



The City with Spirit

NOTICE OF MEETING

Notice is hereby given that a **Governance, Finance & Community Services Committee** meeting of the Devonport City Council will be held in the Aberdeen Room, Level 2, paranaple centre, 137 Rooke Street, Devonport, on Monday 16 March 2020, commencing at 5:30pm.

The meeting will be open to the public at 5:30pm.

QUALIFIED PERSONS

In accordance with Section 65 of the *Local Government Act 1993*, I confirm that the reports in this agenda contain advice, information and recommendations given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.

Matthew Atkins
GENERAL MANAGER

11 March 2020

**AGENDA FOR A MEETING OF THE GOVERNANCE, FINANCE & COMMUNITY SERVICES
COMMITTEE OF DEVONPORT CITY COUNCIL HELD ON MONDAY 16 MARCH 2020 IN THE
ABERDEEN ROOM, LEVEL 2, paranapple centre, 137 ROOKE STREET, DEVONPORT AT 5:30PM**

Item	Page No.
1.0 APOLOGIES.....	1
2.0 DECLARATIONS OF INTEREST	1
3.0 PROCEDURAL.....	2
3.1 PUBLIC QUESTION TIME	2
3.2 QUESTIONS ON NOTICE FROM COUNCILLORS.....	3
4.0 GOVERNANCE REPORTS	4
4.1 Budget Consultation 2020/21	4
4.2 Annual Plan Progress Report to 29 February 2020	20
4.3 Elected Members Expenditure Report January and February 2020.....	49
5.0 FINANCE REPORTS	52
5.1 Finance Report to 29 February 2020	52
5.2 Adjustment to Capital Budget.....	63
5.3 Debt Facility Review	66
6.0 COMMUNITY SERVICES REPORTS	79
6.1 Minutes of Council's Special Interest Groups and Advisory boards (D614446).....	79
7.0 BI-MONTHLY REPORTS	116
7.1 Community Services Report - January and February 2020	116
7.2 Arts and Convention Report - January and February 2020 (D613897).....	131
7.3 Governance and Finance Report - January and February 2020	143
8.0 CLOSED SESSION - CONFIDENTIAL MATTERS	158
Out Of Closed Session	159
9.0 CLOSURE	159

Agenda of a meeting of the Devonport City Council's **Governance, Finance & Community Services Committee** to be held in the Aberdeen Room, Level 2, paranapple centre, 137 Rooke Street, Devonport on Monday 16 March 2020 commencing at 5:30pm.

PRESENT

		Present	Apology
Chair	Cr A Jarman		
	Cr J Alexiou		
	Cr G Ennis		
	Cr L Laycock		
	Cr S Milbourne		
	Cr A Rockliff		

IN ATTENDANCE

All persons in attendance are advised that it is Council policy to record Council Meetings, in accordance with Council's Digital Recording Policy. The audio recording of this meeting will be made available to the public on Council's website for a minimum period of six months. Members of the public in attendance at the meeting who do not wish for their words to be recorded and/or published on the website, should contact a relevant Council Officer and advise of their wishes prior to the start of the meeting.

1.0 APOLOGIES

2.0 DECLARATIONS OF INTEREST

3.0 PROCEDURAL

3.1 PUBLIC QUESTION TIME

Members of the public are invited to ask questions in accordance with Council's Public Question Time Policy (Min No 153/19 refers):

1. Public participation shall take place at Council meetings in accordance with Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2015*.
 2. Public participation will be the first agenda item following the formal motions: Apologies, Minutes, Declarations of Interest.
 3. Questions without notice will be dependent on available time at the meeting (with a period of 30 minutes set aside at each meeting).
 4. A member of the public who wishes to ask a question at the meeting is to state their name and address prior to asking their question.
 5. A maximum of 2 questions per person are permitted.
 6. A maximum period of 3 minutes will be allowed per person.
 7. If time permits, a third question may be asked once all community members who wish to ask questions have done so. A time limit of 2 minutes will apply.
 8. Questions are to be succinct and not contain lengthy preamble.
 9. Questions do not have to be lodged prior to the meeting, however they will preferably be provided in writing.
 10. A question by any member of the public and an answer to that question are not to be debated.
 11. Questions without notice and their answers will be recorded in the minutes.
 12. The Chairperson may take a question on notice in cases where the questions raised at the meeting require further research or clarification, or where a written response is specifically requested.
 13. Protection of parliamentary privilege does not apply to local government and any statements or discussion in the Council Chambers, or any document produced, are subject to the laws of defamation.
 14. The Chairperson may refuse to accept a question. If the Chairperson refuses to accept a question, the Chairperson is to give reason for doing so in accordance with the Public Question Time Policy.
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3.2 QUESTIONS ON NOTICE FROM COUNCILLORS

At the time of compilation of the agenda no questions on notice from Councillors were received.

4.0 GOVERNANCE REPORTS

4.1 BUDGET CONSULTATION 2020/21

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

Strategy 5.2.1 Encourage community participation initiatives that supports two-way communication and consultation which results in increased engagement

SUMMARY

This report presents the outcomes from the budget consultation undertaken for the 2020/21 financial year.

BACKGROUND

Council has sought community input through structured community engagement as part of its annual budget preparation for several years. Community consultation provides an opportunity for Devonport ratepayers and residents to provide input and suggestions to Councillors for their consideration as part of the budget process.

Devonport residents indicated they had a strong desire for greater input into Council's decision making in a community satisfaction survey conducted some years ago.

Council's Community Engagement Policy and feedback from previous consultations were considered in the preparation of a project community engagement plan, together with Council's *Strategic Plan* and *Long Term Financial Plan*.

Objectives for the community engagement were defined as follows:

- Seek community input regarding key priorities for the 2020/21 budget, to assist Council and management in the budget making process;
- Involve the community in the decision-making process for the 2020/21 operating and capital budgets; and
- Help ensure a better match between community expectations and actual expenditure and delivery of services and projects.

STATUTORY REQUIREMENTS

There are no statutory requirements which relate to this report.

DISCUSSION

The 2020/21 Council budget consultation invited community members to contribute their ideas for projects and initiatives which they felt would benefit the community and was hosted at www.speakupdevonport.com.au and through Council's Customer Service Centre.

The consultation achieved a number of submissions, both via Speak Up Devonport and in writing. A summary of the feedback received is shown below, however the full details of each submission will be provided to the Councillors for their consideration as part of the budget process.

Consultation Tool	Number of Responses
Speak Up Devonport – Budget consultation page views	135
Submissions received – via Speak up Devonport and other means	29

Submissions Received (submissions included more than one suggestion):

Topic	Number of Times Raised
Byard Park lighting, facilities, fencing and irrigation system	9
Improvements to footpaths including cleaning	5
New roundabouts – across various locations and improved design	5
Road markings, infrastructure and repair	5
Completion of Woodrising Avenue footpath/parkland/work program	4
General facility improvements at Devonport Oval, Devonport Basketball Stadium and Byard Park	3
Conversion of BMX track into a new Mountain Bike practice/skills development area and improve access	2
Signage – including LIVING CITY	2
Cycle path link to coastal pathway	2
Streetscape greening and tree planting - including Pioneer Park Plan	2
Parkland planning and use	2
Utilisation of Providore Place	1
An overpass on Mersey Main Road for Spreyton Primary School pupils	1
A path and bridge at 'Figure of Eight Creek'	1
Better cleaning of street rubbish bins	1
Street cleaner to be used to clean Victoria Parade walking track on a regular basis to remove debris	1
Day's building to be converted into self-contained apartments above ground floor	1
A dog litter bag dispenser in the Spreyton shopping/sporting precinct	1
Subsidise the costs to contain and rehome or humanely euthanase stray and feral cats currently being undertaken by the RSPCA	1
Coles Beach foreshore erosion (several suggested actions raised)	1
Provision of off-road angled car parking on the north side (Meercroft Park side) of North Street	1
Painting of images on Formby Road silos	1
Outdoor toddler pool at Splash	1
Develop a nature play space next to the Don River Railway	1
4 Ways (William Street) zebra crossing	1
Shopping strip speed limits	1
Traffic light controls	1
Extend the irrigation system on the foreshore from the Vietnam Veterans Memorial to the Bluff	1
A picnic table for Mary Binks Wetlands	1
East Devonport Recreation Centre to be expanded to become home of Futsal in North-West	1

COMMUNITY ENGAGEMENT

Community engagement was planned, developed and implemented in accordance with Council's Community Engagement Policy.

Community engagement was undertaken between 10 February 2020 and 2 March 2020.

The consultation was promoted through:

- Speak Up Devonport website at www.speakupdevonport.com.au;

- Council's website – promotion was featured on the home page and news pages and re-directed users to the budget consultation online at speakupdevonport.com.au;
- Reported in the Mayor's Message on the website twice during the period;
- A media release was distributed to Tasmanian media and was reported on by The Advocate, 7AD and Sea FM;
- Reminders were issued by the Mayor as part of her fortnightly radio interviews with Martin Agatyn;
- Council's Facebook page was updated on numerous occasions advising of the consultation period;
- Twitter – Tweets announcing the consultation period and a reminder were made @Devonportcity;
- A reminder story was included in the Council Update sent to about 867 subscribers (as well as being posted on Facebook and Twitter) on 25 February 2020.

Following Council's adoption of the 2020/21 budget, it is proposed to prepare a Budget Consultation Summary outlining the key budget measures and how Council responded to the consultation feedback.

FINANCIAL IMPLICATIONS

The consultation was planned, developed, managed and delivered by Council staff. The design and development for the consultation material was developed and printed in-house, with associated costs part of Council's annual operating expenses.

RISK IMPLICATIONS

- Consultation and/or Communication
The positive sentiment created for Council through the consultation process needs to be maintained. Council must ensure that the public are kept informed of the budget decisions.

CONCLUSION

The feedback received through the budget consultation process provides Council with a high level of community input and will be taken into consideration in the budget decision making process.

Following Council's adoption of the 2020/21 budget, it is proposed to prepare a Budget Consultation Summary outlining the key budget measures and how Council responded to the consultation feedback.

ATTACHMENTS

1. Budget Suggestions 2020-21

Confidential

RECOMMENDATION

That it be recommended to Council, that it receive and note the Budget Consultation 2020/21 report and refer submissions to its budget considerations.

Author:	Kym Peebles	Endorsed By:	Matthew Atkins
Position:	Executive Manager People & Finance	Position:	General Manager

4.2 ANNUAL PLAN PROGRESS REPORT TO 29 FEBRUARY 2020

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

Strategy 5.3.5 Maintain and monitor a fully integrated strategic and business planning process

SUMMARY

To provide an update on the progress of the 2019/20 Annual Plan as at 29 February 2020.

BACKGROUND

Council adopted its 2019/20 Annual Plan on 24 June 2019. The Annual Plan outlines the actions to be undertaken this financial year to work towards achieving Council's strategic goals.

STATUTORY REQUIREMENTS

In accordance with Section 71 of the *Local Government Act 1993*, a Council is to prepare an Annual Plan for the municipal area each financial year.

DISCUSSION

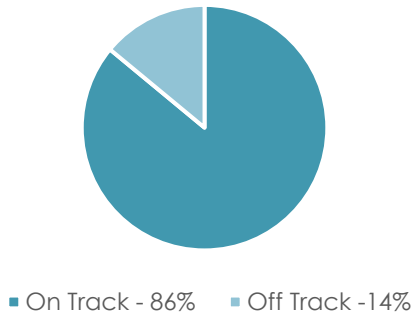
The Annual Plan has been developed to guide Council in its actions to ensure the future aspirations of the Devonport community can be achieved.

Key activities noted in the attached Progress Report include:

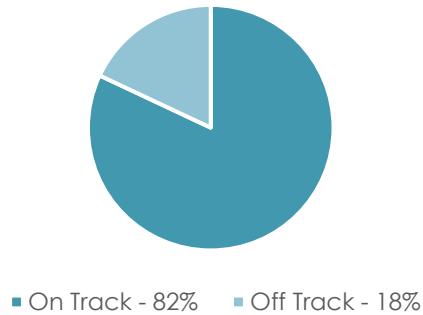
- round two of the Financial Assistance Grants closed on 28 February;
- staff attended the February Tasmanian Visitor Information Network meeting which promotes consistent visitor information service across the state;
- construction of the walking path through Highfield Park from west to east commenced;
- planning is well underway for the Harmony Day event to be held in Market Square in March;
- a report into the review of provision of footpaths, public open space, etc in the Woodrising area was considered by Council in February;
- an audit of 'Guide Signs' from the airport, Spirit of Tasmania Terminal and the Bass Highway into the City was completed in January and the findings have been compiled for presentation; and
- a contractor has been engaged for the works to repair and prevent further coastal erosion along the Victoria Parade parkland.

Progress comments are provided for each action in the Progress Report. Following are graphical snapshots of Council's performance against each Strategic Goal and against actions overall across the organisation.

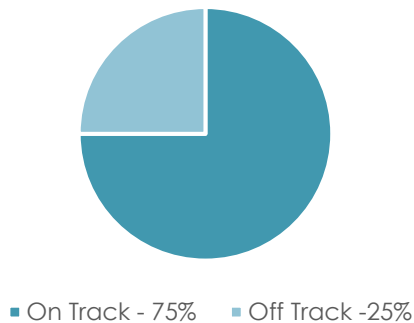
2019/20 AP Actions - Organisation



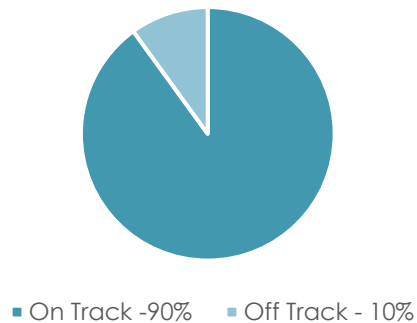
Goal 1 - Living Lightly on our Environment



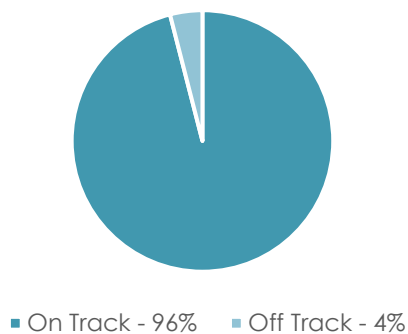
Goal 2 - Building a Unique City



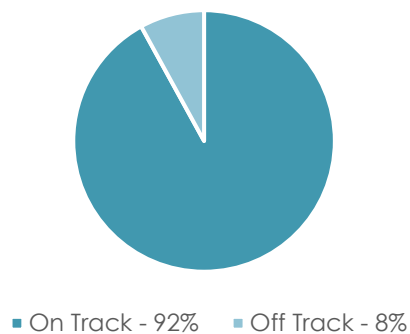
Goal 3 - Growing a Vibrant Economy



Goal 4 - Building Quality of Life



Goal 5 - Practicing Excellence in Governance



COMMUNITY ENGAGEMENT

There was no community engagement as a result of this report.

FINANCIAL IMPLICATIONS

Budget implications are communicated to Councillors separately and do not form part of this report.

RISK IMPLICATIONS

There is always a risk that actions will not be achieved on time, however, no issues have been identified based on the current status of actions at this time.

CONCLUSION

The 2019/20 Annual Plan Progress Report as at 29 February 2020 is provided for the information of the Councillors and the community.

ATTACHMENTS

1. Annual Plan Progress Report - 29 February 2020

RECOMMENDATION

That it be recommended to Council that the 2019/20 Annual Plan Progress Report for the period ended 29 February 2020 be received and noted.

Author:	Jacqui Surtees	Endorsed By:	Matthew Atkins
Position:	Executive Officer	Position:	General Manager



Devonport City Council

Strategic Plan Progress Report

Period: 19/20



Strategic Plan Progress Report

Goal: 1 Living lightly on our environment

Outcome: 1.2 Sustainability is promoted and integrated across all sectors

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 1.2.1 Support the conservation and maintenance of biodiversity corridors including coastal landscapes and preservation areas of remnant vegetation					
1.2.1.1 Undertake works to repair and prevent further coastal erosion along the Victoria Parade parkland	In Progress	66%	A contractor has been engaged for the \$75,000 project funded in Council's capital works program.	Infrastructure & Works Manager	30/06/2020
1.2.1.1 Deliver a Bioblitz event that focuses on finding as many species as possible in a specific area over a short period of time	Completed	100%	Bioblitz event held in November with 250 people participating.	Community Services Manager	30/11/2019
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 1.2.2 Develop and implement local and regional policies and initiatives to mitigate climate change impacts in partnership with all spheres of Government					
1.2.2.1 Advocate to the Cradle Coast Authority for a regional approach toward managing climate change impacts and improving adaption	In Progress	50%	Initial discussions held with Cradle Coast Authority staff to discuss process for working together.	Executive Officer	30/06/2020
1.2.2.1 Support LGAT to consider a climate emergency with State Govt support	In Progress	66%	Council supported a motion at LGAT's July General Meeting, acknowledging a climate emergency and calling on all levels of government to act.	General Manager	30/06/2020
1.2.2.2 Develop and publish a statement of recognised climate related risks for the municipal area	In Progress	66%	Risks as outlined in the Corporate Climate Change Adaptation Plan are currently under review. Year One status report complete. Research undertaken to assess risks given most recent climate change data.	Executive Officer	30/06/2020

Outcome: 1.3 "Living Lightly" is promoted and encouraged

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 1.3.1 Identify and implement initiatives to educate and encourage our community on opportunities to "live lightly"					

Strategic Plan Progress Report

Goal: 1 Living lightly on our environment

Outcome: 1.3 "Living Lightly" is promoted and encouraged

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 1.3.1 Identify and implement initiatives to educate and encourage our community on opportunities to "live lightly"					
1.3.1.1 Investigate opportunities to increase commuter bike riding	Completed	100%	A program of events and activities has been developed and funding is being sought through the Healthy Tasmania Fund. Funding have receive and program of events will be develop in 20/21.	City Engineer	30/06/2020
1.3.1.1 Implement community based educational initiatives in accordance with the Environment Strategy	In Progress	66%	Educational programs underway with Friends of Don, Bioblitz and Don College	Community Services Manager	30/06/2020

Outcome: 1.4 Our energy is reduced

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 1.4.1 Promote reduction, re-use and recycling options to minimise waste materials within Council, the community and businesses					
1.4.1.1 Support initiatives for waste minimisation through Dulverton and the Cradle Coast Waste Management Group	In Progress	66%	Participation in CCWMG is continuing and relevant waste minimisation initiatives are being implemented.	General Manager	30/06/2020
1.4.1.1 Distribute recycling educational material with the rates notices	Completed	100%	Information to educate the community on recycling was distributed as part of Council's 2019/20 rates notice.	General Manager	30/06/2020
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 1.4.2 Facilitate, and where appropriate, undertake improvements in waste and recycling collection, processing services and facilities					
1.4.2.1 Explore and trial recycling bins in public places, including events	In Progress	5%	Work is underway to consider how recycling bins and collections can be integrated into the design of the Waterfront Precinct.	Infrastructure & Works Manager	30/06/2020
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 1.4.3 Lead and actively promote emissions minimisation					
1.4.3.1 Consider the options for the future provision of electric vehicle	In Progress	66%	TasNetworks are currently logging two existing substations to determine the peak usage of	Project Manager	30/06/2020

Strategic Plan Progress Report

Goal: 1 Living lightly on our environment

Outcome: 1.4 Our energy is reduced

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 1.4.3 Lead and actively promote emissions minimisation					
charging stations in Devonport			each substation.		
1.4.3.1 Implement Council's Electric Vehicle Integration Plan	In Progress	66%	Fleet purchases are being made using the principles of the Electric Vehicle Integration Plan. Two hybrid petrol-electric fleet vehicles have been ordered. Electric options for a garbage truck were considered, but were not suitable at the time of purchase.	Infrastructure & Works Manager	30/06/2020

Strategic Plan Progress Report

Goal: 2 Building a unique city

Outcome: 2.1 Council's Planning Scheme facilitates appropriate property use and development

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 2.1.1 Apply and review the Devonport Interim Planning Scheme as required, to ensure it delivers local community character and appropriate land use					
2.1.1.1 Finalise Local Planning Provisions through the Tasmanian Planning Commission	In Progress	66%	The draft Local Planning Schedules (LPS) for Devonport has been forwarded to the Tasmanian Planning Commission (TPC) for review. The TPC have provided some feedback and it is anticipated that the TPC will endorse the draft LPS for public exhibition this financial year.	Development Services Manager	30/06/2020
2.1.1.2 Undertake actions required for finalising the new Statewide Planning Scheme	In Progress	66%	The draft Local Planning Schedules (LPS) for Devonport has been forwarded to the Tasmanian Planning Commission (TPC) for review. The TPC have provided some feedback and it is anticipated that the TPC will endorse the draft LPS for public exhibition by this financial year.	Development Services Manager	30/06/2020
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 2.1.2 Provide consistent and responsive development assessment and compliance processes					
2.1.2.1 Develop a Residential Strategy for Devonport	In Progress	66%	Work has commenced to draft a Residential Strategy by collecting the statistical data and preparing a draft document for review. Action will be rescheduled for next financial year.	Development Services Manager	30/06/2020
2.1.2.2 Review Council's Retail Strategy from a planning perspective	Deferred	1%	Action will be rescheduled for next financial year.	Development Services Manager	30/06/2020
2.1.2.3 Adopt a Retaining Wall Policy	In Progress	66%	A Retaining Wall Policy has been drafted by staff for internal review.	Development Services Manager	30/06/2020

Strategic Plan Progress Report

Goal: 2 Building a unique city

Outcome: 2.1 Council's Planning Scheme facilitates appropriate property use and development

Strategy: 2.1.3 Work in partnership with neighbouring councils, State Government and other key stakeholders on regional planning and development issues

2.1.3.1 Maintain membership of Cradle Coast Regional Planning Group and contribute to regional forums.	Completed	100%	The preparation of the Local Provisions have not needed regional forums to develop consistency	Planning Coordinator	30/06/2020
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Outcome: 2.2 The Devonport brand supports our marketing and promotion

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 2.2.2 Develop an integrated approach to local branding in partnership with business and community groups					
2.2.2.1 Implement actions from Council's Retail Strategy	In Progress	54%	Project Officer has commenced detailing actions from Retail Strategy - 'Visit Devonport' destination website has been live since November. Brian Walker, Retail Doctor Group, engaged to undertake research and a series of retailer based workshops.	Community Services Manager	30/06/2020

Outcome: 2.3 Infrastructure priorities support well planned, managed and appropriately funded development within our unique City

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 2.3.1 Develop and maintain long term Strategic Asset Management Plans					
2.3.1.1 Review Council's Asset Management Strategy	In Progress	50%	Development of a draft strategy is underway.	Infrastructure & Works Manager	30/06/2020
2.3.1.2 Develop an Asset Management Plan for Council's stormwater assets	In Progress	90%	Draft plan is being prepared for Public feedback.	City Engineer	30/06/2020
2.3.1.3 Develop an Asset Management Plan for Council's plant and fleet assets	In Progress	50%	A draft plan is being developed, incorporating recently updated asset data.	Works Supervisor	30/06/2020
2.3.1.4 Undertake a safety assessment	In Progress	90%	Bike path safety assessment check-list is	City Engineer	30/06/2020

Strategic Plan Progress Report

Goal: 2 Building a unique city

Outcome: 2.3 Infrastructure priorities support well planned, managed and appropriately funded development within our unique City

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 2.3.1 Develop and maintain long term Strategic Asset Management Plans					
of bike paths			completed. finalising the inspection check list.		
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 2.3.2 Provide and maintain roads, bridges, paths and car parks to appropriate standards					
2.3.2.1 Review Public Lighting Strategy	Not Started	0%	Due to commence in January 2020.	City Engineer	30/06/2020
2.3.2.2 Undertake a review of the provision of footpaths, public open space, etc in the Woodrising area	Completed	100%	Report prepared and considered by Council in February 2020.	Infrastructure & Works Manager	30/06/2020
2.3.2.3 Continue to review and update Council's Stormwater Strategy	In Progress	90%	Consultation has been undertaken with both internal and external stakeholders on the current Strategy and work has commenced on a draft of the updated Strategy. Draft plan is being prepared for Public feedback.	City Engineer	30/06/2020
2.3.2.4 Audit all 'Guide Signs' from the airport, Spirit of Tasmania Terminal and the Bass Highway into the City	In Progress	90%	Audit completed in January and findings compiled for presentation.	Infrastructure & Works Manager	30/06/2020
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 2.3.3 Provide and maintain stormwater infrastructure to appropriate standards					
2.3.3.1 Progress implementation and improvements for the Oldaker (East) catchment in conjunction with Waterfront Park works	In Progress	66%	Construction of stormwater upgrades has commenced in conjunction with the Waterfront Park development.	Infrastructure & Works Manager	30/06/2020
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 2.3.4 Provide and maintain Council buildings, facilities and amenities to appropriate standards					
2.3.4.1 Install an information kiosk at the Mersey Vale Memorial Park office	In Progress	66%	Information kiosk (sign based) to be included with 2.3.4.2.	Technical Support Supervisor	30/06/2020

Strategic Plan Progress Report

Goal: 2 *Building a unique city*

Outcome: 2.3 *Infrastructure priorities support well planned, managed and appropriately funded development within our unique City*

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 2.3.4 <i>Provide and maintain Council buildings, facilities and amenities to appropriate standards</i>					
2.3.4.2 Improve access throughout Mersey Vale Memorial Park by way of directional signage	In Progress	66%	Quotations are being sought for the required scope of work.	Infrastructure & Works Manager	30/06/2020
2.3.4.3 Develop and implement a program for installation of Destination Signage at all Cemeteries in Devonport	In Progress	66%	Destination signage for Mersey Vale Memorial Park is included in the signage upgrade project for that site. This work has determined the format for other signage at other cemeteries. The planned installation is intended to be funded from Council's capital work budget for Signage Strategy implementation in 2019-20 and 2020-21.	Technical Support Supervisor	30/06/2020
2.3.4.4 Investigate methods to improve pedestrian safety and restrict vehicular access at Pioneer Park	In Progress	5%	Some preliminary work has been undertaken to understand the issue in more detail. Work has been on hold while conceptual planning has been undertaken for a garden of reflection on the site.	Infrastructure & Works Manager	30/06/2020
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 2.3.5 <i>Provide and maintain sustainable parks, gardens and open spaces to appropriate standards</i>					
2.3.5.1 Review Council's Open Space Strategy	In Progress	10%	Internal stakeholder consultation has commenced.	Technical Support Supervisor	30/06/2020
2.3.5.2 Consider natural or built shelter options for shade/wind/rain at Pioneer Park	In Progress	25%	Options being developed for stakeholder consultation.	Infrastructure & Works Manager	30/06/2020
2.3.5.3 Develop a plan and implementation program for improvements to the garden/former burial area in the south east corner of Pioneer	In Progress	66%	A grant submission was unsuccessful, but concept and preliminary design have commenced on lower cost options.	Technical Support Supervisor	30/06/2020

Strategic Plan Progress Report

Goal: 2 Building a unique city

Outcome: 2.3 Infrastructure priorities support well planned, managed and appropriately funded development within our unique City

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 2.3.5 Provide and maintain sustainable parks, gardens and open spaces to appropriate standards					
Park					
2.3.5.4 Construct a walking path through Highfield Park from west to east	In Progress	90%	Construction of the path is underway.	Technical Support Supervisor	30/06/2020
2.3.5.5 Develop a plan for the grounds surrounding the Don Hall	In Progress	16%	A concept plan has been developed. Further action will be deferred until Council's updated Public Open Space Strategy is developed.	Infrastructure & Works Manager	30/06/2020

Outcome: 2.4 Promote the development of the CBD in a manner which achieves the LIVING CITY Principles Plan

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 2.4.1 Implement initiatives from the LIVING CITY Master Plan					
2.4.1.1 Complete design of the Waterfront Parkland and commence construction	In Progress	33%	Design completed and construction tender awarded to Vos Construction & Joinery Pty Ltd.	General Manager	30/06/2021
2.4.1.2 Relocate remaining commercial tenants within the Waterfront Precinct and demolish redundant buildings	Completed	100%	Relocation of tenants is complete. Demolition is being undertaken by Vos as part of their contract.	General Manager	31/12/2019
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 2.4.2 Lobby and attract Government support to assist with the implementation of LIVING CITY Master Plans					
2.4.2.1 Develop concept for lightshow within LIVING CITY Waterfront Park and seek necessary government funding to implement	In Progress	66%	The Council appointed design consultant is developing an initial concept for consideration. Input has been sought from Council's public art subcommittee and an initial workshop held with Councillors.	General Manager	30/06/2020
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 2.4.3 Implement initiatives to encourage private investment aligned with the outcomes of the LIVING CITY Master Plan					
2.4.3.1 Continue to work with the LIVING	In Progress	66%	Hotel developer is providing regular updates	General Manager	30/06/2020

Strategic Plan Progress Report

Goal: 2 Building a unique city

Outcome: 2.4 Promote the development of the CBD in a manner which achieves the LIVING CITY Principles Plan

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 2.4.3 Implement initiatives to encourage private investment aligned with the outcomes of the LIVING CITY Master Plan					
CITY Waterfront Hotel developer to establish a privately funded hotel within the LIVING CITY Waterfront Precinct			to Council.		



