



The City with Spirit

NOTICE OF MEETING

Notice is hereby given that a **Governance, Finance & Community Service Committee** meeting of the Devonport City Council will be held in the Council Chambers, on Monday 19 February 2018, commencing at 5:30pm.

The meeting will be open to the public at 5:30pm.

QUALIFIED PERSONS

In accordance with Section 65 of the *Local Government Act 1993*, I confirm that the reports in this agenda contain advice, information and recommendations given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.

Paul West
GENERAL MANAGER

14 February 2018

**AGENDA FOR A MEETING OF THE GOVERNANCE, FINANCE & COMMUNITY SERVICE
COMMITTEE OF
DEVONPORT CITY COUNCIL HELD ON MONDAY 19 FEBRUARY 2018
AT THE COUNCIL CHAMBERS AT 5:30PM**

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Agenda of a meeting of the Devonport City Council's **Governance, Finance & Community Service Committee** to be held at the Council Chambers, 17 Fenton Way, Devonport on Monday 19 February 2018 commencing at 5:30pm.

PRESENT

		Present	Apology
Chair	Ald A L Rockliff		
	Ald C D Emmerton		
	Ald G F Goodwin		
	Ald A J Jarman		
	Ald S L Martin		✓
	Ald T M Milne		

IN ATTENDANCE

All persons in attendance are advised that it is Council policy to record Council Meetings, in accordance with Council's Audio Recording Policy. The audio recording of this meeting will be made available to the public on Council's website for a minimum period of six months. Members of the public in attendance at the meeting who do not wish for their words to be recorded and/or published on the website, should contact a relevant Council Officer and advise of their wishes prior to the start of the meeting.

1.0 APOLOGIES

The following apology was received for the meeting.

Ald SL Martin	Leave of Absence
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2.0 DECLARATIONS OF INTEREST

3.0 PROCEDURAL

3.1 PUBLIC QUESTION TIME

Members of the public are invited to ask questions in accordance with Council's Public Question Time Policy (Min No 159/17 refers):

1. Public participation shall take place at Council meetings in accordance with Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2015*.
 2. Public participation will be the first agenda item following the formal motions: Apologies, Minutes, Declarations of Interest.
 3. Questions without notice will be dependent on available time at the meeting (with a period of 30 minutes set aside at each meeting).
 4. A member of the public who wishes to ask a question at the meeting is to state their name and address prior to asking their question.
 5. A maximum of 2 questions per person are permitted.
 6. A maximum period of 3 minutes will be allowed per person.
 7. If time permits, a third question may be asked once all community members who wish to ask questions have done so. A time limit of 2 minutes will apply.
 8. Questions are to be succinct and not contain lengthy preamble.
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9. Questions do not have to be lodged prior to the meeting, however they will preferably be provided in writing.
10. A question by any member of the public and an answer to that question are not to be debated.
11. Questions without notice and their answers will be recorded in the minutes.
12. The Chairperson may take a question on notice in cases where the questions raised at the meeting require further research or clarification, or where a written response is specifically requested.
13. Protection of parliamentary privilege does not apply to local government and any statements or discussion in the Council Chambers, or any document produced, are subject to the laws of defamation.
14. The Chairperson may refuse to accept a question. If the Chairperson refuses to accept a question, the Chairperson is to give reason for doing so in accordance with the Public Question Time Policy.

3.2 QUESTIONS ON NOTICE FROM ALDERMEN

At the time of compilation of the agenda no questions on notice from Aldermen were received.

4.0 GOVERNANCE REPORTS

4.1 ELECTED MEMBERS' EXPENDITURE REPORT - NOVEMBER/DECEMBER 2017 TO JANUARY 2018

File: 22947 D512500

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

Strategy 5.3.2 Provide appropriate support to elected members to enable them to discharge their functions

SUMMARY

To detail expenditure of both the Mayor and Aldermen.

BACKGROUND

This report is in response to a Council resolution (Min 49/12 refers) *"That Council be provided with a specific monthly report in relation to expenditure incurred, in excess of statutory allowances, for both the Mayor and Aldermen."*

STATUTORY REQUIREMENTS

Under the *Local Government Act 1993*, Council is required to publish details of the total allowances and expenses paid to the Mayor, Deputy Mayor and Aldermen in its Annual Report, however there is no obligation to do so at any other time.

DISCUSSION

Expenditure processed for the three month period November/December 2017 and January, 2018 inclusive, is detailed below:

Mayor Steve Martin

\$ 184.97 Mobile telephone expenses
\$ 192.13 Meal expenses – meeting/conference
\$ 98.61 Taxi expenses (Money in Sport conference)

Alderman Rockliff

\$ 520.00 Registration fee - LGAT Elected Members Professional Development Workshop
\$ 106.34 Fee for attendance at LGAT General Meeting
\$ 30.00 Meals during attendance at LGAT General Meeting
\$ 179.00 Accommodation for attendance at LGAT General Meeting
\$ 45.00 Attendance at Devonport Rotary Club dinner

Alderman Laycock

\$ 520.00 Registration fee - LGAT Elected Members Professional Development Workshop

Alderman Perry

\$ 63.36 Reimbursement of travel costs to attend meeting

Alderman Milne

\$ 390.00 Registration fee - LGAT Elected Members Professional Development Workshop

Aldermen

\$ 865.12 iPad expenses

The attached table sets out the cumulative expenditure for the 2017/18 financial year. Due to the timing of Credit Card statements and invoices, expenditure will be reported as and

when the account is paid. Items in this report may relate to transactions that occurred in previous months.

COMMUNITY ENGAGEMENT

There was no community engagement as a result of this report.

FINANCIAL IMPLICATIONS

Mayoral and Aldermen expenses are costed to the general ledger account for Aldermen Support.

RISK IMPLICATIONS

It is believed there are no risks associated with this report.

CONCLUSION

Expenses are reported in accordance with Council's direction.

ATTACHMENTS

1. Cumulative Totals - YTD - January 2018

RECOMMENDATION

That it be recommended to Council that the report advising of Aldermen expenses be received and noted.

Author:	Karen Hampton	Endorsed By:	Paul West
Position:	Governance Coordinator	Position:	General Manager

Aldermen Expenses

Cumulative figures Year to date - November/December 2017 and January 2018

Alderman	Mayor Allowance	Deputy Mayor Allowance	Aldermen's Allowance	Mileage R'ments	iPads	Conference/ Professional Development Attendance	Travel, Accomm & Meal expenses	Meeting expenses	Mobile Phone	Total
Mayor Martin	30,972		12,390	6,706	-		1,785	59	463	\$ 31,013
Ald Emmerton			12,390		213					\$ 7,479
Ald Goodwin			12,390		213		349			\$ 7,828
Ald Jarman			12,390		213		347			\$ 7,826
Ald Matthews			12,390	40	213	800	552			\$ 8,871
Ald Milne			12,390		213	390	372			\$ 7,851
Ald Laycock			12,390		213	520	396			\$ 7,875
Ald Perry			12,390	64	213					\$ 7,479
Deputy Mayor Rockliff		9,683	12,390		213	520	650			\$ 13,532
Other Non Attributable										\$ -
TOTAL - YEAR TO DATE	\$ 18,437	\$ 5,764	\$ 66,366	\$ 3,873	\$ 840	\$ 800	\$ 3,337	\$ 59	\$ 278	\$ 99,754
Budget	54,300	17,000	195,500	11,500	4,000	15,000	13,500	1,500	900	313,200
BALANCE UNSPENT	\$ 35,863	\$ 11,236	\$ 129,134	\$ 7,627	\$ 3,160	\$ 14,200	\$ 10,163	\$ 1,441	\$ 622	\$ 213,446
% Spent Year to Date	34%	34%	34%	34%	21%	5%	25%	4%	31%	32%

Note: Council provides a motor vehicle for use by the Mayor - the cost of this vehicle is shown in the Mileage column.

5.0 FINANCE REPORTS

5.1 FINANCE REPORT FOR JANUARY 2018

File: 26544 D512391

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

Strategy 5.5.1 Provide financial services to support Council's operations and meet reporting and accountability requirements

SUMMARY

To report the details of Council's financial position and operational outcomes against budget for the current financial year.

BACKGROUND

Monthly financial reports are provided to Council for information.

STATUTORY REQUIREMENTS

No statutory requirements relate directly to this report.

DISCUSSION

The attached report provides an overview of Council's financial position and year to date operating result as of 31 January 2018.

Included in the report are the following:

Financial Summary – This report provides an overview of Council's Operational and Capital Income and Expenditure, along with details on cash position and Debtors information for the reporting period.

Summarised Operating Report – This report provides a summary of operational income and expenditure for the period to date compared to both the YTD Budget and Annual Budget.

Financial Charts – These charts provide a visual representation of year to date Income and Expenditure compared to budget and prior year, plus a Capital Expenditure chart which demonstrates the progress of the current year capital plan against budget and prior year capital plan information for reference.

Balance Sheet Report – This report provides a snapshot of Council's financial position at the end of the reporting period.

Capital Expenditure Report – This report provides a list of all approved capital expenditure projects with their allocated budget, YTD expenditure and forecast expenditure including commentary in relation to budget variances, as well as whole of project budget and cost for those projects which span more than one financial year.

COMMUNITY ENGAGEMENT

No community engagement was required for this report.

FINANCIAL IMPLICATIONS

This report presents Council's operating result and financial position and is provided for information purposes.

RISK IMPLICATIONS

- Financial
Inaccurate financial information could lead to poor financial decision making.

CONCLUSION

The monthly financial report provides an overview of Council's operating result and financial position at the end of the reporting period.

ATTACHMENTS

1. Council Meeting - Attachment 1 - Finance Report - January 2018
2. Council Meeting - Attachment 2 - Capital Works - January 2018

RECOMMENDATION

That it be recommended to Council that the Finance Report for January 2018 be received and noted.

Author:	Rodney O'Rourke	Endorsed By:	Kym Peebles
Position:	Accountant	Position:	Executive Manager Organisational Performance



Devonport City Council FINANCE REPORT

YTD for the month ended January 2018

The operating result for the month of January is a higher than budget surplus of \$1.65M which represents a 15% gain on budget. At this stage the operating result for the financial year ending June 2018 is forecast to be a surplus of \$155K.

Rates & Service Charges - \$102K Favourable

Rates and service charges are ahead of budget as follows: general rates \$66K, waste management charges \$28K, and fire levy charges \$15K. This is primarily due to supplementary assessments processed in January 2018. A forecast adjustment of \$105K has been made.

Fees and User Charges - \$155K Favourable

Fees and user charges are ahead of budget predominantly due to; infringements and fines \$69K, development fees \$39K, and cemetery fees \$26K. These gains are partially offset by unfavourable variations in admissions charges \$73K (Julie Burgess and marketing and events - Jazz and DFW festivals) and animal registrations \$19K. The performance of parking revenue will continue to be monitored, therefore only a \$15K forecast adjustment has been made at this stage.

Grants - Operating - \$234K Favourable

Operating grants are significantly over budget, primarily due to unbudgeted instalments received from the Dpt. Of State Growth for the demolition of the maternity hospital. At this time only a \$990K forecast adjustment has been made of which \$950 relates to the demolition of the maternity hospital and \$40K relates to above budget Federal Assistance grant funding. Note the \$950K forecast adjustment is offset by a \$950K forecast adjustment under materials and services relating to contractor expenditure to carry out the demolition works.

Contributions - Operating - \$5K Unfavourable

The unfavourable variation predominantly relates to marketing and events sponsorship income \$21K, which is partly offset by gains in contributions in Recreational Development \$5.5K, and Infrastructure \$5K. A forecast adjustment of \$5K has been made.

Dividend Income - \$294K Favourable

Dividend revenue is significantly ahead of budget primarily due to receiving a \$180K 'special dividend' in October from Dulverton Waste Management for their better than expected financial performance in the 2016/17 year. In addition from slightly higher than expected tax equivalence income Council received under the National Tax Equivalence Regime (NTER), including a TasWater 2016/17 final wash up payment of \$40K. A forecast adjustment of \$300K has been made.

Profit sharing - \$34K Favourable

The favourable variation relates to a 50% profit sharing arrangement with Belgravia Leisure and is based on the 2016/17 trading period of Splash Aquatic and Leisure Centre. A forecast adjustment of \$34K has been made.

Interest Income - \$83K Favourable

Interest income is ahead of budget due to a higher than anticipated cash balance throughout the 2017/18 year and the use of term deposits to maximise interest. Three term deposits are likely to be utilised until June 30. A forecast adjustment of \$140K has been made.

Other Revenue - \$67K Favourable

The majority of the gain relates to sundry income \$30K, the recovery of outstanding infringements \$23K, and utility recoveries associated with the Devonport Aquatic Centre \$12K. A forecast adjustment of \$30K has been made for unbudgeted quarterly contributions (reported as sundry income) from Service Tasmania for the services of the Living City project officer.

Employee Benefits - \$231K Favourable

Expenditure on employee benefits is currently below budget primarily consisting of: employee related costs (training, w/comp & payroll tax) \$116K direct employee costs \$78K and superannuation \$33K and leave entitlements \$3K. The favourable variation can be attributed in part to unfilled vacancies as the budget for employee costs was based on 148.03 FTE's whereas the actual YTD figure for January totalled 143.2 FTE's. At this stage, a \$20K forecast adjustment has been made.

Materials and Services - \$77K Favourable

Materials and services expenditure are currently below budget. This is primarily explained by savings in general expenses \$162K, advertising and marketing \$40K, and consultants \$29K. This is partially offset by above budget contractors expenditure of \$182K due to unbudgeted demolition costs of the maternity hospital in addition to road resealing projects being scheduled earlier than anticipated. Expenditure incurred for the demolition of the maternity hospital is to be reimbursed by the Dpt. of State Growth - refer to above note on operating grants received. Savings in general expenses are mostly explained by timing related gains of \$84K in rural and urban roads maintenance. A forecast adjustment of \$950K has been made to reflect the additional contractor expenditure associated with the demolition of the old maternity hospital which corresponds with and is offset by the forecast adjustment for the additional \$950K of grant funding from the Dept. of State Growth.

Depreciation - \$64K Favourable

Savings in depreciation are primarily explained by over budgeted depreciation for IT relating to TechOne software. A \$70K forecast adjustment has been made.

Financial Costs - \$200K Favourable

Financial costs are currently less than budget and predominantly relate to Living City interest expense. The gains reflect the delayed drawdown of Living City loan proceeds in addition to a consistently low interest rate environment. A forecast adjustment has not been considered at this stage.

Levies & Taxes - \$38K Favourable

The favourable variation relates to Council rates for Living City and parking and land tax for Living City.

Other Expenses - \$94K Favourable

A majority of the favourable variation in other expenses relates to the delayed timing of sponsorship of \$60K, bad debts expense (related to parking infringements written off) \$20K, and community grants \$17K. These gains are slightly offset by above budget expenditure on audit services of \$11K. A forecast adjustment of \$10K was made for under budgeted audit services.

Internal Charges and Recoveries - \$22K Unfavourable

Net recoveries are behind budget by \$22K. Recoveries from Operations are behind budget by \$36K, while Plant and CI are ahead of budget by \$11K and \$3K respectively. According to the Works system to the end of January 2018, a total of 6,949 labour hours have been capitalised compared to a budget of 7,976 hours.

Balance Sheet

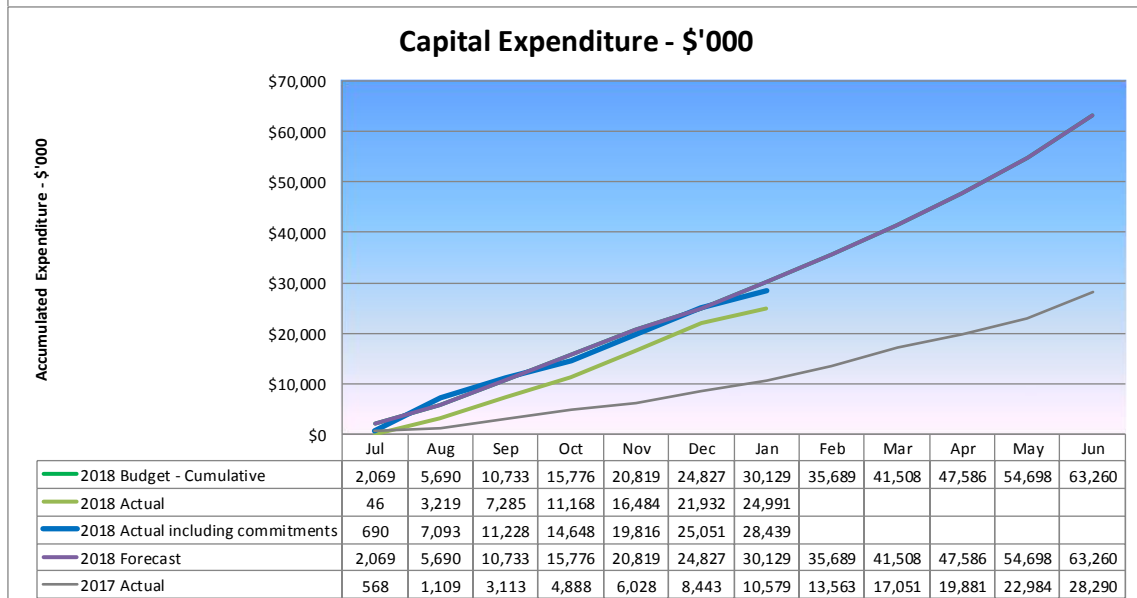
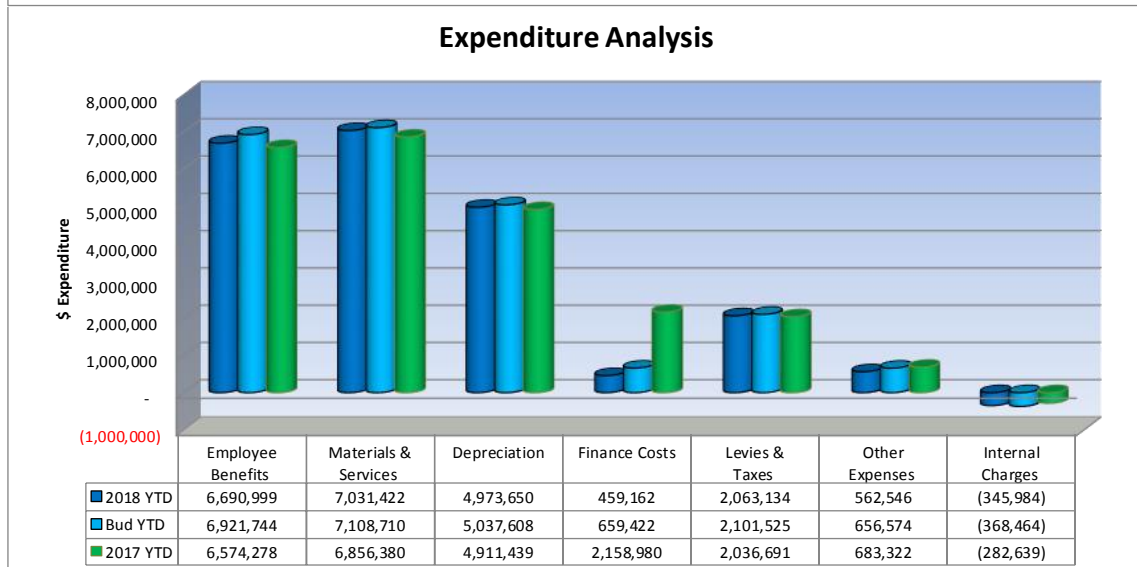
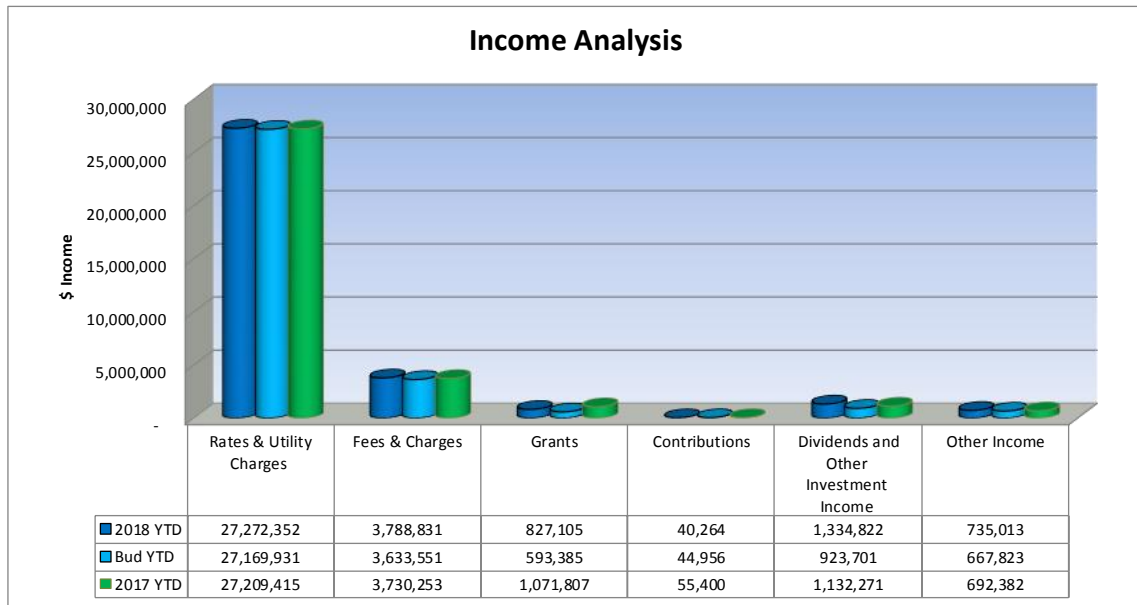
The balance of Capital Work in Progress at the end of January is \$50.67M of which \$48.77M relates to prior years projects not yet capitalised, including \$44M in relation to the LIVING CITY Project.

FINANCIAL SUMMARY					YTD to January 2018	
Operating Summary		YTD		Annual	Current	
		Budget	Actual	Budget	Forecast	
Revenue		33,033,347	33,998,388	38,422,987	40,455,222	
Expenditure		22,117,120	21,434,928	39,018,660	40,299,494	
Operating Position		10,916,227	12,563,460	(595,673)	155,728	
Capital Expenditure Summary		Annual	Actual	Annual		
		Budget		Forecast		
Capital Expenditure		63,259,210	24,990,917	63,259,210		
Cash Information				January 2018	June 2017	
Operating Account (Reconciled balance)				2,070,253	3,568,105	
Interest-Earning Deposits				14,247,875	12,394,846	
				16,318,128	15,962,951	
Debtor Information		January 2018	June 2017	Rates Debtors Ageing	January 2018	% of Annual Rates
Rates Debtors	9,453,038	(119,014)		2017/2018 - Current	9,260,986	34.0%
Infringement Debtors	72,551	31,789		2016/2017 - 1 Year	88,013	
Sundry Debtors	282,592	500,417		2015/2016 - 2 Years	37,065	
Planning & Health Debtors	6,465	8,691		2014/2015 - 3 Years	24,678	
	9,814,647	421,883		2013/2014 - Older	42,296	
					9,453,038	
Cash Investment Information				Actual Rate	January 2018	
ANZ Cash Deposits - At Call			1.90%		1,667,101	
ANZ Loan Repay. A/c - (existing loans) - At Call			1.50%		78,627	
CBA Cash Deposits - At Call			1.00%		502,147	
NAB Term Deposit			2.40%	3 months maturing 24/05/2018	4,000,000	
AMP Term Deposit			2.55%	6 months maturing 7/03/2018	4,000,000	
MyState Term Deposit			2.45%	4 months maturing 6/4/2018	4,000,000	
					14,247,875	
All cash investments are invested in compliance with Council's Investment Policy.						
Benchmarks: BBSW90 Day Index			1.78%			
RBA Cash Rate			1.50%			

Commentary

This report provides a high level summary of operational income and expenditure, capital expenditure and the cash and receivables position as at the date of the report.

