

Office use

Application no. _____

Date received: _____

Fee: _____

Permitted/Discretionary



Devonport City Council

Land Use Planning and Approvals Act 1993 (LUPAA)

Devonport Interim Planning Scheme 2013

Application for Planning Permit

Use or Development Site

Street Address: _____

Certificate of Title Reference No.: _____

Applicant's Details

Full Name/Company Name: _____

Postal Address: _____

Telephone: _____

Email: _____

Owner's Details (if more than one owner, all names must be provided)

Full Name/Company Name: _____

Postal Address: _____

Telephone: _____

Email: _____

ABN: 47 611 446 016

PO Box 604

137 Rooke Street

Devonport TAS 7310

Telephone 03 6424 0511

www.devonport.tas.gov.au

council@devonport.tas.gov.au

Sufficient information must be provided to enable assessment against the requirements of the planning scheme.

Please provide one copy of all plans with your application.

Assessment of an application for a Use or Development

What is proposed?: _____

Description of how the use will operate: _____

Use Class (Office use only): _____

Applications may be lodged by email to Council - council@devonport.tas.gov.au
 The following information and plans must be provided as part of an application unless the planning authority is satisfied that the information or plan is not relevant to the assessment of the application:

Application fee	
Completed Council application form	
Copy of certificate of title, including title plan and schedule of easements	
A site analysis and site plan at an acceptable scale on A3 or A4 paper (1 copy) showing:	
<ul style="list-style-type: none"> The existing and proposed use(s) on the site 	
<ul style="list-style-type: none"> The boundaries and dimensions of the site 	
<ul style="list-style-type: none"> Typography including contours showing AHD levels and major site features 	
<ul style="list-style-type: none"> Natural drainage lines, watercourses and wetlands on or adjacent to the site 	
<ul style="list-style-type: none"> Soil type 	
<ul style="list-style-type: none"> Vegetation types and distribution, and trees and vegetation to be removed 	
<ul style="list-style-type: none"> The location and capacity of any existing services or easements on the site or connected to the site 	
<ul style="list-style-type: none"> Existing pedestrian and vehicle access to the site 	
<ul style="list-style-type: none"> The location of existing adjoining properties, adjacent buildings and their uses 	
<ul style="list-style-type: none"> Any natural hazards that may affect use or development on the site 	
<ul style="list-style-type: none"> Proposed roads, driveways, car parking areas and footpaths within the site 	
<ul style="list-style-type: none"> Any proposed open space, communal space, or facilities on the site 	
<ul style="list-style-type: none"> Main utility service connection points and easements 	
<ul style="list-style-type: none"> Proposed subdivision lot boundaries, where applicable 	
<ul style="list-style-type: none"> Details of any proposed fencing 	
Where it is proposed to erect buildings, a detailed layout plan of the proposed buildings with dimensions at a scale of 1:100 or 1:200 on A3 or A4 paper (1 copy) showing:	
<ul style="list-style-type: none"> Setbacks of buildings to property (title) boundaries 	
<ul style="list-style-type: none"> The internal layout of each building on the site 	
<ul style="list-style-type: none"> The private open space for each dwelling 	
<ul style="list-style-type: none"> External storage spaces 	
<ul style="list-style-type: none"> Car parking space location and layout 	
<ul style="list-style-type: none"> Elevations of every building to be erected 	
<ul style="list-style-type: none"> The relationship of the elevations to natural ground level, showing any proposed cut or fill 	
<ul style="list-style-type: none"> Shadow diagrams of the proposed buildings and adjacent structures demonstrating the extent of shading of adjacent private open spaces and external windows of buildings on adjacent sites 	
<ul style="list-style-type: none"> Materials and colours to be used on roofs and external walls 	
A plan of the proposed landscaping including:	
<ul style="list-style-type: none"> Planting concept 	
<ul style="list-style-type: none"> Paving materials and drainage treatments and lighting for vehicle areas and footpaths 	
<ul style="list-style-type: none"> Plantings proposed for screening from adjacent sites or public spaces 	
Details of any signage proposed	

Value of use and/or development

\$ _____

Notification of Landowner/s (s.52 Land Use Planning and Approvals Act, 1993)

If land is not in applicant's ownership

I, _____ declare that the owner/s of the land has/have been notified of my intention to make this application.

Applicant's signature: _____ Date: _____

If the application involves land owned or administered by the Devonport City Council

Devonport City Council consents to the making of this permit application.

General Manager's signature: _____ Date: _____

If the application involves land owned or administered by the Crown

Crown consent must be included with the application.

Signature

I apply for consent to carry out the development described in this application. I declare that all the information given is true and correct. I also understand that:

- if incomplete, the application may be delayed or rejected; and
- more information may be requested in accordance with s.54 (1) of LUPAA.

PUBLIC ACCESS TO PLANNING DOCUMENTS - DISCRETIONARY PLANNING APPLICATIONS (s.57 of LUPAA)

I understand that all documentation included with a discretionary application will be made available for inspection by the public.

Applicant's signature: _____ Date: _____

PRIVACY ACT

The personal information requested on this form is being collected by Council for processing applications under the *Land Use and Planning Approvals Act 1993* and will only be used in connection with the requirements of this legislation. Council is to be regarded as the agency that holds the information.

Fee & payment options

DD

Pay by Direct Deposit – BSB: 067-402 Account No. 000 000 13 – Please quote your application number.



Pay in Person at Service Tasmania – Present this notice to any Service Tasmania Centre, together with your payment. See www.service.tas.gov.au for opening hours.



Pay by Phone – Please contact the Devonport City Council offices on 64240511 during office hours, Monday to Friday.



Pay by Post – Cheques should be made payable to Devonport City Council and posted to PO Box 604, Devonport, Tasmania, 7310.