



The City with Spirit

NOTICE OF MEETING

Notice is hereby given that a **Governance, Finance & Community Service Committee** meeting of the Devonport City Council will be held in the Council Chambers, on Monday 21 May 2018, commencing at 5:30pm.

The meeting will be open to the public at 5:30pm.

QUALIFIED PERSONS

In accordance with Section 65 of the *Local Government Act 1993*, I confirm that the reports in this agenda contain advice, information and recommendations given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.

Paul West
GENERAL MANAGER

16 May 2018

**AGENDA FOR A MEETING OF THE GOVERNANCE, FINANCE & COMMUNITY SERVICE
COMMITTEE OF DEVONPORT CITY COUNCIL HELD ON MONDAY 21 MAY 2018
AT THE COUNCIL CHAMBERS AT 5:30PM**

Item	Page No.
1.0 APOLOGIES	1
2.0 DECLARATIONS OF INTEREST	1
3.0 PROCEDURAL	2
3.1 PUBLIC QUESTION TIME	2
3.2 QUESTIONS ON NOTICE FROM ALDERMEN.....	3
4.0 GOVERNANCE REPORTS	4
4.1 Digital Strategy - Status Update (D509004).....	4
4.2 Annual Plan Progress Report - 1 July 2017 - 30 April 2018 (D518996)	37
5.0 FINANCE REPORTS	67
5.1 Tender Report Contract 1322 PC's & Services (D522628).....	67
5.2 Finance Report for April 2018 (D525848)	71
6.0 COMMUNITY SERVICES REPORTS	83
6.1 Draft Environment Strategy 2019-2024 (D525413).....	83
6.2 Draft Regional Youth Strategy 2019-2024 (D525484).....	128
6.3 Draft Devonport Retail Strategy 2018-2023 (D525075).....	188
7.0 BI-MONTHLY REPORTS	205
7.1 Minutes of Council's Special Interest Groups and Advisory boards (D520440)	205
7.2 Elected Members' Expenditure Report March and April 2018 (D525276)	259
7.3 Community Services, Arts and Culture Report - March/April 2018 (D517057).....	262
7.4 Governance & Finance Report (D523076)	277
8.0 CLOSED SESSION - CONFIDENTIAL MATTERS	289
Out Of Closed Session	290
9.0 CLOSURE	290

Agenda of a meeting of the Devonport City Council's **Governance, Finance & Community Service Committee** to be held at the Council Chambers, 17 Fenton Way, Devonport on Monday 21 May 2018 commencing at 5:30pm.

PRESENT

		Present	Apology
Chair	Ald A L Rockliff		
	Ald C D Emmerton		
	Ald G F Goodwin		
	Ald A J Jarman		
	Ald L M Laycock		
	Ald T M Milne		

IN ATTENDANCE

All persons in attendance are advised that it is Council policy to record Council Meetings, in accordance with Council's Audio Recording Policy. The audio recording of this meeting will be made available to the public on Council's website for a minimum period of six months. Members of the public in attendance at the meeting who do not wish for their words to be recorded and/or published on the website, should contact a relevant Council Officer and advise of their wishes prior to the start of the meeting.

1.0 APOLOGIES

2.0 DECLARATIONS OF INTEREST

3.0 PROCEDURAL

3.1 PUBLIC QUESTION TIME

Members of the public are invited to ask questions in accordance with Council's Public Question Time Policy (Min No 159/17 refers):

1. Public participation shall take place at Council meetings in accordance with Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2015*.
 2. Public participation will be the first agenda item following the formal motions: Apologies, Minutes, Declarations of Interest.
 3. Questions without notice will be dependent on available time at the meeting (with a period of 30 minutes set aside at each meeting).
 4. A member of the public who wishes to ask a question at the meeting is to state their name and address prior to asking their question.
 5. A maximum of 2 questions per person are permitted.
 6. A maximum period of 3 minutes will be allowed per person.
 7. If time permits, a third question may be asked once all community members who wish to ask questions have done so. A time limit of 2 minutes will apply.
 8. Questions are to be succinct and not contain lengthy preamble.
 9. Questions do not have to be lodged prior to the meeting, however they will preferably be provided in writing.
 10. A question by any member of the public and an answer to that question are not to be debated.
 11. Questions without notice and their answers will be recorded in the minutes.
 12. The Chairperson may take a question on notice in cases where the questions raised at the meeting require further research or clarification, or where a written response is specifically requested.
 13. Protection of parliamentary privilege does not apply to local government and any statements or discussion in the Council Chambers, or any document produced, are subject to the laws of defamation.
 14. The Chairperson may refuse to accept a question. If the Chairperson refuses to accept a question, the Chairperson is to give reason for doing so in accordance with the Public Question Time Policy.
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3.2 QUESTIONS ON NOTICE FROM ALDERMEN

At the time of compilation of the agenda no questions on notice from Aldermen were received.

4.0 GOVERNANCE REPORTS

4.1 DIGITAL STRATEGY - STATUS UPDATE

File: 32558 D509004

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

Strategy 4.7.2 Encourage and provide information and opportunities for active participation in community life

SUMMARY

To report against progress on the actions in the Digital Strategy 2017-2021.

BACKGROUND

The Digital Strategy establishes the actions and guidance on how to utilise smart and emerging technology to achieve community goals.

Council adopted the Strategy at its meeting held 27 June 2016 (Min 123/16 refers).

STATUTORY REQUIREMENTS

No statutory requirements relate to this report.

DISCUSSION

Digital Strategy action items are progressing. In Q1 of 2018, all sixteen public CCTV cameras and associated network infrastructure were replaced.

Completed actions along with ongoing activities for 2018 follow:

- A meeting has been held with Tas Police to review existing locations and identify areas for future growth of the system
- The Memorandum of Understanding between Council and Tas Police has been reviewed and updated
- Sixteen CCTV cameras have been replaced across Devonport delivering higher quality images and the return of CCTV services in some areas that were either offline or not covered
- CCTV network and hardware infrastructure has been replaced, including power supplies which had failed due to rust

CCTV camera coverage will change significantly with the completion of LIVING CITY Stage 1. An additional 105 cameras will be added to Council's CCTV network.

Future improvement initiatives include;

- The addition of several cameras at the entry and exit points of Devonport
- Storage expansion which will support higher quality recordings on the existing cameras
- Consolidation of the back-end CCTV infrastructure with the LIVING CITY Stage 1 infrastructure. This will offer the opportunity to leverage new features including; Internet access to footage and positive identification/facial recognition.

Council will be replacing the existing CCTV workstation in the Devonport station in August 2018 as part of the PC asset renewal program, allowing quicker access to reviewing footage and performing extractions.

Due to the rapid pace of technological change in Smart City technology, Council will include an action to review and refine the Digital Strategy to ensure it delivers the intended outcomes.

COMMUNITY ENGAGEMENT

No community engagement was required for this report.

FINANCIAL IMPLICATIONS

In addition to the \$47,000 grant, a \$35,000 capital allocation from the Council IT budget was required.

RISK IMPLICATIONS

In terms of risk reduction, the CCTV Strategy aims to:

- Increase public confidence regarding their safety;
- Act as a crime deterrent;
- Add an additional layer of security to Council assets;
- Provide a more efficient police response to incidents that occur within the 'footprint' of the CCTV network; and
- Provide real time information and images that may be used for tourism, promotion or events.

CONCLUSION

The CCTV Strategy outlines key activities that will assist Council to enhance the CCTV Service that will meet the City of Devonport's needs.

ATTACHMENTS

- [1.](#) Devonport City Digital Strategy 2017-21 FINAL

RECOMMENDATION

That it be recommended to Council that the status of actions outlined in the Digital Strategy 2017-2021 be received and noted.

Author: Position:	Carol Bryant Executive Officer Community Services	Endorsed By: Position:	Jeffrey Griffith Executive Manager Corporate Services
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Devonport City Council

DEVONPORT

The City with Spirit

Digital Strategy 2017-2021

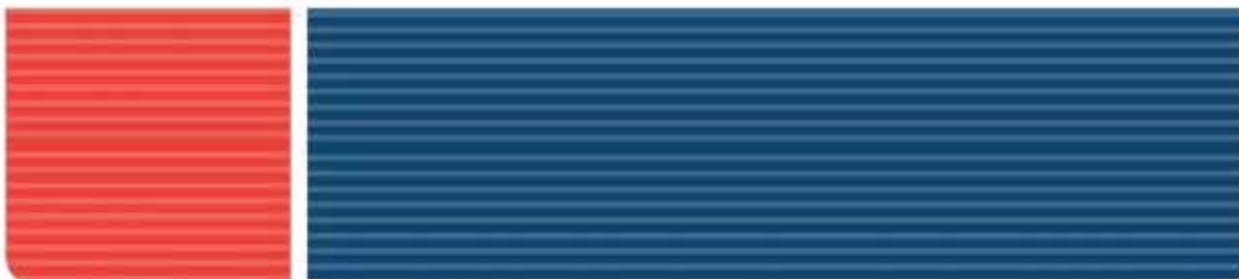


Next Date of Review:	November 2020
Document Controller:	Executive Officer, Community Services
Document Reviewer:	Executive Manager, Corporate, Community & Business Services
Date Adopted by Council:	28 November 2016



Contents

1. What is the Digital Strategy	4
2. Methodology	5
2.1 Establishment of a Working Group	5
2.2 Development of a Discussion Paper	5
2.3 Community Input	5
3. Implementation	6
4. Policy Context	6
4.1 Australian Government	6
4.2 Tasmanian Government	6
4.3 Local Government	7
5. Relevant Statistics	8
5.1 Internet Connection - Devonport	8
5.2 Use of Social Media	8
5.3 The Australian Digital Inclusion Index	9
6. General Impacts and Issues	10
6.1 Digital Disruption	10
6.2 The 'Digital Divide'	12
6.3 National Broadband Network	13
7. Guiding Principles	15
8. Strategic Directions	16
8.1 A Vibrant Economy	16
8.2 An Empowered, Engaged & Connected Community	17
8.3 Innovative Local Governance	18
 Appendices	
A. Terminology	19
B. References	21
C. Action Plan	22



1. What is the Digital Strategy?

Digital Devonport intends to provide a clear direction for how to utilise smart and emerging technology to achieve community goals. It aims to reflect the physical, community and economic factors that determine the needs, expectations and priorities of the community.

Development of the Strategy was guided by the following questions.

- How can we empower and improve access for residents and business to engage in the digital economy?
- How can we better prepare ourselves for the opportunities that will come with the National Broadband Network rollout and other technological changes?
- How can we improve the public experience of Devonport through digital technology (i.e. for visitors, customers, residents, employees, students etc.)?
- If we fully capitalise on digital opportunities what will Devonport be like from a social, cultural, and economic perspective?

A range of projects and activities to be delivered over the next five years have been suggested to help address these questions. Importantly, however, the dynamic and rapidly changing nature of the digital environment will mean this Strategy may also need to evolve accordingly over time.



2. Methodology

The following steps have been undertaken in developing this Strategy.

2.1 Establishment of a Working Group

The Digital Strategy Working Group's role included:

- determining the strategy scope;
- providing advice and recommendations on engaging the community and stakeholders in strategy development;
- assisting in developing and prioritising strategy objectives and actions;
- considering options to resource strategy implementation (eg partnerships, grants, etc);
- reviewing the strategy document;
- supporting, promoting and undertaking a general advocacy role for the strategy; and
- acting as a conduit between Council and the community.

Members of the group included representatives from the following sectors:

- Business and Retail (Devonport Chamber of Commerce and Industry);
- Education & Training (Devonport LINC, Devonport On-line Access Centre, TasTAFE, Don College);
- IT industry;
- Tourism (Cradle Coast Marketing Group); and
- Council (Aldermen and key staff).

2.2 Development of a Discussion Paper

A discussion paper was developed to provide background information regarding the status of the uptake of digital technologies in society, and potential impacts of the changing digital landscape. This involved a desktop review of digital initiatives in Australian communities, policy frameworks and researching current and future trends. The paper was distributed to workshop participants during the community consultation phase and made available on Council's on-line engagement portal Speak Up Devonport.

2.3 Community Input

Consultation was aimed at understanding the economic, social and cultural needs of the Devonport community and how technology could play a role in meeting these needs. Seven workshops were delivered, as well as an on-line survey and an internal Council staff survey. Over 300 ideas were generated by 118 participants. This feedback was analysed by the strategy working group in the development of the Strategy's focus areas and actions.



3. Implementation

Devonport City Council will be responsible for facilitating the implementation of the Strategy. Review of Strategic Focus Areas and Actions will occur on an annual basis by a community working group and align with Council Annual Plan and Estimates process.

Progress of the Strategy will be reported to Council within the minutes of the Governance and Finance Committee, and be integrated into annual corporate reporting. Progress on the action plan will be communicated to residents via range of Council communication mediums.

4. Policy Context

The following strategies are of relevance to this Strategy.

4.1 Australian Government

The *National Digital Economy Strategy* contains the Australian Government's eight goals for digital engagement by 2020:

- online participation by Australian households;
- online engagement by Australian businesses and not-for-profit organisations;
- smart management of our environment and infrastructure;
- improved health and aged care;
- expanded online education;
- increased teleworking;
- improved online government service delivery and engagement; and
- greater digital engagement in regional Australia.

4.2 Tasmanian Government

The Tasmanian Government's *Information and Communications Technology Strategy* focuses on delivering government services more efficiently, effectively and consumer friendly. Some of the actions include:

- common voice and email services; data centres/storage; business processes and services for human resources, finance, information management and web/communications;
- investment in spatial information;
- single view of patient health information and adoption of eHealth services;
- linking school systems and sharing educational resources; and
- secure sharing of information on criminal and community safety services.

4. Policy Context (continued)

4.3 Local Government

At a local level, the *Devonport City Council Strategic Plan 2009-2030* and the *Devonport Community Live + Learn Strategy* include relevant outcomes, objectives and strategies as below:

Outcome/Objective	Strategy
Devonport Strategic Plan 2009-2030	
3.4 Modern communication technology is used to identify and deliver new opportunities	3.4.1 Advocate for state-of-the-art Information Communication Technology (ICT) infrastructure development
Devonport Community Live + Learn Strategy	
3.6 Embrace & pursue advances in IT to improve learning and employment outcomes for Devonport and surrounds	3.6.1 Raise community awareness around current and emerging technologies
	3.6.2 Encourage usage of emerging and innovative technologies in learning and business
	3.6.3 Take full advantage of emerging technologies to solve issues and problems in the community

5. Relevant Statistics

5.1 Internet Connection - Devonport

In 2011 29.1% households across city reported to not have an internet connection (Broadband, Dial-up or other).

This was much higher in East Devonport with 35.2% without a connection. This data does not include those people who utilise mobile internet devices.

A question relating to this was included in the 2016 census with results known in 2017.

	Internet connection	No Connection	Not Stated	Total Households
Ambleside	310	83	23	416
East Devonport	863	554	159	1,576
Devonport	3,778	1,843	340	5,962
Miandetta	472	159	35	666
Spreyton	375	127	18	520
Rural Remainder	739	172	41	951
TOTAL Devonport City	6,537	2,938	616	10,091
TOTAL Devonport City %	64.8	29.1	6.1	100

Source: Australian Bureau of Statistics, Census of Population and Housing, 2011.

5.2 Use of Social Media

The *Sensis Social Media Report May 2015* includes the following data in relation to internet and social media usage:

- 78% of Tasmanians access the internet daily, 52% more than 5 times a day;
- On average, Australians own three internet enabled devices with laptops and smartphones the two most popular. In Tasmania 86% smartphone; 78% laptop; 45% desktop; 43% iPad or other tablet; 24% internet-enabled TV; 23% iPod touch or similar; 3% none of the above;
- 61% Tasmanians use social networking sites at least once per day, 24% never; and
- In business 25% small to medium enterprises in the state have a social media presence.

5. Relevant Statistics (Continued)

5.3 The Australian Digital Inclusion Index

The *Australian Digital Inclusion Index (ADII)* has been created to measure the level of digital inclusion across the Australian population, and to monitor this level over time. The Index is designed to measure three key dimensions of digital inclusion:

- Access - to the internet, data allowance, and type of technology;
- Affordability - share of household income spent on internet access and total internet data allowance per dollar of expenditure; and
- Digital Ability - attitudes, basic skills and activities such as accessing content, transactions, and information (Thomas et al., 2016).

Scores range from 0 to 100 with higher scores meaning higher levels of inclusion. Scores are benchmarked against a 'perfectly digitally included' individual – a hypothetical person who scores in the highest range for every variable.

For the year ending March 2016, Tasmania's ADII score was 48.2, the lowest for any state or territory in Australia. Australia as a whole scored 54.5. Over the three years measured to date, Tasmania consistently recorded the lowest ADII score nationally and is the only state or territory with declining results. Within Tasmania, Hobart is the most digitally included sub-region, currently on 49.9 and the North West on 47.5 (Thomas et al., 2016).

Tasmanians with lower income, education, and employment levels tend to be less digitally included. However, an exception is seen in the lowest income bracket which includes young people on low incomes who live at home with their parents, and so enjoy greater connectivity. Several groups of people also display consistently low digital inclusion over the three years. In ascending order, they are; seniors (aged 65+), people with less than secondary education, people with disability, and people in the lower income bracket (Thomas et al., 2016).

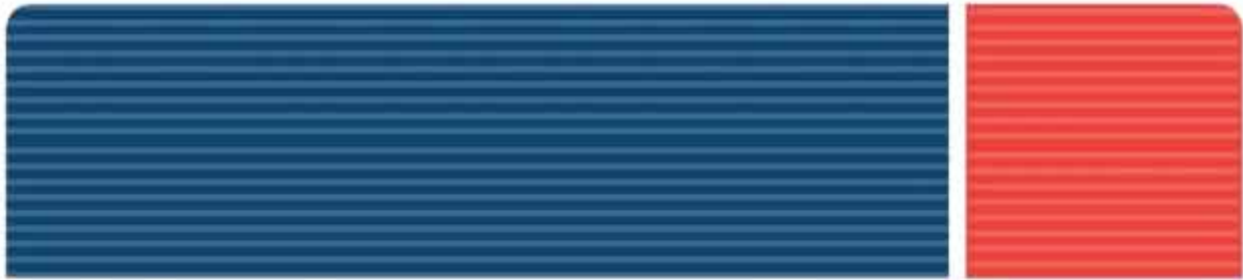


6. General Impacts and Issues

6.1 Digital Disruption

Australia's digital economy is expected to grow significantly over the coming years. This growth will be fuelled by new waves of technological developments. Existing technologies such as cloud services, social media and mobile devices will see growing uses in new industries, sectors and occupations. But a potentially larger source of future digital disruption will be the new technologies that are now emerging and their potential for commercial applications in the future – such as 3D printing in manufacturing, drones in the construction industry and driverless vehicles on mining sites (see image on the following page).

The contribution of digital technologies to the Australian economy is forecast to grow from \$79 billion in 2014 to \$139 billion in 2020. This represents growth of over 75% and an increase in the digital economy from 5% to 7% of Australia's GDP. The vast majority of this growth (97%) is expected to take place in sectors outside of the traditional Information, Media and Telecommunications industry. Consequently, digital skills are turning into the core competency for future workers, even for workers who are not employed directly in ICT roles (Deloitte Access Economics, 2016). The students of today must be able to not only passively consume technology, but to understand and control it, becoming an active part of this digital shift. Not knowing the language of computers will be as challenging as being illiterate or innumerate today. Communities and business shall also need to be innovative in adapting to future digital technologies.



6. General Impacts and Issues (Continued)

6.1 Digital Disruption (Continued)

Figure 1.1: New technologies disrupting the economy

Current wave of digital disruption



Future wave of digital disruption



Source: Deloitte Digital (2015)

6. General Impacts and Issues (Continued)

6.2 The 'Digital Divide'

The digital divide refers to the economic inequality between groups, broadly construed, in terms of access to, use of, or knowledge of information and communication technologies.

The Australian Council of Social Services (2016) has released a policy statement regarding the digital divide, key points include:

- The internet is increasingly regarded as a basic utility much like electricity, gas and water.
- Low internet access is correlated strongly to low family income, disability, long term unemployment and unemployment.
- With digital transformation increasing rapidly, there is a very real risk that families and households living on low incomes who are already experiencing exclusion will be 'left behind altogether'. This risk is particularly present where building skills, acquiring equipment or access networks incurs greater costs for households already living in poverty in Australia.
- A lack of digital literacy and skills is one of the barriers to engagement for people living on low incomes.
- Three focus areas that may assist in shortening the digital divide and improve digital inclusion:
 1. Digital literacy (their skills, online activities, and attitudes to digital technology), looking at the effectiveness of existing programs for people on low incomes and targeting greater initiatives to user groups who may be socially, economically or geographically disadvantaged when it comes to digital inclusion.
 2. Access and Affordability, recognising that low, declining and unreliable incomes are a key driver of digital exclusion; and that the relying solely on the development of digital markets will likely be insufficient to achieve a digitally inclusive society in Australia.
 3. Industry transition, incorporating community and non-profit organisations within the policy, planning, funding and delivery arrangements that will ensure that critical social infrastructure remains best able to meet the challenges and needs of Australian communities.

The 'Digital Divide' will likely be an issue in Devonport given 42.4% of people aged 15 and over earned less than \$400 gross income per week in 2011 (ABS).

The poverty line quarter ending December 2011 for an individual in a working household was \$457 and not working \$370 (University of Melbourne, 2012).

A coordinated effort from multiple organisations across many sectors is required to address the barriers to digital inclusion.

6. General Impacts and Issues (Continued)

6.3 National Broadband Network

The NBN is a next-generation broadband network designed for Australia's future needs. It will provide faster, more reliable broadband access to all Australian homes and businesses through a mix of three technologies: optic fibre, fixed wireless and next-generation satellite.

The NBN roll out to Devonport (aim is to be complete in second half 2017) will create a host of opportunities for a range of sectors; general impacts are provided below (the list is by no means complete).

Sector	Impact
IT	<p>As a major enabler and sustainer of the digital economy rapid growth is stimulated in the development and sale of digital technologies (platforms), software and applications. Developments identified as radically affecting the industry in Australia include:</p> <ul style="list-style-type: none"> • Cloud computing and SaaS • Voice over IP (VoIP) or All-over-IP (AoP) and digital communications • Mobiles as computing devices and mobile applications • Open operating systems • Smart objects • Semantic aware applications
Education and Training	<p>Significant enablement of existing trends in:</p> <ul style="list-style-type: none"> • eLearning • Online and digital media used to support open and distance learning • Vitalisation of more interactive and synchronous forms of participant
Business	<p>Move of business models towards:</p> <ul style="list-style-type: none"> • New electronic business models • New ecommerce tools and transaction engines using a range of technologies and network channels (mobile, satellite, etc) to reach a customer • Smart homes and security systems • Significant shift in how knowledge is managed, shared and stored • Sustainability and green business uptake with virtualisation, waste management and telework • Rapid start-ups with Software as a Service (SaaS) off-setting business costs

6. General Impacts and Issues (Continued)

6.3 National Broadband Network (Continued)

Sector	Impact
Retail	<p>Greater personalisation of e-commerce and online products and services.</p> <p>Use of intermediaries improves e-markets and the cost saving to final consumers. Shift of many more businesses and products and services into digital marketplaces.</p>
Government	<p>Able to leverage substantial cost savings.</p> <ul style="list-style-type: none"> • Efficiencies in service delivery leveraged through improved eSecurity • Personalisation of services to individuals connected to a high speed broadband network. • Improve transparency with personalisation of services, eg. Billing • Management of documents and data across public sector agencies and levels of government • Engagement with participative online tools and forums
Community Non-Profits	<p>A 2015 survey by Infoxchange investigating the ICT engagement in the not-for-profit sector identified advancing organisational websites and social media presence as key priorities.</p> <p>In terms of cloud usage, the survey showed that 54% of organisations do not want to move to cloud based operating systems for a range of reasons, including 'data security concerns', 'no time to learn', 'costs of moving' and 'expensive or insufficient internet'. This indicates the need for resourcing of funding, technological security training, service improvement and timely measures to allow organisations to engage with the cloud.</p>

Source: Australian Bureau of Statistics. Census of Population and Housing, 2011.



7. Guiding Principles

A review of key issues and opportunities as identified through community consultation has guided the development of the following principles for the Strategy's implementation.

1. Increasing access to digital technology itself is not the goal but technology will be harnessed to help address community challenges and deliver better services.
2. Aim to deliver projects and actions in a fair and equitable manner, ensuring that individuals or groups are not further excluded from digital participation.
3. Understand that the needs and rights of residents to be engaged in decisions, processes and activities affecting their lives can be achieved in a variety of ways which may include the effective use of technology.
4. Community expectations to deliver greater on-line and digital services is to be balanced with broader community aspirations and resources.
5. A coordinated effort and sharing resources from multiple organisations across many sectors is required to improve digital inclusion and meet community goals.
6. A cultural change will be modelled by Council and partners that encourages shared approaches to innovation, learning and forward thinking.

8. Strategic Directions

The aim of for Digital Devonport over the next five years is to:

Together, enhance the capacity of residents, community organisations, business and government to build a strong, thriving and connected community enabled by the innovative use of emerging digital technology.

It is envisioned that this will be achieved by undertaking a number of actions grouped under three key focus areas:

- A Vibrant Economy
- An Empowered, Engaged and Connected Community
- Innovative Local Governance

Key challenges, desired outcomes and suggested actions have been developed from a combination of community and Council staff feedback, current and future digital trends and policy frameworks. A detailed action plan is provided in Appendix 3.

8.1 Strategic Focus 1: A Vibrant Economy

This includes strategies and projects that focus on better use of emerging technologies to foster opportunities and growth for business operating and investing in Devonport, whilst improving the consumer and visitor experience.

Key Challenges:

- Regional demographic profile characterised by small population (and corresponding small business sector), low income earners and high proportion older residents creates different spending patterns
- High unemployment
- High number of small businesses with tight resources to engage in the digital economy
- Market forces creating competition from digital business worldwide (increase in on-line shopping, social media advertising etc)

Desired Outcomes:

- Greater business engagement with digital technology
- Improved marketing of the City
- Enriching the Devonport experience for consumers and visitors

Actions include:

- Create digital resources and services that benefit the retail, tourism and hospitality sectors
- Establish an online directory / shopfront of local businesses
- Facilitate capacity building programs for Devonport business
- Establish an ongoing program of business and technology mentoring
- Enhance visitor experience
- Encourage digital skill placements for students in local businesses
- Investigate the need to create a virtual and/or physical space that provides opportunities and support for digital business start-ups

8. Strategic Directions (Continued)

8.2 Strategic Focus 2: An Empowered, Engaged & Connected Community

These initiatives aim to improve quality of life and social inclusion; encourage greater connections and partnerships between residents, community organisations, business and government; and foster or support social, cultural and learning opportunities.

Key Challenges:

- High levels of social and economic disadvantage. Devonport is one of the most socio-economic disadvantaged communities in Australia, having a SEIFA index score in 2011 of 902 (13% of Australian suburbs are more disadvantaged)
- Entrenched social and economic challenges – for example welfare dependency; food insecurity; alcohol, drug and mental health issues; affordable housing; gambling; affordable/accessible health services; high unemployment
- Fear of technology
- Changing patterns of social interaction as a result of social media and on-line accessibility 24/7
- Risk of further social exclusion as a result of low digital literacy and challenges to accessing digital information and communication technologies
- Tight resources of community non-profit organisations limits uptake of current and emerging technologies
- Digital skills required of future workforce

Desired Outcomes:

- Increase in levels of digital literacy
- Improved access to digital technology (affordability, connectivity etc)
- Enhanced feelings of personal and community safety
- More civic participation
- Greater sense of community vibrancy and connectedness

Actions include:

- Expand the public Wi-Fi Network
- Raise awareness of or expand the role of community facilities/services and other relevant public infrastructure to act as key digital hubs to increase skills and access to emerging technology
- Promote and or create a range of digital resources to enhance community safety
- Assist community sector to engage productively in the digital economy
- Develop a program that encourages and helps households / individuals get online
- Investigate smart city infrastructure
- Encourage digital arts activity
- Investigate the development of a Devonport Information mobile application



8. Strategic Directions (Continued)

8.3 Strategic Focus 3: Innovative Local Governance

The third focus area includes opportunities for how technology may help Council improve business process, provide more cost effective services and strengthen engagement with the community.

Key Challenges:

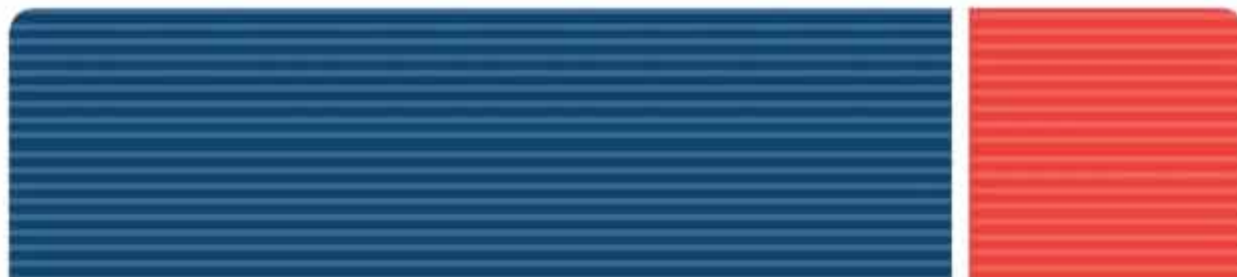
- Ability to meet changing customer/ratepayer expectations of service delivery
- Balancing digital innovation with skill level of community
- Digital capacity – infrastructure, skill level of staff, financial resources
- Overcoming any internal or community resistance to change
- Encouraging community input into Council projects and decisions

Desired Outcomes:

- Council fulfils role of enabler to increase community uptake of digital technology
- Improved business processes, efficiency and effectiveness
- Smarter use of community assets and infrastructure
- A more engaged local community
- Increased internal capacity to innovate and utilise emerging digital technology

Actions include:

- Enhance the City's electronic services
- Adopt a digital first policy for all content
- Enhance on-line participation in decision-making
- Improve and expand Council's published online data
- Build Council's digital management and systems capacity
- Embrace mobile devices in all areas of service delivery
- Expand cloud computing services
- Review the use of smart data gathering technologies and how mass insight data should be managed and utilised
- Pursue shared service opportunities
- Participate in trials of innovative and emerging technologies for service delivery
- Integrate digital inclusion principles in Partnership Agreements



Appendix A: Terminology

Cloud computing: Cloud computing refers to applications and services offered over the internet. These services are offered from data centres all over the world, which collectively are referred to as the 'cloud'. This metaphor represents the intangible, yet universal nature of the internet.

Crypto-currency: A medium of exchange using cryptography to secure the transactions and to control the creation of new units. Crypto-currencies are a subset of alternative currencies, or specifically of digital currencies. Bitcoin became the first decentralized crypto-currency in 2009. There were more than 669 cryptocurrencies available for trade in online markets as of 24 August 2015 and more than 740 in total but only 9 of them had market capitalizations over \$10 million.

Digital disruption: Digital disruption is the term used to describe how a new technology causes an interruption to normal work or practice. It relates to our ability to keep up with the speed of change due to the introduction of new technology and digital innovations. The term 'disruptive innovation' is used to describe innovations that improve a product or service in ways that the market does not expect. For example, the innovation may be designed for one consumer market, but ends up being applied by a different market segment, or it displaces major competition or results in lowering prices in the existing market.

Drones: Drones are unmanned devices and have applications in the construction and agriculture industries, given their ability to venture where humans and heavy machinery cannot. The use of drones for monitoring sites, conducting remote surveying work and collecting site-specific aerial data can improve safety and reduce operational costs.

e-commerce: electronic commerce (or EC) is the buying and selling of goods and services on the internet, especially the World Wide Web. In practice this term, and a newer term, e-business, are often used interchangeably. For online retail selling, the term e-tailing is sometimes used.

e-health: is the transfer of health resources and health care by electronic means. It encompasses three main areas:

- The delivery of health information for health professionals and health consumers through the internet and telecommunications
- Using the power of IT and e-commerce to improve public health services, e.g. through the education and training of health workers
- The use of e-commerce and e-business practices in health systems management.

e-learning: Education via the internet, network or standalone computer. E-learning is essentially the network-enabled transfer of skills and knowledge and refers to using electronic applications and processes to learn. E-learning applications and processes include web-based learning, computer-based learning, virtual classrooms and digital collaboration. Content is delivered via the internet, intranet/extranet, audio or video tape, satellite TV, and CD-ROM.



Appendix A: Terminology (Continued)

Fixed Wireless Network (FWN): The NBN's fixed wireless network uses advanced technology commonly referred to as LTE or 4G. It is engineered to deliver services to a fixed number of premises within each coverage area so that bandwidth per household is more consistent than via mobile wireless, even in peak times of use. Unlike a mobile wireless service, where speeds can be affected by the number of people moving into and out of the area, the speed available in a fixed wireless network is designed to remain relatively steady.

Internet of Things: The network of physical devices, vehicles, buildings and other items embedded with electronics, software, sensors, actuators, and network connectivity that enable these objects to collect and exchange data. Current market examples include smart thermostat systems and washer/dryers that use Wi-Fi for remote monitoring.

Megabits per second (Mbps): is a measure of data transfer speeds of high bandwidth connections, such as Ethernet and cable modems. One megabit is equal to one million bits or 1,000 kilobits. While 'megabit' sounds similar to 'megabyte', a megabit is roughly one eighth the size of a megabyte (since there are eight bits in a byte).

Oculus rift: Company that recently released prototype of virtual reality experience for use in gaming but will likely be adaptable to variety of experiences.

Open data: Data that can be freely used, reused and redistributed by anyone –subject only, at most, to the requirement to attribute and share alike.

Teleworking: the use of home computers, telephones, etc., to enable a person to work from home while maintaining contact with colleagues, customers, or a central office.

Wearables: Wearable technology, wearables, fashionable technology, wearable devices, tech togs, or fashion electronics are clothing and accessories incorporating computer and advanced electronic technologies. For example, wearable technology is being utilised in the healthcare industry to help individuals understand and collect data on their health at a high frequency in real time. This assists in monitoring patients and enables more timely and efficient diagnosis and treatment processes.



Appendix B: References

Australian Bureau of Statistics (2011). Census of Population and Housing.

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University of Melbourne (2012) Melbourne Institute of Applied Economic and Social Research *Poverty Lines: Australia December Quarter 2011*. <https://melbourneinstitute.com/downloads/publications/Poverty%20Lines/Poverty-Lines-Australia-Dec-2011.pdf>



Appendix C: Digital Strategy Action Plan

Action:

The activity or output to be undertaken.

Responsibility:

The organisation that will lead the action - also lists key potential partners.

Priority:

Actions assessed using two criteria:

1. Level of importance / strategic impact (community benefit)
2. Ease of implementation (considering time, resources, complexity)
 - High: Critical importance, high impact, easy to implement. Complete within 1-2 years
 - Medium: Complimentary to existing services, high impact, more difficult to implement. Complete within 3-5 years
 - Low: Limited impact, difficult to implement. Complete within 5 years

Resources Required:

The level of human or financial resources required:

- A-OPEX: Annual operational expenditure by Council – staffing or operational resource allocated as part of the annual plan.
- F-OPEX: Future operational expenditure by Council – identified increased requirements for future consideration in annual allocation.
- CAPEX: 2016/17 allocated capital expenditure – identified infrastructure requirements of Council.
- F-CAPEX: Future capital expenditure – no current allocation would need to be considered in future capital budget.

Appendix C: Digital Strategy Action Plan

Strategic Focus 1: A Vibrant Economy

Action	Details	Responsibility	Priority	Resources
1.1	Create digital resources and services that benefit the retail, tourism and hospitality sectors	DCCI in partnership with DCC, UTAS, CCA, Regional and Local Tourism Bodies	High	A-OPEX
1.2	Establish an online directory / shopfront of local businesses	DCCI	High	External Funds
1.3	Facilitate capacity building programs for Devonport business	DCC in partnership with DCCI/ business sector	Medium	A-OPEX External Funds

Action Plan

Action Plan

Action	Details	Responsibility	Priority	Resources
1.4	Establish an ongoing program of business and technology mentoring <ul style="list-style-type: none"> Establish register May involve small fee for service for initial commitment 	DCCI in partnership with DCC	Medium	A-OPEX External funds
1.5	Enhance visitor experience <ul style="list-style-type: none"> New "way-finder" system that integrates mobile digital technology with signs, maps and venues Ready access to Wi-Fi services across public open spaces and retail precincts Progressive online and mobile applications for visitors 	Cradle Coast Tourism "RTO" DCC LTA, DCCI	Medium	A-OPEX External funds
1.6	Encourage digital skill placements for students in local businesses <ul style="list-style-type: none"> To assist businesses to engage in the digital economy / embrace new technologies To provide work experience opportunities – increasing digital skill base 	UTAS, TasTafe, Schools/ College	Medium	External funds
1.7	Investigate the need to create a virtual and/ or physical space that provides opportunities and support for digital business start-ups <ul style="list-style-type: none"> Understanding the possibilities/demand for digital economy based start-up companies and if there is a demonstrable need consider: <ul style="list-style-type: none"> Providing a physical / virtual space for start-ups to locate, network, hot desk and share ideas and resources Seeking service providers to deliver support/ mentoring programs Funding and partners 	DCCI Tasmanian Department of State Growth	Low	External funds

Appendix C: Digital Strategy Action Plan

Strategic Focus 1: A Vibrant Economy

Appendix C: Digital Strategy Action Plan

Strategic Focus 2: An Empowered, Engaged & Connected Community

Action		Details	Responsibility	Priority	Resources
2.1	Expand the public Wi-Fi Network	<ul style="list-style-type: none"> Promotion of existing Wi-Fi Hotspots Progressive roll out of free public Wi-Fi in public open space/reserves and commercial precincts 	DCC	High	A-CAPEX F-CAPEX
2.2	Raise awareness of or expand the role of community facilities/ services and other relevant public infrastructure to act as key digital hubs to increase skills and access to emerging technology	<ul style="list-style-type: none"> Promote and / or create flexible, multi-use spaces adaptable to the needs of the audience and/or digital activity. <ul style="list-style-type: none"> Raise awareness of existing spaces and programs Spaces could cater for digital literacy programs, short courses, key-note speakers, special events etc Provides access to computers, tablets, mobile devices, internet access and other digital resources for residents Consider establishing a digital innovation hub/centre - showcasing new technologies, to further encourage community ICT literacy development, facilitate peer to peer training and support, and build communities of interest around new and emerging technologies. Additional hubs may require coordination and partnerships between education providers, business and community sectors to deliver learning programs 	Devonport LINC, Devonport On-line Access Centre and DCC in partnership with Community Houses East Devonport Child and Family Centre Education Providers	High	External funds

Action Plan

Action Plan

Action	Details	Responsibility	Priority	Resources	
2.3	Promote and / or create a range of digital resources to enhance community safety	Resources may include: <ul style="list-style-type: none"> Digital version of safe houses Cyber safety – bullying on social media / protecting yourself on-line Promotion safety mobile applications / programs Smart Technology for personal safety e.g. in the home CCTV opportunities Improved emergency management communication 	Community Safety Special Interest Group in partnership with Devonport LINC, Schools, Learning Communities Special Interest Group	High	A-OPEX External funds
2.4	Assist community sector to engage productively in the digital economy	<ul style="list-style-type: none"> Link community sector to resources / service providers able to help deploy digital technology Promote and/or deliver staff training – e.g. on utilising digital technology and cyber safety 	Learning Communities Special Interest Group	High	A-OPEX External funds
2.5	Develop a program that encourages and helps households / individuals get online	Understand why residents are not on-line and determine need for the project. Potentially target people who lack confidence and the “how to” skills to access the internet utilising community-based approaches; and those at risk of digital exclusion. Mixture of practical information sessions, one-on-one support by trusted sources (e.g. non-profits, volunteers etc.) and community wide marketing campaign.	Devonport LINC and Devonport Online Access Centre in partnership with DCC, Education providers	Medium	External funds A-OPEX

Appendix C: Digital Strategy Action Plan

Strategic Focus 2: An Empowered, Engaged & Connected Community

Appendix C: Digital Strategy Action Plan

Strategic Focus 2: An Empowered, Engaged & Connected Community

Action	Details	Responsibility	Priority	Resources
2.6	Investigate smart city infrastructure	DCC	Medium	F-OPEX F-CAPEX
2.7	Encourage digital arts activity	DCC	Medium	A-OPEX F-OPEX External funds
2.8	Investigate the development of a Devonport Information mobile application	DCC	Medium	External funds

Action Plan



Appendix C: Digital Strategy Action Plan

Strategic Focus 3: Innovative Local Governance

Action	Details	Responsibility	Priority	Resources
3.1	<p>Enhance the City's electronic services</p> <ul style="list-style-type: none"> • Council will expand the range and ease of online services in a staged approach. Services should • Be convenient, integrated, efficient and easy to use for residents and businesses. • Enable efficiencies and provide opportunities to simplify work processes. • Operate on different devices including mobile devices. • Where possible, securely link to the services and data of other government service providers. <p>Service examples include:</p> <ul style="list-style-type: none"> • A fully online development application and planning system allowing those investing in the City to lodge Development Applications and comprehensively track the planning process at all stages • Improved Customer Relationship Management - On-line payments, forms, reporting, interactive knowledge base self-help service; individuals manage transactions and personal information via on-line Council account • Introduce digital options for parking - smart and flexible technology payment options, and investigate real time parking information to enhance the on-street and off-street parking experience for city users • Live streaming of meetings, events etc 	All Departments	High	A-OPEX F-OPEX F-CAPEX

Action Plan

28

DIGITAL STRATEGY 2017-2021

Appendix C: Digital Strategy Action Plan

Strategic Focus 3: Innovative Local Governance

Action	Details	Responsibility	Priority	Resources
3.2	Enhance on-line participation in decision-making	Communications	High	A-OPEX F-OPEX
3.3	Improve and expand Council's published online data	Information Technology Community Services	High	F-OPEX
3.4	Build Council's digital management and systems capacity	Management team	High	F-OPEX

Action Plan

Appendix C: Digital Strategy Action Plan

Strategic Focus 3: Innovative Local Governance

Action	Details	Responsibility	Priority	Resources
3.5	Expand cloud computing services	Information Technology	High	F-OPEX
3.6	Embrace mobile devices in all areas of service delivery	Information Technology	Medium	F-CAPEX
3.7	Review the use of smart data gathering technologies and how mass insight data should be managed and utilised	Corporate, Community & Business Services	Medium	F-OPEX
3.8	Pursue shared service opportunities	Corporate, Community & Business Services	Medium	F-OPEX F-CAPEX

Action Plan

30

DIGITAL STRATEGY 2017-2021

Appendix C: Digital Strategy Action Plan

Strategic Focus 3: Innovative Local Governance

Action	Details	Responsibility	Priority	Resources
3.9	Adopt a digital first policy for all content (ensure content can be produced in hard copy on request)	Communications All Departments	Low	A-OPEX
3.10	Participate in trials of innovative and emerging technologies for service delivery	All Departments	Low	F-OPEX F-CAPEX
3.11	Integrate digital inclusion principles in Partnership Agreements	Community Services	Low	A-OPEX

4.2 ANNUAL PLAN PROGRESS REPORT - 1 JULY 2017 - 30 APRIL 2018

File: 26469 D518996

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

- Strategy 5.3.5 Maintain and monitor a fully integrated strategic and business planning process that meets legislative requirements and provides an increased performance management reporting capacity across the whole organisation and with external stakeholders

SUMMARY

To provide an update on the progress of the 2017/18 Annual Plan as at 30 April 2018.

BACKGROUND

Council adopted its 2017/18 Annual Plan on 26 June 2017. The Annual Plan outlines the actions to be undertaken this financial year to work towards achieving Council's strategic goals.

STATUTORY REQUIREMENTS

In accordance with Section 71 of the *Local Government Act 1993*, a Council is to prepare an Annual Plan for the municipal area each financial year.

DISCUSSION

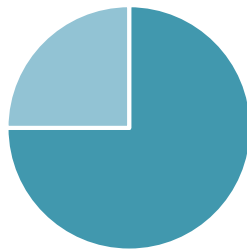
The Annual Plan has been developed to guide Council in its actions to ensure the future aspirations of the Devonport community can be achieved.

Key activities noted in the attached Progress Report include:

- Establishment of Environmental Strategy Working Group in March – participated in 3 workshops to produce draft Environment Strategy;
- Stage 7 William Street stormwater catchment upgrade has been completed;
- Council adopted the Pioneer Park Master Plan at its April meeting;
- State Government committed to providing funds to marketing Jazz 2018;
- Design layout finalised for the development of an outdoor gymnasium at East Devonport;
- ARTAS architects commenced work on development of conceptual plans and estimates for future sporting infrastructure at Devonport Recreation Centre, East Devonport Recreation Centre and Maidstone Park;
- Harmony Day held at East Devonport Recreation Centre in March;
- Highfield Park (Morris Avenue/Chichester Drive) Master Plan adopted by Council at the April meeting;
- Reclaim the Lane held in partnership with Youth, Family and Community Connections in April.

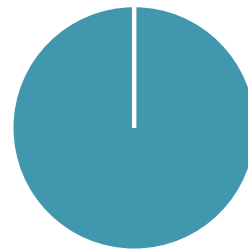
Progress comments are provided for each action in the Progress Report. Below are graphical snapshots of Council's performance against each Strategic Goal and against actions overall across the organisation.

2017/18 AP Actions - Organisation



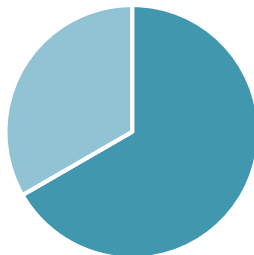
■ On Track - 75% ■ Off Track - 25%

Goal 1 - Living Lightly on our Environment



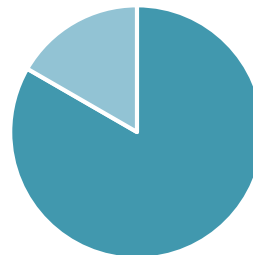
■ On Track - 100% ■ Off Track - 0%

Goal 2 - Building a Unique City



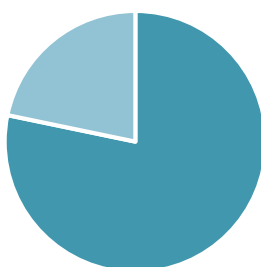
■ On Track - 66.67% ■ Off Track - 33.33%

Goal 3 - Growing a Vibrant Economy



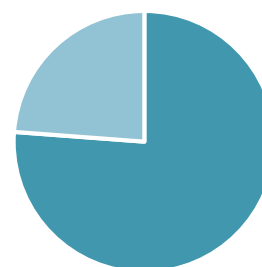
■ On Track - 83.33% ■ Off Track - 16.67%

Goal 4 - Building Quality of Life



■ On Track - 78.26% ■ Off Track - 21.74%

Goal 5 - Practicing Excellence in Governance



■ On Track - 76.19% ■ Off Track - 23.81%

COMMUNITY ENGAGEMENT

There was no community engagement as a result of this report.

FINANCIAL IMPLICATIONS

Budget implications are communicated to Aldermen separately and do not form part of this report.

RISK IMPLICATIONS

All Annual Plan actions have been assigned a risk rating of Low, Medium, High or Extreme. Risk ratings are shown alongside each action in the attached Progress Report. Annual Plan actions also form part of Council's Risk Register.

CONCLUSION

The 2017/18 Annual Plan Progress Report as at 30 April 2018 is provided for the information of the Aldermen and the community.

ATTACHMENTS

- [1.](#) Annual Plan Progress Report - 1 July 2017 - 30 April 2018

RECOMMENDATION

That it be recommended to Council that the 2017/18 Annual Plan Progress Report for the period ended 30 April 2018 be received and noted.

Author:	Kym Peebles	Endorsed By:	Paul West
Position:	Executive Manager Organisational Performance	Position:	General Manager



***Devonport City Council
Strategic Plan Progress Report***

Period: 17/18



Strategic Plan Progress Report

Goal: 1 Living lightly on our environment

Outcome: 1.1 Devonport is an energy efficient City

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 1.1.1 Lead and actively promote the adoption of practices that support the sustainable use of energy and other natural resources by Council, businesses and the community						
1.1.1.1 Implement energy efficiency actions as outlined in the Environmental Sustainability Strategy	Medium	In Progress	95%	29 of 74 actions in the Energy Efficiency Strategy have been completed to date. 15 are ongoing; 3 are in progress; 15 require future budget allocation; and 12 will not proceed due to changes in operational requirements or design restrictions. Energy efficiency actions have been reviewed as part of the development of the Environmental Strategy. The draft Strategy is to be considered by Council at its May 2018 meeting.	Deputy General Manager - Infrastructure, Works and Development	30/06/2018

Outcome: 1.2 Sustainability is promoted and integrated across all sectors

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 1.2.1 Support the conservation and maintenance of biodiversity corridors including coastal landscapes and preserve areas of remnant vegetation						
1.2.1.1 Support the establishment of local groups and schools to assist with conserving biodiversity	Medium	In Progress	85%	Keiko Child Care Centre participated in Clean Up Australia Day events at the East Devonport Beach. The Friends of Don Reserve have been re-established, meeting once a month. The Rotary Club of Devonport North have been involved in planning a revegetation project on the Don River.	Community Services Manager	30/06/2018

Outcome: 1.3 Devonport is aware and active on how to live lightly

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 1.3.1 Identify and implement initiatives to educate and encourage our community on opportunities to "live lightly"						
1.3.1.1 Establish an Environmental Committee of Council, comprising	Low	Completed	100%	The Environmental Strategy Working Group, comprising two elected members and four	Community Services Manager	30/06/2018

Strategic Plan Progress Report

Goal: 1 Living lightly on our environment

Outcome: 1.3 Devonport is aware and active on how to live lightly

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 1.3.1 Identify and implement initiatives to educate and encourage our community on opportunities to "live lightly"						
community stakeholders				community representatives, was established in March 2018 and have participated in three workshops to produce the draft Environment Strategy.		