SUMMARISED OPERATING REPORT						
YTD to January 2018						
	YTD		YTD Variance		Full Budget	Forecast
	Budget	Actual	\$	%	2018	2018
INCOME						
Rates and Service Charges	27,169,931	27,272,352	102,422	0.4%	27,227,431	27,743,264
Fees and User Charges	3,633,551	3,788,831	155,280	4.3%	6,417,880	6,432,880
Grants - Operating	593,385	827,105	233,721	39.4%	1,133,300	2,123,300
Contributions - Operating	44,956	40,264	(4,692)	-10.4%	49,925	54,925
Dividend Income	776,701	1,071,273	294,572	37.9%	2,314,426	2,614,426
Profit Sharing	-	33,702	33,702	#DIV/0!	-	33,702
Interest Income	147,000	229,847	82,847	56.4%	252,000	392,000
Other Revenue	667,823	735,013	67,190	10.1%	1,028,025	1,060,725
TOTAL INCOME	33,033,347	33,998,388	965,042	2.9%	38,422,987	40,455,222
EXPENSES						
Employee Benefits	6,921,744	6,690,999	230,745	3.3%	12,041,147	12,021,147
Materials and Services	7,108,710	7,031,422	77,288	1.1%	12,835,034	13,785,035
Depreciation	5,037,608	4,973,650	63,958	1.3%	8,815,900	8,745,900
Financial Costs	659,422	459,162	200,260	30.4%	1,503,403	1,503,403
Levies & Taxes	2,101,525	2,063,134	38,391	1.8%	3,439,627	3,439,627
Other Expenses	656,574	562,546	94,028	14.3%	1,015,199	1,436,033
Internal Charges and Recoveries	(368,464)	(345,984)	(22,479)	6.1%	(631,651)	(631,651)
TOTAL EXPENSES	22,117,120	21,434,928	682,192	3.1%	39,018,660	40,299,494
NET OPERATING SURPLUS / (DEFICIT)	10,916,227	12,563,460	1,647,233	15.1%	(595,673)	155,728
CAPITAL ITEMS						
Grants - Capital	4,986,550	5,122,186	135,636	2.7%	8,711,118	
Contributions - Capital	-	1,107,206	1,107,206	#DIV/0!	800,000	
Gain / Loss on Disposal of Assets	(18,500)	(896,592)	(878,092)	4746.4%	(537,000)	
Change in Value of Investment in DRWMA	-	-	-	0.0%	141,160	
TOTAL CAPITAL ITEMS	4,968,050	5,332,800	364,750	7.3%	9,115,278	
NET SURPLUS / (DEFICIT)	15,884,277	17,896,260	2,011,984	12.7%	8,519,605	
Own Source Revenue:	98.1%	97.4%			96.9%	



BALANCE SHEET REPORT

As at January 2018

	31 Jan 2018	30 Jun 2017
Current Assets		
Cash at Bank and On Hand	2,070,253	3,568,105
Trust Deposits	143,731	162,040
Cash Investments	14,247,875	12,394,846
Receivables - Rates and Utility Charges	9,453,038	(119,014)
Receivables - Infringements	72,551	31,789
Receivables - Sundry	282,592	500,417
Receivables - Planning & Health	6,465	8,691
Loans Receivable - Current	3,700	3,700
Accrued Revenue	98,719	584,179
Prepayments	96,054	96,054
Net GST Receivable	338,120	399,663
	26,813,099	17,630,468
Non Current Assets		
Loans Receivable - Non-Current	27,600	31,300
Dulverton Regional Waste Management Authority	5,515,274	5,515,274
TasWater	86,226,329	86,226,329
Property, Plant & Equipment	693,564,147	691,562,974
Accumulated Depreciation - PP&E	(272,073,812)	(269,017,808)
Capital Work in Progress	50,672,360	29,399,573
	563,931,898	543,717,642
Total Assets	590,744,997	561,348,111
Current Liabilities		
Trade Creditors	861,415	399,319
Accrued Expenses	668,427	3,539,025
Trust Liability	143,351	160,025
Income In Advance - Current	75,887	98,803
Loans - Current	33,832,733	19,738,000
Annual Leave	894,975	1,005,807
Long Service Leave - Current	1,107,859	1,139,222
	37,584,645	26,080,201
Non Current Liabilities		
Income In Advance - Non Current	13,000,000	13,000,000
Derivative Financial Instruments	307,105	307,105
Loans - Non-Current	-	-
Long Service Leave - Non-Current	431,714	431,714
	13,738,820	13,738,820
Total Liabilities	51,323,465	39,819,021
Net Assets	539,421,532	521,529,090
Equity		
Asset Revaluation Reserve	306,153,714	306,157,532
Asset Revaluation Reserve - Associates	1,445,822	1,445,822
Other Reserves	9,829,424	9,829,424
Accumulated Surplus	204,096,311	196,878,567
Operating Surplus / (Deficit)	12,563,460	2,051,514
Capital Surplus / (Deficit)	5,332,800	5,166,231
Total Equity	539,421,532	521,529,090
Current Ratio:	0.71	0.68

The Current ratio indicates Council's ability to pay its debts as and when they become due. A ratio of one or higher is required for the entity to remain solvent.

Capital Works Income & Expenditure Report for January 2018													
	Funding 2017/18				Expenditure 2017/18			Balance	Performance Measures				
	Annual Budget	Additional Funds Carried forward & adjustments	Total Budget Available	External Funding Included in Total	Actual	Commitments	Total Expenditure	Remaining Funds	Works Start	Works Completion	% Budget	Comments	
	\$	\$	\$	\$	\$	\$	\$	\$	Month	Month	Spent		
Summary													
Open Space & Recreation	759,400	194,998	954,398	-	106,241	14,648	120,888	833,510					
Buildings & Facilities	1,638,000	2,680,214	4,318,214	-	1,325,618	2,384,234	3,709,851	608,363					
Stormwater	610,000	161,927	771,927	-	333,246	67,499	400,745	371,182					
Transport	5,065,000	916,804	5,981,804	1,211,868	2,927,822	891,746	3,819,568	2,162,236					
Living City	39,900,000	9,929,021	49,829,021	7,499,250	20,185,892	16,564	20,202,456	29,626,565					
Plant & Fleet	549,100	267,051	816,151	-	71,595	-	71,595	744,556					
Other Equipment	399,200	188,495	587,695	-	40,504	72,965	113,470	474,225					
Total Capital Works	48,920,700	14,338,510	63,259,210	8,711,118	24,990,917	3,447,655	28,438,572	34,820,638					
Open Space & Recreation													
CP0128 Signage Strategy Actions		66,313	66,313		10,339	3,993	14,331	51,982	Sept - 17	Mar - 18	21.6%	Signage for parks and public amenities currently being installed.	
CP0129 Don River Rail Trail - Don to Tugrah gravel track		115,052	115,052		2,609	-	2,609	112,443	TBA	TBA	2.3%	Land acquisitions being finalised.	
CP0130 Home Hill - Facility signage		5,000	5,000		-	-	-	5,000	TBA	TBA	0.0%	Signage to be installed once the branding for Home Hill is developed.	
CP0131 Path lighting - Victoria Parade, 250m from Cenotaph north		8,633	8,633		6,703	-	6,703	1,930	completed	completed	77.6%		
CP0135 Meercroft Park - Re-clad external walls of change rooms	28,000		28,000		16,884	-	16,884	11,116	completed	completed	60.3%		
CP0134 Mersey Bluff Playground - Shade Sail Renewal	28,000		28,000		56	10,655	10,711	17,289	TBA	TBA	38.3%	Contractor has been engaged and replacement sail is being manufactured.	
CP0136 Aquatic Ctr. O/door Filter vessels associated pipework and roof over	140,000		140,000		280	-	280	139,720	April - 18	May - 18	0.2%	Works are currently being tendered.	
CP0137 Vietnam Veteran's Memorial - BBQ shelter renewal	80,000		80,000		585	-	585	79,415	Mar - 18	April - 18	0.7%	Design is progressing.	
CP0138 Path Renewal Program	65,000		65,000		208	-	208	64,792	TBA	TBA	0.3%		
CP0139 Aquatic Centre - replace shade covers north & west of 50m pool	25,000		25,000		19,500	-	19,500	5,500	completed	completed	0.0%		
CP0140 Fitness Equipment East Devonport	217,400		217,400		4,045	-	4,045	213,355	Mar - 18	May - 18	1.9%	Design is progressing.	
CP0141 Julie Burgess Pontoon Lights	6,000	-	6,000		156	-	156	5,844	TBA	TBA	2.6%		
CP0142 Lovett St. Soccer Ground - new scoreboard & coach/players bench	50,000		50,000		26,991	-	26,991	23,009	Dec - 17	Feb - 18	54.0%	Scoreboard has been installed, coach/players benches in progress.	
CP0143 Mersey Vale cemetery - Children's Area	100,000		100,000		-	-	-	100,000	TBA	TBA	0.0%		
CP0144 Mersey Vale Cemetery - future columns for memorial garden	20,000		20,000		17,885	-	17,885	2,115	completed	completed	89.4%		
Total Open Space & Recreation	759,400	194,998	954,398	-	106,241	14,648	120,888	833,510			12.7%		
Buildings & Facilities													
CB0059 Public Art		23,418	23,418		-	-	-	23,418	TBA	TBA	0.0%		
CB0078 Works Depot - Vehicle wash bay		107,371	107,371		106,091	-	106,091	1,280	Feb - 18	Feb - 18	98.8%	Awaiting permits from Taswater.	
CB0085 D/Port Dog's Home - Construction of 2 pens	80,000		80,000		160	-	160	79,840	TBA	TBA	0.2%		
CB0086 Payne Avenue toilet block	200,000		200,000		606	-	606	199,394	TBA	TBA	0.3%	Council decision, Res 256/17 (IWC 46/17) to reallocate funds to renew the East Devonport Foreshore toilet block.	
CB0087 Devonport Football Club - roof	50,000		50,000		764	41,764	42,527	7,473	Feb - 18	Feb - 18	85.1%	Contractor engaged and work is scheduled to be carried out in February.	
CB0080 Art Gallery Integration Project	1,300,000	1,549,425	2,849,425		210,360	2,342,470	2,552,830	296,595	Dec - 2017	TBA	89.6%	Construction has commenced.	
CB0089 Devonport rec. Centre - additional toilet in men's squash change rooms	8,000		8,000		7,459	-	7,459	541	completed	complete	93.2%		
CB0090 169 Steele St - Property purchase		1,000,000	1,000,000		1,000,177	-	1,000,177	(177)	TBA	TBA	100.0%	Purchase of site settled on 29/9/17.	
Total Facilities	1,638,000	2,680,214	4,318,214	-	1,325,618	2,384,234	3,709,851	608,363			85.9%		

	Funding 2017/18				Expenditure 2017/18			Balance	Performance Measures			
	Annual Budget \$	Additional Funds Carried forward & adjustments \$	Total Budget Available \$	External Funding Included in Total \$	Actual \$	Commitments \$	Total Expenditure \$	Remaining Funds \$	Works Start Month	Works Completion Month	% Budget Spent	Comments
Transport												
CT0164 Steele St Fenton St Intersection Upgrade		10,000	10,000		5,072	5,910	10,982	(982)	completed	completed	109.8%	
CT0165 William St Renewal Best St- Stewart St		4,500	4,500		6,610	4,067	10,677	(6,177)	completed	completed	237.3%	
CT0169 Formby Road & Best Street intersection safety improvements		262,089	262,089		-	-	-	262,089	TBA	TBA	0.0%	Signal changes to be implemented during 2017/18. Remaining works to be carried forward.
CT0175 Victoria Parade boat ramp improvements	300,000	165,652	465,652	280,000	392,147	1	392,148	73,504	completed	completed	84.2%	Completed. Minor alterations under consideration.
CT0176 Tarleton St Wright St safety improvements - blackspot		112,036	112,036		1,424	143,256	144,680	(32,644)	Jan - 18	Feb - 18	129.1%	Additional external funding secured, not yet received. Construction progressing.
CT0178 Middle Road interchange off ramp improvements		84,664	84,664		83,453	-	83,453	1,211	completed	completed	98.6%	
CT0183 Steele-Rooke-MacFie intersection renewal		62,378	62,378		64,440	2,727	67,167	(4,789)	completed	completed	107.7%	
CT0186 Elizabeth St renewal - Forbes to Hiller		2,000	2,000		2,682	-	2,682	(682)	completed	completed	134.1%	
CT0195 Oldaker and Ronald Safety Improvements	140,000		140,000	140,000	12,291	93,226	105,517	34,483	Jan-18	Mar-18	75.4%	External funding has been secured, construction progressing.
CT0196 Gatenby Drive detention basin access	20,000		20,000		3,972	-	3,972	16,028	completed	completed	19.9%	
NA Webberleys Road Seal	60,000		60,000	45,000	-	-	-	60,000	NA	NA	0.0%	External funding not available. Project will no longer proceed.
CT0197 Paloona Road - Hogg Creek approach barriers	20,000		20,000		7,582	-	7,582	12,418	completed	completed	37.9%	
CT0198 Mersey Bluff pedestrian link	75,000		75,000		150	-	150	74,850	TBA	TBA	0.2%	Pending outcomes from traffic and parking study. Report due May 2018.
CT0199 Griffiths Street - pedestrian link	30,000		30,000		32,346	116	32,462	(2,462)	completed	completed	108.2%	
CT0200 Forth Road, Don - pedestrian link	30,000		30,000		3,663	-	3,663	26,337	Feb-18	Mar-18	12.2%	Design progressing.
CT0201 Road traffic device renewal	25,000		25,000		5,639	-	5,639	19,361	TBA	TBA	22.6%	
CT0202 Street light provision	20,000		20,000		22,919	29,830	52,749	(32,749)	Aug-18	TBA	263.7%	2 poles in East Devonport ordered, over expenditure to be recovered from other Transport projects.
CT0203 Transport minor works	25,000		25,000		50	-	50	24,950	TBA	TBA	0.2%	
CT0194 Reseal program	700,000		700,000		465,333	54,241	519,574	180,426	Aug-17	Jan-18	74.2%	Contract works completed. Additional sites under consideration.
CT0182 Parking Infrastructure renewal	25,000	20,539	45,539		786	304	1,089	44,450	TBA	TBA	2.4%	7 machines renewed in Fourways.
CT0205 Torquay Rd reconstruction - Canning Drv. East to West	400,000		400,000	-	303,996	-	303,996	96,004	completed	completed	76.0%	
CT0206 Birala Place renewal	90,000		90,000		77,653	-	77,653	12,347	completed	completed	86.3%	
CT0207 Saleyard Road renewal	300,000		300,000		26,475	204,193	230,668	69,332	Mar-18	May-18	76.9%	Contracted awarded.
CT0208 Bishops Road renewal	480,000		480,000		24,438	-	24,438	455,562	TBA	TBA	5.1%	Design on hold awaiting outcome from threatened species investigation.
CT0209 Formby Rd. renewal northbound - Lyons Av. To Bass Highway	330,000		330,000		24,214	341,803	366,017	(36,017)	Jan-18	Mar-18	110.9%	Construction progressing.
CT0210 CBD footpath renewals	200,000		200,000		24,487	2,400	26,887	173,113	Mar-18	May-18	13.4%	Tender has been advertised.
CT0211 Rural Road route signs	40,000		40,000		5,903	-	5,903	34,097	Mar-18	Mar-18	14.8%	Quotations have been requested.
CT0212 D/parl Road renewal - Bay Drv. to Mersey Rd.	350,000		350,000		370,032	4,186	374,218	(24,218)	completed	completed	106.9%	
CT0213 James St. renewal - Clements St to Nth Fenton St	470,000		470,000		9,655	-	9,655	460,345	Mar-18	Jun-18	2.1%	Tender has been advertised.
CT0187 Ronald St. renewal - Madden St. to Parker St.	35,000	151,506	186,506		174,872	-	174,872	11,634	completed	completed	93.8%	
CT0214 Lighthouse carpark improvements	100,000		100,000		68,831	3,987	72,818	27,182	completed	completed	72.8%	Awaiting final invoicing.
CT0189 Buster Road renewal - west of Don River (stg.2)	750,000	41,440	791,440	746,868	705,221	-	705,221	86,219	completed	completed	89.1%	
CT0215 Rooke St. (design) Stewart St. to Steele St.	50,000		50,000		1,485	1,500	2,985	47,015	Aug-18	TBA	6.0%	Consultation progressing.
					-	-	-	-				
Total Transport	5,065,000	916,804	5,981,804	1,211,868	2,927,822	891,746	3,819,568	2,162,236			63.9%	

	Funding 2017/18				Expenditure 2017/18			Balance	Performance Measures			
	Annual Budget \$	Additional Funds Carried forward & adjustments \$	Total Budget Available \$	External Funding Included in Total \$	Actual \$	Commitments \$	Total Expenditure \$		Remaining Funds \$	Works Start Month	Works Completion Month	% Budget Spent
Stormwater												
CS0053 Tugrah Road Duplication of pipe crossing		26,000	26,000		25,093	-	25,093	907	completed	completed	96.5%	
CS0055 Squibbs Road drainage improvements		66,886	66,886		2,977	-	2,977	63,909	TBA	TBA	4.5%	Project on hold awaiting Federal Government environmental approvals.
CS0059 49 Sorell st stormwater renewal		69,041	69,041		53,490	-	53,490	15,551	completed	completed	77.5%	
CS0062 Minor stormwater works	30,000		30,000		16,450	4,106	20,556	9,444	TBA	TBA	68.5%	
CS0063 William St. SW catchment upgrade - Stage 7	250,000		250,000		172,559	41,313	213,872	36,128	Jan-18	Mar-18	85.5%	Construction progressing.
CS0064 Webberleys Road - new culvert	15,000		15,000		233	-	233	14,767	Mar-18	Mar-18	1.6%	Design progressing
CS0065 264 Lilloo Road culvert upgrade	25,000		25,000		10,078	667	10,745	14,255	TBA	TBA	43.0%	Construction being arranged to minimise disruption to seasonal industries that rely on Lilloo Road
CS0066 42 Lawrence Dr. s/water improvements	15,000		15,000		8,796	-	8,796	6,204	completed	completed	58.6%	
CS0067 Tugrah Road - new pits in gravel section	30,000		30,000		3,754	15,825	19,579	10,421	Feb-18	Feb-18	65.3%	Contractor has been engaged.
CS0068 Finlayson Way - stormwater improvements	95,000		95,000		10,668	5,023	15,691	79,309	Feb-18	Mar-18	16.5%	Construction pending.
CS0069 Maidstone Park - stormwater NE of oval	40,000		40,000		510	-	510	39,490	May-18	May-18	1.3%	
CS0070 Stormwater outfall risk management	30,000		30,000		15,295	-	15,295	14,705	Sep-17	TBA	51.0%	Clements Street outfall completed.
CS0071 Pit replacements	50,000		50,000		13,341	566	13,907	36,093	Aug-17	TBA	27.8%	Various locations under consideration.
12 Victoria Parade Stormwater Works	30,000		30,000					30,000	completed	completed	0.0%	Project combined with Victoria Parade Boat Ramp Improvements (CT0175).
Total Stormwater	610,000	161,927	771,927	-	333,246	67,499	400,745	371,182			51.9%	
Plant & Fleet												
CF0020 Hire Plant Replacement Plan (including disposal proceeds)	320,000	65,452	385,452		35,143	-	35,143	350,309	NA	NA	9.1%	List of identified items to be progressively purchased.
CF0021 Minor Non-hire plant Replacement Plan (including disposal proceeds)	59,100	45,347	104,447		17,357	-	17,357	87,090	NA	NA	16.6%	List of identified items to be progressively purchased.
CF0019 Fleet Replacement Plan (including disposal proceeds)	170,000	156,252	326,252		19,094	-	19,094	307,158	NA	NA	5.9%	List of identified items to be progressively purchased.
Total Plant & Fleet	549,100	267,051	816,151	-	71,595	-	71,595	744,556			8.8%	
Other Equipment												
CE0008 Office Equipment (inc. art acquisition \$10K)	136,200	47,546	183,746		25,629	44,736	70,365	113,381	NA	NA	38.3%	List of identified items to be progressively purchased.
CC0010 Information Technology - Renewal & Upgrades	263,000	140,949	403,949		14,876	28,229	43,105	360,844	NA	NA	10.7%	Ongoing program of IT infrastructure upgrades.
Total Other Equipment	399,200	188,495	587,695	-	40,504	72,965	113,470	474,225			19.3%	
TOTAL CAPITAL EXPENDITURE - EXCLUDING LIVING CITY	9,020,700	4,409,489	13,430,189	1,211,868	4,805,025	3,431,091	8,236,117	5,194,072			61.3%	
Living City												
CB0068 Living City - Strategic Initiatives	39,900,000	9,929,021	49,829,021	7,499,250	20,185,892	16,564	20,202,456	29,626,565	July - 17	June - 18	40.5%	Project to continue through duration of the year.
Total Living City	39,900,000	9,929,021	49,829,021	7,499,250	20,185,892	16,564	20,202,456	29,626,565			40.5%	
TOTAL CAPITAL EXPENDITURE - INCLUDING LIVING CITY	48,920,700	14,338,510	63,259,210	8,711,118	24,990,917	3,447,655	28,438,572	34,820,638			45.0%	

6.0 COMMUNITY SERVICES REPORTS

6.1 UPGRADE LIGHTING AT MAIDSTONE PARK NUMBER 1 GROUND

File: 32112 D511670

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

Strategy 4.1.2 Enhance and increase the utilisation of sport and recreation facilities

SUMMARY

To inform Council of a successful funding application under the Communities, Sport and Recreation 2017-2018 Major Grants Program for the upgrade to lighting at Maidstone Park, Spreyton.

BACKGROUND

During 2017, Council received correspondence from Spreyton Football Club (SFC), North Western Football Association (NWFA) and the Maidstone Park Management Controlling Authority (MPMCA) supporting a request from the SFC for an upgrade to lighting at Maidstone Park Number 1 ground (letters attached).

Similar requests for lighting at Byard Park and Meercroft Park have been received from sporting user groups in recent years. Byard and Meercroft Parks are located close to residential properties which has resulted in negative feedback from nearby residents. In this instance, Maidstone Park number 1 ground is located approximately 100 metres off Mersey Main Road and therefore has little to no impact on the few residential properties along Mersey Main Road.

A funding application was subsequently lodged under the Communities Sport and Recreation 2017-18 Major Grants Program. Funding of \$62,295, being 50% of the total project cost was approved and a Funding Deed has been subsequently received. Prior to signing the Funding Deed, a commitment of \$62,295 will be required by Council in its 2018/19 Capital Works Budget.

STATUTORY REQUIREMENTS

There are no statutory requirements which relate to this report. There are obligations under the Funding Deed pertaining to reporting and acknowledgement of the funding but these are achievable.

DISCUSSION

The upgrade to lighting will provide players and spectators with a safer training environment and an opportunity to provide a new element to roster matches and finals, with twilight and evening games.

Currently the lighting consists of six poles with two small lights which only partially lights the ground. User groups and sporting clubs that will benefit from the upgrade are primarily those sporting clubs that occupy club rooms at Maidstone Park, namely the Spreyton Football Club and Spreyton Cricket Club.

Spreyton Football Club compete in the North-West Football Association (NWFA) competition. The NWFA consists of nine clubs with Senior and Reserves teams. Upgrading

lighting to a standard that provides players with a safe training and playing environment will be achieved should the project go ahead.

Council's Sporting Precincts Master Plan, adopted in 2017, supports projects that improve winter training facilities. An extract from the master plan is provided for Aldermen's information.

"To assist the decision-making process and prioritisation of projects, the Master Plan focuses strongly on three key drivers:

- 1. The provision of new facilities to encourage and support the rapid growth in female sports participation;*
- 2. The provision of multi-purpose indoor sports facilities;*
- 3. The development of improved winter training facilities.*

These key drivers will form the basis and priority for:

- Grant and funding opportunities;*
- Capital and infrastructure forward planning;*
- Components for discussion during budgetary process."*

In 2017, AFL Tasmania conducted audits of all AFL grounds in Tasmania. The Audit highlighted the poor state of the existing lighting at Maidstone Park.

COMMUNITY ENGAGEMENT

There has been no community engagement undertaken as a result of this report as lighting currently exists at Maidstone Park. Although the upgrade will provide improved lighting, this will not impact on residential properties due to the distance of these properties from Maidstone Park.

FINANCIAL IMPLICATIONS

Operating costs will be the responsibility of the user groups of Maidstone Park Number 1 ground.

Under the funding program guidelines, Council must provide 50 per cent of the capital cost of the project, estimated at \$124,590. Therefore, Council will be required to include an allocation of \$62,295 in the 2018/2019 Capital Works Budget.

RISK IMPLICATIONS

It is believed there are no risk implications as a result of this report.

CONCLUSION

To progress this matter, it is recommended that Council formally accept the State Government grant of \$62,295 and provide an allocation in the 2018/19 Capital Works Budget of \$62,295. Under the grant guidelines the project must be completed by 30 June 2019.

ATTACHMENTS

1. Request For Improvement/Upgrade Of Lighting Maidstone Park - Spreyton Football Club
2. Request For Improvement/Upgrade Of Lighting Maidstone Park - NWFA
3. Letter Of Support - Upgrade Lighting To Maidstone Park Football Ground
4. Advice of approval of grant to upgrade lighting at Maidstone Park - 2017-2018 Major Grants Program

RECOMMENDATION

That it be recommended to Council that it formally accept the State Government grant of \$62,295 and allow provision in the 2018/19 Capital Works Budget of \$62,295.

Author:	Fabio Pizzirani	Endorsed By:	Karen Hampton
Position:	Sport & Recreation Development Coordinator	Position:	Community Services Manager



Spreyton Football Club

ABN 71 182 983 539

NWFA Premiers 1922, 1954, 1975, 1976, 1977, 1978, 1984, 1990, 2001, 2011

23/02/2017 D461713

PATRON: E. van Overmeeren
PRESIDENT: E. Turnbull
VICE PRESIDENT: B. Larkins/D. Bell
SECRETARY: A. Pearce
TREASURER: S. Donald

PO Box 727
DEVONPORT 7310
Phone: (03) 6427 2122
Fax: 64273326

Email- spreytoneagles1@hotmail.com

14th February, 2017

To Whom it may concern,

The Executive and committee of the Spreyton Football Club would like to ask that we be considered in your next meeting, our request is to have our ground lighting upgraded.

We have discussed this at club level many times and believe we have strong reasons as to why this needs to happen.

Please consider the following points-

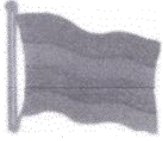
- With better lighting we have the chance to host twilight games and utilize the ground to its full potential.
- Not only will this be a huge benefit to the Spreyton Football Club, but also our neighboring club, the Spreyton Cricket Club would also be able to gain advantages from this.
- The current lighting just isn't adequate for football training and as we have approx 40 men training at least 2 times every week, its dangerous for them.
- We feel that the current set up of the lights isn't safe and highly doubt it would pass any safety standards.
- Discussions have been had with people associated with the Devonport City Council, who also believe that what we are asking is fair.
- In any given year, between the Spreyton Football Club and the Spreyton Cricket Club, we would pay close to \$8000 in ground rental fee's. We feel that perhaps some of that money can come back into Maidstone Park to bring it up to its full potential.

We appreciate you taking the time to look over our request. If you require any further information from the Spreyton Football Club or would like to meet with anyone of our Executive Committee members, please feel free to contact us. May we ask that we please be kept up to date with any further discussions or decisions as they are made.

Yours Sincerely,

Ali Pearce
SFC Secretary
0409 415 226

23/02/2017 D461712



North Western Football Association
(Constituted 1894)

PO Box 3114,
Ulverstone. Tas. 7315

31 January 2017.

The President,
Eric Turnbull,
Spreyton Football Club.

Re: Lighting of Maidstone Park Oval.

Dear Eric,

Subsequent to the NWFA executive meeting with you and club members, the NWFA is in agreement the lighting at the Maidstone Park oval is in need of an upgrade.

