



The City with Spirit

NOTICE OF MEETING

Notice is hereby given that an **Ordinary Council** meeting of the Devonport City Council will be held in the Aberdeen Room, Level 2, paranapple centre, 137 Rooke Street, Devonport on Monday 24 February 2025, commencing at 5:30 PM.

The meeting will be open to the public and live streamed from 5:30 PM on Council's [YouTube channel](#).

QUALIFIED PERSONS

In accordance with section 65 of the *Local Government Act 1993*, I confirm that the reports in this agenda contain advice, information and recommendations given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.

Matthew Atkins
CHIEF EXECUTIVE OFFICER

19 02 2025

February 2025

Next Meeting	Date	Commencement Time
Ordinary	24 March 2025	5:30 PM

**AGENDA FOR AN ORDINARY COUNCIL MEETING OF DEVONPORT CITY COUNCIL
HELD ON MONDAY 24 FEBRUARY 2025, IN THE ABERDEEN ROOM, LEVEL 2, paranable centre,
137 ROOKE STREET, DEVONPORT AT 5:30 PM**

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ACKNOWLEDGEMENT OF COUNTRY

Devonport City Council acknowledges and pays respect to the palawa-pakana people as the traditional and original owners of lutrawita and continuing custodians of this land on which we gather.

We also acknowledge and pay our respects to the Tasmanian Aboriginal elders past and present.

IN ATTENDANCE

All persons in attendance are advised that it is Council policy to record Council Meetings, in accordance with Council's Digital Recording Policy. The digital recording of this meeting will be made available to the public on Council's website for a minimum period of six months. The meeting will also be live streamed on Council's YouTube channel.

ATTENDEES

		Apology
Chair	Cr A Jarman (Mayor)	
	Cr S Sheehan (Deputy Mayor)	
	Cr G Ennis	
	Cr P Hollister	
	Cr S Martin	√
	Cr A Moore	
	Cr L Murphy	√
	Cr D Viney	
	Cr J Wilczynski	

LEGISLATIVE TERMINOLOGY - GENERAL MANAGER

At the Devonport City Council, the title Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant to section 61 of the *Local Government Act 1993* (Tas). For the avoidance of doubt, Chief Executive Officer means General Manager for the purposes of the *Local Government Act 1993* (Tas) and all other legislation administered by or concerning Council.

1 APOLOGIES

Apologies were received from Cr L Murphy and Cr S Martin.

2 DECLARATIONS OF INTEREST

3 PROCEDURAL

3.1 CONFIRMATION OF MINUTES

RECOMMENDATION

That the minutes of the Council meeting held on 28 January 2025, as previously circulated be confirmed.

3.2 PUBLIC QUESTION TIME

PUBLIC QUESTION TIME

Members of the public are invited to ask questions in accordance with Council's Public Question Time Policy (Min No 24/222 refers):

1. Public participation shall take place at Council meetings in accordance with Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2015*.
2. Public participation will be the first agenda item following the formal motions: Apologies, Minutes and Declarations of Interest.
3. Questions without notice will be dependent on available time at the meeting (with a period of 30 minutes set aside at each meeting).
4. A member of the public who wishes to ask a question at the meeting is to state their name and address prior to asking their question.
5. A maximum of 3 questions per person are permitted.
6. A maximum period of 5 minutes will be allowed per person.
7. Questions are to be succinct and not contain lengthy preamble.
8. To allow opportunity, where necessary to research answers and limit questions taken on notice, a copy of any questions without notice, where possible, are to be provided by email or in person to Council by 12 noon on the day of the meeting.
9. A question by any member of the public and an answer to that question are not to be debated.
10. Questions without notice and their answers will be recorded in the minutes.
11. The Chairperson may take a question on notice in cases where the questions raised at the meeting require further research or clarification, or where a written response is specifically requested.
12. Protection of parliamentary privilege does not apply to local government and any statements or discussion in the Council Chambers, or any document produced, are subject to the laws of defamation.
13. The Chairperson may refuse to accept a question. If the Chairperson refuses to accept a question, the Chairperson is to give reason for doing so in accordance with the Public Question Time Policy.

3.2.1 RESPONSES TO QUESTIONS RAISED AT PRIOR MEETINGS

There were no questions taken on notice at the previous Council Meeting.

3.2.2 QUESTIONS ON NOTICE FROM THE PUBLIC

Author: **Matthew Atkins, Chief Executive Officer**

RECOMMENDATION

That Council in relation to the correspondence received from Mr Robert (Bob) Vellacott endorse the responses proposed and authorise their release.

NAME AND ADDRESS

A letter containing questions on notice received from Mr Robert (Bob) Vellacott on 16 February 2025 is **reproduced as Attachment 1**.

Q1 Please inform if Council has a policy in regard to the closing of public streets and roads for the purpose of holding controversial political type marches and or rallies as per the one which denigrated Australia Day, held 26 January 2025?

Response

Council does not have a policy in place that deals with the closure of public streets, as road closures are governed by the provisions of the *Local Government (Highways) Act 1982*, namely sections 19 and 20.

Q2 Who made the final decision or authorised the closure of Best Street (between Barker Street and Edward Street) on the 26 January 2025 from 11.30 am to 12.30 pm ?

Response

The Chief Executive Officer (being the General Manager as appointed by the Council pursuant to section 61 of the *Local Government Act 1993*), as delegated by the Corporation (Council) under the *Local Government (Highways) Act 1982* ("the Act") approves road closure in accordance with the relevant section of the Act (in this instance section 19) where they comply with the provisions of the relevant section.

Q3 What would have been the consequence if Council had refused to allow the closure of Best Street (between Barker Street and Edward Street) on the 26 January 2025 for such a derogatory purpose?

Response

Council is legally required, under the provisions of the *Local Government (Highways) Act 1982*, to approve road closures that meet the requirements of the Act. Where an application meets the requirements, it does not have the liberty of refusing the application based on its views in respect of the purpose of the closure.

ATTACHMENTS

1. QsoN N RBV 24 Feb 2025 Street closure to send [**3.2.2.1** - 1 page]

3.2.3 QUESTIONS WITHOUT NOTICE FROM THE PUBLIC

3.3 QUESTIONS ON NOTICE FROM COUNCILLORS

At the time of compilation of the agenda, no questions had been received from Councillors.

3.4 NOTICES OF MOTION

3.4.1 NOTICE OF MOTION - BUILDING OF NATURE ACROSS DEVONPORT - CR G ENNIS

Author: **Councillor Gerard Ennis**

Endorser: **Matthew Atkins, Chief Executive Officer**

In accordance with Regulation 16(5) of the *Local Government (Meeting Procedures) Regulations 2015*, a notice of motion has been received from Councillor Gerard Ennis.

MOTION

That a report be prepared on how council can build nature in across Devonport. The report is to consider potential policy or strategy changes and identify opportunities for council to consider as part of the 2025/26 budget process."

SUPPORT

"Building nature in" should consider what can be done to increase the amount of trees across the city, ensure diversity of species and assist climate adaption. Strategies are required to ensure nature is built into both council's public urban works and into private subdivisions and developments. Opportunities to work more closely with stakeholders such as Utas, the Arboretum and existing related community groups such as Landcare should be explored. My recent attendance at the National Tree Symposium highlighted many great initiatives that we could apply in Devonport.

OFFICER'S COMMENTS

Council currently proactively contributes to initiatives and projects that increase vegetation, which are supported by formally documented objectives contained within various policies, such as the Tree Policy, Tree and Plant list (reference list), Open Space Strategy, and the Planning Scheme, which details requirements relating to landscaping of new developments.

Additionally, Council manages a diverse range of native plants and trees within natural vegetation communities, some of which are protected by State and Federal legislation; undertakes revegetation works with the assistance of volunteers; relocates trees where possible for capital works projects; and has an annual budget allocation for tree plantings and maintenance.

ATTACHMENTS

Nil

4 PLANNING AUTHORITY MATTERS

There are no items in this agenda to be considered by Council in its capacity as a Planning Authority.

5 REPORTS

5.1 MICROSOFT LICENCE CONTRACT RENEWAL

Author: **Luke Walder, IT Coordinator**

Endorser: **Jeffrey Griffith, Deputy Chief Executive Officer**

RECOMMENDATION

That Council:

1. procure Microsoft Office 365 subscription service from Telstra, for 3 years from 23 February 2025 for a total per annum contract sum of \$209,360ex GST (factoring in a \$10,564 credit) based on the State Governments C150 panel contract terms and conditions; and
2. note non-application of the public tender process as per the *Local Government General Regulations 2015* Regulation 27 (b).

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

5.6 Council is a modern, efficient and digital first approach

SUMMARY

This report seeks Council's approval to recontract Microsoft Office 365 licensing through an alternative vendor realising ongoing savings for Council.

BACKGROUND

Council utilises Microsoft Office 365 to streamline operations by enabling the creation, editing, sharing, and secure storage of documents and files. It enhances communication and collaboration across teams, boosts efficiency with its suite of business and workflow tools, and strengthens the cybersecurity of our information assets.

The Office 365 suite is currently contracted through a third party which provides a discount over purchasing directly through Microsoft. The contract expires February 2025, and a comparison of other vendors on the C150 panel contract has been conducted to find the best value vendor.

STATUTORY REQUIREMENTS

Council is required to comply with section 333A of the *Local Government Act 1993* and its adopted Code for Tenders and Contracts when considering awarding tenders over the prescribed amount. The Code allows for the use of a State or Commonwealth supply contract as detailed in Regulation 27 (see below) of the *Local Government General Regulations 2015*:

Regulation 27 - Non-application of public tender process

"The following situations and contracts are prescribed for the purposes of section 333A(3) of the Act:

(a) an emergency, if, in the opinion of the general manager, there is insufficient time to invite tenders for the goods or services required in that emergency;

(b) a contract for goods or services supplied or provided by, or obtained through, an agency of a State or of the Commonwealth;

(c) a contract for goods or services supplied or provided by another council, a single authority, a joint authority or the Local Government Association of Tasmania...”.

DISCUSSION

This report is seeking approval from Council to recontract Microsoft Office 365 licensing using Telstra under the Tasmanian Government C150 panel.

The Tasmanian Department of Treasury and Finance C150 Contract is a procurement framework designed to streamline the purchase of ICT products and services across Tasmanian Government agencies, ensuring they can access high-quality ICT resources while adhering to procurement best practices and achieving value for money.

Three alternative vendors have provided proposals outlining the discounted rates and unique benefits they can provide.

Forecast Office 365 renewal price (yearly):

Insight (current)	Telstra	Intuit	Data#3
\$219,672ex	\$209,360ex (inc. \$10,564 credit)	\$237,072ex	\$256,080ex

Value-added benefits comparison – Telstra & Intuit

While Insight and Data#3 offer licensing only, Telstra and Intuit offer additional benefits as part of their proposals.

Telstra (with Azure)

- \$10,564 in Microsoft Alliances funding credit. This funding is made available for Microsoft Professional Services works, credited to Council's bill, funded through a Telstra “Microsoft Partner” (Azure).
- Azure 365Hound application, allowing Council IT to review M365 license utilisation and suggestions for cost effective license management, security recommendations, and other useful O365 metrics.

Intuit

- Comprehensive Security as a Service offering, allowing for assessment of Microsoft 365 environment and triage of security incidents.
- Daily/weekly/monthly/quarterly health checks across a range of areas including Defender, network traffic, event review, web application and firewall logs, email security, MS security score, endpoint protection, identity protection, employee offboarding, and more.
- Based on 200 users: 33 triaged incidents per month, with some 'fair use' discretion applied. Remediates individual malware infections, individual phishing attacks, compromised credentials, security policy violations, investigation of 1 analyst/engineer up to 4hrs with remote response per incident.

Discretionary: Data breach (personal/financial/IP data), malware outbreak (multiple systems), Denial of Service attack, insider threat, deep forensic investigations, incidents greater than 4hrs.

Summary of value-added service offerings

The security administration functions outlined in Intuit's proposal are currently being handled by Council's in-house IT team. The Intuit service would allow IT to re-prioritise efforts in other areas, however it will also require Council to move to a ~10% per month more expensive "Microsoft 365" licensing model (which sits above "Office 365") to realise the full capabilities of the service.

Council's M365 Security Score is currently 29% higher than the average of similar sized organisations. While this is a constantly evolving landscape, this score indicates the prioritisation and effort dedicated to securing Council's M365 environment.

In summary, both the Telstra and Intuit proposals offer a good alternative to the current model. Telstra's lower monthly license cost and additional \$10,564 of alliance funding credit is the more cost effective and desirable option. In addition to the cost savings, gaining visibility of Council's Office 365 license utilisation via the unique 365 Hound application will allow Council to more effectively administer licensing and utilisation.

COMMUNITY ENGAGEMENT

There was no community engagement in the production of this report.

FINANCIAL IMPLICATIONS

Based on the February 2025 licensing numbers, Council will realise savings of \$10,060 per annum by procuring Microsoft licensing from Telstra.

RISK IMPLICATIONS

- Information Technology
The current contract has a fixed renewal date that expires 23 February 2025, requiring IT to make the change on or as soon as possible after that date to achieve the desired savings and added benefits.

CONCLUSION

In conclusion, this report seeks Council's approval to contract Microsoft Office 365 with Telstra at an expected cost of \$219,924 annually (receiving a \$10,564 credit, resulting in a net cost of \$209,360).

The credit, combined with the 365 Hound product, will support Council's IT team in delivering enhanced service and security initiatives, and optimise ongoing spend on O365 licensing for the next 3 years.

ATTACHMENTS

Nil

5.2 RESPONSE TO PROPOSED CHANGES TO LOCAL GOVERNMENT ACT 1993 - OFFICE OF LOCAL GOVERNMENT DISCUSSION PAPER

Author: **Claire Jordan, Executive Coordinator**

Endorser: **Matthew Atkins, Chief Executive Officer**

RECOMMENDATION

That Council endorse the attached submission in response to the State Government's discussion paper into proposed reforms to the *Local Government Act 1993*.

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

5.3 Council looks to employ best practice governance, risk and financial management

SUMMARY

Following a Council Workshop, a submission in response to a discussion paper regarding proposed reforms to the *Local Government Act 1993* ("the Act"), has been drafted and is attached to this report.

BACKGROUND

On 27 November 2024, the Tasmanian Government released the Local Government Priority Reform Program 2024-26.

The Program unites key recommendations from the Future of Local Government Review and the earlier Local Government Legislation Review, in addition to several additional reforms included in response to feedback from the local government sector on the need to respond to persistent concerns with the conduct of elected members and aspects of council governance.

STATUTORY REQUIREMENTS

The *Local Government Act 1993* is the primary governing act for councils within Tasmania. Any proposed amendments to the Act will require Council's compliance and adherence.

DISCUSSION

The Local Government Priority Reform Program 2024-26 Discussion Paper into targeted amendments to the *Local Government Act 1993* was issued by the Minister for Local Government, for consideration and input from councils.

The proposed reforms are considered the first step towards achieving the outcomes of the Tasmanian Government's Local Government Priority Reform Program 2024-26.

Councils are encouraged to provide feedback to assist in the design of legislative amendments that are practical and in line with the needs of councils and their communities.

The Priority Reform Program is built on five strategic priorities:

1. Lifting standards of professionalism, conduct, and integrity: Enhancing governance frameworks and promoting ethical conduct within councils to build public trust and confidence.

2. Driving a high-performing, transparent, and accountable sector: Improving transparency, accountability, and performance across the local government sector through better oversight and reporting mechanisms.
3. Improving local democracy and representation: Strengthening democratic processes and ensuring fair representation within councils to reflect the diverse interests of communities.
4. Supporting council financial sustainability: Ensuring councils are financially viable and can sustainably manage resources to meet current and future community needs.
5. Supporting council and community-led structural reform: Facilitating structural reforms driven by councils and communities to improve service delivery and operational efficiency

A draft response to the proposed amendments was discussed by Council at its Workshop on 10 February 2025 and is now attached for endorsement.

COMMUNITY ENGAGEMENT

Significant community engagement was undertaken during the Future of Local Government Review process. Community feedback and sentiment has been a guiding principle for the proposed changes to the *Act* that are to be considered as part of the discussion paper.

FINANCIAL IMPLICATIONS

There are no direct financial implications as a result of this report.

RISK IMPLICATIONS

There are no direct risk implications as a result of this report.

CONCLUSION

A submission to the proposed changes to the *Local Government Act 1993* has been prepared for Council's endorsement. The submission reflects the sentiments of Councillors at a recent Workshop.

ATTACHMENTS

1. Letter from the Minister for Local Government - Devonport City Council [**5.2.1** - 2 pages]
2. Priority Reform Program - Discussion Paper Dec 2024 [**5.2.2** - 37 pages]
3. DCC Draft response to targeted Local Government Act 1993 Amendments [**5.2.3** - 4 pages]

5.3 DISPOSAL OF PUBLIC LAND - 3-9 MERSEY MAIN ROAD & PART OF 31-49 MERSEY MAIN ROAD SPREYTON

Author: **Claire Jordan, Executive Coordinator**

Endorser: **Matthew Atkins, Chief Executive Officer**

RECOMMENDATION

That Council:

1. note that no representations were received during the public notice period relating to the disposal of land at 3-9 Mersey Main Road Spreyton, and part of 31-49 Mersey Main Road Spreyton; and
2. authorise the Chief Executive Officer to proceed with the sale of this public land to the Department of Children and Young People (DECYP), based on the independent valuation undertaken by Opteon Property Group and subject to the relocation of the Spreyton netball courts.

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

- 4.5 Education and learning is accessible and responsive
- 5.3 Council looks to employ best practice governance, risk and financial management

SUMMARY

This report seeks the approval of Council to complete a sale of public land at 3-9 Mersey Main Road and part of 31-49 Mersey Main Road Spreyton to DECYP, for the establishment of a new North West Support School Campus, subject to the land becoming vacant with the future relocation of the Spreyton netball courts.

BACKGROUND

The land at 3-9 Mersey Main Road and part of 31-49 Mersey Main Road Spreyton is public land, and Council's intention to dispose of it, via sale, has been undertaken in accordance with the provisions of section 178 of the *Local Government Act 1993* (the Act).

Following an approach from DECYP to acquire the land for the purpose of establishing a new North West Support School campus at this site, Council determined its intent to sell the land in Spreyton and proceeded in accordance with the provisions of the Act.

The intention to sell was contingent on the obtaining an independent valuation and undertaking a public notification period, both in accordance with the Act.

Under provisions of the Act, Council were required to undertake public notification of its intention to dispose of the land, in order to seek community feedback for consideration in their decision making.

