



The City with Spirit

NOTICE OF MEETING

Notice is hereby given that an **Ordinary Council** meeting of the Devonport City Council will be held in the Aberdeen Room, Level 2, paranaple centre, 137 Rooke Street, Devonport on Monday 24 June 2024, commencing at 5:30 PM.

The meeting will be open to the public and live streamed from 5:30 PM on Council's [YouTube channel](#).

QUALIFIED PERSONS

In accordance with section 65 of the *Local Government Act 1993*, I confirm that the reports in this agenda contain advice, information and recommendations given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.

Matthew Atkins
GENERAL MANAGER

19 06 2024

July 2024

Next Meeting	Date	Commencement Time
Ordinary Council	22 July 2024	5:30pm

**AGENDA FOR AN ORDINARY COUNCIL MEETING OF DEVONPORT CITY COUNCIL
HELD ON MONDAY 24 JUNE 2024, IN THE ABERDEEN ROOM, LEVEL 2, paranable centre, 137
ROOKE STREET, DEVONPORT AT 5:30 PM**

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ACKNOWLEDGEMENT OF COUNTRY

Devonport City Council acknowledges and pays respect to the palawa-pakana people as the traditional and original owners of lutrawita and continuing custodians of this land on which we gather.

We also acknowledge and pay our respects to the Tasmanian Aboriginal elders past and present.

IN ATTENDANCE

All persons in attendance are advised that it is Council policy to record Council Meetings, in accordance with Council's Digital Recording Policy. The digital recording of this meeting will be made available to the public on Council's website for a minimum period of six months. The meeting will also be live streamed on Council's YouTube channel.

ATTENDEES

		Apology
Chair	Cr A Jarman (Mayor)	
	Cr S Sheehan (Deputy Mayor)	
	Cr G Ennis	
	Cr P Hollister	
	Cr S Martin	
	Cr A Moore	
	Cr L Murphy	
	Cr D Viney	
	Cr J Wilczynski	

1 APOLOGIES

2 DECLARATIONS OF INTEREST

3 PROCEDURAL

3.1 CONFIRMATION OF MINUTES

RECOMMENDATION

That the minutes of the Council meeting held on Monday 27 May 2024 as previously circulated be confirmed.

3.2 PUBLIC QUESTION TIME

PUBLIC QUESTION TIME

Members of the public are invited to ask questions in accordance with Council's Public Question Time Policy (Min No 20/90 refers):

1. Public participation shall take place at Council meetings in accordance with Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2015*.
2. Public participation will be the first agenda item following the formal motions: Apologies, Minutes and Declarations of Interest.
3. Questions without notice will be dependent on available time at the meeting (with a period of 30 minutes set aside at each meeting).
4. A member of the public who wishes to ask a question at the meeting is to state their name and address prior to asking their question.
5. A maximum of 3 questions per person are permitted.
6. A maximum period of 5 minutes will be allowed per person.
7. Questions are to be succinct and not contain lengthy preamble.
8. To allow opportunity, where necessary to research answers and limit questions taken on notice, a copy of any questions without notice, where possible, are to be provided by email or in person to Council by 12 noon on the day of the meeting.
9. A question by any member of the public and an answer to that question are not to be debated.
10. Questions without notice and their answers will be recorded in the minutes.
11. The Chairperson may take a question on notice in cases where the questions raised at the meeting require further research or clarification, or where a written response is specifically requested.
12. Protection of parliamentary privilege does not apply to local government and any statements or discussion in the Council Chambers, or any document produced, are subject to the laws of defamation.
13. The Chairperson may refuse to accept a question. If the Chairperson refuses to accept a question, the Chairperson is to give reason for doing so in accordance with the Public Question Time Policy.

3.2.1 RESPONSES TO QUESTIONS RAISED AT PRIOR MEETINGS

There were no questions taken on notice at the previous Council meeting.

3.2.2 QUESTIONS ON NOTICE FROM THE PUBLIC

Author: **Matthew Atkins, General Manager**

RECOMMENDATION

That Council in relation to the correspondence received from Mr Robert (Bob) Vellacott, Mr Malcolm Gardam and Mr Shane Warren endorse the responses proposed and authorise their release.

Mr Robert (Bob) Vellacott, 11 Cocker Place, Devonport, TAS, 7310

A letter containing questions on notice received from Mr Robert (Bob) Vellacott, 11 Cocker Place, Devonport, TAS, 7310 is **reproduced as attachment 1**.

Q1. Selection of Site

- a) Please inform if the North Fenton Street site was the most recommended location for the stadium by the DCC Town Planners? And
- b) If not then what was the most compelling reason/reasons for rejecting the Planners' preference?

Response

The role of Council's Planning Authority staff is primarily to assess formal Development Applications lodged with Council against the relevant provisions of the Planning Scheme. An assessment of the relevant Planning Provisions was undertaken as a part of the assessment of potential sites for the project.

Q2. Project Manager -

- a) What was the reason why (Ref The Advocate 30 April 2024)".....*the previous stadium manager, Mr John Cornell, left before the end of his contract*"? And
- b) what is the remuneration range for the position of a stadium project manager?

Response

Council does not provide public comment on staffing matters.

Q3. Parking - It was stated in The Advocate 30th April 2024 "*An issue for the incoming project manager will be addressing some community concerns about the provision of enough stadium parking. Mr Atkins said details of the parking plan would be lodged with the development application*". I ask, *why wasn't this priority item sorted out in the original selection of site process?*

Response

The capacity for potential sites to accommodate additional off-street parking formed part of the site assessment process. The quoted commentary relates to the ongoing sharing of information that will be required to continue to inform the community about the project scope, and how matters such as parking and traffic movement will be addressed.

Q4. Parking - Given that the Joshua Slocum Parkland situated corner of Gloucester Avenue and North Fenton Street has been, at times, utilized for parking will you, Mayor and Councillors,

- a) give an unequivocal assurance that this parkland will not be converted or made available in any way whatsoever for parking? And
- b) if necessary ensure that unobtrusive barriers, or other appropriate means be provided to prevent vehicles accessing the area for the stadium parking?

Response

There are currently no changes proposed to the existing use of Joshua Slocum Park as a part of the Stadium project. Council has no plans to install any additional barricades or fencing around the Park area.

Q5. Financial statements - Will you Mayor and councillors request that the General Manager provide, for your own edification, and ratepayers a separate, easy to understand, quarterly statement in the ordinary meeting agenda of all expenditure and cumulative total cost pertaining to the project? I understand that this was agreed to for Living City but never eventuated in this format.

Response

Expenditure on the Stadium Project (and other infrastructure projects) is included in the Capital Works Summary, routinely published as a part of the Council Agenda.

Q6. Ongoing costs and maintenance - I understand that the LGA recommends that one the most important consideration before councils decides to build infrastructure is that the ongoing annual maintenance and other ongoing costs be considered. What is the estimated amount to be allocated annually for this project?

Response

Council considers and models the impact of all renewal and new project development as a part of its annual Capital Works program, and Long Term Financial Plan. The operating model for the new facility will continue to be developed as the facility planning is progressed, and the final delivery scope and operations and management model is finalised with key stakeholder clubs.

Q7. Contracts and other Documentation - Will you Mayor and Councillors insist that all contracts /agreements are open and available to ratepayers /taxpayers similar to the sole right to disclose contract details as applied by state government entities?

Response

Council operates in an open and transparent manner in accordance with its [Governance Policy](#), the *Local Government Act 1993* and the *Good Governance Guide for Local Government in Tasmania*. Contracts and other project documentation will be publicly available where appropriate and in accordance with the principles in these guiding documents.

Q8. Ref. The Advocate 25 May 2024.

I refer to the report that the ex-city planner said the proposed stadium next to the Devonport Oval doesn't comply with planning regulations. Does Council agree with

that assertion or does council contend that the plans, as at this point in time, do indeed comply?

Response

As with any major development, the Stadium project will be required to be assessed against the relevant Planning Scheme provisions. The proposed plans, along with any supporting information to the application, will be made available to the general public as a part of this process, as will the details of the formal assessment.

Q9. Will council make available for rate and taxpayers' perusal the business case and the submissions to the Tas. State and Federal Governments for funding?

Response

The Sports Infrastructure Priority Investment Plan was the primary document used to attract Government funding. A copy of this document is publicly available on Councils web site.

Detailed financial information, including capital expenditure and operational expense planning is made available to the general public via the annual budget process, Long-term Financial Management Plan, and periodic reporting published on the open Council Agenda.

Mr Robert (Bob) Vellacott, 11 Cocker Place, Devonport, TAS, 7310

A second letter containing questions on notice received from Mr Robert (Bob) Vellacott, 11 Cocker Place, Devonport, TAS, 7310 is **reproduced as attachment 2**.

Q1. Now that the sound and light show is soon to be" switched on "; what will be the expected total cost, inclusive of the consultant's fees and other ancillary expenditure required for the complete project?

Response

While the project delivery is not fully complete, and final payments for construction related activities not finalised, Council can confirm the total project cost will be completed within the total project budget of \$3million. All project costs are reported in the Capital Works & Expenditure Report published in the open Council Agenda.

Q2. What is the expected annual cost for maintenance, royalties and licences?

Response

Royalty and Licence fees are included in the current project budget and there is no ongoing expense for such. Expected routine maintenance requirements will be limited to light fittings with 'active' animation or control. Beyond the initial warranty and defect period, total operational and running costs are estimated to be in the order of \$20,000 - \$30,000 per annum.

Q3. Will council make available to view the following

- * The business case?
- * The funding submissions to the Tasmanian State and Federal Governments?

Response

The original proposal for a free-to-attend, nighttime attraction for Devonport was identified in the original LIVING CITY Mater Plan community consultation process and included in the original business case and economic impact assessment. Information used as the basis of funding submissions to State and Federal Governments has previously been published via Council's website.

Q4. Now that the rotunda has been surrounded by (approx..) 12 lighting display/sound poles and itself being used to permanently mount some of the paraphernalia required for the sound and light show does Council believe that this structure, costing in the vicinity of \$750,000 to build, is still able to be used for its original purpose ,and is a true representative symbol of the old railway yard turntable; also has it not become one of the most expensive support structure in Australia for a sound and light show ?

Response

The additional lighting and audio infrastructure installed for the Sound and Light Show will provide further support for the intended use of the Rotunda Structure, such as live music performance, and other event activities. While not originally planned to utilise the Rotunda structure, the location of the Sound & Light Show in this section of Waterfront Park has delivered an overwhelmingly positive outcome.

Mr Malcolm Gardam, 4 Beaumont Drive, Miandetta, TAS, 7310

A letter containing questions on notice received from Mr Malcolm Gardam, Miandetta, TAS, 7310 is **reproduced as attachment 3**.

- Q1.** With reference to the Waterfront Parkland Redevelopment contract between Council and Vos Construction & Joinery Pty Ltd (Vos) and the documentation gratefully received from Council in relation to my RTI Requests dated 21st February 2024, will Council please provide separate answers to the following:
- a) Notice - Extension of Time for Practical Completion No. 5 (EOT 5) accounting for a Principal (Council) caused delay extension of 136 working days (equating to almost 7 months duration) for "*Elevated Walkway design documentation delays.*"; accordingly, will Council please explain how a Principal caused delay of this magnitude was allowed to occur noting Council had previously advised that design changes to the Elevated Walkway were minimal at least aesthetically?
 - b) With further reference to EOT No. 5, which states that delays incurred related to design finalisation of P5 rock anchors, PC4, PC5 (N-Brace) precast column and lift shaft changes, will the General Manager confirm that these design changes alone caused such a protracted delay in provision of amended drawings for construction and thereby delaying completion of the project by 136 working days?
 - c) Will the General Manager advise as to how a Principal caused delay of such magnitude and exposing Council (ratepayers) to valid Delay Cost claims were addressed with Vos noting repeated Council advice inferring that no Delay Cost claims or payments exist?

Response

- a) As noted by the Independent Superintendent in his assessment of EOT Claim 5, the total delay claim by the Head Contractor incorporated redesign work of the bridge deck structural arrangement and construction detailing, which was not requested by the Principal. The valid claims associated with the in-water bridge piers and bracing of the eastern end of the bridge structure were necessary structural revisions sought by the Principal structural engineer for the bridge as a result of the foundation conditions in the riverbed, and approach to construction sequencing of the bridge deck structure.
- b) As noted in the above response, EOT Claim 5 included additional matters beyond those items noted in the question, which were not requested by the Principal.
- c) Council has not inferred that Extension of Time Claims have not been made by the Head Contractor. However, no delay costs or payments to the Head Contractor have been incurred by Council as a part of the project, or the EOT Claims made.

Q2. With reference to the General Manager's advice dated 24th April 2024 resulting from a question without notice at the Ordinary Meeting of the 22nd April 2024 in relation to a meeting between the Vos CEO and the General Manager in that did this meeting "..... include resolving outstanding monetary claims for payments made or in dispute and if the answer is yes did that meeting result in adjustment to the contract records already provided by Council to me in response to my RTI request dated 21 February 2024?" The GM's response stated "Yes, the meeting included finalisation of outstanding variations and as a result, the relevant contract documentation will follow; accordingly, noting that to date no such documentation has been provided when am I likely to receive the updated contract documentation as previously advised two months ago?"

Response

The comment to which you refer was advising that documentation will follow between Vos and Council, not that you will be provided a copy. For your information the outstanding matters have now been completed. If you are looking for any of this information an RTI request can be made detailing the information you are seeking.

Q3. Further to the General Manager's advice that the meeting with the Vos CEO Kurt Jones that "Yes, the meeting included finalisation of outstanding variations....." will the General Manager, with reference to the 6ty⁰ (Superintendent's) Summary of Variations and the Vos Head Contract Variations documents as provided, advise precisely which variation numbers were outstanding and subsequently finalised and the elements of the contract those variations related to?

Response

The meeting related to Variation Claim 47.

Mr Malcolm Gardam, 4 Beaumont Drive, Miandetta, TAS, 7310

A letter containing questions on notice received from Mr Malcolm Gardam, Miandetta, TAS, 7310 is **reproduced as attachment 4.**

Q1. Reference to the Report of the Integrity Commission No. 1 of 2024 – 22 May 2024 (An investigation into the management of a right to information request in the Department of Health) which included close scrutiny of the use of "exemptions" under the Right to Information Act 2009 (the RTI Act). It quotes the Ombudsman's Office's in that "*The Principal Officer (RTI) told us that the RTI Act 'is very pro-disclosure'. While there are exemptions for the release of information, and*

discretions that can be applied, the Principal Officer (RTI) emphasised that these 'should be exercised in a way to release the maximum amount of information', and that one 'should only ... apply exemptions if you absolutely need to.' The findings of this report do not only just apply to government departments but other public entities such as councils; accordingly, I ask as to how many Councillors have read this report in full?

- Q2.** After taking over three years the Ombudsman released an external review Final Decision dated 16/01/2024 (Case Reference R2202-105) in which he substantially "varied" or found that Council determinations were "not made out" and directed that Council release certain documentation pertaining to Providore Place (since renamed Market Square Pavilion) lease matters allowing prior council public representations made about same to be scrutinised; accordingly, will Council confirm how many Councillors have read this report in full?
- Q3.** The same Ombudsman's report made observations/recommendations including: (1) relating to a specific unmanaged conflict of interest for the General Manager when acting as the Principal Officer and (2) Council not following the RTI Act fully in some instances; accordingly, what has Council done to address these matters?

Response

The General Manager, as the Principal Officer under the *Right to Information Act 2009*, is the officer responsible for determining the disclosure of information to the public. The Report referred to is a publicly available document. It is at the discretion of individual councillors, as with any member of the public, if they elect to read this report. The Principal Officer provides notification to councillors of outcomes of Ombudsman reviews, pertaining to applications received by Council, where an external review has been undertaken and findings made.

The details and status of all RTI requests are reported to Councils Audit Panel. Findings and observations made by the Ombudsman are considered in any future RTI decision making.

Mr Shane Warren, 2/134 North Fenton Street, Devonport, TAS, 7310

A letter containing questions on notice received from Mr Shane Warren, Devonport, TAS, 7310 is **reproduced as attachment 5**.

- Q1.** I have some further questions on the proposed Oval development part of the Priority Investment Plan 2024 since the answers received from my questions at the 27 May Council meeting.

But before I get to those I also asked some questions without notice at the 22 April 2024 meeting about the failure of Council to include the EDRC in any workshop discussions.

I also queried the disconnect between the Sporting Infrastructure Master Plan 2035 and the Priority Investment Plan 2024.

The Mayor advised that these questions would be taken on notice and a written response provided.

I have yet to receive a response to these questions posed some 8 weeks ago.

Can they be included in these Questions on Notice on this meeting agenda please.

Following that at the 27 May Council meeting I asked some questions in regard to the available plans to determine the site assessment criteria scores from the May 2023 Council Workshop.

The response was "the adopted scope along with benchmarking of other like facilities enable a gross floor area for the proposed scope to be readily identified and utilised"

I submit that this response evades the question I asked about what plans were available.

In the absence of any plans what other like facilities were used and how were these used to calculate the scores on each of the sites?

Can a copy of these scoped plans for each site be provided to me please?

In question 2 at the 27 May meeting I specifically drew your attention to the scores of 51 - 32 in favour of the Oval precinct in the Site Connectivity and Access grouping of the selection criteria from the May 2023 workshop.

The score of 51 for the Oval included a 9/10 for satisfactory parking. So it begs the question that if benchmarking of other like facilities were used how was the car parking deemed satisfactory because as you respond in the answer to Q2 it says that detailed plans of the facility are not considered (my emphasis) relevant to the site location assessment which considers the relative positioning of the sites considered in relation to the road network.

I submit that it is impossible to score 9/10 for satisfactory parking on any site in the absence of how the 'scoped' plans fit actually within a site.

The answer provided does not address the question on how those scores were reached as the road network is only one component of the scores given.

Can you please reconsider this question as presented at the 27 May Council meeting taking into account the determined scores as requested?

Response

A response to your questions that were taken on notice at the council meeting on 22 April was emailed to you on 30 April. A copy was also included in the Council agenda for the 27 May meeting.

In relation to your further questions, detailed plans for each of the four sites shortlisted have not been developed, and are considered unnecessary for the purposes of the site evaluation process which was undertaken on a gross floor area basis, including assessment of available space for off-street parking. Council is satisfied with the site assessment process, including the criteria used and assessment methodology.

ATTACHMENTS

1. Qso N Robert Vellacott - Stadium DCC proposed for 24 June 2024 [**3.2.2.1** - 3 pages]
2. QsoN RBV Sound and Light Show for 24 June 2024 To send [**3.2.2.2** - 1 page]
3. Letter to Matthew Atkins Waterfront Park QoN to June 2024 Mtg [**3.2.2.3** - 2 pages]
4. Letter to Matthew Atkins RTI QoN to June 2024 Mtg [**3.2.2.4** - 1 page]
5. Questions on Notice - 24 June 2024 Council Meeting - S Warren [**3.2.2.5** - 2 pages]

3.2.3 QUESTIONS WITHOUT NOTICE FROM THE PUBLIC

3.3 QUESTIONS ON NOTICE FROM COUNCILLORS

At the time of compilation of the agenda, no questions had been received from Councillors.

3.4 NOTICES OF MOTION

3.4.1 NOTICE OF MOTION - RELOCATION OF FERRY PONTOON, MERSEY RIVER

Author: **Councillor Leigh Murphy**

Endorser: **Matthew Atkins, General Manager**

In accordance with Regulation 16(5) of the *Local Government (Meeting Procedures) Regulations 2015*, a notice of motion has been received from Councillor Leigh Murphy.

MOTION

That Council:

1. Explore the opportunity to relocate the ferry pontoon owned by the Council situated on the western side of the Mersey River further North in the River towards Mussel Rock; and
2. Investigate potential funding for this relocation through the Better Fishing Funding Program.

SUPPORT

The current location of the ferry pontoon on the western side of the Mersey River had served as a vital role for the community and visitors alike. However, due to the cessation of the trans river ferry service there may be significant benefits to relocating the pontoon further north towards Mussel Rock for the purposes of a public fishing platform. These benefits could include improved accessibility, enhanced user experience, and better alignment with other recreational and tourism activities in the area.

Exploring this relocation would involve:

- Assessing the feasibility and potential benefits of moving the pontoon.
- Engaging with stakeholders, including local fishermen, recreational users, and the broader community, to gather input and support.
- Evaluating environmental, logistical, and safety considerations associated with the proposed new location.
- Identifying and applying for relevant funding opportunities through the Better Fishing Funding Program to support the costs associated with the relocation project.
- This motion aims to initiate the necessary steps to explore and potentially realise these improvements, aligning with the Council's commitment to enhancing community infrastructure and amenities.