Strategic Plan Progress Report

Goal: 3 Growing a vibrant economy

Outcome: 3.1 Devonport is the business, service and retail centre for North West Tasmania

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 3.1.1 Market and promote the City as a regional business, service and retail hub					
3.1.1.1 Develop an intrastate and interstate marketing campaign for the paranple convention centre	In Progress	66%	Advertised in Qantaslink September to October edition of Spirit. Advertised in the Business Events Tasmania Planners Guide 20/21.	Function and Events Coordinator	30/06/2020
3.1.1.2 Maintain membership with Business Events Tasmania to secure events for the paranple convention centre	Completed	100%	Membership renewed until September 2020.	Function and Events Coordinator	31/08/2019

Outcome: 3.2 Devonport's visitor industry is developed around its natural assets, history and location

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 3.2.1 Support tourism through the provision of well designed and managed nfastructure and facilities					
3.2.1.1 Develop a tourism website to engage visitors and provides an online booking platform for accommodation and attractions	Completed	100%	The Visit Devonport site was launched in November 2019.	Visitor Services Coordinator	31/12/2019
Strategy: 3.2.2 Support regional tourism development through productive relationships with regional partners and State and Federal Government					
3.2.2.1 Maintain relationships with the Tasmanian Visitor Centre network and regional tourism networks	In Progress	66%	Staff from Devonport attended the February TVIN meeting which allows members to create a standard of service that all centres can adhere to, so we can provide consistent service across the state.	Visitor Services Coordinator	30/06/2020
3.2.2.2 Undertake actions that support regional tourism initiatives	In Progress	66%	The paranple arts centre continue to work closely with the new RTO, West x North West. The Cradle Country Marketing Group has continued to promote the region across the state.	Visitor Services Coordinator	30/06/2020

Strategic Plan Progress Report

Goal: 3 Growing a vibrant economy

Outcome: 3.2 Devonport's visitor industry is developed around its natural assets, history and location

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 3.2.3 Facilitate a pro-active approach by business to embrace tourism opportunities					
3.2.3.1 Facilitate a familiarisation tour for local and regional tourism operators and provide operators with the opportunity to engage in professional development exercises.	In Progress	66%	The team continue to create and foster relationships with new and existing businesses to make sure their product is correctly listed within the visitor centre and on the Visit Devonport website. Staff regularly update volunteers with current business and attraction seasonal opening hours and new products on offer.	Visitor Services Coordinator	30/06/2020
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 3.2.4 Promote our natural environment and assets to underpin tourism opportunities					
3.2.4.1 Develop a localised marketing strategy, promoting the story of the Julie Burgess as linked to Devonport's maritime history.	In Progress	66%	Ongoing photographic and social media campaign about the historical significance of the Julie Burgess and its maritime history. The new website has a section on the restoration and history of the vessel. Brochures and traditional media continue to be utilised.	Bass Strait Maritime Centre Coordinator	30/06/2020
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 3.2.5 Support festivals, events and attractions that add value to the City's economy					
3.2.5.1 Offer the following Council initiated events: • Devonport Jazz • Food & Wine • New Years Eve • Harmony Day • Christmas Parade	In Progress	66%	New Year's Eve successfully held at new location of Aikenhead Point Planning underway for Devonport Jazz Harmony Day event to be held in Market Square on 20 March Working Group meetings have commenced for planning of Devonport Food and Wine Festival	Community Services Manager	30/06/2020
3.2.5.2 Promote an Events Assistance Program	Not Started	0%	Due to commence in April 2020 when reviewing Financial Assistance Grants program guidelines.	Community Services Manager	30/06/2020

Strategic Plan Progress Report

Goal: 3 Growing a vibrant economy

Outcome: 3.3 Access in to, out of, and around the City is well planned and managed

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 3.3.1 Improve the City's physical access and connectivity focusing on linkages to and from key access points					
3.3.1.1 Work with the State and Federal Governments to implement the State Vehicle Entry Point project	In Progress	66%	GHD Woodhead have been appointed as project design consultants and are commencing work on initial concepts	General Manager	30/06/2022
3.3.1.2 Consider the installation of City entrance makers on the Port Sorell Overpass on the Bass Highway and the railway overpass on the Don Hill	In Progress	20%	Initial signage audit has been undertaken	General Manager	30/06/2022

Outcome: 3.4 Our economic progress continuously improves

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 3.4.1 Work in partnership with industry and government to identify needs of business and industry to pursue opportunities, which fosters economic development in the area					
3.4.1.1 Participate in the implementation of the Cradle Coast Future's Plan, including the provision of agreed staff resources	In Progress	66%	Staff resources have been dedicated to the project and are working closely with representatives of the Cradle Coast Authority to undertake selected projects as per signed Memorandum of Understanding.	General Manager	30/06/2020

Strategic Plan Progress Report

Goal: 4 Building quality of life

Outcome: 4.1 Sport and recreation facilities and programs are well planned to meet community needs

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.1.1 Provide and manage accessible sport, recreation and leisure facilities and programs					
4.1.1.1 Run a number of programs through the Devonport Recreation Centre	In Progress	66%	Ageing Stronger Active Longer, Tai Chi and Tai Chi for beginners held on a weekly basis at the Devonport Recreation Centre as well as school holiday programs. Programs in partnership with the East Devonport Child and Family Centre are ongoing.	Sport & Recreation Development Coordinator	30/06/2020
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.1.2 Increase the utilisation of sport and recreation facilities and multi-use open spaces					
4.1.2.1 Develop a calendar of events that support repeat visitations to Council owned sport and recreation facilities	In Progress	50%	Commenced in November 2019.	Sport & Recreation Development Coordinator	30/06/2020
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.1.3 Promote passive recreational usage including walking, bike paths, trails, parks and playspaces					
4.1.3.1 Support the Coastal Pathway project and ensure Council's project objectives are met	In Progress	66%	A construction contract has been awarded for the Ambleside-Latrobe section. Design and stakeholder consultation is progressing on the Don-Leith section. This progress is in line with the State and Federal Government funding milestones.	Infrastructure & Works Manager	30/06/2020

Outcome: 4.2 A vibrant City is created through the provision of cultural activities, events and facilities

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.2.1 Acknowledge, preserve and celebrate local art, culture and heritage					
4.2.1.1 Develop a Master Plan for Devonport General Cemetery	Not Started	0%	Unlikely to commence in 2019-20	Technical Support Supervisor	30/06/2020

Strategic Plan Progress Report

Goal: 4 Building quality of life

Outcome: 4.2 A vibrant City is created through the provision of cultural activities, events and facilities

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.2.1 Acknowledge, preserve and celebrate local art, culture and heritage					
4.2.1.1 Maintain and promote the Council's permanent collection, and continue to acquire work by significant Tasmanian artists	In Progress	66%	The Devonport Regional Gallery will present four permanent collection exhibitions throughout the 2019/20; Uncanny, Here at the Earth's end, Modern Sublime and Portrait of a Place. The Gallery continues to collect work by Tasmanian artists, with regular requests through the Cultural Gifts program, having recently acquired of three works by Rodney Pople.	Convention and Arts Centre Director	30/06/2020
4.2.1.2 Produce an annual program of exhibitions and programs that acknowledges Devonport's maritime history	In Progress	80%	The current exhibition is 'Cats and Dogs: All at Sea', a travelling exhibition from the Australian National Maritime Museum. Autumn programming has been developed around Matthew Flinders' cat Trim and his journeys. Activities include another Bluff Blitz and a new Vino and the Visual featuring Johnno Johnstone.	Bass Strait Maritime Centre Coordinator	30/06/2020
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.2.2 Cultural facilities and programs are well planned and promoted to increase accessibility and sustainability					
4.2.2.1 Maintain an exhibition program that aligns with the Devonport Regional Gallery's strategic plan	In Progress	66%	The 2019/20 exhibition program aligns with the Gallery's strategic plan. The program includes: four touring exhibition; four exhibitions featuring works from the Devonport City Council's permanent collection; exhibitions by mid-career Tasmanian Artists, including the 2019 Solo Commission by Tricky Walsh; The Little Gallery Emerging Artist Program; group shows by Tasmanian artist; and one exhibition by local youth. In addition, the paranapple arts	Visual Arts Coordinator	30/06/2020

Strategic Plan Progress Report

Goal: 4 Building quality of life

Outcome: 4.2 A vibrant City is created through the provision of cultural activities, events and facilities

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.2.2 Cultural facilities and programs are well planned and promoted to increase accessibility and sustainability					
			centre foyer space is also used for community exhibitions and displays.		
4.2.2.2 Maintain a performing arts presenter season that enhances the cultural experiences of the community	Completed	100%	The 2020 Presenter Season was launched on 11th December. Tickets are now on sale for all events.	DECC Coordinator	30/06/2020
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.2.3 Develop and implement an integrated approach to public art					
4.2.3.1 Develop a public art strategy for the paranple art centre and precinct highlighting the cultural heritage of the region	In Progress	66%	A public art sub-committee has been formed as part of the paranple arts centre Special Advisory Committee. The committee has meet to discuss opportunities that exist in LIVING CITY Stage 2. The committee will work towards a strategy by end of the year.	Convention and Arts Centre Director	30/06/2020

Outcome: 4.4 Our community and visitors are safe and secure

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.4.1 Support the community in emergency management response and recovery					
4.4.1.1 Provide information to residents to inform their preparedness for an emergency	In Progress	84%	Community Safety material under review.	Risk & Compliance Coordinator	30/06/2020
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.4.2 Coordinate and promote effective management of animals					
4.4.2.1 Deliver an education program for responsible dog ownership	In Progress	88%	Planning has commenced. Community Groups will be the target audience for this year.	Risk & Compliance Coordinator	30/06/2020

Strategic Plan Progress Report

Goal: 4 Building quality of life

Outcome: 4.4 Our community and visitors are safe and secure

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.4.3 Encourage safe and responsible community behaviour					
4.4.3.1 Review Community Safety Strategy	Deferred	10%	Will commence review in 2020/21	Community Services Manager	30/06/2020

Outcome: 4.5 Education and learning is accessible and responsive

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.5.1 Support the provision of facilities and services that encourage lifelong learning, literacy and meet the information needs of the community					
4.5.1.1 Continue to support the Live and Learn Steering Group to implement the actions from the Live and Learn Strategy	In Progress	66%	26Ten Project Officer commenced - Live and Learn Steering Group meet on a monthly basis. Planning underway for Festival of Learning and other literacy/numeracy initiatives.	Community Services Manager	30/06/2020
4.5.1.1 Provide creative learning programs for young people and adults at the paranapple arts centre	In Progress	66%	The creative learning and public programs of the paranapple arts centre are reported bi-monthly in Council's Section 23, Governance, Finance and Community Services agenda. The programs include activities for young people, toddlers, adults and established artists. Programs are well subscribed, and participation statistics indicates strong support and uptake.	Visual Arts Coordinator	30/06/2020

Outcome: 4.6 Integrated health and wellbeing services and facilities are accessible to all

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.6.1 Facilitate and advocate for child and family support services					
4.6.1.1 Continue the "Square Peg" project working with 'at risk' young people	In Progress	66%	Square Peg project re-commenced in February at the new location of East Devonport Recreation Centre	Community Services Manager	30/06/2020

Strategic Plan Progress Report

Goal: 4 Building quality of life

Outcome: 4.6 Integrated health and wellbeing services and facilities are accessible to all

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.6.2 Facilitate and advocate for services for seniors in the community					
4.6.2.1 Offer a number of programs aimed at Seniors	In Progress	66%	Tai Chi for seniors and people with parkinsons, MS and arthritis, and the seniors program, 'Ageing Stronger, Active Longer' continue to be delivered by Council staff. Council have partnered with Munnew Day Care Centre and Senior Citizens Devonport and have established "Reflections Cafe" a safe place for People diagnosed with Dementia and their carers to come and enjoy companionship, a cuppa and some fun. this program is also supported with morning tea by Don College, Devonport High School and or Sqaure Peg program.	Community Development & Volunteer Coordinator	30/06/2020
4.6.2.2 Develop events and activities as part of Seniors Week	Completed	100%	50 plus community activities and events were delivered in Seniors Week - September 2019. Planning for 2020 is ongoing.	Community Development & Volunteer Coordinator	30/06/2020
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.6.3 Provide quality public and environmental health services					
4.6.3.1 Implement an inspection schedule that complies with the Tasmanian Food Business Risk Classification System	Completed	100%	Inspections are being carried out by handheld devices in accordance with the new classification system.	Development Services Manager	31/12/2019

Outcome: 4.7 An engaged community promotes and values diversity and equity

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.7.3 Promote the equitable distribution and sharing of resources throughout the community that supports the delivery of quality outcomes					

Strategic Plan Progress Report

Goal: 4 Building quality of life

Outcome: 4.7 An engaged community promotes and values diversity and equity

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.7.3 Promote the equitable distribution and sharing of resources throughout the community that supports the delivery of quality outcomes					
4.7.3.1 Undertake two rounds of Financial Assistance Grants Program during the financial year	In Progress	66%	Round two closed 28 February 2020 and will be assessed by the Working Group in March 2020.	Community Services Manager	30/06/2020
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.7.4 Advocate for and provide access to quality services, facilities, information and activities that celebrate and promote diversity and harmony which supports engagement, participation and inclusivity					
4.7.4.1 Promote Harmony Day to ensure active participation by all sectors of the community	In Progress	66%	Planning well underway for Harmony Day event to be held in Market Square, March 20, 2020. Citizenship Ceremony will also be conducted at the event.	Community Services Manager	31/03/2020

Outcome: 4.8 Young people are recognised and valued allowing them to reach their full potential

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.8.1 Promote programs that encourage youth participation, engagement in decision making, development and leadership					
4.8.1.1 Run a youth event which coincides with Youth Week in conjunction with Youth Family and Community Connec	In Progress	66%	Memorandum of Understanding has been developed between Council and YFCC to deliver Youth Week Activities in 2020. Planning is progressing for delivering a Youth Expo in 2020 with YFCC at the paranple convention centre. Funding has been granted to assist in the delivery.	Community Development & Volunteer Coordinator	30/06/2020
4.8.1.1 Maintain a Devonport Regional Gallery Young Members Committee that engages with, and develops its own, creative programs and events	In Progress	66%	The Devonport Regional Gallery Young Members Committee, The Droogs, meet on twice a month for skill-based workshops and committee meetings.	Visual Arts Coordinator	30/06/2020

Strategic Plan Progress Report

Goal: 4 Building quality of life

Outcome: 4.8 Young people are recognised and valued allowing them to reach their full potential

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.8.2 Provide, promote and advocate for appropriate and accessible services, information, facilities, activities and spaces for young people					
4.8.2.1 Implement initiatives from the adopted Youth Strategy	In Progress	66%	Develop and make available opportunities to work together with Don College, Devonport High and Square Peg/Space program to be involved in and support community programs for example the Reflections Cafe and 'Ageing Stronger - Active Longer' program. Further Art projects planned with Tas Water and DMRoads for 2020. Continue to deliver the Square Peg program to youth at risk year 7-10 with the Space program. We have changed venue to East Devonport Recreation Centre for term 2.	Community Development & Volunteer Coordinator	30/06/2020
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.8.3 Assist in the development, promotion and celebration of young people					
4.8.3.1 Promote youth engagement through the delivery of creative programs and event, such as Youth Week Tasmania	In Progress	66%	The Gallery is working with the local high schools towards an exhibition, This is Us, which will be the opened mid March 2020 in the Little Gallery. The Gallery will work with the community and youth sector organisations to develop programs around Youth Week Tasmania.	Visual Arts Coordinator	30/06/2020

Strategic Plan Progress Report

Goal: 5 Practicing excellence in governance

Outcome: 5.1 Regional co-operation is achieved through purposeful participation

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 5.1.1 Promote open communication and cooperation whilst representing Council at regional, state and national level					
5.1.1.1 Actively participate in activities at the National, State & Regional Level	In Progress	66%	Council's elected members and officers continue to participate in LGAT, PLGC, LG Professionals, ALGA and other similar State and National activities. Council has registered a team for the 2020 LG Professional Management Challenge.	General Manager	30/06/2020

Outcome: 5.2 Promote active and purposeful community engagement and participation

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 5.2.1 Encourage community participation initiatives that supports two-way communication and consultation which results in increased engagement					
5.2.1.1 Undertake community consultation throughout the year to provide input into council decision making.	In Progress	66%	Community consultation undertaken as required.	Executive Manager People and Finance	30/06/2020
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 5.2.2 Develop an integrated approach to "volunteerism" in our community					
5.2.2.1 Review Volunteer Strategy	Deferred	10%	Have commenced working with Volunteering Tas - action deferred to 20/21	Community Development & Volunteer Coordinator	30/06/2020
5.2.2.2 Provide volunteer recognition opportunities	In Progress	66%	Council volunteers will be invited to attend a breakfast in recognition of their contribution to Council over the past year. The breakfast will be held at paranple confence center in May 2020.	Community Development & Volunteer Coordinator	30/06/2020

Outcome: 5.3 Council looks to employ best practice governance

Strategic Plan Progress Report

Goal: 5 Practicing excellence in governance

Outcome: 5.3 Council looks to employ best practice governance

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 5.3.1 Review and amend structures, policies and procedures to adapt to changing circumstances					
5.3.1.1 Review all Council Policies when required	Completed	100%	Policy review completed and adopted by Council.	Executive Manager People and Finance	31/12/2019
5.3.1.2 Transition Council Delegations from paper based to electronic version	In Progress	65%	Paper based delegations are currently being transitioned to new software platform. Work will carry over into the first half of 2020.	Executive Manager People and Finance	31/12/2019
5.3.1.3 Review all Community and Sporting Group leases	In Progress	33%	Initial review commenced.	Executive Manager People and Finance	30/06/2020
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 5.3.2 Provide appropriate support to elected members to enable them to discharge their functions					
5.3.2.1 Develop a formal Councillor training program	Deferred	5%	Deferred to 20/21	Executive Manager People and Finance	30/06/2020
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 5.3.5 Maintain and monitor a fully integrated strategic and business planning process					
5.3.5.1 Review corporate systems used to monitor strategic plan actions, staff performance reviews and incorporate other functions such as risk reporting if possible	Completed	100%	Corporate systems have been reviewed and recommendation implemented.	Executive Manager People and Finance	30/06/2020

Outcome: 5.4 Council is recognised for its customer service delivery

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 5.4.1 Provide timely, efficient, consistent services which are aligned with and meet customer needs					
5.4.1.1 Continue the integration of Council services with Service Tasmania	Not Started	100%	Completed transition of DCC Customer Service from ground floor to Level 2. Service	Deputy General Manager	30/06/2020

Strategic Plan Progress Report

Goal: 5 Practicing excellence in governance

Outcome: 5.4 Council is recognised for its customer service delivery

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 5.4.1 Provide timely, efficient, consistent services which are aligned with and meet customer needs					
			Tasmania support a majority of Council customers with a few escalations to Level 2.		
5.4.1.2 Delivery of electronic services through Council's online presence	In Progress	85%	Additional electronic forms have been made available on Council's website with the list growing to more than 65 forms. The Mobile Vending Permit and online Booking system will be delivered in March.	Deputy General Manager	30/06/2020
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 5.4.2 Monitor and evaluate Council's service standards					
5.4.2.1 Action service delivery improvements where monitoring indicates there are gaps in service delivery	In Progress	85%	Continuing to review services that Service Tasmania can deliver, increasing convenience to the community. Improving online service access making it easier for the community to engage with Council.	Deputy General Manager	30/06/2020
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 5.4.3 Manage customer requests and complaints with a view to continual improvement of service delivery					
5.4.3.1 Monitor customer feedback and drive improvements in service delivery to meet community expectations.	In Progress	66%	Ongoing action to improve service based on community feedback.	Deputy General Manager	30/06/2020

Outcome: 5.5 Council's services are financially sustainable

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 5.5.2 Ensure comprehensive financial planning and reporting to guarantee sustainability and meet or exceed financial targets					
5.5.2.1 Review and update Council's Financial Management Strategy	Not Started	0%	Due to commence in March 2020.	Executive Manager People and Finance	30/06/2020

Outcome: 5.6 Risk management is a core organisational focus

Strategic Plan Progress Report

Goal: 5 Practicing excellence in governance

Outcome: 5.6 Risk management is a core organisational focus

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 5.6.1 Ensure safe work practices through adherence to Work Health and Safety standards					
5.6.1.1 Audit compliance of Council's processes against the WHS codes of Practice	In Progress	84%	Code of Practice review continues to be assessed against current Safe Operating Procedures and the requirement for new SOP's to be developed.	Risk & Compliance Coordinator	31/03/2020
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 5.6.2 Comply with Council's Risk Management Framework					
5.6.2.1 Deliver Risk Management Training to all staff	In Progress	60%	External provider to deliver Risk Management refresher training to all staff mid next year.	Risk & Compliance Coordinator	30/06/2020
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 5.6.3 Provide internal and external audit functions to review Council's performance					
5.6.3.1 Assess and implement, where appropriate, recommendations from the Annual Risk Audit	In Progress	33%	This action is being reviewed in conjunction with the implementation of the new Asset Management Software.	Risk & Compliance Coordinator	30/06/2020
5.6.3.1 Support the activities of the Audit Panel	In Progress	66%	Provided support for Audit Panel meetings held 14 August and 18 November. Advertised for new Independent Audit Panel Member.	Executive Manager People and Finance	30/06/2020
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 5.6.5 Ensure compliance with all relevant legislative requirements, standards, policies and procedures					
5.6.5.1 Implement internal audits of Council's WHS Systems	In Progress	83%	Three audits have been conducted this financial year. Management Team have been provided with an overview of the outcomes and trends from these audits. Actions have been allocated to relevant Manager.	Risk & Compliance Coordinator	30/06/2020

Outcome: 5.7 Skilled, engaged and motivated employees have a supportive environment

Strategic Plan Progress Report

Goal: 5 Practicing excellence in governance

Outcome: 5.7 Skilled, engaged and motivated employees have a supportive environment

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 5.7.1 Provide opportunities for the development of Council employees					
5.7.1.1 Support the roll out of Competitive Systems training across the organisation	In Progress	66%	Currently a number of employees are undertaking LEAN training and members of the Management Team participated in training during November.	Executive Manager People and Finance	30/06/2020
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 5.7.3 Ensure Human Resource policies, procedures and management systems support effective Council service delivery					
5.7.3.1 Prepare and negotiate terms and conditions for a new Enterprise Agreement.	In Progress	48%	Process commenced in December 2019 and 2 meetings have been held to further negotiations.	Executive Manager People and Finance	30/06/2020

Outcome: 5.8 Information management and communication enhances Council's operations and delivery of services

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 5.8.1 Provide efficient, effective and secure information management services that support Council's operations					
5.8.1.1 Increase the utilisation of Council's business system, TechnologyOne, to support the most effective and efficient processes	In Progress	66%	This is a multi-year initiative with the current focus on implementing the full capability of Asset Management. The implementation commenced in November and is progressing according to plan. The Procure to Pay implementation has also commenced and will conclude in late March, Electronic timesheets have been implemented for 100% of employees.	Deputy General Manager	30/06/2020
5.8.1.1 Develop a standard communication plan for capital works projects	In Progress	66%	A draft external stakeholder matrix has been developed, while options are being considered for internal consultation using the tools available in Office 365.	Infrastructure & Works Manager	30/06/2020
5.8.1.2 Implement a records management system that delivers	In Progress	98%	Council has implemented a modern Records Management platform. The migration from	Deputy General Manager	30/06/2020

Strategic Plan Progress Report

Goal: 5 Practicing excellence in governance

Outcome: 5.8 Information management and communication enhances Council's operations and delivery of services

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 5.8.1 Provide efficient, effective and secure information management services that support Council's operations					
efficient and effective protection and security, capture and retention of Council information assets			the previous platform concluded in late December. Additional configuration will continue over the next few months to ensure the highest level of records compliance is being achieved.		
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 5.8.2 Ensure access to Council information that meets user demands					
5.8.2.1 Further develop and enhance the delivery of online services to the community	In Progress	85%	Progressing the inclusion of services on Council's website, making it easier for the community to secure services from Council.	Deputy General Manager	30/06/2020
5.8.2.2 Continue to develop and enhance Council's online presence and branding to support the delivery of quality services to the community and to capture a greater share of the tourism market.	In Progress	85%	The Bass Strait Maritime Centre site was released in February. The parnaple arts centre site is targeted for release in May.	Deputy General Manager	30/06/2020
5.8.2.3 Implement quality asset management processes and systems to ensure a well maintained asset base and to deliver assets that return the greatest value to the community	In Progress	66%	The implementation of the TechnologyOne Asset Management system has commenced. The full implementation of TechnologyOne Asset Management is targeted for early July 2020.	Deputy General Manager	30/06/2020

4.3 ELECTED MEMBERS EXPENDITURE REPORT JANUARY AND FEBRUARY 2020

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

Strategy 5.3.2 Provide appropriate support to elected members to enable them to discharge their functions

SUMMARY

To detail expenditure of the Mayor and Councillors.

BACKGROUND

This report is a regular bi-monthly update on the costs associated with the payment of allowances and expenses for Councillors.

STATUTORY REQUIREMENTS

Under the *Local Government Act 1993*, Council is required to publish details of the total allowances and expenses paid to the Mayor, Deputy Mayor and Councillors in its Annual Report, however there is no obligation to do so at any other time.

DISCUSSION

Expenditure processed for the months of January and February 2020, is detailed below:

Mayor, Cr Annette Rockliff

\$113 – Telephone

Councillors

\$981 - iPads

The attached table sets out the cumulative expenditure for the 2019/20 financial year. Expenditure will be reported as and when the account is paid. Items in this report may relate to transactions that occurred in previous months.

COMMUNITY ENGAGEMENT

There was no community engagement as a result of this report.

FINANCIAL IMPLICATIONS

Mayoral and Councillor expenses are costed to the general ledger account for Councillor Support.

RISK IMPLICATIONS

There are no identified risks in relation to this report.

CONCLUSION

Expenses are reported in accordance with Council's direction.

ATTACHMENTS

1. Cumulative Totals - YTD - February 2020

RECOMMENDATION

That it be recommended to Council that the bi-monthly report advising of Councillor allowances and expenses be received and noted.

Author:	Jacqui Surtees	Endorsed By:	Matthew Atkins
Position:	Executive Officer	Position:	General Manager

Councillor Expenses

Cumulative figures year to date: January - February 2020

Councillor Expenses	Mayoral Allowance	Deputy Mayoral Allowance	Councillor's Allowance	Mileage R'ments	IPads	Conference/ Professional Development Attendance	Travel, Accom & Meal expenses	Meeting expenses	Mobile Phone	Total
Mayor Cr Rockliff	54,585			7,000	327	1,697	2,474	95	454	\$ 66,632
Deputy Mayor Cr Jarman		27,785			327		306			\$ 28,418
Cr Alexiou			15,595		327	90				\$ 16,012
Cr Enniss			15,595		327	90				\$ 16,012
Cr Hollister			15,595		327	90	298			\$ 16,310
Cr Laycock			15,595		327	90				\$ 16,012
Cr Milbourne			15,595		327					\$ 15,922
Cr Murphy			15,595		327					\$ 15,922
Cr Perry			15,595		327					\$ 15,922
Other Non Attributable										\$ -
TOTAL - YEAR TO DATE	\$ 54,585	\$ 27,785	\$ 109,167	\$ 7,000	\$ 2,944	\$ 2,057	\$ 3,078	\$ 95	\$ 454	\$ 207,164
Budget	83,218	40,713	155,169	10,500	4,418	15,000	9,200	1,500	655	320,373
BALANCE UNSPENT	\$ 28,633	\$ 12,928	\$ 46,002	\$ 3,500	\$ 1,474	\$ 12,943	\$ 6,122	\$ 1,405	\$ 201	\$ 113,209
% Spent Year to Date	66%	68%	70%	67%	67%	14%	33%	6%	69%	65%

Note: Council provides a motor vehicle for use by the Mayor - the cost of this vehicle is shown in the Mileage column.

5.0 FINANCE REPORTS

5.1 FINANCE REPORT TO 29 FEBRUARY 2020

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

Strategy 5.5.1 Provide financial services to support Council's operations and meet reporting and accountability requirements

SUMMARY

To report the details of Council's financial position and operational outcomes against budget for the current financial year.

BACKGROUND

Monthly financial reports are provided to Council for information.

STATUTORY REQUIREMENTS

Council needs to comply with the *Local Government Act 1993* in relation to its financial management activities.

DISCUSSION

The attached report provides an overview of Council's financial position and year to date operating result as of 29 February 2020.

Included in the report are the following:

Financial Summary – This report provides an overview of Council's Operational and Capital Income and Expenditure, along with details on cash position and Debtors information for the reporting period.

Summarised Operating Report – This report provides a summary of operational income and expenditure for the period to date compared to both the YTD Budget and Annual Budget.

Financial Charts – These charts provide a visual representation of year to date Income and Expenditure compared to budget and prior year, plus a Capital Expenditure chart which demonstrates the progress of the current year capital plan against budget and prior year capital plan information for reference.

Balance Sheet Report – This report provides a snapshot of Council's financial position at the end of the reporting period.

Capital Expenditure Report – This report provides a list of all approved capital expenditure projects with their allocated budget, year to date expenditure and forecast expenditure including commentary in relation to budget variances, as well as whole of project budget and cost for those projects which span more than one financial year.

COMMUNITY ENGAGEMENT

No community engagement was required for this report.

FINANCIAL IMPLICATIONS

This report presents Council's operating result and financial position and is provided for information purposes.

RISK IMPLICATIONS

- Financial
Inaccurate financial information could lead to poor financial decision making.

CONCLUSION

The monthly financial report provides an overview of Council's operating result and financial position.

ATTACHMENTS

1. Finance Report - February 2020
2. Capital Expenditure Report - February 2020

RECOMMENDATION

That it be recommended to Council that the Finance Report as at 29 February 2020 be received and noted.

Author:	Joshua Jackson	Endorsed By:	Kym Peebles
Position:	Finance Manager	Position:	Executive Manager People & Finance



Devonport City Council FINANCE REPORT

YTD for the month ended February 2020

Contents:	Page
Monthly Finance Report for Council.	
Financial Summary	1
Summarised Operating Report, including Financial Charts	2-3
Balance Sheet Report	4
Capital Expenditure Report (with Commitments)	5-7

The operating result for the year to the end of February is higher than budget surplus by \$519K, which represents a 5.9% gain on budget. At this stage, the forecast operating result for the financial year ending June 2020 is a surplus of \$52K.

Rates & Service Charges - \$179K Favourable

The favourable budget variance relates to supplementary rates issued and higher than budget Waste Management charges. A forecast adjustment of \$119K has been made.

Fees and User Charges - \$308K Favourable

The favourable budget variance of \$308K includes higher than expected revenue from the paranapple Convention Centre and paranapple Arts Centre for facility hire and sale of goods including catering, which is offset in part by higher catering costs. The variance is also a result of timing differences relating to parking fees, equipment hire and licences. A forecast adjustment of \$250K has been made.

Grants - Operating - \$38K Unfavourable

The unfavourable budget variance of \$38K is due to lower than estimated quarterly financial assistance grant payments. A forecast adjustment of \$142 has been made.

Contributions - Operating - 11K Unfavourable

The unfavourable budget variance relates to the timing of marketing and events sponsorship.

Dividend Income - \$43K Favourable

The favourable budget variance is due to timing of payments received from Dulverton Waste Management.

Interest Income - \$32K Unfavourable

The unfavourable variance is due to lower interest rates received on deposits, following the RBA decisions to lower cash rates. A forecast adjustment of \$100K has been made for the year.

Other Revenue - \$1K Unfavourable

Minor unfavourable variance. Favourable forecast adjustments for the year relating to insurance recoveries and receipts towards the Devonport Sound and Light show are offset in part by unfavourable adjustments to MPES recoveries.

