



*The City with Spirit*

## **NOTICE OF ANNUAL GENERAL MEETING**

Notice is hereby given that the **Annual General Meeting** of the Devonport City Council will be held in the Aberdeen Room, parnaple centre, 137 Rooke Street, Devonport, on Monday, 9 December 2019, commencing at 5:00pm.

**The meeting will be open to the public at 5:00pm.**

## **QUALIFIED PERSONS**

In accordance with Section 65 of the *Local Government Act 1993*, I confirm that the reports in this agenda contain advice, information and recommendations given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.

Matthew Atkins  
ACTING GENERAL MANAGER

**4 December 2019**

**AGENDA FOR THE ANNUAL GENERAL MEETING OF DEVONPORT CITY COUNCIL  
HELD ON MONDAY 9 DECEMBER 2019 IN THE ABERDEEN ROOM, LEVEL 2, paranaple centre,  
137 ROOKE STREET, DEVONPORT AT 5:00PM**

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**Annual General Meeting Agenda 9 December 2019**

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Agenda of a meeting of the Devonport City Council's **Annual General Meeting** to be held in the Aberdeen Room, Level 2, paranaple centre, 137 Rooke Street, Devonport Aberdeen Room, Level 2, paranaple centre, 137 Rooke Street, Devonport on Monday, 9 December 2019 commencing at 5:00pm.

**PRESENT**

|              |                | <b>Present</b> | <b>Apology</b> |
|--------------|----------------|----------------|----------------|
| Mayor        | Cr A Rockliff  |                |                |
| Deputy Mayor | Cr A Jarman    |                |                |
|              | Cr J Alexiou   |                |                |
|              | Cr G Enniss    |                |                |
|              | Cr P Hollister |                |                |
|              | Cr L Laycock   |                |                |
|              | Cr S Milbourne |                |                |
|              | Cr L Murphy    |                |                |
|              | Cr L Perry     |                |                |

**IN ATTENDANCE**

All persons in attendance are advised that it is Council policy to record Council Meetings, in accordance with Council's Digital Recording Policy. The audio recording of this meeting will be made available to the public on Council's website for a period of six months. Members of the public in attendance at the meeting who do not wish for their words to be recorded and/or published on the website, should contact a relevant Council Officer and advise of their wishes prior to the start of the meeting.

**1.0 APOLOGIES**

**2.0 CONFIRMATION OF MINUTES**

**2.1 ANNUAL GENERAL MEETING - 10 DECEMBER 2018**

**RECOMMENDATION**

That the minutes of the Annual General Meeting held on 10 December 2018 as previously circulated be confirmed.

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## **3.0 RECEIPT OF ANNUAL REPORT**

### **3.1 ANNUAL REPORT 2019**

#### **RELEVANCE TO COUNCIL'S PLANS & POLICIES**

Council's Strategic Plan 2009-2030:

Strategy 5.5.2 Ensure comprehensive financial planning and reporting to guarantee sustainability and meet or exceed financial targets

#### **SUMMARY**

This report is provided to introduce to Council and the community the Devonport City Council Annual Report for the year ended 30 June 2019.

#### **BACKGROUND**

In accordance with Section 72(1) of the *Local Government Act 1993* Council is required to prepare an Annual Report which provides a summary of Council's activities and performance in respect of goals and objectives set for the preceding financial year.

#### **STATUTORY REQUIREMENTS**

The requirement for Council to prepare an Annual Report and to conduct an Annual General Meeting is prescribed under the *Local Government Act 1993*.

In accordance with Section 72(2)(d), Council placed advertisements in the Advocate on Saturday, 9 November and Wednesday, 13 November 2019 notifying of the conduct of the Annual General Meeting on Monday, 9 December 2019 and invited submissions from the community on the Annual Report.

#### **DISCUSSION**

The Annual Report provides highlights of the Council's achievements throughout the year together with a performance report on activities listed in the 2018/19 Annual Plan.

As required, the Annual Financial Report for the year ended 30 June 2019, together with the Independent Audit Report are included within the Annual Report.

Council was required to invite submissions on the Annual Report.

At the close of submissions on 25 November 2019, Council had received two submissions, one from Mr Bob Vellacott and one from Mr Douglas Janney. Responses have been provided and are attached.