OFFICER'S COMMENTS

The pontoon is not currently used for any purpose in its current location and not accessible to the public. A relocation of the pontoon would require approval from TasPorts.

Under the Better Fishing Funding Program grants of up to \$150,000 are available for facilities that improve recreational sea fishing opportunities in Tasmania.

ATTACHMENTS

Nil

3.4.2 NOTICE OF MOTION - INVESTIGATION AND INSTALLATION OF SOLAR SAFETY LIGHTS AT ZEBRA CROSSINGS

Author: **Councillor Leigh Murphy**

Endorser: **Matthew Atkins, General Manager**

In accordance with Regulation 16(5) of the *Local Government (Meeting Procedures) Regulations 2015*, a notice of motion has been received from Councillor Leigh Murphy.

MOTION

That Council:

- a) Investigate the feasibility of installing suitable safety lights on the signs located at the zebra crossings situated on Formby Road immediately adjacent to Haines Park and immediately in front of the paranapple centre in Rooke Street; and
- b) Install the safety lights upon confirmation of their feasibility and effectiveness in improving safety and awareness.

SUPPORT

The zebra crossings on Formby Road, adjacent to Haines Park, and in front of the paranapple centre on Rooke Street, are frequently used by pedestrians. There have been numerous requests from members of the public expressing concerns about the safety at these crossings. Additionally, through personal experience, I have observed a need for enhanced visibility and safety measures at these locations.

The Launceston City Council has implemented similar safety measures in the Launceston General Hospital precinct on Charles Street, installing safety lights on pedestrian crossing signs to improve visibility and awareness for both drivers and pedestrians.

By investigating and potentially installing these safety lights, the Council aims to:

- Enhance the safety of pedestrians using these crossings.
- Increase driver awareness of pedestrian activity in these areas.
- Reduce the risk of accidents and improve overall traffic safety.

Recommendation:

That the Council support this motion and direct the relevant departments to:

- Conduct a thorough investigation into the feasibility and potential benefits of installing safety lights at the specified zebra crossings.
- Consult with stakeholders, including local residents, businesses, and traffic safety experts, to gather input and support.
- Review best practices and case studies, such as the implementation in Launceston, to inform the decision-making process.
- Proceed with the installation of the safety lights if deemed feasible and beneficial like the ones in the image below.



OFFICER'S COMMENTS

The Formby Road and Rooke Street raised pedestrian crossings were designed and installed in accordance with Australian Road Design Standards at the time, with the final design plans endorsed by the Department of State Growth.

Council's records indicate there have been no public incidents involving the raised crossing in this area since their construction in 2022. There have also been no Police recorded road related incidents involving pedestrians and vehicles at these sites.

The orange flashing lights installed at the Launceston raised pedestrian crossing act as an additional visual aid to draw the driver's attention to the crossing signage. The orange lights are an indicator for caution and are actively flashing continuously, regardless if pedestrians are using the crossing or not.

Council Officers are currently undertaking a traffic survey of the CBD streets for modelling traffic volumes and speeds, to identify any potential improvements in safe transport systems. This review is an action identified in Council's Road Network Strategy 2023 – *1.4 Investigate and implement road safety opportunities in the CBD including traffic management, vulnerable road user facilities*. The section of Formby Road and Rooke Street are within the scope of the CBD traffic survey.

The investigation of raised pedestrian crossing caution lights or other suitable treatments can be considered as part of this work and presented to Council in a future report on CBD Road Safety Improvements.

There is currently no budget allocation for any improvements that might be identified.

ATTACHMENTS

Nil

4 PLANNING AUTHORITY MATTERS

The Mayor will now announce that Council intends to act as a Planning Authority under the *Land Use Planning and Approvals Act 1993* for the consideration of Agenda Item 4.1.

Council is required by Regulation 8(3) of the *Local Government (Meeting Procedures) Regulations 2015* to deal with items as a Planning Authority under the LUPAA 1993 in a sequential manner.

The following item is to be dealt with at the meeting of Council in its capacity as a Planning Authority.

4.1 AM2022.01 - 133 MIDDLE ROAD, MIANDETTA - SUBSTANTIALLY MODIFIED DRAFT AMENDMENT - AMENDED SECTION 40K REPORT

Author: **Carolyn Milnes, Senior Town Planner**

Endorser: **Kylie Lunson, Executive Manager**

RECOMMENDATION

That the Planning Authority resolve that:

- no modifications are required as a result of the representations received;
- the Tasmanian Planning Commission be advised that the Planning Authority is satisfied that the draft amendment meets the Local Provisions Schedule criteria in accordance with section 34(2) of the *Land Use Planning and Approvals Act 1993*;
- a copy of this report be forwarded to the Tasmanian Planning Commission, including a copy of each representation; and
- certification of the draft amendment, as per resolution 22/117, remains supported.

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

2.1 Council's Planning Scheme facilitates appropriate property use and development

SUMMARY

The purpose of this report is to enable Council, acting as a Planning Authority, to determine whether changes are required in regard to draft amendment AM2022.01 as a result of the representations received in regard to the proposal to amend the *Tasmanian Planning Scheme – Devonport* and the Local Provisions Schedule in accordance with section 37 of the *Land Use Planning and Approvals Act 1993* in regard to the following matters:

1. Amend the planning scheme maps to:
 - a. apply the General Residential Zone, Environmental Management Zone, Community Purpose Zone, and Open Space Zone;
 - b. apply the Natural Assets Code;
 - c. delete part of folio of the Register 249880/1 from DEV-S3.0 Devonport Reserved Residential Land Specific Area; and
 - d. insert an overlay for DEV-S5.0 Devonfield Specific Area Plan.
2. Insert DEV-S5.0 Devonfield Specific Area Plan into the Devonport Local Provisions Schedule.

BACKGROUND

Council resolved at its meeting of the 27th of May 2024 to accept a report addressing the requirements of section 40K of the *Land Use Planning and Approvals Act, 1993* in relation to the substantially modified draft amendment. Council has since been made aware by the Tasmanian Planning Commission of two additional representations which, for whatever reason, were not received by Council during the public notification period. This amended report addresses the two additional representations along with those that were previously

considered at the May Council Meeting. The original report follows and has been updated where required with the discussion regarding the additional representations added to the end of the table. TasWater's comments have also been included.

Council resolved, at its meeting of the 27th of June, 2022, to certify draft amendment AM2022.01 and concurrent planning application PA2022.0024. The original report is appended as **Attachment 20**. As part of the assessment process, the Tasmanian Planning Commission rejected the abovementioned draft amendment and permit and directed the planning authority to substantially modify the draft amendment under section 40N(1)(c)(i) of the *Land Use Planning and Approvals Act 1993* (the Act).

During its assessment the Commission determined that it does not have jurisdiction to assess the permit component of the application as it believes the subdivision to be discretionary and does not rely on approval of the draft amendment. As such the application for subdivision is no longer a component of the application.

In addition, the Commission directed Council to show the northern area of the site as Environmental Management zone, amend the priority vegetation overlay to apply only to the Open Space zone and Environmental Management Zone and prepare a site specific qualification or specific area plan to deal with bushfire, stormwater and surveillance of the Open Space and Environmental Management zones. The Commission's directions are appended to the report as **Attachment 1**.

Council chose to prepare a specific area plan to deal with the standards required which, along with the amended mapping was subsequently certified by the Commission as suitable for public exhibition under section 40P(3) of the Act. The certified amendment is appended as **Attachment 2**.

The Commission directed the planning authority to publicly exhibit the substantially modified draft amendment in accordance with the provisions of sections 40G and 40H of the Act.

COMMUNITY ENGAGEMENT

The draft amendment was placed on public exhibition for a period of 28 days in accordance with sections 40G and 40H of the Act. During this time, people had the opportunity to comment via representation made to Council.

In accordance with section 40K of the Act, a report must be provided to the Tasmanian Planning Commission regarding the merit of the representations and including any recommendations the Planning Authority sees fit.

REPRESENTATIONS

Fifteen representations were received from members of the public. TasWater has also supplied a representation stating they have no issues with the proposal. The representations are appended to the report as **Attachments 3-18**.

The issues raised are listed in the table below, along with comments.

Representor and Issues Raised	Comment
Julia Butler-Ross 1. Geology of the area may prove problematic and expensive. 2. Information provided is lacking necessary detail. 3. Inappropriate to remove requirement for advice	1. No subdivision is proposed as part of the application, however, the expense and difficulty of the installation of services will be the responsibility of the developer. 2. The information stated to be lacking generally relates to subdivision which is not part of the current proposal. The area of the Environmental Management Zone is approximately 1.6ha and

<p>from a relevant State Authority or Agency.</p> <ol style="list-style-type: none"> 4. Effective management and protection of the EMZ & OSZ. 5. The viability of the proposal to develop this subdivision. 	<p>approximately 7.1ha for the Open Space Zone.</p> <ol style="list-style-type: none"> 3. The suggestion to remove the requirement for advice from a relevant State Authority or Agency is based on the fact that the Department of Natural Resources and Environment Tasmania (NRE) has indicated on several occasions that they do not have the expertise to determine whether stormwater design is appropriate or not. 4. The land would be managed and protected in line with Council's existing policies. 5. No subdivision is proposed as part of the application.
<p>Vicki Ward</p> <ol style="list-style-type: none"> 1. Inappropriate to remove requirement for advice from a relevant State Authority or Agency. 2. State Government Regulations are being ignored. 3. Impact to nearby residents of removal of the vegetation. 	<ol style="list-style-type: none"> 1. The suggestion to remove the requirement for advice from a relevant State Authority or Agency is based on the fact that NRE has indicated on several occasions that they do not have the expertise to determine whether stormwater design is appropriate or not. 2. There is no indication in the advice from NRE that any regulations are being ignored. 3. The existing bush is located on privately owned land with existing zonings that allow for its development. There has never been any assurance that the bush will remain.
<p>Patricia Ellison</p> <ol style="list-style-type: none"> 1. Inappropriate to remove requirement for advice from a relevant State Authority or Agency. 	<ol style="list-style-type: none"> 1. The suggestion to remove the requirement for advice from a relevant State Authority or Agency is based on the fact that NRE has indicated on several occasions that they do not have the expertise to determine whether stormwater design is appropriate or not.
<p>Mikala Mapley</p> <ol style="list-style-type: none"> 1. Would like to see the area kept in its current state and not used for housing due to the importance of climate change and the habitat for wildlife. Other areas should be used for housing. 	<ol style="list-style-type: none"> 1. The proposal would result in 33% of the site being zoned General Residential. Currently 40% of the site is zoned General Residential with the remaining 60% being Community Purpose Zone CPZ). The CPZ allows for housing in the form of a retirement village, residential care facility, respite centre or assisted housing, or accommodation for staff and students of a use on the site. None of the land is currently protected through zoning. <p>The proposal would result in 41% of the site being zoned Environmental Management or Open Space which greatly limits what can occur on the site and allows for protection of the natural values.</p>
<p>Mathew Latham</p> <ol style="list-style-type: none"> 1. Would like to see a continuous green belt from the Mersey River to Kelcey Tier. 2. Monash University study showing green spaces reduce dementia and 	<ol style="list-style-type: none"> 1. The land proposed to be zoned Open Space will assist in retaining vegetation from the river to Kelcey Tier, however, there is a distance of approximately 1.8km separating the two which consists of privately owned land. Much of this land has been cleared in the past and there is no current continuous link. 2. Approximately 8.7ha will be retained as green space for public use.

crime rates.	
<p>Karen Beattie</p> <ol style="list-style-type: none"> 1. Geology in area has resulted in refusal of building permissions. 2. Information provided is lacking necessary detail. 3. Inappropriate to remove requirement for advice from a relevant State Authority or Agency. 4. Effective management and protection of the EMZ & OSZ 5. The viability of the proposal to develop this subdivision. 	<ol style="list-style-type: none"> 1. There are no known refusals of building permits due to the geology of the area however, the area is known to contain large rocks, which may add expense to development. 2. The information stated to be lacking generally relates to subdivision which is not part of the current proposal. The area of the Environmental Management Zone is approximately 1.6ha and approximately 7.1ha for the Open Space Zone. 3. The suggestion to remove the requirement for advice from a relevant State Authority or Agency is based on the fact that the Department of Natural Resources and Environment Tasmania (NRE) has indicated on several occasions that they do not have the expertise to determine whether stormwater design is appropriate or not. 4. The EMZ and OSZ will be managed in accordance with Council policies which are also applicable to the Don Reserve and Kelcey Tier. 5. No subdivision is proposed as part of the application.
<p>June and Greg Hilder</p> <ol style="list-style-type: none"> 1. Proposal is incompatible with Devonport City Council Strategic Plan. 2. How does Council propose to ensure the long term security and health of the EMZ and viability of threatened species? 3. Benefits to Devonport if Council were to purchase the land. 4. Vital that remaining bushland is preserved to benefit future generations. 	<ol style="list-style-type: none"> 1. Council's strategic plan also states the need for recreational experiences and linking the river and coast. Devonfield's generous donation of land shown on the plans as Environmental Management Zone and Open Space Zone will allow these areas to be utilised by the public and assist with the creation of links from Kelcey Tier to the Mersey River. 2. The long term security of the bush will be managed in accordance with Council's existing policies. One form of enforcement is Council's <i>Reserves, Parks and Gardens By-Law</i> which stipulates that, among other things, within an area of bushland owned or under the control of Council people cannot plant, or remove vegetation, interfere with wildlife, take firewood or drive vehicles, except in designated areas. Breaches of the above may result in fines to offenders. The health of the threatened species will be managed through the implementation of the Devonfield SAP which will ensure the flora and fauna continue to receive sufficient water flow to ensure their survival. 3. Council currently manages over 261ha of bushland and it is proposed an additional 8.7ha come into Council ownership as part of the proposal. In order to balance the need for residential land, land for community purposes and land for environmental benefits it is deemed that purchase of the whole subject site is not appropriate. There is already land within the municipality available for visitors and locals to experience. 4. Council must balance the need for bushland and

	<p>housing. Retention of the bush within the OSZ and EMZ will benefit future generations.</p>
<p>Jennifer Rowlands</p> <ol style="list-style-type: none"> 1. Prominence of the tree line. 2. Public surveillance unreliable and Deeds of Agreement do not work. 3. Fragmentation. 4. Devonport Community Landcare – committed to look after and maintain 'Devonfield Reserve'. 	<ol style="list-style-type: none"> 1. The edge of the OSZ generally follows the ridgeline and the northern edge of the Electricity Transmission Corridor. No vegetation removal will be permitted within the Open Space Zone therefore the tree-lined views will be maintained. 2. The intent of the public surveillance clauses in the SAP is to deter vandalism and inappropriate activities occurring within the bushland areas as such acts will be visible to residents. Residents will not be expected to manage the land nor protect it however they will be required to adhere to Council By-Laws. The deed of agreement referred to deals with a subdivision to the west of the subject site. There is no publicly owned land within the subdivision. 3. The narrow section of the EMZ is habitat for the burrowing crayfish. Although it will be fragmented, crayfish are known to live along roadside drains and other narrow strips without the presence of native vegetation. The larger area is the site of the <i>E. ovata</i> population. This area has been increased in width as recommended by the applicant's Natural Resource Management Consultant and contains a buffer of 20m from the edge of the stand of <i>E. ovata</i>. The information provided by NRE also suggested a buffer, albeit of 30m, but does not state that the area would be unviable. 4. While it is admirable that a local Landcare group has been established the fact remains that Devonfield is privately owned land which should not be accessed without the approval of the owners.
<p>Charles Latham</p> <ol style="list-style-type: none"> 1. Sad to see the bushland diminishing and loss of habitat. 	<ol style="list-style-type: none"> 1. The proposal will allow for the preservation of a large area of land. Under the current zoning all of the land within the General Residential zone could be cleared for residential use in the form of retirement villages, respite care etc without the need for consideration of the Natural Assets Code.
<p>Bevan Schramm</p> <ol style="list-style-type: none"> 1. Query regarding dimensions of EMZ. 2. Narrow strip between General Residential Zone not of sufficient width for <i>Engaeus granulatus</i>. 3. Not sustainable planning. 4. No confidence in Council achieving stormwater management to maintain habitat areas. 5. Governance regarding 	<ol style="list-style-type: none"> 1. A 20m buffer has been provided adjacent to the <i>E. ovata</i> at the recommendation of the applicant's Natural Resource Management Consultant. 2. The narrow strip of land provides sufficient habitat for the <i>E. granulatus</i> which is known to inhabit narrow area of land. It is also known to move from what are seen as more appropriate locations to marginal areas. 3. The proposal is sustainable in that it allows for both the retention of natural values while also providing areas for housing. The proposal will result in a large area of land being maintained in its current form

<p>planning for areas containing natural vegetation.</p> <p>6. The area has been used for many years by the people who live around it.</p>	<p>while refusal of the proposal would see the General Residential Zone and Community Purpose Zone remain, with little protection for natural values.</p> <p>4. Appropriate stormwater design would be subject to development by suitably qualified people with regard to water sensitive urban design principles. The design of such systems would not be undertaken by Council.</p> <p>5. Planning for areas containing natural vegetation is managed through the planning scheme which consists of the State Planning Provisions and Local Provisions Schedule.</p> <p>6. The subject site is privately owned and not an area for public recreation.</p>
<p>Anne Lucadou-Wells</p> <p>1. Green spaces are crucial for community health and well-being and the visual appeal of trees and nature enhances our overall quality of life.</p> <p>2. The Devonfield green space offers a special chance for the council to support the entire community, not a few developers.</p> <p>3. Council has a responsibility to save endangered species.</p>	<p>1. The proposal will allow green spaces to be maintained to enhance quality of life for people in the area.</p> <p>2. The proposal does enable Council to support the community. Support of Devonfield, by allowing consolidation of assets, will assist with the long term survival of the organisation which has long assisted residents with special needs. The proposal will also provide for much needed housing and the retention of large areas of bushland.</p> <p>3. The proposal provides a mechanism for Council to protect <i>E. granulatus</i> and <i>E. ovata</i>. Without the rezonings proposed much of the vegetation and habitat is likely to be lost.</p>
<p>Bill Flowers</p> <p>1. Importance of trees to combat climate change.</p>	<p>1. There is no doubting the importance of trees and the benefits they provide. The proposal aims to ensure that large areas of trees are retained within the Environmental Management and Open Space Zones.</p>
<p>Angela Tyson</p> <p>1. Human interference – not addressed.</p> <p>2. Stormwater – not satisfactorily addressed.</p> <p>3. Bushfire Management – not satisfactorily addressed.</p> <p>4. Fragmentation – not addressed.</p>	<p>1. Any future subdivision will be subject to a management plan to ensure council managed land (containing the threatened species) is not negatively impacted. In addition, Council's Reserves, Parks and Gardens By-Law deals with the issues raised in regard to rubbish dumping, illegal tree removal, bike tracks and the like.</p> <p>2. Stormwater disposal be designed in accordance with water sensitive urban design principles to ensure water levels are maintained and filtered to ensure water is free from pollutants. Such design would be part of any future subdivision.</p> <p>3. Placing bushfire hazard management areas inside the General Residential Zone results in dwellings being designed to the standard necessary for their distance to the bush, rather than being designed</p>

	<p>with no bushfire management in mind and simply clearing land a designated distance from the property.</p> <p>Additionally it not a requirement that land be completely cleared within a bushfire hazard management area. Trees are generally able to remain.</p> <p>4. The area of bush to remain is not insignificant, being in excess of 7ha. While weed invasion and illegal tree felling are possibilities this is also the case currently. It is felt illegal tree felling is less likely in the situation proposed, where dwellings overlook bushland.</p>
Additional Representation:	Comment:
<p>Elizabeth Latham</p> <ol style="list-style-type: none"> 1. Bushland needs to be preserved not only for endangered species but also for the ratepayers of Devonport. 2. Belief that Devonfield land was donated for clients to enjoy. 3. Questions around the passive surveillance of Environmental Management Zone. 4. Buffer areas recommended. 5. Nearby land clearing allowed (Marconi Court). 	<ol style="list-style-type: none"> 1. The proposal will ensure that more bushland is preserved than the current situation. The introduction of the Open Space and Environmental Management Zones provide for this. 2. As the land was donated to Devonfield it is up to the organisation how best to manage it. 3. It is not intended that future residents actively reprimand people that are doing wrong in the Open Space and Environmental Management Zones. The provisions of the SAP are intended to create a deterrent to inappropriate behaviour as people will know there is a possibility they are being watched. 4. Buffer areas have been added to the areas of Environmental Management Zone. 5. The land cleared nearby, in Marconi Court, has a Light Industrial zoning and therefore is not subject to the priority vegetation area overlay. Contact was made with NRE in relation to this land and all available steps taken to manage the clearing.
<p>Petra Wilden</p> <ol style="list-style-type: none"> 1. Land should not be developed, should be a reserve for all residents to enjoy. 2. Maps not scaled so how can buffers be confirmed? 3. The General Residential zone area does not match the SAP. 4. A residential zone within a fragile ecosystem does not meet the objective to promote sustainable development with 80% of the forest to be cleared. 5. Hazard management areas 	<ol style="list-style-type: none"> 1. The proposal will reserve approximately 8.7ha of land for residents to enjoy. 2. The Environmental Management Zone surrounding the <i>E. ovata</i> has been increased in width as recommended by the applicant's Natural Resource Management Consultant and contains a buffer of 20m from the edge of the stand of <i>E. ovata</i>. 3. The General Residential Zone area matches the SAP area however there is also the Devonfield Precinct A which deals directly with the issue of stormwater being directed toward the Environmental Management Zone. The area outside precinct A falls away from the <i>E. ovata</i> and <i>E. granulatus</i> habitats and as such the same controls are not necessary. 4. The proposal represents sustainable development in that it allows for both development and the retention

<p>will lead to the complete clearance of all trees in the residential area.</p>	<p>of existing natural values with protections being put in place to protect the natural values. Approximately 43% of the existing bush would be lost should all land be cleared within the proposed General Residential and Community Purpose Zones, leaving 57% to provide habitat and recreational values.</p> <p>5. Hazard management areas do not require wholesale clearing of vegetation. Bushfire assessors are able to provide advice on specific situations.</p>
<p>TasWater 1. TasWater has stated that it does not object to the draft amendment, has no formal comments for the Commission and does not require notification of any subsequent hearings.</p>	<p>Nothing further required.</p>

The representations received are generally responding to the possibility of the existing bushland being removed. Under the current zoning approximately 6.9ha of bush exists in the General Residential Zone with approximately 5.8ha in the Community Purpose Zone.

