

**MINUTES OF THE OPEN SESSION OF THE ORDINARY COUNCIL MEETING OF THE DEVONPORT CITY COUNCIL HELD IN THE ABERDEEN ROOM, LEVEL 2, paranapple centre, 137 ROOKE STREET, DEVONPORT ON MONDAY 28 APRIL 2025 COMMENCING AT 5:30 PM**

<b>Meeting</b>	<b>From</b>	<b>To</b>	<b>Time Occupied</b>
Open Session	5:30pm	7:23pm	1 hour 53 minutes
Closed Session	7:26pm	7:54pm	28 minutes
Total			2 hours 21 minutes

**Present**

Cr A Jarman (Mayor)  
Cr S Sheehan (Deputy Mayor)  
Cr G Ennis  
Cr P Hollister  
Cr S Martin  
Cr A Moore  
Cr L Murphy  
Cr D Viney  
Cr J Wilczynski

**Council Officers:**

Chief Executive Officer, M Atkins  
Deputy Chief Executive Officer, J Griffith  
Executive Manager, K Lunson  
Executive Manager, M Skirving  
Finance Manager, N Maggs  
Development Services Manager, K Stone  
Customer Services Coordinator, D Harvey  
Executive Coordinator, C Jordan

**Audio Recording:**

All persons in attendance were advised that it is Council policy to record Council meetings, in accordance with Council's Digital Recording Policy. and that the meeting was being live streamed on YouTube. The digital recording of this meeting will be made available to the public on Council's website for a minimum period of six months.

## **1 APOLOGIES**

There were no apologies received.

## **2 DECLARATIONS OF INTEREST**

There were no Declarations of Interest.

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### **3 PROCEDURAL**

#### **3.1 CONFIRMATION OF MINUTES**

##### **25/61 RESOLUTION**

MOVED: Cr Murphy

SECONDED: Cr Enniss

That the minutes of the Council meeting held on 24 March 2025 as previously circulated be confirmed.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin, Cr Moore, Cr Murphy, Cr Sheehan, Cr Viney and Cr Wilczynski

AGAINST: Nil

CARRIED 9 / 0

#### **3.2 PUBLIC QUESTION TIME**

##### **3.2.1 RESPONSES TO QUESTIONS RAISED AT PRIOR MEETINGS**

Nil

##### **3.2.2 QUESTIONS ON NOTICE FROM THE PUBLIC**

###### **25/62 RESOLUTION**

MOVED: Cr Murphy

SECONDED: Cr Wilczynski

That Council in relation to the correspondence received from Mr R B Vellacott endorse the responses proposed and authorise their release.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin, Cr Moore, Cr Murphy, Cr Sheehan, Cr Viney and Cr Wilczynski

AGAINST: Nil

CARRIED 9 / 0

##### **3.2.3 QUESTIONS WITHOUT NOTICE FROM THE PUBLIC**

###### **Ms Petra Wilden, 17 Forest Heights Drive, Tugrah 7310**

**Q1.** In regard to the sponsor money given to the commercial enterprise, the Devonport Country Club, why has the sponsoring of this event priced there, which was \$75,000 as at last year's November meeting, gone up to \$95,000 last month, an increase of

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26%. So why does the Country Club require an extra \$95,000 when they have already received a large grant, I think it was \$200,000 of money from Events Tasmania and on top of all this money, the Country Club also managed to secure a grant of \$12,500 to upgrade its entrance driveway. It's a commercial enterprise so I don't understand. Can Council please explain how this decision is accountable, ethical and of good judgement?

**Response**

The Mayor responded that it was the Country Club that applied for the money and the recommendation was subsequently voted on at council and passed.

**Q2.** In regard to the soccer grandstand approval at last month's meeting, we had estimated costs of \$1.5m – this is on top of the almost finished first grandstand which had a price tag of \$6m and so now includes I think about 4,000 seats, changerooms, a gym and public toilet facilities, amazing for a small town like Devonport. So, this is on top though of many millions going to be spent at a Devonport Sports Precinct. So, my question on this is - why isn't this just-built amazing grandstand not enough – this grandstand on its own might hardly ever get completely filled so how is building another grandstand cost effective, beneficial, ethical and good judgement in smaller cities such as Devonport especially if you can see that many other major issues plaguing our world right now?

