for swift parrot (*Lathamus discolor*, TSPA – endangered, EPBCA - critically endangered). Although no hollows were observed, the survey was conducted from the ground only and according to Forest Practices Authority Guidelines a number of trees are large enough across the site to potentially provide suitable hollows for breeding. Additionally, this site is included in the north west breeding range for swift parrot and breeding records are within 3 km. This adds potential value to the site as a foraging resource for this species.

The site is also viable habitat for several wide-ranging threatened fauna species including eastern barred bandicoot, grey goshawk, spotted-tail quoll, Tasmanian devil, and masked owl. Although the site is connected to native vegetation to the west, the continuous patch of vegetation is relatively small and connectivity to nearby native vegetating is interrupted by roads and housing development. Accordingly, although the site may be seen as a refuge for fauna, its viability is also somewhat compromised given its location in a peri-urban context and its relative size and isolation.

Weeds

Five species classified as “declared weeds” under the *Tasmanian Weed Management Act 1999* (WMA) were recorded during the survey. Although many of the occurrences are mapped in Figure 1, the distribution of some species, especially blackberry, are more extensive than illustrated.

Most weeds were located in disturbed areas, such as a drainage channel immediately adjacent to the soccer grounds, and on the edge of access paths. Blackberry (*Rubus fruticosus*) was the most prevalent weed with occurrences across all vegetation types. Spanish heath (*Erica lusitanica*, Plate 4) and canary broom (*Genista monspessulana*, Plate 5) were most common in the DVG community. Holly (*Ilex aquifolium*, Plate 6) was recorded in 2 locations within the DOV, and gorse (*Ulex europaeus*) was found in the patch of DVG in the south-east corner.

Several additional environmental weeds were observed across the site:

- Arum lily (*Zantedeschia aethiopica*)
- Blue periwinkle (*Vinca major*) (Plate 7)
- Montbretia (*Crocasmia Xcrocosmiiflora*)
- Sweet briar (*Rosa rubiginosa*)
- Velvet cotoneaster (*Cotoneaster pannosus*)



Plate 4: Spanish heath (*Erica lusitanica*) within the DVC vegetation community



Plate 5: Canary broom (*Genista monspessulana*) within the DVC vegetation community



Plate 6: Holly (*Ilex aquifolium*) observed within the DOV community



Plate 7: Blue periwinkle (*Vinca major*) infestation on the western boundary

4. Processes assessment for removal of vegetation

The regulatory process centres around the impact to threatened natural values that will be impacted by the proposed clearance of vegetation. Importantly, the processes and outcomes of the regulatory process are scale-dependant. Given the scale is unknown, the processes involved are discussed in broad terms with examples provided. Threatened values and legislation are considered below.

Legislation

The potential impact to threatened values will be managed under three Acts:

1. *Environment Protection and Biodiversity Conservation Act 1999* (EPBCA): relevant here are impacts to the *Eucalyptus ovata* community (EPBCA critically endangered) and swift parrot (EPBCA critically endangered). Although other EPBCA fauna occur, they are unlikely to require consideration under this Act – additional surveying may however be required to establish this.
2. *Threatened Species Protection Act 1995* (TSPA): the removal of *Pimelea curviflora* var. *gracilis* (TSPA rare) will be managed under this Act: a permit to 'take' will be required to impact these plants.
3. *Land Use Planning and Approvals Act 1993* (LUUPA) – a permit for a development application will be required from the planning authority (the Devonport City Council) and this is managed under the Devonport City Interim Planning Scheme 2013.

Commonwealth Environment Protection and Biodiversity Conservation Act 1999 (EPBCA).

The EPBCA is structured for self-assessment; the proponent must indicate whether the project is likely to cause a significant impact on any Matter of National Environmental Significance (MNES)⁶. *Eucalyptus ovata* forest and swift parrot are MNES. The assessment is undertaken through a referral process whereby the proponent submits all relevant information to the Commonwealth. If the likelihood of a significant impact is confirmed the action would be a Controlled Action and require approval from the Commonwealth Minister.

As the Black gum – Brookers gum forest/woodland community (TASVEG - DOV) is listed as critically endangered under the EPBCA (and meets the condition thresholds for this community – see Appendix C), the impact will need to be assessed to see whether the proposed works are likely to cause a significant impact. Here, the scale of an impact is particularly important in determining if an impact is a significant impact or

⁶ Commonwealth of Australia 2013 Matters of National Environmental Significance Significant impact guidelines 1.1 Environment Protection and Biodiversity Conservation Act 1999

not. In this case, the scale of the impact is unknown. However, the conservation advice stipulates that any patch of 0.5 ha or greater is a MNES. A patch that is smaller than 0.5 ha and ecologically independent of another patch may not be considered to be a MNES. On the other hand, the clearance of a portion of a patch that is larger than 0.5 ha may be considered to cause a significant impact. This depends on the context and is demonstrated below.

The assessment of whether an area will have a significant impact is considered under the significant impact criteria for critically endangered and endangered ecological communities; to illustrate this step in the approvals process, these are provided below with our response using the clearance of the *Eucalyptus ovata* community at the site as an example⁷:

An action is likely to have a significant impact on a critically endangered or endangered ecological community if there is a real chance or possibility that it will:

- *reduce the extent of an ecological community*

Taken literally, any clearance of a critically endangered ecological community will reduce that community and therefore constitute a significant impact. However, in practice we understand this criterion is not considered in such absolute terms, and that there are reasonable grounds for arguing that minor impacts to such communities may not constitute a significant impact: the clearance of 0.32 ha of relatively disturbed *Eucalyptus ovata* habitat for example. Further consideration of the distribution in the region would form part of this assessment. Additionally, this clearance would also impact swift parrot which would also require consideration under the Act.

- *fragment or increase fragmentation of an ecological community, for example by clearing vegetation for roads or transmission lines*

It is not expected that a small-scale impact will conflict with this criterion as this patch may currently be understood to be a fragment or remnant.

- *adversely affect habitat critical to the survival of an ecological community*

Regardless of the scale of the impact at this site, this fragment is not likely to be considered as critical to the survival of this community.

- *modify or destroy abiotic (non-living) factors (such as water, nutrients, or soil) necessary for an ecological community's survival, including reduction of groundwater levels, or substantial alteration of surface water drainage patterns*

Regardless of the scale of the impact at this site, this fragment is not likely to be considered necessary for the survival of this community.

⁷ Commonwealth of Australia 2013 Matters of National Environmental Significance Significant impact guidelines 1.1 Environment Protection and Biodiversity Conservation Act 1999

- *cause a substantial change in the species composition of an occurrence of an ecological community, including causing a decline or loss of functionally important species, for example through regular burning or flora or fauna harvesting*

A small impact (e.g. 0.32 ha) is not expected to cause a substantial decline to the species composition of the *Eucalyptus ovata* community at this site. The species diversity is well represented across the site and if the entire western section were to remain then species composition will not be affected, and no functionally important species are expected to be lost.

- *cause a substantial reduction in the quality or integrity of an occurrence of an ecological community, including, but not limited to:*
 - *assisting invasive species, that are harmful to the listed ecological community, to become established, or*
 - *causing regular mobilisation of fertilisers, herbicides or other chemicals or pollutants into the ecological community which kill or inhibit the growth of species in the ecological community, or*

Invasive species are already prevalent at the site. Regardless further works have the potential to increase weeds. We suggest a weed management plan will be important to manage weeds before during and post construction. Additionally, assuming partial clearance, efforts to manage weeds throughout the balance of the site should be maintained to improve the condition of the vegetation at the site. These measures will help ensure there is no conflict with this criterion.

- *interfere with the recovery of an ecological community.*

Regardless of the scale of the impact, given the fragmented and relatively isolated nature of this community, impact to this community at the site is unlikely to conflict with this criterion.

Notably, for the clearance of the *Eucalyptus ovata* community, significant criteria for swift parrot will also need to be assessed as this species is a principal foraging resource for this species. More detailed information than is provided in this report will be required to make an accurate estimation in this regard, particularly a more thorough assessment of the quality of foraging habitat and the breeding potential of the trees on site.

The referral, assessment and approval process

The scale of the impact will determine if the development requires referral to the regulator. In this case, it may be expected that only the clearance of all or most of the *Eucalyptus ovata* community may require referral. However, the impact to the *E. ovata* community has a potential impact to swift parrot and once the impact is known further consideration of the potential impact to that species will be required to make

an informed decision as to whether a development on the land will require referral. Notable points and junctions in the referral, assessment and approvals process are as follows (also see Figures 2 and 3 below)^{8&9}:

- If through the self-assessment process (i.e. addressing the significant impact criteria above), the development is determined to potentially have a significant impact on MNES then the project should be referred to the regulator.
- The regulator will then decide within 20 business days whether the proposed activity is a controlled action (i.e. is likely to have a significant impact on a MNES).
- If the action is not deemed to have a significant impact the project will not be considered under the EPBCA.
- If the action is deemed to have a significant impact, it is a controlled action and will therefore require assessment and approval by the regulator. Additional documentation will be required to support the application through the referral process.
- The regulator must decide whether to grant approval (and on what conditions) within 30 business days of receiving all relevant environmental assessment documents.
- Depending on the scale and type of impact, the regulator has a wide discretion to impose conditions on an approval to protect MNES, or to mitigate or repair any damage that might be caused by the action. This includes:
 - provide a bond to cover any mitigation or repair work;
 - carry out periodic, independent environmental audits;
 - prepare and implement management plans;
 - establish a reserve area to offset any habitat loss caused by the controlled action. Note: these have become increasingly popular and are guided by the EPBC Act Environmental Offset Policy, which guides how offset conditions are applied. When a proposed development will impact upon natural values, and there are no other alternatives that can be used, biodiversity offsets may be imposed as a mitigation tool.

⁸ Environmental Defenders Office Tasmania (2014), Environmental Law Handbook (4th Edition – last updated March 2014)

⁹ Commonwealth of Australia (2013), Matters of National Environmental Significance. Significant impact guidelines 1.1, Environment Protection and Biodiversity Conservation Act 1999

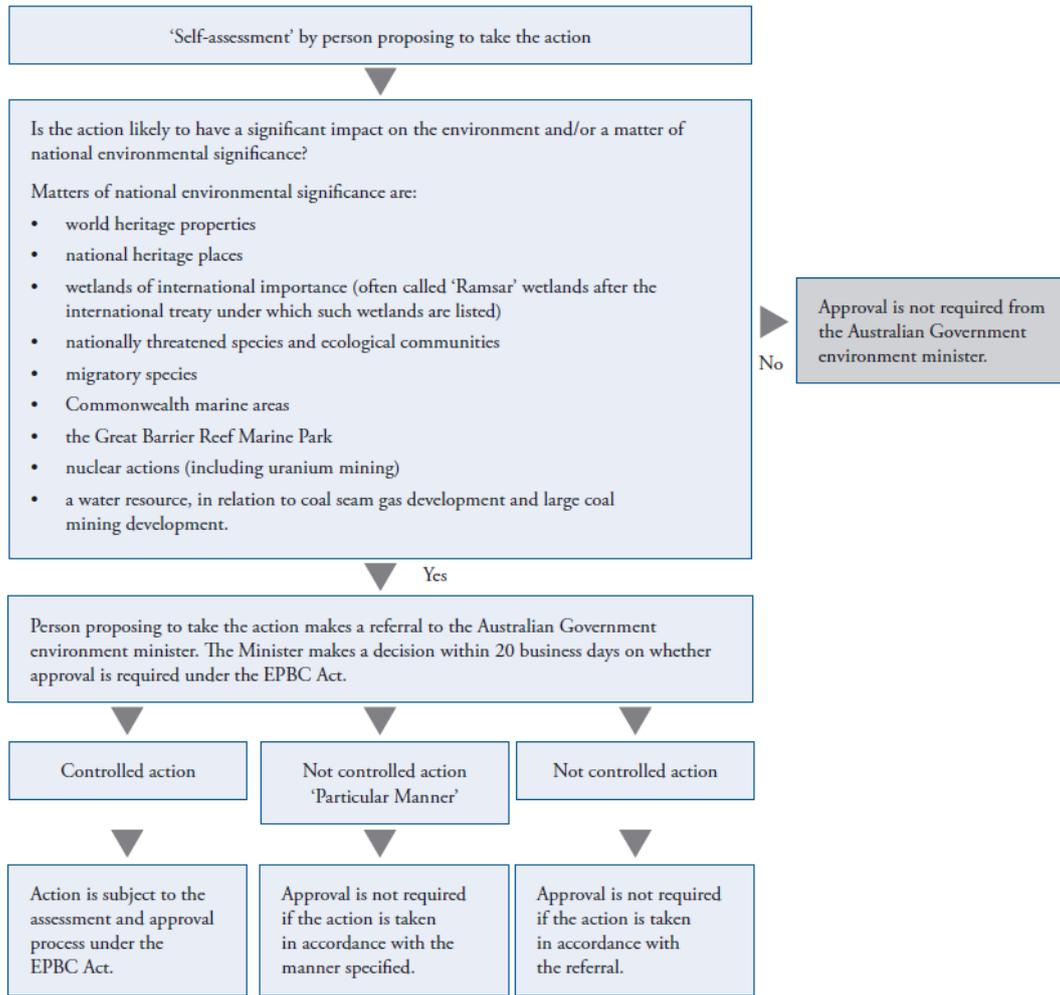


Figure 2: Schematic of the referral process from the Matters of National Environmental Significance. Significant impact guidelines 1.1¹⁰

¹⁰ Commonwealth of Australia (2013), Matters of National Environmental Significance. Significant impact guidelines 1.1, Environment Protection and Biodiversity Conservation Act 1999

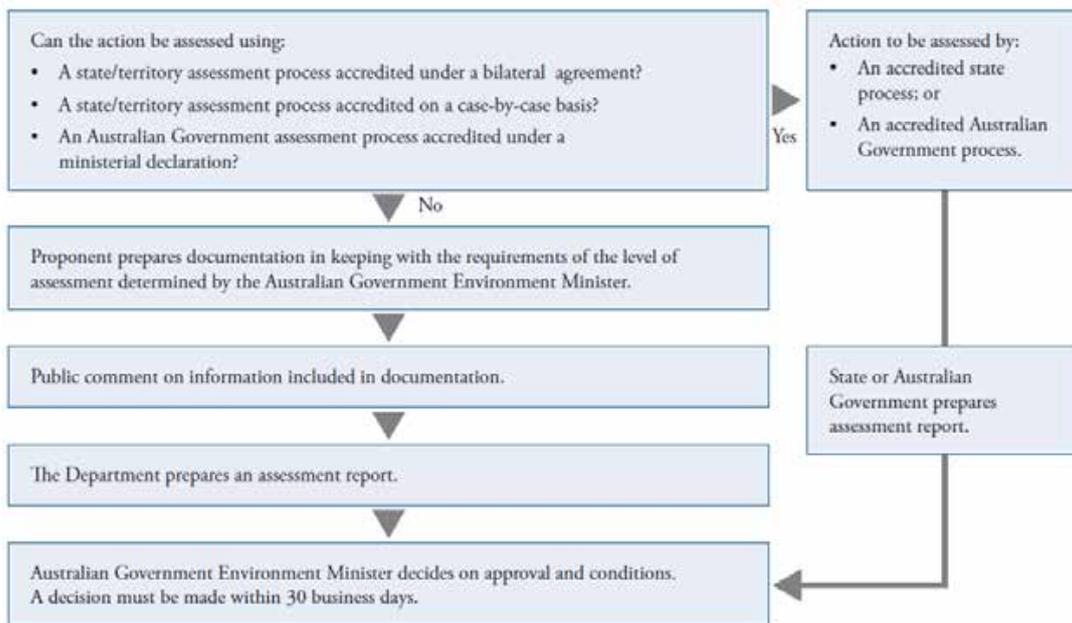


Figure 3: Schematic of the assessment and approval process from the Matters of National Environmental Significance. Significant impact guidelines 1.1

Tasmanian Threatened Species Protection Act 1995 (TSPA)

This Tasmanian act is administered by the Secretary of the Department of Primary Industries, Parks, Water and Environment (DPIPWE) who is responsible for ensuring that the Act is implemented.

In this instance a permit to ‘take’ will be required if there is any impact to the *Pimelea curviflora* var. *gracilis* at the site (TSPA rare). To ‘take’ is defined in the Act as to: “kill, injure, catch, damage, destroy or collect” and may also include the destruction of habitat. The permit application will be submitted to DPIPWE and if granted may contain conditions. In this case the removal of 15 plants of this species is expected to be approved and conditions, if any, are unlikely to be onerous.

Mo other actions for this development are expected to be taken under this Act.

Devonport City Interim Planning Scheme 2013

Activities that have a relatively low impact are defined as ‘Level 1’ under the *Environmental Management and Pollution Control Act (EMPCA)*. Local councils are responsible for assessing, regulating and monitoring Level 1 activities. Accordingly, this development will need to be assessed under the Devonport City Interim Planning Scheme 2013 (the Scheme).

The study area is zoned as *Recreation* (D18.0) under the Scheme. The *Sports and Recreation* use is a permitted activity under the scheme and a permit will therefore be required. Notably, a development of the land with the DOV vegetation community cannot qualify for a permit exemption under 6.0 *Limited Exemptions* as this is a threatened vegetation community.

No development standards apply to the clearance of native vegetation in the *Recreation* zone. Furthermore, it is our understanding the no Codes would apply to this development: although the stated purpose of the *Clearing and Conversion of Vegetation Code* is to “assist protection and conservation of – a) threatened native vegetation communities within the meaning of the *Nature Conservation Act 2002*”, the application of the Code does not include development in the *Recreation* zone.

E3.2 Application of the Code

E3.2.1

The Code applies for –

land in the *Environmental Living, Environmental Management, Open Space, Rural Living or Rural Resource* zones which is –

- a) the site of threatened native vegetation communities within the meaning of the *Nature Conservation Act 2002*; or
 - i. part of the habitat for a threatened species within the meaning of the *Threatened Species Protection Act 1995*; or
 - ii. native vegetation within 30m of a named water body or watercourse; or
 - iii. native vegetation in a wetland, or within 30 m of a coastal shoreline
- b) land shown on the planning scheme map as significant for scenic, biodiversity or landscape value; or
- c) land with a low, medium or high likely risk from landslide identified by Code E6 – *Hazard Management* under this planning scheme;

So, according to the Devonport City Interim Planning Scheme 2013 the development of the land would require a planning permit and it is our understanding no other areas of the Scheme that require consideration. However, before a planning permit is issued under LUUPA, the developer and planning authority must take into account activities that may threaten critical habitats or significantly affect a threatened species, population or ecological community.

Costs

Costs are scale dependant and impossible to determine. However, some consideration/indication of the potential costs for each approvals process is given below.

Commonwealth Environment Protection and Biodiversity Conservation Act 1999 (EPBCA).

Costs here are expected to vary considerably depending on the scale of the impact. A small impact not require referral (0.32 ha of the *Eucalyptus ovata* community) and will be considerably cheaper than a larger impact (the clearance of all or most of this community at the site).

Costs for a small impact to the *Eucalyptus ovata* community will be centred around considering the impacts against significant impact criteria in full to ensure they will not trigger the Act. Importantly, impacts to swift parrot will also need to be considered here. Engaging ecological (and potentially legal) advice in this regard will be important to substantiate a claim that the impact will not require referral. Ecological advice may for example require further consideration of the foraging and breeding potential for swift parrot at the site. Additionally, other species protected under the EPBCA may require further consideration against significant impact criteria to determine if referral is required. Costs for additional ecological advice are not expected to exceed \$5000.

Costs for a more substantial impact to the *Eucalyptus ovata* community (and also swift parrot) will be more substantial as the project is expected to require referral. Initial costs will be as for a small impact, and there will also be the cost of the referral process: this cost will vary considerably according to the regulator's decision. If the project is determined not to be a controlled action the costs will be limited to the cost of referral. If the cost is a controlled action then the approvals process may involve permit conditions; how extensive (and costly) these are depends on the scale of the impact and may involve the acquisition of land (i.e. an offset).

Tasmanian Threatened Species Protection Act 1995 (TSPA)

A permit to take will be required to impact the *Pimelea curviflora* var. *gracilis* on the site. The cost of this is limited to the administrative cost of making the application, a task that typically does not exceed a few hours in a relatively simple instance such as this. Costly conditions are not expected to form part of this permit.

Devonport City Interim Planning Scheme 2013

An application to a Council for a planning permit can expect that fees will apply. Councils set their fees independently and these vary from Council to Council. Fees for

a relatively minor development applications are typically low (<\$1000) and are pegged to the value of the development. The fees for the 19/20 financial year for the Devonport City Council Application for a Use or Development with value > \$25,000 per application is \$ 560.00 + \$1.00 per \$1000.00 of value of works + \$300.00 public notification fee. A full schedule of costs can be accessed at: <https://www.devonport.tas.gov.au/download/865/planning-fact-sheets/19324/planning-fees-charges-2019-20>

5. Conclusion

Vegetation

The survey found two native vegetation communities in the study area. One of these is a *Eucalyptus ovata* community (NCA threatened, EPBCA critically endangered). Under the EPBCA this community is referred to as the critically endangered *Tasmanian Forests and Woodlands dominated by black gum or Brookers gum (Eucalyptus ovata / E. brookeriana)* and according to TASVEG 3.0 this community is mapped as DOV.

Legislative implications of impact to this community are scale dependant and a small impact (e.g. the 0.32 ha area south of the existing soccer fields) may not trigger the EPBCA Act. However, impact to this community also has a potential impact on swift parrot and further consideration of the impact to that species will be required once the impact is known to determine the potential for referral. A larger impact to this community is expected to require referral as there is potential to have a significant impact, and therefore trigger the Act. Detailed consideration of the values present on the site against the significant impact criteria will be required once the impact is known to more fully understand the potential to trigger the Act.

Costs are also scale dependant; costs for a small impact are not expected to be onerous and will primarily involve ecological (and potentially legal) advice that considers the significant impact criteria in full. A larger impact requiring referral can be costly if conditions (e.g. offsets) are attached to the approvals process.

Threatened flora

Fifteen *Pimelea curviflora* var. *gracilis* (TSPA rare) occur in one location in the north west of the survey area.

A permit to take from DPIPWE will be required to impact this species. Permit conditions are not expected to be onerous (if any) and costs are limited to the administration involved in making the application (a few hours work).

Threatened fauna and threatened fauna habitat

No threatened fauna or sign of threatened fauna were observed during the survey. However, the *Eucalyptus ovata* community provides foraging and potentially breeding habitat for swift parrot (*Lathamus discolor*, TSPA endangered, EPBCA critically endangered). Other areas with mature trees at the site may also serve as potential breeding habitat. The area is within the north west breeding range for swift parrot and breeding records are within 3 km of the site.

The site is also viable habitat for several wide-ranging threatened fauna species including eastern barred bandicoot, grey goshawk, spotted-tail quoll, Tasmanian devil, and masked owl.

A small impact to the *Eucalyptus ovata* community may not require referral but further consideration of the potential for the impact to swift parrot to trigger the EPBCA will be required once the impact has been defined. This may involve additional surveying of the habitat to assess the quality of the foraging and potential breeding habitat that may be impacted.

It is not expected that the impact to other species protected under the EPBCA will trigger this Act, however further consideration of the significant impact criteria for each species may be required depending on the impact.

Costs for the approval process to impact EPBCA-listed threatened fauna are also scale dependant; costs for a small impact are not expected to be onerous and will be primarily involve ecological (and potentially legal) advice that considers the significant impact criteria in full. A larger impact requiring referral can be costly if conditions (e.g. offsets) are attached to the approvals process.

Weeds

Five species of declared weed occur at the site, and weeds are relatively widespread. A weed management plan that manages the potential to introduce and spread weeds is recommended.