Outcome: 1.4 Our waste and pollution is reduced

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 1.4.2 Facilitate, and where appropriate, undertake improvements in waste and recycling collection, processing services and facilities						
1.4.2.1 Implement improved waste management collection arrangements in the commercial/industrial areas of the City	High	In Progress	88%	The new level of service is being rolled out progressively for all commercial properties.	Infrastructure & Works Manager	31/03/2018

Outcome: 1.5 Water is actively conserved

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 1.5.1 Lead and promote water conservation and re-use initiatives within Council and the community						
1.5.1.1 Investigate water meter consolidation opportunities on Council owned or controlled land	Medium	Completed	100%	Review of water connections at Devonport Oval and the Bluff have been undertaken and future modifications have been identified. An allocation has been included in the draft 2018/19 operational budget to complete the identified modifications.	Technical Support Supervisor	30/06/2018

Strategic Plan Progress Report

Goal: 2 Building a unique city

Outcome: 2.1 Council's Planning Scheme provides rational and practical clustering of common property uses, and facilitates appropriate development

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 2.1.2 Provide high quality, consistent and responsive development assessment and compliance processes						
2.1.2.1 Consider the accuracy and effectiveness of the interpretation and application of the new Tasmanian Planning Scheme and Local Provisions Schedule	Low	In Progress	50%	Introduction of the State Scheme and Local Planning Schedules (LPS) underway as mapping by State becomes available. Preparation of Devonport Draft Local Schedules has commenced.	Development Manager	30/06/2018
Strategy: 2.1.3 Work in partnership with neighbouring councils, State Government and other key stakeholders on regional planning and development issues						
2.1.3.1 Develop the Local Provisions Schedule for Devonport in accordance with Tasmanian Planning Scheme requirements	Low	In Progress	40%	Initial Workshop held with Aldermen regarding mapping data. Further work to occur in coming months	Planning Coordinator	30/06/2018

Outcome: 2.2 The Devonport brand supports our marketing and development efforts

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 2.2.2 Develop an integrated approach to local branding in partnership with business and community groups						
2.2.2.1 Investigate the development of a new interactive website for visitors	Low	Deferred	80%	This action is to be deferred and will be considered as an action in the Retail Strategy	Marketing & Events Coordinator	30/06/2018

Outcome: 2.3 The infrastructure priorities to support the development of our unique city are planned and appropriately funded and maintained

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 2.3.1 Provide and maintain roads, bridges, footpaths, bike paths and car parks to appropriate standards						
2.3.1.1 Investigate and consider options for drivers to access details of their infringements on Council's website	Low	In Progress	72%	Investigations into options commenced. This is not a simple option as we need to purchase Tech One modules which may not be	Customer Services Coordinator	30/06/2018

Strategic Plan Progress Report

Goal: 2 Building a unique city

Outcome: 2.3 The infrastructure priorities to support the development of our unique city are planned and appropriately funded and maintained

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 2.3.1 Provide and maintain roads, bridges, footpaths, bike paths and car parks to appropriate standards						
2.3.1.1 Develop and adopt Street Design Guidelines for urban streets	High	In Progress	75%	allocated in this years budget. The street hierarchy and design palettes were adopted by Council in December. The full guidelines are being drafted for Council adoption.	Infrastructure & Works Manager	31/01/2018
2.3.1.2 Review unpaid infringement follow up process, including payment options	Medium	In Progress	65%	Ongoing process	Customer Services Coordinator	30/06/2018
2.3.1.2 Undertake the reconstruction of identified roads, including Buster Road, Torquay Road, Saleyard Road, Bishops Road, Formby Road and Devonport Road	Medium	In Progress	80%	Projects to be delivered in accordance with Capital Works Program. Projects at Buster Road, Torquay Road and Devonport Road are complete. Work is progressing on the Formby Road project and the Saleyard Road project. The Bishops Road project is on hold due to the presence of threatened species but the design is substantially complete.	City Engineer	30/06/2018
2.3.1.3 Review zone parking (Loading Zones, Taxi Zones, Truck Only Zones) including time limits, provision and location, and provision of motor bike parking	Low	In Progress	63%	Review commenced.	Customer Services Coordinator	30/06/2018
Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 2.3.2 Provide and maintain stormwater infrastructure to appropriate standards						
2.3.2.1 Continue to develop hydraulic modelling for the stormwater network	Medium	In Progress	80%	Surveys of existing stormwater system have been completed and modelling of survey information is progressing.	City Engineer	30/06/2018

Strategic Plan Progress Report

Goal: 2 Building a unique city

Outcome: 2.3 The infrastructure priorities to support the development of our unique city are planned and appropriately funded and maintained

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 2.3.2 Provide and maintain stormwater infrastructure to appropriate standards						
				Survey of East Devonport and CBD catchments are complete with hydraulic modelling of East Devonport catchments underway.		
2.3.2.2 Continue to review and update Council's Stormwater Strategy	Medium	In Progress	50%	Review of existing Stormwater Strategy on hold and will be deferred until 2018/19.	City Engineer	31/12/2017
2.3.2.3 Undertake Stage 7 of the William Street stormwater catchment upgrade	Medium	Completed	100%	Project has been completed. Minor sealing work is to be completed by Tasrail.	City Engineer	30/06/2018
Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 2.3.4 Provide accessible and sustainable parks, gardens and open spaces to appropriate standards						
2.3.4.1 Review and update the Pioneer Park Master Plan	Medium	Completed	100%	Council adopted the Master Plan at the April 2018 meeting	Infrastructure & Works Manager	28/02/2018
Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 2.3.5 Develop and maintain long term Strategic Asset Management Plans and Capital Improvement Program						
2.3.5.1 Continue to review and update Council's Asset Management Plans and develop a summary document to provide a high-level overview of Council's assets	High	In Progress	80%	Asset management plan for roads has been prepared for review and the asset management plan for stormwater is being prepared.	Technical Support Supervisor	30/06/2018

Outcome: 2.4 Promote the development of the CBD in a manner which achieves the LIVING CITY Principles Plan

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 2.4.1 Develop and implement a CBD Master Plan aligned to the key LIVING CITY principles based on community engagement outcomes						



Strategic Plan Progress Report

Goal: 2 Building a unique city

Outcome: 2.4 Promote the development of the CBD in a manner which achieves the LIVING CITY Principles Plan

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 2.4.1 Develop and implement a CBD Master Plan aligned to the key LIVING CITY principles based on community engagement outcomes						
2.4.1.1 Relocate the Devonport Regional Gallery and visitor information services into an upgraded facility within the Devonport Entertainment and Convention Centre	High	In Progress	59%	Construction works continues. Completion scheduled for October 2018.	Project Manager	30/06/2018
2.4.1.1 Develop an implementation action plan for the conference centre facility including pricing structure and marketing strategies	High	In Progress	80%	A parnaple convention centre fees and charges guide schedule has been endorsed by Council. A draft hire agreement is in the final stages of editing and will be available by mid June. Expressions of Interest were called for a food and beverage contractor in May. Website developments are ongoing.	Convention and Arts Centre Director	30/06/2018
2.4.1.2 Finalise construction of LIVING CITY Stage 1 in accordance with funding model and agreed design parameters	Medium	In Progress	83%	Construction of Stage 1 continuing, with progressive completion of various sections from December 2016 until July 2018	Deputy General Manager - Infrastructure, Works and Development	30/06/2018
Strategy: 2.4.2 Lobby and attract Government support to assist with the implementation of LIVING CITY Master Plans						
2.4.2.1 Identify opportunities to attract Government funding to advance the LIVING CITY Waterfront Precinct	Medium	In Progress	83%	Concept design completed and community consultation undertaken. Further traffic modelling as requested by Council has occurred. Applying for suitable grant opportunities as they arise.	Deputy General Manager - Infrastructure, Works and Development	30/06/2019
Strategy: 2.4.3 Implement initiatives to encourage private investment aligned with the outcomes of the LIVING CITY Master Plans						
2.4.3.1 Following an Expression of Interest (EOI) process, select a suitable developer for the proposed waterfront hotel and negotiate suitable terms for the	Medium	Completed	100%	Agreement signed with Fairbrother Pty Ltd as Preferred Proponent for waterfront hotel	Deputy General Manager - Infrastructure, Works and Development	31/12/2018

Strategic Plan Progress Report

Goal: 2 Building a unique city

Outcome: 2.4 Promote the development of the CBD in a manner which achieves the LIVING CITY Principles Plan

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 2.4.3 Implement initiatives to encourage private investment aligned with the outcomes of the LIVING CITY Master Plans						
sale of the land						



Strategic Plan Progress Report

Goal: 3 Growing a vibrant economy

Outcome: 3.1 Devonport is the retail and service centre for North West Tasmania

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 3.1.1 Market and promote the City and its potential as a regional business hub						
3.1.1.1 Identify and pursue opportunities to form collaborative relationships with business and retailers	Medium	In Progress	90%	Retail Strategy developed and presented to Devonport Chamber of Commerce & Industry.	Marketing & Events Coordinator	30/06/2018
3.1.1.1 Identify opportunities to develop a business incubator hub for Devonport	Low	In Progress	10%	A number of initial exploratory discussions held, however yet to identify a suitable opportunity.	Deputy General Manager - Infrastructure, Works and Development	30/06/2018
Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 3.1.2 Manage strategic urban development initiatives that supports the importance of the CBD and reduces fragmentation						
3.1.2.1 Progress retail stages of the LIVING CITY Master Plan	Medium	In Progress	82%	Discussions progressing with Harris Scarfe regarding relocation into retail precinct.	Deputy General Manager - Infrastructure, Works and Development	30/06/2018

Outcome: 3.2 Devonport's thriving visitor industry is developed around the water, natural beauty, location and agricultural advantages of the area

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 3.2.1 Support tourism through the provision of infrastructure and facilities						
3.2.1.1 In accordance with the Digital Strategy, create or promote digital resources and services that benefit the retail, tourism and hospitality sectors	Low	In Progress	85%	Digital Ready program promoted to retailers. Virtual Reality demonstration held at the East Devonport Recreation Centre on 17 December attracting over 300 people. Further activity planned in partnership with the Devonport Chamber of Commerce and Industry (as listed in the upcoming Retail Strategy). Draft to be considered by Council at the May 2018 meeting.	Marketing & Events Coordinator	30/06/2018

Strategic Plan Progress Report

Goal: 3 Growing a vibrant economy

Outcome: 3.2 Devonport's thriving visitor industry is developed around the water, natural beauty, location and agricultural advantages of the area

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 3.2.2 Support regional tourism development through productive relationships with regional partners and State and Federal Government						
3.2.2.1 Consider actions from the Destination Marketing Plan	Medium	Completed	100%	The Destination Action Plan leadership group continues to liaise with the Cradle Coast Authority (CCA) regarding actions from the Destination Action Plan, produced by CCA. The actions have been considered, however it is accepted by the Leadership Group that not all actions will be undertaken.	Convention and Arts Centre Director	30/06/2018
3.2.2.2 Review current and potential booking systems to maximise productivity and increase revenue at the Visitor Information Centre	Medium	Completed	100%	The Visitor Services Coordinator is preparing a project brief to acquire Book Easy as the preferred Booking Platform for the Visitor Information Centre. It is anticipated Book Easy will be included in the 2018/19 Capital Budget for acquisition	Convention and Arts Centre Director	31/03/2018
3.2.2.3 Work with relevant partners to provide and encourage industry operators to take part in familiarisation, skills development and training	Low	In Progress	88%	Current Visitor Information Centre staff and volunteers conducted an industry familiarisation in November 2017. As the VIC prepares to move to the co-located site at the parangle arts centre, staff and volunteers will conduct further familiarisations with existing operators	Convention and Arts Centre Director	30/06/2018
Strategy: 3.2.3 Facilitate a pro-active approach by business to embrace tourism opportunities						
3.2.3.1 Engage and promote North West Tasmanian artists in delivering public programs and showcasing work in Council facilities	Medium	In Progress	88%	The Devonport Regional Gallery assists and promotes North West Tasmanian artists through a variety of programs including: Solo and Group shows in the Main and Little Gallery; engaging professional artists to lead youth projects and creative learning programs; and promoting the North West Art Circle, as an annual exhibition. This aligns with the	Convention and Arts Centre Director	30/06/2018

Strategic Plan Progress Report

Goal: 3 Growing a vibrant economy

Outcome: 3.2 Devonport's thriving visitor industry is developed around the water, natural beauty, location and agricultural advantages of the area

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 3.2.3 Facilitate a pro-active approach by business to embrace tourism opportunities						
Gallery's Strategic Plan.						
Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 3.2.4 Promote our natural environment including rivers, coast and the port to underpin tourism opportunities						
3.2.4.1 Develop dedicated boat trailer and RV parking in Victoria Parade	Medium	Completed	100%	Boat ramp car park has been constructed. Some additional works have been completed as a result of feedback from the public.	City Engineer	31/10/2017
Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 3.2.5 Support festivals, events and attractions that add value to the City's economy						
3.2.5.1 Assess current event sites and potential future event site options to meet future requirements	Low	In Progress	80%	Developing a creative spaces document that is a comprehensive guide to event sites within Devonport.	Marketing & Events Coordinator	30/06/2018
3.2.5.2 Develop investment frameworks for all Council run events	Low	Completed	100%	Sponsorship was secured for Council's New Year's Eve event and Devonport Food and Wine Festival. State Government committed to providing funds towards marketing 2018 Jazz	Marketing & Events Coordinator	30/06/2018
Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 3.2.6 Provide visitor information and interpretive services through well designed and managed facilities						
3.2.6.1 Investigate options for an information database for customer service	Medium	In Progress	90%	Determining features our current Customer Service team need and what we will be required when located in the new building. Investigating opportunities to use current systems ie: office 365.	Customer Services Coordinator	31/12/2017

Outcome: 3.3 Access in to, out of, and around the City is well planned and managed



Strategic Plan Progress Report

Goal: 3 Growing a vibrant economy

Outcome: 3.3 Access in to, out of, and around the City is well planned and managed

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 3.3.1 Improve the City's physical access and connectivity						
3.3.1.1 Conduct an audit of the very high and high walkability areas within the City	High	In Progress	90%	Audit of the CBD area has been completed. Work has commenced on auditing the remaining very high use footpaths	City Engineer	31/12/2017
3.3.1.2 Investigate and develop improved traffic management for locations within the road network with known access and connectivity issues	Medium	In Progress	60%	Investigation and work on a concept design for traffic improvements around Don College is underway in conjunction with potential changes to bus routes. Investigation is underway into the extension of the pedestrian and bike path on Stony Rise Road, between Middle Road and Spreyton. A traffic improvement assessment is being undertaken for the Bluff Precinct.	City Engineer	31/03/2018
Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 3.3.2 Develop and maintain a high profile City entrance and streetscape that enhances and maintains its character						
3.3.2.1 Consider improvement options that will enhance entrances to the City	Medium	In Progress	30%	Initial discussion held with State Government regarding joint approach to improvements to City entrance from Spirit of Tasmania terminal. Investigations also underway in regard to options for other key entrances	Technical Support Supervisor	31/03/2018

Outcome: 3.4 Modern communication technology is used to identify and deliver new opportunities

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 3.4.1 Advocate for state of the art Information Communication Technology (ICT) infrastructure development						
3.4.1.1 As part of the development of the new Multi-Purpose Building, work with other tenants to ensure ICT is coordinated and based on best use of resources	Low	In Progress	83%	ICT Working Group involving all tenants has been established and progressing requirements	Deputy General Manager - Infrastructure, Works and Development	30/06/2018

Outcome: 3.5 Our economic progress continuously improves

Strategic Plan Progress Report

Goal: 3 *Growing a vibrant economy*

Outcome: 3.5 *Our economic progress continuously improves*

<i>Actions</i>	<i>RISK</i>	<i>STATUS</i>	<i>% COMP</i>	<i>PROGRESS COMMENTS</i>	<i>RESP. OFFICER</i>	<i>COMP DATE</i>
Strategy: 3.5.1 <i>Work in partnership with industry and government to pursue opportunities, which address impediments and foster economic development in the area</i>						
3.5.1.1 Actively participate in the development of a Futures Plan by the Cradle Coast Authority	Medium	In Progress	55%	Providing input to Cradle Coast Authority as required to allow the development of a Futures Plan	Project Officer	30/06/2018
<i>Actions</i>	<i>RISK</i>	<i>STATUS</i>	<i>% COMP</i>	<i>PROGRESS COMMENTS</i>	<i>RESP. OFFICER</i>	<i>COMP DATE</i>
Strategy: 3.5.4 <i>Develop and support a culture of excellence in innovation and life long learning to enhance employment opportunities</i>						
3.5.4.1 Support initiatives that encourage learning	Low	Completed	100%	Festival of Learning successfully delivered. Plans progressing for another Festival in September 2018	Community Services Manager	30/06/2018



Strategic Plan Progress Report

Goal: 4 Building quality of life

Outcome: 4.1 Sport and recreation facilities and programs are well planned with strong participation

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.1.1 Provide sport, recreation and leisure facilities and programs to meet the needs of the community						
4.1.1.1 Facilitate and develop health and wellbeing programs for senior citizens	Low	In Progress	85%	Ageing Stronger, Active Longer Health and Well-being Programs commenced in February. The program has been extended from an eight week program to two sessions per week throughout the year, due to high participation numbers. The Tai Chi program for the elderly continues to receive good support. Council has partnered with TAFE and engaged students to assist with Council run programs as part of their curriculum.	Sport & Recreation Development Coordinator	30/06/2018
4.1.1.1 Progress the opportunity for staging the inaugural Tasmanian Masters Games in 2018	Medium	In Progress	95%	Council resolved to defer the Tasmanian Masters Games until 2020. Further development is required to secure external funding and investigate alternative dates to ensure the event has maximum exposure and participation.	Sport & Recreation Development Coordinator	31/10/2017
Strategy: 4.1.2 Enhance and increase the utilisation of sport and recreation facilities						
4.1.2.1 Increase visitor and participation numbers at Council's Recreation Centres	Low	In Progress	85%	Visitor and participant numbers have increased slightly at both facilities mainly due to the increase in community programs at the centres	Sport & Recreation Development Coordinator	30/06/2018
Strategy: 4.1.3 Promote passive recreational usage including walking, bike paths, trails, parks and playspaces						
4.1.3.1 Develop an outdoor gymnasium in East Devonport (subject to securing grant funding)	Medium	In Progress	80%	The design layout has been finalised and contractors engaged for the preferred location at the end of Melrose Street East Devonport	Infrastructure & Works Manager	28/02/2018

Strategic Plan Progress Report

Goal: 4 Building quality of life

Outcome: 4.1 Sport and recreation facilities and programs are well planned with strong participation

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.1.4 Build capacity of the sport and recreation sector and ensure community involvement in planning sport and recreation facilities						
4.1.4.1 Utilise the Sporting Precinct Master Plan to prioritise for future grant opportunities relating to sporting infrastructure	Medium	In Progress	90%	ARTAS architects have commenced work on the development of conceptual plans and estimates for future sporting infrastructure at Devonport Oval, Devonport Recreation Centre and Maidstone Park	Sport & Recreation Development Coordinator	30/06/2018
Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.1.5 Encourage multi use of open space and facilities to ensure the terms and conditions of any licences or user agreements achieve a positive outcome for the community						
4.1.5.1 Review and update sports grounds and reserves booking procedure	Medium	In Progress	95%	Sports Grounds and Public Reserves bookings will form part of an online sporting portal. Several software options are being investigated. A budget allocation is required to progress this project	Sport & Recreation Development Coordinator	31/12/2017
4.1.5.1 Develop a Mersey Bluff Precinct Plan	Medium	In Progress	65%	Report presented to December Council meeting. Consultant engaged to prepare traffic impact assessment. Report due in May with report to Council to follow.	Executive Manager - Organisational Performance	30/06/2018
4.1.5.2 Review and update user group manual for Council's Recreation Centres	Low	Completed	100%	A review of forms, procedures and evacuation plans at both Centres has been completed.	Sport & Recreation Development Coordinator	31/12/2017
Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.1.6 Build capacity of the sport and recreation sector and ensure community involvement in planning sport and recreation facilities						
4.1.6.1 Develop and implement an online sporting portal, providing the community with relevant information regarding sport and recreation opportunities in Devonport	Low	In Progress	95%	Several external software options have been investigated. Options within Council's existing systems are now being investigated.	Sport & Recreation Development Coordinator	30/06/2018

Outcome: 4.2 A vibrant culture is created through the provision of cultural activities, events and facilities

Strategic Plan Progress Report

Goal: 4 Building quality of life

Outcome: 4.2 A vibrant culture is created through the provision of cultural activities, events and facilities

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.2.1 Acknowledge, preserve and celebrate local art, culture and heritage						
4.2.1.1 Investigate a cultural festival to recognise cultural diversity and to bring together different cultures in accordance with the East Devonport Community Plan	Medium	Completed	100%	Harmony Day held at East Devonport Recreation Centre in March	Community Services Manager	30/04/2018
4.2.1.1 Prepare a conservation plan for the Pioneer Park Cemetery	High	In Progress	80%	Advice has been received from a consultant and is currently being considered.	Technical Support Supervisor	28/02/2018
4.2.1.2 Exhibit emerging and early career artist exhibitions, including one children's focussed exhibition	Low	In Progress	88%	The Little Gallery prioritises Emerging and Early Career artist exhibitions. Throughout the financial year the Gallery will present seven separate emerging artists; Ashley Bird, Amber Koroluk-Stephenson, Angela Casey, Gina, Mike Singe, Zoe Greg and Richard Griffiths	Convention and Arts Centre Director	30/06/2018
4.2.1.3 Deliver four public programs which promote and engage participants in Devonport's rich cultural heritage	Low	Completed	100%	Local history walk and talk "Riverside Ramble" held 6 February with two encores, 15 and 20 Feb with a total of 40 participants.	Convention and Arts Centre Director	30/06/2018
Strategy: 4.2.2 Cultural facilities and programs are well planned and promoted to increase accessibility and sustainability, active engagement and strong participation for the benefit of current and future generations						
4.2.2.1 Develop a city-wide creative strategy	Medium	Not Started	0%	This action will not be undertaken	Community Services Manager	30/06/2018
4.2.2.1 Exhibit five state and national touring exhibitions	Medium	In Progress	88%	The Gallery's 2017/18 Visual Arts Program includes five state and national touring exhibitions: Tony Ameneiro - Head over Head; RACT Tasmanian Portrait Prize; New Alchemists; National Photographic Portraiture Prize; Play on: The Art of Sport, ten years of the Basil Sellers Art Prize	Convention and Arts Centre Director	30/06/2018

Strategic Plan Progress Report

Goal: 4 Building quality of life

Outcome: 4.2 A vibrant culture is created through the provision of cultural activities, events and facilities

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.2.2 Cultural facilities and programs are well planned and promoted to increase accessibility and sustainability, active engagement and strong participation for the benefit of current and future generations						
4.2.2.2 Investigate options for the former Devonport Regional Gallery building following relocation to a new facility	High	Not Started	0%	This action has not started. The Gallery will not vacate the current premises until around November 2018. A detailed report will be put to Council regarding the future of the building. A valuation on the premises has been conducted.	Convention and Arts Centre Director	30/06/2018
4.2.2.3 Develop a branding and marketing strategy for the new contemporary Arts Centre	High	Completed	100%	A complete style guide has been received for the paranapple convention centre, paranapple arts centre and paranapple centre	Convention and Arts Centre Director	30/09/2017
4.2.2.4 Provide exhibitions at the Bass Strait Maritime Centre which encourage repeat visitation	Medium	In Progress	88%	The Bass Strait Maritime Centre present an annual calendar of exhibitions. The current program has included: Finlay and Son Photographic Exhibition, Sea Birds of Bass Strait, Shells (from the BSMC Collection) and Commercial Fishing in Tasmania - on loan from the Maritime Museum of Tasmania.	Convention and Arts Centre Director	30/06/2018
4.2.2.5 Support the development of a cultural heritage interpretation trail	Low	In Progress	50%	The Devonport Maritime and Heritage Special Interest Group addresses this action at bi-monthly meetings. At present no action has been undertaken to deliver this project.	Convention and Arts Centre Director	31/03/2018

Outcome: 4.4 Our community and visitors are safe and secure

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.4.2 Provide and promote effective management of animals within the community						
4.4.2.1 Assist the community with control of domestic animals through education and enforcement as appropriate	Low	In Progress	80%	Council website has been reviewed and updated to provide information to dog owners relating to responsible ownership including registration, kennel licences, breeding	Risk Management & Compliance Coordinator	30/06/2018

Strategic Plan Progress Report

Goal: 4 Building quality of life

Outcome: 4.4 Our community and visitors are safe and secure

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.4.2 Provide and promote effective management of animals within the community						
				restrictions, suitable containment areas, behavior at dog park and other dog friendly areas. Information has been posted on Facebook reinforcing website information. Training has been provided to After Hours staff on appropriate procedures and measures relating to Animal Control.		
Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.4.3 Support activities that encourage safe and responsible community behaviour						
4.4.3.1 Develop a master plan for the park in Morris Avenue/Chichester Drive area focussed on increasing community use	Medium	Completed	100%	Council adopted the Master Plan at the April 2018 meeting.	Infrastructure & Works Manager	31/03/2018
Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.4.4 Facilitate and support a collaborative approach to community safety						
4.4.4.1 Review existing permanent camera locations for suitability and identify areas for future growth of the network including upgrading where required, in accordance with CCTV Strategy	High	Completed	100%	All 16 cameras around the CBD have been replaced with new 1080p capable cameras and are recording for Council and Tas Police.	IT Coordinator	31/05/2018

Outcome: 4.5 Education and learning is accessible and responsive to our needs

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.5.1 Support the provision of facilities and services that encourage lifelong learning, literacy and meet the information needs of the community						
4.5.1.1 Raise awareness of, or expand the role of, community facilities/services and other relevant public infrastructure to	Low	Deferred	10%	Action has been deferred until after the transition in to the paranapple centre. The Devonport LINC and Devonport Online	Community Services Manager	30/06/2018

Strategic Plan Progress Report

Goal: 4 Building quality of life

Outcome: 4.5 Education and learning is accessible and responsive to our needs

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.5.1 Support the provision of facilities and services that encourage lifelong learning, literacy and meet the information needs of the community						
act as key digital hubs to increase skills and access emerging technology in line with Digital Strategy				Access Centre are two services aiming to increase Devonport's digital literacy rate. Both agencies will continue to deliver programs from the paranapple centre.		
4.5.1.2 Deliver Festival of Learning	Medium	Completed	100%	Festival of Learning delivered and evaluated.	Community Services Manager	31/10/2017

Outcome: 4.6 Integrated health and wellbeing services and facilities are accessible to all

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.6.3 Development of partnerships between all levels of government, the private and not for profit sectors that deliver innovative solutions to complex needs and issues in conjunction with the community						
4.6.3.1 Continue to deliver Read Devonport Literacy Program	Medium	Completed	100%	Devonport Readers Cup held November 2017 with 8 schools participating.	Community Services Manager	30/06/2018

Outcome: 4.7 An active, connected, empowered community promotes and values diversity and equity

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.7.1 Develop and implement a Community Development Framework that strategically strengthens community ties and opportunities						
4.7.1.1 Develop a Community Development Framework	Medium	Not Started	0%	This action will not be undertaken	Community Services Manager	30/06/2018
Strategy: 4.7.2 Encourage and provide information and opportunities for active participation in community life						

Strategic Plan Progress Report

Goal: 4 Building quality of life

Outcome: 4.7 An active, connected, empowered community promotes and values diversity and equity

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.7.2 Encourage and provide information and opportunities for active participation in community life						
4.7.2.1 Develop and deliver Seniors Week, Volunteer Week, Harmony Week and International Women's Day activities and events	Medium	In Progress	88%	Harmony Day working group formed and planned and developed a community partnered program which was held on 21 March at Pioneer Park. International Women's Day working group was also formed. A full week of calendar events were planned with community networks and Council and held during the week 5 March to 9 March.	Community Development & Volunteer Coordinator	30/06/2018
Strategy: 4.7.3 Attract and promote equitable distribution and sharing of financial and other resources throughout the community						
4.7.3.1 Operate a merit based community financial assistance grants program	Medium	Completed	100%	Round One - Minor, Major and Rates Remissions grants approved through Council. Ongoing assessment of donations and individual development grants occurring Round Two grants presented to March Council meeting and finalised	Community Services Manager	30/06/2018
Strategy: 4.7.4 Advocate for and provide access to quality services, facilities, information and activities that assist the frail, aged, people with disabilities and their carers to engage in all aspects of community life						
4.7.4.1 Ensure the adequate provision of disabled parking bays in convenient locations within the City	High	Completed	100%	New car park has significantly increased number of available disabled bays. Two additional accessible parking spaces installed in the north west corner of the Formby Road car park. Our availability of bays is now more than adequate.	Customer Services Coordinator	28/02/2018
4.7.4.2 Review pricing for Disabled Parking bays	High	In Progress	90%	In discussions with State Government surrounding rules and guidelines. Likely Devonport City Council will follow the lead of Hobart and Launceston City Councils with administering rules.	Customer Services Coordinator	31/10/2017



ITEM 4.2

Annual Plan Progress Report - 1 July 2017 - 30 April 2018

PAGE 59

ATTACHMENT [1]

Strategic Plan Progress Report

Goal: 4 Building quality of life

Outcome: 4.7 An active, connected, empowered community promotes and values diversity and equity

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.7.5 Support initiatives that foster community harmony and which values and celebrates diversity						
4.7.5.1 Develop an initiative that engages artists living with a disability	Low	In Progress	88%	The Gallery conducts regular programs, called Out There, with Orana Respite Day Centre, operated by Baptcare. This program involves items from the Permanent Collection being used as impetus for conversation and art making. Initial conversations have been held with Munnew Day Centre, Meercroft, to deliver a similar program	Convention and Arts Centre Director	30/06/2018
4.7.5.2 Recognise and promote the indigenous culture and art of the region	Low	In Progress	88%	The Gallery presents indigenous artists, and exhibitions featuring indigenous artists inline with the objectives of its Exhibition Policy. In addition, a welcome to country and traditional dance was included in the Reclaim the Lane project held in April	Convention and Arts Centre Director	30/06/2018

Outcome: 4.8 Young people are recognised, valued and connected to the community, allowing them to reach their full potential

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.8.1 Promote programs that encourage youth participation, engagement in decision making, development and leadership						
4.8.1.1 Develop an art initiative that engages young people to deliver a public art piece or creative event	Low	Completed	100%	Two workshops completed in 2017 with artist mentor and Devonport Regional Gallery's young members (Droogs) designing a new mural for Rooke Lane. Mural installed and Droogs 22 - 24 September on the back wall (Rooke Lane) of 65-67 Rooke Street Devonport. Reclaim the Lane, held in April, involved various public art projects by young people, highlighted by a mural in Rooke Lane	Convention and Arts Centre Director	30/06/2018

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.8.3 Assist in the development, promotion and celebration of youth						



Strategic Plan Progress Report

Goal: 4 Building quality of life

Outcome: 4.8 Young people are recognised, valued and connected to the community, allowing them to reach their full potential

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 4.8.3 Assist in the development, promotion and celebration of youth						
4.8.3.1 Promote National Youth Week through the delivery of workshops and the annual Reclaim the Lane event	Low	Completed	100%	Reclaim the lane was delivered in April 2018, in partnership with Youth Family and Community Connections	Convention and Arts Centre Director	31/05/2018

ITEM 4.2



Strategic Plan Progress Report

Goal: 5 Practicing excellence in governance

Outcome: 5.1 Regional co-operation is achieved through purposeful participation

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 5.1.1 Promote open communication and cooperation with local and state governments in regional initiatives						
5.1.1.1 Be an active participant at the regional level through input into programs and activities facilitated through the Cradle Coast Authority	Low	In Progress	82%	Continued to participate at the regional level on a range of issues	General Manager	30/06/2018
Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 5.1.2 Pursue opportunities for cooperative initiatives including resource sharing with other councils, organisations and community groups						
5.1.2.1 Consider outcomes from the Cradle Coast Shared Services Project	Medium	In Progress	82%	Final report considered by Council at its meeting on 18 December 2017. A review of opportunities to be progressed	General Manager	30/06/2018
Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 5.1.3 Represent and promote Council at Regional, State and National forums						
5.1.3.1 Be an active participant at the state level through the Local Government Association of Tasmania	Low	In Progress	82%	Continued to participate at the state level on a range of issues	General Manager	30/06/2018

Outcome: 5.2 Active and purposeful community engagement and participation is integral to our work

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 5.2.1 Review policies and implement initiatives to ensure meaningful, two-way communication and consultation with the community						
5.2.1.1 Undertake community consultation where appropriate to ascertain views and input to Council decision making	Low	In Progress	80%	Consultation undertaken on matters as required.	Media & Communications Officer	30/06/2018
Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 5.2.2 Develop an integrated approach to promoting, marketing and supporting a culture of "volunteerism" in our community						
5.2.2.1 Develop and deliver a volunteer recruitment marketing campaign	Medium	Ongoing		Continuing to monitor volunteer recruitment across the organisation	Community Development & Volunteer Coordinator	30/06/2018

Strategic Plan Progress Report

Goal: 5 Practicing excellence in governance

Outcome: 5.3 Council employs best practice governance

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 5.3.1 Review and amend governance structures, policies and procedures to adapt to changing circumstances						
5.3.1.1 Develop a program to raise awareness of the Integrity Commission's 'Speak Up' campaign which encourages ethical workplace behaviour, using recommendations from the 'Fostering Integrity: Report on the Implementation of the Speak Up in the Tasmanian Public Sector'	Low	Completed	100%	Report recommendations have been reviewed and program drafted to be rolled out in the 2018/19 FY.	Executive Manager - Organisational Performance	30/06/2018

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 5.3.3 Encourage increased community participation in Council elections						
5.3.3.1 Develop an awareness campaign for Council elections due in October 2018	Medium	Deferred	10%	Council will promote the election using information supplied by the electoral commission in the months leading up to October.	Executive Manager - Organisational Performance	30/06/2018

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 5.3.6 Integrate business excellence principles and continuous improvement behaviours into the culture of the organisation						
5.3.6.1 Undertake training to support and promote continuous improvement activity and philosophy across the organisation	Low	Completed	100%	Training for Continuous Improvement facilitators and Council management undertaken.	Executive Manager - Organisational Performance	30/06/2018

Outcome: 5.4 Council is recognised for its customer service ethos

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 5.4.1 Provide timely, efficient, consistent and quality services which are aligned with and meet our customers needs						
5.4.1.1 Investigate sending rate reminder notices via electronic means	Low	Completed	100%	Ratepayers able to receive reminders via email or text SMS. Forms available online.	Executive Manager - Organisational Performance	30/06/2018



Strategic Plan Progress Report

Goal: 5 Practicing excellence in governance

Outcome: 5.4 Council is recognised for its customer service ethos

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 5.4.2 Monitor and evaluate Council's service standards						
5.4.2.1 Investigate self-serve customer service options	Low	In Progress	80%	Options being investigated as to how self service options will function in the new building.	Customer Services Coordinator	30/06/2018
5.4.2.2 Investigate and develop measures for reporting on efficient and effective customer service	Medium	In Progress	89%	Measures and methods being investigated.	Customer Services Coordinator	31/12/2017

Outcome: 5.5 Council's services are financially sustainable

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 5.5.1 Provide financial services to support Council's operations and meet reporting and accountability requirements						
5.5.1.1 Review and update direct debit payment arrangements	Low	In Progress	70%	All credit card and fixed amount direct debit rate payers have been informed	Revenue Coordinator	30/06/2018
5.5.1.2 Implement Australian Taxation Office reporting requirements in regard to government grants and payments	Low	In Progress	65%	TechnologyOne have now developed and released software to facilitate Council meeting the ATO's new reporting requirement. TechOne software is now available and the system is currently being configured with suppliers and testing is set to commence week of 7 May. The reporting deadline is the 28/8/18 for transactions for the period 1/7/17 -30/6/18.	Executive Manager Corporate Services	30/06/2018
Strategy: 5.5.2 Ensure comprehensive financial planning to meet sustainability requirements						
5.5.2.1 Review Council's Long Term Financial Strategy	Medium	In Progress	60%	Review commenced and Strategy will be presented to Council as part of the annual budget process.	Executive Manager - Organisational Performance	30/06/2018

Strategic Plan Progress Report

Goal: 5 Practicing excellence in governance

Outcome: 5.5 Council's services are financially sustainable

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 5.5.3 Ensure revenue modelling meets Council's funding requirements to provide equitable pricing relevant to services delivered						
5.5.3.1 As part of the annual budget process, review fees and charges and rate modelling processes	Medium	Completed	100%	Review undertaken and process and modelling improvements implemented.	Executive Manager - Organisational Performance	30/06/2018

Outcome: 5.6 Risk management is a core organisational focus

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 5.6.1 Ensure safe work practices through adherence to Work Health and Safety standards						
5.6.1.1 Review identified improvement areas in the Health Management System	Medium	In Progress	80%	Scope of improvement has been developed and reviewed. Ready to progress into specific actions for the overall continuous improvement required for the system	Risk Management & Compliance Coordinator	30/06/2018
Strategy: 5.6.3 Integrate risk management principles into all business practices						
5.6.3.1 Assess and implement where appropriate, recommendations from the Municipal Association of Victoria (MAV) Annual Risk Service	Medium	In Progress	80%	Property Audit questionnaire currently being completed. Validation of outcomes will commence in August 2018.	Risk Management & Compliance Coordinator	30/06/2018
Strategy: 5.6.4 Provide internal and external audit functions to review Council's performance, risk management, financial governance and reporting						
5.6.4.1 Develop and implement an internal safety auditing process in accordance with the Safety Management Plan	Medium	In Progress	80%	System Review and Internal Auditing Procedures have been developed. Implementation process, audit training and audit scheduling under review.	Risk Management & Compliance Coordinator	30/06/2018
5.6.4.1 Support the activities of Council's Audit Panel	Low	In Progress	80%	Ongoing support is provided to the DCC and Shared Audit Panel. The Panels met on 7 August 2017, 20 November 2017 and 19 March 2018.	Executive Manager - Organisational Performance	30/06/2018

Strategic Plan Progress Report

Goal: 5 Practicing excellence in governance

Outcome: 5.7 Skilled, engaged and motivated staff have a supportive environment

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 5.7.1 Provide opportunities for the development of Council employees						
5.7.1.1 Develop a training calendar focussed on employee skill development	Low	In Progress	50%	Council's IT team are working on setting up a training calendar system with appropriate permissions. IT yet to progress testing however preliminary testing has been completed which will enable online bookings for internal training through Technology One system in the future.	HR Coordinator	30/06/2018

Outcome: 5.8 Information management and communication enhances Council's operations and delivery of services

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
Strategy: 5.8.1 Provide efficient, effective and secure information management services that support Council's operations						
5.8.1.1 Implement Asset Management software linked to Council's Long Term Financial Strategy	High	In Progress	30%	Expressions of interest received from suppliers are being reviewed by the working group	Infrastructure & Works Manager	30/06/2018
Strategy: 5.8.2 Ensure access to Council information that meets user demands, is easy to understand, whilst complying with legislative requirements						
5.8.2.1 Review all relevant rating forms and transition to electronic based documents available on website	Low	In Progress	30%	Review of forms and electronic documents underway. This is being considered as a Council wide initiative to digitise paper based forms	Revenue Coordinator	30/06/2018

5.0 FINANCE REPORTS

5.1 TENDER REPORT CONTRACT 1322 PC'S & SERVICES

File: 35047 D522628

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

Strategy 5.8.1 Provide efficient, effective and secure information management services that support Council's operations

SUMMARY

This report seeks Council's approval to award Contract 1322 PC's & Services to Intuit Technologies.

BACKGROUND

This report considers tenders received for "Supply and Delivery of PC's & Services" listed within the 2017/18 expenditure budget.

This project involves the selection, acquisition and deployment of new PC's for Council employees.

Council's PC's are between 4 and 6 years old. The Total Cost of Ownership (TCO) of PC's is determined by the sum of the acquisition, implementation, management, support, use costs and the eventual decommission of technology. TCO acknowledges that purchase price is only one component, and often a very small component, of the cost of a device throughout its lifecycle.

Beyond 4 years, the annual operating cost of the PC will typically exceed the 4-year depreciation on a replacement. The age of Council's PC's has prevented the ability to update to Windows 10 leaving Council PC's on a decade old operating system of Windows 7 and therefore unable to run the latest version of business applications that support day-to-day operational requirements.

PC's are purchased with a warranty of between 3 and 4 years. Warranties have expired on all of Council's PC's. The maintenance cost on PC's continues to increase with almost all having had parts replaced. Both parts and maintenance costs, as well as likelihood of PC failure exponentially increase with age. The performance of the PC and increased downtime have a material impact on employee productivity and efficiency.

All of Council's PC's are desktops, which has resulted in deskbound employees that do not have the ability to work from other locations, such as meeting rooms, the community or home. Council believes that providing laptops to positions that could benefit from mobility will drive an increase in employee productivity and efficiency. Council has been transitioning some core business systems to the Cloud, which will further enable employees to be productive from any location at any time.

STATUTORY REQUIREMENTS

Council is required to comply with Section 333 of the *Local Government Act 1993* and its adopted Code for Tenders and Contracts when considering awarding tenders.

DISCUSSION

In accordance with Council's Code of Tenders and Contracts, a Tender Planning and Evaluation Committee was formed to evaluate the tenders received.

Tenders were received from eight companies. All tenders received were conforming tenders and are summarised in table 1.

TABLE 1

Tender Respondents				Tender RFQ Units			
No	Tender	Status	Tender Price (ex GST)	Units Desktop	Units Laptop	Units Monitor	Units Docking
1	Intuit Technologies	Conforming	\$177,678	21	72	162	72
2	IRIS Computing	Conforming	\$184,320				
3	Anderson Morgan	Conforming	\$184,385				
3	Winc	Conforming	\$211,744				
4	KEH Partnership	Conforming	\$226,576				
5	Neveco	Conforming	\$228,339				
6	JAZZUP	Conforming	\$293,898				
7	McFarlane Mendes	Conforming	\$295,940				

As highlighted in the above table, Intuit Technologies tender of \$177,678 is the lowest price. The Tender Planning and Evaluation Committee has considered the tenders against each of the selection criteria, these being:

- Specification of equipment Build quality, Software, services, timely communication and support from supplier
- Price

The evaluation by the committee indicates that Intuit Technologies scored highest overall against the selection criteria and therefore offers Council the best value for money.

The Tender Planning and Evaluation Committee minutes were prepared, and confidential copies can be made available upon request by Aldermen.

COMMUNITY ENGAGEMENT

A public advertisement calling for tenders was placed in the Advocate Newspaper on 31 March 2018 and tenders were also advertised on Council's website.

FINANCIAL IMPLICATIONS

A tender process has been undertaken in accordance with Council's purchasing policy and to ensure Council receives the best possible price for the specifications required.

Council has reviewed options to lease PC's through a Technology Fleet Management provider. There are many advantages to leasing technology rather than buying outright. There are financial benefits such as the absence of large capital outlay, in addition to the reduced costs of maintaining and upgrading technology. From an operational standpoint, leasing technology would provide Council with the ability to better manage the cost of PC assets over their life ensuring a lower total cost of ownership.

Lease vs. Buy comparison. Over a three-year period, the present value of lease payments is less than the initial outright purchase cost.

Description	Amount		
Cost of computer/PC	1000		
Lease term in months	36	Computer/PC: \$1,000 ex GST	
Payments per year	4		
Total number of payments	12	Finance Term: 36 months	
Interest rate implicit in lease	4.0%		
Weighted average cost of capital	3.5%		
Residual as % of cost	10.4%	Quarterly Payment (payable in arrears): \$80.67 ex GST	
Payments	-\$80.67		
Residual - FV (calculated value)	-\$103.73	Total commitment: \$968.04 ex GST	
Year	Purchase	Lease	PV
	0- 1,000		
	1	- 81	- 80
	2	- 81	- 80
	3	- 81	- 80
	4	- 81	- 80
	5	- 81	- 80
	6	- 81	- 79
	7	- 81	- 79
	8	- 81	- 79
	9	- 81	- 79
	10	- 81	- 78
	11	- 81	- 78
	12	- 81	- 78
	- 1,000	- 968	- 950

The 2017/18 capital expenditure budget includes an allocation for "IT Renewals & Upgrades" as outlined in the following table.

TABLE 2

Budget Type	IT Budget	IT Actual YTD	Remaining Funds
IT Renewal & Upgrades	\$403,949	\$42,110	\$361,839

The total project cost is \$195,536 as shown in table 3, which includes a 10% project contingency.

TABLE 3

No.	Tender	Price (ex GST)
1	Contract CT1322	\$177,678
2	Project Contingency @ 10%	\$17,768
	TOTAL	\$195,536

RISK IMPLICATIONS

To minimise risk the tender administration processes related to this contract comply with Council's Code for Tenders and Contracts which was developed in compliance with Section 333 of the *Local Government Act 1993*.

CONCLUSION

It has been determined that Intuit Technologies meet Council's requirements and is therefore most likely to offer "best value" in relation to Contract 1322 PC's & Services.

ATTACHMENTS

Nil

RECOMMENDATION

That it be recommended to Council, that Council in relation to Contract 1322 PC's & Services:

- a) award the contract to Intuit Technologies for the sum of \$177,678 (ex GST);
- b) note a project contingency of 10% in the amount of \$17,768; and
- c) authorise the General Manager to enter into an operating lease for the acquisition.

Author:	Shannon Eade	Endorsed By:	Jeffrey Griffith
Position:	Project Management Officer	Position:	Executive Manager Corporate Services

5.2 FINANCE REPORT FOR APRIL 2018

File: 26544 D525848

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

Strategy 5.5.1 Provide financial services to support Council's operations and meet reporting and accountability requirements

SUMMARY

To report the details of Council's financial position and operational outcomes against budget for the current financial year.

BACKGROUND

Monthly financial reports are provided to Council for information.

STATUTORY REQUIREMENTS

No statutory requirements relate directly to this report.

DISCUSSION

The attached report provides an overview of Council's financial position and year to date operating result as of 30 April 2018.

Included in the report are the following:

Financial Summary – This report provides an overview of Council's Operational and Capital Income and Expenditure, along with details on cash position and Debtors information for the reporting period.

Summarised Operating Report – This report provides a summary of operational income and expenditure for the period to date compared to both the YTD Budget and Annual Budget.

Financial Charts – These charts provide a visual representation of year to date Income and Expenditure compared to budget and prior year, plus a Capital Expenditure chart which demonstrates the progress of the current year capital plan against budget and prior year capital plan information for reference.

Balance Sheet Report – This report provides a snapshot of Council's financial position at the end of the reporting period.

Capital Expenditure Report – This report provides a list of all approved capital expenditure projects with their allocated budget, YTD expenditure and forecast expenditure including commentary in relation to budget variances, as well as whole of project budget and cost for those projects which span more than one financial year.

COMMUNITY ENGAGEMENT

No community engagement was required for this report.

FINANCIAL IMPLICATIONS

This report presents Council's operating result and financial position and is provided for information purposes.

RISK IMPLICATIONS

- Financial
Inaccurate financial information could lead to poor financial decision making.

CONCLUSION

The monthly financial report provides an overview of Council’s operating result and financial position at the end of the reporting period.

ATTACHMENTS

- [1.](#) Council Meeting - Attachment 1 - Finance Report - April 2018
- [2.](#) Council Meeting - Attachment 2 - Capital Works - April 2018

RECOMMENDATION

That it be recommended to Council that the Finance Report for April 2018 be received and noted.

Author:	Ekkachai Szucs	Endorsed By:	Jeffrey Griffith
Position:	Acting Accountant	Position:	Executive Manager Corporate Services



Devonport City Council

FINANCE REPORT

YTD for the month ended April 2018

The operating result for the month of April is a higher than budget surplus of \$2.42M which represents a 56% gain on budget. At this stage the operating result for the financial year ending June 2018 is forecast to be a surplus of \$718K.

Rates & Service Charges - \$102K Favourable

Rates and service charges are ahead of budget as follows: general rates \$56K, waste management charges \$31K, and fire levy charges \$16K. This is primarily due to supplementary assessments processed in January 2018. A forecast adjustment of \$90K has been made.

Fees and User Charges - \$58K Favourable

Fees and user charges are ahead of budget predominantly due to; infringements and fines \$119K, development fees \$41K, and sale of goods \$31K. These gains are partially offset by unfavourable variations in admissions charges \$94K (Julie Burgess/BSMC and marketing and events - Jazz and DFW Festivals), property leases \$59K, and animal registrations \$22K. The performance of parking revenue and lease income will continue to be monitored, a \$65K negative forecast adjustment has been made at this stage.

Grants - Operating - \$977K Favourable

Operating grants are significantly over budget, primarily due to unbudgeted instalments received from the Department of State Growth for the demolition of the maternity hospital. A \$1.03M forecast adjustment has been made of which \$950K relates to the demolition of the maternity hospital and \$70K relates to above budget Federal Assistance grant funding. Note the \$950K forecast adjustment is offset by a \$950K forecast adjustment under materials and services relating to contractor expenditure to carry out the demolition works.

Contributions - Operating - \$0.3K Favourable

Dividend Income - \$330K Favourable

Dividend revenue is significantly ahead of budget primarily due to receiving a \$180K 'special dividend' in October from Dulverton Waste Management for their better than expected financial performance in the 2016/17 year, and also a TasWater 2016/17 final wash up payment of \$40K. In addition from slightly higher than expected tax equivalence income Council received under the National Tax Equivalence Regime (NTER). A forecast adjustment of \$330K has been made.

Profit sharing - \$34K Favourable

The favourable variation relates to a 50% profit sharing arrangement with Belgravia Leisure and is based on the 2016/17 trading period of Splash Aquatic and Leisure Centre. A forecast adjustment of \$34K has been made.

Interest Income - \$115K Favourable

Interest income is ahead of budget due to a higher than anticipated cash balance throughout the 2017/18 year and the use of term deposits to maximise interest. Three term deposits are likely to be utilised until June 30. A forecast adjustment of \$140K has been made.

Other Revenue - \$103K Favourable

The majority of the current gain relates to the recovery of outstanding infringements \$41K and sundry income \$39K. The gain in sundry income relates to unbudgeted quarterly contributions from Service Tasmania and Burnie City Council for the services of the Living City project officer and natural resource management officer respectively. Current gains will be offset by a refund to Belgravia Leisure in June 2018 for utility costs over-recovered due to significant savings achieved for gas utilities, therefore a negative forecast adjustment of \$15K has been made.

Employee Benefits - \$495K Favourable

Expenditure on employee benefits is below budget primarily consisting of: direct employee costs \$192K, employee related costs (training, w/comp & payroll tax) \$163K, leave entitlements \$90K and superannuation \$51K. The favourable variation can be attributed in part to unfilled vacancies as the budget for employee costs was based on 148.03 FTE's whereas the actual YTD figure for April totalled 139.69 FTE's. At this stage, a \$253K forecast adjustment has been made.

Materials and Services - \$447K Unfavourable

Materials and services expenditure are above budget, primarily by contractors expenditure of \$935K due to unbudgeted demolition costs of the maternity hospital, as well as more resealing projects being undertaken than expected. This is partly offset by savings in general expenses \$370K, advertising and marketing \$91K, and consultants \$87K. Expenditure incurred for the demolition of the maternity hospital is to be reimbursed by the Dpt. of State Growth - refer to above note on operating grants received. A forecast adjustment of \$734K has been made which primarily reflects the unbudgeted demolition costs of the old maternity hospital. Unbudgeted demolition costs have been slightly offset by savings in consultants and expenditure associated with the move to the paranple Centre which will occur in the 2018/19 financial year.

Depreciation - \$241K Favourable

Savings in depreciation are primarily explained by over budgeted depreciation for IT relating to TechOne software, in addition to a delay in commissioning the multi-story carpark and Providore Place. A \$215K forecast adjustment has been made.

Financial Costs - \$324K Favourable

Financial costs are currently less than budget and predominantly relate to Living City interest expense. The gains reflect the delayed drawdown of Living City loan proceeds in addition to a consistently low interest rate environment. A forecast adjustment has not been considered at this stage.

Levies & Taxes - \$45K Favourable

The favourable variation relates to Council rates and land taxes for Living City and carparks. A forecast adjustment of \$41K has been made.

Other Expenses - \$104K Favourable

A majority of the favourable variation in other expenses relates to the delayed timing of grants and sponsorship of \$44K, and bad debts in relation to parking infringements \$42K. At this stage, only a \$10K forecast adjustment has been made.

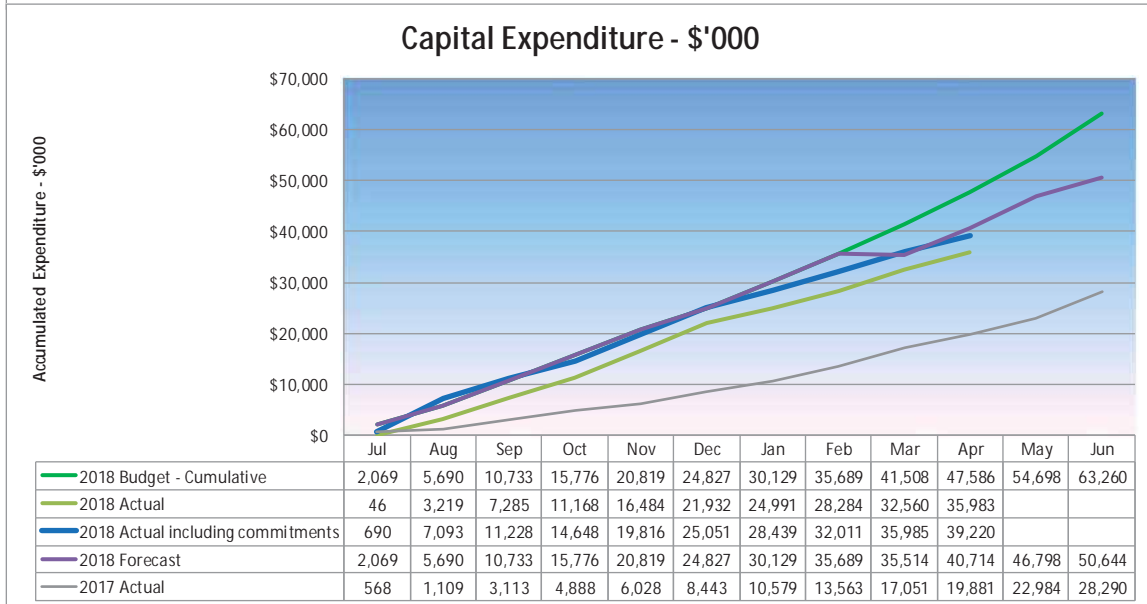
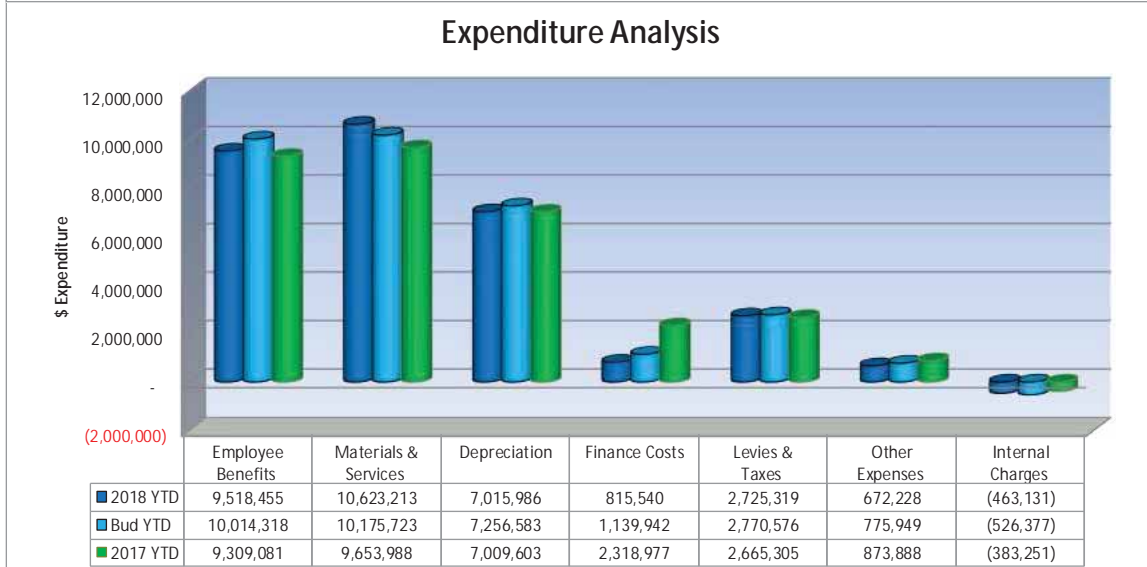
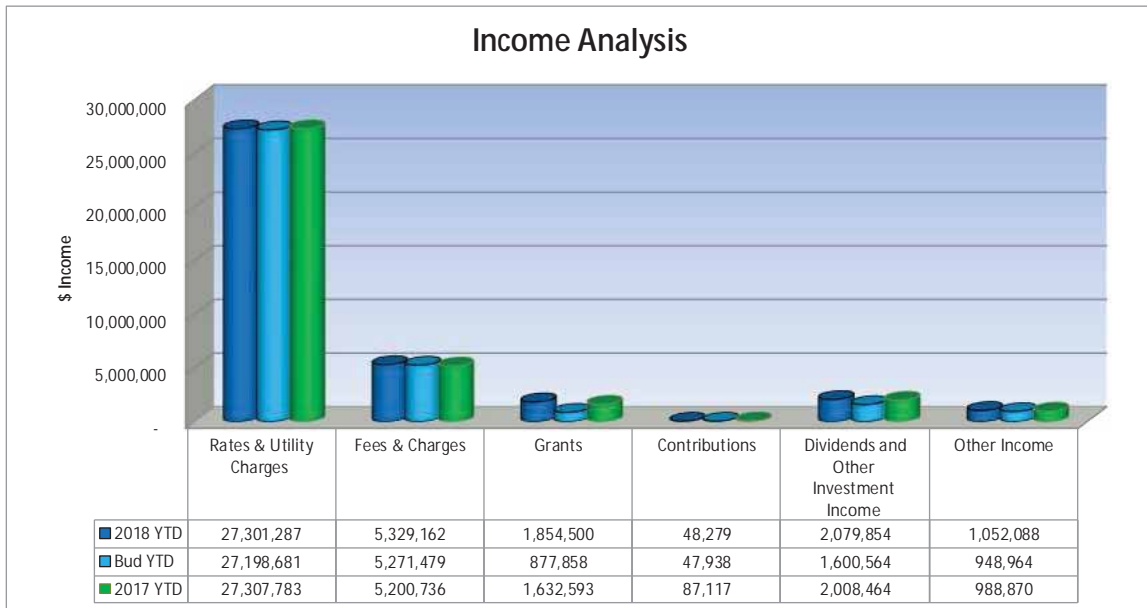
Internal Charges and Recoveries - \$63K Unfavourable

Net recoveries are behind budget by \$63K. Recoveries from Operations and CI are behind budget by \$58K and \$16K respectively. While Plant is ahead of budget by \$11K. According to the Works system to the end of April 2018, a total of 9,544 labour hours have been capitalised compared to a budget of 11,394 hours.

Balance Sheet

The balance of Capital Work in Progress at the end of April is \$58.09M of which \$53.15M relates to the Living City Project, while \$2.26M relates to other prior year projects not yet capitalised.

