

**MINUTES OF THE OPEN SESSION OF THE ORDINARY COUNCIL MEETING OF THE DEVONPORT CITY COUNCIL HELD IN THE ABERDEEN ROOM, LEVEL 2, paranaple centre, 137 ROOKE STREET, DEVONPORT ON MONDAY 23 JUNE 2025 COMMENCING AT 5:30 PM**

<b>Meeting</b>	<b>From</b>	<b>To</b>	<b>Time Occupied</b>
Open Session	5:30pm	6:32pm	62 min
Closed Session	6:37pm	6:54pm	17 min
Total			79 min

**Present**

Cr A Jarman (Mayor)  
Cr S Sheehan (Deputy Mayor)  
Cr G Ennis  
Cr P Hollister  
Cr S Martin  
Cr A Moore  
Cr L Murphy  
Cr D Viney

**Council Officers:**

Chief Executive Officer, M Atkins  
Executive Manager, K Lunson  
Executive Manager, M Skirving  
Finance Manager, N Maggs  
Infrastructure Manager, J Bellchambers  
Development Services Manager, K Stone  
Community Services Manager, K Hampton  
Works Manager, M Lowe  
Creative Director, G Dobson  
Planning Officer, E Pieniak  
Governance Officer, C Delphin

**Audio Recording:** All persons in attendance were advised that it is Council policy to record Council meetings, in accordance with Council's Digital Recording Policy. and that the meeting was being live streamed on YouTube. The digital recording of this meeting will be made available to the public on Council's website for a minimum period of six months.

## **1 APOLOGIES**

An apology was received from Cr J Wilczynski.

## **2 DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

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### **3 PROCEDURAL**

#### **3.1 CONFIRMATION OF MINUTES**

##### **25/101 RESOLUTION**

MOVED: Cr Murphy  
SECONDED: Cr Enniss

That the minutes of the Council meeting held on 26 May 2025 as previously circulated be confirmed.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin, Cr Moore, Cr Murphy, Cr Sheehan and Cr Viney  
AGAINST: Nil

CARRIED 8 / 0

#### **3.2 PUBLIC QUESTION TIME**

##### **3.2.1 RESPONSES TO QUESTIONS RAISED AT PRIOR MEETINGS**

##### **25/102 RESOLUTION**

MOVED: Cr Murphy  
SECONDED: Cr Viney

That the response to a question from Mr RB Vellacott at the May 2025 Council meeting be noted.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin, Cr Moore, Cr Murphy, Cr Sheehan and Cr Viney  
AGAINST: Nil

CARRIED 8 / 0

##### **3.2.2 QUESTIONS ON NOTICE FROM THE PUBLIC**

##### **25/103 RESOLUTION**

MOVED: Cr Moore  
SECONDED: Cr Enniss

That Council in relation to the correspondence received from Bailey Munday-Faulkner, endorse the responses proposed and authorise their release.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin, Cr Moore, Cr Murphy, Cr Sheehan and Cr Viney  
AGAINST: Nil

### **3.2.3 QUESTIONS WITHOUT NOTICE FROM THE PUBLIC**

There were no questions received without notice.

### **3.3 QUESTIONS ON NOTICE FROM COUNCILLORS**

Nil

### **3.4 NOTICES OF MOTION**

Nil

## **4 PLANNING AUTHORITY MATTERS**

### **4.1 PA2025.0063 - 2 79 PARKER STREET DEVONPORT - VISITOR ACCOMMODATION**

#### **25/104 RESOLUTION**

MOVED: Cr Viney  
SECONDED: Cr Murphy

That the Planning Authority, pursuant to the provisions of the *Tasmanian Planning Scheme – Devonport 2020* and section 57 of the *Land Use Planning and Approvals Act 1993*, approve application PA2025.0063 and grant a Permit to use land identified as 2/79 Parker Street, Devonport for the following purposes:

- Visitor Accommodation

Subject to the following conditions:

1. The Use is to proceed generally in accordance with the *Short Stay Accommodation Act, 2019*.
2. During the use of these facilities all measures are to be taken to prevent nuisance.

Note: The following is provided for information purposes.

If any food products are supplied, prepared and/or cooked for guests, the owner/business operator must contact Council's Environmental Health Officer prior to the opening of the business to confirm requirements under the *Food Act 2003*.