While the club's proposition is for lighting of a standard to accommodate night football matches, the NWFA is also mindful of the need for a standard of lighting to ensure a duty of care for those using the ground.

The NWFA is of the opinion the current standard of lighting is barely adequate for use during the winter months and an upgrade would not only be of benefit to the Spreyton Football Club, but also the opportunity for activities other than football.

From an NWFA perspective the availability of a good standard of lighting would enable twilight and night matches to be played at the venue, in particular the potential for finals matches as an added attraction. The NWFA has an agreement with the Maidstone Park Management Authority to play finals football at the venue for the foreseeable future and an upgrade of the lighting would enable the NWFA to consider an expansion of the finals format.

Apart from the immediate need for an upgrade of lighting to the benefit of the Spreyton Football Club, there is a long - term approach to be considered. With the Spreyton Bowls Club and the Devonport Golf Club mooted to be forming a partnership with a new facility at Woodrising, the opportunity exists for an expansion of the use Maidstone Park facility, not just for football and cricket.

A consideration for the NWFA would be the cost of using an upgraded lighting system and provided it is not prohibitive football would be the winner with an upgrade.

Yours faithfully,

Brian Holloway.

NWFA President.

12/10/2017 D496635

*MAIDSTONE PARK MANAGEMENT CONTROLLING
AUTHORITY*

CONTROLLING BODY OF MAIDSTONE PARK AND THE SPREYTON – QUOIBA MEMORIAL HALL
PO BOX 680
QUOIBA 7310

President: Ted Van Overmeeren 6424 3915
Vice President: Michael Campbell 6427 2928
Secretary: Karen Rowbottom 6424 9512
Treasurer: Jamie Baldock 0438 915 297

23 October 2017

CSR Grant Programs
Communities, Sport and Recreation
Department of Premier and Cabinet
GPO Box 123
Hobart TAS 7001

Dear Sir/Madam,

Letter of Support – Upgrade lighting to Maidstone Park Football Ground

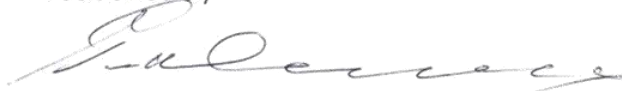
The Maidstone Park Management Controlling Authority (MPMCA) is the governing body managing the facilities at Maidstone Park Sporting Precinct on behalf of the property owner, Devonport City Council.

The MPMCA would formally like to acknowledge its support for the proposed upgrade to lighting on the main football ground. The existing lighting infrastructure is outdated and unsafe for the players as several areas of the ground remain in the dark. The project will upgrade existing lighting which has been in place since 1980.

Maidstone Park is home to the Spreyton football Club and has hosted the North-West Football Association Finals since 1981 with improved lighting, there is the potential to play twilight and night games which would be an added attraction for players and spectators.

MPMCA, over many years has enjoyed an excellent working relationship with the Council and sporting user groups at Maidstone Park. MPMCA in conjunction with Devonport City Council, look forward to working with all parties to enhance facilities at the Maidstone Park Precinct.

Yours Sincerely



Ted Van Overmeeren
President
Maidstone Park Management Controlling Authority

19/01/2018 D510469



PREMIER OF TASMANIA

17 JAN 2018

Ald Steve Martin
Mayor
Devonport City Council
PO Box 604
DEVONPORT TAS 7310

Dear Mayor

2017-18 Major Grants Program

The State Government, through Communities, Sport and Recreation (CSR), operates a number of grant programs that aim to increase opportunities for Tasmanians to participate in a wide range of sport and recreation activities.

Following consideration of the applications submitted under the 2017-18 Major Grants Program, \$828,108 has been allocated to support 18 projects within Tasmania.

We are pleased to advise that the Devonport City Council has been successful in its application for funding from the 2017-18 Major Grants Program. Your Council has been granted \$62,295 to upgrade lighting at Maidstone Park, Spreyton. An officer from CSR will contact your Council in the near future to discuss payment arrangements.

Congratulations on your Council's successful application for funding.

Yours sincerely

A blue ink signature of Will Hodgman.

Will Hodgman MP
Premier
Minister for Sport and Recreation

A black ink signature of Roger Jaensch.

Roger Jaensch MP
Liberal Member for Braddon

6.2 AUSTRALIAN MARITIME MUSEUMS COUNCIL ANNUAL CONFERENCE DEVONPORT 2018

File: 32487 D512978

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

Strategy 3.2.5 Support festivals, events and attractions that add value to the City's economy

SUMMARY

This report is to seek Council's support for hosting the Australian Maritime Museums Council (AMMC) Regional Workshop in October 2018.

BACKGROUND

The AMMC is the peak body representing the Australian maritime heritage sector. The Bass Strait Maritime Centre (BSMC) is one of 34 member organisations, which also includes the Australian National Maritime Museum and the Maritime Museum of Tasmania.

In August 2016 the Executive Manager Corporate Community & Business Services extended an invitation to the President of the AMMC, requesting the AMMC consider Devonport as the host venue for a 2019 AMMC Conference, referred to within their organisation as a regional workshop. Following a meeting between the President of the AMMC and Council representatives at the Australian Wooden Boat Festival in February 2017, October 2019 was selected as the preferred month to hold the event.

Further discussion in September 2017 with the AMMC Vice President and Australian National Maritime Museum (ANMM) Assistant Director, Peter Rout, identified 2019 as a problematic year, due to the maritime sector preparing for the 250th anniversary of Captain Cook with a re-enactment of his voyage from New Zealand to Australia in 2020. In addition, Mr Rout indicated the ANMM would be willing and able to send a vessel to support the regional workshop in 2018, however would not have the resources to send a vessel in 2019.

The Council's Maritime and Heritage Special Interest Group is supportive of hosting the 2018 AMMC Regional Workshop.

The BSMC Coordinator, Margaret Griggs, is a current member of the AMMC Board.

STATUTORY REQUIREMENTS

There are no statutory requirements which relate to this report.

DISCUSSION

The AMMC Regional Workshops are presented over two days and are devised to build capacity within the membership. Understandably, a significant cohort of the regional maritime museum sector is managed by volunteers. Past regional workshop programs point to a focus on information sharing, hands-on skills-based activities and tours of local attractions associated with maritime heritage.

The development and implementation of regional workshops are the responsibility of the host venue, with little to no assistance, financial or otherwise, from the AMMC. Therefore, the coordination and cost of each regional workshop is the responsibility of the host. It is expected within the sector that the registration fee for regional workshops is kept to a minimum due to the high percentage of volunteer run member organisations and the cost of travel to regional centres.

Anecdotally, past regional workshops have attracted between 50 and 100 delegates, depending on the location and regional attractions.

If Council were to commit to hosting the 2018 AMMC Regional Workshop, consideration will need to be given to the financial and human resource implications. The BSMC Coordinator will be nominated responsible for devising and implementing the two-day program. It is expected the BSMC Coordinator will utilise existing resources, such as: the paranple convention centre, the Bass Strait Maritime Centre; the Julie Burgess; and the Marketing and Events team.

Council will need to commit additional funding in the 2018-19 budget, assigned to the BSMC, to cover an anticipated financial deficit. It is estimated a minimum \$10,000 budget allocation will be required to assist in delivering the Regional Workshop successfully.

INCOME		EXPENSES	
Registrations (100 x \$100)	\$10,000	Venue Hire	\$3,600
Conference Dinner (80 x \$75)	\$6,000	Venue Hire – Equipment	\$2,000
Sponsorship/Partnership	\$2,500	Venue Hire - Staffing	\$720
		Catering (including dinner and welcome reception)	\$16,500
		Guest Speakers (4)	\$2,000
		Travel and Accommodation	\$2,400
		Advertising and Promotion	\$2,000
		Transport	\$2,000
TOTAL	\$18,500	TOTAL	\$29,220
Deficit			\$12,720

The benefits of hosting a regional workshop in Devonport are considerable as the event will have the potential to showcase many of regions cultural heritage assets and promote Devonport as a cultural tourism destination.

Cultural assets likely to be showcased over the two-day event include: the Bass Strait Maritime Centre; the Julie Burgess; the paranple convention centre and paranple arts centre; Home Hill; and the Don River Railway.

The Tourism Tasmania, *Tasmanian Tourism Snapshot, Year ending September 2017*, indicates the average economic impact for visitors to Tasmania attending a Convention/Conference/Seminar is \$229 per day. Extrapolated, the economic impact to the region for 100 interstate registrations could be \$45,800.

The overall financial success of hosting a regional workshop will be determined by the number of interstate and local registrations, however, based on the statistics provided by Tourism Tasmania, the economic impact of 25 interstate registrations is likely to off-set the \$10,000 investment by Council, with the added benefit of promoting the City as a cultural tourism destination.

COMMUNITY ENGAGEMENT

The Council's Maritime and Heritage Special Interest Group have indicated support for hosting an AMMC Regional Workshop in October 2018 and have included the workshop as a standing action on their meeting agenda.

FINANCIAL IMPLICATIONS

Council will be required to commit an additional \$10,000 to the Bass Strait Maritime Centre's 2018-19 Operating Budget. This estimate will cover any additional costs not off-set by income generated through registrations.

RISK IMPLICATIONS

- **Financial** – There is a financial risk to Council that the cost to stage the event exceeds the budgeted allocation, further impacted by lack of, or low, registrations.
- **Human Resources** – The Bass Strait Maritime Centre is currently staffed at 2FTE, with the responsibility to manage the Centre and sailings of the Julie Burgess. October is a sailing month for the Julie Burgess, and therefore the added responsibility to devise and deliver a regional workshop could impact on other operating areas of the Centre and Julie Burgess.

October is event dense, with Council resources Devonport Food and Wine and the inaugural Tasmanian Masters Games.

CONCLUSION

Due to the economic and cultural tourism impact on the region, it is recommended that Council commit a minimum of \$10,000 in the 2018-19 budget to host the 2018 Australian Maritime Museums Council Regional Workshop.

ATTACHMENTS

1. Letter to AMMC regarding the 2019 bi-annual conference.
2. AMMC Conference 2019

RECOMMENDATION

That it be recommended to Council that:

- a. Council host the Australian Maritime Museums Council Regional Workshop in October 2018; and
- b. commit \$10,000 in the 2018-19 budget to ensure the success of the event.

Author:	Geoff Dobson	Endorsed By:	Paul West
Position:	Convention & Arts Centre Manager	Position:	General Manager



DEVONPORT CITY COUNCIL

ABN: 47 611 446 016

PO Box 604 Devonport TAS 7310 – 17 Fenton Way Devonport

Telephone 03 6424 0511

Email council@devonport.tas.gov.au Web www.devonport.tas.gov.au

30 August 2016

In reply please quote:

File: 30167

Alan Edenborough
 AMMC
 C/O Sydney Heritage Fleet
 Wharf 7, 58 Pirrama
 PYRMONT NSW 2009

Dear Mr Edenborough,

RE: AMMC Conference

I write on behalf of the Devonport City Council requesting that the Australian Maritime Museums Council give consideration to Devonport as the venue for hosting the AMMC 2019 bi-annual conference.

Devonport is currently undergoing a major redevelopment as part of the Living City Project. It aims to revitalise and refresh the CBD area and draw community activities toward the river precinct to celebrate the city's maritime heritage.

The historic ketch, *Julie Burgess*, was the initial project undertaken to highlight the rich maritime heritage of the region and was also the catalyst for the redevelopment of the former Devonport Maritime Museum which reopened in 2013 rebranded as the Bass Strait Maritime Centre. The Centre which incorporates the operations of the ketch is situated at the mouth of the Mersey River and tells the story of the *Julie Burgess*, Bass Strait and the local history of Devonport.

The river precinct lends itself to recreational activities and boasts a cycling/walkway which winds its way some 8 kilometres from the CBD around to the historic Don River Railway, taking in beautiful parklands, the Bass Strait Maritime Centre, beaches and aquatic centre.

Devonport is also the port for the Bass Strait ferries, *Spirit of Tasmania*, and gateway to Tasmania. Should the conference be held pre or post the Australian Wooden Boat Festival to be held in Hobart, it would be an ideal location to capture those coming by ferry for the festival.

*The City with Spirit*


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It is envisaged that the conference be the centrepiece of a series of linked activities to broaden the focus, attract participants and engage the local community. Support will also be sought from members and associates of the Maritime Museum of Tasmanian and the Maritime Heritage Organisations of Tasmania.

Depending on numbers attracted to the conference, Devonport can offer a range of venues. The new multipurpose building incorporates conference facilities with seating up to 800, the Waterfront Conference Centre has seating up to 250 and there are a number of smaller venues that can be utilised.

To date it appears there has been no maritime festival or conference in Devonport and no outreach opportunities extended to the city by any of the national maritime heritage associations. This would provide an excellent forum for bringing the local maritime history into focus and publicising and marketing the national maritime heritage sector to Devonport and the north west region of Tasmania.

With the planned symposium and AMMC conference to be held in conjunction with the 2017 Australian Wooden Boat Festival, there will be the opportunity for AMMC committee members to meet and discuss this proposal in Hobart with representatives from Council and the associated Maritime and Heritage Special Interest Group. Members would also be very welcome to visit Devonport while in Tasmania.

It is hoped that the AMMC will give due consideration of the benefits that this opportunity could have for all parties involved.

Should there be any questions or further information required, please contact Margaret Griggs, Bass Strait Maritime Centre Coordinator.

Yours sincerely

Shane Crawford

EXECUTIVE MANAGER CORPORATE COMMUNITY & BUSINESS SERVICES

Enquiry Officer: Margaret Griggs
Direct Line: (03) 6424 7100



The City with Spirit

**DEVONPORT CITY COUNCIL**

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Email council@devonport.tas.gov.au Web www.devonport.tas.gov.au

4 April 2017

In reply please quote:

File 32487

Alan Edenborough
Australian Maritime Museums Council

Dear Alan,

RE: AMMC Conference 2019

Firstly, thank you for making time to meet Margaret Griggs and myself during the Australian Wooden Boat Festival in February. Further to our meeting, I wish to propose the following dates for the AMMC Conference October 2019.

- Wednesday 23 October 2019- Saturday 26 October 2019.

The school holidays for Tasmanian schools for 2019 have not yet been released, but based on the last two years I believe these dates will not conflict.

Please also accept this letter as a commitment to hold the AMMC Conference in October 2019.

I look forward to receiving your letter of commitment to the conference.

If you have any further questions, please do not hesitate to contact me.

Yours sincerely

Shane Crawford
EXECUTIVE MANAGER CORPORATE, COMMUNITY & BUSINESS

Enquiry Officer: Nikita Hillier
Direct Line: 6424 0559

*The City with Spirit*

7.0 INFORMATION REPORTS

7.1 MINUTES OF COUNCIL'S SPECIAL INTEREST GROUPS AND ADVISORY BOARDS

File: 34511 D508824

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

Strategy 5.3.4 Ensure effective administration and operation of Council's committees

SUMMARY

To present the Minutes of the Council's Special Interest Groups and Advisory Boards.

BACKGROUND

At Council's Governance and Finance Meeting held on 20 March 2017, it was determined (Min GFC59/17 refers):

That the Review of Committees report be received and noted and that Council:

1. *amalgamate the activities of the Governance and Finance and Community Services Committees and form the Governance, Finance and Community Services Section 23 Committee effective 1 July 2017;*
2. *agree to proposed changed structure for Special Interest Groups, Special Committees and Working Groups as outlined in the report;*
3. *membership of Aldermen on all Section 23 Committees and Committees be referred to a future Council Workshop for determination;*
4. *develop terms of reference/guidelines for all Committees; and*
5. *note that new working groups or special interest groups will be convened on an as required basis from time to time."*

The new meeting structure has commenced following an expression of interest process for members concluded in July.

STATUTORY REQUIREMENTS

Under Section 24 of the *Local Government Act, 1993*, a Council may establish Special Committees on such terms and for such purposes as it thinks fit.

DISCUSSION

The minutes of the following Committee meetings are attached:

- Devonport Food & Wine Festival Working Group
 - 15 November 2017
 - The events team presented their 2017 Festival Wrap Up.
 - Committee Members provided their Summary of the 2017 Festival.
 - Committee highlighted area for consideration with 2018 Event.
 - 13 December 2017

- Committee advised Expressions of Interest open for new Devonport Food and Wine and Devonport Jazz Working Groups.
- Committee workshopped 2018 Objectives.
- Committee agreed to update the Terms of Reference to read 2 Aldermen and alter the title to read, Devonport Food and Wine (drop "Festival"). New Working Group to review Terms of Reference changes.
- Devonport Regional Gallery Advisory Board
 - The Board reviewed the Gallery Report: Attached
 - The Board reviewed the Gallery's Strategic Plan and recommended that the Council support and endorse the "Devonport Regional Gallery 2017-2021 Strategic Plan".
- East Devonport Special Interest Group
 - The Committee reviewed the Exercise Equipment Community Consultation Report
 - The Committee reviewed the Pioneer Park Master Plan Community Consultation Report
 - The Committee discussed upcoming Devonport Events including Christmas in the East.
- Active City
 - Acting TAS TAFE CEO Mark Sayer, presented to the committee on the role of TasTafe on the North-West Coast of Tasmania.
 - The Committee provided feedback on the Australian Masters Games.
- Liveable City
 - Marketing & Events Coordinator gave the committee an overview of local upcoming events.
 - The Committee workshopped the question what would make Devonport a more liveable city.

COMMUNITY ENGAGEMENT

Committees allow Council to engage with the community at a level of collaboration. This means the public are partners in decision-making including the development of alternatives and identifying the preferred solution.

FINANCIAL IMPLICATIONS

There are no financial implications which relate to this report.

RISK IMPLICATIONS

There are no risk implications which relate to this report.

CONCLUSION

The minutes of Council's Special Interest Groups and Advisory Boards are provided for Council's consideration. The attachments referred to in the minutes are available upon request.

ATTACHMENTS

1. 2017.11.15 Unconfirmed Minutes of the Devonport Food and Wine Festival Special Interest Group
2. 2017.12.13 Unconfirmed Minutes of the Devonport Food and Wine Festival Special Interest Group
3. 2017.11.15 Unconfirmed Minutes and Action List of the Devonport Regional Gallery Advisory Board
4. 2017.11.15 Devonport Regional Gallery Strategy 2017-2021
5. 2017.11.28 Unconfirmed Minutes and Action List of the East Devonport Special Interest Group
6. 2017.11.29 Unconfirmed Minutes of the Active City Special Committee
7. 2017.11.20 Unconfirmed Minutes of the Liveable City Special Committee

RECOMMENDATION

That it be recommended to Council that:

- (a) the minutes of the Devonport Food and Wine Festival, Devonport Regional Gallery, East Devonport, Active City, & Liveable City Committees be received and noted; and
- (b) the Devonport Regional Gallery 2017-2021 Strategic Plan be noted.

Author:	Karen Hampton	Endorsed By:	Paul West
Position:	Community Services Manager	Position:	General Manager

**MINUTES OF THE DEVONPORT FOOD & WINE SPECIAL INTEREST GROUP.
HELD AT DEVONPORT CITY COUNCIL
ON WEDNESDAY, 15 NOVEMBER 2017, COMMENCING AT 2.00PM**

DISTRIBUTION LISTCommittee Members

Ald Laycock Chair
Ald Goodwin
Tim Cox - TasTAFE
Debbie Grice – Gateway Hotel
Alicia Peardon – Ghost Rock
Sylvia Sayers – 7AD & SeaFM

Council Officers

JoHanna Robertson
Danielle O'Brien
Justin Rattray

PRESENT

Ald Laycock, Tim Cox, Sylvia Sayers, JoHanna Robertson, Justin Rattray and Danielle O'Brien.

1.0 APOLOGIES

Ald Goodwin

NOT PRESENT

Debbie Grice, Alicia Peardon

2.0 DECLARATION OF INTEREST

NIL

3.0 CONFIRMATION OF PREVIOUS MINUTES

The Committee recommends that the previous minutes of the meeting held 20 September 2017 be received and noted.

4.0 GENERAL BUSINESS**4.1 2017 Festival Wrap Up – Council perspective****4.1.1 Change of Date**

- Was well received by the community.
- Australian Masters Games enhanced the festival feeling. However, it did not translate into ticket sales as the region was flooded with events that week.
- Small amount of the public confused regarding Taste the Harvest.

4.1.2 Ambassador

- A competition was held to win a dinner cooked by Ian Curley paired with Ghost Rock wine.
- Ambassador dinner at Hill Street Grocer.
- Prepared for Hill Street Dinner at TasTafe with students.
- Ian sought out experiences to engage with local students.
- Was seen throughout town at various events ie: Street Eats.
- A positive experience for all who interacted with Ian.

4.1.3 Street Soup Kitchen

- Was set up every weekday lunch time.
- Added to the festival buzz with its daily presence.
- Raised money for local charities.

4.1.4 Australian Masters Games Opening Ceremony

- Alfresco food festival.
- Once off event.
- Attracted an estimated 6,000 people.

4.1.5 Street Eats @ Southern Rooke

- A low-cost street food festival.
- Managed to attract over 2,500 people with minimal social media promotion.
- Feedback from the event has been overwhelmingly positive with vendors and patrons requesting follow up events.

4.1.6 The Ambassador Charity Dinner

- Five-course dinner.
- Held at Hill Street Grocer.
- Raised funds for local charities (Grans Van and School Breakfast Clubs).
- Attracted 70 patrons.

4.1.7 Marketing

- Media Partnerships with Fairfax and Sea FM/7AD.
- Mixture of paid advertising and editorial support.
- Fairfax featured a double page spread on the festival which included the festival guide and editorial on key events.
- Media Partners conducted a competition to win tickets to an interactive dinner with The Ambassador Chef Ian Curley at Ghost Rock. The competition proved not as successful as expected.
- Social media demonstrated that it is the most important marketing tool for the festival. Not only does it fit the key audience demographic, but it allows visual interaction and has the ability to stimulate conversation about specific events. Significant growth was experienced by both Food and Wine Festival social media platforms during the event.
@DFWF was not tagged in posts by media partners, meaning DCC/DFWF couldn't respond/share/repost to their networks.
- A new program design was used for 2017 which allowed for more copies to be printed and distributed.
- New festival website experienced over 6,000 page views in October.
- Newsletter sign-up action added to the website attracted over 70 sign-ups with very little promotion.

4.1.8 Sponsorship

- 2 key Sponsors were attracted to the 2017 Festival; Festival Partner Hill Street Grocer and Supporting Partner Spirit of Tasmania.
- Both partnerships went over and above with their involvement in the 2017 festival and showed potential for building on the partnership for future festivals.

4.1.9 Feedback

- 100% of patrons and venues surveyed indicated they would attend a future festival.
- 50% of patrons suggested special events and dinners would be their preferred event. 25% indicating free and low-cost events and behind the scenes tours as their preference.
- Survey results also showed that access to an Ambassador via dinner or demonstration was not a patron priority.
Review the need for an Ambassador/the role of an Ambassador.

- Venues advised that they like to see more social media support.
- Length of the festival was also highlighted with suggestion that a 10-14 festival could successfully sustain momentum.

Action:

- Supply the committee with a breakdown of the 2017 Financials.

4.2 2017 Festival Wrap Up – Ald Lyn Laycock

- Tafe Dinner provided the best value
- Hill Street Ambassador Dinner – great evening
Justin and JoHanna worked extremely hard during this event.
- Enjoyed meals at Camille, Golf Club and Anvers
- Home Hill events provided good exposure for the venue
- Would like to see Street Eats in alternate locations throughout the city
- Would like to see more local chefs playing a part in future festivals
- Would like Festival Patron Tetsuya invited to the 2018 Festival
- Would like to see more content/one off events throughout the Festival
- Would like a review of the Ambassadors role, and a review of Council's role in the festival

4.3 2017 Festival Wrap Up – Sylvia Sayers

- Possibly an extremely well-known Ambassador supplied by Council, with venues applying to host Ambassador dinners
- Would like to see more down to earth events ie: bbq's
- Would like to see more community involvement and community run events
- Would like a review of sponsorship packages
- Would like to see experiences on offer
- Would like to invite chefs to attend DFWF Special Interest group meetings

4.4 2017 Festival Wrap Up – Tim Cox

- TasTafe proved their ability to be flexible during Ambassador Ian Curleys impromptu visit. Students relished the educational experiences on offer. Tim has since received a thank you email from Ian, and also an offer to assist students who choose to move to Melbourne to pursue a career in the industry.
- Agreed that a review of the need for an Ambassador was due. Perhaps use the festival as an opportunity to highlight local chefs.
- Would like to see an event with multiple local chefs with Council supplying the location, marquee and facilities.

4.5 2018 Event -Things to be Considered

- Return on investment
- Role of Ambassador
- Council's role in the festival/coordinating events
- The Special Interests Groups role in the festival
- Structure of Festival
- How will Providore Place impact the festival?
- School participation, possibly food art parade, cooking challenge etc.
- Focus on community participation
- Is there a role for Ben Milbourne and Patron - Tetsuya in the Festival

5.0 ITEMS FOR THE NEXT AGENDA

- 2018 Festival Structure

NEXT MEETING TO BE HELD WEDNESDAY, 13 DECEMBER 2017 COMMENCING AT 2-3PM IN THE DEVONPORT RECREATION CENTRE MEETING ROOM

MEETING CLOSED 3.30PM

**MINUTES OF THE DEVONPORT FOOD & WINE FESTIVAL SPECIAL INTEREST GROUP.
HELD AT DEVONPORT CITY COUNCIL
ON WEDNESDAY, 13 DECEMBER 2017, COMMENCING AT 2.05PM**

DISTRIBUTION LISTCommittee Members

Ald Laycock Chair
Ald Goodwin
Tim Cox - TasTAFE
Debbie Grice – Gateway Hotel
Alicia Peardon – Ghost Rock
Sylvia Sayers – 7AD & SeaFM

Council Officers

JoHanna Robertson
Danielle O'Brien
Justin Rattray

PRESENT

Ald Laycock, Ald Goodwin, Tim Cox, Sylvia Sayers, JoHanna Robertson, Justin Rattray and Danielle O'Brien.

