

MINUTES OF THE OPEN SESSION OF THE ORDINARY COUNCIL MEETING OF THE DEVONPORT CITY COUNCIL HELD IN THE ABERDEEN ROOM, LEVEL 2, paranapple centre, 137 ROOKE STREET, DEVONPORT ON MONDAY 22 SEPTEMBER 2025 COMMENCING AT 5:30 PM

Meeting	From	To	Time Occupied
Open Session	5:30pm	7:13pm	1 hour 40 minutes
Closed Session	7:17pm	7:42pm	25 minutes
Total			2 hours 5 minutes

Present

Cr A Jarman (Mayor)
Cr S Sheehan (Deputy Mayor)
Cr G Ennis
Cr P Hollister
Cr S Martin OAM
Cr A Moore
Cr L Murphy
Cr D Viney

Council Officers: Chief Executive Officer, M Atkins
Deputy Chief Executive Officer, J Griffith
Executive Manager, K Lunson
Executive Manager, M Skirving
Finance Manager, N Maggs
Infrastructure Manager, J Bellchambers
Development Services Manager, K Stone
Creative Director, G Dobson
Executive Coordinator, C Jordan

Audio Recording: All persons in attendance were advised that it is Council policy to record Council meetings, in accordance with Council's Digital Recording Policy. and that the meeting was being live streamed on YouTube. The digital recording of this meeting will be made available to the public on Council's website for a minimum period of six months.

1 APOLOGIES

The following apology was received for the meeting.

Cr J Wilczynski Apology

2 DECLARATIONS OF INTEREST

The following Declarations of Interest were advised:

Councillor	Item No	Reason	Remaining in Meeting? Yes/No	If remaining, reason/s for decision
Cr S Sheehan	5.5	Sponsor of Bluff 2 Boat Ramp for a number of years	No	
Cr Hollister	3.4.1	Is a Vietnam Veteran. They are recognised several times per year.	Yes	Returned serviceman

3 PROCEDURAL

3.1 CONFIRMATION OF MINUTES

25/161 RESOLUTION

MOVED: Cr Murphy

SECONDED: Cr Viney

That the minutes of the Council meeting held on 25 August 2025 as previously circulated be confirmed.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin, Cr Moore, Cr Murphy, Cr Sheehan and Cr Viney

AGAINST: Nil

CARRIED 8 / 0

3.2 PUBLIC QUESTION TIME

3.2.1 RESPONSES TO QUESTIONS RAISED AT PRIOR MEETINGS

Nil

3.2.2 QUESTIONS ON NOTICE FROM THE PUBLIC

There were no Questions on Notice from the Public received for the September 2025 meeting.

3.2.3 QUESTIONS WITHOUT NOTICE FROM THE PUBLIC

Mr R.B. Vellacott, 11 Cocker Place, Devonport

Q1 Before Providore Place, now known as Market Square Pavilion was constructed, ratepayers were told that the rental revenue from a ten year lease was guaranteed to be an amount of \$400,000 per year. At this point in time is the revenue received from rental equal to or better than the guaranteed amount?

Response

The Mayor advised that the question would be taken on notice and a written response provided.

Q2 On the 21 July 2025 I asked, per email, Council's AI Chatbot Miss Rose the following – "Please inform as of this date July 2025, what is the amount of Council debt?".

Unfortunately Miss Rose was unable to answer. However, I was later informed about my rates. Apparently, there was a misunderstanding as I did not ask about my rates but what was Council's loan debt. So please clarify, can the CEO now inform what Council's loan debt is? By the way I am up to date with my rates payments.

Response

The CEO responded that the question would be taken on notice and Mr Vellacott would be informed of Council's loan balance in writing.

Q3 I note legal proceedings are under way in regard to Mr Ben Milbourne seeking damages from Council due to the failure of his business that was situated in Providore Place. Further to questions previously asked, and Council's responses in regard to the alleged nonpayment of money owed by Charlotte Jacks Devonport, owned by Mr. Ben Milbourne. As of this date, what progress, if any, has been made to recover the alleged debts?

Response

The CEO advised that the matter is with Council's insurance lawyer and that Council is unable to make any comment regarding the matter.