Employee Benefits - \$27K Favourable

Minor favourable YTD variance (0.3%).

Materials and Services - \$72K Favourable

The favourable relates to timing of payments for computer services, advertising, consultants and professional services.

Depreciation - \$90K Favourable variance

The favourable variance relates to roads, parking and hire plant cost centres.

Financial Costs - \$32K Unfavourable variance

The final variance will be impacted by the movement in the fair value of swaps recognised at year end. As interest rates are trending downwards, an unfavourable variance is expected.

Levies & Taxes - \$114K Unfavourable variance

The unfavourable variance includes supplementary rates received for the multi storey car park and timing variances in relation to recoveries of land tax. Land tax increased as a result of adjustment factors being applied by the Valuation Department. A \$98K forecast adjustment has been made.

Other Expenses - \$118K Favourable variance

The timing variance includes grants and benefits and writing off infringements referred to MPES. A favourable forecast adjustment of \$60K has been made.

Internal Charges and Recoveries - \$90K Unfavourable

The variance relates to timing differences between the estimated and actual labour hours that have been capitalised.

Balance Sheet

The balance of Capital Work in Progress at the end of February is \$6.18M, including \$1.4M which relates to the LIVING CITY project.

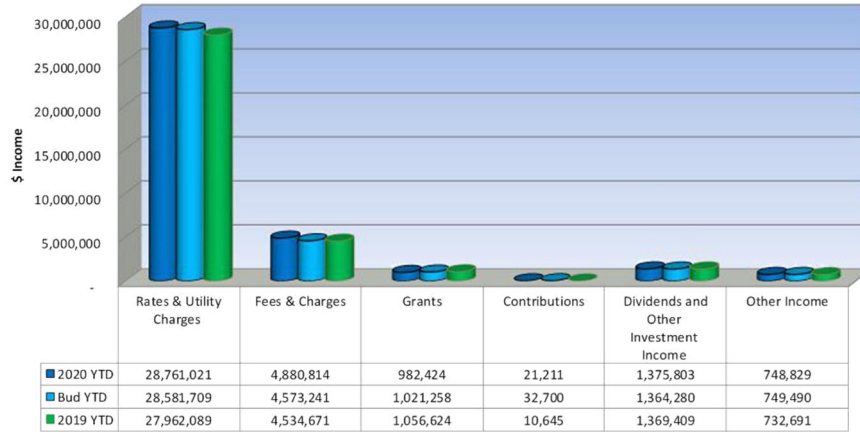
FINANCIAL SUMMARY				YTD to February 2020	
Operating Summary		Budget	YTD Actual	Annual Budget	Current Forecast
Revenue		36,322,678	36,770,102	41,600,863	41,742,462
Expenditure		27,461,367	27,389,742	41,499,615	41,690,115
Operating Position		8,861,311	9,380,360	101,248	52,347
Capital Expenditure Summary		Annual Budget \$'000	Actual \$'000	Annual Forecast \$'000	
Capital Expenditure		24,422	5,891	17,654	
Cash Information					
				February 2020	June 2019
Operating Account (Reconciled balance)				2,937,142	1,439,517
Interest-Earning Deposits				17,851,466	14,400,632
				20,788,608	15,840,149
Debtor Information		February 2020	June 2019	Rates Debtors Ageing	% of Annual Rates
				February 2020	
Rates Debtors		6,411,970	93,438	2019/2020 - Current	21.7%
Infringement Debtors		118,723	69,429	2018/2019 - 1 Year	
Sundry Debtors		445,275	6,795,630	2017/2018 - 2 Years	
Planning & Health Debtors		13,757	18,221	2016/2017 - 3 Years	
				Over 3 years	
		6,989,725	6,976,718		
Cash Investment Information					
				Actual Rate	February 2020
ANZ Cash Deposits - At Call				1.15%	326,325
CBA Cash Deposits - At Call				1.25%	1,525,141
MACQ Term Deposit				1.60% 3 months maturing 03/03/2020	4,000,000
MACQ Term Deposit				1.60% 6 months maturing 09/04/2020	6,000,000
AMP Term Deposit				1.90% 6 months maturing 26/05/2020	2,000,000
MyState Term Deposit				1.70% 3 months maturing 28/05/2020	4,000,000
					17,851,466
All cash investments are invested in compliance with Council's Investment Policy.					
Benchmarks: BBSW90 Day Index 0.81%					
RBA Cash Rate 0.75% (Reduced to 0.50% on 3/03/2020)					

Commentary

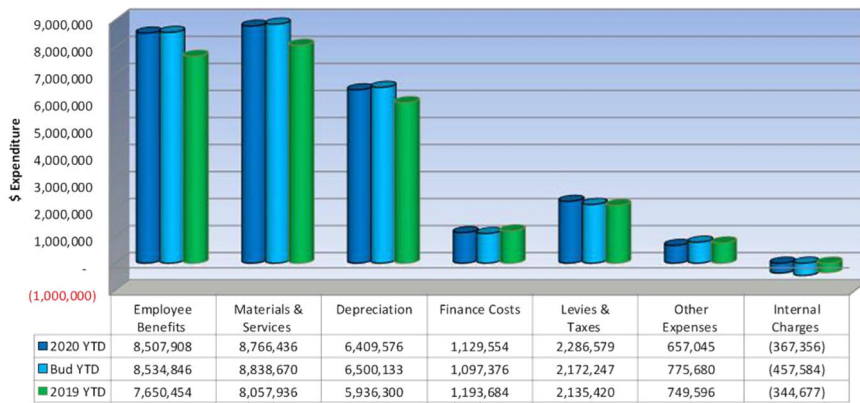
This report provides a high level summary of operational income and expenditure, capital expenditure and the cash and receivables position as at the date of the report.

SUMMARISED OPERATING REPORT		YTD to February 2020				
	YTD		YTD Variance		Full Budget	Forecast
	Budget	Actual	\$	%	2020	2020
INCOME						
Rates and Service Charges	28,581,709	28,761,021	179,312	0.6%	28,642,209	28,761,209
Fees and User Charges	4,573,241	4,880,814	307,574	6.7%	6,831,093	7,081,593
Grants - Operating	1,021,258	982,424	(38,834)	-3.8%	2,643,991	2,502,090
Contributions - Operating	32,700	21,211	(11,489)	-35.1%	35,700	35,700
Dividend Income	1,084,280	1,127,359	43,079	4.0%	1,868,560	1,868,560
Interest Income	280,000	248,444	(31,556)	-11.3%	420,000	320,000
Other Revenue	749,490	748,829	(661)	-0.1%	1,159,310	1,173,310
TOTAL INCOME	36,322,678	36,770,102	447,424	1.2%	41,600,863	41,742,462
EXPENSES						
Employee Benefits	8,534,846	8,507,908	(26,937)	-0.3%	12,331,843	12,331,843
Materials and Services	8,838,670	8,766,436	(72,234)	-0.8%	13,658,203	13,890,703
Depreciation	6,500,133	6,409,576	(90,557)	-1.4%	9,750,200	9,750,200
Financial Costs	1,097,376	1,129,554	32,177	2.9%	1,646,064	1,731,064
Levies & Taxes	2,172,247	2,286,579	114,333	5.3%	3,639,222	3,737,222
Other Expenses	775,680	657,045	(118,635)	-15.3%	1,160,458	935,458
Internal Charges and Recoveries	(457,584)	(367,356)	90,228	-19.7%	(686,375)	(686,375)
TOTAL EXPENSES	27,461,367	27,389,742	(71,625)	-0.3%	41,499,615	41,690,115
NET OPERATING SURPLUS / (DEFICIT)	8,861,311	9,380,360	519,049	5.9%	101,248	52,347
CAPITAL ITEMS						
Grants - Capital	2,500,000	2,686,489	186,489	7.5%	3,945,893	
Contributions - Capital	-	7,516	7,516		-	
Gain / Loss on Disposal of Assets	-	(811,547)	(811,547)		(403,853)	
Change in Value of Investment in DRWMA	-	-	-	0.0%	372,000	
TOTAL CAPITAL ITEMS	2,500,000	1,882,459	(617,541)	-24.7%	3,914,040	
NET SURPLUS / (DEFICIT)	11,361,311	11,262,819	(98,492)	-0.9%	4,015,288	
Own Source Revenue:	97.1%	97.3%			93.6%	

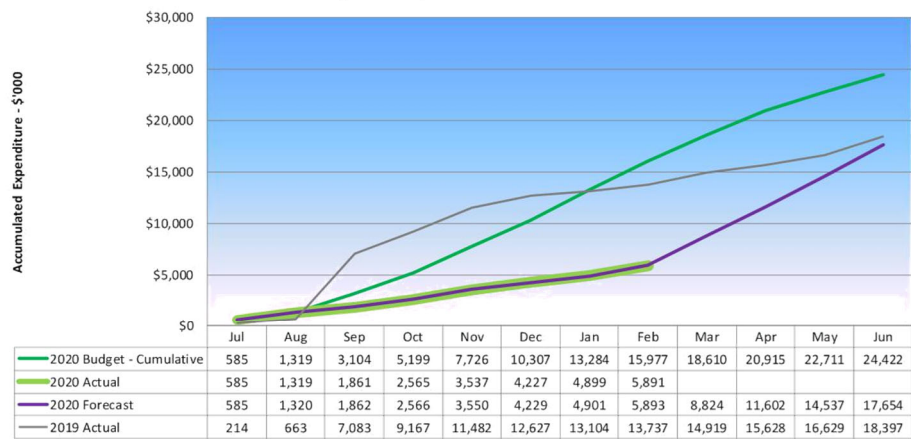
Income Analysis



Expenditure Analysis



Capital Expenditure - \$'000



BALANCE SHEET REPORT		As at February 2020	
	28 Feb 2020	30 Jun 2019	
Current Assets			
Cash at Bank and On Hand	2,937,142	1,439,517	
Trust Deposits	150,577	125,343	
Cash Investments	17,851,466	14,400,632	
Receivables - Rates and Utility Charges	6,411,970	93,438	
Receivables - Infringements	118,723	69,429	
Receivables - Sundry	445,275	6,795,630	
Receivables - Planning & Health	13,757	18,221	
Loans Receivable - Current	3,700	3,700	
Accrued Revenue	535,472	442,532	
Prepayments	225,880	225,880	
Net GST Receivable	237,278	155,524	
Other Asset	294,362	347,505	
	29,225,600	24,117,350	
Non Current Assets			
Loans Receivable - Non-Current	385,200	23,900	
Dulverton Regional Waste Management Authority	7,234,104	7,234,104	
TasWater	100,027,973	100,027,973	
Property, Plant & Equipment	779,154,472	772,299,223	
Accumulated Depreciation - PP&E	(296,731,081)	(293,019,815)	
Capital Work in Progress	6,183,471	4,311,648	
	596,254,139	590,877,033	
Total Assets	625,479,739	614,994,383	
Current Liabilities			
Trade Creditors	1,039,681	430,975	
Accrued Expenses	1,580,340	1,621,860	
Trust Liability	188,945	140,792	
Income In Advance - Current	183,820	184,325	
Loans - Current	1,804,000	1,804,000	
Annual Leave	983,523	1,072,125	
Long Service Leave - Current	1,135,605	1,236,635	
	6,915,914	6,490,712	
Non Current Liabilities			
Derivative Financial Instruments	2,499,054	2,499,054	
Loans - Non-Current	48,814,004	50,016,668	
Long Service Leave - Non-Current	350,416	350,416	
	51,663,474	52,866,138	
Total Liabilities	58,579,387	59,356,850	
Net Assets	566,900,352	555,637,533	
Equity			
Asset Revaluation Reserve	318,857,846	318,857,846	
Asset Revaluation Reserve - Associates	1,589,126	1,589,126	
Other Reserves	23,631,069	23,631,069	
Accumulated Surplus	211,559,492	214,308,092	
Operating Surplus / (Deficit)	9,380,360	(1,789,760)	
Capital Surplus / (Deficit)	1,882,459	(958,841)	
Total Equity	566,900,352	555,637,533	
Current Ratio:	4.23	3.72	

The Current ratio indicates Council's ability to pay its debts as and when they become due.
A ratio of one or higher is required for the entity to remain solvent.

Capital Works Income & Expenditure Report February 2020												
	Funding 2019/20				Expenditure 2019/20			Balance	Performance Measures			
	Annual Budget	Additional Funds Carried forward & adjustments	Total Budget Available	External Funding	Actual	Commitments	Total Expenditure	Remaining Funds	Works Start	Works Completion	% Budget	Comments
	\$	\$	\$	\$	\$	\$	\$	\$	Month	Month	Spent	
Summary												
Open Space & Recreation	1,322,000	1,678,701	3,000,701	424,160	1,589,541	222,516	1,812,057	1,188,644				
Buildings & Facilities	342,000	34,250	376,250	2,959,789	103,017	96,881	199,898	174,352				
Transport	6,297,000	885,591	7,182,591	1,947,606	2,847,918	1,948,995	4,796,913	2,382,136				
Stormwater	1,292,000	283,994	1,575,994	-	161,424	42,022	203,446	1,372,548				
Living City	6,000,000	3,590,200	9,590,200	2,500,000	170,594	3,761	174,355	9,415,845				
Plant & Fleet	874,600	756,673	1,631,273	-	645,832	385,396	1,031,228	600,177				
Other Equipment	666,500	398,095	1,064,595	22,000	373,040	177,890	550,930	513,665				
Total Capital Works	16,794,100	7,627,504	24,421,604	7,853,555	5,891,367	2,877,461	8,768,828	15,649,366				
Open Space & Recreation												
CP0129 Don River Rail Trail - land purchase		30,000	30,000		227	-	227	29,773	Oct-19	Mar-20	0.8%	Contracts for sale in place. Development application required
CP0143 Mersey Vale cemetery - Children's Area	100,000	84,783	184,783		195,744	-	195,744	(10,961)	Oct-19	Mar-20	105.9%	Minor works required prior to opening
CP0145 Victoria Parade Lighting Stage 2					1,751	-	1,751	(1,751)	Complete	Complete		
CP0146 Mersey Vale Cemetery - Lighting Renewal		70,000	70,000		66,983	-	66,983	3,017	Complete	Complete	95.7%	
CP0147 East Devonport Foreshore - Playground Equipment		-	-		704	-	704	(704)				Expense to Parks Operational OP1935
CP0150 Maidstone Park - Replace Ground Lighting		150,945	150,945		5,921	-	5,921	145,024	TBA	TBA	3.9%	Tenders being assessed
CP0151 Maidstone Park - Gymnastics Club Car Park		240,000	240,000		120,000	120,000	240,000	-	Aug-19	Mar-20	100.0%	Construction underway
CP0152 Bluff Plaza - Replace Electrical Cabinet					(830)	-	(830)	830	Complete	Complete		
CP0154 Dog Exercise Park - Dog Agility Equipment & Drink Fountain		3,124	3,124		151	-	151	2,973	TBA	TBA	4.8%	
CP0158 Mersey Vale Cemetery - Modern Burial Stage 2		1,038,536	1,038,536		715,653	54,625	770,278	268,258	Jul-19	Apr-20	74.2%	Construction underway
CP0160 Horsehead Creek - Bank Stabilisation between Horsehead Creek & Waterfront Complex		61,312	61,312		63,502	-	63,502	(2,189)	Complete	Complete	103.6%	
CP0161 Mandetta Park - New Playground Equipment		-	-		-	-	-	-				
CP0164 Back Beach - path from base of stairs	18,000	-	18,000		1,815	-	1,815	16,185	TBA	TBA	10.1%	Design underway
CP0165 Victoria Parade foreshore - erosion repairs and mowing strip - stage 2	75,000	-	75,000		1,208	-	1,208	73,792	Apr-20	May-20	1.6%	Construction pending
CP0166 Coastal Pathway - lighting - Aikenhead Point to skate park	150,000	-	150,000		106,006	-	106,006	43,994	Complete	Complete	70.7%	
CP0167 Hiller Flora Reserve - park furniture renewal	15,000	-	15,000		1,259	-	1,259	13,741	Mar-20	Mar-20	8.4%	Installation pending
CP0168 Victoria Parade and Mersey Bluff - park furniture renewal	25,000	-	25,000		4,591	-	4,591	20,409	Mar-20	Apr-20	18.4%	Installation pending
CP0169 Mersey Bluff - Barbeque renewal	20,000	-	20,000		10,251	-	10,251	9,749	Complete	Complete	51.3%	Installation pending
CP0170 Signage Strategy Actions	25,000	-	25,000		2,115	-	2,115	22,885	TBA	TBA	8.5%	
CP0171 Don Reserve path renewal - aquatic centre to Best Street	120,000	-	120,000		47,836	-	47,836	72,164	Complete	Complete	39.9%	Invoices pending
CP0172 Victoria Parade - Canotaph - base surface renewal	10,000	-	10,000		527	-	527	9,474	Mar-20	Mar-20	5.3%	Construction pending
CP0173 Mary Binks wetlands - path upgrade - stage 1	35,000	-	35,000		30,594	-	30,594	4,406	Complete	Complete	87.4%	
CP0174 Highfield Park - new path - East to West	40,000	-	40,000		6,813	-	6,813	33,187	Complete	Complete	17.0%	Invoices pending
CP0175 Mersey Bluff - inclusive playground	96,000	-	96,000	54,160	6,357	-	6,357	89,643	Apr-20	May-20	6.6%	Quotations being assessed
CP0176 Mersey Bluff - bin compound	5,000	-	5,000		109	-	109	4,891	Mar-20	Apr-20	2.2%	To be included with adjacent roadworks
CP0177 Devonport Recreation Centre - Laundry	15,000	-	15,000		-	-	-	15,000	Mar-20	Mar-20	0.0%	
CP0178 Lovett Street Soccer Ground - Ground renovation	182,000	-	182,000		184,540	-	184,540	(2,540)	Complete	Complete	101.4%	
CP0179 Reg Hope Park - slab and services for shopfront at Julie Burgess	11,000	-	11,000		-	-	-	11,000	TBA	TBA	0.0%	
CP0180 Bluff Beach - accessible ramp	100,000	-	100,000		625	4,800	5,425	94,575	TBA	TBA	5.4%	Design underway
CP0181 Mersey Bluff Caravan Park - accessible amenities	75,000	-	75,000		415	32,000	32,415	42,585	Mar-20	Apr-20	43.2%	Construction underway off-site
CP0182 Mersey Vale Memorial Park - signage upgrade	30,000	-	30,000		9,468	-	9,468	20,532	Apr-20	Jun-20	31.6%	Quotations being assessed
CP0183 Mersey Vale Memorial Garden - ash interment columns	35,000	-	35,000		4,925	11,091	16,016	18,984	Mar-20	Apr-20	45.8%	Manufacturing underway off site
CP0184 Don River Rail Trail - construction	140,000	-	140,000	70,000	280	-	280	139,720	Mar-20	May-20	0.2%	Partial grant funding secured
CP0186 Girdstone Park - ground lighting		-	-	300,000	-	-	-	-	May-20	Jul-20	#DIV/0!	Tenders requested
Total Open Space & Recreation	1,322,000	1,678,701	3,000,701	424,160	1,589,541	222,516	1,812,057	1,188,644			60.4%	

	Funding 2019/20				Expenditure 2019/20			Balance	Performance Measures			
	Annual Budget	Additional Funds Carried forward & adjustments	Total Budget Available	External Funding	Actual	Commitments	Total Expenditure	Remaining Funds	Works Start	Works Completion	% Budget	Comments
									Month	Month	Spent	
	\$	\$	\$	\$	\$	\$	\$	\$				
Buildings & Facilities												
CB0091 East Devonport Foreshore Toilet Replace	-	-	-	-	1,120	-	1,120	(1,120)				Journal to Buildings OP.1921
CB0085 Devonport Dog's Home - 2 x Caution pens	-	-	-	-	(93)	-	(93)	93				
CB0092 Don Memorial Hall - Install Public Toilet	-	34,250	34,250	-	34,249	-	34,249	2	Complete	Complete	100.0%	
CB0093 Devonport Oval - Football Club grease trap installation	10,000	-	10,000	-	1,740	-	1,740	8,260	Feb-20	Mar-20	17.4%	Construction pending
CB0094 Council contribution to Sports Club Grants (Level the Playing Field)	150,000	(100,000)	50,000	-	-	-	-	50,000	N/A	N/A	0.0%	\$50,000 allocated to each of CB0098 and CB0099
CB0095 Works Depot - Covered plant storage shed	32,000	-	32,000	-	4,399	17,218	21,597	10,403	Apr-20	Jun-20	67.5%	Construction pending
CB0096 Mandetta Park - New toilet block	150,000	-	150,000	-	13,786	79,663	93,448	56,552	Mar-20	Apr-20	62.3%	Construction underway
CB0097 Meercroft Park - facilities upgrade	-	-	-	1,502,437	47,837	-	47,837	(47,837)	TBA	TBA	#DIV/0!	External funding secured.
CB0098 Devonport Football Club - new change rooms	50,000	-	50,000	768,000	-	-	-	50,000	TBA	TBA	0.0%	External funding secured. Will include \$50K reallocated from CB0094.
CB0099 East Devonport Football Club - new change rooms	50,000	-	50,000	673,129	-	-	-	50,000	TBA	TBA	0.0%	External funding secured. Will include \$50K reallocated from CB0094.
CB0100 Waste Transfer Station - E-waste shelter	-	-	-	16,223	455	-	455	(455)	May-20	Jun-20	#DIV/0!	External funding secured
Total Facilities	342,000	34,250	376,250	2,959,789	103,017	96,881	199,898	176,352			53.1%	
Transport												
CT0169 Formby Road & Best Street intersection safety improvements	-	69,000	69,000	-	(22,351)	36,364	14,013	54,987	Complete	Complete	20.3%	
CT0198 Mersey Bluff Pedestrian Link	-	218,228	218,228	-	206,057	-	206,057	12,171	Complete	Complete	94.4%	
CT0208 Bishops Road renewal	-	-	-	-	(960)	-	(960)	960				
CT0220 Southern Rooke Street Renewal	-	40,000	40,000	-	8,004	-	8,004	31,996	Complete	Complete	20.0%	
CT0221 Trilion Road Safety Improvements	-	-	-	-	1,330	-	1,330	(1,330)	Complete	Complete		Prior year invoice.
CT0222 Coles Beach/Back Beach Pedestrian Links	-	33,631	33,631	-	30,213	-	30,213	3,418	Complete	Complete	89.8%	Credited for non-council asset constructed in prior year now transferred to Tasnetworks.
CT0225 New Street Light - Wright Street and Taitford Street	-	-	-	-	(8,821)	-	(8,821)	8,821	Complete	Complete		
CT0226 Intersection Safety Improvements - Parker Street and Ronald Street	-	273,757	273,757	-	262,482	-	262,482	11,275	Complete	Complete	95.9%	
CT0230 Transport Minor Works	-	20,000	20,000	-	-	-	-	20,000	TBA	TBA	0.0%	Journal to OP.1937
CT0231 Works Depot Carpark - Retaining Wall Renewal	-	-	-	-	30	-	30	(30)			#DIV/0!	
CT0232 Parking Infrastructure Renewal 2018-19	-	33,566	33,566	-	14,667	-	14,667	-	TBA	TBA	43.7%	Budget transferred to current year project CT0259.
CT0233 Adelaide Street Kerb Renewal	-	193,850	193,850	-	153,624	910	154,534	39,316	Complete	Complete	79.7%	
CT0244 Steele St Pedestrian Facilities	-	3,559	3,559	-	17	-	17	-	Complete	Complete	0.5%	
CT0245 New bus stop infrastructure	-	-	-	486,606	76,607	200,922	277,529	(277,529)	Jan-20	Mar-20	#DIV/0!	Construction underway
CT0246 Revised Program 2019-2020	700,000	-	700,000	-	459,808	137,326	597,134	102,866	Complete	Complete	85.3%	
CT0247 Street light provision	25,000	-	25,000	-	2,043	-	2,043	22,957	TBA	TBA	8.2%	
CT0248 Tugrah Road bus turn facility	40,000	-	40,000	-	16,540	-	16,540	23,460	Feb-20	Mar-20	41.4%	Construction underway
CT0249 Parker Street footpath - North Fenton to Victoria Parade	18,000	-	18,000	-	19,219	-	19,219	(1,219)	Complete	Complete	106.8%	
CT0250 Forbes Street overpass - west side guardrail works	11,000	-	11,000	-	(8)	10,620	10,612	368	Oct-19	Mar-20	96.5%	Construction underway
CT0251 Forbes Street renewal - bridge to Burrows Crescent	75,000	-	75,000	-	23,137	37,627	60,764	14,236	Oct-19	Mar-20	81.0%	Construction underway
CT0252 Benigan Road and Lyons Avenue - Intersection safety improvements	400,000	-	400,000	400,000	186,091	135,545	321,636	78,364	Oct-19	Mar-20	80.4%	Construction underway
CT0253 Cur Street new footpath and ramp renewal	28,000	-	28,000	-	30,573	-	30,573	(2,573)	Complete	Complete	109.2%	
CT0254 Middle Road pedestrian crossing - Galenby Drive	60,000	-	60,000	30,000	52,019	-	52,019	7,981	Complete	Complete	86.7%	
CT0255 Lovett St pedestrian facilities - Tasman to Lawrence	120,000	-	120,000	60,000	108,094	-	108,094	11,906	Complete	Complete	90.1%	
CT0256 Roberts Court renewal	250,000	-	250,000	-	192,166	-	192,166	57,834	Complete	Complete	76.9%	Construction underway
CT0257 Road traffic device renewal	25,000	-	25,000	-	50	-	50	24,950	TBA	TBA	0.2%	
CT0258 Transport minor works	25,000	-	25,000	-	13,108	-	13,108	11,892	Aug-19	TBA	52.4%	Footpath in Parker St completed
CT0259 Parking infrastructure renewal	25,000	-	25,000	-	50	45,000	45,050	(1,151)	Apr-20	Jun-20	180.2%	Purchases made
CT0260 Victory Avenue kerb renewal	210,000	-	210,000	-	13,378	180,804	194,183	15,817	Mar-20	May-20	92.5%	Construction pending
CT0261 Stewart Street kerb renewal - William to Gunn	405,000	-	405,000	-	245,001	140,983	385,984	19,016	Complete	Complete	95.3%	Street trees to be planted in April/May
CT0262 Lower Madden Street renewal - Montague to North Fenton	200,000	-	200,000	-	205,828	-	205,828	(5,828)	Complete	Complete	102.9%	
CT0263 Oldaker Street footpath renewal - west of Rooke, south side	160,000	-	160,000	-	9,044	-	9,044	150,956	TBA	TBA	5.7%	Quotations requested
CT0264 Victoria Street Renewal - Northern End	370,000	-	370,000	250,000	19,563	195,218	214,780	155,220	Feb-20	Apr-20	58.0%	Construction underway
CT0265 Holyman Street renewal	400,000	-	400,000	256,000	116,912	272,912	389,824	10,176	Nov-20	Feb-20	97.5%	Construction underway
CT0266 Holyman Street footpath renewal	90,000	-	90,000	-	8,381	-	8,381	81,619	Feb-20	Mar-20	9.3%	Construction underway
CT0267 Fenton St & Stewart St - Intersection	415,000	-	415,000	415,000	168,079	28,916	196,995	218,005	Dec-19	Feb-20	47.5%	Construction underway
CT0268 Devonport Oval - Clements St entry renewal	80,000	-	80,000	-	4,655	2,100	6,755	73,245	Feb-20	Mar-20	8.4%	Design underway
CT0269 Winspears Road renewal - Stage 2	250,000	-	250,000	-	146,745	-	146,745	103,255	Jan-20	Apr-20	58.7%	Construction underway
CT0270 Northern Rooke Street renewal	1,000,000	-	1,000,000	-	2,000	-	2,000	998,000	Jan-20	Apr-20	0.2%	Construction underway
CT0271 Mersey Bluff Precinct - traffic, pedestrian, and parking improvements - stage 2	265,000	-	265,000	-	4,414	-	4,414	260,586	Mar-20	Apr-20	1.7%	Design underway
CT0272 Coastal Pathway contribution - part 1	600,000	-	600,000	-	75,258	523,749	599,007	993	Jan-20	TBA	99.8%	Construction underway for Latrobe-Ambleside
CT0273 Southern Rooke Street - street scape enhancement	50,000	-	50,000	-	100	-	100	49,900	TBA	TBA	0.2%	
CT0274 Electric Vehicle Charging Station	-	-	-	50,000	4,769	-	4,769	(4,769)	May-20	Jun-20	#DIV/0!	External funding secured
Total Transport	6,297,000	885,591	7,182,591	1,947,406	2,847,918	1,948,995	4,796,913	2,382,134			66.8%	

	Funding 2019/20				Expenditure 2019/20			Balance	Performance Measures			
	Annual Budget	Additional Funds Carried forward & adjustments	Total Budget Available	External Funding	Actual	Commitments	Total Expenditure	Remaining Funds	Works Start	Works Completion	% Budget	Comments
									Month	Month	Spent	
Stormwater												
CS0055 Squibbs Road drainage improvements		83,994	83,994		21,013	35,172	56,185	27,809	Feb-20	Apr-20	66.9%	Construction underway
CS0063 William SW Catchment Upgrade - St			-		72	-	72	(72)	TBA	TBA	#DIV/0!	
CS0081 John Stormwater Catchment Stage 1		200,000	200,000		3,904	-	3,904	196,096	TBA	TBA	2.0%	Design underway
CS0082 Minor Stormwater Works	60,000	-	60,000		29,282	6,850	36,132	23,868	Sep-19	TBA	60.2%	Minor works completed on Steele St fire trail & Georgiana St
CS0083 Stormwater outfall risk management	20,000	-	20,000		11,099	-	11,099	8,901	Apr-20	Jun-20	55.5%	Works completed near Skate Park
CS0084 Tugrah Road drainage	40,000	-	40,000		3,056	-	3,056	36,944	Nov-19	Dec-19	7.6%	Construction pending
CS0086 Coles Beach Road - new pit	10,000	-	10,000		7,368	-	7,368	2,632	Complete	Complete	73.7%	
CS0085 Oldaker (East) stormwater catchment upgrade - stage 1	1,000,000	-	1,000,000		2,000	-	2,000	998,000	Dec-19	Mar-20	0.2%	Construction underway
CS0087 William Street stormwater improvements - Fourways east side	50,000	-	50,000		49,699	-	49,699	301	Complete	Complete	99.4%	
CS0088 Kelcey Tier Road - pipe extension and headwall	20,000	-	20,000		11,926	-	11,926	8,074	Complete	Complete	59.6%	
CS0089 Pit replacements	50,000	-	50,000		21,618	-	21,618	28,382	TBA	TBA	43.2%	
CS0090 Watkinson St - north of George St - stormwater renewal	42,000	-	42,000		84	-	84	41,916	N/A	N/A	0.2%	project will not proceed
CS0073 Minor Stormwater Works	-	-	-		303	-	303	(303)				
Total Stormwater	1,292,000	283,994	1,575,994	-	161,424	42,022	203,446	1,372,548			12.9%	
Plant & Fleet												
CF0022 Fleet Replacement Plan 18/19 (including disposal proceeds)		37,241	37,241		37,241	-	37,241	-			100.0%	
CF0023 Hire Plant Replacement Plan 18/19 (including disposal proceeds)		542,557	542,557		542,689	-	542,689	-			100.0%	
CF0024 Non-Hire Plant Replacement Plan 18/19 (including disposal proceeds)		-	-		-	-	-	-				
CF0025 Fleet replacement program 19/20	167,000	118,446	285,446		-	-	-	285,446	Jan-20	Jun-20	0.0%	
CF0026 Hire Plant Replacement Plan 19/20 (including disposal proceeds)	671,600	-	671,600		35,407	385,396	420,803	250,797	Jul-19	Jun-20	62.7%	Purchases being made progressively
CF0027 Non-Hire Plant Replacement Plan 19/20 (including disposal proceeds)	36,000	58,429	94,429		30,495	-	30,495	63,934	Jul-19	Jun-20	32.3%	Purchases being made progressively
Total Plant & Fleet	874,600	756,673	1,631,273	-	645,832	385,396	1,031,228	600,177			63.2%	
Other Equipment												
CE0010 Office & Equipment 2019-20	256,500	111,736	368,236	22,000	121,438	109	121,547	246,689	Jul-19	Jun-20	33.0%	Purchases being made progressively
IT Renewals & upgrades	410,000	286,359	696,359	-	251,603	177,781	429,383	266,976	Jul-19	Jun-20	61.7%	
Total Other Equipment	666,500	398,095	1,064,595	22,000	373,040	177,890	550,930	513,665			51.8%	
TOTAL CAPITAL EXPENDITURE - EXCLUDING LIVING CITY	10,794,100	4,037,304	14,831,404	5,353,555	5,720,773	2,873,700	8,594,473	6,233,522			57.9%	
Living City												
CB0068 Living City - Strategic Initiatives - Stage 1		720,000	720,000		6,394,445	-	6,394,445				888.1%	
Library task # 0003993 non-cash component			-		(6,360,000)		(6,360,000)					
Living City Strategic Initiatives	-	720,000	720,000	-		-	34,445	685,555	TBA	TBA	4.8%	
CB0082 Living City Waterfront	6,000,000	2,870,200	8,870,200	2,500,000	136,149	3,761	139,910	8,730,290	Oct-19	Jun-21	1.6%	Construction underway
Total Living City	6,000,000	3,590,200	9,590,200	2,500,000	170,594	3,761	174,355	9,415,845			1.8%	
TOTAL CAPITAL EXPENDITURE - INCLUDING LIVING CITY	16,794,100	7,627,504	24,421,604	7,853,555	5,891,367	2,877,461	8,768,828	15,649,366			35.9%	

5.2 ADJUSTMENT TO CAPITAL BUDGET

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

Strategy 5.5.1 Provide financial services to support Council's operations and meet reporting and accountability requirements

SUMMARY

This report is provided to amend the 2019/20 Capital Budget.

