

**MINUTES OF A GOVERNANCE, FINANCE & COMMUNITY SERVICE COMMITTEE MEETING OF THE DEVONPORT CITY COUNCIL HELD IN THE ABERDEEN ROOM, LEVEL 2, PARANAPLE CENTRE, 137 ROOKE STREET, DEVONPORT ON MONDAY, 21 JANUARY 2019 COMMENCING AT 5:30PM**

**PRESENT:** Cr A Jarman (Chairman)  
Cr J Alexiou  
Cr G Ennis  
Cr L Laycock  
Cr S Milbourne  
Cr A Rockliff

**Councillors in Attendance:**

Cr P Hollister  
Cr L Murphy  
Cr L Perry

**Council Officers:**

General Manager, P West  
Executive Manager Corporate Services, J Griffith  
Executive Manager Organisational Performance, K Peebles  
Community Services Manager, K Hampton  
Convention and Arts Centre Manager, G Dobson  
Finance Manager, J Jackson

**Audio Recording:**

All persons in attendance were advised that it is Council policy to record Council meetings, in accordance with Council's Audio Recording Policy. The audio recording of this meeting will be made available to the public on Council's website for a minimum period of six months.

**1.0 APOLOGIES**

There were no apologies received.

**2.0 DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

**3.0 PROCEDURAL**

**3.1 PUBLIC QUESTION TIME**

**RODNEY RUSSELL – 225 STEELE STREET, DEVONPORT**

The attachments folder in the foyer out there with the information in it, how long does it normally last there for, with the attachments for tonight's meeting for example? A week, fortnight?

**Response**

The General Manager advised that the folder will predominately be there until the next lot of information goes in, which will for example be next week's Council meeting, when the agenda comes out on Thursday. If there is anything in particular that a member of the public would like to have a look at that was in it as an attachment for a previous meeting, they can just ask at the reception area.

**DOUGLAS JANNEY – 23 WATKINSON STREET, DEVONPORT**

This document, tonight's agenda, I guess takes a bit of cobbling to get it together from various sections. Having said that obviously some sections don't follow what is good order. Page 57, the first table/chart, the text is unreadable and it's not an acceptable height of text anyway. It needs to be better and similar to other tables. The second one, page 133, section 1.4.5 the header to the table is basically not readable, whoever put that together has not thought too much about the colour combination of the text in the background. As well, the font size there ought to be readable and ought to be a similar size to others.

**Response**

The Chairperson advised that the comments would be noted.

**BOB VELLACOTT – 11 COCKER PLACE, DEVONPORT**

**Q1** Can you inform me if tenders were called for the proposed demolition of the former Harris Scarf building situated on North East corner of Best and Rooke Streets and the Best Street Pay As You Leave Car Park and if yes when were you made aware?

**Response**

The General Manager advised that the demolition of the building is part of the contract that Council has entered into with Fairbrother in relation to their purchase of part of that area of land, about half, which the building is actually situated on with the balance on the Council public land. Therefore as part of the discussions and negotiations between Council and Fairbrother, the demolition of the building was included as part of that process.

**Q2** Can you give the financial arrangements to carry out that work?

**Response**

The General Manager advised that as the matter was dealt with by Council in Closed Session, that information is not available at this time, however as previously stated the information relating to the land transfer transaction will be made public at the appropriate time and also in Council's Annual Report.

**Q3** Mayor were you and the other Councillors made aware and have you seen, or read the RFP which is the request for proposals, in other words, the brief given to the architects for the Passive Recreation Park that was used for the plans presented and displayed at the 22<sup>nd</sup> November 2018 Public Information Meeting? Is there a new lot of briefs prepared? What did they base all their plans on?

**Response**

The General Manager advised that there was actually a design competition, which was run by Council, some two years ago for the waterfront development. At that stage the architect was selected and certainly the Council at the time was involved in that process.

**MALCOLM GARDAM – 4 BEAMONT CRESCENT, MIANDETTA**

Just an informal question, you don't normally put the minutes up for the sub-committee meetings?

**Response**

The General Manager advised that no, the process is, the Committee meetings are usually being operated on the basis that minutes are taken manually. The actual process to have the minutes for presentation on the screen for Council meetings is different and normally there are not many people in the gallery for Committee meetings.

**Malcolm Gardam**

The agendas are only available in hard copy, they are not on the web?

**Response**

The General Manager advised that the agendas are on the web, under the Section 23 Committee tab on the Council website.

