



APPLICATION FOR A PERMIT FOR ROAD CLOSURE

Issued under the *Local Government (Highways) Act 1982*

For any queries on your road closure, please contact Council's Risk Department on 03 6424 0511

This application must be submitted at least 2 weeks prior to your proposed closure.

See guide material on Pages 4 and 5 of this form.

ORGANISER DETAILS

Organisation Name

Responsible Person

A/H Contact Phone

Email

Address

It is a legislative requirement that the road closure be advertised in the local press at least 5 days prior to the actual closure. **Please indicate below your preference for Road Closure advertising.**

Council to advertise road closure on behalf of organiser and on charge the cost

Internal cost code for advertising:

Organiser to place their own road closure advertising and supply copy to Council

ROAD CLOSURE DETAILS

Purpose of Road Closure

Please detail below all roads and carparks that you would like closed/restricted and include specific details for each one. If you have indicated you would like Council to publish this information on your behalf, this information will be used as the wording for your public notice

Name of road to be closed

Between
(intersecting roads)

and

Date/s

to

Timeframe for closure

to

Name of road to be closed

Between

and

Date/s

to

Adopted	Version Date	TRIM Reference	Review	Document Controller
Approved	May 2017	D404019	May 2019	R&CC
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Timeframe		to	
Name of road to be closed			
Between		and	
Date/s		to	
Timeframe		to	
Name of road to be closed			
Between		and	
Date/s		to	
Timeframe		to	

CAR PARK CLOSURE DETAILS

Name of Car Park to be closed			
Date/s		to	
Timeframe		to	

Note: Charges may apply for car park closures, refer to Council's Customer Services Coordinator

TRAFFIC MANAGEMENT DETAILS

Please detail the arrangements that will be in place for access for emergency services and affected residents and businesses during the road closure:	
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Documents to be attached to the application:

- Copy of the certified Traffic Management Plan and map
- Copy of the letterbox notification to nearby residents/businesses

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TERMS AND CONDITIONS

(1) The Council reserves the right to cancel the applicant's use of a road on a date shown in this application in the event of the road being required for an extraordinary function or extraordinary use.

(2) The applicant shall not do, or neglect to do, or permit to be done or left undone, anything that will affect the Council's Insurance Policy or Policies relative to fire or public risk in connection with the closure of this road and the applicant hereby agrees to indemnify the Council to the extent that such policies are affected by commission or omission.

(3) The applicant agrees to indemnify and keep indemnified and to hold harmless the Council, its servants and agents and each of them from and against all actions, claims, charges, expenses and damages whatsoever which may be brought about or made or claimed against it by any of them arising out of or in any way related to the closure of this road.

(4) Ensure an inspection to remove any waste or hazards that has evolved during the road closure is carried out before reopening the road or area.

(5) The applicant shall at all times during the allocated period of use insure and keep insured with an insurance company approved by the Council against public liability for an amount of not less than \$20 million.

UNDERTAKING

I _____ Of _____
hereby make application for closure of the above road/s for the dates and times specified and acknowledge having received and read the Terms and Conditions and undertake to be bound by and comply with the Terms and Conditions in every respect and I further undertake to be responsible for ensuring that all individuals or groups using the road in association with this application comply with the terms and conditions.

Signature of Applicant

Date

PERMIT APPROVAL

This permit is issued under the authority of the *Local Government (Highways) Act 1982* and must be made available to viewing, along with attachments, at any time on the particular site or road upon request of a delegated officer.

In executing this permit the applicant agrees to undertake activities in accordance with the 'Terms & Conditions' set out in the application and the following additional conditions:

Conditions of Approval			
Approved by		Position	
SIGNATURE		Date	

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DEVONPORT CITY COUNCIL

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