6. Appendix A: Species List

Species list - project: DCC002

Status codes:

ORIGIN	NATIONAL SCHEDULE	STATE SCHEDULE
i - introduced	EPBC Act 1999	TSP Act 1995
d - declared weed WM Act	CR - critically endangered	e - endangered
en - endemic to Tasmania	EN - endangered	v - vulnerable
t - within Australia, occurs only in Tas.		VU - vulnerable r - rare

Sites:

- 1 DVG
- 2 DVG - Additional Species
- 3 DOV

Site	Name	Common name	Status
	DICOTYLEDONAE		
	APOCYNACEAE		
3	<i>Vinca major</i>	blue periwinkle	i
	AQUIFOLIACEAE		
3	<i>Ilex aquifolium</i>	holly	d
	ASTERACEAE		
1 3	<i>Cirsium vulgare</i>	spear thistle	i
3	<i>Conyza sp.</i>	fleabane	i
1	<i>Euchiton involucreatus</i>	star cottonleaf	
1 3	<i>Hypochaeris radicata</i>	rough catsear	i
1	<i>Olearia stellulata</i>	sawleaf daisybush	
1 3	<i>Ozothamnus ferrugineus</i>	tree everlastingbush	
1	<i>Senecio minimus</i>	shrubby fireweed	
3	<i>Sonchus asper</i>	prickly sowthistle	i
	BORAGINACEAE		
1 3	<i>Myosotis arvensis</i>	field forgetmenot	i
	CAPRIFOLIACEAE		
3	<i>Sambucus nigra</i>	black elderberry	i
	CARYOPHYLLACEAE		
3	<i>Cerastium sp.</i>	mouse-ear chickweed	i
	CASUARINACEAE		
1 3	<i>Allocasuarina littoralis</i>	black sheoak	
2	<i>Allocasuarina verticillata</i>	drooping sheoak	

	CONVOLVULACEAE		
3	<i>Dichondra repens</i>	kidneyweed	
	ERICACEAE		
1	<i>Astroloma humifusum</i>	native cranberry	
1	<i>Epacris impressa</i>	common heath	
1	<i>Erica lusitanica</i>	spanish heath	d
	FABACEAE		
2	<i>Acacia dealbata subsp. dealbata</i>	silver wattle	
3	<i>Acacia decurrens</i>	green wattle	i
2 3	<i>Acacia floribunda</i>	gossamer wattle	i
1 3	<i>Acacia melanoxylon</i>	blackwood	
1	<i>Acacia stricta</i>	hop wattle	
1 3	<i>Acacia verticillata</i>	prickly moses	
1	<i>Genista monspessulana</i>	canary broom	d
1	<i>Pultenaea juniperina</i>	prickly beauty	
2	<i>Ulex europaeus</i>	gorse	d
	GENTIANACEAE		
1 3	<i>Centaurium erythraea</i>	common centaury	i
	HALORAGACEAE		
1	<i>Gonocarpus tetragynus</i>	common raspwort	
	HEMEROCALLIDACEAE		
1 3	<i>Dianella tasmanica</i>	forest flaxlily	
	LAMIACEAE		
1	<i>Ajuga australis</i>	australian bugle	
1 3	<i>Prunella vulgaris</i>	selfheal	i
	LAURACEAE		
3	<i>Cassytha melantha</i>	large dodderlaurel	
1	<i>Cassytha pubescens</i>	downy dodderlaurel	
	MYRTACEAE		
2	<i>Corymbia ficifolia</i>	red flowering gum	i
1	<i>Eucalyptus obliqua</i>	stringybark	
2 3	<i>Eucalyptus ovata var. ovata</i>	black gum	
1 3	<i>Eucalyptus viminalis subsp. viminalis</i>	white gum	
3	<i>Leptospermum scoparium</i>	common tea-tree	
1 3	<i>Melaleuca ericifolia</i>	coast paperbark	
2	<i>Melaleuca linariifolia</i>	narrow-leaved paperbark	i
	OXALIDACEAE		
1 3	<i>Oxalis sp.</i>	woodsorrel	
	PASSIFLORACEAE		
3	<i>Passiflora sp.</i>	passionflower	

PITTOSPORACEAE			
1	<i>Billardiera mutabilis</i>	green appleberry	
2 3	<i>Bursaria spinosa subsp. spinosa</i>	prickly box	
PLANTAGINACEAE			
1 3	<i>Plantago lanceolata</i>	ribwort plantain	i
POLYGONACEAE			
1	<i>Rumex conglomeratus</i>	clustered dock	i
PROTEACEAE			
2	<i>Banksia integrifolia subsp. integrifolia</i>	coast banksia	x
1	<i>Grevillea sp.</i>	grevillea hybrid	i
1	<i>Grevillea victoriae</i>	grevillea	i
1	<i>Lomatia tinctoria</i>	guitarplant	en
RANUNCULACEAE			
1	<i>Clematis sp.</i>	clematis	
1	<i>Ranunculus repens</i>	creeping buttercup	i
ROSACEAE			
1 3	<i>Acaena novae-zelandiae</i>	common buzzy	
3	<i>Aphanes arvensis</i>	parsley piert	i
1	<i>Cotoneaster pannosus</i>	velvet cotoneaster	i
1	<i>Rosa rubiginosa</i>	sweet briar	i
1 3	<i>Rubus fruticosus</i>	blackberry	d
1	<i>Rubus parvifolius</i>	native raspberry	
RUBIACEAE			
3	<i>Coprosma quadrifida</i>	native currant	
SANTALACEAE			
1	<i>Exocarpos cupressiformis</i>	common native-cherry	
SOLANACEAE			
1	<i>Solanum nigrum</i>	blackberry nightshade	i
3	<i>Solanum pseudocapsicum</i>	winter cherry	i
THYMELAEACEAE			
1	<i>Pimelea curviflora var. gracilis</i>	curved riceflower	
MONOCOTYLEDONAE			
AGAVACEAE			
3	<i>Cordyline australis</i>	cabbage tree	i
ARACEAE			
3	<i>Zantedeschia aethiopica</i>	arum lily	i
ASPARAGACEAE			
1 3	<i>Lomandra longifolia</i>	sagg	

CYPERACEAE			
1 3	<i>Carex appressa</i>	tall sedge	
1 2 3	<i>Gahnia grandis</i>	cutting grass	
1 3	<i>Lepidosperma ensiforme</i>	swordsedge	
1 3	<i>Schoenus apogon</i>	common bog-sedge	
IRIDACEAE			
3	<i>Crocasmia Xcrocsmiiflora</i>	montbretia	i
1	<i>Diplarrena moraea</i>	white flag-iris	
JUNCACEAE			
3	<i>Juncus pauciflorus</i>	looseflower rush	
1	<i>Juncus procerus</i>	tall rush	
POACEAE			
1 3	<i>Aira caryophylla</i>	silvery hairgrass	i
2	<i>Anthoxanthum odoratum</i>	sweet vernalgrass	i
1	<i>Arrhenatherum elatius var. bulbosum</i>	bulbous oatgrass	i
1 3	<i>Austrostipa pubinodis</i>	tall speargrass	
1	<i>Dactylis glomerata</i>	cocksfoot	i
1 3	<i>Microlaena stipoides</i>	weeping grass	
1	<i>Poa sp.</i>	poa	
3	<i>Poa tenera</i>	scrambling tussockgrass	
1 3	<i>Rytidosperma dimidiatum</i>	variable wallabygrass	
PTERIDOPHYTA			
ASPIDACEAE			
3	<i>Polystichum proliferum</i>	mother shieldfern	
DENNSTAEDTIACEAE			
3	<i>Hypolepis rugosula</i>	ruddy groundfern	
1	<i>Pteridium esculentum subsp. esculentum</i>		bracken
DICKSONIACEAE			
3	<i>Dicksonia antarctica</i>	soft treefern	

7. Appendix B - Vegetation condition benchmark for DOV *Eucalyptus ovata* forest and woodland: (forest)¹¹

Vegetation Condition Benchmarks version 1



Dry Eucalyptus Forest and Woodland

DOV *Eucalyptus ovata* forest and woodland: (forest)

Community Description:

Eucalyptus ovata forest and woodland is dominated by *Eucalyptus ovata* and /or *E. viminalis*. On fertile soils trees grow to over 20m and are moderately dense. The understorey is typically shrubby. This benchmark is one of 2 benchmarks available to assess the condition of DOV. It is the appropriate benchmark to use in assessing the condition of the forest component of the listed *Eucalyptus ovata* forest and woodland community (Schedule 3A, Nature Conservation Act 2002).

Benchmarks:

Component	Cover %	Height (m)	DBH (cm)	#/ha	Length (m)/0.1 ha
Canopy	40%	-	-	-	-
Large Trees	-	20	80	20	-
Organic Litter	80%	-	-	-	-
Logs	-	-	≥ 10	-	40
Large Logs	-	-	≥40	-	-
Recruitment			Continuous		

Understorey Life Forms	LF code	# Spp	Cover %
Immature tree	IT	1	5
Tree or large shrub	T	5	40
Shrub	S	4	15
Herbs and orchids	H	6	5
Grass	G	1	5
Large sedge/rush/sagg/lily	LSR	3	20
Ground fern	GF	2	10
Scrambler/Climber/Epiphytes	SCE	1	5
Mosses and Lichens	ML	1	5
Total	9	24	

¹¹ Department of Primary Industries, Parks, Water and Environment (2019) DOV *Eucalyptus ovata* forest and woodland: (woodland). https://dpi.pwe.tas.gov.au/Documents/DOV_for_R3V1.pdf. Accessed 16/03/2020.

8. Appendix C - Condition thresholds for the Black gum - Brookers gum forest/woodland ecological community¹²

Under the following, the *Eucalyptus ovata* community qualifies as a Class A - Highest Quality A1 as it is > 2 ha, has at least 4 large trees present per hectare and has greater than 70% of the perennial vegetation cover in the understorey made up of native species.

CLASS A. HIGHEST QUALITY

Patches with the best chance for longer-term survival that retain a high degree of intact vegetation, habitat value or connectivity. Such remnants are more able to provide buffers from disturbance, sources of natural regeneration, and natural wildlife corridors and habitats.

Category and rationale	Native cover and habitat thresholds	Minimum patch size thresholds
Category A1 Large patch with few weeds and habitat trees.	≥70% of perennial vegetation cover ¹ in the understorey is made up of native species. AND The patch has at least 4 locally indigenous trees per 1 ha that either: have hollows OR are large (>60cm dbh ²) OR are in either of these categories.	≥ 2 ha
Category A2 Patches with mostly native understorey and connected to a larger native vegetation remnant.	≥ 70% of perennial vegetation cover in the understorey is made up of native species. AND The patch is contiguous ³ with a native vegetation remnant.	≥ 0.5 ha for a patch of the ecological community AND ≥ 2.0 ha for the entire native vegetation remnant.

CLASS B. GOOD QUALITY

Patches that retain conservation value(s) and may or may not be isolated from other native vegetation remnants.

Category and rationale	Native cover and diversity thresholds	Minimum patch size thresholds
Category B1 Isolated patch that remains largely intact and has few weeds.	≥ 70% of perennial vegetation cover in the understorey is made up of native species.	≥ 0.5 ha
Category B2 A larger isolated patch with a mostly native understorey remaining.	≥ 50% of perennial vegetation cover in the understorey is made up of native species.	≥ 2 ha
Category B3 A patch with mostly native understorey and high plant species diversity. May or may not be isolated.	≥ 50% of perennial vegetation cover in the understorey is made up of native species AND ≥15 native understorey species per 0.5 ha OR ≥ 8 native understorey species per 0.5 ha for patches dominated by <i>E. brookeriana</i> ²	≥ 0.5 ha

¹² See <https://www.environment.gov.au/cgi-bin/sprat/public/publicshowcommunity.pl?id=77&status=Critically+Endangered>



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**Minutes of the Annual General Meeting of the Devonport City Council
held on Monday, 9 November 2020, in the convention centre, level 3, paranapple centre,
137 Rooke Street Devonport, and live streamed from 5:30pm**

PRESENT:**Councillors:**

Cr A Rockliff (Mayor)
Cr A Jarman (Deputy Mayor)
Cr J Alexiou
Cr G Ennis
Cr P Hollister
Cr L Laycock
Cr S Millbourne
Cr L Murphy
Cr L Perry

Council Officers:

General Manager, M Atkins
Deputy General Manager, J Griffith
Executive Manager People & Finance, K Peebles
Executive Manager City Growth, M Skirving
Executive Coordinator, J Surtees
Community Services Manager, K Hampton

Electors:

Steve Martin	Malcolm Gardam	Rodney Russell	Eric Mobbs
Robert Vellacott	Graham Jones	Chris Murfett	Anne Murfett
Prue Febey	Robert Foulkes	Rod Bramich	Lyn Johnson
Peter Jordan	Sue Jordan	Janette Lander	Bill Lander
Jan Grey	Robyn Glen	Paul Fielding	Louise Leslie
Ian McLeod	Faye Foster	Grant Goodwin	Robyn Carey
Peter Stegmann	Trevor Smith	Mark Bakowski	Jennie Claire
Don Willing	Graeme Nevin	Lindy Nevin	Alana Jackson
Greg Marshall	Margaret Faye	Sally Easter	Gary Easter
Pauline Gardam	Bruce Gowan	John Blyth	Sylvia Sayers
Claire Jordan	Kylie Lunson	Michael Williams	

Other:

Dave Race	Geoff Dobson	Joshua Jackson	Peter Tuson
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WELCOME AND INTRODUCTIONS

All persons in attendance were advised that it is Council policy to record Council meetings, in accordance with Council's Digital Recording Policy. The recording of this meeting will be made available to the public on Council's website for a minimum period of six months. This meeting was Live Streamed to the Devonport City Council YouTube channel.

The Mayor introduced the Councillors and staff in attendance and thanked everyone for coming and complying with Council's COVID safe requirements.

1 ANNUAL GENERAL MEETING GUIDELINES

The Mayor outlined the Annual General Meeting Guidelines as published in the Agenda.

Mr Graeme Nevin raised a point of order, suggesting that the AGM procedure was out of order and that the meeting should not continue. The General Manager clarified that the meeting has been structured and arranged in accordance with section 72(b) of the Local Government Act and that the processes put in place have been done so correctly. The Mayor did not accept Mr Nevin's procedural motion.

Mr Nevin raised a point of order, asking if he was permitted to raise a motion of dissent, or if the meeting regulation rules of 2015 were applicable? The Mayor dismissed the point of order, and continued to outline the Guidelines for the meeting.

2 APOLOGIES

Mr Doug Janney
Ms Desley Blanch

3 DECLARATIONS OF INTEREST

There were no Declarations of Interest.

4 CONFIRMATION OF MINUTES

MOVED: Cr Murphy
SECONDED: Cr Hollister

That the minutes of the Annual General Meeting held on 9 December 2019, as attached, be confirmed.

Amended Motion:

Mover: Mr Vellacott
Seconded: Mr Gardam

That the minutes of the annual general meeting held 9 December 2019 as circulated be confirmed provided that after the last entry has been amended so as to delete the words "There being no further business the Mayor declared the meeting closed" and that the following be inserted so the last sentence shall read - "The Mayor, contrary to the council's code of conduct, knowing that several ratepayers and

electors wished to introduce further business, and a procedural motion was being put, abruptly declared the meeting closed at 6:24pm".

FOR	14
AGAINST	32
OUTCOME	Lost

The Mayor then put the original motion:

That the minutes of the Annual General Meeting held on 9 December 2019, as attached, be confirmed.

FOR	35
AGAINST	11
OUTCOME	Carried

5 PRESENTATION OF ANNUAL REPORT

The General Manager provided an overview of the 2020 Annual Report

6 SUBMISSIONS/QUESTIONS TO THE ANNUAL REPORT

MOVED: Mr Goodwin

SECONDED: Ms Sayers

That submissions and questions, and the subsequent answers, on the 2019/20 Devonport City Council Annual Report, be noted.

FOR	35
AGAINST	0
OUTCOME	Carried

7 MOTIONS ON NOTICE

7.1 NOTICE OF MOTION FROM MR BOB VELLACOTT

MOVED: Mr Vellacott

SECONDED: Mr Gardam

That – We the ratepayers / electors here present, noting that no apology whatsoever has so far been forthcoming, hereby request an unequivocal apology from the General Manager, Mayor and those Councillors responsible for the intolerable situation in regard to in particular the Food Pavilion now known as Providore Place, and among other things, the mismanagement and subsequent loss of revenue from Stage 1 of the Living City project, for the following reasons:-

1. THE DEVONPORT CITY COUNCIL'S ATTITUDE TO TRANSPARENCY relating to Living City decision making almost exclusively done in Closed (secret) Session and the deals done with private enterprise, has alienated large sections of the electors. This is largely due to Council's refusal in many instances to substantiate its representations and provide few real time disclosures other than those forced upon them. Unfortunately, in relation to many statements made by Council or its appointed Project Development Manager, Council never provided or provides evidence to substantiate its public representations and for over four (4) years has resorted to various tactics to avoid transparency and accountability relating to this project. From what has transpired "Transparency and therefore accountability is/ was not in abundance at the Devonport City Council".

2. THE ARGUABLY DECEITFUL CLAIMS – on 7th December 2016 the Deputy General Manager (at that time and now the General Manager) was reported as saying "we've got a 10-year lease with Providore Place to run it and we're getting a good return above the independently assessed market value," and " the revenue the council received on the food pavilion was guaranteed through the head lease arrangement and removed the council's exposure to financial risk." and "Projected food pavilion income is \$400,000 per year"

All above said and oft repeated; and when challenged to provide the evidence, the statements were never refuted by the Mayor and Councillors, who knew or should have known, that those statements were false. Members of council, with only a skerrick of business acumen, should have known that statements such as those made by the then Deputy General Manager, if made by the management of any public listed company, could have received a severe penalty imposed by ASIC for false representation to investors and/or shareholders (ratepayers in the case on Devonport Council). The Acting General Manager's information was ultimately relied upon by councillors in approving the entering into of the initial head lease agreement, which, with the passage of time, was proved, by the Auditor General, to be grossly deficient and based on misguided advice at best?

3. THE MISLEADING STATEMENTS MADE –the Development Manager In 2013 –said in relation to the then Stage 2 new retail precinct that he had "spoken to 15 national retailers and 13 were keen to come to Devonport" and "Negotiations must remain confidential, but it is expected that key announcements can take place in 2014." As the passage of time has demonstrated and eventually admitted by Council there were never any firm commitments prior to approving Stage 1. The prospect of a "new northern retail precinct" is now all but non-existent. In the extended period leading up to approval of Stage 1 and in 2016 Council represented it was "not a council-funded project" and "without relying on income from Council's existing revenue streams." At the same time it announced for the first time only some 14 days prior to

approving Stage 1 that a ratepayer contribution of \$11 million of cash reserves (later increased to \$13.3 million) and up to \$39 million of borrowings were required for Stage 1 construction alone. Also the statement "Council will not be the main financier of Living City "which in time has been proven to be a fallacy.

4. THE FARRAGO of EXAGGERATED / UNSUBSTANTIATED CLAIMS – as per the 2014/5 Living City Master Plan Fact sheet, it stated Living City will create \$250 m investment over 5-8 years, and more than 1,100 ongoing jobs will be created. This was later changed to - Living City will generate in relation to NEW on-site jobs "nearly 830 full-time operational jobs in Devonport CBD...." as well as there will be an annual \$112 million economic benefit. Also a claim was submitted that "The project is guaranteed to unlock \$270 million in private investment" all put forwarded to garner ratepayers' support and some to obtain Government funding.

5. THE DEMONSTRATED EFFORTS BY COUNCIL TO CONCEAL INFORMATION AND SUBSEQUENT ABUSE OF PRIVILEGE - at various times and in particular, at the time, the secretive waiving of Providore Place rent just prior to the 2018 council elections. When questioned the present Mayor agreed this could have had a bearing on the outcome of the election had the electors been aware of the unfolding economic mess. The Local Government Act was often, over "cherry picked" to limit the amount of information to be disclosed; no doubt, so as to conceal the mismanagement and deteriorating financial situation in regard to Providore Place.

6. THE MANY NON and/or EVASIVE ANSWERS GIVEN TO QUESTIONS ASKED AT MEETINGS - Council repeatedly refused to confirm any firm or formal commitments, from individual tenant leases, existed prior to approving construction of the food pavilion (Providore Place) despite a written commitment by Council not to start construction as stated in the "Stage 1 Funding Implications" report to Council dated February 2016; being "It is accepted that work will not start on the Food Pavilion until Council has the necessary level of certainty in the form of secured tenant commitments." This assurance was also proved to be incorrect by the Auditor General. Since then we have learnt that council did not seek legal advice and no rent was paid by the head lessee under the initial head lease. The "Head Lease Agreement "was actually not a fully commercial based lease but moreover a "cooperative shared arrangement".

7. THE FAILURE OF COUNCIL TO UNDERTAKE THE REQUIRED DUE DILIGENCE in regard to the comprehensive business case studies as required by consultants HillPDA so as to validate their estimates of 830 new CBD ongoing full-time direct jobs and significantly more indirect jobs and \$112 million of economic output annually despite repeatedly and unambiguously communicating to ratepayers that these outcomes justified the appropriation of approximately \$50 million in ratepayer cash reserves and additional borrowings for Stage 1 of the Living City Project.

* Council's failure to tender the LIVING CITY project management contract and the appointment of a Company and project director not necessarily the most proven in delivering urban renewal projects of the equivalent size, scale and complexity to that of Living City.

* Also Council should not have, to ensure ratepayer interests were fully protected, entered into a non-tendered confidential 10 year \$4 million food pavilion head lease with connections of the lead project consultant without Council having any knowledge of the fact that the issued paid up capital of the lessee Company was a minimal \$20,000 (0.5%) of the contract value thereby placing ratepayers at significant risk in the case of default. Council has refused to release the head lease document making it impossible to know whether adequate default clauses existed.

8. THE WAIVING OF RENT of some known, \$357,480 in revenue, as well as other unknown amounts for legal and council staff costs etc, due to an unenforceable agreement. This was because of Council's failure to insist on a director guarantee(s) for the so called Head Lease Agreement. Thus the secrecy about this and the costly extravagant fit outs of some \$651,000 excl. GST plus estimated equivalent amount for tenant-specific base-build requirements all constituted subsidisation of the tenancies in Providore Place that were and or will be in direct competition to other businesses in the city. Consequently, because of the secrecy, it has put them at an unfair advantage in not being able to know the full extent of the subsidisations.

9. The Conflicts of Interest - The Auditor General's Report stated - "Evidence obtained by us indicated the head lease was primarily drafted by P+i and appeared to be missing a number of standard lease clauses " and "DCC did not obtain independent legal advice on the lease agreement before being signed. DCC entered into the head lease agreement with PPD knowing: potential conflicts in future decision making could arise given P+i's development management role" and "The relationship risk between DCC and P+i in entering into the head lease arrangement, although acknowledged, was not adequately managed" and "DCC had not met good governance principles relating to transparency, equity, participation and inclusion and effective and efficient decision making." This and other areas within Living City where potential conflicts of interest could also arise was pointed out and questioned on many occasions by concerned ratepayers but was ignored by council.

10. THE COUNCIL'S FARCICAL ACTION IN NEGOTIATING A REPLACEMENT HEAD LEASE FOR PROVIDORE PLACE- Despite non-payment of rent due, as per the initial head lease agreement, and after Council received from the Auditor General a damning report, Council entered with the same entity, while some \$200,000 remained owing to Council, a 2 year term replacement head lease agreement that was subsequently terminated within 3 months of commencement.

We the Electors wish to also make it known of our extreme disappointment to you the now General Manager, the now Mayor and those Councillors who at the time were complicit in the ongoing mismanagement and concealment of information; also in regard to the cavalier conduct and contempt shown, on many occasions, towards those who questioned and/or expressed concern about the project.

Further - That the apology be given within one (1) month of this AGM and recorded in a meeting Agenda and the minutes. "To you the electors here present I ask for your unequivocal support for this motion by voting in the affirmative.

FOR	13
AGAINST	35
OUTCOME	Lost

7.2 NOTICE OF MOTION FROM MR GRAEME NEVIN

MOVED: Mr Nevin

SECONDED: Mr Gardam

That the Devonport City Council:

1. commission an enquiry and report;
2. independent of council;
3. with the report made public (apart from item A below)

Regarding what has happened with Providore Place including reference to the following:

- A) Whether the DCC has any potential claim against any person or entity (other than the head lessee) concerning recovery of the Providore Place losses suffered by DCC?
- B) Whether the 2016 councillors acted in good faith when granting the head lease in relation to Providore Place?
- C) Why Council granted a head lease with clauses protecting Council's position absent?
- D) Why did Council not want any legal advice on the head lease?

Cr Jarman declared an interest and left the room at 6:47pm

FOR	17
AGAINST	29
OUTCOME	Lost

Cr Jarman returned to the meeting at 6:56pm

7.3 NOTICE OF MOTION FROM MR DOUG JANNEY

MOVED: Mr Mobbs

SECONDED: Cr Jarman

That council, at the next meeting, consider providing all ratepayers of 50 years or more with parking vouchers as provided to pensioners.

FOR	39
AGAINST	3
OUTCOME	Carried

8 GENERAL BUSINESS

Rodney Russell – 225 Steele Street, Devonport

Q1. Page 16 Workforce profile – male, female. As there is 90 male and 37 female full time employees, can you give us some insight as to why there is 22 part-time female compared to 7 male and 14 casual female compared to 6 male?