SUMMARISED OPERATING REPORT						
YTD to April 2018						
	YTD		YTD Variance		Full Budget	Forecast
	Budget	Actual	\$	%	2018	2018
INCOME						
Rates and Service Charges	27,198,681	27,301,287	102,607	0.4%	27,227,431	27,728,264
Fees and User Charges	5,271,479	5,329,162	57,683	1.1%	6,417,880	6,352,880
Grants - Operating	877,858	1,854,500	976,643	111.3%	1,133,300	2,163,300
Contributions - Operating	47,938	48,279	341	0.7%	49,925	54,925
Dividend Income	1,390,564	1,720,499	329,935	23.7%	2,314,426	2,644,426
Profit Sharing	-	33,702	33,702	#DIV/0!	-	33,702
Interest Income	210,000	325,653	115,653	55.1%	252,000	392,000
Other Revenue	948,964	1,052,088	103,124	10.9%	1,028,025	1,013,025
TOTAL INCOME	35,945,482	37,665,170	1,719,688	4.8%	38,422,987	40,382,522
EXPENSES						
Employee Benefits	10,014,318	9,518,455	495,863	5.0%	12,041,145	11,788,147
Materials and Services	10,175,723	10,623,213	(447,489)	-4.4%	12,835,034	13,569,035
Depreciation	7,256,583	7,015,986	240,597	3.3%	8,815,900	8,600,900
Financial Costs	1,139,942	815,540	324,402	28.5%	1,503,403	1,503,403
Levies & Taxes	2,770,576	2,725,319	45,257	1.6%	3,439,627	3,398,627
Other Expenses	775,949	672,228	103,721	13.4%	1,015,199	1,436,033
Internal Charges and Recoveries	(526,377)	(463,131)	(63,245)	12.0%	(631,651)	(631,651)
TOTAL EXPENSES	31,606,715	30,907,609	699,106	2.2%	39,018,657	39,664,494
NET OPERATING SURPLUS / (DEFICIT)	4,338,767	6,757,561	2,418,794	55.7%	(595,670)	718,028
CAPITAL ITEMS						
Grants - Capital	7,312,350	7,674,619	362,269	5.0%	8,711,118	
Contributions - Capital	-	1,132,206	1,132,206	#DIV/0!	800,000	
Gain / Loss on Disposal of Assets	(20,000)	(2,236,742)	(2,216,742)	11083.7%	(537,000)	
Change in Value of Investment in DRWMA	-	-	-	0.0%	141,160	
TOTAL CAPITAL ITEMS	7,292,350	6,570,083	(722,267)	-9.9%	9,115,278	
NET SURPLUS / (DEFICIT)	11,631,117	13,327,644	1,696,527	14.6%	8,519,608	
Own Source Revenue:	97.4%	94.9%			96.9%	



BALANCE SHEET REPORT		As at April 2018	
	30 Apr 2018	30 Jun 2017	
Current Assets			
Cash at Bank and On Hand	1,947,610	3,568,105	
Trust Deposits	144,384	162,040	
Cash Investments	15,187,297	12,394,846	
Receivables - Rates and Utility Charges	1,865,637	(119,014)	
Receivables - Infringements	108,646	31,789	
Receivables - Sundry	310,963	500,417	
Receivables - Planning & Health	10,648	8,691	
Loans Receivable - Current	3,700	3,700	
Accrued Revenue	88,232	584,179	
Prepayments	96,054	96,054	
Net GST Receivable	292,382	399,663	
	20,055,554	17,630,468	
Non Current Assets			
Loans Receivable - Non-Current	27,600	31,300	
Dulverton Regional Waste Management Authority	5,515,274	5,515,274	
TasWater	86,226,329	86,226,329	
Property, Plant & Equipment	694,382,045	691,370,323	
Accumulated Depreciation - PP&E	(272,657,761)	(268,825,365)	
Capital Work in Progress	58,087,213	29,399,573	
	571,580,701	543,717,434	
Total Assets	591,636,254	561,347,903	
Current Liabilities			
Trade Creditors	724,389	399,319	
Accrued Expenses	500,255	3,539,025	
Trust Liability	144,679	160,025	
Income In Advance - Current	70,122	98,803	
Loans - Current	39,698,941	19,738,000	
Annual Leave	830,018	1,005,807	
Long Service Leave - Current	1,076,115	1,139,222	
	43,044,519	26,080,201	
Non Current Liabilities			
Income In Advance - Non Current	13,000,000	13,000,000	
Derivative Financial Instruments	307,105	307,105	
Loans - Non-Current	-	-	
Long Service Leave - Non-Current	431,714	431,714	
	13,738,820	13,738,820	
Total Liabilities	56,783,338	39,819,021	
Net Assets	534,852,916	521,528,882	
Equity			
Asset Revaluation Reserve	306,153,714	306,157,532	
Asset Revaluation Reserve - Associates	1,445,822	1,445,822	
Other Reserves	9,829,424	9,829,424	
Accumulated Surplus	204,096,311	196,878,567	
Operating Surplus / (Deficit)	6,757,561	2,051,514	
Capital Surplus / (Deficit)	6,570,083	5,166,023	
Total Equity	534,852,916	521,528,882	
Current Ratio:	0.47	0.68	

The Current ratio indicates Council's ability to pay its debts as and when they become due. A ratio of one or higher is required for the entity to remain solvent.

Capital Works Income & Expenditure Report April 2018

	Funding 2017/18				Expenditure 2017/18			Balance	Performance Measures			
	Annual Budget	Additional Funds Carried forward & adjustments	Total Budget Available	External Funding Included in Total	Actual	Commitments	Total Expenditure	Remaining Funds	Works Start	Works Completion	% Budget	Comments
	\$	\$	\$	\$	\$	\$	\$	\$	Month	Month	Spent	
Summary												
Open Space & Recreation	759,400	194,998	954,398	97,054	134,396	218,429	352,826	601,572				
Buildings & Facilities	1,638,000	2,680,214	4,318,214	-	2,011,614	1,712,796	3,724,410	593,804				
Stormwater	610,000	161,927	771,927	-	525,970	28,814	554,784	217,143				
Transport	5,065,000	916,804	5,981,804	1,211,868	3,640,166	854,613	4,494,779	1,487,025				
Living City	39,900,000	9,929,021	49,829,021	7,499,250	29,288,887	30,035	29,318,922	20,510,099				
Plant & Fleet	549,100	267,051	816,151	-	211,948	389,424	601,373	214,778				
Other Equipment	399,200	188,495	587,695	-	170,058	3,362	173,420	414,275				
Total Capital Works	48,920,700	14,338,510	63,259,210	8,808,172	35,983,039	3,237,474	39,220,513	24,038,697				
Open Space & Recreation												
CP0128 Signage Strategy Actions		66,313	66,313		14,767	5,800	20,567	45,746	Sept - 17	Mar - 18	31.0%	Sports ground signage installed prior to Masters Games, signage for parks and public amenities has also been installed
CP0129 Don River Rail Trail - Don to Tugrah gravel track		115,052	115,052		2,609	-	2,609	112,443	TBA	TBA	2.3%	Land acquisitions being finalised
CP0130 Home Hill - Facility signage		5,000	5,000		-	-	-	5,000	TBA	TBA	0.0%	Signage to be installed once the branding for Home Hill is developed
CP0131 Path lighting - Victoria Parade, 250m from Cenotaph north		8,633	8,633		6,703	-	6,703	1,930	completed	completed	77.6%	
CP0135 Meercroft Park - Re-clad external walls of change rooms	28,000		28,000		17,254	-	17,254	10,746	completed	completed	61.6%	
CP0134 Mersey Bluff Playground - Shade Sail Renewal	28,000		28,000		56	10,655	10,711	17,289	May - 18	May - 18	38.3%	New sail will be installed on site be end of May 2018.
CP0136 Aquatic Ctr. O/door Filter vessels associated pipework and roof over	140,000		140,000		2,604	3,680	6,284	133,716	April - 18	May - 18	4.5%	Contract awarded
CP0137 Vietnam Veteran's Memorial - BBQ shelter renewal	80,000		80,000		784	-	784	79,216	Feb - 18	April - 18	1.0%	Contractor engaged ut site works will not be completed until September 2018 due to contractor availability
CP0138 Path Renewal Program	65,000		65,000		994	57,000	57,994	7,006	TBA	TBA	89.2%	
CP0139 Aquatic Centre - replace shade covers north & west of 50m pool	25,000		25,000		19,500	-	19,500	5,500	completed	completed	0.0%	
CP0140 Fitness Equipment East Devonport	217,400		217,400	97,054	8,812	141,294	150,106	67,294	May 18	June 18	69.0%	Construciton pending, manufacture of equipment underway
CP0141 Julie Burgess Pontoon Lights	6,000	-	6,000		156	-	156	5,844	TBA	TBA	2.6%	
CP0142 Lovett St. Soccer Ground - new scoreboard & coach/players bench	50,000		50,000		42,272	-	42,272	7,728	completed	completed	84.5%	
CP0143 Mersey Vale cemetery - Children's Area	100,000		100,000		-	-	-	100,000	TBA	TBA	0.0%	Designer has been engaged
CP0144 Mersey Vale Cemetery - future columns for memorial garden	20,000		20,000		17,885	-	17,885	2,115	completed	completed	89.4%	
Total Open Space & Recreation	759,400	194,998	954,398	97,054	134,396	218,429	352,826	601,572			37.0%	

<i>Buildings & Facilities</i>													
CB0059	Public Art		23,418	23,418		-	-	-	23,418	TBA	TBA	0.0%	
CB0078	Works Depot - Vehicle wash bay		107,371	107,371		109,242	182	109,424	(2,053)	completed	completed	101.9%	Extra costs associated with Taswater permit
CB0085	D/Port Dog's Home - Construction of 2 pens	80,000		80,000		160	-	160	79,840	TBA	TBA	0.2%	
CB0086	Payne Avenue toilet block	200,000		200,000		606	-	606	199,394	TBA	TBA	0.3%	Council decision, Res 256/17 (IWC 46/17) to reallocate funds to renew the East Devonport Foreshore toilet block.
CB0087	Devonport Football Club - roof	50,000		50,000		1,140	41,852	42,992	7,008	Mar - 18	Mar - 18	86.0%	Awaiting final invoicing
CB0080	Art Gallery Integration Project	1,300,000	1,549,425	2,849,425		892,829	1,670,762	2,563,592	285,833	Dec - 2017	TBA	90.0%	Construction progressing
CB0089	Devonport rec. Centre - additional toilet in men's squash change rooms	8,000		8,000		7,459	-	7,459	541	completed	completed	93.2%	
CB0090	169 Steele St - Property purchase		1,000,000	1,000,000		1,000,177	-	1,000,177	(177)	completed	completed	100.0%	
Total Facilities		1,638,000	2,680,214	4,318,214	-	2,011,614	1,712,796	3,724,410	593,804			86.2%	

	Funding 2017/18				Expenditure 2017/18			Balance	Performance Measures				
	Annual Budget \$	Additional Funds Carried forward & adjustments \$	Total Budget Available \$	External Funding Included in Total \$	Actual \$	Commitments \$	Total Expenditure \$	Remaining Funds \$	Works Start Month	Works Completion Month	% Budget Spent	Comments	
<i>Transport</i>													
CT0164	Steele St Fenton St Intersection Upgrade		10,000	10,000		5,072	-	5,072	4,928	completed	completed	50.7%	
CT0165	William St Renewal Best St- Stewart St		4,500	4,500		6,611	-	6,611	(2,111)	completed	completed	146.9%	Extra expenditure as a result of additional State Growth costs.
CT0169	Formby Road & Best Street intersection safety improvements		262,089	262,089		193	-	193	261,896	TBA	TBA	0.1%	Signal changes to be implemented once approved by DSG. Remaining works to be carried forward.
CT0175	Victoria Parade boat ramp improvements	300,000	165,652	465,652	280,000	399,463	-	399,463	66,189	May 18	June 18	85.8%	Improvements to entry programmed for June
CT0176	Tarleton St Wright St safety improvements - blackspot		112,036	112,036		78,147	53,367	131,514	(19,478)	completed	completed	117.4%	Additional external funding secured, not yet received. Civil work complete, Signal upgrades to be completed by DSG in May
CT0178	Middle Road interchange off ramp improvements		84,664	84,664		83,453	-	83,453	1,211	completed	completed	98.6%	
CT0183	Steele-Rooke-MacFie intersection renewal		62,378	62,378		12,976	-	12,976	49,402	completed	completed	20.8%	
CT0186	Elizabeth St renewal - Forbes to Hiller		2,000	2,000		2,682	-	2,682	(682)	completed	completed	134.1%	Additional Taswater charges funded from under expenditure on other transport projects
CT0195	Oldaker and Ronald Safety Improvements	140,000		140,000	140,000	118,239	-	118,239	21,761	completed	completed	84.5%	
CT0196	Gatenby Drive detention basin access	20,000		20,000		3,972	-	3,972	16,028	completed	completed	19.9%	
NA	Webberleys Road Seal	60,000		60,000	45,000	-	-	-	60,000	NA	NA	0.0%	External funding not available. Project will no longer proceed.
CT0197	Paloona Road - Hogg Creek approach barriers	20,000		20,000		7,582	-	7,582	12,418	completed	completed	37.9%	
CT0198	Mersey Bluff pedestrian link	75,000		75,000		150	-	150	74,850	TBA	TBA	0.2%	Pending traffic, parking and pedestrian study due in June. Available funds to be carried forward to 2018-19

CT0199	Griffiths Street - pedestrian link	30,000		30,000		32,346	-	32,346	(2,346)	completed	completed	107.8%	Additional work funded from under expenditure on other transport projects
CT0200	Forth Road, Don - pedestrian link	30,000		30,000		14,996	-	14,996	15,004	Jun-18	Jun-18	50.0%	External funding has been secured. Project planning underway
CT0201	Road traffic device renewal	25,000		25,000		6,559	-	6,559	18,441	Jan-18	TBA	26.2%	Barrier repairs underway
CT0202	Street light provision	20,000		20,000		23,049	29,830	52,879	(32,879)	Aug-18	May-18	264.4%	2 poles in East Devonport ordered, over expenditure to be recovered from other Transport projects
CT0203	Transport minor works	25,000		25,000		50	5,636	5,686	19,314	Jun-18	Jun-18	22.7%	New signage at Devonport Road, For,by Road ordered
CT0194	Reseal program	700,000		700,000		503,146	86,135	589,281	110,719	Aug-17	May-18	84.2%	Work in Clayton Drive, Steele St and Don Road due in May
CT0182	Parking Infrastructure renewal	25,000	20,539	45,539		3,173	33,750	36,923	8,616	Jan-18	Jun-18	81.1%	7 machines installed in Fourways. 9 more machine for fourways to be delivered in May
CT0205	Torquay Rd reconstruction - Canning Drv. East to West	400,000		400,000	-	304,216	-	304,216	95,784	completed	completed	76.1%	
CT0206	Birala Place renewal	90,000		90,000		77,653	-	77,653	12,347	completed	completed	86.3%	
CT0207	Saleyard Road renewal	300,000		300,000		39,433	194,111	233,544	66,456	Mar-18	May-18	77.8%	Construction underway
CT0208	Bishops Road renewal	480,000		480,000		24,593	1,500	26,093	453,907	TBA	TBA	5.4%	on hold - threatened species
CT0209	Formby Rd. renewal northbound - Lyons Av. To Bass Highway	330,000		330,000		380,879	-	380,879	(50,879)	completed	completed	115.4%	Additional works approved by Council Res Min 227/17
CT0210	CBD footpath renewals	200,000		200,000		39,917	165,317	205,234	(5,234)	Mar-18	Jun-18	102.6%	Construction progressing - additional expenditure approved by Council Res Min 22/18
CT0211	Rural Road route signs	40,000		40,000		7,421	39,815	47,236	(7,236)	Apr-18	Jun-18	118.1%	Sign manufacture approved, installation pending - Additional work funded from under expenditure on other transport projects
CT0212	D/port Road renewal - Bay Drv. to Mersey Rd.	350,000		350,000		385,641	-	385,641	(35,641)	completed	completed	110.2%	Additional stormwater and pavement work required to be funded from other transport projects
CT0213	James St. renewal - Clements St to Nth Fenton St	470,000		470,000		14,246	229,992	244,237	225,763	Mar-18	Jun-18	52.0%	Construction progressing
CT0187	Ronald St. renewal - Madden St. to Parker St.	35,000	151,506	186,506		175,485	-	175,485	11,021	completed	completed	94.1%	
CT0214	Lighthouse carpark improvements	100,000		100,000		123,071	-	123,071	(23,071)	completed	completed	123.1%	Additional work funded from under expenditure on other transport projects
CT0189	Buster Road renewal - west of Don River (stg.2)	750,000	41,440	791,440	746,868	705,221	-	705,221	86,219	completed	completed	89.1%	
CT0215	Rooke St. (design) Stewart St. to Steele St.	50,000		50,000		60,530	15,162	75,692	(25,692)	Aug-18	TBA	151.4%	Design progressing. Cost to date include equipment purchase which will be journalled to construction project
	Total Transport	5,065,000	916,804	5,981,804	1,211,868	3,640,166	854,613	4,494,779	1,487,025			75.1%	

	Funding 2017/18				Expenditure 2017/18			Balance	Performance Measures			
	Annual Budget \$	Additional Funds Carried forward & adjustments \$	Total Budget Available \$	External Funding Included in Total \$	Actual \$	Commitments \$	Total Expenditure \$	Remaining Funds \$	Works Start Month	Works Completion Month	% Budget Spent	Comments
Stormwater												
CS0053		26,000	26,000		25,093	-	25,093	907	completed	completed	96.5%	
CS0055		66,886	66,886		3,055	11,550	14,605	52,281	TBA	TBA	21.8%	Project on hold awaiting Federal Government environmental approvals
CS0059		69,041	69,041		53,990	-	53,990	15,051	completed	completed	78.2%	
CS0062	30,000		30,000		21,073	-	21,073	8,927	completed	completed	70.2%	Work in Elizabeth St and Laycock Road complete
CS0063	250,000		250,000		231,779	-	231,779	18,221	Jan-18	Jun-18	92.7%	Additional expenditure approved by Council (min no 226/17) based on final design
CS0064	15,000		15,000		2,404	-	2,404	12,596	Apr-18	May-18	16.0%	Construction progressing - additional works approved by management, expenditure to be funded from other stormwater projects.
CS0065	25,000		25,000		31,413	-	31,413	(6,413)	completed	completed	125.7%	Additional work funded from under expenditure on other stormwater projects
CS0066	15,000		15,000		8,796	-	8,796	6,204	completed	completed	58.6%	
CS0067	30,000		30,000		3,947	15,825	19,772	10,228	Mar-18	May-18	65.9%	Construction underway
CS0068	95,000		95,000		101,222	100	101,322	(6,322)	completed	completed	106.7%	Additional work funded from under expenditure on other stormwater projects
CS0069	40,000		40,000		6,755	1,339	8,094	31,906	May-18	May-18	20.2%	Construction progressing - Additional work funded from under expenditure on other stormwater projects
CS0070	30,000		30,000		21,277	-	21,277	8,723	completed	completed	70.9%	
CS0071	50,000		50,000		15,167	-	15,167	34,833	Aug-17	Jun-18	30.3%	Contract at 4 more locations pending
	30,000		30,000					30,000			0.0%	Project combined with Victoria Parade Boat Ramp Improvements (CT0175)
Total Stormwater	610,000	161,927	771,927	-	525,970	28,814	554,784	217,143			71.9%	
Plant & Fleet												
CF0020	320,000	65,452	385,452		35,143	351,529	386,672	(1,220)	NA	NA	100.3%	List of identified items to be progressively purchased
CF0021	59,100	45,347	104,447		17,357	13,636	30,994	73,454	NA	NA	29.7%	List of identified items to be progressively purchased
CF0019	170,000	156,252	326,252		159,448	24,259	183,707	142,545	NA	NA	56.3%	List of identified items to be progressively purchased
Total Plant & Fleet	549,100	267,051	816,151	-	211,948	389,424	601,373	214,778			73.7%	
Other Equipment												
CE0008	136,200	47,546	183,746		127,948	3,362	131,310	52,436	NA	NA	71.5%	List of identified items to be progressively purchased
CC0010 &	263,000	140,949	403,949		42,110	-	42,110	361,839	NA	NA	10.4%	Ongoing program of IT infrastructure upgrades
Total Other Equipment	399,200	188,495	587,695	-	170,058	3,362	173,420	414,275			29.5%	
TOTAL CAPITAL EXPENDITURE - EXCLUDING LIVING CITY	9,020,700	4,409,489	13,430,189	1,308,922	6,694,152	3,207,439	9,901,590	3,528,599			73.7%	
Living City												
CB0068	39,900,000	9,929,021	49,829,021	7,499,250	29,288,887	30,035	29,318,922	20,510,099	July - 17	June - 18	58.8%	Project to continue through duration of the year
Total Living City	39,900,000	9,929,021	49,829,021	7,499,250	29,288,887	30,035	29,318,922	20,510,099			58.8%	
TOTAL CAPITAL EXPENDITURE - INCLUDING LIVING CITY	48,920,700	14,338,510	63,259,210	8,808,172	35,983,039	3,237,474	39,220,513	24,038,697			62.0%	

6.0 COMMUNITY SERVICES REPORTS

6.1 DRAFT ENVIRONMENT STRATEGY 2019-2024

File: 33966 D525413

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

- Strategy 1.1.1 Lead and actively promote the adoption of practices that support the sustainable use of energy and other natural resources by Council, businesses and the community

SUMMARY

To present the draft Environment Strategy 2019-2024 to Council for endorsement for public consultation.

BACKGROUND

The City of Devonport's 2019-2024 Environment Strategy provides a framework to assist Council deliver Goal 1 of the Devonport Strategic Plan 2009-2030:

Through the integration of sustainable practices, we will ensure Devonport's viability socially, economically and environmentally, preserving our natural geography and landscapes for future generations. Planned and sustainable management of energy, air, water and waste will assist in the delivery of a healthy environment.

The Strategy replaces Council's Environmental Sustainability Strategy, Energy Efficiency Strategy and Weed Strategy. 70% of activities under these strategies have been completed or are active. Of the 127 actions, 43 have been completed, 38 are ongoing, 8 are in progress, 22 are under consideration and 16 are no longer required due to change in Council policy.

STATUTORY REQUIREMENTS

There are no specific statutory requirements relating to this report.

DISCUSSION

Development of the Strategy has involved:

1. Analysis of key environmental values and threatening processes in the Devonport municipality;
2. Community consultation in the form of an online survey and workshops;
3. Establishment of an Environment Strategy Working Group comprising two Devonport Aldermen and four community members. The Group identified priority areas for action and solutions based on analysis of community input;
4. Consideration of current best practice environmental management opportunities for local government potentially applicable to the size of municipality and resourcing options; and
5. Development of strategic outcomes, actions, and targets in consultation with the Environmental Strategy Working Group and Council officers.

Key concerns raised during the consultation period in relation to Devonport's natural assets include:

Biodiversity

- Invasive species – weeds, cats, dogs, biosecurity
- Waste – litter, dumping green waste
- Climate change
- Urban development encroaching on natural habitat/fragmentation
- Illegal clearing of vegetation
- Planting non-native species in reserves
- Unauthorised tracks through reserves Bushfires
- Native animal/plant diseases
- Decline in biodiversity health

Waterways & Coasts

- Storm water, sewerage, agricultural run-off
- Pollution – plastics, litter
- Climate change – sea level rise, erosion, and flooding
- Uncontrolled animals (dogs) disturbing habitat
- Uncontrolled vehicular access on beaches
- Vandalism

Energy

- Lack of public and active transport
- Low level of renewable energy uptake by Council and residents
- Reliance on cars, fossil fuels
- Human induced climate change - greenhouse emissions

Sustainable Living

- Waste – food waste, green waste, lack of recycling, landfill, illegal dumping/litter
- Overconsumption

General

- Lack of knowledge and education
- Anti-social behaviour
- Lack of resources to address environmental issues

In response to community input, 36 actions have been recommended to be delivered in the Strategy under three focus areas:

1. Conserving our Biodiversity
2. Healthy Waterways and Coasts
3. Living Lightly

Refer to the attached Strategy for details.

Council will be responsible for facilitating the implementation of the Strategy. Review of Strategic Focus Areas and Actions will occur on an annual basis by a working group comprising key stakeholders/partners and Council officers.

The group will review current actions; identify changing issues, needs, and opportunities; and plan for future and upcoming activities.

Progress of the Strategy will be reported to Council annually and to the wider community via a range of Council communication mediums.

COMMUNITY ENGAGEMENT

The Draft Environment Strategy has been developed in response to community issues and solutions raised through three main avenues:

1. Community survey – resident and broader community survey, March 2018 (21 respondents)
2. Youth workshops – two workshops held at Don College, March, April 2018 (18 participants)
3. Environmental Strategy Working Group workshops, April – May 2018 (6 participants)

Refer to the attached Consultation Outcomes Report for more detail.

It is proposed that a further 30-day public consultation period is undertaken to gather community views and concerns in relation to the draft strategy.

FINANCIAL IMPLICATIONS

Recommended actions in the Strategy require resourcing from a combination of existing and future operational and capital funding. Given the broad nature of the proposed actions, estimates cannot be provided. Estimates will be provided, however, on an annual basis for Council's consideration as part of the operational and capital expenditure program. 17 of the 36 actions have the potential to attract external funding or in-kind support to assist with implementation.

RISK IMPLICATIONS

- Environmental Sustainability
There is a high risk that without a strategic approach to managing Devonport's natural assets and addressing key sustainability challenges, Council's activities may lead to further environmental degradation.
- Consultation and/or Communication
Given the community input and interest in improving management of our natural resources the community would likely have an expectation that Council delivers a strategy reflective of shared concerns and ideas for improvement. There is a low reputational risk that not having an environment strategy may signal to the community that investment in environmental sustainability is a low priority of Council.

CONCLUSION

The development of the Environment Strategy 2019-2024 reflects the work of the community and Council officers to improve the management of Devonport's natural resources over the next five years. Further feedback from the community would assist to determine the relevance and feasibility of the Strategy and proposed actions.

ATTACHMENTS

- [1. Environment Strategy 2019-2024 Draft](#)
- [2. Environment Strategy 2019-2024 Consultation Outcomes Report](#)


RECOMMENDATION

That it be recommended to Council that:



- a) the report prepared by the Executive Officer Community Services relating to the Draft Environment Strategy 2019-2024 be received and noted; and
- b) Council endorse the release of the Strategy for a 30-day public consultation period.

Author:	Carol Bryant	Endorsed By:	Matthew Atkins
Position:	Executive Officer Community Services	Position:	Deputy General Manager

Devonport City Council



The City with Spirit



Environment Strategy 2019-2024



Next Date of Review: July 2024
Document Controller: Community Services Manager
Document Reviewer: General Manager
Date Adopted by Council:



Contents

1. Purpose	4
1.1 Methodology	4
1.2 Implementation	4
2. Policy Context	5
2.1 Relevant Legislation and Plans	5
2.2 Devonport City Council Areas of Responsibility	6
3. Our Environment	6
3.1 Flora and Fauna	6
3.2 Waterways	9
3.3 Coastal Areas	9
3.4 Climate	9
3.5 Cultural Heritage	10
3.6 Community Use	10
4. Consultation Outcomes - Key Findings	10
5. Guiding Principles	13
6. Strategic Directions	13
6.1 Strategic Focus 1: Conserving Our Biodiversity	13
6.2 Strategic Focus 2: Healthy Waterways and Coasts	15
6.3 Strategic Focus 3: Living Lightly	16
Appendix 1 - Action Plan	18



1. Purpose

The City of Devonport's 2019-2024 Environment Strategy provides a framework to assist Council deliver Goal 1 of the Devonport Strategic Plan 2009-2030:

Through the integration of sustainable practices, we will ensure Devonport's viability socially, economically and environmentally, preserving our natural geography and landscapes for future generations. Planned and sustainable management of energy, air, water and waste will assist in the delivery of a healthy environment.

This strategy outlines Council's environmental management activities over a five-year period commencing 2018-19, grouped under three focus areas:

1. Conserving our Biodiversity
2. Healthy Waterways and Coasts
3. Living Lightly

1.1 Methodology

Development of this strategy has involved:

1. Analysis of key environmental values and threatening processes in the Devonport municipality;
2. Community consultation in the form of an online survey and workshops;
3. Establishment of an Environmental Strategy Working Group comprising two Devonport Aldermen and four community members. The Group identified priority areas for action and solutions based on analysis of community input;
4. Consideration of current best practice environmental management opportunities for local government potentially applicable to the size of municipality and resourcing options; and
5. Development of strategic outcomes, actions, and targets in consultation with the Environmental Strategy Working Group and Council officers.

1.2 Implementation

Devonport City Council will be responsible for facilitating the implementation of the Strategy. Review of Strategic Focus Areas and Actions will occur on an annual basis by a working group comprising key stakeholders/partners and Council officers. The group will review current actions; identify changing issues, needs, and opportunities; and plan for future and upcoming activities.

Progress of the Strategy will be reported to Council annually and to the wider community via a range of Council communication mediums.

2. Policy Context

2.1 Relevant Legislation and Plans

There are a host of strategies, policies and legislation that influence and guide Council in the management of our natural resources, the following are of relevance to this Strategy.

Federal Government

- Environment Protection & Biodiversity Conservation Act 1999
- Aboriginal Relics Act 1975

Tasmanian Government

- Cat Management Act 2009
- Crown Lands Act 1976
- Dog Control Act 2002
- Living Marine Resources Management Act 1995
- Natural Resource Management Act 2002
- Nature Conservation Act 2002
- State Coastal Policy 1996
- State Policy on Water Quality Management
- Tasmanian Planning Scheme
- Threatened Species Protection Act 1995
- Weed Management Act 1999

Regional Level – Cradle Coast

- Natural Resource Management Strategy, Cradle Coast 2015–2020
- Cradle Coast Waste Management Group Strategic Plan 2017-2022

Local Government - Devonport City Council

The Strategy replaces Council's Environmental Sustainability Strategy, Energy Efficiency Strategy and Weed Strategy. 70% of activities under these strategies have been completed or are active. Of the 127 actions, 43 have been completed, 38 are ongoing, 8 are in progress, 22 are under consideration and 16 are no longer required due to change in Council policy.

Several existing Council plans and policies complement the Environmental Strategy including:

- City of Devonport Strategic Plan 2009-2030
- Bike Riding Strategy 2015-2020
- Corporate Climate Change Adaption Plan 2018-2023
- Digital Strategy 2017-2021



- Don Reserve & Kelcey Tier Fire Management Plans 2017
- Don Reserve Environmental Management Plan 2015-2020
- Live & Learn Strategy
- Pedestrian Strategy 2016-2021
- Procurement Policy
- Public Open Space Strategy
- Dog Management Policy
- Waste Strategy 2018-2023

2.2 Devonport City Council Areas of Responsibility

Council's role and areas of responsibility regarding environmental management, include:

- Planning - developing and implementing planning policies and strategies that promote sustainability;
- Regulation – abiding with relevant local, state, and national legislation;
- Owner - as the owner and manager of public land Council has an important investment in and impact on balancing management of environmental assets with community use;
- Services - provision of services to the community and local businesses, that minimises Council's (and the broader community) impact on the environment, e.g. waste management;
- Partnerships and Engagement - Council facilitates initiatives to improve environmental management by providing advice, raising community awareness and co-ordinating and supporting community efforts; and
- Advocacy - advocating for environmental issues of concern on behalf of the Devonport community

3. Our Environment

Devonport is one of 29 local government areas in Tasmania, located in the centre north of the state. The municipality is 114 square kilometres in size and predominately urban in nature surrounded by productive agricultural landscapes. The primary legislation to which Council must comply is the *Local Government Act 1993*.

3.1 Flora and Fauna

Much of the City's natural vegetation is held in the two largest formal reserve areas – Don Reserve and Kelcey Tier Greenbelt. Smaller public reserves containing remnant vegetation in varying condition include the Clayton Drive Reserve, Turners Wetland Reserve, Hiller Street Flora Reserve, Mary Street Wetlands and Bluff Road Coastal Reserve. There are also



unreserved areas of remnant vegetation on public and private land.

Our two larger reserves are of high conservation value due to significant remnant vegetation and faunal communities. These support a high number of recorded native species:

- 148 flora species
- 75 bird species
- 15 mammal species
- 8 bat species
- a range of reptile, amphibians, invertebrate and fish species – the number of which has not been verified

Known endangered, threatened or vulnerable species include:

Common name	Scientific Name	Status under Nature Conservation Act 2002	Status under Threatened Species Act 1995	Status under Environment Protection & Biodiversity Conservation Act 1999
Spotted-tailed Quoll	<i>Dasyurus maculatus maculatus</i>		Rare	Vulnerable
Eastern Quoll	<i>Dasyurus viverrinus</i>		Not listed	Endangered
Eastern Barred Bandicoot	<i>Perameles gunnii gunnii</i>		Not listed	Vulnerable
Tasmanian Devil	<i>Sarcophilus harrisii</i>		Endangered	Endangered
Grey Goshawk	<i>Accipiter novaehollandiae</i>		Edangered	Endangered
Tasmanian Wedge-tailed Eagle	<i>Aquila audax fleayi</i>		Endangered	Endangered
Australasian Bittern	<i>Botaurus poiciloptilus</i>		Not listed	Endangered
Tasmanian Azure Kingfisher	<i>Ceyx azureus diemenensis</i>		Endnagered	Endangered
White-bellied Sea Eagle	<i>Haliaeetus leucogaster</i>		Vulnerable	Marine
Swift Parrot	<i>Lathamus discolor</i>		Endangered	Critically Endangered

Common name	Scientific Name	Status under Nature Conservation Act 2002	Status under Threatened Species Act 1995	Status under Environment Protection & Biodiversity Conservation Act 1999
Hooded Plover	<i>Thinornis rubricollis</i>		Not listed	Vulnerable
Masked Owl	<i>Tyto novaehollandiae castanops</i>		Endangered	Vulnerable
Green and Golden Frog	<i>Litoria raniformis</i>		Vulnerable	Vulnerable
Giant Freshwater Crayfish	<i>Astacopsis gouldi</i>		Vulnerable	Vulnerable
Central North Burrowing Crayfish	<i>Engaeus granulatus</i>		Endangered	Endangered
Australian Grayling	<i>Prototroctes maraena</i>		Vulnerable	Vulnerable
Blue Pincushion	<i>Brunonia australis</i>		Rare	Not listed
Showy Willowherb	<i>Epilobium pallidiflorum</i>		Rare	Not listed
Fragrant Hempbush	<i>Gynatrix pulchella</i>		Rare	Not listed
Slender Waterpepper	<i>Persicaria decipiens</i>		Vulnerable	Not listed
Slender Curved Riceflower	<i>Pimelea curviflora</i> var. <i>gracilis</i>		Rare	Not listed
Northern Pinkbells	<i>Tetralthea ciliata</i>		Rare	Not listed
Black Gum forest and woodland	<i>Eucalyptus ovata</i> forest and woodland	Threatened		Not listed
Coast Paperbark swamp forest	<i>Melaleuca ericifolia</i> swamp forest	Threatened		Not listed
Wetlands or saltmarsh	<i>Subtropical and temperate coastal saltmarsh</i>	Threatened		Vulnerable



Common name	Scientific Name	Status under Nature Conservation Act 2002	Status under Threatened Species Act 1995	Status under Environment Protection & Biodiversity Conservation Act 1999
Black Peppermint forest and woodland	<i>Eucalyptus amygdalina</i> forest and woodland on sandstone	Threatened		Not listed
White Gum and Blue Gum coastal forest	<i>Eucalyptus viminalis</i> – <i>Eucalyptus globulus</i> coastal forest and woodland	Threatened		Not listed
White Gum wet forest	<i>Eucalyptus viminalis</i> wet forest	Threatened		Not listed
Riparian Scrub	<i>Riparian scrub</i>	Threatened		Not listed

3.2 Waterways

The Devonport municipality has two main waterways flowing through it – the Mersey River and Don River – which are part of the larger Mersey River Catchment that flows into the Bass Strait. Waterways and associated tributaries and wetlands play an integral role in the landscape, sustaining flora and fauna, and providing connectivity between bushland areas to allow for the movement of animals across the landscape.

3.3 Coastal Areas

Coastal areas are commonly defined as the interface or transition areas between land and sea. Devonport's coastlines support a range of vegetation types and significant fauna such as penguin and resident and migratory seabird colonies. A large proportion of the coastal zone is owned by the Crown, with Council leasing areas to manage public infrastructure (for instance, walkways).

3.4 Climate

Devonport has a temperate climate with a moderate temperature range (average daily maximum is around 21.5°C in February and 12.7°C in July). Average temperatures have risen since the 1950s, at a rate of up to 0.15 °C per decade.

Devonport's average annual rainfall is around 750 to 1000 mm per year with a distinct seasonal cycle with most of the rain falling in the winter. For example, Devonport Airport receives an average of 41 mm in January, 96 mm in July. There has been a decline in average annual rainfall since the mid-1970s, and this decline has been strongest in autumn.



3.5 Cultural Heritage

Tasmania's Aboriginal cultural heritage provides a spiritual connection for Tasmanian Aboriginal people today and valuable information about one of the oldest living cultures in the world. Aboriginal cultural heritage is the tangible and intangible legacy of Tasmania's Aboriginal people. It refers to those places, objects and traditions that have been passed down to us from past generations.

It also includes intangible places where there may be no physical evidence of past cultural activities. These include places of spiritual or ceremonial significance or trade and travel routes. Any major projects or development within the municipality must comply with the Aboriginal Relics Act 1975.

European heritage places are listed under the Tasmanian Heritage Register. The Tasmanian Heritage Council and Department of Primary Industries, Parks, Water and Environment, work with the community to identify and promote sustainable use and sensitive development of heritage places so they can be used and enjoyed now and in the future. The majority of Devonport's listed heritage places comprise of built infrastructure.

3.6 Community Use

The natural landscape provides a range of values and uses by residents and visitors – recreational, scenic, spiritual, and as an educational resource. However, the level of community awareness and value placed on the role of our natural environment, and the effects of urban impacts, varies considerably in the community.

4. Consultation Outcomes - Key Findings

The Strategy draws on community comments raised through three main avenues:

1. Community survey – resident and broader community survey, March 2018 (21 respondents)
2. Youth workshops – two workshops held at Don College, March – April 2018 (18 participants)
3. Environmental Strategy Working Group workshops, April – May 2018 (6 participants)

The main findings are summarised below, in no order of importance. Refer to the Consultation Outcomes Report for unedited feedback.

Focus Area	Issues of Concern	Opportunities
Biodiversity	Invasive species – weeds, cats, dogs, biosecurity	Dog/cat/animal control Weed control Education
	Waste – litter, dumping green waste	Compliance, education, green waste bins
	Climate change	Monitoring impact
	Urban development encroaching on natural habitat / fragmentation	Bushland conservation / revegetation Sensitive development
	Illegal clearing of vegetation Planting non-native species in reserves Unauthorised tracks through reserves Bushfires	Compliance, education
	Native animal / plant diseases	Reporting, biosecurity
	Decline in biodiversity health	Monitoring Bushland conservation - revegetation, weed control Wildlife corridors Planting natives in Council reserve's and private gardens
Waterways & Coasts	Stormwater, sewerage, agricultural run-off	Use natural pesticides Grass pollutants traps
	Pollution – plastics, litter	Regular beach clean ups – community involvement More bins near waterways / beaches Promotion/education re impact on marine life
	Climate change – sea level rise, erosion, and flooding	
	Uncontrolled animals (dogs) disturbing habitat Uncontrolled vehicular access on beaches Vandalism	Signage, education, compliance

Focus Area	Issues of Concern	Opportunities
Energy	Lack of public and active transport	Carpool / ride sharing Bike hire system Improved timetabling
	Low level of renewable energy uptake by Council and residents	Provide incentives, education Community / privately funded generation schemes
	Reliance on cars, fossil fuels	Electric vehicles, bikes etc
	Human induced climate change - greenhouse emissions	Energy efficient buildings/appliances LED public / street lighting
Sustainable Living	Waste – food waste, green waste, lack of recycling, landfill, illegal dumping/litter	Less packaging Green waste bins Communal compost bins Establish partnerships to collect/use business food waste, supermarkets etc Recycling bins in public spaces Container Deposit Scheme Education re recycling, composting, reuse etc Produce veg/fruit beds instead of flower beds in public gardens Biodegradable products Zero waste policies
	Overconsumption	Water reuse Smart technology to minimise water use Water efficient appliances
General	Lack of knowledge and education	Incentives, volunteerism, awareness programs, target schools
	Anti-social behaviour	Knowledge, education, compliance Community wide ownership/pride programs
	Lack of resources to address environmental issues	Partnerships, grants, education (preventative approach)

5. Guiding Principles

The following principles will guide Council's approach, in partnership with other organisations, in the delivery of actions outlined in this strategy.

1. Devonport's natural resources should be used in a sustainable manner for the benefit of all people, in a way that is compatible with and does not impact, on ecological health and biodiversity.
2. Council will aim to ensure that our activities do not adversely impact the state of the environment beyond the Devonport local government area.
3. Consultation and engagement shall be undertaken where the public and stakeholders have an interest in decisions or activities impacting the natural environment.
4. Community expectations to deliver stronger environmental performance are to be balanced with other community priorities and resources available.
5. Integrated management, protection and appropriate use of environmental resources is a shared responsibility between all sectors of the community.
6. Council will have the courage to innovate and take risks if it means making a difference. In doing so, approaches taken will not diminish the potential of Devonport's environmental resources for future generations.

6. Strategic Directions

The goal of the Strategy over the next five years is:

Through the integration of sustainable practices, we will ensure Devonport's viability socially, economically and environmentally, preserving our natural geography and landscapes for future generations. Planned and sustainable management of energy, air, water and waste will assist in the delivery of a healthy environment.

This will be achieved by undertaking several actions grouped under three focus areas:

- 1. Conserving Our Biodiversity**
- 2. Healthy Waterways and Coasts**
- 3. Living Lightly**

Key challenges, desired outcomes and suggested actions have been developed from consideration of community, working group and Council officer input; current and future trends in the state of the natural environment and environmental management practice; as well as relevant policy frameworks. A detailed action plan is provided in Appendix A.

6.1 Strategic Focus 1: Conserving Our Biodiversity

Biodiversity is the variety of all life forms on earth - the different plants, animals and micro-organisms and the ecosystems of which they are a part. This focus area includes activities that aim to improve the health of Devonport's biological resources and address threatening processes in a way that ensures their long-term resilience, health, and viability.



Key Challenges and Threatening Processes:

- Urban development and use
 - Encroachment of private properties into bushland reserves
 - Unauthorised clearing of bushland understorey including creation of lawn and excessive mowing
 - Unauthorised poisoning and clearing of trees/native vegetation
 - Creation of new tracks and walking shortcuts in bushland reserves
- Invasive flora and fauna
 - Spread of weeds
 - Dumping of domestic and garden refuse in or near bushland reserves;
 - Lack of control of domestic pets
 - Introduced species / biosecurity
- Bushfires
- Climate variability and change altering ecosystems
- Potential for increase in native plant and animal diseases

Desired Outcomes:

- Reduction in the extent of declared and environmental weeds
- Habitat sites and threatened species are protected, and the area of revegetation is increased
- Greater community awareness and participation
- Increase in the extent of weed hygiene practices of Council
- Responsible pet ownership
- Decrease in illegal dumping of garden waste, clearing native vegetation, planting of non-local native species in or near bushland reserves

Actions:

Invasive Flora and Fauna

- Develop and implement an annual works plan for the control of priority and declared weeds
- Maintain public awareness of, and engagement in, weed identification and control activities
- Encourage responsible pet ownership
- Work with state agencies and relevant partners to plan and manage the control of stray and feral animals
- Report sightings of introduced species to DPIPW



- Target identified priority weeds on Council roads as part of the roadside maintenance weed spraying program
- Increase the extent of hygiene practices into DCC contract process, operations, and activities on Council land to minimise the risk of weed spread into new or sensitive areas.

Biodiversity Health

- Develop a Master Plan for the Kelcey Tier Greenbelt
- Undertake revegetation where required to support biodiversity
- Manage known threatened species populations to best-practice standards
- Encourage community awareness of and involvement in conservation activities
- Address through compliance, incentives, or education:
 - illegal dumping of (garden) waste;
 - removal/degradation of native vegetation
- Manage bushfire hazard reduction burns with consideration of ecological priorities
- Monitor priority species and habitat

6.2 Strategic Focus 2: Healthy Waterways and Coasts

Our waterways and coasts are important ecological, cultural, aesthetic, and recreational components of the landscape. Waterways have intrinsic ecological value and provide a wide range of ecosystem services. Ecosystem services result from a waterway's hydrology, landforms, vegetation, fauna, and micro-organisms, which function together as an ecosystem to provide beneficial outcomes for people, and other ecosystems.

This focus area includes initiatives that aim to improve water quality and reduce urban activities on the sensitive coastal environment.

Threatening Processes and Key Challenges:

- Water pollution from land use activities, e.g. stormwater runoff, contamination
- Erosion and siltation
- Ecosystem degradation - litter, lack of control domestic pets
- Coastal zone / beaches - unauthorised motorised vehicles on beaches, uncontrolled pets, horse riding, inappropriate placement of walking tracks, resulting in:
 - Direct impacts on flora through loss of vegetation cover and subsequent erosion
 - Direct impacts on fauna such as migratory and resident shorebirds include disturbances (causing birds to leave nests, eggs and chicks or feeding and roosting areas), collisions, nest destruction and the crushing of chicks and hatchlings
 - Direct impacts on cultural heritage sites
 - Indirect impacts on native flora and fauna through the introduction of weeds and pests competing for habitat and/or out-competing native species. Possible implications of vehicle hygiene and the transmission of diseases such as Phytophthora.

**Desired Outcomes:**

- Reduction in land pollution entering waterways
- Reduction in streambank erosion
- Increase in health of riparian zones
- No disturbance to shorebird breeding patterns
- Increase in community awareness and engagement in protecting waterways and coasts

Actions:

- Revegetate and /or improve health of riparian zones
- Engage volunteers in activities to protect our waterways and coasts
- Progressively extend installation of Gross Pollutants Traps across the stormwater system
- Integrate Water Sensitive Urban Design into new Council projects and developments where possible
- Unauthorised activity on beaches/coastline – advocate for improved understanding of the issue's significance and develop appropriate responses

6.3 Strategic Focus 3: Living Lightly

Australia ranks as the country with the 6th highest ecological footprint in the world, at 6.6 global hectares person. A global hectare is the amount of land required to support a community's demand for goods and services and absorb its waste including greenhouse gasses. This is over 3 times the average global footprint. This is based on average per capita consumption of food, transport, housing, goods, and services.

The 'Living Lightly' focus area includes projects that focus on reducing our ecological footprint through more efficient use of energy and water, reducing waste and use of more environmentally friendly goods and services.

Threatening Processes and Key Challenges:

- Overconsumption of water, energy, goods, and services
- Human induced climate change

Actions:**Energy Efficiency**

- Progressively upgrade Council-owned building, street and park lights with energy efficient light emitting diode (LED) lights
- Investigate alternative power generation opportunities
- Continue to undertake building retrofits (general energy efficiency) for large facilities
- Investigate electric vehicle charging infrastructure



- Promote or deliver active transport and energy efficiency community education programs
- Reduce Council fleet emissions by transitioning to low carbon vehicles, reviewing service schedules, exploring alternative transport options
- Embed energy efficiency across DCC operations
- Provide advice, advocate, or facilitate community scale enterprises that utilise alternative energy generation and consumption
- Support new community or business initiatives that utilise low carbon approaches
- Continue to support TasNetworks to roll out street light LED changeover program

Water Sensitivity

- Promote water saving/efficiency programs/opportunities for residents
- Install smart technology for high water-using properties / facilities
- Progressively retrofit high water-using properties with water-efficient fixtures and fittings

Liveable City

- Implement actions in the Waste Strategy that aim to firstly reduce the amount of waste generated and secondly reduce the amount of landfill through resource recovery and recycling
- Implement the DCC Corporate Climate Change Adaptation Plan to improve climate resilience
- Ensure sustainability considerations in procurement decisions, including mandatory weightings in tenders, where appropriate
- Identify, collect, and report on environmental data that will inform future decision-making and achievement of all targets in this Strategy



Appendix 1 - Action Plan

Action:

The activity or output to be undertaken

Responsibility:

The department in the Devonport City Council that will lead the action

Priority:

Actions assessed using two criteria:

1. Level of importance / strategic impact (community benefit)
2. Ease of implementation (considering time, resources, complexity)
 - High: Critical importance, high impact, easy to implement. Complete within 1-2 years.
 - Medium: Complimentary to existing services, high impact, more difficult to implement. Complete within 3-5 years.
 - Low: Limited impact, difficult to implement. Complete within 5+ years.

Resources Required:

The level of human or financial resources required:

- A-OPEX: Annual operational expenditure by Council – staffing or operational resource allocated as part of the annual plan
- F-OPEX: Future operational expenditure by Council – identified increased requirements for future consideration in annual allocation.
- CAPEX: 2017/18 allocated capital expenditure – identified infrastructure requirements of Council
- F-CAPEX: Future capital expenditure – no current allocation, would need to be considered in future capital budget
- External: Cash or resources sourced outside of Council, e.g., grants, sponsorships, in-kind support from partners

STRATEGIC FOCUS 1. CONSERVING OUR BIODIVERSITY

Action	Details	Responsibility	Priority	Resources	
Invasive Flora and Fauna					
1.1	Develop and implement an annual works plan for the control of priority and declared weeds	<ul style="list-style-type: none"> • Annual mapping of weed distribution • Explore low impact weed control methods 	Community Services	High	A-OPEX

Action	Details	Responsibility	Priority	Resources	
1.2	Maintain public awareness of and engagement in weed identification and control activities	<ul style="list-style-type: none"> Provide advice to private property owners when requested Work with private property owners with declared weeds to contain or eradicate infestation Deliver education and hands-on programs 	Community Services	High	A-OPEX External
1.3	Encourage responsible pet ownership	<ul style="list-style-type: none"> Cat management Promote on-leash dog control in Council parks and reserves as per the Dog Management Policy (includes updating signage) 	Risk Management Infrastructure & Works	High	A-OPEX
1.4	Work with state agencies and relevant partners to plan and manage the control of stray and feral animals	<ul style="list-style-type: none"> Work with DPIPWE / Cradle Coast NRM to implement the Tasmanian Cat Management Plan 	Risk Management	High	A-OPEX
1.5	Report sightings of introduced species to DPIPWE	<ul style="list-style-type: none"> Assist DPIPWE to raise community awareness and reporting of introduced species Where required manage potential impacts in consultation with DPIPWE Includes threatening pathogens 	Risk Management	High	A-OPEX
1.6	Target identified priority weeds on Council roads as part of the roadside maintenance weed spraying program	<ul style="list-style-type: none"> On non-Council roads, advise the property owner of the priority weeds as required 	Infrastructure & Works Community Services	Medium	F-OPEX

Action	Details	Responsibility	Priority	Resources	
1.7	Increase the extent of hygiene practices into DCC contract process, operations, and activities on Council land to minimise the risk of weed spread into new or sensitive areas	<ul style="list-style-type: none"> May require wash down facilities in strategic locations Determine areas considered 'sensitive' 	Infrastructure & Works Community Services	Medium	A-OPEX F-CAPEX
Biodiversity Health					
1.8	Develop a Master Plan for the Keicsey Tier Greenbelt	Considers natural, social, recreational, and cultural values	Community Services	High	A-OPEX
1.9	Undertake revegetation where required to support biodiversity	<ul style="list-style-type: none"> Use local native species Encourage development of flora and fauna corridors Consider use of local native species on nature strips and in parks & reserves in accordance with Council policy 	Community Services Infrastructure & Works	High	A-OPEX External
1.10	Manage known threatened species populations to best-practice standards	For instance, continue to manage Clayton Drive Reserve to increase habitat health for the translocated Central North Burrowing Crayfish	Infrastructure & Works Community Services	High	A-OPEX
1.11	Encourage community awareness of and involvement in conservation activities	<ul style="list-style-type: none"> Support volunteer and school participation Deliver community events celebrating biodiversity e.g. National Tree Day, Clean up Australia Day, Biodiversity month, Bioblitz Develop or review relevant promotional material, consider using digital platforms 	Community Services	High	A-OPEX External



Action	Details	Responsibility	Priority	Resources	
1.12	Address through compliance, incentives, or education: <ul style="list-style-type: none"> illegal dumping of (garden) waste removal/degradation of native vegetation 	Includes: <ul style="list-style-type: none"> Planting of non-native species in reserves Planting environmental weeds in gardens 	Risk Management Community Services	High	A-OPEX
1.13	Manage bushfire hazard reduction burns with consideration of ecological priorities	As outlined in the Don Reserve and Kelcey Tier Greenbelt Bushfire Management Plans	Infrastructure & Works Community Services	High	A-OPEX External
1.14	Monitor priority species and habitat	<ul style="list-style-type: none"> Record in database linked to Council's GIS Consider reporting on city wide ecological health every 10 years 	Community Services	Medium	F-OPEX External

Targets:

- The area of revegetation is increased by 100% by 2024 from 2017-18 levels
- A 25% increase in community participation by 2024 from 2018-2019 levels
- Increase in the extent of hygiene practices of Council and integration into contracts
- Decrease in reports of illegal dumping of garden waste / clearing native vegetation by 2024 from 2018-2019

STRATEGIC FOCUS 2. HEALTHY WATERWAYS AND COASTS

Action	Details	Responsibility	Priority	Resources	
2.1	Revegetate and /or improve health of riparian zones	<ul style="list-style-type: none"> Improves water quality and aquatic ecosystem health Reduces stream bank erosion and sedimentation Use local native species 	Community Services	High	F-OPEX External
2.2	Engage volunteers in activities to protect our waterways and coasts	Hands-on and education projects	Community Services	High	A-OPEX External

Action	Details	Responsibility	Priority	Resources
2.3	Progressively extend installation of gross pollutants traps across the stormwater system	Infrastructure & Works	High	A-OPEX F-CAPEX
2.4	Integrate Water Sensitive Urban Design into new Council projects and developments where possible	Infrastructure & Works	High	A-OPEX F-OPEX
2.5	Unauthorised activity on beaches / coastline – advocate for improved understanding of the issue's significance and develop appropriate responses	Community Services	Low	A-OPEX External

Targets:

- The area of rehabilitation work in riparian zones is increased by 100% by 2024 from 2018-19 levels
- A 25% increase in community participation by 2024 from 2018-2019 levels
- No evidence of disturbance to shorebird breeding sites

STRATEGIC FOCUS 3. LIVING LIGHTLY

Action	Details	Responsibility	Priority	Resources
Energy Efficiency				
3.1	Progressively upgrade Council-owned building, street and park lights with energy efficient light emitting diode (LED) lights	Infrastructure & Works	High	A-OPEX F-CAPEX

Action	Details	Responsibility	Priority	Resources
3.2	Investigate alternative power generation opportunities	Infrastructure & Works	High	F-CAPEX External
3.3	Continue to undertake building retrofits (general energy efficiency) for large facilities	Infrastructure & Works	High	F-CAPEX F-OPEX External
3.4	Investigate electric vehicle charging infrastructure	Infrastructure & Works	High	F-CAPEX External
3.5	Promote or deliver active transport and energy efficiency community education programs	Community Services	High	A-OPEX External
3.6	Reduce Council fleet emissions by transitioning to low carbon vehicles, reviewing service schedules, exploring alternative transport options	Infrastructure & Works	Medium	F-CAPEX

Action		Details	Responsibility	Priority	Resources
3.7	Embed energy efficiency across DCC operations	Develop staff behaviour change education program	Community Services	Medium	F-OPEX
3.8	Provide advice, advocate, or facilitate community scale enterprises that utilise alternative energy generation and consumption	Explore opportunities for shared power schemes, community shareholders, bulk buy schemes etc	Community Services Economic Development	Medium	F-OPEX External
3.9	Support new community or business initiatives that utilise low carbon approaches	Strengthen business/ industry partnerships to support and encourage new and emerging low carbon opportunities, for instance, ebike hire for visitors, co/tri-generation	Community Services Economic Development	Medium	F-OPEX External
3.10	Continue to support TasNetworks to roll out street light LED changeover program	Street lights are owned, maintained, and replaced under a negotiated arrangement with TasNetworks. TasNetworks plan to change all lamps to LED in the next 8-10 years	Infrastructure & Works	Low	External
Water Sensitivity					
3.11	Promote water saving/ efficiency programs/ opportunities for residents	Rainwater tanks, treated use of greywater in accordance with planning/health regulations	Community Services	High	A-OPEX
3.12	Install smart technology for high water-using properties / facilities	For example, sensors that irrigate sports field as required given level of dryness as opposed to regular times	Infrastructure & Works	Medium	A-OPEX F-CAPEX External
3.13	Progressively retrofit high water-using properties with water efficient fixtures and fittings	<ul style="list-style-type: none"> Includes development of tools to assist staff with purchase of water efficient fixtures, fittings, and appliances Extends to leased Council facilities 	Infrastructure & Works	Medium	A-OPEX F-CAPEX External

Action	Details	Responsibility	Priority	Resources	
Liveable City					
3.14	Implement actions in the Waste Strategy that aim to firstly reduce the amount of waste generated and secondly reduce the amount of landfill through resource recovery and recycling	Some Waste Strategy actions include: <ul style="list-style-type: none"> Investigate opportunities for recycling/ composting and use of biodegradable serving equipment at public events Support composting schemes, community gardens/ enterprises and nature strip edible gardens to reduce food waste Explore opportunities to segregate green waste from landfill Promote reuse through local business and charities 	Infrastructure & Works Community Services	Varied as per Waste Strategy	Varied as per Waste Strategy
3.15	Implement the DCC Corporate Climate Change Adaptation Plan to improve climate resilience	For instance, regarding Sea Level Rise and Storm Tide Risk - assess risks, prioritise works and implement dune / foreshore restoration programmes as required	All departments	Varied as per Adaptation Plan	Varied as per Adaptation Plan
3.16	Ensure sustainability considerations in procurement decisions, including mandatory weightings in tenders, where appropriate	Improve procurement guidelines, processes, and tools to support staff to actively engage in sustainable procurement	Organisational Performance	Medium	A-OPEX
3.17	Identify, collect, and report on environmental data that will inform future decision-making and achievement of Strategy targets	Review Environmental Strategy targets and align with data collection and analysis capabilities where required	Community Services	Medium	F-OPEX

**Targets:**

- 5% of electricity used in Council's largest facilities obtained from localised renewable energy sources
- 5% reduction in greenhouse gas emissions across Council operations by June 2024, based on June 2019 levels
- 5% reduction on 2017-2018 energy usage in Council's largest facilities by 2024
- Zero increase in potable water use of Council's largest water consuming facilities by June 2024 from 2019 baseline
- Environmental sustainability is considered across all areas of Council, in decisions, project development and implementation, and reported accordingly to the community by 2024
- Increase in number of Council-delivered, or supported 'living lightly' community education programs by 2024 from 2018-19 levels



Community Consultation Outcomes Report

ENVIRONMENT STRATEGY 2019-2024

1.0 Introduction

The Devonport City Council's Environment Strategy has been developed in response to community issues and solutions raised through three main avenues:

1. Community survey – resident and broader community survey, March 2018 (21 respondents)
2. Youth workshops – two workshops held at Don College, March, April 2018 (18 participants)
3. Environmental Strategy Working Group workshops, April – May 2018 (6 participants)

This report provides the unedited outcomes of the three phases of consultation.