1.0 APOLOGIES

Debbie Grice, Dane Layton, Alicia Peardon

NOT PRESENT**2.0 DECLARATION OF INTEREST**

NIL

3.0 CONFIRMATION OF PREVIOUS MINUTES

The Committee recommends that the previous minutes of the meeting held 15 November 2017 be received and noted.

Moved: S Sayers /J Robertson

CARRIED**4.0 GENERAL BUSINESS****4.1 Festival Structure****4.1.1 Expression of Interest**

- Expressions of Interest are currently open via online form and paper form available at Customer Service Counter, closing 5 January 2018.
- At this stage 2 applications have been received for Devonport Food and Wine Festival
- Members wishing to continue with Devonport Food and Wine Group need to submit an Expression of Interest
- 2 Aldermen have been elected to Devonport Food and Wine Working Group: Ald Laycock and Ald Goodwin – Council Meeting 24/4/2017 Resolution 57/17 (Moved Ald Rockliff and Seconded Ald Laycock).

Action:

Update Terms of Reference to read 2 Aldermen.

4.1.2 Workshop Notes on 2018 ObjectivesDiscussion Points for future meetings:

- Specific to Devonport

- To engage the whole community
- Activity in Devonport
- Attract people to Devonport
- Food and education/passion -foster in the Community
- Community to develop more events
- To be open to involvement with all community organisations

Councils/Committees Role

- Facilitate a program with criteria
- Market/promote the program
- Facilitating partnerships (Sail and stay packages?)
- Promote in Hobart/Launceston and Melbourne

In

- Partnerships
- Local chefs
- Engage Local Suppliers
- Name change - Devonport Food and Wine
- Month long event
- Community Groups
- Education sessions
- A February/March Information engagement session – breakfast meeting – open invitation Community and Industry, may follow up with separate workshops should the need arise. (BSMC)

Out

- Sponsorship
- Ambassador
- The word "Festival"

Actions

- Information/Engagement session
- Octoberfest
- Timeline
- Website – info for venues/organisers
- Email to community with updates.

Who the Group should talk to

- Chefs
- Suppliers
- Venues
- Community Groups
- Schools (Learning Communities Working Group, and Tim to share with his network)
- Service clubs (Sylvia to contact, after regular cohort are advised regarding changes).

Action:

Update Terms of Reference to read "Devonport Food and Wine". To be reviewed and confirmed at the next meeting.

4.2 Online Forum

To be discussed with new Devonport Food and Wine Working Group.

- Skype?

4.3 Next Meeting

- February 2018, with new committee members.

- As above Members wishing to continue with Devonport Food and Wine Group need to submit an Expression of Interest

5.0 ITEMS FOR THE NEXT AGENDA

- Review Terms of Reference
- Online Forum
- Information/Engagement Session

NEXT MEETING TO BE HELD WEDNESDAY, 14 FEBRUARY 2018 COMMENCING AT 2-3PM IN THE DEVONPORT RECREATION CENTRE MEETING ROOM

MEETING CLOSED 3.05PM

Unconfirmed

**MINUTES AND ACTION NOTES FOR A MEETING OF THE
DEVONPORT REGIONAL GALLERY ADVISORY BOARD
MEETING HELD WEDNESDAY, 15 NOVEMBER 2017 5.35PM**

Distribution: Committee Members
Josephine Kelly – Community Member (Chair)
Ald Jarman
Ald Tammy Milne
Vivienne Breheny – Community Member
Lee Dixon – Community Member
Lisa Garland – Community Member
Linda Johnston – Community Member
Alister McCrae – Community Member
Alexandra Morse – Community Member
Marilyn Raw – Community Member
Carol Whish-Wilson – Community Member

Council Officers
Geoff Dobson
Ellie Ray
Danielle O'Brien

PRESENT

Josephine Kelly (Chair), Ald Jarman, Ald Milne, Vivienne Breheny, Lee Dixon, Linda Johnston, Alister McCrae (arrived 1741hrs), Alexandra Morse, Marilyn Raw, Carol Whish-Wilson, Geoff Dobson and Danielle O'Brien

1.0 APOLOGIES

Ellie Ray, Lisa Garland, Karen Mathew, Linda Johnston

NOT PRESENT**2.0 DECLARATION OF INTEREST**

NIL

3.0 CONFIRMATION OF PREVIOUS MINUTES

The Board recommends that the previous minutes of the meeting held 20 September 2017 be received and noted.

Moved: Ald Jarman /G Dobson

CARRIED

4.0 ACTION LIST

Board reviewed, please see attached Action List for updates.

5.0 REPORTS

Gallery Report: Attached

Moved: G Dobson /A Jarman

CARRIED

- G Dobson commended Dianne Sheehan on her ability to successfully source an alternate building for the Droogs Art Work. The activities achieved by the staff is commendable.

Friends Report: Attached

Moved: G Dobson /C Whish-Wilson

CARRIED

6.0 GENERAL BUSINESS**6.1 Strategic Plan**

Attached

The Devonport Regional Gallery Advisory Board recommend to the Governance, Finance and Community Service Committee endorse the Devonport Regional Gallery 2017-2021 Strategic Plan.

Moved: A McCrae /Ald Jarman

CARRIED

- C Whish-Wilson commended the Devonport Regional Gallery team for their inclusive and professional manner in which information for the Strategic Plan was gathered.

6.2 Gallery Relocation**Action:**

- Board to be provided with a copy of the most recent Gallery Development plans, for Rooke Street development, prior to next meeting.

6.3 Devonport Regional Gallery Staffing

- Ellie Ray currently on Long Service Leave until 28 February 2018.
- Dianne Sheehan has resigned due to depart 5 January 2018. Geoff hopes to advertise the position shortly with the view to interview prior to Christmas.
- 18 months of exhibitions have been planned.
- Gallery staff currently consists of:
Erin Wilson – curator
Jessie Pangas/Josh Van Essen – Administration
Sarah Mae Beckett/Louise Murfet – Casual Staff
Geoff Dobson and Danielle O'Brien to assist as required.

Action:

- Investigate if Friends of the Gallery would be comfortable acting as afterhours should the opportunity occur.
- Circulate the Dates of upcoming exhibitions.

7.0 AGENDA ITEMS FOR NEXT MEETING

- Strategic Plan
- Council's Corporate Plan
- Tidal Festival

NEXT MEETING DATE TO BE CONFIRMED VIA A POLL.

MEETING CLOSED 6.17PM

**DEVONPORT REGIONAL GALLERY ADVISORY BOARD ACTION LIST
MEETING HELD 15 NOVEMBER 2017**

DATE	ACTION	RESP. PERSON	STATUS Not started In progress On-going Completed	COMMENT	DUE
15 NOVEMBER 2017	Devonport Regional Gallery Strategic Plan	All	On-going	<ul style="list-style-type: none"> Audience Engagement Partnerships, Investment & Performance Collection 	
	Devonport City Council Strategic Plan	All		<p>A Vibrant Culture is created through the provision of cultural activities, events and facilities.</p> <ul style="list-style-type: none"> Acknowledge, preserve and celebrate local art, culture and heritage Cultural facilities and programs are well planned and promoted to increase accessibility and sustainability, active engagement and strong participation for the benefit of current and future generations Develop and implement an integrated approach to public art 	
	TIDAL Festival		In progress	Scheduled for Summer 2018	NOV 18
	Upcoming Exhibits	DO'B	In progress	Board to receive a list of future exhibit dates/titles.	
20 SEPTEMBER 2017	Gallery Storage Facility	ER	In progress	Future tour of the storage facility to be planned for the Board.	
	Gallery Relocation	DO'B/ GD	In progress	Board to be provided with a copy of the most recent Gallery plans. Media release to be issued regarding the commencement of new Gallery construction, investigate Photo opportunity for the Board.	JAN
	Gallery Strategic Plan	DO'B/All	Completed	<p>Send out a copy of the draft Strategic Plan prior to the next meeting.</p> <p>Board reviewed and endorsed 15 November 2018.</p>	NOV

2016-2017	<u>Devonport City Council Annual Plan Actions</u>
	4.2.1.2 Exhibit emerging and early career artist exhibitions, including one children's focused exhibition
	4.2.2.2 Exhibit five state and national touring exhibitions
	4.7.5.1 Develop an initiative that engages artists living with a disability
	4.7.5.2 Recognise and promote the indigenous culture and art of the region
4.8.1.1 Develop an art initiative that engages young people to deliver a public art piece or creative event	

**Gallery Report
Devonport Regional Gallery Advisory Board Meeting
15 November 2017**

EXHIBITION SEPTEMBER - OCTOBER***Troy Ruffels: Between Fire and Flood, 2017 Solo Commission***

Opened: Friday 1 September

Closed: Sunday 22 October

Opening attendance: 68

Total attendance: 3705

RACT Insurance Tasmanian Portraiture Prize

Opened: Friday 27 October

Closed: Sunday 3 December

Opening attendance: 72

Angela Casey: The Black Suite When This You See

Opened: Friday 27 October

Closed: Sunday 3 December

Opening attendance: 72

Troy Ruffels: Solo Commission Between Fire and Flood

The Devonport Regional Gallery 2017 Solo Commission was awarded to North West artist Troy Ruffels. It provided him with support to research and create a new body of work.

Working with photo-media Troy produced a poignant body of work for this commission that references the recent extreme weather events experienced here on the North West Coast, including the fires of summer 2016 and the floods that followed that winter and explores our relationship to the world through landscape, and our contemporary concerns about climate, nature and culture.

RACT Insurance Tasmanian Portraiture Prize

The RACT Insurance Tasmanian Portraiture Prize celebrates its 10th Anniversary this year. Open to artists aged 30 and under, the prize seeks representations of living Tasmanians. It is open to artists working in any media including printmaking, photography, painting, video, drawing and mixed media. The 2017 judges were Angus Trumble, Director of the National Portrait Gallery, Australia, Betty Nolan, Founder & Owner of the Nolan Art Gallery and School and Caleb Clifford, 2016 RACT Insurance Tasmanian Portraiture Prize Award Recipient.

Hobart artist Laura Gillam was awarded the major prize of a \$5000 cash for her work titled 'Worm as Chameleon', which one of the judges described as a "sophisticated work.... crammed with wit and cleverness".

The runners up – who were each awarded \$2000 to go towards studio rent – were Hobart artists Dexter Rosengrave and Liam James.

The \$500 Packer's Prize went to Devonport artist Rachel Kumar for her biro, oil and watercolour work 'A Lesson in Patience'.

Angela Casey: The Black Suite When This You See

A new body of work by emerging artist Angela Casey, inspired by the quote 'When This You See, Think of Me'. Angela Casey currently works with photomedia and stages her photographs much like early still-life paintings, representing objects that communicate sentiments of loss, love and desire. In the exhibition *The Black Suite When This You See*, bright coloured flowers are set against, and within, a still, black space.

THE DROOGS

The Droogs have completed a new street art project with the assistance of Hobart-based artist Megan Walch. A suitable wall was located behind the mall in Rooke Lane and the Droogs were able to execute their design, which features a representation of the Robinson Photographic Studio. Lots of positive feedback has been received and the Droogs are looking forward to collaborating with local artists and store owners on future projects.

THE FRIENDS

The newly elected Friends Committee members have been actively assisting with the indoor markets in partnership with the Droogs. The next market is scheduled for Friday 24 November.

EDUCATION & PUBLIC PROGRAM SEPTEMBER - OCTOBER

DRG presents a consistent calendar of education and public programs.

Date	Program	Attendance
5 September	Art Spark with guest facilitator Anne Morrison	10
5 September	Life Drawing, six week course facilitated by June Wilson	11
12 September	Art Spark with Jessie Pangas	11
12 September	Life Drawing, six week course facilitated by June Wilson	13
15 September	Little Aesthetics: Devonport Primary School, Grade 3/4	18
18 September	Books + Art	7
19 September	Art Spark with Jessie Pangas	10
19 September	Life Drawing, six week course facilitated by June Wilson	13
20 September	1, 2, 3 Create with Ashleigh Butler	9
21 September	OutThere – a Permanent Collection outreach program at Orana Day Centre, facilitated by Ellie Ray and Dianne Sheehan	16
22-24 September	Droogs Street Art Project, installation with mentor Megan Walch	11
26 September	Art Spark with Jessie Pangas	5
26 September	Life Drawing, six week course facilitated by June Wilson	13

28 September	Twilight Tour with Troy Ruffels	36
29 September	Little Aesthetics: Our Lady of Lourdes, Prep (a)	29
29 September	Little Aesthetics: Our Lady of Lourdes, Prep (b)	28
3 October	Little Aesthetics: Children's University students from East Devonport Primary School	21
3 October	Life Drawing, six week course facilitated by June Wilson	12
4 October	Sticks and Stones, school holiday program facilitated by Jessie Pangas	10
6 October	Little Aesthetics: Mission Australia Vacation Care	20
10 October	Life Drawing, six week course facilitated by June Wilson	12
11 October	1, 2, 3 Create facilitated by Ashleigh Butler	16
16 October	Books + Art	4
17 October	Art Spark with Jessie Pangas	13
18 October	Mindfulness & Art: workshop presented as part of Seniors Week, facilitated by Andrea Martin (Haven Yoga and Meditation) and Anne Morrison	18
20 October	Floor talk: St Brendan Shaw College, Year 11 & 12	7
24 October	Art Spark with Jessie Pangas	10
31 October	Art Spark with Jessie Pangas	12



The RACT Insurance Tasmanian Portraiture Prize was opened by DRG Droog Eleanor McCormack, 27 October



Twilight Tour with 2017 Solo Commission artist Troy Ruffels, 28 September



(left to right): Dianne Sheehan (DRG Education and Public Programs Officer), Sarah Beckett (Droog), Nick Charlton (Droog), Ashleigh Butler (Droog), Megan Walch (artist / mentor) and Jessica Ling (Droog) with their completed mural, 24 September.

Friends of the Devonport Regional Gallery

Activity Report

to

Devonport Regional Gallery Advisory Board

November 15 Committee Meeting

Dear Committee Members

I apologize for not being able to attend this meeting as I am currently out of the state, thank you for inviting me. I am pleased to be able to report on the activities of our committee.

By way of introduction our friends committee comprises of six members

Karen Mathew	President
Robert Apse	Vice President
Brian Sollors	Secretary
Jennifer Frost	Treasurer
Jodhi Wilkinson	Committee member
Marilyn Raw	Committee member

At times we have struggled to maintain our numbers but manage to pull through at our annual general meetings by recruiting the required number needed to form a quorum.

At our current level we have enough members to ensure a good working group but a few more would always be welcome. We are fortunate in having members of the Droogs to assist with exhibition openings when our some of our committee members are not available.

Exhibition openings play a large role in the purpose and function of the friend's committee. We provide food and refreshment for gallery patrons, which is prepared in the kitchen during the hour prior to an opening. Our efforts seem to be appreciated, and I might add that our club sandwiches are firm favourites. To be able to meet and greet people while providing this service is a wonderful way to support the gallery and we see this as one of our most important roles.

As stated in our constitution, we endeavor to hold at least four functions every year that are either social, fund raising or a combination of both. A large percentage of money we raise goes towards the biennial - Tidal: City of Devonport Art Award.

This year we held our annual International Museums Day event. This is an evening that showcases items from the permanent collection that have been selected by members of the committee and Droogs. Audience participation was very good this year and we have discussed holding similar events at other times during the year.

We have found our inclusion with the Droogs in holding gallery markets to be very beneficial. The Friend's committee have participated in both the Christmas Artisan and Winter Markets during the past year and we will once again be holding a stall at the upcoming Christmas Market on Friday November 24.

In a similar fashion to the winter market and in keeping with the warmer weather and festive theme we will be selling glasses of sangria instead of mulled wine, which was quite popular during the colder seasons. We will also be offering for purchase ginger cake and Christmas gift tags and bookmarks.

Looking ahead to next year's calendar, the Friends are planning to hold a wine tasting event to be held in conjunction with Ghost Rock Vineyard and Drift Café Restaurant. The date we have chosen for this is Friday March 16. This event will offer a selection of wines provided and hosted by a representative from Ghost Rock and accompanied with matching platters from Drift.

This promises to be a delightful evening that we hope will appeal to our wider Friends community and will be also a great start to the calendar year.

Karen Mathew

President

Friends of the Devonport Regional Gallery

STRATEGIC PLAN 2017-2021

DEVONPORT REGIONAL GALLERY



INTRODUCTION

The Devonport Regional Gallery is owned and operated by the Devonport City Council. It is currently situated in the Devonport CBD in a heritage building, a converted Baptist Church. The Gallery evolved from the inception of The Little Gallery, which was owned and initially operated by Jean Thomas from 1966 to 1975. It was the first privately owned gallery on the NW Coast. Jean Thomas sold The Little Gallery to the Devonport City Council in the mid-1970s and in the early 1980s the gallery – then known as The Devonport Gallery and Arts Centre – was moved into its current building. In the past decade the gallery has undergone renovations including new internal walls and new flooring. A small gallery shop was established selling permanent collection cards, art books and art products and The Little Gallery walls were erected within the Main Gallery. An under-floor air conditioning system, electronic data loggers, upgraded security cameras and a new LED lighting system have been installed in the past five years.

The Devonport City Council has undertaken a major, multi-million dollar project to revive the City of Devonport. The focus of the LIVING CITY project is on bringing the soul back into the heart of Devonport and creating a vibrant place that will unite the community and attract, and increase visitation to the region. At the core of this revitalisation is a contemporary arts precinct which incorporates the Devonport Regional Gallery. The Gallery is expanding its presence within this hub so that the arts are a central part of the city's life. Devonport City Council is investing \$3.2 million into the building of the new Gallery which is being constructed in the heritage Courthouse building adjacent to the Devonport Entertainment Centre.

The new Gallery will include two large, and one small exhibition space; a dedicated education and public programs area; a members' art library, gallery shop, new offices, meeting room, storage areas and loading bay. The addition of an extra gallery will provide a space for staff curated exhibitions from the Permanent Collection. The second large exhibition space will be dedicated to touring exhibitions; staff and guest curated exhibitions. The Gallery Director is working closely with the architect and consultants and Council Project Officers on the design of the new spaces. Building will commence shortly and it is envisaged Devonport Regional Gallery will relocate to the new site at the end of 2017.

Devonport Regional Gallery has an integral role in growing the city's cultural, social and economic capital.



Image Credit: Jessie-Pangas-Waiting for the mail-2015-pen-and-ink-on-paper-11cmx15cm

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Image Credit: Jessie Pangas-Classic Australian red brick house-2105-Acrylic-on-canvas-46cmx61cm

IMPLEMENTATION AND INVESTMENT

The Devonport Regional Gallery will be responsible for delivering and reporting on the Devonport Regional Gallery Strategy.

The Devonport Regional Gallery Special Interest Group will be responsible for supporting the delivery, monitoring and reporting the progress of the strategy.

DEVONPORT CITY COUNCIL INVESTMENT:

- Collection Storage Facility
- Annual Operational Investment

\$3.2M Capital Infrastructure investment Devonport Regional Gallery Relocation into the Contemporary Arts Precinct of LIVING CITY

POLICY CONTEXT

STATE GOVERNMENT

Cultural and Creative Industries Strategy 2016-2018

REGIONAL

Cradle Coast Authority – Cradle Coast Arts Sector Strategic Action Plan 2016-2020

LOCAL GOVERNMENT

DEVONPORT STRATEGIC PLAN 2009-2030

4.2 A vibrant culture is created through the provision of cultural activities, events and facilities

4.7.2 Encourage and provide information and opportunities for active participation in community life

4.7.5 Support initiatives that foster community harmony and which values and celebrates diversity

4.2.1 Acknowledge, preserve and celebrate local art, culture and heritage 4.2.2 Cultural facilities and programs are well planned and promoted to increase accessibility and sustainability, active engagement and strong participation for the benefit of current and future generations

4.7 An active, connected, empowered community promotes and values diversity and equity

LIVE & LEARN STRATEGY

3.4.1 Evolve new learning and development opportunities that facilitate innovation and creativity

3.4.6 Explore opportunities where physical infrastructure can support a variety of learning outcomes - social, cultural, economic and educational

4.3 Support positive social structures and infrastructure that enable people to establish connections and come together in the community

4.3.1 Provide informal community learning and education courses, programs and activities and recognise the informal outcomes of learning 4.3.2 Facilitate new, promote and support existing events and activities that create a sense of community 4.3.3 Celebrate, value and support community diversity

DIGITAL STRATEGY 2017-2021 2.7 ENCOURAGE DIGITAL ARTS ACTIVITY

TOURISM DEVELOPMENT STRATEGY 2009-2019

Public Infrastructure Development

Encourage development of mixed-use tourism precincts/hubs

Assess precinct/co-location options for following facility needs:

- Visitor Information Centre
- Devonport Regional Gallery
- Arts & Cultural Precinct
- Bass Strait Maritime Centre
- Conference/Events Venues & Associated accommodation

Activities and Attractions Development – Arts and Culture

- Council actively support community arts, cultural & creative industry development.
- Prioritise arts & cultural development initiatives that also have potential to benefit future tourism growth.



Image Credit: Devonport Regional Gallery Shapeshifters - 3D Printing the Future, 1 October - 13 November 2016



Image Credit: Devonport Regional Gallery Devonport Jazz Festival 2010

PRINCIPLES / VALUES

ACCESSIBILITY

We believe everyone has the right to participate and experience arts and culture.

SUSTAINABILITY

Strategic collaborations and partnerships yield exponential benefits. We are committed to working together to secure strong cultural outcomes, strengthen the creative industries sector and avoid duplicating effort.

STRENGTHS BASED

We believe that applying a strength based approach will maximise positive outcomes for all.

EXCELLENCE

We are committed to striving for excellence and being leaders in our sector.

INNOVATION

We will embrace innovation in all its forms

VISION

To be the leading regional gallery of contemporary Tasmanian art

MISSION

Inspiring creativity and ideas through the arts

STRATEGIC PRIORITY AREA 1:

AUDIENCE
ENGAGEMENT

GROW PUBLIC VALUE OF ART AND INCREASE ENGAGEMENT WITH OUR DIVERSE AUDIENCE, ARTISTS AND COMMUNITY THROUGH THE ARTS

COMMITMENT:

1.1 WE WILL CURATE AND SHOWCASE DIVERSE TOURING, TASMANIAN CONTEMPORARY FINE ART (ESTABLISHED AND EMERGING ARTISTS) AND PERMANENT COLLECTION EXHIBITIONS. WE WILL PRESENT NATIONAL TOURING EXHIBITIONS.

- Exhibit five (5) touring, solo commissions and exhibitions annually
- Exhibit four (4) permanent collection exhibitions annually
- Exhibit seven (5) emerging and early career artist exhibitions annually
- Exhibit one (1) Children's focused exhibition annually
- Secure international and national touring exhibitions

1.2 WE WILL CONTINUE TO GROW PUBLIC SUPPORT AND AUDIENCE PARTICIPATION THROUGH DELIVERY OF DIVERSE, QUALITY, INSPIRATIONAL AND ENGAGING PUBLIC PROGRAMS

- Develop and deliver public programs that cater for diverse ages, practice, experience and previous level of engagement in the arts
- Develop and deliver outreach programs to engage new or hard to reach audiences
- Develop educational/learning prospectus of exhibitions and related educational, programs to maximise school engagement
- Develop and deliver education programs that cater for all primary, secondary and tertiary levels
- Develop and deliver outreach education programs to enhance arts education in schools
- Develop an Artist in Residence Program, which is embracing of local, national and international artists
- Maximise the use of the purpose built education and public programs space for the delivery of diverse programs

1.3 WE WILL STRENGTHEN OUR NATIONAL PROFILE AND BROADEN OUR AUDIENCE REACH THROUGH INNOVATIVE APPROACHES, AND TARGETED COMMUNICATION, MARKETING AND PROMOTION

- Capitalise on opportunities to engage new audiences through colocation within the LIVING CITY precinct
- Capitalise on the relocation into a dedicated contemporary arts precinct
- Continue to grow and strengthen the Devonport Regional Gallery Brand
- Relaunch the Devonport Regional Gallery on new web platform to improve end user experience
- Grow audience engagement through a strong online presence on a number platforms including social media, e-news, blog and video sharing sites.
- Continue to grow the Tidal: City of Devonport National Art Award
- Expand the city wide Tidal Festival
- Seek audience, creative sector and community feedback to continuously improve Devonport Regional Gallery user experience

1.4 WE WILL BE A WELCOMING, RESPONSIVE, INNOVATIVE, INCLUSIVE AND ACCESSIBLE SPACE THAT ENCOURAGES ARTISTS AND AUDIENCES TO CONNECT AND ENGAGE.

- Create opportunities for participation in the arts for all, either as creator or audience
- Offer flexible opening hours to maximise audience participation with exhibitions and public programs
- Create a space that enables connection with, self, community, new ideas, information and meaningful arts encounters
- Create a space that is welcoming, accessible and maximises positive interaction for people living with a disability
- Create a space which is a platform for expression, sharing of ideas and innovation
- Create unique encounters by offering dynamic and evolving experiences at each visit
- Create authentic experiences by placing visitors at the heart of the encounter and sharing our enthusiasm, passion and knowledge of the arts with them

MEASURING SUCCESS

- Number of exhibitions curated annually
- Number of visitors to exhibitions annually
- Number of public programs delivered annually
- Number of participants attending public programs annually
- Number of education programs delivered annually
- Number of participants attending education programs annually
- Audience Reach
- Public Program (workshops) are at full capacity attendance for over 80% of programs delivered.
- Level of engagement from Devonport and surrounding schools in DRG on premise or outreach education programs
- Website reach and level of engagement annually
- Social media reach and level of engagement annually
- Level of participant engagement in feedback processes
- Visitor and sector feedback, exhibitions and programs exceed expectations

STRATEGIC PRIORITY AREA 2:

PARTNERSHIPS,
INVESTMENT &
PERFORMANCE

ACHIEVE SUSTAINABLE OPERATIONAL PERFORMANCE THROUGH STRENGTHENED RELATIONSHIPS WITH INVESTMENT PARTNERS AND ORGANISATIONAL CAPABILITY.