Response

The Mayor advised the nature of the work and the fact that part-time does suit, or casual does suit, women perhaps more than males and the nature of the work. I would love to see it 50/50 but that is not necessarily going to happen overnight, but it is the nature of the work that we offer.

Q2. Bus stop infrastructure. State Government grant \$430,000 – Infrastructure contract works \$368,000. Where will the balance money be spent?

Response

The General Manager advised that the amount quoted by Mr Russell is the amount that was awarded to the contractor, and there would be some other associated costs such as project management, design costs, I don't have them all on hand but there would be some other costs that would make up that total budget of \$430,000.

Q3. Page 58 waivers relating to COVID-19. Commercial properties – rent relief \$84,000. What percentage of monthly rent was waived for the tenants?

Response

The General Manager advised it varied significantly from tenant to tenant, for some it was zero and for others there was short periods where it was 100%. The percentage ranged from 0 to 100, the most common was 50%, but there was a range of 0 to 100.

Q4. Financial report page 3. Why was the print for the sentence at the bottom of the page so very small when there was space for it to be larger?

Response

The Mayor noted Mr Russell's feedback.

Jennie Claire - Ratepayer, Devonport

Q1. My question relates to procedures. At last year's Annual General Meeting the Mayor stated that motions put to the meeting by the public which were passed, would be considered at the next ordinary meeting of Council. There were four such motions last year, and my question tonight concerns what happened to those four motions at the next Council meeting. The words must be considered at the next council meeting, surely means that discussions of the motions by councillors would take place at that meeting, and indeed, one of the councillors at the time felt that and stated the same. Yet the resolution in question, says that Council had already considered the four motions, that was the wording of the resolution, thereby ignoring the requirements of the Local Government Act. Further, the resolution excluded two of the motions, and required councillors to vote only on the other two, and to vote on the other two as a package. To meet the requirements of the Act, shouldn't all of the motions have been presented and dealt with individually, and voted on individually? Councillors were in effect restricted by the wording of the resolution, yet it is councillors, not staff, who the people of Devonport have voted in to make decisions on their behalf. So my question is, will Council take steps to ensure that, as required by the Local Government Act, motions that pass at this meeting, and this is a moot point now, will be discussed by Councillors at, not prior to, the next Council meeting, with each motion being discussed and voted on separately?

Response

The Mayor noted that we do have the opportunity to discuss items at a workshop, but the decisions are made at Council.

Ms Claire – noted that the Act says, the items have to be considered at the Council meeting, and the resolution said, this is a direct quote, "The motions have already been considered". Already been considered.

Response

The General Manager brought the motion up on Council's website and noted that it wasn't those words, it said, "Having considered the four motions" Council then went on to resolve two steps in regards to two of the motions. We are comfortable that the correct process was followed; the 2019 AGM was held early December, the requirement is that any motions passed are then tabled for consideration at the next available Council meeting, that occurred at the December meeting and the report is there on the website. I'm confident the report met the requirements of the Local Government Act and provided all motions for Council's consideration.

Q2. At the March meeting, Council provided additional delegation to the General Manager to ensure continuity of business during the COVID pandemic. This included the ability to approve planning applications which otherwise would have gone to the Planning Authority Committee, or perhaps to a Council meeting. There were six applications approved under this delegation, including the Stony Rise Road Friend Street application. It is the Stony Rise Friend Street DA which is of concern for a couple of reasons. One is, that the General Manager has informed me that there was no environmental assessment done of the land, although it is thought to have endangered vegetation and wildlife present. Another is that the passing of the DA in this manner means that the details of the DA are not available in the minutes of a Council meeting, as they would be if it was passed at a meeting. The public cannot view it unless they are prepared to put in an RTI request to Council. There was one representation regarding this development which would normally mean that the DA would be required to go to a Council meeting. However, this requirement was waived due to the State of Emergency caused by the pandemic. When asked if the Council could add this detail to a Council meeting agenda so it would be available to the public who might want to have a look at a big development, the answer was no. With the technology available, our councillors, to their credit, did not miss a single Council meeting, yet the Planning Authority Committee, apparently was unable to meet its obligations in regard to meetings and to deal with at least the Stony Rise Friend Street DA, which was large, contentious and had attracted one representation. So my question tonight is, in the interests of transparency and good governance, will the Council undertake in future to ensure that all large DAs are put before the Council or the Planning Authority Committee, unless of course there was some extremely drastic situation?

Response

The General Manager advised that future delegations from the Council to the General Manager will obviously be a call for Council at the appropriate time, but in reference to the application that Ms Claire mentions, Council made the decision during COVID to allow business to continue as much as possible and provided those additional delegations so there wasn't delays in approving development applications. It is fair to say that the delegation provided was hardly extreme. The DA was advertised, it was advertised for a fourteen-day period, it received one representation, some councils delegate that to Officers, others have a Planning Committee. This Council in the past, in years gone by, previously allowed applications with up to three representations to be decided by Officers, so certainly the delegation that Council provided wasn't extreme and was done in a period

when Council felt it was important to progress developments as quickly as possible and not to cause unnecessary delay.

Ms Claire – why would there have been a delay if the Planning Authority Committee had done it?

Response

The General Manager advised that Council quickly put those delegations in place, they felt that was an easier way and a quicker way to do that with the restrictions and the moving beast that was COVID at the time. We were still waiting on the Government to bring in regulations to actually allow Council to meet remotely, that required changes to the Local Government Act and in the interests of allowing business to continue, made that decision.

Q3. This question relates to the way that some questions that have been put to the Mayor at Council meetings, have received an answer such as the following, 'The Mayor advised that there is a report later in the meeting where we will deal with that thank you'. So what I'm saying here is that when a question is asked, sometimes that is the answer, its going to be part of a motion later in the meeting, or a recommendation, and it will be dealt with then. That was the response at the December 16, 2019 Council meeting, to a question of mine. As it happened, my question was not discussed, let alone answered at that agenda item, because that was the item where the four motions of only two were even included that I mentioned in the first question. And I've seen numerous other questions which have been asked by the public side stepped in this manner. So my question tonight is this, does everyone understand what I'm talking about, that is the answer to the question that it will be answered later in the meeting when that item is discussed, and then when the item comes along and is discussed, it isn't answered, because quite often there is very little discussion. So the question is, on occasions, where it is said a question will be answered when the relevant item arises during the meeting, can steps be taken to ensure that it is answered, and if it's not answered, can that question be automatically placed as a question without notice on the agenda of the next Council meeting, and not be counted as part of that person's three questions for the next meeting?

Response

The Mayor advised it could certainly be a question without notice however I'll just clarify that usually it is practice that we do not discuss in question time, items on the agenda. I don't think I say that the question will be answered, I think that the item will be discussed, and if I've said that, that's obviously not quite correct. The item will be discussed later in the meeting and it's general practice that we don't take questions around items that will be on the Agenda at that meeting.

Ms Claire – so the result of that then is that the question doesn't get answered.

Mayor – that's true.

Ms Claire – and is that in the interest of good governance and transparency?

Mayor – there is the opportunity to put a question on notice, or a question in writing, but given there is an item for discussion that Council has to rule on, generally it is accepted that we don't make comment about that in question time.

Ms Claire – the wording is, we will deal with that.

Mayor – I understand where you're coming from. Thank you.

Malcom Gardam, 4 Beaumont Drive Miandetta

I wish to comment on the Annual General Meeting Guidelines first disclosed publicly in full on Page 4 of tonight's Agenda.

When questioned about the Notice of AGM dated 24/10/20 inclusion of the statement that "motions from the floor will not be accepted" the General Manager stated "it is certainly a practice that some other councils follow and it's a practice that the Director of Local Government is comfortable with."

When questioned in the current AGM Agenda as to "Will Council provide a list of "other councils" that enforce the practice of not allowing motions from the floor at AGM's?" and "Will Council provide evidence that the Director of Local Government, at the time the decision was made, was comfortable with the practice?" the GM response recorded in the Agenda is "Council has not done extensive review of the practices of other councils, however we are aware of some councils which follow a similar approach."

The General Manager's earlier statement was also reported in today's Advocate.

Q1. I ask the General Manager again, through you Madam Chair, which are the "some councils that follow a similar approach" that you stated you were aware of?

Response

The General Manager advised he sought advice from the Local Government Division and part of that reply said that it's a practice that some councils follow, and they referred us to the website of one particular council, but regardless of what other councils do, we're comfortable with the approach and felt that it gave the community the opportunity to see what was on the agenda and what the motions were that were to be debated at this AGM.

Q2. You said that you were directed to a council's website, I now ask the General Manager, again through you Madam Chair, as to which councils you contacted to validate the statement that "it is certainly a practice that some other councils follow"?

Response

The Mayor advised that question had been asked and answered and asked Mr Gardam to move on.

Mr Gardam - Well Madam Chair, you said you didn't do extensive research or review, well I did. I rang 28 councils, and as of today's date, 26 have responded that they accept motions from the floor.

Mayor – thank you Mr Gardam, we appreciate your diligence.

Mr Gardam - When asked about that, it was undertaken through consultation with the Mayor. In summary, and on Council's pretext of openness and transparency, the GM and Mayor took it upon themselves to:

1. Introduce mandatory rules under the guise of "guidelines" which are never mandatory but in this case include words such as "must be" and "will not be accepted".
2. Undertake no community consultation whatsoever prior to disclosing said guidelines in tonight's Agenda.
3. Make false or misleading representations as to being aware that no motions from the floor are accepted as a requirement of some other councils.
4. In enforcing this ad hoc (last minute disclosure) denied electors the opportunity to review, comment and question the whole of the guidelines in advance of

tonight.....with the mandated deadline for AGM motions having passed by the time the disclosure of the full content surfaced.

5. Even if the requirements prove to be technically lawful they are certainly not in the "spirit" of the Act and trashes an elector's democratic right to freely participate in an AGM.

It must be remembered that the GM and Mayor are the same duo that tried to defend the Mayor's premature closure of last year's AGM by offering no less than 7 reasons that the Mayor had authority to close that meeting, where as Chair, the Mayor refused to take a previously flagged ratepayer motion from the floor and a subsequent procedural motion.

The Code of Conduct Panel reduced the 9 reasons offered for closing the meeting, over and around a ratepayer who had the attention of the Mayor at the time and was trying to speak to a status of excuses and that the Mayor likely closed the meeting to avoid, in her mind, perceived personal embarrassment.

I put it to the meeting that banning motions without notice from the floor appears to be an extension of the same motivation.

- Q3.** The Code of Conduct Report included in relation to last year's AGM that "The Panel heard that the Mayor considered that the meeting was getting a bit out of control, and it was one of her reasons for closing it quickly." but then stated "The Panel finds that on this count the decision to refuse any more motions was not made objectively considering the merit of the way in which the members of the public were conducting themselves at the meeting." Accordingly I ask for the benefit of many here tonight that attended last year, a question the Mayor has refused to answer previously in that, Mayor just who or what in your mind was "getting a bit out of control"?

Response

The Mayor said, Mr Gardam I have already gone through an extensive code of conduct panel hearing, I have apologised for my decision that I made last year and I have nothing else to add, thank you.

Mr Gardam - the behaviour of the public gallery last year was

Point of Order raised by Councillor Milbourne - that Mr Gardam was engaging in bullying and harassment behaviour.

Mr Gardam - the behaviour of the public gallery last year was exemplary considering your actions as Chairperson

Point of Order raised by Councillor Milbourne – it has been asked and answered.

Mr Gardam - so in the absence of

Point of Order raised by Councillor Milbourne – this is not ok and is bullying and harassment.

Mr Gardam – I commend the gallery last year for their behaviour.

Mayor – Mr Gardam I'm giving you a lot of latitude here.

Mr Gardam – I have a couple of questions here, they're quite easy these ones, thank you Madam Chair for that latitude, I appreciate that. It's not always easy but sometimes there are questions to be asked, people want them asked and people want them answered.

- Q4.** Why were the items within the attachment to the Agenda tonight, not included in the Agenda handout as such, surely the page count was not greater than that that we hand out for ordinary meetings during the whole of the year. The attachments were not part of the handout?

Response

The General Manager advised the Agenda was run in the same way as the last Council meeting agenda was, there is the document that includes the agenda and then the attachments are a separate document. Both of those documents are available on the website and were available for this meeting.

Q5. In this Agenda, I previously asked, "Will Council please provide the individual "fair value" book entries on the asset register for the following Living City premises", I'll read them out in a minute. The response was "This information is not readily available in the requested format. These properties include multiple individual assets across several asset classes and it would require resources that are currently unavailable to calculate the answers requested."

Accordingly, I now ask will Council please provide the individual "fair value" book entries for, each of the following properties, for the combined land and buildings for these items listed below. And the properties that I would like to know, what is the carrying value for the land and the property and the buildings, are for:

- 6-10 Steele Street (former Webster building)
- 17 Fenton Way (current Harris Scarfe Site)
- 21 Oldaker Street (former State LINC/ Library Site)
- 137 Rooke Street (paranaple centre)
- 17 Oldaker Street (Providore Place)
- 40-48 Best Street (multi-level carpark)

Response

The General Manager clarified that submissions and questions for the Annual Report, I think the last one was received at about 1:00am Wednesday morning, or late Tuesday night. There were 41 questions in total that were all answered on Tuesday and Wednesday to allow the Agenda to be put out that Wednesday night. The one question that you said hasn't been answered, it was simply due to the resources required to follow that up, and that's to do with the asset values. And to correct that for the record, there has been a lot of talk about the asset values incorrectly referencing the value of Providore Place against the asset values and saying that is somehow a loss. That book asset value, Council is required to carry the building at that amount under the Australian Accounting Standards, whether we agree with it or not, we had to follow those standards, and that's what is in the financial statements and that is what we have been audited on.

Mr Gardam - That does bring to one other question that has been raised, and that is the timing factor. Council had so little time from releasing the notice and the deadline for submissions. Last year at the AGM there was a motion put by Mr Janney and it was successful and it was we would take the time for submissions from 28 days back to 14 days, and this year, for some reason we had a bit of an unhealthy haste and I think we ended up with about 8 days from the time you could get your hands on a hard copy of the Annual Report to make a submission, so I feel for you in having to answer 41 questions, but it was your decision, that you'd only give us until tonight and effectively about 8 days to make submissions, when you could have had it this next Monday night, and you would have given yourself time, and also the people to put submissions in.

Response

The Mayor thanked Mr Gardam for his comments.

Peter Stegmann - 118 River Road, East Devonport.

Q1. Currently Council have a number of staff working from home, how many staff are working from home currently?

Response

The Mayor advised that some staff are currently doing both, so it varies from day to day.

Mr Stegmann – I rang the Planning Department on Friday, and someone said all the staff are working from home, and someone would get back to me. I had to ring again this morning and tell her that it was getting rather urgent because I had a time frame to get a submission in, and I was pleased that they did get back, but I was just wondering when staff are coming back into the office again, because I would have thought that would have been appropriate and it would be easier to work with the staff in the office rather than being remotely operating, especially with planning when you've got to discuss things. Have you got a time frame when they are coming back?

Response

The General Manager advised there is not a direct connection between, staff whether they're working at home or based in the office down below, and any impact on the response times.

Mr Stegmann – I was told that I could wait for three days, that they try to respond within three days. When I ring up Ulverstone for a similar thing, I get directly on to someone and get an answer immediately.

Mayor – thank you, your comment is noted.

Bob Vellacott - 11 Cocker Place, Devonport.

Q1. Will Council review the decree that the Devonport City Council Annual General Meeting motions from the floor will not be accepted and that notice of any motion must be given by a certain date. I believe this is in breach of the long standing basic democratic right and a convention that has allowed electors who have attended Annual General Meetings to move relevant, lawful motions.

Response

The Mayor advised that question would be taken on notice.

9 CLOSURE

The Mayor declared the meeting closed at 7:29pm



Devonport City Council
Strategic Plan Progress Report

Period: **20/21**



Strategic Plan Progress Report

Goal: 1 Living lightly on our environment

Outcome: 1.1 Devonport is an energy efficient City

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 1.1.1 Lead and actively promote the adoption of practices that support the sustainable use of energy and other natural resources by Council, businesses and the community					
1.1.1.1 Deliver the Devonport Commuter Cycling Initiative which focuses on increasing active transport	In Progress	50%	Devonport's Commuter Cafe launched on 'Ride to Work Day' - October 21. The Cafe will run fortnightly and is funded by a grant received from Health Tas.	Community Services Manager	31/03/2021

Outcome: 1.2 Sustainability is promoted and integrated across all sectors

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 1.2.1 Support the conservation and maintenance of biodiversity corridors including coastal landscapes and preservation areas of remnant vegetation					
1.2.1.1 Participate in the development of the North-West Regional Cat Management Strategy	In Progress	33%	Cradle Coast Working Group includes representation from nine Cradle Coast Councils, veterinary services, Parks & Wildlife and the Regional Cat Management Coordinator. This group will develop and implement the North West regional Cat Management Strategy.	Risk & Compliance Coordinator	30/06/2021
1.2.1.1 Construct, install and monitor nest boxes for the critically endangered Swift Parrot	In Progress	16%	Mens Shed have all materials and are in the process of construction. ETA for completion of Construction is November.	NRM Officer	30/06/2021
1.2.1.1 Advocate to the Cradle Coast Authority for a regional approach toward managing climate change impacts and improving adaptations	In Progress	33%	Initial research underway to determine possible areas for regional collaboration.	Executive Officer	30/06/2021
1.2.1.2 Develop climate change related Key Performance Indicators that could be reported on through Council's annual report	In Progress	33%	Desktop review of suitable local government KPIs underway.	Executive Officer	30/06/2021



Strategic Plan Progress Report

Goal: 1 Living lightly on our environment

Outcome: 1.3 "Living Lightly" is promoted and encouraged

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 1.3.1 Identify and implement initiatives to educate and encourage our community on opportunities to "live lightly"					
1.3.1.1 Undertake education programs with Friends of Don, Don College, Devonport Wildcare Group	In Progress	16%	Regular meetings with FODR every fortnight and weekly while planting season is in action.	NRM Officer	30/06/2021

Outcome: 1.4 Our energy is reduced

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 1.4.1 Promote reduction, re-use and recycling options to minimise waste materials within Council, the community and businesses					
1.4.1.1 Increase use of recycling bins in public places	In Progress	33%	Project planning has commenced. External funding secured.	Infrastructure & Works Manager	30/06/2021

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 1.4.2 Facilitate, and where appropriate, undertake improvements in waste and recycling collection, processing services and facilities					
1.4.2.1 Increase use and recycling of waste generated from construction projects.	In Progress	33%	Use of crushed waste concrete and bricks has become standard practice on footpath projects.	Infrastructure & Works Manager	30/06/2021

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 1.4.3 Lead and actively promote emissions minimisation					
1.4.3.1 Install and promote electric vehicle fast charger	In Progress	75%	Orders have been placed, and installation is pending.	City Engineer	31/12/2020
1.4.3.1 Investigate joining the Cities Power Partnerships Program and pledge to reduce emissions	In Progress	75%	Council is now profiled on the Cities Power Partnerships website. Council has 6 months to nominate 5 'pledges' or actions to reduce emissions.	Executive Officer	30/06/2021
1.4.3.2 Increase uptake of low carbon vehicles in Council's fleet	In Progress	33%	Two more hybrid petrol-electric vehicles have been introduced into the fleet, replacing petrol vehicles.	Infrastructure & Works Manager	30/06/2021

Strategic Plan Progress Report

Goal: 1 Living lightly on our environment

Outcome: 1.4 Our energy is reduced

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 1.4.3 Lead and actively promote emissions minimisation					

Outcome: 1.5 Water is actively conserved and well managed

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 1.5.1 Promote sustainable water usage and water quality management					
1.5.1.1 Investigate installation of smart technology for high water-using facilities and/or opportunities to retrofit high water-using properties with water efficient fixtures and fittings	In Progress	33%	Water efficient fixtures and fittings installed during upgrades as required. Potential projects to integrate smart technology to be developed for consideration in the 2021/22 budget.	Executive Officer	30/06/2021



Strategic Plan Progress Report

Goal: 2 Building a unique city

Outcome: 2.1 Council's Planning Scheme facilitates appropriate property use and development

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 2.1.1 Apply and review the Devonport Interim Planning Scheme as required, to ensure it delivers local community character and appropriate land use					
2.1.1.1 Finalise the Local Planning Schedules through the Tasmanian Planning Commission	In Progress	90%	The Tasmanian Planning Commission has now completed its assessment of the draft Devonport Local Provisions Schedule (LPS). Pending a few final modifications, the draft LPS is now awaiting official approval which is anticipated to be by December 2020.	Project Officer	31/12/2020
2.1.1.2 Undertake actions required for finalising the new Statewide Planning Scheme	In Progress	90%	The Tasmanian Planning Commission has now completed its assessment of the draft Devonport Local Provisions Schedule (LPS). Pending a few final modifications, the draft LPS is now awaiting official approval.	Project Officer	30/06/2021
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 2.1.2 Provide consistent and responsive development assessment and compliance processes					
2.1.2.1 Develop a Residential Strategy for Devonport	In Progress	33%	Preliminary background research commenced to inform strategy content.	Project Officer	30/06/2021
2.1.2.2 Review Council's Retail Strategy from a planning perspective	In Progress	33%	Preliminary background research commenced to inform strategy content.	Project Officer	30/06/2021
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 2.1.3 Work in partnership with neighbouring councils, State Government and other key stakeholders on regional planning and development issues					
2.1.3.1 Maintain membership of Cradle Coast Regional Planning Group and advocate for review and update of Regional Land Use Strategy	In Progress	33%	Regional planning groups meet on an "as required" basis.	Project Officer	30/06/2021

Outcome: 2.2 The Devonport brand supports our marketing and promotion

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Goal: 2 Building a unique city

Outcome: 2.2 The Devonport brand supports our marketing and promotion

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 2.2.1 Maintain a local brand that supports our competitive advantages					
2.2.1.1 Continue to implement actions from Council's Retail Marketing Strategy	In Progress	50%	Council's Executive officer have held workshops with the Retail/Tourism Steering Committee formed by Devonport Chamber of Commerce and Industry to deliver a goal and strategies	Community Services Manager	30/06/2021

Outcome: 2.3 Infrastructure priorities support well planned, managed and appropriately funded development within our unique City

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 2.3.1 Develop and maintain long term Strategic Asset Management Plans					
2.3.1.1 Develop and adopt a Parks Asset Management Plan	In Progress	33%	Development of plan underway, facilitated by staff training.	Technical Support Supervisor	31/03/2021
2.3.1.2 Develop an Asset Management Plan for Council's plant and fleet assets	In Progress	16%	Asset data has been updated in preparation to commence plan.	Works Supervisor	30/06/2021
2.3.1.3 Review Council's Asset Management Strategy	In Progress	16%	Draft document in development.	Infrastructure & Works Manager	30/06/2021
Strategy: 2.3.2 Provide and maintain roads, bridges, paths and car parks to appropriate standards					
2.3.2.1 Review and update Road Network Strategy	Not Started	0%	Due to commence in January 2021.	City Engineer	30/06/2021
2.3.2.2 Review and update Bike Riding Strategy	Not Started	0%	Due to commence in January 2021.	Infrastructure & Works Manager	30/06/2021

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Goal: 2 Building a unique city

Outcome: 2.3 Infrastructure priorities support well planned, managed and appropriately funded development within our unique City

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 2.3.2 Provide and maintain roads, bridges, paths and car parks to appropriate standards					
2.3.2.3 Review Public Lighting Strategy	In Progress	75%	Draft document has been endorsed by Council for a period of public consultation.	Infrastructure & Works Manager	30/06/2021
Strategy: 2.3.3 Provide and maintain stormwater infrastructure to appropriate standards					
2.3.3.1 Progress improvements to the Oldaker (East) catchment upgrade – stage 2	In Progress	33%	Design work is well progressed and a tender for construction will be advertised late in 2020.	City Engineer	30/06/2021
Strategy: 2.3.4 Provide and maintain Council buildings, facilities and amenities to appropriate standards					
2.3.4.1 Improve access throughout Mersey Vale Memorial Park by way of directional signage	In Progress	50%	Manufacturing of signs and other components nearing completion. Installation expected late 2020.	Technical Support Supervisor	31/12/2020
2.3.4.1 Install new toilet block at Horsehead creek	In Progress	30%	Site location investigations completed. TasWater and TasNetworks services quotations pending. Building construction Request for Quotation scheduled to be started in December/January.	Project Manager	30/06/2021
2.3.4.2 Install an information kiosk at the Mersey Vale Memorial Park	In Progress	75%	Installation scheduled for November 2020.	Technical Support Supervisor	31/12/2020
Strategy: 2.3.5 Provide and maintain sustainable parks, gardens and open spaces to appropriate standards					
2.3.5.1 Investigate methods to improve pedestrian safety and restrict vehicular access at Pioneer Park	In Progress	16%	An investigation is underway. External funding has been secured for accessible parking and path access to the park.	Infrastructure & Works Manager	30/06/2021

