

**MINUTES OF A GOVERNANCE, FINANCE & COMMUNITY SERVICE COMMITTEE MEETING OF
THE DEVONPORT CITY COUNCIL HELD IN THE COUNCIL CHAMBERS
ON MONDAY, 17 JULY 2017 COMMENCING AT 5:30PM**

PRESENT: Ald S L Martin (Chairman)
Ald C D Emmerton
Ald G F Goodwin
Ald A J Jarman
Ald T M Milne

Aldermen in Attendance:
Ald J F Matthews
Ald L M Perry

Council Officers:
General Manager, P West
Executive Manager Corporate, Community & Business, S Crawford
Executive Manager Organisational Performance, K Peebles
Governance Coordinator, K Hampton
Arts & Convention Centre Manager, G Dobson

Audio Recording:
All persons in attendance were advised that it is Council policy to record Council meetings, in accordance with Council's Audio Recording Policy. The audio recording of this meeting will be made available to the public on Council's website for a minimum period of six months.

1.0 APOLOGIES

The following apology was received for the meeting.

Ald A L Rockliff	Leave of Absence
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2.0 DECLARATIONS OF INTEREST

There were no Declarations of Interest.

3.0 PROCEDURAL

3.1 PUBLIC QUESTION TIME

Nil

3.2 QUESTIONS FROM ALDERMEN

Nil

3.3 NOTICES OF MOTION

Nil

4.0 GOVERNANCE REPORTS

4.1 COUNCIL POLICIES - BIENNIAL REVIEW (D471037)

GFC 01/17 RESOLUTION

MOVED: Ald Emmerton

SECONDED: Ald Goodwin

That it be recommended to Council that the following reviewed Council policies be adopted with immediate effect:

1. Asset Management Policy
2. Audio Recording Policy
3. Boundary Fencing Policy
4. Commemorative Seat Policy and Procedure
5. Community, Childcare & Commercial Lease Policy
6. Community Engagement Policy
7. Complaint Handling Policy
8. Credit Card Policy
9. Customer Service Charter
10. Dealing with Difficult Customers Policy
11. Dilapidated Buildings Policy
12. Driveway Policy
13. Equal Employment Opportunity (EEO) & Diversity Policy
14. Financial Assistance Policy
15. Fitness for Work Policy & Procedure
16. Harassment, Bullying & Anti-Discrimination Policy
17. Investment Policy
18. Permanent Art Collection Policy
19. Personal Information Protection Policy
20. Purchasing Policy
21. Recruitment & Selection Policy
22. Related Parties Disclosure Policy
23. Rooke Street Mall Policy
24. Sponsorship Policy
25. Sport & Recreation Groups Lease Policy
26. Street Trading Policy
27. Subdivision Maintenance Bond Policy
28. Subdivision Outstanding Works Bond Policy
29. Tree Policy

	For	Against		For	Against
Ald Martin	✓		Ald Jarman	✓	
Ald Emmerton	✓		Ald Milne	✓	
Ald Goodwin	✓				

CARRIED UNANIMOUSLY

4.2 LOCAL GOVERNMENT ASSOCIATION OF TASMANIA - ANNUAL GENERAL MEETING AND GENERAL MEETING - 26 JULY 2017 (D479415)

GFC 02/17 RESOLUTION

MOVED: Ald Goodwin

SECONDED: Ald Milne

That it be recommended to Council that the agendas for the Local Government Association of Tasmania Annual General Meeting and General Meeting to be held on 26 July 2017 be received and noted.

	For	Against		For	Against
Ald Martin	✓		Ald Jarman	✓	
Ald Emmerton	✓		Ald Milne		✓
Ald Goodwin	✓				

CARRIED

4.3 ELECTED MEMBERS' EXPENDITURE REPORT - MAY-JUNE 2017 (D480061)

GFC 03/17 RESOLUTION

MOVED: Ald Goodwin

SECONDED: Ald Jarman

That it be recommended to Council that the report advising of Aldermen expenses be received and noted.

	For	Against		For	Against
Ald Martin	✓		Ald Jarman	✓	
Ald Emmerton	✓		Ald Milne	✓	
Ald Goodwin	✓				

CARRIED UNANIMOUSLY

5.0 FINANCE REPORTS

Nil

6.0 COMMUNITY SERVICES REPORTS

6.1 SPORTS CARNIVALS ASSOCIATION OF TASMANIA - APPLICATION FOR FUNDING (D470479)

GFC 04/17 RESOLUTION

MOVED: Ald Goodwin

SECONDED: Ald Jarman

That it be recommended to Council that the request from Sports Carnivals Association of Tasmania be received and that Council agree to:

- (a) provide a contribution of \$5,000 to the Sports Carnival Association of Tasmania for the 2017 event; and

- (b) note funding of \$5,000 has been previously committed to the Devonport Athletics Club for the conduct of the 2017 event; and
- (c) further review the success or otherwise of the new format of the Carnival prior to committing future funding to either entity.

	For	Against		For	Against
Ald Martin	✓		Ald Jarman	✓	
Ald Emmerton	✓		Ald Milne	✓	
Ald Goodwin	✓				

CARRIED UNANIMOUSLY

6.2 DEVONPORT COMMUNITY HOUSE PARTNERSHIP AGREEMENT (D479459)

GFC 05/17 RESOLUTION

MOVED: Ald Goodwin

SECONDED: Ald Jarman

That It be recommended to Council that the report regarding the partnership agreement with the Devonport Community house be noted and

1. Council endorse the revised partnership with the Devonport Community House; and
2. Council enters into discussions with the Men's Shed for a new partnership agreement.

	For	Against		For	Against
Ald Martin	✓		Ald Jarman	✓	
Ald Emmerton	✓		Ald Milne	✓	
Ald Goodwin	✓				

CARRIED UNANIMOUSLY

7.0 INFORMATION REPORTS

7.1 GOVERNANCE & FINANCE REPORT (D478398)

GFC 06/17 RESOLUTION

MOVED: Ald Emmerton

SECONDED: Ald Goodwin

That it be recommended to Council that the Governance and Finance report be received and noted.

	For	Against		For	Against
Ald Martin	✓		Ald Jarman	✓	
Ald Emmerton	✓		Ald Milne	✓	
Ald Goodwin	✓				

CARRIED UNANIMOUSLY

7.2 COMMUNITY SERVICES REPORT - JULY 2017 (D478399)**GFC 07/17 RESOLUTION**

MOVED: Ald Jarman

SECONDED: Ald Milne

That it be recommended to Council that the Community Services report be received and noted.

	For	Against		For	Against
Ald Martin	✓		Ald Jarman	✓	
Ald Emmerton	✓		Ald Milne	✓	
Ald Goodwin	✓				

CARRIED UNANIMOUSLY

8.0 CLOSED SESSION**GFC 08/17 RESOLUTION**

MOVED: Ald Milne

SECONDED: Ald Jarman

That in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015* the following items be dealt with in Closed Session:

Item No	Matter	Local Government (Meeting Procedures) Regulations 2015 Reference
8.1	Outstanding Debtors – 90 Days and Over Report	15(2)(j)
8.2	Outstanding Rates Debtors – Three Years and Over Report	15(2)(j)

	For	Against		For	Against
Ald Martin	✓		Ald Jarman	✓	
Ald Emmerton	✓		Ald Milne	✓	
Ald Goodwin	✓				

CARRIED UNANIMOUSLY

The Chairman adjourned the meeting at 6:09pm to reconvene in Closed Session at 6:09pm.

The Committee moved out Closed Session at 6:16pm.

CLOSURE

There being no further business on the agenda the meeting was declared closed at 6:16pm.