



APPLICATION FOR CASUAL USE OF DON HALL

ORGANISER DETAILS

Event Organiser	
Contact Person	
Contact Phone	
Email	
Address	

FACILITY

Name of Event			
Event Day		Event Start Time	
Event Date		Event Finish Time	
Event Dates (if multiple)			
Will Alcohol be sold to the public	yes/no (Attach Permit)		
Will a temporary Structure be used	yes/no (Attach Permit)		
Public Liability Insurance	<i>A Certificate of Currency or copy of current Public Liability Insurance Policy MUST be attached to this Application.</i>		
Certificate/Policy Number			
Expiry Date			
Amount of Cover (Minimum \$20m)			

Daily charge may apply depending on usage

Council Contact: Council on 6424 0511 or email council@devonport.tas.gov.au



TERMS AND CONDITIONS

- (1) All charges in relation to hire must be paid in full by the due date, unless the Council has approved suitable arrangements.
- (2) The Council reserves the right to cancel the hirer's use of the Don Hall on a date shown in this application in the event of the Hall being required for an extraordinary function or extraordinary use.
- (3) The Council reserves the right to close the Don Hall, or redirect users to an alternate facility where, in the opinion of the Council staff, conditions render the Hall unsuitable for use.
- (4) The hirer shall not do, or neglect to do, or permit to be done or left undone, anything that will affect the Council's insurance Policy or Policies relative to fire or public risk in connection with the hire of the Don Hall and the hirer hereby agrees to indemnify the Council to the extent that such policies are affected by commission or omission.
- (5) The hirer agrees to indemnify and keep indemnified and to hold harmless the Council, its servants and agents and each of them from and against all actions, claims, charges, expenses and damages whatsoever which may be brought about or made or claimed against it by any of them arising out of or in any way related to the use of the Don Hall.
- (6) The hirer shall at all times during the allocated period of hire insure and keep insured with an insurance company approved by the Council against public risk for an amount of not less than \$20 million.
- (7) The hirer shall not produce, or perform, or suffer to be produced or performed at the Don Hall any dramatic, musical or other work in infringement of the copyright, or performing right of any owner of such rights, and it shall be a condition and term of this hiring that the hirer indemnifies Council against any claim for breach of copyright during such hiring, and any costs incurred in connection therewith.
- (8) No intoxicating liquor is to be served, or sold in association with this hiring unless the necessary approval has been obtained from Council and evidence of Licensing Commission permits are produced. The hirer is to strictly observe wet and dry areas stipulated on the permit.
- (9) The hirer shall ensure an inspection, to remove any waste or hazards that have evolved during the hire period, is carried out before departing the facility. Failure to do so will incur any costs associated with the cleaning of the facility.

UNDERTAKING

Iof hereby make application for use of the above Council facility for the dates and times specified and acknowledge having received and read the Terms and Conditions of hire and undertake to be bound by and comply with the Terms and Conditions in every respect and I further undertake to be responsible for ensuring that all individuals or groups using the facility in association with this application comply with the terms and conditions.

SIGNATURE OF APPLICANT: DATE:

OFFICE USE ONLY:

APPLICATION APPROVED	<input type="checkbox"/>	APPLICATION REFUSED	<input type="checkbox"/>
REASON REFUSED			
CONDITIONS OF APPROVAL			
Signature of Council Officer		Date	