Negotiations between Council and DECYP for the sale of the land can now proceed, as the legislative requirements of the Act have been met.

STATUTORY REQUIREMENTS

The *Local Government Act 1993* provides:

178. Sale, exchange and disposal of public land

- (1) A council may sell, lease, donate, exchange or otherwise dispose of public land owned by it in accordance with this section.
- (2) Public land that is leased for any period by a council remains public land during that period.
- (3) A resolution of the council to sell, lease, donate, exchange or otherwise dispose of public land is to be passed by an absolute majority.
- (4) If a council intends to sell, lease, donate, exchange or otherwise dispose of public land, the general manager is to –
 - (a) publish that intention on at least 2 separate occasions in a daily newspaper circulating in the municipal area; and
 - (ab) display a copy of the notice on the boundary of the public land that abuts a highway; and
 - (b) notify the public that objection to the proposed sale, lease, donation, exchange or disposal may be made to the general manager within 21 days of the date of the first publication.
- (5) If the general manager does not receive any objection under subsection (4) and an appeal is not made under section 178A, the council may sell, lease, donate, exchange or otherwise dispose of public land in accordance with its intention as published under subsection (4).
- (6) The council must –
 - (a) consider any objection lodged; and
 - (b) by notice in writing within 7 days after making a decision to take or not to take any action under this section, advise any person who lodged an objection of –
 - (i) that decision; and
 - (ii) the right to appeal against that decision under section 178A.
- (7) The council must not decide to take any action under this section if –
 - (a) any objection lodged under this section is being considered; or
 - (b) an appeal made under section 178A has not yet been determined; or
 - (c) the Appeal Tribunal has made a determination under section 178B(b) or (c).

DISCUSSION

DECYP identified parcels of land at 3-9 Mersey Main Road and part of 31-49 Mersey Main Road, Spreyton for the establishment of a new North West Support School campus.

Council at its December 2024 meeting (Res. No. 24/239) resolved:

“That Council, in relation to the request for the Department of Children and Young People:

- (a) *provide ‘in-principle’ support to dispose of public land, for a sale price established by an independent valuation for the purpose of establishing a new North West Support School campus at Spreyton; and*

- (b) *authorise the General Manager, in accordance with the Local Government Act 1993 to publicly advertise the Council's intention to dispose of the public land.*

There are a number of special conditions that must be met in respect of the proposed development of a school campus on this land.

The first being the sale and subsequent occupation is contingent on the relocation of the Devon Netball Association to the new sports stadium, thereby resulting in the vacancy of the land to pursue the development.

Other issues identified that will require consideration or resolution, which DECYP have provided an in principle undertaking to resolve, includes a boundary adjustment; provision for the use of carparking located at 31-49 Mersey Main Road for overflow parking for the Spreyton Scouts Association; continued use of the turning circle and pick up zone at 31-49 Mersey Main Road for Spreyton Primary School, and other traffic management considerations.

Should Council decide to proceed, a standard real estate institute sale contract would be prepared and executed, with special conditions.

COMMUNITY ENGAGEMENT

In accordance with section 178 of the Act, the proposed disposal of public land at 3-9 Mersey Main Road and part of 31-49 Mersey Main Road, Spreyton was advertised twice in *The Advocate* (4th and 15th January 2025); a notice was displayed on the boundary of the properties; and public notification was included on Council's website and at Council's Offices.

During the 21-day advertising period no representations were received.

FINANCIAL IMPLICATIONS

A current market valuation has been sought from a licensed valuer and a copy is provided as a confidential attachment. The valuation amount is the agreed sale price between the State Government and Council.

Legal and valuation costs would be deducted from the proceeds of sale.

Once constructed, Council would receive rates income for the facility.

The sale of the land would also require Council to remove it from its Asset Register and recognise a loss on disposal for the site's infrastructure assets. That loss on disposal would be approximately \$374,000 (3-9 Mersey Road Spreyton) and \$70,298.94 (part of 31-49 Mersey Road Spreyton) and would impact on the financial year in which the transfer occurs.

RISK IMPLICATIONS

There are no significant risk implications associated with the sale of this land, other than the risk that the land at 3-9 Mersey Main Road not become available, should the Devon Netball Association's proposed location to the new Sports Stadium at the Devonport Oval fail to eventuate. The Devonport Oval development is currently subject to a planning appeal.

CONCLUSION

Council has met its obligations in relation to the sale of public land at 3-9 Mersey Main Road Spreyton and part of 31-49 Mersey Main Road Spreyton and suitable terms for sale will be negotiated with the DECYP to progress the sale, subject to site vacation at 3-9 Mersey Main Road.

ATTACHMENTS

1. Opteon Valuation Report – 31-49 Mersey Main Road Spreyton (Confidential Attachment)
2. Opteon Valuation Report – Spreyton Netball Centre – 3-9 Mersey Main Road Spreyton (Confidential Attachment)

5.4 MAIDSTONE PARK ADVISORY GROUP - MEMBERSHIP

Author: **Karen Hampton, Community Services Manager**

Endorser: **Kylie Lunson, Executive Manager**

RECOMMENDATION

That Council appoint Benjamin Lillas, Adam Haywood, Joy Whittlesea, Karen Rowbottom and Rodney Stagg to the Maidstone Park Advisory Group.

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

4.7 An engaged community promotes and values diversity and equity

5.2 Promote active and purposeful community engagement and participation

SUMMARY

To confirm membership and Terms of Reference for the newly formed Maidstone Park Advisory Group.

BACKGROUND

Councillors Steve Martin and Gerard Ennis were appointed to the Advisory Group at the December 2024 meeting with nominations sought for community membership. As a result of the call for nominations, six (6) nominations were received, with five (5) being eligible under the Terms of Reference.

STATUTORY REQUIREMENTS

Section 23 and 24 of the *Local Government Act 1993* outlines the statutory requirements relating to the appointment and functions of Committees as follows:

24. Special Committees

- (1) A council may establish, on such terms and for such purposes as it thinks fit, special committees.
- (2) A special committee consists of such persons appointed by the council as the council thinks appropriate.
- (3) The council is to determine the procedures relating to meetings of a special committee.

DISCUSSION

Following a public call for nominations to the Maidstone Park Advisory Group, the following nominations were received:

- Benjamin Lillas (Spreyton Cricket Club)
- Adam Haywood (Spreyton Cricket Club)
- Joy Whittlesea (Spreyton Football Club)
- Karen Rowbottom (former Treasurer of Maidstone Park Controlling Authority)
- Rodney Stagg (Devonport Lapidary Club)
- Deb Clune (Resides in Latrobe LGA)

Under the Terms of Reference, members are to have an association with the Maidstone Park complex (user group) or a Spreyton community member. Five of the 6 nominations received meet this criteria.

The Maidstone Park Advisory Group will meet in February and August of each year to discuss budgetary requirements and annual planning.

COMMUNITY ENGAGEMENT

The calling for expressions of interest for vacancies for all three Committees were advertised as follows:

- Council website
- Media releases
- Council Facebook page
- Community newsletter
- Shared on various community mailing lists

FINANCIAL IMPLICATIONS

There is no financial impact as a result of this report. Administrative costs in relation to the coordination and facilitation of meetings are absorbed into Council's operational budget.

RISK IMPLICATIONS

- Workplace Health and Safety
To minimise any potential workplace health and safety risks, all endorsed members will complete Council's volunteer induction to ensure they understand their obligations under the *Workplace Health and Safety Act 2012*.
- Consultation and/or Communication
Special Interest and Working Groups assist in providing a mechanism by which Council can communicate effectively on special interest matters.

CONCLUSION

It is noted that not all positions have been nominated for with the Maidstone Park Advisory Group. With 5 of the 6 nominations received meeting eligibility criteria of the Advisory Group, it is recommended that Benjamin Lillas, Adam Haywood, Joy Whittlesea, Karen Rowbottom and Rodney Stagg be approved.

ATTACHMENTS

Nil

5.5 TENDER REPORT -CONTRACT CT0373 COASTAL PATHWAY RIVER ROAD

Author: **Shannon Eade, Asset & Technical Services Coordinator**

Endorser: **Jeffrey Griffith, Deputy Chief Executive Officer**

RECOMMENDATION

That Council, in relation to "Contract CT0373 Coastal Pathway River Road":

- a) award the contract to Treloar Civil and Quarries for the tendered sum of \$841,679 (ex GST);
- b) allow for Telstra Upgrades of \$25,000 (ex GST);
- c) note project design, management and administration costs for the project are estimated at \$60,000 (ex GST);
- d) allow for TasWater Upgrades of \$5,000 (ex GST);
- e) note a construction contingency of \$42,084 (ex GST); and
- f) note that the estimated budget overrun of \$123,763 will be funded by savings on other capital projects.

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

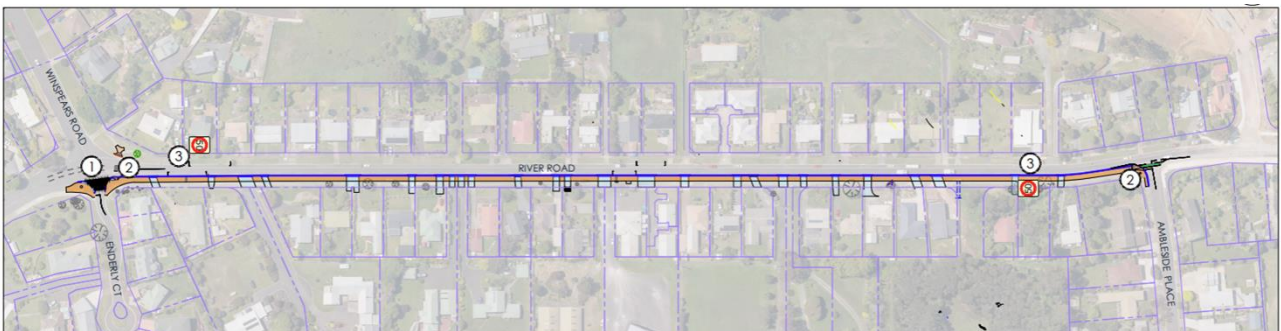
2.3 Active asset renewal program and clear infrastructure priorities for funding

SUMMARY

This report considers tenders received for "Contract CT0373 Coastal Pathway River Road" listed in the 2024/25 Capital Program and seeks approval to award the contract to Treloar Civil and Quarries.

BACKGROUND

The River Road path project forms part of Northwest Coastal Pathway, and a 600m section of the Devonport to Latrobe link remains where bike riders are either using an on-road parking lane or a narrow path. The recorded vehicle speeds are high for a residential area due to the wide straight road, and site observations have shown pedestrians walking on the road due to the lack of a suitable path. The speed limit would also be reduced from 60km/h to 50km/h residential speed limit.





Above: link to shared recreational path at Ambleside Place.

Right: old footpath halfway along 600m section to be upgraded.



STATUTORY REQUIREMENTS

Council is required to comply with section 333A of the *Local Government Act 1993* and its adopted Code for Tenders and Contracts when considering awarding tenders over the prescribed amount.

DISCUSSION

Tenders were received from three companies, with both submissions having been assessed as conforming and are summarised in Table 1 below:

Table 1

No.	Tenderer	Total Price (ex GST)	Revised Price (ex GST)
1	Treloar Civil and Quarries	\$925,879	\$841,679
2	Walters Contracting	\$985,377	
3	Hardings Group	\$1,011,286	

The Tender Planning and Evaluation Committee has considered each of the selection criteria and assessed Treloar Civil and Quarries as the highest overall, offering Council the best value for money. The selection criteria included:

- Relevant experience
- Quality, Safety and Environmental management
- Methodology
- Price

Treloar Civil and Quarries revised their price in response to a number of design changes.

COMMUNITY ENGAGEMENT

Tenders were advertised through the Local Government Association of Tasmania (LGAT) procurement system, part of the National Procurement Network, via the Minor and Major Civil Works panel. LGAT Procurement assists Tasmanian councils undertake best practice procurement and deliver value for money for their communities by leveraging the combined purchasing power of councils around the country whilst buying locally.

FINANCIAL IMPLICATIONS

The 2024/25 capital budget includes an allocation for the "Contract CT0373 Coastal Pathway River Road" project of \$850,000. Council secured \$500,000 from the State Government Vulnerable Road User Program to part fund the project. A breakdown of the forecast expenditure is shown in Table 2 below.

No.	Tender	Amount (ex. GST)
1	Contract CT0373 Coastal Pathway River Road (revised)	\$841,679
2	Project design, management, administration	\$60,000
3	Telstra relocation	\$25,000
4	TasWater Infrastructure renewal	\$5,000
5	Construction contingency	\$42,084
	TOTAL	\$973,763
	Budget	\$850,000
	Difference	-\$123,763

Savings from other capital projects will fund the projected budget overrun.

RISK IMPLICATIONS

To minimise risk, the tender administration processes related to this contract comply with Council's Code for Tenders and Contracts, which was developed to ensure compliance with section 333A of the *Local Government Act 1993*.

Tender prices received were higher than anticipated and the design was modified in an attempt to bring the project in under budget. It is noted that prices can be variable based on the timing of the tender and the current workload of contractors. It appears to be the case for this tender.

Council was unable to secure additional funding from the State Government Vulnerable Road User Program, having received the maximum allocation. The grant agreement requires the project be completed before 30 June 2025.

A contingency of 5% of the contract value has been included.

CONCLUSION

The Tender Planning and Evaluation Committee recommends awarding Contract CT0373 Coastal Pathway River Road to Treloar Civil and Quarries.

ATTACHMENTS

Nil

5.6 ESTIMATES ADJUSTMENT FY2025

Author: **Jeffrey Griffith, Deputy General Manager**

Endorser: **Matthew Atkins, Chief Executive Officer**

RECOMMENDATION

That Council approves adjustments to the 2024/25 capital budget estimates as contained in this report.

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

5.3 Council looks to employ best practice governance, risk and financial management.

SUMMARY

This report provides information to Council on capital budget estimates which are recommended to be updated for this current financial year.

BACKGROUND

Council's 2024/25 capital budget estimates have been reviewed and updated, taking into consideration several changes that have eventuated since the budget was adopted. Given these changes with the reduction in capital income and expenditure in this current financial year and that the monetary values exceed the delegation authority provided to the Chief Executive Officer, it was considered prudent for council to formalise these revisions by adopting an updated capital budget.

STATUTORY REQUIREMENTS

The original budget estimates and adjustments to budget estimates are made in accordance with the following requirements of the *Local Government Act 1993*:

74. Expenditure

A council may expend its funds for the purpose of exercising its powers or carrying out its functions under this or any other Act within the estimates adopted under section 82.

82. Estimates

- (1) *The general manager must prepare estimates of the council's revenue and expenditure for each financial year.*
- (2) *Estimates are to contain details of the following:*
 - (a) *the estimated revenue of the council.*
 - (b) *the estimated expenditure of the council;*
 - (c) *the estimated borrowings by the council;*
 - (d) *the estimated capital works of the council;*
 - (e) *any other detail required by the Minister.*
- (3) *Estimates for a financial year must –*
 - (a) *be adopted by the council, with or without alteration, by absolute majority;*
and
 - (b) *be adopted before 31 August in that financial year; and*
 - (c) *not be adopted more than one month before the start of that financial year.*

- (4) *A council may alter by absolute majority any estimate referred to in subsection (2) during the financial year.*
- (5) *A council may make adjustments to individual items within any estimate referred to in subsection (2) by a simple majority so long as the total amount of the estimate is not altered.*
- (6) *A council, by absolute majority, may authorise the general manager to make minor adjustments up to specified amounts to individual items within any estimate referred to in subsection (2) so long as the total amount of the estimate is not altered.*
- (7) *The general manager is to report any adjustment and an explanation of the adjustment at the first ordinary meeting of the council following the adjustment.*

DISCUSSION

Council's 2024/25 capital budget estimates have been reviewed and updated, to reflect recent changes, which were unknown or unconfirmed when the original budget was adopted.

Council was not successful in obtaining some grant funds that were associated with capital projects.

In summary this budget review includes:

- Removal of capital income and expenditure as a result of grants not being obtained.
- Reallocation of existing grant funds to different projects to ensure projects can still proceed.

Details of changes from this review are displayed by asset class in the tables below.

Capital Expenditure Revisions

Asset Category	Comments	2024/2025 Budget (inc's C/F)	Proposed Change to Budget	Total Revised Budget
Open Space & Recreation	no changes	\$793,361	\$0	\$793,361
Buildings & Facilities	no changes	\$25,248,968	\$0	\$25,248,968
Transport	<ul style="list-style-type: none"> • Reallocate \$292,295 from CT0355 Kelcey Tier Safety Improvements to CT0385 Coastal Pathway. • Reduce CT0385 by \$57,705 in total due to unsuccessful LGAT Grant. • CT0362 Tarleton Street renewal increase \$190,000. • CT0376 Fenton Way increase \$100,000 • Reduction to CT0386 Durkins Road & Stony Rise Rd Safety of \$1,200,000 as project not proceeding 	\$16,157,711	-\$1,260,000	\$14,897,711
Stormwater	no changes	\$2,429,686	\$0	\$2,429,686
Living City	no changes	\$748,204	\$0	\$748,204
Plant & Fleet	no changes	\$2,152,288	\$0	\$2,152,288
Other Equipment	no changes	\$665,031	\$0	\$665,031
Total capital budget revisions		\$48,195,249	-\$1,260,000	\$46,935,249

Capital Income Revisions

Income Type	Comment	2023/2024 Budget (Inc. C/F)	Proposed Change to Budget	Total Revised Budget
Grants - Capital	<ul style="list-style-type: none"> Reduction to CT0385 Coastal Pathway external funding \$350,000, due to unsuccessful LGAT Grant. Increase CT0362 Tarleton St. \$190K due to additional R2R Funding. Increase CT0376 Fenton Way by \$100,000 due to additional external funding received (portion of recent \$6m Precinct & Partnerships funding) Reduce CT0386 Durkins Road & Stony Rise by \$1,200,000 due to project not proceeding. 	\$25,340,000	-\$1,260,000	\$24,080,000
Capital income totals		\$25,340,000	-\$1,260,000	\$24,080,000

COMMUNITY ENGAGEMENT

No community engagement has been undertaken.

FINANCIAL IMPLICATIONS

As there are changes to the capital program that is grant funded, the expenditures aligns with the reduction to income with no nett cashflow impact for Council.

RISKS

Project risks include:

- Liquidity risk – the risk that council has insufficient funds to meet its obligations. Liquidity risk could be an issue in the circumstances where expenditure is incurred on significant projects without external funding being received as expected.
- Risk of delays – the risk of extended project delivery due to internal capacity constraints, and or availability of contractors and materials.
- Risk of cost overrun - the risk that costs exceed budget if either the scope or budget for a project is not clearly defined and managed.
- Ongoing inflation - inflation may lead to increased costs over and above expected costs, particularly in relation to capital projects that are delivered over multiple years.