2.0 Consultation Outcomes

2.1 Community Survey

Invitation to comment on the Devonport's key environmental issues and possible solutions was provided to the public through a survey available online and in hard copy from 22 February 2018 to 16 March 2018 inclusive. 21 responses were received.

1. BIODIVERSITY

Issue	How can this be addressed?
Waste	Green waste bins
Keeping our natural areas intact and weed free	Keeping an eye on local issues that arise and informing council of concerns promptly.
Actively protect and manage DCC coastal, estuarine, bushland and wetlands.	Council to lead by example....
Pressure on the ecosystems functionality, cats, rubbish, fire.	Cat control and registration, recycling and biodegradable stuff, limit hazard reduction burns.
Not enough trees on nature strips to provide shade for Walkers and pedestrians	Plant more trees to attract Native birds
A range of threatened species and ecosystems are threatened by activities including residential & commercial development, agriculture and other activities which affect the hydrology.	Improve quality of information and awareness of that information regarding threatened species' & ecosystems' locations & requirements, so that people can plan well in advance of financial and emotional commitment.
Threatening processes - Weeds, Vegetation clearance (past and present).	weed control - especially Spanish heath. Vegetation protection - protect the best by removing threats. Vegetation Restoration - expand vegetation/habitat coverage (especially coastal environment)

Issue	How can this be addressed?
Coastal integrity	Signage interpretation, accessibility, enforcement of vandalism e.g. 4WD, open days and activities with CCA including weeding.
Climate change, weeds, unrestrained cats and dogs, urban encroachment on bushland, fragmentation of bushland and other natural landscapes, climate change, pollution, litter.	Active management of reserves...formation and ongoing support of 'friend's' groups which will encourage a sense of ownership. Community education re the problems caused by cats and dogs and the dumping of garden waste in bushland.... establish green waste collection from residences. Encourage planting of native species in gardens. Advocate for container deposit legislation. Create wildlife corridors to link bushland reserves. Require new subdivisions adjacent to bushland to establish fire breaks WITHIN the development areas.
Stop green waste which can contain weeds from being dumped on roadsides. Supply green waste pickups.	Ensure that on council owned land is not overgrown and only supports natural species of plants.
Protection of all the remnant natural resources	Prosecute those who commit environmental crimes i.e. killing wildlife, destroying vegetation, polluting waterways. Promote and encourage a plastic bag free municipality. Lobby for container deposit scheme.
Development encroaching on natural habitat of animals, e.g. on edge of Don Reserve: animals such as wallabies roaming suburbs for grass to eat. Domestic cats out at night attacking small wildlife. Removal of trees in association with development is reducing wind protection for remaining forest.	More wildlife corridors. More control on cats out at night. More sensitive development.
At the moment and it seems for a few years now, the small pockets of natural environment have been neglected. As our population grows and more people wish to access our natural reserves pressure is put on the fragile nature habits that we have. Our nature is both being loved to death and not kept up with maintenance.	We need to activate interested people to get involved in a volunteer program to assist with the maintenance of these valuable areas. Council also needs to put some more money into maintenance of these areas.
Willow infestation along local rivers, rapid development on the outskirts adjacent to Greenbelt / Forest areas	Promote the planting of indigenous plants in gardens and community plantings, address weed issues e.g. willows, remove and replace with indigenous vegetation, ensure sufficient wild areas enjoy the highest protections don't go down the path of other areas of Australia and destroy Biodiversity as you'll never get it back
Climate related pressures of sea level rise on all beaches and waterways within Devonport municipality. Environmental impacts of erosion and recession of the shoreline around Devonport Bluff beach. Impacts on eco systems of Pardoe Beach, East Devonport Beach, Mersey Bluff Beach, Coles Beach and Mersey River from Pardoe Sewage treatment Plant pumping Tassal's filtrate water directly	Record the data ongoing to monitor changes and impacts

Issue	How can this be addressed?
into the ocean outfall pipe. This impacts ecosystems on land and at sea.	
River and water systems. Green waste	A green waste collection system or remove tip fee for green waste
Preserving the natural bushlands and coastlines	Plant native plants in playgrounds and gardens around the city
Removal of pest plant species	Replace pest plant species in garden

2. WATERWAYS / COASTS

Issue	How can this be addressed?
Stormwater and sewerage runoff	
Erosion, weed incursion and illegal dumping.	Report on illegal dumping and monitor any other issues.
Retain a natural coastline (hands off the Mersey Bluff Rotary proposed walkway)	Rehabilitate degraded area and control weeds
Plastic pollution	Gross pollution traps, container deposits.
Cigarette butts and bottles thrown into water	
Changes in hydrology can severely affect the prospects of the Endangered central north burrowing crayfish; I have observed severe creek pollution; flood risks are likely to increase with climate change.	Improve quality of information and awareness of that information regarding locations & requirements of aquatic threatened species; provide adequate resources/networks for responses to pollution issues; perhaps investigate the potential for native planting to reduce flooding risks?
Past clearing of the coastal zone. Poor regulation of waterway use, clearing of riparian corridors	Education, Revegetation.
Coastal reserve east of Teatree lane (East Dev), Don riparian zone	limit and enforce dog and vehicular access to beaches (shore birds),
Climate change...sea level rise, coastal erosion and flooding. Illegal driving on beaches e.g. Pardon. Weeds, litter, pollution, unrestrained cats and dogs.	Encourage community involvement in water quality monitoring. Revegetate using natives. Rubbish collection. Community education
Minimise stormwater runoff reaching the Mersey river.	
Better sewerage treatment, keeping plastic out of oceans and waterways, prosecute polluters	Stop littering. The council needs litter officers. Have mechanisms in place to capture rubbish in storm water. Publish lists of flora and fauna that live in the municipality and how to respect and protect. Run educational programs. Establish coast and land care groups. Make sure natural resources are protected when new subdivisions are established.
Avoiding development too close to foreshore subject to tidal and storm surges. Make the community more aware of coastal erosion and projected flood peak levels. More remediation work is needed alongside the Don River to avoid the loss of more sections of walking track.	As above (previous question).
Climate change...sea level rise, erosion, and flooding. Illegal driving of vehicles on beaches	Encourage community involvement in water quality monitoring. Revegetation using natives.

Issue	How can this be addressed?
e.g. Pardoe, Weeds, litter, pollution, unrestrained cats and dogs.	Litter collection. Community education. Encourage formation of Coastcare groups.
Weeds, weeds, weeds and rubbish! Plus misuse of our reserves i.e. motorbike riding and cutting additional tracks through reserves.	Rubbish around our foreshore, is there a way we can have a coast watch group or people coordinated through council who regularly get together (monthly) and spend a few hours targeting different areas to collect plastic and rubbish from our waterways and foreshore.
Willows infestations, runoff / pollution from farmland, lack of protection / protective overlays along fragile riparian zones	Education, protective planning overlays, funding for Biodiversity improvement projects and promoting volunteering and community involvement in those projects, targeted and strategic weed control
As above	Raise awareness of the existing damage and how personal actions and community support can help mitigate impacts.
Water way and coastline pollution and rubbish	Not sure
Plastic / recyclable waste	Container deposit scheme, side-by-side recycle / waste bins

3. ENERGY EFFICIENCY

Issue	How can this be addressed?
Green buildings especially the current so-called 'living city' gross development	Work with ratepayers to install solar/wind passive generating systems
Transport fuels. Make it all electric	Promoting the benefits, low interest loans.
Knocking down perfectly functional buildings. Library and council Chambers. Cement and Bricks will use up landfill.	Not enough public transport along NW coast. Connecting libraries, beaches, sporting venues, shoQinv centres
There are many opportunities for increased levels of sustainable living and a more circular economy.	Promote solar power; improve road set-ups to promote safety for cyclists.
if Devonport is to become a city, then it will have the same issues as all Australian cities	As an emerging city, Devonport has the opportunity to learn from other cities and implement best practice solutions
Some Councils in southern Tas have supported solar uptake on housing. Council can lead by example which will have benefits in savings in years to come. A shame solar was not integrated into the pool development but could still be. What a great advertisement for energy efficiency that would be.	As above
Too much reliance on cars. Poor public transport. Older poorly insulated houses, lack of double glazing, poor orientation of older houses to capture light and sun.	Establish charging points for electric vehicles especially in car parks. Better public transport, more and safer bike and walking tracks. Require new houses are orientated to capture sunshine with correct positioning of windows. Facilitate bulk purchasing of solar panels and insulation for low income households.
Low interest loans for low income families to purchase solar panels, insulate etc. Make sure all new houses are energy efficient. More promotion of renewables. More info for residents on how to make homes more energy efficient.	As above.

Issue	How can this be addressed?
Too much reliance on cars. Poor public transport options. Older housing with poor green energy ratings.	Establish charging points for electric vehicles especially in car parks. More and safer bike and walking tracks. Better public transport. Require better orientation for new houses and better positioning of windows. Facilitate bulk purchase of solar panels and insulation for low income households.
	Change the council cars/fleet to electric!
poor sub-standard building codes	Council Buildings should lead the way and be built or retrofitted to achieve the highest possible energy efficiency standards, once completed use council buildings to educate the local community
Council needs to look to becoming 100% renewable energy self-sufficient for all council owned assets. It is the council's responsibility to lead by example to show the community it is concerned with reducing its environmental impact.	Provide 100% renewable energy to all council owned buildings, street lighting and to prioritise grants funding to organisations and community groups giving priority to the environment in their operations.
More solar	Reduce unnecessary lighting
	LED street lighting
Expense of electricity for power & lighting	Lack of solar PV panels on gov buildings and resident homes; LED street lights

4. SUSTAINABLE LIVING

Issue	How can this be addressed?
Encouraging people (i.e. not charging) to dump all green waste at the transfer station and not to put it into their general waste bin.	More promotion on effective recycling.
All Devonport Council buildings to have installed solar/wind passive energy systems.	Actively promote urban street vegie/fruit gardens, community gardens and home backyard vegie/fruit gardens
Transport. More bikeways and smaller buses running more often.	Walking, reducing use of one use stuff such as coffee cups.
Not enough well-maintained parks and walking tracks. Victoria Parade is too busy. People crashing into each other.	Too many fat people in the town. Stop building restaurants and drinking holes. Build more sporting families. Bike tracks. Parks
There are many opportunities for increased levels of sustainable living and a more circular economy.	Support recycling, explore the multitude of sustainable living approaches tried and tested by models such as Transition Towns.
Health of the waterways and coastal environment are important footprint issues. increased traffic congestion will be an issue in the future. energy consumption, rubbish/waste management	Education. Environmental restoration budget. Green waste collection (reduce dumping).
Reliance on unsustainable energy sources. Reliance of poor transport. Waste	Best practice energy efficient waste management. Assisting energy efficiency in homes such as offering some financial support for low income households to convert old electric heating to heat pumps. Better and safe walking and cycling routes
Diesel/petrol buses, stormwater, lawns, building materials.... their embodied energy and end of life disposal.	Electric buses and council vehicles. Establish litter collectors on stormwater outlets. All council buildings to have insulation and PV

Issue	How can this be addressed?
	arrays. Encourage home food production through community gardens and workshops. Encourage the establishment of native plantings instead of lawns.
Make sure businesses and homes are built to highest standards. Make recycled building materials more readily available. Give away trees.	Work together to value the beauty that surrounds us. A competition for schools with the winner the one that comes up with the most innovators ideas
Need more people to use public transport.	Need a colourful, integrated bus route map showing all bus route possibilities and times. Also need brighter, more noticeable bus stops (they are often not easy to spot), and more/better advertising promoting use of the buses.
Urban expansion; too much use of cars	Electric buses and council vehicles. Install litter collectors at all storm water outlets. All council buildings have insulation and PV arrays. Encourage home food production through community gardens and workshops.
Green waste needs to be prioritised to be rolled out in our city! Plus, we need to	We need to be active in promoting a plastic reduction in our community. We need to be proactive in contacting business and setting up meeting suggesting alternatives to the single use plastics they use in their businesses. We need to be suggesting the benefits to their business, less rubbish and our council less rubbish going into our landfill which is not an eternal site and will fill and alternatives will need to be sort. If we offer like a showcase of different recyclable products that can be used in their businesses.
Biodiversity loss, Waste Management and Recycling, Energy efficiency	Education, part-subsidised sustainable infrastructure, create a sustainable living hub e.g. CERES in Melbourne
As above and in addition introducing green waste collection, provide composting bins to all residents and collection of same, to look to Devonport becoming a recycling city to establish a biofuel station to supply the communities electricity needs into the future.	More education of the residents, lead by example, incorporate zero waste community events to encourage behavioural change. Incentivise businesses and residents to buy in to community initiative e.g. bulk solar, hot water utilising local businesses to deliver these services. Provide workshops in sustainable living e.g. Plastic Free living, Zero Waste, Landcare. Provide recycling stations for drink bottles throughout the municipality to encourage recycling of these plastics which may be incentivised by offering discounts for council owned/operated facilities e.g. Aquatic Centre, carparks etc.
Agreed	Consolidate shopping district
Public transport	Communal living apartment s
Reducing waste dumped in pit	Educate on recycling, composting green waste, energy efficiency

5. GENERAL

Issue	How can this be addressed?
Develop a solar/wind generating system that can be utilised by the community.	Council to talk and listen to the community and create a realistic action plan with timeline targets that are met.
Climate instability/change. More child friendly Parks. Bluff Park is overcrowded	Electric vehicles. Replacing fossil fuel heating. DCC are a lost cause. They don't listen to anyone. Some of the sports facilities around town have had no upgrade in 50 years. They are a disgrace. The showground facilities for All stars Gymnastics are like a third world county.
Flooding, biodiversity loss	Obtain good quality information incorporating levels of certainty around this information; improve awareness; promote discussions to identify best solutions for all. Difficult to identify and agree on realistic solutions to biodiversity loss unless there is a widespread appreciation of the rate of loss and the implications.
Compounding weeds. Vegetation clearance. Increased energy consumption, traffic congestion	Reinvest in weeds now. Learn from other new and old cities (e.g. Hobart has a new traffic problem that they didn't see coming). Plan for higher density living in the city. Invest in future transport options - because D is the city centre for a rural community, even if transport is managed within in the confines of the city then channel cars to nodes where they can park in towers and radiate throughout the city via driverless transport (?). Embrace and invest in green energy technology to benefit the whole city and the people of Devonport.
Every Council is subject to the impacts of climate change.	There is much scientific data available to know how climate change will impact. It is a matter of acting on that information.
Climate change...sea level rise, coastal erosion, increased extreme weather events, changes in rainfall and wind patterns, changes in temperature.	Reduce carbon footprint generally. Encourage and facilitate active transport and energy efficiency. Encourage water conservation and installation of water tanks. Allow and promote composting toilets.
I would say not allowing remnant vegetation to disappear and our rivers not to be s as open drains	Make sure there are strong planning laws to ensure new housing is integrated into the environment and not destroyed in the process of creating as many blocks of land as possible. All subdivisions should have a reserve or park.
Waste collection; we need green bins for garden refuse. That could be collected and made into compost for sale, for example.	As above re waste collection (previous question).
Climate change...sea level rise, coastal erosion, increased extreme weather events, changes in rainfall and wind patterns, changes in temperature.	Reduce carbon footprint generally. Encourage active transport and energy efficiency. Educate public to become aware of the value of nature and nature's environmental services. Water conservation measures...encourage installation of water tanks and allow and promote composting toilets. Consider the embodied energy and end of life disposal of allowed building materials.

Issue	How can this be addressed?
Replanting of our parklands in our suburbs. Wind and age have degraded our tree capital over the years. Miandetta for instance has lost many trees over the years and they need replacing as do other area around the city.	Our small pockets of natural bushland and reserves are precious, if they disappear they will never return again. We need to value these not just for us but for our children. These reserves are use now as learning tools and provide destinations for school children to learn about our natural environment. We need to be as active as we can in preserving these in the best conditions possible.
not planning strategically for population growth can have many negative environmental impacts- this is not done well around Australia and the liveability of our cities and towns will at some stage hit reverse as environmental impacts increase and compound	Strategic planning for population growth not driven by \$\$ or political cycles
Climate change, sea level rise, coastal erosion/recession, pollution from Pardoe Sewage Plant, transport, councils use of Roundup for weed eradication planning for more green spaces	Develop a Climate Emergency Plan/Strategy for implementation and bring the community onboard by changing behaviours. Introduce steam weed control or other environmentally sound methodology to eliminate the use of known carcinogens which end up in our waterways.
Don't know	
Maintaining and creating green spaces	
Climate change will increase winds speeds so placing power lines underground in all urban areas, decentralization of power distribution	Increased solar PV panels and battery storage

6. Please provide any further comments

Definitely should be green waste bins collected weekly

Supporting practical action through investment and use of low interest loans.

Whatever is suggested nothing is acted upon.

thanks for the opportunity

Many ideas you will receive in this survey will include a \$ cost. If Council is serious about integrating environmentally sustainable practices it must as a priority seek out the many funding offers on offer from the State and Commonwealth. For example, we all want good roads, but roads have had an unfair bite of the cherry for too long.

Continue and expand the aims and objectives of several existing council strategies such as the Bike riding strategy, the Energy efficiency strategy and the Environmental strategy and ensure these strategies are implemented. Establish the Don to Arboretum walking/cycling track.

Devonport is a beautiful place to live. In regard to the building environment I think the refurbishment of the mall to resemble lower Stewart St with it's beautiful trees and gardens

Re: Pedestrian Strategy: A wish list for expanded local walking tracks: e.g. 1. extending the old tramway route through to the Arboretum. 2. extending the walk across the Sawdust Bridge around to and over Don Heads to Lillico, etc. 3. More ambitiously, a northern Tasmania coastal walking track (along the lines, e.g. of the coastal walk around the Isle of Man), which would attract visiting international and mainland walkers. Re: Bike Riding Strategy: more bike tracks away from the riverside walking tracks. Fast bikes and walkers on the same tracks don't mix (e.g. the kinds of problems faced in Melbourne).

Comments: continue and expand the aims and objectives of existing council strategies such as the Environmental Sustainability strategy, the Energy Efficiency Strategy, the Weed Strategy, and the Bike Riding Strategy and ensure all strategies are implemented. Establish the Don to Arboretum walking/cycling track.

Thanks for consulting!!

Develop a community board to help inform council on best practice and expertise on reducing council's environmental footprint. Can council develop a Communications register with rate payers to ascertain how information reaches them? I am a Devonport rate payer and I have received no correspondence on this survey. It came to my attention from someone living outside Devonport. Not everyone is on social media nor buys The Advocate. There should be an option to receive notifications from council via email or SMS to ensure rate payers are able to participate in "Having Your Say".

2.2 Youth Workshop – 28 March 2018

Don College Environmental Science students, 13 participants

1. Activity: Brainstorm – Key environmental issues in Devonport

Three groups brainstormed ideas and then grouped together into key themes (not listed in any priority).

Flora and Fauna Conservation

- Disruption of animal habitats
- Fruit control (airports) biosecurity
- Culling / killing of native animals
- Pesticide use
- Deforestation (e.g. Homemaker Centre)
- Trash

Overconsumption of Water

- Too much water use

Knowledge and Education

- Not enough publicity in relation to the issues Devonport faces
- Lack of education

Pollution in the air

Health of Waterways

- Improvement in sewerage systems at the beach
- Dredging of the Mersey River
- Pollution of waterways

Food Waste

- Food waste in stores
- Bakery waste
- Wasting food
- Lack of composting in homes
- Compost – collection

Waste Management

- Pollution of local beaches especially in regard to litter

- Excessive asbestos in housing – lack of knowledge about use in products, disposal etc
- Not strict enough on what is getting put in recycling bins
- Not enough education around recycling
- Dog litter building up along walking track
- Attitudes towards waste/recycling
- Not enough bins / people are too lazy
- Microplastics in oceans
- Litter
- Stores – too much plastic and cardboard
- Plastic consumption by birds
- Littering – not enough in bins
- Lack of recycling bins next to general waste bins in town
- Rubbish on beaches
- Using too much plastic in daily life
- Management of recyclables
- Green waste disposal

The future of the living City project – Building on Victoria Parade

Public Transport

- Footpath accessibility - some areas not suitable for prams and wheelchairs
- Boardwalk at Tiagarra proposal - not supported – impact on Aboriginal / environmental values
- City transport, use of petrol
- Lack of public transport
- Amount of public transport too low

Carbon Consumption

- Attitudes towards consumption of fossil fuels
- Irresponsible energy use
- More solar panels
- Climate change

2. Activity: Action Planning

Each group developed project ideas to address each Theme. After presenting to the entire group each participant was allocated 5 votes to indicate their priority projects.

Ideas	# Votes
Public Transport	
Youth friendly public transport system	4
Carpool systems – Council assisted	2
Bicycle lanes in town	-
Bike hire system	-
Cheaper taxi rates for youth?	-
Introduce Uber?	-
More locations	-
Shared public transport system	-
Carbon Consumption	
Public transport	4
Energy efficiency regulations for manufactures – vehicles, appliances	1
Decrease mining activity	-

Ideas	# Votes
Educate people about how to use less energy	-
Electric cars	-
Energy efficient appliances	-
Energy efficient vehicles	-
Government incentives – money (LED lights)	-
Install solar panels, wind turbines	-
More hydro-electric use	-
Waste Management / Food Waste	
Less packaging	9
Recycling bins beside general waste bins	9
Involve Secondbite – make it easier for them to collect and distribute food ‘waste’	5
Better management of foods in stores (reduce end of night throw outs)	4
Encouraging more cloth bags, over plastic, in stores	4
Recycling / Container Deposit Scheme	4
Bakery cook less food	-
City clean ups on beaches	-
Communal compost bins	-
Encouraging more compost and recycling	-
More bins	-
More recyclables in restaurants – e.g. non-plastic straws, takeaway containers etc	-
Produce veg/fruit beds instead of flower beds in public gardens	-
Flora and Fauna Conservation	
Reduce deforestation	4
Controlled culling of native animals (legal quota in all areas)	1
Improve biosecurity	1
More conservation of native animals	1
Clean up animal faeces	-
Dog/animal control	-
More research into native plants	-
Use natural pesticides	-
Using marked walking tracks (build more)	-
Health of Waterways	
More bins on boardwalks, beaches, and other areas litter can be easily blown into waterways	5
Volunteer / community service programs focusing on litter collection on beaches / around waterways	3
More media publicity / education in schools on the impact of litter in oceans and how easily it ends up there	1
Recycling of water in restrooms, water tanks to collect rainfall – hand wash water used to flush toilet	1
Filter hand wash water so chemicals aren’t introduced in to waterways	-
Monitoring river use by boats and ships	-
Move the Spirit?	-
Regular checks and maintenance on sewerage systems	-
Regular surveys on waterway health	-
Knowledge and Education	
Advertising – posters, billboards, social media (Facebook, snapchat ads), signage (buses, public transport), radio, TV	3
Programs – school programs	2
Ambassadors for energy consumption	-
Labelling on products – bottles, food packaging, clothing, appliances	-
Programs - workplace	-

2.3 Youth Workshop – 12 April 2018

Don College students, 5 participants

1. Activity: Brainstorm – Key environmental issues in Devonport

Participants brainstormed ideas and then grouped together into key themes (not listed in any priority).

Pollution – Soil/Land & water

- Agricultural run-off
- Chemicals from farms
- Estuary pollution
- Sewerage

Climate Change Reduction

- Clean green energy (tidal, wind, hydro, solar, thermal) – lack of
- Electric car recharge stations - lack of

Waste and Recycling (lack of)

- Food waste (green waste) – community garden?
- Promote reusing/recycling of materials such as clothing, shoes, furniture, electronic goods, appliances
- Landfill
- Recycling - lack of public awareness around how to and what can be recycled
- Waste dumping; waste dumped in oceans
- Plastic waste

Overconsumption

- Over consumption of water; animal products, wasting resources as a result; water, energy
- Over fishing / fishing endangered species

Biodiversity Health

- Unformed walking/biking/horse riding tracks
- Reducing road kill
- Invasive species, weeds etc

2. Activity: Action Planning

Participants developed project ideas to address each Theme.

Climate Change Reduction

- Wind turbines – community / privately funded
- Electric car recharge stations – private or government?
- Biofuel – larger company partnerships?
- Transport – bus services, more times, and locations; carpooling

Biodiversity health

- Lack of education and awareness about threatened fauna and flora
- Cat management, rabbits
- Diseases
- Roadkill?
- Increasing number of native species e.g. pademelons

Waste and Recycling

- Community awareness – green waste, dumping, composting
- Establish partnerships to collect/use business food waste, supermarkets etc
- Plastic recycling – no idea what to recycle; reduce consumption

Overconsumption

- Lack of community awareness – target schools, practical knowledge

2.4 Working Group Workshops

The notes from two workshops held with the Environmental Strategy Working Group on 5th and 19th April 2018 appear below. A third workshop held 3 May 2018 reviewed all consultation to date and focused on the strategy scope, guiding principles, and the development and prioritisation of actions.

1. Key Issues

The group brainstormed key environmental issues/areas where Council may have influence to address and/or minimise the impact of operations on the environment (drawing on existing knowledge and consultation outcomes), and then grouped into themes.

Weed management

Animal management and control – increases in native animal numbers e.g. wallabies; pests; dogs off leash, cats

Stormwater runoff

Lack of recycling

Waste generation – consumption of non-recyclables

Management of reserves – biodiversity health

Erosion control – revegetation etc

Lack of native vegetation / biodiversity across municipality – e.g. nature strip vegetation mostly non-native species

Litter, plastic pollution, beaches etc

Sea level rise

Energy efficiency – ratepayers houses

Energy generation – alternatives

Transport – public, electric car charging stations; bike track – ebikes etc

Water use – collection, cost to ratepayers

Biosecurity

Greenhouse gas emissions

Climate variability and change

Urban development/use (impact on biodiversity – 4WD; land clearing; encroachment; cutting tracks etc)

Bushfires

Native plant / animal diseases

Introduced species

Erosion, sedimentation

Waterways/wetlands – siltation, stormwater drainage, pollution

Coast, marine, estuaries – water quality; contamination; boat waste (outside DCC remit)

Lack of resourcing to address environmental issues

KEY THEMES (listed in no level of importance)

Coastal, Estuarine, and Marine

- Sea level rise
- Litter
- Water quality – contamination, stormwater run-off

Climate Change (human induced) and Energy

- Energy efficiency; generation
- Impact on landforms, flora/fauna etc

Biodiversity

- Bushfires
- Development use/impacts
- Bushland conservation
- Invasive species – pests/ introduced e.g. fungi
- Biosecurity
- Climate change altering ecosystems

Water management

- Efficiency / use
- Quality
- Greywater
- Stormwater drainage
- Waterways and wetlands
- Erosion control, siltation

Living Lightly / Healthy Communities / Liveable Communities

- Public transport
- Energy use
- Water use
- Waste
- Consumption – reducing our footprint

3. Action Planning

Potential projects/actions were brainstormed for each focus area.

Biodiversity

- Invasive species – education, promotion, biosecurity e.g. rainbow lorikeets
- Threatened species & communities
- Environmental Management Plan for Kelcey Tier
- Development impacts – biodiversity, (changes to planning scheme)
- Public Authority Management Authority Agreement? – relevance, perhaps too much work for little gain
- Weed management – control/mapping; prevention of spread; contain; education; Bass Highway State Growth weeds – lobby for control
- Bushland management / revegetation
- Data – monitoring species presence etc
- Cat control – Cat Management Act 2009 (Tas); register cats? (Note – regional officer soon to be employed to work with Councils to implement the Cat Management Plan)

- Addressing planting of non-native species (by residents) in reserves e.g. Turners Wetland Reserve – through education
- Biosecurity – notification of introduced species

Coast / Marine / Estuaries

- Issues - Motorised vehicles on beaches driving in high tide water mark or above, damaging nesting sites, vegetation etc (Pardoe Beach)
- Uncontrolled dogs chasing birds, disturbing nesting etc / horse riding?
- Compliance, signage, education
- Formed access?
- Advocacy / liaison with State Gov as most likely property owner
- Uncontrolled dogs on Coles Beach, Bluff Beach
- Parties on beaches burning debris, leaving litter, vandalism – west end Coles Beach, banks Don River, Pardoe, on Heads – people don't know what the consequences are
- Community wide ownership/pride education programs – encourages volunteer, changed behaviour etc

Water Management

- Gross Pollutant traps – broaden installation
- Greywater/water tanks to capture household run-off – education/awareness
- Smart meters to streamline irrigation of Council public open space / sports grounds etc
- Upgrade Council facilities/buildings with efficient appliances and fixtures – make this a requirement for leases as well when upgrading buildings

Energy Efficiency – Low Carbon

- Council fleet – more efficient, electric vehicles
- Council building – retrofit, upgrades (heating, cooling, insulation etc)
- Electric car charging stations in CBD (powered by alternative energy)
- Generation- council facilitate community owned alternative energy, buy bulk schemes, shared power schemes etc. 2-3 years away for improved technology
- Investigate battery storage opportunities
- Ebike hire for visitors

Sustainable Living – Reducing Footprint Etc

- Edible gardens – community enterprises
- Themed nature strips on different streets
- Promote ride sharing
- Reducing food waste
- Biodegradable dog waste bags made from recycled sources

6.2 DRAFT REGIONAL YOUTH STRATEGY 2019-2024

File: 35214 D525484

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

- Strategy 4.8.1 Promote programs that encourage youth participation, engagement in decision making, development and leadership

SUMMARY

To present the draft Regional Youth Strategy 2019-2024 to Council for endorsement for public consultation.

BACKGROUND

The Regional Youth Strategy covers people transitioning into adulthood from approximately 10 to 18+ years of age who live, work, study or play in the Central Coast, Devonport, Latrobe, and Kentish local government areas.

Employment, services, recreational opportunities, education and learning, and relationships for young people are not confined to the boundaries of local government areas. Young people readily travel across neighbouring localities in their daily lives. By working together, a shared knowledge and understanding of young people's concerns and aspirations can be ascertained; and enables the sharing of resources to promote the wellbeing of young people across the Mersey region.

The Regional Youth Strategy has been prepared using a shared approach with four Councils with Devonport taking a leadership role in its development and it is recognised that neighbouring Councils may choose to endorse the intent of the Strategy. The Strategy does not direct the work of organisations or individuals outside of the Devonport City Council. It does, however, aim to guide some of Devonport City Council's work with those organisations or individuals.

STATUTORY REQUIREMENTS

There are no specific statutory requirements relating to this report.

DISCUSSION

Development of the Strategy has involved:

1. Generation of a discussion paper which included a regional youth profile, and discussion of youth development in a local government context;
2. Establishment of a Working Group that developed the strategy scope and consultation process;
3. Community consultation in the form of youth and wider community surveys and workshops; and
4. Development of strategic outcomes, actions and targets by the Strategy Working Group based on analysis of community input.

Members of the working group included representatives from the following organisations:

- Kentish Council
- Central Coast Council
- Devonport Council

- Beacon Foundation
- Devonport Community House
- Don College
- East Devonport Community House
- Kentish Family Support House
- Tasmania Police
- Youth, Family and Community Connections

The development of Strategy outcomes has been largely based around input of 497 young people who responded to the youth survey. The top issues of concern raised in the survey, including the number of times raised and percentage of total responses, are as follows:

- Bullying (97 counts, 12.65%)
- Activities, facilities, meeting places – lack of, including affordability, accessibility, diversity (80 counts, 10.43%)
- Relationship, friendship, family issues – exclusion, peer pressure, judgement, coping with death & illness, lack personal space, people leaving home (68 counts, 8.87%)
- Mental health – anxiety, depression, including not seeking support due to fear of judgement, suicide, suicidal thoughts (58 counts, 7.56%)
- Alcohol, smoking and other drugs (48 counts, 6.26%)
- Stress - schoolwork, choosing future, time management, balancing commitments (47 counts, 6.13%)
- Transport - lack of options, cost, timetabling, location of bus stops, distance from town, travelling to school or for further education (42 counts, 5.48%)
- Job opportunities – lack of, including diversity, low paid (35 counts, 4.56%)

Refer to the Consultation Outcomes and Supporting Data Report for further details.

In response to the key challenges facing young people in our region, over the next five years the Strategy aims to:

- *Together, support and empower young people to enable their healthy development and positive transition into adulthood.*
- *Enhance the capacity of residents, community organisations, business, and government to build strong, thriving, and connected communities that provide safe, respectful environments for young people to flourish.*

It is envisioned that this will be achieved by undertaking 20 actions grouped under three key focus areas:

1. Personal Growth and Development
2. Health and Wellbeing
3. Learning and Employment

Refer to the attached Regional Youth Strategy for details.

Devonport Council will be responsible for facilitating the implementation of the Strategy. Review of Strategic Focus Areas and Actions will occur every six months by a community working group comprising youth and key partners.

The group will review current actions, identify changing issues, and needs and plan for future and upcoming directions.

Progress of the Strategy will be reported to Council annually and to the wider community via a range of Council communication mediums.

COMMUNITY ENGAGEMENT

The Strategy draws on youth and community input raised through the following avenues:

- Regional youth survey: July-August 2017, 497 people aged 10-18 responded
- Community Survey: resident and broader community survey closed 6 October 2017, 25 responses
- Youth and Community Workshops: 5 workshops, 69 participants

Other consultation forums that were drawn upon relevant to this strategy that occurred outside the strategy development phase include:

- The Youth, Family & Community Connections Junction Hub Partnership Workshop: 26 March 2015, 52 participants from 35 organisations
- Mission Australia's National Youth Survey 2017, 1,322 young people from Tasmania aged 15-19 responded
- Tasmanian Youth Local Government 2017 Conference Outcomes

Refer to the Consultation Outcomes and Supporting Data Report for further detail.

It is proposed that a further 30-day public consultation period is undertaken to gather community views and concerns in relation to the draft strategy and proposed actions.

FINANCIAL IMPLICATIONS

Recommended actions in the Strategy require resourcing from a combination of existing and future operational and capital funding. Given the broad nature of the proposed actions, estimates cannot be provided. Estimates will be provided, however, on an annual basis for Council's consideration as part of the operational and capital expenditure program. 18 of the 20 actions have the potential to attract external funding or in-kind support to assist with implementation.

RISK IMPLICATIONS

- Consultation and/or Communication
Given the extensive youth and community input and interest in generating positive youth outcomes across Devonport and neighbouring municipalities, the community and stakeholders will likely have an expectation that Council delivers a strategy reflective of shared concerns and opportunities to address needs. There is a medium reputational risk that not having a youth strategy may signal to the community that investment in our young people is a low priority of Council.

CONCLUSION

The development of the Regional Youth Strategy 2019-2024 reflects the work of young people, the broader community, key partners, neighbouring Council officers and Council's officers to guide a consistent, coordinated approach to improving youth empowerment, participation, engagement, and health and wellbeing over the next five years. Further feedback from young people and the broader community would assist to determine the relevance and feasibility of the Strategy and proposed actions.

ATTACHMENTS

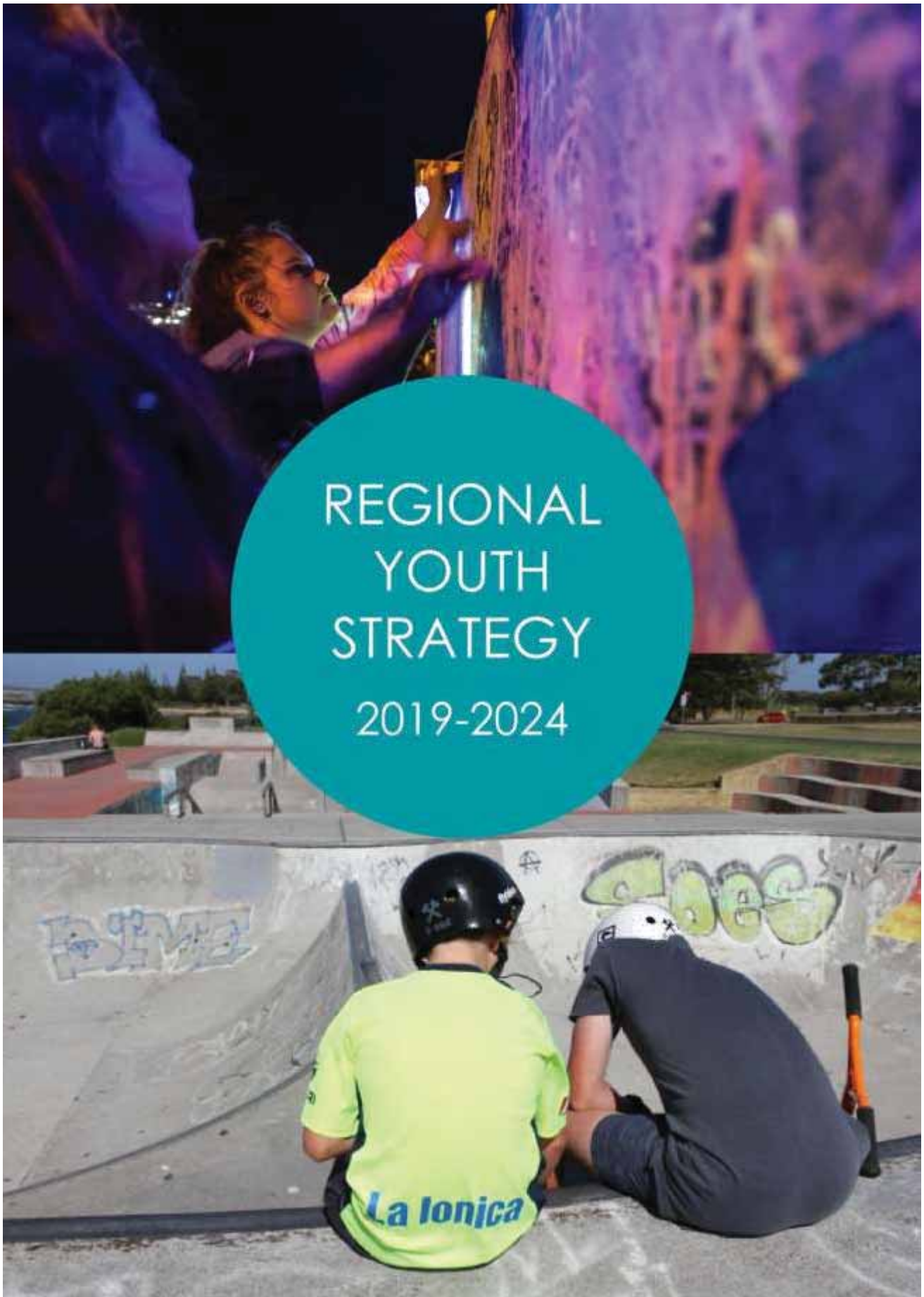
- 1. Regional Youth Strategy 2019-2024 Draft FINAL
- 2. Regional Youth Strategy 2019-2024 Consultation Outcomes and Supporting Data

RECOMMENDATION

That it be recommended to Council that:

- a) the report relating to the draft Regional Youth Strategy 2019-2024 be received and noted; and
- b) the release of the Strategy for a 30-day public consultation period be endorsed.

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Position:	Executive Officer Community Services	Position:	Deputy General Manager





This strategy is an initiative of the Devonport City Council

with support from the following organisations:



REGIONAL
YOUTH
STRATEGY



Contents

1. What is the Regional Youth Strategy?	4
1.1 Scope	4
1.2 Methodology	4
1.3 Implementation	5
2. Policy Context	5
2.1 Australian Government	5
2.2 State Government	5
2.3 Local Government	6
3. Youth Profile	7
3.1 People	7
3.2 Disability and Caring for Friends and Relatives	7
3.3 Living Arrangements	8
3.4 Education, Employment and Volunteering	8
3.5 Level of Disadvantage	9
4. Consultation Outcomes - Key Findings	10
5. Guiding Principles	14
6. Strategic Directions	15
6.1 Strategic Focus 1: Personal Growth and Development	15
6.2 Strategic Focus 2: Health and Wellbeing	16
6.3 Strategic Focus 3: Learning and Employment	17
Appendix 1. Action Plan	19



REGIONAL
YOUTH
STRATEGY



1. What is the Regional Youth Strategy?

Employment, services, recreational opportunities, education and learning, and relationships for young people are not confined to the boundaries of our local government areas. Young people readily travel across neighbouring localities in their daily lives. By working together with young people, we can build a shared knowledge and understanding of young people's concerns and dreams; and share resources to promote the wellbeing of young people across the Mersey region.

While each agency readily demonstrates their individual commitments to supporting young people, a regional approach enables the harnessing of our collective experiences to address young people's concerns and opportunities in a more strategic manner. The intent of the strategy is to guide a consistent, coordinated approach to achieving positive youth outcomes while recognising the differing operating contexts and delivery methods in each local government area.

The strategy aims to capture current challenges facing young people and explore opportunities to address these challenges. In doing so the strategy aims to:

- *Together, support and empower young people to enable their healthy development and positive transition into adulthood.*
- *Enhance the capacity of residents, community organisations, business, and government to build strong, thriving, and connected communities that provide safe, respectful environments for young people to flourish.*

1.1 Scope

The Regional Youth Strategy covers people transitioning into adulthood from approximately 10 to 18+ years of age who live, work, study or play in the Central Coast, Devonport, Latrobe, and Kentish municipalities.

The Regional Youth Strategy is principally a Devonport City Council strategic document, recognising that neighbouring Councils may choose to endorse the intent of the Strategy. The Strategy does not direct the work of organisations or individuals outside of the Devonport City Council. It does, however, aim to guide some of Devonport City Council's work with those organisations or individuals.

This strategy principally outlines Devonport City Council activities in partnership with a range of organisations that focus on reaching three key outcomes, over a five-year period commencing July 2018:

1. Personal Growth and Development – Youth are empowered and resilient
2. Health and Wellbeing - The community (including young people) is aware of where to find services and activities relevant to young people to enable them to get what they need
3. Learning and Employment - Young people are retained and engaged in education and training.

It is recognised that the Central Coast, Kentish, and Latrobe Councils may partner with Devonport City Council on several initiatives or may progress actions in their own capacity.

1.2 Methodology

Development of this strategy has involved:

1. Generation of a discussion paper which included a regional youth profile, and discussion of youth development in a local government context;
2. Establishment of a Working Group that developed the strategy scope and

REGIONAL
YOUTH
STRATEGY

consultation process;

3. Community consultation in the form of youth and wider community surveys and workshops; and
4. Development of strategic outcomes, actions and targets by the Strategy Working Group based on analysis of community input.

Members of the working group included representatives from the following organisations:

- Kentish Council
- Central Coast Council
- Devonport City Council
- Beacon Foundation
- Devonport Community House
- Don College
- East Devonport Community House
- Kentish Family Support House
- Tasmania Police
- Youth, Family and Community Connections

1.3 Implementation

Devonport City Council will be responsible for facilitating the implementation of the Strategy. Review of Strategic Focus Areas and Actions will occur every six months by a community working group comprising youth and key partners.

The group will review current actions, identify changing issues, and needs and plan for future and upcoming directions.

Progress of the Strategy will be reported to Council annually and to the wider community via a range of Council communication mediums.

2. Policy Context

Each level of government approaches youth issues and develops policy and plans in varying ways.

2.1 Australian Government

The National Youth Strategy 2010 prepared by the Labor Rudd Government is the most recent national strategy for young people. Its status today is unclear. Various Australian Government Departments, however, have developed policy statements and plans focusing on youth development.

2.2 State Government

There is no existing state-wide youth policy or strategy. The Department of Premier and Cabinet funds youth programs including the Youth Parliament and the Youth Network of Tasmania (YNOT). YNOT is the peak body for the non-government youth sector in Tasmania and aims to improve the Tasmanian community's response to youth issues by:

- Involving young people and service providers in identifying and responding to youth issues;
- Developing coordinating mechanisms across the youth sector; and
- Providing advice to government and other agencies on youth issues.



REGIONAL
YOUTH
STRATEGY



2.3 Local Government

The following local government policies and plans are in place across the region.

Council	Youth Policy/Plan
Central Coast	Youth Strategy 2015-2020
Devonport	Youth Policy 2003
Kentish	Youth Health Strategy 2010-2013
Latrobe	Youth Policy 2008-2012

Each document varies in terms of the local government approach to address key issues experienced by young people, some of which include:

1. Employment - encouraging the development of sustainable employment opportunities for young people
2. Recreation/ Entertainment - ensuring that a range of recreational and entertainment activities exist for young people in the community
3. Public Space - developing public spaces where young people can meet safely
4. Health and Wellbeing - ensuring access to a range of services and facilities for young people in the community that promote good health and well being
5. Safe Community - developing safe communities for both young people and the general community
6. Arts and Culture - enhancing young people's participation in the cultural life of the community
7. Housing – advocating for safe, affordable housing options for young people
8. Community Pride - encouraging a feeling of community pride amongst young people and the community and to foster community connections
9. Transport - encouraging the development of safe, affordable transport for young people
10. Education and Training – ensuring young people have access to a range of educational and training opportunities
11. Justice/Law - recognising young people's rights within the community and that the incidence of crime is addressed

Local Government Areas of Responsibility

There are a range of roles and areas of responsibility available to local government regarding young people, including:

1. Planning - to consider young people's needs in Council planning processes and areas such as land use planning, strategic planning, social planning, and recreational planning
2. Policy - the development of strategies and policies to identify and address needs, service gaps and opportunities and clarify Council's involvement with young people in the community
3. Participation - to encourage young people's participation in Council decision making processes and in community life generally
4. Services - to ensure access to a range of services and facilities for young people in the community including Council delivery of programs, services, and events
5. Partnerships and networks - working collaboratively and in partnership with other government and non-government organisations to deliver programs

and services to young people in a coordinated and efficient manner

6. Funding - To ensure that adequate funding reflects the value of young people and their contribution
7. Advocacy and leadership - providing leadership to youth and representing youth when advocating for services and to funding bodies

3. Youth Profile

Young people across the region are not a homogenous group. They have a wide variety of daily experiences. The following data, collated from the Australian Bureau of Statistics, Census of Population and Housing (2016), provides some insight to the diverse lives of our young people.

3.1 People

Population

Age Group	Central Coast		Devonport		Kentish		Latrobe	
	No.	%	No.	%	No.	%	No.	%
10-14	1,314	6.1	1,478	6.0	377	6.2	611	5.7
15-19	1,305	6.1	1,564	6.3	393	6.4	539	5.0
Total 10-19	2,619	12.2	3,042	12.3	770	12.6	1,150	10.7
Total population	21,362		24,696		6,128		10,699	

Aboriginal and Torres Strait Islander

Age Group	Central Coast		Devonport		Kentish		Latrobe	
	No.	%	No.	%	No.	%	No.	%
10-19	330	12.6	315	10.6	58	7.5	83	7.2
0-85+	1,479	6.9	1,573	6.4	308	5.0	533	5.0

In 2016:

- Young people aged 10-19 comprised 12.1% (7,581 persons) of the regional population (62,885). This is a decline of 690 people since 2011 where there was 8,271 young people aged 10-19 living in the region, representing 13.4% of the total population (61,867).
- 786 young people aged 10-19 (10.4%) identified as Aboriginal or Torres Strait Islander compared with 3,893 people (6.2% of the population) across the region.

3.2 Disability and Caring for Friends and Relatives

Need for assistance with core activities

Age Group	Central Coast		Devonport		Kentish		Latrobe	
	No.	%	No.	%	No.	%	No.	%
5-14	98	0.46	165	0.67	32	0.52	45	0.42
15-19	51	0.24	78	0.32	17	0.28	9	0.08
Total	149	0.7	243	1.0	49	0.8	54	0.5

Note: % = % of total LGA population



REGIONAL
YOUTH
STRATEGY



Unpaid assistance to a person with a disability

Age Group	Central Coast		Devonport		Kentish		Latrobe	
	No.	%	No.	%	No.	%	No.	%
15-19	57	0.27	82	0.33	17	0.28	17	0.16

Note: % = % of total LGA population

In 2016, across the region:

- 495 children and young people aged 5-19 needed help with daily tasks because of disability (4.3% of a population of 11,432 persons aged 5-19; 0.79% of entire population)
- 173 young aged 15-19 provided unpaid assistance to a person with a disability (4.6% of persons aged 15-19; 0.28% of entire population)

3.3 Living Arrangements

Household relationship for people aged 15-24 years

Relationship	Central Coast		Devonport		Kentish		Latrobe	
	No.	%	No.	%	No.	%	No.	%
Live in family home	1,629	77.8	1,830	70.5	480	88.2	677	75.5
Living with partner/spouse	278	13.2	384	14.8	37	6.8	146	16.3
Live in group household	65	3.1	154	5.9	7	1.3	20	2.2
Lone parent	37	1.8	103	4.0	9	1.7	23	2.6
Lone person	86	4.1	126	4.8	11	2.0	31	3.4
Total	2,095	100.0	2,597	100.0	544	100.0	897	100.0

Note: % = % of people aged 15-24 years in the LGA

In 2016, of the 6,133 young people aged 15-24 across the region:

- 4,616 (75.3%) lived in a family home
- 845 (13.8%) lived with their partner/spouse
- 254 (4.1%) lived alone
- 246 (4.0%) lived in group households
- 172 (2.8%) lived as lone parents with their children

3.4 Education, Employment and Volunteering

Highest level of school completed: 15-19 years

Level of Schooling	Central Coast		Devonport		Kentish		Latrobe	
	No.	%	No.	%	No.	%	No.	%
Year 12 or equivalent	208	32.0	261	34.3	78	35.3	86	30.1
Year 11 or equivalent	177	27.2	175	23.0	48	21.7	71	24.8
Year 10 or equivalent	177	27.2	224	29.4	58	26.2	83	29.0

Year 9 or equivalent	15	2.3	17	2.2	7	3.2	8	2.8
Year 8 or below	4	0.6	9	1.2	0	0.0	6	2.1
Did not go to school	0	0.0	0	0.0	0	0.0	0	0.0
Highest year of school not stated	69	10.6	76	9.9	30	13.6	32	11.2
Total	650	99.9	762	100.0	221	100.0	286	100.0

Note: % = % of people aged 15-19 in the LGA

Labour force status 15-19 years

Labour force status	Central Coast		Devonport		Kentish		Latrobe	
	No.	%	No.	%	No.	%	No.	%
Employed (full and part time)	569	43.5	634	40.6	161	41.0	258	49.0
Unemployed, looking for work	109	8.3	168	10.8	28	7.1	37	7.0
Not in the labour force	631	48.2	760	48.6	204	51.9	232	44.0
Total persons aged 15-19	1,309	100.0	1,562	100.0	393	100.0	527	100.0

Note: % = % of people aged 15-19 in the LGA

Volunteering

Age Group	Central Coast		Devonport		Kentish		Latrobe	
	No.	%	No.	%	No.	%	No.	%
15-19 years	272	20.8	258	16.5	73	18.6	115	21.3
15 years and above	1,305	7.4	3,993	19.6	1,152	22.5	1,490	16.7
Total people aged 15 and above	17,742		20,209		5,109		8,913	

Note: % = % of people volunteering in that age group in the LGA

In 2016, of the young people aged 15-19 years:

- 633 (33.0%) completed year 12 or equivalent, compared to 42.5% for Tasmania
- 66 (3.4%) completed year 9 or equivalent and below, compared to 4.5% for Tasmania
- 1,622 (42.8%) were employed full or part time
- 342 (9.0%) were looking for work
- 1,827 (48.2%) were not in the labour force
- 718 (18.9%) volunteered for an organisation or group, comprising 9.0% of people volunteering in the region (7,940 in total)

3.5 Level of Disadvantage

The Australian Bureau of Statistics broadly defines relative socio-economic advantage and disadvantage in terms of people's access to material and social resources, and their ability to participate in society. Lower scores indicate more disadvantaged areas.



9

REGIONAL
YOUTH
STRATEGY



LGA	2016			2011		
	Score	Rank Tas (of 29)	Rank Australia (of 564)	Score	Rank Tas (of 29)	Rank Australia (of 564)
Central Coast	928	18	138	938	19	177
Devonport	886	7	61	902	9	71
Kentish	918	15	114	921	15	113
Latrobe	939	21	190	947	22	223

In 2016,

- Latrobe was the most disadvantaged municipality in the region and the 21st most disadvantaged municipality in Tasmania
- Devonport was the least disadvantaged municipality in the region, and the 7th most disadvantaged municipality in Tasmania
- All local government area's level of disadvantage was greater in 2016 than in 2011, with Kentish Council's rank in Tasmania remaining the same.

4. Consultation Outcomes - Key Findings

The Strategy draws on youth and community input raised through the following avenues:

- Regional youth survey: July-August 2017, 497 people aged 10-18 responded
- Community Survey: resident and broader community survey closed 6 October 2017, 25 responses
- Youth and Community Workshops: 5 workshops, 69 participants

Other consultation forums that were drawn upon relevant to this strategy that occurred outside the strategy development phase include:

- The Youth, Family & Community Connections Junction Hub Partnership Workshop: 26 March 2015 (52 participants from 35 organisations)
- Mission Australia's National Youth Survey 2017 (1,322 young people from Tasmania aged 15-19 responded)
- Tasmanian Youth Local Government 2017 Conference Outcomes

The main findings are summarised below. Refer to the Consultation Outcomes Report for further detail.