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Strategic Plan Progress Report

Goal: 2 Building a unique city

Outcome: 2.3 Infrastructure priorities support well planned, managed and appropriately funded development within our unique City

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 2.3.5 Provide and maintain sustainable parks, gardens and open spaces to appropriate standards					
2.3.5.2 Review Council's Open Space Strategy	In Progress	10%	Project planning underway.	Infrastructure & Works Manager	30/06/2021
2.3.5.3 Develop a plan and implementation program for improvements to the garden/former burial area in the south east corner of Pioneer Park	In Progress	75%	Project has been unsuccessful securing funding through internal or external sources, so work is unlikely to progress in the short to medium term.	Infrastructure & Works Manager	30/06/2021
2.3.5.4 Develop a plan for the grounds surrounding the Don Hall	Not Started	0%	Not yet commenced.	Infrastructure & Works Manager	30/06/2021

Outcome: 2.4 Promote the development of the CBD in a manner which achieves the LIVING CITY Principles Plan

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 2.4.1 Implement initiatives from the LIVING CITY Master Plan					
2.4.1.1 Continuation of Waterfront Park construction.	In Progress	30%	Progress within the Waterfront Park precinct is continuing in-line with the construction program. Current areas of activity include the eastern portion of the site along the river-edge, and foundation works for the elevated walkway. The Rotunda structure is nearing completion, and the modifications to the section of Formby Road dissecting the park are now complete.	Executive Manager City Growth	30/06/2021
Strategy: 2.4.2 Lobby and attract Government support to assist with the implementation of LIVING CITY Master Plans					
2.4.2.1 Seek funding opportunities for Waterfront Precinct Sound and Light	In Progress	30%	Concept design work is now complete. Project overview and marketing documentation, along	Executive Manager City Growth	30/06/2021



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Goal: 2 Building a unique city

Outcome: 2.4 Promote the development of the CBD in a manner which achieves the LIVING CITY Principles Plan

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 2.4.2 Lobby and attract Government support to assist with the implementation of LIVING CITY Master Plans					
Show			with detailed economic benefit analysis has been completed, and consultation with key project stakeholders and funding partners has commenced.		
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 2.4.3 Implement initiatives to encourage private investment aligned with the outcomes of the LIVING CITY Master Plan					
2.4.3.1 Investigate opportunities to attract Commercial developments on Council-owned development sites	In Progress	30%	Following Council approval of a proposed Expression of Interest program, a process to seek proposals for the development of four sites within the CBD has now commenced. Submissions to the EOI process are expected to be presented to Council for consideration in early 2021.	Executive Manager City Growth	30/06/2021



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Goal: 3 Growing a vibrant economy

Outcome: 3.1 Devonport is the business, service and retail centre for North West Tasmania

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 3.1.1 Market and promote the City as a regional business, service and retail hub					
3.1.1.1 Develop an interstate marketing campaign for the paranapple convention centre and maintain membership with Business Events Tasmania and Meetings and Events Australia	In Progress	50%	Membership with BET waived for the upcoming 20/21 budget. MEA Membership up to date until April 2021. Interstate marketing plan on hold until 2021 when borders have reopened and COVID restriction have eased.	Function and Events Coordinator	30/06/2021

Outcome: 3.2 Devonport's visitor industry is developed around its natural assets, history and location

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 3.2.1 Support tourism through the provision of well designed and managed nfastructure and facilities					
3.2.1.1 Develop a strategy to link Council's cultural facilities, promoted through the Visitor Information Centre at the paranapple arts centre	In Progress	41%	Work continues on a strategy to promote cultural facilities to visitors of the region. Ongoing meetings with the Maritime and Heritage Special Interest Group will be used to continue to develop relationships with the key organisations.	Visitor Services Coordinator	30/06/2021
3.2.1.2 Undertake a detailed investigation into the cost and feasibility of a tourist train service linking key Devonport attractions	In Progress	30%	Minor work has commenced on costings of a vehicle as well as a review of current bus routes, which may influence the proposed options.	Convention and Arts Centre Director	30/06/2021
Strategy: 3.2.2 Support regional tourism development through productive relationships with regional partners and State and Federal Government					
3.2.2.1 Maintain relationships with the Tasmanian Visitor Centre Network and Regional Tourism Networks	In Progress	41%	During the period staff had the opportunity to attend online updates hosted by the TVIN and Tas Fire Service in regards to the new bush fire warning systems that are to be rolled out over the coming year.	Visitor Services Coordinator	30/06/2021

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Goal: 3 Growing a vibrant economy

Outcome: 3.2 Devonport's visitor industry is developed around its natural assets, history and location

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 3.2.3 Facilitate a pro-active approach by business to embrace tourism opportunities					
3.2.3.1 Facilitate a familiarisation tour for local and regional tourism operators and provide operators with the opportunity to engage in professional development exercises	In Progress	41%	Work continues on developing an information session that will provide an update on the Living City Project including the hotel development that the local tourism operators will have the chance to attend This will be facilitated by the Regional Tourism Organisation, West by North West, and council's Executive Manager - City Growth.	Visitor Services Coordinator	30/06/2021
Strategy: 3.2.5 Support festivals, events and attractions that add value to the City's economy					
3.2.5.1 Promote an Events Assistance Package	Not Started	0%	Not yet commenced.	Community Services Manager	30/06/2021
3.2.5.2 Offer the following Council initiated events: Food and Wine, New Years Eve, Harmony Day, Christmas Parade, International Women's Day	In Progress	40%	Devonport Food and Wine Festival was held throughout the month of October with a mix of online and small activities due to COVID restrictions. A calendar of smaller community events is being compiled for December with activities currently being planned. The Devonport Christmas Parade has been cancelled.	Community Services Manager	30/06/2021

Outcome: 3.4 Our economic progress continuously improves

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 3.4.1 Work in partnership with industry and government to identify needs of business and industry to pursue opportunities, which fosters economic development in the area					
3.4.1.1 Maintain relationships with relevant industry and Government	In Progress	30%	Active engagement with regional and statewide economic development bodies has	Executive Manager City Growth	30/06/2021

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Goal: 3 Growing a vibrant economy

Outcome: 3.4 Our economic progress continuously improves

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 3.4.1 Work in partnership with industry and government to identify needs of business and industry to pursue opportunities, which fosters economic development in the area					
economic development stakeholders			been maintained during the reporting period.		
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 3.4.2 Promote, encourage and develop initiatives that support the local economy					
3.4.2.1 Work with the Cradle Coast Authority in delivering the Regional Futures Plan	In Progress	30%	Council Officers have maintained active contact and engagement with the Cradle Coast Authority during the reporting period. A project proposal to be considered via the CCA's Regional Investment Framework is currently being prepared.	Executive Manager City Growth	30/06/2021

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Goal: 4 Building quality of life

Outcome: 4.1 Sport and recreation facilities and programs are well planned to meet community needs

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.1.1 Provide and manage accessible sport, recreation and leisure facilities and programs					
4.1.1.1 Facilitate the development of a City wide recreation infrastructure Master Plan	In Progress	50%	The Working Group will be assessing data from a recent survey to all sporting clubs and organisations in November. Further community consultation will commence once data has been reviewed.	Sport & Recreation Development Coordinator	30/06/2021
4.1.1.2 Run a series of programs at the Recreation Centres for all ages and abilities	In Progress	50%	Tai Chi classes are available for people of all ages. Tai Chi for beginners has commenced due to increase in demand.	Sport & Recreation Development Coordinator	30/06/2021
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.1.3 Promote passive recreational usage including walking, bike paths, trails, parks and playspaces					
4.1.3.1 Undertake renewal of high use riding and walking paths	In Progress	75%	400m of path in Don Reserve has been renewed with another 400m under construction.	Technical Support Supervisor	31/12/2020

Outcome: 4.2 A vibrant City is created through the provision of cultural activities, events and facilities

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.2.1 Acknowledge, preserve and celebrate local art, culture and heritage					
4.2.1.1 Maintain and promote the Council's permanent collection and continue to acquire work by significant Tasmanian artists	In Progress	32%	Staff is undertaking an audit of the permanent collection, which includes documentation and checking of provenance. The Gallery regularly loans works to institutions within Tasmania as well as interstate. In 2020 the winning work of tidal will be added to the permanent collection, and additional works will be acquired through donations.	Visual Arts Coordinator	30/06/2021
4.2.1.2 Produce an annual program of exhibitions and programs that acknowledges Devonport's maritime	In Progress	16%	Due to closure and COVID-19, the exhibition calendar has been rethought in terms of timing. Cats and Dogs: All at Sea will run for	Bass Strait Maritime Centre Coordinator	30/06/2021

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Goal: 4 Building quality of life

Outcome: 4.2 A vibrant City is created through the provision of cultural activities, events and facilities

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.2.1 Acknowledge, preserve and celebrate local art, culture and heritage					
history			two months when we reopen with permission from the Australian National Maritime Museum. Strata will begin early 2021. Preparations are underway. The travelling exhibition coordinated between museums along the coast is also underway with grant support.		
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.2.2 Cultural facilities and programs are well planned and promoted to increase accessibility and sustainability					
4.2.2.1 Deliver an exhibition program that aligns with the Devonport Regional Gallery's strategy and exhibition policy	In Progress	31%	The 2020-2021 exhibition program includes two Nationally touring exhibitions, three exhibitions with works from the Devonport City Council's permanent collection, exhibitions by mid-career Tasmanian Artists, including the 2020 Solo Commission, The Little Gallery Emerging Artist Program, group shows by Tasmanian artist and two exhibitions by local youth. In addition, the Creative and Foyer Spaces are available for community art displays.	Visual Arts Coordinator	30/06/2021
4.2.2.2 Deliver a performing arts presenter season that enhances the cultural experiences of the community	In Progress	40%	As a result of COVID-19 the programming of the 2021 theatre season has been delayed. Many of the performances booked for 2020 have been reschedule into 2021.	DECC Coordinator	30/06/2021
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.2.3 Develop and implement an integrated approach to public art					
4.2.3.1 Develop a public art strategy that considers existing and future public art assets	In Progress	30%	Research for the strategy has been compiled, as has scoping of current public art assets in order to undertake an audit of Devonport's Public Artworks.	Convention and Arts Centre Director	30/06/2021

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Goal: 4 Building quality of life

Outcome: 4.3 Heritage is valued

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.3.1 Develop and implement initiatives to preserve and maintain heritage buildings, items and places of interest					
4.3.1.1 Develop a Master Plan for the Don Congregational Cemetery	Not Started	0%	Project will commence in February 2021.	Executive Officer	30/06/2021
4.3.1.1 Develop a marketing plan that promotes Devonport as a regional centre of cultural heritage	In Progress	30%	Listed as an agenda item for the Maritime and Heritage Special Interest Group, with minor actions towards the plan being compiled, such as the investigation of an app and printed material.	Convention and Arts Centre Director	30/06/2021

Outcome: 4.4 Our community and visitors are safe and secure

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.4.1 Support the community in emergency management response and recovery					
4.4.1.1 Provide information to residents to inform their preparedness for an emergency	In Progress	33%	Community Safety Handbook under review. Information will be updated and a determination made on the best communication methods.	Risk & Compliance Coordinator	30/06/2021
Strategy: 4.4.2 Coordinate and promote effective management of animals					
4.4.2.1 Provide information to residents to promote responsible pet ownership	In Progress	33%	Program developed, delivery method to be confirmed.	Risk & Compliance Coordinator	30/06/2021
Strategy: 4.4.3 Encourage safe and responsible community behaviour					

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Goal: 4 Building quality of life

Outcome: 4.4 Our community and visitors are safe and secure

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.4.3 Encourage safe and responsible community behaviour					
4.4.3.1 Review Community Safety Strategy	Not Started	0%	Not yet commenced.	Community Services Manager	30/06/2021

Outcome: 4.5 Education and learning is accessible and responsive

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.5.1 Support the provision of facilities and services that encourage lifelong learning, literacy and meet the information needs of the community					
4.5.1.1 Facilitate and support the Live and Learn Steering Group to implement the actions from the Live and Learn Strategy	In Progress	48%	Meetings held on a monthly basis. Festival of Learning held throughout the month of September with a blend of online and small activities due to COVID restrictions. Readers Cup to be held in December with 9 schools participating.	Community Services Manager	30/06/2021
4.5.1.1 Provide creative learning programs for young people and adults at the paranaple arts centre	In Progress	35%	After school art workshops, school holiday programs and adult workshops are not taking place due to COVID restrictions. In its place the gallery is presenting a weekly art workshops program "Home is where the 'art is" that is presented through the gallery's website and Facebook. These activities are primarily aimed at the young, but open to anyone to take part in.	Creative Learning & Public Programs Officer	30/06/2021

Outcome: 4.6 Integrated health and wellbeing services and facilities are accessible to all

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.6.1 Facilitate and advocate for child and family support services					
4.6.1.1 Continue the 'Square Peg' project working with at risk young people	In Progress	43%	The program has successfully recommenced every Tuesday afternoon working out of the	Community Services Manager	30/06/2021

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Goal: 4 Building quality of life

Outcome: 4.6 Integrated health and wellbeing services and facilities are accessible to all

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.6.1 Facilitate and advocate for child and family support services					
			Devonport Recreation Centre, due to the East Devonport Recreation Centre being unavailable.		
Strategy: 4.6.2 Facilitate and advocate for services for seniors in the community					
4.6.2.1 Facilitate a week long program of events during Seniors Week	Completed	100%	A successful Seniors Week was held between 12-18 October with a calendar of events distributed. Council ran two programs "Shout to come back out" and "A Treat to Eat", both of which were very well supported. The 50 plus ratepayers luncheon was also held on Monday 12 October in the paranapple convention centre.	Community Services Manager	30/06/2021
4.6.2.2 Continue to deliver a range of programs at Recreation Centres for seniors	In Progress	55%	Health and Well-being programs for seniors have commenced after the enforced break due to COVID-19. An additional session has been added to cope with demand. A new walking for seniors program commenced in October due to demand for additional programs.	Sport & Recreation Development Coordinator	30/06/2021
Strategy: 4.6.3 Provide quality public and environmental health services					
4.6.3.1 Develop Community Sharps Management Guidelines in accordance with LGAT's Sharps Management Guidelines	In Progress	10%	Preliminary work has commenced.	Development Services Manager	31/03/2021

Outcome: 4.7 An engaged community promotes and values diversity and equity



Strategic Plan Progress Report

Goal: 4 Building quality of life

Outcome: 4.7 An engaged community promotes and values diversity and equity

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.7.2 Encourage opportunities for active participation in community life					
4.7.2.1 Promote Harmony Day to encourage active participation by all sectors of the community	Not Started	0%	Not yet commenced - will consider the planning for Harmony Day in December based on COVID restrictions.	Community Services Manager	30/04/2021
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.7.3 Promote the equitable distribution and sharing of resources throughout the community that supports the delivery of quality outcomes					
4.7.3.1 Undertake two rounds of Financial Assistance Grants during the financial year	In Progress	50%	First round of Financial Assistance Grants closed Sept 30 and assessed and approved at the October Council meeting. As well as Major and Minor Grants, a COVID impact assistance program was also offered with 13 organisations submitting applications for COVID assistance.	Community Services Manager	30/04/2021
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.7.4 Advocate for and provide access to quality services, facilities, information and activities that celebrate and promote diversity and harmony which supports engagement, participation and inclusivity					
4.7.4.1 Deliver the outcomes of year one of the Disability Inclusion Plan	In Progress	30%	Action Plan to be assessed and update on actions delivered/underway to be prepared.	Community Services Manager	30/06/2021

Outcome: 4.8 Young people are recognised and valued allowing them to reach their full potential

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.8.1 Promote programs that encourage youth participation, engagement in decision making, development and leadership					
4.8.1.1 Maintain a Devonport Regional Gallery Young Members Committee that engages with, and develops its own, creative programs and events	In Progress	32%	Due to COVID restrictions the Droogs are currently not meeting. When restrictions are lifted monthly meetings will resume including skill sharing and committee meetings.	Creative Learning & Public Programs Officer	30/06/2021

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Goal: 4 Building quality of life

Outcome: 4.8 Young people are recognised and valued allowing them to reach their full potential

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.8.2 Provide, promote and advocate for appropriate and accessible services, information, facilities, activities and spaces for young people					
4.8.2.1 Continue to work with Youth Family and Community Connections to deliver youth delivered activities, services	In Progress	20%	Youth Week 2020 cancelled due to COVID however, a smaller Youth activity will be held in December in conjunction with Youth Family and Community Connections.	Community Services Manager	31/05/2021
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.8.3 Assist in the development, promotion and celebration of young people					
4.8.3.1 Hold Youth Week activities	In Progress	48%	Youth Week 2020 cancelled due to COVID however, a smaller Youth activity will be held in December in conjunction with Youth Family and Community Connections.	Community Services Manager	31/05/2021

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Strategic Plan Progress Report

Goal: 5 Practicing excellence in governance

Outcome: 5.1 Regional co-operation is achieved through purposeful participation

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 5.1.1 Promote open communication and cooperation whilst representing Council at regional, state and national level					
5.1.1.1 Council to host NW Finance Group meeting and participate in LG Professional regional meetings and activities	Not Started	0%		Executive Manager People and Finance	30/06/2021
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 5.1.2 Pursue opportunities for cooperative initiatives including resource sharing with other councils, organisations and community groups					
5.1.2.1 Participate in Cradle Coast Authority shared services project	In Progress	34%	Council has been active in supporting the Cradle Coast Shared Services project. To date this has included assisting with the telecommunications project and the regional skills analysis.	General Manager	30/06/2021
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 5.1.3 Develop and maintain partnerships and advocate for improved service provision, funding and infrastructure that balances the needs of industry, business, community, government and the environment					
5.1.3.1 Assist the Cradle Coast Authority in the delivery, promotion and expansion of the coastal pathway project	In Progress	32%	Construction of the Devonport section of the River Road to Latrobe pathway is now complete. Design work and planning is continuing on the Don to Leith section.	General Manager	30/06/2021

Outcome: 5.2 Promote active and purposeful community engagement and participation

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 5.2.1 Encourage community participation initiatives that supports two-way communication and consultation which results in increased engagement					
5.2.1.1 Undertake community consultation throughout the year to provide input into Council decision making	In Progress	33%	Community consultation is undertaken as required.	Executive Coordinator	30/06/2021
5.2.1.2 Develop engagement tools that aim to increase accessibility of	In Progress	33%	Review of tools and approaches applied in other jurisdictions in progress.	Executive Officer	30/06/2021



Strategic Plan Progress Report

Goal: 5 *Practicing excellence in governance*

Outcome: 5.2 *Promote active and purposeful community engagement and participation*

<i>Actions</i>	<i>STATUS</i>	<i>% COMP</i>	<i>PROGRESS COMMENTS</i>	<i>RESP. OFFICER</i>	<i>COMP DATE</i>
Strategy: 5.2.1 <i>Encourage community participation initiatives that supports two-way communication and consultation which results in increased engagement</i>					
consultation					
<i>Actions</i>	<i>STATUS</i>	<i>% COMP</i>	<i>PROGRESS COMMENTS</i>	<i>RESP. OFFICER</i>	<i>COMP DATE</i>
Strategy: 5.2.2 <i>Develop an integrated approach to "volunteerism" in our community</i>					
5.2.2.1 Review Volunteer Strategy in conjunction with Volunteering Tas	In Progress	44%	Council is currently working with Volunteer Tasmania to develop a Volunteer Sustainability Framework and a suite of tools for local volunteer sustainability. We are also working on understanding the issues and developing resources to address some of the challenges related to the COVID pandemic and the subsequent recovery.	Community Services Manager	30/06/2021

Outcome: 5.3 *Council looks to employ best practice governance*

<i>Actions</i>	<i>STATUS</i>	<i>% COMP</i>	<i>PROGRESS COMMENTS</i>	<i>RESP. OFFICER</i>	<i>COMP DATE</i>
Strategy: 5.3.1 <i>Review and amend structures, policies and procedures to adapt to changing circumstances</i>					
5.3.1.1 Review Media Policy and assess requirement for a stand alone Social Media Policy	In Progress	11%	Assessment of requirements has begun.	Executive Coordinator	30/06/2021
<i>Actions</i>	<i>STATUS</i>	<i>% COMP</i>	<i>PROGRESS COMMENTS</i>	<i>RESP. OFFICER</i>	<i>COMP DATE</i>
Strategy: 5.3.4 <i>Ensure effective administration and operation of Council's committees</i>					
5.3.4.1 Implement new minutes and agenda software system and review business processes accordingly	Completed	100%	The new minutes and agenda software has been implemented.	Executive Coordinator	30/09/2020
<i>Actions</i>	<i>STATUS</i>	<i>% COMP</i>	<i>PROGRESS COMMENTS</i>	<i>RESP. OFFICER</i>	<i>COMP DATE</i>
Strategy: 5.3.5 <i>Maintain and monitor a fully integrated strategic and business planning process</i>					
5.3.5.1 Improve the management of	In Progress	33%	Work has commenced to enter actions for	Executive Coordinator	30/06/2021

Strategic Plan Progress Report

Goal: 5 Practicing excellence in governance

Outcome: 5.3 Council looks to employ best practice governance

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 5.3.5 Maintain and monitor a fully integrated strategic and business planning process					
strategy actions and recommendations by utilising existing software to record and monitor progress updates.			selected strategies into the software.		
Strategy: 5.3.6 Integrate continuous improvement behaviours into the organisation's culture					
5.3.6.1 Continue the roll out of training in Competitive Systems across the organisation including the development and integration of Lean Behaviours Framework/Toolkit	In Progress	33%	Council continues to roll out LEAN training across the organisation with another 8 employees enrolled in introductory units.	Executive Manager People and Finance	30/06/2021

Outcome: 5.4 Council is recognised for its customer service delivery

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 5.4.1 Provide timely, efficient, consistent services which are aligned with and meet customer needs					
5.4.1.1 Increase the level of services delivered on digital platforms to make it easier and more efficient for the community to engage with Council services	In Progress	50%	This is an update on a multi-year digital transformation journey being undertaken by Council to improve service delivery and community engagement through an online digital platform. Electronic forms continue to be developed and made available on Council's website. Customer engagement through online forms as well as booking forms to connect with Council officers has been made available with more in development.	Deputy General Manager	30/06/2021
5.4.1.1 Update Council's Business Continuity Plan	In Progress	33%	Sample plans have been sourced and the DCC Business Continuity Plan will be reviewed against these examples and updated where required.	Risk & Compliance Coordinator	30/06/2021

Strategic Plan Progress Report

Goal: 5 *Practicing excellence in governance*

Outcome: 5.4 *Council is recognised for its customer service delivery*

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 5.4.2 <i>Monitor and evaluate Council's service standards</i>					
5.4.2.1 Enhance reporting on service delivery through real-time dashboard reporting on Council's relevant service delivery metrics	In Progress	15%	Initial planning and technical platform readiness has been undertaken. Business Intelligence reporting and dashboard development has commenced. This is expected to be a multi-year development initiative that will provide Council management with real time dashboards reporting on Council's KPI's and important management metrics.	Deputy General Manager	30/06/2021

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 5.4.3 <i>Manage customer requests and complaints with a view to continual improvement of service delivery</i>					
5.4.3.1 Enhance delivery of internal feedback from customers and train employees to adjust service delivery to ensure the best outcome for the community	In Progress	40%	Development of customer support tools is underway designed to support quick and consistent customer service engagement and interaction. These tools will improve the quality of customer information and the timeliness of the delivery of that information to the relevant Council officer.	Deputy General Manager	30/06/2021

Outcome: 5.5 *Council's services are financially sustainable*

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 5.5.2 <i>Ensure comprehensive financial planning and reporting to guarantee sustainability and meet or exceed financial targets</i>					
5.5.2.1 Review Financial Management Strategy in light of impact of COVID-19	Not Started	0%	Review not yet commenced.	Executive Manager People and Finance	31/12/2021