The above risks are mitigated by adequate financial and contract management practices.

CONCLUSION

The revised budget estimates reflect a number of changes that have occurred since the capital budget was approved and it is prudent for Council to adopt this update.

ATTACHMENTS

Nil

6 INFORMATION

6.1 WORKSHOPS AND BRIEFING SESSIONS HELD SINCE THE LAST COUNCIL MEETING

Author: **Claire Jordan, Executive Coordinator**

Endorser: **Matthew Atkins, Chief Executive Officer**

RECOMMENDATION

That the report advising of Workshop Sessions held since the last Council meeting be received and the information noted.

Council is required by Regulation 8(2)(c) of the *Local Government (Meeting Procedures) Regulations 2015* to include in the Agenda the date and purpose of any Council Workshop held since the last meeting.

Date	Description	Purpose
10/02/2025	St Lukes Healthcare	Discussion of possibility of establishing a well-being hub in Devonport
	RANT Arts	Update on activities and operations
	Maidstone Park Advisory Group	Discussion of nominations received for the Advisory Group
	Delos Delta, Urbis & nbn – Smart Community Blueprint	Presentation on Accelerating Smarter Development project, an initiative of nbn and Urbis, supported by Delos Delta
	Community Fishing Wharf & Slipway Update	Update on proposal and current funding status of project
	Legislative Reform Consultation Paper	Discussion of response to OLG's discussion paper of proposed changes to <i>Local Government Act 1993</i>
	CCA Consultation Paper	Discussion of draft response to CCA consultation paper of role and model of operation

Apologies from previous Workshop:

- Cr Leigh Murphy
- Cr Peter Hollister
- Cr Stacey Sheehan

Declarations of Interest received for previous Workshop:

Nil

6.2 MAYOR'S MONTHLY REPORT

RECOMMENDATION

That the Mayor's Monthly Report be received and noted.

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

5.3 Council looks to employ best practice governance, risk and financial management

SUMMARY

This report details meetings and functions attended by the Mayor.

BACKGROUND

This report is provided regularly to Council, listing the meetings and functions attended by the Mayor.

STATUTORY REQUIREMENTS

There are no statutory requirements which relate to this report.

DISCUSSION

In her capacity as Mayor, Councillor Alison Jarman attended the following meetings and functions between 23 January 2025 and 19 February 2025:

- Conducted radio interviews with 7AD, SeaFM, ABC and Coast FM
- Attended Council meetings, Planning Authority Committee Meetings and Workshops as scheduled
- Meetings with the Chief Executive Officer
- Met with Jane Haley OAM
- Conducted Australia Day Award and Citizenship Ceremony
- Meeting with Seelan Nair
- Meeting with Scott Spanton
- Attended Online Consultation Session regarding proposed changes to Local Government Meeting and General Regulations
- Attended Media promotion for the Rotary Teddy Bear Festival
- Completed Safeguarding Children Course
- Attended Don College Evening of Excellence
- Attended Devonport Community House for 'Music in the Garden'
- Attended the Premier's online Tourism Roundtable
- With the Community Services Manager, attended a Cricket Tasmania Event for the Hobart Hurricanes Trophy Tour
- Attended the Access and Inclusion Working Group Meeting
- Attended the Tasmanian Football Club Dinner in Penguin
- With Mayor Fuller from the Central Coast Council, met with Paddle Against Poverty event organisers
- Attended Tasmanian Football Club Stakeholder Luncheon
- Attended the St Lukes Symphony on the Waterfront event
- Met with the Roulettes
- Met with interested parties regarding the Marina Project in East Devonport
- With the Community Services Manager, met with the Tasmanian Community Fund Board
- Attended Media Launch for the 2025 Devonport Triathlon
- Visited the Wellness Hub in Launceston

- Attended a review meeting for Diamonds of Devonport nominations
- Attended TasWater's Online Half Yearly briefing to Shareholders
- Attended online Local Government Priority Reform Program Drop In Session
- Farewelled Ana Royal at the Novotel
- Met with Costa Group who presented on their harvest activities and community strategies
- Attended the Marcia Hines concert at the paranapple theatre
- Attended Don River Railway's Dinner celebrating their 50 Years
- Attended Devonport Rotary's Kite and Teddy Bear Festival
- Attended the Cradle Coast Authority Executive Team Meeting in Ulverstone
- Attended a two-day 'Women in Leadership Summit' in Hobart

ATTACHMENTS

Nil

6.3 CEO'S REPORT

Author: **Matthew Atkins, Chief Executive Officer**

RECOMMENDATION

That the Chief Executive Officer's Report be received and noted.

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

5.3 Council looks to employ best practice governance, risk and financial management

SUMMARY

This report provides a summary of the activities undertaken by the Chief Executive Officer, between 23 January 2025 and 18 February 2025. It also provides information on matters that may be of interest to Councillors and the community.

BACKGROUND

A monthly report provided by the Chief Executive Officer to highlight management and strategic issues that are being addressed by Council. The report also provides regular updates in relation to National, Regional and State based local government matters as well as State and Federal Government programs.

STATUTORY REQUIREMENTS

Council is required to comply with the provisions of the *Local Government Act 1993* and other legislation. The Chief Executive Officer is appointed by the Council and occupies the statutory position of General Manager, in accordance with the provisions of the *Act*.

DISCUSSION

1. COUNCIL MANAGEMENT

- 1.1. Attended and participated in regular scheduled internal staff and management meetings.
- 1.2. Attended Workshops, Planning Authority Committee Meetings and Council Meetings as required.
- 1.3. Meet with Andrew Hargrave, Deputy Secretary, Department of Health.
- 1.4. Attended two Regional Land Use Strategy Steering Committee meetings.
- 1.5. Met with DPAC's Assistant Director, Resilience and Recovery, John Harkin regarding Hillcrest Affected Area Recovery Committee matters.
- 1.6. Met with Jack Jumpers CEO, Christine Finnigan
- 1.7. Met with the General Manager of Latrobe/Kentish Councils and Acting CEO of Central Coast Council to progress a joint industrial land use strategy for the region.

2. COMMUNITY ENGAGEMENT (RESIDENTS & COMMUNITY GROUPS)

- 2.1. Along with the Mayor, met with Scott Spanton and his project team for an update on the Stony Rise Supermarket development.
- 2.2. Met with Meercroft Aged Care CEO and Board Chairman regarding development plans for their site.
- 2.3. Attended a Tasmanian Football Club Stakeholder luncheon at the paranapple centre to introduce new Club CEO, Brendan Gale.

- 2.4. Met with representatives of the Julie Burgess Inc, Mersey Yacht Club, the Mersey Slipway and local fishing fraternity to discuss the Devonport Maritime Precinct proposal.

3. NATIONAL, REGIONAL AND STATE BASED LOCAL GOVERNMENT

- 3.1. Attended an online briefing session by the Office of Local Government regarding the planned review of the Local Government Meeting and General Regulations which will occur during 2025.
- 3.2. Attended the TasWater half yearly briefing to shareholders.

4. STATE AND FEDERAL GOVERNMENT PROGRAMS

- 4.1. Attended the Premier's Spirit of Tasmania Roundtable meeting in Hobart.
- 4.2. Met with the Manager of State Roads and other representatives from the Department of State Growth regarding traffic matters associated with the Quaylink and Stony Rise Supermarket projects.

5. OTHER

- 5.1. Following the February Workshop presentation to Council, a letter of support has been provided to St Lukes Health Insurance for their Government funding request to establish a health and wellbeing hub in Devonport.

COMMUNITY ENGAGEMENT

The information included above details any issues relating to community engagement.

FINANCIAL IMPLICATIONS

There is not expected to be any impact on the Council's operating budget as a result of this report.

RISK IMPLICATIONS

Any specific risk implications will be outlined in the commentary above. Any specific risk that may result in an issue for Council is likely to be subject of a separate report to Council.

CONCLUSION

This report is provided for information purposes only and to allow Council to be updated on matters of interest.

ATTACHMENTS

1. Current & Previous Minutes Resolution - February 2025 [**6.3.1** - 1 page]
2. St Lukes Health Hub Proposal 20250217 [**6.3.2** - 1 page]

6.4 MONTHLY OPERATIONAL REPORT - JANUARY 2025

Author: **Claire Jordan, Executive Coordinator**

Endorser: **Matthew Atkins, Chief Executive Officer**

RECOMMENDATION

That Council receive and note the Monthly Operational Report for the period ending 31 January 2025.

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

5.3 Council looks to employ best practice governance, risk, and financial management.

SUMMARY

This report provides a summary of council performance and general matters of interest during the month of January 2025.

BACKGROUND

This report is provided to update Councillors and the community on council's performance over the previous month and includes:

- monthly financial performance reports;
- progress on annual plan actions;
- information on matters relating to operational activities of the Council;
- general council matters that may be of interest to the community; and
- tabling of minutes received relating to Council Committees, Authorities, and related External Organisations.

Further operational information can be obtained by viewing Council dashboards at Council's website: [Your Council Dashboards | Devonport City Council](#)

STATUTORY REQUIREMENTS

In undertaking its operational activities, Council is required to comply with the *Local Government Act 1993* and various other legislation.

DISCUSSION

The following information is provided as an update on operational activity undertaken by Council during the month of January 2025:

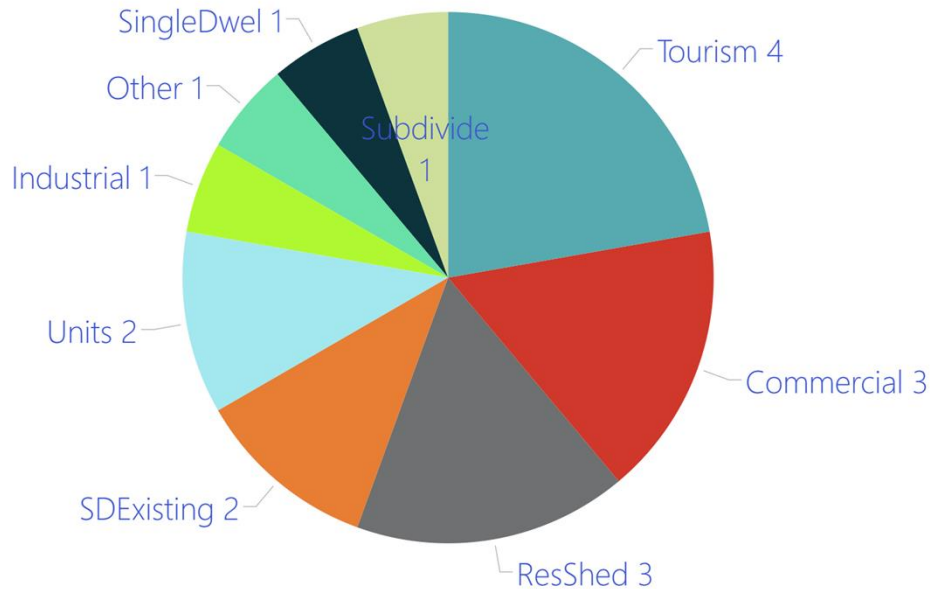
1. DEVELOPMENT SERVICES:

1.1. Planning:

1.1.1. The following graph details the breakdown of planning applications received during January:

Planning Applications Received Monthly Breakdown

Date: 01/01/2025 to 31/01/2025



Definitions:

- Single Dwellings – means residential dwelling on a single lot.
- Residential Shed – means shed on a residential lot.
- Units – means two or more dwellings on a site.
- Subdivision – means the division of a single lot into multiple lots giving separate rights of occupation, excluding boundary adjustments.
- Commercial – means bulky goods sales, business and professional services, community meeting and entertainment, educational and occasional care, equipment and machinery sales and hire, food services, general retail and hire, hotel industry, research and development.
- Tourism – means tourist operations and visitor accommodation.
- Industrial and Utilities – means extractive industry, manufacturing and processing, port and shipping, recycling and waste disposal. Resource processing, service industry, storage, transport depot and distribution, utilities, vehicle fuel sales and service.
- Other – means all other use classes.

1.1.2. The following graph details the number of Planning Applications received this financial year (permitted/discretionary):



1.1.3. Planning Applications approved under delegation during January 2025:

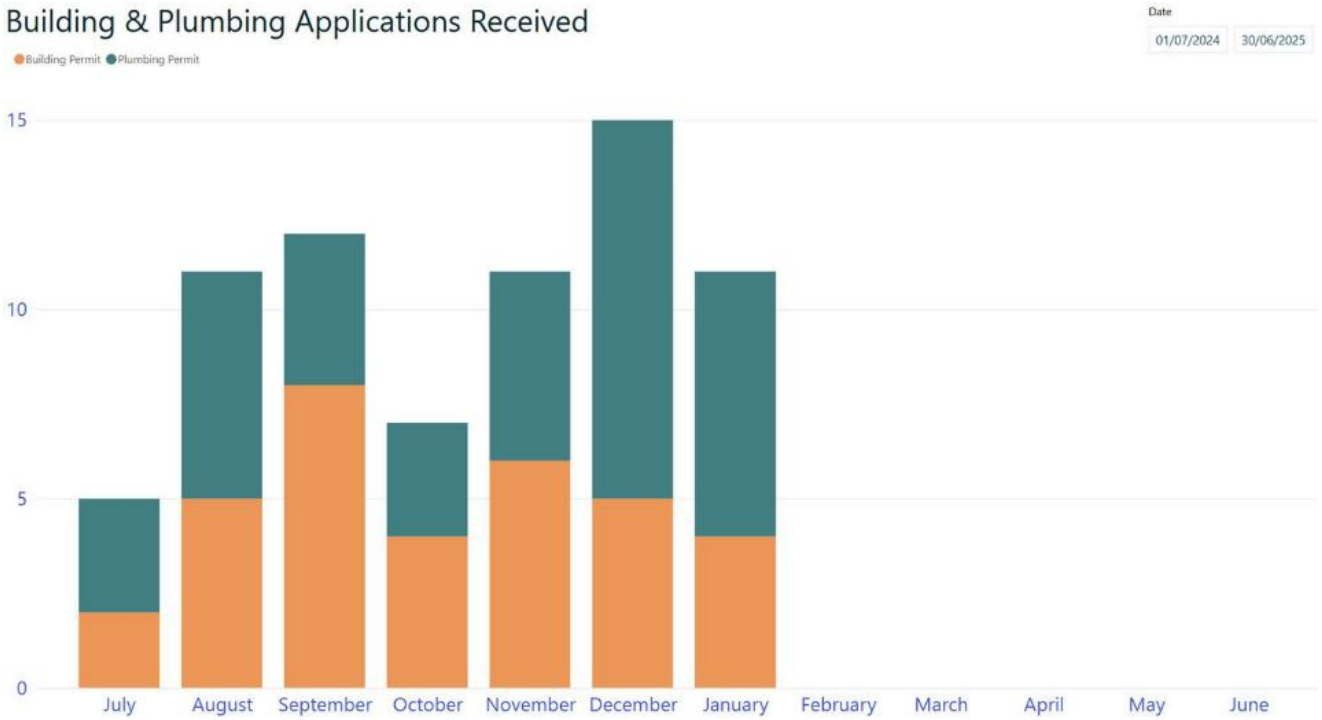
Planning Applications approved for period January

# Applications	Primary Category	Application Address	Description
PA2022.0092	Discretion	5 FRIEND ST STONY RISE TAS 7310	Stony Rise Village Development
PA2024.0107	Discretion	53 PUMPING STATION RD FORTH TAS 7310	Visitor Accommodation
PA2024.0135	Discretion	11 FENTON ST DEVONPORT TAS 7310	Business & Professional Services and Residential (mixed multiple storey building) & Demolition
PA2024.0142	Discretion	6A DREW ST EAST DEVONPORT TAS 7310	Residential (single dwelling)
PA2024.0143	Discretion	25 ORCHARD CRESCENT SPREYTON TAS 7310	Storage (contractors depot)
PA2024.0149	Discretion	180 WINSPEARS RD EAST DEVONPORT TAS 7310	Residential (single dwelling)
PA2024.0153	Discretion	21 MCCALL TERRACE STONY RISE TAS 7310	Retaining walls
PA2024.0154	Permitted	215-221 TARLETON ST EAST DEVONPORT TAS 7310	Hotel Industry (alterations and additions)
PA2024.0157	Discretion	8 HARCON COURT DEVONPORT TAS 7310	Residential (dwelling additions)
PA2024.0159	Discretion	3 JINGELLA PLACE DEVONPORT TAS 7310	Residential (single dwelling) – additions and alterations
PA2024.0160	Discretion	16 MARCONI COURT STONY RISE TAS 7310	Service industry (mechanic and ceramic coating)
PA2024.0161	Discretion	129 BRADDONS LOOKOUT RD LEITH TAS 7315	Subdivision and Consolidation
PA2024.0163	Permitted	5 DEVONPORT RD MIANDETTA TAS 7310	Service Industry (covered area)
PA2024.0164	Discretion	141 PERCY ST DEVONPORT TAS 7310	Residential (front fence)
PA2024.0166	Discretion	97 BEL-AIR CRESCENT EAST DEVONPORT TAS 7310	Retaining walls and fill (associated with single dwelling)
PA2024.0171	Discretion	13 JILOA WAY DON TAS 7310	Masonry wall