The owner is to ensure the building complies with the Director's Determination - *Short or Medium-Term Visitor Accommodation*.

Regarding condition 2: air, noise and water pollution matters are subject to provisions of the *Environmental Management and Pollution Control Act 1994*.

Enquiries regarding the conditions and notes can be directed to Council's Development Services Department – Ph 6424 0511.

FOR: Cr Ennis, Cr Hollister, Cr Jarman, Cr Martin, Cr Moore, Cr Murphy, Cr Sheehan and Cr Viney  
AGAINST: Nil

## **4.2 PA2025.0055 - 98 & 100 OLDAKER STREET DEVONPORT - EDUCATIONAL & OCCASIONAL CARE (CHILDCARE CENTRE) AND CONSOLIDATION**

### **25/105 RESOLUTION**

MOVED: Cr Murphy

SECONDED: Cr Moore

That the Planning Authority, pursuant to the provisions of the *Tasmanian Planning Scheme – Devonport 2020* and section 57 of the *Land Use Planning and Approvals Act 1993*, approve application PA2025.0055 and grant a Permit to use and develop land identified as 98 & 100 Oldaker Street, Devonport for the following purposes:

- Educational & Occasional Care (childcare centre) and consolidation

Subject to the following conditions:

1. The Use and Development is to proceed generally in accordance with the submitted plans referenced as:
  - a. Design plans – Job No. 25013 dated 08.04.2025 by archsign Architecture;
  - b. Landscape intent – dated 24 March 2025 by Green Synthesis Design; and
  - c. Title consolidation – Drawing No. 225010-TC by Michell Hodgetts Surveyors, copies of which are attached and endorsed as documents forming part of this Planning Permit.
2. The developer is to ensure the recommendations contained in part 4.2 of the Noise Assessment, by Noise Vibration Consulting dated 8 April 2025, are completed prior to the use commencing.
3. Hours of operation shall be: Monday to Friday 6:30am to 6:30pm.
4. Lighting for security purposes must be directed and adequately baffled to ensure that lighting does not extend beyond the property boundaries.
5. Commercial vehicle access to the shall be: Monday to Friday 7:00am to 7:00pm and Saturday 9:00am to 12 noon.

Lot Consolidation
6. Prior to Council sealing of a final plan for consolidation any TasWater conditions and TasNetworks notes are to be met, and an existing stormwater lot connection is to be disconnected and inspected by Council's Infrastructure department.

Demolition
7. Any capped stormwater service is to be inspected by Council's Infrastructure department. Refer to any TasWater conditions and TasNetworks notes for additional demolition requirements.
8. The developer is to be responsible for making good and/or cleaning any footpaths, road surfaces or other element damaged or soiled as a result of the project.

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9. The contractor is to ensure the access shall not cause any undue disturbance to neighbouring properties nor the regular vehicular movement of traffic within the road reserve during the demolition process.

#### Stormwater Management

10. Stormwater discharge from the development is to be hydraulically detailed and designed by a suitably qualified hydraulic engineer, for all storm events up to and including a 5% Annual Exceedance Probability (AEP), and for a suitable range of storm durations to identify peak discharge flows. As part of the design the hydraulic engineer is to limit stormwater discharge from the proposed development, by utilising a combination of pipe sizing and/or on-site detention, to that equivalent to 50% of the development site being impervious or the site to its pre-developed condition. There is to be no uncontrolled overland flow discharge from the proposed development to any of the adjoining properties, for all the storm events up to and including a 1% AEP. All design calculations and plans are to be submitted for approval by Council's Infrastructure Manager, prior to lodgement of any subsequent Building or Plumbing applications, and shall also address the following:
  - a. The development is to have a suitably sized stormwater connection or discharge point in accordance with the Tasmanian Standard Drawings. The size and location of the connection/discharge point is to be designed and detailed on the plan.
  - b. Water Sensitive Urban Design (WSUD) may be considered as part of the hydraulic design and managing development on-site flows.
  - c. All building floor levels, along with driveway and car parking areas are to be designed to suitable levels to ensure that stormwater run-off can be drained at suitable gradients to the connection/discharge point.