Strategic Plan Progress Report

Goal: 5 Practicing excellence in governance

Outcome: 5.6 Risk management is a core organisational focus

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 5.6.2 Comply with Council's Risk Management Framework					
5.6.2.1 Audit compliance of Council's processes against the WHS Codes of Practice	In Progress	33%	Codes of Practice are regularly checked and where applicable Safe Operating Procedures are updated.	Risk & Compliance Coordinator	30/06/2021
5.6.2.2 Deliver Risk Management Training to relevant staff	In Progress	33%	Internal training is delivered by Risk & Compliance Coordinator for new employees. Insurer will provide refresher training for all staff but cannot be undertaken whilst Victorian restrictions are in place.	Risk & Compliance Coordinator	30/06/2021
5.6.2.3 Update and adopt Council's Risk Register	In Progress	33%	Review is currently underway with managers. Risks have been updated, responsibility to be allocated.	Risk & Compliance Coordinator	30/06/2021
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 5.6.3 Provide internal and external audit functions to review Council's performance					
5.6.3.1 Assess and implement, where appropriate, recommendations from the Annual Risk Audit	In Progress	33%	With the introduction of Project Transform (Asset Management System), recommendations will be reviewed and implemented.	Risk & Compliance Coordinator	30/06/2021
5.6.3.1 With the Cradle Coast Authority and other Councils, investigate the feasibility of an Internal Audit function.	In Progress	11%	Cradle Coast preparing proposal for consideration by all Councils.	Executive Manager People and Finance	30/06/2021
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 5.6.5 Ensure compliance with all relevant legislative requirements, standards, policies and procedures					
5.6.5.1 Complete internal audits of Council's WHS Systems in accordance with adopted schedule	Not Started	0%	Audit Schedule for 2020-2021 has been developed. Audits will commence in December 2020.	Risk & Compliance Coordinator	30/06/2021

Outcome: 5.7 Skilled, engaged and motivated employees have a supportive environment

Devonport City Council

Strategic Plan Progress Report (20/21)

Strategic Plan Progress Report

Goal: 5 Practicing excellence in governance

Outcome: 5.7 Skilled, engaged and motivated employees have a supportive environment

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 5.7.2 Implement human resource management plans and strategies to meet current and future workforce needs					
5.7.2.1 Prepare and negotiate terms and conditions for a new Enterprise Agreement	Not Started	0%	Not yet commenced	Executive Manager People and Finance	30/06/2021
5.7.2.2 Review Staff Code of Conduct	Deferred	16%	Review has commenced however will not be finalised until after the completion of the Enterprise Agreement Negotiations.	HR Coordinator	31/12/2020

Outcome: 5.8 Information management and communication enhances Council's operations and delivery of services

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 5.8.1 Provide efficient, effective and secure information management services that support Council's operations					
5.8.1.1 Develop real time dashboard reporting of Council's KPI's, management reporting and relevant operational metrics	In Progress	15%	Initial planning and technical platform readiness has been undertaken. Business Intelligence reporting and dashboard development will commence from the month of October. This is expected to be a multi-year development initiative that will provide Council management with real time dashboards reporting on Council's KPI's and important management metrics.	Deputy General Manager	30/06/2021
5.8.1.1 Develop a standard communication plan for capital works projects	Not Started	0%	Not yet commenced	Infrastructure & Works Manager	30/06/2021
Strategy: 5.8.2 Ensure access to Council information that meets user demands					
5.8.2.1 Review and identify smartcity initiatives that deliver value to the community. Align with broader strategic priorities and develop pilot projects to	In Progress	5%	Early planning is underway to commence Smartcity initiative development.	Deputy General Manager	30/06/2021

November 17, 2020



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Devonport City Council

Strategic Plan Progress Report (20/21)

Strategic Plan Progress Report

Goal: 5 Practicing excellence in governance

Outcome: 5.8 Information management and communication enhances Council's operations and delivery of services

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 5.8.2 Ensure access to Council information that meets user demands					
deliver quick wins and prove value					

November 17, 2020



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Councillor Expenses

Cumulative figures year to date: October 2020

Councillor Expenses	Mayoral Allowance	Deputy Mayoral Allowance	Councillor's Allowance	Mileage R'ments	IPads	Conference/ Professional Development Attendance	Travel, Accom & Meal expenses	Meeting expenses	Mobile Phone	Total
Mayor Cr Rockliff	27,630			1,500		323			114	\$ 29,567
Deputy Mayor Cr Jarman		14,064			84		48			\$ 14,196
Cr Alexiou			7,895		84					\$ 7,979
Cr Enniss			7,895		84					\$ 7,979
Cr Hollister			7,895		84					\$ 7,979
Cr Laycock			7,895		84					\$ 7,979
Cr Milbourne			7,895		84					\$ 7,979
Cr Murphy			7,895		84					\$ 7,979
Cr Perry			7,895		84		402			\$ 8,381
Other Non Attributable										\$ -
TOTAL - YEAR TO DATE	\$ 27,630	\$ 14,064	\$ 55,262	\$ 1,500	\$ 674	\$ 323	\$ 449	\$ -	\$ 114	\$ 100,016
Budget	79,822	41,000	159,273	4,500	3,960	5,000	3,400	1,000	720	298,675
BALANCE UNSPENT	\$ 52,192	\$ 26,936	\$ 104,011	\$ 3,000	\$ 3,286	\$ 4,677	\$ 2,951	\$ 1,000	\$ 606	\$ 198,659
% Spent Year to Date	35%	34%	35%	33%	17%	6%	13%	0%	16%	33%

Note: Council provides a motor vehicle for use by the Mayor - the cost of this vehicle is shown in the Mileage column.

TASMANIAN PLANNING COMMISSION

Our ref: DOC/20/130811
Officer: Samuel McCrossen
Phone: 03 6165 6833
Email: tpc@planning.tas.gov.au

12 November 2020

Mr Matthew Atkins
General Manager
Devonport City Council
PO Box 604
DEVONPORT TAS 7310

By email: council@devonport.tas.gov.au;
MMclver@devonport.tas.gov.au

Attention: Mark Mclver

Dear Mr Atkins,

Devonport Local Provisions Schedule (LPS) Notice under section 35M(1)(a) – Approval

I refer to the Devonport draft LPS, submitted to the Tasmanian Planning Commission (the Commission) under section 35(1) of the *Land Use Planning and Approvals Act 1993* (the Act).

The Commission is satisfied that the modified Devonport draft LPS submitted on 16 October and 11 November 2020 is in accordance with the notice to modify issued on 17 September 2020, and therefore meets the requirements of section 34(2) of the Act.

Having received agreement from the Minister for Planning under section 35L(1) of the Act, the Commission gives notice that the Devonport LPS is approved under section 35M(1)(a) of the Act.

Notice of the approval will be given in the *Gazette* on 18 November 2020, specifying that the Devonport LPS will come into effect on the same day. I have also been advised that a notice will be published in the *Gazette* specifying that the State Planning Provisions, which are in effect as part of the Tasmanian Planning Scheme, will also come into effect for the Devonport municipal area under section 30(1) of the Act on 18 November 2020.

Please note that section 35M(2) of the Act requires the planning authority to give the prescribed notice of the approval of a Local Provisions Schedule in regulation 5 of the *Land Use Planning and Approvals Regulations 2014*.

If you need clarification on the listed matters, please contact Samuel McCrossen, Planning Adviser, on 6165 6833 or email tpc@planning.tas.gov.au.

Yours sincerely



Ann Cunningham
Delegate (Chair)

Level 3, 144 Macquarie Street Hobart Tasmania GPO Box 1691 Hobart TAS 7001
Ph: 03 6165 6828 Email: tpc@planning.tas.gov.au
www.planning.tas.gov.au

CURRENT & PREVIOUS MINUTES RESOLUTIONS - NOVEMBER 2020					
Meeting Date	Res No.	Item	Status	Assignees	Action Taken
27/07/2020	20/34	Local Roads and Community Infrastructure Program	Completed	Infrastructure & Works Manager	8/12 projects approved. Remaining 4 have been submitted and are awaiting approval.
24/08/2020	20/66	Devonport Surf Life Saving Club - Kiosk proposal	In progress	Governance Officer	Notified Surf Club of decision. Draft licence agreement issued to Club for their review and comment.
28/09/2020	20/89	Disposal of Land 116-122 Stony Rise Road	Completed	Governance Officer	Commenced process for the disposal of public land in accordance with S178 of the Local Government Act 1993 .
26/10/2020	20/110	Confirmation of Minutes - Council Meeting - 28 September 2020	Completed	Executive Coordinator	Confirmed
26/10/2020	20/113	Tender Report Contract CT0279 Bridge Road Pavement Renewal	Completed	Infrastructure & Works Manager	Signed contract issued to Walters Contracting for signing
26/10/2020	20/114	Tender Report Contract CT0271 Mersey Bluff Traffic Improvements	Completed	Infrastructure & Works Manager	Contract executed.
26/10/2020	20/115	Public Lighting Strategy 2021-26 - draft for consultation	Completed	Infrastructure & Works Manager	Preparing for public consultation phase. Likely to report outcomes of consultation to December Council meeting.
26/10/2020	20/116	Financial Assistance Scheme - Round One 2020/2021	Completed	Community Services Manager	All successful and unsuccessful applicants advised of outcome
26/10/2020	20/117	RANT Arts Partnership Agreement	Completed	Convention & Art Centre Director	Lease and Partnership Agreement signed by RANT Monday 9 November 2020
26/10/2020	20/118	December Events Update	Completed	Community Services Manager	Event planning underway in accordance with Council report.
26/10/2020	20/124	Annual Financial Report - 30 June 2020	Completed	Executive Manager People & Finance	Annual Report tabled for consideration at the AGM.



Devonport City Council

FINANCE REPORT

YTD for the month ended October 2020

Contents:	Page
Monthly Finance Report for Council.	
Financial Summary	1
Summarised Operating Report, including Financial Charts	2-3
Balance Sheet Report	4
Capital Expenditure Report (with Commitments)	5-7

The operating result for the year to date is favourable with actual revenues being higher than budget by \$517K and actual expenses being lower than budget by \$544K, resulting in an overall favourable variance of \$1.061M.

Rates & Service Charges - \$55K Favourable

The initial rate run was slightly higher than budget due to late supplementary notices received in May/June 2020.

Fees and User Charges - \$334K Favourable

Parking revenue has rebounded more quickly than anticipated and although higher than budget, is 14% lower than the same period last year. Revenue from building and planning fees is up strongly when compared to the same period last year which is likely to be a result of Government stimulus measures. Revenue from The Paranaple Convention Centre and room bookings are also recovering, however income is significant less from these venues when compared to the same period in the previous year. The improvement in parking and development revenue was offset in part by a reduction in commercial rent as Council provided relief to commercial tenants in line with Government guidelines.

Grants - Operating - \$22K Favourable

The favourable budget variance includes the receipt of grants under the local roads and community infrastructure program which aims to assist with a community led recovery from Covid 19.

Contributions - Operating - \$4K Unfavourable

The unfavourable budget variance is due to the refund of a contribution to a developer.

Dividend Income - \$15K Favourable

The favourable budget variance is due to higher than budget distribution from Dulverton.

Interest Income - \$18K Favourable

The favourable variance relates to additional funds on deposit.

Other Revenue - \$76K Favourable

The favourable variance relates to the timing of MPES recoveries and rent relief received for properties leased from the State Government.

Employee Benefits - \$167K Favourable

The favourable variance is due to a reduction in full time equivalent (FTE) employees at 31 October. Council employed 142 FTE at the end of October compared to a budget of 150 FTE.

Materials and Services - \$246K Favourable

The favourable variance relates mainly to the timing of payments for computer services, contractors and utilities.

Depreciation - \$167K Unfavourable

The unfavourable variance relates to allowances made in the budget extend the useful lives of building and road assets. The review of asset useful lives is ongoing and the variance is expected to decrease in coming months.

Financial Costs

Immaterial variance.

Levies & Taxes - \$65K Favourable variance

The favourable variance relates to lower than estimated land tax and rates for the multi purpose building, car park and arts cost centres. A forecast adjustment of \$54K has been made.

Other Expenses - \$200K Favourable variance

The majority of the favourable variance relates to sponsorship of events (88K) and the budget allowance to provide Financial Assistance to the Community through grants, donations and remissions (\$107K).

Internal Charges and Recoveries - \$32K Favourable

The variance relates to timing differences between the estimated and actual labour hours that have been capitalised.

Balance Sheet

The balance of Capital Work in Progress at the end of October is \$12.6M, including \$7.6M which relates to the LIVING CITY project.

FINANCIAL SUMMARY YTD to October 2020

Operating Summary	YTD		Annual Budget	Current Forecast
	Budget	Actual		
Revenue	31,087,333	31,604,491	38,651,649	38,651,649
Expenditure	13,367,234	12,823,559	40,852,313	40,806,313
Operating Position	17,720,099	18,780,931	(2,200,664)	(2,154,664)

Capital Expenditure Summary	Annual Budget \$'000	Actual \$'000	Annual Forecast \$'000
Capital Expenditure	27,414	2,876	27,414

Cash Information	October 2020	June 2020
Operating Account (Reconciled balance)	5,306,391	1,439,517
Interest-Earning Deposits	18,103,420	14,400,632
	23,409,811	15,840,149

Debtor Information	October 2020	June 2020	Rates Debtors Ageing	October 2020	% of Annual Rates
Rates Debtors	11,809,786	601,809	2020/2021 - Current	11,549,525	39.9%
Infringement Debtors	111,114	67,877	2019/2020 - 1 Year	144,420	
Sundry Debtors	630,147	1,238,846	2018/2019 - 2 Years	38,009	
Planning & Health Debtors	39,938	41,807	2017/2018 - 3 Years	23,260	
			Over 3 years	54,572	
	12,590,985	1,950,338		11,809,786	

Cash Investment Information	Actual Rate	October 2020
ANZ Cash Deposits - At Call	0.15%	543,404
CBA Cash Deposits - At Call	0.50%	13,547,657
AMP 31 days notice account	0.90%	4,012,359
		18,103,419

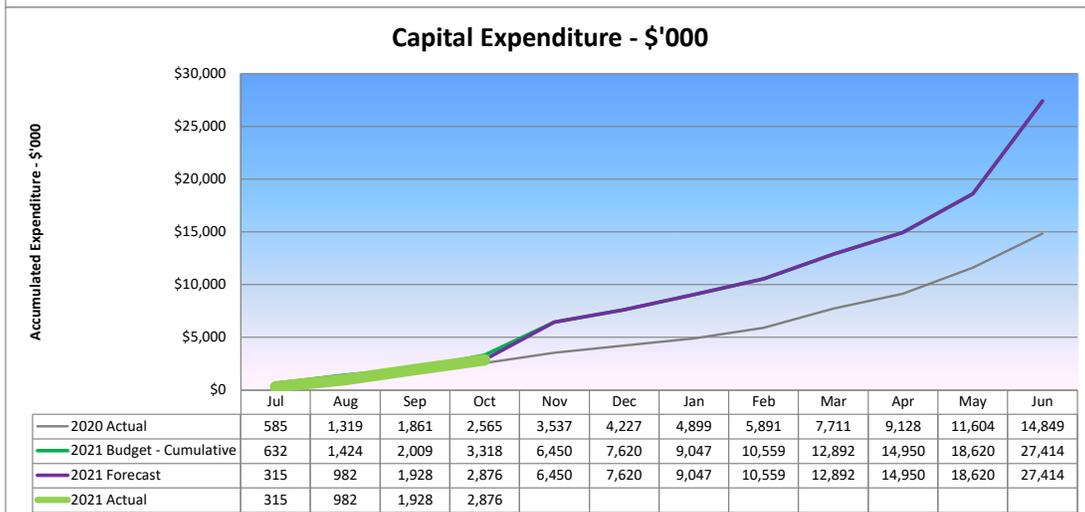
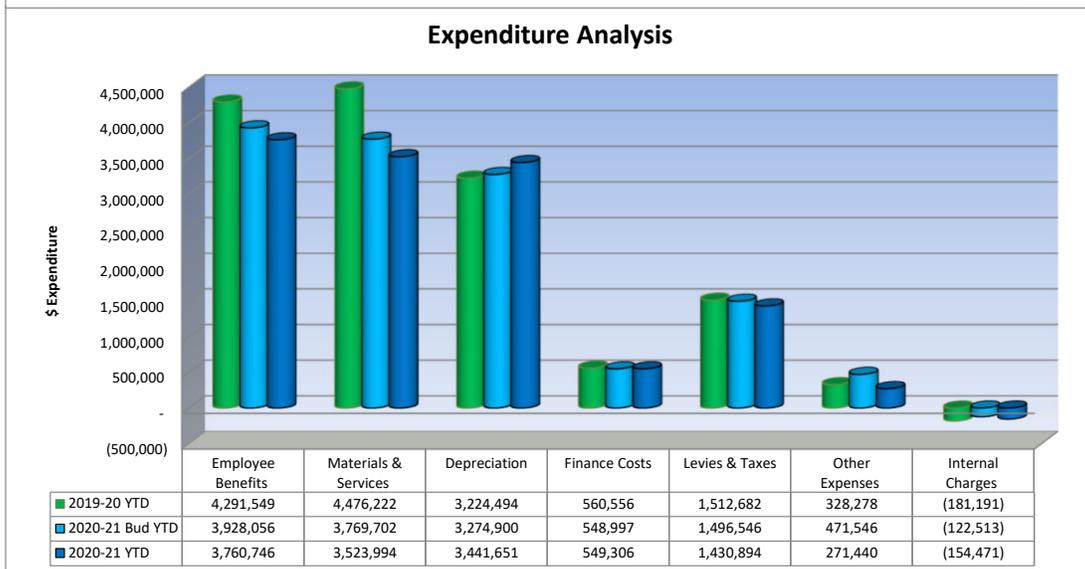
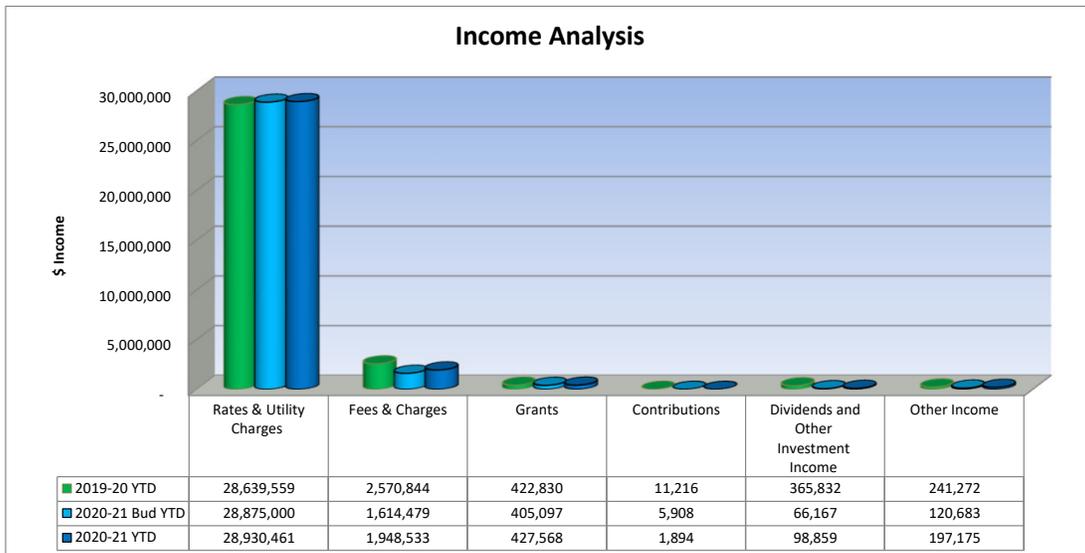
All cash investments are invested in compliance with Council's Investment Policy.

Benchmarks: BBSW90 Day Index 0.055%
RBA Cash Rate 0.25%

Commentary

This report provides a high level summary of operational income and expenditure, capital expenditure and the cash and receivables

SUMMARISED OPERATING REPORT					YTD to October 2020	
	YTD		YTD Variance		Full Budget	Forecast
	Budget	Actual	\$	%	2020-21	2020-21
INCOME						
Rates and Service Charges	28,875,000	28,930,461	55,461	0.2%	29,115,000	29,115,000
Fees and User Charges	1,614,479	1,948,533	334,054	20.7%	5,610,164	5,610,164
Grants - Operating	405,097	427,568	22,471	5.5%	2,517,410	2,517,410
Contributions - Operating	5,908	1,894	(4,014)	-67.9%	17,725	17,725
Dividend Income	49,500	64,348	14,848	30.0%	198,000	198,000
Interest Income	16,667	34,511	17,844	107.1%	50,000	50,000
Other Revenue	120,683	197,175	76,492	63.4%	483,350	483,350
Share of profit of associates	-	-	-	0.0%	660,000	660,000
TOTAL INCOME	31,087,333	31,604,491	517,157	1.7%	38,651,649	38,651,649
EXPENSES						
Employee Benefits	3,928,056	3,760,746	(167,310)	-4.3%	12,231,244	12,231,244
Materials and Services	3,769,702	3,523,994	(245,707)	-6.5%	12,578,942	12,578,942
Depreciation	3,274,900	3,441,651	166,751	5.1%	9,824,700	9,824,700
Financial Costs	548,997	549,306	309	0.1%	1,542,326	1,542,327
Levies & Taxes	1,496,546	1,430,894	(65,653)	-4.4%	3,922,803	3,876,803
Other Expenses	471,546	271,440	(200,106)	-42.4%	1,400,815	1,400,815
Internal Charges and Recoveries	(122,513)	(154,471)	(31,957)	26.1%	(648,519)	(648,519)
TOTAL EXPENSES	13,367,234	12,823,559	(543,675)	-4.1%	40,852,313	40,806,313
NET OPERATING SURPLUS / (DEFICIT)	17,720,099	18,780,931	1,060,832	6.0%	(2,200,664)	(2,154,664)
CAPITAL ITEMS						
Grants - Capital	3,291,000	3,647,993	356,993	10.8%	10,248,000	
Gain / Loss on Disposal of Assets	(272,333)	(16,538)	255,795	-93.9%	(817,000)	
TOTAL CAPITAL ITEMS	3,018,667	3,631,455	612,788	20.3%	9,431,000	
NET SURPLUS / (DEFICIT)	20,738,766	22,412,386	1,673,621	8.1%	7,230,336	
Own Source Revenue:	98.7%	98.6%			93.4%	



BALANCE SHEET REPORT

As at October 2020

	31 Oct 2020	30 Jun 2020
Current Assets		
Cash at Bank and On Hand	5,306,391	1,383,627
Trust Deposits	136,165	123,812
Cash Investments	18,103,420	12,222,909
Receivables - Rates and Utility Charges	11,809,786	601,809
Receivables - Infringements	111,114	67,877
Receivables - Sundry	630,147	1,238,846
Receivables - Planning & Health	39,938	41,807
Loans Receivable - Current	24,958	24,958
Accrued Revenue	10,352	292,974
Prepayments	199,945	199,945
Net GST Receivable	264,901	88,710
Other Asset	810,219	810,219
	37,447,336	17,097,491
Non Current Assets		
Loans Receivable - Non-Current	360,242	363,942
Dulverton Regional Waste Management Authority	8,190,847	8,190,847
TasWater	76,788,792	76,788,792
Property, Plant & Equipment	826,325,184	826,465,377
Accumulated Depreciation - PP&E	(315,224,092)	(312,048,400)
Capital Work in Progress	12,636,797	9,894,771
	609,077,770	609,655,330
Total Assets	646,525,107	626,752,822
Current Liabilities		
Trade Creditors	269,444	143,840
Accrued Expenses	904,287	2,723,636
Trust Liability	158,103	163,476
Income In Advance - Current	1,873,401	2,273,886
Loans - Current	1,863,200	1,863,200
Annual Leave	1,025,837	1,003,994
Other Leave - RDO	71,818	78,519
Other Leave - TOIL	14,506	13,868
Long Service Leave - Current	1,189,144	1,147,636
	7,369,739	9,412,055
Non Current Liabilities		
Derivative Financial Instruments	2,882,006	2,882,006
Loans - Non-Current	48,365,695	48,967,027
Long Service Leave - Non-Current	324,297	324,297
	51,571,999	52,173,331
Total Liabilities	58,941,738	61,585,386
Net Assets	587,583,368	565,167,436
Equity		
Asset Revaluation Reserve	352,397,175	352,393,629
Asset Revaluation Reserve - Associates	1,661,150	1,661,150
Other Reserves	391,888	391,888
Accumulated Surplus	210,720,770	211,559,492
Operating Surplus / (Deficit)	18,780,931	(2,197,732)
Capital Surplus / (Deficit)	3,631,455	1,359,011
	587,583,368	565,167,436
Total Equity	587,583,368	565,167,436
Current Ratio:	5.08	1.82

The Current ratio indicates Council's ability to pay its debts as and when they become due.
A ratio of one or higher is required for the entity to remain solvent.