1.2. Building & Plumbing:

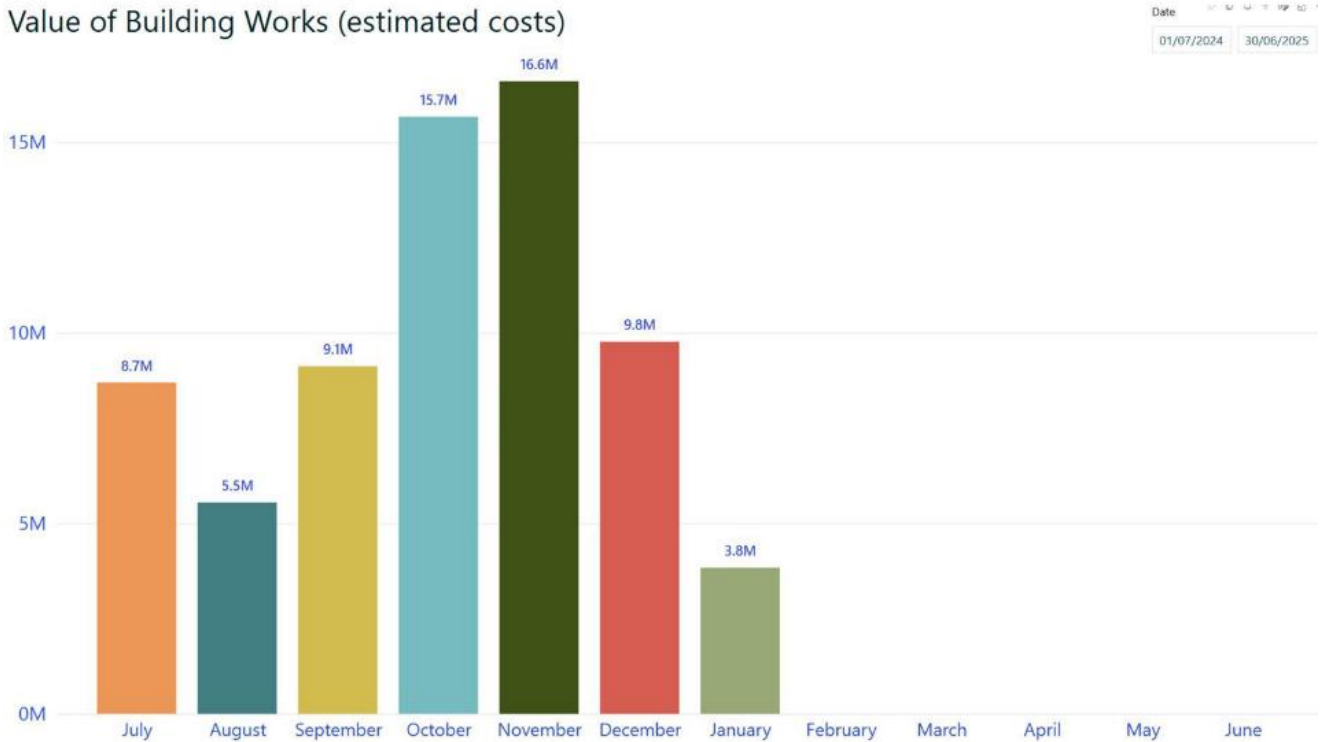
1.2.1. The following graph details the Building and Plumbing Applications received this financial year:

Building & Plumbing Applications Received



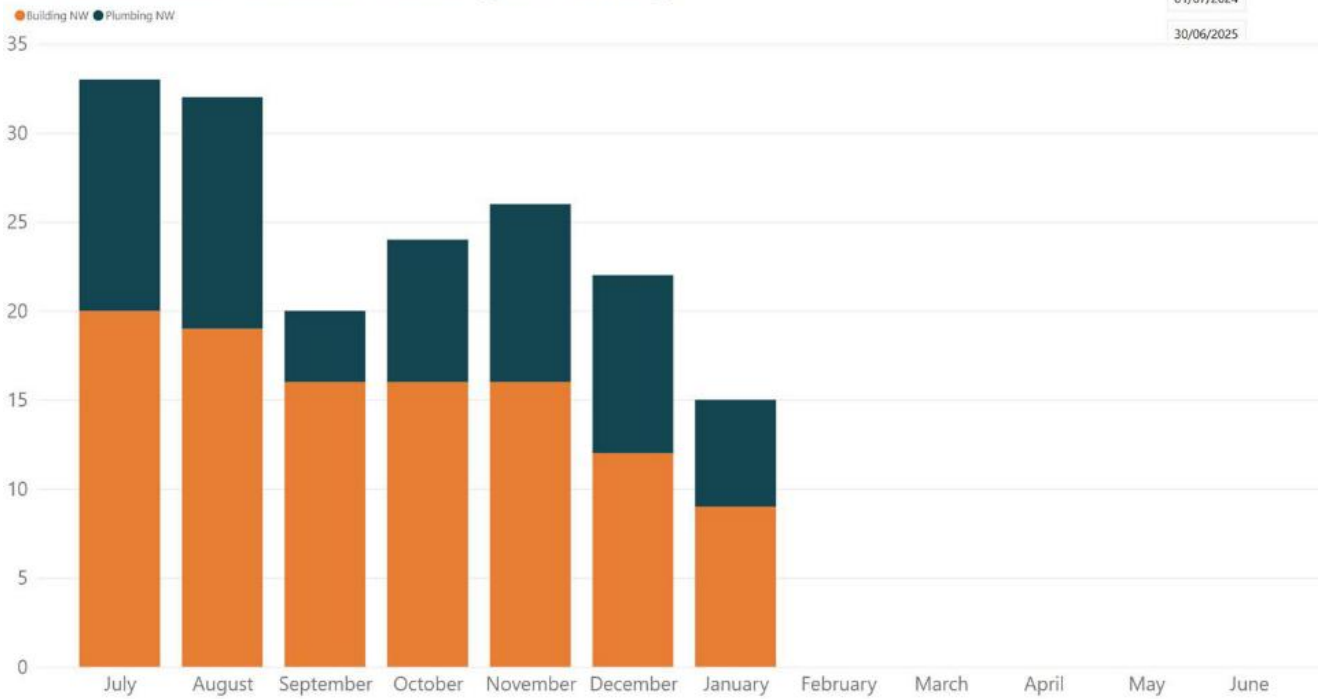
1.2.2. The following graph details the value of building works received this financial year:

Value of Building Works (estimated costs)

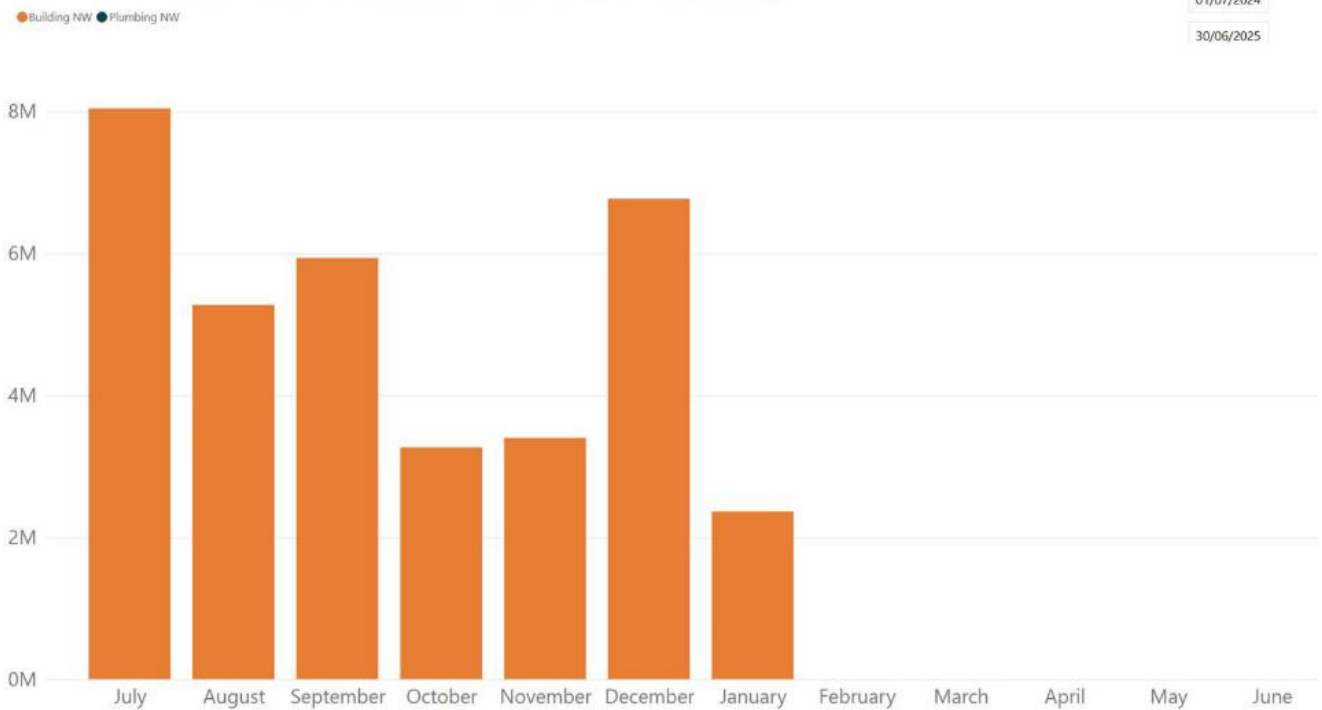


1.2.3. The following graphs details the notifiable works received for building that have been issued this financial year:

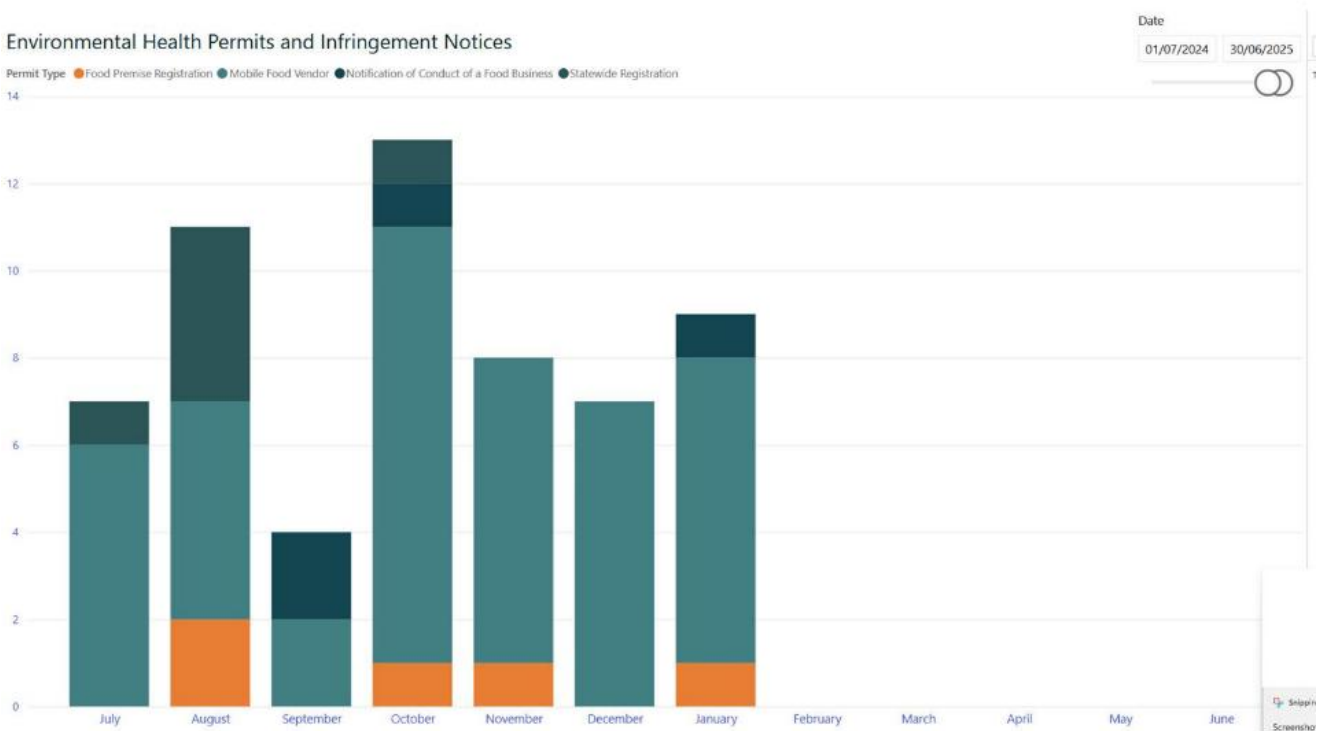
Notifiable Works Received - Building & Plumbing



Notifiable Works Estimated Costs - Building & Plumbing

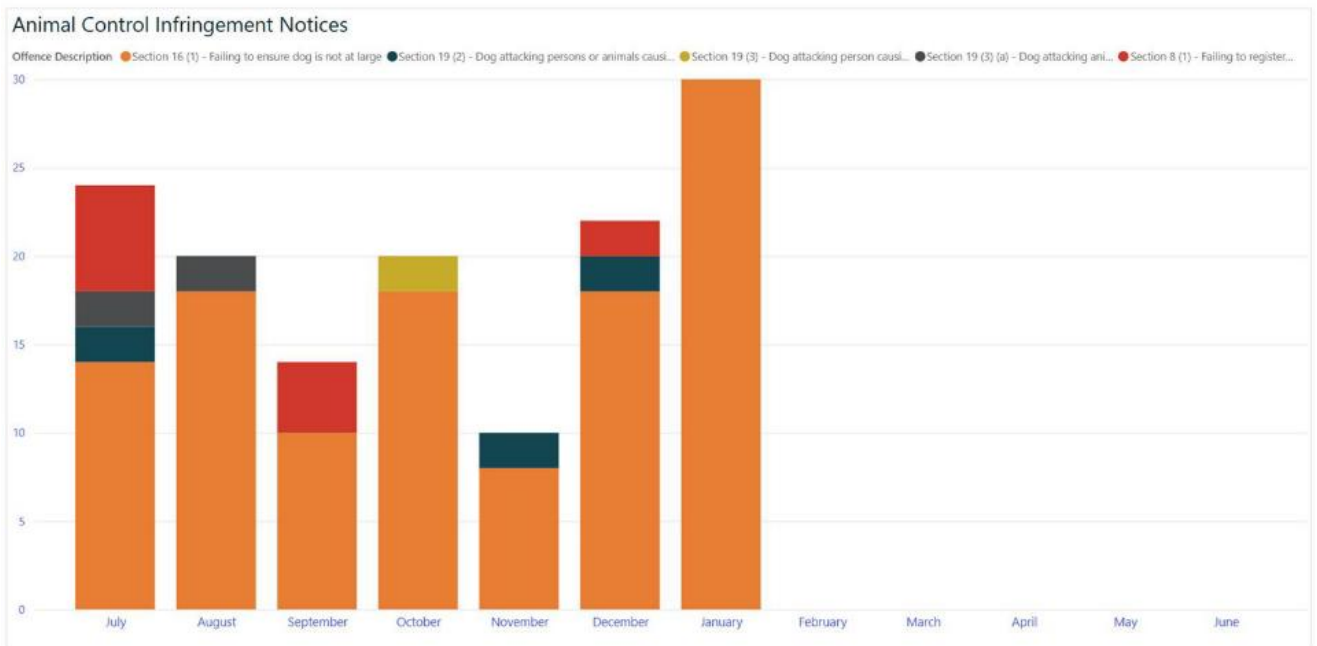


1.3. Environmental Health:
 1.3.1. Food Business Registrations:



1.4. Animal Control:

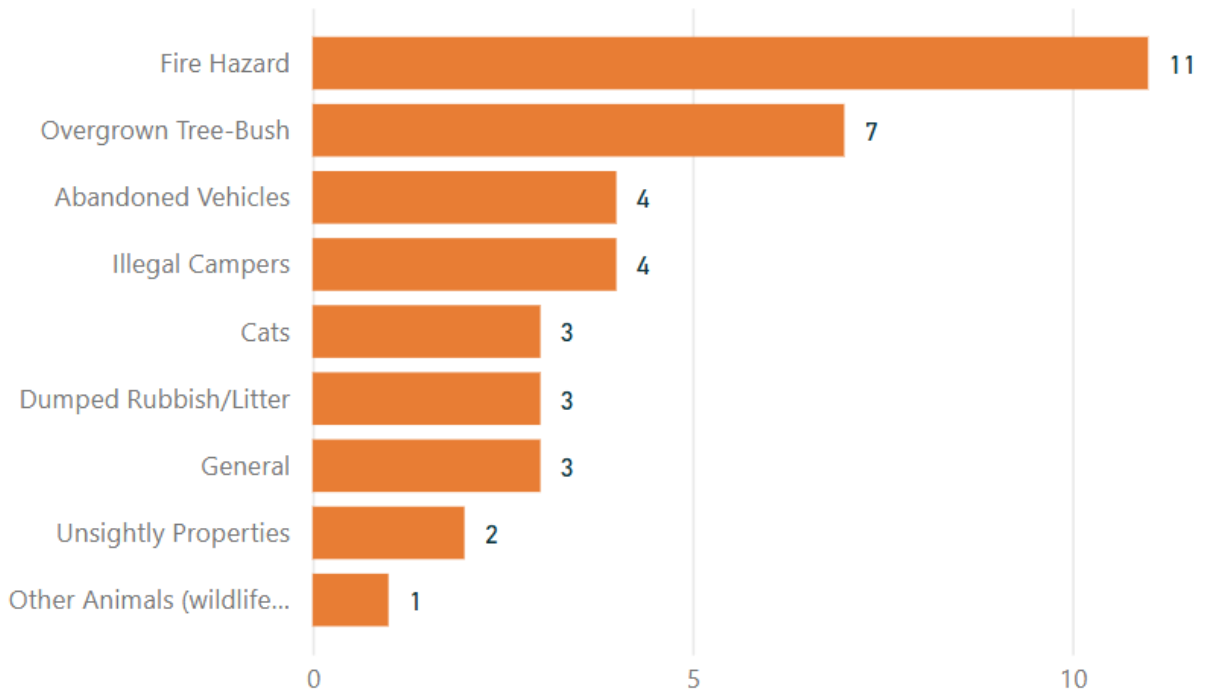
1.4.1. The following graph details the number of animal complaints for this financial year:



1.5. Risk & Compliance:

1.5.1. The following graph details the breakdown of the complaints received by the Risk Department during January:

Complaints by Complaint Type



1.5.2. The following table details the types of incidents reported in January.

Council/Public	Number Reported
Council	21
Property Damage	7
Motor Vehicle	4
Personal Injury	4
Hazard	3
General Public	2
Property Theft	1
Public	7
Personal Injury	6
General Public	1
	28