**Response**

The Mayor responded again that it was a council decision and has been voted on.

**Q3.** On section 5.6 Financial Assistance Scheme Round 3 of this financial year, at last month's meeting six out of seven grants were given to sporting organisations and there were only nine applications. I am keen to know why were there such few applications and should sports only get a certain percentage of grants available - it looks like they get 90 percent here, as I can think of many other community areas like health, mental health, homelessness, food vans, environmental groups that would really appreciate council's help. Does this show there is something not going quite right in community engagement and consulting process.

**Response**

The Mayor responded that, first of all, everyone is encouraged to apply for the money that we have available. We get on radio and plead for organisations to come to us because there is money there for them to apply for and it is up to the organisations . We have a financial committee that meets and goes through all the merits, and the different proposals that are put to them and they vote on that, then they bring it to the council meeting to be voted on and decided and that is what happened. So, it is up to the organisations to apply and approach us for the money.

### **3.3 QUESTIONS ON NOTICE FROM COUNCILLORS**

At the time of compilation of the agenda, no questions had been received from Councillors.

### **3.4 NOTICES OF MOTION**

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### 3.4.1 NOTICE OF MOTION - RECORDING OF COUNCIL WORKSHOPS - CR S MARTIN

#### 25/63 RESOLUTION

MOVED: Cr Martin

SECONDED: Cr Murphy

That Council:

1. Implement the recording of all Council Workshops for reference and accuracy, to support transparency, improve governance processes, and ensure reliable recollection of discussions and directions provided.
2. Commence recordings from Council's next scheduled Workshop.
3. Include a requirement that Councillors attending Council Workshops via electronic platforms (e.g., Zoom, Teams) must remain visually present on camera for the duration of the meeting. Any time a Councillor is away from their screen must be recorded, and all attendees at that time are to be made aware of their absence.
4. Bring forward the review of Council's Digital Recording Policy, currently scheduled for September 2025, to an earlier date. This review should include:
  - o Updating the terminology from General Manager to Chief Executive Officer (CEO)
  - o Actioning the requirement outlined in Point 3, relating to the visual presence and absence notifications of Councillors attending workshops electronically
  - o provision for the recording of all Council Workshops within the scope of the policy:
    - Council's Digital Recording Policy: -
      - 3. Recordings of Closed Council Meetings
      - 3.1. The Closed Session of Council meetings will be recorded
      - 3.2. To facilitate effective security and management of the digital recordings, the Open and Closed Sessions of meetings will be recorded separately.
      - 3.3. In accordance with the Local Government (Meeting Procedures) Regulations 2015, r15 (9), the recordings of Closed Session Council meetings are to remain confidential and not be released to the public unless Council resolves to do so. The recordings will be kept in a secure location at the paranapple centre where access is strictly limited to authorised persons.
      - 3.4. The Council may determine by simple majority to terminate the digital recording of a meeting that is in Closed Session
  - o 4 Guidelines for Accessing Closed Session Recordings
    - 4.1 Other than for the purpose of preparing minutes or confirmation of minutes, any request to access the recording of a Closed Session must be made in writing to the General Manager detailing the basis for the request.
    - 4.2 Requests to access recordings of Closed Session meetings may be granted by the General Manager for the following reasons:
      - 4.2.1 Where a Councillor wishes to review a recording of a Closed meeting for which they were absent, except in the case where the absence was due to a declaration of interest, or where absence due to a declaration

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of interest would have occurred at that meeting if the Councillor was not absent for other reasons;