BACKGROUND

During 2019, Council supported a number of local sporting clubs to submit grant applications under the banner 'Levelling the Playing Field'. These grants were aimed at sporting clubs who had experienced a large increase in female participation, however lacked the infrastructure to accommodate the increase in numbers.

As part of the grant applications, Council provided in principal support and in some instances also pledged financial support for the projects. The sporting clubs typically operate facilities that have been built on Council owned land.

A number of the applicants have been successful in attracting funds from the Federal Government and Council will now be involved as project sponsor/manager in relation to these projects.

In addition, Council has been successful in obtaining funds from the State Government to construct bus shelters for the revised Devonport public transport bus route introduced by the Department of State Growth. Council will project manage the construction of the shelters and the assets will revert to State Government ownership on completion. The grant funding will cover the capital expenditure required to complete the project.

In late 2019, the Federal Government announced that Council had been successful in attracting funding to progress the construction of lighting at Girdlestone Park East Devonport. The funding received will cover the cost of the funding with no additional contribution required by Council.

As a result of this activity, the 2019/20 capital budget requires amendment to reflect the additional expenditure.

STATUTORY REQUIREMENTS

Council needs to comply with the provisions of the *Local Government Act 1993* (Act) in relation to its financial management activities. S82(4) of the Act states that:

"A council may alter by absolute majority any estimate...during the financial year."

DISCUSSION

Council adopted a capital budget for 2019/20 of \$24,421,604 including carry forwards. The budget included a \$150,000 allocation to support sporting clubs progress grant applications for funding under the 'Levelling the Playing Field' banner. As the clubs have been successful Council has allocated \$50,000 to each of the football clubs. The remaining \$50,000 budget is yet to be allocated.

No additional funds were included in the budget for the construction of bus shelters or the lights at Girdlestone Park. As Council is project managing the construction of the new facilities, the adopted budget requires to be amended to reflect the total expected capital

Report to Governance, Finance & Community Service Committee meeting on 16 March 2020

expenditure on the projects. The budget also requires adjustment to include the grant funds that Council will receive in relation to the projects. The adjustments do not increase the total commitment of \$150,000 that Council has made to the Clubs.

The adopted capital budget also requires amendment to reflect the expenditure on the construction of the bus shelters and the lights at Girdlestone Park and also the capital grant funds attached to these jobs. It is anticipated that the grant funds will cover the project costs and Council has not committed additional funds to either of these capital jobs.

It is proposed to amend the capital budget to include the changes in the Table below:

Project	Budget 2019/20	Additional capital expenditure	External funding	Updated budget 2019/20	Comment
Public Open Space and Recreation					
Girdlestone Park - ground lighting	0	300,000	300,000	300,000	Construction pending
Buildings and Facilities					
Devonport Football Club - new change rooms	0	818,000	768,000	818,000	Construction pending
East Devonport Football Club - new change rooms	0	723,129	673,129	723,129	Construction pending
Meercroft Park - facilities upgrade	0	1,502,437	1,502,437	1,502,437	Construction pending
Council contribution to Sports Club Grants (Level the Playing Field)	150,000	(100,000)		50,000	Funds allocated to individual capital projects
Transport					
New bus stop infrastructure	0	486,606	486,606	486,606	Work progressing

The total adjusted capital budget by asset class is reflected in the Table below:

	Adopted 2019/20 budget	Additional capital expenditure	Total budget	External Funding 2019/20 budget	Additional External Funding	Total External Funding
Open Space and Recreation	3,000,701	300,000	3,300,701	124,160	300,000	424,160
Transport	7,182,591	486,606	7,669,197	1,411,000	486,606	1,897,606
Stormwater	1,575,994	0	1,575,994			0
Buildings and facilities	376,250	2,943,566	3,319,816		2,943,566	2,943,566
Plant and Fleet	1,631,273	0	1,631,273			0
Office and Equipment	1,064,595	0	1,064,595	22,000		22,000
Living City	9,590,200	0	9,590,200	2,500,000		2,500,000
Total Capital Works	24,421,604	3,730,172	28,151,776	4,057,160	3,730,172	7,787,332

Council's adopted capital expenditure budget for 2019/20 is \$24,421,604, with the adjustments listed above the total capital budget for 2019/20 will be \$28,151,776.

COMMUNITY ENGAGEMENT

There has been no community engagement in relation to this report. There has however been regular reporting of the capital program throughout the year.

FINANCIAL IMPLICATIONS

The financial aspects of this report are outlined in the discussion section of this report.

RISK IMPLICATIONS

No risks have been identified in relation to this report. The additional capital projects will have their own risks associated with construction, however any impact on the project will be reported to Council as the works progress.

CONCLUSION

The proposed adjustments to the capital budget have been a result of additional external funding received via successful grant applications. The additional capital expenditure identified in this report will be offset by the additional external funding to be received.

ATTACHMENTS

Nil

RECOMMENDATION

That it be recommended to Council that the report relating to the adjustment to the 2019/20 capital budget be received and that Council in accordance with Section 82(4) of the *Local Government Act 1993* by absolute majority:

1. amend the 2019/20 estimates to adjust the capital expenditure as listed in this report to the value of \$3,730,172;
2. note this amendment results in a revised capital expenditure budget for 2019/20 of \$28,151,776; and
3. note the external capital funding for the 2019/20 estimates will increase by \$3,730,172.

Author:	Kym Peebles	Endorsed By:	Matthew Atkins
Position:	Executive Manager People & Finance	Position:	General Manager

5.3 DEBT FACILITY REVIEW

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

Strategy 5.5.2 Ensure comprehensive financial planning and reporting to guarantee sustainability and meet or exceed financial targets

SUMMARY

The information in this report is presented to support the rollover of the two year term for the existing LIVING CITY debt.

BACKGROUND

In January 2019 Council rolled its debt from a 12 month variable rate facility to a two year facility for financial management purposes. The change of term allowed the majority of the debt to be classified as Non Current Debt in the Statement of Financial Position (Balance Sheet) while still taking advantage of the low rates offered by ANZ bank. This facility will mature in December 2020, however to continue reporting the debt as Non Current, the term will have to be extended prior to 30 June 2020.

The classification of the debt impacts on the calculation of financial ratios that are reported in the Annual Report.

The total facility reclassified in January 2019 was \$52,556,000 as follows:

Facility	Amount	Terms
Construction Loan	\$33,850,000	Variable interest rate. Principal repayments locked at \$83,333 per month
Existing debt formerly with TasCorp	\$18,706,000	Variable interest rate. Principal repayments locked at \$67,000 per month

Interest repayments are set at a variable rate linked to the 30-day bank bill swap rate (BBSY) plus a margin applicable to the loan balance.

To address the interest rate risk of exposure to a variable rate and provide future certainty, Council determined to enter into a series of interest rate swap arrangements with ANZ. These arrangements effectively fix rates for a major portion of each loan. Facility 1 has three swaps attached to the loan, totalling \$30M. Facility 2 has three swaps attached to the loan covering \$15.5M. Maturity dates for all swaps range from 2021 to 2025.

At this stage Council does not intend to make changes to the swap arrangements. As the swaps mature, a decision will be made to either reduce debt or rollover the swaps, depending on the Long Term Financial Plan. The Stage 1 project Funding Model adopted by Council in March 2016 included loan borrowings for construction costs of up to \$39M at an average interest rate of 3.67%. The actual amount borrowed and the average interest rate applicable (3.37% at 30 June 2019), is below the original estimate.

This report presents an offer from ANZ to continue to provide loan borrowings to Council.

STATUTORY REQUIREMENTS

Section 78(2) of the *Local Government Act 1993* relates to new borrowings. Council complied with those requirements at the time the facilities were entered into.

DISCUSSION

Council has been in discussion with ANZ Bank to roll over the existing loan facilities to ensure a rolling 2 year term is maintained. ANZ representatives presented a Facility Review paper in February 2020 for consideration. A formal Letter of Offer will be issued following agreement of the terms of the facility.

Council entered into these discussions with four key requirements:

- Maintain the classification of the majority of the debt as a non-current liability;
- Ensure a cost-effective structure given the existing pricing offered by ANZ;
- Ensure flexibility to enable additional repayments to be made as and when cash flow allows; and
- Ensure security around interest rates.

The paper received from ANZ addresses these requirements and includes the following:

- The offer is for a 2-year facility, allowing Council to classify only the next 12 months principal repayments as a current liability;
- Principal repayments will remain unchanged;
- The overall pricing arrangement sees an increase of 2 basis points to lock in a further 2-year facility. The estimated weighted average cost of interest on both facilities is expected to be below the 3.67% used in the original Funding Model. Based on the current 30-day BBSY the weighted average interest rate will be approximately 3.31%.
- Additional principal repayments can be made at any time without penalty; and
- The interest rate swaps will remain in place until maturity.

In summary the new loan offer is as follows (balance at 31 January 2020):

Facility	Amount	Terms
Construction Loan	\$32,850,004	Variable interest rate. Principal repayments locked at \$83,333 per month.
Existing debt formerly with TasCorp	\$17,768,000	Variable interest rate. Principal repayments locked at \$67,000 per month.

Council's actual cash balance at 30 June 2019 was \$16.44M compared to \$7.67M projected balance in the "Worst Case" Long Term Financial Plan presented with the adopted Funding Model in March 2016.

Interest will continue to reference the 30-day bank bill swap rate, however as Council has extended the term of the facility, the margin applied by ANZ has increased by 2 basis points.

As mentioned above, the interest rate swap arrangements will not be affected by changes to the loan. Council will continue to effectively fix the interest rate applicable to 89.9% of the loan facility

COMMUNITY ENGAGEMENT

No specific community engagement has been undertaken in relation to this report.

FINANCIAL IMPLICATIONS

The financial implications of the changes to the loan facility have been outlined above. Principal repayments, interest expense and loan balances have been reflected in the Long Term Financial Plan adopted by Council in June 2019.

RISK IMPLICATIONS

Confirmation of the terms included in the Facility Review Paper provides certainty to Council in relation to pricing and reporting obligations for the next 2 years. The interest rate swaps effectively address the interest rate risk by having the majority of the loan fixed at agreed rates over the next 5 years.

The principal repayments have been factored into the Long Term Financial Plan adopted in June 2019 to ensure Council can continue to manage cash flows effectively.

CONCLUSION

Management of the loan debt is a significant undertaking for Council. The review and extension of the current 2 year term provides both certainty for the period and flexibility to make principal repayments at any time during that term.

ATTACHMENTS

1. 202003 Devonport City Council - Restructure

Confidential

RECOMMENDATION

That it be recommended to Council that it receive and note the report regarding its debt financing and authorise the General Manager to:

1. accept an offer from the Australia and New Zealand Banking Group Limited (ANZ) to refinance Council's existing debt of approximately \$50,618,000;
2. solely execute the necessary loan and security documentation with ANZ, including authorising opening and closing accounts and amending signatories on accounts; and
3. determine and modify, as required, the mix of variable and fixed components of the total borrowings, based on anticipated business needs.

Author:	Kym Peebles	Endorsed By:	Matthew Atkins
Position:	Executive Manager People & Finance	Position:	General Manager

6.0 COMMUNITY SERVICES REPORTS

6.1 MINUTES OF COUNCIL'S SPECIAL INTEREST GROUPS AND ADVISORY BOARDS

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

Strategy 5.3.4 Ensure effective administration and operation of Council's committees

SUMMARY

To present the Minutes of the Council's Special Interest Groups and Advisory Boards.

BACKGROUND

Minutes of Special Committees are presented to Council for their information and consideration of any decisions when and if required.

STATUTORY REQUIREMENTS

Under Section 24 of the *Local Government Act, 1993*, a Council may establish Special Committees on such terms and for such purposes as it thinks fit.

DISCUSSION

The minutes of the following meetings are attached (November – December 2019 and January – February 2020):

Devonport Maritime and Heritage Special Interest Group:

- Discussed General Marketing and Heritage Trail Actions
- Reviewed the most recent Bass Strait Maritime Centre report

paranaple arts centre Special Advisory Committee:

- Reviewed the recent paranaple arts centre report
- Discussed the current and possible future performing arts spaces
- Discussed several possible donations, assessed against the collection policy
- Discussed tidal sponsorship
- Received update on Mary Binks Wetlands and Surf Club Mural Projects

East Devonport Special Interest Group:

- Discussed East Devonport projects and events

COMMUNITY ENGAGEMENT

Committees allow Council to engage with the community in collaboration. This means the public are partners in decision-making including the development of alternatives and identifying the preferred solution.

FINANCIAL IMPLICATIONS

There are no financial implications which relate to this report.

RISK IMPLICATIONS

There are no risk implications which relate to this report.

CONCLUSION

The minutes of Council's Special Interest Groups and Advisory Boards are provided for Council's consideration.

ATTACHMENTS

1. 2019.11.07 Unconfirmed Minutes of the Devonport Maritime and Heritage Special Interest Group
2. 2019.12.04 Unconfirmed Minutes of the paranple arts centre Special Advisory Committee
3. 2020.02.12 Unconfirmed Minutes of the paranple arts centre Special Advisory Committee
4. 2020.02.18 Unconfirmed Minutes of the East Devonport Special Interest Group

RECOMMENDATION

That it be recommended to Council that the minutes of the Devonport Maritime and Heritage Special Interest Group, paranple arts centre Special Advisory Committee and East Devonport Special Interest Group be received and noted.

Author:	Karen Hampton	Endorsed By:	Jeffrey Griffith
Position:	Community Services Manager	Position:	Deputy General Manager

**MINUTES FOR A MEETING OF THE
DEVONPORT MARITIME AND HERITAGE SPECIAL INTEREST GROUP
MEETING HELD THURSDAY, 7 NOVEMBER 2019 4.00PM**

PRESENT

Cr Laycock (Chair), Cr Alexiou, Graham Kent, Anne Teesdale, Frances Wilson, Geoff Dobson, Timothy Cooper, Jaydeyn Thomas, Kerrie Shurley.

1.0 APOLOGIES

Cr Hollister

NOT PRESENT

Cr Murphy

2.0 DECLARATION OF INTEREST

NIL

3.0 CONFIRMATION OF PREVIOUS MINUTES

The group reviewed and noted the minutes of the meeting held Wednesday 26 September 2019.

Moved: T Cooper/ A Teesdale

CARRIED

4.0 BUSINESS ARISING FROM MINUTES

Action list reviewed and updated; attached.

Heritage Trail

Cr Laycock and F Wilson intend to collate content for the Heritage Trail throughout December 2019 and January 2020. Will present content at next meeting.

Discussion was held regarding the private property intended to be included on the Trail. Suggest property owners be contacted.

T Cooper expressed that prior to the app going live, the owners of private residences listed on the Heritage Trail would need to be contacted about their houses being included. Cr Laycock suggested F Wilson to begin that process with East Devonport information already on app. (Actioned)

G Kent asked if the Heritage Trail would work in conjunction with the tourist train proposed by Cr Ennis. It was discussed that it is a separate service. Discussion was held about some of the information from the trail being relevant to a tourist train operation in Devonport.

5.0 REPORTS**5.1 Don River Railway**

Cr Laycock has been liaising with the staff and volunteers at Don River Railway, there will be a new representative appointed to this committee shortly. In the meantime, things are progressing well with the day to day operations and the proposal to get a train service on to the main line.

5.2 Home Hill

Verbal report given by A Teesdale.

Pommes de Terre banquet, held as part of the Devonport Food and Wine Festival was a sell out.

Committee are preparing for the annual garden fete.

No events are scheduled for December. First event will be the car boot sale in January.

The Lyons lecture will be back in the North of the state next year.

5.3 Bass Strait Maritime Centre

Written report submitted. See attached.

Discussion had regarding annual membership. J Thomas explained memberships were for 12 months from date of sign-up.

G Dobson proposed moving towards a Friends of the Museum model, similar to the Friends of the Gallery. Jayden to liaise further with Geoff Dobson.

Proposal for 100th Anniversary of the Harbour Master's residence was presented and discussed. Committee members were invited to contribute as or volunteer to assist at the event.

6.0 GENERAL BUSINESS

6.1 Condolences on the passing of Neils Brun

At the start of the meeting Cr Laycock expressed condolences on behalf of committee on the passing of Neils Brun.

6.2 Endeavour 2020

G Kent informed the committee the HM Bark Endeavour Replica is scheduled to berth in Devonport in March 2020. J Thomas confirmed that she is in discussion with the Australian National Maritime Museum and preparations are under way.

7.0 AGENDA ITEMS FOR NEXT MEETING

N/A

NEXT MEETING TO BE CONFIRMED

MEETING CLOSED 5.10PM

**DEVONPORT MARITIME AND HERITAGE SPECIAL INTEREST GROUP ACTION LIST
MEETING HELD THURSDAY, 7 NOVEMBER 2019**

DATE	ACTION	RESP. PERSON	STATUS Not started In progress On-going Completed	COMMENT	DUE
7 NOVEMBER 2019	Heritage Trail	FW	On-going	Advise the owners of the homes to be included on the Heritage Trail app that their homes will be included.	Jan 2020
	Lillico Beach Pioneer Property	GD	On-going	GD to continue discussion with B Hardy regarding recognition of historical properties along Lillico.	Jan
12 JUNE 2019	Heritage Trail	All	In Progress	<p>Zones allocated to conduct trail research:</p> <ul style="list-style-type: none"> Don Area – NB East Devonport – HA has forwarded her information for East Devonport. An electronic copy will be forwarded to LF Victoria Parade - LL <p>September meeting set as due date for all information to be gathered for each area of the trail.</p> <p>T Cooper to investigate heritagetrailsmyguidedtours.com as potential app for information.</p>	Sept 2019
	Heritage Flyer	TC	In Progress	<p>Quote for 20,000 A4 trifold brochures obtained from Impress print: \$989.00</p> <p>Two brochures to be developed by end of 2020 financial year:</p> <ul style="list-style-type: none"> Heritage Trail Devonport Tourism Attractions 	June 2020
8 MAY 2019	Heritage Flyer	TC	Completed	Develop mock-up trifold brochure and obtain printing quotes.	June 2019
	General Marketing	TC	On-going	<p>Drone Imagery to be investigated and provided as sourced of accessible Devonport areas. Suggestion – high (not low) tide images and Spirit turning at night.</p> <p>March 2018: J.Rattray to seek updated quotes on still imagery & videos of Julie Burgess, Mersey River & surrounds for historical & advertising purposes.</p> <p>Initial Brief: Explore the use of a drone to obtain aerial imagery from the mouth of the Mersey River to Latrobe as a resource for research enquiries, maritime & history talks or exhibitions.</p>	

DATE	ACTION	RESP. PERSON	STATUS Not started In progress On-going Completed	COMMENT	DUE
11 APRIL 2018	Heritage Trail & Flyer	NB	Completed	In April 2018, NB compiled a spreadsheet of information that is available online: https://drive.google.com/open?id=1aTw3TEOBDombzcEZY7hqO2eBtO9Kfxx9	April 2018



BSMC Report November 2019

EXHIBITIONS 26 July 2019 – 2 February 2020*Torquay Stories: East Devonport*

Opened 26 July 2019

UPCOMING EXHIBITIONS 13 February 2020 – 16 August 2020*Cats and Dogs: All at Sea*

Travelling exhibition from Australian National Maritime Museum. Staff have received the contract and are processing.

*Embroiderer's Guild Devonport Branch Annual Exhibition August 2020***VISITATION**

26 September – 6 November 2019: 859

RETAIL

26 September – 6 November 2019: \$6035 inc. GST

EDUCATION & PUBLIC PROGRAMS 12 August – 25 September 2019

Date	Program	Attendance
30-Sept	Roving Curator Touring Exhibition Workshop #2	9
3-Oct	Knots To Know School Holiday Workshop	17
7-Oct	Knots To Know School Holiday Workshop	21
17-Oct	Knots To Know Seniors Week Workshop	12
18-Oct	Knots To Know Seniors Week Workshop	3
22-Oct	Vino & the Visual: Annie Cocker	13
31-Oct – 1-Nov	Australian Maritime Museums Council Workshop	~50
7-Nov	Curious Creatures Workshop: Home School Group	29
	Total	154

UPCOMING EDUCATION & PUBLIC PROGRAMS 7 November – 24 December 2019

Date	Program	
9-Nov	Bluff Blitz #2	
12-Nov	Maritime & History Talk: Snow Thomas	
13-Nov	Roving Curator Touring Exhibition Workshop #3	
15-Nov	Curious Creatures Workshop: Devonport Primary	
17-Nov	Home Hill Fete	
20-Nov	School Group Visit	
26-Nov	Vino & the Visual: Johnno Johnstone	
3-Dec	Torquay Tales – walking tour in East Devonport	Max 20 pax
5-Dec	Roving Curator Touring Exhibition Workshop #4	
12-Dec	Roving Curator Touring Exhibition Workshop #5?	



BSMC Report November 2019

Proposed Harbourmaster's House 100th Birthday Garden Party

The Harbourmaster's House was built in early 1920. Staff have been drawing up a preliminary birthday party idea around hosting a medium-sized family fun garden party day (please see attached). Volunteers have been canvassed for interest in running games and activities throughout the day as this will be necessary for a successful event. Two dates have been chosen as potential: the first preferred date is 18 January; with a backup date if the weather turns bad on 1 February. There is a very small budget for this activity with the view that it will act as a dry run for future 50th Anniversary of the establishment of the museum celebrations in 2023.

Australian Maritime Museums Council Workshop

Devonport hosted the Australian Maritime Museums Council Workshop themed 'How to build a public and educational program from scratch' on 31 October and 1 November 2019. Approximately 50 delegates attended from every state in Australia with many coming from museums around Tasmania. Final numbers are still being tallied. The workshop focused on how to build public and educational programming out of exhibitions and collections housed in museums. Feedback from the content of the sessions and the arranged dinners and cruises on the Julie Burgess was very positive.

Cruise Ship Season

The first cruise ship Sea Princess came into Burnie on 28 October with two buses booked to visit the BSMC. There were 84 pax through the museum in two hours. The shop sales were particularly good that day. The second ship MAASDAM arrives on 14 November with 28pax booked in. The Queen Elizabeth will visit Burnie twice in December. Booking numbers have not come in yet.

Julie Burgess

9 October – 7 November 2019: 119 pax

The crew shakedown cruise on 29 September went well with several Man Overboard drills and refamiliarisation with tasks on board, as well as testing of systems.

October's sailing schedule was packed with four Devonport Food and Wine Festival events as well as public sailings and cruises for the AMMC Workshop. The Mulled Wine and Mouldy Cheese River Cruise (10pax) started proceedings. The Evening River Cruise and Senior's River Cruise were both booked out and there was strong attendance (26 pax) at the family Chocolate Cupcake Day alongside event with excellent feedback from all events.

These events were very successful and had greater uptake than regular public sailings. The marketing definitely assisted in bringing people on board and the events themselves, despite the higher price tag for most, seemed to strike a chord for passengers. The BSMC is hoping to host other catered evening river cruises into summer and would be very interested in participating again next October.

**MINUTES FOR A MEETING OF THE
PARANAPLE ARTS CENTRE SPECIAL ADVISORY COMMITTEE MEETING HELD
MEETING HELD WEDNESDAY, 4 DECEMBER 2019 5.00PM**

PRESENT

Josephine Kelly (Chair), Cr Alexiou, Cr Jarman, Vivienne Breheney, Deborah Conroy, Bronwen Dickinson, Annette Frewin, Jennifer Frost, Scott Newman, Marilyn Raw, Geoff Dobson (DCC), Debbie Kershaw, Kerrie Shurley (DCC)

1.0 APOLOGIES

Cr Enniss, Lee Dixon, Dave mangenner Gough, Sid Sidebottom, Luke Viney

NOT PRESENT

Cr Hollister, Karen Mathews

2.0 DECLARATION OF INTEREST

NIL

3.0 CONFIRMATION OF PREVIOUS MINUTES

The group reviewed and noted the minutes of the Special Advisory Committee Wednesday, 9 October 2019.

Moved: J Frost/ A Frewin

CARRIED

4.0 BUSINESS ARISING FROM MINUTES

Action list reviewed and updated; attached.

5.0 REPORTS**5.1 Pac Report**

Attached.

Moved: V Brenheney/ S Newman

CARRIED

6.0 GENERAL BUSINESS**6.1 Acquisition of Stephen Walker sculpture**

Discussed and decision made to decline the offer.

6.2 2020 Visual and Performing Arts Season Launch

Wednesday 11th December 6.00pm. Hour long presentation of events in theatre followed by wine and cheese. Everyone encouraged to attend and invite friends.

6.3 Advertised Positions

Excellent applications have been received and interviews are being conducted next week.

6.4 tidal

Initial sponsorship proposals have been mailed out and work will continue on tidal early 2020.

7.0 AGENDA ITEMS FOR NEXT MEETING

NEXT MEETING WEDNESDAY, 12 FEBRUARY COMMENCING 5.00PM ABERDEEN ROOM

MEETING CLOSED 5.40PM

**PARANAPLE ARTS CENTRE SPECIAL ADVISORY COMMITTEE ACTION LIST
MEETING HELD WEDNESDAY, 4 DECEMBER 2019**

DATE	ACTION	RESP. PERSON	STATUS Not started In progress On-going Completed	COMMENT	DUE
22 AUGUST 2019	Mary Binks Wetlands Public Art	DQ	Completed	Debbie Qadri is working with East Devonport's Village People, the mosaic group from Devonport's Community House and Reece High School students on a mosaic paver project for the Mary Binks Wetlands.	
10 APRIL 2019	tidal Sponsorship	GD / All	On-going	Sponsorship partnerships to be investigated to increase <i>tidal</i> prize money	
13 FEBRUARY	2020 Exhibition Program	MB	Completed	Collate list of current 2020 Program for distribution	



paranable arts centre Report December 2019

EXHIBITIONS

23 September – 13 October

Object Design - Earthworks

Foyer and Creative Spaces

Opening Wednesday 23 October

Opening Attendance 38

28 September – 17 November

flatland – Tricky Walsh

Main Gallery

Opened Friday 27 September

Opening Attendance 25

19 October – 24 November

The Natural Estate – Laura Gillam, Joey Gracia and Callum Donoghue

Little Gallery

Opened Friday 18 October

Opening Attendance: 30

21 - 27 October

TasWater National Water Week- Kinder to Grade 6 A3 poster art

Foyer Space

No opening Event

23 November – 19 January 2020

RACT Tasmanian Portrait Prize

Main Gallery

Opened Friday 18 October

Opening Attendance: 45

30 November – 5 January 2019

Olly Read: Serene and Menacing

Little Gallery

Opening Friday 6 December

30 November – 5 January 2019

Rust, Resin and reality Darryl Rogers

Little Gallery

Opening Friday 6 December



paranapple arts centre Report December 2019

THEATRE EVENTS

The Cat in the Hat – Showcase Entertainment Group

Thursday 10th October

Children and adults alike were left in raptures by this zany and imaginative live performance of Dr Seuss's masterpiece, The Cat in the Hat. Two performances were presented as a school holiday entertainment and both were well attended.

Kasey Chambers. The Captain 20th Anniversary Tour – Premier Artists

Friday 11th October

This sold performance celebrated the 20th anniversary of her debut album The Captain and shared the journey of the past two decades of her world-class songs and intimate stories.