#### **COMMUNITY ENGAGEMENT**

Advertisements were placed in the Advocate Newspaper on Saturday 9 November and Wednesday 13 November 2019 inviting submissions on the Annual Report.

#### **FINANCIAL IMPLICATIONS**

There are no financial implications as a result of this report.

### RISK IMPLICATIONS

- Legal Compliance  
Council has an obligation under Section 72B of the *Local Government Act 1993* to hold their Annual General Meeting no later than 15 December each year. Failure to do so will result in a breach of the Act.

### CONCLUSION

The Annual Report provides the details of Council's achievements in relation to the initiatives adopted in the 2018/2019 Annual Plan and the Audited Financial Report of Council for the 2018/19 financial year.

### ATTACHMENTS

1. Submission - 2019 Annual Report - Bob Vellacott
2. Response to Submission to Annual Report - Bob Vellacott
3. Submission - 2019 Annual Report - Douglas Janney
4. Response to Submission to Annual Report - Douglas Janney

### RECOMMENDATION

That the 2019 Devonport City Council Annual Report be received.

|           |                        |
|-----------|------------------------|
| Author:   | Matthew Atkins         |
| Position: | Acting General Manager |

AGM 2019 RBV Submission re Staff - send

R. B. VELLACOTT – RATEPAYER  
11 COCKER PLACE  
DEVONPORT 7310

TO THE ACTING GENERAL MANAGER  
MR MATTHEW ATKINS  
DEVONPORT CITY COUNCIL

Submission

Dear Sir,

I would appreciate if you would include the 2019 AGM Report Agenda

List of all current staff positions (No names required)

And –state how many new positions have been created in the past 2 years

*R. B. Vellacott* 22<sup>nd</sup> Nov. 2019



## DEVONPORT CITY COUNCIL

ABN: 47 611 446 016

PO Box 604 Devonport TAS 7310 – 137 Rooke Street, Devonport

Telephone 03 6424 0511

Email council@devonport.tas.gov.au Web www.devonport.tas.gov.au

4 December 2019

Bob Vellacott  
11 Cocker Place  
DEVONPORT TAS 7310

Dear Mr Vellacott

**ANNUAL REPORT 2019**

I refer to your submission relating to Council's 2019 Annual Report and provide the following response:

**Question**

I would appreciate if you would include the 2019 AGM Report Agenda.

List of all current staff position (no names required)

And – state how many new positions have been created in the past 2 years.

**Response**

A list of staff positions at the end of June 2019 is attached.

As part of doing business, resource needs are continually changing, depending on the priorities of Council and adjustments to position descriptions is an ongoing occurrence. It is difficult to isolate 'new' positions given that generally any new functions or tasks are undertaken by modifying existing duties, usually coinciding with a recruitment process following resignations. FTE positions engaged across the previous three years, as per Council's Annual Reports, are as follows:

16/17 - 144

17/18 – 142

18/19 – 142.75

Yours sincerely

Matthew Atkins  
ACTING GENERAL MANAGER

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List of staff positions at the end of June 2019.

General Manager

**Organisational Performance**

Executive Manager Organisational Performance  
Media & Communications Officer  
Executive Assistant – General Management  
Governance Officer  
Executive Officer  
Human Resources Coordinator  
Human Resources Officer

**Convention & Art Centre**

Convention & Art Centre Director  
Visitor Services Coordinator  
Customer Service Officer x 5  
DECC Coordinator  
Front of House Supervisor (paranple arts centre) x2  
Attendant (paranple art centre) x10  
Technical Operations Team Leader  
Administration Officer  
Technician x3  
Curator  
Visual Arts Coordinator  
Creative Learning & Public Programs Officer  
Exhibition Installer x2  
Project Officer  
Bass Strait Maritime Centre Coordinator  
Functions & Events Coordinator

**Community Services**

Community Services Manager  
Community Development and Volunteer Coordinator  
Community Development and Recreation Officer  
Community Services Administration Officer  
Events Officer  
Events Administration Officer  
NRM Officer  
Sport & Recreation Development Coordinator  
Recreation Officer  
Attendant DRC x3  
Customer Service Officer – DRC  
Marketing & Events Coordinator – Vacant  
Project Officer