3.3 QUESTIONS FROM COUNCILLORS

3.3.1 QUESTIONS ON NOTICE FROM COUNCILLORS

Nil

3.3.2 QUESTIONS WITHOUT NOTICE FROM COUNCILLORS

Nil

3.4 NOTICES OF MOTION

3.4.1 NOTICE OF MOTION - ACKNOWLEDGEMENT OF THE NATION – ADDITION TO COUNCIL MEETING PROTOCOL - CR L MURPHY

25/162 RESOLUTION

MOVED: Cr Murphy

SECONDED: Cr Moore

That Council adopt the following statement, to be read at all Council meetings immediately following the Acknowledgement of Country:

“We acknowledge and honour the brave Australian men and women who have served, and continue to serve, our nation with courage and dedication. Their sacrifices have helped to protect the freedoms we cherish today. We also recognise the strength and unity of our diverse, multicultural society—built on shared values, mutual respect, and a collective commitment to a better future for all.”

FOR: Cr Martin, Cr Moore, Cr Murphy and Cr Sheehan

AGAINST: Cr Enniss, Cr Jarman and Cr Viney and Cr Hollister

LOST 4 / 4

3.4.2 NOTICE OF MOTION - REQUEST FOR WORKSHOP - CITY'S TRANSPORT NETWORKS AND ACCOMMODATING FUTURE POPULATION GROWTH - CR S SHEEHAN

25/163 RESOLUTION

MOVED: Cr Sheehan

SECONDED: Cr Hollister

That a workshop briefing be held to discuss how the city's transport networks will accommodate future population growth, including steps that could be taken to preserve future transport and residential growth corridors.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin, Cr Moore, Cr Murphy, Cr Sheehan and Cr Viney

AGAINST: Nil

CARRIED 8 / 0

4 PLANNING AUTHORITY MATTERS

Nil

5 REPORTS

5.1 COUNCIL POLICIES - BIENNIAL REVIEW

25/164 RESOLUTION

MOVED: Cr Martin
SECONDED: Cr Murphy

That Council agree that the matter be deferred.

FOR: Cr Enniss, Cr Jarman, Cr Martin, Cr Moore, Cr Murphy, Cr Sheehan and Cr Viney
AGAINST: Cr Hollister

CARRIED 7 / 1

5.2 PLANNING AUTHORITY COMMITTEE - DRAFT TERMS OF REFERENCE

25/165 RESOLUTION

MOVED: Cr Viney
SECONDED: Cr Hollister

That Council rescind the Planning Authority Committee Policy (Res No.23/189) and adopt the attached Draft Planning Authority Committee Terms of Reference with immediate effect.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin, Cr Moore, Cr Murphy, Cr Sheehan and Cr Viney
AGAINST: Nil

CARRIED 8 / 0

5.3 HILLCREST PERMANENT MEMORIAL

25/166 RESOLUTION

MOVED: Cr Moore

SECONDED: Cr Martin

That Council agree to a request from the State Government to construct a memorial for the Hillcrest tragedy on land at Coles Beach currently leased to Council and note:

1. the proposal has been developed with extensive input and direction from the families of the deceased children;
2. the memorial design and location will generally be in accordance with the plans attached to this report; and
3. that Council will be responsible for the on-going maintenance of the memorial once established.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin, Cr Moore, Cr Murphy, Cr Sheehan and Cr Viney

AGAINST: Nil

CARRIED 8 / 0

The Mayor adjourned the meeting at 6:29pm.

The Mayor resumed the meeting at 6:32pm.

5.4 MAIDSTONE PARK ADVISORY GROUP EOI

25/167 RESOLUTION

MOVED: Cr Martin

SECONDED: Cr Hollister

That Council appoint Jan Tuxworth to the Maidstone Park Advisory Group.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin, Cr Moore, Cr Murphy, Cr Sheehan and Cr Viney

AGAINST: Nil

CARRIED 8 / 0

Cr Sheehan left the meeting at 6:33 pm.