COMMITMENT:

2.1 WE WILL DIVERSIFY AND STRENGTHEN OWN SOURCE REVENUE STREAMS.

- Create an expanded retail footprint in the new Devonport Regional Gallery site
- Create venue hire opportunities for arts practice workshops and functions in the new Devonport Regional Gallery site
- Develop and promote a Community Gallery which can be hired by artists as an exhibition space

2.2 WE WILL SECURE FINANCIAL AND SOCIAL INVESTMENT THROUGH BROKERING STRONG RECIPROCAL RELATIONSHIP AND PARTNERSHIPS.

- Actively seek new investment partnerships with government, business, creative industry, philanthropic organisations and individuals
- Increase Friends of Devonport Regional Gallery membership, by maintaining active engagement and benefits package
- Maintain strong volunteer network by valuing and actively engaging volunteers in interesting, meaningful initiatives
- Maintain a strong, active and strategic focused Devonport Regional Gallery Special Interest Group
- Create opportunities to showcase Devonport Regional Gallery Special Interest Group, volunteers and active friends
- Ensure strategic alignment with government investors
- Develop an investment framework for potential partners and donors
- Create opportunities to engage the private sector in the Devonport Regional Gallery by developing beneficial product offerings
- Proactively report on the impact of investment to financial partners
- Publicly acknowledge investment partners and the value and importance of their investment
- Increase philanthropic support for the collection, exhibitions and programs
- Strengthen awareness of the Deductible Gift Recipient status and Cultural Gifts Program and benefits of giving to the Devonport Regional Gallery through these

2.3 WE WILL INVEST AND STRENGTHEN CREATIVE INDUSTRY COMMERCIAL CAPACITY.

- Provide opportunities for Tasmanian emerging and early career artists to exhibit works and raise their commercial profile
- Provide competitive funding available for arts practice and presentation
- Commission works for exhibitions from preeminent north west Tasmanian artists
- Create opportunities to engage north west Tasmanian artists in the delivery of public programs to strengthen investment in creative industries sector
- Grow the guest curator program
- Develop and Artist in Residence model
- Partner with tourism sector to strengthen cultural tourism

2.4 WE WILL INVEST IN EDUCATION, RESEARCH AND LIFELONG LEARNING

- Develop partnerships and programs with tertiary education institutions, to provide students the opportunity to undertake professional practice projects at the Devonport Regional Gallery
- Support Devonport Regional Gallery professional staff to undertake studies and research in chosen arts practice
- Mentor and collaborate with Droogs and young artists to gain real experience in arts practice, administration and event management
- Promote lifelong learning through delivery of education and public programs for all age groups

MEASURING SUCCESS

- Diversity of income streams
- Percentage of total income and value of own source income generated annually
- Percentage of total income and value of government investment annually
- Value of donations through the Deductible Gift Recipient program
- Value of acquisitions received through the cultural gift program
- Number of Friends of Devonport Regional Gallery annually
- Number of active volunteers
- Feedback and level of engagement of volunteers
- Number of active Droogs
- Feedback and engagement of the Droogs
- Active Devonport Regional Gallery Special Interest Group
- Number of public programs and workshops delivered by north west Tasmanian artists



Image Credit: 2007.003, Patrick Grieve, Farmland Coast

STRATEGIC PRIORITY AREA 3:

COLLECTION

PRESERVE, PROTECT AND PROMOTE THE PERMANENT COLLECTION AND GROW DEVONPORT'S NATIONALLY SIGNIFICANT CONTEMPORARY TASMANIAN ART COLLECTION.

COMMITMENT:

3.1 WE WILL INVEST IN DEVELOPING AND GROWING THE COLLECTION OF CONTEMPORARY TASMANIAN ART. ENSURING THAT SIGNIFICANT NORTH WEST TASMANIAN ARTISTS ARE REPRESENTED IN THE COLLECTION AND WORKS OR SERIES OF WORKS BY PREEMINENT TASMANIAN ARTISTS ARE ACQUIRED THAT REPRESENT SIGNIFICANT PROGRESS AND TURNING POINTS IN THEIR CAREER.

- Acquire works significant to the collection annually
- Promote and encourage acquisitions through Cultural Gifts Program
- Promote and encourage the use and benefits of the Deductible Gift Recipient Status to strengthen private sector investment in the collection growth

3.2 WE WILL CONSERVE, PROTECT AND MANAGE THE COLLECTION THROUGH THE APPLICATION OF AN INTERNATIONAL MUSEUM STANDARD COLLECTION MANAGEMENT FRAMEWORK.

- Continue digitisation of the Collection
- Develop a disaster management plan for the new DRG location
- Develop and implement a best practice relocation plan for the move to the new Devonport Regional Gallery location
- Maximise the use of the art collection storage facility for protecting, preserving and conserving collection works

3.3 WE WILL INCREASE ACCESS TO THE PERMANENT COLLECTION

- Deliver well researched and engaging permanent collection exhibitions
- Creating new permanent collection gallery space at the relocated site
- Providing outgoing loans of permanent pieces
- Develop Devonport Regional Gallery generated touring exhibitions of permanent collection pieces
- Increase the number of permanent collection items accessible through images and research presented online

MEASURING SUCCESS

- Value of DCC Permanent Collection
- Value of annual acquisition investment
- Number of pieces in the collection by North West Tasmanian artists
- Series of works in collection from preeminent Tasmanian artists
- Number collection exhibitions annually
- Number of permanent collection pieces on outward loan annually
- Number of art works digitised annually
- The value of investment funding and donations secured for collection acquisitions
- Number of exhibitions curated annually



Image Credit: Tony Ameneiro_L and S_janus version_drypoint_108 x 88cm_2015 lge file

DEVONPORT REGIONAL GALLERY

ACKNOWLEDGEMENTS

Alderman Steve Martin – Mayor
Alderman Alison Jarman
Jen Frost - Member of Friends of Devonport Regional Gallery
Karen Mathew – Chair Friends of Devonport Regional Gallery
Sandy Michell – President North West Arts Circle
Jessie Pangas – Member Friends of Devonport Regional Gallery and local artist
Dr Ellie Ray – Director Devonport Regional Gallery
Dianne Sheehan – Education and Public Programs Officer Devonport Regional Gallery
Brian Sollars – Member of Friends of Devonport Regional Gallery/Local Artist
Carol Whish Wilson – Member of the Devonport Regional Galley Special Interest Group
Erin Wilson – Curator Devonport Regional Gallery

STRATEGIC PLAN 2017-2021

DEVONPORT
REGIONAL
GALLERY

Sue Quinn Untitled landscape 220cm x 180cm

**MINUTES AND ACTION NOTES FOR A MEETING OF THE
EAST DEVONPORT SPECIAL INTEREST GROUP
MEETING HELD TUESDAY, 28 NOVEMBER 2017 3.35PM**

Distribution: Committee Members
Ald Rockliff (Chair)
Ald Jarman
Tracey Carter – Community Member
Maureen Clarke – Community Member
Jenny Mountney – Community Member
Neil Newman – Community Member
Scott Newman – Community Member
Frances Wilson – Community Member

Council Officers
Carol Bryant
Charmane Hardy
Danielle O'Brien

PRESENT

Ald Rockliff (Chair), Tracey Carter, Maureen Clarke, Jenny Mountney, Neil Newman, Scott Newman, Frances Wilson, Carol Bryant and Danielle O'Brien

1.0 APOLOGIES

Ald Jarman, Charmane Hardy

NOT PRESENT

Tracey Carter

2.0 DECLARATION OF INTEREST

NIL

3.0 CONFIRMATION OF PREVIOUS MINUTES

The Group noted and confirmed the previous minutes of the meeting held 17 October 2017.

Move Ald Rockliff/ Frances Wilson

4.0 ACTION LIST

Reviewed, please see attached Action List for updates.

5.0 INFORMATION SHARING**6.0 GENERAL BUSINESS****6.1 Exercise Equipment Community Consultation Report**

Group received report for review (attached).

Overwhelming response, participants preferred Melrose Street.

Council to now draft plans based on Government standards and present to grant body for approval.

Action:

Concept plans to be distributed to the group once available. Group may be contacted via email with further enquiries should the need arise.

6.2 Pioneer Park Master Plan – Community Consultation Report

Group received report for review (attached).

Positive response received regarding the more recent developments in the park.

Future developments suggestions will be based around keeping large open spaces.

Council to now work on a draft plan.

Action:

Draft plan to be presented at next meeting or earlier if available.

6.3 Pioneer Park

Neil advised that Pioneer Park is being utilized more often on Saturdays by families, and has also an increase in interstate users.

Cars continue to park in the park, beside the Skate Bowl and the Bike Safety Park. Group members that this practice is happening elsewhere throughout Devonport ie: boot camp trainers parking vehicles on parkland beside foreshore exercise equipment.

Action:

Group encouraged to contact Council to report the issue as it is happening. Photos can also be emailed to Council at council@devonport.tas.gov.au

6.4 East Devonport Retailers

Neil requested an update on East Devonport retail meeting, to be hosted by a professional facilitator.

Council's retail strategy is currently being developed, retailers were recently invited to participate in workshops.

Action:

Follow up with Ald Jarman who initiated the original retail's meeting.

6.5 Devonport Events

Frances enquired about the communication of events in Devonport.

Devonport Events are advertised via the Council website events page, What's On posters, on social media and via radio.

Action:

Request the events team to include the East Devonport special interest group in further distribution of the "What's On" calendar.

6.6 Christmas in the East

- Saturday, 9 December 2017. 4-7pm Pioneer Park.
- Not as seamless as previous years.
- Confirmed; food, Santa, Devonport City Brass Band.
- A free bus run from Canning drive to coastal East Devonport 3.50pm and will return 7pm.
- East Devonport Recreation and Function Centre booked as a wet weather plan.

Action:

East Devonport Child and Family Centre to create an event and Council to share event.

6.7 Wright Street Tiger Stripes

Maureen asked for confirmation regarding the scheduled repainting of the Wright Street tiger stripes.

Action:

Confirm when next included in Capital Works plan.

6.8 Queens Baton Relay

Group congratulated Maureen on her role in the Queens Baton Relay for the XXI Commonwealth Games.

The torch will be in Devonport Wednesday, 7 February 2018.

7.0 AGENDA ITEMS FOR NEXT MEETING**8.0 NEXT MEETING TO BE CONFIRMED.**

MEETING CLOSED 4.15PM

**EAST DEVONPORT SPECIAL INTEREST GROUP ACTION LIST
MEETING HELD 17 OCTOBER 2017**

DATE	ACTION	RESP. PERSON	STATUS Not started In progress On-going Completed	COMMENT	DUE
28 NOVEMBER 2017	Wright Street Tiger Stripes		In progress	Confirm when re-painting is next included in Capital Works plan.	
	Christmas in the East			Child and Family Centre to create a "Facebook event". Council to Share the event.	
	Devonport Events		Completed	Arrange for the East Devonport Special Interest Group to be included in the distribution of the "What's On" calendar.	
	East Devonport Retailers			Devonport Retail Strategy Workshops, did they fulfil Ald Jarman's plan to arrange for a professional to host a meeting of the East Devonport retailers?	
	Pioneer Park Master Plan		On-going	Draft Plan to be presented at next meeting or earlier if available.	
17 OCTOBER 2017	East Devonport Shopping Sign			Location: -41.183090, 146.412264 Can it be removed? Recommend clarify the history/ask Latrobe to remove/upgrade.	
	East Devonport Beautification			Provide group with East Devonport Beautification report.	
30 MAY 2017	Exercise Equipment		On-going	Council has secured an infrastructure grant to progress the project. Group workshopped the project 18 October 2017. Council to draft plans based on Government standards and present to grant body for approval. Concept plans to be distributed to the group once available.	
	Transport Services		On-going	Consultation completed awaiting transport network report and recommendations from Tas Gov. Some new routes in East Devonport have begun.	

21 FEBRUARY 2017	East Devonport Community Plan Beautification: Universal Access to the beach		In progress	<p>A grant proposal recently submitted on behalf of Rotary Club of Devonport South East, awaiting response.</p> <p>Toilet block was constructed in 1960. It will be the next toilet block to be renovated/rebuilt to be brought up to standard with disability bays etc. Renovation is due to occur after Payne Ave which is in the 2017/2018 budget.</p> <p>Action:</p> <ul style="list-style-type: none"> o JM to discuss project with Rotary South East to gauge interest. 	
	East Devonport Community Plan Increased sense of safety through a vibrant sense of place: Cultural Festival	CH		<p>Group agreed to work towards a simple 21 March 2018 Harmony Day Festival.</p> <p>Equipment Hire has been approved.</p> <p>Cultural entertainment being sought.</p> <p>Charmane has formed a Working Group to consist of: Ald Rockliff, MC, PK, JM</p>	
15 NOVEMBER 2016	East Devonport Community Plan Review	All	Completed (see individual actions)	<p>2017 Priorities:</p> <ol style="list-style-type: none"> 1. Transport Service: <ul style="list-style-type: none"> • Easy access to Spirit of Devonport from TT Line, 2. Beautification: <ul style="list-style-type: none"> • Mary Street Wetlands, • State Department owned verge's, • Pioneer Park Cemetery (long term project), • Pioneer Park Master Plan Review 3. Retail: <ul style="list-style-type: none"> • Professional facilitator host an East Devonport business meeting (Voluntary mentor) 9. Increased sense of safety through a vibrant sense of place: <ul style="list-style-type: none"> • Update SIG on CCTV in East Devonport. 	
15 MARCH 2017	Pioneer Park	All / PK	In progress	<p>Email received 11 May 2016, on behalf of Mersey Apex, Ald Goodwin granted permission to relocate the memorial plaque.</p>	Nov

EAST DEVONPORT FITNESS EQUIPMENT COMMUNITY CONSULTATION OUTCOMES REPORT

1.0 Introduction

The East Devonport Fitness Equipment consultation drew on community comments raised through four main avenues:

1. Targeted Meetings – Adjacent Properties
2. Targeted Workshop - East Devonport Special Interest Group
3. Community Survey – resident and broader community survey closed 15 November 2017 (30 responses).
4. Community Pop Up – East Devonport

In total sixty-three (63) people participated in the consultation process. The overall preferred location for the East Devonport Fitness Equipment is as follows.

Response	Count	%
Church Street	16	25.40
Melrose Street	45	71.43
No response	2	3.17
Total	63	100

This report provides the summarised outcomes of the four phases of consultation.

2.0 Consultation Outcomes

2.1 Targeted Meetings – Adjacent Residents

2.1.1 Meeting with Chris Palmer – 1C Brooke Street, East Devonport

Meeting with Chris Palmer (Property Owner), Michael Williams (DCC City Engineer) and Brooke de Jong (DCC Community and Cultural Development Manager).

Date: Wednesday, 18 October 2017 Time: 11:30am

1. How is Church Street Park currently being used?

It is utilised for cricket, football, soccer, dog walking, school groups, families and personal trainers.

2. What is your preferred location?

Melrose Street Park

3. Why is that your preferred location?

Melrose is already a shared family space, it is a higher use park, it has existing amenities and parking, activities are not segregated and allows for community connections.

2.1.2 Meeting with Owners Abel Tasman Caravan Park

Date: Wednesday, 1 November 2017 Time: 8:30am

1. What is your preferred location?

Melrose Street Park

2. Why is that your preferred location?

Melrose park is a high use area, it is already heavily used for families, fitness groups and the walking tracks.

3. Do you have any concern for caravan park visitors and residents if the fitness equipment is placed in Melrose Park?

We have no concerns, the equipment is in the camping area (tents) which is utilised only during the warmer months. It is unlikely that people will be exercising that late in summer that lighting affects visitors. The caravan park owners had more concern regarding unruly young people partying in the park, jumping the fence and threatening visitors.

2.2 Targeted Workshop East Devonport Special Interest Group

The six (6) participants at the workshop were asked to brainstorm ideas in response to twelve (12) questions. Below are the responses. Ideas have not been prioritised only listed.

1. How is the Church Street Park currently used?

Limited use
Soccer
Football

2. Do you find the Church Street park easy to access?

Not normal place of travel
Accessible by walking track
Limited carpark
Out of the way

3. Do you feel safe and secure when accessing the Church Street Park?

No, Isolated
Low usage, makes you aware you are alone

4. What are the strengths of locating the fitness equipment at the Church Street Park?

Under utilised
Open space
Path developed and small carpark
Connection to walking track
Large open space for fitness
Lower impact on caravan park users

5. What are the weaknesses of locating the fitness equipment at the Church Street Park?

Further from toilet and playground
Nesting plovers
Carpark and foot path construction costs
Westerly winds
Sense of safety
Impact on caravan users

6. How is the Melrose Street Park currently used?

Beach Access
 Community BBQ
 Family BBQ
 Break Water
 Fishing
 Playground
 Beach Parties
 Toilets and amenities
 Walking Track
 Caravan park users (residents and visitors)
 Fitness Classes
 Walking groups
 Showers

7. Do you find the Melrose Street park easy to access?

Easy to access by car
 Access by walking track
 RV Parking
 Multi use
 Inclusive
 Functional
 Currently well used social infrastructure
 Close to amenities, BBQ, play equipment

8. Do you feel safe and secure when accessing the Melrose Street Park?

Higher Use makes it feel safer
 More vehicle traffic on adjacent roads, makes you feel safer
 Lighting
 Visible if accidents/injuries
 Privacy of users

9. What are the strengths of locating the fitness equipment at the Melrose Street Park?

Central location
 Creates entertainment/recreation precinct
 Activity for youth
 Beach
 Only small amount of path construction required
 Greater existing car park space
 Currently used social infrastructure
 Amenities located with park
 Mixed use site, positive modelling of healthy behaviour, through children and adults interacting

10. What are the weaknesses of locating the fitness equipment at the Melrose Street Park?

Caravan park users may be an audience when working out
 Mixed use site, children playing on equipment may impact users
 Too crowded

11. What is your preferred location?

The unanimous response was for the Melrose Street location.

Response	Count	%
Church Street	0	0
Melrose Street	6	100
Total	6	100

12. Who should the fitness equipment cater for?

Varying fitness levels

Not be intimidating for beginners/novice

Equipment multi fitness level compatible

Fitness level sections, progressive

Universal pieces, suitable for all ages, fitness levels and abilities

Compliments the space

Has lighting

Long wearing

Heat absorbing

2.3 Community Survey**1. How old are you?**

Age range	Count	%
15 - 17	1	3.03
18-25	1	3.03
26-30	4	12.12
31-39	4	12.12
40-49	6	18.18
50-59	7	21.21
60-69	5	15.15
70-84	5	15.15
Total	33	99.99

2. Gender

Gender	Count	%
Female	22	66.66
Male	10	30.30
Unspecified	1	3.03
Total	33	99.99

3. What suburb do you live in?

Suburb	Count	%
Ambleside	2	6.06
Devonport	4	12.12
Don	1	3.03
East Devonport	21	63.63
Miandetta	1	3.03
Unspecified	4	12.12
Total	33	99.99

4. What is your main form of transport?

Form of Transport	Count	%
Bicycle	1	3.03
Private Vehicle	30	90.90
Public Transport	2	6.06
Total	33	99.99

5. Do you currently undertake fitness activities?

Response	Count	%
No	8	23.33
Yes	25	76.66
Total	33	99.99

6. If yes, please specify what activities

Grouped Response (multiple responses)	Count
Walking	14
Running	4
Gym	4
Physico	1
Yoga	2
Weights	1
Team Sports	6
Karate	1
Cycling	4
Yachting	1
Swimming	1
Stretching	1
Personal Training	1

7. Do you currently use the Church Street Park/Open Space?

Response	Count	%
No	25	76.66
Yes	8	23.33
Total	33	99.99

7.1 If yes, please comment on what activities you do there?

Grouped Response (multiple responses)	Count
Walking	3
Running	1
Picnics	2
Family activities	3
Cycling	1

7.2 Do you find the Church Street park easy to access?

Response	Count	%
No	2	25
Yes	6	75
Total	8	100

7.3 Do you feel safe and secure when accessing the Church Street Park?

Response	Count	%
No	0	0
Yes	100	100
Total	8	100

8. Do you currently use the Melrose Street Park?

Response	Count	%
No	18	54.54
Yes	15	45.45
Total	33	99.99

9. If yes, please comment on what activities you do there?

Grouped Response (multiple responses)	Count
Walking	6
Running	1
Picnics	1
Family activities/play equipment	8
Cycling	1
Beach Access	4
Amenities	1

10. Do you find the Melrose Street Park easy to access?

Response	Count	%
No	0	0
Yes	13	86.66
Response not counted	2	13.3
Total	15	99

11. Do you feel safe and secure when accessing the Melrose Street Park?

Response	Count	%
No	0	0
Yes	15	100
Total	15	100

12. What is your preferred location for the fitness equipment?

Response	Count	%
Church Street	12	36.36
Melrose Street	19	57.57
No response	2	6.06
Total	33	99.99

13. Why do prefer this location?

Church Street - Grouped Response (multiple responses)	Count
Location Accessibility	
Allows Melrose to be accommodated for children	1
Privacy	1
Convenience	4
More open space	2

Melrose Street - Grouped Response (multiple responses)	Count
Convenience	5
Close to amenities	7
Close to playground	6
Parking	4
Sense of safety	2
High usage	1

14. Are you likely to use the fitness equipment if installed in your preferred location?

Response	Count	%
No	4	12.12
Yes	29	87.87
Total	33	99.99

2.4 Community Pop Up

Two Pop Up Community Surveys were conducted, in Wright Street East Devonport. An A0 sized map of each location was present and participants were asked to vote on their preferred location by placing a dot on map.

2.4.1 Session One – Wright Street East Devonport

Date: Wednesday, 8 November 2017 Time: 3:00 – 4:00pm

What is your preferred location for the fitness equipment?

Response	Count	%
Church Street	2	18.18
Melrose Street	9	81.82
Total	11	100

East Devonport Fitness Equipment Consultation Outcomes Report
Devonport City Council

2.4.2 Session Two – Wright Street East Devonport

Date: Tuesday, 14 November 2017 Time: 10:30 – 11:30am

What is your preferred location for the fitness equipment?

Response	Count	%
Church Street	2	22.22
Melrose Street	7	77.78
Total	9	100

PIONEER PARK MASTERPLAN COMMUNITY CONSULTATION OUTCOMES REPORT

1.0 Introduction

The Pioneer Park Masterplan will be developed in response to community issues and solutions raised through three main avenues:

1. Survey of East Devonport Primary School students as part of Road Safety Bike Park evaluation – September 2017 (174 participants)
2. Targeted Community Workshops – three sessions held (28 participants)
3. Community Survey – closed 6 October 2017 (45 responses)

This report provides the summarised outcomes of the three phases of consultation.

2.0 Consultation Outcomes

2.1 East Devonport Primary School Survey

174 students aged 5-12 years at the East Devonport Primary School were surveyed as part of the evaluation of the Road Safety Bike Park project in September 2017 by the East Devonport Bike Park Committee. One survey question related to the Pioneer Park Masterplan.

1. How do you think we could make the entire park better?

Grouped responses (multiple responses)	Count
Make it bigger and add more things (bike park)	24
Big hill or ramp (that you can ride your bike down)	14
Ice-cream shop	11
Lights there at night time	10
Train track, train	5
Bike park - pretend shops	4
Bike park - we should make it a bit bigger	4
Fruit trees	4
Real shop across the road - shop to buy food if the shops are closed	4
Free bikes/scooters to use	3
Adding more swings and more stuff for older kids - make it more suitable for all ages as mainly little kids use it	2
Bike park – a footpath and house driveways	2
Bike park – more traffic lights	2
More flowers, plants and food	2
Playground – more	2
Replica house / buildings to play in	2
Slide and pool	2
2 storey carpark	1
A forest	1
A wall so the big kids can't get over	1
Add a place for tots and younger kids so they are safe	1
Allow pets	1
Another play area different to pirate ship	1
BBQ	1
Bigger ship	1
Bike pump	1

Pioneer Park Masterplan
Consultation Outcomes Report

1

Grouped responses (multiple responses)	Count
Cardboard cars and motorbikes	1
Dog park	1
Football goals	1
Good how it is	1
Have an obstacle course	1
Less litter - more bins	1
Make bike park go around the whole park	1
Make it safer	1
Monkey bars	1
More boards to do tricks on	1
More colour	1
More paths	1
More things to play in	1
Motorbike park	1
Sand pit	1
Scooter park, separate to skateboards	1
Seats	1
Skatepark	1

2.2 Targeted Community Workshops

Three targeted community workshops were held with the following groups.

- Devonport Special Interest Group - 29 August 2017 3.35pm, 7 participants
- Anglican Church Committee – 19 September, 7.00pm, 6 participants
- Rotary Club of Devonport South East – 26 September 6.30pm, 15 participants

Participants at each workshop were asked to brainstorm ideas in response to four questions. Below are the combined responses from the three sessions. Ideas have not been discussed or prioritised, only listed.