Capital Works Income & Expenditure Report October 2020													
	Funding 2020/21				Expenditure 2020/21			Balance	Performance Measures				
	Annual Budget	Additional Funds Carried forward & adjustments	Total Budget Available	External Funding	Actual	Commitments	Total Expenditure		Remaining Funds	Works Start	Works Completion	% Budget	Comments
	\$	\$	\$	\$	\$	\$	\$		\$	Month	Month	Spent	
Summary													
Open Space & Recreation	588,000	566,385	1,154,385	661,000	93,218	553,053	646,272	445,113					
Buildings & Facilities	120,000	2,718,677	2,838,677	144,000	336,666	39,368	376,034	2,462,643					
Transport	4,831,000	1,859,401	6,690,401	1,861,733	299,630	1,903,273	2,202,903	4,285,765					
Stormwater	1,196,000	1,194,096	2,390,096	-	94,053	9,581	103,634	2,286,462					
Living City	8,000,000	4,935,192	12,935,192	6,000,000	1,799,041	1,945	1,800,986	11,134,206					
Plant & Fleet	479,000	141,051	620,051	-	85,225	60,278	145,503	474,548					
Other Equipment	345,000	439,376	784,376	53,000	168,638	97,696	266,334	787,654					
Total Capital Works	15,559,000	11,854,178	27,413,178	8,719,733	2,876,472	2,665,194	5,541,667	21,876,390					
Open Space & Recreation													
CP0129 Don River Rail Trail - land purchase		11,304	11,304		-	-	-	11,304				Creation and transfer of titles underway	
CP0150 Maidstone Park - Replace Ground Lighting		67,848	67,848		2,008	182,175	184,183	(116,335)	Sep-20	Jan-21		Construction underway, c'fwd requires adjustment	
CP0154 Dog Exercise Park - Dog Agility Equipmen		-	-		991	-	991	(991)	Complete	Complete		July expenditure was overheads only	
CP0168 Victoria Parade and Mersey Bluff - park		-	-		182	-	182	(182)	Complete	Complete		July expenditure was overheads only	
CP0169 Mersey Bluff - Barbeque renewal		-	-		301	-	301	(301)					
CP0170 Signage Strategy Actions		-	-		3,696	542	4,238	(4,238)	Complete	Complete			
CP0175 Mersey Bluff - inclusive playground		5,849	5,849		1,850	41,592	43,442	(37,593)	Complete	Complete		C'fwd requires adjustment	
CP0176 Mersey Bluff - bin compound		4,769	4,769		40	-	40	4,729	Mar-21	May-21		to be included with CT0271 and CT0288	
CP0179 Reg Hope Park - slab and services for shopfront at Julie Burgess		10,393	10,393		-	-	-	10,393	TBA	TBA			
CP0180 Bluff Beach - accessible ramp		90,081	90,081		7,241	-	7,241	82,840	TBA	TBA			
CP0181 Mersey Bluff Caravan Park - accessible amenities		42,585	42,585		-	18,364	18,364	24,221		Nov-20		Complete, pending finalisation of permits	
CP0182 Mersey Vale Memorial Park - signage upgrade		5,827	5,827		2,896	8,537	11,434	(5,607)	Nov-20	Dec-20		Installation pending	
CP0183 Mersey Vale Memorial Garden - ash interment columns		-	-		79	-	79	(79)	Complete	Complete		July expenditure was overheads only	
CP0184 Don River Rail Trail - construction		98,413	98,413		2,297	-	2,297	96,116	Apr-21	May-21			
CP0186 Girdlestone Park - ground lighting		32,432	32,432		1,008	247,088	248,096	(215,664)	Oct-20	Dec-20		Construction underway, c'fwd requires adjustment	
CP0187 Mussel Rock Fishing Area		3,884	3,884		-	-	-	3,884		TBA			
CP0188 Don Reserve Pedestrian Rail Crossing upgrades	35,000	-	35,000		14,673	5,851	20,524	14,477	Sep-20	Nov-20	58.6%	Construction underway	
CP0189 Bluff Headland - Handrail Replacement and extension	45,000	-	45,000	45,000	1,870	25,240	27,110	17,891	Complete	Complete	60.2%		
CP0190 Seat Replacements - William Street (Fourways)	20,000	-	20,000	-	-	-	-	20,000	TBA	TBA	0.0%		
CP0191 Netball courts resurfacing and drainage - West end	40,000	-	40,000	40,000	373	-	373	39,627	Dec-20	Feb-21	0.9%	Design underway	
CP0192 Aquatic Centre / Don Reserve -playground renewal/ relocation	90,000	-	90,000	90,000	-	-	-	90,000	TBA	TBA	0.0%	Design underway	
CP0193 Kiah Place - Playground equipment renewal	78,000	-	78,000	78,000	124	-	124	77,876	TBA	TBA	0.2%	Design underway	
CP0194 Path renewal Don Reserve - Nicholls St to James St	140,000	-	140,000	140,000	50,471	1,709	52,180	87,820	Complete	Complete	37.3%		
CP0195 Installation of Public Recycling Bins	30,000	-	30,000	-	-	-	-	30,000	TBA	TBA	0.0%	Additional \$8,560 secured	
CP0196 Highfield Park new BBQ Shelter	75,000	-	75,000	75,000	165	-	165	74,835	TBA	TBA	0.2%		
CP0197 Mersey Vale Cemetery - ash interment columns for Memorial Garden	35,000	-	35,000	-	480	16,755	17,234	17,766	TBA	TBA	49.2%	Columns ordered	
CP0199 Path Renewal Don Reserve - Nicholls to P		130,000	130,000	130,000	2,474	5,201	7,676	122,324	Oct-20	Nov-20		Construction underway	
CP0200 Mary Binks Wetlands path upgrade - stage 2		55,000	55,000	55,000	-	-	-	-	TBA	TBA		Design underway	
TBA Seat replacements - Valley Road		8,000	8,000	8,000	-	-	-	-	TBA	TBA		External funding approved in October	
Total Open Space & Recreation	588,000	566,385	1,154,385	661,000	93,218	553,053	646,272	445,113			56.0%		

	Funding 2020/21				Expenditure 2020/21			Balance	Performance Measures			
	Annual Budget	Additional Funds Carried forward & adjustments	Total Budget Available	External Funding	Actual	Commitments	Total Expenditure	Remaining Funds	Works Start Month	Works Completion Month	% Budget Spent	Comments
	\$	\$	\$	\$	\$	\$	\$	\$				
Stormwater												
CS0081 John Stormwater Catchment Stage 1		196,096	196,096		149	-	149	195,947	TBA	TBA		Scope to be assessed after Sports Master Plan
CS0085 Oldaker (East) stormwater catchment upgrade – stage 1		998,000	998,000		873	-	873	997,127				Construction underway
CS0091 Minor Stormwater Works	60,000	-	60,000		18,913	3,620	22,533	37,467	Jun-20	Jul-21	37.6%	Construction ongoing
CS0092 Stormwater outfall risk management	25,000	-	25,000		-	-	-	25,000	TBA	TBA	0.0%	
CS0093 Hillier and Smith stormwater improvements	25,000	-	25,000		2,216	-	2,216	22,784	TBA	TBA	8.9%	Design underway
CS0094 Stormwater improvements 200 Steele St	58,000	-	58,000		60,730	5,145	65,875	(7,875)	Complete	Complete	113.6%	
CS0095 298 Bellamy road stormwater culvert	18,000	-	18,000		1,905	-	1,905	16,095	TBA	TBA	10.6%	Design underway
CS0096 Oldaker (East) Catchment upgrade - stage 2	550,000	-	550,000		8,901	340	9,241	540,759	Mar-21	May-21	1.7%	Design underway
CS0097 Church street stormwater improvements	350,000	-	350,000		105	-	105	349,895	Apr-21	Jun-21	0.0%	Design underway
CS0098 Pit replacements	50,000	-	50,000		-	-	-	50,000	TBA	TBA	0.0%	
CS0099 Pipe renewal - 23 Steele St	60,000	-	60,000		261	476	737	59,263	TBA	TBA	1.2%	Design underway
Total Stormwater	1,196,000	1,194,096	2,390,096	-	94,053	9,581	103,634	2,286,462			4.3%	
Plant & Fleet												
CF0025 Fleet replacement program 19/20		133,996	133,996		85,176	42,096	127,273	6,723			95.0%	
CF0027 Non-Hire Plant Replacement Plan 19/20 (including disposal proceeds)		7,055	7,055		49	-	49	7,006			0.7%	July expenditure was overheads only (task 4112)
CF0028 Fleet replacement program 20/21	85,000	-	85,000		-	-	-	85,000			0.0%	
CF0029 Hire Plant Replacement Plan 20/21 (including disposal proceeds)	394,000	-	394,000		-	18,182	18,182	375,818			4.6%	
Total Plant & Fleet	479,000	141,051	620,051	-	85,225	60,278	145,503	474,548			23.5%	
Other Equipment												
Office & Equipment and IT budget carried forward		439,376	509,376	53,000	168,395	71,369	239,764	269,612			47.1%	
CC0015 Information Technology - Renewals & upgrades	180,000	-	180,000		243	26,327	26,570	153,430			14.8%	
IT - Asset Management System Implementation	95,000	-	95,000		-	-	-	95,000			0.0%	
Total Other Equipment	345,000	439,376	784,376	53,000	168,638	97,696	266,334	787,654			34.0%	
TOTAL CAPITAL EXPENDITURE - EXCLUDING LIVING CITY	7,559,000	6,918,986	14,477,986	2,719,733	1,077,431	2,663,249	3,740,681	10,742,184			25.8%	
Living City												
Total Living City	8,000,000	4,935,192	12,935,192	6,000,000	1,799,041	1,945	1,800,986	11,134,206			13.9%	
TOTAL CAPITAL EXPENDITURE - INCLUDING LIVING CITY	15,559,000	11,854,178	27,413,178	8,719,733	2,876,472	2,665,194	5,541,667	21,876,390			20.2%	

**MINUTES FOR A MEETING OF THE
DEVONPORT MARITIME AND HERITAGE SPECIAL INTEREST GROUP
MEETING HELD WEDNESDAY 23 SEPTEMBER 3.00PM**

PRESENT

Cr Lyn Laycock (Chair), Cr Alexiou, Cr Murphy, Graham Kent, Barry Pickett, Ann Teesdale, Frances Wilson, Geoff Dobson, Timothy Cooper, Karen Hampton, Andrea Martin, Megan Burton

1.0 APOLOGIES

Jaydeyn Thomas

NOT PRESENT

2.0 DECLARATION OF INTEREST

NIL

3.0 CONFIRMATION OF PREVIOUS MINUTES

The group reviewed and noted the minutes of the Maritime and Heritage Special Interest Group meeting held Thursday 7 November 2019.

Moved: A. Teesdale / G. Kent

CARRIED

4.0 GUEST SPEAKER

- Karen Hampton, Devonport City Council Community Services Manager, attended the meeting as a guest to share an update regarding existing Heritage Walk in East Devonport. Rotary Devonport South East working with DCC to come up with concepts and plans for refurbishment of plaques and additions such as interpretation signage to the walk. Some funding already acquired by Rotary DSE, with Health Tas Grants application pending with the aim to promote residents being active in East Devonport.
- GK suggested the Edgewater be starting point, and that collaborative funding with other clubs, SIGs and DCC be investigated.
BP suggested expanding the walk to other areas in Devonport and tap into additional funding for the wider Heritage Trail.
LM suggested consultation with TasPorts vital before commencing project to understand their plans for redevelopment in the area.
GD raised the question of who takes ownership of public memorial pieces such as the plaques, how many are there in Devonport, and should they sit as an annex to a Public Art policy.

5.0 REPORTS

- **Don River Railway** – verbal report from B. Pickett
Despite good visitation the year has been financially poor; good visitation only open to the public on weekends but may expand hours over school holidays; open weekdays to charters and group bookings only; recent change of strategy to be more than just a train station with events such as weddings and children's parties to take place in the newly revamped heritage sheds; progressing with plans to run mainline to Penguin and hopeful to get into Devonport CBD, with connection cost around 1.5 million dollars. LL suggested famil to DRR for the committee.
- **Home Hill** – verbal report from A. Teesdale
HH closed in March, reopened 1 September; no fete this year due to Covid; hosted NxNW board meeting and launch of Devonport Food & Wine Festival; Michael Fergusson visited site; Significance Assessment has been completed and garden plan has been endorsed by DCC; special visits from two remaining Lyons children.
- **Bass Strait Maritime Centre**
Written report submitted, see attached.
- **Julie Burgess** – verbal report from G. Kent
The Julie Burgess Inc. have no complaints with dealing with Council for handover; Covid has hurt estimates but already have 4 bookings with first sailing scheduled for 27 September; website is live, using Rezdy for bookings, and have established a Facebook page – JB tab on BSMC website already redirecting to JB.org, investigating Trip Advisor management; looking into cross-promotion with BSMC & other attractions/organisations in the area; looking into Arts Tas funding to facilitate the design of the shipping container JB centre.
GD noted that the March 2021 Wooden Boat Festival has been cancelled, losing revenue from appearance.
- **Marketing** – verbal report from T. Cooper
A walking trail app was recently launched in Penguin, not the same platform as DCC trial; app can feature different tour options and can be geo-zoned to the metre to auto-play audio; committee to clarify what content/tours to be added over time to app, with current content on East Devonport to be ready by next meeting; discussion around need to inform property owners that they will be listed on the app and/or add disclaimer to app that these are private properties. App to be complimented with a hardcopy map/brochure for non-digital users.
AM advised Jim Rouse & Mr Jago are valuable contacts re: history and walking tours of Devonport.
Discussion centred around involving members of the community and volunteers to give sense of ownership to the project; liaise with Devonport Historical Society; put out an EOI campaign to attract information from locals and/or set up a blog site where people can submit their stories and recollections

- **Budget** – verbal report from G. Dobson
No budget allocation to the Maritime & Heritage Special Interest Group for 2020-2021.

6.0 AGENDA ITEMS

6.1 Gathering Information for Walking Trail/App

AM advised Jim Rouse & Mr Jago are valuable contacts re: history and walking tours of Devonport; Discussion centred around involving members of the community and volunteers to give sense of ownership to the project; liaise with Devonport Historical Society; put out an EOI campaign to attract information from locals and/or set up a blog site where people can submit their stories and recollections.

6.2 Tourist Train

TC has been working on a tourist train report to link local sites; GD will soon have a report finalised to present to the committee.

7.0 AGENDA ITEMS FOR NEXT MEETING

- None specified

NEXT MEETING THURSDAY, 22 OCTOBER COMMENCING 3.00PM ABERDEEN ROOM

Future Meetings:

TBC

MEETING CLOSED 4.25PM

**DEVONPORT MARITIME AND HERITAGE SPECIAL INTEREST GROUP ACTION LIST
MEETING HELD WEDNESDAY 23 SEPTEMBER 2020**

DATE	ACTION	RESP. PERSON	STATUS NOT STARTED IN PROGRESS ON-GOING COMPLETED	COMMENT	DUE
23 SEPTEMBER 2020	Walking Trail App Voice Recording	TC	Not Started	App with recording of current East Devonport content to be presented at next meeting	22 Oct 2020
7 NOVEMBER 2019	Heritage Trail	FW	On-going	Advise the owners of the homes to be included on the Heritage Trail app that their homes will be included.	Jan 2020
	Lillico Beach Pioneer Property	GD	On-going	GD to continue discussion with B Hardy regarding recognition of historical properties along Lillico.	Jan 2020
12 JUNE 2019	Heritage Trail	All	In Progress	Zones allocated to conduct trail research: <ul style="list-style-type: none"> • Don Area – • East Devonport – HA has forwarded her information for East Devonport. An electronic copy will be forwarded to LF • Victoria Parade - LL T Cooper to investigate heritagetrailsmyguidedtours.com as potential app for information.	Sept2019
	Heritage Flyer	TC	In Progress	Quote for 20,000 A4 trifold brochures obtained from Impress print: \$989.00 Two brochures to be developed by end of 2020 financial year: <ul style="list-style-type: none"> • Heritage Trail • Devonport Tourism Attractions 	June 2020
8 MAY 2019	General Marketing	TC	On-going	Drone Imagery to be investigated and provided as sourced of accessible Devonport areas. Suggestion – high (not low) tide images and Spirit turning at night. Initial Brief: Explore the use of a drone to obtain aerial imagery from the mouth of the Mersey River to Latrobe as a resource for research enquiries, maritime & history talks or exhibitions.	
11 APRIL 2018	Heritage Trail & Flyer	NB	COMPLETED	In April 2018, NB compiled a spreadsheet of information that is available online: https://drive.google.com/open?id=1aTw3TEOBDQmbzcEZY7haO2eBtO9Kfxx?	April 2018



BSMC Report September 2020

EXHIBITIONS 13 February 2020 – 14 March 2020

Cats and Dogs: All at Sea

Travelling photographic exhibition from the Australian National Maritime Museum. The exhibition length has been extended due to COVID-19.

UPCOMING EXHIBITIONS April 2020 – November 2020

Strata: Metals, Mining, and Minerals along the Strait

A focus on the history of mining and the geology of resources in the Bass Strait and along the coast, including Devonport's Limestone and Coal operations.

December 2020

Embroiderer's Guild of Devonport Annual Display

VISITATION

7 November 2019 – 14 March 2020: 3559 pax

EDUCATION & PUBLIC PROGRAMS 12 August – 25 September 2019

Date	Program	Attendance
9-Nov	Beach Clean-up with Sea Shepherd	29
12-Nov	Maritime and History Talk with Snow Thomas	50
13-Nov	Roving Curator Workshop: Low Head Pilot Station	7
3-Dec	Torquay Tales Walking Tour	23
5-Dec	Roving Curator Workshop: Circular Head Heritage Centre	10
18-Jan	100 th Birthday Party	175
31-Jan	Roving Curator Workshop: BSMC	12
4-Feb	Torquay Tales Walking Tour	28
11-Feb	Maritime and History Talk: Dr Thomas Gunn	24
17-Feb	Exhibition Opening: Cats and Dogs: All at Sea	13
18-Feb	Education Famil: Teachers	4
3-Mar	Curious Creatures Workshop: Exford Primary (Vic)	47
3-Mar	Torquay Tales Walking Tour	18
4-Mar	Travelling Exhibition Workshop: Burnie	8
5-Mar	Curious Creatures Workshop: Exford Primary (Vic)	46
8-Mar	Bluff Blitz Take Two	16
10-Mar	Maritime & History Talk with Russell Kenery	30
	Total	540

Torquay Tales

A family friendly walking tour of East Devonport took place on 3 December, 4 February, and 3 March and were all booked out. People learned more about the history, houses, and humans of early East



BSMC Report September 2020

Devonport and visited sites of historical significance, including the Torquay Baths, Victoria Hotel, and Police Point.

Harbourmaster's House 100th Birthday Garden Party

A fabulous day of family fun was had on 18 January when the BSMC celebrated 100 years since the building of the heritage-listed Harbourmaster's House. The theme was 1920s garden party and the Historical Machinery Club displayed their wonderful machines. A croquet pitch and old-fashioned rope-making machine (fashioned by volunteer Gareth Gunn) featured as well as the inaugural Slocum Dry Land Regatta. A 100th Birthday Cake was provided by baker extraordinaire Eddie Utberg. Feedback across the day was very positive. This party acted as a dry run for future 50th Anniversary of the establishment of the museum celebrations in 2023.

Cruise Ship Season

The Queen Elizabeth visited twice in December with 146 pax visiting the BSMC. The MAASDAM and both the Sea Princess and the Sun Princess visited in January with 230 pax. February saw the Queen Elizabeth and the Pacific Aria visit with 121 pax. In March, there were 205 pax from cruise ships.

JULIE BURGESS

7 November 2019 – 15 March 2020: 343 pax

The *Julie Burgess* sailing season was shut down at the same time as the BSMC but maintenance continued with appropriate safety controls in place. The season had been good thus far and there were plans for longer sails and more 'foodie' events in Autumn and Winter. The Council voted to explore options on the operations of the vessel and has since chosen to gift the *JB* to the newly formed Julie Burgess Incorporated. The Deed of Gift should be finalised this week.

COVID-19 SHUTDOWN

In mid-March, the BSMC and the JB shut down public facing operations due to the region's lockdown and health restrictions. During this time, staff continued to work on collection management projects, digitising the historical archives, and social media engagement with new highlight series. The Lawrence Drive Collection Audit was finalised. Other collection storage spaces will be targeted next. During this time, the new website was launched (www.bassstraitmaritimecentre.com.au) and an online shop was developed and launched (www.bassstraitmaritimecentre.com.au/shop/).

**MINUTES FOR A MEETING OF THE
DEVONPORT MARITIME AND HERITAGE SPECIAL INTEREST GROUP
MEETING HELD THURSDAY 22 OCTOBER 3.00PM**

PRESENT

Cr Laycock (Chair), Cr Murphy, Cr Hollister, Barry Pickett, Ann Teesdale, Frances Wilson, Geoff Dobson, Timothy Cooper, Megan Burton

1.0 APOLOGIES

Jaydeyn Thomas

NOT PRESENT

Graham Kent, Andrea Martin

2.0 DECLARATION OF INTEREST

NIL

3.0 CONFIRMATION OF PREVIOUS MINUTES

The group reviewed and noted the minutes of the Maritime and Heritage Special Interest Group meeting held Wednesday 23 September 2020.

Moved: Cr Murphy / A. Teesdale

CARRIED

4.0 ACTION LIST

See attached

5.0 REPORTS

- **Don River Railway**
Verbal report from BP - beginning to expand opening hours; significant interest in new carriage shed function centre; Christmas train & event being planned; TasRail have given in-principle support for mainline project, but still 18-24 months away at least.
- **Home Hill**
Verbal report from AT – visitation picking up, tours being run by volunteers; moved to National Trust booking system
- **Bass Strait Maritime Centre**
Verbal report from GD – began opening weekends only, additional opening hours won't occur until December at earliest; volunteers not able to be reinstated until staff available on-site, highlighting volunteers need to abide by same risk procedures as staff.

- **Julie Burgess**
Verbal report from PH – going well so far, a number of bookings already; 2 donated shipping containers will be designed to fit into the existing environment to create JB kiosk
- **Marketing**
Verbal updates from TC – please see Action List (Heritage Flyer, General Marketing); no budget to progress with projects at this time
- **Budget**
No updates – no allocated budget for 20-21 as previously reported

6.0 GENERAL BUSINESS

- **Arboretum**
Question raised as to whether an Arboretum representative be invited to the committee; they have their own committee and may not align with Maritime & Heritage Special Interest Group Terms of Reference; GD to check suggestion against Terms of Reference
- **Tiagarra**
Question raised as to the ownership and status of Tiagarra and if a representative be invited to the committee; Tiagarra is privately owned by Six Rivers Aboriginal Corporation; GD to check suggestion against Terms of Reference
- **Guest Speaker**
Tom Wootton, CEO of West by North West to be invited to speak about vision and current projects underway in the region; GD to invite to next meeting

7.0 AGENDA ITEMS FOR NEXT MEETING

None specified

8.0 NEXT MEETING

Thursday 3 December 2020

Commencing 3.00pm

Aberdeen Room, paranaple centre – 137 Rooke Street, Devonport

Future Meetings:

TBC

MEETING CLOSED 4.05PM

**DEVONPORT MARITIME AND HERITAGE SPECIAL INTEREST GROUP ACTION LIST
MEETING HELD WEDNESDAY 23 SEPTEMBER 2020**

DATE	ACTION	RESP. PERSON	STATUS NOT STARTED IN PROGRESS ON-GOING COMPLETED	COMMENT	DUE
22 OCTOBER 2020	Heritage Trail	TC/ GD	In Progress/ Ongoing	<ul style="list-style-type: none"> Zones allocated to conduct trail research: <ul style="list-style-type: none"> Don Area – East Devonport – HA has forwarded her information for East Devonport. An electronic copy will be forwarded to LF Victoria Parade – LL App & hardcopy version to work in tandem; info from existing database to be compiled – consult with JT Walking Trail App Voice Recording: App was previewed, link will be sent to Group; 7AD have offered voiceover services for free; Consideration to be taken as to how it will be promoted and where it will be marketed; Link to be sent to Councilors and Senior Staff to Preview by GD; Potential for walk/tour for each of the key maritime & heritage sites and facilities in Devonport DCC to undertake consultation with homeowners 	
7 NOVEMBER 2019	Lillico Beach Pioneer Property	GD	On-going	GD to continue discussion with B Hardy regarding recognition of historical properties along Lillico; flyer to be produced	
12 JUNE 2019	Heritage Flyer	TC	In Progress	<p>Quote for 20,000 A4 trifold brochures obtained from Impress print: \$989.00</p> <p>Two brochures to be developed by end of 2020 financial year:</p> <ul style="list-style-type: none"> Heritage Trail Devonport Tourism Attractions 	
8 MAY 2019		TC	On-going	<p>Drone Imagery</p> <ul style="list-style-type: none"> Initial Brief: Explore the use of a drone to obtain aerial imagery from the mouth of the Mersey River to Latrobe as a resource for research enquiries, maritime & history talks or exhibitions. TC has drone license Establish why & where to use footage, such as screens at each featured facility Creating a video that replaces "Visit Cradle Country" would be costly; currently no budget for projects – look into tourism funding Obtaining footage should be put on hold until waterfront precinct completed <p>Images can be gathered, content & campaign can be planned to promote Devonport – concept may be outside scope of this group (See Terms of Reference), may suit new Retail & Tourism Group; further investigate purpose and liaise with other tourism bodies</p>	



TERMS OF REFERENCE MARITIME AND HERITAGE SPECIAL INTEREST GROUP

NAME

Maritime and Heritage Special Interest Group

CATEGORY

Special Interest Group

PURPOSE

To clearly establish the role and function of the Maritime and Heritage Special Interest Group.