2. INFRASTRUCTURE & WORKS:

2.1. Asset Maintenance:



Percy Street Mill & Fill



Pelion Place Footpath Replacement





Torquay Road Footpath Replacement



256 Tugrah Road Drain Clearing



Bluff Access Ramp- removal of beach rock



Re-Staining of timber seats East Devonport – Wheeler Street



Devonport Recreation Centre re-seal



East Devonport Recreation Centre - sand and re-seal of stadium floor

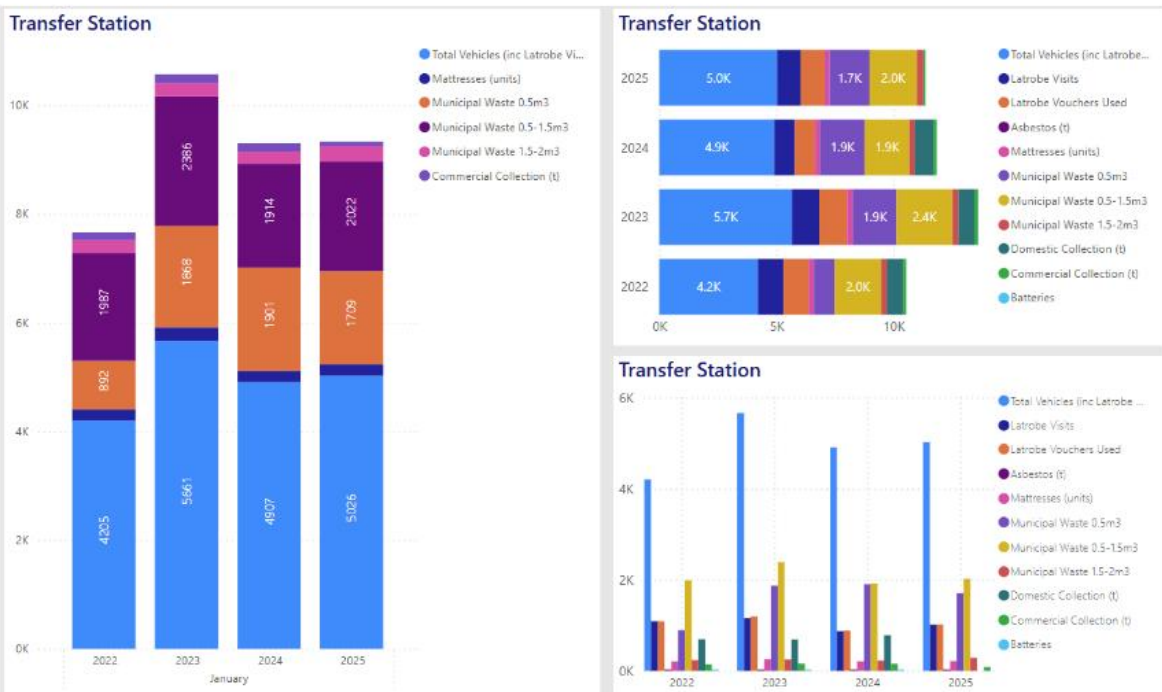
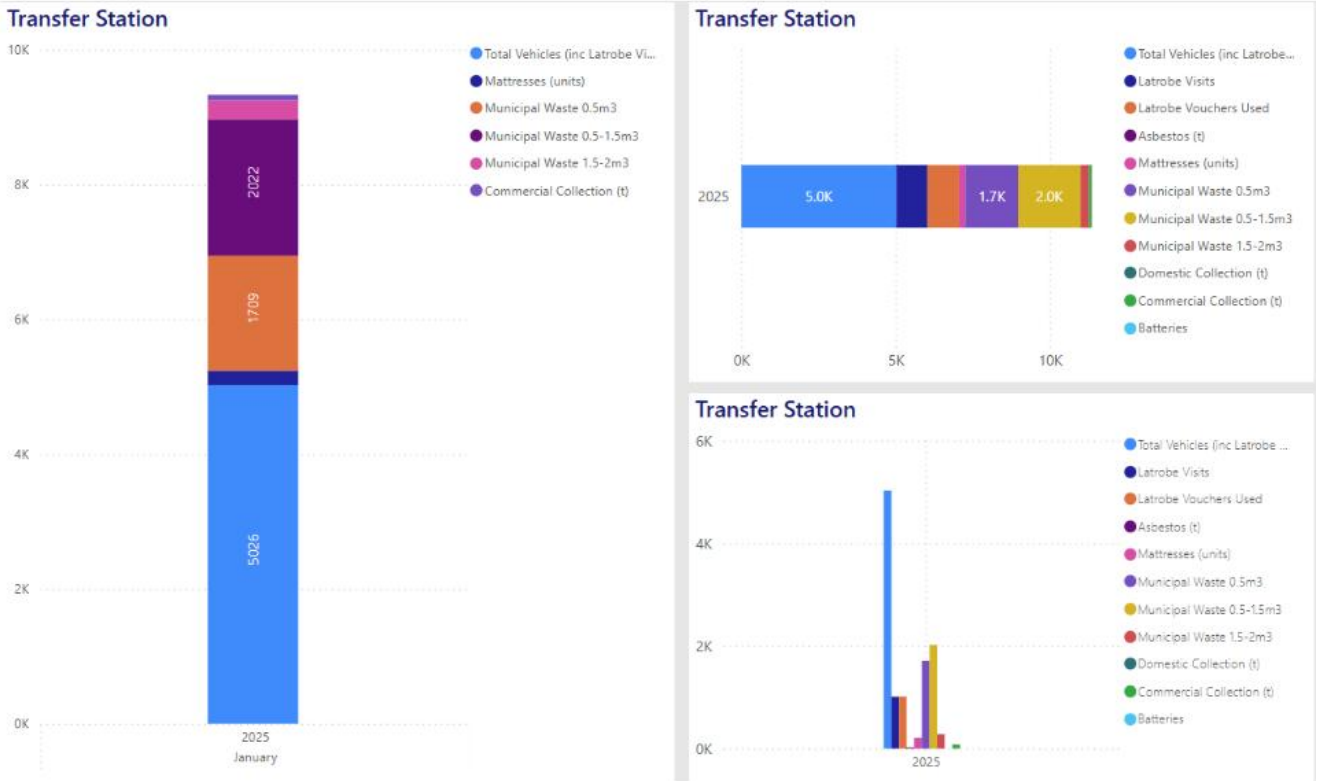


Re-Stain of timber handrail on the elevated boardwalk



2.2. Waste Management:

2.2.1. Waste Transfer Station statistics: January 2025

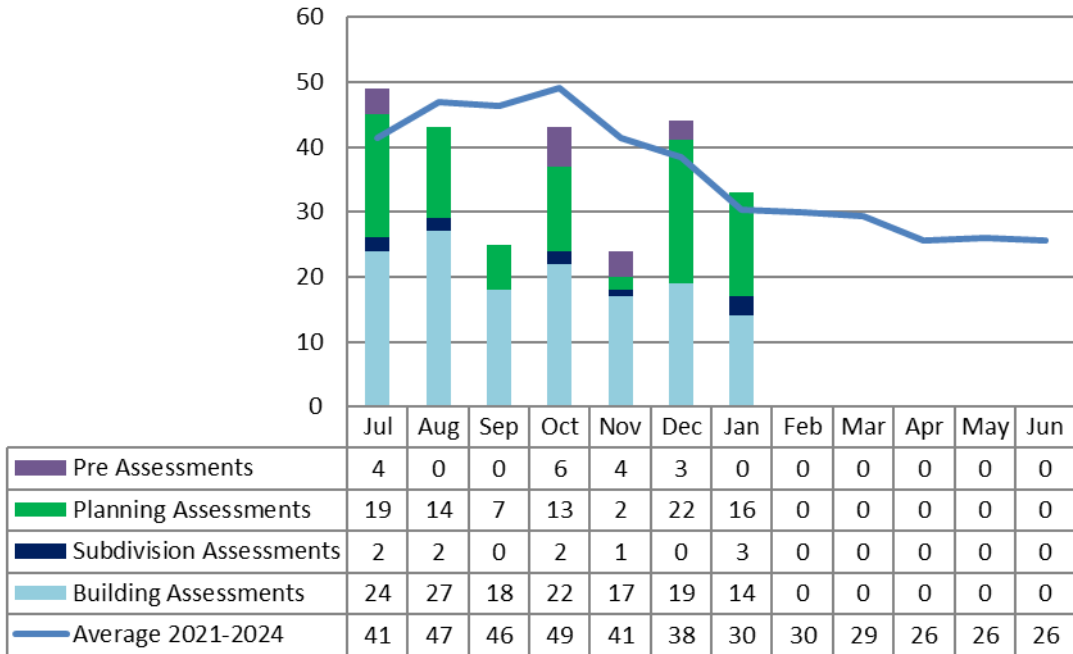


- Financial Year Comparison 2021 – 2025
[Your Council Dashboards | Devonport City Council](#)

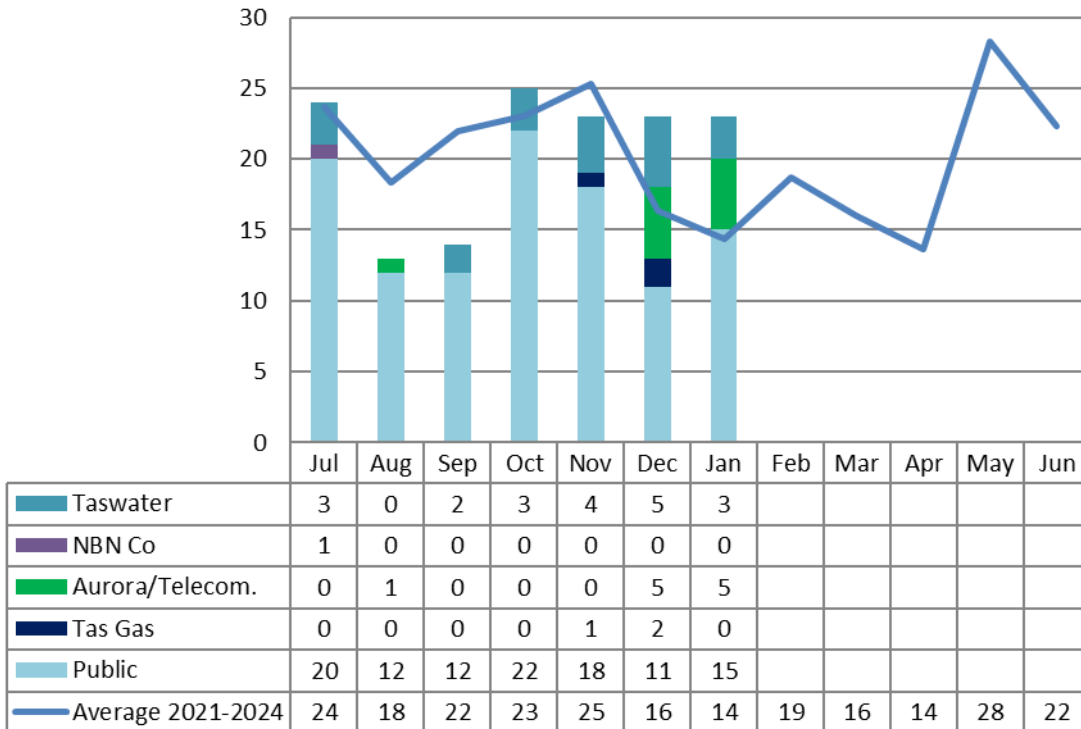
2.3. General Infrastructure Matters:

The following graphs detail the assessments processing through the Infrastructure Department. Each graph details the applications completed year to date, compared to a three-year average trend line.

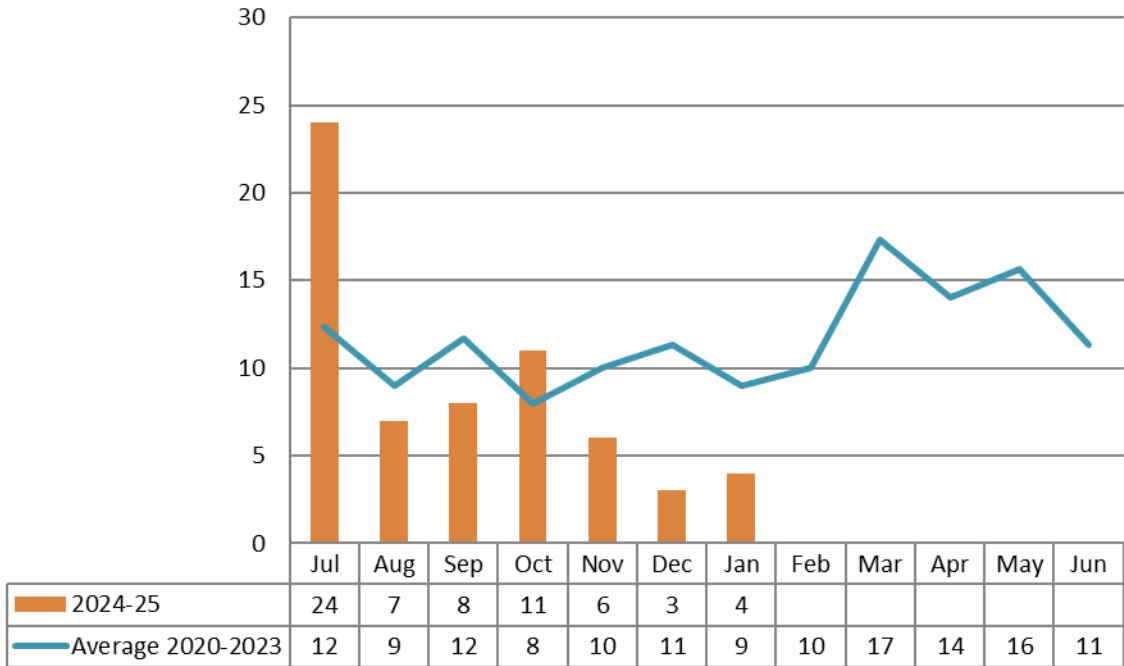
2.3.1. Engineering Assessments for Development Applications



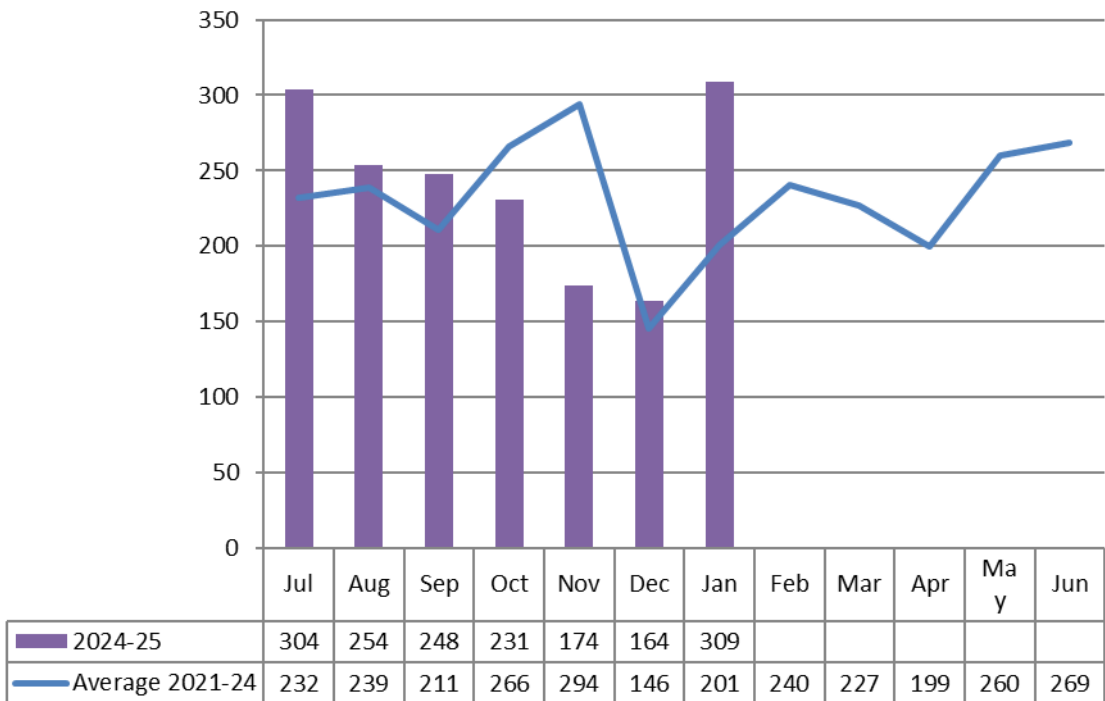
2.3.2. Road Reserve Permit Assessments



2.3.3. National Heavy Vehicle Regulator Assessments



2.3.4. Dial Before You Dig Requests



COMMUNITY SERVICES:

2.4. Community Development

2.4.1. Australia Day Awards and Citizenship Ceremony:

The City of Devonport's Australia Day Awards and Citizenship Ceremony was held on Thursday 23 January at the panoramic convention centre, with over 260 people in attendance. The event featured performances by the City of Devonport Brass Band and singer Meegan Hughes, who performed the National Anthem and "I Am Australian". Mayor Jarman presented four awards to individuals and groups who have made a significant contribution to the Devonport community:

Citizen of the Year – Felicity Sly

Young Citizen of the Year (Joint Winners) – Dillon Goss and Nikki Howard

Community Event of the Year – Devonport Junior Soccer Association's McDonald's Devonport Cup

A highlight of the evening was the presentation of the **Spirit of the City Award** to Peter Davern in recognition of his dedication and volunteer work. This is only the fifth time this award has been presented by Council.

The ceremony also welcomed a record **35 new Australian citizens**.



Australia Day Award Recipients and the Devonport Brass Band

2.4.2. The Great Aussie Sandcastle Competition:

Brett Steers, a local community member, has once again hosted the *Great Aussie Sandcastle Competition* on Bluff Beach this Australia Day. This free, family-friendly event brings the community together for a day of creativity, fun, and outdoor activity.

Following the 2025 event, Brett expressed his gratitude to Council for its support, highlighting how contributions from local businesses and organisations help keep the event running each year. This year's competition saw 30 teams and 94 participants across two age categories—juniors (12 and under) and seniors (13 and over)—with both sections showcasing some truly impressive sandcastle creations.

"Council's support helps make community-led events like this possible, fostering family connection, outdoor play, and local engagement."



The 2025 Great Aussie Sandcastle Competition, senior winner: Cradle Mountain

- 2.4.3. Light Up the paranapple convention centre webpage:
The new Light Up the paranapple convention centre webpage is now live, making it easier for community members to request lighting changes for events, causes, and special occasions. This project has been in development for 18 months, with ongoing testing and refinements to ensure a smooth user experience. The webpage allows users to check availability, submit requests, and see what causes are coming up, streamlining the process and reducing manual administration. With this new system, the Council can better support local events and awareness campaigns.
- 2.4.4. Financial Assistance Program :
Major Grant Acquittal received from:
Organisation: Devonport Country Club
Project: Shading to Bowls Greens 2&3
Major Grant
The installation of additional shading over Greens 2 & 3 has created a safer and more inclusive space for members, visitors, and community groups to enjoy lawn bowls. The new shading provides vital sun protection, encouraging participation—especially among vulnerable groups who may have otherwise been unable to take part. The project was successfully completed using the same shading design as existing structures, ensuring a smooth installation process. As a result, the club can now host more events and programs, benefiting the wider Devonport community.
Council's support was acknowledged in a social media update tagging the Council, and further recognition will be included in the club's upcoming newsletter.