The vegetation in the General Residential Zone could currently be cleared for a retirement village, unit development, assisted living development or the like without the need for assessment under the Natural Assets Code, which only applies to subdivision in the zone. Other legislation may require consideration dependant on the area to be cleared and the amount of clearing proposed.

The proposed Open Space and Environmental Management Zones will allow for retention of approximately 7.2ha of bush within the 8.7ha of land to be transferred into these zones. The existing cleared areas under the transmission lines allows for the development of pedestrian links.

The provisions of the proposed SAP are designed to ensure the natural assets contained onsite are not detrimentally impacted by future development. Water sensitive urban design principles will mitigate issues associated with the development of water catchment areas and the location of bushfire hazard management areas outside the Open Space and Environmental Management zones will ensure these areas are not subject to clearing to maintain firebreaks although the existing firebreak along the northern boundary of the site will need to be maintained for the benefit of the residents of Penambul Drive as these properties have not been designed in accordance with current Bushfire Attack Level ratings.

Passive surveillance will deter people from damaging natural areas through fear of being seen and subsequent repercussions.

The suggestion that referral to state agencies is not required in regard to the design of stormwater systems is based on the advice from NRE that it does not have the expertise within the department to assess such design. NRE's comments can be found in **Attachment 19**. In light of these comments it is thought specialists in the area are more appropriately placed to provide such assessment. Should it be felt that the design should be assessed by an alternative party perhaps it be a requirement that the design be peer reviewed.

STATUTORY REQUIREMENTS

Section 40k of LUPAA requires that the Planning Authority must be satisfied that the draft amendment meets the Local Provisions Schedule (LPS) criteria as listed in section 34. No alterations to the draft amendment have been suggested that result in changes to the initial assessment of the LPS criteria as previously endorsed as part of the report considered by the Planning Authority on the 27th of June 2022. The proposal continues to meet the LPS criteria.

FINANCIAL IMPLICATIONS

The financial implications anticipated as a result of this proposal are in regard to the donation of land to be rezoned as Open Space and Environmental Management. Council would be responsible for the ongoing maintenance of the land, however it is likely these costs would be minimal when compared to the benefits to the public in regard to the provision of land available for passive recreation and natural and landscape amenity.

CONCLUSION

The proposed changes to the Devonport Local Provisions Schedule mapping will allow Devonfield to rationalise their land assets whilst also allowing for more appropriately zoned General Residential land along with the provision of open space for both the community and visitors to utilise. The introduction of the Environmental Management Zone would allow for the protection of habitat for *E. granulatus* and *E ovata*. The representations received regarding this proposal are not deemed to have raised any issues that require any changes to the proposal.

ATTACHMENTS

1. Directions to substantially modify draft amendment AM2022.01 - 133 Middle Road, Miandetta [4.1.1 - 3 pages]
2. Certified Substantially Modified Draft Amendment AM2022.01 - 133 Middle Road [4.1.2 - 6 pages]
3. Julia Butler-Ross - Representation AM2022.01 - 133 Middle Road, Miandetta [4.1.3 - 3 pages]
4. Vicki Ward - Representation AM2022.01 - 133 Middle Road, Miandetta [4.1.4 - 2 pages]
5. Patricia Ellison - Representation AM2022.01 - 133 Middle Road, Miandetta [4.1.5 - 1 page]
6. Mikala Mapley - Representation AM2022.01 - 133 Middle Road, Miandetta [4.1.6 - 1 page]
7. Matthew Latham - Representation AM2022.01 - 133 Middle Road, Miandetta [4.1.7 - 1 page]
8. Karen Beattie - Representation AM2022.01 - 133 Middle Road, Miandetta [4.1.8 - 3 pages]
9. June and Greg Hilder - Representation AM2022.01 - 133 Middle Road, Miandetta [4.1.9 - 1 page]
10. Jennifer Rowlands - Representation AM2022.01 - 133 Middle Road, Miandetta [4.1.10 - 9 pages]
11. Charles Latham - Representation AM2022.01 - 133 Middle Road, Miandetta [4.1.11 - 1 page]
12. Bevan Schramm - Representation AM2022.01 - 133 Middle Road, Miandetta [4.1.12 - 3 pages]
13. Anne Lucadou-Wells - Representation AM2022.01 - 133 Middle Road, Miandetta [4.1.13 - 1 page]
14. Bill Flowers - Representation AM2022.01 - 133 Middle Road, Miandetta [4.1.14 - 1 page]

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15. Angela Tyson - Representation AM2022.01 - 133 Middle Road, Miandetta [**4.1.15** - 4 pages]
 16. Elizabeth Latham - Late Representation AM2022.01 - 133 Middle Road, Miandetta [**4.1.16** - 3 pages]
 17. Petra Wilden - Late Representation AM2022.01 - 133 Middle Road, Miandetta [**4.1.17** - 2 pages]
 18. Amended Submission to Planning Authority Notice - TasWater - AM2022.01 ~ DCC [**4.1.18** - 1 page]
 19. Referral of draft SAP to Natural Resources and Environment - AM2022.01 - 133 Middle Road, Miandetta [**4.1.19** - 12 pages]
 20. Original report and application AM2022.01 & PA2022.0024 - 133 Middle Road [**4.1.20** - 315 pages]

5 REPORTS

5.1 ANNUAL PLAN AND BUDGET ESTIMATES

Author: **Matthew Atkins, General Manager**

RECOMMENDATION

A. ANNUAL PLAN

That in accordance with section 71 of the *Local Government Act 1993* (as amended) Council adopts the Annual Plan for the financial year ending 30 June 2025 and instructs the General Manager to:

- (a) make a copy of it available for public inspection at the Council's Offices and on the website; and
- (b) provide a copy of it to the Director of Local Government and to the Director of Public Health.

B. ANNUAL ESTIMATES (REVENUE AND EXPENDITURE)

That:

- (a) in accordance with section 82 of the *Local Government Act 1993*, the Council by absolute majority adopts the estimates of revenue and expenditure (excluding estimated capital works) for the 2024/25 financial year as detailed in the Annual Plan;
- (b) in accordance with section 82(6) of the *Act* the Council, by absolute majority, authorises the General Manager to make minor adjustments up to \$75,000 to any individual estimate item (including capital works) as deemed necessary during the 2024/25 financial year provided that the total of the Estimates remains unaltered.

C. RATES AND CHARGES 2024/25

That Council makes the following General Rate, Service Rates and Service Charges under the provisions of the *Local Government Act 1993* and the *Fire Services Act 1979* for the financial year 1 July 2024 to 30 June 2025 in respect to land in the municipal area which is separately valued under the *Valuation of Land Act 2001*.

Definitions and Interpretations

Unless the context otherwise requires, in the following resolutions, words and expressions defined in the *Local Government Act 1993* have the same meaning as they have in that Act.

Unless the context otherwise requires, in the following resolutions, the following words and expressions have the meaning set out below:

'Act' means the *Local Government Act 1993*;

'AAV' means the assessed annual value as determined by the Valuer-General under the *Valuation of Land Act 2001*;

'land' means a parcel of land which is shown as being separately valued in the valuation list prepared under the *Valuation of Land Act 2001*;

'land used for primary production' means all land used or predominantly used for primary production and includes all land coded 'L' in the valuation list;

'land used for residential purposes' means all land used or predominately used for residential purposes and includes all land coded 'R' in the valuation list;

'municipal area' means the municipal area of Devonport;

'non-used land' means all land coded 'V' in the valuation list;

'supplementary valuation' means a supplementary valuation made under the *Valuation of Lands Act 2001*.

'tenancy' means a portion of land which the Valuer-General has determined is capable of separate occupation and so has separately determined the AAV of that portion, pursuant to section 11(3)(c) of the *Valuation of Land Act 2001*; and

'valuation list' means, in respect of the financial year, the valuation list, supplementary valuation list or particulars provided to the Council by the Valuer-General under section 45 of the *Valuation of Land Act 2001*.

1. RATES RESOLUTION- PART 1 (A)

Pursuant to sections 90 and 91 of the *Local Government Act 1993*, the Council makes a General Rate ("the General Rate") in respect of all rateable land (except land which is exempt pursuant to section 87 of the *Local Government Act 1993*) consisting of two components being:

- (a) 8.8074 cents in the dollar of assessed annual value (the AAV component);
- (b) a fixed charge of \$325 on all land or tenancy.

2. RATES RESOLUTION – PART 1(B)

Pursuant to section 107 of the *Local Government Act 1993*, the Council by absolute majority hereby varies the AAV component of the General Rate (as previously made) for land within the municipal area which is used or predominantly used for residential purposes to 6.6055 cents in the dollar of assessed annual value of such rateable land.

3. RATES RESOLUTION PART 1(C)

Pursuant to section 88A of the *Local Government Act 1993*, the Council determines by absolute majority:

- (a) and declare a maximum percentage increase in the General Rate for land within the municipal area which is separately assessed and is predominately used as a residential dwelling of 15 per cent;
- (b) to qualify for the maximum increase cap in subparagraph (a), the rateable land must not have been subjected to a supplementary valuation issued by the Valuer-General during the period from 1 July 2023 to 30 June 2024.

4. RATES RESOLUTION PART 1(D)

Pursuant to section 88A of the *Local Government Act 1993*, the Council determines by absolute majority:

- (a) and declare a maximum percentage increase in the General Rate for land within the municipal area which is separately assessed and is predominately used for primary production of 15 per cent;
- (b) to qualify for the maximum increase cap in subparagraph (a), the rateable land must not have been subjected to a supplementary

valuation issued by the Valuer-General during the period from 1 July 2023 to 30 June 2024.

5. RATES RESOLUTION PART 1(E)

Pursuant to section 88A of the *Local Government Act 1993*, the Council determines by absolute majority:

- (a) and declare a maximum percentage increase in the General Rate for land within the municipal area which is separately assessed and is predominately used as vacant land of 50 per cent;
- (b) to qualify for the maximum increase cap in subparagraph (a), the rateable land must not have been subjected to a supplementary valuation issued by the Valuer-General during the period from 1 July 2023 to 30 June 2024.

6. RATES RESOLUTION – PART 2

6.1 Pursuant to section 94 of the *Local Government Act 1993*, the Council makes the following service charges for land within the municipal area (including land which is otherwise exempt from rates pursuant to section 87, but excluding land owned by the Crown to which Council does not supply any of the following services) for the period 1 July 2024 to 30 June 2025:

- (a) a waste management service charge of \$325 upon all land or tenancy to which Council supplies or makes available a kerbside collection service.
- (b) Pursuant to section 94(3) of the *Local Government Act 1993 (Tas)* the Council by absolute majority makes a service charge for waste management services to offset a levy payable by the Council to the State Government under the *Waste and Resource Recovery Act 2022* (a Waste Management Levy Offset Service Charge) of \$25 upon all land or tenancy to which the Council supplies or makes available a kerbside collection service.

6.2 Pursuant to section 107 of the *Act*, the Council by absolute majority declares that the waste management service charge and the Waste Management Levy Offset Service Charge is varied by reference to the use or predominant use of land as follows:

- (a) for all land which is predominately used for any purpose other than residential or primary production to which Council supplies and makes available a kerbside collection service the service charge is varied to \$975;
- (b) for all land which is predominately used for any purpose other than residential or primary production to which Council supplies and makes available a kerbside collection service the Waste Management Levy Offset Service charge is varied to \$75;
- (c) for all land which is non-used land the service charge and Waste Management Levy Offset Service charge is varied to \$0.00;
- (d) for all land which is predominately used for primary production and not containing a residential dwelling the waste service charge and Waste Management Levy Offset Service charge is varied to \$0.00.

7. RATES RESOLUTION – PART 3

Pursuant to section 93A of the *Local Government Act 1993* and the provisions of the *Fire Service Act 1979* (as amended), the Council makes the following rates for land within the municipal area for the period 1 July 2024 to 30 June 2025:

- (e) a Devonport Urban Fire District Rate of 1.1932 cents in the dollar of assessed annual value, subject to a minimum amount of \$49 in respect of all rateable land within the Devonport Urban Fire District.
- (f) a Forth/Leith Fire District Rate of 0.3680 cents in the dollar of assessed annual value, subject to a minimum amount of \$49 in respect of all rateable land within Forth/Leith Fire District.
- (g) a General Land Fire Rate of 0.3180 cents in the dollar of assessed annual value, subject to a minimum amount of \$49 in respect of all rateable land within the municipal area, which is not within the Devonport Urban Fire District, or the Forth/Leith Fire District.

8. SEPARATE LAND

In relation to all rates and charges for the 2024/25 year, as previously made, for the purpose of these resolutions the rates and charges shall apply to each parcel of land which is shown as being separately valued in the valuation list prepared under the *Valuation of Land Act 2001*.

9. ADJUSTED VALUES

For the purposes of each of these resolutions any reference to assessed annual value includes a reference to that value as adjusted pursuant to sections 89 and 89A of the *Local Government Act 1993*.

10. PAYMENT OF RATES AND CHARGES

Pursuant to section 124 of the *Local Government Act 1993*, the rates for 2024/25 shall be payable in four instalments, the dates by which the rates are due to be paid are:

First Instalment	31 August 2024
Second Instalment	31 October 2024
Third Instalment	28 February 2025
Fourth Instalment	30 April 2025

Where a ratepayer fails to pay any instalment within 21 days from the date on which it is due, the ratepayer must pay the full amount owing.

Penalties

Pursuant to section 128 of the *Local Government Act 1993*, if any rate or instalment is not paid on or before the date it falls due, a penalty of 5% of the unpaid instalment or part thereof, shall be applied except:

- (a) where the ratepayer has adhered to an approved payment arrangement plan and the total rates are paid in full by 30 April 2025; and
- (b) where the ratepayer has an approved bank direct debit payment arrangement.

Supplementary Rates

- (a) Pursuant with sections 89A, 92 and 109N of the *Local Government Act 1993* if a supplementary valuation is made of any land prior to 30 June 2025, the General Manager may at his discretion adjust the amount

payable in respect of any or all rates for that land for that financial year in line with the new valuation; and

- (b) If a rates notice is issued by the General Manager under sub-clause (a), the amount shown as payable on that notice is due to be paid in accordance with the remaining instalments or within 30 days of the date on which that notice is issued, whichever is the latter.

D. CAPITAL WORKS PROGRAM

That Council pursuant, to section 82 of the *Local Government Act 1993* adopts the Capital Works Program for the 2024/25 financial year as detailed and note the 10 year forward works program.

E. FEES AND CHARGES

That in accordance with section 205 of the *Local Government Act 1993*, Council adopts the Fees and Charges Schedule for the 2024/25 financial year as detailed.

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

5.3 Council looks to employ best practice governance, risk and financial management

SUMMARY

The purpose of this report is to present Council with the Annual Plan and Budget Estimates for the 2024/25 financial year, which in turn will allow Council to set the rates and charges to apply for the period 1 July 2024 to 30 June 2025.

BACKGROUND

Council has developed the 2024/25 budget, capital works and fees and charges (as per attached documents) over the past few months, with Councillors participating through both virtual and online formats and in face-to-face workshops.

The draft Annual Plan and Budget Estimates information was circulated to Council's Audit Panel and was discussed at the Audit Panel meeting on 3 June 2024.

The draft Annual Plan and Budget Estimates document is attached to this report. Once adopted, the document will be available for public viewing on the Council's website and at the paranapple centre.

STATUTORY REQUIREMENTS

The *Local Government Act 1993* (the Act) requires the General Manager to prepare estimates of Council's revenue and expenditure for each financial year. Estimates are to contain details of the estimated:

- (a) revenue of the Council;
- (b) expenditure of the Council;
- (c) borrowings by the Council; and
- (d) capital works of the Council.

Section 71 of the Act requires Council to adopt an Annual Plan each year. The Annual Plan is to be:

- (a) *consistent with the strategic plan; and*

- (b) include a statement of the manner in which the Council is to meet the goals and objectives of the strategic plan; and
- (c) include a summary of the estimates adopted under section 82; and
- (d) include a summary of the major strategies to be used in relation to the Council's public health goals and objectives.

Part 9 of the Act provides Council with the ability to determine the Rates and Charges to be applied to properties within its municipal area. The Act requires that rates must be set by Council, by absolute majority, not earlier than 1 June and not later than 31 August.

Amendments to the Act in 2013 identified the following principles in relation to making or varying rates:

86A. General principles in relation to making or varying rates:

- (1) A council, in adopting policies and making decisions concerning the making or varying of rates, must take into account the principles that –
 - (a) rates constitute taxation for the purposes of local government, rather than a fee for a service; and
 - (b) the value of rateable land is an indicator of the capacity of the ratepayer in respect of that land to pay rates.
- (2) Despite subsection (1), the exercise of a council's powers to make or vary rates cannot be challenged on the grounds that the principles referred to in that subsection have not been taken into account by the council.

DISCUSSION

The Annual Plan is an important part of Council's reporting requirements. The Annual Plan includes the Budget Estimates and other statutory reporting requirements. It outlines the Council's plans for the ensuing year which are then reported against in the Annual Report. The document is a key part of Council's Strategic Planning Framework (refer table below).



The Annual Plan clearly outlines the initiatives that the Devonport City Council will undertake in the next 12 months to progress the objectives of Council's Term Plan 2022-2026. The Term Plan sets out the current Council's priorities and is aimed at realising Devonport's strategic vision of being "*a thriving regional city that lives lightly by river and sea.*"

The 2024/25 Annual Plan and Budget Estimates have been prepared taking into consideration the current economic environment. The local Devonport economy has remained buoyant in the post COVID period, however it can't be assumed this will continue and Council is focused on continued investment in initiatives and projects which generate economic growth and opportunity.

On the back of rate base growth and a forecast solid 2023/24 result, Council has again been able to produce a responsible 2024/25 budget. This ensures the continuity of important community services, the renewal and upgrading of community infrastructure and provides for further investment in new wealth generating capital projects, all whilst achieving sustainability targets in Council's 10-year financial strategy.

This budget aligns with the established parameters of the long-term financial management strategy, including net operating surplus, adequate asset renewal funding and responsible rate increases.