#### Parking and Road Access

11. The street frontage is to be constructed with the following features:
  - a. A new driveway is to be constructed generally in accordance with the Tasmanian Standard Drawing TSD-R09 to a suitable width for the development traffic. The existing redundant driveway is to be removed and the area reinstated to match the adjacent streetscape kerb and footpath.
  - b. Development on-site parking and circulation is to be designed and constructed in accordance with *AS/NZS 2890.1 Parking Facilities - Off-Street Car Parking* and *AS/NZS 2890.6 Parking Facilities - Off-Street Parking for People with Disabilities*. All parking spaces are to be appropriately line marked and signed. 'No parking' areas should be defined with line marking or signage to ensure areas are clear for vehicle manoeuvrability.
  - c. The developer is responsible for the on-street parking bay adjustments along the Oldaker Street frontage, to be in accordance with *AS2890.5 – Parking Facilities: On-Street Parking*.
  - d. Waste management collection shall be appropriately provided for along with detail of the waste truck collection point/s and types of bin service proposed for the development.

#### Road and Stormwater Construction Works

12. The Developer is to provide detailed design plans, prepared by a suitably qualified engineer, detailing works in the road reserve and stormwater design in accordance

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with current Tasmanian Standard Drawings and Subdivisional Guidelines. The plans are to demonstrate:

- a. removal of any redundant infrastructure;
  - b. appropriate road, kerb & channel and footpath alignments and longitudinal and cross-sectional grades;
  - c. parking bay line-marking and signage adjustments; and
  - d. stormwater pipe alignments and grades, pit locations, public system connection point and demonstrating adequate drainage of the proposed building envelope.
13. The Developer must, prior to commencement of works on site, submit the construction issue drawings to Council's Infrastructure Department for approval. Fees associated with this assessment will be in accordance with Council's current fee structure and all civil works associated with the development will be subject to scheduled inspections by Council Officers.
  14. In accordance with the Tasmanian Subdivision Guidelines the developer is to appoint a supervising engineer to arrange for joint audit inspections and to certify the works at practical completion.
  15. A permit to work within the road reserve must be sought and granted prior to any works being undertaken within the road reserve, and shall include the nominated contractor undertaking the work, insurances, construction staging and temporary traffic management provisions.
  16. The Developer is to provide CCTV camera footage and condition report to WSA05-2013 v 3.1 standard, for all stormwater mains to be handed over to Council, for approval by the Infrastructure Department.
  17. Erosion and sediment control measures are to be implemented and maintained during the development to minimise downstream sediment transfer, particularly with respect to the stormwater pits, inlets, and the disturbed ground, to the satisfaction of Council.
  18. The Developer is to acknowledge that at satisfactory completion of the works, all infrastructure intended to become a Council asset will be subject to a minimum 12-month defect liability period and that there will be a bond charged to govern this period in accordance with Council's Subdivision Maintenance Bond Policy.
  19. The Developer is to provide As Constructed Plans in an electronic format (PDF and DWG) at the completion of the works and prior to issue of Practical Completion Certificate. The As Constructed Plans shall detail final road/kerb/footpath alignments, stormwater assets, invert levels and finished surface levels.
  20. The Developer is to be responsible for making good and/or cleaning any footpaths, road surfaces or other elements damaged or soiled because of the project. All reinstatement shall be completed prior to final completion.

#### TasWater

21. The developer is to comply with the conditions specified in the Submission to Planning Authority Notice which TasWater has required to be included in the planning permit pursuant to section 56P(1) of the *Water and Sewerage Industry Act 2008*. A copy of this notice is attached.

Note: The following is provided for information purposes.

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The development is to comply with the requirements of the current National Construction Code. The developer is to obtain the necessary building and plumbing approvals and provide the required notifications in accordance with the *Building Act 2016* prior to commencing building or plumbing work.

The amenity of the area must not be detrimentally affected by the use or development through the:

- a) Transport of materials, goods or commodities to or from the land; or the
- b) Emission of noise, dust, odour, artificial light, vibration, fumes, smoke, vapour, steam, soot, ash, wastewater or any waste products.

Permitted hours of demolition/construction work are Monday to Friday from 7am - 6pm, Saturday from 9am - 6pm and Sunday and statutory holidays from 10am - 6pm.

No burning of any waste materials (including cleared vegetation) is to be undertaken on site. Any waste material is to be removed and disposed of at a licensed refuse waste disposal facility.