1. What is the park currently used for?

BBQs / picnics

Play equipment – bike park, playground, skate park

Community events – Christmas in the East, Church fete

Community group activities – Community Kids, playgroups, school

Family, friend get togethers. Birthday parties, weddings

Walking dogs

Pit stop – toilet amenities

Interstate visitors waiting for ferry

Book exchange popup library

Enjoy open space, walking

Thoroughfare for local residents

Parking on grass (issue)

2. What is the value/benefit of the park?

Meeting place, social opportunities

Active and passive recreation

Children connecting with nature

Area for young people and families

Pioneer Park Masterplan

Consultation Outcomes Report

Central location – close to school, shops
 Free, accessible, safe
 Large green open space – an asset to have largely grassed park, not fenced in
 Groups able to use park
 Iconic
 Less anti-social behaviour in recent years – eg less driving through park since bike park constructed
 Multi-purpose versatile space
 Older trees provide shade
 Open spaces great for events
 A place for visitors waiting for Spirit to depart
 Free parking
 Potential economic overview to local businesses
 Quiet area re traffic
 Sense of community ownership, connection to place
 Used more than ever

3. Given current uses and value – what opportunities are there to maximise the value of the park? (what could be improved)

Additional BBQ, picnic tables, seating near skate park (for families with young teens)
 Shelter/windbreaks
 Lighting
 Continue to build relationship with school, church etc
 Dog exercise park
 Explore historical aspects
 Footpaths
 Landscaping, reflective gardens
 Irrigate grass in summer to stay green
 Large public events and supporting infrastructure – power, water, lighting etc; utilise 3 phase power at Church for events; area for a stage
 Markets -farmer markets
 Outdoor exercise equipment
 Pop-up library
 Revamp skate park
 Signage
 Somewhere to get refreshments
 Wi-Fi hotspot

4. What should be avoided in the park's development and use?

Overdevelopment, too much infrastructure, cement etc
 Too structured
 Cluttered, crowded - leaving it looking open
 Careful with lighting
 Allowing headstones to deteriorate any further (adjacent to Park)
 Making too many thoroughfares for unwanted vehicles to drive through

People parking on grounds
 Anti-social behaviour, damage, graffiti
 Use in conflict with core values

2.3 Community Survey

A survey was conducted from 18 September 2017 to 6 October 2017. The survey was mailed to residents adjacent to the Park and made available to the broader community, via Council's website. 45 completed surveys were received.

1. How old are you?

Age range	Count	%
18-25	6	13.3
26-30	2	4.4
31-39	9	20.0
40-49	11	24.4
50-59	6	13.3
60-69	6	13.3
70-84	4	8.9
Not specified	1	2.2
Total	45	98.8

2. What suburb do you live in?

Suburb	Count	%
Ambleside	2	4.4
Devonport	6	13.3
Don	4	8.9
East Devonport	19	42.2
Spreyton	2	4.4
Other	4	8.9
Not specified	8	17.8
Total	45	99.9

3. Do you, or anyone in your household, visit Pioneer Park?

Response	Count	%
Yes	40	88.9
No	5	11.1
Total	45	100.0

4. If you answered YES, what do you or other members of your household do at the park?

Grouped response (multiple responses)	Count
Play equipment – playground, bike park, skatepark	27
BBQ / lunch	9
Walking / Walking through / enjoying trees	6
Community events / activities	4
Toilets	2
Meet friends / family	2
Walking dog	1

5. If you answered NO, why don't you visit the park?

*Because of the cars parked in skatepark area, obscene language and loud music.
 Girls not feel safe to play at park with the people who attend the skate park.
 Our children and grandchildren are adults now.
 The park is more suited to a younger generation or families.*

6. What do you think is the benefit of the park for the community? What do you value about the park?

Grouped responses (multiple responses)	Count
Green open space for young people and families	22
Community space (events, activities, meeting place)	6
Exercise / being active	5
Safe amenities in accessible location	3
Natural spaces	2
Community health and wellbeing	1
Everything	1
Good area	1
Outdoor learning area	1
Toilets	1
Not specified	6

7. What opportunities are there to maximise the value of the park? In other words, what could be improved?

Grouped responses (multiple responses)	Count
Upgrade/more play equipment – older children, toddlers, nature play	10
More BBQs - sheltered	9
Community activities	6
Lighting	6
Park benches / sheltered seating	6
Fence - play equipment, near road	4
Restrict vehicle access – bollards / penalties	4
Security (inc CCTV)	4
Shade (natural and built)	4
More native plants / maintain trees	3
Designated car parking / angled parking Thomas St	2
Interpretation of heritage aspects	2
Rubbish bins	2
Structured garden	2
Bags for dog litter	1
Charge station or similar for electric wheelchair	1
Conservation of headstones (adjacent to Park)	1
Dog off leash area	1
Dog on leash area	1
Exercise equipment	1
Identify boundaries and install signage	1
Leave as is	1
Natural amphitheatre for outdoor plays	1
Power outlet with USB near BBQ	1
Remove skate park	1
Signage about protecting fauna, nesting etc	1
Someone to teach road rules at bike park	1
Toilets on other side park	1
Upgrade skate park	1
Use church building for community events / activities	1
Water park	1
Not specified	5

8. What should be avoided when considering the future use and development of the park?

Grouped responses (multiple responses)	Count
Too much clutter / infrastructure / playground equipment	9
Losing open space (keep for free play)	2
Not move graves / avoid grave area (adjacent to park)	2
Allowing park to be sold for building development	1
Anything that can be easily vandalised	1
Cutting down trees	1
No exercise equipment	1
Places encouraging drug uses	1
Powered vehicle son the park	1
Removal skate park	1
Things too close to the road	1
Turning into child minding facility	1
Not specified	17

9. Do you have any further comments?

Plant more trees.

Skate park should not have been erected near rate paying residents in the first place. Should have been erected near industrial area.

Discourage dogs - install signage to direct dog owners to space behind car park.

The thing that keeps me away from the park now is that there was needles in the playground and empty beer bottles.

It's time to get rid of the cemetery. It's not well looked after or respectful to those buried there. It should be moved and that space better utilised.

Upgrade the skatepark.

Please don't sell off our parks.

The bike safety area and BBQ/picnic facilities and the skatepark have certainly improved the usage of the park. Prior to those additions, I never saw people let alone families in the park. It's a great family friendly park.

Make a family friendly play area with bbq facilities.

This looks to me like a fund-raising exercise to bankroll the Living City Project. Find another way to fund it and leave our parks, reserves and remnant bushland alone!

I'm not happy about some of the young one who use the skate park. Go past some late afternoons and early evening and the young teenagers both sex's hanging around not much skating going on more the kissing cuddling and maybe lovemaking (I used that words but not what they would call it) I have known a few others who have seen this. Also, when the Little shop was opened they used to go there and take coin from there and take it up to IGA and buy chocolate/lollies then take it back to the skate park.

Events e.g. musical event, soapboxing once a month (SSM would have worked) busking, fairs

The opportunity is here to continue to improve and encourage everyone to share and enjoy the great space of our Pioneer Park. It's helping to give us in the east a renewed sense of wellbeing and pride.

Park good for families, well used.

KEY FINDINGS FROM COMMUNITY CONSULTATION – PIONEER PARK MASTER PLAN

Community consultation conducted September-October 2017 in the form of surveys and targeted workshops saw 247 participants provided input into the future of Pioneer Park. The main findings are summarised below. Refer to the Consultation Outcomes Report for more detail.

Key Uses

Key uses of the park mentioned in feedback included, in no particular order:

- Community events and activities
- Use of play equipment
- Social gatherings – BBQs, picnics, weddings, birthday parties
- Enjoying the open space
- Walking – walking through, walking dog
- Toilet amenities

Values

Main benefits and value of the park raised include, in no particular order:

- Active and passive recreation
- Area for young people and families
- Large green open space - allows people to connect with nature; versatile; good for events
- Central, accessible location, safe, free activities and parking
- Sense of community ownership, connection to place
- Community/social meeting and gathering space

Opportunities

Some of the main ideas in relation to maximising the value of the park include, in no particular order:

- Installing more supporting infrastructure – BBQ, tables, seating, shelter, footpaths, bins Wi-Fi
- Installing more recreation equipment – play equipment for all ages, outdoor fitness equipment
- Security aspects – lighting, CCTV, fencing in playground
- Landscaping – reflective gardens, native plants, fruit trees, retain trees
- Supporting infrastructure for large community events – power, water, lighting etc
- Somewhere to purchase food and drinks when local businesses are closed
- Interpretation and promotion of park's history
- Restricting vehicle access

What to Avoid

Feedback in relation to what should be avoided in the park's development and use included, in no particular order:

- Too much built infrastructure crowding the park, losing open space
- Too much structure / formal development
- Anti-social behaviour
- Vehicles driven and parked on grounds
- Uses in conflict with core values

**MINUTES OF THE ACTIVE CITY SPECIAL COMMITTEE
HELD AT DEVONPORT CITY COUNCIL
ON WEDNESDAY, 29 November 2017 COMMENCING AT 5.00PM**

DISTRIBUTION LISTCommittee Members

Ald Rockliff (Chair)
Ald Matthews
Ald Perry
Mayor Martin
Matthew Cock
David DeCani
David Mullett
Michael Gunson
Ted Van Overmeeren
Andrew Towns
Josh Cox
Shane Yates
Nick Haywood
Anne-Maree Scully
Michael Campbell
Minka Woolley
Shellie Wakefield

Council Officers

Matthew Atkins
Fabio Pizzirani
Nikita Hillier

PRESENT

Ald Rockliff, Ald Perry, Mayor Martin, Matthew Cock, Andrew Towns, Josh Cox, Michael Campbell, Minka Woolley, Shelly Wakefield, Fabio Pizzirani, Matthew Atkins & Nikita Hillier

1.0 APOLOGIES

Ald Matthews, David DeCani, David Mullet, Ted Van Overmeeren & Anne-Maree Scully

2.0 DECLARATION OF INTEREST

Nothing to declare.

3.0 GENERAL BUSINESS**3.1 Acting CEO TAS TAFE – Mark Sayer**

Acting TAS TAFE CEO Mark Sayer, presented to the committee on the role of TasTafe on the North-West Coast of Tasmania. The Committee were asked to work together as a group to discuss what subjects should be on offer for the Devonport Community at TasTafe in Devonport.

3.2 Australian Masters Games

The Committee was asked for feedback in regard to the Masters Games. The following feedback was received.

- Smithton and smaller communities out of Devonport were not as busy as anticipated.
- Opening Ceremony was fantastic and a very successful event
- Accommodation on the coast was at capacity.

- The Games shone a light on the North-West Coast of Tasmania with the long term economic benefit to Devonport to be ongoing for years.
- Cost of entering the Masters Games deterred people from entering
- Devonport should be proud of what we have, how easily accessible the town is and the fantastic facilities we had available for the games.

Fabio praised councils ground staff for the maintenance of all grounds in the lead up and during the Masters Games.

3.2.1 Tasmanian Masters Games

Mayor Martin raised that the 2018 Tasmanian Masters games will be a spring board for the 2020 event. Mayor Martin has been in discussions with Don College, UTAS & TasTafe for students to be able to be involved with the Tasmanian Master Games as a learning experience.

3.3 Master Plan Working Groups & Don Reserve

Fabio raised that currently the Devonport Oval Working group is listing the priorities for the Oval and Kelcey Tier/BMX working group is currently working on the opportunities for a BMX Track and possible car park locations for Kelcey Tier Mountain Bike Track. Fab raised that the next working group to begin will be the Don Reserve and called for anyone who may be interested to join the group to either let Fab or Nikita know.

3.4 General Business

Mayor Martin raised that in the new year a external committee for the Tasmanian Masters Games will be created to meet on bi monthly in the off month of Active City. If you have any feedback or Ideas around the committee please contact Nikita.

4.0 AGENDA ITEMS FOR THE NEXT MEETING

NEXT MEETING: 31 JANUARY 2018 MEETING CLOSED 5.54PM

**MINUTES OF THE LIVEABLE CITY SPECIAL COMMITTEE
HELD AT DEVONPORT CITY COUNCIL
ON MONDAY, 20 NOVEMBER 2017 COMMENCING AT 3.30PM**

DISTRIBUTION LISTCommittee Members

Mayor Martin
Ald Rockliff
Ald Milne
Ald Jarman – Proxy
Sylvia Sayers
Tracey Carter
Alisa Driver
Scott Whiley
Raquia Mark
Donna Hare
Judy Cecil
Jodhi Wilkinson
Tom Reilly

Council Officers

Brooke de Jong
Charmane Hardy
JoHanna Robertson
Nikita Hillier

PRESENT**1.0 APOLOGIES**

Tracey Carter, Judy Cecil, Jodhi Wilkinson & Charmane Hardy

2.0 DECLARATION OF INTEREST

Nothing to declare.

3.0 GENERAL BUSINESS**3.1 Role of Large Scale Civic Events – JoHanna Robertson, Marketing & Events Coordinator**

JoHanna Robertson presented to the committee an overview of the role of events within the community and also gave an overview of upcoming events listed below.

- Santa Run – 3 December 2017
- Christmas Parade + Salvation Army Christmas Market – 8 December 2017
- Christmas in the East – 9 December 2017
- Christmas Carols – 10 December 2017
- Aging Longer Picnic – 12 December 2017
- Breakfast in the Park – 22 December 2017
- SKYFIRE New Year's Eve – 31 December 2017

3.2 Workshop Liveable City

Brooke continued the liveable city workshop with the Committee. The Committee were asked if you could change 3 things in Devonport to make it more livable what would it be? And then asked to place the ideas in the below categories:

- Healthy, Safe & Inclusive Communities

- Democratic & Engaged Communities

The workshop notes are attached to the minutes.

4.0 AGENDA ITEMS FOR THE NEXT MEETING
Highfield & Pioneer Park Master Plans

NEXT MEETING: 12 FEBRUARY 2017

MEETING CLOSED 3.30PM

Unconfirmed

If you could change 3 things in Devonport to make it more livable what would it be?

Healthy, Safe & Inclusive Communities	Democratic & Engaged Communities	Culturally rich & vibrant communities	Dynamic, Resilient Economies	Sustainable built and Natural Environment
Cycle Path – North to South & West to East	More 20-35 years engaged in decision making	Start promoting Devonport as starting point to and promote Geo Trail	University Classes	Co planting of Veg herbs and flowers in civic garden beds
Accessibility	Talk Devonport Up and shut down negativity. Build Community Pride	Quality Buskers	Link tourist amenities – Tram/bus from Coles Beach	Beautify the City
Shared Pathway lighting – Victoria Parade, Pool, Forth Road	Change the name association from LIVING CITY to the "Growth City" Personal, physical, intellectual.	Become a culturally diverse city	Recreation of commercial/retail rates to invite business to town	Covered mall
Increase Bluff Playground to all Ability biggest on the North West Coast		Functional Art Facility Interactive Friendly European in approach	Access to higher education	Use of Public Transport
City Colours adopted – Teams, organisations, Mascot Greater/improved playground facilities – Improved equipment, variety and demographically		Expand business linkages with Melbourne	More employment opportunities More dynamic business/social spaces	Utilise Mall better Free Parking or free after 3 in car parks
				Utilise our riverfront & foreshore to maximise public use
				Have Concessions i.e longer or free times
				Free Ferry across the Mersey

7.2 COMMUNITY SERVICES REPORT

File: 29530 D508825

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

- Strategy 5.4.1 Provide timely, efficient, consistent and quality services which are aligned with and meet our customers needs

SUMMARY

This report provides a summary of the activities undertaken in the Community Services Department for the period November/December 2017.

BACKGROUND

This report is provided to the Governance, Finance & Community Services Committee and aims to update the Aldermen and community on matters of interest.

STATUTORY REQUIREMENTS

Council is required to comply with the provision of the *Local Government Act 1993* and other legislation. The function areas of Council covered in this report include:

- Community Development and Engagement
- Arts and Cultural Development
- Recreation and Sports Development
- Tourism, Marketing, Promotion and Events
- Devonport Entertainment and Convention Centre (DECC)

DISCUSSION

1. COMMUNITY DEVELOPMENT

1.1 Participation Across Facilities

Levels of participation are a determinant of an inclusive, strong and robust community. Council monitors the level of participation to capture trends and demand for services, usage of existing services, opportunities to increase participation and customer satisfaction.

The following table shows the activities delivered across Council facilities over the past two months.

November 2017	Customers through the Door	Number of Program Participants
Devonport Regional Gallery	3,152	799
East Devonport Recreation Centre	3,322	2,305
Devonport Recreation Centre	8,656	3,347
Visitor Information Centre	3,680	320 Bookings
Bass Strait Maritime Centre	725	74
Julie Burgess	0	0

Devonport Entertainment & Convention Centre	2,497	2,128
TOTAL	22,032	8,973
TOTAL November 2016	18,387	7,069

December 2017	Customers through the Door	Number of Program Participants
Devonport Regional Gallery	2,663	155
East Devonport Recreation Centre	3,152	2,213
Devonport Recreation Centre	10,154	4,599
Visitor Information Centre	3,668	250 bookings
Bass Strait Maritime Centre	924	0
Julie Burgess	0	0
Devonport Entertainment & Convention Centre	1,789	1,370
TOTAL	22,350	8,587
TOTAL December 2016	13,801	5,351

1.2 Council and Community Partnerships

Council partners with a diverse range of community based organisations to achieve shared objectives.

Existing partnership arrangements are included in the table below.

Details	End date and length of agreement	Amount – If Applicable
Carols by Candlelight	2 year Agreement. 30 June 2018	\$ 3,000 P/A
Devonport Brass Band	3 year Agreement. 30 June 2019	\$12,000 Year 1 \$10,000 Year 2 \$ 8,000 Year 3
Devonport Community House	2 year Agreement. 30 June 2019	\$18,000 P/A
Tasmanian Arboretum	2 year Agreement. 1 July 2018	\$22,000 P/A
National Trust of Australia – Home Hill operations	3 year Agreement. October 2018	\$28,000 P/A
Devonport-Cradle Country Marketing Group	3 year Agreement – June 2018	\$15,000 P/A
Youth and Family & Community Connections	5 year Agreement. 9 July 2018	Rental agreement/ Youth services - in kind funding
Devonport Men's Shed	2 year agreement June 2019	\$ 7,000 P/A

1.3 Seasonal Program and Publication

The Summer season program was published mid-December 2017. The program is available for download on Council's website. The program focused on a wide range

of free and low-cost activities. Initiatives are delivered by Council and supporting partners, with a focus on arts, culture, heritage, health and wellbeing.

1.4 Aging Stronger, Active Longer

Beginning in Seniors Week, this 8 week program was held at both the Devonport and East Devonport Recreation Centres, and continued for an 8 week period finishing with a December BBQ at the Bluff. The program consists of 30 minutes light exercise for all abilities, shared snacks and 30-minute information session from a local service provider. This program proved to be very popular with participants conveying a strong interest in the program being continued and bookings are being collected for the program to continue in February 2018.

1.5 Harmony Day

A Working Group has formed to host a Harmony Day event, to be held in Pioneer Park, East Devonport on 21 March from 5pm-7pm.

1.6 Australian Day Citizenship Ceremony

A Citizenship Ceremony for 9 new citizens was held at Providore Place on 25 January 2018 in conjunction with Council's Australia Day Awards celebrations.

1.7 International Women's Day

Planning commenced to deliver a week-long event with community partners. Council's annual Diamonds of Devonport event and Speakers Forum will form part of the week long activities.

1.8 Community Christmas Luncheon

Food and beverages were collected to assist the Community Christmas luncheon at the Salvation Army Devonport. A Free Christmas lunch for people in the community wishing to connect with others on Christmas Day.

2 ARTS AND CULTURAL DEVELOPMENT

2.1 DECC

2.1.1 Theatre Performances & Events

Productions staged at the DECC were as follows:

Commercial Hire

- Rhythms of Ireland – Retfar Entertainment
- The Glenn Miller Orchestra – ATA Allstars
- Don College AllStar Concerts – Don College
- Brass on Tour – Tasmanian Symphony Orchestra
- The Kransky Sisters – A-List Entertainment
- Dance Concert – Stardust Dance Studio
- The Nutcracker – Caroline Small School of Dance
- Dance Concert – K C Studio of Dance

Community Hire

- World Festival of Magic - City of Devonport Lions Club

Performance	Number of Days Hired	Number of Perform/Events	Audience Attendances
Commercial Hire	12	9	2476
Community Hire	1	2	1022
Totals	13	11	3498

2.1.2 Meetings and Functions

Due to renovations to the venue, function bookings at the DECC have now concluded. All enquiries regarding the new function centre are currently being documented. Staff will respond to clients when further details are available.

Meetings & Functions	Number of Days Hired	Number of Attendees
Meetings & Training	1	15

2.1.3 DECC Ticketing

A summary is provided for all performances and events sold through the DECC Box Office in November - January.

Events	Number of Tickets Sold
DECC Performances & Events	2,339
Totals	2,339

2.1.4 Coming Events

Due to renovations currently being undertaken at the Devonport Entertainment and Convention Centre (DECC), three performances have been relocated to venues in Latrobe and Ulverstone. It is expected that the refurbishment to the theatre will be completed by mid-March 2018.

- Charmaine Wilson - Latrobe Memorial Hall
- The Boys in the Band - Leven Theatre, Ulverstone
- Elvis – An American Trilogy – Leven Theatre, Ulverstone
- Everly Brothers, Frankie Vallie & Four Seasons - DECC
- Jimmy Barnes – Working Class Man Tour - DECC
- The Celtic Tenors - DECC

2.2 Devonport Regional Gallery (DRG)

2.2.1 Exhibitions

RACT Insurance Tasmanian Portraiture Prize

Opened: Friday 27 October
 Closed: Sunday 3 December
 Opening attendance: 72
 Total attendance: 3,887

Angela Casey: The Black Suite When This You See

Little Gallery

Opened: Friday 27 October
 Closed: Sunday 3 December
 Opening attendance: 72

New Alchemists

Curated by Dr Alicia King
 Opened: Friday 8 December 2017
 Closed: Sunday 7 January 2018
 Opening attendance: 35
 Total attendance: 1,579

New Alchemists

The Salamanca Arts Centre touring exhibition, *New Alchemists*, is curated by Dr Alicia King and comprises a diverse suite of works by Australian and

International artists exploring ideas of futuristic biologies and post-human engagements within the broad intersections of art and science.



Opening Night: New Alchemists, 8 December 2017

2.2.2 Committee Update

The Droogs

On the 24 November, the Droogs and Friends Committee held a twilight Artisan Christmas Market at Devonport Regional Gallery. The Droogs decorated the Gallery in a Christmas theme prior to the event and raised money by offering a gift wrapping service.

The next meeting will concentrate on the planning for Youth Week 2018.

Friends of the Gallery

In December three committee members and two life members attended a Christmas lunch at the QVMAG. Held by the Tasmanian branch of Museums Galleries Australia and included a tour of the recently opened exhibition – 'The First Tasmanians: Our Story.'

Next meeting will involve planning a wine tasting event which will be held on Friday 16 March. Titled 'The Ides of March' this evening will include selected wines from Ghost Rock Vineyard paired with matching platters from Drift Café Restaurant.

Devonport Regional Gallery Advisory Board

The Advisory Board have reviewed and endorsed the Devonport Regional Gallery 2017-2021 Strategic Plan.

2.2.3 Education & Public Programs

Education Programs & Public Programs – November & December

Date	Program	Attendance
1 November	Education: Little Aesthetics (Primary School Group)	42
7 November	Education: Art Spark	12
9 November	Education: Little Aesthetics (Primary School Group)	58

14 November	Education: Art Spark	11
14 November	Still Framed: Studio Photography Workshop	12
16 November	Education: Little Aesthetics (Primary School Group)	61
20 November	Public Program: Books + Art Reading Group	5
21 November	Education: Art Spark	12
22 November	Education: 1,2,3 Create!	7
22 November	Education: Little Aesthetics (Primary School Group)	46
24 November	Public Program: Christmas Market	520
28 November	Education: Art Spark	13
11 December	Public Program: Books + Art Reading Group	5
12 December	Education: Art Spark	12

2.3 Bass Strait Maritime Centre

2.3.1 Recent Activities

- Activity is increasing with the onset of the summer season. Group bookings included one breakfast tour, six cruise ship bus tours, three schools, two community groups and one event.
- A new temporary exhibition on Finlayson's Foundry was installed November 27 and scheduled to run until the end of February. The exhibition was launched on November 28 in conjunction with the Maritime and History Talk which featured an electronic presentation about the family and the business. 74 people attended including David Finlayson and Mary Saul (nee Finlayson) pictured below and some of their family members.



Opening night; David Finlayson and Mary Saul (nee Finlayson) 28 November 2017

- The Centre had a stall at the Home Hill Garden Fete held on 19 November. The Coordinator and two volunteers answered questions, noted interest in volunteering and dealt with research enquiries. The intent was to promote the Centre's role as a local history repository.
- The Bass Strait Maritime Centre was featured on a TT Line blog and once again mentioned in the Lonely Planet guide.

- An invitation was extended to volunteers at the Centre for a private tour of "HMAS Stuart" on Sunday 5 November. Ten volunteers took advantage of the invitation and were very appreciative of the opportunity.



BSMC Volunteers during HMAS Stuart tour

2.3.2 Julie Burgess

- The vessel was slipped in November for hull work and a replacement mast with an estimated early January completion date.
- The final requirements for the annual survey to be completed when the vessel returns to the pontoon. Sailings should commence shortly after.

2.3.3 Collection Management

- Work with the Past Perfect database and digitisation of photographs continues.
- Volunteers completed making scrolls, cushions and supports for display of collection items.
- Staff and volunteers completed work on the Finlayson Foundry exhibition and have commenced work on the natural history exhibition scheduled for end February.
- Preparation commenced for the two local history walks, "Riverside Rambles", scheduled for February.

3 RECREATION AND SPORTS DEVELOPMENT

3.1 Sporting Events in November & December 2017

2017 Peaks Challenge Cradle Mountain

- Date: 5 November
- Bluff Precinct to Cradle Mountain & return
- Number of competitors and officials: 320
- Event Overview – Interstate & Intrastate
- Duration: 2 days

2017 Cycling Australia Tour of Tasmania Road Race 6-10 November

Cycling Australia and Cycling Tasmania acknowledge the generous support of Devonport Council, Central Coast Council and Kentish Council.

The final stage of the road race was a criterium around the streets of Devonport Oval. Local schools attended the race and were given an opportunity to talk to athletes after the race.

Schools Triathlon Challenge 29-30 November

Primary and Secondary Schools converged on the Bluff Precinct for this annual event over two days.

Devonport Athletic Club Christmas Carnival 29-30 December

For the first time in 2017, the Devonport Carnival was a one-day carnival on Saturday 30 December.