Major issues of concern for young people

The top issues of concern raised in the youth survey, including the number of times raised and percentage of total responses, are as follows:

- Bullying (97 counts, 12.65%)
- Activities, facilities, meeting places – lack of, including affordability, accessibility, diversity (80 counts, 10.43%)
- Relationship, friendship, family issues – exclusion, peer pressure, judgement, coping with death & illness, lack personal space, people leaving home (68 counts, 8.87%)
- Mental health – anxiety, depression, including not seeking support due to fear of judgement, suicide, suicidal thoughts (58 counts, 7.56%)
- Alcohol, smoking and other drugs (48 counts, 6.26%)
- Stress - schoolwork, choosing future, time management, balancing

commitments (47 counts, 6.13%)

- Transport - lack of options, cost, timetabling, location of bus stops, distance from town, travelling to school or for further education (42 counts, 5.48%)
- Job opportunities – lack of, including diversity, low paid (35 counts, 4.56%)
- Pedestrian safety (28 counts, 3.65%)
- Health (other) – unhealthy, lack of knowledge, medical issues, sexual health, lack of support services, lack of healthy food options, tiredness from school, disabilities (26 counts, 3.39%)

Other key issues of concern for young people

Other key issues raised of importance as identified in the youth survey and workshops include:

- Infrastructure improvements - Improve skate park, roads, more seating, play equipment at school, stairs Don College, wheelchair accessibility, paths in disrepair or non-existent, lack bike paths
- Criminal activity - theft, violence, sexual assault, property damage
- Environmental sustainability
- Financial issues / cost of living – activities, food, rent, parking etc
- Social injustice
- Community and personal safety – in public, in neighbourhood, at beaches, national security
- Accommodation – homelessness, affordability

Opportunities to address key concerns

Ideas to address the concerns listed above raised from the youth and community surveys and workshops are as follows.

Issue	Ideas
Bullying	Instead of raising awareness for bullying teach young people how to deal with things better and look after themselves Talk to others – parents, teacher, adults, kid’s hotline Be kind, respectful, be responsible for one’s own actions Education & awareness Avoid, ignore bullies, stand up to them No bullying Greater consequences
Relationship, friendship, family issues	Community social group for youth to build resilience, confidence, and friendships in a non-threatening environment (youth-led, life skills) Support systems – peers, teachers, parents, other adults, talk to others Promotion of support services Overcome isolation – helping youth gain positive interactions with others





12

REGIONAL
YOUTH
STRATEGY

Issue	Ideas
Activities	<ul style="list-style-type: none"> New events and activities - events for 17+ Subsidized activities Create youth friendly urban environment and spaces Improved facilities Utilise smarter transport options and safe smart services to connect people to shared activities
Mental health	<ul style="list-style-type: none"> More support services – including promotion of, great accessibility Great awareness and education Engagement in other community/social activities Safe place to share thoughts, safe nurturing environment Mentoring with older people in the community
Alcohol, smoking and other drugs	<ul style="list-style-type: none"> Ban smoking in more areas e.g. CBD Decrease availability Education & awareness Alternative community events/activities Rehabilitation services for young people
Stress	<ul style="list-style-type: none"> Less pressure placed on young people to succeed Counselling / support services Positive environments Stress relief programs Study spaces provided outside of school Reduce out-of-school study required Improved career pathway planning / education
Transport	<ul style="list-style-type: none"> Improved timetabling – early and evening services Improved routes/services for areas outside Devonport CBD More concessions provided Provide more education opportunities closer to Devonport Ride sharing – Uber etc
Job opportunities	<ul style="list-style-type: none"> More job opportunities – improved advertising, promote in schools Attract more business, more government investment Integrated training with industry Be given more chances to volunteer Mentoring program to connect interests to careers
Pedestrian safety	<ul style="list-style-type: none"> Crossing guards, traffic lights, speed cameras
Health (other)	<ul style="list-style-type: none"> More clinics in schools Health/physical activity/life skills education in school and community Better support services – availability Promote healthy eating Limit takeaway outlets
Infrastructure	<ul style="list-style-type: none"> Construct / repair paths Improve skate park

Issue	Ideas
Criminal activity	Greater police presence, stronger punishment Security cameras Create graffiti art zone
Environmental sustainability	More bins to reduce litter Improved recycling including container deposit scheme Address climate change and pollution as a priority Fruit trees in parks
Financial issues	Improve affordability / subsidise costs – parking, university fees, activities Free food
Discrimination	Education, awareness, and acceptance campaigns re diversity Promote/support cultural diversity
Community & personal safety	Safe meeting spaces with CCTV Security guards in unsafe areas
Accommodation	More affordable accommodation for young people close to services Offer support for those affected by homelessness Safety – a place for teens in school that need accommodation

Key values and improvements for our towns

The youth survey and some youth workshops provided the opportunity for participants to raise their voice on what they valued about their towns and ideas for improvement. The main values and ideas are listed below.

Location	Value	Ideas for Improvement
Deloraine	Quiet, peaceful Activities - walking trails Community Family	Introduce areas that are friendly and secure
Devonport East Devonport Spreyton	Activities, facilities, everything close by Small, quiet, safe Family and /or friends The people, community, neighbours Natural environment – beaches etc	Activities, events, services, facilities, safe spaces, for young people (playgrounds, parks, youth groups, youth centre, cultural/ sporting activities, interesting attractions, accessible, affordable, volunteering) Relationships - Be kind, respectful, friendly, help each other, good behaviour, no bullying Safer – pedestrian/road safety More support programs, services, spaces for children, young people, those at risk, and parents Less AOD Homelessness addressed More environmental awareness / conservation Urban environment – cleaner, brighter, Living City completed faster, less graffiti, modern Availability of jobs



REGIONAL
YOUTH
STRATEGY



Location	Value	Ideas for Improvement
Hawley Shearwater Port Sorell	Natural environment Small, quiet, safe The people, community Activities, close to busier centres	Activities, events, services, facilities, shops for young people (playgrounds for range ages, youth groups, cultural/sporting activities) Public transport
Latrobe	Small, quiet, privacy Activities, facilities close by	Activities, events, entertainment at night, playgrounds
Penguin	Community Activities, facilities, everything close by (including diversity)	Spaces, activities, entertainment for young people (dedicated building, swimming pool, volunteering opportunities)
Railton	Community, people Quiet	Activities, services, entertainment, community projects for young people (movie nights) Public transport
Sheffield	Small, quiet, nice town Facilities, shops, services close by Community, people	Activities, services, spaces for young people (playground and park facilities, opportunities, affordable)
Ulverstone	Activities, facilities, everything close by Small, quiet, safe Natural environment The people, community	Activities, services, facilities, groups, spaces for young people (playgrounds, pool, youth centre, mountain bike trails, inclusive) More shops, urban regeneration
Wilmot	People Scenery Small	More activities and events for young and adults Town regeneration

5. Guiding Principles

The following principles will guide Devonport City Council's approach, in partnership with other organisations, in the delivery of actions outlined in this strategy.

1. Acknowledge and consider how to overcome barriers that may prevent young people's ability to participate
2. Aim to deliver youth projects and actions in a fair and equitable manner, ensuring that young people are not excluded from participation
3. Understand that the needs and rights of all residents, including young people, to be engaged in decisions, processes and activities affecting their lives can be achieved in a variety of ways
4. The investment in delivering initiatives to improve outcomes for young people is to be balanced with broader community priorities
5. Shared approaches to resourcing, innovation, learning, and forward thinking is required from multiple organisations across many sectors to improve youth empowerment, participation, engagement, and health and wellbeing

6. Opportunities to involve and recognise young people will be considered more widely across Council operations
7. Youth development is a process that benefits all young people, whatever their starting points or circumstances. It is an ongoing process, which is strengthened by sustained and integrated application of good practice principles.

6. Strategic Directions

Over the next five years the Strategy aims to:

- Together, support and empower young people to enable their healthy development and positive transition into adulthood.
- Enhance the capacity of residents, community organisations, business, and government to build strong, thriving, and connected communities that provide safe, respectful environments for young people to flourish.

It is envisioned that this will be achieved by undertaking several actions grouped under three key focus areas:

1. **Personal Growth and Development**
2. **Health and Wellbeing**
3. **Learning and Employment**

Key challenges, desired outcomes and suggested actions have been developed from a combination of youth, community and working group input; current and future trends in youth development and society in general; as well as relevant policy frameworks. A detailed action plan is provided in Appendix 1.

6.1 Strategic Focus 1: Personal Growth and Development

This focus area includes strategies to build the personal strengths that create positive attributes in young people, which aim to ensure our youth are empowered and resilient.

Key Challenges:

- Mixed levels of family, parent/carer support and confidence to guide young people into adulthood
- Lack of, affordability and accessibility of youth friendly activities, facilities, and meeting places
- Reducing stress levels in our young people
- Overcoming the barriers that may affect young people's resilience, empowerment, level of social connectedness, quality of relationships and ability to participate, which may include:
 - A lack of trust by young people in decision-making systems
 - Poor information about how to become involved
 - Lack of clarity about roles and responsibilities
 - Insufficient time due to education and/or work obligations and family/friend commitments
 - Location and lack of transport
 - Skills deficits, for example in literacy, verbal skills, and public speaking
 - Lack of confidence
 - Minimal power given to young people to initiate change



15

REGIONAL
YOUTH
STRATEGY



- Negative social attitudes to, and stereotyping, of young people
- Low socio-economic status
- Living independently or in a non-family situation
- Inequality, with class distinctions preventing young people from lower income backgrounds to interact with, and assume responsibilities in conjunction with, those from high-income backgrounds
- Intermittent crisis situations that can damage the capacity of young people to participate in an ongoing or consistent manner
- Lack of organizational support / organisational mindset – engagement in theory but not practice
- Exposure to a range of risk behaviours

Desired Outcomes:

- Improved youth resilience and quality of relationships
- Young people feel as though they are more prepared to transition into adulthood through the development of life skills
- Increase in young people's sense of belonging and connection in communities
- More support for and acknowledgment of young people's contribution to their community, and as a result enhanced cross-generational and cross-cultural communication
- Young people are directly involved in decision-making
- Increase in youth-led / engaged activities to overcome youth-raised issue of 'nothing to do', 'lack of activities' etc

Actions:

- Expand the delivery of life skills and relationships programs
- Support and encourage participation in mentoring programs on all aspects of personal growth
- Support youth-led initiatives that increase community connectedness and build respectful relationships
- Acknowledge and celebrate achievements of young people
- Support parents/carers to better assist young people to grow into adulthood
- Recognise, encourage, and work with young people to facilitate social and political change

6.2 Strategic Focus 2: Health and Wellbeing

Strategy actions focused on youth health and wellbeing aim to increase community (including youth) awareness of where to find services and activities relevant to young people to enable them to get what they need.

Key Challenges:

- Diversity of health and wellbeing services and programs not reaching target audiences – lack of knowledge and awareness
- Creating a holistic or whole of system approach to health and wellbeing where a range of organisations and stakeholders are involved in varying capacities
- Lack of involvement of young people in the planning and design of services, programs, and spaces
- Range of issues raised by young people as a high level of concern:

- Bullying
- Mental health
- Sexual health
- Relationships
- Alcohol and other drugs
- Nutrition
- Domestic violence
- Physical health
- Body image
- Community and personal safety
- Lack of affordable, safe, and stable youth accommodation

Desired Outcomes:

- Reducing prevalence of 'bullying' – an ongoing misuse of power in relationships through repeated verbal, physical and/or social behaviour that causes physical and/or psychological harm
- Improved awareness of what, how and when to access services and activities of relevance to young people
- Increased Council partnerships / engagement with youth focused service providers and health and wellbeing initiatives
- Involvement of young people in planning and design of public spaces

Actions:

- Support existing and alternative approaches to promote respectful relationships and resilience building
- Build partnerships between Councils and service providers to advocate for, support and/or participate in health and wellbeing activities
- Advocate for and where relevant support initiatives that provide safe and stable housing for young people
- Support / deliver programs in schools and improve student access to / promotion of health and wellbeing information, services, and programs
- Create a regional portal for information/services relevant to young people
- Design and animate public spaces in ways that engage/attract young people, and enhance safety and community cohesion

6.3 Strategic Focus 3: Learning and Employment

The third focus area includes opportunities that aim to improve retention and engagement of young people in education and training.

Key Challenges:

- Education retention rates
- Young people's knowledge about career pathways
- Engaging local employers in career awareness activities
- Diversity, availability, and accessibility of employment and volunteer opportunities – as raised by young people



REGIONAL
YOUTH
STRATEGY



18

Desired Outcomes:

- Increase in youth employment, training, and volunteering opportunities
- Council actively engaged with learning and employment services and programs
- Greater number of young people lead or participate in development and delivery of community events and activities
- Overcome barriers to youth participation in work and volunteering

Actions:

- Expand the delivery of alternative learning and education programs
- Support work experience and volunteer opportunities for young people within Council
- Work with community volunteer organisations to develop and promote youth friendly volunteering opportunities
- Develop alternative ways to promote information about available jobs and local career opportunities
- Advocate for and /or support initiatives and organisations that assist young people to be work ready and prepared for the changing employment landscape
- Advocate for and investigate improvements to public and active transport services to increase access to learning and employment opportunities
- Engage young people in the development, planning and facilitation of events and activities
- Support and encourage participation in mentoring programs

Appendix 1. Action Plan

Action:

The activity or output to be undertaken

Details:

Further explanation or activities as part of the action

Potential Partners:

Indicative government and non-government organisations that may assist in implementing the action

Priority:

Actions assessed using two criteria:

1. Level of importance / strategic impact (community benefit)
2. Ease of implementation (considering time, resources, complexity)
 - High: Critical importance, high impact, easy to implement. Complete within 1-2 years
 - Medium: Complimentary to existing services, high impact, more difficult to implement. Complete within 3-5 years
 - Low: Limited impact, difficult to implement. Complete within 5+ years

Resources Required:

The level of human or financial resources required:

- A-OPEX: Annual operational expenditure by Council – staffing or operational resource allocated as part of the annual plan
- F-OPEX: Future operational expenditure by Council – identified increased requirements for future consideration in annual allocation.
- F-CAPEX: Future capital expenditure – no current allocation, would need to be considered in future capital budget
- External: Cash or resources sourced outside of Council, e.g., grants, sponsorships, in-kind support from partners



19

REGIONAL
YOUTH
STRATEGY

Focus Area 1. Personal Growth and Development

Action	Details	Potential Partners	Priority	Resources
1.1 Expand the delivery of life skills and relationships programs	<ul style="list-style-type: none"> Peer learning programs (early intervention – 0 to 4 years old and youth) Parent and child/youth engagement programs Establish PCYC in Devonport Establish youth space to deliver programs and workshops focused on resilience, life skills etc. (consider dedicated youth shed / space) Tas Police 	<ul style="list-style-type: none"> Community Houses Schools Council Service Clubs Community groups Community volunteers Youth, Family and Community Connections Job network providers Beacon Foundation 	High	A-OPEX External
1.2 Support and encourage participation in mentoring programs on all aspects of personal growth	Deliver programs in and out of school settings	As above	High	External
1.3 Support youth-led initiatives that increase community connectedness and build respectful relationships	<ul style="list-style-type: none"> Provide mentoring Consider seed funding Establishment of youth-led social and other interest groups 	As above	High	F-OPEX External
1.4 Acknowledge and celebrate achievements of young people	<ul style="list-style-type: none"> Provide opportunities to showcase the contributions and talents of our young people (not just 'leaders') Award and recognition programs have a youth category 	Councils	Medium	F-OPEX

Action		Details	Potential Partners	Priority	Resources
1.5	Support parents / carers to better assist young people to grow into adulthood	Increase parent / carer understanding and confidence	As above	Medium	External
1.6	Recognise, encourage, and work with young people to facilitate social and political change	<ul style="list-style-type: none"> Understanding and work with young people's existing participatory spaces Respond to young people's need and views Where possible provide financial and other in-kind support to increase accessibility to youth forums (e.g. Youth Network of Tasmania, Youth Local Government) Actively engage young people in community consultation 	<ul style="list-style-type: none"> Councils Youth Network of Tasmania Youth Local Government DoE 	Medium	F-OPEX External

Targets:

- An increase in the number of life skill, relationship, mentoring and parent/carer support programs delivered by 2024 from 2019 levels
- Increase in the number of youth-led events, activities, groups by 2024 from 2019 levels
- An increase in the number of recognition awards and programs that have a youth category by 2024 from 2019 levels
- Young people are directly involved in Council community consultation activities

Focus Area 2. Health and Well-Being

Action	Details	Potential Partners	Priority	Resources	
2.1	Support existing and alternative approaches to promote respectful relationships and resilience building	<ul style="list-style-type: none"> • Encourage and model positive behaviours and relationships to reduce bullying incidences/ culture • Establish and provide on-going support for a Mersey PCYC • Integrate mentors in to relevant programs 	<ul style="list-style-type: none"> • Tas Police • Community Houses • Schools • Council • Service Clubs • Community groups • Community volunteers • Youth, Family and Community Connections • Job network providers • Beacon Foundation 	High	A-OPEX F-OPEX External
2.2	Build partnerships between Councils and service providers to advocate for, support and/or participate in health and wellbeing activities	<p>Councils currently engage at varying levels with services providers. There is an opportunity to:</p> <ul style="list-style-type: none"> • Support service provider networks and information sharing • Work collaboratively on funding applications • Improve local government awareness and involvement in a range of health and wellbeing services and programs 	<ul style="list-style-type: none"> • Councils • Youth focused service providers • Community Houses 	High	A-OPEX F-OPEX External

Action	Details	Potential Partners	Priority	Resources
2.3	Advocate for and where relevant support initiatives that provide safe and stable housing for young people	<ul style="list-style-type: none"> Youth, Family and Community Connections Devonport Chaplaincy Anglicare Youth accommodation supporters/providers State Government 	High	A-OPEX External
2.4	Support / deliver programs in schools and improve student access to / promotion of health and wellbeing information, services, and programs	<ul style="list-style-type: none"> Department of Education Schools Youth, Family and Community Connections Beacon Foundation 	Medium	A-OPEX F-OPEX External
2.5	Create a regional portal for information/services relevant to young people	<ul style="list-style-type: none"> Accessible to all community Contemporary Youth designed 	<ul style="list-style-type: none"> Young people Service providers State Government GPs Media Youth engaged/ led groups 	Medium F-OPEX External
2.6	Design and animate public spaces in ways that engage/attract young people, and enhance safety and community cohesion	<ul style="list-style-type: none"> Youth friendly spaces to be considered 	Councils	Medium F-CAPEX External

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Targets:

- Increase in Council support and/or involvement with health and wellbeing initiatives
- Increased Council partnerships / engagement with youth focused service providers by 2024 from 2018-2019 levels
- Young people use regional portal as a primary source of information
- Involvement of young people in planning and design of public spaces

Focus Area 3. Learning and Employment

Action	Details	Potential Partners	Priority	Resources
3.1	Expand the delivery of alternative learning and education programs	<ul style="list-style-type: none"> • Councils • DoE • PCYC • Tas Police • Community Houses • Youth focused organisations 	High	F-OPEX External
3.2	Support work experience and volunteer opportunities for young people within Council	Councils	High	A-OPEX F-OPEX
3.3	Work with community volunteer organisations to develop and promote youth friendly volunteering opportunities	<ul style="list-style-type: none"> • Councils • Volunteering Tasmania • Community organisations 	High	A-OPEX External

Action	Details	Potential Partners	Priority	Resources
3.4	Develop alternative ways to promote information about available jobs and local career opportunities	<ul style="list-style-type: none"> Councils Beacon Foundation DoE My Education staff Schools Apprenticeship network providers Employment agencies 	High	A-OPEX External
3.5	Advocate for and / or support initiatives and organisations that assist young people to be work ready and prepared for the changing employment landscape	<ul style="list-style-type: none"> Beacon Foundation National Joblink 	High	A-OPEX External
3.6	Advocate for and investigate improvements to public and active transport services to increase access to learning and employment opportunities	<ul style="list-style-type: none"> Councils State Government Service providers Business / Employers Transport companies / stakeholders 	Medium	A-OPEX F-OPEX External

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Action	Details	Potential Partners	Priority	Resources	
3.7	Engage young people in the development, planning and facilitation of events and activities	Community and / or youth focused events and activities	<ul style="list-style-type: none"> Councils Service Providers Community organisations 	Medium	A-OPEX External
3.8	Support and encourage participation in mentoring programs	<ul style="list-style-type: none"> OZ help apprentice, learner driver program Encourage adult mentors Identify opportunities for Council staff to participate in young people's mentoring and leadership programs 	<ul style="list-style-type: none"> Beacon Foundation – My Road program Devonport Chaplaincy Anglicare Service clubs Whitelion 	Low	F-OPEX External

Targets:

- Increase in youth employment and volunteering opportunities in Council by 2024 from 2019 levels
- Council actively engaged with learning and employment services and programs
- Greater number of young people participate in Council run or supported activities and events by 2024 from 2019 levels

Regional Youth Strategy 2019-2024 COMMUNITY CONSULTATION OUTCOMES AND SUPPORTING DATA

1.0 Introduction

Community issues and solutions raised through three main avenues, were considered in the development of the Regional Youth Strategy. These included:

- Regional Youth Survey (497 respondents)
- Community Survey (25 respondents)
- Targeted Workshops (5 workshops, 69 participants)

Other consultation forums that were drawn upon relevant to this strategy that occurred outside the strategy development phase include:

- The Youth, Family & Community Connections Junction Hub Partnership Workshop: 26 March 2015 (52 participants from 35 organisations)
- Mission Australia's National Youth Survey 2017 (1,322 young people from Tasmania aged 15 to 19 years responded)
- Tasmanian Youth Local Government 2017 Conference Outcomes

This report presents the summarised survey data and unedited workshop outcomes of the three phases of strategy consultation as facilitated by the Devonport City Council; as well as a summary of other data.

2.0 Strategy Consultation Outcomes

2.1 Regional Youth Survey

497 people aged 10 -18+ responded to a youth survey, available online and in hard copy during July-August 2017. Many thanks to Don College students for driving participation.

1. How old are you?

Answered: 493

Skipped: 4

Option	Count	Percent
Under 10 years	8	1.6%
10-11 years	87	17.6%
12-14 years	90	18.3%
15-17 years	240	48.7%
18 years or older	68	13.8%
Total	493	100.0%

2. What gender are you?

Answered: 485

Skipped: 12

Option	Count	Percent
Male	200	40.3%
Female	276	55.5%
Transgender	1	0.2%
Other	8	1.6%
No response	12	2.4%
Total	497	100.0%

3. Which town do you live in, or which is the closest town to where you live?

Answered: 493

Skipped: 4

Option	Count	Percent
Deloraine	4	0.8%
Devonport / East Devonport / Spreyton	325	65.9%
Hawley / Shearwater / Port Sorell	31	6.3%
Latrobe	18	3.7%
Penguin	4	0.8%
Railton	13	2.6%
Sheffield	32	6.5%
Ulverstone	43	8.7%
Wilmot	1	0.2%
Or somewhere else?	22	4.5%
Total	493	100.0%

4. What are the main issues that affect you, your friends, or the lives of other young people?

Answered: 475

Skipped: 22

Issue	Count (multiple responses per respondent)	% of total responses
Bullying	97	12.65%
Activities / Facilities / Meeting places – lack of, including affordability, accessibility, diversity	80	10.43%
Relationship, friendship, family issues – exclusion, peer pressure, judgement, coping with death & illness, lack personal space, people leaving home	68	8.87%
Mental health – anxiety, depression, etc including not seeking support due to fear of judgement Suicide / Suicidal thoughts	58	7.56%
Alcohol, smoking and other drugs	48	6.26%
Stress – schoolwork, choosing future, time management, balancing commitments	47	6.13%
Transport – lack of options, cost, timetabling, location of bus stops, distance from town, travelling school/further education, lack of parking	42	5.48%

Issue	Count (multiple responses per respondent)	% of total responses
Job opportunities – lack of, including diversity, low paid	35	4.56%
Pedestrian safety	28	3.65%
Health (Other) – unhealthy / lack of knowledge / medical issues /sexual health, lack of support services, lack of healthy food options, tiredness from school, disabilities	26	3.39%
Infrastructure improvements - Improve skate park, old Devonport hospital, roads, more seating, play equipment at school, stairs Don College, wheelchair accessibility, paths – disrepair / non-existent, lack bike paths	23	3.00%
Criminal activity, theft, violence, sexual assault, property damage	24	3.13%
Environmental issues	20	2.61%
Financial issues / cost of living – activities / food / rent / parking etc	20	2.61%
Discrimination	16	2.09%
Community and personal safety – in public, in neighbourhood, at beaches, national security	11	1.43%
Internet / mobile – coverage, speed	9	1.17%
Accommodation – homelessness, affordability	8	1.04%
None, unsure	43	5.61%
No response	21	2.74%
OTHER (low count)		0.00%
Education system – quality, cost	7	0.91%
Transition to independent living, homesickness, relocating for further education	4	0.52%
Urban development – Devonport, Shearwater	4	0.52%
Apathy - community, personal, lack of community pride, inclusion	3	0.39%
Conservatism, traditionalism	2	0.26%
Lack of knowledge - options post education	2	0.26%
Lack of local produce used in local businesses	2	0.26%
Lack youth led groups, underrepresentation of young people in the community	2	0.26%
Parties	2	0.26%
Social media, continual access	2	0.26%
Unclear response	2	0.26%
Access to further education	1	0.13%
Animal welfare	1	0.13%
Better stationery at school	1	0.13%
DCC hopeless	1	0.13%
Financial incentives for young people studying abroad	1	0.13%
Gender diversity - against	1	0.13%
Gender diversity - for	1	0.13%
Lack of religion	1	0.13%
Lives of other young people	1	0.13%
Low socioeconomic status	1	0.13%
More Lions Club members	1	0.13%
Total	767	100%

5. What are some ways these issues can be addressed?

Answered: 428

Skipped: 69

**Only Major Issues Analysed*

Issue	Ideas
Bullying	Talk to others – parents, teacher, adults, kid's hotline Be kind, respectful, be responsible for one's own actions Education & awareness Avoid, ignore bullies, stand up to them No bullying Greater consequences
Relationship, friendship, family issues – exclusion, peer pressure, judgement, coping with death & illness, lack personal space, people leaving home	Support systems – peers, teachers, parents, other adults, talk to others Promotion of support services
Activities – lack of, including affordability, diversity	New events and activities - events for 17+ Subsidized activities Create youth friendly urban environment and spaces Improved facilities
Mental health – anxiety, depression, etc including not seeking support due to fear of judgement Suicide / Suicidal thoughts	More support services – including promotion of, great accessibility Great awareness and education Engagement in other community/social activities
Alcohol, smoking and other drugs	Ban smoking in more areas e.g. CBD Decrease availability Education & awareness Alternative community events/activities Rehabilitation services for young people
Stress – schoolwork, choosing future, time management, balancing commitments	Less pressure placed on young people to succeed Counselling / support services Positive environments Stress relief programs Study spaces provided outside of school Reduce out-of-school study required Improved career pathway planning / education
Transport – lack of options, cost, timetabling, location of bus stops, distance from town, travelling school/further education, lack of parking	Improved timetabling – early and evening services Improved routes/services for areas outside Devonport CBD More concessions provided Provide more education opportunities closer to Devonport Ride sharing – Uber etc
Job opportunities – lack of, including diversity, low paid	More job opportunities – improved advertising, promote in schools Attract more business, more government investment Integrated training with industry
Pedestrian safety	Crossing guards, traffic lights, speed cameras
Health (Other) – unhealthy / lack of knowledge / medical issues /sexual health, lack of support services, lack of healthy food options, tiredness from school, disabilities	More clinics in schools Improved health education in schools Better support services – availability Promote healthy eating Limit takeaway outlets

Issue	Ideas
Infrastructure improvements - Improve skate park, old Devonport hospital, roads, more seating, play equipment at school, stairs Don College, wheelchair accessibility, paths – disrepair / non-existent, lack bike paths	Construct / repair paths Improve skate park
Criminal activity, theft, violence, sexual assault, property damage	Greater police presence, stronger punishment Security cameras Create graffiti art zone
Environmental issues	More bins to reduce litter Improved recycling including container deposit scheme Address climate change and pollution as a priority Fruit trees in parks
Financial issues / cost of living – activities / food / rent / parking etc	Improve affordability / subsidise costs – parking, university fees, activities Free food
Discrimination	Education, awareness, and acceptance campaigns re diversity Promote/support cultural diversity
Community and personal safety – in public, in neighbourhood, at beaches, national security	Safe meeting spaces with CCTV Security guards in unsafe areas
Internet / mobile – coverage, speed	Better connection and coverage
Accommodation – homelessness, affordability	Create more affordable accommodation for young people close to services Offer support for those affected by homelessness

6. What do you like most about living in/near your town?

Answered: 476

Skipped: 21

Location	Number respondents	Like	Count
Deloraine	3	Quiet, peaceful	2
		Activities - walking trails	1
		Community	1
		Family	1
Devonport East Devonport Spreyton	316	Activities, facilities, everything close by (including diversity)	128
		Small, quiet, safe	70
		Family and /or friends	59
		The people, community, neighbours	42
		Natural environment – beaches etc	40
		Variety of shops, food options	20
		Scenery	13
		Nothing	7
		Education facilities	5
		Cleanliness	4
		Lifestyle	3
		Living City / urban development	3
		My house	3
		Not much crime	3
Not much traffic	3		

Location	Number respondents	Like	Count
		Community events	2
		Everything	2
		Internet access	2
		Jobs / work	2
		Unsure	2
		Affordable housing for young people	1
		Amount of young people	1
		Limited entertainment means we make our own fun	1
		Space	1
		Spirit of Tas- easy to travel to Melbourne	1
		Support for disadvantaged	1
		That I have a home as some people don't	1
Hawley Shearwater Port Sorell	31	Natural environment	15
		Small, quiet, safe	11
		The people, community	5
		Activities, close to busier centres	5
		Scenery	4
		Art culture	1
		Dislike my town	1
		Drugs	1
		Education facilities	1
		Freedom	1
		Fresh produce	1
		Great learning community	1
		Lifestyle	1
		Living City project	1
		My house	1
		Unsure	1
		Variety of space	1
Latrobe	18	Small, quiet, privacy	6
		Activities, facilities close by	4
		Small, quiet	3
		Local shops	3
		Natural environment	3
		Community	2
		Architecture	1
		Friends	1
		Good rules and laws	1
		Lots of space	1
		Work	1
Penguin	4	Community	3
		Activities, facilities, everything close by (including diversity)	2
		Natural environment	1
		Quiet	1
Railton	12	Community, people	5
		Quiet	5
		Shops, parks	3
		Clean	1
		Easy to grow drugs	1
		Education	1
		Low crime rate	1
		My house	1

Location	Number respondents	Like	Count
Sheffield	29	Small, quiet, nice town	19
		Facilities, shops, services close by	7
		Community, people	6
		Family and / or friends	3
		Scenery	2
		Familiarity	1
		Natural environment	1
Ulverstone	40	Activities, facilities, everything close by (including diversity)	20
		Small, quiet, safe	13
		Natural environment	9
		The people, community	8
		Scenery, beautiful	4
		Shops - diverse, central, food options	4
		Well maintained, clean	3
		Family and/or friends	2
		Nothing	2
		Not much traffic	1
		Wilmot	1
Scenery	1		
Small	1		
Other location	22	Activities, facilities – type, diversity, close by	7
		Natural environment	5
		Nothing	4
		The people	4
		Space – between houses, people	2
		City lights	1

7. Do you have any ideas on how to make your town a better place for young people?

Answered: 427

Skipped: 70

Location	Number respondents	Ideas	Count
Deloraine	3	No	2
		Introduce areas that are friendly and secure	1
Devonport East Devonport Spreyton	288	Activities, events, services, facilities, safe spaces, for young people (playgrounds, parks, youth groups, youth centre, cultural/sporting activities, interesting attractions, accessible, affordable, volunteering)	140
		No / unsure	49
		Relationships - Be kind, respectful, friendly, help each other, good behaviour, no bullying	17
		Safer – pedestrian/road safety	15
		More support programs, services, spaces for children, young people, those at risk, and parents	11
		Less AOD	9
		Homelessness addressed	8
		More environmental awareness / conservation	8
		Urban environment – Cleaner, brighter, Living City completed faster, less graffiti, modern	8
		Availability of jobs	7

Location	Number respondents	Ideas	Count
		Increased/improved government activity/spending/engagement in youth area	6
		Public transport/more motorbike parking	4
		Education – Cheaper, improve retention, more investment in schools, education on issues affecting young people	3
		Greater police presence	3
		Access to computers, improved Wi-Fi	2
		Homelessness for young people addressed	2
		City wide identity	1
		Informed public	1
		Life guards at the beach	1
		More child friendly	1
		More diversity	1
		More opportunities to stay	1
		Remove stereotype that all kids are disrespectful	1
Hawley / Shearwater / Port Sorell	24	Activities, events, services, facilities, shops for young people (playgrounds for range ages, youth groups, cultural/sporting activities)	12
		No / unsure	6
		Public transport	3
		Be a good role model	1
		More footpaths	1
		Raise education standard	1
		Reduce crime	1
		Reduce litter – more bins at the beach	1
		Safer roads	1
		Space for UTAS to deliver seminars etc (Devonport)	1
Latrobe	12	Activities, events, entertainment at night, playgrounds	6
		No / unsure	3
		Greater police presence	1
		Public transport	1
		Reduce litter	1
Penguin	4	Spaces, activities, entertainment for young people (dedicated building, swimming pool, volunteering opportunities)	5
		Improve wheelchair access	1
Railton	12	Activities, services, entertainment, community projects for young people (movie nights)	4
		No	3
		Public transport	2
		Employment	1
		More grades at Railton PS	1
		Public toilets	1
		Remove feral dogs from main street	1
		Supermarket	1
Sheffield	24	Activities, services, spaces for young people (playground and park facilities, opportunities, affordable)	13
		No	6
		Improve Wi-Fi	1
		More connectedness with surrounding areas (re services)	1
		More GPs	1

Location	Number respondents	Ideas	Count
		No tourists	1
		Reduce drugs	1
		People helping each other more	
Ulverstone	34	Activities, services, facilities, groups, spaces for young people (playgrounds, pool, youth centre, mountain bike trails, inclusive)	18
		More shops, urban regeneration	6
		No / unsure	6
		Be kind	1
		Bike parking	1
		Business opportunities and support	1
		Discipline for young people	1
		Family activities	1
		Safer roads	1
		Support for young people	1
		Tap into youth wants	1
Wilmot	1	More activities and events for young and adults	1
		Town regeneration	1
Other location	21	Activities, spaces (parks, night entertainment, mountain bike trails, playgrounds)	7
		No	4
		More shops	3
		Fundraisers for our town	1
		More footpaths	1
		More support services	1
		NBN	1
		No Living City as it will ruin Devonport	1
		No neighbours in sight	1
		Not many young people in Sassafras	1
		Upgrade Kindred Hall	1

8. Do you have any further comments?

Answered: 307

Skipped: 190

Theme	Comments (constructive comments only listed and grouped into themes)
Activities	Game arcade in Miandetta /Morris Ave (2) Better skateparks (3) Indoor skatepark (3) More equipment at the dinosaur park (Ulverstone) more things for younger kids to do on the weekends like air time 360. Council to support business community to deliver activities in the mall (Devonport) Involve local business in activities More mountain bike trails (2) Host speakers More events, variety of activities (2)
Support	More support /mentoring opportunities for those who cannot rely on their own family
Stores	Starbucks or American food outlet (5) Bigger sports store Taco store
Bullying	Stop / stand up to (3)
Behaviours	Respect, care for others, celebrate diversity (4)

	Individuals require change in attitude Build a happy, healthy society (2)
Health	Offer vision tests in primary school Need a tow surgeon
Relocation	Change the reason young people are leaving Devonport Devonport has provided solid foundation for education and life (participant studying in Canberra)
Town Revitalisation	Wilmot could be revitalised - appearance wise to regenerate the feeling of community Improved accommodation options in Devonport Spirit of Tas a good tourism opportunity being overlooked Difficult to focus on young people with again pollution (Hawley/Shearwater/Port Sorrel) Urban art Living City (Devonport) – taking too long; don't knock down useful building; not worth money) Free parking for the aged
Leadership	Political party or similar for young people to have voice heard Create opportunities for young people to make a difference -volunteering etc Want to be heard, listen to our opinions (2) Commend Don College to encourage students to voice opinions, build relationships and community bonds and specialise their education
Environment	Place solar panels on very roof in city (Devonport) – reduce power bills etc Turn overflow from Miandetta pond in to a creek (Devonport) More bins
Other	Muslim immigration into developed countries must stop Seal my road

2.2 Regional Youth Community Survey

A community survey was conducted from 30 June 2017 to 28 July 2017. The survey was made available to the broader community, via Devonport City Council's website. 25 completed surveys were received.

1. How old are you?

Answered: 25

Skipped: 0

Age Range	Count	%
15-17	4	16
18-24	3	12
25-29	4	16
30-39	3	12
40-49	4	16
50-59	5	20
60-69	1	4
70-84	1	4
Total	25	100%

2. What town do you live in, or which is the closest town to where you live?

Answered: 25

Skipped: 0

Location	Count	%
Burnie	1	4
Deloraine	1	4
Devonport/East Devonport/Spreyton	13	52
Forth	1	4
Hawley/Shearwater/Port Sorell	1	4
Latrobe	2	8
Sheffield	3	12
Ulverstone	3	12
Total	25	100%

3. Of the 497 young people consulted, the following five issues were of most importance for young people:

- Bullying, including cyberbullying
- Mental health, including anxiety and depression
- Alcohol, smoking and other drugs
- Lack of affordable activities, events, things to do
- Lack of jobs, different job opportunities and difficulties gaining employment
- Transport, in particular public transport (location and timetabling)

Do you have any comments or feedback in relation to these issues?

Answered: 12

Skipped: 13

Grouped responses	Count
Agree	5
Lack of affordable activities, events, and things to do (perhaps lack of promotion?)	4
Lack public transport after school hours for employment etc	2
Mental health	2
Alcohol and other drugs	1
Bullying (leading to poor mental health and substance abuse)	1
Cyberbullying (lack of awareness by young people of how to address)	1
Lack of employment related to access to higher education (plus stress and cost of independent living)	1
Lack of jobs	1
Sexual assault – education / prevention etc	1
Transition to employment/independence leading to poor mental health/self-esteem	1

4. Do you have any ideas for ways these issues could be addressed?

Answered: 18

Skipped: 7

Issue	Ideas
Lack of affordable activities, events, and things to do (perhaps lack of promotion?)	More bike paths (Devonport/East Devonport/Spreyton) More interesting affordable programs Utilise smarter transport options and safe smart services to connect people to shared activities Indoor skate park in Devonport
Lack public transport (including after school hours for employment etc)	Have more transportation for rural areas, of a weekend and throughout the day Small buses for more regular services at Don College Promote ride sharing Promote bike riding, bike lending service Increase transport options
Mental health (inc Stress)	Provide more open-ended activities so young people can learn how to manage/overcome failure
Alcohol and other drugs	Education not always successful – needs parental guidance Ban smoking in public places
Bullying (leading to poor mental health and substance abuse)	More support services in schools and the community. More education to assist young people make informed choices
Cyberbullying (lack of awareness by young people of how to address)	Refer to esafety.org.au
Lack of employment related to access to higher education (plus stress and cost of independent living)	Offer living scholarships for young people who relocate to attend university or their chosen course
Lack of jobs	More job opportunities Create jobs – entry level and unskilled, and in tourism sector
Sexual assault – education / prevention etc	Compulsory education in schools

Issue	Ideas
Transition to employment / independence leading to poor mental health/self-esteem	Professional driving lessons available for job seekers Promotion of public transport options Public sectors should be one of the best opportunities to gain skills in a re-use, re-cycle and re-form our environment and spaces to keep up-to-date with skills
General comments	Collaboration between the Education sector (including TAFE), Community Sector and Private Sector. Further involvement of the Community Sector in providing early intervention/prevention strategies for young people. Young people being more aware of and accessing available supports. Provide awareness support group, information session, training material available through role plays and workshops Continual education /involvement

5. What other key challenges/issues do you believe currently impact our young people or have the potential to impact them in the future? (see table below Qn 6)

Answered: 21

Skipped: 4

6. Do you have any ideas for ways this issue/s could be addressed?

Answered: 17

Skipped: 8

Issue	Count	Ideas to address
Lack of jobs / meaningful employment / not knowing how to get started in a career	4	More jobs Mentoring program to connect interests to careers
Alcohol and other drugs	2	
Bullying (and associated impacts)	2	More support, social groups for likeminded people
Lack of financial literacy and low income	2	Budgeting courses
Mental health / stress (including no down time, always connected)	2	Early intervention More mental health support services for young people Education for teachers and students. Mentoring with older people in the community Places where youth can go to take risks and be adventurous.
Family life / issues at home (and associated impacts)	1	
Global politics	1	
Lack of direction for young people	1	I think it would be really beneficial for there to be a mentorship program developed for the youth of Devonport, that assisted them to further develop their skills and assist them to take advantage of opportunities in areas that interest them and that may assist them to commence their careers in their chosen fields. A professional person to help people start their dreams would be great.

Issue	Count	Ideas to address
Lack of good role models	1	
Lack of structured activities	1	Volunteering opportunities, training, learning how to make/repair things
Lack support services re drugs and mental health - that can act quickly	1	Funding of program delivery. Life skills programs
No youth representation on Council	1	Have a youth Alderman position (same duties, responsibilities, and powers as a normal Alderman, but must be 35 and under? or maybe 40 and under)
Physical inactivity	1	
Pregnancy (and associated impacts)	1	
Pressure from older generation	1	
Relationship/marriage breakdowns	1	
Relocating for education / employment	1	Increased educational opportunities/courses at TAFE and UTAS Burnie and Launceston campuses
Sense of belonging and recognition they can make a positive difference	1	Identify leaders from schools and integrate them with youth at risk of exclusion in meaningful projects
Sexual assault	1	
Social networking / mentoring programs	1	Role models
Suicide	1	Education re prevention
Technology and its failure in the past should not be the same in the future, but we should learn from how it has failed and progress and innovate solutions here and now.	1	Offer more education and roles surrounding technological paths and re-cycling/upcycling from dated or failed programs, facilities, amenities.
That welfare benefits are an acceptable/normal path	1	Education - aspirational

7. Do you have any ideas on how we can make your town a better place for young people?

Answered: 18

Skipped: 7

Town	Ideas
Devonport East Devonport Spreyton	<p>Leadership and engagement</p> <ul style="list-style-type: none"> - Provide opportunities where young people can be leaders for the future - Have them involved in all aspects a genuine elected youth councillor demonstrates there are opportunities for those who want to have a go - continue to ask the youth their opinions, and then involve them in making their ideas reality - Internet of things, live stream the council meetings, use YouTube etc to communicate with youth - My only suggestion here is, "if you can't see if you can't be it" we need to be exposing our kids to the possibilities out there in the world that can be brought back to Devonport. We send our mayor and politicians on trips to other states and countries to learn and bring back ideas. Why not send our young people who are more clued into youth, so what I'm saying is give our kids opportunities to visit other places and bring back ideas to us - first try making it a better place for all people the rest will follow

Town	Ideas
	Activities <ul style="list-style-type: none"> - Subsidize the cost - Bring back the roller skating rink. - Build an indoor skate park
	Value the diversity and vibrancy of youth -
	Make Devonport less of a retirement village and stop building ridiculous multi-level car parks and put the money into making better versions of headspace
	Employment <ul style="list-style-type: none"> - Actively seek entry level enterprises that young people be employed in - Hire them to keep the place looking respectable
Latrobe	Give us something to do
Burnie	More creative and social outlets for young people. More education opportunities (university) courses. More youth mental health services.
Forth	Walking tracks for our health More places for healthy eating More transport More social groups
Sheffield	Weekend children activities run by someone who is also reasonably young.
Ulverstone	More council run outdoor activities for kids, also more library stuff for kids. Free central loop bus service to town and back Create more spaces and opportunities to network and come together and offer the appropriate facilities to do this into the future through design of space and environment usage, how people interact, to showcasing the local icons.

8. Do you have any further comments?

Answered: 12

Skipped: 13

Simply stop judging the youth - life is hard for them!

I would highly recommend a fact-finding mission to Queenstown NZ - that place is awesome. If you can't make it that far try going to Latrobe.

The skate park is awesome and one of the best things this town did for kids. We need to have more stakeholder (children) driven ideas.

Thank you for letting me participate.

I hope all involved achieve and become better community members.

Dealing with Centrelink is very stressful for young people and adds to their mental health issues.

Invest in knowledge and experiences, invest in people, invest in our patch.

Hire me to make East Devonport gardens and cleaning up better.

If an indoor skate park can be built I would really like to be involved in its development from start to finish.

2.3 Targeted Community Workshops

Schools were invited to participate in additional workshops beyond the survey. Five workshops were held with the following groups.

- Don College students - 18 May 2017, 6 participants
- Devonport Primary School Association – 31 May 2017, 9 participants
- Devonport Primary School grade 5/6 students – 20 June 2017, 20 participants
- Don College Community Services Certificate II and III students - 7 & 8 May 2018, 34 participants

Unedited notes from each session are presented below.

2.3.1 Don College Students

1. The Present Situation

Participants brainstormed the 'good things' happening and the 'not so good things' or challenges happening in their own lives or that of their friends and peers. Ideas were grouped and then each participant chose their top good things and not so good things.

GOOD THINGS	NO. VOTES
Relationships Family environment Relationships Friendships	7
Youth Motivation Young people in our community that are passionate about change and standing up for what we believe in Us groovy kidz actually coming to this meeting	6
Diversity / Equality Acceptance of differences Diversity in youth Acceptance	6
Personal Growth Self-acceptance My motivation	2
Things to Do Places to swim Places to bushwalk with pals The food at the Bizzi Bee Rumpus – fun social groups Art culture Community based activities such as productions Music	2
College Super sick college that offers 200+ classes! College vibes	1
Opportunity Opportunities e.g. Usher for Shrek the Musical People coming to tell us about uni and stuff	-
The ocean	-
Doggos's	-
Introduction of smaller, healthy food chains	-
Memes	-

NOT SO GOOD THINGS	NO. VOTES
Social Injustice Not having a voice Overtly traditional views Small mindedness and misconceptions Racism Inequality Exclusion Being treated as 'children' Not being treated like adults in the workplace Pressure to not be 'too weird' and therefore not yourself, because everyone is truly and utterly weird Inappropriate treatment of youth (e.g. family members that have been touched and verbally abused by members of the public) Over sexualisation in youth Intergenerational misunderstandings 'Small town' perspective 'Public' acceptance of LGBTI Stereotypes Racism Close minded people Racism / sexualisation Equality Attitudes towards different cultural or religious views The idea of fitting with a particular social group. Less acceptance of individuality.	7
Environmental Sustainability Environmental issues Disrespect for the environment Rubbish / recycling No recycling Lack of bins and recycling bins in the community Sustainable fashion (local) Lack of care for environment	5
Transport Public transport – including weekend transport Public transportation Getting anywhere if you don't have a licence Transportation of regional areas – Forth, Port Sorell etc – need more hours	4
Health / Mental Health Encouragement of healthy eating (fruit trees / garden) Health improvements (make being healthy fun) Understanding the significance of mental health Education and support for those with mental illness Support groups for youth affected by mental health issues	3
Education / The Future After School Further education/work after high school Help for out of state students – money etc Education on controversial issues in society Problems/issues at school Gap between those that value education and those that don't	2
Lack of Opportunity Opportunities and resources	2
Life Skills Not knowing everyday living e.g. knowing how to cook, fix small clothes' marks etc	1
Relationships Pressure to do what your family thinks is good for you Interaction with each other Lack of interaction within the community	-

NOT SO GOOD THINGS	NO. VOTES
The Economy	-
Problems / Issues at Home	-
Sundays – nothing to do (everywhere closed)	-
Animal cruelty	-
Youth Homelessness Abandonment issues	-
Parks We lack a nice park in Devonport, although the Bluff maybe makes up for it	-
Sensationalisation in/by Media	-

2. What Can Be Done?

Participants brainstormed ideas to address the top challenges.

Challenge	Ideas for Action
Social Injustice	<ul style="list-style-type: none"> More free services for youth to approach for help More support for freedom of expression (bringing people together) More groups closing the gap (embracing differences / diversity) More ways for youth to become engaged within the community More opportunities to engage with people who can help us with our future Mentoring to stop the stigma of low socio-economic groups, both within the, but also out of them
Environmental Sustainability	<ul style="list-style-type: none"> Recycling bins EVERYWHERE Education of fast fashion Community garden / fruit tress – food and environmental sustainability Encourage businesses to use biodegradable (compostable) packaging etc Recycle glass Bottle deposit scheme Recycling of retail rubbish (e.g. coat hangers, plastic) Green waste bins
Transport	<ul style="list-style-type: none"> Weekend hours Devonport to Ulverstone (none on Sunday, finish at 2pm Saturday) Expensive and keeps rising (especially for non-students) Minimal services in rural areas
Mental Health	<ul style="list-style-type: none"> Safe place to share thoughts, safe nurturing environment Reducing stigma of speaking up especially males Reducing stigma of mental health issues not being 'real issues' Support for people close to people dealing with mental health issues Intellectual disabilities are not sufficiently funded Education to make people realise that singling people out because of a difference is NOT ok People making comparisons between their situation and other peoples i.e. "my situation is so much worse than yours!"
Health	<ul style="list-style-type: none"> Lack of cheap, accessibility of healthy food Encourage use of local produce Make easier/cheaper for small businesses to start up Health/physical activity/life skills education in school (Make more appealing at Don College) Increase in fast food chain's food prices Walking paths for those who aren't in central areas More free and fun community based physical activities Deliver a variety of non-competitive physical activity programs to build user confidence

2.3.2 Devonport Primary School Association

1. Challenges

After discussing the results to date of the youth survey, participants brainstormed some of the additional challenges that may affect young people.

- Easy availability of drugs
- Family violence
- Lack of support for victims of both challenges listed above – issue much bigger than schools, difficulties seeking support on behalf of victims – hit walls
- Children who become perpetrators themselves because of learned behaviours / their environment etc– how can we put appropriate resources into these children before it's too late?
- Multigenerational unemployment and low value placed of education
- General community wide apathy regarding work – how to motivate people as a community
- Job preparedness – how to provide young people with confidence, knowledge, and support
- Fear of social interaction (i.e. young people approaching employers)
- Mismatch between what employers expect and how young people relate, dress, use language etc
- Ability to get driver's licence to access employment and have identification which opens up opportunities – a challenge for many young people
- Communication and respect – learning how to communicate effectively, etiquette etc
- Peer learning as an opportunity – older young people sharing experiences/learnings with younger people
- Need alternative education facility / programs for primary schools
- Nutrition
- Intergenerational poverty
- Increasing levels of mental illness – especially with family members which can have a range of impacts on young people

2.3.3 Devonport Primary School Students

1. The Present Situation

Participants brainstormed the 'good things' and the 'not so good things' or challenges happening in their own lives or that of their friends and peers, or in Devonport in general. Participants then chose their top good things and not so good things.

GOOD THINGS	NO. VOTES
Pool	10
Sporting activities / opportunities	7
Adding more traffic lights	6
Bike tracks	6
Near the sea, beaches	6
Close to hospital	5
Close to airport	3
Fresh air - no pollution	3
Fresh water to drink - healthy rivers/creeks	3
Quite safe no terrorism	3
More events	2
Street lights make it safer to walk at night	2
Devonport is very central to all of Tasmania	1
Education facilities	1
Not much litter	1
Respectful people	1
Roundabouts	1
Supermarkets/food options	1
The parks	1
Things to do	1
We have the Spirit (ferry)	1
Wildlife	1
Adding more buildings - Living City	-
Good tourist attractions / facilities	-
The Lighthouse and other landmarks	-
Variations in the weather	-
William St traffic controls, sped control, have made it safer	-

NOT SO GOOD THINGS	NO. VOTES
Not enough things to do - close by, family activities	9
Old hospital building	9
Not enough beds at hospital	8
Cost of living - including petrol prices	7
Smoking in public / drugs	7
More tourist accommodation	5
Bullying - mental / physical / cyber	4
Assault / crime / arson / graffiti	3
Homelessness	3
Public toilets - cleanliness (Cinema carpark, Woolworths, Coles)	3
Horrible parking - sometimes we pay	2
Drink driving	1
Litter	1
Not enough bike tracks	1
Parking in pick up/drop of zone at Devonport Primary	1
Public transport - cots, timing, not clean	1
Safety of road crossings	1
Asbestos	-

NOT SO GOOD THINGS	NO. VOTES
Congestion at Middle Rd bridge area	-
Cutting down trees	-
Pollution	-
Roadkill	-
Some residents not property proud – including hoarding	-
Too many fast food places - obesity	-

2. What Can Be Done?

Participants brainstormed ideas to address the top challenges.

Challenge	Ideas for Action		
Lack of Activities / Not Enough Things to Do	<table border="1"> <tbody> <tr> <td>Inflatable world Airtime Ice skating / roller skating Theme park / water park Free events More attractions Buy more land More public events – concerts, music festivals More dog parks Animal sightseeing Stadium Zoo, animal parks Public art classes</td> <td>Helicopter tours Tours – buses Massive waterslide Play equipment for babies Sporting events Donating events Exercise parks More schooling events Public graffiti walls More family attractions Free family events each weekend Sporting events Lolly shops</td> </tr> </tbody> </table>	Inflatable world Airtime Ice skating / roller skating Theme park / water park Free events More attractions Buy more land More public events – concerts, music festivals More dog parks Animal sightseeing Stadium Zoo, animal parks Public art classes	Helicopter tours Tours – buses Massive waterslide Play equipment for babies Sporting events Donating events Exercise parks More schooling events Public graffiti walls More family attractions Free family events each weekend Sporting events Lolly shops
Inflatable world Airtime Ice skating / roller skating Theme park / water park Free events More attractions Buy more land More public events – concerts, music festivals More dog parks Animal sightseeing Stadium Zoo, animal parks Public art classes	Helicopter tours Tours – buses Massive waterslide Play equipment for babies Sporting events Donating events Exercise parks More schooling events Public graffiti walls More family attractions Free family events each weekend Sporting events Lolly shops		
Smoking in Public / Drugs	Get the police to wander around town to see any smokers Drug education		
Crime	More security cameras More speed cameras Make fines higher More police and more strict rules Keep them in jail more often Fines for shops that sell drugs and cigarettes Less crime We will fight crime		
Homelessness	Do more fundraising / donate e.g. swags, blankets, tents Have more volunteers in shelters for the homeless		
Littering	More bins Recycling Less packaging Less fast food places More signs to try and prevent it More education on the topic Don't use bags, or reuse bags Let people know if their littering bags and things they are ruining the environment and killing turtles etc Pick rubbish up Take action Community service job for people		

2.3.4 Don College Community Services Students

Workshops were held with Two groups of Don College Community Services Cert II & III students on the 7th and 8th May 2018. Participants reviewed strategy focus areas and then brainstormed action ideas around each focus area. Participants were then allocated 5 votes to allocate to their priority ideas.