The developer is to manage any asbestos found during demolition in accordance with the How to Safely Remove Asbestos Code of Practice issued by Safe Work Australia (October 2018).

The owner/developer must seek approval from Council's Environmental Health Department prior to the commencement of any works. The Building Surveyor is to submit a Form 42 and associated paperwork (including proposed menu type) prior to lodgement of any Plumbing or Building applications made under the *Building Act 2016*.

A permit to work within the road reserve must be sought and granted prior to any works being undertaken within the road reserve.

#### TasNetworks

The current dwellings on 98 and 100 Oldaker St. are supplied via an overhead connection to each dwelling. It is recommended the proponent contact their energy retailer to abolish the connection for demolition.

In accordance with the [TasNetworks Service & Installation Rules](#) the consolidated title to service the proposed childcare centre will require alteration to a single point of supply.

It is recommended that the customer or their electrician submit an application via our website portal <https://www.tasnetworks.com.au/Connections/Connections-Hub> to upgrade the electricity supply connection to support this development.

#### Signage

This application does not include approval for any signage. Further planning applications will be required to allow signage to be located on the subject site.

#### Street Address

The consolidated titles will become 100 Oldaker Street.

In regard to condition 21 the applicant/developer should contact TasWater – Ph 136992 with any enquiries.

In regard to conditions 6-20 the applicant should contact Council's Infrastructure & Works Department – Ph 6424 0511 with any enquiries.

Enquiries regarding other conditions can be directed to Council's Development Services Department – Ph 6424 0511.

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FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Moore, Cr Murphy, Cr Sheehan and Cr Viney  
AGAINST: Cr Martin

CARRIED 7 / 1

## **5 REPORTS**

### **5.1 PROPOSED AMENDMENT TO PARKING BY-LAW NO.1 OF 2023**

#### **25/106 RESOLUTION**

MOVED: Cr Viney  
SECONDED: Cr Murphy

That Council determine to amend its Parking By-Law No.1 of 2023 to capture the use of number plates as a payment reference, either at a pay machine or via a parking "App" as an approved method of payment in off street parking.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin, Cr Moore, Cr Murphy, Cr Sheehan and Cr Viney  
AGAINST: Nil

CARRIED 8 / 0

### **5.2 SPLASH AQUATIC CENTRE - FEES AND CHARGES 2025/26**

#### **25/107 RESOLUTION**

MOVED: Cr Hollister  
SECONDED: Cr Murphy

That the report outlining fees for Splash Aquatic Centre for the 2025/26 FY be received and noted.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin, Cr Moore, Cr Murphy, Cr Sheehan and Cr Viney  
AGAINST: Nil

CARRIED 8 / 0

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## 5.3 ANNUAL PLAN AND BUDGET ESTIMATES

### 25/108 RESOLUTION

MOVED: Cr Murphy

SECONDED: Cr Hollister

#### A. ANNUAL PLAN

That in accordance with section 71 of the *Local Government Act 1993* (as amended) Council adopts the Annual Plan for the financial year ending 30 June 2026 and instructs the Chief Executive Officer to:

- (a) make a copy of it available for public inspection at the Council's Offices and on the website; and
- (b) provide a copy of it to the Director of Local Government and to the Director of Public Health.

#### B. ANNUAL ESTIMATES (REVENUE AND EXPENDITURE)

That:

- (a) in accordance with section 82 of the *Local Government Act 1993*, the Council by absolute majority adopts the estimates of revenue and expenditure (excluding estimated capital works) for the 2025/26 financial year as detailed in the Annual Plan;
- (b) in accordance with section 82(6) of the Act the Council, by absolute majority, authorises the Chief Executive Officer to make minor adjustments up to \$75,000 to any individual estimate item (including capital works) as deemed necessary during the 2025/26 financial year provided that the total of the Estimates remains unaltered.

#### C. RATES AND CHARGES 2025/26

That Council makes the following General Rate, Service Rates and Service Charges under the provisions of the *Local Government Act 1993* and the *Fire Services Act 1979* for the financial year 1 July 2025 to 30 June 2026 in respect to land in the municipal area which is separately valued under the *Valuation of Land Act 2001*.

#### Definitions and Interpretations

Unless the context otherwise requires, in the following resolutions, words and expressions defined in the *Local Government Act 1993* have the same meaning as they have in that Act.