**3.2 NOTICES OF MOTION**

Nil

**4.0 GOVERNANCE REPORTS****4.1 LOCAL GOVERNMENT MODEL CODE OF CONDUCT (D560166)****GFC 01/19 RESOLUTION**

MOVED: Cr Rockliff  
SECONDED: Cr Laycock

That it be recommended to Council that the report of the General Manager relating to the Model Code of Conduct be received and noted and that Council adopt the Code of Conduct as attached with immediate effect.

	For	Against		For	Against
Cr Jarman	✓		Cr Laycock	✓	
Cr Alexiou	✓		Cr Milbourne	✓	
Cr Enniss	✓		Cr Rockliff	✓	

CARRIED UNANIMOUSLY

**4.2 ANNUAL PLAN PROGRESS REPORT - 1 SEPTEMBER 2018 - 31 DECEMBER 2018 (D552283)****GFC 02/19 RESOLUTION**

MOVED: Cr Laycock  
SECONDED: Cr Rockliff

That it be recommended to Council that the 2018/19 Annual Plan Progress Report for the period ended 31 December 2018 be received and noted.

	For	Against		For	Against
Cr Jarman	✓		Cr Laycock	✓	
Cr Alexiou	✓		Cr Milbourne	✓	
Cr Enniss	✓		Cr Rockliff	✓	

CARRIED UNANIMOUSLY

**4.3 ELECTED MEMBERS' EXPENDITURE REPORT NOVEMBER AND DECEMBER 2018 (D562090)****GFC 03/19 RESOLUTION**

MOVED: Cr Milbourne  
SECONDED: Cr Rockliff

That it be recommended to Council that the bi-monthly report advising of Councillor allowance and expenses be received and noted.

	For	Against		For	Against
Cr Jarman	✓		Cr Laycock	✓	
Cr Alexiou	✓		Cr Milbourne	✓	
Cr Enniss	✓		Cr Rockliff	✓	

CARRIED UNANIMOUSLY

**4.4 FRAUD AND CORRUPTION CONTROL POLICY (D562380)****GFC 04/19 RESOLUTION**

MOVED: Cr Rockliff  
 SECONDED: Cr Laycock

That it be recommended to Council that the Fraud and Corruption Control Policy be adopted with immediate effect.

	For	Against		For	Against
Cr Jarman	✓		Cr Laycock	✓	
Cr Alexiou	✓		Cr Milbourne	✓	
Cr Enniss	✓		Cr Rockliff	✓	

CARRIED UNANIMOUSLY

**5.0 FINANCE REPORTS****5.1 TECHNOLOGYONE ASSET MANAGEMENT SYSTEM IMPLEMENTATION (D561993)****GFC 05/19 RESOLUTION**

MOVED: Cr Laycock  
 SECONDED: Cr Milbourne

That it be recommended to Council that the TechnologyOne Asset Management System Implementation report be received; and Council:

- a) note the requirement for additional 1.89 FTE personnel to support the successful implementation during the 15 to 18 month term of the project; and
- b) acknowledge that the FTE personnel expenditure will be recognised as capital expenditure.

	For	Against		For	Against
Cr Jarman	✓		Cr Laycock	✓	
Cr Alexiou	✓		Cr Milbourne	✓	
Cr Enniss	✓		Cr Rockliff	✓	

CARRIED UNANIMOUSLY

**5.2 FINANCE REPORT TO 31 DECEMBER 2018 (D563052)****GFC 06/19 RESOLUTION**

MOVED: Cr Rockliff  
 SECONDED: Cr Laycock

That it be recommended to Council that the Finance Report for December 2018 be received and noted.

	For	Against		For	Against
Cr Jarman	✓		Cr Laycock	✓	
Cr Alexiou	✓		Cr Milbourne	✓	
Cr Enniss	✓		Cr Rockliff	✓	

CARRIED UNANIMOUSLY

<b>6.0 COMMUNITY SERVICES REPORTS</b>
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**6.1 MINUTES OF COUNCIL'S SPECIAL INTEREST GROUPS AND ADVISORY BOARDS (D561596)**

**GFC 07/19 RESOLUTION**

MOVED: Cr Milbourne

SECONDED: Cr Rockliff

That it be recommended to Council that the minutes of the Devonport Regional Gallery Advisory Board be received and noted.

