

**MINUTES OF A GOVERNANCE AND FINANCE COMMITTEE MEETING OF THE
DEVONPORT CITY COUNCIL HELD IN THE COUNCIL CHAMBERS, 17 FENTON WAY
ON MONDAY, 21 NOVEMBER 2016 COMMENCING AT 5:30PM**

PRESENT: Ald G F Goodwin (Chairman)
Ald T M Milne
Ald L M Perry
Ald A L Rockliff

Aldermen in Attendance:
Ald A J Jarman
Ald L M Laycock

Council Officers:
General Manager, P West
Executive Manager Corporate, Community & Business, S Crawford
Executive Manager Organisational Performance, K Peebles
Governance Coordinator, K Hampton

Audio Recording:
All persons in attendance were advised that it is Council policy to record Council meetings, in accordance with Council's Audio Recording Policy. The audio recording of this meeting will be made available to the public on Council's website for a minimum period of six months.

1.0 APOLOGIES

The following apologies were received for the meeting.

Ald Emmerton	Apology
Ald Martin	Apology

2.0 DECLARATIONS OF INTEREST

There were no Declarations of Interest.

3.0 PROCEDURAL

3.1 PUBLIC QUESTION TIME

3.1.1 QUESTIONS ON NOTICE FROM THE PUBLIC

Nil

3.1.2 QUESTION WITHOUT NOTICE FROM THE PUBLIC

DOUGLAS JANNEY – 23 WATKINSON STREET, DEVONPORT

Pages 16 to 30 in part have black print on black back ground and the text is partly unreadable.

P172 is bordering on the unreadable and this would seem to be a mistake as it only taking up about 25% of the page-half the width and half the length. The Capital Expenditure graph is not clear!

While the foregoing may not be problems on a computer screen it is with the paper version that is black and white.

All black print contributes to the 2 problems which are wasteful of time and resources.

The first problem section could be deleted and a note to say come to the Council Chambers or go to the Website. P172 needs to be much larger and included in the paper version of the Agenda.

Q How come the Council does not have a policy about the issuance of printed documents that are available to the public to avoid the foregoing outlined problems?

Response

The General Manager responded that page 172 was a mistake in the current agenda and that it was an error that was identified after the agenda had been produced and released.

3.2 QUESTIONS FROM ALDERMEN

Nil

3.3 NOTICES OF MOTION

Nil

4.0 GOVERNANCE AND FINANCE REPORTS

4.1 PUBLIC LAND REGISTER - UPDATE TO REGISTER (D440778)

GFC 39/16 RESOLUTION

MOVED: Ald Rockliff

SECONDED: Ald Perry

That it be recommended to Council that:

- (a) the Public Land Register be updated to include land at Kiah Place and Adina Place, East Devonport and 15 McArthur Drive, Spreyton, and
- (b) an updated copy of the Register be publicly available on Council's website and at the Council Offices.

	For	Against		For	Against
Ald Goodwin	✓		Ald Perry	✓	
Ald Milne	✓		Ald Rockliff	✓	

CARRIED UNANIMOUSLY

4.2 ANNUAL PLAN PROGRESS REPORT - SEPTEMBER-OCTOBER 2016 (D442137)

GFC 40/16 RESOLUTION

MOVED: Ald Milne

SECONDED: Ald Rockliff

That it be recommended to Council that the 2016/17 Annual Plan Progress Report for the period ended 31 October 2016 be received and noted.

	For	Against		For	Against
Ald Goodwin	✓		Ald Perry	✓	
Ald Milne	✓		Ald Rockliff	✓	

CARRIED UNANIMOUSLY

4.3 COMMEMORATIVE SEAT POLICY AND PROCEDURE (D444650)**GFC 41/16 RESOLUTION**

MOVED: Ald Perry
 SECONDED: Ald Rockliff

That it be recommended to Council that the Commemorative Seat Policy and Procedure:

- (a) be amended to allow Council to accept merit based applications at its discretion; and
- (b) be adopted and made publicly available on Council's website and at the Council Offices.

	For	Against		For	Against
Ald Goodwin	✓		Ald Perry	✓	
Ald Milne	✓		Ald Rockliff	✓	

CARRIED UNANIMOUSLY

4.4 MINUTES OF MEETINGS - AUDIT PANEL - 24 OCTOBER 2016 AND 14 NOVEMBER 2016 (D446181)**GFC 42/16 RESOLUTION**

MOVED: Ald Perry
 SECONDED: Ald Rockliff

That it be recommended to Council that the following minutes of the Audit Panel be received and noted:

- Special Audit Panel Meeting - 24 October 2016 (confirmed)
- Devonport & Central Coast Councils Shared Audit Panel – 14 November 2016 (unconfirmed); and
- Devonport City Council Audit Panel – 14 November 2016 (unconfirmed).