The Maritime and Heritage Special Interest Group is established to provide advice to Council about increasing access to and promoting cultural heritage as an integral part of Devonport's culture and to provide input into Maritime and Heritage facilities/services and partnerships/programs/activities and events.

FUNCTION

The Group will:

- Provide advice on cultural heritage strategy and action plan development, implementation and reporting;
- Provide input into strategic Maritime and Heritage plans, programs, infrastructure and services (e.g. input into feasibility studies, business plans,);
- Provide input into the strategic direction of the cultural heritage in Devonport;
- Provide input and advise on related tourism development and marketing, promotion and raising awareness of initiatives and services;
- Act as ambassadors for Devonport's rich Maritime and Heritage places of interest and initiatives of Council, actively advocating on behalf of and promoting initiatives, partnerships and collections at local, state and national levels;
- Raise awareness of the Bass Strait Maritime Centre, the Julie Burgess, Home Hill and other attractions within the City;
- Engage the local Devonport and regional community in exhibitions, activities and programs, and actively promote the history services offered at the local history hub (Bass Strait Maritime Centre);
- Support Council efforts to attract funding and other resources in accordance with identified needs and the strategic direction;
- Provide input and feedback as required on collection management.

MEMBERSHIP

The Devonport Maritime and Heritage Special Interest Group will be representative of stakeholders and include up to:

- Two (2) Alderman;
- Council's Community and Cultural Development Manager (or nominee);
- Council's Bass Strait Maritime Centre Coordinator (or nominee);
- Council staff may be seconded on an as needs basis;
- Four (4) community member representatives; and
- Four (4) industry experts.

The Community Members will ideally include individuals from a cross-section of the community, including but not limited to individuals with skills or interest in maritime and local history, education, business, policy development, and/or the marketing sector within the Devonport municipal area.

Maritime and cultural heritage industry experts will be experienced, independent, suitably qualified and well respected within the Tasmania maritime, cultural heritage or tourism sector.

Chair and members will be appointed by the Council following a formal expression of interest process for a two-year period.

Failure to attend three (3) consecutive meetings without prior approval, of the Special Interest Group will result in termination of membership.

Should a vacancy occur the Council will consider appointing a new member.

The role, functions and membership of the Special Interest Group will be regularly reviewed by Council.

WORKING WITH CHILDREN (if relevant)

All group members are to have a valid registration to work with children to comply with the Registration for *Working with Vulnerable People Act 2013*.

MEETING FREQUENCY AND MEETING PLACE

The Devonport Maritime and Heritage Special Interest Group will generally meet bi-monthly. Meetings will commence at 2:30pm to 4:00pm at the East Devonport Recreation Centre Caroline Street, East Devonport unless otherwise determined by the Group.

The Group Chair shall preside at each meeting and in their absence those members present shall choose an alternate chair.

The minutes will include (without limitation) the following:

- Attendance;
- Apologies;
- Declarations of interest;
- A record of all recommendations made by the Special Interest Group;

The minutes will be distributed to all members

REPORTING REQUIREMENTS TO COUNCIL

Minutes and/or action list of the Special Interest Group meetings will usually be listed on the Governance, Finance and Community Services S23 Committee for consideration.

DELEGATIONS

The Group may at its discretion form working groups to assist it in meeting objectives.

ANY OTHER REQUIREMENTS

Group Members are automatically covered under the terms and conditions of Council's Public Liability and Professional Indemnity policies provided they act within the scope of their duties as a member of the Special Interest Group.

Community members not associated with an organisation/corporate entity are classified by Council as a volunteer and will be required to comply with Council's Volunteer Policy and Procedures when attending meetings or delivering agreed actions.

As a volunteer, individuals will be automatically covered under Council's Public Liability and indemnity policies, providing they are attending meetings or delivering agreed actions.

Special interest group members are not covered for activities that they may get involved in, through their own initiatives, outside those defined by the guidelines.

Members must have the appropriate skills and time to fulfil their role on the group.

RESPONSIBILITY

- **Responsible Manager**
Community and Cultural Development Manager
- **Document Controller**
Community Services Administration

AUTHORISATION

- **Adoption of Terms of Reference**
Adopted by Council on 24 July 2017
- **Terms of Reference Review**
June 2019

DEFINITIONS

To assist in the interpretation the following definitions shall apply:
“**Group**” shall mean Maritime and Heritage Special Interest Group
“**Council**” shall mean Devonport City Council

Trim File Ref: D476272

**MINUTES FOR A MEETING OF THE
PARANAPLE ARTS CENTRE SPECIAL ADVISORY COMMITTEE
MEETING HELD WEDNESDAY 30 SEPTEMBER 2020 4.00PM**

PRESENT

J. Kelly (Chair), Cr Alexiou, Cr Jarman (via Teams), V. Breheney, L. Dixon, A. Frewin, J. Frost, D. Gough, S. Newman, L. Viney, G. Dobson, B. Magnusson-Reid, M. Burton

1.0 APOLOGIES

D. Conroy, P. Sidebottom, K. Mathew, D. Kershaw

NOT PRESENT

Cr Hollister, M. Raw

2.0 DECLARATION OF INTEREST

NIL

3.0 CONFIRMATION OF PREVIOUS MINUTES

The group reviewed and noted the minutes of the paranaple arts centre Special Advisory Committee meeting held on Wednesday 12 February 2020.

Moved: J. Frost / A. Frewin

CARRIED**4.0 AGENDA ITEMS****4.1 Review Action List – tidal sponsorship**

GD reported that, due to current widespread financial issues, the tidal prize remains at \$15,000 as unable to secure any additional sponsorship at this time. Collins One Agency have been retained for sponsorship of the \$1,000 people's choice award.

4.2 Reports**• Director's Report**

GD shared his report, also provided in written form, detailing the past 7 months at the paranaple arts centre. See attached.

Report accepted. *Moved: L. Dixon / S. Newman*

CARRIED**• Friends of the Gallery Report**

N/A - no activity since March.

4.3 Visual Arts Update & Collection Audit

Written report attached as Appendix 1 to Director's Report. See attached. BMR elaborated on the ongoing audit of the permanent collection that had been able to begin serious undertaking during the shutdown period. Paper records are being retained as well as the consolidation and digitization of records, catalogues and works. Currently 15 works have not been able to be located; sifting through loan agreements to try and locate. Last audit unknown, collection was valued in 2011 but there are works found that were not recorded in that valuation. Next valuation due 2021.

4.4 *tidal.20*

Successful quantity and quality of entries received for *tidal* award, now a Tasmanian Art Award and accepting 3D works as well as 2D. There will be an opening in November, but will be invite only with details to be confirmed due to restrictions around public gatherings.

4.5 Reconciliation Queensland exhibition EOI

Reconciliation Queensland Inc. seeking in principle expressions of interest for a touring exhibition. DG noted not a lot content to make a decision on such a controversial topic. JK advised not to sign anything before sure we can get out if it if final proposal is not suitable for DRG. BMR advised EOIs can be withdrawn, with the current EOI being used to seek funding for the project before RQI move ahead. No commitment required from DRG until 2021. See documentation attached.

4.6 Exhibition Calendar

GD shared update of Calendar; most 2020 shows have moved forward to 20/21 Calendar. BMR to contact artists and confirm dates and exhibitions through October. 2021 Solo Commission Project will go to the Sub-Committee for discussions.

4.7 Performing Arts Update

No report; theatre has been closed since late March; next performances scheduled for March 2021, with talks also currently underway for 2 local events in December – a dance school graduation, and a Christmas play.

4.8 Staffing

As detailed in Director's Report – Ellina Evans new Curator, GD will arrange for the committee to meet her.

4.9 Bronwyn Dickinson Resignation

BD resigned from committee due to relocation to the South; GD advised position on committee will be left vacant until call for nominations in the new year

4.10 Acquisitions

- A flying minute was passed via email in August to accept donated work from Kerry Martin. See attached Acquisition Form.
- A small watercolour by Evelyn Antonysen was left at the pac reception by Anne Guest. Curator Ellina Evans has submitted an Acquisition Form and Recommendation that will be sent as a flying minute to the committee. Acquisition Form attached.

4.11 Davis Collection

GD requested any information the committee may have on the Davis Collection, but no new information to offer; appears to be last catalogued in 1992 and was previously stored for 15 years at the back of old Visitor Information Centre on Formby Road; now located at Lawrence Drive storage; collection is fascinating but does not align with collection policies; GD preparing a report that recommends auditing the collection.

.

5.0 BUSINESS ARISING

- No further business

6.0 AGENDA ITEMS FOR NEXT MEETING

- tidal.20
- Davis Collection

NEXT MEETING WEDNESDAY 25 NOVEMBER COMMENCING 4.00PM, ABERDEEN ROOM

Future Meetings:
2021 dates TBC

MEETING CLOSED 4.57PM

**PARANAPLE ARTS CENTRE SPECIAL ADVISORY COMMITTEE ACTION LIST
MEETING HELD WEDNESDAY 30 SEPTEMBER 2020**

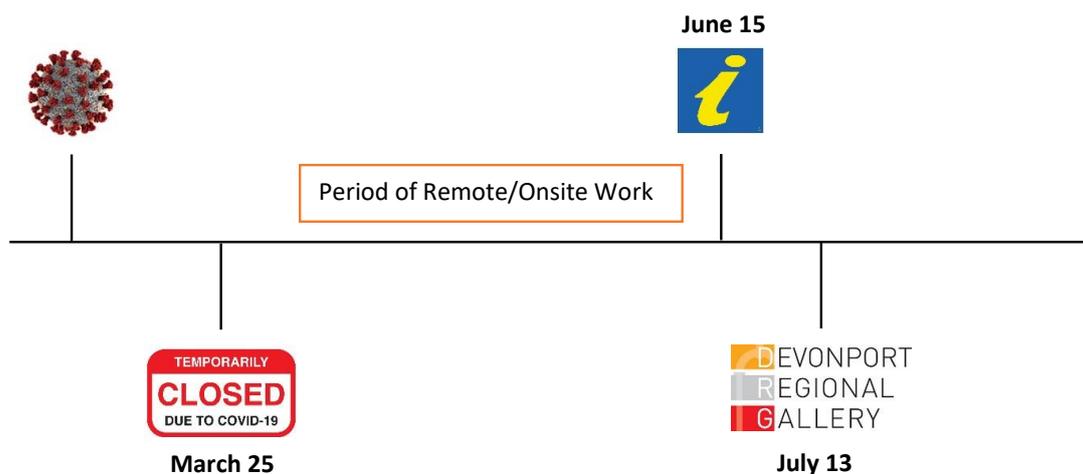
DATE	ACTION	RESP. PERSON	STATUS NOT STARTED IN PROGRESS ON-GOING COMPLETED	COMMENT	DUE
10 APRIL 2019	Davis Collection	GD	On-going	Full audit including photographs to be completed with goal to rehome; organise meeting on site for committee to view collection	November 2020
	2021 Solo Commission	GD / BMR	Not Started	Visual Arts Subcommittee to meet to discuss 2021 Solo Commission Artist as per discussion last year of offering to runners-up from 2020	November 2020
	Evelyn Antonysen Acquisition Proposal	GD	Not Started	GD to send proposal to committee as flying minute	November 2020
10 APRIL 2019	<i>tidal</i> Sponsorship	GD / All	On-going	Sponsorship partnerships to be investigated to increase <i>Tidal</i> prize money	June 2020

PARANAPLE ARTS CENTRE REPORT – SEPTEMBER 2020 SPECIAL ADVISORY COMMITTEE



Summary

This report is provided to members of the paranaple arts centre's Special Advisory Committee updates on matters of interest relating to the paranaple arts centre.



Covid-19 Pandemic Timeline at pac:

- The paranaple arts centre was temporarily closed to the public on Wednesday 25 March
- Remote work arrangements were put in place for staff
- Gallery staff worked between home and storage
- Technical Operations Team worked onsite
- Remaining Administration Team worked home/remotely
- PAC – Visitor Centre operations reopened on 15 June 2020
- DRG reopened on 13 July 2020
- THT remains complicated

Current Operating Procedures:

- Continue to operate under Stage 3, State Government restrictions.
- Operate within the Culture and Heritage Industry Covid Safe Workplace Guidelines and adhere to the 6 Standards.
- Continue to implement Covid-Safe Plans:
 - Council's Overarching Plan – pertaining to staff.
 - Site Specific Plan – pertaining to pac.
 - Activity Specific Plan – pertaining to specific activities.

Convention & Arts Centre Director update

- Director participated in the Local Government Management Challenge.
- Facilitated tour of cultural collections storage with Councillors and Executive Management Team.

- Facilitated several meetings with Julie Burgess Inc regarding the handover of the *Julie Burgess*.
- Participated in various Tasmanian performing and visual arts sector information sessions.
- Participated in various Victorian Association of Performing Arts Centres (VAPAC) COVID-19 pandemic industry forums.

Devonport Regional Gallery

Gallery Exhibitions:

Recent Acquisitions

Works from the Devonport City Council's Permanent Collection

Main Gallery: 13 July 2020 – 19 September 2020

The Devonport Regional Gallery has since 2011 focused on acquiring works by Tasmanian artists to build a Permanent Collection that is a unique and a cumulative record of professional artistic activity within Tasmania. This exhibition showcases works that have been acquired through donations, the Tidal Award, and the Devonport City Council acquisition fund from 2014 until 2020. Artists featured in exhibition: Rodney Pople, Anton Holzner, Kelly Austin, Lisa Garland, Garry Greenwood, Jessie Pangas, Nerida de Jong, Gerald Makin, Katherine Hattam, Anne Morrison, Joel Crosswell and Julie Fragar.

This is Us

The Little Gallery: 20 March 2020 – 5 December 2020

Local young people from Devonport High School, Space for Learning, Reece High School and Don College Devonport have explored Australian cultural identity using imagery and text. The resulting artworks were made in a range of media, and investigated personal symbolism and language to communicate self-identity, cultural concerns, attitudes, values, and beliefs. The exhibition can be viewed on the Gallery's blog as well as on-site since re-opening in July.

Portrait of a Place Tasmanian Photography from the DCC Permanent Collection

Upper Gallery: 13 July 2020 – 14 November 2020

This exhibition features works by Tasmanian photographers, including portraiture, landscape photography and photographs of urban spaces. These works explore the natural Tasmanian environment, the urban spaces built within this environment, and how we create our own places within it. The exhibition also includes works by Tasmanian photographers whose interests and experiences have drawn them overseas, these contrasting images highlighting the uniquely Tasmanian experience of place.

Artists featured in exhibition: Julia Davis, Peter Dombrovskis, Lisa Garland, David Martin, Ricky Maynard, Geoffrey Parr, Troy Ruffels, Ilona Schneider and Brian Sollors. Curated by Erin Wilson.

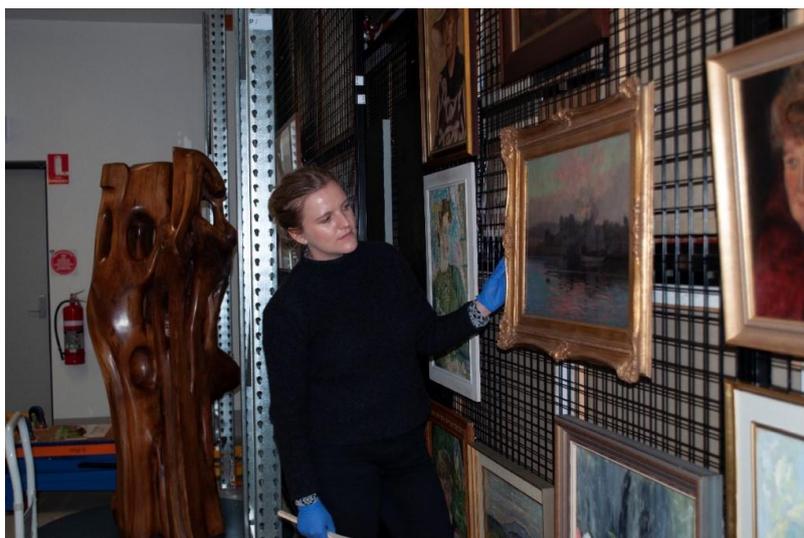
tidal.20: City of Devonport Tasmanian Art Award

Entries to *tidal.20* opened on 31 July 2020. The Award is a biennial, acquisitive award to which Artists are invited to submit 2 or 3-dimensional artworks that reflect on the theme of tidal – the natural, cultural, personal or political

concerns related to the sea and coastal regions. The preselection and judging will be done by Janet Carding, Director of Tasmanian Museum and Art Gallery, Patrick Sutczak, Associate Lecturer in Art, School of Creative Arts UTAS and Deborah Malor, Honorary Associate, Visual Arts and Design, Queen Victoria Museum and Art Gallery.

Staff

Staff undertook webinar training through Australian Museums and Galleries Association in Provenance.



Ellina Evans examining one of the oldest works in the Permanent Collection *Boats on the river Mersey, 1901* by Arthur Merric Boyd.

DRG Committee Update

Friends of the Gallery

The July and August Committee meetings were cancelled due to the COVID-19 pandemic.

The Droogs

The Gallery's youth committee, The Droogs, have cancelled meetings and workshops due to the COVID-19 pandemic.

Education and Public Programs

The Creative Learning and Public Programs Officer has developed Home Is Where the Art Is, available on-line in lieu of the regular Youth Art, Create and Make, Pop-Up toddler and School Holiday Programs. The majority of the programs are inspired by works from the Devonport City's Permanent Collection.

Home Is Where the Art Is	
Material Packages are available to be picked up from the pac or the Devonport Library. Weekly online activities open to the public: running for one week as dated but available on-going on website.	
Surreal Landscape Dioramas with Rodney Pople	25 June – 1 July
The Human Figure & Form	2 – 8 July
Stained Glass Landscapes inspired by Mandy Hunniford	9 – 15 July
Linear Landscapes	16 - 22 July
Whimsical Wind Drawings	23 - 29 July
Paper Portraits	29 July – 4 August
Winter Woolly Yarn-Scapes	6 - 12 August
My Mixed Media Family	13 - 19 August
Up Up and Away!	20 - 26 August
Bubble Prints - Abstract Art Project I of III	27 August – 2 September

Town Hall Theatre

Theatre Performances and Events

The Town Hall Theatre has remained closed from 18 March due to the Covid-19 Pandemic.

Previous Performances:

4 March 2020	Ross Noble	A-List Entertainment	296
7 March 2020	Bjorn Again	The Music Group	353
12 March 2020	Melinda Schneider	AAA Entertainment	204
13 March 2020	Billy Ward	Devonport City Council	215
17 March 2020	50 Shades! Musical Parody	Devonport City Council	189

Visual Arts Report - Appendix 1

Visual Arts Report - Appendix 1 paranple arts centre Special Advisory Committee September 2020

Exhibitions:

Portrait of a Place Tasmanian Photography from the DCC Permanent Collection

Upper Gallery: 29 February – 24 March 2020 & 13 July – 14 November 2020

Opening: 25

Tender Tasmania Calendar Exhibition

Foyer Space: 10-25 March

This is Us

Little Gallery: 20 March – 24 March 2020 & 13 July – 14 November 2020

The exhibition was documented and put up on the gallery's blog

North West Art Circle- Annual Award Exhibition

Main Gallery

No Opening was held – The exhibition was documented and put up on the gallery's blog.

Recent Acquisitions Works from the Devonport City Council's Permanent Collection

Main Gallery: 13 July 2020 – 19 September 2020

Making Marks

Foyer and Creative Space: 1-19 September

Launch event for Festival of Learning: 25

Object Design

Foyer and Creative Space: 23 September – 10 October

Gallery Closure and Exhibition Programming:

The Devonport Regional Gallery closed on 25 March and reopened on 13 July. Cancelled/Postponed exhibitions have been rescheduled and artists will be offered exhibition periods in 2021. The Little Gallery program for emerging artists will therefore not be offered for 2021 as all but one of the 2020 exhibitions will be shown in 2021.

tidal.20: City of Devonport Tasmanian Art Award:

Entries to *tidal.20* opened on 31 July and closed on 16 September. The Award has altered to be a Tasmanian Award and for the first time in the Award's history 3-Dimensional entries are eligible. 162 entries were received. The preselection and judging will be done by Janet Carding, Director of Janet Carding, Director of Tasmanian Museum and Art Gallery, Patrick Sutczak, Associate Lecturer in Art, School of Creative Arts UTAS and Deborah Malor, Honorary Associate, Visual Arts and Design, Queen Victoria Museum and Art Gallery.

Opening and Award night is scheduled for Friday 4 December.

Permanent Collection Audit:

After the closure of the Gallery at the end of March staff relocated to the external art storage where they commenced an audit of the Permanent Collection. The audit will be an ongoing task for some time, and involves locating all works, photographing, describing, and measuring the works as well as making note of conditions and any potential restoration needs. Records are updated and proof of provenance is added to the collection database.

Education and Public Programs:

The Creative Learning and Public Programs Officer has made workshop program, *Home Is Where the 'Art Is*, available on-line in lieu of the regular *Youth Art, Create and make, Popo-Up Toddler* and School Holiday Programs. Some of the programs are inspired by works from the Devonport City's Permanent Collection.

Program	Title/Description	Date/s	Outline/Links
Portal	Community Art. Local Photography exhibition. A snapshot of a day on the North-West Coast of Tasmania	Capture day 2 May. View On-Line Gallery 20 May to 21 June 2020.	https://devonportgallery.wordpress.com/2020/05/20/1812/
Home is Where the 'Art Is Fortnightly or weekly programs/online activities open to the public: running for one week as dated but available on-going on website	Home Sweet Home project- Make a House Lantern	6 - 15 April	Material Packages delivered to participants https://www.paranapleartscentre.com.au/devonport-regional-gallery/public-programs-creative-learning/
	Silhouette Selfie project- in response to the exhibition This is Us	16 - 29 April	Material Packages delivered to participants
	Clay Carving	30 April - 13 May	Material Packages delivered to participants YouTube video link of clay carving process/ instructions made and sent via link in PDF emailed to participants
	Through the Window	14 - 20 May	Full online instructions Each blog post: Participants' images added as they come in
	Nature's Paintbrushes	21 - 27 May	Full online instructions Each blog post: Participants' images added as they come in
	Block Painting with Jon Plapp	28 May - 3 June	Full online instructions Each blog post: Participants' images added as they come in
	Pen & Ink Drawing inspired by Felix Tuszynski	4 - 10 June	Full online instructions Each blog post: Participants' images added as they come in
	Drawing Details inspired by Tim Burns	11 - 17 June	Full online instructions Each blog post: Participants' images added as they come in

<i>Home is Where the 'Art Is cont...</i>	Stippled Creatures with Joel Crosswell.	18 -24 June	Full online instructions Each blog post: Participants' images added as they come in
	Surreal Landscape Dioramas with Rodney Pople.	25 June - 1 July	Full online instructions Each blog post: Participants' images added as they come in
	The Human Figure & Form	2 - 8 July	Full online instructions Material packs for pick up from Gallery and Library
	Stained Glass Landscapes inspired by Mandy Hunniford.	9 - 15 July	Full online instructions Material packs for pick up from Gallery and Library
	Linear Landscapes	16 - 22 July	Full online instructions Material packs for pick up from Gallery and Library
	Whimsical Wind Drawings	23 - 29 July	Full online instructions Material packs for pick up from Gallery and Library
	Paper Portraits	29 July - 4 August	Full online instructions Material packs for pick up from Gallery and Library
	Winter Woolly Yarn-Scapes	6 - 12 August	Full online instructions Material packs for pick up from Gallery and Library
	My Mixed Media Family	13 - 19 August	Full online instructions Emailed out to list of participants Posted on Gallery Facebook and DCC Yammer pages Material packs for pick up from Gallery and Library
	Up Up and Away!	20 - 26 August	Full online instructions Emailed out to list of participants Posted on Gallery Facebook and DCC Yammer pages Material packs for pick up from Gallery and Library
	Bubble Prints- Abstract Art Project I of III	27 August – 2 September	Posted online on website, Facebook and Yammer Emailed to list of participants and stakeholders and the Droogs. Art packs available at gallery and library x20

Larger Than Life. Group grid enlargement community art project.	1- 29 September	Online instructions and promoting through social Media and website. Promotion through Devonport Library What's On. Emailed out to Creative Space participants and participants of online activities. Posted on Droogs Facebook page. Permission from artists estate to use work. Participants pick up their part of the work to replicate and paper to work on. Numbered to fit into grid. Participants return their finished piece to the gallery. Work assembled and displayed on the gallery foyer space wall for exhibition from 29 September. https://www.paranapleartscentre.com.au/events/home-is-where-the-art-is-larger-than-life-project/
Feather painting, Abstract Art Project II of III	3 – 9 September	Online instructions posted to website. Shared on Facebook and Yammer. Emailed out to 38 participants. Free art materials packs at gallery and Devonport Library x20.
Gestural and Action Painting, Abstract Art Project III of III	10 – 16 September	Online instructions posted on website, Facebook, Yammer and emailed to participants. Free art materials packs available at the gallery and the Devonport Library x20.
Ephemeral Land Art	17 – 23 September	Online instructions posted on website, Facebook gallery page and Home Is Where the 'Art Is event page, emailed to participants. Yammer.
Kumihimo: the art of Japanese String Making	24 – 30 September	Online instructions posted on website, Facebook gallery page and Home Is Where the 'Art Is event page, emailed to participants. Yammer. Free art materials packs available from the gallery and the Devonport Library.