Possum Magic – Monkey Baa Theatre Company

Saturday 12 October

Possum Magic was presented as part of the paranapple art centre's professional theatre season. This magical, unforgettable new production transported the young audience on an unforgettable journey around Australia. This production was fun-filled and entertaining and a great way to introduce children to the theatre

The Sapphires – Hit Productions

Tuesday 15th October

The multiple award-winning musical play that inspired the film was presented as one of the feature performances of the paranapple art centre's theatre season. The play told of the incredible journey of a singing group of four Yorta Yorta Women, who sing classic soul hits against the backdrop of personal change and massive social upheaval.

Mamma Mia the Concert – The Ten Sopranos

Saturday 19th October

A masterful and stimulating concert with new vocal and symphonic harmonies, bringing to life the ABBA repertoire in a concert of epic proportions! Patrons were singing and dancing in the aisles whilst simply enjoying the number one vocal interpretation of the ABBA songs in the world today.

Akmal – Open for Renovations – A-list Entertainment

Friday 25th October

Akmal is one of Australia's most loved comics, displaying an incredible ability to deal with hot topics in a slightly offensive way. Akmal presented his new show 'Open For Renovations'.

World Festival of Magic – Lions Club of the City of Devonport in conjunction with International Entertainment.

Saturday 24 November

The World Festival of Magic was again hosted by the City of Devonport Lions Club. Hundreds of disadvantaged, disabled, elderly and young and many more were entertained by David Boyd and his skilled performers at the paranapple arts centre. This is an event where Lions Club members find corporate sponsors to pay for the tickets and give them away to some very special people in our community who really appreciate it.



paranable arts centre Report December 2019

Stardust Dance Studio

Saturday 30 November

End year graduation performance.

Coming Events

Saturday 7th December

The Little Mermaid – Caroline Small School of Dance

Monday 9th December

John Waters: Dylan Revisited – Abstract Entertainment

Saturday 14 December

Arabian Nights – K C studio of Dance

Sunday 22 December

A Celtic Christmas – Pace Live

Saturday 18th January

Scottish Power – St Andrews Caledonian Pipe Band

EDUCATION & PUBLIC PROGRAMS 10 October – 28 November 2019

Program	Attendance	Date
October School Holiday Program Drawing Tasmanian Landscapes & Human interaction	5	10-Oct
October School Holiday Program Magic Possum - Costume Making	7	12-Oct
Floor Talk: For Shattered Out of Sight, Out of Mind	12	12-Oct
Devonfield Workshop Community Access in Creative Space	9	15-Oct
Munnew Day Centre Workshop Community Access in Creative Space	9	15-Oct
Workshop Silkscreen for adults	7	15-Oct
Then Natural Estate Pre-Opening talk with artists Callum, Gracia & Gillam	20	18-Oct
Then Natural Estate Opening	30	18-Oct
Burnie Primary Gr 1 Guided tour of <i>flatland</i> & workshop	51	21-Oct
Youth Arts	6	21-Oct
Books + Art	2	21-Oct
Outreach Munnew Day Centre Mosaic designs	12	22-Oct
Devonfield Workshop Community Access in Creative Space	0	22-Oct
Create & Make	20	22-Oct
Play Group North West Teddy Bears picnic	34	23-Oct
Create & Make	13	23-Oct
Droogs Workshop Design mural	1	24-Oct
Outreach SPACE - working on 2020 Youth exhibition- This is Us	7	28-Oct
Youth Arts	7	28-Oct
Devonfield Workshop Community Access in Creative Space	6	29-Oct



paranable arts centre Report December 2019

Create & Make	27	29-Oct
Workshops for adults: Basic knit or crochet with Angeline and Debbie	3	29-Oct
Create & Make	14	30-Oct
Toddle Pop-Up Make a Concertina texture book	5	31-Oct
Devonfield Workshop Community Access in Creative Space	17	5-Nov
Outreach SPACE - working on 2020 Youth exhibition- This is Us	4	5-Nov
Create & Make	22	5-Nov
Create & Make	12	6-Nov
OUTREACH - Reece High working on 2020 Youth exhibition - This is Us	16	7-Nov
Youth Arts	8	11-Nov
Devonfield Workshop Community Access in Creative Space	25	12-Nov
Create & Make	23	12-Nov
Create & Make	14	13-Nov
Outreach Devonport community house, Mary Binks wetland paver project	15	18-Nov
Youth Arts	7	18-Nov
Books + Art	5	18-Nov
Devonfield Workshop Community Access in Creative Space	24	19-Nov
Create & Make	19	19-Nov
Droogs Mural painting stairwell of pac	4	20-Nov
Create & Make	15	20-Nov
Droogs Mural painting stairwell of pac	5	21-Nov
RACT Tasmanian Portraiture Prize Opening	45	22-Nov
Outreach Dev community house mosaic group, Mary Binks paver project	12	25-Nov
Youth Arts	4	25-Nov
Devonfield Workshop Community Access in Creative Space	22	26-Nov
Create & Make	23	26-Nov
Create & Make	11	27-Nov
Droogs Group - Crochet	2	28-Nov
Total	661	

THE DROOGS

The Droogs hold monthly workshops, which are open to anyone aged between 15 – 30 years. The workshops are then followed by a meeting for the members of the committee. In November The Droogs designed and painted a mural on the wall leading up the pac stairwell. The mural was designed and painted collaboratively by the following Droogs members: Angeline Drury, James Kennedy, Manisha Kernan, Ying Yang, Molly Turner and Uyen.

The mural contains 49 peaks which represent the heights of workshop participants at the gallery – people both old and young, who attend regular classes at creative space and during these times produce more art.



paranaple arts centre Report December 2019

Sometimes artists like Sol LeWitt, Yoko Ono, Marcel Duchamp and Marina Abramović create instructions for making art, and likewise this mural includes the concept of instruction to reach its design:

Measure each workshop participant at the gallery and write their first name next to the measurements. Then arrange the measurements in alphabetical order! Going up the gallery stairs at even increments place a dot on the wall for each measurement.

Then join each dot to make a zig zag line with blue painters' tape and extend some of the lines of the zigzags downwards to make shapes. Paint inside the shapes.

GALLERY WEBSITE

Niche Ignite are engaged by Devonport City Council to develop a series of new websites, of which the paranaple arts centre is included. Due to project creep, the pac site has been postponed until the new calendar year. It is expected to go live in the first quarter of 2020.

**MINUTES FOR A MEETING OF THE
PARANAPLE ARTS CENTRE SPECIAL ADVISORY COMMITTEE MEETING HELD
MEETING HELD WEDNESDAY, 12 FEBRUARY 2020 5.00PM**

PRESENT

Josephine Kelly (Chair), Cr Alexiou, Cr Hollister, Deborah Conroy, Annette Frewin, Jennifer Frost, Scott Newman, Marilyn Raw, Sid Sidebottom, Luke Viney, Geoff Dobson (DCC), Kerrie Shurley (DCC)

1.0 APOLOGIES

Cr Jarman, Vivienne Breheney, Bronwen Dickinson, Lee Dixon

NOT PRESENT

Dave mangenner Gough, Karen Mathews

2.0 DECLARATION OF INTEREST

NIL

3.0 CONFIRMATION OF PREVIOUS MINUTES

The group reviewed and noted the minutes of the Special Advisory Committee Wednesday, 4 December 2019.

Moved: D Conroy/ J Frost

CARRIED

4.0 BUSINESS ARISING FROM MINUTES

Action list reviewed and updated; attached.

5.0 REPORTS**5.1 Pac Report**

Attached.

Moved: M Raw/ A Frewin

CARRIED

6.0 GENERAL BUSINESS**6.1 Recruitment Update**

The curator position has been filled and new staff member will commence work shortly.

6.2 tidal Sponsorship Update

G Dobson is currently meeting with potential sponsors regarding *tidal* with the aim of increasing the prize to \$20,000. Geoff is still seeking judges and is interested in any suggestions from the committee.

6.3 Touring Content Update

Birgitta Magnusson-Reid has submitted suggestions to the Visual Arts Sub-Committee who have endorsed the content.

6.4 Mary Binks Wetlands Update

As reported in the pac Report.

6.5 Surf Club Mural

As reported in the pac Report.

6.6 Acquisition

Proposed acquisition of Ernest Marcuse drawings declined due to not meeting the acquisition criteria.

There is Acquisition Budget still unused. Geoff Dobson and Birgitta Magnusson-Reid to prepare a proposal.

7.0 AGENDA ITEMS FOR NEXT MEETING

- Acquisitions
- Future Meeting Dates

NEXT MEETING WEDNESDAY, 8 APRIL COMMENCING 5.00PM ABERDEEN ROOM

MEETING CLOSED 5.35PM

**PARANAPLE ARTS CENTRE SPECIAL ADVISORY COMMITTEE ACTION LIST
MEETING HELD WEDNESDAY, 12 FEBRUARY 2020**

DATE	ACTION	RESP. PERSON	STATUS Not started In progress On-going Completed	COMMENT	DUE
8 APRIL 2020	Acquisitions 2020	GD / BMB	Not started	Provide recommendations for acquisitions.	June 2020
	Future Meeting Dates	GD	Not Started	Set future meeting dates	8 April 2020
10 APRIL 2019	tidal Sponsorship	GD / All	On-going	Action to be taken.	June 2020



paranaple arts centre – Report February 2020



EXHIBITIONS

23 November 2019 – 19 January 2020

RACT Insurance Tasmanian Portrait Prize

Main Gallery

Opened: Friday 22 November

Opening attendance: 45

30 November 2019 – 5 January 2020

Serene and Menacing by Olly Read/ Rust, Resin and Reality by Darryl Rogers

Little Gallery

Opened Friday 6 December

Opening attendance: 31

7 December 2019 – 23 February 2020

Modern Sublime

Upper Gallery

Opened: Friday 6 December 2019

Opening attendance: 31

6 December 2019 – 31 January 2020

Objects from the Minamata Sister City Collection

Foyer Space

No opening event

11 January – 9 February 2020

Life Lines by June Wilson/ Finding Place by Chery Sims

Little Gallery

Opened: Friday 24 January

Opening attendance: 104

25 January – 15 March 2020

Fem Affinity

Main Gallery

Opened: Friday 24 January

Opening attendance: 104

EDUCATION & PUBLIC PROGRAMS 1 December 2019 – 31 January 2020

Program	Attendance	Date
Outreach Devonport community house, Mary Binks Wetlands paver project	5	2-Dec
Devonfield Workshop Community Access in Creative Space	22	3-Dec
Outreach - Munnew, Mary Binks Wetlands paver project	15	4-Dec
Pre-Exhibition opening talk with Olly Read for Serene and Menacing and Darryl Rogers for Rust, Resin & Reality	16	6-Dec
Exhibition Openings Serene and Menacing, Rust Resin and Reality & Modern Sublime	31	6-Dec
Devonfield Workshop Community Access in Creative Space	25	10-Dec
Outreach Munnew Christmas lunch entertainment	60	10-Dec
Outreach Munnew Mary Binks Wetlands paver project	20	12-Dec
Books + Art	9	16-Dec
Devonfield Workshop Community Access in Creative Space	20	17-Dec
Devonfield Workshop Community Access in Creative Space	21	6-Jan
Devonfield Workshop Community Access in Creative Space	24	14-Jan
Friends Committee Meeting	6	16-Jan
Books + Art	8	20-Jan
Devonfield Workshop Community Access in Creative Space	23	21-Jan
Opening Cheryl Sims, June Wilson & Fem Affinity	104	24-Jan
Devonfield Workshop Community Access in Creative Space	23	28-Jan
School Holiday Program- Paper pulp painting	7	28-Jan
School Holiday program- Mask making	14	29-Jan
Toddler Pop Up Paper Pulp Painting and other wet activities	8	30-Jan
Droogs Monthly Meeting	5	30-Jan
TOTAL	578	

The Droogs

- Starting in February 2020 the Droogs are trialling two meetings/workshops each month, with a focus on building up their membership base. Droogs workshops open to anyone aged between 15 – 30 years. The workshops are followed by a meeting for the members of the committee.

Devonport Surf Life Saving Club Mosaic Mural

- Members of the Surf Life Savings club installed the Mosaic Mural in January 2020. The project commenced in January 2019, during the Tidal Festival, when Debbie Qadri, the then Creative Learning & Public Programs Officer ran workshops in tile making. These workshops continued through the year involving the SLSC and other community groups.



SLSC completed mosaic mural

The Mary Binks Wetlands Paver Project

- The paver project for the Mary Binks Wetlands has now been installed by Devonport Council. The project was initiated by the East Devonport Village People in 2019. Debbie Qadri, the then Creative Learning & Public Programs Officer ran workshops in tile making for school and community groups.



The Mary Binks Wetlands Paver Project, photographs Pauline Murphy (East Devonport Village People)

***The Little Mermaid with Feature presentation Mary Poppins & Why the Hurry***

Saturday 7 December

Audience: 780

Presented by Caroline Small School of Dance, to two capacity audiences.

John Waters – Dylan Revisited

Monday 9 December

Audience: 241

Abstract Entertainment presented a homage to Bob Dylan performed by John Waters.

Arabian Nights

Saturday 14 December

Audience: 435

Presented by KC Studio of Dance.

Kellie Gossage's Studio of Dance specialises in Jazz, Broadway, Ballet, Song and Dance,

Contemporary and Lyrical. Her annual graduation concert continues to attract capacity audiences.

A Celtic Christmas

Sunday 22 December

Audience 403

Presented by Pace Entertainment Pty Ltd.

The team at 'A Taste of Ireland' presented their seasonal production, 'A Celtic Christmas' to Devonport for the very first time. With an all new story, 'A Celtic Christmas' transported the audience to a time and place where music and dance are the cornerstones of celebration.

Scottish Power: St Andrews Caledonian Pipe Band

Saturday 18 January

Audience 230

FURTHER UPDATES**Stewart Street Gallery**

- No update.

Staff

- Eve Williams commenced as the Creative Learning & Public Programs Officer, 13 January.
- Interviews for Curator are complete. A preferred candidate has been selected.
- Casual Technician position to be advertised.

Providore Place

- Convention and Arts Department are caretaking Providore Place pavilion and maintaining upcoming events.

Artists with Conviction

- Participants who are either incarcerated, remand or probation.
-

UPCOMING DIARY NOTES

Beyond Sight

- Friday 28 February (coincides with *Portrait of a Place*)

Portrait of a Place – Tasmanian Photography from the DCC Permanent Collection

- Friday 28 February

Floor Talk with Sim Luttin and Eden Menta (Fem-Affinity)

- Sunday 7 March (11am)

Billy Ward The Iraq Adventure

- Friday 13 March

50 Shades the Musical Parody

- Tuesday 17 March

North West Arts Circle – Annual Exhibition

- Friday 20 March

This is Us

- Friday 20 March

**MINUTES OF A MEETING OF THE
EAST DEVONPORT SPECIAL INTEREST GROUP MEETING
HELD TUESDAY, 18 FEBRUARY 2020 COMMENCING AT 3.35PM**

PRESENT

Cr Jarman (Chair), Cr Alexiou, Maureen Clarke, Dave Mangenner Gough (arrived, 3.42pm), Jenny Mountney, Scott Newman, Janene Wilcynski, Frances Wilson, Karen Hampton and Danielle O'Brien

1.0 APOLOGIES

Cr Murphy, Charmane Hardy, Tracey Carter,

2.0 DECLARATION OF INTEREST

NIL

3.0 CONFIRMATION OF PREVIOUS MINUTES

The group reviewed and noted the minutes of the East Devonport Special Interest Group meeting held 19 November 2019.

Moved: Cr Alexiou/ F Wilson that the minutes be received and noted.

CARRIED

4.0 ACTION LIST

Group reviewed and noted the Action List and updated as required.

5.0 AGENDA ITEMS**5.1 East Devonport Community Plan**

Since 2018 the Special Interest Group have been reviewing the 2014-2019 Updated East Devonport Community Plan.

Group discussed the benefits of undertaking consultation for a new 5 year Community Plan versus an East Devonport Special Interest Group plan of a shorter time frame.

Group agreed that given that meetings are bi-monthly, a 2 year East Devonport Special Interest Group priority list, with goals broken down with time frames (to keep actions relevant), could work best.

Carol Bryant has offered to run a planning session, separate to regular Special Interest Group meetings. This offer was accepted by the Group.

5.2 Kiah Place – Public Art

Public art project, weathered and aged, needs refreshing.

Group discussed the possibility of a local artist work with local children to update the wall, and it was agreed that more was to be learnt about the original project – and efforts made to contact the original artist.

Action:

Research the history, and original artist's intentions. Information to be provided to EDSIG out of session for them to make a decision regarding the project. Information Attached

5.3 Melrose St, East Devonport beach park – naming

Group discussed/suggested possible names for the Park/Exercise area at Melrose Street East Devonport.

- Melrose Playground
- Melrose Street Park
- East Devonport Beach Park
- East Devonport Park
- Flour Mill Bay Park
- Sapper Georges Playground – Information Attached

Action:

- Investigate who St George's Oval was named after (Brooke Street East Devonport). Attached.
- Group to ask the community if the park was/is known by another name.
- Bring back to the next meeting

5.4 Capital Works

- State Vehicle Entry Project – 3 Million – engaging a consultant to work on the project.
- Pump Track - A Development Application has been lodged by Reece High School – it would be great to follow the progress given the interest in East Devonport.
- Garden of Reflection – working on a design concept and breaking the project down into smaller goals ie: what can be done if the project receives full requested funds, partially funded, without funding.
- Mary Binks Wetlands – Capital Works Budget 2020-2021 plan allows for more pathways to be constructed.
- Devonport City Council 2020-2021 Budget Consultation: inviting community members to put forward their ideas for projects and initiatives which they feel will benefit the community.
<https://www.devonport.tas.gov.au/council/get-involved/speak-up-devonport/budget-consultation-2020-2021/>

6.0 INFORMATION SHARING

MC

Suggest: Information regarding what Service Clubs are local to the area (and when they meet in Devonport) be included on signage into Devonport.

Group discussed and suggested that this would be at Service Clubs expense and must follow State Signage Guidelines, agree that this information should be available online.

Action:

- Ask the Service Clubs if they have considered signage advising meeting dates.
- Raise in the Signage audit.
- Add meeting dates to Council Website:
<https://www.devonport.tas.gov.au/live/your-community/community-services/service-clubs/>

FW

East Devonport Village People are interested in regular Garden of Reflection – Pioneer Park updates.

JW

Introduction to the group.

Expressed concerns regarding West bound State Growth Signage on Victoria Bridge, indicating 'City Centre' and then 'Sheffield', people mis-conceive that Devonport is Sheffield.

DMG

Expressed concerns regarding unsightly promotional signage (on privately owned fences and properties) looking over State Growth land beside Bass Highway/Formby Road entrance/exit.

Action:

Pass concerns onto Devonport Signage Audit.

Cr Alexiou

Took Tom Wootton (Tourism West North West) and Daryl Connelly (Cradle Coast Authority) on a tour of East Devonport to discuss improving Tourism in East Devonport.

Received images regarding traffic issues in Wright Street, all the way up to the traffic lights, will pass onto Michael Williams.

Taste the Harvest – due to customer requests, Cr Alexiou investigating the possibility of an East Devonport version.

Action:

- Ask MW why a clearway hasn't been possible in the past.
- Cr Alexiou to send traffic images to MW.

SN

Happy to promote Volunteer opportunities

Pay it Forward – a regional investment opportunities event for Business or investors. Wednesday, 26 February 2020.

EDCFC

- Bunnings assisting with physical help and practical resources for the succulent wall.
Members of public assisting with the succulent drive.
 - New post office operators.
Post collection times have changed, with a change in routes:
 - Express Post must be in by: 4.30pm
 - Regular Post is collected Midday.
 - Pizza and Cider with Dr Robertson – a follow up event to the Jimmy Barnes Male Mental Health event - 22 February 2020.
 - 'Early Learning East Devonport' now for all education under 5 yrs of age.
 - Drew Street Child Care operating again 2020. Great results from 2019 students that are now in Kinder.
- 4 Spaces left for 2020 enrolments – looking for 3yr olds, paid and free positions.

DO'B

Harmony Day

International Women's Day – Week of events

7.0 AGENDA ITEMS FOR NEXT MEETING

- Invite a representative of Grans Van to a future meeting

NEXT MEETING TO BE CONFIRMED – TUESDAY, 28 APRIL 2020. EAST DEVONPORT CHILD AND FAMILY CENTRE

MEETING CLOSED 4.55PM

**EAST DEVONPORT SPECIAL INTEREST GROUP ACTION LIST
MEETING HELD 18 FEBRUARY 2020**

DATE	ACTION	RESP. PERSON	STATUS Not started In progress On-going Completed	COMMENT	DUE
18 FEBRUARY 2020	Kiah Place Public Art	KH/DO'B	In progress	Originally created around 1995-1997 as part of a Kiah Place Beautification Project. A plaque was added in 2001 to honor the work of Helen Nibbs in setting up the 'Kangaroo' Children's Discovery Park in Kiah Place. BSMC and Historical Society Volunteers looking for more details on the project. Council have received a request to refresh aged and damaged Public artwork in Park (mural wall).	
	Melrose St, East Devonport beach park – naming	KH/DO'B	In progress	Group considering name options for recommendation to Council.	
	State Vehicle Entry Project	MW	In progress	Feb 2020 engaging a consultant to work on the project. The project aims to beautify the Tasmanian sea entrance at East Devonport to create a welcoming environment, encouraging visitors to explore the North West of the state and experience the attractions available.	
18 SEPTEMBER 2019	Future Port development	Cr Jarman	On-going	Cr Jarman to meet with Bernard Dwyer – CEO TT-Line in efforts to begin a dialogue. Cr Alexiou met with Tom Wootton (Tourism West North West) and discussed berthing, current traffic issues, Welcome and Goodbye Signage. Cr Alexiou took Daryl Connelly, Cradle Coast Authority, for a tour in East Devonport, highlighting positives and work to be done. Update the Group on future Port development information available.	
	Pump Track	Cr Alexiou / KH	In progress	A review of the Public Space Strategy will look at opportunities for a pump track as part of that strategy review. Notice of Motion at Council Meeting Sept 2019 for a Pump Track in East Devonport. Preferably near facilities and a Bike Path, Council Officers investigating opportunities.	

DATE	ACTION	RESP. PERSON	STATUS Not started In progress On-going Completed	COMMENT	DUE
16 APRIL 2019	Sporting Clubs, accessibility for Low Income families	All	On-going	Ticket to Play, available, any issues filling out the form, the East Devonport Child and Family Centre may be able to assist. Action: Request Devonport/East Devonport Statistics. Share low cost arrangements/opportunities for low-income families to participate in Sports as information becomes available.	
12 FEBRUARY 2019	Undertake conservation of the historic Cemetery located in Pioneer Park	Mayor R	In progress	19 June – Michael Williams advised: Council work to ensure the site is safe whilst Council working towards other Pioneer Park projects ie: South/West corner. In efforts to preserve in accordance with Heritage Listings. Long Term Project 1. Find out legally what changes need to be made/what can be done. 2. Work with Church 3. Invite a Service club to assist	
26 JUNE 2018	Garden of Reflection – Pioneer Park		In progress	Future Works Oct 2019 East Devonport Village People to workshop Project briefs for future funding with Carol Bryant (Councillor). July 2018 Council Recommendation: consider the development of a conceptual plan in the future, dependent on priorities emanating from the Pioneer Park Master Plan. Email received 11 May 2016, on behalf of Mersey Apex, Ald Goodwin granted permission to relocate the memorial plaque.	

DATE	ACTION	RESP. PERSON	STATUS Not started In progress On-going Completed	COMMENT	DUE
17 APRIL 2018	East Devonport Retailers	KH/Cr Jarman/ Cr Alexiou/ SN	In progress	Cr Alexiou to host another meeting in the next few months. Aim to keep retailers in the loop regarding any Port changes. SN to assist in creating a Facebook Group to assist with communication. Sept 2019 a retailers meeting was held with a small number of retailers to discuss future port works and how they may impact East Devonport. April 2019 Invitation sent out to Workshop. Due to the small response received, meeting postponed. Cr Jarman and Cr Alexiou to engage with retailers. 9 October 2018 - East Devonport Retail Strategy Workshop Report distributed to the group.	
	East Devonport Community Plan	All	In progress	18 Feb 2020 Group agreed that a 2year East Devonport Special Interest Group priority list/plan would be preferred.	

PARKS - EAST DEVONPORT - KANGALOO COMMUNITY PARK

Source: Advocate

'Kangaloo' Park a winner

WHO would have thought a child's mistaken word would be kept and used as a name for a community park?

Six-year-old Nathan Cullen, of East Devonport, entered a competition to name the new community park at East Devonport's Kiah Place.

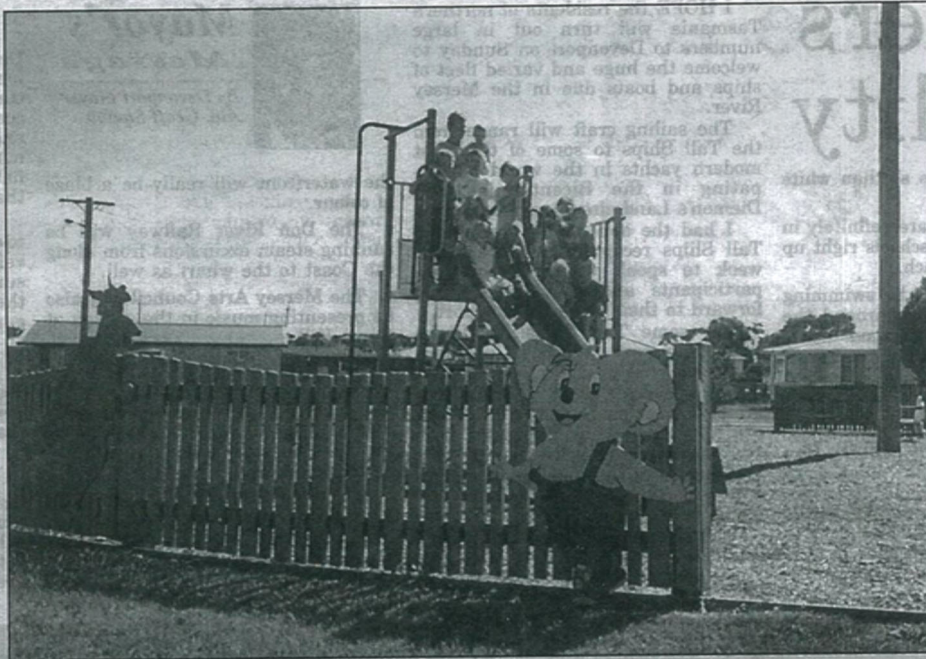
Nathan intended to call the park Kangaroo Community Park, but instead his name "Kangaloo" has stuck. It will be officially opened on Friday.

Community park instigator, Helen Nibbs, said she took up a petition in 1971 to build the original playground. She won, but after 26 years of use only one piece of equipment remained.

Mrs Nibbs, who won an Australia Day Award for community service, said the park was a community-based project designed to suit all ages.

Funded by an Australia Day grant, the playground features a walking track, stone wall with tiles made by children and adults, monkey bars, a basketball hoop and a ramp for the disabled.

Mrs Nibbs said the community was involved in the design and construction of the park and worked closely with the architects and builders.



TEST TIME: Kiah Place children try out some of the equipment in their new community park.

Mersey Skill Training.

"Before this park we had a slide, monkey bars and a seesaw, so this is a big improvement," she said.

"Everything was donated, including timber and gravel. Mersey Skill Training built it, so it was a great effort."

With the help of fellow Kiah

Place residents June Bye and Shirley Jago, Mrs Nibbs also organised the East Devonport Christmas parade and the Kiah Place Christmas party.

ADVOCATE TUESDAY 10 FEBRUARY 1998 Pg 5 COAST TO COAST NEWS

Kiah Place development a city model?

The current development of Kiah Place at Pardoe Downs, which has the full backing of the local community, could become a model for other parks in Devonport.

Promoted and part funded by Devonport City Council, the project is a tribute to the community spirit of the area, according to Council's Community Services Officer, Ms. Narelle Calphy.

The development plan is the result of extensive consultation between the Housing Services Branch, Devonport Council and, most importantly, the residents themselves.

She said those involved had seen the potential to develop the area as a unique park which had a distinctive design and one which could attract funds through the Australia Council.

The result had been that some \$19,000 had been forthcoming in grants.

The Australia Council, through the Community Environment Art and Design Program, to enable the employment of an artist and a landscape architect to work with residents in developing a design for the project.

The Creative Communities Fund, Arts Tasmania, had provided \$4000 for the development of a mosaic pathway, utilising an artist and the community in the design and production.

Devonport Council had contributed \$5000 towards the provision of playground equipment and Latrobe Apex Club had also donated playground equipment, which had been surplus to needs at Bell's Parade.

Residents of Kiah Place had agreed to attempt to raise any additional funds needed for other equipment, said Ms. Calphy.

Ms. Calphy said prior to the current project, parks

and reserves within the city had been developed and designed either by Council staff or members of service clubs and organisations in association with Council officers.

"This project provides a model whereby community or user involvement is present from the initial stages of the concept," she said.

Ms. Calphy added that the project would serve the needs of residents in Kiah Place and in the surrounding area and it was one in which she felt Council should be involved because of the enthusiastic support of residents of the area.

Not only had they been heavily involved in all consultation, but residents would also assist physically with the project, the main labour for which would be provided by Mersey Skill Training under the New Work Opportunities Program.

"The Queen of Pardoe"



Letters of appreciation

Among the letters sent to Devonport City Council were the following, expressing appreciation at Council's actions -

"The twelfth annual Devonport Triathlon has been run and won and, on behalf of the organising committee, I wish to

convey my appreciation of your involvement as a sponsor of the Devonport Triathlon Association.

The event again proved a great success with the extensive pre- and post-race media coverage, reinforcing the Devonport Triathlon as a major event for Australia.

We will be approaching you for support for the 1997 Triathlon and trust you will keep us in mind when formulating your annual sponsorship budget."

PETER GADSBY, Race Administrator

"I write to you in my capacity as Chairman of the East Devonport Fiesta Committee for 1995. It is a committee made up of Traders and the Apex Club, of which I wear both hats.

Firstly, thank you for the \$500 donation, which has enabled our Fiesta to be staged. It was a most successful evening and we thank the Mayor for attending.

Secondly, thank you to all the Aldermen who voted for the donation, it is pleasing to see East Devonport being supported.