- 4.2.2 Where a Councillor wishes to review a recording of a Closed meeting for which they were present;
  - 4.2.3 Where a report author or endorser wishes to review the debate leading to a decision/s made about that report; and/or
  - 4.2.4 In response to a formal request from an appropriate authority (i.e. Ombudsman, Tasmania Police, Integrity Commission, Code of Conduct Panel) providing such requests are permissible under the laws of the State of Tasmania.
- 4.3 The General Manager may access the recordings of Closed Council meetings for any purpose deemed necessary in the performance of their duties, except where the General Manager was excluded from the Closed meeting under r15, 6(b) of the Local Government (Meeting Procedures) Regulations 2015 or was absent due to a declared interest. This exception also applies to Council Officers.
  - 4.4 The General Manager must maintain a register of requests for access (whether granted or not) to recordings of Closed Session meetings of Council.
  - 4.5 The register must contain the following details:
    - name and position of the person requesting access;
    - reason for access;
    - approval status (yes/no);
    - if not approved, reason why;
    - date/time of access;
    - the recording/meeting or item ID accessed;
    - name of authorising officer.
  - 4.6 Access to recordings of a closed session meeting, by authorised persons, will be by appointment at the paranapple centre.
  - 4.7 Access to Closed Session recordings shall be limited to authorised personnel only, including Councillors, staff, and external authorities as permissible under applicable laws.
  - 4.8 In the event that a request for access to Closed Session recordings is denied, the requester shall be provided with a clear explanation of the denial.

FOR: Cr Martin and Cr Murphy

AGAINST: Cr Enniss, Cr Hollister, Cr Jarman, Cr Moore, Cr Sheehan, Cr Viney and Cr Wilczynski

LOST 2 / 7

## **4 PLANNING AUTHORITY MATTERS**

Nil

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## **5 REPORTS**

### **5.1 TASMANIAN CANINE DEFENCE LEAGUE (ADJUSTMENT REQUEST TO CURRENT FUNDING ARRANGEMENTS)**

#### **25/64 RESOLUTION**

MOVED: Cr Viney  
SECONDED: Cr Hollister

That Council increase funding to the Tasmanian Canine Defence League Inc. by \$9,540 per annum from 1 July 2025, to operate the Spreyton Dog Pound in accordance with the existing partnership agreement.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin, Cr Moore, Cr Murphy, Cr Sheehan, Cr Viney and Cr Wilczynski  
AGAINST: Nil

CARRIED 9 / 0

### **5.2 FOGO AND RECYCLABLES CONTRACT UPDATE**

#### **25/65 RESOLUTION**

MOVED: Cr Murphy  
SECONDED: Cr Moore

That Council receive and note the achievements of the Devonport community in having diverted 3059 tonnes of material from landfill, which has resulted in a Waste Levy saving of \$137,288 for the period July 2024 to February 2025.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin, Cr Moore, Cr Murphy, Cr Sheehan, Cr Viney and Cr Wilczynski  
AGAINST: Nil

CARRIED 9 / 0

### **5.3 UPDATED - COUNCILLOR ALLOWANCES, EXPENSES AND PROVISION OF FACILITIES POLICY**

#### **25/66 RESOLUTION**

MOVED: Cr Murphy  
SECONDED: Cr Hollister

That the updated Councillor Allowances, Expenses and Provision of Facilities Policy be adopted with immediate effect.

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FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin, Cr Moore, Cr Murphy, Cr Sheehan, Cr Viney and Cr Wilczynski  
AGAINST: Nil

CARRIED 9 / 0

## **5.4 RENEWAL OF PARKING INFRASTRUCTURE**

### **25/67 RESOLUTION**

MOVED: Cr Hollister  
SECONDED: Cr Murphy

That Council note the report regarding the renewal of parking infrastructure and:

1. allocate the remaining 2024/25 Capital Expenditure parking budget to install a licence plate recognition system for the Market Square Car Park; and
2. include a budget allocation in the 2025/2026 Capital Expenditure Program to upgrade parking infrastructure to existing on and off-street parking locations with new technology.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin, Cr Moore, Cr Murphy, Cr Sheehan, Cr Viney and Cr Wilczynski  
AGAINST: Nil

CARRIED 9 / 0

## **5.5 ROOKE STREET MALL ACTIVATION**

### **25/68 RESOLUTION**

MOVED: Cr Murphy  
SECONDED: Cr Sheehan

That Council having considered the consultation and research that has been undertaken determine to:

1. retain the Rooke Street Mall in its current configuration as a dedicated pedestrian only zone;
2. implement a 12-month trial of additional landscaping in selected locations within the Mall, and monitor utilisation and feedback prior to committing to permanent installation and/or additional locations;
3. establish up to two temporary structures within the Mall for utilisation by established businesses and other hirers; and
4. consider budget allocations to support these initiatives as part of Council's 2025/26 Budget deliberations.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin, Cr Moore, Cr Murphy, Cr Sheehan, Cr Viney and Cr Wilczynski  
AGAINST: Nil

CARRIED 9 / 0

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## **6 INFORMATION**

### **6.1 WORKSHOPS AND BRIEFING SESSIONS HELD SINCE THE LAST COUNCIL MEETING**

#### **25/69 RESOLUTION**

MOVED: Cr Hollister  
SECONDED: Cr Murphy

That the report advising of Workshop Sessions held since the last Council meeting be received and the information noted.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin, Cr Moore, Cr Murphy, Cr Sheehan, Cr Viney and Cr Wilczynski  
AGAINST: Nil

CARRIED 9 / 0

### **6.2 MAYOR'S MONTHLY REPORT**

#### **25/70 RESOLUTION**

MOVED: Cr Wilczynski  
SECONDED: Cr Murphy

That the Mayor's Monthly Report be received and noted.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin, Cr Moore, Cr Murphy, Cr Sheehan, Cr Viney and Cr Wilczynski  
AGAINST: Nil

CARRIED 9 / 0

### **6.3 CEO'S REPORT**

#### **25/71 RESOLUTION**

MOVED: Cr Sheehan  
SECONDED: Cr Enniss

That the Chief Executive Officer's Report be received and noted.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin, Cr Moore, Cr Murphy, Cr Sheehan, Cr Viney and Cr Wilczynski  
AGAINST: Nil

CARRIED 9 / 0

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## 6.4 MONTHLY OPERATIONAL REPORT - MARCH 2025

### 25/72 RESOLUTION

MOVED: Cr Viney  
SECONDED: Cr Wilczynski

That Council receive and note the Monthly Operational Report for the period ending 31 March 2025.

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin, Cr Moore, Cr Murphy, Cr Sheehan, Cr Viney and Cr Wilczynski  
AGAINST: Nil

CARRIED 9 / 0

## 7 CLOSED SESSION

### 25/73 RESOLUTION

MOVED: Cr Murphy  
SECONDED: Cr Viney

That in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*, the following be dealt with in Closed Session.

Item No	Matter	Local Government (Meeting Procedures) Regulations 2015 Reference
3.1	Confirmation of Closed Minutes – Council	15(2)(g)
3.2	Application for Leave of Absence	15(2)(h)
4.1	Confidential Attachments	15(2)(b); 15(2)(g)
5.1	Public Interest Disclosure Report	15(2)(a)
5.2	Market Square Tenancy One Assignment	15(2)(c)

FOR: Cr Enniss, Cr Hollister, Cr Jarman, Cr Martin, Cr Moore, Cr Murphy, Cr Sheehan, Cr Viney and Cr Wilczynski  
AGAINST: Nil

CARRIED 9 / 0

**The Mayor adjourned the meeting at 7:23pm to reconvene in Closed Session at 7:26pm.  
The Council moved out of Closed Session at 7:54pm.**

**Council resumed in open session at 7:54pm.**

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The Closed Session of Council having met and dealt with its business resolved to report that it had determined the following:

<b>Item No</b>	<b>Matter</b>	<b>Outcome</b>
3.1	Confirmation of Closed Minutes – Council Meeting – 24 March 2025	Confirmed
3.2	Application for Leave of Absence	Approved
4.1	Confidential Attachments	Noted
5.1	Public Interest Disclosure Report	Noted
5.2	Market Square Tenancy One Assignment	Agreed to reassign lease

## **8 CLOSURE**

**There being no further business on the agenda the Mayor declared the meeting closed at 7:54pm.**

Confirmed: Minutes confirmed 26 May 2025 - MIN Refers 25/80



Chairperson - Mayor Alison Jarman