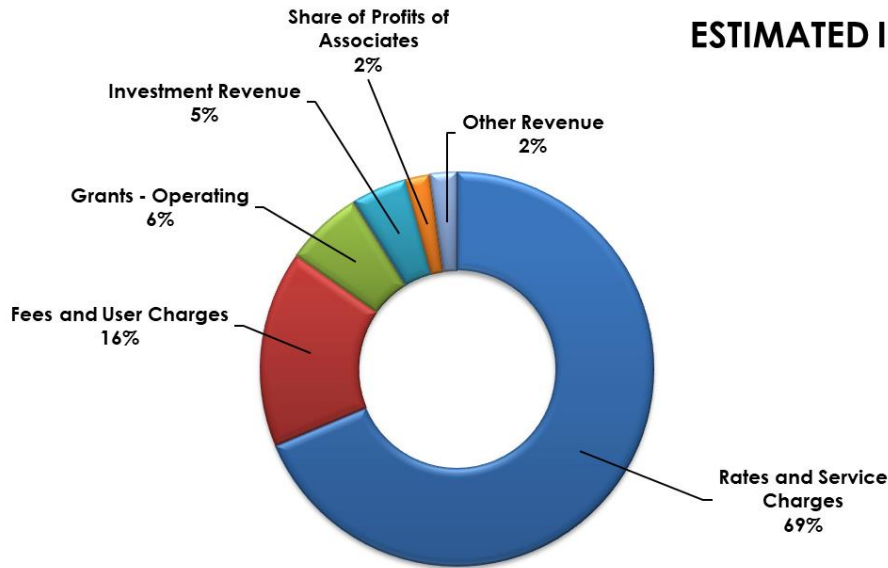
Operational Budget

From an operating budget perspective, total income for 2024/25 is estimated at \$52.23 million with expenditure of \$50.72 million resulting in a budgeted nett operating surplus of \$1.5 million. It should be noted that the estimated income includes \$1.04 million for the anticipated share of profit in associates accounted for by the equity method from Council's 43.45% ownership in the Dulverton Regional Waste Management Authority (DRWMA). This return is predominantly a non-cash item and varies from year to year. Whilst the income will be included in Council's financial statements, it is considered prudent to balance the budget without reliance on this income. Removal of the DRWMA profit share from the budget results in an operating surplus of \$474,762.

Excluding the DRWMA return, income increases by \$3.15 million on the previous year budget and \$539,000 on the current forecast. The increases are reflected reasonably consistently across most of key income sources.

The following graph shows the various sources of Council revenue, the majority of which is derived from rates and service charges.

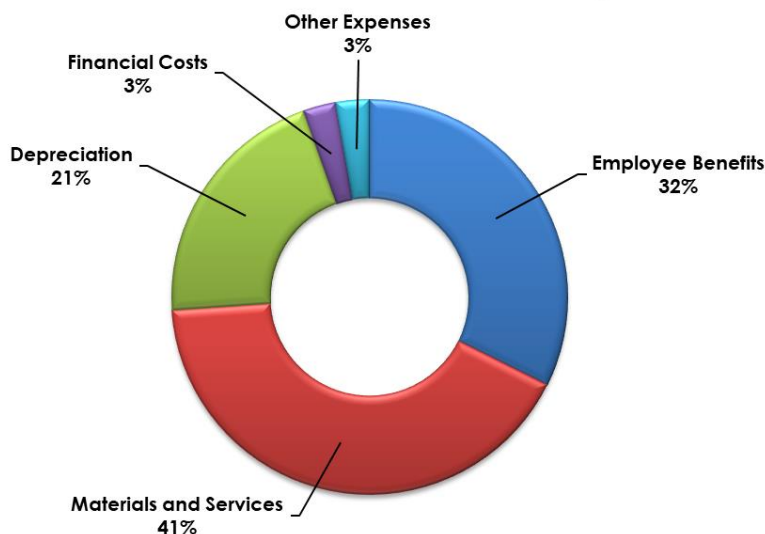
ESTIMATED INCOME



Overall expenditure is up \$3.4 million on the previous year's budget and \$2.23 million on current forecasts. Estimates of employee costs have increased due to an expected inflationary wage environment and additional resourcing for operational works and the convention centre. Materials and services have also increased due to inflationary pressure on essentials such as fuel, building materials and increasing contractor rates. Increases for levies and taxes relate to the State Government land tax, fire and waste levies. The 2024/25 budgeted expenditure also includes additional funding to provide Council the opportunity to increase its support of major community events and to attract interstate conferences.

The following graph shows the make-up of estimated expenditure in percentage terms.

ESTIMATED EXPENDITURE



Rates

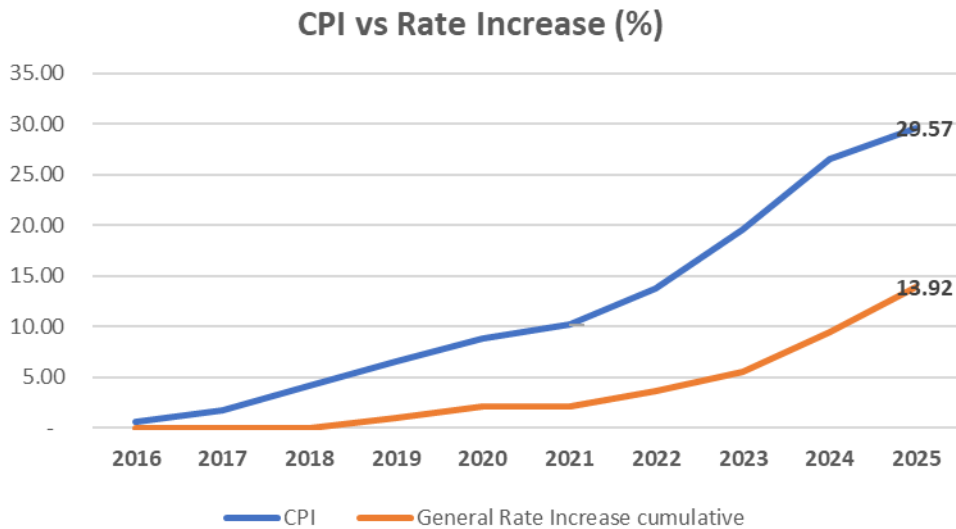
Council continues to experience inflationary pressure in material and contract prices, particularly as multiyear contracts and agreements are renewed, however the strong financial position of Council has allowed rate increases to be both minimised and phased in during the high inflationary period of recent years.

This year the General Rate increase will be 4.5%. When combined with the last two years, it represents an 10.3% increase over the three-year period. Well below Hobart CPI of 15.7% and the Local Government cost index of 15.9% over the same period.

Fortunately, Council is able to keep rate increases below inflation, without compromising on services to the community or negatively impacting long-term sustainability, due to the continued growth and investment the city is experiencing.

In dollar terms for the average residential property (AAV of \$18,700) the 4.5% represents an annual increase in the General Rate of \$97. Along with a \$15 increase to the Waste Management Service charge and increases to the State Government Fire and Waste Levies, the total increase equates to just \$2.00 per week, for the average residential property.

This increase continues Council's focus over the past decade to limit the rate burden, with general rate increases since 2016, totalling 13.92% in comparison to a 29.57% increase for Hobart CPI over the same period. Importantly, this real term rate reduction over the last decade has not limited Councils ability to invest in the city but rather has coincided with a period of significant growth and development through Councils ambitions LIVING CITY strategy.



Properties in the municipality were subject to cyclical revaluation in 2022 which became effective for rating purposes in the 2022/23 financial year. This year, being two years since the revaluation, an AAV Adjustment Factor has been issued by the Valuer-General (see below)

DEVONPORT						
LOCALITY	CLASS					
	RESIDENTIAL	COMMERCIAL	INDUSTRIAL	PRIMARY PRODUCTION	COMMUNITY SERVICES	OTHER
GENERAL	1.10	1.05	1.05	1.35	1.05	1.05

Based on these adjustment factors, which Council is obligated to apply, the residential, primary production and vacant land categories experienced stronger property value growth in comparison to commercial and industrial categories. Whilst this does not impact the total rates collected by Council it does impact how much specific properties pay, with the rate burden shifting proportionately towards the residential, primary production and vacant land use categories.

Council previously introduced change caps of 15% for residential and primary production properties and 50% for vacant land.

The change cap applies to approximately 2.75% of properties in the 2024/25 financial year.

Fees & Charges

In July 2022 the State Government Waste Levy was introduced, starting at \$20 per tonne and increasing over subsequent years to \$60 per tonne. Council incurs this levy on each tonne of landfill waste, whether it be collected at kerbside or from Waste Transfer Station deliveries. As a result, this levy plus annual cost increases will be reflected in a \$25 increase to the residential waste management charge and also through increases to gate fees at the Transfer Station.

Understanding the importance of "Living Lightly on our Environment", Council acknowledges the intent of the levy as a cost mechanism to drive change in disposal habits and have allocated \$1.21 million to make changes at the Spreyton Waste Transfer Station. This will assist in resource recovery and provide customers a cheaper alternative to landfill disposal.

Introduction of a Food Organics Garden Organics (FOGO) collection will commence in 2024/25, providing more opportunities to avoid the disposal of waste in landfill.

Hourly rates on short term street meters and at grade carparks will remain at \$1.80 per hour with the Multi-level Carpark remaining at \$2 per hour with the first 30 minutes free.

All remaining fees and charges have been reviewed and some fees have been increased to reflect increased cost of operations. Fees connected to 'penalty units' will be subject to any change by the State Government to the unit value.

Under the *Fire Services Act 1979*, Council is obligated to collect the Fire Service Levy as determined by the State Fire Commission. Advice has been received confirming that there will be an approximate 2.16% increase to the levy for 2024/25.

Capital Expenditure

The 2024/25 capital expenditure budget totals \$34.90 million in new projects, in addition to approximately \$7 million of works currently funded and underway. In total, Council is expecting to invest over \$40 million into the local construction sector during the 2024/25 financial year, which is well in excess of traditional capital expenditure levels and will provide strong stimulus for the local economy.

Headlining this expenditure is \$15.25m to commence the new indoor sports stadium at the Devonport Oval and a final allocation of \$3m to complete the new grandstand and corporate area at the Valley Road Soccer Centre.

In addition, other capital funding will ensure important community assets are renewed and maintained with key projects for 2024/25 including:

- \$1.2 million for Durkins Road & Stony Rise Road Safety upgrades
- \$1.21 million for resource recovery improvements at the Waste Transfer Station
- \$630,000 Best Street renewal (Rooke to Edward Streets)
- \$2.93 million to replace Melrose Road Don River Bridge
- \$1.0 million for the Tarleton Street Renewal (Torquay Road to John Street)
- \$665,000 for the Wright Street Shared Pathway Commuter Link
- \$850,000 for the River Road - Rider & Pedestrian Safety

A summary of capital expenditure across asset class is as follows:

Program Class	Total \$	Renewal \$	New \$	External \$
Transport	\$ 10,841,000	\$ 7,656,500	\$ 3,184,500	\$ 6,348,000
Stormwater	\$ 1,535,000	\$ 270,250	\$ 1,264,750	\$ -
Buildings	\$ 20,594,500	\$ 8,785,500	\$ 11,809,000	\$ 18,635,000
Public Open Space and Recreation	\$ 255,000	\$ 118,000	\$ 137,000	\$ -
Fleet Management and Plant	\$ 1,390,000	\$ 1,390,000	\$ -	\$ 382,000*
Office and IT Equipment	\$ 317,700	\$ 227,700	\$ 90,000	\$ -
Total	\$ 34,933,200	\$ 18,447,950	\$ 16,485,250	\$ 25,365,000

* Contributions to Plant & Fleet Asset Class represent forecast trade value on changeover.

Council's rolling 10-year capital expenditure program has been updated as a result of the budget deliberations and the current version is provided for noting.

COMMUNITY ENGAGEMENT

Council invited the community to participate in the budget process with a report on the feedback received provided to Council during March. The suggestions and feedback has been considered by Council and relevant suggestions have been taken into account during the development of the budget and the 10 year forward capital works program.

A summary Annual Plan document in accordance with legislative requirements has been created to provide an overview of Council priorities for 2024/25. This Annual Plan should be read in conjunction with Council's Term Plan 2022-2026.

A dedicated budget page has been created on Council's website, with detailed financial reports made publicly available in a digital format containing a greater level of information than what was traditionally released in the hardcopy Annual Plan and Budget document.

FINANCIAL IMPLICATIONS

The development and adoption of the Budget Estimates and Annual Plan is an essential function of Council and is fundamental to the financial viability of the organisation.

RISK IMPLICATIONS

Should the Budget not be approved within the anticipated timeframe, it may impact on the issuing of rates notices.

CONCLUSION

Devonport City Council's 2024/25 Annual Plan and Budget aligns with Council's long-term financial parameters. Despite increasing costs and growing inflation, the budget predicts a sound operating and underlying surplus for 2024/25 as well as significant investment in new and existing assets.

The Annual Plan and Budget estimates are presented for adoption.

ATTACHMENTS

1. Annual Plan 2024-25 [**5.1.1** - 6 pages]
2. Fees Charges F Y 2025 [**5.1.2** - 10 pages]
3. Service Unit Summary F Y 2025 [**5.1.3** - 15 pages]
4. Annual Plan Budget Reports for Council F Y 2025 [**5.1.4** - 4 pages]
5. Capital Works Program 2024-25 - Final [**5.1.5** - 8 pages]
6. 10 yr Capital Program 2025-34 - Final [**5.1.6** - 12 pages]

5.2 TASMANIAN MASTERS GAMES FUNDING REQUEST

Author: **Matthew Skirving**
Endorser: **Matthew Atkins, General Manager**

RECOMMENDATION

That Council support the request for \$12,000 (ex GST) from the Tasmanian Masters Games Inc. for the 2024 Master Games event to be held in October 2024 and note the associated in-kind contributions detailed in the report.

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

4.2 A vibrant City is created through the provision of cultural activities, events and facilities

SUMMARY

Council has received a request from the Tasmanian Master Games Inc. for \$12,000 (ex GST) sponsorship to support the delivery of the 2024 Masters Games event.

BACKGROUND

The 2024 Tasmanian Masters Games multi-sport event is planned to be held from 5th to the 13th October 2024, at a range of venues, principally in the North West region with a large proportion of events including the Accreditation Centre, Opening and Closing ceremonies proposed to be hosted in Devonport.

STATUTORY REQUIREMENTS

There are no statutory requirements in relation to the recommendations contained in this report.

DISCUSSION

Council have received a request from Steve Martin, in his capacity as President of the Tasmanian Masters Games Inc. (TMG) outlining a request for sponsorship funding from Council in support of the 2024 Masters Games multi-sport event. Copy of the correspondence is included as an attachment to this report.

Following discussion on the request at the Council Workshop held on the 20th May 2024, the following additional questions were provided to TMG, with the responses received noted below each item.

Q1. Composition of Funding Request

As per your correspondence, we understand the funding request to be a Direct financial contribution from Council, totalling \$12,000 (ex GST). Can you confirm if any additional in-kind assistance requested from Council to support the event, including waiver of venue hire fees, grounds/venue preparation, and events management costs?

A1. *Council is providing use of a paranaple room for use as an Accreditation Centre where participants will collect their Welcome Bags, merchandise and information. Additionally Council is providing the usage of the Markert Square Pavilion 5th October for the Opening Ceremony.*

Q2. Additional Partnerships & Funding Support

Have TMG been able to secure the additional funding and events partnerships (such as the Events Tasmania another commercial partnerships) to successfully hold the event, and what would the impacts be on the viability of the TMG if these are not able to be realised? Has TMG sought and received any event support from other regional Council area that may also be hosting activities as a part of the TMG?

A2. *Yes, as mentioned in our correspondence 5/5/2024, TMG has been provided with an election promise of \$140,000 for the Games. Currently we are in possession of the Grant Deed for signing. As to other commercial partnerships, we have approached several and are working through those opportunities*

Yes, all Councils with sports being currently hosted in their LGA have been approached for support. As you would be aware they are progressing their annual budget and we are awaiting outcomes.

Q3. Participant Forecast

Of the estimated 1,500 participants, does TMG have any targets/forecasts on participant demographics – in particular Tasmanian, interstate, and potentially international participants?

A3. *Current forecast is for 20% of participants to be from interstate with 5% internationally. Already interest from Canada (pickleball) and New Zealand (Gymnastics) has been received as well as interstate for various sports. It is also forecasted that 20-30% of participants will be attracted from Norther & Southern Tasmania.*

Q4. Confirmed Sporting Codes

Has the list of proposed codes been further refined/confirmed from the provided summary noted below?

A4. We have not received official confirmation from all sports, but are expected to do so within the next 7day as we prepare to launch our website and registration. Those sports listed in green below [asterisk added for clarity] have either provided confirmation via competition details or have verbally confirmed. Those in black [no asterisk] we are following up to gain confirmation once they have decided via their committees

Devonport-based Activities:

Football (soccer)*

Touch Football*

Basketball*

Hockey

Bowls*

Golf*

Tenpin Bowling*

Tennis*

Netball*

Gymnastics*

Long Distance running

Regional-based:

Carriage Driving – Railton*

Dressage – Thirlstane

Rowing – Lake Barrington*

Indoor Rowing – Lake Barrington

Swimming – Launceston*

Wood Chopping – Exeter*
Sailing – Port Dalrymple*
Wheelchair Basketball – Ulverstone*
Pickleball – Burnie*
Smallbore Shooting – Barrington*
Showjumping – 3rd Nov TBC*
Hill Climb – Highclere - TBC

Strategic Alignment

The TMG event directly aligns with Council's *Devonport Events Strategy 2024-2030*, Action 2.3: *Continue to capture and promote sporting and active leisure events as part of the events calendar.*

The focus of activities within the Devonport Municipality, the multi-day nature of the event, and forecast participant numbers and profile, also suggest the event will generate positive economic activity within the local region.

It is recommended that a funding agreement be formulated, in accordance with Council's established Financial Assistance Scheme requirements, incorporating post event reporting and acquittal requirements to support post event data analysis.

It is further proposed that Council's Events and Active Communities Team engage with TMG to ensure the orderly coordination of venue management and existing seasonal hire and user group consultation.

Any subsequent requests for support in relation to the TMG event, such as the waiver of venue hire fees and charges, are proposed to be managed in accordance with the established Policy and Fees & Charges Schedule, including the established delegation for the General Manager to waive fees. Any additional requests outside of the established fee and delegation structure will require subsequent approval by Council.

COMMUNITY ENGAGEMENT

No specific community consultation has been undertaken in relation to this report.

FINANCIAL IMPLICATIONS

Subject to Council endorsing the provision of the requested sponsorship funding, it is proposed that payment be made from the 2023/24 Operational Budget, via the remaining funds available from the Financial Assistance scheme.

Additional in-kind support for the use of Council Venues for participant Registration and Accreditation Centre activities, and opening Ceremony have been requested, valued at \$3,650.00.

Local Clubs and Sporting Codes may seek further sponsorship or in-kind assistance from Council for the use of venues. Any additional in-kind assistance requests are proposed to be managed in accordance with established Hire Policy as noted in the report above.

RISK IMPLICATIONS

- Consultation and/or Communication
Local venue hire and access will require coordination with Seasonal Hire and existing casual bookings.

CONCLUSION

The 2024 Tasmanian Masters Games event strongly aligns with several objectives of Council's *Devonport Events Strategy 2024-2030*. Based in the proposed scale, duration, forecast participation numbers, and proportion of activities to be hosted within the Devonport municipality, it is recommended that Council support the funding request.

ATTACHMENTS

1. Funding Request - Tasmanian Masters Games [**5.2.1** - 2 pages]

5.3 DRAFT PARKING STRATEGY 2024-28

Author: **Kylie Lunson, Executive Manager**

Endorser: **Matthew Atkins, General Manager**

RECOMMENDATION

That Council receive the report regarding the review of the Parking Strategy and endorse the draft Parking Strategy 2024-28 for public exhibition.

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

2.3 Active asset renewal program and clear infrastructure priorities for funding

SUMMARY

This report tables the revised Parking Strategy 2024-28 for Council endorsement and recommends it be placed on public exhibition for final community comment.

BACKGROUND

Devonport City Council has had a Parking Strategy since 2010, which was updated in 2016. Actions were implemented to fulfill the objectives of the 2016 Strategy.

The 2024 review of the Parking Strategy has been undertaken to further support the completion of objectives and achievement of goals in Council's Strategic Plan 2009-2030.

A Working Group was established to oversee the Strategy review, with Councillors Viney and Wilczynski part of the group, along with relevant Officers from various Council Departments.

STATUTORY REQUIREMENTS

Council operates in accordance with a Parking By-law made under section 145 of the *Local Government Act 1993* for the purpose of regulating and controlling the use of car parks belonging to and/or controlled by Council.

DISCUSSION

The Parking Strategy has been reviewed and is attached for consideration. The document contains an Action Plan containing 26 actions that are to be progressively implemented over the next five years.

The revised document is largely based on the original Strategy, revised to account for current data trends and feedback received through the community survey.

To summarise, the objectives of the Parking Strategy 2024 are:

- Improving the Customer Experience: Adopt strategies to enhance the experience for customers when using Devonport parking facilities.
- Community Education: Providing the community with information regarding parking to improve the user experience, encourage longer stays and avoid enforcement for non-compliance.
- Enhancing Access, Safety and Security: Ensuring that parking facilities are accessible, safe and secure for all users, both vehicles and pedestrians, including those with mobility issues, and are well-connected to key destinations.