**Corporate Services**

Executive Manager Corporate Services  
Business Systems Administrator  
Project Support Officer – Website Development  
IT Coordinator  
IT Systems Administrator  
IT Support Officer  
Finance Manager  
Accountant

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Revenue Coordinator  
Pay Services Officer  
Revenue Officer  
Supply Services Officer  
Finance Officer  
Customer Services Coordinator  
Parking & Information Officer x5  
Customer Service Officer x6  
Records Officer

**Infrastructure Works & Development**

Deputy General Manager  
Project Manager  
Project Officer x2  
Executive Officer

**Infrastructure & Works**

Infrastructure & Works Manager  
Administration Officer  
Technical Support Supervisor  
Estimator  
Technical Officer  
Project Management Officer  
Asset Management and System Support Coordinator  
Asset & GIS Officer x2  
City Engineer  
Civil Engineer  
Engineering Coordinator  
Senior Design Officer  
Design Officer x3  
Engineering & Development Officer  
Administration Officer (Operations) x2  
Parks & Reserves Coordinator  
Parks & Reserves 2IC  
Parks & Reserves Tradesperson (Horticulturalist) x4  
Parks & Reserves Serviceperson x14  
Building Maintenance Tradesperson (Carpenter) x3  
Building Maintenance Serviceperson  
Building Maintenance Electrician  
Building Maintenance Plumber  
Waste Management Coordinator  
Waste Management Serviceperson x9  
Civil Works Coordinator  
Civil Works 2IC  
Civil Works Leading Hand x2  
Civil Works Serviceperson x11  
Plant Maintenance Serviceperson (Parking)  
Mechanic/Diesel Fitter x3  
Works Supervisor  
Works Coordinator

**Development Services**

Development Services Manager  
Risk & Compliance Coordinator  
Risk, Safety & Compliance Coordinator  
Statutory Compliance Officer  
Permit Authority Coordinator

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Permit Authority Officer  
Planning Coordinator  
Planning Officer x2  
Administration Officer (Planning)  
Environmental Health Officer  
Environmental Services Officer

23 Watkinson St  
Devonport  
ph 6424 3753  
25<sup>th</sup>. November 2019

Mr. M Atkins  
Acting General Manager  
Devonport City Council  
Rooke St  
Devonport

### Annual Financial Report 2019

The Annual Report is short on information hence the following questions.

The Auditor's Report and the Certification of the Financial Report are both dated the 27<sup>th</sup> September 2019. With the Annual Report to be presented on the 9<sup>th</sup> December 2019 is some 9 ½ weeks thereafter. This is ridiculous and should be no more than 4 weeks thereafter and preferably earlier.

**Q1** Why such a long delay?

### OH & S

**Page 16** The LTIFR is double the previous year which is a huge increase.

**Q2** Why?

### Page 26

There is no numbers of visitors to the Visitor Centre

**Q3** What is the number

### FINANCIAL STATEMENT

#### NOTE 9

**Q4** Why is this so?

#### NOTE 13

"Computer Services and maintenance", "Telephone and postage", and "Consultants"  
All up significantly.

**Q5** What is the cause for these 3 increases?

#### NOTE 22

The refund of GST is significantly down.

**Q6** Why?

I request that all questions (submitted in accordance with the timing stated in the Notice of the Annual General Meeting in the Advocate) and the answers be available in hard copy form for the attendees at the AGM

Yours faithfully

*Douglas Janney*

Douglas Janney



## DEVONPORT CITY COUNCIL

ABN: 47 611 446 016

PO Box 604 Devonport TAS 7310 – 137 Rooke Street, Devonport

Telephone 03 6424 0511

Email council@devonport.tas.gov.au Web www.devonport.tas.gov.au

4 December 2019

Douglas Janney  
23 Watkinson Street  
DEVONPORT TAS 7310

Dear Mr Janney

**ANNUAL REPORT 2019**

I refer to your submission relating to Council's 2019 Annual Report and provide the following responses:

**Q1.** The Auditor's Report and the Certification of the Financial Report are both dated the 27th September 2019. With the Annual Report to be presented on the 9th December 2019 is some 9 ½ weeks thereafter. This is ridiculous and should be no more than 4 weeks thereafter and preferably earlier. Why such a long delay?