Unless the context otherwise requires, in the following resolutions, the following words and expressions have the meaning set out below:

**'Act'** means the *Local Government Act 1993*;

**'AAV'** means the assessed annual value as determined by the Valuer-General under the *Valuation of Land Act 2001*;

**'land'** means a parcel of land which is shown as being separately valued in the valuation list prepared under the *Valuation of Land Act 2001*;

**'land used for primary production'** means all land used or predominantly used for primary production and includes all land coded 'L' in the valuation list;

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**'land used for residential purposes'** means all land used or predominately used for residential purposes and includes all land coded 'R' in the valuation list;

**'municipal area'** means the municipal area of Devonport;

**'non-used land'** means all land coded 'V' in the valuation list;

**'supplementary valuation'** means a supplementary valuation made under the *Valuation of Lands Act 2001*.

**'tenancy'** means a portion of land which the Valuer-General has determined is capable of separate occupation and so has separately determined the AAV of that portion, pursuant to section 11(3)(c) of the *Valuation of Land Act 2001*; and

**'valuation list'** means, in respect of the financial year, the valuation list, supplementary valuation list or particulars provided to the Council by the Valuer-General under section 45 of the *Valuation of Land Act 2001*.

**1. RATES RESOLUTION- PART 1 (A)**

Pursuant to sections 90 and 91 of the *Local Government Act 1993*, the Council makes a General Rate ("the General Rate") in respect of all rateable land (except land which is exempt pursuant to section 87 of the *Local Government Act 1993*) consisting of two components being:

- (a) 9.1156 cents in the dollar of assessed annual value (the AAV component);
- (b) a fixed charge of \$336 on all land or tenancy.

**2. RATES RESOLUTION – PART 1(B)**

Pursuant to section 107 of the *Local Government Act 1993*, the Council by absolute majority hereby varies the AAV component of the General Rate (as previously made) for land within the municipal area which is used or predominantly used for residential purposes to 6.8367 cents in the dollar of assessed annual value of such rateable land.

**3. RATES RESOLUTION PART 1(C)**

Pursuant to section 88A of the *Local Government Act 1993*, the Council determines by absolute majority:

- (a) and declare a maximum percentage increase in the General Rate for land within the municipal area which is separately assessed and is predominately used as a residential purpose of 15 per cent
- (b) to qualify for the maximum increase cap in subparagraph (a), the rateable land must not have been subjected to a supplementary valuation issued by the Valuer-General during the period from 1 July 2024 to 30 June 2025.

**4. RATES RESOLUTION PART 1(D)**

Pursuant to section 88A of the *Local Government Act 1993*, the Council determines by absolute majority:

- (a) and declare a maximum percentage increase in the General Rate for land within the municipal area which is separately assessed and is predominately used for primary production of 15 per cent;
- (b) to qualify for the maximum increase cap in subparagraph (a), the rateable land must not have been subjected to a supplementary

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valuation issued by the Valuer-General during the period from 1 July 2024 to 30 June 2025.

**5. RATES RESOLUTION PART 1(E)**

Pursuant to section 88A of the *Local Government Act 1993*, the Council determines by absolute majority:

- (a) and declare a maximum percentage increase in the General Rate for land within the municipal area which is separately assessed and is predominately used as vacant land of 50 per cent;
- (b) to qualify for the maximum increase cap in subparagraph (a), the rateable land must not have been subjected to a supplementary valuation issued by the Valuer-General during the period from 1 July 2024 to 30 June 2025.

**6. RATES RESOLUTION – PART 2**

6.1 Pursuant to section 94 of the *Local Government Act 1993*, the Council makes the following service charges for land within the municipal area (including land which is otherwise exempt from rates pursuant to section 87, but excluding land owned by the Crown to which Council does not supply any of the following services) for the period 1 July 2025 to 30 June 2026:

- (a) a waste management service charge of \$350 upon all land or tenancy to which Council supplies or makes available a kerbside collection service.
- (b) Pursuant to section 94(3) of the *Local Government Act 1993 (Tas)* the Council by absolute majority makes a service charge for waste management services to offset a levy payable by the Council to the State Government under the *Waste and Resource Recovery Act 2022* (a Waste Management Levy Offset Service Charge) of \$25.50 upon all land or tenancy to which the Council supplies or makes available a kerbside collection service.

