



VOLUNTEER WITH COUNCIL

NATURAL RESOURCE MANAGEMENT

VOLUNTEER ROLE: Friends of Don Reserve Volunteer

Location: Don Reserve and surrounding areas

About the volunteer role

This volunteer role assists Council to increase the biodiversity health of the Don Reserve and surrounding areas. Friends of Don Reserve Volunteers assist with bushland conservation activities in the Don Reserve and surrounding Council-managed areas.

Friends of Don Reserve meet on Tuesdays. The expected time commitment is approximately 3-4 hours per fortnight.

Examples of activities may include: Weed control and mapping; Flora and fauna surveys; tree planting including site preparation; litter collection; fencing; walking track construction / maintenance; heritage restoration; raising community awareness and involvement in bushland conservation, e.g. assisting with community or school-based field days / events; any other activities related to bushland, waterway and coastal conservation.

Who this role communicates with

Internal

This role will report to the NRM Officer.

A close working relationship is required with the NRM Officer, other volunteers and occasionally other Council staff.

External

Volunteers may interact with members of the community. A high standard of customer service must be displayed.

What we are looking for

Essential criteria

- Friendly and considerate personality
- Good communication skills
- Ability to relate to people from all walks of life and backgrounds
- Interest and/or knowledge of natural resource management, bushland conservation, horticulture and/or gardening
- Ability to work as part of a team
- Ability to undertake directions and requests within capabilities

Desirable criteria

- General knowledge of Devonport and surrounding districts
- First Aid Certificate – Workplace Level 1
- Flexibility

VOLUNTEER ROLE STATEMENT

Organisational Expectations

Before starting your new role, you will need to complete an online safety induction as well as a site induction at your new workplace.

As a volunteer, you have the right to feel comfortable and safe in your work environment, be supported, and understand what is expected of you. Access to adequate training, complaint and dispute processes and insurance cover are all rights of a volunteer.

Council also has expectations of its volunteers. This includes punctuality, courtesy, reliability, following policies, procedures and safe work practices and respect towards Council staff, fellow volunteers and members of the community. Volunteers are not paid for their work, and do not replace paid staff members.

As a volunteer, you must show the same level of professionalism, confidentiality, courtesy, and respect as employees in accordance with Council's [Staff Code of Conduct Policy](#).

You must comply with all Health and Safety legislation. Volunteers have a duty to take reasonable care of the health and safety of themselves and others.

Volunteers are expected to consistently display the following personal attributes:

- Ethics, values & integrity
- Commitment and enthusiasm
- Innovation
- Working with others
- Professional behaviours

See the [Volunteer Handbook](#) for more information about what you can expect from Council and what Council expects from volunteers.

Council Values

Our core values capture those things which we believe are already valued and promoted in the organisation but have the potential to make Devonport City Council an even better organisation.

CHAMPION and respect one another. We respect and cheer on one another, working together to serve the community.

DEDICATION to our customers and community. We are driven to understand the needs of our customers so we can connect them to the right solutions.

PIONEER positive improvement. We chase innovation and improvement, so we can keep getting better.

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Authorisation	Approved – February 2023 by Manager Community Services
Review	Reviewed – February 2023 by Natural Resource Management Officer