**Response**

In addition to the financial statements, Council's auditors are required to review the draft annual report. Final agreement from the audit office on the proposed draft report was obtained on 8 November. As per normal practice the report was then made available to the public for four weeks prior to the AGM.

**Q2.** The LTIFR is double the previous year which is a huge increase. Why?

**Response**

The total number of workers compensation claims for the year was 12, which was an increase on the number of claims lodged in 2017/18. Of these 12 claims, 10 were lost time injuries. There is no obvious reason for this increase, other than the nature of the injuries sustained required time off work, more so than in the previous financial year.

**Q3.** There is no numbers of visitors to the Visitor Centre. What is the number?

**Response**

The number of visitors to the Visitor Information Centre was difficult to measure in the 2018/19 financial year, due to the relocation of the Visitor Information Centre and the Devonport Regional Gallery to the parnapple art centre in November 2018. Council will endeavour to include visitation statistics for the parnapple art centre in the 2019/20 Annual Report.

**Q4.** Note 9 – Why is this so?

**Response**

The measurement and recognition of dividend revenue is based on accounting standard AASB 9 Financial Instruments paragraph 5.7.1A.

5.7.1A Dividends are recognised in profit or loss only when:

(a) the entity's right to receive payment of the dividend is established;

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- (b) it is probable that the economic benefits associated with the dividend will flow to the entity; and
- (c) the amount of the dividend can be measured reliably.

**Q5.** Note 13 – 'Computer Services and maintenance', 'Telephone and postage' and 'consultants' – all up significantly. What is the cause for these 3 increases?

**Response**

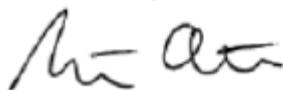
- Computer services and maintenance has increased on previous years as Council moves from owning and depreciating software over its useful life which is shown as a depreciation expense towards purchasing software as a service (SaaS) which is paid for on a monthly basis and is shown as a materials and services expense. In addition to SaaS, Council has moved from owning and depreciating its IT hardware (laptops, desktops) to leasing these items which become technically obsolete relatively quickly. The benefits are that the workforce has up to date technology that enables them to become increasingly mobile and realise the capabilities of the modern technology platform. Council is currently implementing "Project Transform" an asset management focused project utilising the current software platform which will significantly increase the operational efficiency of the workforce, improve customer service and allow for better information to inform future resource allocation decisions.
- Telephone and postage – Telephone expenses have increased mostly due to once off transfer and set up costs associated with moving to the paranple centre. Council has also moved towards a single provider across all sites to increase the quality of the service, inter-connectivity and uniformity across Council sites. Postage costs did not increase substantially.
- Consultants increased mostly due to \$264K for preliminary design and consulting fees incurred in previous years which related to the LIVING CITY retail precinct. The expenses were allowed for in previous capital budgets and costed to capital work in progress in 16/17. As the costs were not likely to be directly attributed to the cost base of new assets in the foreseeable future, the costs were expensed in 18/19.

**Q6.** The refund of GST is significantly down – why?

**Response**

Nett GST receivable as at year end is the result of transactions throughout the preceding month and is mostly influenced by accounts payable transactions for goods and services. Credits for GST relating to capital costs for LIVING CITY projects were higher in the month ended 30 June 2018 than they were in the month ended 30 June 2019.

Yours sincerely



Matthew Atkins  
ACTING GENERAL MANAGER

## 4 NOTICES OF MOTION

### 4.1 CONTRACTS AND AGREEMENTS - NOTICE OF MOTION - MR BOB VELLACOTT

#### MOTION

"That in accord with Council's policy of openness and transparency council is hereby requested to formulate a policy whereby, except on rare occasions, all contracts and agreements such as like those listed are dealt with in open Council and are available for public perusal that is -

- The Leasing - of properties including head leases;
- Employment of - consultants of various professions, managers, food ambassadors, architects, engineers;
- Purchasing- of goods and other services;
- Sale and purchasing of properties;
- Building and construction of infrastructure; and
- including any other contract or supply **other than** an agreement/contract of a real personal nature or any that could be subject to litigation."

#### SUPPORT

There still appears to be some confusion among Councillors in as much that all Council contractual agreements must be commercial in confidence.