Shading to Bowls Greens at Devonport Country Club

2.5. Natural Resource Management

2.5.1. Friends of Don Reserve:

Members of the Friends of Don Reserve met with Councillor Gerard Enniss to discuss their achievements in protecting the reserve's flora and fauna. The meeting also included discussions on future works and opportunities for collaboration between the group and Devonport Council.

2.6. Active Communities:

2.6.1. Living Well Devonport Programs:

The Summer/Autumn Living Well Devonport program launched in January, featuring a total of 11 offerings, including five new programs. This season marks the most extensive program to date, providing diverse opportunities for community engagement and well-being.

2.6.2. Cricket Australia u/17 National Championships:

On January 19 and 20, Devonport hosted two National Championship games as part of Cricket Australia's Under-17 Nationals, which were held across northern Tasmania.

Recreation Centre Participation Data for January:

Devonport Recreation Centre		
	Bookings	User Groups
Sauna	110	N/A
Squash	12	2
Stadium Court 1	45	3
Stadium Court 2	31	3
Table Tennis	21	3
Youth Centre	40	1
Total	259	12

East Devonport Recreation and Function Centre		
	Bookings	User Groups
Stadium	4	1
Community Room	3	1
Total	7	2

Recreation Centre User Numbers:

DEVONPORT RECREATION CENTRE	
Squash Centre	1674
Stadium	1683
Youth Centre	643
Table Tennis	1392

**The DRC Stadium and Youth Centre were closed until January 12 and January 16, respectively, while the EDRC Stadium remained closed until January 26. Casual users were not classified as User Groups, with only bookings made on behalf of clubs or organisations being recognised.*

2.6.3. January Sporting Events:

	Event	Dates	Venue
1	Cricket Tasmania Holiday Programs	13 – 14 January 2025	Meercroft Park
2	Tasmanian Institute of Sport Talent Identification Hockey Camp	19 January 2025	Meercroft Park Hockey Centre
3	Cricket Australia u/17 National Championships	19 – 20 January 2025	Devonport Oval
4	Tasmania JackJumpers School Holiday Clinic	23 January 2025	Devonport Recreation Centre, Basketball Stadium
5	Basketball Tasmania Holiday Clinic	30 January 2025	Devonport Recreation Centre, Basketball Stadium

2.6.4. Upcoming Sporting Events:

	Event	Dates	Venue
1	Spirit of Tasmania Cycling Tour	21 – 23 February 2025	Aikenhead Point, Bluff Road & Victoria Parade
2	Cricket Tasmania Hurricanes Outfield Smash	3 – 24 March 2025	Meercroft Park
3	Table Tennis Tasmania State Tournament	8 March 2025	Devonport Recreation Centre, Basketball Stadium
4	Devonport Triathlon	13 – 16 March 2025	Bluff & Foreshore Area
5	NWFL & NWFA Practice Matches	15 – 29 March 2025	Girdlestone Park
6	Bluff 2 Boat Ramp	16 March 2025	Bluff, Roundhouse Park & Haines Park
7	Basketball Tasmania State Tri Series	22 – 23 March 2025	Devonport Recreation Centre, Basketball Stadium
8	Broughton Cup	29 March 2025	Meercroft Park

2.7. Events:

2.7.1. External Events:

- Devonport Family Fun Fair – 3 – 18 January 2025
- The Ladbrokes Devonport Cup – 8 January 2025

Event details can be found on Council's website as they come to hand <https://www.devonport.tas.gov.au/whats-on-devonport/> or events Facebook page <https://www.facebook.com/devonportevents/>

2.7.2. Upcoming Events:

Council's Events team are currently working on the following upcoming events:

- Diamonds of Devonport – 6 March 2025
- Harmony Day Celebration – 21 March 2025
- ANZAC Day – 25 April 2025
- Music by the Waterfront – 5 July 2025
- Devonport Jazz – July 24 – 27 2025

Diamonds of Devonport

In recognition of International Women's Day, Diamonds of Devonport will celebrate the achievements of the 2025 Ambassador, Kate Beer, and acknowledge the contributions of local women who inspire others and positively impact the community. The event will take place on Thursday, 6 March, at the paranaple convention centre (Level 3). Tickets are \$25 and include a welcome drink, canapés, and entertainment by Megan Burton. This event provides an opportunity to highlight the stories and dedication of women in the region.

Harmony Week Celebration

The Harmony Week Celebration will be held at Haines Waterfront Park on Friday, March 21, 2025, from 5:30 pm to 8:30 pm. The event will showcase cultural performances, a variety of food trucks, and a welcoming, inclusive atmosphere. It aims to embrace diversity and unity, providing a family-friendly experience that celebrates the rich cultural fabric of our community. Admission is free, and activities are open to all. Food will be available for purchase from multicultural food vendors, or attendees can bring their own food. This is an alcohol-free event and is open to the community.

4. CULTURAL FACILITIES:

4.1. Devonport Regional Gallery:

4.1.1 Exhibition Program:

Exhibition	Date
Tidal: City of Devonport Tasmanian Art Award	6 Dec – 8 Feb
Little Gallery Emerging Artist Program: Laura Purcell	14 Dec – 25 Jan
Little Gallery Emerging Artist Program: Aleks Crossan	1 Feb – 15 Mar
National Touring Exhibition: Lost in Palm Springs	15 Feb – 22 March
Between Buildings as Between Stars	22 Feb – 10 May

4.1.2 Education programs, activities and participation data:

Event	Participation	Date
St Patrick's Vacation Care Group	35	15-Jan
Self-Assembly with Simon Spain, tidal.24 festival	22	18-Jan
Talking Tidal, Chaired by Dr Tim Butcher, tidal.24 festival	17	18-Jan
Sisters Akousmatica performance 1 on Julie Burgess, tidal.24 festival	22	18-Jan
Sisters Akousmatica performance 2 on Julie Burgess, tidal.24 festival	14	18-Jan
Books + Art	6	20-Jan
Imagination Irrigation with Caitlin Farger, tidal.24 festival	25	22-Jan
tidal perspectives with Caitlin Farger, tidal.24 festival	7	22-Jan
Mark Making workshop with Artist in Residence Cheryl Rose, tidal.24 festival	12	30-Jan
Cheryl Rose studio visit engagements, tidal.24 festival	5	31-Jan
TOTAL	165	

4.1.3 Tidal:24 festival:

The inaugural *tidal.24 festival* launched alongside the *tidal.24: City of Devonport Tasmanian Art Award* finalist exhibition on 6 December 2024. Building on the reputation of *tidal* as a premier Tasmanian arts event, the festival connected participants with art, waterways, and one another in a celebration of creativity and community.

Running until 8 February 2025, the festival offered a rich program of interactive artworks, workshops, live music, and artist talks. It brought together the local community, artists, tourists, and visitors to explore and engage with the tidal theme in innovative and meaningful ways.

Highlights included:

- Cheryl Rose, the festival's Artist in Residence, who captivated audiences with her mark-making techniques and practice deeply rooted in Country.
- Evocative Sea Shanties performed by Exhale Choir in the Main Gallery featuring tidal.24.
- Lacunae: Tidal by Soma Lumia, an interactive artwork that connected the Devonport Regional Gallery, Tiagarra Tasmanian Aboriginal Cultural Centre, and the Hive Ulverstone, supported by a grant from RANT Arts and Regional Arts Australia.
- Dr. Simon Spain's globally renowned participatory art experience, Self-Assembly, which transformed Market Square Pavilion into a space of organic, interconnected self-representations.
- Caitlin Fargher's Imagination Irrigation workshop, where participants filled the skies with water and play.
- Waves on Waves, an immersive audio experience aboard the Tall Ship Julie Burgess with Sisters Akousmatica, also broadcast live via free radios for all ages to enjoy.

Other notable events included a thought-provoking panel discussion, Talking Tidal, chaired by Dr. Tim Butcher, Touching Stories: Walking on Art, an intergenerational storytelling experience with Aleks Crossan, and Structurally Soft, an exploration of texture and form with Laura Purcell.

The festival successfully attracted new visitors to the gallery, deepened community engagement with gallery programs, and garnered media attention for the biennial *tidal.24* exhibition.



Self-Assembly workshop with Dr Simon Spain



Cheryl Rose, Artist in Residency workshop

4.2. Bass Strait Maritime Centre:

4.2.1. Exhibition Program:

Current Exhibition	Date
Postcards - Greetings from Devonport	Opened in December

4.2.2. Education and public program activities and participation data:

Event	Participation	Date
There we no public programs for January 2025		
TOTAL		

4.3. paranaple arts centre, Town Hall Theatre

4.3.1. Performances and productions January 2025:

Production	Patrons	Date
There were no performances in January 2025		
TOTAL		

4.4. Visitor number data:

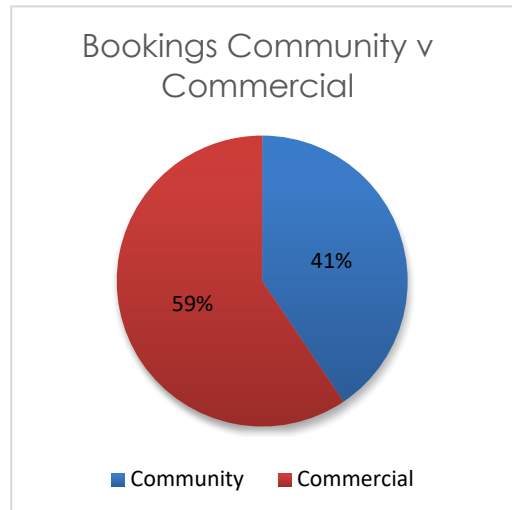
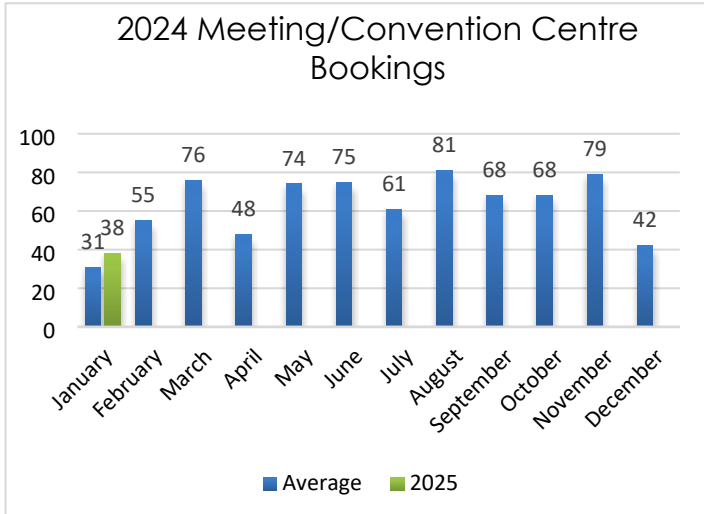
Facility	Visitors January
paranaple arts centre	3,223
Bass Strait Maritime Centre	1,033
TOTAL	4,256

4.5. Convention Centre & Market Square:

Events including attendee numbers and utilisation trends:

For January 2025, the DCC meeting rooms held 32 events, including 6 in the convention centre and 3 in Market Square Pavilion. Total attendance of 1,475 patrons.

Event	Presenter	Attendance
Funding Announcement	Office of Senator Anne Urquhart	30
50 th Anniversary	Delta Hydraulics	134
Australia Day Awards	Devonport City Council	260
First Year Teacher Induction Program	DECYP	65 (3 days)
Wedding	Private Event	50
Evening of Excellence	Don College	550
TOTAL		1,219



Australia Day Awards Ceremony

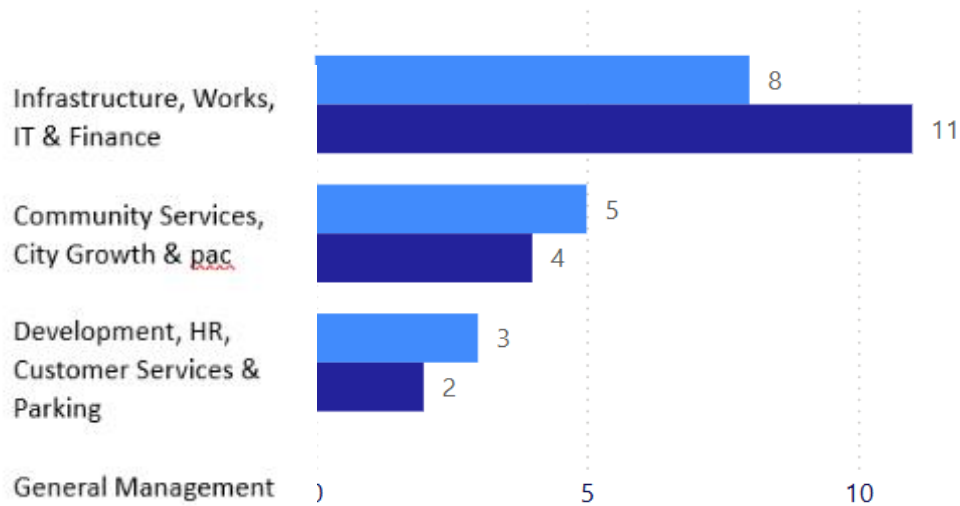
5. CORPORATE SERVICES:

5.1. Human Resources:

5.1.1. Staff departures and recruitment (advertised positions and staff appointments) this financial year:

Turnover by Department

● New Hires ● Num Departed



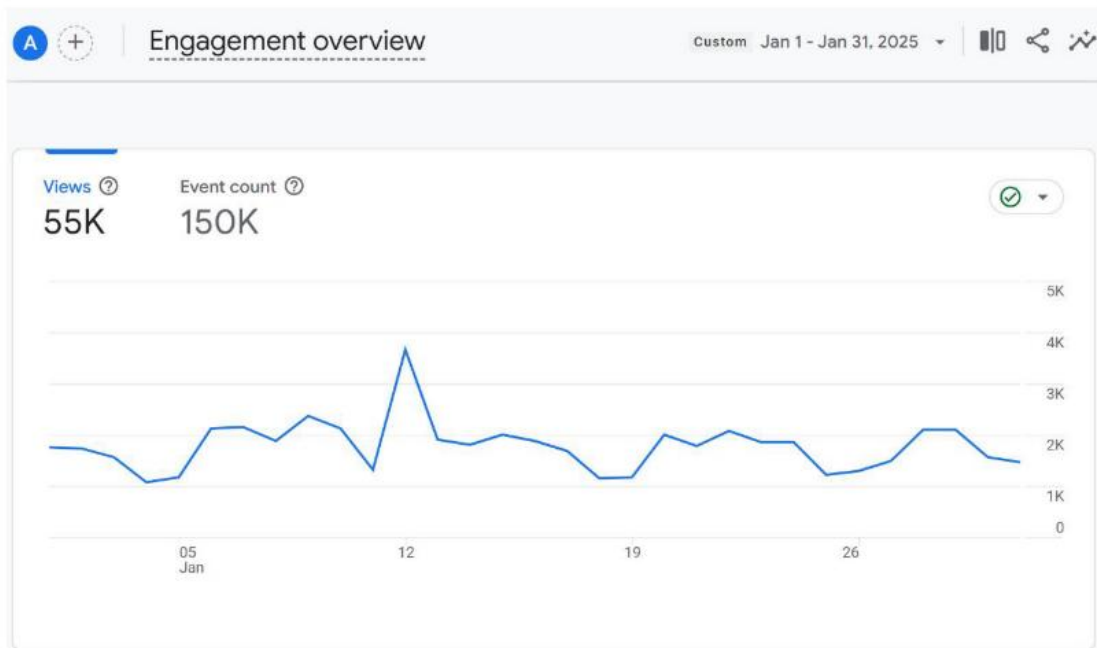
5.2. Communications:

5.2.1. Website and social media statistics and data:

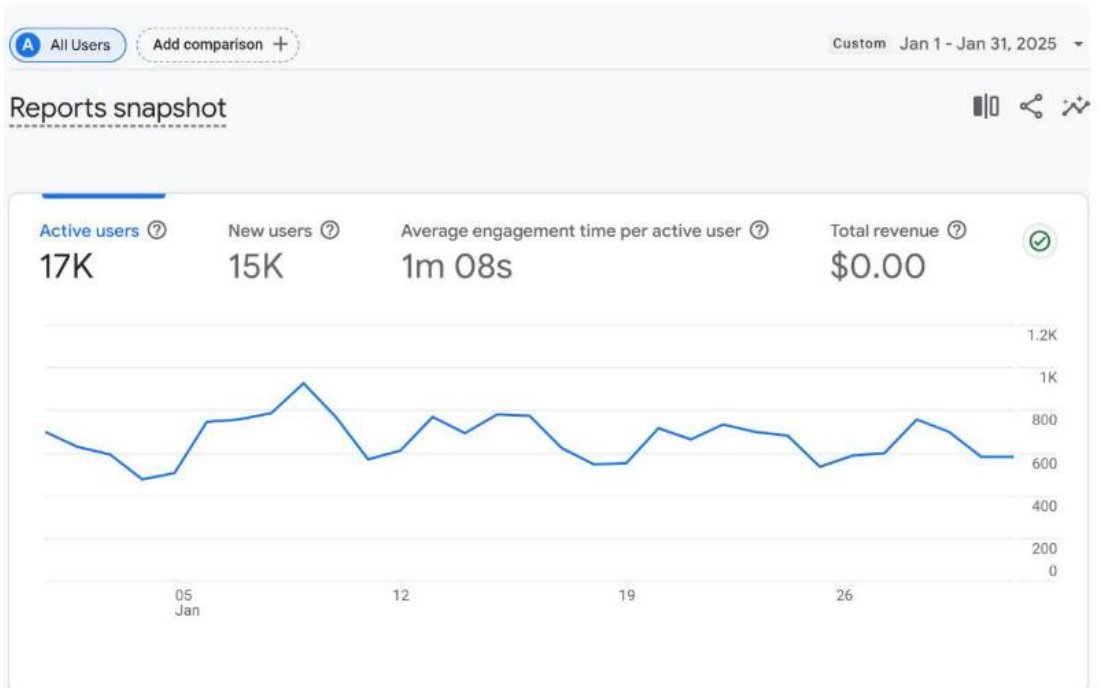
Devonport City Council Website

Devonport City Council website content is refreshed on an on-going basis, by updating information and the addition of new public notices, planning applications, news stories and events.

Top 10 Website Pages	January 2025
1.	Advertised Planning Permit Applications
2.	Forms & Payments
3.	Waste Transfer Station
4.	Fortnightly Rubbish Collection
5.	What's On Devonport
6.	Contact Us
7.	Lillico Beach
8.	Employment Opportunities
9.	From Sky to Sea
10.	Eve in the City 2024
Note: Most visitors to the website begin at the home page, but this is not listed in the top 10 pages, as it would be a normal starting point for most website visits.	