1. Other Youth Priorities

Group 1:

- Social housing – failure; melting pot; meeting place for anti-social behaviour; AOD; safety a concern
- Lack of engagement in education
- Lack of safe place when feeling in danger – e.g. safe house
- Activities for under 10s
- Tech-based learning / volunteering with older residents

Group 2:

- Things to do
- Community safety – anger management; AOD

2. Action Brainstorming

Group 1 - 23 participants, 2 staff

Project / Action Idea	No. votes
Personal Growth and Development	
Community social group for youth (10-18) to build resilience, confidence, and friendships in a non-threatening environment (youth-led, life skills e.g. like rumpus, but not all people are religious, also meeting place for violence) Chill out zone – not everyone is in to skatepark and is attracting opposite influence	15
Activities for young people to understand taxes, bills, moving out, life skills etc	8
Overcome isolation – helping youth gain positive interactions with others	3
More community activities more frequently	3
Tech-based learning / volunteering with older residents	2
Social connectedness – feeling part of the community; social events; make house n/c safer when it shuts	2
Activities for young people to understand resilience	2
Working with people in the Devonport Community House to create awareness amongst our society	1
Relationships – provide a 'safe place' (community house)	-
Prevention – create a space within our community where the young independent child feels safe	-
Resilience training – get PCYC involved	-
To improve relationships, get to know more people	-
More places for young people to go if they have a bad home life	-
Anti-stress programs	-
More chances for young people to get more engaged in the community events and help organising big events	-
Safety house program	-

Project / Action Idea	No. votes
Health and Wellbeing	
Safety – a place for teens in school that need accommodation	13
More events like Reclaim the Lane festival	9
Where to go for help – Dummies guide	4
Teen pregnancy – being able to go back to school	2
Condom dispenser/ sanitary products – social areas/public bathrooms	1
More support systems for bullying	1
More talk about mental health issues in school	1
24/7 social workers	-
AOD – why do we need the needle vending machine; what's inside local drugs; something fun on a Saturday night other than house alcohol	-
Community activities for physical health for all ages and fitness levels	-
Get rid of the term bullying – verbal abuse, physical abuse; more community awareness; parents responsibility; parents are not besties	-
Healthy fast food	-
Kids safe houses	-
Mental health – more workshops (in primary Don students help in school)	-
More education around mental health, sexual health, AOD, domestic violence and bullying	-
More promotion	-
More support services to drug and alcohol users	-
More variety of healthy food and products in supermarkets and school canteens; lower prices on healthy food	-
Relationships – to be taught gay acceptance	-
Safe places to go when you feel unsafe	-
Sexual health; promoting safe sex; providing more contraception	-
Young people should learn more about all the organisations for mental health	-
Knowledge and Access	
To services – improve hospital emergency room; more beds; high school & college health checks	13
Transport – buses run more often, improving timetabling, weekend transport	11
Construct a roundabout near Sea FM	8
Housing areas / Morris Ave 24/7 police patrol	4
Youth shelters with no kick out time	1
Access to learner driver program	-
Accommodation – need more cheap housing	-
Activities - lack of advertising; events at the bluff; cheaper events; places for teens	-
Bootcamp / program somewhere to feel safe	-
Bus fares reduced	-
Bus timetable times	-
Can't get bus card because 'high income'	-
Housing inspections more frequent / strict	-
More bins not dog bins	-
On campus houses	-
Private school buses	-
Safer / cleaner parks	-

Project / Action Idea	No. votes
Youth housing affordability	-
Learning and Employment	
Be given more chances to volunteer	8
Schools should teach life skills for moving out e.g. washing, cooking, cleaning, self-hygiene, budgeting	4
Be given employment opportunities	-
Be given more opportunities to have experience within employment	-
Catering for everyone learning abilities	-
Police officers should volunteer to host a workshop to teach life skills	-
Schools should educate students with how to get into the workforce. Prepare us with how to deal with a job interview.	-
Teaching high school students about employment and writing resumes	-
Teaching them life skills (bills etc)	

Group 2 - 18 participants, 1 staff

Project / Action Idea	No. votes
Health and Wellbeing	
Foodbank / Devonport Chaplaincy lunch program – make up food bags (school lunches) for children that aren't getting fed	12
Instead of raising awareness for bullying teach kids how to deal with things better and look after themselves: <ul style="list-style-type: none"> • Crystal healing • Meditation • Bogan yoga (anger management) • Youth music 	9
Support for lonely elderly people. Teach and learn: <ul style="list-style-type: none"> • Using a phone • Dealing with bank information online • Take them out for a drink or class to feel connected to the community • Sewing, cooking • Skate parks • Driving • Spray painting • Swimming – diving • Craft – things we can work towards: mirror, chest of draws, things some kids may not have • Respect, responsibility, values, morals, respecting elders 	7
Restricted Centrelink cards – different Centrelink cards with money for the two weeks to stop drug use	6
Awareness for child safety, self-defence classes	5
Social housing issues	4
Promote activities: cadets, sports, hobbies (2 votes), elderly, small business	2
Have guest speakers go to every school and talk about mental health and who they can go to for help	1
Increase the quality of morality in the community. Lots of people, not just youth would stab an old lady for a cigarette these days. Morals and good behaviour aren't valued anymore.	1
More safe houses	1
More work for younger people	1
Activities – topsy turvy bikes, community basketball, other sports	-

Project / Action Idea	No. votes
Advice to "harden up" when it comes to bullying	-
Better housing / help centres	
Better places to socialise	-
Council take suggestions every week	-
Different housing areas for young people	-
Educate Council on social work, have accessibility to people in the Council	-
Elderly and youth involvement – Orana, Community House	-
Encouragement of self-worth	-
Help finding hobbies for youth	-
Help victims of bullying help themselves. Too much focus on outright stopping bullies not realistic	-
If people in housing are a danger (mental health, drugs/alcohol) need to be in different housing	
Limit on alcohol at pubs	
Mental health service posters	-
Moral reinforcement need in the community	-
More activities people are interested in (car related activities)	-
More parks/play equipment stop removing them (for younger people)	-
No wonder there is bullying we don't know each other and aren't willing to because there's nothing to do	-
Paintball	-
People are bored / got nothing to do so they go and steal things / crime	
People need the conviction to act. Teach that if you won't act who will?	-
Promote volunteering – make it interesting – get parents to push them into it	-
Safety house program	-
School and police need to be more aware and act quicker on bullying. Even on just one complaint.	-
Self-defence help / class	-
Stop calling events, programs and call them Activities, Events, Gatherings	-
Stop promoting being a better YOU, promote being a better US	-
Teach and learn (elderly and youth)	-
Teach kids how to deal with relationships and unlocking chakras	-
Teach younger people respect	-
The cycle of alcohol and other drugs	
Tracker on someone that has a restraining order. Panic button in houses to let police know what's going on.	-
Week of no social media	
Youth groups for mental health	-
Learning and Employment	
Bring back penalty rates	2
Alternative learning – Ask students more about what they want to learn. Stop trying to teach things they find uninteresting. Still follow the curriculum. After school activities	-
Hire people that want to work	-
Life Skills – Workshops for all ages. Show them what is involved, show them how to work, show them what is involved. Teach them about taxers, financial situations	-
Pathways – Pathways into working/jobs/carers. Show people what is involved. Show a range of different ones. After school activities in a park (primary and high schools)	-

Project / Action Idea	No. votes
Volunteering – Take a range of people. Stop turning them down. Stop hiring people who are only doing it so it looks good on their resume, so they can say 'I volunteered for DCC'	-
Knowledge and Access	
More activities like Rumpus without religion	10
Cheaper bus fares for over 18s	8
More activities – rumpus youth, playing games, socialising with your friends, singing religious songs	4
Safer housing for younger people in independent living	3
Reinvent The Zone (youth centre)	2
Access to cheaper accommodation services for the homeless people, or people who cannot afford to buy a house	1
More youth festivals	1
Access to cheaper taxis to places	-
Headspace do lots of activities for young people	-
More activities to do like arts & crafts, for younger kids (cooking, playing outside etc)	
More buses around suburbs close by	-
More promotion of services through social media	
Wellways a group that is a place to have fun and socialise	-

3.0 Supporting Data

3.1 Mission Australia's Youth Survey 2017

In total, 1,322 young people from Tasmania aged 15 to 19 years responded to Mission Australia's Youth Survey 2017.

Education and Employment

- 94.3% of respondents from TAS were studying full-time.
- More than four in ten (41.3%) respondents reported part-time employment. Almost six in ten respondents reported that they were not in paid employment, with 35.5% looking for work and 22.8% not looking for work.
- Four in ten respondents indicated high levels of confidence in their ability to achieve study/work goals, with 9.3% indicating that they were extremely confident and 30.7% indicating that they were very confident. However, close to one in six young people were less confident in their ability to achieve their goals, with 14.5% being slightly confident and 2.6% not at all confident in their ability to achieve their study/work goals after school.
- Academic ability, financial difficulty, mental health, and admission/job requirements were the four most commonly cited barriers to young people's post-school goals (17.8%, 11.6%, 11.6% and 11.0% respectively).

What Young People Value

- Friendships were valued highly by 79.0% of respondents (extremely important: 37.0%; very important: 42.0%).
- Family relationships were also highly valued by 77.5% of respondents from TAS (extremely important: 41.4%; very important: 36.1%).
- Around seven in ten respondents highly valued school or study satisfaction (extremely important: 33.1%; very important: 37.6%) and physical and mental health (extremely important: 33.1%; very important: 37.6%).
- Around four in ten TAS respondents placed a high value on financial security (extremely important: 13.2%; very important: 29.8%) and getting a job (extremely important: 13.9%; very important: 24.2%).

Issues of personal concern

- Coping with stress was the top issue of concern, with 41.9% of respondents from TAS indicating that they were either extremely concerned (18.5%) or very concerned (23.4%) about this issue.
- School or study problems was a major concern for 32.4% of young people (extremely concerned: 11.8%; very concerned: 20.6%).
- Body image was also an important issue of concern for 31.2% of respondents (extremely concerned: 12.8%; very concerned: 18.4%).
- Nearly one in four respondents were either extremely concerned (9.8%) or very concerned (13.2%) about depression.

Issues of importance in Australia today

- About one third of young people identified mental health and alcohol and drugs as important issues in Australia today (33.1% and 29.8% respectively).
- A total of 27.6% of young people from TAS identified equity and discrimination as an important issue in Australia today.
- Around one in seven respondents identified education (13.9%) and international relations (13.2%) as major issues.
- Since 2015, mental health, alcohol, and drugs, bullying and education have been increasingly identified as key issues facing the nation. Conversely, mentions of politics, the economy and financial matters, LGBTIQ issues, employment, health, and population issues have declined over this period.

How young people feel about the future

- Around six in ten respondents from TAS felt either positive (45.0%) or very positive (15.5%) about the future.
- Nearly three in ten respondents (28.9%) felt neither positive nor negative about the future.
- More than one in ten respondents felt negative (7.3%) or very negative (3.2%) about the future.

3.2 Tasmanian Youth Local Government 2017 Conference Outcomes

The Tasmanian Youth Government Association (TYGA) is an apolitical, youth-led organisation aiming to provide young Tasmanians with a forum for their ideas, concerns, and expectations about their government.

Each year TYGA coordinates the Tasmanian Youth Parliament and in October 2017 young people from around the State participated during a three-week consultation process in regional workshops and student debate, acting as councillors in the Hobart City Council Chambers. Eight key motions were debated.

1. Waste Management

The discussion of the young Councillors was focused on environmental impact and behavioural economics, with a focus on encouraging pro-active waste management. The Councillors opted to give incentives for businesses to improve their compliance. Some highlighted the usage of disposable plastic containers as opposed to other, more environmentally friendly options.

2. Youth Recreational Facilities

The young Councillors canvassed what young people want from youth spaces, including the importance of incorporating professional services within recreational spaces. For youth, by-youth models were emphasised as a particularly cost-effective way of improving youth outcomes and reducing youth nuisance. Youth at risk or socially excluded individuals can find connection and community within a youth space. They were far less inclined to expand community venues. Instead, they focussed on improving the accessibility and quality of those already existing. Councillors highlighted that youth are ineffectively consulted on what they want in this area.

3. Smoke-Free Areas

Young Councillors put forward sensible arguments on public health regarding smoke free areas.

4. Youth Employment

Councillors provided useful feedback for local investment in youth employment, including that guidance through employment can make youth feel important. Mentoring and exposure to professional and entry level work is a substantial motivator for young people to become involved in their community. Professionals able to assist with CV and cover letter writing would be especially helpful. Fair rebuttals were made that this doesn't create jobs or necessarily make them more accessible. Where local government has a place is identifying, advocating about, and investing to solve the skill and training gaps young people in their municipality have, especially for those facing disadvantage. It was suggested that local governments hold employment conventions for high school aged students. This convention would essentially be a market place for apprenticeships, university, employers, and businesses.

5. Public Transport

This proposal developed over the regional rounds as something of key importance to regional areas where buses are extremely infrequent. Public transport enables young

people to work, get involved and study, and public transport is a key barrier to productivity especially in rural areas. A more effective and representative way of community surveying is needed to improve this. Quicker routes would be beneficial, and the Council should play more of a role in communicating the impact of poor public transport on the community, especially those with high rural populations. Communication between bus companies, and between those companies and the community, needs to be far stronger. Local government can play a key role here.

6. Development Applications

A major concern in aged care and elderly housing was social isolation and recognising the community contributions of the elderly. They also noted that we have the highest per capita elderly population and that being placed in a community-based residential care facility would be cost effective. Councillors also noted concerns that simply having a town-based facility will not necessarily reduce social isolation in and of itself – as such, effort should be made to keep youth and family in touch. Other social initiatives are critical to minimise social isolation and make the most of the opportunities development can present for the community to become stronger and more vibrant. Again, the critical role of consultation with the elderly was highlighted. Encouraging age-friendly communities, rather than regulation, is the place of local government.

7. Youth Advisory Groups

The benefits of youth voices in local government are many and varied. Young people may offer insights into youth demographics and their needs. They may also provide a space for innovation and feedback that can shape communities for the better. To encourage a community to thrive, youth should be empowered with skills that will shape their future as representative of the community's future. One of the largest disincentives to youth voices in leadership is the feeling that their opinion doesn't matter. In this respect, the feedback of our participants may be particularly relevant for the modern practice of Councils. Councillors were quick to point out that connections and support for existing youth organisations is key to their success. Discussion continued through the regional rounds on the best way to implement these. The consensus was that these groups and committees should be working together to run events and share resources.

8. Mental Health

By far the most emotive of the debates, the Councillors shared deeply personal experiences. It became clear that almost every young person was affected either directly or indirectly by mental ill health. They considered the topic one of the most critical of our generation. Councillors noted the difficulties in implementing grassroots change to combat mental illness, but also that the community suffers from poor mental health literacy. Councillors noted the cost of mental ill health is profound, and the role of Councils is to highlight the importance of the issue to higher tiers of government. At the same time, there are tangible initiatives that the Council can implement to tackle issues locally, especially in providing funding for initiatives supporting the wellbeing of vulnerable people. Encouraging community mental health and wellbeing therefore needs a stronger focus from Councils. Councillors considered that skills and knowledge around mental health should be a consistent part of Local Government investment. Students called for a focus to be put on education and training as well as advocacy.

3.3 Junction Hub Partnership Workshop

52 participants from 35 organisations attended a workshop on 26 March 2015 organised by Youth, Family and Community Connections to establish The Junction Hub. Workshop outcomes are still of relevance in 2018.

1. Gaps in programs, services, and resources for young people

- Youth specific mental health
- Youth specific psychiatric
- Alcohol and Other Drug residential rehabilitation
- Mental holistic health – access and prevention
- Collaborative case management - long term
- Lack of long term funding, Too specific funding around eligibility to access services
- Career Advisors/School Work Experience
- Age specific programs; positive peer mentoring with the elderly; barriers to authority – intergenerational relationship building
- Centralised coordination of individual services/eligibility
- Lack of individualised supports – restricted. Funding models create gaps in service provision
- Education (traditional) not being individualised, not focussing on social/emotional needs
- Transport including difficulty with getting license and more outreach services, times, availability
- Accommodation – independent living; demand greater than support for 12-18y/o. Safe accommodation options that support healthy teenage development and growth. More transitional accommodation. Emergency accommodation for people over 20.
- Customised Learning
- Central point for accessing services – simple. Needs to be updated and maintained.
- Youth space for young people and services. Need extended gateway for children, young people, and family problems – no wrong door approach; longer hours (24-hour phone line and service response)

2. Priorities for Action

- Accommodation
- Transport and accessing services
- Case management - shared

6.3 DRAFT DEVONPORT RETAIL STRATEGY 2018-2023

File: 31723 D525075

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

- Strategy 3.1.1 Market and promote the City and its potential as a regional business hub

SUMMARY

To present the draft Devonport Retail Strategy 2018-2023 to Council for endorsement for public consultation.

BACKGROUND

The *Devonport City Council Retail Strategy* intends to provide a clear direction for the role of Council in supporting retail activities within the CBD and greater Devonport. Council, with the support of the Devonport Chamber of Commerce and Industry (DCCI) has prepared a Strategy that examines the views, concerns and priorities of retailers and the community and provides a series of actions to be delivered over the next five years to address these priorities.

The retail industry is integral to Devonport, generating significant employment opportunities (12.4% of Devonport's residents work in retail), attracting investment to the region, supporting the local tourism industry, and ensuring Devonport is a desirable place to live and work. With the implementation of the Living City Master Plan, the retail landscape in Devonport is undergoing significant change. With the addition of a big-box homemaker development on the CBD fringe along with the growth of retail and hospitality businesses, Devonport is cementing itself as the retail and services hub of the North West Coast.

It is imperative that Devonport evolves in line with State and National retail trends, ensuring a good shopping experience within Devonport, supported by infrastructure and accessibility initiatives, will ensure Devonport is a destination that is attractive to visitors.

STATUTORY REQUIREMENTS

Section 20 of the *Local Government Act 1993* states:

- (1) *In addition to any functions of a council in this or any other Act, a council has the following functions:*
 - (a) *to provide for the health, safety and welfare of the community;*
 - (b) *to represent and promote the interests of the community;*

The Strategy provides direction for these functions of Council.

DISCUSSION

It is important in the context of retail to identify existing Plans and Strategies that impact on retail in Devonport.

The Council's Digital Strategy and Parking Strategy both include actions that support the objectives of the Retail Strategy including ensuring availability and affordability of parking in Devonport and by encouraging innovative use of emerging digital technologies.

Council also anticipates the introduction of a Statewide Planning Scheme that will allow council to make special planning provisions unique to its municipality, with approval from the Tasmanian Planning Commission.

Due to the existence of the above policies, these areas have been excluded from the retail strategy to remove any conflicting priorities.

The strategy was developed using a three-step feedback process. An initial survey of retail and community was undertaken, a discussion document containing an overview of feedback was developed, and a series of community workshops were held to further understand the key themes.

Initial Survey:

Initial feedback was obtained from the retail community via an online or hard copy survey. The purpose of the survey was to understand retailer views, concerns and priorities. The survey also identified ways in which Council can best support Devonport retailers to achieve future retail growth. A total of 38 responses were received from retailers with key themes being:

- CBD Parking concerns; The impact of paid parking and the availability of parking in Devonport;
- CBD streetscapes and presentation; Council should continue to invest in upgrading streetscapes and the Rooke Street Mall in addition to the Living City Project;
- CBD Marketing and Events; Refresh of Devonport brand marketing and greater activation of CBD spaces; and
- Lack of communication between Council and retailers.

Discussion Document:

The outcomes of the survey were compiled into a discussion document which gave an overview of key feedback from the survey. This document was used to stimulate discussion within the retail sector and encourage participation at community workshops. The document featured information on parking changes and future allocated capital works which show Council's progression in two key areas of concern from the initial survey; CBD parking and streetscape beautification.

Community Workshops:

A series of workshops were held to further understand the key themes and encourage solutions focused brainstorming and development of ideas. The workshops were independently facilitated and involved members of the retail sector, DCCI, Council and community members. Each session attracted on average ten participants and discussion was varied across each workshop. At the beginning of each session Council explained future parking changes as recently endorsed following Council's review of the Parking Strategy. Parking being a hot topic for discussion was 'parked' with participants asked to brainstorm the positives and negatives associated with retail in Devonport. It was suggested that participants may wish to come up with an idea to satisfy their parking concerns such as a spend and save promotion.

It was clear from the workshops that there was not an appetite for retail to initiate or subsidise parking promotions and this was seen as the role of Council.

Each workshop was consistent in their brainstorming with four key areas of feedback identified:

- Communication between Council, retailers and community
- Need for a strong destination branding/identity for Devonport

- The need to explore the future of the Rooke Street Mall and consider wind and weather improvements.
- Continue to build the capacity of the retail sector.

Strategic Objectives

The feedback collected resulted in the development of four key focus areas that underpin the *Devonport Retail Strategy*.

Objective 1 – Increase visitation to CBD

Objective 2 – Strengthen the retail experience

Objective 3 - Build the capacity of retailers

Objective 4 – Strengthen communication between Council and retailers

A detailed action plan is provided in Appendix A of the strategy attached.

Objective 1 – Increase visitation to CBD

This includes actions that promote Devonport as a desirable place to visit through the activation of CBD spaces, a vibrant yearly program of events and the development of strong identity branding and associated digital media presence.

Key Challenges:

- Regional demographic profile characterised by small population
- Low income earners and high proportion of older residents results in reduced spending activities.

Desired Outcomes:

- Improved marketing of the city
- Vibrant, alive and exciting CBD
- Increase in visitation by out of region visitors
- Greater city pride from community and retail sector
- Raised profile of Devonport in media and tourism sectors

Actions Include:

- Refresh destination branding and create associated website/social media
- Create a destination campaign around new branding
- Continue a yearly program of community cultural events
- Investigate ways to encourage more CBD events – Street Eats/Markets
- Develop an education campaign for parking options
- Promote Council's CBD Mural Art tour

Objective 2 – Strengthen the retail experience

This includes enhancing the visitor's experience physically, emotionally and socially therefore encouraging repeat visitation and word of mouth endorsement.

Key Challenges:

- Fixed infrastructure time consuming and costly to alter
- Ability to meet changing customer and retailer expectations
- Private enterprise not always willing to invest

- Entrenched negativity and reluctance to embrace change

Desired Outcomes:

- Attractive city scaping
- Weather resilient open space
- Comfortable and easy to use facilities
- Private enterprise follows Councils lead in investing in their own visual frontage

Actions Include:

- Continue upgrades to CBD streets
- Investigate options for the future of the mall
- LIVING CITY development

Objective 3 - Build the capacity of retailers

This includes actions that encourage retail improvements through training, networking and advocacy. Highlighting available resources to retailers and staff and encouraging more communication between retailers.

Key Challenges:

- Historical differences between retail sector, DCCI and Council
- Desire by some to levy a promotional fee for CBD business however, Council has voted against introducing a levy in this instance
- Retailers time poor during business hours

Desired Outcomes:

- A strong network of retailers that often initiate activity
- Improved customer service and positive retail transactions
- Utilisation of contemporary retail techniques
- Improved engagement between retail community and Council
- Improved relations between Council, DCCI and other stakeholders

Actions Include:

- Establish an annual retail conference
- Identify and promote existing workshops and training opportunities

Objective 4 - Strengthen communication between Council and retailers

This includes actions that establish patterns of regular contact between Council and retailers and allows a forum for questions, requests and discussion between all parties.

Key Challenges:

- Past negative experiences with DCCI and Council
- Misinformation or no information causes incorrect assumptions
- Expectation that Council will initiate all communication

Desired Outcomes:

- Increase in communication initiated by retail sector
- Improved knowledge in community of Council plans and activities

- Improved engagement between retail community and Council

Actions Include:

- Consider a single Council resource for retail marketing
- Investigate a digital retail community
- Publish regular retail update
- Marketing & Events

COMMUNITY ENGAGEMENT

Members of the retail sector, the DCCI, Council staff and community members were regularly consulted as this strategy was developed using surveys, notifications and facilitated workshops.

FINANCIAL IMPLICATIONS

Recommended actions in the Strategy require resourcing from a range of sources. Some actions will require an allocation in future operational and capital budgets that will be considered on an annual basis as part of Council's budgetary process.

RISK IMPLICATIONS

- Community Services
The Strategy sets out a series of actions that are designed to improve the communication between Council and the retail sector. It is deemed the actions should result in positive change and are therefore low risk.

There is a risk that the Marketing and Events resources of Council will be under pressure to fulfil the requirements of the Strategy. An annual operational plan prioritising Strategy actions will need to be developed to manage potential risks.
- Infrastructure and Works
There is a risk that the Strategy actions will be reviewed in line with future works plans and prioritised accordingly which may affect the timelines proposed.

CONCLUSION

The Devonport Retail Strategy reflects the feedback and ideas collected as part of the consultation process. The action plan will be reviewed annually with a full review of the Strategy to occur in 2020.

ATTACHMENTS

- [1.](#) Retail Strategy 2018 - 2023


RECOMMENDATION

That it be recommended to Council that:


- a) the report of the Marketing and Events Coordinator relating to the Devonport Retail Strategy 2018-2023 be received and noted; and
- b) Council endorse the release of the Strategy for a 30-day public consultation period.

Author:	JoHanna Robertson	Endorsed By:	Karen Hampton
Position:	Marketing and Events Officer	Position:	Community Services Manager

Devonport City Council



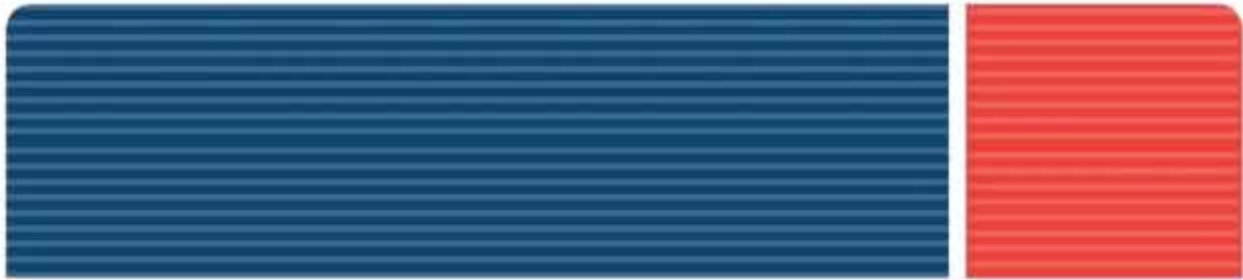
The City with Spirit



Retail Strategy 2018-2023



Next Date of Review: June 2020
Document Controller: Marketing & Events Coordinator
Document Reviewer: Community Services Manager
Date Adopted by Council:



Contents

1. What is the Retail Strategy?	4
2. Introduction.....	4
3. Strategic and Legislative Context.....	4
4. Background	5
5. Strategy Development.....	6
5.1 Initial survey	6
5.2 Discussion Document.....	6
5.3 Community Workshops	6
6. Purpose and Objectives	7
6.1 Objective 1 – Increase visitation to CBD	7
6.2 Objective 2 – Strengthen the retail experience	8
6.3 Objective 3 - Build the capacity of retailers	8
6.4 Objective 4 - Strengthen communication between Council and retailers	9
7. Implementation	10
8. Timeframes.....	10
9. Resources Required	10
Appendix A - Action Plan.....	11



1. What is the Retail Strategy?

The Devonport City Council Retail Strategy intends to provide a clear direction for the role of Council in supporting retail activities within the CBD and greater Devonport. Council, with the support of the Devonport Chamber of Commerce and Industry has prepared a Strategy that examines the views, concerns and priorities of retailers and the community and provides a series of actions to be delivered over the next five years to address these priorities.

Importantly, the dynamic nature of retail and its reliance on state and national economic trends means this strategy may also need to evolve over time.

2. Introduction

Retail is an important aspect of Devonport's visitor experience. With the implementation of the Living City Master Plan, the retail landscape in Devonport is undergoing significant change. The city is planning to ensure future growth in downtown retailing occurs in the CBD. With the addition of a big-box homemaker development on the CBD fringe along with the growth of retail and hospitality businesses, Devonport is cementing itself as the retail and services hub of the North West Coast.

The retail industry is integral to Devonport, generating significant employment opportunities (12.4% of Devonport's residents work in retail)¹, attracting investment to the region, supporting the local tourism industry and ensuring Devonport is a desirable place to live and work.

Independent economic analysis completed by HillPDA in 2016, reveals that LIVING CITY is expected to generate almost 830 full-time operational jobs in the Devonport CBD, many within retail and related industries. Once complete LIVING CITY is expected to generate an additional \$112 million each year in the operational phase.

A key element of the strategy was to consider Council's role in supporting retail that complements the role of the Devonport Chamber of Commerce and Industry (DCCI). Direct engagement with the retail sector is vital to ensure a good shopping experience within Devonport, this supported by infrastructure and accessibility initiatives, will ensure Devonport is a destination that is attractive to visitors.

3. Strategic and Legislative Context

The primary legislation to which Council must comply is the *Local Government Act 1993*.

The Devonport City Council Strategic Plan includes relevant objectives and actions as detailed below:

¹Source: Australian Bureau of Statistics, *Census of Population and Housing 2011 and 2016*.

Outcome	Strategy
2.2 The Devonport Brand supports our marketing and development efforts	2.2.1 Maintain a local brand that supports our competitive advantages
	2.2.2 Develop an integrated approach to local branding in partnership with business and community groups
3.1 Devonport is the retail and service centre for North West Tasmania	3.1.1 Market and promote the city and its potential as a regional business hub
3.5 Our economic progress continuously improves	3.5.3 Promote, encourage and develop initiatives that maximise the local economy and retain local expenditure
	3.5.4 Develop and support a culture of excellence in innovation and life long learning to enhance employment opportunities

The Devonport City Council Digital Strategy and Parking Strategy both include actions that support the objectives of the Retail Strategy including ensuring availability and affordability of parking in Devonport and by encouraging innovative use of emerging digital technologies.

Council also anticipates the introduction of a Statewide Planning Scheme that will allow council to make special planning provisions unique to its municipality, with approval from the Tasmanian Planning Commission.

4. Background

In the past Council has assisted the Devonport Chamber of Commerce and Industry (DCCI) to provide marketing and promotional support to the retail sector through the provision of campaigns and activities.

In early 2017, the DCCI approached Council with a discussion paper outlining its future desires in the retail space. Council agreed to research and develop a city retail strategy, considering feedback from retailers, the community, DCCI and elected members.

The retail strategy examines retail in Devonport employing the following retail districts: Inner CBD retail, Outer CBD retail (Fourways, Forbes St, South of Steel Street) and Neighbourhood Centres including Spreyton, East Devonport and Valley Road.

Development of the Strategy raised the question "What role should Council and DCCI play in ensuring a vibrant and desirable retail destination?".



5. Strategy Development

5.1 Initial survey

Initial feedback was obtained from the retail community via an online or hard copy survey. The purpose of the survey was to understand retailer views, concerns and priorities. The survey also identified ways in which Council can best support Devonport retailers to achieve future retail growth. A total of 38 responses were received from retailers with key themes being:

- a. CBD Parking concerns; The impact of paid parking and the availability of parking in Devonport;
- b. CBD streetscapes and presentation; Council should continue to invest in upgrading streetscapes and the Rooke Street Mall in addition to the Living City Project;
- c. CBD Marketing and Events; Refresh of Devonport brand marketing and greater activation of CBD spaces; and
- d. Lack of communication between Council and retailers.

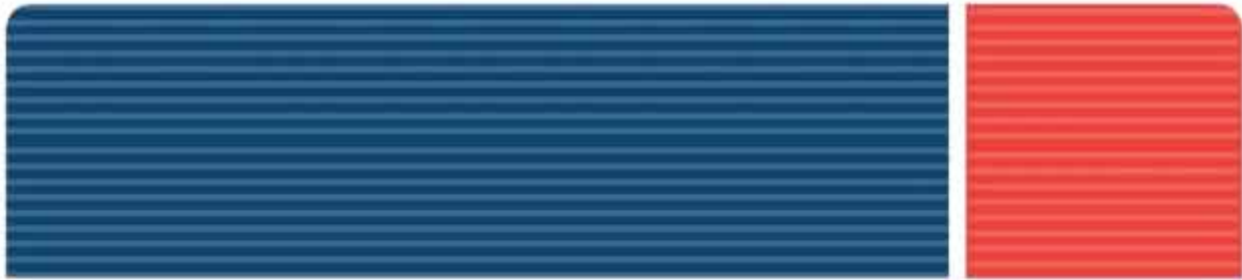
5.2 Discussion Document

The outcomes of the survey were compiled into a discussion document which gave an overview of key feedback from the survey. This document was used to stimulate discussion within the retail sector and encourage participation at community workshops. The document featured information on parking changes and future allocated capital works which show Council's progression in two key areas of concern from the initial survey; CBD parking and streetscape beautification.

5.3 Community Workshops

A series of workshops were held to further understand the key themes and encourage solutions focused brainstorming and development of ideas. The workshops were independently facilitated and involved members of the retail sector, DCCI, Council and community members. Each session attracted on average 10 participants and discussion was varied across each workshop. At the beginning of each session Council explained future parking changes as recently endorsed following Council's review of the Parking Strategy. Parking being a hot topic for discussion was 'parked' with participants asked to brainstorm the positives and negatives associated with retail in Devonport. It was suggested that participants may wish to come up with an idea to satisfy their parking concerns such as a spend and save promotion.

It was clear from the workshops that there was not an appetite for retail to initiate or subsidise



parking promotions and this was seen as the role of Council.

Each workshop was consistent in their brainstorming with four key areas of feedback identified:

- > Communication between Council, retailers and community
- > Need for a strong destination branding/identity for Devonport
- > The need to explore the future of the Rooke Street Mall and consider wind and weather improvements.
- > Continue to build the capacity of the retail sector.

6. Purpose and Objectives

The aim for the Retail Strategy over the next five years is to promote Devonport as the retail and services hub of North West Tasmania.

It is anticipated that this will be achieved through a number of actions grouped under four key focus areas:

Objective 1 – Increase visitation to CBD

Objective 2 – Strengthen the retail experience

Objective 3 - Build the capacity of retailers

Objective 4 – Strengthen communication between Council and retailers

Key challenges, desired outcomes and suggested actions have been developed from a combination of community and Council staff feedback and current and future retail trends. A detailed action plan is provided in Appendix A.

6.1 Objective 1 - Increase visitation to CBD

This includes actions that promote Devonport as a desirable place to visit through the activation of CBD spaces, a vibrant yearly program of events and the development of strong identity branding and associated digital media presence.

Key Challenges:

- > Regional demographic profile characterised by small population
- > Low income earners and high proportion older residents results in reduced spending activities.

Desired Outcomes:

- > Improved Marketing of the city
- > Vibrant, alive and exciting CBD
- > Increase in visitation by out of region visitors



- > Greater city pride from community and retail sector
- > Raised profile of Devonport in media and tourism sectors

Actions include:

- > Refresh destination branding and create associated website/social media
- > Create a destination campaign around new branding
- > Continue a yearly program of community cultural events
- > Investigate ways to encourage more CBD events – Street Eats/Markets
- > Develop an education campaign for parking options
- > Promote Council's CBD Mural Art tour

6.2 Objective 2 - Strengthen the retail experience

This includes enhancing the visitor's experience physically, emotionally and socially therefore encouraging repeat visitation and word of mouth endorsement.

Key Challenges:

- > Fixed infrastructure time consuming and costly to alter
- > Ability to meet changing customer and retailer expectations
- > Private enterprise not always willing to invest
- > Entrenched negativity and reluctance to embrace change

Desired Outcomes:

- > Attractive city scaping
- > Weather resilient open space
- > Comfortable and easy to use facilities
- > Private enterprise follows Councils lead in investing in their own visual frontage

Actions include:

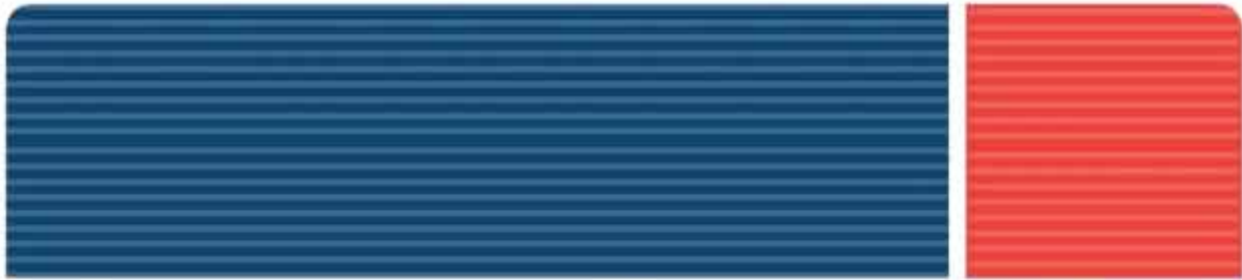
- > Continue upgrades to CBD streets
- > Investigate options for the future of the mall
- > LIVING CITY development

6.3 Objective 3 - Build the capacity of retailers

This includes actions that encourage retail improvements through training, networking and advocacy. Highlighting available resources to retailers and staff and encouraging more communication between retailers.

Key Challenges:

- > Historical differences between retail sector, DCCI and Council



- > Desire by some to levy a promotional fee for CBD business however, Council has voted against introducing a levy in this instance
- > Retailers time poor during business hours

Desired Outcomes:

- > A strong network of retailers that often initiate activity
- > Improved customer service and positive retail transactions
- > Utilisation of contemporary retail techniques
- > Improved engagement between retail community and Council
- > Improved relations between Council, DCCI and other stakeholders

Actions include:

- > Establish an annual retail conference
- > Identify and promote existing workshops and training opportunities

6.4 Objective 4 - Strengthen communication between Council and retailers

This includes actions that establish patterns of regular contact between Council and retailers and allows a forum for questions, requests and discussion between all parties.

Key Challenges:

- > Past negative experiences with DCCI and Council
- > Misinformation or no information causes incorrect assumptions
- > Expectation that Council will initiate all communication

Desired Outcomes:

- > Increase in communication initiated by retail sector
- > Improved knowledge in community of Council plans and activities
- > Improved engagement between retail community and Council

Actions include:

- > Consider a single Council resource for retail marketing
- > Investigate a digital retail community
- > Publish regular retail update
- > Marketing & Events



7. Implementation

Devonport City Council will be responsible for facilitating the implementation of the Strategy. Review of Strategic Focus Areas and Actions will occur on an annual basis by the Marketing and Events Coordinator and align with Council's Annual Plan and Estimates process.

Progress of the Strategy will be reported to Council within the minutes of the Governance, Finance and Community Services Section 23 Committee and be integrated into annual corporate reporting. Progress on the action plan will be communicated to residents via a range of Council communication mediums.

8. Timeframes

Actions assessed using two criteria:

1. Level of importance / strategic impact
2. Ease of implementation (considering time, resources, complexity)
 - Ongoing - day to day/recurring tasks which are budgeted for annually
 - Short Term: Complete within 1-2 years
 - Medium Term: Complete within 3-5 years
 - Long Term: Complete within 5 year

9. Resources Required

The level of human or financial resources required:

- A-OPEX: Annual operational expenditure by Council – staffing or operational resource allocated as part of the annual plan.
- F-OPEX: Future operational expenditure by Council – identified increased requirements for future consideration in annual allocation.
- F-CAPEX: Future capital expenditure by council - identified future capital cost for future consideration in capital works budget.



Appendix A - Action Plan

Action	Details	Responsibility	Priority/ Timeframe	Resources	
Objective 1 – Increase visitation to CBD					
1.1	Refresh destination branding and create associated website/social media	Logo redesign and tag line update. Consistent destination brand across web and social media.	Marketing & Events/Visitor Services	High Short Term	F-OPEX
1.2	Create a destination campaign to promote brand refresh	Print and Digital regional campaign NW Tas possibly extending Statewide	Marketing & Events/Visitor Services	High Short Term	F-OPEX
1.3	Continue a yearly program of community cultural events	In accordance with Council's Events Strategy. Ensure events activate CBD spaces.	Marketing & Events	Medium Ongoing	A-OPEX
1.4	Investigate ways to encourage more CBD events	Promote available spaces, increase support in these spaces.	Marketing & Events	Medium Medium Term	F-OPEX
1.5	Develop an education campaign to promote parking options	Promote available parking options, Easy Park app and best value parking scenarios.	Marketing & Events/Parking	High Short Term	A-OPEX
1.6	Promote Council's CBD Murals through destination website	Development and promotion of a discovery trail that takes in CBD Murals	Marketing & Events	Medium Short Term	A-OPEX
Objective 2 – Strengthen the retail experience					
2.1	Continue upgrades to CBD streets in accordance with Street Design Guidelines adopted by Council	In accordance with Council's Future Works Program	Infrastructure & Works	Various Ongoing	F-CAPEX

Action		Details	Responsibility	Priority/ Timeframe	Resources
2.2	Investigate options for the future of Rooke Street Mall	Analyse the impact of Living City on the Rooke Street Mall and determine a suitable future for the space	Economic Development	Medium Medium	F-CAPEX
2.3	LIVING CITY	Multi-staged revitalisation project for Devonport	Economic Development	High Ongoing	F-CAPEX
Objective 3 - Build the capacity of retailers					
3.1	Establish an annual retail conference	Full day/evening conference with a mix of workshops, networking and presented sessions. Presented in collaboration with Business Tasmania and DCCI.	Marketing & Events	High Medium Term	F-OPEX
3.2	Identify and promote existing workshops and training opportunities	Encourage Chambers of Commerce and Business Tasmania to host events in Devonport and promote to retailers.	Marketing & Events	High Short Term	A-OPEX
Objective 4 - Strengthen communication between Council and retailers					
4.1	Consider a single Council resource for retail marketing	Identify or create appropriate resource and ensure responsibility is clear across organisation	General Manager	High Short Term	A-OPEX
4.2	Establish a digital retail community	Explore digital platforms that facilitate a digital community with blog, discussion and file download capabilities	Marketing & Events	Low Medium Term	F-OPEX
4.3	Publish a regular retailer update	Publish a regular email update to retail database	Marketing & Events	High Short Term	A-OPEX

7.0 INFORMATION REPORTS

7.1 MINUTES OF COUNCIL'S SPECIAL INTEREST GROUPS AND ADVISORY BOARDS

File: 34511 D520440

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

Strategy 5.3.4 Ensure effective administration and operation of Council's committees

SUMMARY

To present the Minutes of the Council's Special Interest Groups and Advisory Boards.

BACKGROUND

At Council's Governance and Finance Meeting held on 20 March 2017, it was determined (Min GFC59/17 refers):

That the Review of Committees report be received and noted and that Council:

- 1. amalgamate the activities of the Governance and Finance and Community Services Committees and form the Governance, Finance and Community Services Section 23 Committee effective 1 July 2017;*
- 2. agree to proposed changed structure for Special Interest Groups, Special Committees and Working Groups as outlined in the report;*
- 3. membership of Aldermen on all Section 23 Committees and Committees be referred to a future Council Workshop for determination;*
- 4. develop terms of reference/guidelines for all Committees; and*
- 5. note that new working groups or special interest groups will be convened on an as required basis from time to time."*

The new meeting structure has commenced following an expression of interest process for members concluded in July 2017.

STATUTORY REQUIREMENTS

Under Section 24 of the *Local Government Act, 1993*, a Council may establish Special Committees on such terms and for such purposes as it thinks fit.

DISCUSSION

The minutes of the following meetings are attached:

Devonport Maritime and Heritage Special Interest Group:

- The Committee divided the General Marketing and Heritage Trail Actions into steps to easily review progress
- Agreed upon a design for the postcard project
- Discussed the upcoming Maritime and Heritage Workshop
- Reviewed the recent Julie Burgess Reports

Devonport Regional Gallery Advisory Board:

- Received an update on the Gallery relocation
- Received an update on the Gallery's most recent acquisitions
- Reviewed the Gallery Report and Friends of the Gallery Report: Attached

Active City:

- Received an overview of Devonport Junior Soccer Club's Meercroft Park Upgrade Proposal
- Received an update on the Tasmanian Masters Games
- Received an update on Financial Assistance Grants & the recent election funding commitments

East Devonport Special Interest Group:

- Discussed the Financial Assistance Grants offered to organisations that would benefit East Devonport
- Received updates on:
 - the Pioneer Park Master Plan
 - East Devonport Outdoor Fitness Equipment project
 - Clean Up Australia Day 2018, and
 - Harmony Day 2018
 - Discussed upcoming East Devonport Events

Liveable Communities Special Committee:

- Received an update on the Highfield and Pioneer Park Master Plans.
- Planned a future workshop to develop the Disability/Equal Access Plan.

COMMUNITY ENGAGEMENT

Committees allow Council to engage with the community in collaboration. This means the public are partners in decision-making including the development of alternatives and identifying the preferred solution.

FINANCIAL IMPLICATIONS

There are no financial implications which relate to this report.

RISK IMPLICATIONS

There are no risk implications which relate to this report.

CONCLUSION

The minutes of Council's Special Interest Groups and Advisory Boards are provided for Council's consideration.

ATTACHMENTS

- [1.](#) 2018.03.07 Unconfirmed Devonport Maritime and Heritage Special Interest Group Minutes and Action List
- [2.](#) 2018.03.28 Unconfirmed Devonport Regional Gallery Advisory Board Minutes Action List and Reports

- [3.](#) 2018.03.28 Unconfirmed Active City Special Committee Minutes
- [4.](#) 2018.04.11 Unconfirmed Devonport Maritime and Heritage Special Interest Group Minutes and Action List
- [5.](#) 2018.04.17 Unconfirmed East Devonport Special Interest Group Minutes and Action List
- [6.](#) 2018.04.23 Unconfirmed Liveable Communities Special Committee Minutes.docx

RECOMMENDATION

That it be recommended to Council that the minutes of the Devonport Maritime and Heritage Special Interest Group, Devonport Regional Gallery Advisory Board, Active City Special Committee, East Devonport Special Interest Group and Liveable Communities Special Committee be received and noted.

Author:	Karen Hampton	Endorsed By:	Paul West
Position:	Community Services Manager	Position:	General Manager

**MINUTES AND ACTION NOTES FOR A MEETING OF THE
DEVONPORT MARITIME AND HERITAGE SPECIAL INTEREST GROUP
MEETING HELD WEDNESDAY, 7 MARCH 2018 2.30PM**

Distribution: Committee Members

Ald Laycock	Chair
Ald Goodwin	Aldermen
Graham Kent	Community Member
Helen Anderson	Community Member
Frances Wilson	Community Member
Judy Cecil	Community Member
Niels Brun	Don River Railway Representative
Ann Teesdale	Home Hill Representative

Council Officers

Margaret Griggs
Geoff Dobson
JoHanna Robertson
Danielle O'Brien

PRESENT

Graham Kent (Chair), Helen Anderson, Frances Wilson, Niels Brun, Margaret Griggs, JoHanna Robertson (arrived 2.35pm – departed 3.30pm) and Danielle O'Brien

1.0 APOLOGIES

Ald Laycock, Judy Cecil, Ann Teesdale and Geoff Dobson

2.0 DECLARATION OF INTEREST

NIL

3.0 ACTION LIST

Board reviewed, please see attached Action List for updates.

4.0 REPORTS

Julie Burgess Report: Attached

5.0 GENERAL BUSINESS**5.1 Postcards**

JoHanna Robertson provided an update:

- Images have been short listed,
- Quotes received, and
- Heavy card 350gsm, standard size A6.

Action:

- Group to be provided with the short list, and a sample postcard with 5 images (Home Hill as hero image),
- NB to assist in photoshop,
- To be included in budget, and
- Include on a Cultural facility/Destination website.

5.2 Maritime and Heritage Workshop

- Previously "Conference", changed to a "Workshop" to attract a larger audience.
- Theme of the Workshop: "Keeping the balance whilst riding the tide of change"
- Date: October 2018
- Vessel: Australian National Maritime Council concern regarding training. Request - HMV Endeavour to visit. BSMC to assist in finding crewing.

- Speakers: AMMC will provide a few speakers and DCC have formed a short list of additional speakers.

5.3 Future Meetings

- Meeting only to go forward should an Aldermen and Manager be available.
- Next meeting approximately 2 months time.
- Group agreed to continue holding the meetings at East Devonport Recreation and Function Centre, unless project requires an alternate location.

5.4 Julie Burgess Report

- The Group received and noted: Attached.
- Additional repairs impacted the Summer sailing season.
- Boat sailing better since the repairs.

Action:

Group to consider future recommendation, for a workshop to develop a sustainable business plan for the future operation and preservation of the Julie Burgess. To coincide with October AMMC Workshops.

5.5 Update the Action List

Action:

DO'B to update the action List to reflect the smaller steps in each project.

6.0 GENERAL BUSINESS

6.1 NB

- Positive tourist season, numbers continuing to improve with each season.
- Planning Mothers Day Special in the plans.
- Liberal team has pledged \$50,000 to assist with Devonport to Penguin Diesel rail line project.
- The Alderman's hand on support is noted and appreciated.

6.2 MG

- Visitor numbers for January and February included 6 cruise ship bus tours. 5 additional bookings were cancelled due to insufficient numbers.
- In January Devonfield Enterprises withdrew from the café operations. Council has sought expressions of interest for lease of the cafe.
- The Finlayson Exhibition created much interest from the local community with the Volunteers able to collect additional anecdotal feedback additional information for the files.
- 3 volunteers hosted the children's activities marquee at the Devonport Lions Club Taste of the Harvest. It was an excellent promotional activity for the Centre.
- 3 evening "Riverside Ramble" events were conducted during February with 41 participants. The sessions were a history walk and talk with numbers attending restricted to ensure a good experience for all. The walks were led by volunteer Stephen Hiller, a collection management team member and passionate historian. Provided an update on the Collection Management, 3 Riverside Rambles
- Working on next exhibition: "A Walk on the Beach"

7.0 AGENDA ITEMS FOR NEXT MEETING

- Invite Justin Rattray to next meeting
- Julie Burgess Report

NEXT MEETING TO BE CONFIRMED

MEETING CLOSED 4.25PM

**DEVONPORT MARITIME & HERITAGE SPECIAL INTEREST GROUP
NOTES AND ACTION LIST**

DATE	ACTION	RESP. PERSON	STATUS Not started In progress On-going Completed	COMMENT	DUE
18 NOVEMBER 2015	General Marketing	All/JR	In progress	<p>Postcards</p> <p>7 March 2018 JR provided an update: Images have been short listed. Quotes received. Heavy card 350gsm, standard size A6.</p> <p>Action:</p> <ul style="list-style-type: none"> • Group to be provided with the short list, and a sample postcard with 5 images (Home Hill as hero image), • NB to assist in photoshop, • To be included in budget, <p>Include on a Cultural facility/Destination website.</p> <p>Initiated: 13 Jan 2016</p>	Next meeting
		MG	In progress	<p>Drone Imagery</p> <p>7 March 2018 Action: JRobertson to seek updated quotes on still imagery and video of Julie Burgess, Mersey River and surrounds for historical and advertising purposes.</p> <p>To be budgeted</p> <p>Initial brief Explore the use a drone to obtain aerial imagery from mouth of Mersey River to Latrobe as a resource for research enquiries, Maritime & History talks or exhibitions.</p> <p>Images will be available for general marketing purposes.</p>	

DATE	ACTION	RESP. PERSON	STATUS Not started In progress On-going Completed	COMMENT	DUE
18 NOVEMBER 2015	Maritime Workshop	SIG	In progress	<p>7 March 2018 Theme of the Workshop: "Keeping the balance whilst riding the tide of change" Date: October 2018 DCC agreed to support the workshop. Vessel: Request has been made to Australian National Maritime Council for the HMB Endeavour to visit. BSMC to offer to assist in finding crewing.</p> <p>Speakers: AMMC will provide a few speakers and DCC have formed a short list of additional speakers.</p> <p>Previously "Conference", changed to a "Workshop" to attract a larger audience.</p>	
12 AUGUST 2015	Heritage Trail	HA/ PK	In progress	Information A report reviewing East Devonport signs already in place was distributed by H. Anderson and P. Kent. Distributed @ March 2017	
		All	Not Started	Webpage on a Cultural facility/Destination website, to include Heritage images. Action: Begin discussions with Justin Rattray – Visitor Services Coordinator	Next meeting
		All	Not Started	Fact Sheet Begin working on a fact sheet once postcards, information and Website are in place.	
		All	Not Started	Heritage Trail Long Term project, to begin once information and Website are in place.	
		HA/ PK	In progress	<p>7 March 2018 JRobertson suggested moving forward in steps: -Information – being compiled -A Webpage that can evolve to a fact sheet and, - in time a Heritage Trail.</p> <p>2017 Suggested that when all signage is finalised and installed a guided walk be developed.</p>	

**MINUTES OF THE JULIE BURGESS OPERATIONS COMMITTEE
HELD AT THE BASS STRAIT MARITIME CENTRE, GLOUCESTER AVENUE
ON MONDAY 16 OCTOBER 2017 COMMENCING AT 4PM**

PRESENT**Committee Members**

Ian Martin	Chair
Tony McDonald	Community Member
Ray Borlini	Community Member
Graham Kent	Community Member

Council Officers

Margaret Griggs	Bass Strait Maritime Centre Coordinator (BSMCC)
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APOLOGIES

Tim Gott	Community Member
Brent Cox	Community Member

1.0 CONFIRMATION OF MINUTES

The Julie Burgess Operations Committee recommends to the Devonport Maritime and Heritage Special Interest Group that the previous minutes of the meeting held 11 September 2017 be received and noted.

T. McDonald/ R. Borlini

CARRIED**2.0 DECLARATION OF INTEREST**

Nil.

Meeting commenced with discussion re hull and mast issues.

BSMCC advised that the hull work was proceeding. A detailed quote is still required for the mast and to be forwarded to S. Crawford. M. Mouat is still waiting for cost of timber for hull from R. Dahms.

Shaft realignment was happening in preparation for survey, but latest info received advised there was some issue to still be investigated. Surveyor advised he only needs a few days notice and he will complete survey prior to the slipping.

General frustration expressed, and members resolved to request an urgent meeting with Matthew Atkins, Acting General Manager through S. Crawford. Key points for discussion:

- Reverse the decision that the vessel cannot sail so that the Julie Burgess can capitalise on the Masters Games opportunities (the vessel is technically still in survey until November 30)
- Heard that the earliest the vessel will be slipped is now in the second week in November. Will not sail to end December or early January which means approx. 6 weeks to prepare for the Bass Strait trip. Question should it go ahead?
- The decision to undertake all the hull work prior to July 2018 is unnecessary. MAST is aware of the situation and satisfied with the way it is being handled as noted in last survey report
- The committee were not consulted and given the opportunity to have input into the report put to Council

- Rudy Dahms rebuilt the vessel and has first-hand knowledge but was ignored
- The Aldermen do not have a true understanding of the issues as the report was compiled by officers with no real knowledge of the vessel
- The mast has been a priority but not included in the current plan
- Volunteers are going to lose interest

BSMCC to email S. Crawford with the request and key points.

3.0 BUSINESS ARISING FROM PREVIOUS MINUTES

3.1 Restoration Record

No progress to report.

3.2 Uniform

No progress to report.

3.3 Bass Strait Crossing

Concern that the delays with the hull issue are making the logistics too hard. BSMCC advised that plans were proceeding as expected at this point. Sailing calendar needs to be refined and crew requirements determined to liaise with Geelong for any additional crew support.

3.4 Seat Cushion

R. Borlini advised he was still waiting for a quote from Complete Canvas. A quote for the aluminium frames for the dodgers totalled \$465. A copy of the quote from Streamline was provided for comparison.