6.2 Pursuant to section 107 of the *Act*, the Council by absolute majority declares that the waste management service charge and the Waste Management Levy Offset Service Charge is varied by reference to the use or predominant use of land as follows:

- (a) for all land which is predominately used for any purpose other than residential or primary production to which Council supplies and makes available a kerbside collection service the service charge is varied to \$1,050;
- (b) for all land which is predominately used for any purpose other than residential or primary production to which Council supplies and makes available a kerbside collection service the Waste Management Levy Offset Service charge is varied to \$76.50;
- (c) for all land which is non-used land the service charge and Waste Management Levy Offset Service charge is varied to \$0.00;

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(d) for all land which is predominately used for primary production and not containing a residential dwelling the waste service charge and Waste Management Levy Offset Service charge is varied to \$0.00.

**7. RATES RESOLUTION – PART 3**

Pursuant to section 93A of the *Local Government Act 1993* and the provisions of the *Fire Service Act 1979* (as amended), the Council makes the following rates for land within the municipal area for the period 1 July 2025 to 30 June 2026:

- (a) a Devonport Urban Fire District Rate of 1.23911 cents in the dollar of assessed annual value, subject to a minimum amount of \$50 in respect of all rateable land within the Devonport Urban Fire District.
- (b) a Forth/Leith Fire District Rate of 0.32111 cents in the dollar of assessed annual value, subject to a minimum amount of \$50 in respect of all rateable land within Forth/Leith Fire District.
- (c) a General Land Fire Rate of 0.26752 cents in the dollar of assessed annual value, subject to a minimum amount of \$50 in respect of all rateable land within the municipal area, which is not within the Devonport Urban Fire District, or the Forth/Leith Fire District.

**8. SEPARATE LAND**

In relation to all rates and charges for the 2025/26 year, as previously made, for the purpose of these resolutions the rates and charges shall apply to each parcel of land which is shown as being separately valued in the valuation list prepared under the *Valuation of Land Act 2001*.

**9. ADJUSTED VALUES**

For the purposes of each of these resolutions any reference to assessed annual value includes a reference to that value as adjusted pursuant to sections 89 and 89A of the *Local Government Act 1993*.

**10. PAYMENT OF RATES AND CHARGES**

Pursuant to section 124 of the *Local Government Act 1993*, the rates for 2025/26 shall be payable in four instalments, the dates by which the rates are due to be paid are:

First Instalment	31 August 2025
Second Instalment	31 October 2025
Third Instalment	28 February 2026
Fourth Instalment	30 April 2026

Where a ratepayer fails to pay any instalment within 21 days from the date on which it is due, the ratepayer must pay the full amount owing.

**Penalties**

Pursuant to section 128 of the *Local Government Act 1993*, if any rate or instalment is not paid on or before the date it falls due, a penalty of 5% of the unpaid instalment or part thereof, shall be applied except:

- (a) where the ratepayer has adhered to an approved payment arrangement plan and the total rates are paid in full by 30 April 2026; and
- (b) where the ratepayer has an approved bank direct debit payment arrangement.

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### **Supplementary Rates**

- (a) Pursuant with sections 89A, 92 and 109N of the *Local Government Act 1993* if a supplementary valuation is made of any land prior to 30 June 2026, the Chief Executive Officer may at his discretion adjust the amount payable in respect of any or all rates for that land for that financial year in line with the new valuation; and
- (b) If a rates notice is issued by the Chief Executive Officer under sub-clause (a), the amount shown as payable on that notice is due to be paid in accordance with the remaining instalments or within 30 days of the date on which that notice is issued, whichever is the latter.

### **D. CAPITAL WORKS PROGRAM**

That Council pursuant, to section 82 of the *Local Government Act 1993* adopts the Capital Works Program for the 2025/26 financial year as detailed and note the 10-year Forward Capital Program.

