The City with Spirit

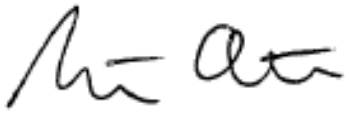
NOTICE OF MEETING

Notice is hereby given that an **Annual General Meeting** of the Devonport City Council will be held in the Aberdeen Room, Level 2, paranaple centre,137 Rooke Street, Devonport on Monday 28 October 2024, commencing at 5:30 PM.

The meeting will be open to the public at 5:30 PM.

QUALIFIED PERSONS

In accordance with section 65 of the *Local Government Act 1993*, I confirm that the reports in this agenda contain advice, information and recommendations given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.



Matthew Atkins
GENERAL MANAGER

23 10 2024

Agenda for an Annual General of Devonport City Council held on Monday 28 October 2024, in the Aberdeen Room, Level 2, paranaple centre,137 Rooke Street, Devonport at 5:30 PM

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ACKNOWLEDGEMENT OF COUNTRY
Devonport City Council acknowledges and pays respect to the palawa-pakana people as the traditional and original owners of lutrawita and continuing custodians of this land on which we gather.

We also acknowledge and pay our respects to the Tasmanian Aboriginal elders past and present.

WELCOME AND INTRODUCTIONS
Welcome and introductions by Mayor Alison Jarman.

IN ATTENDANCE
All persons in attendance are advised that it is Council policy to record Council Meetings, in accordance with Council's Digital Recording Policy. The digital recording of this meeting will be made available to the public on Council's website for a minimum period of six months. Members of the public in attendance at the meeting who do not wish for their words to be recorded and/or published on the website, should contact a relevant Council Officer and advise of their wishes prior to the start of the meeting.

ATTENDEES

		Apology
Chair	Cr A Jarman (Mayor)	
	Cr S Sheehan (Deputy Mayor)	
	Cr G Enniss	
	Cr P Hollister	
	Cr S Martin	
	Cr A Moore	
	Cr L Murphy	
	Cr D Viney	
	Cr J Wilczynski	

1 ANNUAL GENERAL MEETING GUIDELINES

1. The Annual General Meeting will be conducted as far as practicable in a manner similar to an ordinary Council meeting and generally align with processes in the *Local Government (Meeting Procedures) Regulations 2015*.

2. The Mayor will Chair the meeting or in their absence the Deputy Mayor.

3. All discussion is to be addressed through the Chair.

4. Submissions and questions relating to the Annual Report should where possible be submitted in writing for inclusion in the agenda, however an opportunity is to be provided at the meeting for questions from the floor.

5. Motions
   a. Motions must be submitted by the advertised cut-off date for inclusion in the agenda.
   b. Motions (other than those related to an existing agenda item) will not be accepted from the floor.
   c. The Motion must be moved and seconded before debate is permitted.
   d. Only one motion may be before the Chair at a time.
   e. Only electors in the Devonport Local Government Area are entitled to vote.
   f. A resolution is passed by a majority of votes taken by a show of hands.
   g. In speaking to a motion, each person may speak only once and for a maximum of three minutes.
   h. The mover of the motion has a final right of reply.
   i. A motion passed at the Annual General Meeting will be considered at the next available meeting of Council.

6. The process for questions without notice will generally be in accordance with Council's Public Question Time Policy.

7. Those wishing to speak at the meeting are to come to the lectern and identify themselves by providing their name and address and to limit any comments/questions to no more than 3 minutes on an item.

8. No person may:
   a. Make any personal reflection on any councillor, council employee or any member of the public;
   b. Disrupt the meeting; or
   c. In the opinion of the Chair, use any offensive expression.

Endorsed by Council at the Ordinary Council Meeting held 21 December 2020 – min 20/168 refers.

2 APOLOGIES

3 DECLARATIONS OF INTEREST

4 CONFIRMATION OF MINUTES

4.1 CONFIRMATION OF MINUTES - ANNUAL GENERAL MEETING - 30 OCTOBER 2023

RECOMMENDATION

That the minutes of the Annual General Meeting held on 30 October 2023 as previously circulated be confirmed.

ATTACHMENTS

1. Unconfirmed-Minutes-2023-Annual-General-Meeting [**4.1.1** – 8 pages]

5 TABLING OF ANNUAL REPORT

5.1 TABLING OF ANNUAL REPORT

The General Manager will provide an overview of the 2023/2024 Annual Report. A copy of the Annual Report is provided as an attachment to this report and is also available on Council's website.

ATTACHMENTS

1. Annual-Report-2024 [**5.1.1** – 133 pages]

6 SUBMISSIONS/QUESTIONS ON NOTICE TO THE ANNUAL REPORT

RECOMMENDATION

That submissions and questions, and the subsequent answers, on the 2023/2024 Devonport City Council Annual Report, be noted.

OFFICER'S COMMENTS

The attached submissions and questions were received prior to the close of the agenda and written responses have been drafted by the General Manager and are attached for information.

ATTACHMENTS

1. AGM RBV 2023 2024 submissions and QsoN [**6.1.1** - 1 page]
2. Response to Mr R B Vellacott – 2023-24 Annual Report – Submissions & Questions on Notice received 22-10-2024 [**6.1.2** - 2 pages]
3. AGM RBV 2023 2024 QsoN [**6.1.3** - 2 pages]
4. Response to Mr R B Vellacott – 2023-24 Annual Report – Questions on Notice received 22-10-2024 [**6.1.4** - 2 pages]

7 MOTIONS ON NOTICE

No Motions on Notice were received.

8 GENERAL BUSINESS

9 CLOSURE