3.5 Labels

I. Martin still to contact BSMC for purchase order.

3.6 AMSA Verification Audit

I. Martin to provide information to BSMCC for Operations Manual.

4.0 GENERAL BUSINESS

4.1 Maintenance

G. Kent distributed a written report on the layup maintenance. Almost complete – deck and oiling of masts still to be done.

4.2 Sailing Schedule

4.2.1 General Calendar

Not applicable at this stage.

4.3 Volunteers

4.3.1 Recruitment

BSMCC to follow up current registrations.

4.3.2 Roster

Not required during lay up.

4.3.3 Training

4.3.3.1 First Aid

Info received from Safety Officer – reference to First Aid in the Workplace Code of Practice. Given the uniqueness of the Julie Burgess as a workplace and that it can be some distance from

medical assistance, resolved that key crew are given annual CPR refresher training.

4.4 Financial

Report distributed and discussed.

5.0 OTHER BUSINESS

5.1 Laser National Championships

BSMCC advised that the Mersey Yacht Club had emailed a request for discussion re the Julie Burgess being used as the committee vessel for the 2018-19 Laser National Championships.

6.0 AGENDA ITEMS FOR NEXT MEETING

Nil

7.0 NEXT MEETING

Monday, 27 November at 6pm, at the Bass Strait Maritime Centre, Gloucester Avenue, Devonport.

Meeting closed at 5.35pm

**MINUTES OF THE JULIE BURGESS OPERATIONS COMMITTEE
HELD AT THE BASS STRAIT MARITIME CENTRE, GLOUCESTER AVENUE
ON MONDAY 18 DECEMBER 2017 COMMENCING AT 4PM**

PRESENT**Committee Members**

Ian Martin	Chair
Ray Borlini	Community Member
Graham Kent	Community Member
Brent Cox	Community Member

Council Officers

Margaret Griggs	Bass Strait Maritime Centre Coordinator (BSMCC)
Mike Mouat	Technical Support Supervisor

APOLOGIES

Tim Gott	Community Member
Tony McDonald	Community Member

1.0 CONFIRMATION OF MINUTES

The Julie Burgess Operations Committee recommends to the Devonport Maritime and Heritage Special Interest Group that the previous minutes of the meeting held 16 October 2017 be received and noted.

G. Kent/ I. Martin

CARRIED**2.0 DECLARATION OF INTEREST**

Nil.

3.0 BUSINESS ARISING FROM PREVIOUS MINUTES**3.1 Restoration Record**

No progress to report.

3.2 Uniform

No progress to report.

3.3 Bass Strait Crossing

BSMCC gave an update on planning. Members provided with list of crew members interested in doing the trip and a draft sailing program. No advice received from Rhyll yet re jetty and berthing issue. Advised members that management will make a decision on whether the trip will go ahead when a completion date for maintenance becomes clear. BSMCC has spoken to Roger Bennett of Geelong and will contact him again by the second week in January.

3.4 Seat Cushion

R. Borlini to get the quotes and forward to BSMCC for a decision to be made. Items are required for any longer trips not just the Bass Strait Crossing.

3.5 Labels

Held up due to slipping of the vessel, will be completed when rigging is back in.

3.6 AMSA Verification Audit

Still to progress. Noted a schedule for rigging replacement is to be added to the Risk and Safety Management Plan.

4.0 GENERAL BUSINESS

4.1 Maintenance

M. Mouat provided an update on progress of slipping to date. Budget at this point is going well and the volunteer assistance is exceptional. Anticipating the vessel will be back in the water by Jan 4.

4.2 Sailing Schedule

4.2.1 General Calendar

Subject to completion of maintenance and decision re Bass Strait Crossing.

Noted that Feb 16/17 and March 16/17 tidal conditions are ideal for a trip to Ulverstone.

4.3 Volunteers

4.3.1 Recruitment

1 ready for vessel induction and 2 more registrations in progress.

4.3.2 Roster

Not required during lay up.

4.3.3 Training

Not required.

4.4 Financial

Report distributed and discussed.

5.0 OTHER BUSINESS

5.1 'Tackle Table'

Crafted and donated by Gareth Gunn to sell or raffle with a reserve of \$300 and a request for funds to go to the Julie Burgess. Members decided to store the table until vessel resumes sailing and promote a silent auction for the table at the same time.

5.2 Container

In response to a question from G. Kent, the BSMCC advised that there is a plan to modify and relocate the container which is currently a temporary exhibition space at the Bass Strait Maritime Centre to Reg Hope Park. It will be modified to use as a ticketing and merchandise facility. It will need to be factored into the 2018-19 budget. Alderman Goodwin donated the container and has been consulted on the planned move and approves of the relocation.

5.3 Structure

General discussion re change in structure with management resignations. Bass Strait Maritime Centre incorporating the Julie Burgess operations now report to Geoff Dobson, Convention and Arts Centre Manager.

6.0 AGENDA ITEMS FOR NEXT MEETING

Nil

7.0 NEXT MEETING

Monday, 22 January at 4pm, at the Bass Strait Maritime Centre, Gloucester Avenue, Devonport.

Meeting closed at 5.35pm

**MINUTES OF THE JULIE BURGESS OPERATIONS COMMITTEE
HELD AT THE BASS STRAIT MARITIME CENTRE, GLOUCESTER AVENUE
ON MONDAY 29 JANUARY 2018 COMMENCING AT 4PM**

PRESENT**Committee Members**

Ian Martin	Chair
Ray Borlini	Community Member
Graham Kent	Community Member
Tony McDonald	Community Member
Brent Cox	Community Member

Council Officers

Margaret Griggs	Bass Strait Maritime Centre Coordinator (BSMCC)
Mike Mouat	Technical Support Supervisor

APOLOGIES

Tim Gott	Community Member
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1.0 CONFIRMATION OF MINUTES

The Julie Burgess Operations Committee recommends to the Devonport Maritime and Heritage Special Interest Group that the previous minutes of the meeting held 18 December 2017 be received and noted.

B. Cox / R. Borlini

CARRIED

2.0 DECLARATION OF INTEREST

Nil.

3.0 BUSINESS ARISING FROM PREVIOUS MINUTES

M. Mouat provided the meeting with a report on the slipping and budget. He congratulated and thanked members for the work undertaken by the volunteers and how smoothly the project ran.

G. Kent provided a list of items still to be purchased to complete the refit, totalling approximately \$600.00

3.1 Restoration Record

No progress to report.

3.2 Bass Strait Crossing

BSMCC iterated that the trip had been cancelled due to a number of issues such as the delay of slipping, resignation of J. Tavner causing resource issues, the challenging logistics and use of the jetty at Rhyll remaining unresolved. Since the decision was made, G. Kent also found that there were additional tickets required to skipper a vessel with passengers in Port Phillip Bay.

3.3 Seat Cushion / Dodger

Two verbal quotes secured

Ian Kingston \$3265.00

Streamline \$3971.00

Ray Borlini to provide quotes in writing.

3.4 Labels

No progress.

3.5 AMSA Verification Audit

No progress.

4.0 GENERAL BUSINESS**4.1 Maintenance**

G. Kent advised that there were still some more small jobs to be completed, but the vessel was ready to commence sailings.

4.2 Sailing Schedule**4.2.1 General Calendar**

A general email had been sent to all crew for availability over the first few weeks of February as a precursor to developing the calendar.

Request received to use the vessel for a wedding at the pontoon.

Other enquiries for charters have been received, but no firm dates yet.

Suggestions for longer trips include Ulverstone (the tides are right on February 17 and March 17), Beauty Point and seeking expressions of interest for Three Hummock Island and Preservation Island.

4.3 Volunteers**4.3.1 Recruitment**

3 people are due for induction and 2 more registrations are in progress.

4.3.2 Roster

Crew have been requested to give availability for the first few weeks to make the process easier for casual staff.

4.3.3 Training

BSMCC to confirm First Aid training for B.Cox and G.Gunn.

4.4 Financial

Report tabled and discussed.

5.0 OTHER BUSINESS**5.1 Food Permit**

BSMCC advised that an inspection conducted late last year highlighted concerns that the galley area does not comply with standards. BSMCC to follow up and determine exactly what catering can be done.

5.2 Structure

Graham Kent advised that he had met with Convention and Arts Centre Manager, Geoff Dobson, and discussed the potential of running of the Julie Burgess operations through a Trust. G.Kent would like to seek an annual grant to fund the operations as the vessel is the only Australian tall ship in survey- others have been built elsewhere or are replicas.

6.0 NEXT MEETING

Monday, 26 February at 4pm, at the Bass Strait Maritime Centre, Gloucester Avenue, Devonport.

7.0 MEETING CLOSED

**MINUTES AND ACTION NOTES FOR A MEETING OF THE
DEVONPORT REGIONAL GALLERY ADVISORY BOARD
MEETING HELD WEDNESDAY, 28 MARCH 2018
COMMENCING AT 5.40PM**

Distribution: Committee Members
Josephine Kelly – Community Member (Chair)
Ald Jarman
Ald Tammy Milne
Vivienne Breheney – Community Member
Lee Dixon – Community Member
Lisa Garland – Community Member
Linda Johnston – Community Member
Alister McCrae – Community Member
Alexandra Morse – Community Member
Marilyn Raw – Community Member
Carol Whish-Wilson – Community Member

Council Officers
Geoff Dobson
Justin Rattray
Danielle O'Brien

Guest
Karen Mathew – Friends of the Devonport Regional Gallery

PRESENT

Josephine Kelly, Ald Milne, Vivienne Breheney, Karen Mathew, Alexandra Morse, Marilyn Raw, Geoff Dobson and Danielle O'Brien

1.0 APOLOGIES

Ald Jarman, Lisa Garland, Linda Johnston, Alister McCrae and Justin Rattray

NOT PRESENT

Lee Dixon and Carol Whish-Wilson

2.0 DECLARATION OF INTEREST

NIL

3.0 CONFIRMATION OF PREVIOUS MINUTES

The Board recommends that the previous minutes of the meeting held 31 January 2018 be received and noted.

Moved: A Morse / M Raw

CARRIED

4.0 ACTION LIST

Board reviewed, please see attached Action List for updates.

5.0 REPORTS

Gallery Report: Attached

Moved: G Dobson / M Raw

CARRIED

Friends Report: Attached

Moved: M Raw / V Breheney

CARRIED

6.0 GENERAL BUSINESS**6.1 Corporate Plan Actions**

The Board reviewed and noted the Galleries progress in meeting the Corporate Plan Actions.

Note: The Gallery Friends are prioritising "engagement and strong participation" in their planning

6.2 Strategic Plan

The Board reviewed and noted the Galleries draft calendar for 2018-2019 in relation to the Strategic Plan.

Discussed the importance of periodic and diverse planning.

6.3 Devonport Regional Gallery Relocation

- Scheduled to be open early October, looking to open for Tidal 2 November 2018.
- Foyer, will now present half of the exposed heritage wall, the other half required additional structural work, and will be clad in plaster.
- Devonport regional Gallery at the paranaple arts centre.

6.4 Acquisition Update

Nerida de Jong work – now in Devonport Regional Galleries possession.
Anton Holzner work – now in Devonport Regional Galleries possession,
working on the Cultural Gifts Program paperwork.

6.5 Justin Rattray

Began the Visitor Services Coordinator position 19 March 2018. The role includes the coordination of the visitors and the marketing of the paranaple arts centre.

6.6 Tidal

Two judges have been confirmed, awaiting to confirm the third.

7.0 AGENDA ITEMS FOR NEXT MEETING

NEXT MEETING TO BE HELD WEDNESDAY, 9 MAY 2018 COMMENCING 5.30PM DEVONPORT COMMITTEE ROOMS

MEETING CLOSED 6.28PM

**DEVONPORT REGIONAL GALLERY ADVISORY BOARD ACTION LIST
MEETING HELD 28 MARCH 2018**

DATE	ACTION	RESP. PERSON	STATUS Not started In progress On-going Completed	COMMENT	DUE
28 MARCH 2018	Devonport Regional Gallery Relocation	All	In progress	Board to visit the construction site of the paranple arts centre.	APR 18
15 NOVEMBER 2017	Devonport Regional Gallery Strategic Plan	All	In progress	<ul style="list-style-type: none"> • Audience Engagement • Partnerships, Investment & Performance • Collection 	
	Devonport City Council Strategic Plan	All	In progress	<p>A Vibrant Culture is created through the provision of cultural activities, events and facilities.</p> <ul style="list-style-type: none"> • Acknowledge, preserve and celebrate local art, culture and heritage • Cultural facilities and programs are well planned and promoted to increase accessibility and sustainability, active engagement and strong participation for the benefit of current and future generations • Develop and implement an integrated approach to public art 	
	TIDAL Festival		In progress	Scheduled for Summer 2018 28 March 2018: 2 Judges confirmed, awaiting the confirmation of a third.	NOV 18
2016-2017	<p><u>Devonport City Council Annual Plan Actions</u></p> <p>4.2.1.2 Exhibit emerging and early career artist exhibitions, including one children's focused exhibition</p> <p>4.2.2.2 Exhibit five state and national touring exhibitions</p> <p>4.7.5.1 Develop an initiative that engages artists living with a disability</p> <p>4.7.5.2 Recognise and promote the indigenous culture and art of the region</p> <p>4.8.1.1 Develop an art initiative that engages young people to deliver a public art piece or creative event</p>				

DEVONPORT
REGIONAL
GALLERY

Gallery Report Wednesday 28 March

EXHIBITIONS JANUARY – FEBRUARY*'There Is No Abstract Art...'*

Curated by Erin Wilson

Down The Rabbit Hole With Scissors - Gina (The Little Gallery)

Opened Friday 12 January

Opening attendance: 65

EXHIBITIONS FEBRUARY - APRIL*'National Photographic Portrait Prize 2017...'*

Toured by the National Portrait Gallery, Canberra

Mike Singe (The Little Gallery)

Opened Friday 23 February

Opening attendance: 48



National Photographic Portrait Prize 2017 – Opening night

EDUCATION & PUBLIC PROGRAMS 1 FEBRUARY – 10 MARCH 2018

Date	Program	Attendance
7 February	Outreach: Devonport Tafe	13
12 February	Public Program: Books + Art Reading Group	9
13 February	Education: Art Spark	15
15 February	Public Program: Twilight talk	29
20 February	Education: Art Spark (Delivered at Council Chambers)	13
23 February	Event: Floor Talk for Friends	28
27 February	Education: Art Spark	14
28 February	Education: 1,2,3 Create!	4
5 March	Public Programs: Out There Talk (Orana)	15
6 March	Education: Little Aesthetics (Primary School Group)	61



Gallery Report Wednesday 28 March

UPDATE

The Friends

To be provide by Karen Mathew

THE DROOGS

The Droogs held their first meeting for 2018 on 12 February when, they started planning for the annual Tasmanian Youth Week event *Reclaim the Lane*, to be held on Friday 13 April at Rooke Lane.

Three more meetings have been held since, where they have actively been involved in making books for the Sketch Book Project, which is presented as part of Youth Week. The Sketch Books will be on display at Devonport Linc during Youth Week from Friday 13 - Sunday 22 April.

As Youth Week Tasmania has not set a theme for this year's event, the Droogs decided on the then *Make your Own Luck*, alluding to Friday 13th. This theme was employed by one of the Droogs members for the design of the posters and stickers, which form part of the advertising campaign.

The Droogs were tasked with judging expressions of interests from three artists for a mural the be created for *Reclaim the Lane*. The judging material consisted of CVs, artists' statements and images from three artists; Tara Felts, Lorelee Newitt and Emma Magnusson-Reid. Each member scored the entries and the group convened in a discussion, which resulted in Emma Magnusson-Reid being chosen unanimously as 2018 Reclaim mural artist.

NEW GALLERY

Building works are progressing well. Slight changes to northern Main Gallery wall due to existing heritage wall safety. The temporary theatre entry point opened on Wednesday 21 March, which shows the colour scheme to be replicated throughout the arts centre – including black and yellow highlights, and black japan stained skirting boards. Slab pour for the foyer area to be completed prior to Easter break.

STAFF

Gallery Director Dr Ellie Ray retired as of 3 March.

Gallery operations are being managed in the interim by Convention and Arts Centre Manager, until a replacement position is filled.

Friends of the Devonport Regional Gallery
March 2018 Report
to
Devonport Regional Gallery Advisory Board

Wine Tasting Event

The wine tasting evening that we had planned to hold on March 16 was cancelled due to lack of numbers. We felt this was in part due to the cost and also the amount of wine scheduled to be served - which would have resulted in many guests not being able to drive home. We would still like to hold an event along similar lines, but with smaller amounts of wine and more food, but we will revisit this at a later stage.

At our last meeting we discussed the need for more social events that would include DRG friends at large, who are not committee members. At present we are investigating a range of ideas and are devising a questionnaire for new members that will inform us of their interests and willingness to participate in social activities.

International Museums Day

On Friday May 18 this year The Friends Committee will once again be celebrating International Museums Day. This will be the third year we have held this event. As in the past we will be inviting Devonport Council alderman, members of the Advisory board and DROOGS to participate.

This event takes the form of a 'Show and Tell' whereby those participating select an artwork from the Gallery's storage facility, which could be a painting, ceramic piece, photo or any object they find interesting. After a small amount of research they then present their chosen work to an audience at the gallery on the evening of International Museums Day.

Last year we had a very successful evening and members of the audience also joined in with discussions, making it a very interesting event.

Openings and Functions

On 23 February committee members catered for the opening of The National Geographic Portrait Prize 2017 exhibition which attracted a good attendance. On Thursday March 22 we also hosted a farewell for retiring director of the gallery Ellie Ray, and presented her with a gift in appreciation of her friendship, assistance and valued support.

Karen Mathew

President FDRG

**MINUTES OF THE ACTIVE CITY SPECIAL COMMITTEE
HELD AT DEVONPORT CITY COUNCIL
ON WEDNESDAY, 28 MARCH 2018 COMMENCING AT 5.00PM**

DISTRIBUTION LISTCommittee Members

Acting Mayor Rockliff (Chair)
Ald Matthews
Ald Perry
Matthew Cock
David DeCani
David Mullett
Michael Gunson
Ted Van Overmeeren
Andrew Towns
Josh Cox
Anne-Maree Scully
Michael Campbell
Minka Woolley
Shellie Wakefield

Council Officers

Karen Hampton
Fabio Pizzirani
Nikita Hillier

PRESENT

Acting Mayor Rockliff, Ald Perry, Matthew Cock, Andrew Towns, Josh Cox, Michael Campbell, David DeCani, David Mullett, Anne-Maree Scully, Fabio Pizzirani, Karen Hampton & Nikita Hillier

1.0 APOLOGIES

Minka Woolley & Ted Van Overmeeren

2.0 DECLARATION OF INTEREST

Nothing to declare.

3.0 GENERAL BUSINESS**3.1 Meercroft Park Upgrade Proposal – Richard Bidwell & Bonnie Phillips**

Richard Bidwell from the Devonport Junior Soccer Association presented to the committee the proposed concept plans for the Devonport Junior Soccer building at Meercroft Park.

David Mullett raised whether it has been considered to build more car spaces North Easterly to Meercroft Park near Meercroft Aged Care. This issue has been workshopped previously by Council, Karen will investigate what the Council resolution was to this issue.

3.2 Role Changes

Mayor Rockliff introduced Karen Hampton as Council's recently appointed Community Services Manager and informed the committee that Nikita has changed roles and is now Council's Community Development & Recreation Officer.

3.3 Tasmanian Masters Games

Acting Mayor Rockliff informed the committee that Council will not be proceeding with the Tasmanian Masters Games for 2018. No funding commitments were committed to the games with the recent election. The games also conflicted with the Alice Springs and Pan Pacific Masters Games.

Karen Hampton added that Council will continue discussions with Rob Bradley, the CEO of Confederation of Sports and Helen Langenberg, Manager Sport and Recreation & Communities about funding for the 2020 Tasmanian Games.

Ald Perry also raised that holding a sub-standard games in 2018, could lead to reputational damage for the event.

3.4 Community Grants

Fab Pizzirani gave an overview of the Sport and Recreation grants which were approved in the Financial Assistance grant round two for 2017/18.

Major Grants

- Mersey Valley Devonport Cycling Club – Oceania Road Championships
- Mersey Valley Devonport Cycling Club – Kelcey Tier Mountain Bike Track
- Meercroft Park Development Committee – Lighting Meercroft Hockey Centre
- Devonport Surf Life Saving Club – 50% towards New Carpet
- GTR Events – Tour of Tasmania
- Mersey Yacht Club – 50% towards inflatable rescue Craft
- Devonport Football Club – Change room alterations
- Splash – Health and Wellbeing Programs

Minor Grants

- Devonport & Districts Junior Football Association – New uniforms
- East Devonport Football Club – New carpet in the function room
- Devonport Tennis Club – Court Booking System

3.5 Election Funding Commitments

Fab gave an update to the committee on the recent election promise funding from the Liberal Party.

- \$25,000 to the MCCC for an upgrade to lighting
- \$75,000 to the Devonport Rugby Club for changerooms
- \$20,000 for the Kelcey Tier Mountain Bike Club to upgrade the tracks

3.6 General Business

David Mullett – Raised concerns regarding the Devonport Oval drainage, especially areas around the wicket square. Ald Perry enquired as to whether the NWTCA final relocation was due the quality of the ground. David said that the Devonport Oval is currently rated number 3 on the Coast. David to send Fab photos of the ground for Fab to investigate further.

Matthew Cock – with Council cancelling its Sports Australia membership has it effected any sports championships to be held in Devonport. Fab raised that the membership was cancelled as he had formed relationships with major sporting bodies. Fab will bring a list of the future events which will be held in Devonport to the next meeting.

Michael Campbell – With the recent election funding promises MCCC secured funding to upgrade its lighting. He also raised if anyone had heard anything further to the previous meeting with the BMX in regard to forming a club. Fab & Josh Cox have not heard anything.

Anne-Maree Scully – The seniors exercise program has been a big success with Devonport adding a second class due to the large number of attendees. It has also helped form a relationship with TAFE Tasmania with the Certificate III students in fitness helping out with the classes.

Andrew Towns –Following a tender process, Splash has been awarded another 5-year contract of the Devonport Aquatic & Leisure Centre.

David de Cani – The Woodrising complex is hoping to have the car park completed at the end of April, with the club room tenders to be out in June. It is hopeful that the complex will be completed by the end of 2019.

Fabio Pizzirani – The relocation of the gymnastics club has been moved to Maidstone Park. Soil testing was undertaken in the original site plan but it would have added a significant cost to the building. The gymnastics club is currently looking to be located where the current bowls greens are.

4.0 AGENDA ITEMS FOR THE NEXT MEETING

- List of Sporting Events for 18/19
- Conceptual Plans for Devonport Oval & Devonport Recreation Centre
- Budgets

NEXT MEETING: 30 MAY 2018 MEETING CLOSED 5.50PM

**MINUTES AND ACTION NOTES FOR A MEETING OF THE
DEVONPORT MARITIME AND HERITAGE SPECIAL INTEREST GROUP
MEETING HELD WEDNESDAY, 11 APRIL 2018 2.30PM**

Distribution: Committee Members

Ald Laycock	Chair
Ald Goodwin	Aldermen
Graham Kent	Community Member
Helen Anderson	Community Member
Frances Wilson	Community Member
Judy Cecil	Community Member
Niels Brun	Don River Railway Representative
Ann Teesdale	Home Hill Representative

Council Officers

Margaret Griggs
Geoff Dobson
JoHanna Robertson
Danielle O'Brien

PRESENT

Ald Laycock (Chair), Graham Kent, Helen Anderson, Frances Wilson, Ann Teesdale, Margaret Griggs, Geoff Dobson, Justin Rattray and Danielle O'Brien

1.0 NOT PRESENT

Ald Goodwin, Judy Cecil and Niels Brun

2.0 DECLARATION OF INTEREST

NIL

3.0 CONFIRMATION OF PREVIOUS MINUTES

The Group received and noted the previous minutes of the meeting held 28 March 2018.

4.0 ACTION LIST

Board reviewed, please see attached Action List for updates.

5.0 REPORTS

Julie Burgess Report: Attached

6.0 GENERAL BUSINESS**6.1 Postcards**

- Justin received a handover from JoHanna prior to meeting.
- Group approved the current design
- 3000 copies to initially be distributed to all Council facilities.
- In future consider selling wholesale to Home Hill (with National Trusts approval) and Don River Railway.

Action:

Geoff to provide the group with selling options.

6.2 Drone Footage

The Group agreed that the initial motivation for drone footage was now invalid as ads including the Bass Strait Maritime Centre and Julie Burgess are now appearing on the Spirit of Tasmania.

Action:

- Justin to review the option as part of the tourism marketing review.
- Margaret to provide another recent quote.

6.3 Maritime and Heritage Workshop

- Margaret and Geoff are following up with request for Australian National Maritime Council to send a vessel for Workshops.
- New Bass Strait Maritime Centre Coordinator to manage the conference, Geoff Dobson to monitor progress in the meantime.

6.4 Julie Burgess Report

The Group received and noted: Attached.

- Dodgers to be installed once approved in next budget.
- Training of crew progressing, may be delayed due to Hobart trip.
- Financial report, major repair will impact the bottom line.

Action:

- Justin as part of marketing review investigate "sailing now" or "sailing today" sign for Reg Hope Park.
- 7ad have offered free of charge advertising with Ald Laycock voicing ads regarding volunteer recruitment. Review offer for next sailing season.
- Group to consider future recommendation, for a future investigation of "World Heritage" listing on the vessel.

6.5 Margaret's Resignation

- Margaret to finish 20 April 2018.
- Ald Laycock expressed gratitude for Margaret's efforts with the Volunteers, Julie Burgess and the Maritime and Heritage Special Interest Group.
- Julie Burgess Crew and BSMC Volunteers express their gratitude to Margaret for all her efforts over the years.

7.0 GENERAL BUSINESS

7.1 Home Hill

- International Women's Day event a success. Will plan another event for 2019
- Canberra – The Department of Social Services national office building in Canberra was named after Dame Enid Lyons
- To look at funding opportunities for the 2019 Easter Egg Hunt
- A Royal Affair event to be held 20 May 2018
- 2017/2018 budget was met
- National Trust to provide a plan for the garden in hopes go to Council this month. The plan aims to assist in ensuring the future heritage accuracy of the garden and securing funding.
- Successful in a grant for roaming curators
- Garden Fete being planned for November
- Jazz event in July (Home closed July and August to general public, but open for bookings and Devonport Jazz events)
- Cruise Ship visitation up this season
- Looking for additional Volunteers; particularly guides.

Action:

- Check if Ann is required to be inducted with DCC
- Justin to investigate the feasibility of a Heritage flyer as part of the marketing audit.

7.2 BSMC

- New exhibition "A walk by the beach", displaying the shell collection and video. Using custom made tables received in 2015. Sarah has arranged activities for children, which have proved popular
- Future exhibitions provide the Volunteers with a great opportunity to review and update the collection
- The next exhibition will be on display at the end of May. It will be about commercial fishing around Tasmania. BSMC is working with Tim Hess

from Petuna, the Hess family have donated a collection of about 40 silk ties.

7.3 BSMC Cafe

- Group received an update on the Expression of Interest process.
- Other options to be discussed with Council in May.

7.4 Pioneer Park Master Plan

The East Devonport Village community group have expressed an interest in keeping the Wesley Cemetery as a memorial location in future planting plans. Ald Laycock has discussed this with Kylie Lunson.

8.0 AGENDA ITEMS FOR NEXT MEETING

- Don River Railway, Home Hill and BSMC to also provide reports for meeting.
- Pioneer Park Master Plan update.
- Heritage Flyer
- Marketing Audit Update.

NEXT MEETING TO BE HELD WEDNESDAY, 6 JUNE 2018 COMMENCING 2.30PM EAST DEVONPORT RECREATION AND FUNCTION CENTRE

MEETING CLOSED 3.50PM

**DEVONPORT MARITIME & HERITAGE SPECIAL INTEREST GROUP
NOTES AND ACTION LIST MEETING HELD 11 APRIL 2018**

DATE	ACTION	RESP. PERSON	STATUS Not started In progress On-going Completed	COMMENT	DUE
11 APRIL 2018	Pioneer Park Master Plan			The East Devonport Village group have expressed an interest in keeping the Wesley Cemetery as a memorial location in future planting plans. Ald Laycock has discussed this with Kylie Lunson.	
	Heritage Flyer	JR		Justin to investigate the feasibility of a Heritage flyer as part of the marketing audit.	
18 NOVEMBER 2015	General Marketing	All/JR/GD	In progress	<p>Postcards</p> <p>11 April 2018</p> <p>Group Agreed to a design. 3000 postcards to be ordered. GD to provide group with selling options for external stakeholders. Heavy card 350gsm, standard size A6.</p> <p>Action:</p> <ul style="list-style-type: none"> • 3000 postcards to be ordered Heavy card 350gsm, standard A6 size • GD to provide group with selling options for external stakeholders • To be included in budget <p>Include on a Cultural facility/Destination website.</p> <p>Initiated: 13 Jan 2016</p>	Next meeting
		MG	In progress	<p>Drone Imagery</p> <p>11 April 2018</p> <p>Action:</p> <ul style="list-style-type: none"> • Group to review the updated quotes • Group to review the purpose of imagery • To be budgeted <p>Still imagery and video of Julie Burgess, Mersey River and surrounds for historical and advertising purposes.</p> <p>Initial brief</p> <p>Explore the use a drone to obtain aerial imagery from mouth of Mersey River to Latrobe as a resource for research enquiries, Maritime & History talks or exhibitions.</p>	

DATE	ACTION	RESP. PERSON	STATUS Not started In progress On-going Completed	COMMENT	DUE
18 NOVEMBER 2015	Maritime Workshop	SIG	In progress	<p>7 March 2018 Theme of the Workshop: "Keeping the balance whilst riding the tide of change" Date: October 2018 DCC agreed to support the workshop. Vessel: Request has been made to Australian National Maritime Council for the HMB Endeavour to visit. BSMC to offer to assist in finding crewing.</p> <p>Speakers: AMMC will provide a few speakers and DCC have formed a short list of additional speakers.</p> <p>Previously "Conference", changed to a "Workshop" to attract a larger audience.</p>	
12 AUGUST 2015	Heritage Trail	HA/ PK	In progress	Information A report reviewing current East Devonport signage was distributed by H. Anderson and P. Kent. Distributed @ March 2017 D517206	
		All	Not Started	Webpage on a Cultural facility/Destination website, to include Heritage images. Action: Begin discussions with JR – Visitor Services Coordinator	Next meeting
		All	Not Started	Fact Sheet Begin working on a fact sheet once postcards, information and Website are in place.	
		All	Not Started	Heritage Trail Long Term project, to begin once information and Website are in place.	
		HA/ PK	In progress	<p>7 March 2018 JRobertson suggested moving forward in steps: -Information – being compiled -A Webpage that can evolve to a fact sheet and, - in time a Heritage Trail.</p> <p>2017 Suggested that when all signage is finalised and installed a guided walk be developed.</p>	

**MINUTES OF THE JULIE BURGESS OPERATIONS COMMITTEE
HELD AT THE BASS STRAIT MARITIME CENTRE, GLOUCESTER AVENUE
ON MONDAY 26 FEBRUARY 2018 COMMENCING AT 4.00 PM**

PRESENT**Committee Members**

Ian Martin	Chair
Ray Borlini	Community Member
Graham Kent	Community Member
Tony McDonald	Community Member
Brent Cox	Community Member

Council Officers

Margaret Griggs	Bass Strait Maritime Centre Coordinator (BSMCC)
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APOLOGIES

Tim Gott	Community Member
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1.0 CONFIRMATION OF MINUTES

The Julie Burgess Operations Committee recommends to the Devonport Maritime and Heritage Special Interest Group that the previous minutes of the meeting held 29 January 2018 be received and noted.

B. Cox / R. Borlini

CARRIED

2.0 DECLARATION OF INTEREST

NIL.

3.0 BUSINESS ARISING FROM PREVIOUS MINUTES**3.1 Restoration Record**

No progress to report.

3.2 Seat Cushion / Dodger

Quotes received. A decision was made to not purchase cushions and to defer making of the dodgers until the next financial year. Timberwork needs to be designed for attachment of the dodgers to the top of the coach houses. Work to be planned to coincide with the next survey lay-up.

3.3 Labels

No progress.

3.4 AMSA Verification Audit**3.5 'Tackle Table'**

Resolved to hold, and raffle at AWBF 2019

3.6 First Aid Training

Training for B. Cox and G. Gunn arranged.

3.7 Food Permit

BSMCC to follow up advice received to date regarding catering and determine options available. Liquor licence is also to be followed up.

4.0 GENERAL BUSINESS

- 4.1 Maintenance**
- EPRIIB needs replacing – BSMC to purchase.
The routine maintenance is ongoing.
- 4.2 Sailing Schedule**
- 4.2.1 General Calendar**
Copy distributed and discussed.
Sailings are limited to public sailings and charters until issue regarding food permit is resolved.
- 4.3 Volunteers**
- 4.3.1 Recruitment**
2 people are due for induction and 4 registrations to be processed.
- 4.3.2 Roster**
A number of volunteers are not active and BSMCC will follow up with them to determine if they wish to continue.
- 4.3.3 Training**
Schedule developed previously to be revitalised. BSMCC to send out a copy for review by members.
- R. Borlini has advised that he is prepared to undertake the MED3 course. He prefers to do this course in May/June, or September.
- 4.4 Financial**
Report tabled and discussed.
- 5.0 OTHER BUSINESS**
- 5.1 AWBF**
Offer four berths both ways (Devonport – Hobart). \$1800.00 per person has been suggested.
It has been confirmed that due to the change in survey, the Julie Burgess can now take 30 (including crew) from Kettering to Hobart.
A similar program to the 2017 AWBF will be offered.
- 5.2 Wine**
BSMCC is to check with Ghost Rock regarding if the wine is still of quality to sell.
- 5.3 Brochures**
A suggestion has been put forward by a crew member that the JB brochure would benefit from being revamped. Some examples were provided from other operators. BSMCC confirmed that the current DL flyer was for marketing and the brochure was specifically designed for providing historical information to passengers, not marketing. BSMCC will put forward the input received at the next marketing meeting for the Julie Burgess.
- 5.4 Australian Maritime Museum Council (AMMC) Workshop**
BSMCC provided a brief overview from the recent AMMC workshop in Sydney and the proposed workshop in Devonport in October. The key message from the Sydney workshop was that 'static wooden boats die'.

6.0 NEXT MEETING

Monday, 26 March at 4pm, at the Bass Strait Maritime Centre, Gloucester Avenue,
Devonport.

7.0 MEETING CLOSED: 6.15 PM

**MINUTES OF THE JULIE BURGESS OPERATIONS COMMITTEE
HELD AT THE BASS STRAIT MARITIME CENTRE, GLOUCESTER AVENUE
ON MONDAY 26 MARCH 2018 COMMENCING AT 4.00 PM**

PRESENT**Committee Members**

Ian Martin	Chair
Ray Borlini	Community Member
Graham Kent	Community Member
Tony McDonald	Community Member
Brent Cox	Community Member

Council Officers

Margaret Griggs	Bass Strait Maritime Centre Coordinator (BSMCC)
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APOLOGIES

Tim Gott	Community Member
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1.0 CONFIRMATION OF MINUTES

The Julie Burgess Operations Committee recommends to the Devonport Maritime and Heritage Special Interest Group that the previous minutes of the meeting held 26 February 2018 be received and noted.

G. Kent / R. Borlini

CARRIED

2.0 DECLARATION OF INTEREST

Nil.

3.0 BUSINESS ARISING FROM PREVIOUS MINUTES**3.1 Restoration Record**

No progress to report.

3.2 Dodgers

Quotes and information have been provided for the capital budget.

3.3 Labels

Completed

3.4 AMSA Verification Audit

Progressing

3.5 Food Permit

As per emailed information, W. Beaton is organising a licence for her kitchen.

3.6 Wine

Report from sommelier, S. Martin of Ghost Rock indicated that Riesling is excellent, but the Pinot Noir is showing signs of deterioration (BSMCC)

4.0 GENERAL BUSINESS**4.1 Maintenance**

EPIRB completed. Routine maintenance is being completed as per spreadsheet.

4.2 Sailing Schedule

4.2.1 General Calendar

Distributed. Disappointment was expressed at cancellations due to weather conditions, with hopes for milder weather to come.

4.3 Volunteers

4.3.1 Recruitment

Registrations are being processed. It has been suggested that an A4 document with key information about registering as a volunteer, with Code of Conduct on the back be available on the vessel for those enquiring about volunteering. BSMCC to check whether the volunteer packs that were used previously are still available.

4.3.2 Roster

As per normal.

4.3.3 Training

Previous program circulated via email. BSMCC to email list of key competencies to I. Martin to update.

4.4 Financial

Report tabled and discussed.

5.0 OTHER BUSINESS

5.1 Blue Folders from Vessel

Have gone missing and need to be located.

5.2 M.Griggs Resignation

M. Griggs advised members of her resignation from the BSMCC role.

5.3 Apologies for Next Meeting

B. Cox advised he is unable to attend next meeting

6.0 NEXT MEETING

Monday, 23 April at 4pm, at the Bass Strait Maritime Centre, Gloucester Avenue, Devonport.

7.0 MEETING CLOSED 5.40 PM

**MINUTES AND ACTION NOTES FOR A MEETING OF THE
EAST DEVONPORT SPECIAL INTEREST GROUP
MEETING HELD TUESDAY, 17 APRIL 2018 3.30PM**

Distribution: Committee Members
Ald Rockliff (Chair)
Ald Jarman
Tracey Carter – Community Member
Maureen Clarke – Community Member
Jenny Mountney – Community Member
Neil Newman – Community Member
Scott Newman – Community Member
Frances Wilson – Community Member

Council Officers
Karen Hampton
Charmane Hardy
Danielle O'Brien

PRESENT

Ald Rockliff (Chair), Tracey Carter, Maureen Clarke, Jenny Mountney, Neil Newman, Scott Newman, Frances Wilson and Karen Hampton.

1.0 APOLOGIES

Ald Alison Jarman, Charmane Hardy and Danielle O'Brien

2.0 DECLARATION OF INTEREST

NIL

3.0 CONFIRMATION OF PREVIOUS MINUTES

The Group noted and confirmed the previous minutes of the meeting held 13 February 2018.

4.0 ACTION LIST

Reviewed, please see attached Action List for updates.

5.0 INFORMATION SHARING

- o TC – the kitchen at the ESCH has been upgraded and training in barista skills will be undertaken. Large games are being installed in the garden, chess board and scrabble.
- o SN – Uber will be launched in Devonport, Burnie and Launceston in mid June. JM enquired as to car seats for users of Uber. SN is going to make some enquiries
- o NN – Queried whether a sign advertising the ED Shopping Centre could be placed on the Highway. KH will check requirements but noted the highway is a Department of State Growth responsibility. NN believes that further facilitation/consultation is required with retailers to prepare a Retail Action Plan. KH will discuss with Council's Marketing Coordinator.
- o JM – new building being constructed, commencing June. Families Week event being held from 11 a.m. – 1 p.m. 16 May. YFCC have committed to fund Muscle Up Boot Camp until the end of term 4 2019. It was noted that Keiko day care was closing down early May.
- o MC – Attended meeting of "Village People" yesterday and there was discussion regarding the Park, as well as moving the plaque
- o FW – Attended meeting with MC. Work underway at Mary Street wetlands. KH noted that it has been sprayed recently for weeds.

6.0 GENERAL BUSINESS**6.1 Financial Assistance Grants**

KH advised a number of East Devonport organisations will benefit from Council's Financial Assistance Grants – listed on Action list.

6.2 East Devonport Community Plan Actions

Agreed that the Community Plan be sent out and listed as an agenda item next week for the Group to go through it and update actions completed/identify future actions

Action:

List for next meeting

6.3 City Mission

JM enquired as to where food and items donated to the City Mission's "Mission Possible" project were distributed as she is not aware of them being distributed into East Devonport.

Action:

TC and JM to meet Scott from City Mission to discuss.

7.0 AGENDA ITEMS FOR NEXT MEETING

Community Plan Review

8.0 NEXT MEETING TO BE DETERMINED – KH TO SEND OUT OPTIONS – MEETING TO BE HELD 3.30 P.M. AT THE EAST DEVONPORT CHILD AND FAMILY CENTRE

MEETING CLOSED 4.15PM

**EAST DEVONPORT SPECIAL INTEREST GROUP ACTION LIST
MEETING HELD 17 APRIL 2018**

DATE	ACTION	RESP. PERSON	STATUS Not started In progress On-going Completed	COMMENT	DUE
17 APRIL 2018	Pioneer Park Master Plan	KH	In Progress	Being presented to Council at meeting to be held 30 April Action: KH will provide copy of plan once adopted	May 2018
	East Devonport Outdoor Fitness Equipment Update	KH	In progress	Contracts let for both the civil works and installation of fitness equipment – will be finalised this financial year (weather permitting) Noted new toilet block will be commenced next financial year	
	Community Financial Assistance Grants	KH/DO'B	Completed	Awaiting Letters of Offer from successful applicants: <ul style="list-style-type: none"> • Rotary Club of South East Devonport – Pioneer Park Water Fountain • East Devonport Football Club – Function Room Upgrade • Playgroup Tasmania – 2018 Children's Week Teddy Bear Picnic • Mersey Yacht Club – Rescue Boat 	
	East Devonport Retailers	KH	In progress	Discuss with Council's Marketing Coordinator regarding a possible Retail Strategy for East Devonport	
	East Devonport Community Plan	KH/D'OB	In progress	List for next meeting to update actions completed/identify future actions	June 2018
13 FEBRUARY 2018	Clean Up Australia Day		Completed	Successful day despite the bad weather – 14 bags of rubbish collected	
	Harmony Day		Completed	Well attended, successful day. The decision to relocate to EDRC was well received.	

DATE	ACTION	RESP. PERSON	STATUS Not started In progress On-going Completed	COMMENT	DUE
17 OCTOBER 2017	East Devonport Shopping Sign		In progress	<p>Location: -41.183090, 146.412264 Latrobe municipality.</p> <p>Ald Jarman has spoken to the owner of the property.</p> <p>The sign has been there for about 30 years.</p> <p>UPDATE: KH has been in contact with Latrobe Council (17/4/2018) and is sourcing information from them regarding planning requirements – Will report further at next meeting</p> <p>KH to investigate a sign being located on the highway, noting it is a road under the responsibility of Department of State Growth</p>	
15 MARCH 2016	Pioneer Park	All / PK	In progress	Email received 11 May 2016, on behalf of Mersey Apex, Ald Goodwin granted permission to relocate the memorial plaque.	Nov

**MINUTES OF THE LIVEABLE COMMUNITIES SPECIAL COMMITTEE
HELD AT DEVONPORT CITY COUNCIL
ON MONDAY, 23 APRIL 2018 COMMENCING AT 3.30PM**

DISTRIBUTION LISTCommittee Members

Acting Mayor Rockliff
Ald Milne
Ald Jarman
Sylvia Sayers
Tracey Carter
Alisa Driver
Scott Whiley
Donna Hare
Judy Cecil
Jodhi Wilkinson
Tom Reilly

Council Officers

Karen Hampton
Charmane Hardy
Nikita Hillier

PRESENTCommittee Members

Acting Mayor Rockliff
Ald Milne
Ald Jarman
Sylvia Sayers
Tracey Carter

Council Officers

Karen Hampton
Charmane Hardy

1.0 APOLOGIES

Alisa Driver and Nikita Hillier

2.0 PREVIOUS MINUTES ACCEPTED

MOVED Sylvia Sayers

SECONDED Ald Jarman

that the minutes of the last meeting held 20 November 2017 be confirmed.

CARRIED

3.0 AGENDA ITEMS**3.1 Council role changes**

Karen Hampton introduced herself and her new role at Council as Community Services Manager as well as outlining Nikita Hillier's new role as Community Development and Recreation Officer.

3.2 Highfield & Pioneer Park Master Plan updates

The Master Plans for both Pioneer Park and Highfield Park have been endorsed by Council's Governance Finance and Community Services Section 23 Committee and

recommended for final endorsement at Council's meeting to be held Monday 30 April.

3.3 Disability/Equal Access Plan

Karen Hampton gave an overview of the reasons why a Disability/Equal Access Plan is required for Devonport (powerpoint presentation attached).

The Committee agreed to hold a workshop and invite relevant groups and service providers of people with disabilities to obtain current relevant information of the needs within our community to assist in developing the plan.

A list of relevant invitees was discussed including:

- Speak Out
- Devonfield
- Munnew Day Care Centre
- Kim Taylor Down Syndrome Tas
- Vanessa O'Neill
- Meercroft Aged Care CEO Wendy Shearer

The workshop to determine actions for the Plan will be held Monday 4th June at 3.00 pm.

4.0 GENERAL BUSINESS

General discussion and suggestion points within the group:

Ensure at all Council events parking for people with disabilities and the elderly have designated drop off points.

Discussion re disability parking in multi story car park. Height restrictions for larger vehicles who need to open up the back of their vehicles. The entrance off Best Street meets Australian Standards and is the highest point in the car park.

Elderly and disabled: assistance can be provided with collection of wheelie bins if garbage collection staff are aware of the need.

5.0 NEXT MEETING

Workshop – Disability and Equal Access Plan - 4 June 2018 at 3.00 p.m.

MEETING CLOSED 4.30 PM

DISABILITY/ EQUAL ACCESS & INCLUSION PLAN

“Disability is not inability – Let us work together for a world of opportunity and dignity for all, a future of inclusion, one in which we all gain by leaving no one behind.”

Ban Ki-moon, United Nations Secretary-General, 2016



The City with Spirit

BACKGROUND & RESOURCES

- Report presented to Council – September 2017
- Council resolved that a **Disability/Equal Access and Inclusion Plan** be developed for consideration
- Risk to Council of breach of Federal **Disability Discrimination Act 1992** – no State based legislation as yet



The City with Spirit

BACKGROUND & RESOURCES

- State Government's **Disability Framework for Action 2018-2021** and the **National Disability Strategy 2010-2020**
- Key areas of the State Plan include:
 - Inclusive and accessible communities;
 - Rights protection,
 - Justice and legislation;
 - Personal and community support;
 - Economic security;
 - Learning and skill;
 - Health and well-being



The City with Spirit

SNAPSHOT OF DISABILITY IN DEVONPORT

- **1,984** Devonport residents had “Core Activity Need for Assistance” (ABS – 2016 Census of Population and Housing)
- **2,515** Devonport residents provide unpaid assistance to a person with a disability (ABS – 2016 Census of Population and Housing)



The City with Spirit

WHY WE NEED A PLAN/PURPOSE

- Ensure equal access, participation and opportunity for all community members
- Remove barriers to inclusion and participation (social, transport, employment, education, health)
- Respect of difference and integration of diversity
- Guide Council and the community in promoting and facilitating equal access and inclusion
- Avoid, reduce or remove discriminatory or prejudicial practices that hinder inclusivity
- Long-term strategic approach to equality of access and participation
- Work collaboratively with stakeholders to address needs
- Prioritise key activities



The City with Spirit

WHY WE NEED A PLAN/PURPOSE

Council's Strategic Plan Outcome 4.7:

"An active, connected, empowered community promotes and values diversity and equity" – including:

- ❑ encouraging and providing information and opportunities for active participation in community life; and
- ❑ advocating for and providing access to quality services, facilities, information and activities that assist the frail, aged, people with disabilities and their carers to engage in all aspects of community life



The City with Spirit

KEY OBJECTIVES

- **Social** – people with disabilities interacting, provided with opportunities and support to enable their positive participation in activities and all aspects of life
- **Cultural and recreation** – ability to attend and participate in various cultural events or activities, including music, arts, dance, theatre and sports
- **Economic** – involved in paid or voluntary work or enterprise activities that assists independence, sense of identity and inclusivity
- **Political** – participation and a voice in issues and outcomes that may impact or have influence
- **Environmental** – support experiencing and caring for our natural environment



The City with Spirit

FOCUS AREAS FOR ACTION

- Access and Inclusion – public transport, parks, buildings and housing, communications, social, sporting, recreational and cultural experiences
- Liveable communities – communities designed and focused on inclusivity and access for all
- Employment and education – ongoing learning – early childhood to vocational and tertiary institutions and moving from education into the workforce
- Rights, justice and legislation – remove discrimination, address unfair treatment, promote self independence and identity and ensure fair representation in the law



The City with Spirit

FOCUS AREAS FOR ACTION

- Systems and processes – Ensure systems and process are designed and accessible for all
- Economic security – promote economic security, independence and empowerment through employment, business and enterprise opportunities, income support and accommodation
- Personal and community support – facilitate care and support based on the individual's own needs, goals and aspirations to increase opportunities for participating in community
- Health and Well-Being – health services and promotion to increase general health and well being (physical and mental) to support enjoyment of life



The City with Spirit

KEY DELIVERABLES/PERFORMANCE MEASURES

- Do people with disabilities feel that they are being provided with more opportunities to participate in our community?
- Is the sense of well-being and inclusion in the community being improved?
- Do people living with a disability believe Devonport is a better place to live, work and play?
- Are people with disabilities being heard and are their thoughts, views and ideas being considered in the development of policy, planning of activities and services?



The City with Spirit

KEY DELIVERABLES/PERFORMANCE MEASURES

- Is disability and improved access and inclusion helping to guide decision making at a community level?
- Is inclusion and access a significant consideration in the development of assets, services and facilities?
- Is relevant legislation, guidelines and best practice relating to disability and inclusion being met?



The City with Spirit

NEXT STEPS:

Draft Plan to be prepared based on the key themes outlined

Workshop at next meeting of Liveable Communities to develop specific outcomes/actions for the Plan

Draft plan presented to Council

30 day community consultation period



The City with Spirit

NEXT STEPS:

Key Deliverable	Action	Responsibility	Timeframe	Priority	KPI



The City with Spirit



COMMENTS? QUESTIONS? FEEDBACK?



The City with Spirit

7.2 ELECTED MEMBERS' EXPENDITURE REPORT MARCH AND APRIL 2018

File: 22947 D525276

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

Strategy 5.3.2 Provide appropriate support to elected members to enable them to discharge their functions

SUMMARY

To detail expenditure of both the Mayor and Aldermen.

BACKGROUND

This report is in response to a Council resolution (Min 49/12 refers) *"That Council be provided with a specific monthly report in relation to expenditure incurred, in excess of statutory allowances, for both the Mayor and Aldermen."*

STATUTORY REQUIREMENTS

Under the *Local Government Act 1993*, Council is required to publish details of the total allowances and expenses paid to the Mayor, Deputy Mayor and Aldermen in its Annual Report, however there is no obligation to do so at any other time

DISCUSSION

Expenditure processed for the month of March and April 2018, is detailed below:

Acting Mayor Annette Rockliff

\$ 34.00 Tourism meeting

Alderman Laycock

\$ 50.00 LGAT Breakfast

Aldermen

\$ 624.00 iPad expenses

Mayor Martin (resigned 9/3/2018)

\$ 25.00 meeting expenses incurred in February, prior to resignation

The attached table sets out the cumulative expenditure for the 2017/18 financial year. Due to the timing of Credit Card statements and invoices, expenditure will be reported as and when the account is paid. Items in this report may relate to transactions that occurred in previous months.

Mayor Martin returned the Mayor's vehicle to Council at the end of February, therefore all mileage for March/April has been apportioned to Acting Mayor Annette Rockliff.

COMMUNITY ENGAGEMENT

There was no community engagement as a result of this report.

FINANCIAL IMPLICATIONS

Mayoral and Aldermen expenses are costed to the general ledger account for Aldermen Support.

RISK IMPLICATIONS

It is believed there are no risks associated with this report.

CONCLUSION

Expenses are reported in accordance with Council's direction.

ATTACHMENTS

- [1.](#) Aldermen Expenses - Cumulative Figures year to date - March April 2018

RECOMMENDATION

That it be recommended to Council that the report advising of Aldermen expenses be received and noted.

Author:	Kym Peebles	Endorsed By:	Paul West
Position:	Executive Manager Organisational Performance	Position:	General Manager

Aldermen Expenses

Cumulative figures year to date - March-April 2018

Alderman	Mayoral Allowance	Deputy Mayoral Allowance	Aldermen's Allowance	Mileage R'ments	I'Pads	Conference/ Professional Development Attendance	Travel, Accom & Meal expenses	Meeting expenses	Mobile Phone	Total
Acting Mayor Rockliff	5,976	12,393	18,246	1,919	364	524	683	34		\$ 40,139
Ald Emmerton			18,246		364					\$ 18,610
Ald Goodwin			18,246		364		349			\$ 18,959
Ald Jarman			18,246		364		347			\$ 18,957
Ald Matthews			18,246	40	364	800	552			\$ 20,002
Ald Milne			18,246		364	354	372			\$ 19,336
Ald Laycock			18,246		364	474	396	50		\$ 19,530
Acting Deputy Mayor Perry		1,542	18,246	64	364					\$ 20,216
Mayor Martin (resigned 9.03.18)	38,147		15,259	7,664	-		1,949	89	495	\$ 63,603
Other Non Attributable										\$ -
TOTAL - YEAR TO DATE	\$ 44,123	\$ 13,935	\$ 161,227	\$ 9,687	\$ 2,912	\$ 2,152	\$ 4,648	\$ 173	\$ 495	\$ 239,351
Budget	54,300	17,000	195,500	11,500	4,000	15,000	13,500	1,500	900	313,200
BALANCE UNSPENT	\$ 10,177	\$ 3,065	\$ 34,273	\$ 1,813	\$ 1,088	\$ 12,848	\$ 8,852	\$ 1,327	\$ 405	\$ 73,849
% Spent Year to Date	81%	82%	82%	84%	73%	14%	34%	12%	55%	76%

Note: Council provides a motor vehicle for use by the Mayor - the cost of this vehicle is shown in the Mileage column.

7.3 COMMUNITY SERVICES, ARTS AND CULTURE REPORT - MARCH/APRIL 2018

File: 29530 D517057

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

- Strategy 5.4.1 Provide timely, efficient, consistent and quality services which are aligned with and meet our customers needs

SUMMARY

This report provides a summary of the activities undertaken in the Community Services, Arts and Culture Department during the period from 1 March 2018 to 30 April 2018.

BACKGROUND

This report is provided to the Governance, Finance & Community Services Committee and aims to update the Aldermen and community on matters of interest.

STATUTORY REQUIREMENTS

Council is required to comply with the provision of the *Local Government Act 1993* and other legislation. The function areas of Council covered in this report include:

- Community Services
 - Community Services and Engagement
 - Recreation and Sports Development
 - Events and Marketing
- Arts and Cultural Development
 - Bass Strait Maritime Museum
 - Devonport Entertainment and Convention Centre (DECC)
 - Devonport Regional Gallery
 - Visitor Information Centre
 - paranapple convention centre
 - Tourism and promotion

DISCUSSION

1. COMMUNITY SERVICES

1.1 Community Services March and April Events/Programs

1.1.1. Seasonal Program and Publication

Community Services assisted in the delivery of the Autumn seasonal program which included; fishing, photo walks, and build your own bat box as well as many other activities from partnering organisations. The program is available on Council's website <http://www.devonport.tas.gov.au/News-Media/Autumn-2018-Events>

1.1.2. International Women's Day

Together with a number of partnering organisations, Council delivered a week-long calendar of events during 1-8 March 2018 to celebrate International Women's Day. External partners included Zonta Club of Devonport, Soroptimist Club of Devonport, Devonport Community House, East Devonport Child and

Family Centre, C3 Church, National Trust Tasmania (Home Hill), Beacon Foundation, NW Film Society, Splash Aquatic and Leisure Centre and Youth Family Community Connections.