### **E. FEES AND CHARGES**

That in accordance with section 205 of the *Local Government Act 1993*, Council adopts the Fees and Charges Schedule for the 2025/26 financial year as detailed.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin, Cr Moore, Cr Murphy, Cr Sheehan and Cr Viney

AGAINST: Nil

CARRIED 8 / 0

## **5.4 TENDER REPORT - CONTRACT CT0368 SMARTPARK TRANSFORMATION PROJECT**

### **25/109 RESOLUTION**

MOVED: Cr Hollister

SECONDED: Cr Murphy

That Council in relation to Contract CT0368 – SmartPark Transformation Project:

1. award the contract to Orikan Australia Pty Ltd for the revised tendered sum of \$378,812 (ex GST);
2. note project management and administration costs of \$26,517 (ex GST);
3. note a meter removal and installation estimated cost of \$52,500, (ex GST); and
4. note a construction contingency of \$21,566 (ex GST).

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin, Cr Moore, Cr Murphy, Cr Sheehan and Cr Viney

AGAINST: Nil

CARRIED 8 / 0

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## **5.5 ZERO EMISSIONS FLEET TRANSITION PLAN**

### **25/110 RESOLUTION**

MOVED: Cr Hollister  
SECONDED: Cr Murphy

That Council note the Zero Emissions Fleet Transition Plan as presented.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin, Cr Moore, Cr Murphy, Cr Sheehan and Cr Viney  
AGAINST: Nil

CARRIED 8 / 0

## **6 INFORMATION**

### **6.1 WORKSHOPS AND BRIEFING SESSIONS HELD SINCE THE LAST COUNCIL MEETING**

#### **25/111 RESOLUTION**

MOVED: Cr Viney  
SECONDED: Cr Moore

That the report advising of Workshop Sessions held since the last Council meeting be received and the information noted.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin, Cr Moore, Cr Murphy, Cr Sheehan and Cr Viney  
AGAINST: Nil

CARRIED 8 / 0

### **6.2 MAYOR'S MONTHLY REPORT**

#### **25/112 RESOLUTION**

MOVED: Cr Murphy  
SECONDED: Cr Enniss

That the Mayor's Monthly Report be received and noted.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin, Cr Moore, Cr Murphy, Cr Sheehan and Cr Viney  
AGAINST: Nil

CARRIED 8 / 0

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## 6.3 CEO'S REPORT

### 25/113 RESOLUTION

MOVED: Cr Viney  
SECONDED: Cr Enniss

That the Chief Executive Officer's Report be received and noted.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin, Cr Moore, Cr Murphy, Cr Sheehan and Cr Viney  
AGAINST: Nil

CARRIED 8 / 0

## 6.4 MONTHLY OPERATIONAL REPORT - MAY 2025

### 25/114 RESOLUTION

MOVED: Cr Moore  
SECONDED: Cr Viney

That Council receive and note the Monthly Operational Report for the period ending 31 May 2025.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin, Cr Moore, Cr Murphy, Cr Sheehan and Cr Viney  
AGAINST: Nil

CARRIED 8 / 0

## 7 CLOSED SESSION

### 25/115 RESOLUTION

MOVED: Cr Murphy  
SECONDED: Cr Viney

That in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*, the following be dealt with in Closed Session.

Item No	Matter	Local Government (Meeting Procedures) Regulations 2015 Reference
3.1	Confirmation of Closed Minutes – Council Meeting – 26 May 2025	15(2)(g)
3.2	Application for Leave of Absence	15(2)(h)
4.1	Confidential Attachments	15(2)(g)
5.1	Update on Annual Plan Action – Feasibility of a Pump Track	15(2)(g)

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FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin, Cr Moore, Cr Murphy, Cr Sheehan  
and Cr Viney  
AGAINST: Nil

CARRIED 8 / 0

**The Mayor adjourned the meeting at 6.32PM to reconvene in Closed Session at 6.37 PM**

Council moved out of Closed Session at 6:54PM. Council resumed in open session at 6:54PM.


The Closed Session of Council, having met and dealt with its business, resolved to report that it had determined the following:

Item No	Matter	Outcome
3.1	Confirmation of Closed Minutes – Council Meeting – 26 May 2025	Confirmed
3.2	Application for Leave of Absence	Approved
4.1	Confidential Attachments	Noted
5.1	Update on Annual Plan Action – Feasibility of a Pump Track	Report noted and authorised to proceed as outlined in the report.

## 8 CLOSURE

**There being no further business on the agenda the Mayor declared the meeting closed at 6:54PM.**

Confirmed: Minutes confirmed 28 July 2025 - MIN Refers 25/121

Chairper:  Mayor Alison Jarman