-
- **Technological Integration:** Utilising technology for smart parking solutions, real-time information about parking availability, and efficient payment systems.
 - **Optimising Space Use:** Making the best use of parking spaces to meet the demands of various users, facilitating economic activities while preventing excess supply and over regulating.
 - **Supporting Alternative Transport and Environmental Sustainability:** Providing suitable facilities and lowering the dependence on vehicle use to encourage public transport, bike riding, and walking. Promoting the use of electric vehicles, such as personal mobility devices, by offering charging stations and adopting green parking solutions to lessen the environmental impact of parking.
 - **Compliance with Regulations:** Adhering to all relevant laws and regulations regarding parking provisions and management.

These objectives aim to create a balanced, sustainable, and user-friendly parking system that aligns with the long-term goals of the Devonport Strategic Plan 2009-2030.

COMMUNITY ENGAGEMENT

Community engagement was undertaken to assist with the development of the original Parking Strategy in 2010. A community survey has been undertaken to inform each revision of the Strategy since then.

The consultation was undertaken in February 2024 via a detailed 31 question survey. The survey attracted 346 responses from the public and an additional 32 responses from Devonport Chamber of Commerce and Industry members.

The questions were based on the survey that was conducted in 2016 for the last strategy review.

Some key observations from the survey include:

- Around a third of people rated it difficult or very difficult to find parking when they visit the Devonport CBD.
- A large number of respondents feel Council's pricing and penalties are inappropriate.
- 66% of respondents have used the Multi Level Pay as You Leave (PAYL) Carpark since it opened.
- Four out of five of respondents have used the 'EasyPark' App to pay for parking.

FINANCIAL IMPLICATIONS

The new Strategy includes a number of items requiring either capital or operational expenditure. These will be considered and prioritised as part of the annual budget process.

RISK IMPLICATIONS

Parking is a sensitive issue, and many residents have strong opinions. The public survey and public exhibition period offer a chance for community input. Comments from the survey helped inform the review of the Strategy. The document's strategic focus may frustrate or confuse those who want quick changes to how parking is managed and controlled. The Action Plan lists tasks that will be done and reported to Council annually.

CONCLUSION

The Parking Strategy is an important document in ensuring continued improvement in the provision, planning and management of parking in Devonport.

It is timely that a review is undertaken now to ensure recommendations and actions remain relevant. It is recommended that the document is placed on public exhibition and

the feedback considered before Council formally adopt the revised Parking Strategy at a future Council meeting.

ATTACHMENTS

1. DRAFT Parking Strategy Review 2024 [**5.3.1** - 28 pages]
2. 2024 Parking Survey Results [**5.3.2** - 9 pages]
3. 2024 Parking Survey Comments [**5.3.3** - 14 pages]
4. 2024 Parking Survey Results - DCCI [**5.3.4** - 10 pages]
5. 2024 Parking Survey DCCI Comments [**5.3.5** - 2 pages]

5.4 DEPARTMENT OF EDUCATION - FEEDBACK DEVONPORT SUPPORT SCHOOL SITE

Author: **Matthew Skirving, Executive Manager**

Endorser: **Matthew Atkins, General Manager**

RECOMMENDATION

That Council note the consultation request in relation to the future site for a new North West Support School, and endorse the attached submission.

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

4.5 Education and learning is accessible and responsive

SUMMARY

The purpose of this report is for Council to endorse the attached response in relation to the Department of Education's call for input with respect to a new site for the Devonport campus of the North West Support School.

BACKGROUND

In 2023, the Department of Education began a search to look for a new site for the Devonport Campus of the North-West Support School. In identifying potential sites, they used the following criteria:

Essential Site Selection Criteria:

- The size of the site should ideally be a minimum of two hectares.
- The site should be within the Devonport City area, providing for ease of access and connection.
- The site should avoid sensory or overstimulation issues related to noise, light and vibration i.e. not close to industrial or transport activities.
- Site would need to be zoned appropriately under the relevant Tasmanian Planning Scheme for it to be considered either discretionary or permitted under the specific use class or allow for rezoning to support the proposed development.
- Site must accommodate safe vehicular access and egress, including onsite staff/ visitor parking and bus pick -up and drop-off.

Desirable Site Selection Criteria:

- Site should preferably be Government-owned, however private land will be considered, including compulsory acquisition.
- Site should be close to another government school to allow for associations / students to interact together.
- Topography should be relatively flat, ideally 5 degrees or below.

Based on the above criteria, the Department of Education have identified two potential sites that may be suitable for a campus of the North-West Support School. The

Department is now seeking feedback from Council and the community in relation to these two sites.

STATUTORY REQUIREMENTS

There are no statutory requirements relevant to information contained in this report.

However, it is noted that Council owns the Netball Centre site that the Department of Education has included in its consultation process. A separate report will be provided to Council, should Council be approached to sell land for this purpose. If Council did eventually decide to sell land it would be subject to the requirements of the section 178 of the *Local Government Act 1993*.

The *Act* requires Council to notify the public, consider any objections received and provides for an appeal process.

DISCUSSION

The Department of Education is seeking feedback on the following two sites in relation to developing a new Devonport Campus of the North-West Support School. The two sites are:

Address	Use	Owner	Suitable Location for NWSS
3-9 Mersey Main Road, Spreyton	Netball Centre	Devonport City Council	Yes
87-121 Watkinson Street	Oval at Don College	Department of Education	Yes – DCC strongly supported

Of the two sites, 87-121 Watkinson Street is considered the most supportable site as it is located within an existing school boundary, on land that is already owned by the Education Department and will not have any impact on the users of neighbouring Don Reserve. It will be the fastest and easiest site to achieve a development on as no rezoning, threatened species vegetation removal or public land disposal processes are evoked.

Council is yet to consider the future of the Spreyton Netball Centre once the Netball Club moves to the Devonport Oval Sports Complex. Regardless, there is some merit in locating the Devonport Campus at this site as it provides an opportunity for Council to ensure this service continues in Devonport. More details are required with respect to the details of the development and whether adjacent car parking land is required to support it. The site would not be available until such time as the Devonport Oval Sports Stadium project is complete. A separate formal decision would be required by Council in relation to the sale of land to the Department of Education and the requirements of the *Local Government Act 1993* in relation to public land would need to be followed. Potentially, it would provide a cash injection, that Council could use to upgrade other community facilities.

COMMUNITY ENGAGEMENT

The Department of Education is currently undertaking community engagement in relation to these sites. Devonport City Council has an opportunity to provide feedback into this process.

FINANCIAL IMPLICATIONS

Should the Spreyton Netball Centre, of these sites, be chosen as the most suitable site, Council would need to formally consider this request and enter into a sale agreement for the site.

Prior to selling the land to the Department of Education (or any party), Council is required to seek an independent market valuation in accordance with the provisions of the *Local Government Act 1993*. However, for information purposes only, the current Valuer General's valuation of 3-9 Mersey Main Road is:

- Land Value \$340,000
- Capital Value \$1,400,000

Again, this should be used as a guide only, as a more detailed market valuation will need to be completed, should Council wish to consider a sale.

RISK IMPLICATIONS

- Legal Compliance
Should Council consider selling a property to the Department of Education, it will need to comply with section 178 of the *Local Government Act 1993*.
- Consultation and/or Communication
Should a Council owned site be chosen as the most suitable site for the Support School, Council will need to manage the community consultation and communication in relation to the disposal of Public Land and public values in relation to that land.

Community reaction to the potential sale of the Spreyton Netball Centre is untested at this time.

CONCLUSION

It is recommended that Council endorse the analysis contained in this report, and attached draft correspondence, as its submission to the consultation process currently being undertaken by the Department of Education.

ATTACHMENTS

1. DoE NW Support School Site Consultation [**5.4.1** - 2 pages]

5.5 EVENT SPONSORSHIP FUND WINTER 2024

Author: **Danielle O'Brien, Community Recovery and Project Officer**

Endorser: **Matthew Skirving, Executive Manager**

RECOMMENDATION

That Council:

- a) receive and note the Event Sponsorship Fund Winter 2024 report; and
- b) approve Event Sponsorship for Winter 2024 Round, as follows:

Major Grants:

Organisation	Project Description	Grant Funding Request	In-Kind Assistance Requested
The East Devonport Child and Family Learning Centre	Emma Watkins is coming to Town!	\$4,894.20	\$187.50

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

5.3 Council looks to employ best practice governance, risk and financial management

SUMMARY

This report presents the recommendations of the Community Financial Assistance Working Group's assessment of submissions for Winter 2024 Round of the Event Sponsorship Fund Program for consideration by Council.

BACKGROUND

Through the provision of its Financial Assistance Scheme Council supports projects, programs, and activities for the benefit of Devonport's residents and visitors.

This financial year, six (6) areas of assistance are available as follows:

- Event Sponsorship – Sponsorship for community events to be held Winter 2024.
- Major Grants – grants of \$5,000 - \$25,000 to support for Health and wellbeing, Our culture, Our environment, Festivals and Events.
- Minor Grants – grants of up to \$5,000 to organisations to deliver programs that enhance Health and wellbeing, Our culture, Our environment, Festivals and Events.
- Rate Remissions – granting of a full or partial remittance of the general rate for non-profit organisations delivering benefits to Devonport residents.
- Donations – aid for groups, organisations or individuals within the City who are not eligible for sponsorship under any other Financial Assistance Program.
- Individual Development Grants – grants to support individuals, groups or teams who are performing, competing, or presenting at national or international competitions, conferences, or events.

The Financial Assistance Working Group (FAWG) assess applications under the Scheme. Members include:

- Councillor Peter Hollister
- Councillor Steve Martin

-
- Councillor Leigh Murphy
 - Community Services Manager
 - Convention and Arts Centre Manager

This report presents the FAWG recommendations to Council to consider granting of funds under Winter 2024 Round of the Event Sponsorship Program.

STATUTORY REQUIREMENTS

Section 77 of the *Local Government Act 1993* outlines Council's requirements regarding grants and benefits:

1. *A council may make a grant or provide a pecuniary benefit or a non-pecuniary benefit that is not a legal entitlement to any person, other than a councillor, for any purpose it considers appropriate.*
 - (1A) *A benefit provided under subsection (1) may include –*
 - a) *In-kind assistance; and*
 - b) *Fully or partially reduced fees, rates, or charges; and*
 - c) *Remission of rates or charges under Part 9.*
2. *The details of any grant made or benefit provided are to be included in the annual report of the council.*

The details of awarded grants will be reported in Council's 2023/2024 Annual Report.

DISCUSSION

The Financial Assistance Working Group (FAWG) met on 13 June 2024 to assess Event Sponsorship Fund submissions, utilising a weighted evaluation matrix, against the following criteria:

1. Event Appeal.
2. Destination and asset profiling.
3. Local economic benefit.
4. Social benefit.
5. Value for relevant money.

Present at the FAWG meeting were:

- Councillor Peter Hollister
- Community Services Manager, Karen Hampton
- Convention and Arts Centre Manager, Geoff Dobson
- Community Recovery and Project Officer – Minute taker
- Executive Officer - Observer
- Events Coordinator – Observer

Providing assessment of the Event Sponsorship Fund submissions, against the criteria, via email 14 June 2024:

- Councillor Martin; and
- Councillor Murphy

Two applications were received under the Event Sponsorship Fund program, requesting \$29,894.20 sponsorship funding (and additional In-Kind Assistance) support from Council in total.

A summary of the applications assessed are included in the below table, noting the successful applications recommended by the FAWG to receive grant funds:

Organisation	Project Description	Total Value of Project	Grant Funding Request	In-Kind Assistance Requested	FAWG assessment score	Amount Recommended by Committee
The East Devonport Child and Family Learning Centre	Emma Watkins is coming to Town!	\$16,410.00	\$4,894.20	\$187.50	40/50	\$4,894.20 (including in-kind assistance)
Frankie J's	Winter Wonderland Roller Skating Rink	\$27,5000.00	\$25,000.00	\$5,000	16/50	Nil* (Recommended Scores 26-50 to be sponsored)
Totals		\$43,910.00	\$29,894.20	\$5,187.50		\$4,894.20 (and In-Kind Assistance)

Unsuccessful applications have been assessed by the FAWG as either being ineligible to apply for funding (in accordance with the program guidelines), or have scored below the minimum threshold to qualify for funding against the weighted assessment criteria.

It is noted that some significant variations in scoring for the Winter Wonderland event was evident across the scores received. Averaging of the scoring received from all panel members reduced the assessed score below the minimum threshold of 25. Additional event assessment details are included as a confidential attachment in the closed section of this Council Agenda.

Although the Winter Wonderland event has not been recommended for funding by the Committee, Council Officers are of the view that subject to clarity on a few risk related matters, the proposal has merit. The proposal aligns well with objectives within the Events Strategy to support external parties in offering large scale community events and is targeted at a specific age group that are not specifically catered for with other Council events. If the initial event was successful, it could potentially become established as a popular annual winter school holiday activity.

Acknowledging the supporting information was not extensive and the provision of sponsorship is not without some risk, the proponent does have proven experience in event management.

COMMUNITY ENGAGEMENT

Details of the Event Sponsorship Fund Program, including the application process were available on Council's website.

A media release was issued. Council's social media and community newsletter were used to advise of the opening of the Event Sponsorship Program. Links to the website page were emailed to:

- Individuals and organisations who had registered (via the Council website) to receive information on Council's Financial Assistance Scheme; and
- 2015-2024 grant recipients

FINANCIAL IMPLICATIONS

The approved Sponsorship will be funded through the 2023/2024 Community Financial Assistance budget allocation.

The 2023/2024 Financial Assistance Event Sponsorship Fund Program allocation is \$50,000 with Winter 2024 Round expenditure amounting to \$4,894.20, leaving a balance of \$45,105.80.

RISK IMPLICATIONS

There is a risk that organisations that have applied and have been unsuccessful may be critical of Council's decision in relation to the allocation of the funds. It is noted that the allocation of funds is based on an assessment across a set of guidelines and eligibility in keeping with Council's policies and strategies. Each application is scored using a weighted matrix. Feedback is provided to all applicants on request.

CONCLUSION

A total of 2 submissions were received under Winter 2024 Round of the Event Sponsorship Fund Program totalling \$29,894.20.

The Financial Assistance Working Group recommends that Council approve the Winter 2024 Round Event Sponsorship Fund to the value of \$4,894.20.

ATTACHMENTS

Nil

5.6 HOME HILL STUDY

Author: **Matthew Skirving, Executive Manager**

Endorser: **Matthew Atkins, General Manager**

RECOMMENDATION

That Council:

1. Endorse the *Home Hill Historic Site Future Use – Business Case & Plan* report by SGS Economics and Planning;
2. In partnership with the National Trust of Australia (Tasmania), continue to advocate for third-party funding to support the ongoing conservation and future development of the nationally significant site and collection; and
3. Continue to collaborate with the National Trust via the established Partnership Agreement with Council in the ongoing management, operation, and development planning for the site.

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

- 4.3 Heritage is valued

SUMMARY

This report presents the investigation and analysis of the ongoing conservation, management, and future development options for the nationally significant Home Hill Historic Site.

This report has been prepared as the principal action in response to Term Plan Priority 3.6, and Annual Plan Action 3.2.

BACKGROUND

Home Hill is the former home of Australian political pioneers, Joseph and Dame Enid Lyons, and their 12 children.

In the mid-1960s, Dame Enid began plans to have Home Hill turned into a publicly preserved museum for the education and enjoyment of the community. Home Hill was gifted to the Devonport City Council in the late 1970's, with the contents of the Lyons residence transferred to National Trust of Australia (Tasmania) and are now known as 'The Lyons Collection'. Dame Enid continued to live at the property until shortly before her death in 1981.

Home Hill is currently managed under a partnership between Council and the National Trust and is open to the public at selected times. However, neither has the current capacity to see the treasure of Home Hill reach its full potential as an educational and tourist attraction.

Council believe Home Hill is of national significance, being one of only three former Prime Ministers residences open to the public in the country, and the only one still containing such a rich collection of original contents, along with an equally important story in the history of female political leaders.

The Tasmanian State Government provided a grant to the Devonport City Council to undertake further analysis of the future management, conservation, and future development options for the Home Hill site. *Home Hill Historic Site Future Use – Business*

Case & Plan report by SGS Economics and Planning, included as an attachment to this report, represents the culmination of that work.

STATUTORY REQUIREMENTS

There are no statutory requirements in relation to the recommendations contained in this report.

DISCUSSION

Home Hill is a site of great importance to our local community, but also holds nationally significant social, cultural, and political heritage value.

This site and its operation as a heritage and tourist attraction has operated under the current partnership model between the Devonport City Council and the National Trust of Australia (Tasmania) for many years, however both organisations recognise the potential of the site to provide an improved visitor experience, and broader engagement via enhanced visitation.

An inherent challenge of providing enhanced access to the Home Hill site and the Lyons Collection, is the fragile nature of some collection items and the detrimental impact to the Home Hill residence– expanded visitation brings with it additional pressure on the very fabric of Home Hill and the remarkable contents of the residence.

Included as an attachment to this report, the *Home Hill Historic Site Future Use – Business Case & Plan* (the Plan) sets out the challenges and opportunities presented by the site. The Plan is structured in five key sections, with additional supplementary supporting information and detailed analysis.

Key analysis and recommendations from the report include:

- Establishing the 'case for change' and setting out the potential for the site to become a major heritage attraction of national significance.
- Consideration of the short and longer-term development needs of the site, including three different options for the expansion of operations and infrastructure at the site, to provide enhanced visitor experiences.
- Consideration of alternate future ownership and management models to support the development and operation of the site, should significant investment and development be realised; and
- Detailed financial analysis of the future development options, considering capital and operating costs, and benchmarking visitation numbers to the site in order to realise a positive cost benefit outcome and sustainable operations in the long-term.

The Plan is comprehensive and provides an excellent basis for Council to continue its advocacy to attract funding support for the preservation and enhancement of the site and collection. It also raises several significant considerations that should be further explored in partnership with the National Trust, including:

- The need to attract funding to complete a comprehensive Conservation Management Plan for the site;
- The best long-term ownership and management model for the site moving forward; and
- The best approach to staging any of the potential future development at the site.

It is recommended that Council seeks to collaborate on these matters with the National Trust, via the established Partnership Agreement. Concurrently, Council will continue to advocate to all levels of government to realise additional funding support necessary to realise the national significance of the site.

COMMUNITY ENGAGEMENT

An open community consultation process has not been undertaken as a part of the development of this report. However, key stakeholder groups including representatives from the National Trust, operational staff and volunteers associated with the Home Hill Site participated in the development of the analysis and reporting completed by SGS Economics & Planning.

The Home Hill Committee has reviewed the draft Plan and provided feedback. A copy of the feedback is included as an attachment.

FINANCIAL IMPLICATIONS

There are no immediate financial implications as a result of the recommendations contained in this report.

Consideration of the Capital and Operational costs of any future development options at the Home Hill site are contained in the report. Realising any future development will require additional third-party grant funding support.

RISK IMPLICATIONS

- Consultation and/or Communication
A broad community consultation process has not been undertaken in developing this report for Council. Details of key stakeholder participation are included in the SGS Home Hill report and discussed in this Council report.

CONCLUSION

The analysis and recommendations outlined in the *Home Hill Historic Site Future Use – Business Case & Plan* provide a comprehensive foundation for Council to continue advocating for the necessary third-party funding and support required to recognise the full potential of the Home Hill site and collection and is recommend for adoption by Council.

ATTACHMENTS

1. Home Hill Future Use Study [5.6.1 - 44 pages]
2. Home Hill Committee Priorities [5.6.2 - 2 pages]

6 INFORMATION

6.1 WORKSHOPS AND BRIEFING SESSIONS HELD SINCE THE LAST COUNCIL MEETING

Author: **Claire Jordan, Executive Coordinator**

Endorser: **Matthew Atkins, General Manager**

RECOMMENDATION

That the report advising of Workshop Sessions held since the last Council meeting be received and the information noted.

Council is required by Regulation 8(2)(c) of the *Local Government (Meeting Procedures) Regulations 2015* to include in the Agenda the date and purpose of any Council Workshop held since the last meeting.

Date	Description	Purpose
Monday 3 June 2024	Dulverton Regional Waste Management	Update on Dulverton's operations and priorities and FOGO
	Budget Follow Up	Discussion on 2024/25FY budget
	Parking Strategy Review	Overview of the review of Council's Parking Strategy
	Quaylink Update	Update on Quaylink development
	North West Support School – Devonport Campus	Discussion of DECYP's community consultation for location of new Devonport campus for the North West Support School

Apologies from previous Workshop:

- Cr Peter Hollister

Declarations of Interest received for previous Workshop:

- Nil

6.2 MAYOR'S MONTHLY REPORT

RECOMMENDATION

That the Mayor's monthly report be received and noted.