Friends of the Gallery:

All Committee meetings since March have been cancelled due to the pandemic. Requests for renewal of membership fees will resume in January 2021.

The Droogs:

The Gallery's youth committee, The Droogs, cancelled meetings and workshops due to the pandemic.

Staff:

Ellina Evans commenced in the role as Curator, Tuesday 2 March. Staff have undertaken webinar training through Australian Museums and Galleries Association on various topics. The webinars are being offered free of charge for the duration of 2020.



Introduction for venues for **EXPRESSION OF INTEREST**

Unresolved History The Challenge of Reconciliation in In Our Time

(working title) First nations words will be chosen for the final title.

Presented by Reconciliation Queensland Inc. (RQI) Research and development to 2022 followed by touring schedule late 2022- 2025/6

This EOI is in principle. Final commitment will be confirmed mid/late 2021

RQI is pleased to present this major exhibition as it fits well within the RQI objectives of acknowledging, learning, sharing, celebrating, informing, respecting through the selection of artworks of excellence from major artists and others. It will hopefully reach up to 100,000 people pending venues including state and national institutions, urban, regional and hopefully remote galleries.

We have the good fortune to have Joan Winter as curator. You may remember her former national travelling exhibition NATIVE TITLE BUSINESS CONTEMPORARY INDIGENOUS ART which toured for three and a half years. This exhibition showed at the National Museum, QLD Museum and 33 other venues, mostly regional and urban galleries. The last national touring show of Joan's was TALKING TAPA Pasifika Bark Cloth in Queensland

Unresolved History will not only be the 48 to 55 artworks selected. Each artwork will have comprehensive didactic panels and labels, provide historical and or contemporary background and inspiration. Although the exhibition will concentrate more on indigenous artists, non indigenous artists will share this space. Artworks may be collaborative, commissioned, funding pending and from specific community groups eg. The longest songline known Wild Dog Dreaming over 5000KI., from Mornington Island, a school and possibly jail.

There will be a comprehensive catalogue to the level of NATIVE TITLE BUSINESS which sold out at 2,000 copies. Guest writers, story tellers and others will be included, photographs and stories unrelated to the artworks. An extensive education kit will be provided. The show will also present eventually resolved success stories eg. The history of Corranderk perhaps.

Unresolved History will be multi media and require 70 to 90 linear metres with exhibition furniture-white plinths for 3D work and a digital platform. If you would like the show but have less space we will provide you with the list of works to reduce. This may vary from state to state.

We are hoping for your quick response for Visions of Australia funding deadline 1 October. For further information please contact The curator on 0401 309 964 or email joangwinter@gmail.com With thanks for your interest.



DCC PERMANENT COLLECTION ACQUISITION PROPOSAL FORM

Proposing Staff Member: Birgitta Magnusson-Reid

Date submitted: 19.08.2020

1. OBJECT DETAILS

Artist: Kerry Martin

Title: *Diaspora Mt Wellington*
Date: 2012
Medium: Oil and mixed media on linen
Dimensions: 122 x 137 cm
Edition: N/A

Artist: Kerry Martin
Title: *Numinous Mt Wellington*
Date: 2013
Medium: Oil on linen
Dimensions: 167 x 182 cm
Edition: N/A

Artist: Kerry Martin
Title: *East Coast Rocks*
Date: 2012
Medium: Oil and mixed media on linen
Dimensions: 146 x 160 cm
Edition: N/A

2. ACQUISITION DETAILS

Object inspected: No

Object reviewed by: No

Purchase Price: Diaspora Mt Wellington: \$6000
Numinous Mt Wellington: \$6800
East Coast Rocks: \$6500

Acquisition funding (eg. DCC Assets Budget, Friends of DRG, DGRS, Other): N/A

Funds confirmed: N/A

Donation (indicate if donation is offered under the Cultural Gifts Program): Donation through the Cultural Gifts Program.

Donor name: Kerry Martin

Donor address: 6/49 Welland Ave., Welland, SA 5007 Australia

Donor email/telephone: 0407729297 E: kerrymartinarts@hotmail.com

Has the donor/vendor clear and unencumbered title to this object and can this be signed over to the Gallery: Yes.

3. CONDITION / TRANSPORTATION / STORAGE

Condition report completed: To be completed upon receiving the works.

Storage or conservation requirements: According to the artist they are all in good condition. The paintings are all off stretchers and rolled in Perspex cylinders and will need to be put on stretcher frames.

Are funds required for special storage requirements i.e. travel frame/conservation box. What will the approximate cost be and are funds available within DRG budget: N/A

If the object requires packing and transport to DRG what is the estimated cost and are funds available within DRG budget: The works will need transporting from Adelaide. If the works were stretched the approximate cost of transport would be \$2,000.00. if freighted by International Art Services (IAS). The cost of freight should be considerably less as the works are rolled. Funds are available.

If the item is a donation, does acceptance of this donation require DCC to have an ongoing commitment to accept further material: No

4. DATABASE

All objects acquired for the DCC Permanent Collection must be entered into the DCC Permanent Collection data base within four weeks of acquisition. The object(s) must also be placed on the DCC Capital data base (check details) and all details must be supplied to DRG staff within a fortnight of placing on DRG data base.

5. CONFLICT OF INTEREST DECLARATION

Please note a conflict of interest occurs where a decision you are required to make, which includes proposing an acquisition or donation, benefits a close associate.

Please highlight the appropriate statement:

-The proposing Officer has no conflict of interest in this proposed acquisition

-The proposing Officer has a conflict of interest in this proposed acquisition

If you have a conflict of interest, please declare:

6. STATEMENT OF SIGNIFICANCE / RECOMMENDATION

To include:

- Artist biography
- Provenance of object
- Significance to collection
- Alignment with collection policy
- Exhibition potential
- Recommendation

Artist's Biography: Kerry Martin Curriculum Vitae

Kerry Martin is a landscape artist with a national and international profile specializing in painting in oil on canvas and linen. Martin began her arts training at East Sydney Technical College in 1964. She did not complete her studies at this stage but resumed her education later in life with a Diploma of Visual Arts from Alice Springs TAFE, NT/ North Adelaide School of Arts, SA in 1986-1992 and she achieved a Bachelor of Arts, University of South Australia, SA in 1999.

Martin has held regular solo exhibitions in South Australia, New South Wales Northern Territory and Tasmania and has also been included in many group exhibitions Australia wide. Her solo exhibition, *Shrouding*, was shown at DRG in 2004.

AWARDS: She has been selected for the Portia Geach Portrait Prize, NSW five times and was awarded a Highly Commended in, in 1983.

Finalist in the Island Art Award, TAS, 2005

Finalist in the Hobart Art Prize, TAS, 2005 for which she awarded The People's Choice Award

Finalist in the John Glover Art Prize, TAS 2006 and 2013

Finalist in the Colville Lloyd Rees Art Prize, TAS

Finalist in the TasArt City of Burnie Art Prize, TAS 2002, 2005, 2008 and was awarded a Highly Commended in 2012

Finalist in the Waterhouse Natural History Art Prize, SA Museum, SA, 2008

Finalist in the John Leslie Art Prize, Gippsland Art Gallery, VIC

Martin is represented in the Burnie Regional Art Gallery, TAS, The Devonport Regional Gallery, TAS, Arts @ work - Art for Public Buildings Scheme TAS, Museum and Art Galleries of N.T. (MAGNT), Araluen Art Centre, NT, Pitjantjatjara Council Pty Ltd, NT
Her works are also held in private collections in the UK, USA, Singapore, Hong Kong and Australia.

Significance to collection: Kerry Martin is currently represented in the Permanent Collection with three landscape paintings. The three works in this proposal are all very good examples Kerry Martins' rock paintings, a subject matter she is well known for and often returns to.

These paintings will broaden and enhance Martin's representation as they complement the landscape paintings. (*Hot Summer Forrest*, 2008, oil on linen, 2012.001, *Sunset spill*, 2008, Oil on linen, 2012.002 and *Snow Shrine to Button Grass*, 208 Oil on linen 2012.003.)

Alignment with collection policy: Martin is now based in SA but lived and worked near Cradle Mountain permanently from 2001 until 2016. Martin is recognised Nationally as a contemporary landscape painter and he works on offer are based on the Tasmanian landscape.

Provenance of objects: These Paintings were returned to the Artist from Grantfield Gallery, Italy, which recently closed. In addition, *Diaspora Mt Wellington* was selected for the Glover Art Prize 2013.

Exhibition potential: These works would suit exhibition themes such as landscape, contemporary landscape or contemporary painting.

Recommendation: That the works are accepted.

Signed:
Director

Date:

Signed:
Curator of Collections

Date:

Approved:
Not approved:

Date:
Date:

Signed:
Department Manager

Date:



1. "Diaspora Mt Wellington" Oil and mixed media on linen 122 x 137 cm
(Finalist in Glover Art Prize 2013)



2. "Numinous Mt Wellington" Oil on linen 167 x 182 cm



3. "East Coast Rocks" Oil and mixed media on linen 146 x 160 cm

DCC PERMANENT COLLECTION
ACQUISITION PROPOSAL FORM



Proposing Staff Member: Ellina Evans

Date submitted: 08/09/2020

1. OBJECT DETAILS

Artist: Evelyn Antonysen

Title: unknown

Date: unknown

Medium: watercolour

Dimensions: 14 x 21.4 cm

Edition: N/A

2. ACQUISITION DETAILS

Object inspected: Yes

Object reviewed by: Ellina Evans

Purchase Price: N/A

Acquisition funding (eg. DCC Assets Budget, Friends of DRG, DGRS, Other): N/A

Funds confirmed: N/A

Donation (indicate if donation is offered under the Cultural Gifts Program):

Donor name: Anne Guest

Donor address: unknown

Donor email/telephone: unknown

Has the donor/vendor clear and unencumbered title to this object and can this be signed over to the Gallery: unknown

3. CONDITION / TRANSPORTATION / STORAGE

Condition report completed: Yes

Storage or conservation requirements: Work is framed ready to be hung in painting racks.

Are funds required for special storage requirements i.e. travel frame/conservation box. What will the approximate cost be and are funds available within DRG budget: No

If the object requires packing and transport to DRG what is the estimated cost and are funds available within DRG budget: N/A

If the item is a donation, does acceptance of this donation require DCC to have an ongoing commitment to accept further material: No

4. DATABASE

All objects acquired for the DCC Permanent Collection must be entered into the DCC Permanent Collection data base within four weeks of acquisition. The object(s) must also be placed on the *DCC Capital data base (check details) and all details must be supplied to DRG staff within a fortnight of placing on DRG data base.*

5. CONFLICT OF INTEREST DECLARATION

Please note a conflict of interest occurs where a decision you are required to make, which includes proposing an acquisition or donation, benefits a close associate.

Please highlight the appropriate statement:

-The proposing Officer has no conflict of interest in this proposed acquisition

-The proposing Officer has a conflict of interest in this proposed acquisition

If you have a conflict of interest please declare:

6. STATEMENT OF SIGNIFICANCE / RECOMMENDATION

To include:

- Artist biography
- Provenance of object
- Significance to collection
- Alignment with collection policy
- Exhibition potential
- Recommendation

Artist's Biography: Evelyn Antonysen is a local artist, teacher and designer who specialises in watercolour, acrylic and encaustic painting, silk painting, glass sculpture and jewellery design. Antonysen has had a long career as an art teacher in North West Tasmania, teaching art, photography, and craft at Don College from 1996-2009, and conducting private workshops. Since 2012, she has worked as a silk painter and watercolourist at the Burnie Makers' Workshop. Her Jewellery, design work and fine art is sought after, selling at retailers all over the state, including the Nolan Gallery, Hobart; Scottsdale Art Gallery; Burnie Regional Art Gallery; Penguin Creek Art Gallery, and others.

Provenance of object: The painting was left at the front counter of the paranable arts centre by Anne Guest in February 2019. Donor did not leave contact details or information regarding the provenance of the work. She requested that if work was not wanted by the Gallery that it be disposed of.

Significance to collection: The work aligns itself to the more traditional landscapes we have in the collection.

Alignment with collection policy: Evelyn Antonysen has lived and worked in Tasmania for over thirty years. In her long career as an art teacher, professional artist and designer, she has gained a strong local reputation. This painting is typical of her work, which often depicts Tasmanian landscape scenes in watercolour.

Exhibition potential: This work would suit exhibition themes such as Tasmanian landscape painting.

Recommendation: That the work is not accepted due to a lack of provenance.

Signed:
Director

Date:

Signed: *Elaine Evans*
Curator of Collections

Date: 08/09/2020

Approved:
Not approved:

Date:
Date:

Signed:
Department Manager

Date:



Unknown title, watercolour on paper, 14 x 21.4 cm





CONDITION REPORT

ARTIST: ANTONYSEN, Evelyn

TITLE: unknown

DIMENSIONS: 14 x 21.4 cm

MATERIALS: Watercolour

BRIEF DESCRIPTION: Watercolour landscape depicting shore, houses, trees and hills. Figure walking a dog on the beach in the centre of the work and other figures making their way to the beach from the houses in the middle-ground. Trees among the houses and mountain/hills in background. Cream mount and gold and dark-stained wood frame.

CONDITION

EXCELLENT – **GOOD** – FAIR – POOR – VERY POOR

COMMENTS: Removal from frame would be required to fully ascertain condition of work. Paper appears to be buckling slightly. There are some small specs of dirt on the underside of the glass.



SIGNED:

A handwritten signature in black ink that reads "Ellina Evans".

Ellina Evans

DATE: 04/09/2020

Minutes of the Planning Authority Committee of the Devonport City Council held in the Aberdeen Room, Level 2, paranaple centre,137 Rooke Street, Devonport on Monday 16 November 2020 commencing at 5:00 PM

Present Cr A Rockliff (Mayor) in the Chair
Cr J Alexiou
Cr P Hollister
Cr L Murphy
Cr L Perry

Councillors in Attendance Cr A Jarman
Cr L Laycock

Council Officers: General Manager, M Atkins
Deputy General Manager, J Griffith
Development Services Manager, K Lunson
Planning Officer, A Mountney

Audio Recording: All persons in attendance were advised that it is Council policy to record Council meetings, in accordance with Council's Digital Recording Policy. The digital recording of this meeting will be made available to the public on Council's website for a minimum period of six months.

1 APOLOGIES

The following apology was received for the meeting.

Cr Milbourne

2 DECLARATIONS OF INTEREST

The following Declarations of Interest were advised:

Councillor L Perry	4.2	Related to owner of property
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3 DELEGATED APPROVALS

3.1 PLANNING APPLICATIONS APPROVED UNDER DELEGATED AUTHORITY 24 AUGUST 2020 - 31 OCTOBER 2020

PAC 20/10 RESOLUTION

MOVED: Cr Perry
SECONDED: Cr Hollister

That the list of delegated approvals be received.

FOR: Cr Alexiou, Cr Hollister, Cr Murphy, Cr Perry, Cr Rockliff
AGAINST: nil

CARRIED 5 / 0

4 DEVELOPMENT REPORTS

4.1 PA2020.0178 - 3 CHALMERS LANE DEVONPORT - RESIDENTIAL (SINGLE DWELLING)

PAC 20/11 RESOLUTION

MOVED: Cr Perry
SECONDED: Cr Murphy

That the Planning Authority, pursuant to the provisions of the *Devonport Interim Planning Scheme 2013* and Section 57 of the *Land Use Planning and Approvals Act 1993*, approve application PA2020.0178 and grant a Permit to use and develop land identified as

3 Chalmers Lane, Devonport for the following purposes:

- Residential (single dwelling)

Subject to the following conditions:

1. The Use and Development is to proceed generally in accordance with the submitted documents and plans referenced as:
 - a. Letter by Layton Design dated 1/10/2020; and
 - b. New Home, Project No. 19.06, Dwg no.s A0-000, A1-001 to 004, A2-001 to 003, A3-001 to 044 and A4-001, by Layton Design, dated 1/10/2020;
copies of which are attached and endorsed as documents forming part of this planning permit.
2. Concentrated stormwater is to be discharged in accordance with the National Construction Code.

3. The developer is to ensure that all stormwater run-off is managed in accordance with the Environment Protection Authority's recommendations "Soil & Water Management on Large Building & Construction Sites" (refer to notes).
4. The developer is to manage any asbestos found during demolition in accordance with the How to Safely Remove Asbestos Code of Practice issued by Safe Work Australia (October 2018).

Note: The following is provided for information purposes.

The development is to comply with the requirements of the current National Construction Code. The developer is to obtain the necessary building and plumbing approvals and provide the required notifications in accordance with the *Building Act 2016* prior to commencing building or plumbing work.

Hours of Construction shall be: Monday to Friday Between 7am - 6pm, Saturday between 9am -6pm and Sunday and statutory holidays 10am - 6pm.

During the construction or use of these facilities all measures are to be taken to prevent nuisance. Air, noise and water pollution matters are subject to provisions of the Building Regulations 2016 or the Environmental Management and Pollution Control Act 1994.

No burning of any waste materials (including cleared vegetation) is to be undertaken on site. Any waste material is to be removed and disposed of at a licensed refuse waste disposal facility.

In regard to condition 3, large building and construction sites are those with greater than 250m² of ground disturbance – refer to the following link

https://epa.tas.gov.au/Documents/Soil_and%20Water_Management_Fact%20Sheet_1.pdf

TasRail notes:

Where a building or other development is proposed to be located at a setback distance less than 50 metres from the boundary of the rail corridor, the occupants are likely to be exposed to train horn noise and vibration, noting that TasRail Freight Rail Services operate 24/7 and the configuration, frequency and time of these services is subject to change at any time. Landowners and prospective landowners should undertake appropriate due diligence to ensure they are aware of train noise and vibration, particularly train horn noise.

The train horn is a safety device that is required to be sounded twice per level crossing being on approach and on entry. The minimum duration of each train horn blow is one second. The train driver also has the discretion to sound the horn at any time he/she perceives a risk.

Stormwater or effluent is not permitted to be discharged onto rail land or into the rail drainage system. Should there be a requirement for a service or asset to be installed on rail land in order to connect into an authorised stormwater or other outlet, a separate TasRail Permit is required and will only be approved subject to terms and conditions (costs apply). A Permit Application Form is available by contacting property@tasrail.com.au

No obstruction, installation or works of any kind are permitted inside railway land for any purpose including for structures, unauthorised vehicles, drainage, water pipes, stormwater discharge, electrical or service infrastructure, storage of materials, vegetation clearing, inspections etc.

No persons should enter rail land without formal authorisation.

Rail land is not for private use and should not be encroached for any purpose including for gardens, storage, keeping of animals etc. Dumping of rubbish including green waste into the rail corridor is not permitted.

As per the *Rail Infrastructure Act 2007*, the Rail Infrastructure Manager (TasRail) may remove and dispose of unauthorised or unlawful service infrastructure and take such other action as it sees fit. Where this occurs, TasRail may recover its costs of doing so as a debt due to TasRail from that person and retain if applicable any proceeds of disposal. No action lies against TasRail for removing or disposing of the unauthorised or unlawful service infrastructure.

Using or creating an unauthorised railway crossing or stock crossing is unsafe and strictly prohibited.

All access and rail land enquiries should be directed to property@tasrail.com.au

In regard to condition 2 the applicant should contact Council's Infrastructure & Works Department – Ph 6424 0511 with any enquiries.

Enquiries regarding other conditions can be directed to Council's Development Services Department – Ph 6424 0511.

FOR: Cr Alexiou, Cr Hollister, Cr Murphy, Cr Perry, Cr Rockliff
AGAINST: nil

CARRIED 5 / 0

Cr Perry left the meeting at 5:03 pm.

4.2 PA2020.0170 - 89 NORTH STREET DEVONPORT - RESIDENTIAL (SINGLE DWELLING ALTERATIONS AND ADDITIONS)

PAC 20/12 RESOLUTION

MOVED: Cr Hollister

SECONDED: Cr Alexiou

That the Planning Authority, pursuant to the provisions of the *Devonport Interim Planning Scheme 2013* and Section 57 of the *Land Use Planning and Approvals Act 1993*, approve application PA2020.0170 and grant a Permit to (use and develop or use) land identified as 89 North Street, Devonport for the following purposes:

- Residential (single dwelling alterations and additions)

Subject to the following conditions:

1. The Use and Development is to proceed generally in accordance with the submitted plans reference as Alterations & Additions – Project No.00735 (Drawings – DA.01B, DA.02B, DA.03B, DA.04B, DA.05B, DA.06B, DA.07B, DA.08B, DA.09B, DA.10B, DA.11B, DA.12B, DA.13B, DA.14B, DA.15B, DA.16B, DA.17B) dated 05.10.2020 by Andrew Smith Architects, a copy of which is attached and endorsed and documents forming part of this Planning Permit.
2. The owner must, at their expense, repair any Council services (eg pipes, drains) and any road, crossover, footpath or other Council infrastructure that is damaged as a result of any works carried out by the developer, or their contractors or agents pursuant to this permit. These repairs are to be in accordance with any directions given by the Council.

Note: The following is provided for information purposes.

The development is to comply with the requirements of the current National Construction Code. The developer is to obtain the necessary building and plumbing approvals and provide the required notifications in accordance with the *Building Act 2016* prior to commencing building or plumbing work.

Hours of Construction shall be: Monday to Friday Between 7am - 6pm, Saturday between 9am -6pm and Sunday and statutory holidays 10am - 6pm.

During the construction or use of these facilities all measures are to be taken to prevent nuisance. Air, noise and water pollution matters are subject to provisions of the *Building Regulations 2016* or the *Environmental Management and Pollution Control Act 1994*.

The owner must, at their expense, repair any Council services (eg pipes, drains) and any road, crossover, footpath or other Council infrastructure that is damaged as a result of any works carried out by the developer, or their contractors or agents pursuant to this permit. These repairs are to be in accordance with any directions given by the Council.

No burning of any waste materials (including cleared vegetation) is to be undertaken on site. Any such waste material is to be removed and disposed of at a licensed refuse waste disposal facility.

The developer is to manage any asbestos found during demolition in accordance with the How to Safely Remove Asbestos Code of Practice issued by Safe Work Australia (October 2018).

In regard to condition 2 the applicant should contact Council's Infrastructure & Works Department – Ph 6424 0511 with any enquiries.

General enquiries regarding this permit can be directed to Council's Development Services Department – Ph 6424 0511.

FOR: Cr Alexiou, Cr Hollister, Cr Murphy, Cr Rockliff

AGAINST: nil

CARRIED 4 / 0

Cr Perry returned to the meeting at 5:11 pm.

5 CLOSURE

There being no further business on the agenda the Mayor declared the meeting closed at 5:11pm.

Confirmed

Chairperson