A twilight criterium was also held in Devonport on 29 December.

3.2 2018 Tasmanian Masters Games (TMG), 25-28 October 2018

Council has called for expressions of interest from peak sporting organisations and local sporting clubs to participate in the TMG. A good response to date, sports that have expressed interest include;

Table Tennis, Squash, Basketball, Football, Soccer, Rowing/Canoeing/Dragon Boating, Woodchopping, Hockey, Cricket, Cycling and Mountain Biking.

As part of the planning process, Council staff have held discussions with the following stakeholders;

- Major State Political Parties;
- Confederation of Australian Sport (CEO Rob Bradley)
- Tasmanian Government Sports & Recreation
- AMG staff Scott Wade & Kate Sims
- Royce Fairbrother
- Tasmanian Government – Disability Sport, Events Tasmania
- Uni Sports – Tony Jermyn
- Cradle Coast Authority

3.4 Recreation Centres

Bookings for facilities at Devonport Recreation Centre (DRC) for November and December 2017 are listed in the table below. Please note the DRC was closed for most of December for annual floor maintenance.

Bookings - Devonport Recreation Centre	November 2017	December 2017
Judo Room	13	9
Meeting Room	8	2
Sauna	20	7
Squash	32	24
Stadium	54	3
Table Tennis Building	58	14
Youth Centre	74	24
Total	259	83

Bookings for facilities at East Devonport Recreation & Function Centre (EDR&FC) for November and December 2017 are listed in the table below. Please note the EDR&FC was closed for most of December for annual floor maintenance.

Bookings – East Devonport Recreation & Function Centre	November 2017	December 2017
Community Room	43	17
Stadium	49	14
Total	92	31

Special events held at the DRC for November and December 2017 are listed in the table below:

Special Events - Devonport Recreation Centre	Date
Pro Boxing Event	11/11/2018
Devonport Gymnastics Club Extravaganza – 1200 people	18/11/2018
BTAS High Performance Training	25-26/11/2018
No special events in December	
Total	3

Special event/s held at the EDR&FC for November and December 2017 are listed in the table below:

Special Events – East Devonport Recreation & Function Centre	Date
Stamp & Coin Fair	11/11/2018
Seniors Week Activities	Weekly Nov.
Science Expo	17/12/2018
Total	3

3.5 Sports Grounds

There were in total 54 sports ground/reserve bookings for November and December 2017 which are listed in the table below:

Ground/Reserve	November 2017	December 2017
Reserves – Vietnam Vets Memorial	1	0
Reserves – Bluff	3	10
Reserves – Roundhouse Park	1	4
Reserves – Coles Beach	2	1
Reserves - Lighthouse	0	0
Reserves – Kelcey Tier	1	1
Reserves – Cenotaph	1	0
Reserves – Pioneer Park	0	1
Byard Park	4	3
Devonport Oval	2	2
Don Rec Ground	1	1
Girdlestone Park	3	3
Maidstone Park	1	1
Meercroft Park & Eugene	3	2
Valley Road Soccer Centre	1	1
Total	24	30

3.6 Health & Wellbeing Programs – Recreation Officer

3.6.1 New Partnership with TAFE

Council's Sport & Recreation Department has entered into a partnership with TAFE. Students studying fitness will run the Ageing Stronger, Active Longer Seniors Program under the supervision of their teacher and Council's Recreation Staff. Students will gain practical experience and an opportunity to interact with senior members of our community. The feedback from participants has been very positive. This partnership will resume when seniors program starts on 13 February 2018.

3.6.2 Belgravia Leisure – Inclusion & Access Program

Ongoing, programs being developed.

3.6.3 Seniors Program – Ageing Stronger, Active Longer

This program was developed as a free trial as part of Seniors Week 2017. The response to date has been very encouraging with many complimentary remarks from participants. As a result, Council's Recreation Team will run the program in 2018 on a regular basis; four eight-week programs in school terms. Times, days of the week and venues remain the same.

The only change to the 2017 program is that participants will be asked for a gold coin donation to assist with the provision morning/afternoon tea. Guest speakers will not be at every session; however, we do plan to have guest speakers from time to time. Council's sport and recreation officers will continue to facilitate the sessions.

3.6.4 Boot Camp

Bootcamp program at East Devonport finished 2017 with a Christmas BBQ and children receiving certificates of participation.

4 LIVING CITY

4.1 Convention Centre

Construction work on the Convention Centre is currently on track.

4.2 Art Gallery Relocation

The new Devonport Regional Gallery will be housed alongside the Devonport Entertainment and Convention Centre, in the old Courthouse building within LIVING CITY Stage 1.

Construction works began in December due for completion, middle of 2018.

5 TOURISM, MARKETING AND EVENTS

5.1 Tourism

5.1.1 Destination Action Plan (DAP)

Due to staff changes, the DAP leadership team is looking for more members to assist the implementation of the Devonport DAP. Meetings have been scheduled in February with representatives from Cradle Coast Authority to discuss their assistance on DAP projects.

5.1.2 Cradle Country Marketing Group (CCMG)

The new fold out A2 guide and map has proved a huge success with tourists, requiring an additional print run of 30,000 copies to cover demand.

The guide is available at all ports of entry into Tasmania, on board the Spirit of Tasmania and at Port Melbourne. CCMG have liaised with management at

Devonport Airport, who have agreed to screen the CCMG TV campaign at Devonport at no cost.

5.2 Events

5.2.1 Christmas Parade

The Devonport Christmas Parade was held on Friday 8 December and travelled the same route as previous years commencing at Formby/Oldaker Sreett roundabout and travelling along Oldaker, William, Best and Rooke Streets. Over 40 floats participated in the parade with the winner of the Mayor's Award for float that best captures the Christmas spirit awarded to Hillcrest Primary School with the runner up Church of Christ 'Girl Zone'.

Spectator numbers were strong which was helped by good weather, an estimated 6,000 people lined the route to watch. The parade was supported by Sea FM/7AD supplying MC's for the event along with Ald Laycock and Ald Jarman.

The Salvation Army again held a Christmas market in Roundhouse Park during and after the parade, additional food and beverage vendors increased the festive vibe within the CBD.

5.2.2 SeaFM Skyfire NYE Glow in the Park

A strong crowd attended Devonport's Community New Year's Eve event, SeaFM SKYFIRE Glow in the Park in 2017. The event, held at Roundhouse Park, included a glow theme and entertainment from Hobart band, NEON. For the second year SeaFM's local band competition SKYFIRE was held showcasing eight local artists. The event also featured a glow wall, silent disco, face painting, carnival rides and food and beverage vendors.

An estimated 9,000 community members attended with a majority of the patrons onsite prior to 9pm. The move to an open site for liquor licensing with bags checked by security at the entrance was well received. Council received three written requests for the return of a wet area but equally as many comments via social media expressing their appreciation of the change to an open licence.

The event saw a marked increase in the quality of food and beverage vendors with the addition of boutique beverage vendors and local food trucks from across the north of the state. Feedback from the 30 vendors that attended was overwhelmingly positive with many selling out of stock.

The pyrotechnics firm experienced an issue with the firing of the 9:30pm fireworks and some negative feedback was received from the community regarding the length of the twilight fireworks.

Overall, the event continues to experience growth and remains a key event on Council's event calendar, attracting arguably the most diverse audience of all Council's community events.

Council once again received a \$10,000 naming rights partnership fee from SeaFM radio. SeaFM also provided significant support at the actual event. The event achieved a net cost to Council of \$34,973 against a budget of \$35,067.

5.2.3 Christmas Retail Activities

Due to the success of previous events, Council held a Christmas Street Eats on Thursday 14 December to attract retail spend into Devonport prior to Christmas. Retailers were encouraged to remain open and run their own specials or

promotions. Anecdotal feedback from retailers was the event brought a slight increase in activity to their businesses although not quite the lift that was anticipated. The event attracted another good turnout helped by favourable weather, with an estimated 2,500 patrons attending.

Council also provided face painting and busking in the Mall for the three Saturdays leading up to Christmas. Although not necessarily promoted, these activities provided festive atmosphere in the CBD making for a positive retail experience.

Council supported the Devonport Chamber of Commerce and Industry Christmas retail promotion, 12 Days of Christmas through assistance towards design and printing of marketing material and newspaper and radio advertising.

5.2.4 Carols By Candlelight

2017 Carols By Candlelight held at Roundhouse Park on Sunday 10 December attracted an estimated crowd of 3,000. The program was extended by 30 minutes compared to previous years, starting at 7.30pm and concluding at 9.30pm. The extended program gave opportunities to twelve groups of performers, including singers, mascots, choirs, a circus performer and dance group, plus Santa and Mrs Claus, the City of Devonport Brass Band and a twenty voice community choir.

The program was balanced with equal numbers of performance pieces and audience participation items. Unfortunately, long-time MC, Steve Daley was unavailable at the last minute and Ald Emmerton stepped in to host the program.

Due to ongoing patron feedback, the organising committee made up of members from Soroptimist International and the City of Devonport Lions Club, are currently considering moving the 2018 event to a Saturday night. Council currently has a Heads of Agreement for this event which assists to cover costs associated with sound, toilets, staging and musical directorship.

5.2.5 External Events

Eight external events were held in November and twelve external events held in December requiring Council approval.

COMMUNITY ENGAGEMENT

The information provided above details all community engagement undertaken.

FINANCIAL IMPLICATIONS

Any financial or budgetary implication related to matters discussed in this report will be separately reported to Council.

There is not expected to be any impact on the Council's operating budget as a result of this recommendation.

RISK IMPLICATIONS

There are no risk implications which relate to this report.

CONCLUSION

This report is provided for information purposes only and to allow Council and the Community to be updated on matters of interest.

ATTACHMENTS

Nil

RECOMMENDATION

That it be recommended to Council that the Community Services report be received and noted.

Author:	Karen Hampton	Endorsed By:	Paul West
Position:	Community Services Manager	Position:	General Manager

7.3 GOVERNANCE & FINANCE REPORT

File: 29468 D508827

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

Strategy 5.3.2 Provide appropriate support to elected members to enable them to discharge their functions

SUMMARY

This report provides a summary of the activities undertaken during the months November/December 2017 in the following areas of Council:

- Governance;
- Organisational Performance; and
- Corporate and Business Services

BACKGROUND

This report is provided to the Governance, Finance and Community Services Committee every two months and aims to update the Aldermen and community on matters of interest. The functional areas of Council covered by this report include:

- Governance
- Financial Reporting
- Strategic and Operational Plans
- Corporate Communication
- Human Resources
- Partnerships
- Information Technology
- Budget Management
- Car Parking
- Property Management
- Legal Issues
- Customer Service
- Financial Strategy and Management
 - Revenue and Rating
 - Grants
 - Loan Borrowings
 - Compliance
 - Related Policies
 - Financial Reporting

STATUTORY REQUIREMENTS

Council is required to comply with the provisions of the *Local Government Act 1993* and other legislation.

DISCUSSION

1. GOVERNANCE AND LEGAL

1.1. Common Seal Register

The following documents have been signed under Council's seal for the period November to December 2017:

Report to Governance, Finance & Community Service Committee meeting on 19 February 2018

REG/354	Amendment to Sealed Plan - PA2017.0085 Volume 171535 Folio 2 - 351 Tugrah Road	3/11/2017
REG/355	Limited	8/11/2017
REG/356	Final Plan of Survey and Schedule of Easements - Greenway Avenue - PA2016.0013 - DHHS	9/11/2017
REG/357	Devonport City Council and Devonport Football Club - Lease Agreement	21/11/2017
REG/358	Agreement - Sub Lease - Mersey Bluff Caravan Park - LD1432	21/11/2017
REG/359	Licence Agreement - DCC and Laycraft - Public Open Space - The Bluff	23/11/2017
REG/360	Licence Agreement - DCC & Murphy Investments (Tas) Pty Ltd	24/11/2017
REG/361	Part 5 Agreement - SA2008.0006 - Dana Drive - Lots 42, 45 and 46 - Lucas Estate (Tas) Pty Ltd - F/R173865-100	29/11/2017
REG/362	Signed and Sealed Final Plan of Survey, Schedule of Easements - SA2008.0006 - Dana Drive - Lots 42, 45 and 46 - Lucas Estate (Tas) Pty Ltd - F/R173865-100	29/11/2017
REG/363	Grant Deed - Former Devonport Maternity Hospital site demolition and remediation - The Crown in Right of Tasmania and Devonport Council	29/11/2017
REG/364	Final Plan of survey and schedule of easements - PA2015.0063 - 9 Fraser Street Spreyton	30/11/2017
REG/365	SA2012.0012 - Schedule of Easements Volume 173542 - Folio 50	8/12/2017
REG/366	Lease Agreement - Crown Land & DCC - Waste Transfer Station	14/12/2017
REG/367	Lease Agreement - Crown Land * DCC - Mersey Valley Pony Club	14/12/2017
REG/368	Sealed Plan of Survey and Schedule of Easements - PA2017.0044 - 20-22 Nicholls Street	18/12/2017
REG/369	Sealed Plan of Survey and Schedule of Easements - PA2016.0105 - 54 Tarleton Street, East Devonport	18/12/2017
REG/370	Lease Agreement - DCC and Tasmanian Canine Defence League - Spreyton Dog's Home	21/12/2017

1.2. Property Management update

A contract for one of the lots at 24-26 Triton Road, East Devonport has been executed by both Council and the purchaser. It is due to settle within 60 days from signing (early April).

1.3. Aldermen's Attendance

Aldermen's attendance for the year to date is detailed as follows:

No. of Meetings Attendance	Council	Planning Authority		Governance & Finance		Infrastructure & Works		Workshops
	10	6	Member	Non Member	3	Member	Non Member	3
Mayor Ald S L Martin	10	6	0	3	0	0	3	10
Ald D C Emmerton	8	3	0	2	0	0	1	7
Ald G F Goodwin	9	4	0	2	0	3	0	9
Ald A J Jarman	10	0	4	2	0	2	0	11
Ald L M Laycock	10	0	2	0	2	2	0	11
Ald J F Matthews	9	5	0	0	3	1	0	10
Ald T M Milne	10	4	0	3	0	0	3	10
Ald L M Perry	10	6	0	0	3	3	0	11
Ald A L Rockliff	10	0	4	2	0	3	0	11

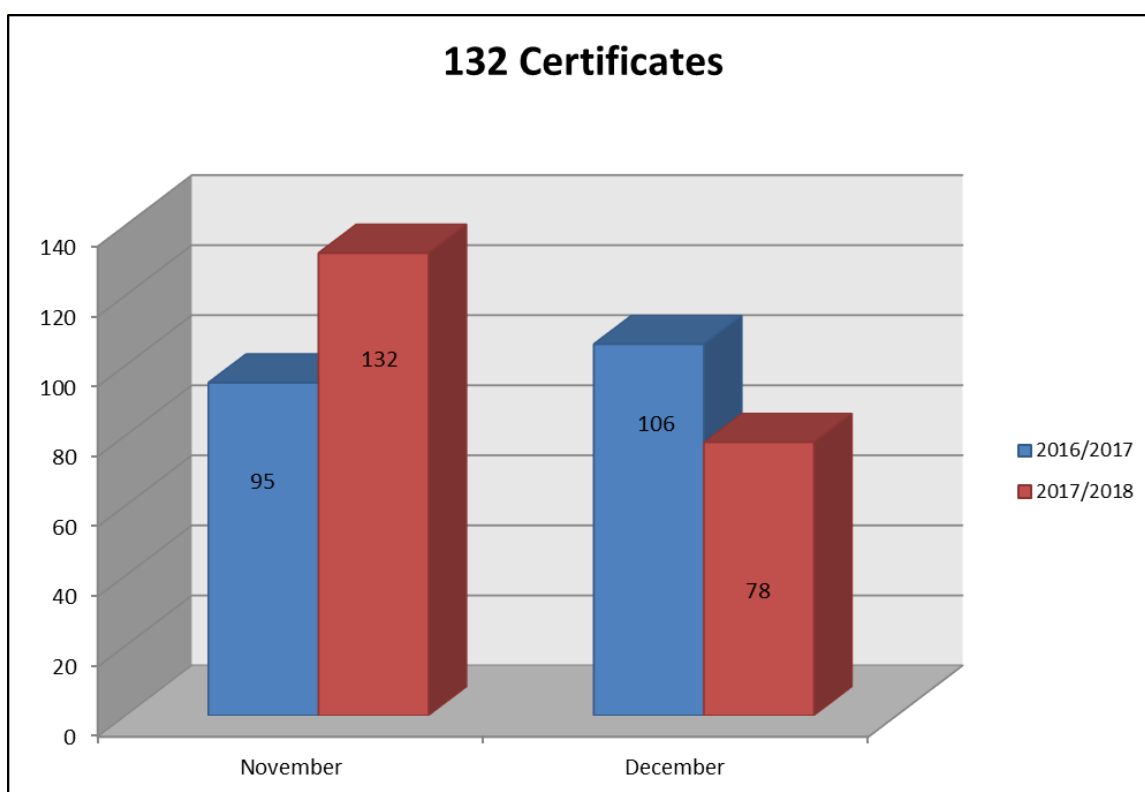
2. ORGANISATIONAL PERFORMANCE**2.1 Auditor-General's Report to Parliament**

The Auditor-General tabled his report on Local Government Authorities for the 2016/17 year in Parliament on 28 November 2017. While the report relates to all 29 councils, the format of the report has been substantially modified to provide summarised information rather than the detailed analysis provided in the past. All councils have been categorised as either urban or rural and the majority of the commentary is based on a comparison of these two segments. As Devonport is deemed an urban council, a small chapter has been devoted to the 2016/17 performance and result. The chapter is attached for information. The Annual Report includes further commentary in relation to the 2016/17 performance.

2.1. Finance

2.1.1. S132 Certificates

During the months of November and December 2018, the Finance Team issued 210 Section 132 certificates under the *Local Government Act, 1993* (Certificate of Liabilities in relation to rates on properties). This information is a good indicator of property sales in the municipality. A comparison to the previous year is shown below.



2.1.2. Rate Statistics

Percentage of Rates Paid*

	2017/2018	2016/2017	2015/2016
November	62.30%	61.55%	62.96%
December	63.39%	62.65%	64.48%

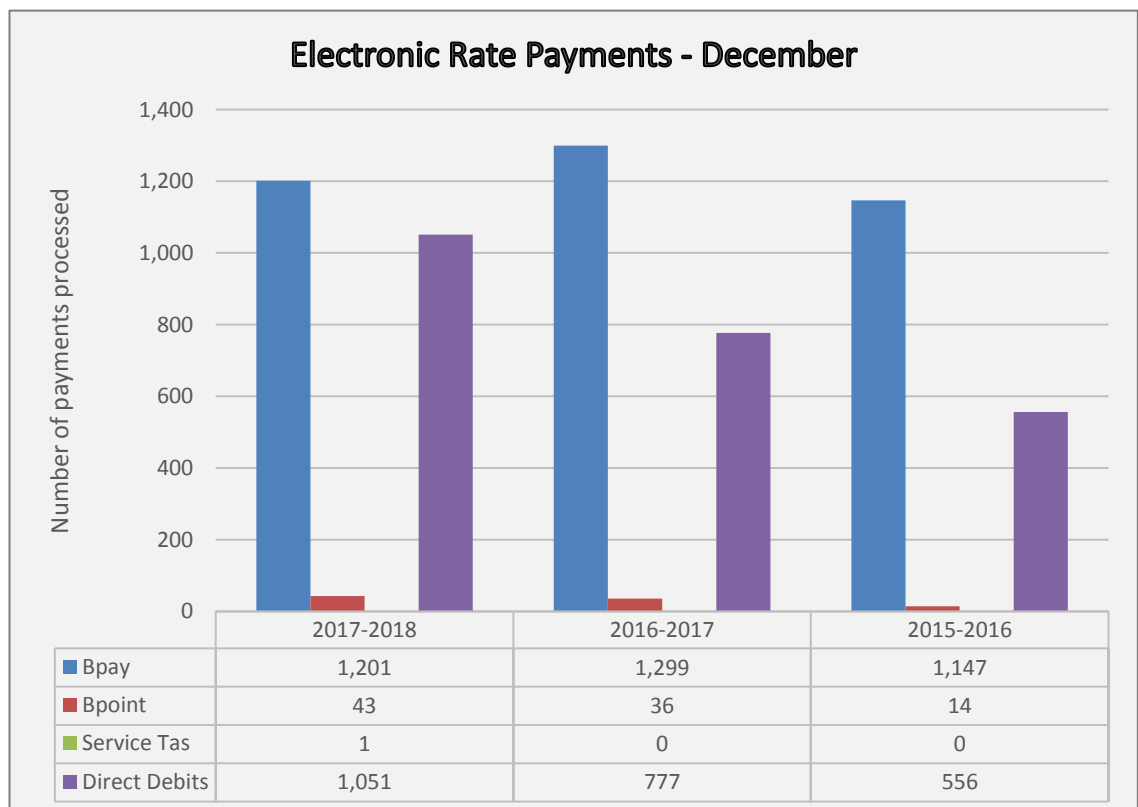
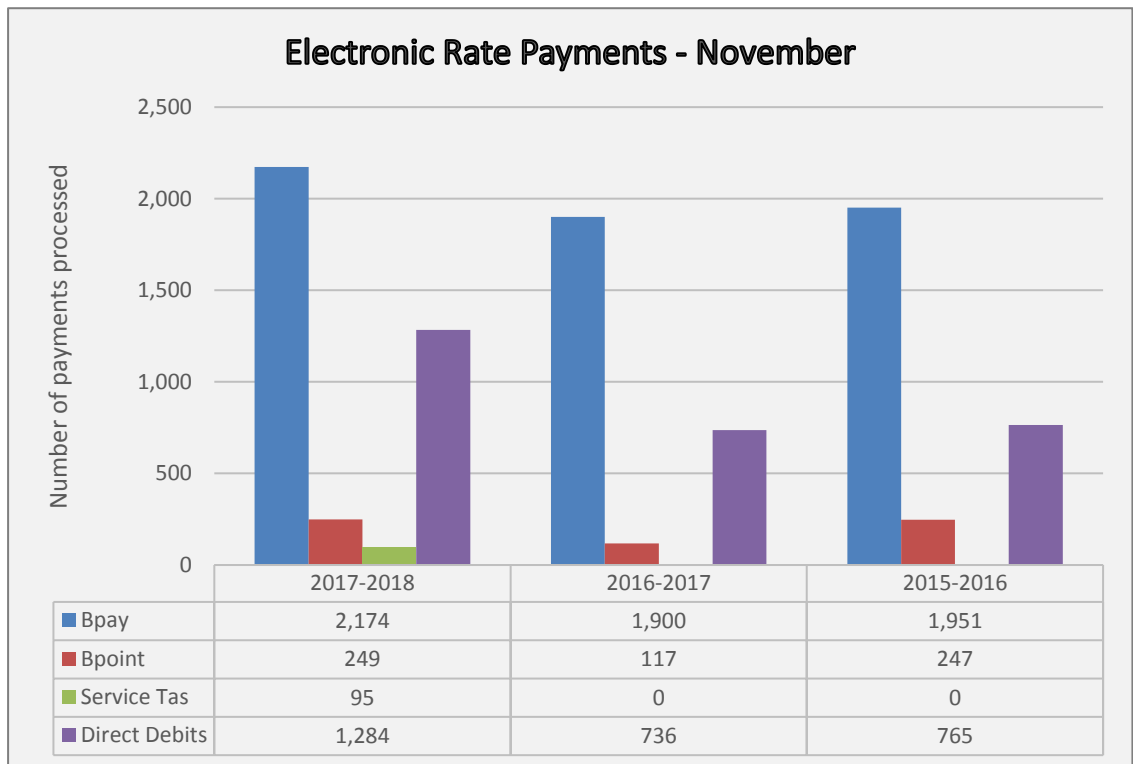
* Please note the above statistics include rates paid in advance.

Number of Properties Paid in Full

	2017/2018*		2016/2017*		2015/2016	
	Number	Percentage	Number	Percentage	Number	Percentage
November	2,988	24.04%	2,835	22.98%	3,430	28.21%
December	3,098	24.93%	2,944	23.87%	3,589	29.51%

* Housing Tasmania has elected to pay their 769 properties by instalments rather than in full by the end of August.

2.1.3. Number of Electronic Rate Payments Processed



3. CORPORATE SERVICES**3.1. Human Resources****3.1.1. Recruitment****Staff positions advertised November 2017 to December 2017**

Position	Department	Work Location
NRM Officer (resource shared with Burnie City Council)	Community Services	City Offices
Creative Learning & Public Programs Officer	Convention & Arts	Gallery
Community Development & Recreation Officer	Community Services	City Offices
Community Services Manager	Community Services	City Offices
Executive Manager Corporate Services	Corporate Services	City Offices

Staff Appointments November 2017 to December 2017

Position	Name	Department	Work Location
Creative Learning & Public Programs Officer	Birgitta Magnusson-Reid	Convention & Arts	Gallery
NRM Officer	Philip Hrstich	Community Services	City Offices

Staff Departures November 2017 to December 2017

Position	Name	Department	Work Location	Date Effective
NRM Officer	Nathan Kay	Community Services	City Offices	10/11/2017
Executive Manager Corporate Community & Business Services	Shane Crawford	Corporate, Community & Business Services	City Offices	24/11/2017
Community & Cultural Development Manager	Brooke de Jong	Corporate, Community & Business Services	City Offices	24/11/2017
Customer Service Officer	Jessica Tavner	Corporate, Community & Business Services	Bass Strait Maritime Centre	28/12/2017

3.1.2. Workers Compensation

Policy year ending 30 June	Number of Workers Compensation Claims lodged with Council's Insurer	Current Open claims	Gross value incurred by the Insurer (including estimates)
30/6/2018	3 claims	0	\$2,535.95
30/6/2017*	7 claims	1	\$46,550.92
30/6/2016	20 claims	0	\$127,951.07
30/6/2015	12 claims	0	\$201,642.85
30/6/2014	8 claims	0	\$ 20,368.14
30/6/2013 *	13 claims	1	\$328,023.34

Commentary:

* Claim/s remains open in this year ending.