Community Consultation



During January there was no specific community consultation undertaken.

Social Media

Council currently utilises Facebook, Twitter, and LinkedIn as social media tools to engage with the community and local media.

Followers at the end of January 2025:

Facebook	15,351 up by 299
LinkedIn	1,558 up by 25
X (formerly Twitter)	675 down by 2
YouTube	232 up by 1

Devonport City Council's Corporate Facebook page engages the community with updates on capital works, events, media releases, emergencies, and roadworks. Additional social media accounts, managed by the Council's Events Team and the parnaple arts and convention centre, provide targeted content for key demographics.

DCC Corporate Facebook Page Statistics	January 2025
Facebook Average Monthly Reach: Number of Facebook users who have seen content associated with the page during the period.	109,153 TY (116,801 LY)

During January, the top 10 Facebook posts in terms of audience reach were:

Devonport City Council
Jan 23, 2025, 1:49 PM

We've just installed a brand-new shade sail at The Bluff Playground! This means even more comfort for your little ones as they enjoy the outdoor fun while

NEW SHADE SAIL INSTALLED AT THE BLUFF PLAYGROUND

Post Performance	
Reach	27.15K
Clicks	2.59K
Reactions	511
Comments	36
Shares	31

Devonport City Council
Jan 6, 2025, 1:31 PM

Notice: Track Replacement Works Please be advised that from Monday, 13th January, to Friday, 24th January, the Don River Railway will be

DON RAILWAY TRACK REPLACEMENT WORKS: PATHWAY CLOSURES FROM JANUARY 13-24, 2025.

Post Performance	
Reach	16.75K
Clicks	563
Reactions	62
Comments	2
Shares	19

Devonport City Council
Jan 8, 2025, 3:00 PM

It's back! After the overwhelming success of the inaugural event in 2023, Tasmanian Symphony Orchestra is returning to Devonport's

stlukes Symphony on the Waterfront
FREE tickets available from 10am tomorrow!

Post Performance	
Reach	14.33K
Clicks	1.09K
Reactions	149
Comments	13
Shares	41

Devonport City Council
Jan 2, 2025, 4:00 PM

Please be advised that from the week of the 13th of January 2025, Fenton Way will be opened as a two-way street from the multi-level car park to Best

IMPORTANT UPDATE FOR FENTON WAY & MULTI-LEVEL CAR PARK USERS

Post Performance	
Reach	61.87K
Clicks	6.68K
Reactions	176
Comments	59
Shares	104

Devonport City Council
Jan 20, 2025, 4:30 PM

Exciting Progress Ahead! The components for the new city entrance marker are being assembled off-site and are on schedule for installation in East

EAST DEVONPORT CITY ENTRANCE MARKER - A SNEAK PEEK AT A LANDMARK IN THE MAKING

Post Performance	
Reach	36.04K
Clicks	8.05K
Reactions	270
Comments	77
Shares	24

Devonport City Council
Jan 7, 2025, 5:00 PM

Reminder, please be advised that from the week of the 13th of January 2025, Fenton Way will be opened as a two-way street from the multi-level car park to

DEVONPORT CITY COUNCIL: Fenton Way - Two Way Traffic

Post Performance	
Reach	30.29K
Clicks	3.12K
Reactions	81
Comments	21
Shares	51

Devonport City Council
Jan 22, 2025, 1:27 PM

Please be advised of an upcoming road closure on Best Street (between Barker Street & Edward Street) from 11.30am - 12.30pm on 26 January 2025. Thank you.

[See more...](#)

ROAD CLOSURE
BEST STREET (BETWEEN BARKER STREET & EDWARD STREET)
11.30AM - 12.30PM 26/01/2025

Post Performance	
Reach	13.94K
Clicks	302
Reactions	36
Comments	0
Shares	26

Devonport City Council
Jan 7, 2025, 3:00 PM

HOT ASPHALT
High temperatures can make the asphalt too hot for your dog's paws.

AIR TEMPERATURE: 26°C → ASPHALT TEMPERATURE: 62°C
 AIR TEMPERATURE: 35°C → ASPHALT TEMPERATURE: 85°C

HOW TO AVOID BURNING THE SEVEN SECOND TEST
 IF THE BACK OF YOUR HAND CAN'T STAND THE HEAT ON THE ASPHALT, IT'S TOO HOT FOR A WALK.

Post Performance	
Reach	11.24K
Clicks	401
Reactions	169
Comments	1
Shares	108

Devonport City Council
Jan 31, 2025, 12:06 PM

Please be advised that on Monday, 3 February, construction will begin to install drainage pipes along Oldaker Street, from outside No. 17 to the North.

[See more...](#)

STORMWATER UPGRADES
OLDAKER STREET (FROM 17 OLDAKER STREET TO NORTH FENTON INTERSECTION)
FROM 03/02/2025

Post Performance	
Reach	10.85K
Clicks	260
Reactions	12
Comments	0
Shares	8

Devonport City Council
Jan 9, 2025, 10:00 AM

🎵 Tickets are NOW ON SALE! 🎵 The Tasmanian Symphony Orchestra is back for another magical evening of music on the Devonport Waterfront.

[See more...](#)

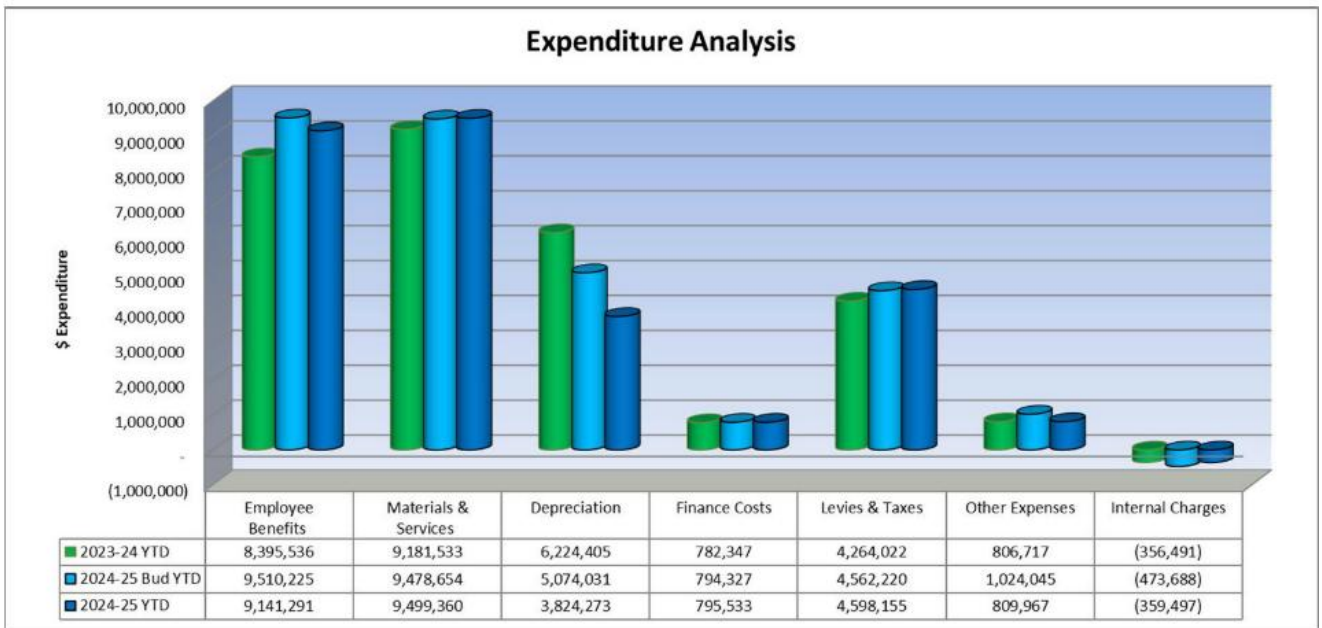
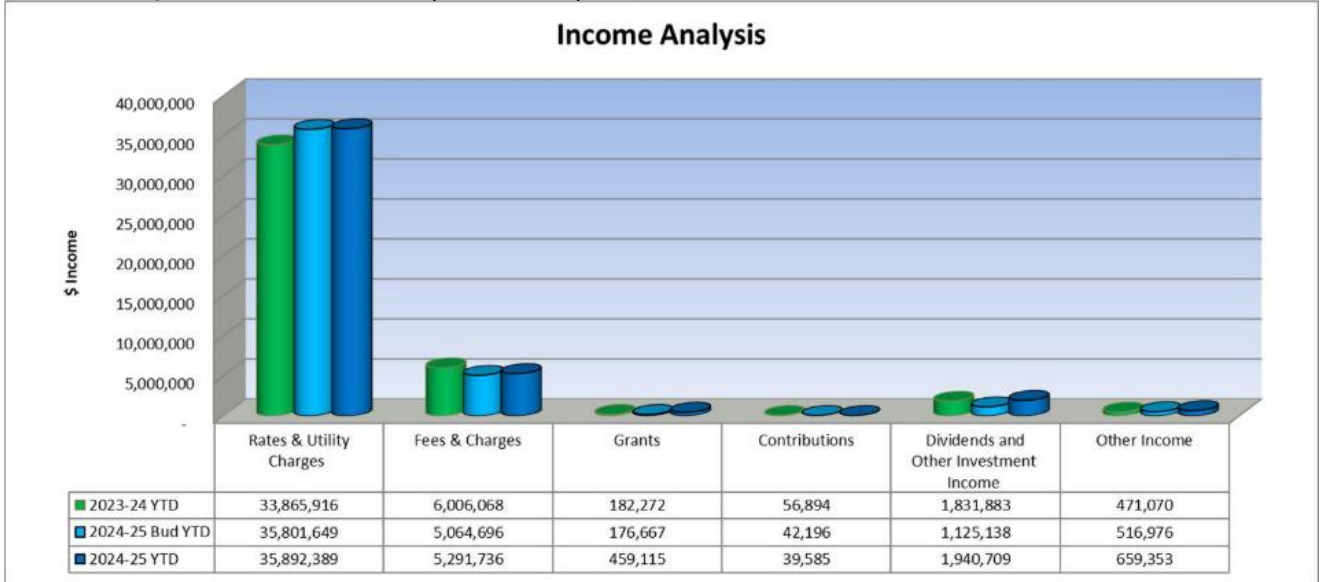
stluke's Symphony on the Waterfront
FREE tickets available now! Don't miss out!

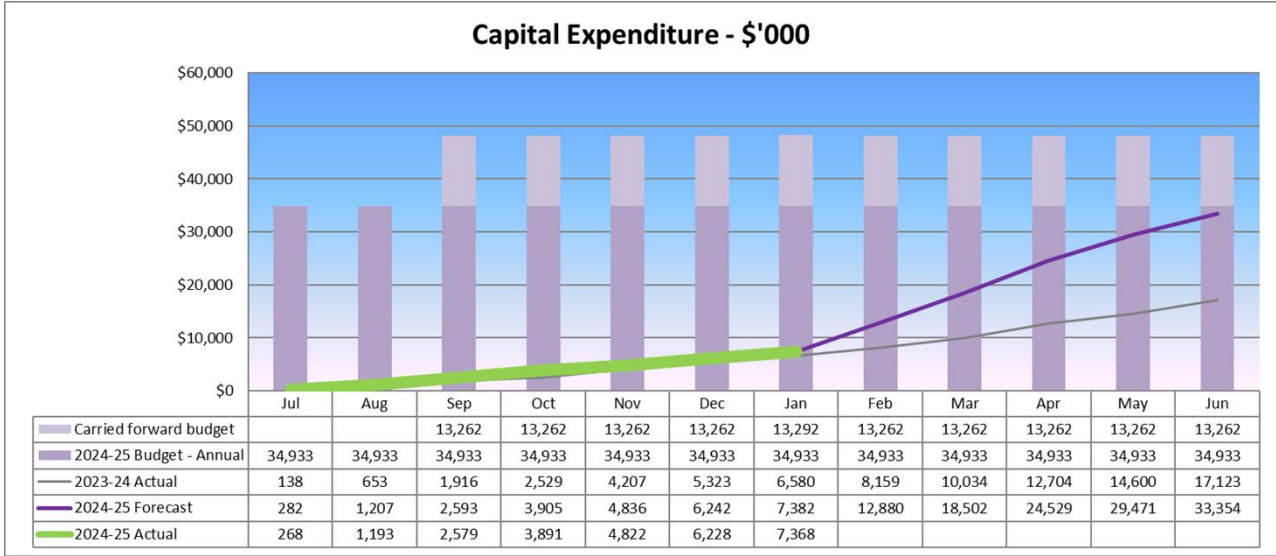
Post Performance	
Reach	10.68K
Clicks	803
Reactions	72
Comments	5
Shares	0

5.3. Finance:

The operating result for the financial year to the end of January 2025 is favourable with actual revenue being higher than budget by \$1.6M and actual expenses being lower than budget by \$1.7M, resulting in an overall favourable variance of \$3.2M.

The forecast operating surplus for the financial year is \$2.3M, which includes share of profit of associates (Dulverton) of \$1.0M.

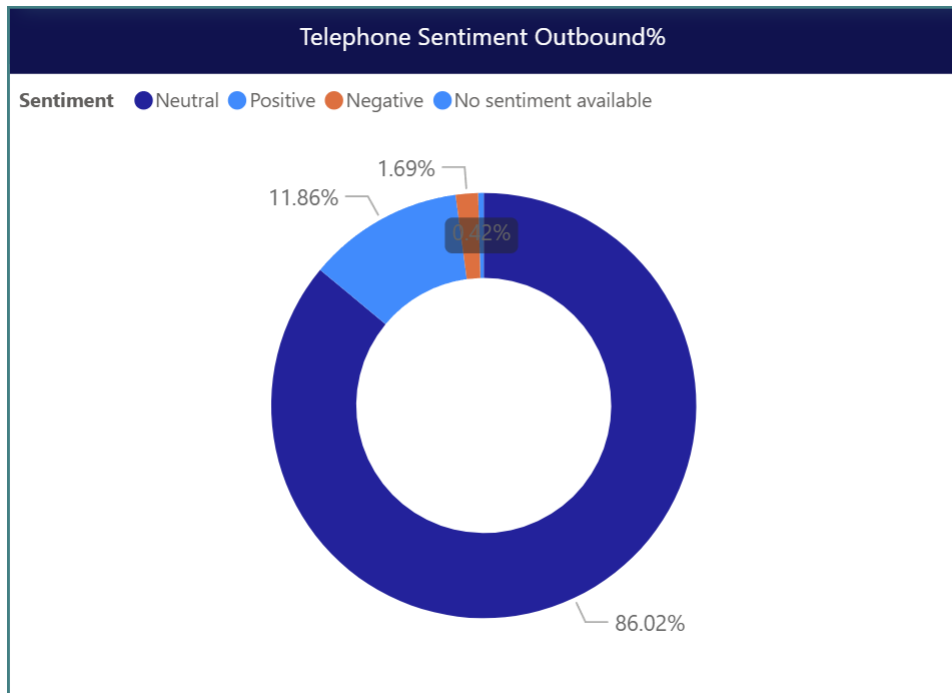
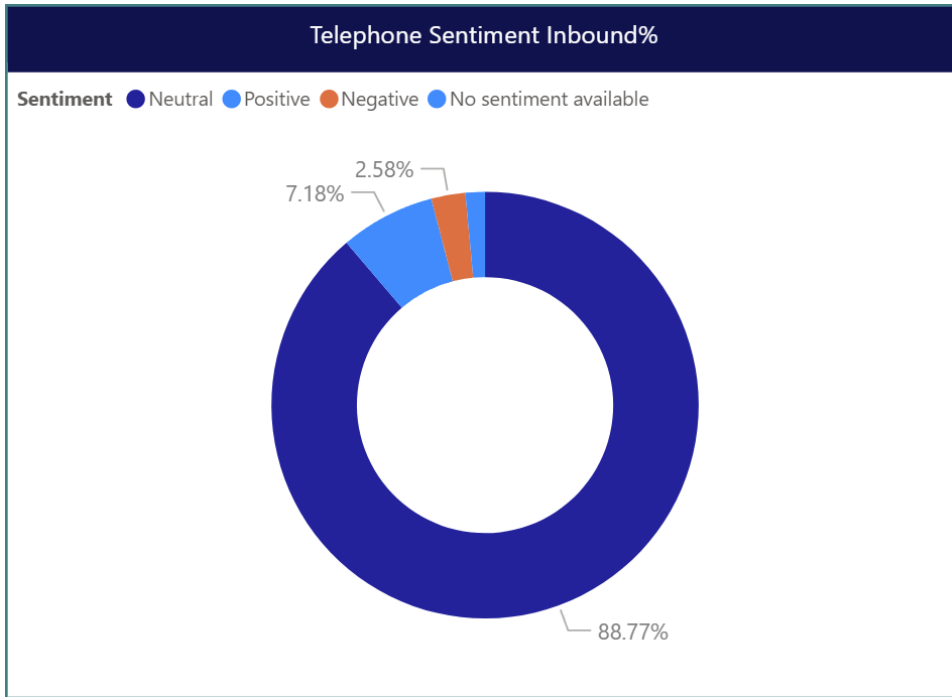




For additional information, please refer to the attached Finance Report.