I have been repeatedly told by some it is the person or contractor's right to insist on confidentiality.

However, I have been unable to find and no Councillor past or present has been able to inform where in the Local Government Act or relevant acts, regulations or Council policies that stipulates categorically a council has no option and agreements must always be commercial in confidence.

The response by Council to a question on notice for the 28<sup>th</sup> October 2019 regarding this matter was –

*"Requiring all future contracts/agreements to be dealt with by Council in open session would require the Council to pass a resolution to that effect."*

Therefore, I understand and obviously some on Council also understand they have an option to insist that agreements such as above can be dealt with and will only be signed on the condition of them being open and transparent.

Council is not and I repeat not a private company it should whenever possible have open and transparent agreements and contracts.

I believe by Council insisting in having open agreements it is an opportunity to show and to prove that council is transparent and beyond reproach in regard to receipt of revenue/ income and the expenditure of ratepayer's funds.

Recent events particularly in regard to the problems and embarrassment that arose regarding the Providore Place Devonport Pty Ltd Head Lease agreement may have been avoided had Council insisted upon an open and transparent agreement.

I therefore request all here present to support the notice of motion.

### **OFFICER'S COMMENTS**

Section 72B of the *Local Government Act 1993* provides that a motion can be moved by an elector at the Annual General Meeting. Voting on a motion requires:

- Only electors in the municipal area are entitled to vote at an Annual General Meeting.
- A motion at an Annual General Meeting is passed by a majority of votes taken by a show of hands or by any other means of ascertaining the vote the Council determines.
- A motion passed at an Annual General Meeting is to be considered at the next meeting of the Council.

## 5.0 PUBLIC QUESTION TIME

Members of the public are invited to ask questions in accordance with Council's Public Question Time Policy (Min No 153/19 refers):

1. Public participation shall take place at Council meetings in accordance with Regulation 31 of the *Local Government (meeting Procedures) Regulations 2015*.
2. Public participation will be the first agenda item following the formal motions: Apologies, Minutes and Declarations of Interest.
3. Questions without notice will be dependent on available time at the meeting (with a period of 30 minutes set aside at each meeting).
4. A member of the public who wishes to ask a question at the meeting is to state their name and address prior to asking their question.
5. A maximum of 2 questions per person are permitted.
6. A maximum period of 3 minutes will be allowed per person.
7. If time permits, a third question may be asked once all community members who wish to ask questions have done so. A time limit of 2 minutes will apply.
8. Questions are to be succinct and not contain lengthy preamble.
9. Questions do not have to be lodged prior to the meeting, however they will preferably be provided in writing.
10. A question by any member of the public and an answer to that question are not to be debated.
11. Questions without notice and their answers will be recorded in the minutes.
12. The Chairperson may take a question on notice in cases where the questions raised at the meeting require further research or clarification, or where a written response is specifically requested.
13. Protection of parliamentary privilege does not apply to local government and any statements or discussion in the Council Chambers, or any document produced, are subject to the laws of defamation.
14. The Chairperson may refuse to accept a question. If the Chairperson refuses to accept a question, the Chairperson is to give reason for doing so in accordance with the Public Question Time Policy.

## **5.1 PUBLIC QUESTIONS/COMMENTS**

## **6.0 CLOSURE**

There being no further business the Mayor declared the meeting closed at      pm.

**MINUTES OF DEVONPORT CITY COUNCIL'S ANNUAL GENERAL MEETING  
HELD IN ABERDEEN ROOM, PARANAPLE CENTRE, 137 ROOKE STREET, DEVONPORT  
ON MONDAY, 10 DECEMBER 2018 COMMENCING AT 5:00PM**

**PRESENT:** Ald A Rockliff (Mayor)  
Ald A Jarman (Deputy Mayor)  
Ald J Alexiou  
Ald G Enniss  
Ald P Hollister  
Ald L Laycock  
Ald S Milbourne  
Ald L Murphy  
Ald L Perry

**Council Officers:**

General Manager, P West  
Deputy General Manager, M Atkins  
Executive Manager Corporate & Business Services, J Griffith  
Executive Manager Organisational Development, K Peebles  
Finance Manager, J Jackson  
Media & Communication Officer, N Tapp