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

5.3 Council looks to employ best practice governance, risk and financial management

SUMMARY

This report details meetings and functions attended by the Mayor.

BACKGROUND

This report is provided regularly to Council, listing the meetings and functions attended by the Mayor.

STATUTORY REQUIREMENTS

There are no statutory requirements which relate to this report.

DISCUSSION

In her capacity as Mayor, Councillor Alison Jarman attended the following meetings and functions between 22 May and 18 June 2024:

- Radio Interviews including SeaFM, ABC Radio and 7AD
- Attended DCCI Chamber meetings/networking events
- Attended Workshops, Planning Authority Committee Meetings and Council Meetings as required
- Mayors catch-up Burnie
- Participated in National Simultaneous Storytime at the Devonport Library
- Met with Wendy Shearer from Meercroft Care regarding Munnew
- Participated in consultation regarding WLF Accounting & Advisory review of Cradle Coast Authority
- Attended CCA Marinus Link Project Update from CEO and Project Manager
- With Central Coast Council Mayor, Chery Fuller, met with Terrence Rattray – Purtons Road, North Motton and Yum Tasmania Potato Factory
- Attended morning tea for Devonport City Mission as part of National Volunteer Week
- Media event regarding FOGO with Mayor Freshney and Mayor Haberle
- Attended Action Against Homelessness Board Meeting & BBQ hosted by Eveline House
- Hosted Her Excellency, Barbara Baker, Governor of Tasmania and Professor Chalmers including a tour and Civic Reception
- Attended DCCI Strategic Plan Launch
- Attended Sound and Light Show Preview
- Attended Morning Tea to launch Hub 108, a new community space in East Devonport
- Met with Richard Neville from Mandylights
- Attended LGAT Emergency Management & Recovery Forum, Invermay
- Attended the Women's Collective in Launceston

-
- Presented at the Devonport Junior Soccer Club Cup at Meercroft Park with the Premier in attendance
 - Walked through the Mall with Peter Gutwein with International Café Group and spoke about the value that migrants have in our community
 - Attended NWSS Devonport Community Reference Group Meeting
 - Attended Mersey Leven Municipal Emergency Management Committee (MLMEMC) Meeting
 - Met with Claire Connelly from DCCI for update
 - Photo with The Advocate for the Sound & Light Show
 - Tasmania Transport Association briefing meeting prior to attending TTA Annual Dinner & Gala Awards Night
 - Attended Opening Ceremony and officially opened the Disability Expo Australia, Devonport
 - Attended the CCA Representative meeting
 - Conducted a Citizenship Ceremony
 - Attended a Sound & Light Show preview

ATTACHMENTS

Nil

6.3 GENERAL MANAGER'S REPORT

Author: **Matthew Atkins, General Manager**

RECOMMENDATION

That the report of the General Manager be received.

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

5.3 Council looks to employ best practice governance, risk and financial management

SUMMARY

This report provides a summary of the activities undertaken by the General Manager, between 22 May and 18 June 2024. It also provides information on matters that may be of interest to Councillors and the community.

BACKGROUND

A monthly report provided by the General Manager to highlight management and strategic issues that are being addressed by Council. The report also provides regular updates in relation to National, Regional and State based local government matters as well as State and Federal Government programs.

STATUTORY REQUIREMENTS

Council is required to comply with the provisions of the *Local Government Act 1993* and other legislation. The General Manager is appointed by the Council in accordance with the provisions of the *Act*.

DISCUSSION

1. COUNCIL MANAGEMENT

- 1.1. Attended and participated in regular scheduled internal staff and management meetings.
- 1.2. Attended Workshops, Planning Authority Committee Meetings and Council Meetings as required.
- 1.3. Attended the Council Audit Panel meeting as required under the terms of reference.
- 1.4. Attended a meeting of the Hillcrest Affected Area Recovery Committee.
- 1.5. Attended a farewell event for retiring Latrobe and Kentish General Manager, Gerald Monson, at the Axeman's Hall of Fame.
- 1.6. Along with the Executive Management Team attended a professional development session at Devonport Christian School regarding building trust within an organisation.

2. COMMUNITY ENGAGEMENT (RESIDENTS & COMMUNITY GROUPS)

- 2.1. Along with the Mayor, met with Meercroft Care CEO, Wendy Shearer to gain an understanding about the Munnew Day Centre closure and also received an update on Meercroft's expansion plans.
- 2.2. Met with Lynn Laycock, in her capacity as Chair of the Home Hill Committee and Chair of the Don River Railway for an update. Input from the Home Hill Committee has been included in a separate report on this agenda.

-
- 2.3. Met with Trevor Shipton regarding a proposal to improve traffic safety at the intersection in front of Shipton Machinery in Quoiba.
 - 2.4. Met with a resident regarding a query on displaying sporting memorabilia at the new Devonport Indoor Stadium.

3. NATIONAL, REGIONAL AND STATE BASED LOCAL GOVERNMENT

- 3.1. Attended the Cradle Coast General Managers meeting.
- 3.2. Attended a meeting of the Cradle Coast Waste Management Group.
- 3.3. As an Owners Representative, attended the Representatives meeting of the Cradle Coast Authority.
- 3.4. Met with the CEOs of Latrobe, Kentish and Central Coast Councils to discuss progressing future shared opportunities between the Councils.
- 3.5. Met as part of a subcommittee of Dulverton Regional Waste Management Authority to progress the recruitment of new Directors for the Authorities Board. The terms of two of the existing Directors expire in November this year.
- 3.6. As the Northwest General Managers representative, met as part of a LGAT instigated oversight group to consider challenges with the current progress of the Regional Land Use Strategy.
- 3.7. Along with the Mayor, met with a consultant undertaking a review into the CCA governance model.

4. STATE AND FEDERAL GOVERNMENT PROGRAMS

- 4.1. Nil.

5. OTHER

- 5.1. TasWater have released a copy of their draft 2025-2029 Corporate Plan for comment prior to presentation for formal adoption at a general meeting on 27 June. A copy of the comments provided by Devonport City Council are attached.

COMMUNITY ENGAGEMENT

The information included above details any issues relating to community engagement.

FINANCIAL IMPLICATIONS

There is not expected to be any impact on the Council's operating budget as a result of this report.

RISK IMPLICATIONS

Any specific risk implications will be outlined in the commentary above. Any specific risk that may result in an issue for Council is likely to be subject of a separate report to Council.

CONCLUSION

This report is provided for information purposes only and to allow Council to be updated on matters of interest.

ATTACHMENTS

1. Current and Previous Minutes Resolution May 2024 [**6.3.1** - 1 page]
2. Letter to Tas Water - Draft Tas Water Corporate Plan 2025-29 [**6.3.2** - 1 page]

6.4 MONTHLY OPERATIONAL REPORT - MAY 2024

Author: **Claire Jordan, Executive Coordinator**

Endorser: **Matthew Atkins, General Manager**

RECOMMENDATION

That Council receive and note the Monthly Operational Report for the period ending 31 May 2024.

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

5.3 Council looks to employ best practice governance, risk and financial management

SUMMARY

This report provides a summary of council performance and general matters of interest during the month of May 2024.

BACKGROUND

This report is provided to update Councillors and the community on council's performance over the previous month and includes:

- monthly financial performance reports;
- progress on annual plan actions;
- information on matters relating to operational activities of the Council;
- general council matters that maybe of interest to the community; and
- tabling of minutes received relating to Council Committees, Authorities and related External Organisations.

Further operational information can be obtained by viewing Council dashboards at Council's website: [Your Council Dashboards | Devonport City Council](#)

STATUTORY REQUIREMENTS

In undertaking its operational activities, Council is required to comply with the *Local Government Act 1993* and various other legislation.

DISCUSSION

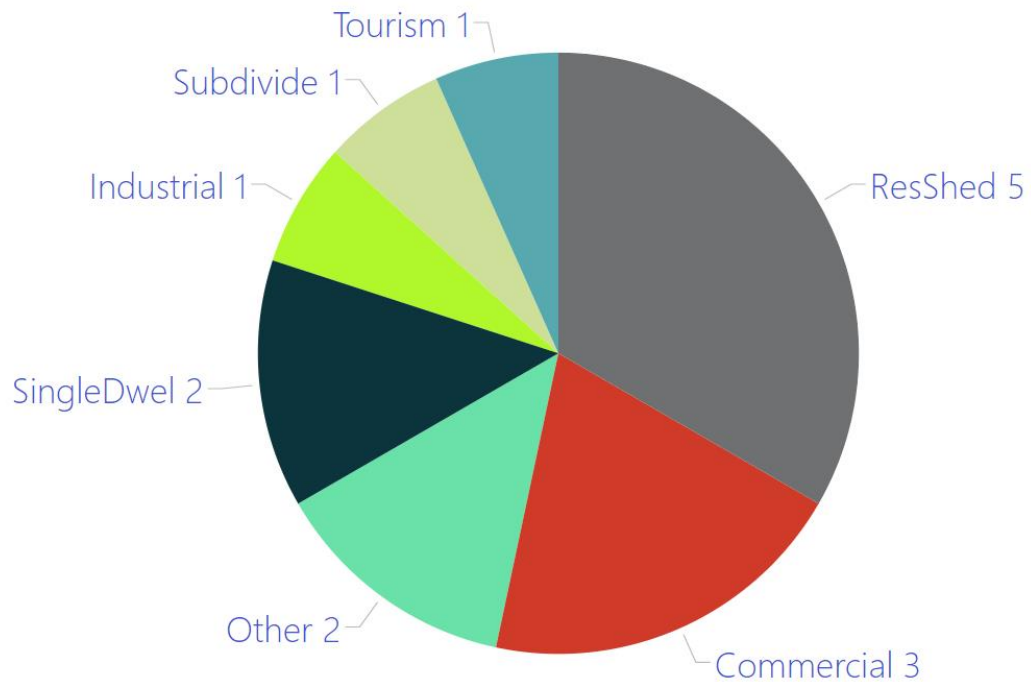
The following information is provided as an update on operational activity undertaken by Council during the month of May 2024:

1. DEVELOPMENT SERVICES:

1.1. Planning:

1.1.1. The following graph details the breakdown of planning applications received during May:

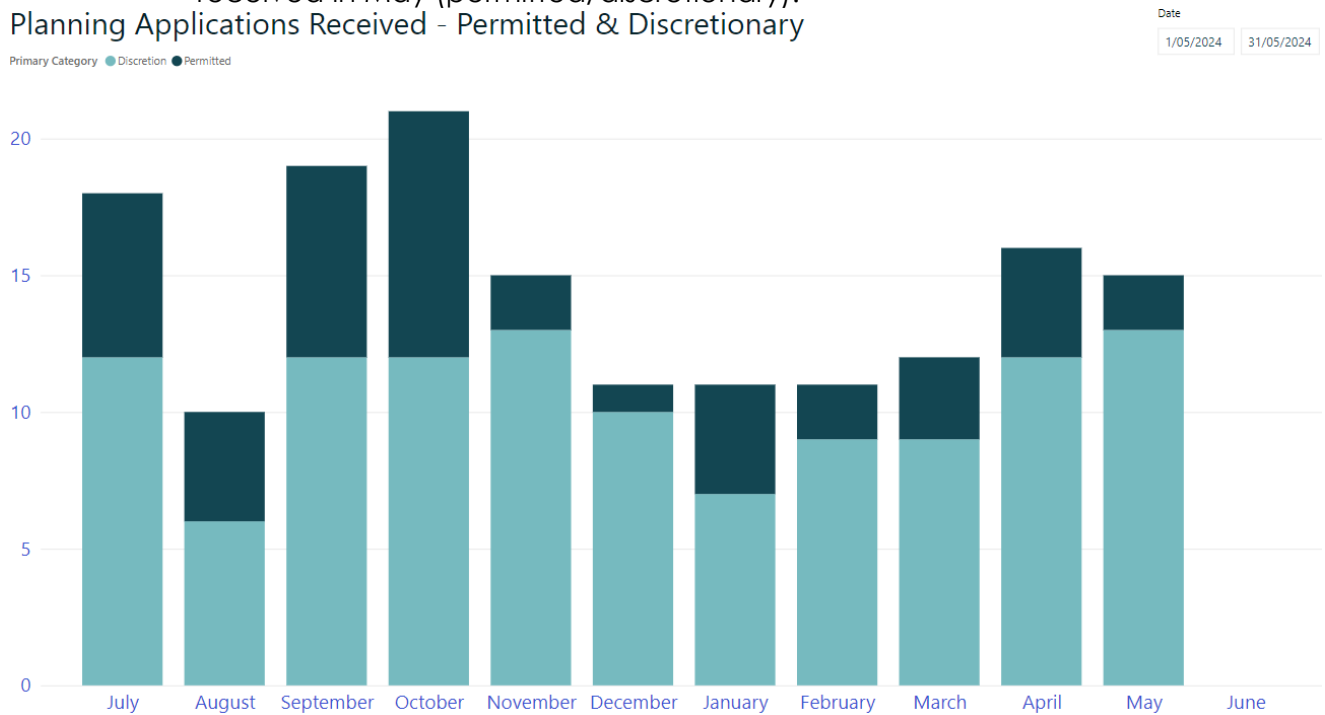
Planning Applications Received Monthly Breakdown



Definitions:

- Single Dwellings – means residential dwelling on a single lot.
- Residential Shed – means shed on a residential lot.
- Units – means two or more dwellings on a site.
- Subdivision – means the division of a single lot into multiple lots giving separate rights of occupation, excluding boundary adjustments.
- Commercial – means bulky goods sales, business and professional services, community meeting and entertainment, educational and occasional care, equipment and machinery sales and hire, food services, general retail and hire, hotel industry, research and development.
- Tourism – means tourist operations and visitor accommodation.
- Industrial and Utilities – means extractive industry, manufacturing and processing, port and shipping, recycling and waste disposal. Resource processing, service industry, storage, transport depot and distribution, utilities, vehicle fuel sales and service.
- Other – means all other use classes.

1.1.2. The following graph details the number of Planning Applications received in May (permitted/discretionary):
Planning Applications Received - Permitted & Discretionary



1.1.3. Planning Applications approved under delegation:

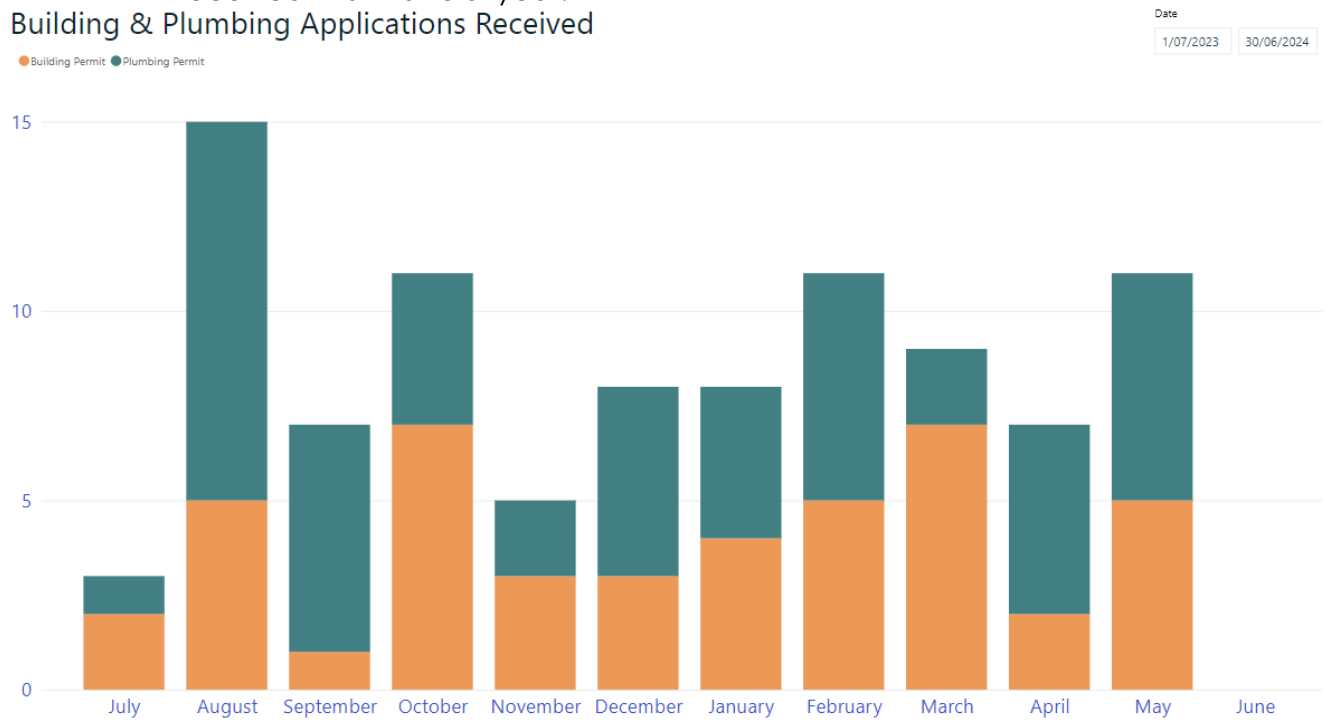
Planning Applications approved for period May

# Applications	Primary Category	Planning Applications approved for period	Description
PA2024.0020	Discretion	130 TUGRAH RD TUGRAH TAS 7310	6 Lot Subdivision
PA2024.0026	Discretion	29 SURREY ST DEVONPORT TAS 7310	Residential (outbuilding and detached dwelling addition)
PA2024.0028	Discretion	12 LOONE LANE SPREYTON TAS 7310	Storage
PA2024.0029	Discretion	10-14 ROOKE ST DEVONPORT TAS 7310	Sport and Recreation (pole fitness studio & signage)
PA2024.0031	Discretion	6 MATTHEWS WAY DEVONPORT TAS 7310	Service Industry (motor repairs)
PA2024.0032	Discretion	16-18 PARDOE ST EAST DEVONPORT TAS 7310	Residential (ancillary dwelling)
PA2024.0033	Discretion	51 DON HEADS RD DON TAS 7310	Resource Development (machinery shed)
PA2024.0034	Discretion	82 OLDAKER ST DEVONPORT TAS 7310	Business and Professional Services (building extension)
PA2024.0036	Discretion	45-47 ROOKE ST DEVONPORT TAS 7310	Signage (illuminated)
PA2024.0037	Discretion	78 RIVER RD AMBLESIDE TAS 7310	Residential (outbuilding)
PA2024.0038	Permitted	69 DEVONPORT RD QUOIBA TAS 7310	Demolition
PA2024.0039	Discretion	136 NIXON ST DEVONPORT TAS 7310	Multiple dwellings (2 x units)
PA2024.0040	Discretion	112A TASMAN ST DEVONPORT TAS 7310	Multiple dwellings (2 x units)
PA2024.0041	Discretion	1/12 LOWER MADDEN ST DEVONPORT TAS 7310	Residential (multiple dwelling addition)
PA2024.0043	Permitted	8 ILLAROO AVENUE EAST DEVONPORT TAS 7310	Visitor Accommodation
PA2024.0046	Permitted	4 PERCY ST DEVONPORT TAS 7310	Visitor Accommodation
PA2024.0050	Discretion	73 LAWRENCE DRIVE DEVONPORT TAS 7310	Residential (existing multiple dwellings – changes to on-site