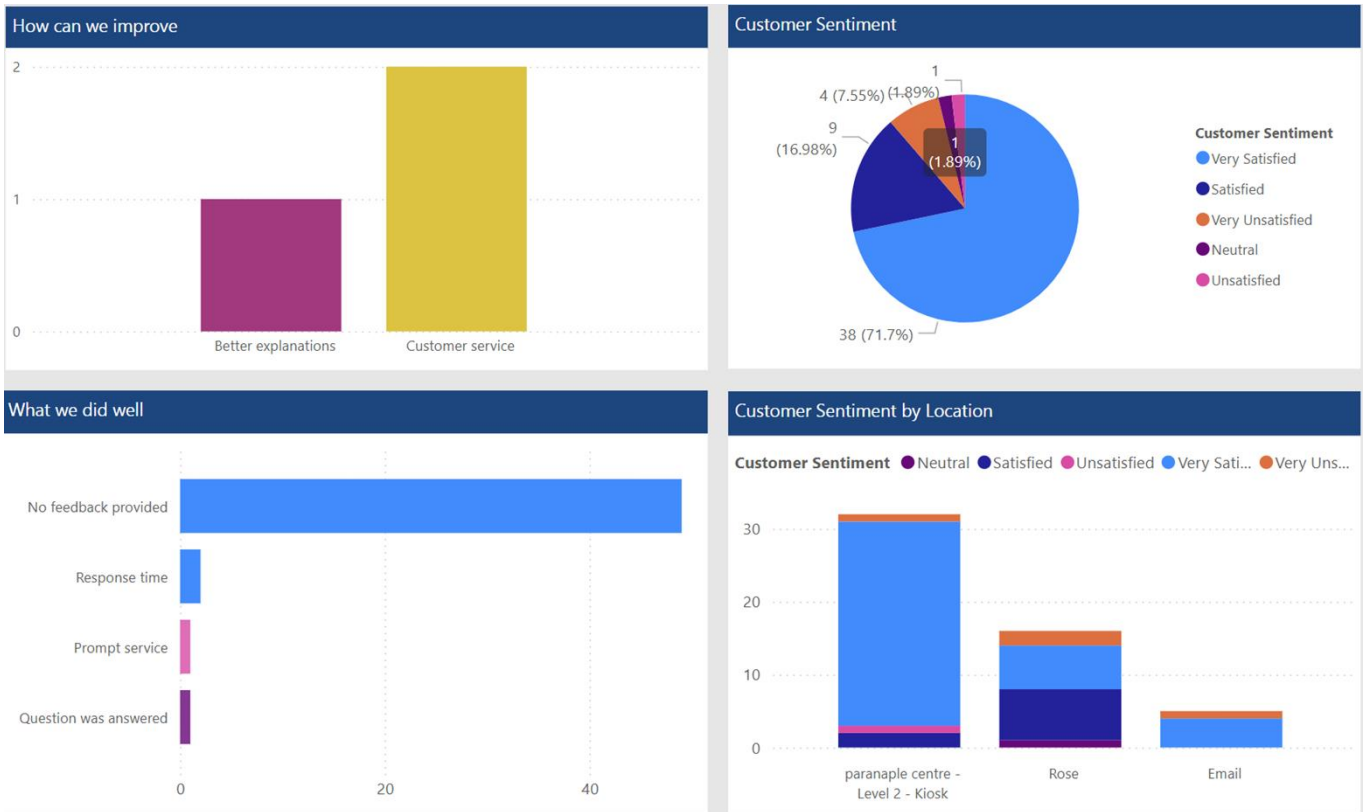
5.4. Customer Service:

5.4.1. The following graphs show the breakdown of customer sentiment to Council's Customer Service over the phone during January:



NOTE: Customer Sentiment Stats along with other useful Council reports can be found on Council's website at [Your Council Dashboards | Devonport City Council](#)

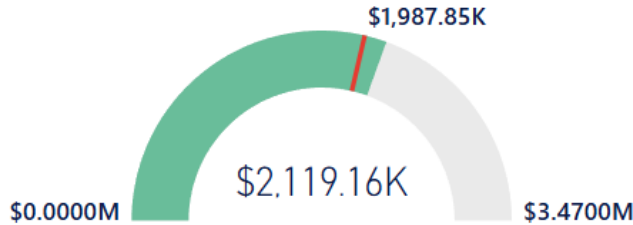
5.4.2 The following graphs details the customer feedback received by Council by email, phone, in person and chatbot in the calendar year to January:



5.5. Parking

5.5.1 Parking income statistics this financial year:

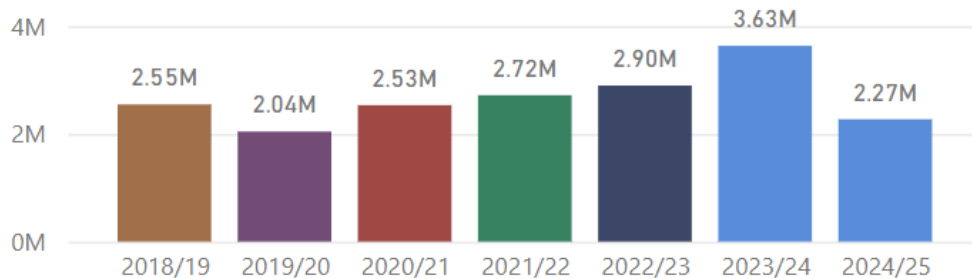
Budget v Revenue Period to Date



Revenue/Budget Period to Date

Description	Budget \$	Revenue \$	Variance \$	Variance %
Edward St CP	\$67,083.31	63,080.51	(\$4,002.80)	-6%
Fenton Way CP	\$14,583.31	22,088.95	\$7,505.64	51%
Fines Received	\$586,250.00	608,969.00	\$22,719.00	4%
Formby Rd CP	\$163,333.31	162,396.77	(\$936.54)	-1%
Fourways CP	\$67,083.31	66,956.80	(\$126.51)	-0%
Multi Storey CP	\$192,500.00	209,498.56	\$16,998.56	9%
Other - MPES	\$210,000.00	237,751.39	\$27,751.39	13%
Parking Meters	\$383,686.79	427,035.68	\$43,348.89	11%
Parking Permits	\$137,083.31	147,889.71	\$10,806.40	8%
Payne Ave CP	\$61,250.00	68,278.61	\$7,028.61	11%
Steele St CP	\$46,666.69	46,088.19	(\$578.50)	-1%
Wenvoe St CP	\$58,333.31	59,122.77	\$789.46	1%
Total	\$1,987,853.34	2,119,156.94	\$131,303.60	7%

Previous Years Revenue

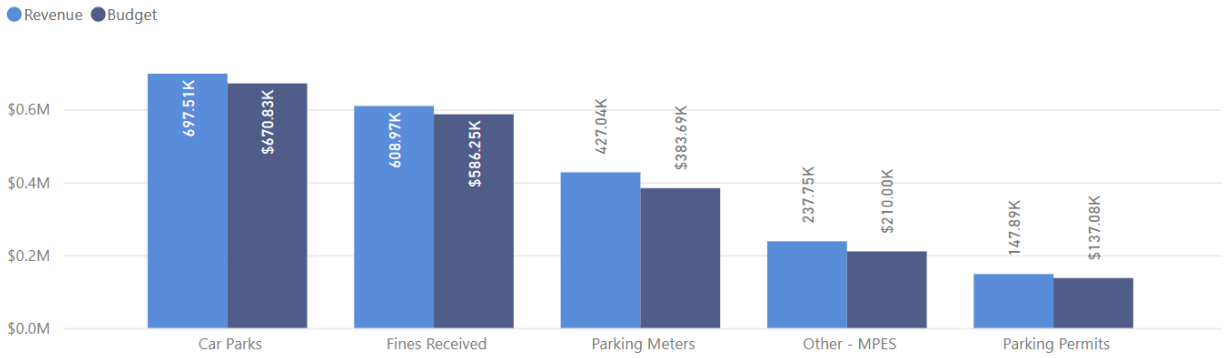


NOTE:

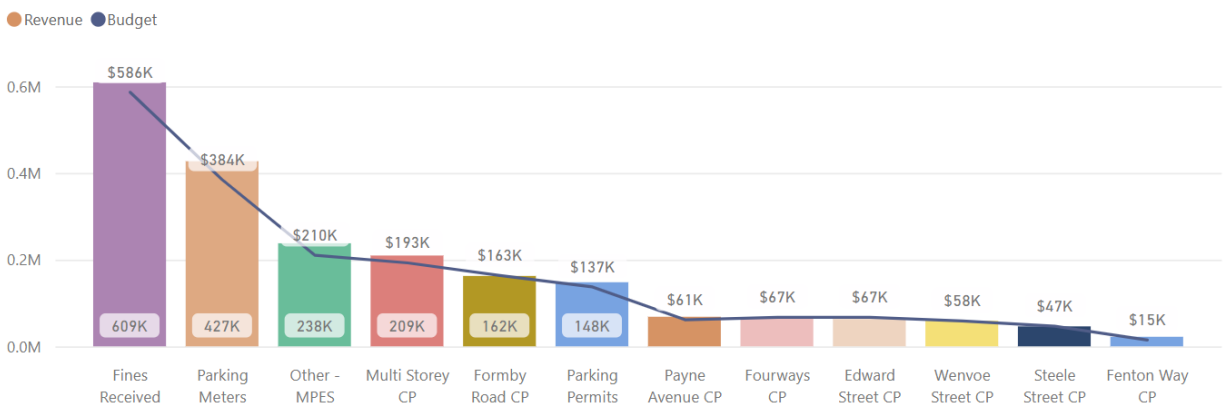
- The timing of cash collection from parking meters usually results in revenue falling in the next period. Cash collected in one month will be recognised in the following month.

5.5.2 Revenue (Revenue v Budget – type breakdown; location breakdown)

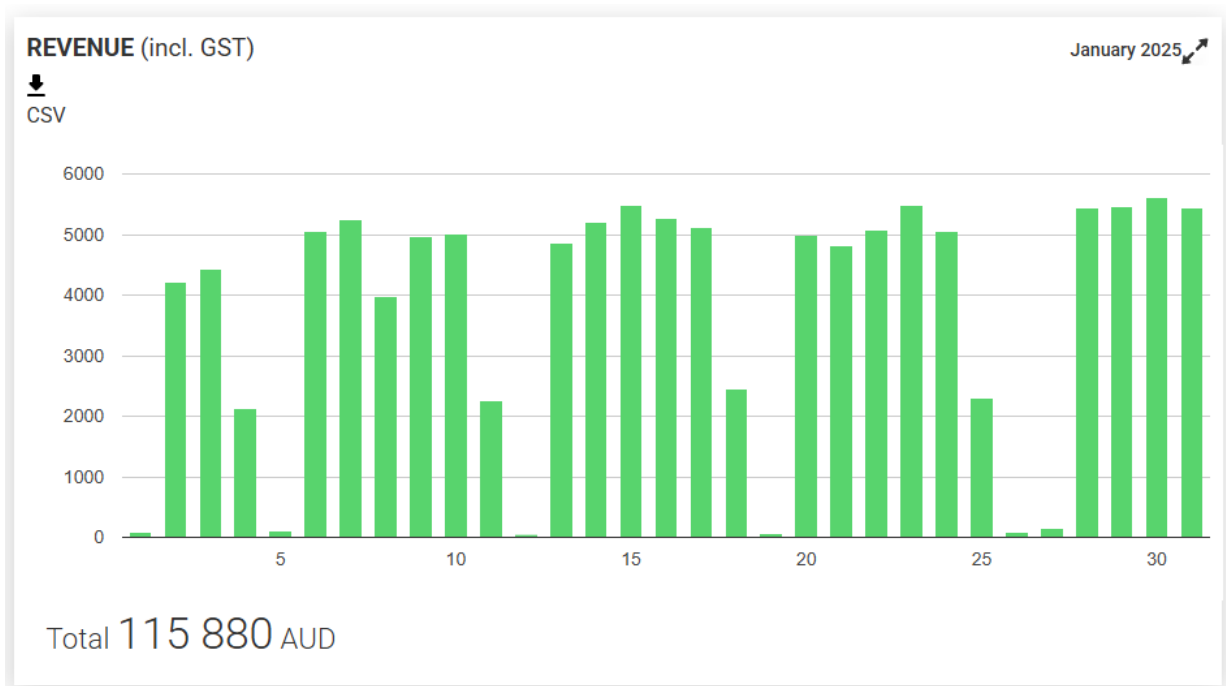
Grouped Natural Account - Revenue v Budget Year to Date



Natural Account - Revenue v Budget Year to Date

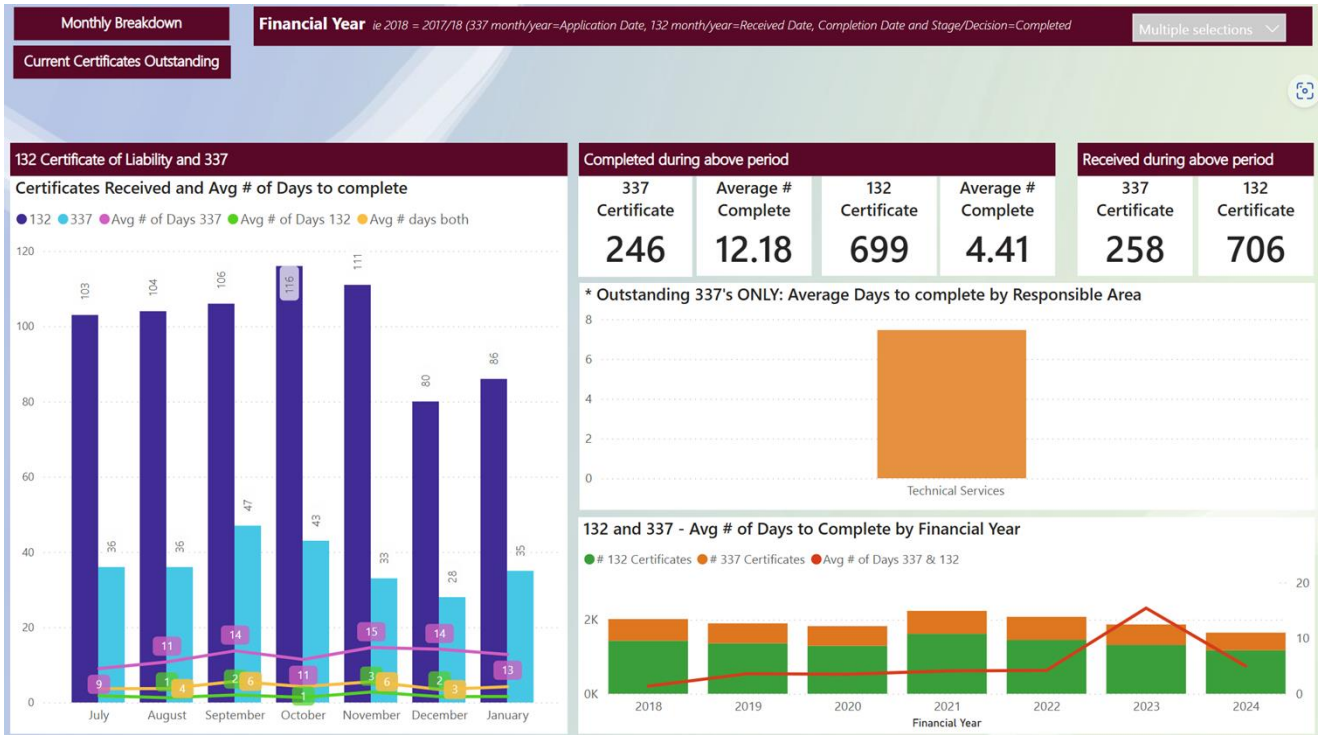


5.5.3 EasyPark Statistics:



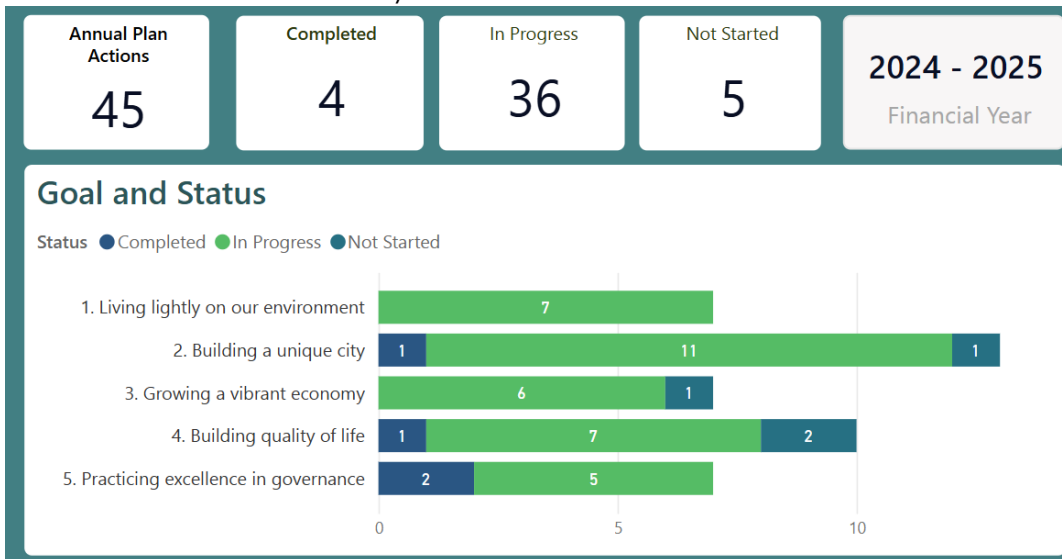
5.6. Section 132 & 337 Certificates:

5.6.1 Statistics on completed certificates Financial YTD:



5.7. Annual Plan Action Update:

5.7.1 Status as of 31 January 2025:



Action Highlights:

Construct Stage 1 of waste diversion upgrades at the Transfer Station

Construction is well underway now on the Recovery Centre Building.

Increase number of EV vehicles to existing fleet

Two additional fleet EV's are on order with expected delivery in March.

Upgrade Rose the Chatbot using the latest Artificial Intelligence Technology

Rose, the chatbot, on council's website has been upgraded to the latest artificial intelligence solution and is much more capable at answering questions.

Facilitate the commencement of the new Indie School

Partial demolition works of the former library building are now complete, with construction works for the new Indie School progressing on site.

Review and update the DEVYAG Terms of Reference

First meeting of newly appointed DEVYAG members to be held in February 2025.

6. COMMITTEES, AUTHORITIES & EXTERNAL ORGANISATIONS:

6.1. Minutes: There are no minutes from meetings held in January 2025.

COMMUNITY ENGAGEMENT

This report includes information that relates to community engagement undertaken in relation to operational activity.

FINANCIAL IMPLICATIONS

Any financial or budgetary implications related to matters included in this report will be separately reported to Council.

There is not expected to be any impact on Council's operating budget as a result of this report.

RISK IMPLICATIONS

Any specific risk implications have been outlined in the commentary included as part of this report. Any specific risk that is identified as an issue for Council would result in a separate report to Council.

CONCLUSION

This report is provided for information purposes only and to allow Council and the community to be updated on matters of interest.

ATTACHMENTS

1. 20250131 Consolidated Financial Report - Council Meeting [**6.4.1** - 9 pages]

7 CLOSED SESSION

The Chief Executive Officer advises that in his opinion, the agenda items listed below are prescribed items in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015* (ie confidential matters), and therefore Council may by absolute majority determine to close the meeting to the general public.

RECOMMENDATION

That in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*, the following be dealt with in Closed Session.

Item No	Matter	Local Government (Meeting Procedures) Regulations 2015 Reference
3.1	Confirmation of Closed Minutes – Council Meeting – 28 January 2025	15(2)(g)
3.2	Application for Leave of Absence	15(2)(h)
4.1	Confidential Attachments	15(2)(f) & 15(2)(g)
5.1	Cradle Coast Authority – Response to Review	15(2)(g)

8 CLOSURE