5.5 SPONSORSHIP REQUEST EVERYDAY LIONS BLUFF 2 BOAT RAMP

25/168 RESOLUTION

MOVED: Cr Viney
SECONDED: Cr Hollister

That Council note the request from Everyday Lions for sponsorship of the Bluff 2 Boat Ramp event and provide a financial contribution of \$15,000 as sponsorship for the 2025/26 financial year.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin, Cr Moore, Cr Murphy and Cr Viney
AGAINST: Nil

CARRIED 7 / 0

Cr Sheehan returned to the meeting at 6:36 pm.

5.6 PUBLIC LAND DISPOSAL - WRIGHT STREET EAST DEVONPORT

25/169 RESOLUTION

MOVED: Cr Murphy
SECONDED: Cr Enniss

That Council, in relation to the disposal of Council-owned land at Wright Street, East Devonport authorise the Chief Executive Officer, in accordance with the *Local Government Act 1993* to publicly advertise the Council's intention to dispose of public land to TasPorts.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin, Cr Moore, Cr Murphy, Cr Sheehan and Cr Viney
AGAINST: Nil

CARRIED 8 / 0

5.7 PARKING INFRASTRUCTURE UPGRADE

25/170 RESOLUTION

MOVED: Cr Murphy

SECONDED: Cr Moore

That Council:

1. note the update on Parking Infrastructure Improvements and the successful implementation of stage 1; and
2. amend the 2025/2026 Fees and Charges Schedule to remove the \$6 all day parking fee from the Market Square Carpark, effective from 1 October 2025.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin, Cr Moore, Cr Murphy, Cr Sheehan and Cr Viney

AGAINST: Nil

CARRIED 8 / 0

5.8 FINANCIAL ASSISTANCE SCHEME ROUND ONE 2025 - 2026

25/171 RESOLUTION

MOVED: Cr Martin

SECONDED: Cr Sheehan

That Council:

- a) receive and note the Financial Assistance - Community Grants report; and
- b) approve the Major and Minor Grants and Rates Remissions for Round One of the 2025/26 Community Grants Program, as follows:

Minor Grants

Devonport Pickleball Club	\$5,000.00
Devonport Community Landcare	\$4,585.00
Tasmanian Art Teachers Association	\$5,000.00
Mersey Mountain Bike Club Inc.	\$1,310.34
East Devonport Bowls sporting and community club	\$4,572.05
The West Devonport Hockey Club	\$3,478.00

Major Grants

Mersey Valley Pony Club	\$6,055.50
Devonport City Soccer Club Inc	\$7,389.00
Devonport Junior Soccer Association Inc.	\$6,036.39
East Devonport Football Club Inc.	\$7,500.00

Rates Remissions

Cancer Council Tasmania Inc	\$2,815.40
Mersey Rowing Club Inc	\$885.76
The Navy League of Australia	\$2,709.70
Parakaleo Ministries Inc T/A Choose Life Services	\$2,450.09
Multicap Tasmania	\$3,124.15
Pathway to Life Inc.	\$2,426.39
Mersey District Scout Association	\$3,513.70
East Devonport Tennis Club	\$570.00
Van Diemen Light Railway Society Inc T/A Don River Railway	\$8,184.53
Girl Guides Association of Tasmania	\$1,580.10

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin, Cr Moore, Cr Murphy, Cr Sheehan and Cr Viney

AGAINST: Nil

CARRIED 8 / 0

5.9 MEMORANDUM OF UNDERSTANDING - ST LUKE'S HEALTHCARE

25/172 RESOLUTION

MOVED: Cr Enniss

SECONDED: Cr Sheehan

That Council note the below report and endorse the proposed Memorandum of Understanding between the Devonport City Council and St.Lukes Healthcare.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin, Cr Moore, Cr Murphy, Cr Sheehan and Cr Viney

AGAINST: Nil

CARRIED 8 / 0

5.10 CAPITAL PROGRAM ADJUSTMENTS REPORT

25/173 RESOLUTION

MOVED: Cr Hollister

SECONDED: Cr Murphy

That Council adopt the proposed amendments to the 2025/26 Capital Works Program, including:

1. carry forward projects listed in Table 3 from the 2024/25 Capital Works Program, totalling \$26,042,020;