GIL THOMAS, Chairman, East Devonport Fiesta Committee.

"This Association would like to congratulate the Devonport City Council for its initiative in promoting the Christmas Lights and the Christmas window display.

There has not been an event for a long time in this town that has generated the amount of interest created by the Christmas Lights Display and the competition, including excellent media coverage.

We hope this will become an annual event on the Council's calendar of activities."

JULIE ARGENT, Secretary, Fourways Retail Traders Association.

Vandalism? Not if Helen has her say

One of the strongest supporters of the new Kiah Place park is "the Queen of Pardoe" herself - Mrs Helen Nibbs.

Not only has Helen already contributed a great deal to the project, but she is determined that when it is finished no one will treat it with other than the utmost respect.

"Or else", Helen adds menacingly.

Actually Helen, though determined when she sets her mind on anything, is, at heart, a "softie" and one of the main reasons why all the residents have banded together so well.

Helen started her community spirit campaign several years ago, when she realised many youngsters in Kiah Place would have a sad Christmas because many residents were out of work.

So she started with a small Christmas party for about 30 youngsters and collected a "few balloons and lollies" to hand out.

Then a few years later her neighbour, June Bye, moved into the area and joined forces. The result was the small neighbourhood Christmas party grew to a gathering of some 150 youngsters last year and everyone enjoyed a sausage sizzle, cordials, lollies balloons and even small presents.

"And we have always made sure that it is free for everyone, thanks to the generosity of a number of people," she said.

"News of our Christmas Party has grown and we even get youngsters coming from other parts of the Coast. But they are all more than welcome."

Helen has been involved in a number of organisations over the years, but after suffering some heart trouble, she has had to slow down and drop out of a few of them.

But the Christmas Party will be one she will make sure keeps going and this year she can look forward to having it in what she is sure will be one of the city's public show places.

Help us to help you!

BLOCKED DRAINS ?



Our "Help us to help you" program can succeed only with your co-operation.

If you or anyone you know is having trouble with services, roads, water, garbage collection, dogs, etc., then let us know by filling in this form and handing it in, or by posting it to Reply Paid 48, Devonport City Council, P.O. Box 604, Devonport 7310 (No stamp required).

Please indicate whether the problem relates to:

- | | |
|-----------------------------------|------------------------------------|
| <input type="checkbox"/> Streets | <input type="checkbox"/> Footpaths |
| <input type="checkbox"/> Services | <input type="checkbox"/> Pollution |
| <input type="checkbox"/> Other | |

Nature and location of the problem:

.....

Name:

Address:

.....

Phone: (H) (W) Date:

Melrose Street Playground

Possible name: Sapper George's Playground.

No information available at BSMC re the establishment of the playground.

Melrose Street was named in honour of **George Melrose, Sapper, Royal Engineers** who came to the Colony, in 1852 to make land surveys, including the survey of Torquay and Formby. Note that nearby Quodling Street was named after a fellow surveyor.

Melrose, George



George Melrose (1829 - 1903)

George Melrose

Born **19 Dec 1829** in **Carrick on Shannon, Leitrim, Ireland** 🇮🇪

Ancestors 🗨️

Son of Thomas Graham Melrose [DNA](#) and Mary Ann (Irvine) Melrose

Brother of Mary (Melrose) Duckworth, Thomas Melrose, Josiah Melrose, Sophia (Melrose) Jones, John Adam Melrose, Anna Maria (Melrose) McBean [half], James Stuart Melrose [half], Ellen (Melrose) Murdoch [half], Harriet Catherine (Melrose) Sage [half] and Margaret Elizabeth (Melrose) Douglass [half]

Husband of **Jane (Schofield) Melrose** — married 7 Jan 1849 in Eccles, Lancaster, England 🇬🇧

Husband of **Susannah (Brown) Melrose** — married 25 Dec 1886 in St Saviour's, Goulburn, NSW 🇦🇺

Descendants 🗨️

Father of John Wilkinson Melrose, Hannah Melrose, Elizabeth (Melrose) Webber, George Henry Irvine Melrose, Thomas Adam Melrose, Mary Jane (Melrose) Miller, William Josiah Melrose, Fanny Ruth (Melrose) Pierce and Reginald Victor Melrose

Died **18 Aug 1903** in **Ashfield, New South Wales, Australia** 🇦🇺

Profile manager: Rhonda Lucas 📧 [\[send private message\]](#)

Profile last modified 4 Jan 2020 | Created 2 May 2011 | Last significant change: 4 Jan 2020

02:53: EditBot WikiTree edited the Biography for George Melrose (1829-1903). (Renaming category: Lady Montagu 1852+External Link to Internal) [Thank EditBot for this]

This page has been accessed 2,741 times.

This profile is part of the [[Project:Melrose-DNA|Melrose-DNA Name Study]].

George Melrose migrated from Ireland to Australia.

Melrose, George

Biography

George Melrose appears to be the firstborn child of Private Thos Melrose and Mary born 19th December 1829^[1]. at Carrick on Shannon, Leitrim, Ireland whilst Thomas was serving with the Royal Sappers and Miners, he was baptised 25th December 1829.

On 7th January 1849^[2] **George** married Jane Schofield in the Parish Church of Eccles, in the County of Lancaster, England. They were both minors. Harry and Alice Schofield were witnesses to the marriage. Jane's parents were William Schofield and Elizabeth (Betty) Wilkinson. Their first child, John Wilkinson Melrose, was born at Salford, Lancashire, England, and baptized shortly afterwards in the Cathedral, Manchester on 12 May 1850. Their second child, Hannah, died in infancy in late 1852.

In August 1851 Governor Denison of Tasmania requested a party of Royal Sappers and Miners, under command of a Royal Engineering Officer be provided to carry out trigonometrical surveys. As a result Captain John Hawkins RE and a party of fifteen Royal Sappers and Miners (including George Melrose with his family) boarded the Convict Ship, Lady Montagu at Plymouth on the 9th August 1852. The Master of the ship was M.C. Looney and the Surgeon was Alex Cross. It set sail with 294 aboard, of whom 106 were convicts. The ship reached Hobart in Van Diemen's Land on 9th December 1852 with 290 aboard,^[3].

Elizabeth Melrose, their third child, was born at New Town near Hobart on 9th August 1853. George Henry Irvine Melrose, their fourth child was born on 17th July 1855 at Port Sorell, Tasmania. For many reasons the services of this Detachment of Royal Sappers and Miners were offered to and accepted by the Colony of NSW. From their arrival in Sydney in February 1856 they were based in Parramatta and employed on railway surveys. Thomas Adam Melrose, their fifth child, was born at Parramatta in 1857 and their sixth child, Mary Jane Melrose was born at Barrack Square, Parramatta on 22 April 1860. In March 1861 eleven of the Detachment was discharged, including George Melrose he is not shown on the pension list from that date, but he is described in the NSW Blue Book for 1862 as being appointed a Licenced Surveyor on 6th March 1861^[4]. He was later appointed a surveyor in the Internal Communications, Railways Branch (Works in Progress) on 31 May 1861.

In 1862 another son, William Josiah Melrose, their seventh child, was born in Parramatta, and their last child, Ruth Fanny Melrose, was born on 25th June 1865 at Macquarie Street Parramatta, However sadness was again to strike the family as their son, William Josiah Melrose was to die at Lithgow Valley, District of Hartley, NSW on 9th January 1865 and is buried in the Bowenfells Cemetery. George's wife, Jane, died on 1st April 1885 at their family home "Truroville", Albert Parade, Ashfield, and was buried in St John's Church of England Cemetery, Ashfield.

It has been stated that a drawing of George Melrose's masterpiece, "The Zig Zag over the Blue Mountains" was published in the 'Illustrated London Times' of 1874. Whilst the image is there, to date I have found no mention of his name.

Melrose, George

On 25th December 1886 George married Susannah Brown, in St Saviour's Church, Goulburn according to the Rites of the Church of England. E.B. Barber and C. E. Melrose (the wife of John Wilkinson, George's eldest son) were the witnesses to this marriage. George and Susannah established a new family home at Princes Street, Ashfield. The only child to this marriage, Reginald, was born in 1888.

George Melrose was the Chief Surveyor responsible for the surveys to convert the old Devonshire Street Cemetery to make room for the third 'Sydney' station - Central Railway Station which was approved construction on 11 December 1900. Before construction could begin the site had to be cleared of the rail sheds and yards. Property resumption included the Benevolent Asylum, Devonshire Street Cemetery, Christ Church Parsonage, Police Barracks, Sydney Female Refuge, Convent of the Good Samaritan and the South Sydney Morgue. At the Devonshire Street Cemetery site, £27, 890 was spent on relocating the remains and headstones to a new cemetery site at Botany and around Sydney^[5]. Further details may be found 'Through the lens: Central Railway Station

George Melrose died of gall stones and heart failure in the family home on 18th August, 1903^[6] and is George is buried in Plot E 32 at St John's Church of England Cemetery alongside his 1st wife Jane. Susannah, sold George's estate by Auction^[7] and returned with their son, Reginald, to England.

The following Obituary Tribute was printed in the Australian Town and Country, 26 August 1903^[8]:

"Mr George Melrose, Licenced Surveyor, died at his residence, at Ashfield, early on Tuesday morning, in his 74th year, and his remains were interred yesterday (Wednesday) in St John's Church of England Cemetery, Ashfield, in the presence of his sons, Messrs. John, George, Thomas and Reginald Melrose, and other members of his family, also Mr H. Deane (Engineer-in-Chief), Mr C. O. Burge (Principle Assistant Engineer), Mr Hutchinson (Inspecting Engineer), Mr D. C. Simpson (Divisional Engineer), Mr C. Wilkin (Interlocking Engineer), and numerous friends, including a large number of officers of the Works Department. **Mr Melrose, together with the late Messrs. H. Quodling, A Francis, G. Jamieson, and several others, came from England in 1853, with Captain Hawkins, to make land surveys in Tasmania, on the completion of which, in 1856, Captain Hawkins and his staff, including Mr Melrose were transferred,** at the request of Governor Denison, to the service of the Imperial Government in this State, to make surveys of projected extensions of the then existing railway to Parramatta, which had only been opened in the previous September. At various times Mr Melrose was engaged on the surveys of all the main trunk lines of railway and their branches, including the difficult portion of the Great Western Railway across the Blue Mountains, embracing the Lapstone Hill and Great Zig-Zags, the former of which has been superseded by a tunnel. Mr Melrose was thus one of the pioneer railway surveyors, and closely identified with the growth of the railway system of New South Wales. The deceased was 73 years of age."

George has also been researched by Surveyor Brian McCloskey and entered as one of **"The Pathfinders" Surveying New South Wales.**^[9]

Melrose, George

Sources

1. ↑ GRO Regimental Birth Indexes 1761-1924 | F968; Vol. 658; Page: 132.
2. ↑ Manchester, England, Marriages and Banns, 1754-1930 | #L49/1/6/25, Item 5, Archive 531 view record
3. ↑ HOBART TOWN SHIPPING. (1852, December 27). Empire (Sydney, NSW : 1850 - 1875), p. 2. Retrieved January 5, 2014, from <http://nla.gov.au/nla.news-article60132056>
4. ↑ NSW Blue Book - 1862
5. ↑ R.G. Preston, 125 Years of the Sydney to Parramatta Railway, NSW Rail Transport Museum, 1980. P.59
6. ↑ NSW BDM, Death Certificate, 1903/9184
7. ↑ Advertising. (1903, December 7). The Sydney Morning Herald(NSW : 1842 - 1954), p. 11. Retrieved January 4, 2014, from <http://nla.gov.au/nla.news-article14584675>
8. ↑ OBITUARY. (1903, August 26). Australian Town and Country Journal (NSW : 1870 - 1907), p. 11. Retrieved January 4, 2014, from <http://nla.gov.au/nla.news-article71485071>
9. ↑ An Archive of those Surveyors who assisted in the Development of New South Wales since 1788. Compiled by Emeritus Surveyors Brian McCloskey and William (Bill) Moore for the Senior Surveyors Group of the Institution of Surveyors New South Wales Incorporated. Edition: 19th September 2013. Download Document Melrose Family P.181-188

Acknowledgments

Thanks to Rhonda Lucas for starting this profile on 02 MAY 2011. Biography co-written by Tim Carter. Click the Changes tab for the details of contributions by Rhonda and others.

St George's Oval

St. George's Oval:

Devonport may boast of due reverence for the patron saint of England. There exists in the town the Society of St. George, which is about to show its virility, and will demonstrate its loyalty by the presentation of an address of welcome to the Duke of Gloucester. Now, in addition to this recognition of the patron saint a new **oval** for cricket is about to be formally opened at **East Devonport**, and will be given the title of **St. George's Oval**. This cricket ground has been cleared and levelled by unemployed labor, and a concrete pitch has been put down. The first match will be played to-morrow, and the opening ceremony will be performed by **C. A. C Dean**.

Advocate (Burnie, Tas. : 1890 - 1954), Friday 19 October 1934, page 6

St George's Oval

New Reserve:

Cr. A. C. Dean, when opening, on Saturday, the new reserve which has been made at East Devonport, and which has been named "St. George's Oval," paid a well-deserved tribute to the public-spirited residents of East Devonport who have made the new playground. A few months ago the locality was little better than a swamp. Members of the East Devonport Cricket Club, assisted by other residents, set to work and performed the necessary clearing, draining, filling and levelling. A concrete cricket pitch was laid down and other improvements effected, and thus the junior cricket clubs have an additional ground on which to play their matches. This facility is very desirable in view of the increased interest which is being taken in the game and the loss of the concrete wicket at the East Devonport Recreation Ground, this being superseded by a turf wicket. Cr. Dean formally declared the new oval open on Saturday and thanked those responsible, on behalf of the council and the residents generally, for their excellent work. The first cricket match was then played, the competing teams being East Devonport and Central.

Advocate (Burnie, Tas. : 1890 - 1954), Monday 22 October 1934, page 6

7.0 INFORMATION REPORTS

7.1 COMMUNITY SERVICES REPORT - JANUARY AND FEBRUARY 2020

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

- Strategy 5.4.1 Provide timely, efficient, consistent services which are aligned with and meet customer needs

SUMMARY

This report provides a summary of the activities undertaken in the Community Services Department for the period 1 January 2020 to 29 February 2020.

BACKGROUND

This report is provided to the Governance, Finance and Community Services Committee and is for the purpose of providing an update to the Councillors and community on matters of interest.

STATUTORY REQUIREMENTS

Council is required to comply with the provision of the *Local Government Act 1993* and other legislation. The functional areas of Council covered in this report include:

- Community Services and Engagement
- Recreation and Sports Development
- Events and Marketing
- Environmental Sustainability

DISCUSSION

1. COMMUNITY SERVICES

1.1 Community Services Manager's update

- Attended Live and Learn Steering Group meetings as well as weekly meetings with 26Ten Project Officer;
- Attended New Year's Eve de-brief meetings with relevant Council officers;
- Commenced planning for International Women's Day events;
- Meetings with representatives of Devonport Lions Club regarding Taste the Harvest event;
- Two planning sessions with Council's Local Government Professionals Management Challenge team as team mentor;
- Met with Harmony Day Working Group to commence planning event;
- As Council's liaison with Royal Australian Navy, had several meetings and teleconferences regarding HMAS Stuart's scheduled visit to Devonport in March;
- Attended NW Regional Social Recovery Committee meeting;
- Attended Local Government Professionals State Board meeting;
- Met with Mayor Rockliff and International Women's Day Ambassador Margaret Fay to assess Diamonds of Devonport nominations;
- Met with Devonport Community House and Youth Family and Community Connections representatives regarding youth consultation for Highfield Park infrastructure;
- Met with Principal of SPACE Program to discuss the Square Peg program for 2020;

- Meetings with representatives of Rotary Club of Devonport North regarding the 2020 Devonport Motor Show;
- Attended Devonport Food and Wine Working Group meeting;
- Attended East Devonport Special Interest Group meeting;
- Attended Devonport Jazz Working Group meetings;
- Attended Local Government Professionals Cradle Coast Branch meeting and networking session;
- Attended HMAS Stuart Official Reception;
- Set up and organisation of HMAS Stuart's Freedom of Entry March

1.2 Events/Programs/Activities

1.2.1 HMAS Stuart – Freedom of Entry

Naval frigate, HMAS Stuart visited its ceremonial home port of Devonport from 27 February until 2 March. During their visit, they hosted an official reception on board and Council granted the ship Freedom of Entry. As part of the Freedom of Entry, a march was held on Saturday, 29 February commencing at the cenotaph, halting in the Mall for the ceremonial 'challenge' conducted by Inspector Steven Jones (Tasmania Police), and concluding at the Devonport RSL.

Unfortunately, despite months of planning between Council and the Royal Australian Navy (RAN) that the march would commence at 12 noon from the cenotaph, and being widely publicised for that time, the RAN commenced the march at 11.30am due to a timing error by one of their Officers on site. As a result, whilst there was a large crowd in the Mall, many community members expressed disappointment at missing the march.





HMAS Stuart Freedom of Entry March 2020

1.2.2 'Square Peg' Project

The Square Peg program was relocated to the East Devonport Recreation Centre for 2020 due to increased bookings at Devonport Recreation Centre. Council runs the program in partnership with the Education Department ('Space Program') with up to six young students attending on a part time basis. There has been an increase in the number of students wanting to be involved in the program and to accommodate this increase, the session has shifted from morning to afternoon.

1.2.3 School Holiday Program

Continuing from the October school holiday success, the school holiday program was again run in collaboration with Youth Family and Community Connections (YFCC). Four sessions were held between Devonport and Burnie during the school holidays. Sessions included mini golf, a mural workshop, road

trip to Stanley, waterslide and BBQ in Ulverstone. The programs were well received, and every session was sold out. Two twelve-seater buses were used to go to the Burnie programs and one twelve-seater to Devonport programs. The partnership with YFCC has resulted in increased participation with up to thirty plus participants attending each event.

Planning is currently underway for the Easter school holidays.

1.2.4 Dementia Café

Since its opening, the 'Reflections Café' has been attended by approximately 40 plus dementia patients and their carers/support person each fortnight. The café has been organised and supported by Munnew Day Care, Council and the Devonport Lions Club. Catering for the Café has been donated by Don College, Devonport High School and the Square Peg program. Munnew Day care centre numbers have increased as a result of people attending the café and becoming aware of their services. Entertainment is provided to attendees by local artists who sing and dance.

1.2.5 YFCC Mural Project

Youth Family and Community Connections (YFCC), Devonport Council and TasWater worked with a group of young people to design and paint the TasWater Station on Coles Beach Road. This program was a positive learning experience for the young people involved and their engagement levels were steady throughout the full day of painting. Council has received very positive comments from the public and this project will be built upon with other TasWater mural projects in the community.



Coles Beach Road Murals in progress

1.2.6 Australia Day/Citizenship Ceremony

Devonport Council celebrated with a combined Australia Day and Citizenship ceremony on 26 January in the paranaple convention centre. A total of 24 new residents were sworn in from Indonesia, United Kingdom, Philippines, Ukraine, Vietnam, Taiwan, China and Sri Lanka.

The winners of the Australia Day Awards were; Pat Kent, Citizen of the Year; Caitlyn Walker, Young Citizen of the Year and Oceania and Australian Laser Championship Mersey Yacht Club, Community Event of the Year.

Vicki Purnell was Devonport's Australia Day Ambassador for the event.



Australia Day Award Recipients 2020 with Mayor Rockliff

1.2.7 Harmony Day

Planning is currently under way for Harmony Day which will be held in Market Square/Providore Place on Friday 20 March. After last year's successful Harmony Day Street Eats, Council will be running a similar event again with multi-cultural dancing and singing. The event will be a family friendly event.



1.2.8 Know Your Odds Skate, Scoot and BMX Competition

Planning is currently underway for Devonport's 'Know your Odds' skate competition. Council and Youth Family and Community Connections will hold the competition at the skatepark on Saturday 28 March. Council was successful in receiving \$2,000 worth of funding from the Department of Communities to contribute to the event.



Know Your Odds – Skate, Scoot and BMX Competition Flyer

1.2.9 Youth Week 2020

In conjunction with Youth Family and Community Connections (YFCC), Council is planning Youth Week events. Devonport Youth Expo will be held at the paranple convention centre on Wednesday, 1 April between 9am-1pm. YFCC was successful in receiving a youth week grant which will fund buses to bring students to the event.

1.2.10 International Women's Week

Council published a weeklong calendar of International Women's Week events from 5 – 12 March, which includes events by Zonta, Soroptomists, Youth Family and Community Connections, Splash Aquatic Centre and other community groups. Council is hosting two events, a Speakers Forum and the 9th annual Diamonds of Devonport cocktail event.



International Women's Day and Each For Equal Advertisements

1.2.11 Seasonal Guides

The 2020 Autumn Guide was released at the end of February 2020, highlighting Harmony Day, International Women's Week, National Volunteer Week, Exhibitions and School Holiday activities. The cover photograph was supplied by Kelly Slater.



Devonport Autumn Activities Guide

1.2.12 Devonport Jazz

Planning is underway for Council's annual Jazz Festival to be held 23-26 July 2020. The Jazz Taskforce of volunteers have begun monthly meetings to progress the festival, which will have a focus on youth participation this year.

The headline act has been engaged, but there is currently an embargo on this announcement, in accordance with their contract. Program announcements will be made in April.



Devonport Jazz 2020

1.2.13 Devonport Food and Wine

The Devonport Food and Wine (DFW) Committee has commenced meeting on a monthly basis to plan the event which will be held during the month of October.

1.2.14 Environmental Sustainability**Communities Environment Program – Swift Parrot Nest Boxes**

Council has been successful in a grant application with Department of Industry, Innovation and Science - Communities Environment Program. The funding amount received (\$18,690.00) will go towards building and installing nest boxes for the endangered Swift Parrot, in the Kelcey Tier reserve.

This project aims to improve the habitat for the birds which are predated by sugar gliders, leading to increased numbers of Swift Parrots, providing economic/tourism benefits as bird watchers visit the region.

The number of birds will be surveyed and recorded throughout the project.

Discover Kelcey Tier and The Arboretum

Families from the East Devonport Child and Family Centre joined Council's Environmental Sustainability Officer for an introductory tour of Kelcey Tier and the Arboretum. They discovered native animals in Kelcey Tiers through identifying scat and tree hollows, tasted local bush foods and viewed platypuses.



East Devonport Child and Family Centre Kelsey Tier and Arboretum visit

Clean Up Australia Day

Four Community groups registered for the Clean Up Australia day, and one group arranged a collection of rubbish through Council. Clean Ups are

scheduled to occur at Horsehead Creek – Scouts, River Road Ambleside, McDonalds Devonport Homemaker Centre, The Bluff.

In the lead up to Clean Up Australia Day, 40 Students from Don College along with the Environmental Sustainability Officer and teachers removed 30 bags of rubbish and some car tyres from Coles Beach and Coles Beach Road.



Don College Clean Up Australia Day

NRM Volunteer Statistics for January and February 2020

Program	Attendance	Total Hours
Friends of Don Reserve January – working on the northern end of the reserve tackling English Ivy, sweet pittosporum, mirror bush, banana passionfruit and elderberry.	4	8hrs
East Devonport Child and Family Centre – January	9	4hrs
Friends of Don Reserve February – working on the northern end of the reserve tackling English Ivy, sweet pittosporum, mirror bush, banana passionfruit and elderberry.	10	20hrs
Clean Up Australia Day lead up event	40	2hrs

1.3 Community Partnerships

1.3.1 Council and Community Partnerships

Council partners with a diverse range of community-based organisations to achieve shared objectives.

Existing partnership arrangements are included in the table below.

Details	End date and length of agreement	Amount – If Applicable
Carols by Candlelight	2 year Agreement 30 June 2020	\$ 3,500 P/A
City of Devonport Lions Club (Taste the Harvest)	2 year Agreement 29 November 2021	\$ 5,000 P/A
Devonport Brass Band	3 year Agreement 30 June 2021	\$10,000 P/A
Devonport Community House	3 year Agreement 30 June 2022	\$18,000 P/A
Devonport - Cradle Country Marketing Group	Extended to June 2020	\$17,500 P/A
Devonport Men's Shed	3 year agreement June 2022	\$ 8,000 P/A
Devonport Motor Show	5 year Agreement 29 January 2024	\$ 2,500 P/A

Details	End date and length of agreement	Amount – If Applicable
Devonport Surf Club	3 year Agreement 1 July 2020	\$ 2,000 P/A
Tasmanian Arboretum	2 year Agreement 1 July 2020	\$22,000 P/A
National Trust of Australia – Home Hill operations	3 year Agreement October 2022	\$28,000 P/A
City of Devonport Eisteddfod	3 year Agreement – 2019 - 2021	\$10,000 P/A
Youth and Family & Community Connections	5 year Agreement 29 Jan 2024	Rental agreement/ Youth services - in kind funding

1.4 Recreation, Health and Wellbeing

1.4.1 Gymnastics Club New Facility

The Devonport Gymnastics Club has commenced relocation to its new facility at Maidstone Park. The club expects to vacate the Recreation Centre building by 10 March 2020. An expression of interest for new tenants will be advertised soon.

1.4.2 Major Sporting events held in January and February 2020

Event	Location	Date
National Skills Soccer Festival	Meercroft Park	21-23 February
Devonport Triathlon	Bluff	29 February – 1 March
BTAS Pre Season Tournament	Devonport Recreation Centre	29 February – 1 March

1.4.3 Devonport Triathlon

2020 OTU Oceania Elite & U23 Championship and 2020 OTU Continental Cup Elite.

The recently held 35th annual Devonport Triathlon welcomed athletes from all around the world. The event featured a tough course at the waterfront and had great support from the local community.

2020 ITU World Paratriathlon Series was held as an event during the Triathlon and 70 Para triathletes from 26 countries, lined up to resume Paralympic campaigns and aim for success on the World Paratriathlon stage.

The course, consisted of a 750m swim, six-lap bike and two-lap run. Course conditions were ideal however the wind picked up in the afternoon as racing got started.

The World Paratriathlon Series race in Devonport, which falls within the International Triathlon Union's Paralympic qualification period, gave athletes a valuable opportunity to earn points toward their Paralympic rankings on the road to the Paralympic Games Tokyo 2020.

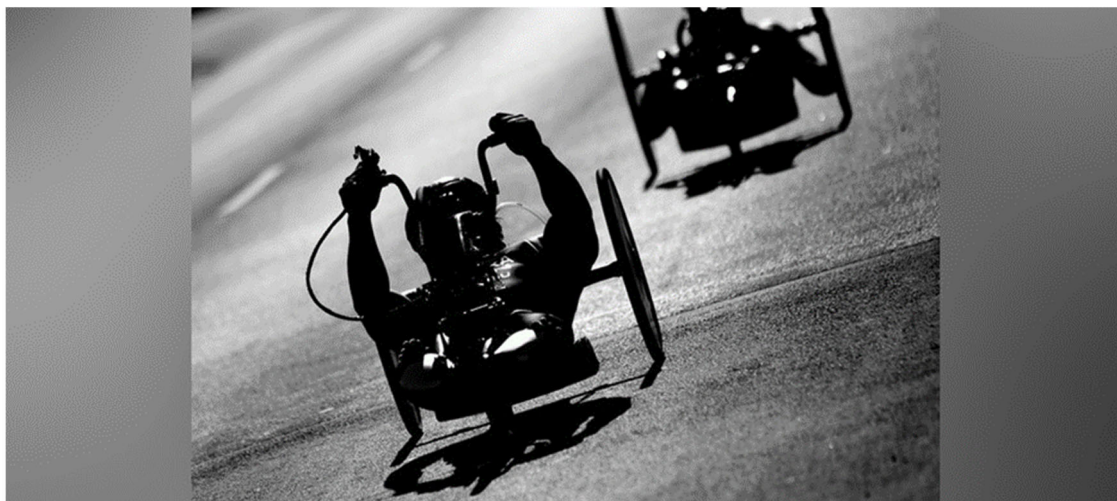


Image courtesy of Devonport Triathlon

1.4.4 National Skills Soccer Festival

The Football Australia national junior skills festival was once again held in Devonport however, this year the event was conducted at Meercroft Park due to the upgrade to the Valley Road main ground. The new venue was successful with players and their families, enjoying all that the Bluff Precinct offers.

Football Australia officials announced that the event will once again be held in Devonport in 2021.



*Image 1: The Mayor, welcoming visitors and players to Devonport at the opening ceremony.
Image provided by Solstice, owner of the images. Image 2: Junior Soccer Players in action*

1.4.5 2020 Basketball Tasmania Pre Season Tournament

This very popular basketball event was held at venues in Devonport, Ulverstone and Latrobe on Saturday 29 February and Sunday 1 March. The Pre-Season Tournament was open to age groups from U12-U18 in both Division 1 and Division 2.

Teams from as far as Glenorchy to Smithton took part in the two-day event, which saw hundreds of visitors from around the State enjoying their stay in the region.

1.4.6 Participation Across Community Service Facilities and Events

The following tables shows the activities delivered across Council's recreation and sport facilities during January and February 2020.

Facility	Customers through the Door	Customers through the Door
	January 2020	February 2020
Devonport Recreation Centre	3,069	5,361
East Devonport Recreation Centre	1,792	3,160
TOTAL	4,861	8,521

1.4.7 Recreation Facilities Usage

Usage for facilities for January and February are listed in the table below:

Facility	Room/Ground	Number of Bookings January	Number of Bookings February
Devonport Recreation Centre	Judo Room	0	10
	Meeting Room	6	8
	Sauna	11	19
	Squash	28	34
	Stadium	39	62
	Table Tennis Building	22	52
	Youth Centre	28	78
East Devonport Recreation and Function Centre (EDRFC)	Community Room	19	33
	Stadium	9	39

Special recreational events held at the DRC and EDR&FC for January and February are as listed in the table below:

Special Recreation Events		
Facility	Event	Date
Devonport Recreation Centre	BTAS – School Holiday Basketball Clinic	30-21/1/2020
	NWBU Warriors Home Games	7-21-29/02/2020
	Devonport Senior Citizens Indoor Bowls Expo	19/2/2020
	BTAS Pre-season tournament	29/2-1/3/2020
East Devonport Recreation and Function Centre	Scripture Union Tasmania	13-16/1/2020
	Stamp Club Expo	8/2/2020
	Devon Patchwork & Quilters Friendship Day	29/2/2020

1.4.8 Splash Aquatic and Leisure Centre

Attendances including YTD comparison:

Year to date comparison									
Attendees	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Jan-19	YTD
Casual Entry	3,061	2,923	3,939	4,775	4,150	5,308	6,837	10,526	30,993
Fitness Members	9,388	9,394	12,785	9,643	10,625	11,377	8,881	8,601	72,093
Learn to Swim	4,824	4,736	5,870	4,920	5,024	6,030	4,888	3,984	36,292
Lane Hire	549	650	980	507	596	542	288	950	4,112
Bookings	126	134	50	208	40	175	44	300	777
Total	17,948	17,837	23,624	20,053	20,435	23,432	20,938	24,361	144,267

1.4.9 Upcoming Sporting Events 2020

Future confirmed sporting events for the 2020 calendar year are provided in the table below. These events are sponsored by Council.