Council's two events were a speaker's forum "Leaders in Heels" and the annual Diamonds of Devonport function. Over 50 women gathered for the Leaders in Heels event held at Zest Bakery. The panel of speakers included Diamonds of Devonport 2018 Ambassador Minka Woolley, Jan Bingley (Mersey Link Bus Services) and Allira Bartush (Tasmania Police).

The Diamonds of Devonport event was held at the Waterfront Centre on International Women's Day with 70 attendees celebrating the announcement of this year's 20 award recipients.



1.1.3. Harmony Day

Harmony Day was celebrated at the East Devonport Recreation Centre in partnership with Council and the East Devonport Child and Family Centre on 21 March 2018.

A working group helped to plan and deliver this event, which was a celebration of Harmony Day with the sharing of food and other activities.

Representatives from the Six River's Aboriginal Corporation performed a *Welcome to Country* and the City of Devonport Brass Band entertained the 100 plus audience.



1.1.4. "Square Peg" Project

Council recently received funding of \$14,515.00 through the State Government's Heathy Tasmania Innovations Grants to run a health & wellbeing program for disengaged youth within the Devonport region. The program involves recreational activities followed by menu planning and the preparation of low cost healthy lunches to share.

The program will be delivered from the Devonport Recreation Centre with both recreation and community development officers being involved. The program will run one morning a week within the school terms until July 2019. Students from the Education Department's Space Program will be involved in the program initially.

1.1.5 Sister Cities

Devonport High School Japanese students visited Minamata Super Global High School on Friday 20 April. The students and staff were welcomed with a principal's address and a ceremony that consisted of speeches, songs and calligraphy.

Devonport High students showed photos albums of their lives at home and spoke in English as a learning activity for Minamata students. The day finished with Minamata students acting as tour guides during a short trip to a local lake and a walk around to the top of a small island.

Devonport High School thanked Minamata Super Global School, City Office of Minamata and Devonport Council via facebook and have expressed interest in future engagement with Minamata via joint lesson plans and art exchanges.



1.1.6 Retail Strategy

A draft retail strategy was presented to the President of the Devonport Chamber of Commerce and Industry (DCCI) in April. A report on the draft strategy is included in this agenda for the endorsement of the draft strategy to go to public consultation.

1.1.7 Devonport Jazz

The Devonport Jazz 2018 program has been finalised and will be released in early May. The promotion of the event is through a variety of mediums including print, radio and digital.



This year's program features 32 events at 20 venues in Devonport and surrounds. The program is made up of a mix of Mainland and Hobart artists, with some exciting and highly energetic bands included. The headline act is an A Capella group from the Czech republic called SKETY. The securing of this International act is a coup for Devonport Jazz with discussions beginning with this group some years ago.

The festival welcomes the addition of community focused events such as a Jazz themed "Street Eats" street food festival where a street parade and food and beverage are the draw cards and the jazz music an addition. These types of events are expected to raise the profile of Devonport Jazz with the general community and attract a greater number of local participation.

A festival pass has been introduced this year, after much feedback from patrons of previous years. This will allow patrons to purchase a single ticket to the festival which gives pass holders access to 15+ jazz events across the weekend for \$89, a saving of \$60.

Devonport Jazz was successful in securing grant funding through Events Tasmania to promote the festival to Melbourne and Hobart jazz audiences. The promotions will feature at existing jazz events and festivals, specifically targeting those that are already fans of the jazz genre, encouraging them to visit Devonport for the event. Regional promotions will focus on attracting the general public and fans of the festival.

1.1.8 Devonport Food and Wine

Development of the 2018 Devonport Food and Wine festival is progressing. With the assistance of the Devonport Food and Wine Working Group, the festival has refined its objectives with the focus shifted to being a true community event. The role of Council has evolved to become a facilitator for partnerships within the community and a promoter of the festival. It is anticipated a series of information sessions will be held to provide information to a range of stakeholders and to encourage collaboration within the community.

The festival will maintain the objective of ensuring an even spread of events for all budgets and interests within the community. Council delivered events will be reduced allowing Officers to support the community with the running of their events.

1.2 Council and Community Partnerships

Council partners with a diverse range of community based organisations to achieve shared objectives.

Existing partnership arrangements are included in the table below.

Details	End date and length of agreement	Amount – If Applicable
Carols by Candlelight	2 year Agreement 30 June 2018	\$ 3,000 P/A
City of Devonport Lions Club	2 year Agreement 29 November 2019	\$ 5,000 P/A
Devonport Brass Band	2 year Agreement 30 June 2019	\$12,000 Year 1 \$10,000 Year 2 \$ 8,000 Year 3
Devonport Community House	2 year Agreement 30 June 2019	\$18,000 P/A
Devonport Motor Show	3 year Agreement 19 January 2021	\$2,500 P/A
Tasmanian Arboretum	2 year Agreement 1 July 2018	\$22,000 P/A
National Trust of Australia – Home Hill operations	3 year Agreement October 2018	\$28,000 P/A
Devonport-Cradle Country Marketing Group	3 year Agreement June 2018	\$15,000 P/A
Youth and Family & Community Connections	5 year Agreement 9 July 2018	Rental agreement/ Youth services - in kind funding
Devonport Men's Shed	2 year agreement June 2019	\$7,000 P/A

1.3 Recreation, Health and Wellbeing

1.3.1 East Devonport Boot Camp

Youth Family and Community Connections (YFCC) has confirmed their continued support of this program by providing funding for East Devonport Boot Camp beyond 2018 to the end of Term 4 2019.

This contribution will add to the Tasmanian Community Fund grant that currently funds the program and ensure its viability.

Some of the activities during the reporting period included:

- 7 March - a sports taster day
- 28 March – Easter Egg hunt around the EDRC/Girdlestone Park, plus an obstacle course

1.3.2 Seniors Program – Ageing Stronger, Active Longer

Because of the popularity of this program at DRC, an additional session has been added. The program now operates every Tuesday and Thursday at the Devonport Recreation Centre with one session at East Devonport Recreation and Function Centre.

Guest speakers are now included as part of the program including representatives from Centrelink, Tasmania Police, Tas Fire Service, Falls Prevention, etc on topics relevant to the participants.

1.3.3 School Holidays Program

Council's Term 1 school holidays program was successfully held on April 16, 18, 19, 23 and 26. Feedback forms have been distributed to parents as part of a

review of this program. Activities included judo, boot camp fun and games, make and fly your own kite, basketball, netball and an excursion day.

1.3.4 North West Thunder return to Devonport

North West Thunder and the SEABL basketball competition returned to Devonport Stadium after many years. An agreement between Council and NW Thunder has resulted in four home games being played in Devonport during the 2018 SEABL season. The remaining six home games will be held in Ulverstone.

Very few seats remained at the first game in Devonport on Saturday 14 April with approximately 1,250 spectators attending.



1.3.5 Participation Across Community Service Facilities and Events

Levels of participation are a determinant of an inclusive, strong and robust community. Council monitors the level of participation to capture trends and demand for services, usage of existing services, opportunities to increase participation and customer satisfaction.

The following table shows the activities delivered across Council recreation and sport facilities over the past two months.

Facility	Customers through the Door	Customers through the Door
	March 2018	April 2018
Devonport Recreation Centre	11,267	9,815
East Devonport Recreation Centre	3,772	3,942
TOTAL	15,039	13,757
TOTAL 2017	16,347	7,844

1.3.6 Recreation Facilities Usage

Usage for facilities for March and April are listed in the table below:

Recreation Usage			
Facility	Room/Ground	Number of Bookings March	Number of Bookings April
Devonport Recreation Centre	Judo Room	14	15
	Meeting Room	9	8
	Sauna	9	9
	Squash	38	46
	Stadium	62	86
	Table Tennis Building	74	69
	Youth Centre	67	63

Report to Governance, Finance & Community Service Committee meeting on 21 May 2018

East Devonport Recreation and Function Centre	Community Room	31	50
	Stadium	56	41
Ground/Reserve	Reserves – Vietnam Vets Memorial	0	0
	Reserves – Bluff	2	3
	Reserves – Roundhouse Park	2	0
	Coles Beach	0	0
	Reserves - Don	0	0
	Reserves - Lighthouse	0	0
	Reserves – Kelcey Tier	1	1
	Reserves – Cenotaph	0	1
	Skate Park	0	0
	Reserves – Pioneer Park	0	0
	Byard Park	3	3
	Devonport Oval	3	1
	Don Rec Ground	2	3
	Girdlestone Park	2	1
	Maidstone Park	2	1
	Meercroft Park & Eugene	1	2
Valley Road Soccer Centre	1	1	
Total		379	404

Special recreational events held at the DRC and EDR&FC for March and April are as listed in the table below:

Special Recreation Events		
Facility	Event	Date
Devonport Recreation Centre	NWBU Senior Men & Women	2 March
	North West Table Tennis Open	3 March
	NWBU Senior Men & Women	23 March
	Basketball Tasmania Pre Season Classic Tournament	24-25 March
	NWBU Senior Men & Women	3 April
	Devonport Judo Club State Competition	7-8 April
	Futsal Tasmania Schools Championships	9-10 April
	North West Thunder vs Hobart – SEABL Roster	14 April
	Basketball Tasmania School Holiday Clinic	16-17 April
	NWBU Senior Men & Women	24 April
	NWBU Tier 2 Basketball Tournament	28 April
	Tasmanian Rhee Taekwondo Grading	29 April
School Holiday Program	16-26 April	
East Devonport Recreation and Function Centre	Karate Seminar	1 March

1.3.7 Splash Aquatic and Leisure Centre – February-March 2018

Attendances including YTD comparison:

February 2018

Year to date comparison										
Attendees	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Feb-17	YTD
Casual Entry	3,735	3,147	4,264	5,120	4,650	6,663	10,141	6,891	8,618	44,611
Fitness Members	7,927	8,396	10,232	8,998	9,042	10,819	7,356	9,678	6,917	72,448
Learn to Swim	3,432	3,440	4,360	3,640	3,720	4,560	3520	3,968	3,840	30,640
Lane Hire	915	1,225	1,100	270	725	3,331	425	760	750	8751
Bookings	521	547	441	457	988	1250	216	985	930	5405
Total	16,530	16,755	20,397	18,485	19,125	26,623	21,658	22,282	21,055	161,855

March 2018

Year to date comparison											
Attendees	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	March 17	YTD
Casual Entry	3,735	3,147	4,264	5,120	4,650	6,663	10,141	6,891	5,924	6,855	50,535
Fitness Members	7,927	8,396	10,232	8,998	9,042	10,819	7,356	9,678	10,655	10,432	83,103
Learn to Swim	3,432	3,440	4,360	3,640	3,720	4,560	3,520	3,968	5,060	4,900	35,700
Lane Hire	915	1,225	1,100	270	725	3,331	425	760	1,036	1,036	9,787
Bookings	521	547	441	457	988	1,250	216	985	3,021	3,021	8,426
Total	16,530	16,755	20,397	18,485	19,125	26,623	21,658	22,282	25,696	26,244	187,551

1.3.8 Upcoming Sporting Events 2018

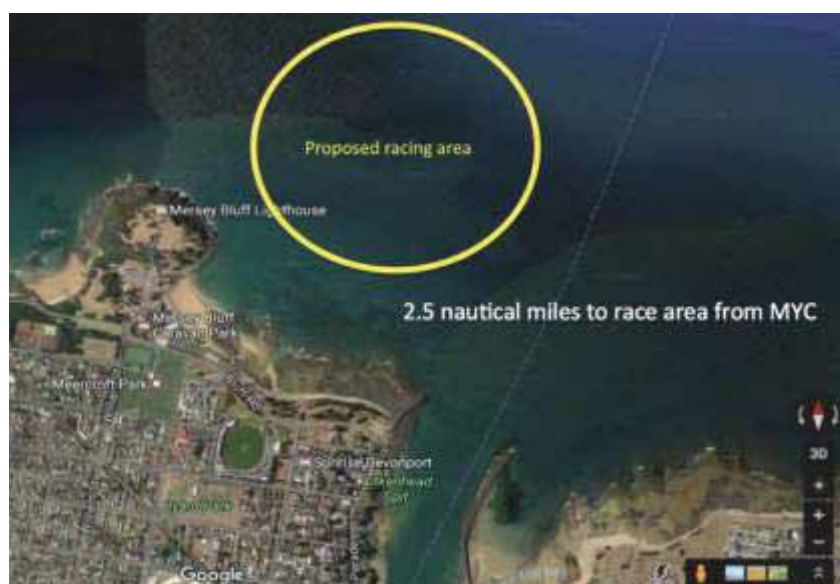
Remaining sporting events for the 2018 calendar year are provided in the table below. All events are sponsored by Council.

Upcoming Sporting Events		
Facility	Event	Date
Devonport Recreation Centre	NW Thunder Games SEABL	19 May, and 14 July 2018
	BTAS College Championships	26-27 May
	BTAS Tri-Series Round 3	23 June
	Futsal Islanders Cup	June
	Tas Squash Open	29 June
	NWBU Finals	July
	Junior Intertown Finals	27 August
	BTAS U12 State Championships	1-2 Sep
Devonport Oval	Summer Carnival	30 December
Meecroft Park	Devonport Cup (Junior Soccer)	10-11 June
Mersey Bluff Precinct	Tour of Tasmania Cycling Event	October
Victoria Parade - Bluff	Devonport Cycling Criterium	29 December
Mersey Yacht Club	2019 Oceania and Australian Laser (yacht) Championships	1 – 9 January 2019

1.3.9 Upcoming Sporting Events 2019**Oceania Laser Championships 1 – 9 January 2019**

It has recently been announced that the Mersey Yacht Club will host the 2019 Oceania Laser Titles between 1–9 January 2019. The event will attract between

200-300 laser yachts, sailors from 14 countries plus an estimated 200 overseas guests.



2 ARTS AND CULTURAL DEVELOPMENT

2.1 Arts and Cultural Development March and April Events/Programs

2.1.1 Gallery Exhibitions

National Photographic Portrait Prize 2017

Toured by the National Portrait Gallery, Canberra

24 February – 15 April

Opening Attendance: 48

Total Attendance: 1,690

The National Photographic Portrait Prize is an annual prize open to both aspiring and professional photographers, reflecting the distinctive vision of Australia's portrait photographers and the unique nature of their subjects.

Now in its tenth year, the prize continues to present surprising perspectives on contemporary photographic portraiture, with the images remaining an evolving kaleidoscope of the nation's preoccupations and identity.

Mike Singe: Carbon Capture and Storage/Celebrating 400ppm

Little Gallery

24 February – 15 April

Opening Attendance: 48

This exhibition showcases a small selection of works from an ongoing series of soot drawings (carbon capture and storage/carbon reduction). In a futile attempt to find a positive aspect to climate change, the exhibition features animals that are likely to benefit from a warming planet.

Not Without a Trace

Curated by Erin Wilson

DCC Permanent Collection: The Kathleen Cocker Collection and The Homes of Devon Collection

21 April – 2 June

Opening Attendance: 60

Not Without a Trace combines a selection of works from two collections held by DCC, the Kathleen Cocker Collection and The Homes of Devon Collection, which through paintings and photographs trace the history of the dwellings of North West Tasmania.



Not Without a Trace Opening, 20 April 2018

Zoe Grey: Where I am, Who I am

Little Gallery

21 April – 3 June

Opening Attendance: 60

Where I am, Who I am explores the artist's intimate experience and engagement with the landscape of the North West Coast of Tasmania and presents a pictorial equivalent for the complex sensation of being in, and a part of, place. The works immerse the viewer into the unique coastal areas of Tasmania's rugged northwestern tip and investigate the artist's deep connection to this isolated environment.



Zoe Grey: Where I am, Who I am Opening, 20 April 2018

2.1.2 Committee Update

The Droogs

The 7th Reclaim the Lane, presented for Youth Week Tasmania, converted Rooke Lane into a vibrant and creative event that attracted some 400 audience members despite the grey skies.

The event had a strong focus on audience participation with all community stall holder running activities. In addition, all visitors were invited to work on a communal mural in addition to the creation of the official mural.



Reclaim the Lane 13 April 2018

Friends of the Gallery

Friends of the Gallery are surveying the membership base to gain an understanding of why people join the group. The survey will lay a foundation for how the group will operate in the future.

Members have been invited to select artworks from the Permanent Collection and to do presentations in the gallery on 18 May for International Museums Day.

Devonport Regional Gallery Advisory Board

The Advisory Board toured the new Gallery (paranaple arts centre) construction site on Thursday 19 April. They received an update on the Regional Gallery relocation and intended operating model for the Devonport Regional Gallery.

2.1.3 Bass Strait Maritime Centre

At the end of April, the Bass Strait Maritime Centre said goodbye to Coordinator, Margaret Griggs, who retired after eight years with Council. Margaret was integral to the Julie Burgess restoration project and redevelopment of the Bass Strait Maritime Centre.

Café

Council is investigating operating models for the café, including third-party operators.

Maritime and History Talk – Things That Fly, Crawl

20 March 2018

Greg Close, a BSMC volunteer and photographer hosted the March Maritime and History Talk. Greg shared images he had captured of animals above and below the waterline.

Hoist the Flags Scallywags

17 & 23 April 2018

During the Autumn school holidays the Bass Strait Maritime Centre hosted workshops giving children a chance to learn about signal flags. Participants had the opportunity to hoist flags representing their names up the BSMC Signal House.



Australian Maritime Museums Council

The Australian Maritime Museums Council (AMMC) plan to present their annual workshop in Devonport October 18-19. The new BSMC Coordinator will manage this project.

Collection Management

Work with the Past Perfect database and digitising of photos continues.

2.1.4 Julie Burgess

The Julie Burgess resumed its 2017/18 Sailing Season on Sunday 4 February. Eight two-hour sailings have taken place in March and April.

2.2 Participation Across Arts and Cultural Development Facilities

Levels of participation are a determinant of an inclusive, strong and robust community. Council monitors the level of participation to capture trends and demand for services, usage of existing services, opportunities to increase participation and customer satisfaction.

The following table shows the customers across Council Cultural facilities over the March and April period.

	Customers through the Door March 2018	Customers through the Door April 2018
Devonport Regional Gallery	1,875	1,531
Visitor Information Centre	5,349	3,497
Bass Strait Maritime Centre	661	1,175
Julie Burgess	39	28
Devonport Entertainment & Convention Centre - audience	1,271	1,287
TOTAL 2018	9,195	7,518
TOTAL 2017	12,545	9,582

2.2.1 Theatre Performances & Events

Due to the refurbishment of the Town Hall Theatre in March, the following performances were relocated to the Leven Theatre in Ulverstone.

Facility	Show	Presented by	Audience Attendance
Leven Theatre Ulverstone	<i>The Boys in the Band</i>	DECC	Sold Out
	<i>Elvis – An American Trilogy</i>	Abstract Entertainment	Sold Out
	<i>The Everly Brothers, Frankie Valli & The Four Seasons</i>	Maiorana Entertainment	181
Town Hall Theatre	<i>Jimmy Barnes – Working Class Man</i>	Premier Artists	Sold Out
	<i>Puppetry of the Penis</i>	A-List Entertainment	230
	<i>The Nutcracker</i>	Moscow Ballet La Classique	269
	<i>Scottish Power</i>	St Andrews Caledonian Pipe Band	184
	<i>The Celtic Tenors</i>	DECC	Sold Out
	<i>Razzamatazz</i>	Rotary Club of Devonport	380

The following table shows the DECC hire for March and April period.

Performance	Number of Days Hired	Number of Perform/Events	Audience Attendances
Commercial Hire	5	5	1347
Community Hire	2	2	564
DECC Entrepreneurial Program	2	2	647
Totals	9	9	2,558

2.2.2 DECC Ticketing

A summary is provided for all performances and events sold through the DECC Box Office for the March and April period.

Box Office/Agency Sales	Number of Tickets Sold
DECC Performances & Events	888
Ticketmaster Events	252
Ticktek Events	241
Totals	1,381

2.2.3 Education & Public Programs

Education Programs & Public Programs – March and April

Gallery Education and Public Programs		
Program	Attendance	Date
Public Program: Outreach: Out There, Orana	15	5 March
Education: Art Spark	17	6 March
Education: Art Spark	14	13 March
Public Program: Books + Art Reading Group	5	19 March
Education: Art Spark	10	20 March
Internal Function: Thank you to Ellie Ray upon retiring	38	22 March
Education: Art Spark	11	27 March
Education: 1,2,3 Create	4	28 March
Education: Outreach Reece High School: Gallery presentation and workshop	17	6 April
Education: Art Spark	11	10 April
Education: Outreach Don College Gallery presentation	20	10 April
Public program: Reclaim the Lane	400	13 April
Public program: Exhibition opening	60	20 April
Public Program: Books + Art Reading Group	9	23 April

COMMUNITY ENGAGEMENT

The information provided above details all community engagement.

FINANCIAL IMPLICATIONS

Any financial or budgetary implication related to matters discussed in this report will be separately reported to Council.

There is not expected to be any impact on the Council's operating budget as a result of this recommendation.

RISK IMPLICATIONS

There are no risk implications which relate to this report.

CONCLUSION

This report is provided for information purposes only and to allow Council and the Community to be updated on matters of interest.

ATTACHMENTS

Nil

RECOMMENDATION

That it be recommended to Council that the Community Services, Arts and Culture report be received and noted.

Author:	Karen Hampton	Endorsed By:	Paul West
Position:	Community Services Manager	Position:	General Manager

7.4 GOVERNANCE & FINANCE REPORT

File: 29468 D523076

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

- Strategy 5.3.2 Provide appropriate support to elected members to enable them to discharge their functions

SUMMARY

This report provides a summary of the activities undertaken during the months March and April 2018 in the following areas of Council:

- Organisational Performance; and
- Corporate Services

BACKGROUND

This report is provided to the Governance, Finance and Community Services Committee every two months and aims to update the Aldermen and community on matters of interest. The functional areas of Council covered by this report include:

- | | |
|-----------------------------------|-------------------------------------|
| • Governance | • Property Management |
| • Financial Reporting | • Legal Issues |
| • Strategic and Operational Plans | • Customer Service |
| • Corporate Communication | • Financial Strategy and Management |
| • Human Resources | - Revenue and Rating |
| • Partnerships | - Grants |
| • Information Technology | - Loan Borrowings |
| • Budget Management | - Compliance |
| • Car Parking | - Related Policies |
| | - Financial Reporting |

STATUTORY REQUIREMENTS

Council is required to comply with the provisions of the *Local Government Act 1993* and other legislation.

DISCUSSION

1. ORGANISATIONAL PERFORMANCE

1.1. Common Seal Register

The following documents have been signed under Council's seal for the period March and April 2018:

Report to Governance, Finance & Community Service Committee meeting on 21 May 2018

REG/376	Plan of Survey - Don River Development Co Pty Ltd - Folio F/R 174572-50 - PA2016.0053 - Collins Way	13/03/2018
REG/377	Plan of Survey - PD & FL Sullivan, FL Sullivan - Folio F/R 66924/21, F/R 66924-22 - PA2017.0117 - 39-41 Parker Street	13/03/2018
REG/378	Plan of Survey - KV & CF Brown - FR198847/1 - Part of Lot 6753, 108A Richard Hall, Pur - 6 Lower Barrington Road, Palooana	15/03/2018
REG/379	Notification of Agreement under the Land Use Planning and Approvals Act 1993 9Section 71) - Lucas Estate (Tas) Pty Ltd - Devonport City Council - SA2008.0006	15/03/2018
REG/380	Plan of Survey - Lucas Estate (Tas) Pty Ltd - F/R174289-100 - Part of Lot 278, 500 Acres GTD to Jocelyn Thomas - SA2008.0006	15/03/2018
REG/381	Grant Deed - CP0140 - Fitness Equipment - East Devonport	14/03/2018
REG/382	Plan of Survey - Barry James Duckett - F/R100989-2 - Part of Lot 5128, 142 Acres GTD to Benjamin Williamson Campion - 10 Rundle road, Stony Rise	16/03/2018
REG/383	Plan of Survey - Hard Ball Park Pty Ltd - Folio 174618/63 - Part of Lot 281, 660A-0R-0P, granted to Alfred Nicholas - 46A Woodrising Avenue, Spreyton	20/03/2018
REG/384	General Manager's Delegations - updated March 2018	29/03/2018
REG/385	PA2014.0136 - Wenvoe Developments Pty Ltd	11/04/2018
REG/386	Indenture of Lease - Youth, Family and Community Connections - 62 & 64 Stewart Street	11/04/2018
REG/387	Sale of Land - 33 Loane Avenue East Devonport	19/04/2018
REG/388	Sale of Land - Lot 60,61,62 & 63 Triton Road East Devonport	19/04/2018
REG/389	Peter George Rockliff and Una Margaret Rockliff - Adhesion of Property: 68 & 70 Sunbeam Crescent,	20/04/2018
REG/390	Grant Deed - Vulnerable Road Users Program 2017-2018 The Crown in Right of Tasmania and Devonport	27/04/2018
REG/391	Grant Deed - Vulnerable Road Users Program 2017-2018 The Crown in Right of Tasmania and Devonport	27/04/2018
REG/392	IC4 Development Trust - purchase from DCC - 92 North Fenton Street	30/04/2018

1.2. Property Management update

The contract for the sale of 33 Loane Avenue was completed on 27 April and funds for the sale transferred to Council's bank account.

Youth, Family and Community Connections commenced the lease of 62 Stewart Street on 1 May.

Currently six applications have been lodged with Crown Land Services for works on crown land.

CatholicCare have vacated the premises at 1-3 North Caroline Street, East Devonport. Previously CatholicCare operated as Keiko Child Care Services from this site.

1.3. Aldermen's Attendance

Aldermen's attendance for the year to date is detailed as follows:

No. of Meetings Attendance	Council	Planning Authority		Governance & Finance		Infrastructure & Works		Workshops
	13	7		5		5		18
		Member	Non Member	Member	Non Member	Member	Non Member	
Acting Mayor Ald A L Rockliff	13	1	4	4	0	5	0	18
Mayor Ald S L Martin (resigned 9/3/2018)	10	6	0	4	0	0	3	10
Ald D C Emmerton	11	4	0	4	0	0	3	14
Ald G F Goodwin	12	5	0	3	0	5	0	16
Ald A J Jarman	13	0	5	4	0	4	0	18
Ald L M Laycock	13	0	3	0	4	3	0	18
Ald J F Matthews	12	6	0	0	5	3	0	16
Ald T M Milne	13	4	0	5	0	0	4	16
Ald L M Perry	13	7	0	0	5	5	0	18

1.4. HUMAN RESOURCES**1.4.1. Recruitment****Staff positions advertised March 2018 to April 2018**

Position	Department	Work Location
Civil Works Serviceperson x 2	Infrastructure Works	Works - Civil
Casual Attendants	Convention & Arts	Bass Strait Maritime Centre and Visitor Information Centre/paranaple
Bass Strait Maritime Centre Coordinator	Convention & Arts	Bass Strait Maritime Centre
Visual Arts Coordinator (Internal)	Convention & Arts	Devonport Regional Gallery/paranaple
Risk, Safety and Compliance Officer	Infrastructure Works & Development	Development – City Offices
IT Support Officer	Corporate Services	City Offices
Creative Learning and Public Programs Officer (Internal)	Convention & Arts	Devonport Regional Gallery/paranaple

Staff Appointments March 2018 to April 2018

Position	Name	Department	Work Location
Communications & Media Officer	Nigel Tapp	Organisational Performance	City Offices
Accountant	Joshua Jackson	Corporate Services	City Offices
Executive Officer	Jacqui Surtees	Organisational Performance	City Offices
Civil Works Serviceperson	Clinton Kaine	Infrastructure Works	Works - Civil
Civil Works Serviceperson	Mark Collins	Infrastructure Works	Works - Civil
Visual Arts Coordinator	Birgitta Magnusson-Reid	Convention & Arts	Devonport Regional Gallery

Staff Departures March 2018 to April 2018

Position	Name	Department	Work Location	Date Effective
Gallery Director	Ellie Ray	Art & Convention	Devonport Regional Gallery	2/3/2018
Accountant	Rodney O'Rourke	Corporate Services	City Offices	13/3/2018
Casual Attendant	Nicholas Van Essen	Convention & Arts	DECC	17/3/2018

Casual Attendant	Katelyn Mahoney	Convention Arts &	Visitor Information Centre	17/3/2018
Safety Officer	David Bourke	Infrastructure Works & Development	City Offices & Depot	13/4/2018
Bass Strait Maritime Centre	Margaret Griggs	Convention Arts &	Bass Strait Maritime Centre	27/4/2018

Workers Compensation

Policy year ending 30 June	Number of Workers Compensation Claims lodged with Council's Insurer	Current Open claims	Gross value incurred by the Insurer (including estimates)
30/6/2018	4 claims	0	\$ 8,334.55
30/6/2017*	7 claims	1	\$ 46,550.92
30/6/2016	20 claims	0	\$127,872.72
30/6/2015	12 claims	0	\$201,329.20
30/6/2014	8 claims	0	\$ 20,368.14
30/6/2013 *	13 claims	1	\$327,921.89

Commentary:

* Claim/s remains open in this year ending.

New Workers Compensation claims for the period

No new claims lodged in March and April 2018.

1.4.2. Work Experience

Date	Work Experience Program	Student	Location of placement
n/a			

1.4.3. Staff Training

Issued Date	Training Description	No. of employees	Department	Location
1/3/2018-10/4/18	Provide Basic Emergency Life Support, CPR & Provide First Aid	2	Community Services	Devonport Recreation Centre & BSMC
1/3/2018	Crime Prevention through Environmental Design	2	Infrastructure Works and Development	City Offices
15/3/2018	Certificate III in Competitive Systems	1	Infrastructure Works and Development	Works Depot

1.4.4. Bursary

Geoff Dobson has been successful with an application to attend the Museum Leadership Program (MLP), to be delivered at Macquarie University (Macquarie Graduate School of Management) from 21-26 October 2018. Geoff has also been awarded a supporting bursary by the Tasmanian Government to assist in

covering costs of the MLP program. Through the generous support of Arts Tasmania, a bursary covering the full course fee has been provided to Geoff to the value of \$3,960 (including GST) – thanks to Gordon Darling Foundation, Museums Galleries Australia and the Tasmanian Government through Arts Tasmania.

1.4.5. Health & Wellbeing

Council's employee Health and Wellbeing program actively promoted Run Devonport Sunday 18 March 2018 and made available Bowel Scan Kits to staff and spouses 40 and over during the month of April.

1.4.6. Industrial Relations

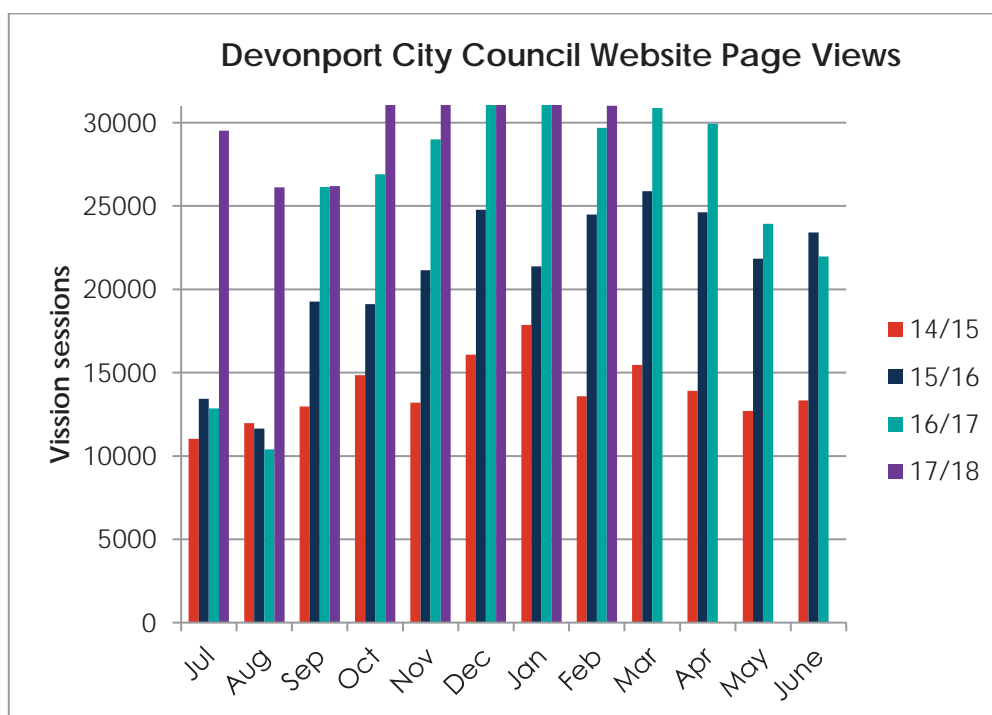
The Devonport City Council Enterprise Agreement 2017 was approved by the Fair Work Commissioner with provided undertakings to operate from 13 March 2018. The nominal expiry date of the Agreement is 30 June 2020.

1.5. CORPORATE COMMUNICATION – MARCH TO APRIL 2018

1.5.1. Devonport City Council Website

Visitation to Council's website for the months of March and April decreased slightly compared to this time last year, with a decrease of 10.65% in March (31,993 visits) and 1.4% in April (27,705 visits).

Site content is refreshed on an on-going basis, through the addition of new public notices, planning applications, news stories and events.



Content relating to how to contact Council, employment opportunities, events, and Mersey Vale Cemetery continue to rank highly in terms of pages visited during the reporting period.

Devonport City Council Website Statistics	March 2018	April 2018
Total Visitor sessions	14,587	11,895
Total page views	31,993	29,705

Average daily sessions	470.5	396.5
Average session duration (minutes)	1:27	1:45
Average page views per visit	2.19	2.5
Device Category		
• Desktop	34%	41%
• Mobile Phone	54%	48%
• Tablet	12%	11%
Top 10 Pages	<ol style="list-style-type: none"> 1. Home Page 2. Employment/Careers/ Employment Opportunities 3. How to Contact Us 4. Events-Activities 5. Contact Us 6. Events/What's On 7. Mersey Vale Cemetery Search 8. Council/Employment/ Careers 9. Events/Activities 10. Waste Transfer Station 	<ol style="list-style-type: none"> 1. Home Page 2. How to Contact us 3. Employment/Careers/ Employment Opportunities 4. Contact Us 5. Parking in Devonport 6. Employment/Careers 7. Mersey Vale Cemetery Search 8. Events-Activities 9. Events/What's On 10. Work/Employment- Opportunities

1.5.2. Community Consultations

Council's online engagement platform www.speakupdevonport.com.au is utilised for all of Council community consultations. During the reporting period five community consultations were undertaken:

- 2018-2028 Highfield Park Master Plan
- 2018-2028 Pioneer Park Master Plan
- 2019-2024 Environment Strategy Master Plan
- 2018-2019 Budget
- Southern Rooke Street Renewal Project – 22 December 2017 – 29 January 2018

1.5.3. Social Media

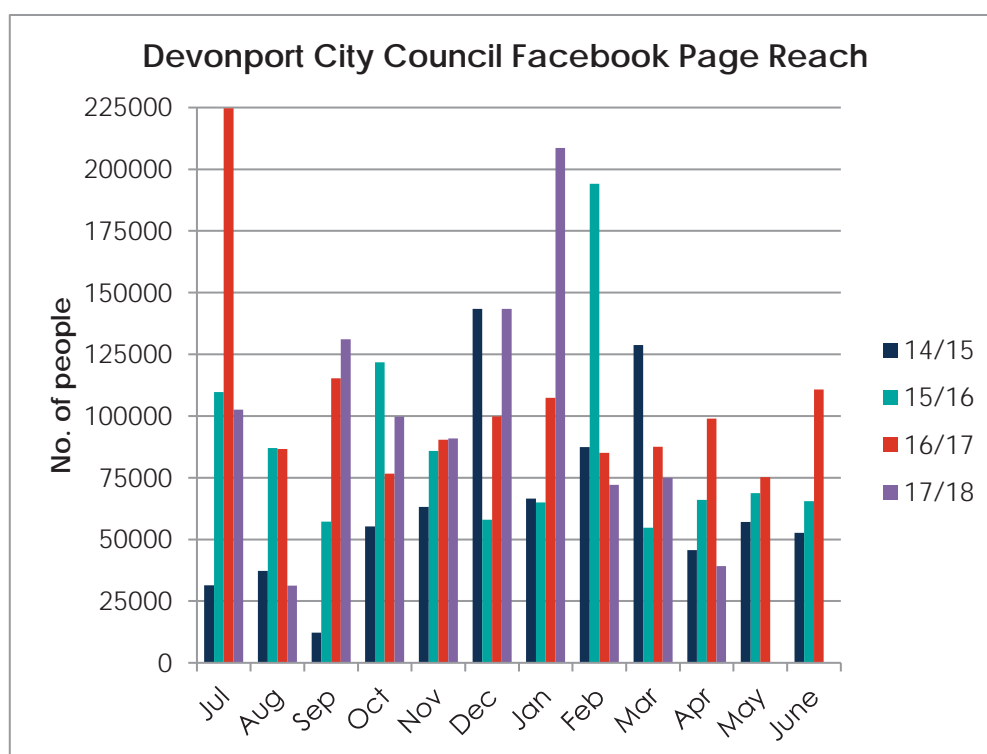
Council currently utilises both Twitter and Facebook as social media tools to engage with the community and local media.

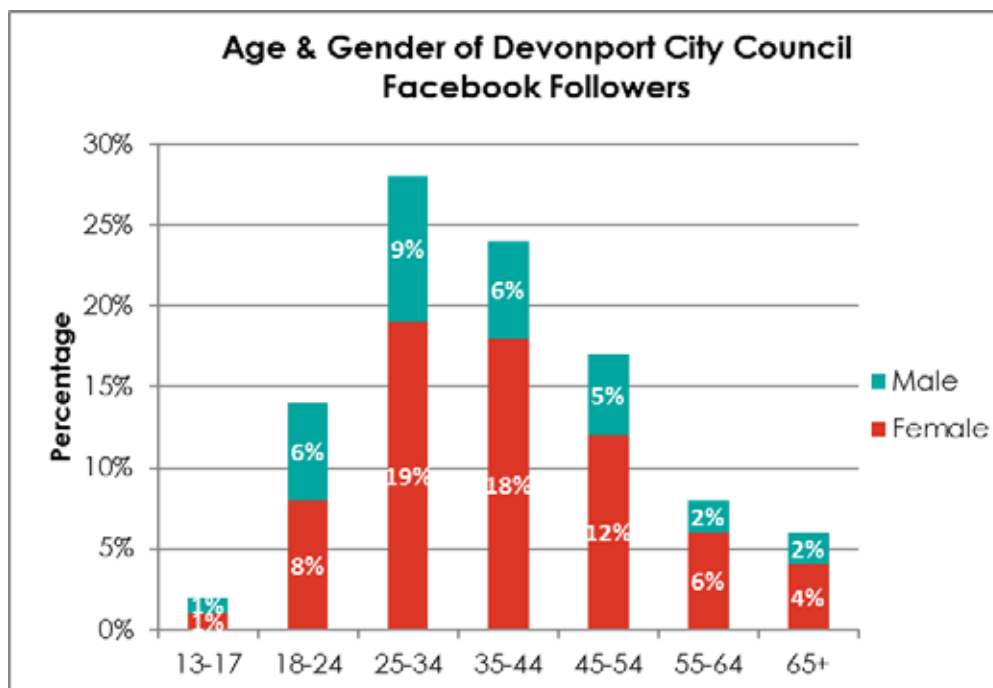
Council's corporate Twitter account (@devonportcity) was launched in December 2014 and had 538 followers as at 30 April 2018. It is actively used to 'break' news to the media.

Council currently operates thirteen (13) Facebook pages (Devonport City Council, Devonport Food & Wine Festival, Devonport Food Connection, Devonport Jazz, Devonport Events, Bass Strait Maritime Centre, Devonport Entertainment & Convention Centre, Living+Learning Devonport, Devonport Regional Gallery, Tasmanian Masters' Games, Devonport Recreation, Diamonds of Devonport and The Julie Burgess). Each represent a targeted marketing opportunity, with content planned specific to each page's audience.

The Devonport City Council Corporate Facebook page is well utilised by the community, with high engagement regarding capital works projects, events, weather events, Council decisions, community initiatives and road works. The community can use the page to ask questions of Council and find out what is happening in Devonport. Key questions or matters raised by the public are generally around Council’s services, opening times and reports of community infrastructure needing repairs. Activity remains at its highest between 2:00pm and 9:00pm.

DCC Facebook Page Statistics	March 2018	April 2018
Facebook Followers: Number of Facebook users who ‘like’ the DCC Facebook page at the end of each period.	6,480 TY (5,494 LY) +17.9%	6,508 TY (5,934 LY) +16.4%
Facebook Reach: Number of Facebook users who have seen content associated with the page during the period (individual users can be ‘reached’ numerous times per month).	74,910 TY (87,563 LY) -14.5%	39,256 TY (98,963 LY) -60.3%
Facebook Engaged Users: Unique number of people who actively engaged with the page by liking, commenting, sharing or clicking on posts on the page during the period.	7,274 TY (6,627 LY) +9.8%	2,461 TY (5,619 LY) -55.8%





During March and April 2018 the top 10 page posts each month in terms of audience reach were:

March 2018	April 2018
1. BreastScreen Tasmania bus visit – 20/3/18 – 13.1K	1. Employment Opportunity BSMC Co-ordinator – 5/3/18 – 4.8K
2. Do Dogs have to be on a leash? – 19/3/18 – 10K	2. Anzac Day garbage collection – 24/4/18 – 4.6K
3. Dog exercise areas– 26/3/18 – 9.4K	3. Anzac Day garbage collection – 20/4/18 – 4.4K
4. Changes to Easter waste collection – 23/3/18 – 8.8K	4. Employment Opportunity – IT Support Officer – 3.8K
5. Diamonds of Devonport – 9/3/18 – 3.2K	5. Forbes Street pedestrian improvements – 27/4/18 – 2.9K
6. Cleaning up after your dog – 13/3/18 – 3.1K	6. NW Thunder in Devonport – 13/4/18 – 2.9K
7. Anzac Day commemorations – 21/3/18 2.6K	7. TFS regeneration burn (repost) – 18/4/18 – 2.8K
8. School holiday program – 29/3/18 – 2.3K	8. Doctors on Call in Devonport – 30/4/18 – 2.7K
9. Autumn events guide – 30/3/18 – 2.3K	9. Anzac Day road closures – 23/4/18 – 2.4K
10. Invite to join Environment Strategy working group – 8/3/18 – 1.9K	10. Where's Wedgie Workshop – 26/4/18 – 2.4K

1.5.4. Publications & Media

During the month of March 2018, Council published:

- Four (4) media releases, alerts, comment statements and invitations:
 - Art Gallery director retires
 - Easter 2018 Council operating hours
 - Performance relocated to Ulverstone
 - Deferred start to Tasmanian Masters Games

During the month of April 2018, Council published:

- Four (4) media releases, alerts, comment statements and invitations:
 - Julie Burgess to sail the Derwent
 - Commercial waste collection service changes
 - Costs associated with recycling
 - Acting Mayor and Deputy Mayor Allowances

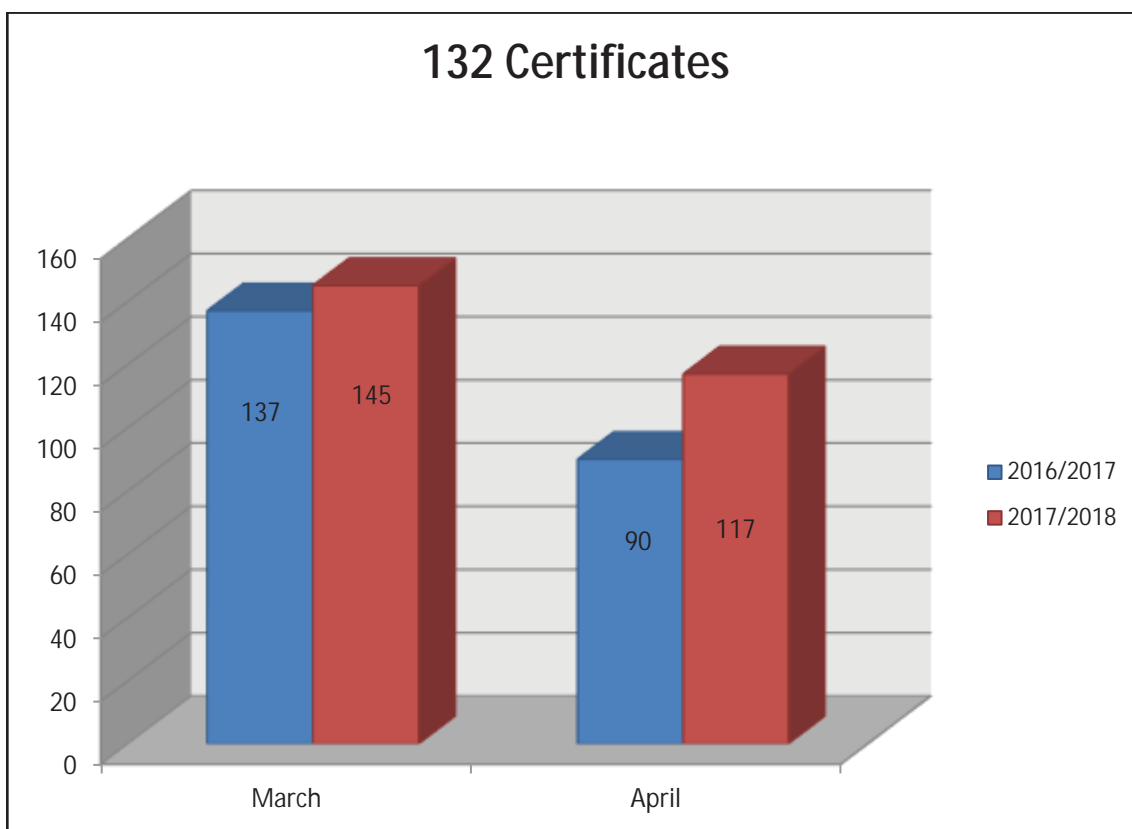
A background briefing document was also prepared for ABC Weekends presenter Chris Wisbey who interviewed retiring Bass Strait Maritime Centre Co-ordinator Margaret Griggs.

2. CORPORATE SERVICES

2.1. Finance

2.1.1. S132 Certificates

During the months of March and April 2018, the Finance Team issued 262 Section 132 certificates under the Local Government Act, 1993 (Certificate of Liabilities in relation to rates on properties). This information is a good indicator of property sales in the municipality. A comparison to the previous year is shown below.



2.1.2. Rate Statistics

Percentage of Rates Paid*

	2017/2018	2016/2017	2015/2016
March	82.26%	80.39%	82.45%
April	92.60%	88.59%	90.44%

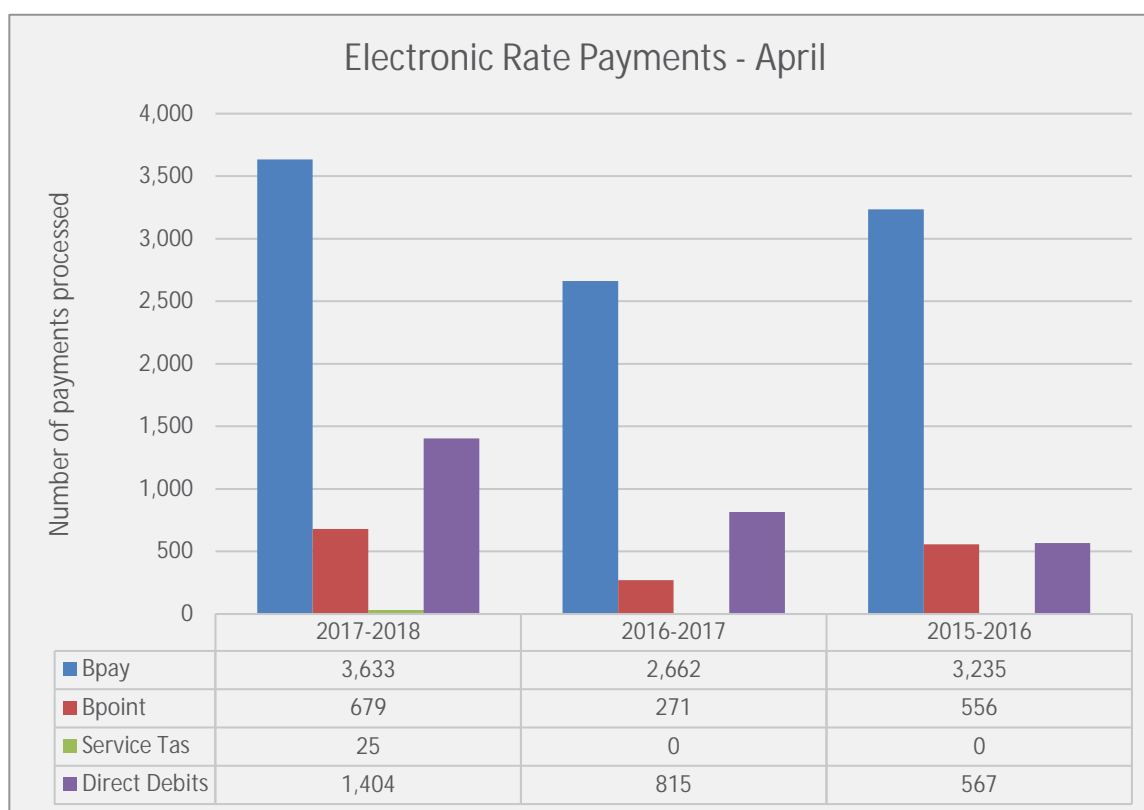
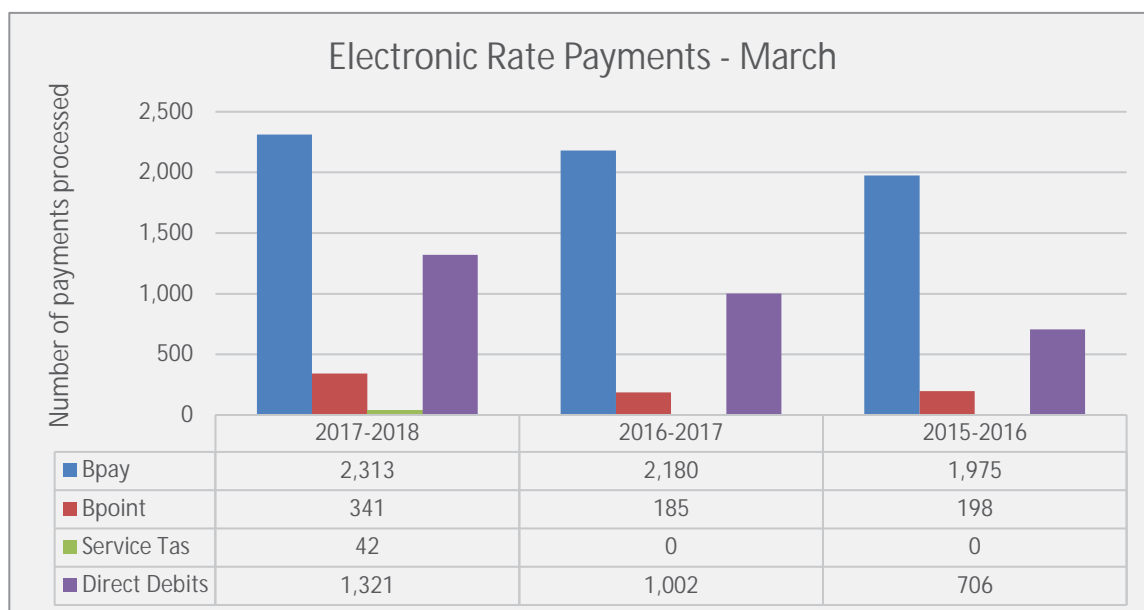
* Please note the above statistics include rates paid in advance.

Number of Properties Paid in Full

	2017/2018*		2016/2017*		2015/2016	
	Number	Percentage	Number	Percentage	Number	Percentage
March	3989	32.10%	3883	31.48%	4408	36.26%
April	8761	70.50%	6811	55.22%	7749	63.74%

* Housing Tasmania has elected to pay their 769 properties by instalments rather than in full by the end of August.

2.1.3. Number of Electronic Rate Payments Processed



2.2. Parking**2.2.1. Parking Statistics****March**

Income - Car Parks (Total)	16/17	17/18
March	\$77,911.00	\$74,979.70

Income from Meters	16/17	17/18
March	\$55,893.83	\$40,879.07

Infringements Issued	16/17	17/18
March	1,508	1,510

April

Income - Car Parks (Total)	16/17	17/18
April	\$56,401.78	\$90,213.59

Income from Meters	16/17	17/18
April	\$32,920.82	\$50,155.64

Infringements Issued	16/17	17/18
April	1,257	1,540

2.3. Information Technology and Customer Service**2.3.1. Information Technology**

Taxable Payments Annual Reporting (TPAR); Allows Council to comply with an ATO requirement for reporting on accounts paid to non-ABN entities. This involved the installation of new Technology One packages, adding new fields/descriptors, populating new fields for all accounts and creation of a new worksheet. Council is now ready to be fully compliant with the ATO request by June 30.

2.3.2. Customer Service Integration

The Customer Service Integration project continues to progress well. The focus in April and May has been on actioning the risk mitigation activities that came out of the Risk workshop conducted in early April. Plans continue to develop for a staged approach to the handover of Council services to Service Tasmania. This is a risk mitigating action that will minimise service delivery issues from day 1 in the parnaple centre. Stage 1 involves the transition of 32 services, which make up 45% of the current counter transaction volume at Council. The remaining services will be staged to minimise service delivery issues.

Service Tasmania have spent time, at Council, monitoring how Council delivers services to the community to better understand any differences in the delivery of those services.

Refinement of process maps for the catalogue of services, that Council delivers to the community, is continuing. Service Tasmania and Devonport City Council IT are working together to ensure system interfaces are developed, tested and functioning to support Service Tasmania's CSO's access to rate payer data that is stored in TechnologyOne.

COMMUNITY ENGAGEMENT

The information provided above details any issues relating to community engagement.

FINANCIAL IMPLICATIONS

Any financial or budgetary implications related to matters discussed in this report will be separately reported to Council.

There is not expected to be any impact on the Council's operating budget as a result of this recommendation.

RISK IMPLICATIONS

Any specific risk implications will be outlined in the commentary above. Any specific issue that may result in any form of risk to Council is likely to be subject of a separate report to Council.

CONCLUSION

This report is provided for information purposes only and to allow Council to be updated on matters of interest.

ATTACHMENTS

Nil

RECOMMENDATION

That it be recommended to Council that the Governance and Finance report be received and noted.

Author: Position:	Kym Peebles Executive Manager Organisational Performance	Endorsed By: Position:	Matthew Atkins Deputy General Manager
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8.0 CLOSED SESSION

RECOMMENDATION

That in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*, the following be dealt with in Closed Session.

Item No	Matter	<i>Local Government (Meeting Procedures) Regulations 2015 Reference</i>
8.1	Request to vary Sub-Lease Agreement - JAD & CO Pty Ltd - Mrs Jones Restaurant & Bar Lounge - Additional further five year term	15(2)(c)

OUT OF CLOSED SESSION

RECOMMENDATION

That the Committee move out of Closed Session.

9.0 CLOSURE

There being no further business the Mayor declared the meeting closed at pm.