**Audio Recording:**

All persons in attendance were advised that it is Council policy to record Council meetings, in accordance with Council's Audio Recording Policy. The audio recording of this meeting will be made available to the public on Council's website for a minimum period of six months.

|                  |                  |                |                |
|------------------|------------------|----------------|----------------|
| <b>Electors:</b> | Douglas Janney   | Brian Richards | Bob Vellacott  |
|                  | Karen Stone      | Tony Butler    | Grant Goodwin  |
|                  | Kylie Lunson     | Jacqui Surtees | Malcolm Gardam |
|                  | Michael Williams | Rodney Russell | Trish Alford   |
| <b>Other:</b>    | Geoff Dobson     | Matt Groom     |                |
|                  | Karen Hampton    |                |                |

|                      |
|----------------------|
| <b>7.0 APOLOGIES</b> |
|----------------------|

There were no apologies received for the meeting.

|                                    |
|------------------------------------|
| <b>8.0 CONFIRMATION OF MINUTES</b> |
|------------------------------------|

**8.1 ANNUAL GENERAL MEETING - 30 OCTOBER 2017**

**RESOLUTION**

MOVED: Ald Laycock  
SECONDED: Ald Perry

That the minutes of the Annual General Meeting held on 30 October 2017 as circulated be confirmed.

|               | <b>For</b> | <b>Against</b> |               | <b>For</b> | <b>Against</b> |
|---------------|------------|----------------|---------------|------------|----------------|
| Ald Rockliff  | ✓          |                | Ald Laycock   | ✓          |                |
| Ald Alexiou   | ✓          |                | Ald Milbourne | ✓          |                |
| Ald Enniss    | ✓          |                | Ald Murphy    | ✓          |                |
| Ald Hollister | ✓          |                | Ald Perry     | ✓          |                |
| Ald Jarman    | ✓          |                |               |            |                |

CARRIED UNANIMOUSLY

## **9.0 RECEIPT OF ANNUAL REPORT**

### **3.1 ANNUAL REPORT 2018 (D558007)**

#### **RESOLUTION**

MOVED: Ald Jarman

SECONDED: Ald Milbourne

That the 2018 Devonport City Council Annual Report be received.

|               | <b>For</b> | <b>Against</b> |               | <b>For</b> | <b>Against</b> |
|---------------|------------|----------------|---------------|------------|----------------|
| Ald Rockliff  | ✓          |                | Ald Laycock   | ✓          |                |
| Ald Alexiou   | ✓          |                | Ald Milbourne | ✓          |                |
| Ald Enniss    | ✓          |                | Ald Murphy    | ✓          |                |
| Ald Hollister | ✓          |                | Ald Perry     | ✓          |                |
| Ald Jarman    | ✓          |                |               |            |                |

CARRIED UNANIMOUSLY

### **3.2 PUBLIC QUESTION TIME**

#### **3.2.1 QUESTIONS/COMMENTS WITHOUT NOTICE FROM THE PUBLIC**

##### **DOUGLAS JANNEY – 23 WATKINSON STREET, DEVONPORT**

The presentation by the General Manager the chart, I think it was the second picture showing the breakup of the organisation of the Council. That document is hardly okay, it's not acceptable to people sitting here to read. The print is too small and it needs to be bigger.

Mr West referred to my submission which was answered and is in the agenda documents for tonight. I would like to see that information is part of the Annual Report in future.

##### **Response**

The Mayor advised that she had read the response.

The General Manager responded that some of the information was expanded upon at the request of Mr Janney and Council would take those comments into consideration when preparing next year's Annual Report.

##### **Q1 Acknowledgement of Country**

The statement refers to "ownership". Other places talk about "custodians" why does this Council talk about "ownership"?

##### **Response**

The Mayor took the question on notice with a response to be provided in writing.

**RODNEY RUSSELL – 225 STEELE STREET, DEVONPORT**

**Q1** Page 38 of the Annual Report is land sales. 64 Triton Road and 24-26 Triton Road are mentioned twice. Any particular reason? They are two separate dot points.