1.2. Building & Plumbing:

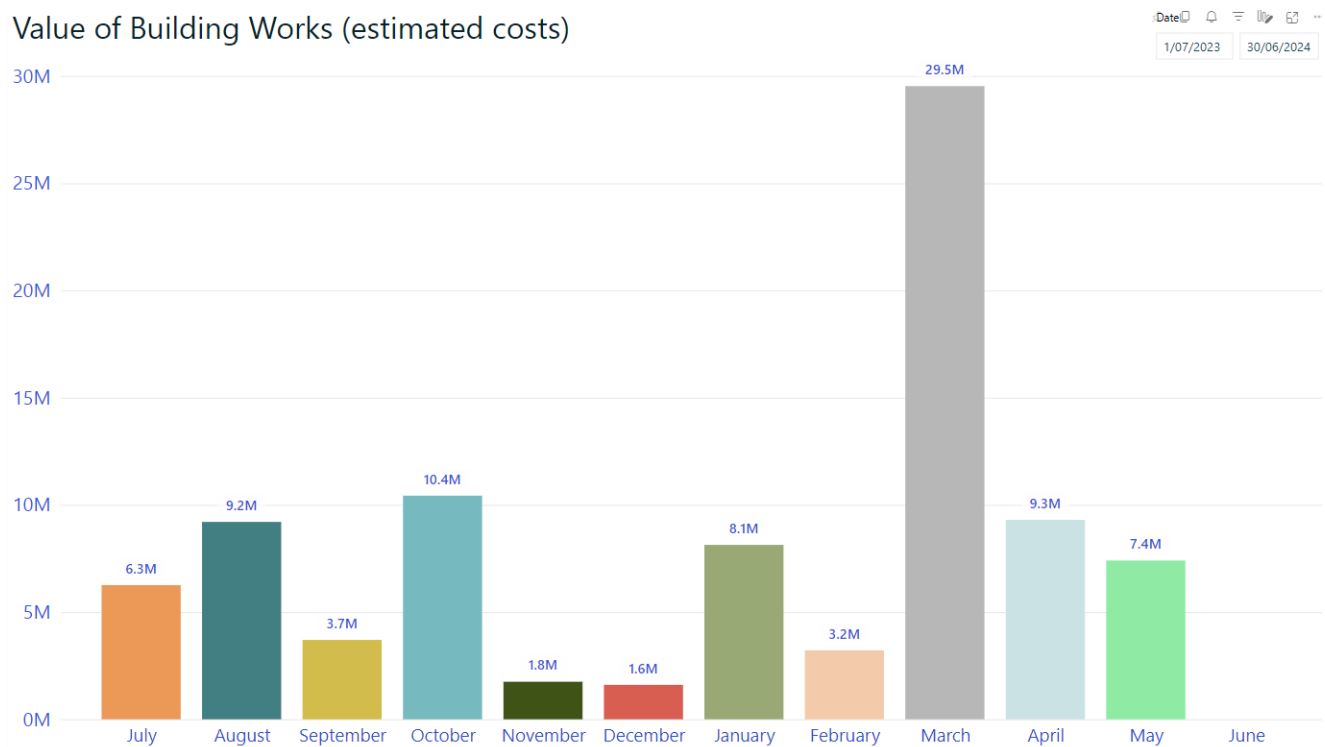
1.2.1. The following graph details the Building and Plumbing Applications received this financial year:

Building & Plumbing Applications Received



1.2.2. The following graph details the value of building works received this financial year:

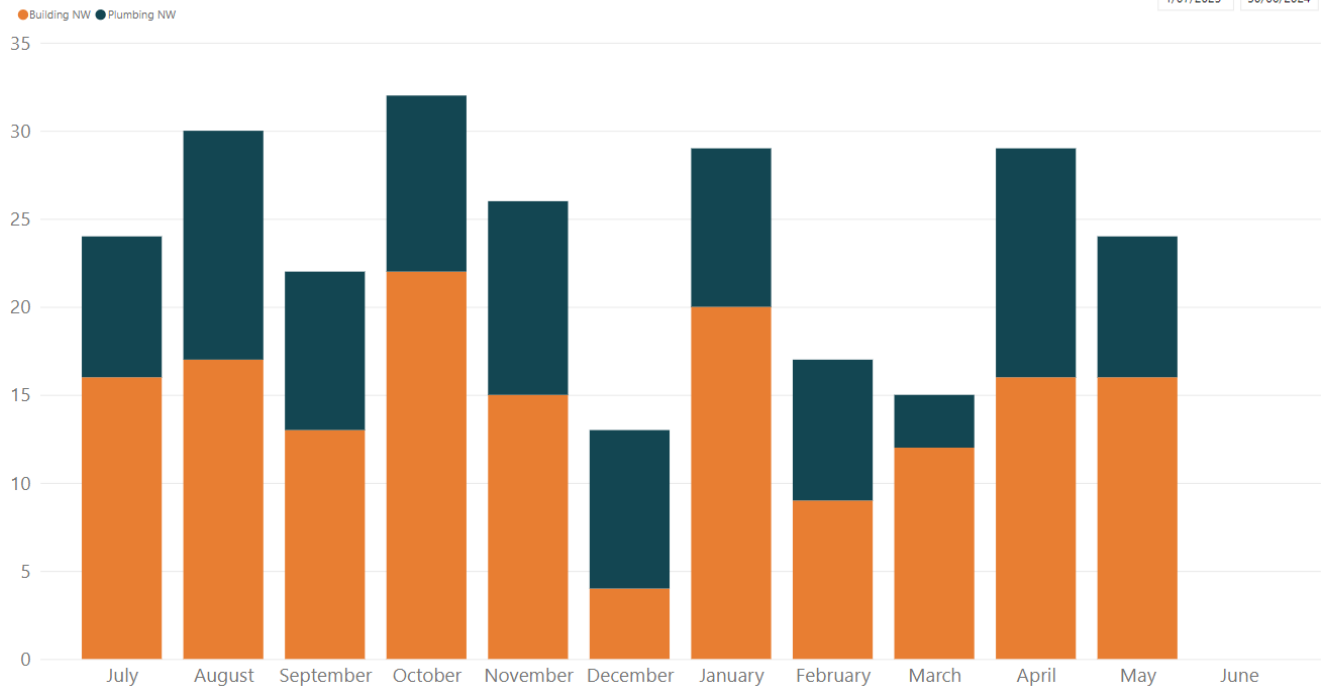
Value of Building Works (estimated costs)



1.2.3. The following graphs details the notifiable works received for building that have been issued this financial year:

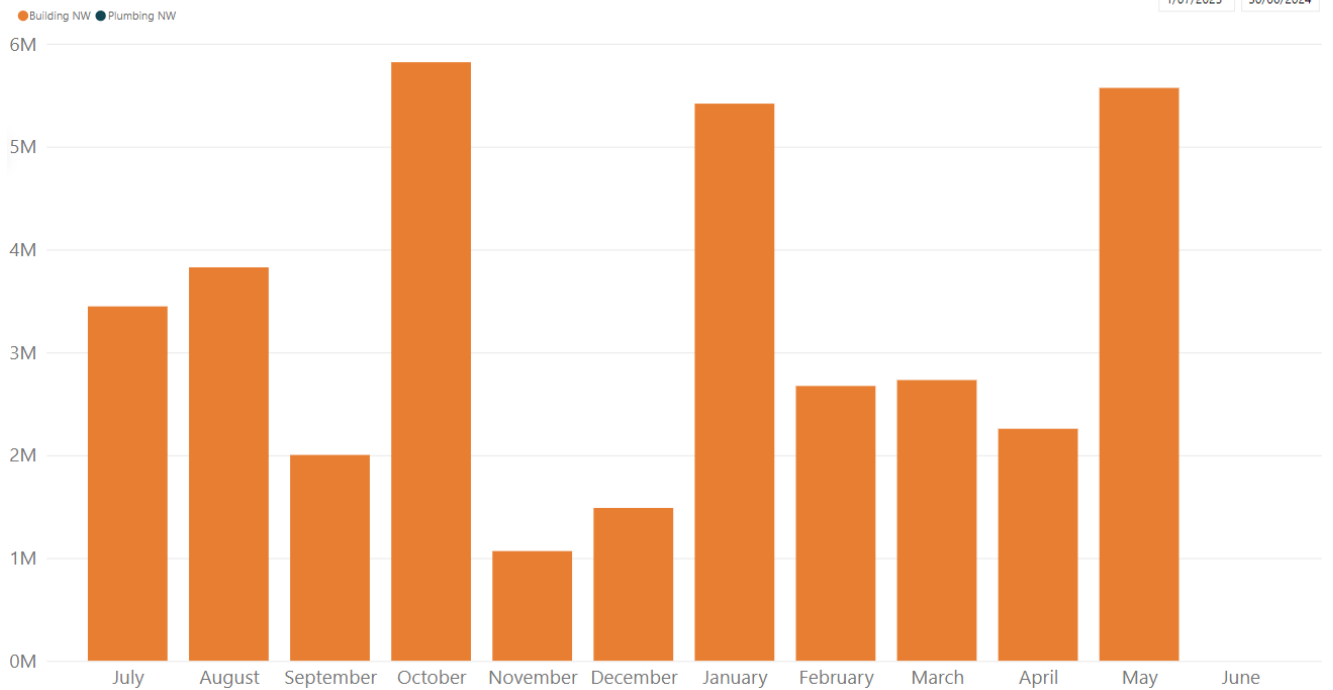
Notifiable Works Received - Building & Plumbing

Date
1/07/2023 30/06/2024



Notifiable Works Estimated Costs - Building & Plumbing

Date
1/07/2023 30/06/2024



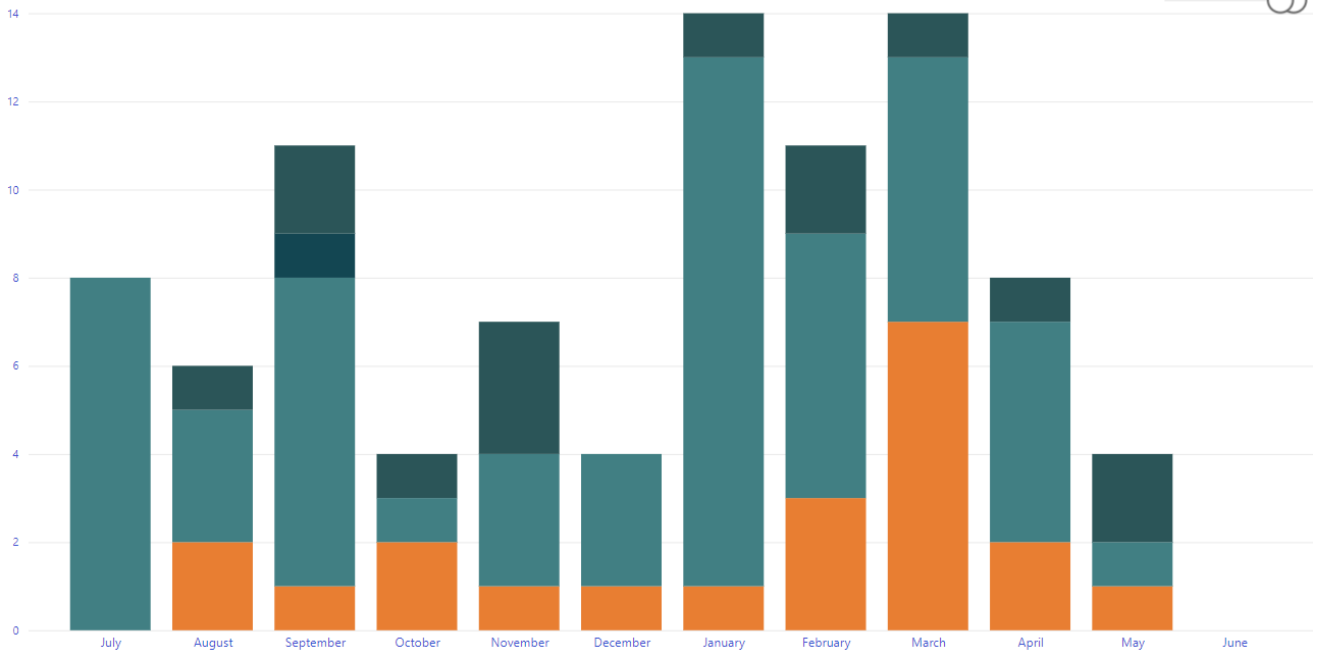
1.3. Environmental Health:

1.3.1. Food Business Registrations:

Environmental Health Permits and Infringement Notices

Date

Permit Type ● Food Premise Registration ● Mobile Food Vendor ● Notification of Conduct of a Food Business ● Statewide Registration



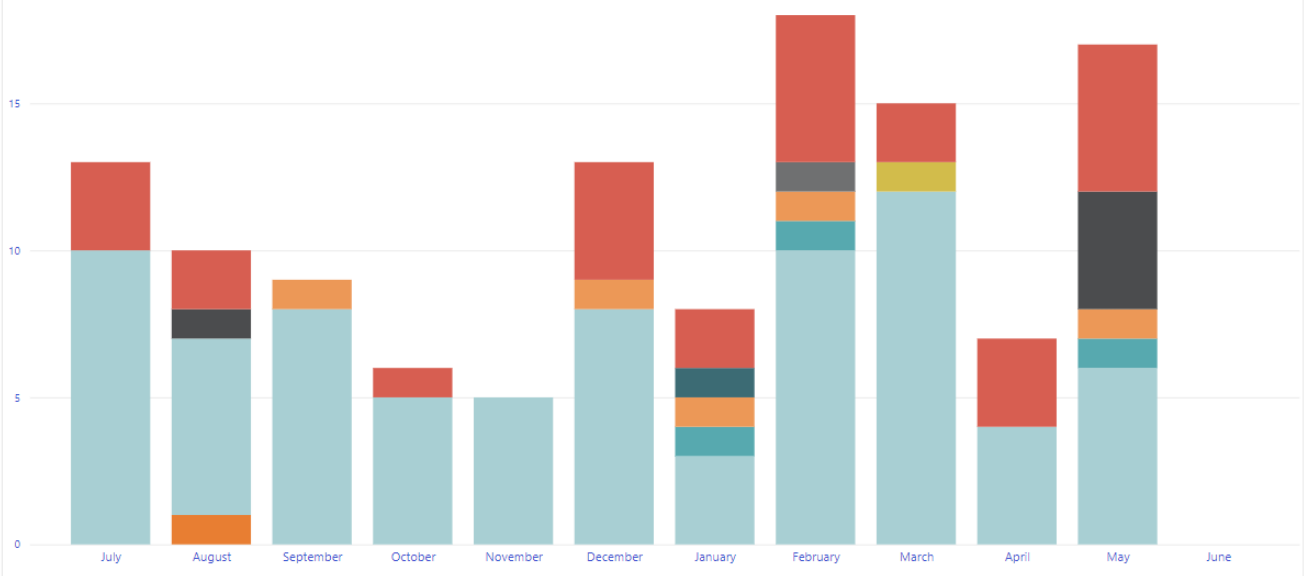
1.4. Animal Control:

1.4.1. The following graph details the number of animal complaints for this financial year:

Date

Animal Control Infringement Notices

Offence Description ● No kennel licence ● Section 16 (1) - Failing to e... ● Section 19 (1) - Dog that is ... ● Section 19 (2) - Dog atta... ● Section 19 (3) - Dog at... ● Section 19 (3) (a) - ... ● Section 19 (5) - Faili... ● Section 63 - Obstr... ● Section 8 (1) - Faili...



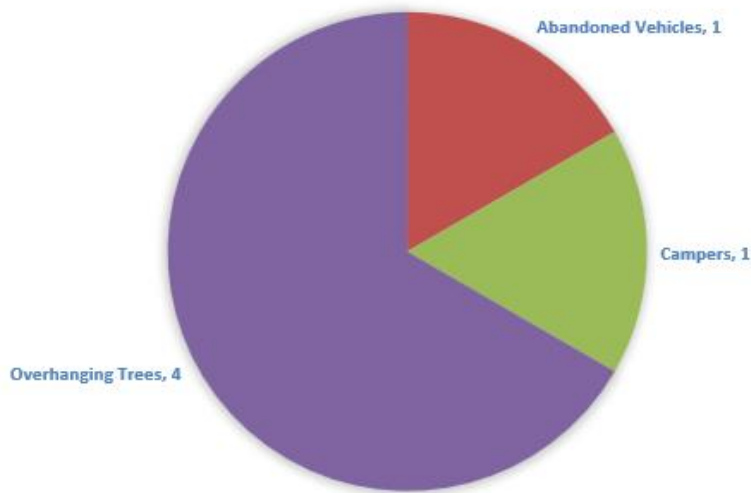
1.4.2. Following is the Cat Desexing Program statistics as of 24 May 2024.

Desexing Summary	Female Cats	Male Cats	Total Cats	Avg. Value	Total Paid
	28	20	48	\$218.00	\$10,475.00

1.5. Risk & Compliance:

1.5.1. The following graph details the breakdown of the complaints received by the Risk Department during May:

COMPLAINTS RECEIVED BREAKDOWN



1.5.2. The following table details the types of incidents reported in May:

Council/Public	Number Reported
▲ Council	34
☐ General Public	4
☐ Hazard	2
☐ Motor Vehicle	5
☐ Near Hit	2
☐ Personal Injury	6
☐ Property Damage	15
☐ Public	8
☐ General Public	3
☐ Personal Injury	2
☐ Property Damage	3
	42