	For	Against		For	Against
Ald Goodwin	✓		Ald Perry	✓	
Ald Milne	✓		Ald Rockliff	✓	

CARRIED UNANIMOUSLY

4.5 ELECTED MEMBERS' EXPENDITURE REPORT - SEPTEMBER/OCTOBER 2016 (D446525)**GFC 43/16 RESOLUTION**

MOVED: Ald Rockliff
 SECONDED: Ald Milne

That it be recommended to Council that the report advising of Aldermen expenses be received and noted.

	For	Against		For	Against
Ald Goodwin	✓		Ald Perry	✓	
Ald Milne	✓		Ald Rockliff	✓	

CARRIED UNANIMOUSLY

4.6 DEVONPORT CITY DIGITAL STRATEGY 2017-2021 (D447768)**GFC 44/16 RESOLUTION**

MOVED: Ald Perry
 SECONDED: Ald Rockliff

That it be recommended to Council that in relation to the Devonport City Digital Strategy 2017-2021:

- a) it be noted that no community feedback was received; and
- b) the Strategy be adopted.

	For	Against		For	Against
Ald Goodwin	✓		Ald Perry	✓	
Ald Milne	✓		Ald Rockliff	✓	

CARRIED UNANIMOUSLY

4.7 PURCHASING POLICY (D447817)**GFC 45/16 RESOLUTION**

MOVED: Ald Milne
 SECONDED: Ald Rockliff

That it be recommended to Council that the Purchasing Policy:

- (a) be amended by altering Section 3 to read, *"The Purchasing Officer is to obtain two verbal quotes where it is practical to do so. If two quotes are obtained, at least one must be sought from a local business providing suitable options exist"*; and
- (b) be adopted and made publicly available on Council's website and at the Council Offices.

	For	Against		For	Against
Ald Goodwin	✓		Ald Perry	✓	
Ald Milne	✓		Ald Rockliff	✓	

CARRIED UNANIMOUSLY

4.8 FINANCIAL MANAGEMENT STRATEGY (D447827)**GFC 46/16 RESOLUTION**

MOVED: Ald Rockliff
 SECONDED: Ald Perry

That it be recommended to Council that it adopt the Financial Management Strategy with immediate effect.

	For	Against		For	Against
Ald Goodwin	✓		Ald Perry	✓	
Ald Milne	✓		Ald Rockliff	✓	

CARRIED UNANIMOUSLY

4.9 FINANCE REPORT FOR OCTOBER 2016 (D448016)**GFC 47/16 RESOLUTION**

MOVED: Ald Perry

SECONDED: Ald Milne

That it be recommended to Council that the Finance Report for October 2016 be received and noted.

	For	Against		For	Against
Ald Goodwin	✓		Ald Perry	✓	
Ald Milne	✓		Ald Rockliff	✓	

CARRIED UNANIMOUSLY

4.10 SECTION 23 COMMITTEE APPOINTMENTS (D448556)**GFC 48/16 RESOLUTION**

MOVED: Ald Perry

SECONDED: Ald Rockliff

That it be recommended to Council that it note that a review of the membership of its Section 23 Committees has occurred and that no changes are to be made at this time.

	For	Against		For	Against
Ald Goodwin	✓		Ald Perry	✓	
Ald Milne	✓		Ald Rockliff	✓	

CARRIED UNANIMOUSLY

4.11 GOVERNANCE & FINANCE REPORT (D391239)**GFC 49/16 RESOLUTION**

MOVED: Ald Rockliff

SECONDED: Ald Perry

That it be recommended to Council that the Governance and Finance report be received and noted.

	For	Against		For	Against
Ald Goodwin	✓		Ald Perry	✓	
Ald Milne	✓		Ald Rockliff	✓	

CARRIED UNANIMOUSLY

5.0 CLOSED SESSION**GFC 50/16 RESOLUTION**

MOVED: Ald Perry

SECONDED: Ald Milne

That in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015* the following items be dealt with in Closed Session:

Item No	Matter	Local Government (Meeting Procedures) Regulations 2015 Reference
5.1	Meercroft Park Development Improvements	15(2)(d)

	For	Against		For	Against
Ald Goodwin	✓		Ald Perry	✓	
Ald Milne	✓		Ald Rockliff	✓	

CARRIED UNANIMOUSLY

The Chairman adjourned the meeting at 6:01pm to reconvene in Closed Session at 6:02pm.

The Committee moved out Closed Session at 6:05pm.

CLOSURE

There being no further business on the agenda the meeting was declared closed at 6:05pm.