**Response**

The General Manager advised that Lots 60, 61, 62 and 63, were sold to one purchaser. Lot 64 was sold to another purchaser at a different time. There was actually five blocks of land that were sold during 2017/18. The first purchaser brought four of those for \$220,000 and the next purchaser bought one for \$55,000.

**Rodney Russell**

Why is 24-26 mentioned?

**General Manager**

24-26 Triton Road is the street address.

**Q2** Page 83 – Assets held for sale mentions lot 65. Fourth dot point, is that a different property?

**General Manager**

That's the last of the six blocks that were available for sale at 24-26 Triton Road, East Devonport.

**Rodney Russell**

Thank you, I thought it might have been a misprint.

**MALCOLM GARDAM – 4 BEAUMONT DRIVE, MIANDETTA**

**Q1** Will the Mayor please explain precisely why the AGM has been delayed until 10 December this year?

**Response**

The Mayor advised that it is directly related to some issues around the Audit Office. They were very short on staff and they were late completing the Audit.

The General Manager advised that Council submitted the financial report on time. Council was programmed to have the audit commence in mid-August, however due staffing issues within the Audit Office, on about four different occasions the commencement date was pushed back. The audit did not commence until around the second week of October. Council could not conduct its AGM until the audit was completed and the statutory processes followed.

**Q2** Council had recently made much of transparency in its dealings with ratepayers, including the use of audio recordings for meetings. Would Council consider taking the lead from Glamorgan Spring Bay Council—video recording and use video recording for its meetings?

**Response**

The Mayor advised that some preliminary discussions had occurred around the streaming of meeting. It's not on our immediate agenda, but it's certainly something that we are considering.

**BOB VELLACOTT – 11 COCKER PLACE, DEVONPORT**

Firstly Mayor I would like to thank Council and their most dedicated staff for their efforts in helping to maintain this city throughout the year. I still say that Devonport, when you look around Australia, I think we have a lot to be proud of and we have got enormous potential and I hope that in the future that

Council and all the citizens of Devonport will act accordingly and help to make this place, even a little bit better.

**Q1** Has there been any amendments and/or additions made in regard to Council's original commercial in confidence lease for ten years with Providore Place Pty Ltd?

**Response**

The Mayor responded that it is Commercial In Confidence, so there is nothing further to add.

**RODNEY RUSSELL – 225 STEELE STREET, DEVONPORT**

Page 17 Financial Performance Snapshot – loss on disposal of assets \$1.4M?

**Response**

The Finance Manager responded that the loss and disposal of assets includes a lot of different asset types and generally with Council there is no proceeds from those disposals, for example road assets, when the road wearing surface is replaced, the existing road surface is written off and as there is no proceeds from that process, we end up with a loss on the sale of assets, so that \$1.4M actually includes a number of assets including equipment, parks and open space, fleet and plant, road and stormwater assets, including buildings.

**TONY BUTLER – 2 DREW STREET, EAST DEVONPORT**

The question I would like to ask and I have asked a couple of the Aldermen is in relation to the Shell Service Station in East Devonport. There is a driveway there, not fit for a dog to walk on, it has been like it for the last four months and I have got through the thick and thin of it and they are saying it is nothing to do with Council. I believe that if it is in the area of Devonport is has got something to do with the Council. You can either close it up or shut up shop and get out.

**Response**

The Mayor advised that the question would be taken on notice and a response provided in writing.

|                               |
|-------------------------------|
| <b>10.0 NOTICES OF MOTION</b> |
|-------------------------------|

**4.1 COMMERIAL IN CONFIDENCE CONTRACTS AND AGREEMENTS SENT - NOTICE OF MOTION - MR BOB VELLACOTT (D558002)**

Moved: Bob Vellacott

Seconded: Tony Butler

That those present at this 2018 Annual General meeting request The Mayor and Aldermen to review all current commercial in confidence contracts, agreements and decisions with the intention of releasing and or making available any content and or information that can be reasonably argued should be in the public domain – ie All contracts and agreements between:-

- Projects and Infrastructure Pty Ltd,
- Providore Place Devonport Pty Ltd
- Sale and Purchase of Land
- Consultants
- Architects
- Property leases."

The motion was debated and put and

FOR: 10

AGAINST: 9

CARRIED

**There being no further business the Chairperson declared the meeting closed at 5:40pm.**

Confirmed

Chairman