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2. the reallocation of \$45,000 in funding allocated to complete projects CB0114 and CT0370 during 2025/26 as detailed in Table 3 of this report;
 3. adjustments of \$232,000 to the projects listed in Table 4 as part of the 2025/26 capital budget; and
 4. recognise an overall saving of \$1,314,957 from the 2024/25 Capital Works Program.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin, Cr Moore, Cr Murphy, Cr Sheehan and Cr Viney

AGAINST: Nil

CARRIED 8 / 0

6 INFORMATION

6.1 WORKSHOPS AND BRIEFING SESSIONS HELD SINCE THE LAST COUNCIL MEETING

25/174 RESOLUTION

MOVED: Cr Martin

SECONDED: Cr Murphy

That the report advising of Workshop Sessions held since the last Council meeting be received and the information noted.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin, Cr Moore, Cr Murphy, Cr Sheehan and Cr Viney

AGAINST: Nil

CARRIED 8 / 0

6.2 MAYOR'S MONTHLY REPORT

25/175 RESOLUTION

MOVED: Cr Sheehan

SECONDED: Cr Moore

That the Mayor's Monthly Report be received and noted.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin, Cr Moore, Cr Murphy, Cr Sheehan and Cr Viney

AGAINST: Nil

CARRIED 8 / 0

6.3 CEO'S REPORT

25/176 RESOLUTION

MOVED: Cr Hollister
SECONDED: Cr Enniss

That the Chief Executive Officer's Report be received and noted.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin, Cr Moore, Cr Murphy, Cr Sheehan and Cr Viney
AGAINST: Nil

CARRIED 8 / 0

Council Officer, G Dobson left the meeting at 6:59pm.

6.4 MONTHLY OPERATIONAL REPORT - AUGUST 2025

25/177 RESOLUTION

MOVED: Cr Viney
SECONDED: Cr Moore

That Council receive and note the Monthly Operational Report for the period ending 31 August 2025.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin, Cr Moore, Cr Murphy, Cr Sheehan and Cr Viney
AGAINST: Nil

CARRIED 8 / 0

7 CLOSED SESSION

25/178 RESOLUTION

MOVED: Cr Murphy

SECONDED: Cr Viney

That in accordance with Regulation 17 of the *Local Government (Meeting Procedures) Regulations 2025*, the following be dealt with in Closed Session.

Item No	Matter	Local Government (Meeting Procedures) Regulations 2025 Reference
3.1	Confirmation of Closed Minutes – Council Meeting – 25 August 2025	17(2)(h)
3.2	Request and Notifications for Leave of Absence or Parental Leave	17(2)(i); 17(2)(j)
4.1	Confidential Attachments	17(2)(h)
5.1	2024 Audit Panel Evaluation Report	17(2)(h)
5.2	CBD Development	17(2)(g)

FOR: Cr Ennis, Cr Hollister, Cr Jarman, Cr Martin, Cr Moore, Cr Murphy, Cr Sheehan and Cr Viney

AGAINST: Nil

CARRIED 8 / 0

The Mayor adjourned the meeting at 7:13pm to reconvene in Closed Session at 7:17pm. The Council moved out Closed Session at 7:42pm.

Council resumed in open session at 7:42pm.

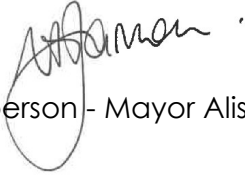
The Closed Session of Council having met and dealt with its business resolved to report that it had determined the following:

Item No	Matter	Outcome
3.1	Confirmation of Closed Minutes – Council Meeting – 25 August 2025	Confirmed
3.2	Requests and Notifications for Leave of Absence and Parental Leave	Approved
4.1	Confidential Attachments	Noted
5.1	2024 Audit Panel Evaluation Report	Noted
5.2	CBD Development	Proceed with recommendation

8 CLOSURE

There being no further business on the agenda the Mayor declared the meeting closed at 7:42pm.

Confirmed - Minutes confirmed - MIN Refers 25/185

A handwritten signature in black ink, appearing to read 'Alison Jarman', written over a faint circular stamp or watermark.

Chairperson - Mayor Alison Jarman