New Workers Compensation claims for the period

No new claims lodged in November and December 2017.

3.1.3. Work Experience

Date	Work Experience Program	Student	Location of placement
6/12/17 & 13/12/17	APM - SLES (School Leavers Employment Supports program)	Craig Woolley	Records

3.1.4. Staff Training

Issued Date	Training Description	No. of employees	Department	Location
7/12/2017	Control Traffic with a Stop Slow Bat	1	Infrastructure Works and Development	Lawrence Drive
7/12/2017	Implement Traffic Management Plan	1	Infrastructure Works and Development	Lawrence Drive
6/12/17 to 21/12/17	Diploma In Project Management	6	Infrastructure Works and Development	City Offices

3.1.5. Health & Wellbeing

Council's employee Health and Wellbeing program has continued to promote and provide educational material and activities relating to White Ribbon Day and provided information sessions to staff on Road Safety Awareness (including drug and alcohol) in the lead up to the holiday period.

3.1.6. Industrial Relations

The proposed Devonport City Council Enterprise Agreement 2017 is still waiting approval from the Fair Work Commission.

3.2. Parking

3.2.1. Parking Statistics

Income – Car Parks (Total)	16/17	17/18
November	\$71,178.72	\$90,252.70
December	\$83,977.26	\$88,536.88

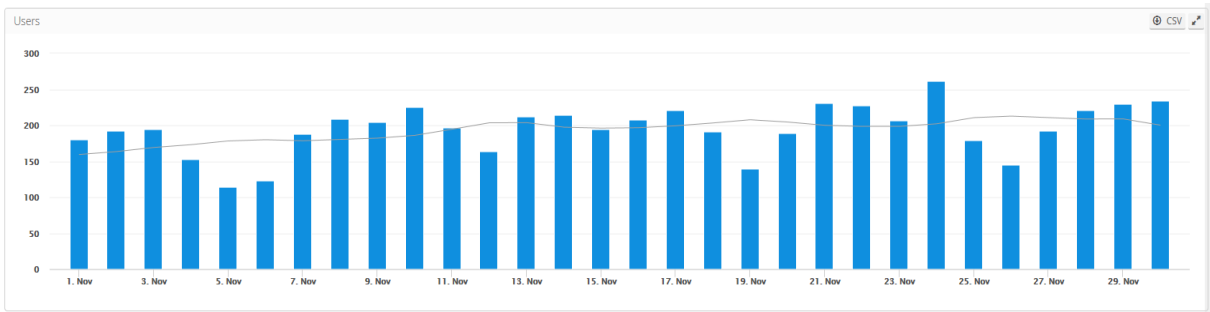
Income from Meters	16/17	17/18
November	\$36,160.13	\$55,533.10
December	\$66,007.95	\$42,011.76

Infringements Issued	16/17	17/18
November	1,522	1,491
December	1,452	1,064

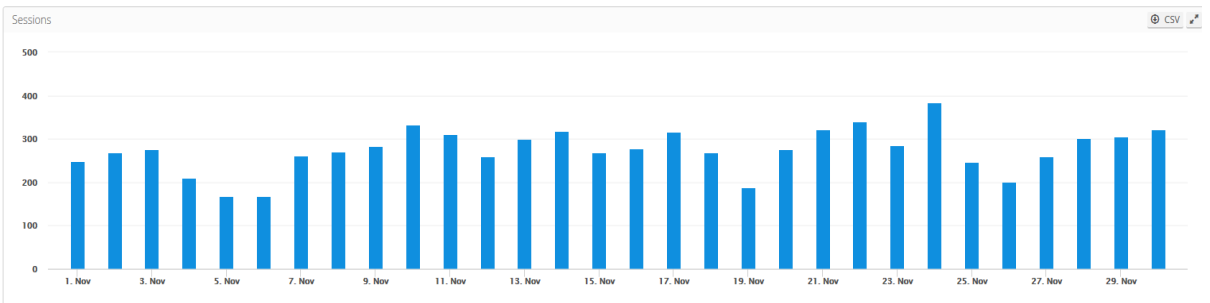
3.3. Information Technology

3.3.1. Wi-Fi Statistics

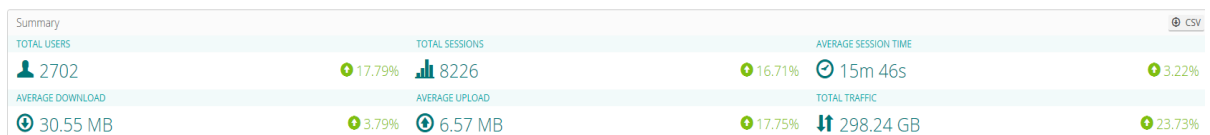
Users – November



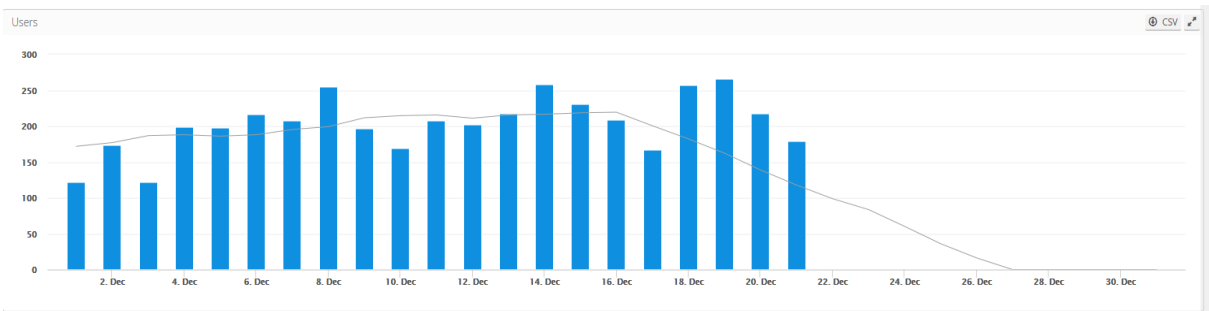
Sessions – November



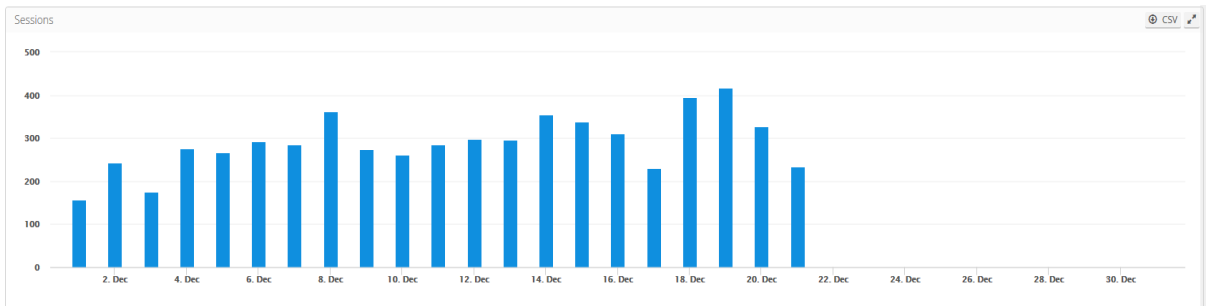
Summary – November



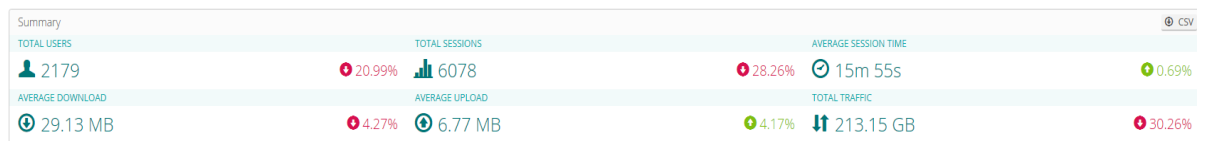
Users – December



Sessions – December



Summary – December

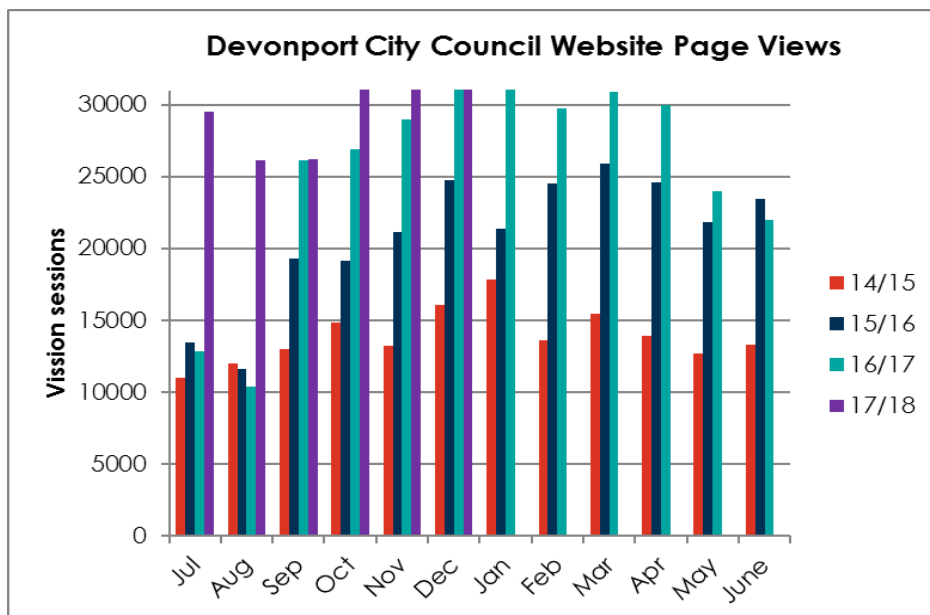


4 CORPORATE COMMUNICATION – NOVEMBER TO DECEMBER 2017

4.1 Devonport City Council Website

Visitation to Council's website for the months of November and December increased slightly compared to this time last year, with an increase of 10% in November (31,885 visits) and 8.6% in December (39,091 visits).

Site content is refreshed on an on-going basis, through the addition of new public notices, planning applications, news stories and events.



Content relating to how to contact Council, employment opportunities, events, the Waste Transfer Station and Mersey Vale Cemetery continue to rank highly in terms of pages visited during the reporting period.

Devonport City Council Website Statistics	November 2017	December 2017
Total Visitor sessions	13,975	16,873
Total page views	31,885	36,091
Average daily sessions	465	455
Average session duration (minutes)	1:35	1:30
Average page views per visit	2.28	2.14
Device Category		
• Desktop	54%	53%
• Mobile Phone	38%	37%
• Tablet	8%	10%
Top 10 Pages	<ol style="list-style-type: none"> 1. Home Page 2. Employment/Careers/ Employment Opportunities 3. How to Contact Us 4. Contact Us 5. Council/Employment/Careers 6. Events-Activities 7. Mersey Vale Cemetery Search 8. Waste Transfer Station 9. Events/What's On 10. Events/Activities/Devonport Christmas Parade 	<ol style="list-style-type: none"> 1. Home Page 2. Events/Activities – Devonport Christmas Parade 3. Employment/Careers/ Employment Opportunities 4. Events/What's On 5. Employment/Careers 6. How to Contact Us 7. Events-Activities/Skyfire New Year's Eve 8. News/Christmas Rubbish Collections 9. Contact Us 10. Events/Activities

4.2 Community Consultations

Council's online engagement platform www.speakupdevonport.com.au is utilised for all of Council community consultations. During the reporting period two community consultations were undertaken:

- East Devonport Fitness Equipment – 1 November to 15 November 2017
- Don Reserve and Kelcey Tier Draft Bushfire Management Plans – 20 November to 4 December 2017

4.3 Social Media

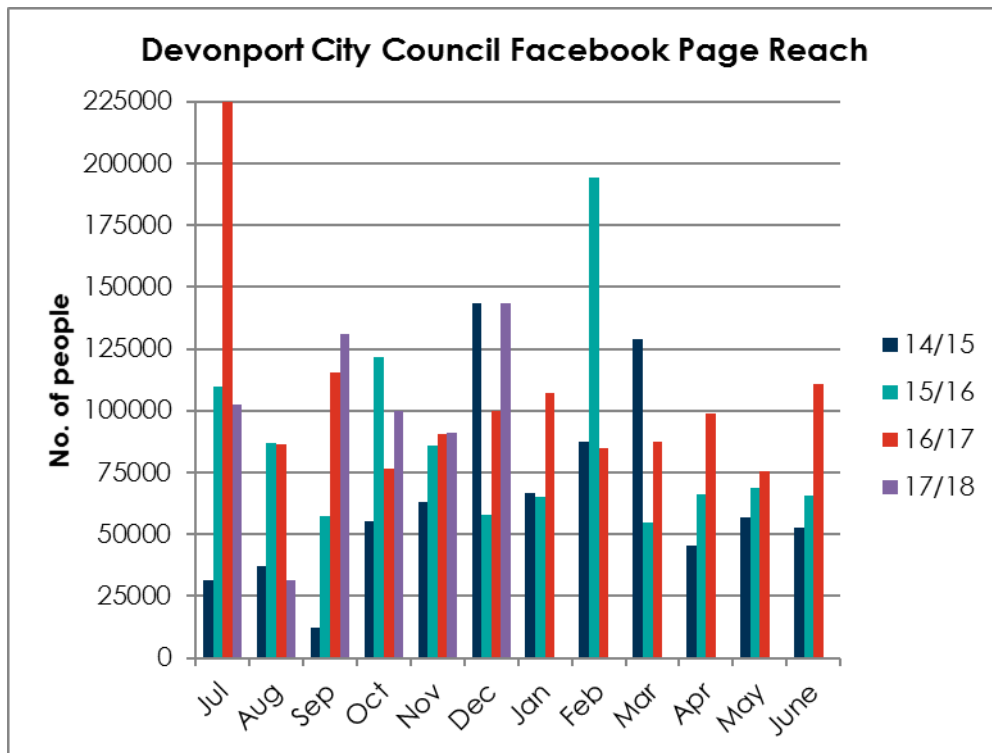
Council currently utilises both Twitter and Facebook as social media tools to engage with the community and local media.

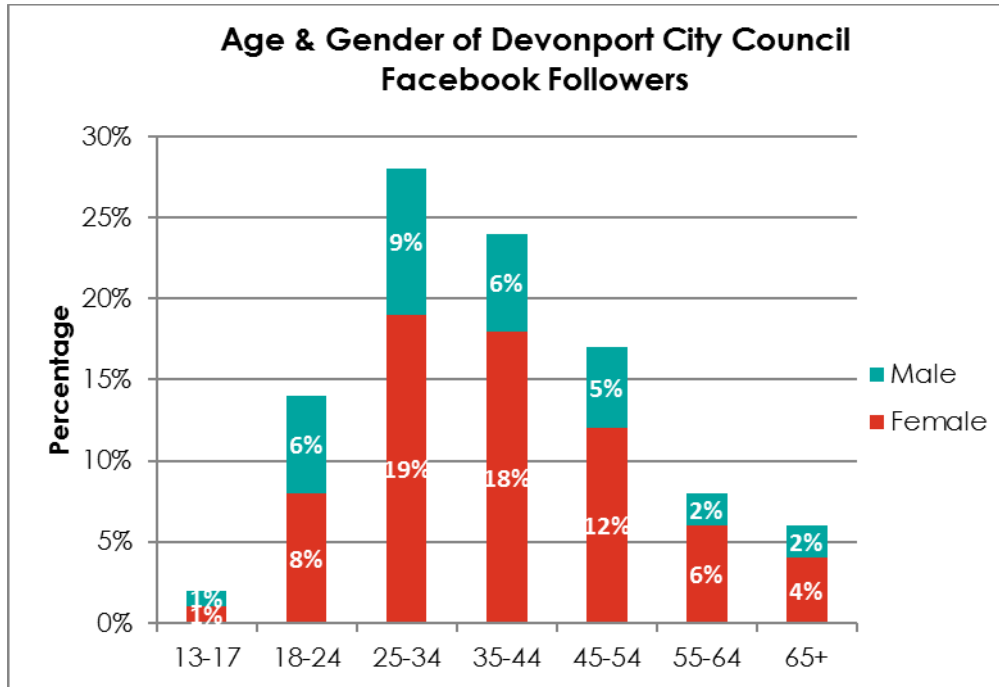
Council's corporate Twitter account (@devonportcity) was launched in December 2014 and had 534 followers as at 31 December 2017. It is actively used to 'break' news to the media.

Council currently operates nine Facebook pages (Devonport City Council, Devonport Food & Wine Festival, Devonport Food Connection, Devonport Jazz, Devonport Events, Bass Strait Maritime Centre, Devonport Entertainment & Convention Centre, Living+Learning Devonport, Devonport Regional Gallery). Each represent a targeted marketing opportunity, with content planned specific to each page's audience.

The Devonport City Council Corporate Facebook page is well utilised by the community, with high engagement regarding capital works projects, events, weather events, Council decisions, community initiatives and road works. The community can use the page to ask questions of Council and find out what is happening in Devonport. Key questions or matters raised by the public are generally around Council's services, opening times and reports of community infrastructure needing repairs.

DCC Facebook Page Statistics	November 2017	December 2017
Facebook Followers: Number of Facebook users who 'like' the DCC Facebook page at the end of each period.	6,097 TY (5,098 LY) +19.61%	6,254 TY (5,219 LY) +19.8%
Facebook Reach: Number of Facebook users who have seen content associated with the page during the period (individual users can be 'reached' numerous times per month).	90,878 TY (90,397 LY) +0.5%	143,477 TY (99,827 LY) +43.7%
Facebook Engaged Users: Unique number of people who actively engaged with the page by liking, commenting, sharing or clicking on posts on the page during the period.	13,072 TY (5,658 LY) +131%	26,646 TY (9,149 LY) +190.9%





During November and December 2017 the top 10 page posts each month in terms of audience reach were:

November 2017	December 2017
1. Maternity Hospital demolition – 28/11/17 – 17.3K	1. Christmas Garbage collection – 18/12/17 – 21.7K
2. Road Works – Don Road – 06/11/17 – 9K	2. Multi-level Car Park free parking – 08/12/17 – 18K
3. Road resealing program – 13/11/17 – 4.7K	3. Hospital demolition underway – 06/12/17 – 15.7K
4. HMAS Stuart visit – 03/11/17 – 4.7K	4. New Year's Eve Garbage Collection – 27/12/17 – 12.4K
5. Position Vacant – Creative Learning & Public Programs Officer – 21/11/17 – 4.4K	5. Multi-level car park now open – 07/12/17 – 10.2K
6. Carols by Candlelight – 22/11/17 – 4.1K	6. Multi-level car park (days away from opening) – 05/12/17 – 5K
7. Christmas Garbage Collection – 29/11/17 – 3.7K	7. Providore Place Christmas Market – 11/12/17 – 4K
8. Road Works – Griffiths Street – 10/11/17 – 3.6K	8. Christmas Rubbish Collection reminder – 21/12/17 – 3.8K
9. New Year's Eve event – 16/11/17 – 3.5K	9. paranapple branding announced – 16/12/17 – 3.7K
10. LIVING CITY Three Year Update – 01/11/17 – 3.3K	10. Found budgie – 11/12/17 – 3.7K

4.4 Publications & Media

During the month of November 2017, Council published:

- Five (5) media releases, alerts and invitations:
 - East Devonport fitness equipment community consultation
 - HMAS Stuart returns to Devonport
 - Australia Day Award nominations
 - Draft bushfire management plans

- Hospital demolition due to start
- During the month of December 2017, Council published:
- Fourteen (14) media releases, alerts and invitations:
 - Multi-level car park to open
 - Devonport Christmas Parade
 - Nominations open for working groups
 - Multi-level car park free for the first week
 - DECC Box Office relocation
 - Victoria Parade boat ramp improvements
 - Branding for multi-purpose building and arts centre unveiled
 - East Devonport tree pruning
 - Multi-level car park surveillance
 - Draft Waste Strategy
 - Work begins on new arts precinct
 - Glow in the Dark on New Year's Eve
 - Free parking New Year's Eve
 - Hospital demolition update

COMMUNITY ENGAGEMENT

The information provided above details any issues relating to community engagement.

FINANCIAL IMPLICATIONS

Any financial or budgetary implications related to matters discussed in this report will be separately reported to Council.

There is not expected to be any impact on the Council's operating budget as a result of this recommendation.

RISK IMPLICATIONS

Any specific risk implications will be outlined in the commentary above. Any specific issue that may result in any form of risk to Council is likely to be subject of a separate report to Council.

CONCLUSION

This report is provided for information purposes only and to allow Council to be updated on matters of interest.

ATTACHMENTS

1. AG Report to Parliament 2016-17

RECOMMENDATION

That it be recommended to Council that the Governance and Finance report be received and noted.

Author:	Kym Peebles	Endorsed By:	Paul West
Position:	Executive Manager Organisational Performance	Position:	General Manager

DEVONPORT CITY COUNCIL

OVERVIEW



Population
27 101 people



Geographic Size
111 square kilometres



Employees
144 Full Time Equivalents
at 30 June 2017



Rateable Properties
12 295



Road Length
284.3 kilometres



**Infrastructure Assets:
Roads, bridges, drainage**
\$198.64m

KEY RESULTS AND DEVELOPMENTS

Devonport City Council's Underlying surplus was \$1.23m in 2016-17, down from last year's \$3.02m result. The decrease in Underlying surplus was predominantly due to additional finance costs incurred of \$1.71m, as a result of refinancing the debt facility.

Overall, Devonport City Council reported a Net surplus of \$8.09m in 2016-17 (2015-16, \$2.60m), which included \$1.50m in funding from the National Stronger Regions Fund for the Living City project, \$1.02m financial assistance grants received in advance in 2016-17 and an increase in contributed assets of \$0.84m. There was a significant level of asset derecognition in 2015-16 of \$3.09m, which significantly decreased the net surplus in the prior year. This related to the demolition of buildings to enable the Living City project to proceed.

Working capital was a deficit of \$8.45m at 30 June 2017 (2016, \$12.54m surplus). This was principally due to the reclassification of borrowings to current liabilities as at 30 June 2017, as the borrowing facility is to be renegotiated at the start of each year.

Devonport City Council spent \$28.91m on payments for Property, plant and equipment in 2016-17 (\$12.02m), which consisted of \$5.58m spent on renewals and \$23.33m spent on new or upgrades of assets. Of this, \$20.72m (\$5.12m) was spent on the Living City project and \$5.48m (\$3.86m) on roads.

AUDIT FINDINGS

In performing our audit we did not identify any significant deficiencies in internal control, however we recommended Devonport City Council update its asset management plans which were last reviewed in 2011-12.

OPERATING ENVIRONMENT**Living City Project**

Devonport City Council undertook further construction in relation to Stage 1 of the Living City project. This project aims to rejuvenate the area by restructuring the central business district to align with the city's waterfront.

Significant Living City development transactions during 2016-17 included:

- receipt of grant funding of \$1.50m from the National Stronger Regions Fund
- receipt of \$13.00m from the Tasmanian Government relating to the fit-out and future sale of one of the floors of the multi-purpose civic building, recognised as income in advance pending completion of construction
- additional building derecognition expense of \$0.17m
- capital expenditure of \$20.78m
- total capital work in progress of \$24.36m recognised at 30 June 2017.

FINANCIAL ANALYSIS

Financial snapshot 2016-17

Table 10 provides a snapshot of key financial results for 2016-17 in comparison to prior years.

Table 10: Devonport City Council financial snapshot

	2016-17		2015-16		2014-15		2013-14	
	\$'000s	Ind	\$'000s	Ind	\$'000s	Ind	\$'000s	Ind
Financial performance								
Revenue								
Rates	27 334	●	26 458	●	26 351	●	26 084	▲
Grants	2 180	●	2 267	●	2 300	●	2 261	●
Expense								
Employee benefits	11 441	●	11 389	●	11 585	●	12 035	●
Materials and services	14 431	▼	13 705	▼	12 797	●	12 567	▼
Depreciation	8 393	●	8 666	●	8 702	●	8 910	●
Reconciliation from underlying surplus (deficit) to net surplus (deficit)								
Underlying surplus (deficit)	1 225	▼	3 023	▲	2 334	▲	1 085	▲
Financial assistance grants in advance	1 020	▲	(981)	▼	981	▲	(999)	▼
Capital and other excluded items	5 843	▲	560	▼	4 491	▲	3 474	▼
Net surplus (deficit)	8 088	▲	2 602	▼	7 806	▲	3 560	▼
Financial position¹								
Cash and deposits	16 125	▼	16 975	▼	18 658	▲	10 312	▼
Property, plant and equipment	422 545	●	411 643	●	417 608	▲	379 596	▲
TasWater investment	86 226	●	85 664	●	84 231	●	83 560	▲
Employee provisions	(2 577)	●	(2 601)	●	(2 603)	●	(2 610)	●
Borrowings	(19 738)	●	(20 507)	●	(21 492)	▼	(20 020)	▼
Net assets	521 529	●	504 912	●	498 923	▲	452 243	▲
Key financial ratios								
Underlying surplus ratio	3.1%	▼	7.7%	▲	6.0%	▲	2.9%	▲
Own source revenue	94.5%	●	94.2%	●	94.0%	●	93.9%	●
Net financial liabilities ratio	(23.3%)	▼	(19.3%)	▼	(17.8%)	▲	(38.1%)	▼
Asset consumption ratio - roads	45.2%	●	45.4%	●	45.7%	●	46.1%	●
Asset renewal funding ratio - roads	103.5%	▲	97.7%	▼	103.1%	▲	92.7%	▼
Asset sustainability ratio	66.5%	▲	58.1%	▲	42.5%	▼	81.7%	▼

Indicator ▲ improvement from prior year ▼ deterioration from prior year ● no material change from prior year.

1. Assets are positive, liabilities are negative.

8.0 CLOSURE

There being no further business the Chairman declared the meeting closed at pm.