	For	Against		For	Against
Cr Jarman	✓		Cr Laycock	✓	
Cr Alexiou	✓		Cr Milbourne	✓	
Cr Ennis	✓		Cr Rockliff	✓	

CARRIED UNANIMOUSLY

**6.2 BASS STRAIT MARITIME CENTRE CAFE (D531594)**

**GFC 08/19 RESOLUTION**

MOVED: Cr Laycock

SECONDED: Cr Ennis

That the matter be deferred pending an updated report to Council at a later date.

	For	Against		For	Against
Cr Jarman	✓		Cr Laycock	✓	
Cr Alexiou	✓		Cr Milbourne	✓	
Cr Ennis	✓		Cr Rockliff	✓	

CARRIED UNANIMOUSLY

**6.3 DEVONPORT MOTOR SHOW - PARTNERSHIP AGREEMENT (D562672)**

**GFC 09/19 RESOLUTION**

MOVED: Cr Rockliff

SECONDED: Cr Laycock

That it be recommended to Council that the revised partnership agreement between Devonport Council and the Rotary Club of Devonport North be endorsed for execution.

	For	Against		For	Against
Cr Jarman	✓		Cr Laycock	✓	
Cr Alexiou	✓		Cr Milbourne	✓	
Cr Ennis	✓		Cr Rockliff	✓	

CARRIED UNANIMOUSLY

**6.4 YOUTH FAMILY AND COMMUNITY CONNECTIONS - PARTNERSHIP AGREEMENT (D562688)**

**GFC 10/19 RESOLUTION**

MOVED: Cr Milbourne

SECONDED: Cr Laycock

That it be recommended to Council that the Partnership Agreement between Council and Youth Family and Community Connections be endorsed for execution.

	For	Against		For	Against
Cr Jarman	✓		Cr Laycock	✓	
Cr Alexiou	✓		Cr Milbourne	✓	
Cr Ennis	✓		Cr Rockliff	✓	

CARRIED UNANIMOUSLY

## 6.5 ALCOHOL AND DRUG FOUNDATION - "GOOD SPORTS" INITIATIVE (D562694)

### GFC 11/19 RESOLUTION

MOVED: Cr Milbourne

SECONDED: Cr Rockliff

That it be recommended to Council that information relating to the Alcohol and Drug Foundation's initiative be provided to all sporting clubs and they be encouraged to consider becoming accredited through the "Good Sports" program.

	For	Against		For	Against
Cr Jarman	✓		Cr Laycock	✓	
Cr Alexiou	✓		Cr Milbourne	✓	
Cr Ennis	✓		Cr Rockliff	✓	

CARRIED UNANIMOUSLY

## 7.0 INFORMATION REPORTS

### 7.1 GOVERNANCE & FINANCE REPORT (D562273)

#### GFC 12/19 RESOLUTION

MOVED: Cr Rockliff

SECONDED: Cr Alexiou

That it be recommended to Council that the Governance and Finance report be received and noted.

	For	Against		For	Against
Cr Jarman	✓		Cr Laycock	✓	
Cr Alexiou	✓		Cr Milbourne	✓	
Cr Ennis	✓		Cr Rockliff	✓	

CARRIED UNANIMOUSLY

### 7.2 COMMUNITY SERVICES, ARTS AND CULTURE REPORT - NOVEMBER/DECEMBER 2018 (D562070)

#### GFC 13/19 RESOLUTION

MOVED: Cr Laycock

SECONDED: Cr Milbourne

That it be recommended to Council that the Community Services, Arts and Culture report be received and noted.

	<b>For</b>	<b>Against</b>		<b>For</b>	<b>Against</b>
Cr Jarman	✓		Cr Laycock	✓	
Cr Alexiou	✓		Cr Milbourne	✓	
Cr Enniss	✓		Cr Rockliff	✓	

CARRIED UNANIMOUSLY

**7.3 UNCONFIRMED MINUTES - SHARED AUDIT PANEL - 3 DECEMBER 2018 (D562314)  
GFC 14/19 RESOLUTION**

MOVED: Cr Rockliff

SECONDED: Cr Laycock

That it be recommended to Council that the unconfirmed minutes of the Audit Panel meeting held on 3 December 2018 be received and noted.

	<b>For</b>	<b>Against</b>		<b>For</b>	<b>Against</b>
Cr Jarman	✓		Cr Laycock	✓	
Cr Alexiou	✓		Cr Milbourne	✓	
Cr Enniss	✓		Cr Rockliff	✓	

CARRIED UNANIMOUSLY

**There being no further business on the agenda the Chairperson declared the meeting closed at 6:04pm.**

Confirmed

Chairperson