Upcoming Sporting Events		
Event	Facility	Date
Cricket Tas Finals Series	Devonport Oval	March
NWFL AFL Season commences	Devonport Oval and Girdlestone Park	April

1.4.10 Health and Well Being Programs

Programs recommenced in February 2020.

East Devonport Boot Camp

East Devonport Recreation Centre - This program is conducted by Council staff with support from the East Devonport Child and Family Centre.

Tai Chi - For Seniors and People with Parkinson's, MS and Arthritis

This program is proving very successful and is run at the Devonport Recreation Centre.

Partnership with TAFE

Devonport Recreation Centre. Under supervision from a teacher, students undertaking Certificate 3 in Fitness use the facilities in the gym and assist Council staff in running the Seniors Program.

Seniors Program – Ageing Stronger, Active Longer

This program is held every Tuesday and Thursday at the Devonport Recreation Centre and Wednesday at East Devonport Recreation and Function Centre.

Kangaroo Kids

The program is hosted by the East Devonport Child & Family Centre (EDCFC) staff every Thursday at the East Devonport Recreation & Function Centre. The program encourages young children and their families to participate together in fun coordinated activities. The equipment has been provided by the EDCFC.

Community Voices

An initiative of Youth, Family and Community Connections (YFCC). This very successful program provides opportunities for youth to participate and enjoy all aspects of music.

COMMUNITY ENGAGEMENT

The information provided above details all community engagement.

FINANCIAL IMPLICATIONS

Any financial or budgetary implication related to matters discussed in this report will be separately reported to Council.

No impact on Council's operating budget is expected as a result of this recommendation.

RISK IMPLICATIONS

There are no risk implications which relate to this report.

CONCLUSION

This report is provided for information purposes only and to allow Council and the Community to be updated on matters of interest.

ATTACHMENTS

Nil

RECOMMENDATION

That it be recommended to Council that the Community Services report be received and noted.

Author:	Karen Hampton	Endorsed By:	Jeffrey Griffith
Position:	Community Services Manager	Position:	Deputy General Manager

7.2 ARTS AND CONVENTION REPORT - JANUARY AND FEBRUARY 2020

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

- Strategy 5.4.1 Provide timely, efficient, consistent services which are aligned with and meet customer needs

SUMMARY

This report provides a summary of the activities undertaken in the Arts, Culture and Convention departments during the period from 1 January 2020 to 29 February 2020.

BACKGROUND

This report is provided to the Governance, Finance and Community Services Committee and aims to update the Councillors and community on matters of interest.

STATUTORY REQUIREMENTS

Council is required to comply with the provision of the *Local Government Act 1993* and other legislation. The functional areas of Council covered in this report include:

Arts and Cultural Development

- paranapple arts centre
- Devonport Regional Gallery
- Town Hall Theatre
- Bass Strait Maritime Museum
- paranapple convention centre
- Visitor Information Centre and Tourism

DISCUSSION

1. ARTS AND CULTURAL DEVELOPMENT

1.1 Convention & Arts Centre Director update

- Began Local Government Management Challenge;
- Participated in the assessment of Cradle Coast Residency program, UTAS;
- Met with North West Arts Circle regarding activity in the paranapple arts centre;
- Numerous meetings with Sea FM to facilitate Bushfire Relief Concert;
- Guest Speaker at the Rotary Club of Devonport North.

1.2 Devonport Regional Gallery

1.2.1 Gallery Exhibitions

RACT Tasmanian Portrait Prize

Main Gallery: 23 November – 19 January 2020

The prize, which started in 2008, is open to artists 30 years old and under, across many disciplines, with past award recipients working in mixed media, print, photography, painting, video and drawing. The objective of the award is to foster the development of emerging Tasmanian artists and provide an opportunity for the public to appreciate their talents. As well as an opportunity to exhibit their works in a professional exhibition in a state-wide tour. The award offers a monetary incentive to assist the artist in their endeavours.

Serene and Menacing - Olly Read

Emerging Artist Program

Little Gallery: 30 November 2019 – 5 January 2020

Serene and Menacing consisted of material driven multimedia sculptural works exploring the metamorphic nature of flesh as being continually simultaneously formed, unformed, and deformed. The exhibition explored tensions as reflections the inherent poetic experience we have of our own bodies.

Rust, Resin and Reality - Darryl Rogers

Emerging Artist Program

Little Gallery: 30 November 2019 – 5 January 2020

Impermanence, permanence, transience and the timeless were symbolised in a series of 3D works where rust and resin were used as the primary sculptural medium. As a sort of physical manifestations of temporal extremes, these two materials in concert with assemblage, text and other detritus explored aspects of quantum physics, the metaphysical and other entangled bits of informed reality.

Devonport City Cultural Items: Obi and Japanese Wooden Dolls

Foyer Space: 5 December - 27 January 2020

Obi: Japanese man's Obi – a belt worn with traditional Japanese kimono. The Obi on display is believed to have been made in Kyoto, Japan. Purchased from an Antique Auction in Morioka, Japan by the Shinamori family. Gifted to Ralph Barden, January 2004. Gifted to the Devonport City Council Cultural Items Collection, December 2018.

Japanese Wooden Dolls, Japanese Doll, decorations and gift box: These items are part of the collection of cultural items gifted to the Devonport Sister Cities Association/Devonport City over the 20-year Sister City relationship with Minamata, Japan.

Modern Sublime – Images from the Robinson Collection

Upper Gallery: 7 December – 23 February 2020

Traditionally, the 'sublime' has referred to feelings of awe inspired by nature. However, in the 20th century, the notion of the industrial sublime emerged - the feeling of awe induced by machines, technology and progress. *Modern Sublime* explored this idea, with focus on the Edgell factory. Devonport was once the largest processor of peas in Tasmania, thus playing a vital role in the economy of North West Tasmania. This exhibition traced the journey of the humble pea from harvest, to factory and store, through images which celebrate technology, machinery and production.

Life Lines - June Wilson

Emerging Artist Program

Little Gallery: 11 January – 9 February 2020

June Wilson's interest in the challenges facing multicultural families, particularly female members, emerged shortly after arriving in Tasmania, Australia as an impressionable 13-year-old. Relocating from another country, she was faced with overt and covert discrimination, despite herself being Caucasian and having a strong Tasmanian family heritage. Pastel, which has a 300-year-old history in portrait art, was the chosen medium for these works where Wilson endeavored to portray women of different cultures and characteristics.

Finding Place - Cheryl Sims

Emerging Artist Program

Little Gallery: 11 January – 9 February 2020

Cheryl Sims' childhood was like that many other Tasmanian families from the North West Coast; they fought and struggled to keep families together. Encaustics is the medium that best expresses the journey Sims is now taking, when finally finding contentment in the place she calls home.

FEM-aFFINITY A NETS Victoria and Arts Project Australia touring exhibition

Main Gallery: 25 January – 15 March 2020

FEM-aFFINITY brings together female artists from Arts Project Australia and across the country whose work shares an affinity of subject and process. Curated by Dr Catherine Bell, this exhibition uncovers shared perspectives on female identity by drawing upon interdisciplinary and collaborative approaches. FEM-aFFINITY reveals how feminism materialises in distinctive and uncanny ways.



Opening of FEM-aFFINITY, Life Lines and Finding Place.

Artists with Conviction (AWC)

Foyer Space: 1 February – 28 February 2020

An annual exhibition which provided prisoners within the Tasmania Prison Service (TPS) facilities as well as those serving orders with Community Corrections, the opportunity to display their works of art and written pieces in the North and North West. AWC has been delivered by the TPS since 2011 as an initiative of the Prisoner Education and Training (PEaT) team. The exhibition is sponsored by the Department of Education, Libraries Tasmania, Health Service and various community sponsors.

Beyond Sight - Katrin Terton

Little Gallery: 15 February – 15 March 2020

Beyond Sight is a multi-sensory exhibition in which visitors can explore the artworks through touch, sound, smell, sight and imagination. Katrin Terton's

evocative, interactive and immersive experience contemplates inclusion of the broadest audience by making her works meaningfully accessible to people of all ages and abilities with particular regard to people with low or no vision. The exhibition challenges the prevailing paradigm of inclusion by revealing that the experience of those with impairments is both valid and rich, then including other members of the audience in that appreciation. This not only levels the playing field for participation, it also reminds the whole audience of the benefit of using all of their available senses to understand their world.

Portrait of a Place Tasmanian Photography from the DCC Permanent Collection
Upper Gallery: 29 February – 31 May 2020

This exhibition features works by Tasmanian photographers, including portraiture, landscape photography and photographs of urban spaces. These works exploring the natural Tasmanian environment, the urban spaces built within this environment, and how create our own places within it. The exhibition also includes works by Tasmanian photographers whose interests and experiences have drawn them overseas, these contrasting images highlighting the uniquely Tasmanian experience of place.

Artists: Julia Davis, Peter Dombrovskis, Lisa Garland, David Martin, Ricky Maynard, Geoffrey Parr, Troy Ruffels, Ilona Schneider and Brian Sollors. Curator: Erin Wilson.

Devonport SLSC Surf Life Saving Club Mosaic Mural

Members of the Surf Life Savings club installed a Mosaic Mural in January 2020. The project commenced in January 2019, during the Tidal Festival, when Debbie Qadri, the then Creative Learning & Public Programs Officer ran workshops in tile making. These workshops continued throughout the year involving the SLCS and other community groups.



Image Credit: Debbie Qadri, Devonport SLSC Surf Mosaic Mural

The Mary Binks Wetland Paver Project

The paver project for the Mary Binks wetland was installed by the Devonport Council works department. The project was initiated by the East Devonport Village People in 2019. Debbie Qadri, the then Creative Learning & Public Programs Officer ran workshops in tile making for schools and community groups.



Image Credit: Pauline Murphy, East Devonport Village People, The Mary Binks Wetland Paver Project

1.2.2 DRG Committee Update

Friends of the Gallery

The Friends hold regular monthly committee meetings, to plan for upcoming events.

The Droogs

The Droogs hold two workshops per month. These are open to anyone aged between 15–30 years. The workshops are followed by a meeting for the members of the committee

1.3 Bass Strait Maritime Centre

1.3.1 Bass Strait Maritime Centre Update

January and February saw six public programs including the Harbourmaster's House 100th Birthday Party; an exhibition changeover; and more travelling exhibition workshops.

Harbourmaster's House 100th Birthday Bonanza

A fabulous day of family fun was had on 18 January when the BSMC celebrated 100 years since the building of the heritage-listed Harbourmaster's House. The theme was 1920s garden party. A croquet pitch and old-fashioned rope-making machine (fashioned by volunteer Gareth Gunn) featured as well as the inaugural Slocum Dry Land Regatta. A 100th Birthday Cake was provided by baker extraordinaire Eddie Utberg. Feedback across the day was very positive.



Image 1 Credit: The Advocate. Image 2: The Slocum Dry Land Regatta

Travelling Exhibition Workshops

The development of a multi-museum travelling exhibition is being coordinated by staff at the Bass Strait Maritime Centre. A January workshop was held at the BSMC to finalise content for the exhibition. A follow up workshop is planned for March at the Burnie Regional Museum. Funding for the printing of the exhibition is being sought through grants.

Retail

Retail sales for January were 35% higher than that of January 2019 and a small decrease in sales (10%) for February. In February 2019, retail was boosted due to the Australian Wooden Boat Festival.

Cruise Ship Season

The MAASDAM and both the Sea Princess and the Sun Princess visited in January with 230 pax. February saw the Queen Elizabeth and the Pacific Aria visit with 121 pax. An additional visit by Queen Elizabeth has been scheduled for the end of March.

1.3.2 Current and Upcoming Exhibitions Calendar

Cats and Dogs, All at Sea (Travelling exhibition from Australian National Maritime Museum)

February – July 2020

Devonport Embroiderer's Guild Annual Display

August 2020

1.3.3 Education and Public Programming

The January and February Public Programming schedule included six events over two months with 256 people attending. Educational programming included the Teacher's Famil with 4 pax attending. School visits and workshops begin in March.

Maritime and History Talk with Dr Thomas Gunn

Dr Thomas Gunn spoke on the history and practices of modern-day burial at sea. This is still a common practice today. The talk outlined the history of the practice and its place in modern society, with reference to Australia and Tasmania in particular. Dr Gunn told myth busting tales and unravelled a few urban myths.

Torquay Tales

The popular family friendly walking tour of East Devonport took place on 4 February and was booked out with a waiting list for the next one on 3 March (also booked out). People learned more about the history, houses, and humans of early East Devonport and visited sites of historical significance, including the Torquay Baths, Victoria Hotel, and Police Point.



Torquay Tales

Education Famil for Teachers

A Famil for teachers was held on 18 February. Staff are attempting new and innovative ways to attract school visits through providing in-house workshop activities tied to the Australian National Curriculum. Low attendance to the Famil suggests that an Outreach Program may be more effective.

1.3.4 Julie Burgess

There were four public sailings and one charter in January. There were two charters and six public sailings in February. New crew member Chris Cruise sang sea shanties on board several sailings which has received positive feedback.



Chris Cruise playing on the JB. Photo credit: Brent Cox

1.4 Town Hall Theatre

1.4.1 Theatre Performances and Events

The Town Hall Theatre was hired for a total of four days during January and February 2020.

Scottish Power – presented The St Andrews Caledonian Pipe Band.

Saturday 18 January

Founded in 1933, SACPB are Tasmania's oldest pipe band. This community-based band travels from Launceston to Devonport in January each year to present an afternoon performance.

Tusk – The Storybook Tribute to Fleetwood Mac

Friday 7 February

This performance gave the audience a peek into what makes Fleetwood Mac one of the greatest bands of all time.

Bushfire Appeal Concert

Friday 21 February

Sea FM Tasmania AND Devonport City Council presented a Bushfire Appeal Concert! The event featured local talent Delilah Em, Wake the Neighbours, Channel IV and the Wolfe Brothers. All proceeds from this event have been donated to the Salvation Army Australia Bushfire Appeal.



SeaFM and Devonport City Council Bushfire Appeal Concert

Charmaine Wilson – The Australian Medium

Friday 28 February

The Winner of Channel Seven's series *The One*, Charmane Wilson gave Devonport audiences a chance to connect with those who have passed over.

1.4.2 paranaple arts centre Audience and Ticketing

Facility	Show	Presented by	Audience Attendance
Town Hall Theatre	Scottish Power	St Andrews Caledonian Pipe Band	274
	Tusk – The Storybook Tribute to Fleetwood Mac	Westside Talent	123

Facility	Show	Presented by	Audience Attendance
	Bushfire Appeal Concert	Devonport City Council and Sea FM	188
	Charmaine Wilson – The Spirit Medium	Freaky Whispers	276
Totals			861

The following table shows the Theatre hire for the January and February period.

Performance	Number of Days Hired	Number of Perform/Events	Audience Attendances
Commercial Hire	2	2	464
Community Hire	1	1	274
Presenter Season	1	1	123
Totals	4	4	861

A summary is provided for all performances and events sold through the paranapple arts centre Box Office for the January and February period.

Box Office/Agency Sales	Number of Tickets Sold
paranapple arts centre performances	2,468
External Ticketed Events	-
Ticketmaster Events	184
Ticketek Events	69
Totals	2,721

1.4.3 Coming Events

- Melinda Schneider: A Farewell to Doris – Thursday 12 March
- Billy Ward: The Iraq Adventure – Friday 13 March
- 50 Shades: The Musical Parody – Tuesday 17 March
- The Greatest Show Wednesday 1 April – Sunday 5 April
- Melbourne International Comedy Festival – Wednesday 22 April
- Razzamatazz – Rotary Club of Devonport – Tuesday 28 April
- Sleeping Beauty – Moscow Ballet – Thursday 30 April

1.5 Participation Across Arts and Cultural Development Facilities

Levels of participation are a determinant of an inclusive, strong and robust community. Council monitors the level of participation to capture trends and demand for services, usage of existing services, opportunities to increase participation and customer satisfaction.

The following table shows the customers across Council Cultural facilities over the January and February period.

Facility	Customers through the Door January 2020	Customers through the Door February 2020
paranapple art centre	4,124	4,490
Devonport Regional Gallery (Main Gallery Entrance)	752 ¹	574 ¹
Town Hall - Audience	274 ¹	587 ¹
Bass Strait Maritime Centre	1,318	658
Julie Burgess	87	111
Totals	5,529	5,259

¹ Included in paranapple arts centre total

1.5.1 Education and Public Programs – January and February

Devonport Regional Gallery Program	Attendance	Date
Devonfield Workshop Community Access in Creative Space	21	6-Jan
Devonfield Workshop Community Access in Creative Space	24	14-Jan
Books + Art	8	20-Jan
Devonfield Workshop Community Access in Creative Space	23	21-Jan
Exhibition Opening Cheryl Sims, June Wilson & Fem Affinity	104	24-Jan
Devonfield Workshop Community Access in Creative Space	23	28-Jan
School Holiday Program - Paper pulp painting	7	28-Jan
School Holiday program - Mask making	14	29-Jan
Toddler Pop Up Paper pulp painting and other wet activities	8	30-Jan
Droogs Monthly Meeting	5	30-Jan
Special Event: Paul Finucane Talk Odd Roads to Be Travelling *Tasmanian Female artists from the 20 th century	23	3-Feb
Devonfield Workshop Community Access in Creative Space	23	4-Feb
TAFE Gallery visit Cert 3 Orientation	17	5-Feb
Artists Talk June Wilson on Life Lines	26	5-Feb
Artists Talk Cheryl Sims on Finding Place	15	9-Feb
Devonfield Workshop Community Access in Creative Space	23	11-Feb
Droogs fortnightly Meeting	5	13-Feb
Youth Arts	1	17-Feb
Books + Art	7	17-Feb
Devonfield Workshop Community Access in Creative Space	23	18-Feb
Create and Make	11	18-Feb
Create and Make	14	19-Feb
Friends Committee Meeting	6	20-Feb
Youth Arts	1	24-Feb
Devonfield Workshop Community Access in Creative Space	23	25-Feb
Create and Make	13	25-Feb
Indie School visit	13	26-Feb
Create and Make	14	26-Feb
Toddler Pop-Ups	10	27-Feb
Droogs fortnightly Meeting	1	27-Feb
Exhibition Opening: Beyond Sight & Portrait of a Place	17	28-Feb
Bass Strait Maritime Centre Program		
100 th Birthday Party	175	18-Jan
Roving Curator Workshop: BSMC	12	31-Jan
Torquay Tales	28	4-Feb
Maritime and History Talk: Dr Thomas Gunn	24	11-Feb
Exhibition Opening: Cats and Dogs: All at Sea	13	17-Feb
	256	
Education and Public Programs Total	1,031	

1.6 paranapple convention centre

1.6.1 Meetings at paranapple convention centre

During January and February, the DCC meeting rooms held 64 events along with 6 events in the convention centre. Total attendance of 1,660 patrons

Events held in the paranapple convention centre:

Facility	Event	Presented by	Audience Attendance
paranapple convention centre	Tasmanian Conference of Seventh-day Adventists	Adventist Church	50
	Australia Day Ceremony	Devonport City Council	150
	Foundation Charity Ride Dinner	Fairbrother	51
	Years 9-12 Student and Teachers Forum	Department of Education	40
	FFA Talent ID Presentation	Football Federation	35
	Athlete Briefings – Devonport Triathlon	Cradle Coast Sports	300

1.7 Tourism

1.7.1 Tourism Development Strategy

Staff from the paranapple arts centre continue their involvement with the TVIN (Tasmanian Visitor Information Network) attending the February meeting to discuss events and new tourism operators.

1.7.2 Cradle Country Marketing Group (CCMG)

Council will review its position on the CCMG through the development of upcoming budget.

1.7.3 Regional Tourism Organisation (RTO)

The paranapple arts centre continue to work closely with the RTO, West x North West. Receiving updates and new information regarding the region on a regular basis.

COMMUNITY ENGAGEMENT

The information provided above details all community engagement.

FINANCIAL IMPLICATIONS

Any financial or budgetary implication related to matters discussed in this report will be separately reported to Council. There is not expected to be any impact on the Council's operating budget as a result of this recommendation.

RISK IMPLICATIONS

There are no risk implications which relate to this report.

CONCLUSION

This report is provided for information purposes only and to allow Council and the community to be updated on matters of interest.

ATTACHMENTS

Nil

RECOMMENDATION

That it be recommended to Council that the Arts and Convention report be received and noted.

Author:	Geoff Dobson	Endorsed By:	Kym Peebles
Position:	Convention and Arts Centre Director	Position:	Executive Manager People & Finance

7.3 GOVERNANCE AND FINANCE REPORT - JANUARY AND FEBRUARY 2020

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

Strategy 5.3.2 Provide appropriate support to elected members to enable them to discharge their functions

SUMMARY

This report provides a summary of the activities undertaken during the months January and February 2020 in the following areas of Council:

- Organisational Performance; and
- Corporate Services

BACKGROUND

This report is provided to the Governance, Finance and Community Services Committee every two months and aims to update the Councillors and the community on matters of interest. The functional areas of Council covered by this report include:

- | | |
|-----------------------------------|-------------------------------------|
| • Governance | • Property Management |
| • Financial Reporting | • Legal Issues |
| • Strategic and Operational Plans | • Customer Service |
| • Corporate Communication | • Financial Strategy and Management |
| • Human Resources | - Revenue and Rating |
| • Partnerships | - Grants |
| • Information Technology | - Loan Borrowings |
| • Budget Management | - Compliance |
| • Car Parking | - Related Policies |
| | - Financial Reporting |

STATUTORY REQUIREMENTS

Council is required to comply with the provisions of the *Local Government Act 1993* and other legislation.

DISCUSSION

1. ORGANISATIONAL PERFORMANCE

1.1. Common Seal Register

The following documents have been signed under Council's seal for the period January and February 2020:

Report to Governance, Finance & Community Service Committee meeting on 16 March 2020

REG/550	Plan of Survey - 18 Mersey Main Road - Folio Reference 55884-3 - PA2017.0160	2/01/2020
REG/551	Surrender of Land to the Crown - 193 Melrose Road Aberdeen	13/01/2020
REG/552	Annexure to Schedule of Easements - Folio 61595/1, 61595/2, 61595/3 and 121187/1 - PA2018.0174	13/01/2020
REG/553	Applicaton to Expunge Easements of Prifits a Prendre - Volume 61595 Folio 3 and Volume 121187 Folio 1 - PA2018.0174	13/01/2020
REG/554	Benefiting Easement - right of drainage over drainage easement 1.83 wide shown on P121187, Burdening Easement - right of drainage (appurtenant to Lot 2 on sealed plan 61595 - PA2018.0174	13/01/2020
REG/555	Plan of Survey - F/R61595-1, F/R61595-2, F/R61595-3, F/R121187-1 - PA2018.0174	13/01/2020
REG/556	Deed of Settlement and Release - 14 January 2020	20/01/2020
REG/557	Deed of Agreement - Shared Pathway on Crown Land - River Road, Ambleside	24/01/2020
REG/558	Instrument of Delegation - General Manager	30/01/2020
REG/559	Hotel Deed of Nomination	29/01/2020
REG/560	Surrender of Lease - Volume 61595 Folio 3 - Lease Number A394880	6/02/2020
REG/561	PA2018.0124 - 65 James Street Multiple dwelling - Two Fish Developments P/L	14/02/2020
REG/562	Lease - Community Gardens - 2 Morris Avenue, Devonport	14/02/2020
REG/563	Agreement Under Part 5 Land Use Planning and Approvals Act 1993 - F/R 9307-5, F/R 155744-6 - PA2016.0149	14/02/2020
REG/564	Variation - Community Development Grants Programme - Living City - Waterfront Precinct Project	25/02/2020
REG/565	Agreement Under Part 5 Land Use Planning and Approvals Act 1993	28/02/2020

1.2. Property Management Update

Council Officers worked on a number of property matters during January and February including the following:

- Liaison with Crown Land Services in relation to the lease of land and works applications for the Coastal Pathway. Licence agreement is in place for River Road section of the coastal pathway.;
- Liaison with Crown Land Services in relation to the Deed of Surrender for 193 Melrose Road, Aberdeen;
- Discussions with TasWater regarding leased billboards at 2 Devonport Road Quoiba;
- Liaison with real estate agents in relation to the sale of 92 Formby Road and 39A Canning Drive;
- Progression of the municipal boundary adjustment between Council and Kentish Council. Letters of consent received from 3 of the 4 property owners notified; and

1.3. Risk Management

Council recently advertised for Insurance Brokerage Services together with Latrobe, Kentish and Central Coast Councils. The outcome of the process was the appointment of JLT (Jardine Lloyd Thompson). JLT are a large worldwide insurance brokerage firm. JLT held Council's previous contract for Insurance Brokerage Services and the process determined that JLT demonstrated capacity to deliver the full range of required services and will provide Council with the best value for money. The term of engagement is for three years with an option for an additional three years.

1.4. Councillor's Attendance

Councillor's attendance for the year to date is detailed as follows:

Report to Governance, Finance & Community Service Committee meeting on 16 March 2020

	Council	Planning Authority		Governance, Finance & Community Services		Infrastructure, Works & Development		Workshops
No. of Meetings	11	5		4		4		13
Attendance		Member	Non Member	Member	Non Member	Member	Non Member	
Mayor Cr A Rockliff	11	5	0	4	0	0	3	13
Cr J Alexiou	11	5	0	4	0	0	3	13
Cr G Enniss	9	0	3	4	0	3	0	12
Cr P Hollister	10	5	0	0	4	3	0	13
Cr A Jarman	11	0	5	3	0	2	0	11
Cr L Laycock	10	0	4	3	0	3	0	11
Cr S Milbourne	11	5	0	4	0	0	3	12
Cr L Murphy	11	4	0	0	2	3	0	13
Cr L Perry	11	4	0	0	3	3	0	12

1.5. Human Resources

1.5.1. Recruitment

Staff positions advertised January and February 2020

Position	Department	Work Location
Design Officer	Infrastructure Works and Development	paranaple centre
Curator (re-advertised)	Convention and Arts	paranaple arts centre
Casual Function and Events Officer	Convention and Arts	paranaple arts centre and paranaple convention
Technician Casual	Convention and Arts	paranaple arts centre and paranaple convention
Executive Manager City Growth	Infrastructure Works and Development	paranaple centre
Admin assistance – Expressions of Interest from Customers Service Team only (internal)	Infrastructure Works and Development	paranaple centre

Staff Appointments January and February 2020

Position	Name	Department	Work Location
Asset Management Coordinator	Oliver Gabriel	Infrastructure Works and Development	paranaple centre
Building Maintenance Tradesperson (Carpenter)	Christopher Foley	Infrastructure Works and Development	Works
Curator	Ellina Evans	Convention and Arts	paranaple arts centre
Casual Function and Events Officer	Eloise Forth and Andrea Scott	Convention and Arts	paranaple arts centre and paranaple convention centre
Design Officer	Habib Ur Rehman	Infrastructure Works and Development	paranaple centre
Attendant (Part-time)	Sarah Myers	Convention and Arts	paranaple arts centre and Bass Strait Maritime Centre

Staff Departures January and February 2020

Position	Name	Department	Work Location	Date Effective
Building Maintenance Tradesperson	Whyne Hardy	Infrastructure Works and Development	Works	08/01/2020
Revenue Coordinator (TEMP)	Denise Hayes	Corporate Services	paranaple centre	17/01/2020
Student Engineer (Casual)	Krishna Patel	Infrastructure Works and Development	paranaple centre	21/2/2020

Workers Compensation

Policy year ending 30 June	Number of Workers Compensation Claims lodged with Council's Insurer	Current Open claims	Gross value incurred by the Insurer (including estimates)
30/6/2020 *	5 claims	2	\$103,701.14
30/6/2019 *	12 claims	1	\$283,513.80
30/6/2018 *	6 claims	1	\$ 87,856.48
30/6/2017	7 claims	0	\$ 27,839.69
30/6/2016	20 claims	0	\$128,445.62
30/6/2015	12 claims	0	\$201,329.20

Commentary:

* Claim/s remaining open in this year ending.

New Workers Compensation claims for the period

No claims lodged in January 2020.

One new claim lodged in February 2020.

1.5.2. Work Experience

Date	Work Experience Program	Student	Location of placement
N/A			

1.5.3. Staff Training

Issued Date	Training Description	No of employees	Department	Location
January 2020	Introduction to Excel	1	Infrastructure Works and Development	Works
January 2020	Intermediate Excel	1	Infrastructure Works and Development	Works
3/2/20 to 6/2/20	Risk Compliance Officer internal training	1	Infrastructure Works and Development	paranaple centre
5/2/20	Information Architecture in SharePoint Online	1	Corporate Services	paranaple centre
11/2/20	Microsoft Teams Essential Training	1	Corporate Services	paranaple centre

Issued Date	Training Description	No of employees	Department	Location
11/2/20	EHA Quarterly PD seminar	2	Infrastructure Works and Development	paranaple centre
12/2/20	Content Manager – migrating records	1	Corporate Services	paranaple centre
12/2/20	Cloud Records – new features	1	Corporate Services	paranaple centre
12/2/20	Webinar – early intervention rehabilitation Allianz	2	Organisational Performance	paranaple centre
13/2/20	Building Relationships module	1	Infrastructure Works and Development	paranaple centre
17/2/20 to 26/2/20	CIA training, project transform, asset management, work scheduling, orders, system admin, fleet management	13	Various	paranaple centre and Works
26/2/20	RTI Basic Training	15	Various	paranaple centre
28/2/20	AMS – Reports and Analytics	2	Infrastructure Works and Development and Corporate Services	paranaple centre

1.5.4. Health & Wellbeing

The 2019/20 Health and Wellbeing program was actively promoted to staff referring to the activities and initiatives undertaken within the workplace that are designed to impact positively on the general health and wellbeing of employees and their families. This has included:

- Three information sessions on preparing for retirement, delivered by Sonya Buckley from TasPlan.
- Promotion of Relay for Life (being held in March)
- Promotion of Run Devonport (being held in March)
- Promotion of workplace counselling.

1.5.5. Devonport City Council Enterprise Agreement

An introductory meeting with bargaining representatives was held on Tuesday 18 February 2020 with Human Resources providing a presentation on background information relating to the Fair Work System, agreement making principles, including good faith bargaining and the National Employment Standards. A proposed timetable for actions and key deliverable dates for the agreement making process was agreed including scheduling of future meetings and a draft Terms of Reference for good faith bargaining.

1.6. Corporate Communication – January and February 2020

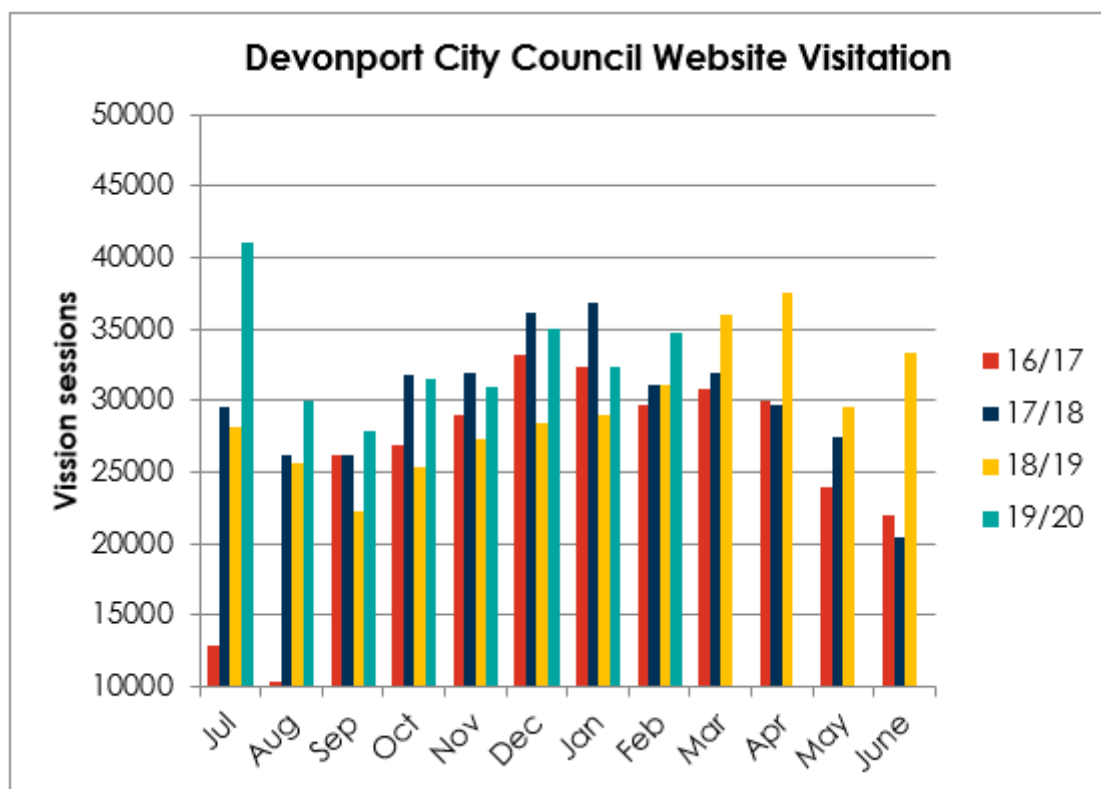
1.6.1. Devonport City Council Website

Visitation to Council's website in the first two months of 2020 continued to show year-on-year growth across both the number of sessions and page views.

Total visitation rose by an average of 11.8% each month compared with the same period in 2019.

Site content is refreshed on an on-going basis, through the addition of new public notices, planning applications, news stories and events.

Desktop and mobile access remain fairly consistent with mobile devices representing more than 56% of users across the two months.



Content relating to how to contact Council, employment opportunities, events, news events continue to rank highly in terms of pages visited during the reporting period while Mersey Vale Cemetery fell outside the top 10 for the first time.

Devonport City Council Website Statistics	January 2020	February 2020
Total visitor sessions	15,888	17,919
Total page views	32,410	34,770
Average daily sessions	512.51	617.89
Average session duration (minutes)	1:38	1:32
Average page views per visit	2.04	1.94
Device Category		
• Desktop	42.96%	43.93%
• Mobile	57.04%	56.07%
Top 10 Pages	1. council/get involved/employment opportunities 2. what's on Devonport 3. contact us	1. events/Devonport regatta 2. contact us 3. council/forms and payments

Devonport City Council Website Statistics	January 2020	February 2020
	4. live/residents/rubbish 5. building development permit applications 6. Events/Devonport family fun fair 7. contact us/how to contact us 8. council/forms and payments 9. live/your community/cemeteries/cemetery search 10. live/residents/rubbish/waste recycling/waste transfer station	4. Council/get involved/employment/employment opportunities 5. building-development/planning/advertised planning permit applications 6. HMAS Stuart to be granted freedom of entry to Devonport 7. What's on Devonport 8. events/Lillico rodeo 9. contact us/how to contact us 10. live/residents/rubbish

1.6.2. Community Consultations

Council's online engagement platform www.speakupdevonport.com.au is utilised for all of Council's community consultations. During the reporting period one community consultation was undertaken.

- Invitation for Community input into the 2020/21 Budget

1.6.3. Social Media

Council currently utilises both Twitter and Facebook as social media tools to engage with the community and local media.

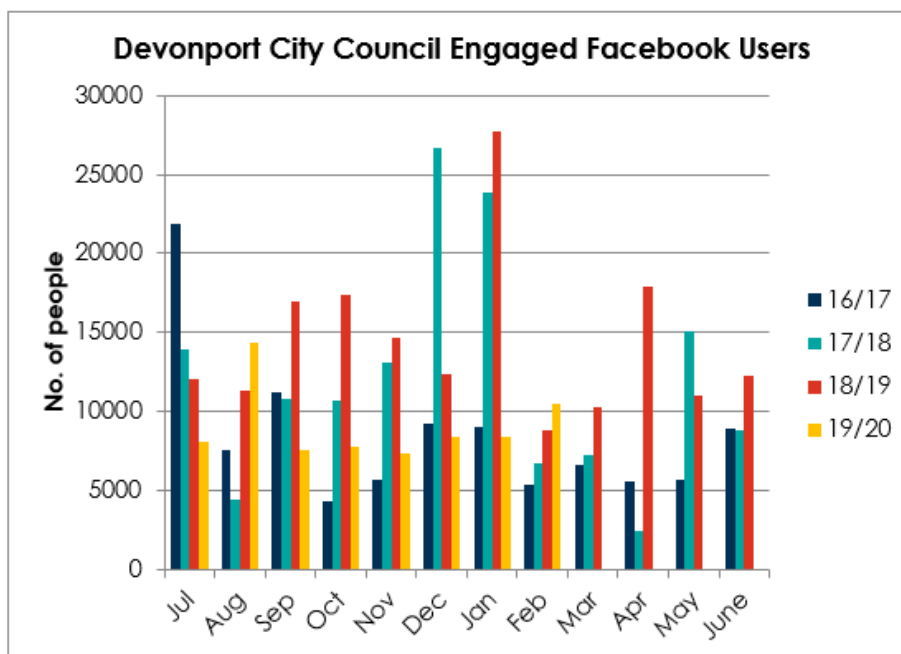
Council's corporate Twitter account (@devonportcity) was launched in December 2014. The number of followers are no longer recorded by Twitter. It is actively used to 'break' news to the media.

Council currently operates ten (10) Facebook pages (Devonport City Council, Devonport Food & Wine Festival, Devonport Jazz, Devonport Events, Bass Strait Maritime Centre, paranple arts centre (available via Devonport Entertainment & Convention Centre), Living+Learning Devonport, Devonport Regional Gallery, Devonport Recreation, Diamonds of Devonport. Each represent a targeted marketing opportunity, with content planned specific to each page's audience.

The Devonport City Council Corporate Facebook page is well utilised by the community, with high engagement regarding capital works projects, events, weather events, Council decisions, community initiatives and road works. The community can use the page to ask questions of Council and find out what is happening in Devonport. Key questions or matters raised by the public are generally around Council's services, opening times and reports of community infrastructure needing repairs. Activity remains at its highest between 6:00pm and 9:00pm.

DCC Facebook Page Statistics	January 2020	February 2020
Facebook Followers: Number of Facebook users who 'like' the DCC Facebook page at the end of each period.	8,327TY (7,453 LY) +11.7%	8,380 TY (7,564 LY) +10.8%
Facebook Reach: Number of Facebook users who have seen content associated with the page during the period	81,419 TY (190,295 LY) -57.2%	122,541 TY (99,208 LY) +23.5%

DCC Facebook Page Statistics	January 2020	February 2020
(individual users can be 'reached' numerous times per month).		
Facebook Engaged Users: Unique number of people who actively engaged with the page by liking, commenting, sharing or clicking on posts on the page during the period.	8,405 TY (27,666 LY) -57.20%	10,749 TY (8,857 LY) +18.3%



During January and February (note 10 and 11 in February are identical), the top 10 page posts each month in terms of audience reach were:

January 2020	February 2020
1. Let's limit the risk of fire, 11/1/2020, 5.9K	1. Position Vacant-Technician – 21/2/20 – 7.1K
2. Bus stop works, 6/1/2020, 4.3K	2. Temporary closure of public Street-William Street – 5/2/20 – 7.1K
3. Public art on Coles Beach Road, 28/01/2020, 4K	3. Mary Binks Wetlands Paver Project – 6/2/20 – 6.6K
4. Position Vacant: Casual Functions and Events Officer, 17/1/2020, 3.9K	4. Freedom of Entry service for HMAS Stuart – 13/2/20 – 6.2K
5. Update: Stewart Street closure, 22/1/2020, 3.9K	5. Bushfire Appeal concert – 18/2/20 – 6.0K
6. Australia Day Ceremony, 10/1/2020, 3.9K	6. Don Heads car park to be closed – 11/2/20 – 5.6K
7. Would you like to learn more about fishing, 21/2/2020, 3.8K	7. IWW events – 12/2/20 – 4.9K
8. DSG roadworks, 2/1/2020, 3.7K	8. Events and road closures 29 February and 1 March – 28/2/20 – 4.6K
9. Devonport air quality poor, 7/1/2020, 3.4K	9. Billy Ward's Iraq adventure - 17/2/20 – 4.5K
10. Position Vacant – Curator, 6/1/2020, 3.4K	10. Tas Police on scene of road accident – 25/2/2020 – 4.2K

1.6.4. Publications & Media

During the month of January, Council issued eight media releases, alerts, comment statements and invitations:

- Media Release June Wilson/Cheryl Sims
- Media Release Odd Roads art talk

- Media Release FemAffinity
- Media Release Financial assistant grant applications
- Media Release Devonport Australia Day Awards
- Media Release Long serving volunteer recognised
- Media Comment Splash Pool
- Media Comment Missing life ring

During the month of February, Council issued fifteen media releases, alerts, comment statements and invitations:

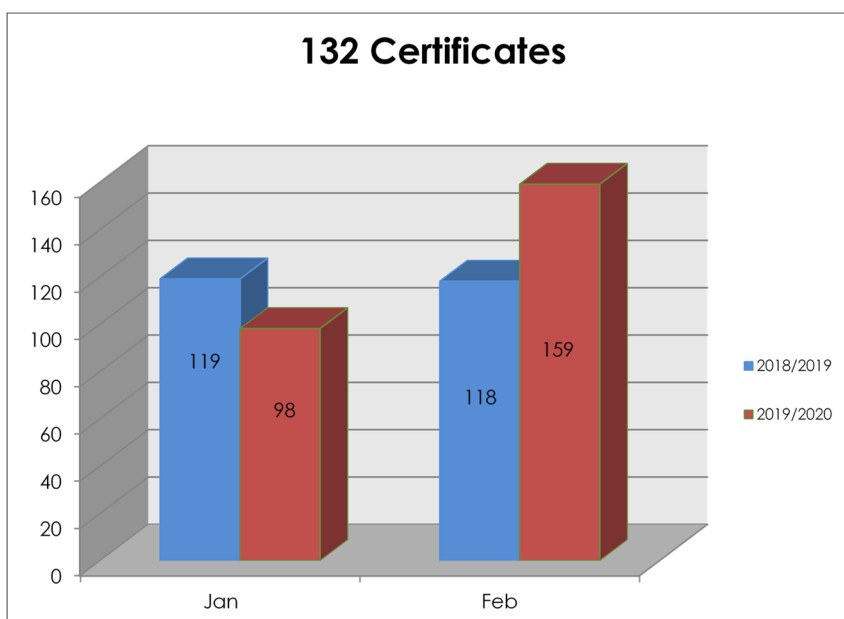
- Media Release Beyond Sight exhibition to open in the Gallery
- Media Release Portrait of a Place exhibition
- Media Release Billy Ward brings his Iraq adventure to Devonport
- Media Release Margaret Fay named as Diamonds Ambassador
- Media Release Community input for 2020/2021 Budget sought
- Media Release HMAS Stuart to be granted Freedom of Entry
- Media Release Council appoints new deputy general manager
- Media Release Tickets now available for International Women's Week events
- Media Comment in relation to value to community of Triathlon
- Media Comment in relation to Multi-level car park issues
- Media Comment in relation to dead wallaby found at Bluff
- Media Comment in relation to Brooke street development
- Media Comment in relation to State Vehicle Entry Point project tender
- Media Comment in relation to light show
- Media Comment in relation to retail project

2. CORPORATE SERVICES

2.1. Finance

2.1.1. Certificates

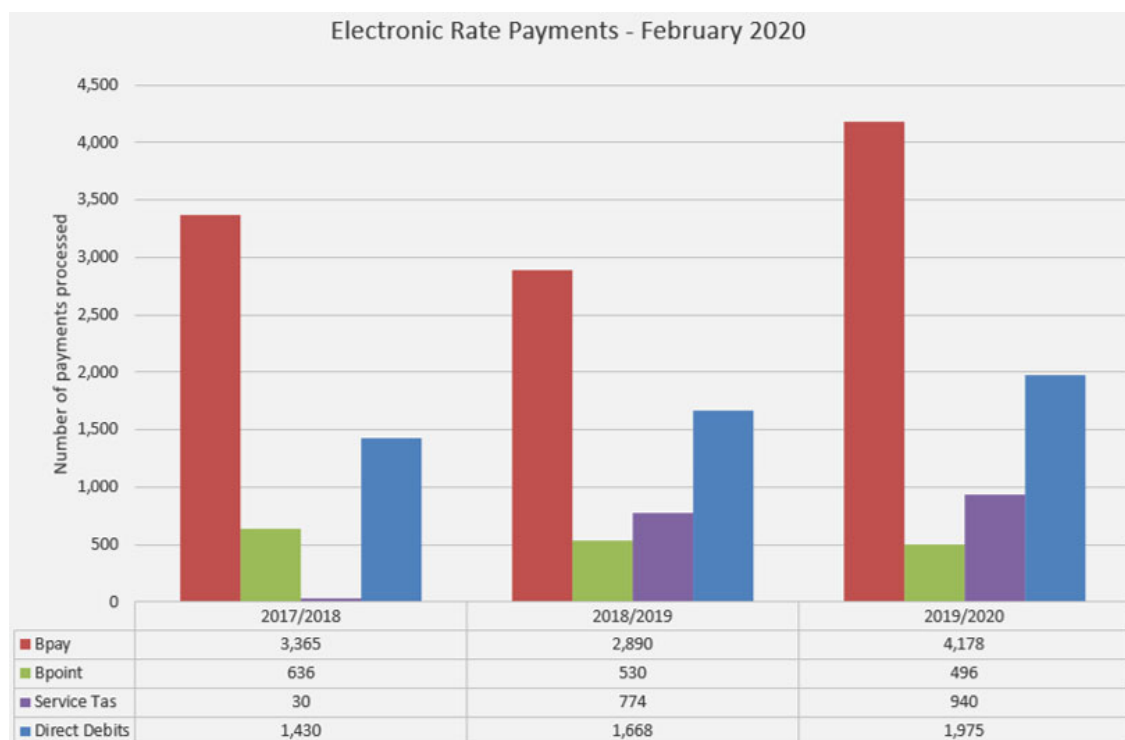
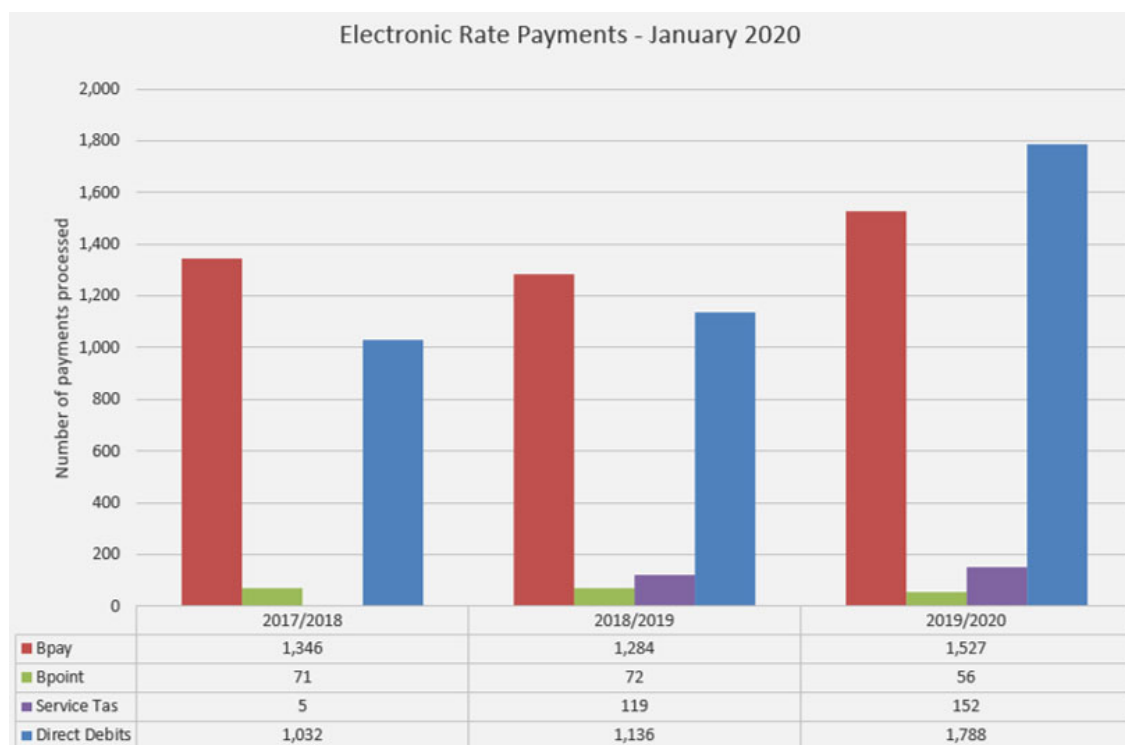
During the months of January and February 2020, the Finance Team issued 257 Section 132 certificates under the *Local Government Act 1993* (Certificate of Liabilities in relation to rates on properties). This information is a good indicator of property sales in the municipality. A comparison to the previous year is shown below.



2.1.2. Rate Statistics**Percentage of Rates Paid***

	2017/2018	2018/2019	2019/2020
January	64.84%	67.82%	68.15%
February	76.39%	77.66%	79.26%

*Please note the above statistics include rates paid in advance.

Number of Electronic Rate Payments Processed

2.2. Parking**2.2.1. Parking Statistics****January**

Income – Car Parks (Total)	18/19	19/20	Commentary
January	\$109,045	\$80,769	Cash collection timing can slightly affect the monthly stats comparing month to month.

Income from Meters	18/19	19/20	Commentary
January	\$69,384	\$53,537	Occupancy slightly raised, attribute difference to increased use of pensioner permits.

Infringements Issued	18/19	19/20	Commentary
January	1,303	1,346	Slight increase.

Income – Multi-level Car Park	18/19	19/20	Commentary
January	\$16,447	\$15,770	Occupancy down. Less event and convention bookings compared to last January.

Total Parking Income	18/19	19/20	Commentary
January	\$249,576	\$218,394	Overall occupancy counts show increase in usage of parking spaces. Pensioner parking permits have increased and this may be influencing the reduction in parking revenue.

February

Income – Car Parks (Total)	18/19	19/20	Commentary
February	\$90,989	\$73,453	Cash collection timing can slightly affect the monthly stats comparing month to month.

Income from Meters	18/19	19/20	Commentary
February	\$63,064	\$54,613	Cash collection timing can slightly affect the monthly stats comparing month to month.

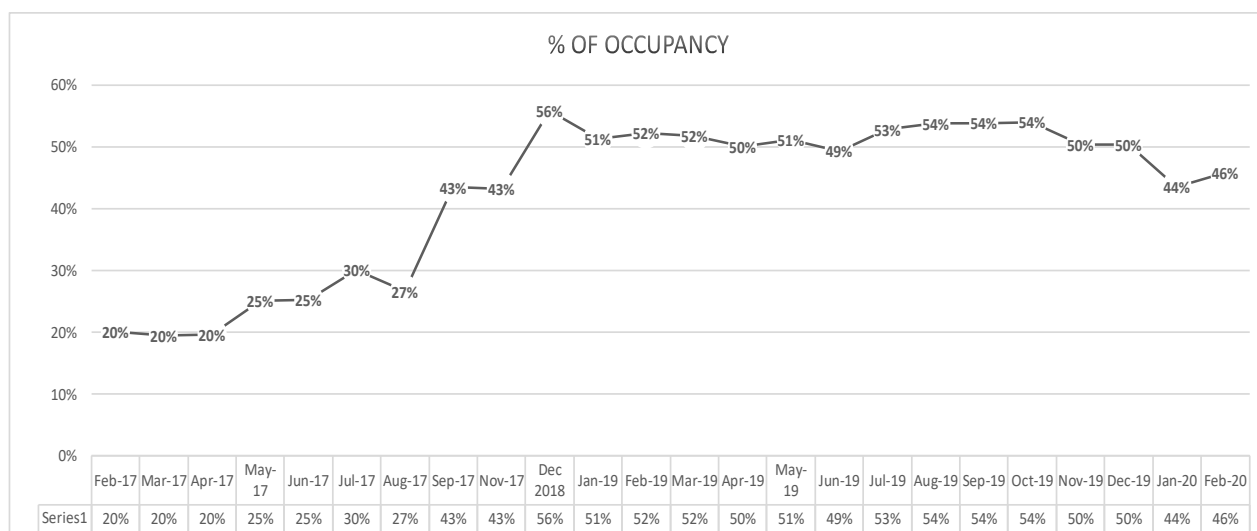
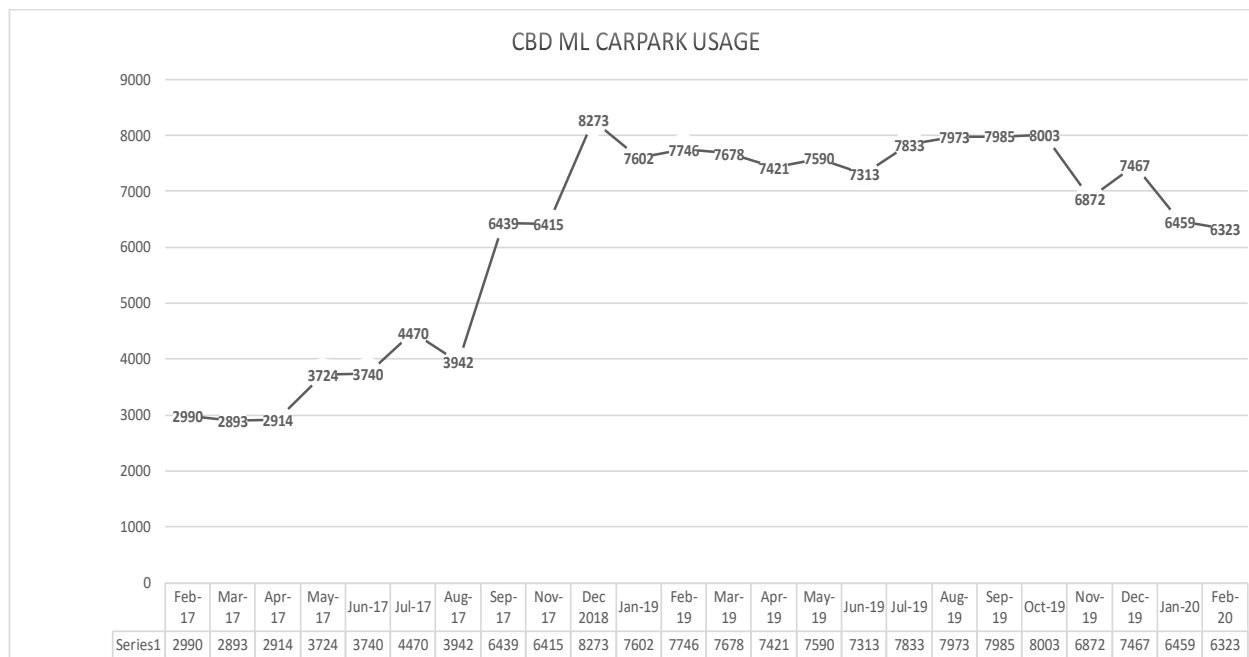
Infringements Issued	18/19	19/20	Commentary
February	1,393	1,291	Issues with infringement issuing software in February have impacted the ability to quickly issue infringements.

Income – Multi-level Car Park	18/19	19/20	Commentary
February	\$14,129	\$11,807	Carpark server down for approx 4-5 days resulting in a loss of \$2,440 of average income.

Total Parking Income	18/19	19/20	Commentary
February	\$259,379	\$200,207	Occupancy continues to show an increase in utilisation of on street parking and carparks.

Total parking income YTD	18/19	19/20	Commentary
February	\$1,807,686	\$1,648,521	New pensioner parking permit applications are up by 555 since last May. Our overall occupancy has also increased.

2.2.2. Multi Level Carpark Usage Statistics



2.3. Information Technology and Customer Service

2.3.1. DCC Website Project

Stage 2 of Council's website development commenced in July 2019 with the following websites under development:

WEBSITE	TARGET RELEASE
Devonport Food & Wine	Complete
Visit Devonport	Complete
paranple convention centre	Complete
Bass Strait Maritime Centre	Complete
paranple arts centre	June 2020

Council's forms continue conversion from PDF to electronic forms. More than 65 forms have been converted to electronic forms to date. A Mobile Vending Application form has been released saving on Council administration time and providing increased convenience to the community.

Council is realising substantial ongoing savings by working with a local Northwest Tasmanian web development firm and is delivering on the goal of consistent branding across all online presence.

2.3.2. Asset Management System Implementation

The full implementation of the Asset Management system includes, Dynamic Work Orders, Scheduled Maintenance, Inspections, Embedded Mapping and Test Points Configuration. The project has a life span of 15 to 18 months, from commencement and is expected to deliver significant operational and financial benefits.

The project is known as Project Transform. The project commenced on 11 November 2019. Implementation Team Training was completed in the month of February and system configuration has commenced. User acceptance testing will commence in April with end user training running through May.

Project Transform required a transition of Procure to Pay to TechnologyOne's Ci Anywhere and this is currently underway with new Procure to Pay processes and the supporting system targeting to Go Live at the end of March. All employees have transitioned to electronic timesheet as a requirement of the Asset Management implementation.

2.3.3. Council Report, Agenda and Minute Solution

Council has employed a Council report and agenda creation solution called InfoCouncil for more than a decade. The solution has served Council well, however with the advent of Cloud hosted Document Management systems such as Office 365 and SharePoint it has necessitated the need to review and consider alternative solutions.

Council has selected Harbour Software's Doc Assembler and Docs on Tap, which works in conjunction with Microsoft SharePoint. The transition from InfoCouncil to Doc Assembler will commence in April 2020 and be completed by June 2020.

The solution will substantially reduce the agenda creation time for Council officers, permit the development of reports in SharePoint and remove the complexity of having to manage a locally hosted, complex platform such as InfoCouncil.

2.3.4. Remote Site Networks and Telecoms

Council transitioned to Telstra's LAN as a Service at paranapple centre and paranapple arts centre in 2018 when employees moved into the new offices providing a more reliable network that is provided and managed as a service by Telstra.

The paranapple centre and arts centre also transitioned from a self-hosted telecommunications system to a cloud hosted solution provided by Telstra called TIPT.

Stage 2 of this project includes the deployment of LAN as a Service and TIPT at all of Council's remaining sites to include:

- Depot
- Waste Transfer Station
- Bass Strait Maritime Centre
- Devonport Recreation Centre
- Mersey Vale Cemetery

All sites were successfully transitioned to LANaaS in December 2019. The TIPT phone service implementation was scheduled for January 2020, but has been delayed due to technical issues. Completion is now targeted for all sites by the end of March.

This project has delivered a common platform across Council locations, simplifying the network and telecommunications infrastructure while delivering greater reliability, ease of use and substantial added value.

2.3.5. Parking Infringement Software Solution

Council Officers will commence a review of alternative parking infringement solutions to address a long-standing issue with TechnologyOne's Parking Infringement software. There have been ongoing reliability issues impacting the Parking Officers' ability to generate infringements. TechnologyOne have been unable to resolve the issue and only have one other Council in Australia using the solution.

The review and subsequent selection will occur over the next six to eight months and updates will be provided as this project progresses.

COMMUNITY ENGAGEMENT

The information provided above provides details relating to community engagement.

FINANCIAL IMPLICATIONS

Any financial or budgetary implications related to matters discussed in this report will be separately reported to Council.

There is not expected to be any impact on the Council's operating budget as a result of this recommendation.

RISK IMPLICATIONS

Any specific risk implications have been outlined in the commentary above. Any specific risk that becomes an issue for Council may become the subject of a separate report to Council.

CONCLUSION

This report is provided for information purposes only and to allow Council to be updated matters of interest.

ATTACHMENTS

Nil

RECOMMENDATION

That it be recommended to Council that the Governance and Finance report be received and noted.

Author:	Robyn Woolsey	Endorsed By:	Matthew Atkins
Position:	Executive Assistant General Management	Position:	General Manager

8.0 CLOSED SESSION

RECOMMENDATION

That in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*, the following be dealt with in Closed Session.

Item No	Matter	Local Government (Meeting Procedures) Regulations 2015 Reference
8.1	Shared Audit Panel – Appointment of Independent Member	15(2)(g)

OUT OF CLOSED SESSION

RECOMMENDATION

That the Committee move out of Closed Session.

9.0 CLOSURE

There being no further business the Chairperson declared the meeting closed at pm.