2. INFRASTRUCTURE & WORKS:

2.1. Asset Maintenance:

Surf Club - Replace External Oyster Lights



Cenotaph - Paint Steps and Bollards



Macfie Street Renewal - uneven footpath



Barker Street - footpath upgrade



Capital works Eugine St

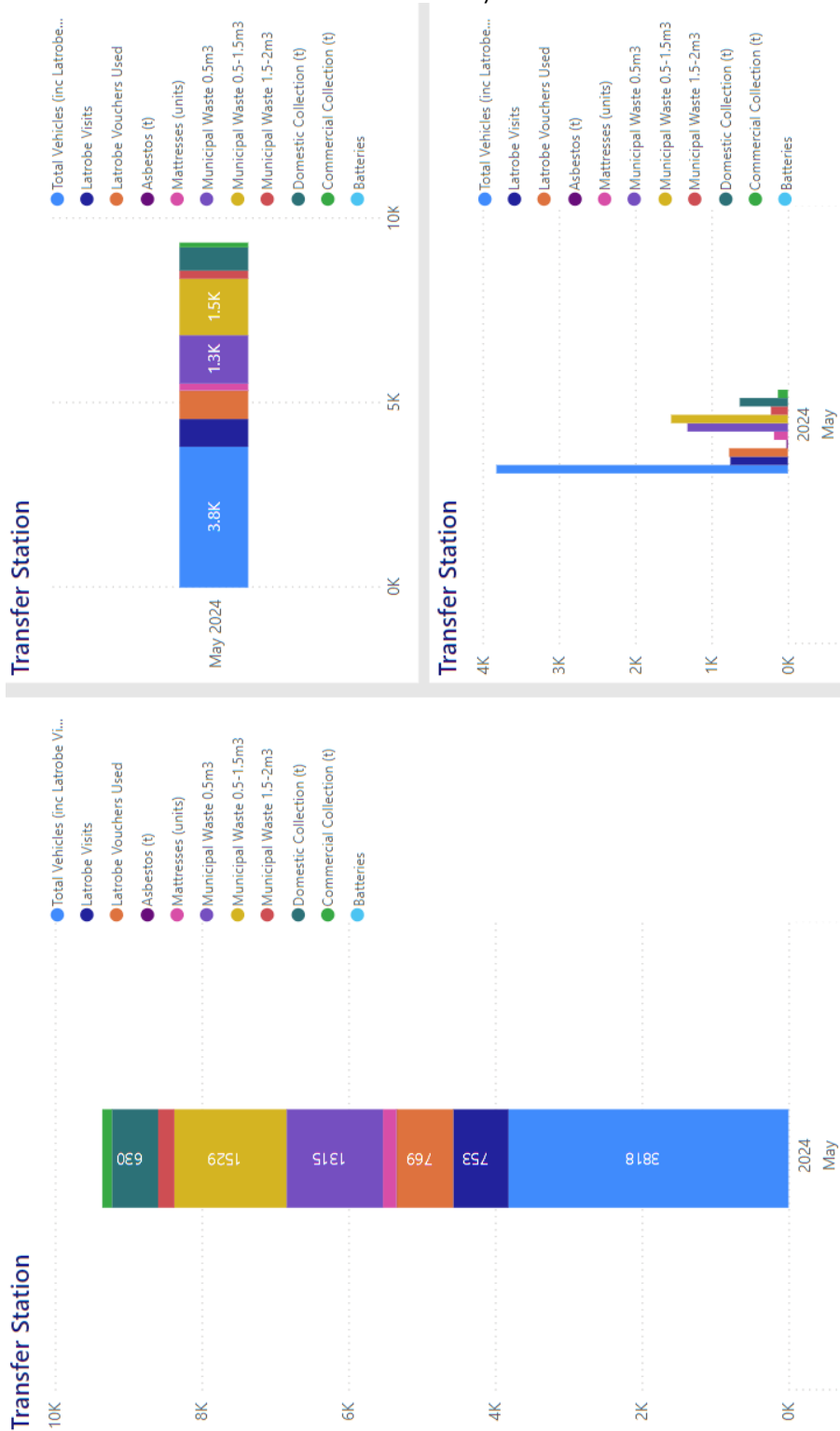


Capital Works - Woodrising Avenue - footpath missing links

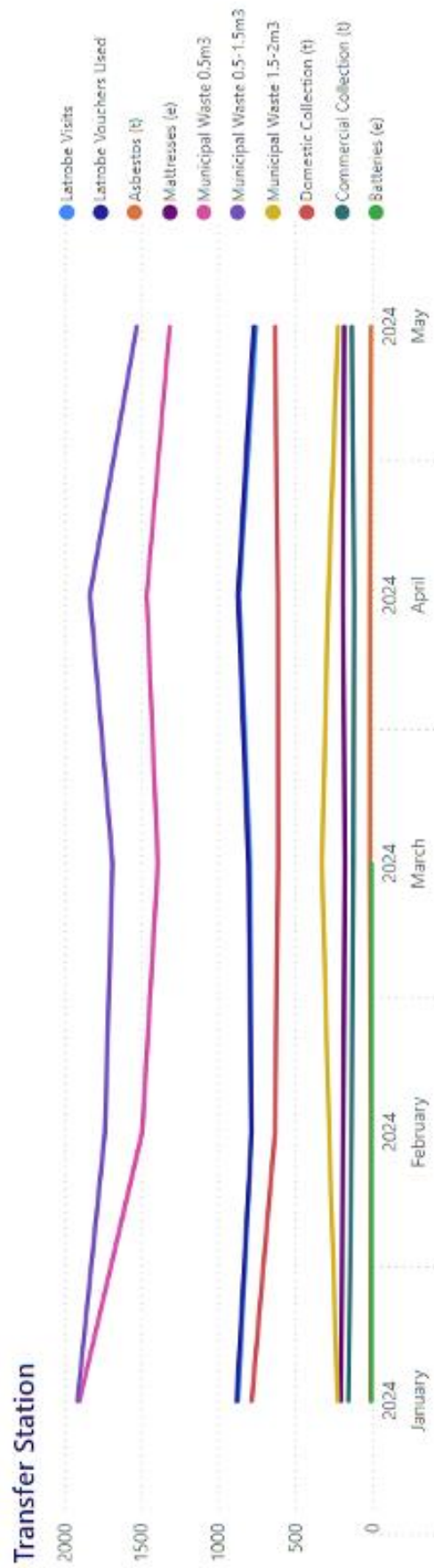


2.2. Waste Management:

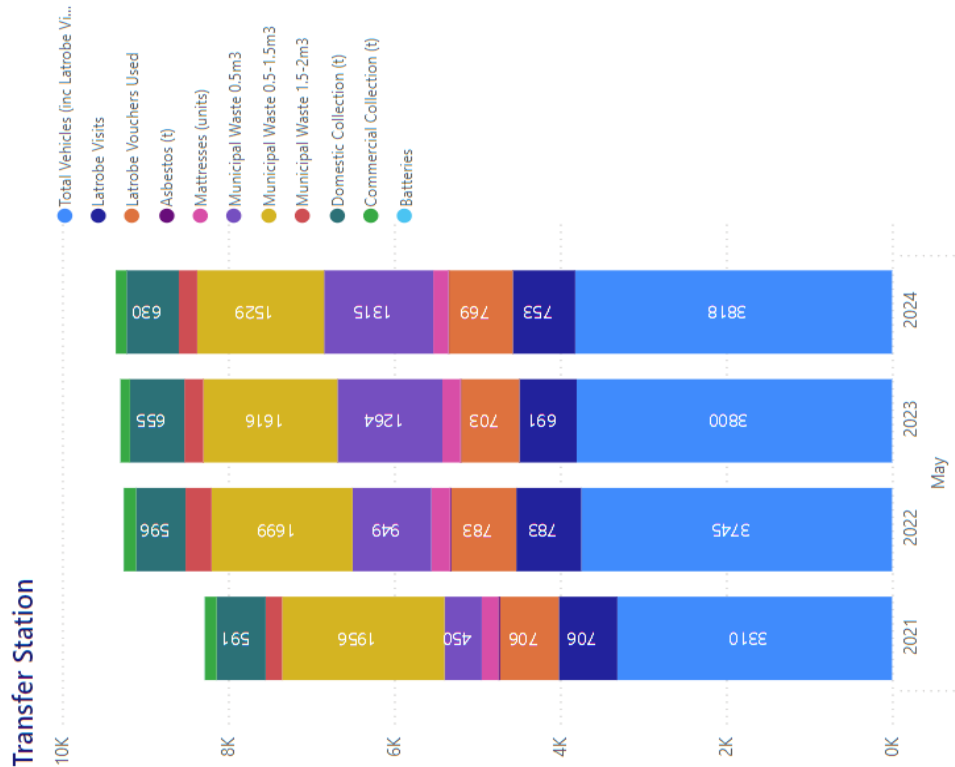
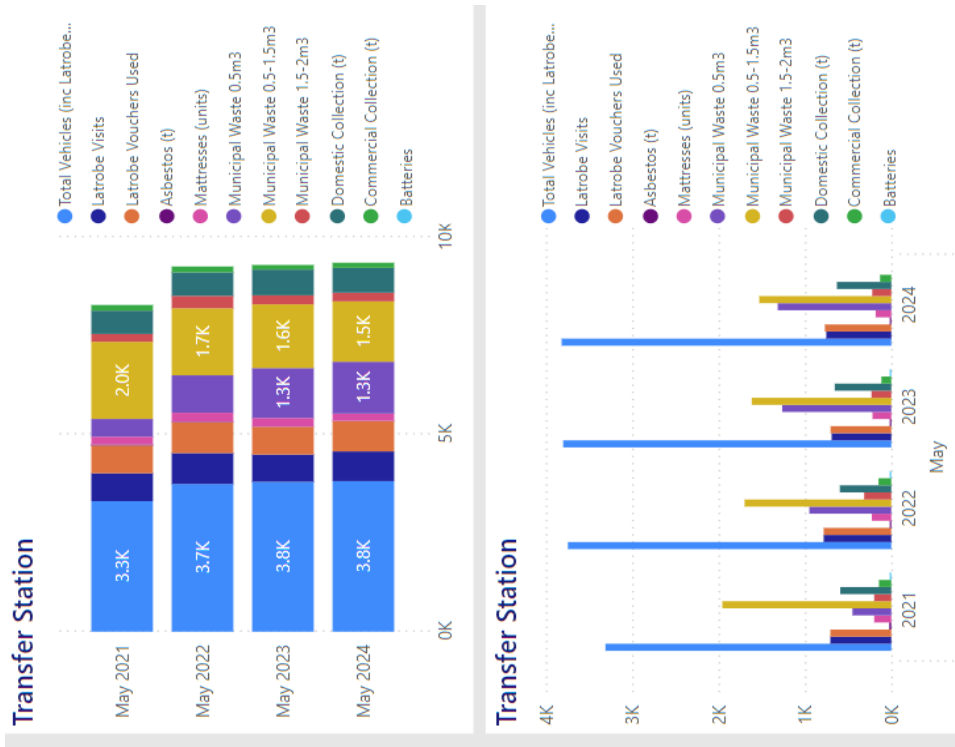
- Waste Transfer Station statistics for May 2024:



- 2024 Calendar Year



- Waste Transfer Station statistics 2021, 2022, 2023, 2024 comparison:

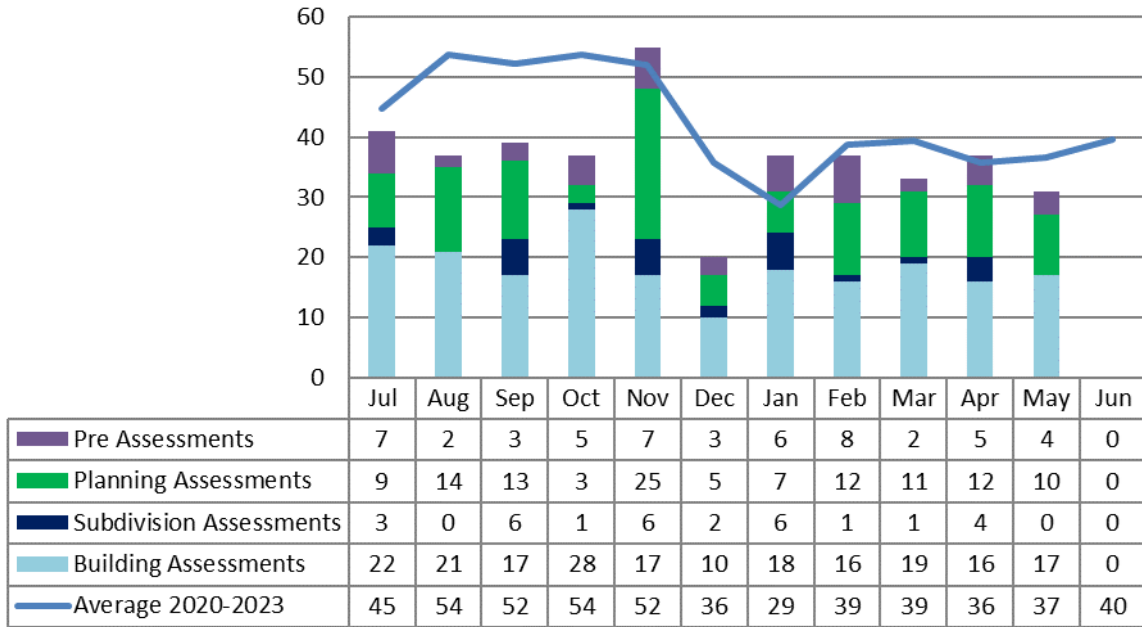


[Your Council Dashboards | Devonport City Council](#)

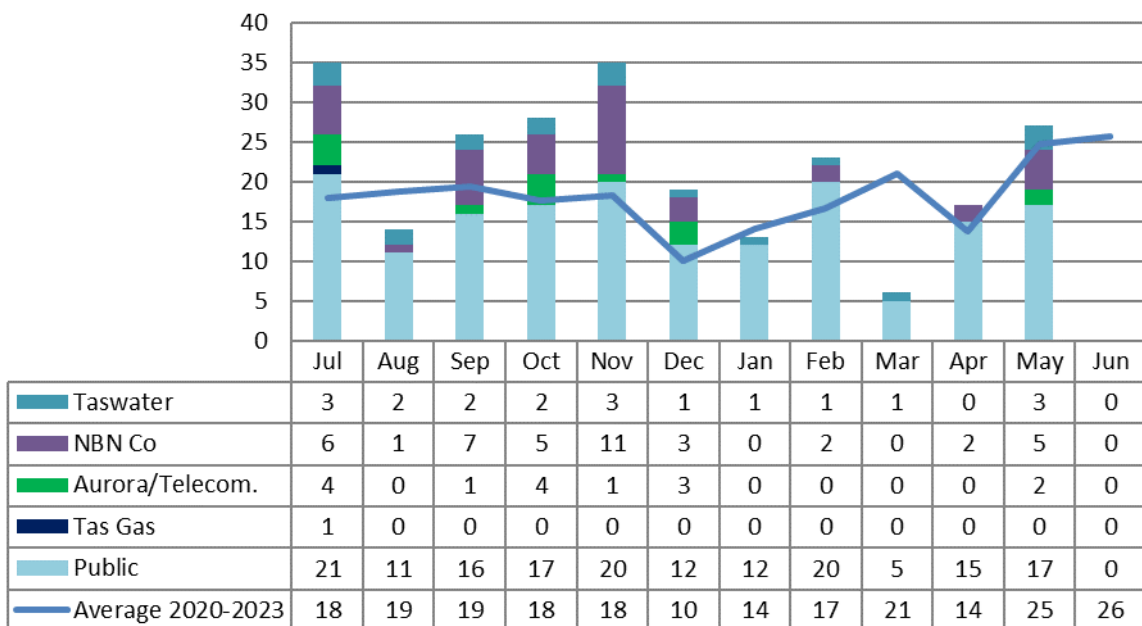
2.3. General Infrastructure Matters:

The following graphs detail the assessments processing through the Infrastructure Department. Each graph details the applications completed year to date, compared to a three-year average trend line.

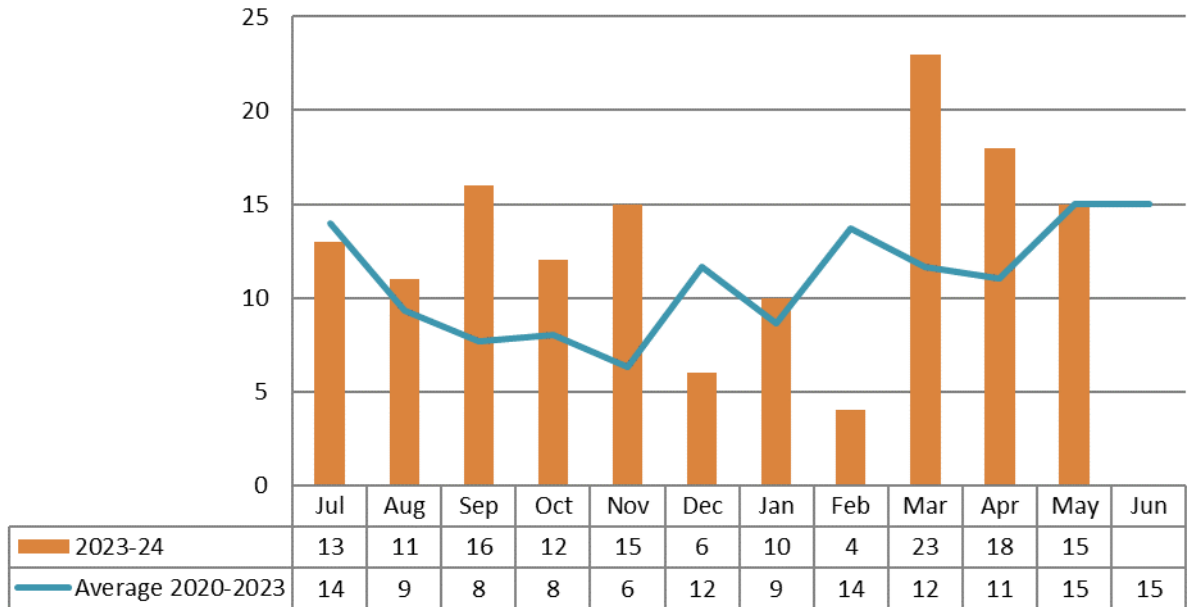
2.3.1. Engineering Assessments for Development Applications



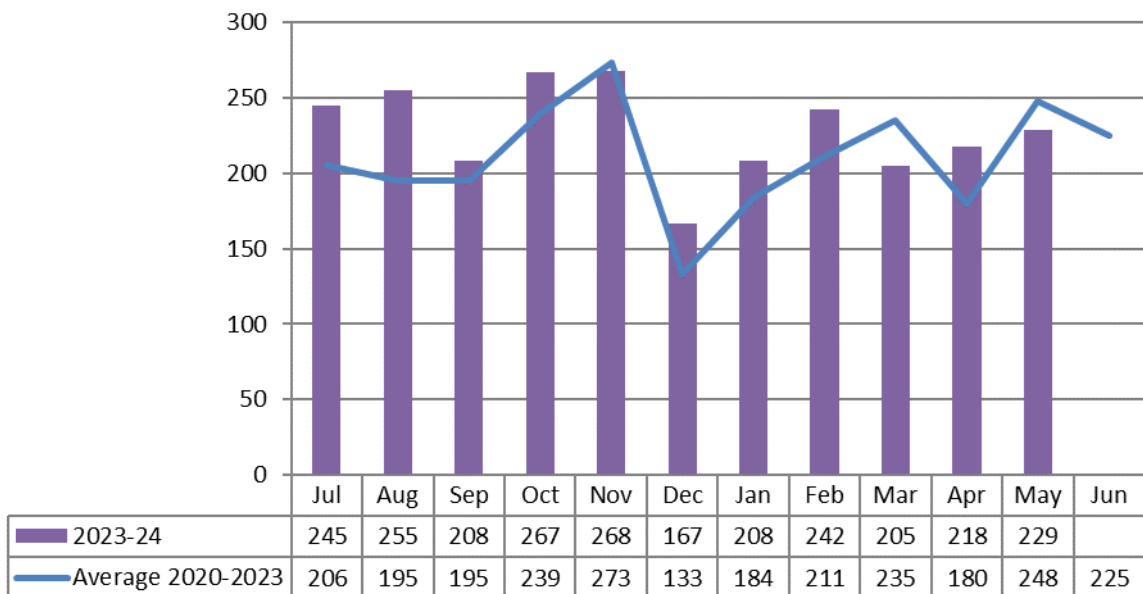
2.3.2. Road Reserve Permit Assessments



2.3.3. National Heavy Vehicle Regulator Assessments



2.3.4. Dial Before You Dig Requests



3. COMMUNITY SERVICES:
3.1. Community Development

3.1.1. Governor's Civic Visit to Devonport

On the 24th of May, Her Excellency the Honourable Barbara Baker AC, Governor of Tasmania and Emeritus Professor Don Chalmers, AO visited Devonport.

The full day itinerary included visits to Loaves and Fishes, Home Hill, Devonport High School, Tiagarra Cultural Centre, Bass Strait Maritime Centre, Devonport Country Club, Devonport Community House and Garden, the Light and Sound Show site and refurbished theatre.

The day concluded with a Civic Reception at the Devonport Regional Gallery, hosted by Mayor Jarman.



Images clockwise from top left: Governor at Tiagarra, Loaves and Fishes and Devonport High School

-
- 3.1.2. Youth Mental Health and Wellbeing Project
Devonport Council, in partnership with Mental Health Council of Tasmania, has engaged a Youth Mental Health and Wellbeing Project Officer for a fixed term of 18 months. The Project Officer will implement a Youth Peer Program, which is the first of its kind in Tasmania.

The project aims to equip young people in the Devonport area with the skills and resources to engage with friends, family and the community in understanding positive mental health and wellbeing.

- 3.1.3. Volunteer Week 2024
Community organisations were encouraged to submit nominations for Volunteer Week Certificates of Recognition. This year, Mayor Jarman signed 676 Certificates requested from 31 organisations. Volunteer Week was celebrated in 20-26 May, this year's theme was Something for Everyone.

- 3.1.4. Working Groups
Access and Inclusion Working Group
The Access and Inclusion Working Group met once in in May at the Devonport Community House. The Group received updates on;
- Footpath projects,
 - Bus Stop projects,
 - Action Requests from a Community member (who asked that the group be informed)
 - Group identified 2024 Disability Inclusion Plan Key priorities.

- 3.1.5. Social Recovery
Council's Deputy Social Recovery Officer attended the North West Municipal Coordinators Liaison Group Meeting. The group discussed Road Closure arrangements with TasPol Emergency Management & Special Response Unit Inspector Anthea Maingay.

- 3.1.6. Financial Assistance Program
Council accepted applications for an Event Sponsorship program with applications being accepted in May. The trial program aimed to increase Winter events in Devonport. Applications will be assessed in June with applicants being notified soon after.

3.2. Natural Resource Management:

- 3.2.1. Friends of Don Reserve
During May, two working bees were undertaken with 9 individuals participating over 18 hours. Work undertaken included removal of weeds, rubbish collection and planning for revegetation works. The volunteers put their feet up at the end of the second session to celebrate National Volunteer week with afternoon tea. A huge thanks to each of the members for their ongoing commitment, their collective knowledge and experience is invaluable.



Friends of Don Reserve in May 2024

3.2.2. Million Paws Walk

NRM Officer joined Council's Compliance team at the RSPCA's inaugural Million Paws Walk in Devonport. The event took place at the Bluff and surrounding pathways, attracting hundreds of locals attending the event or passing by. Council held a stall at the event educating the public on:

- Responsible pet ownership,
- Why it is important to pick up pet waste,
- Shore birds and the importance of the high tide mark, and keeping pets on leashes, and
- Penguins and other wildlife in danger from uncontrolled dogs.



NRM and Council's Compliance Team at Million Paws Walk

3.2.3. A Natural Capital Roadmap for the Cradle Coast Region

A Council Officer attended a meeting on creating a Natural Capital Roadmap for the Cradle Coast Region. The project is being developed by IDEEA Group for Cradle Coast NRM and would map and identify the Natural Resources in the Cradle Coast being Energy, Fauna, Flora, Forests, Land, Minerals, Water.

3.3. Active Communities:

3.3.1. Operational

- Parks and Leisure VIC/TAS held their monthly Leadership Meeting. Devonport was highlighted on the agenda for excellence in parks and recreation design and development.
- Active Communities joined the Tasmanian Local Government Health and Wellbeing Network, with the first committee meeting held 27th May. This is a collaboration network aiming to showcase how LGAs and Service providers can better share resources and data, increase engagement and meet KPIs within regional areas.

3.3.2. Administrative

- Devonport Christian School's agreement to use the Don Recreation Ground was reviewed and renewed.

3.3.3. Recreation Centre Participation Data for May:

Devonport Recreation Centre		
	Bookings	User Groups
Judo	27	1
Meeting Room	5	3
Sauna	131	1
Squash	8	3
Stadium Court 1	90	9
Stadium Court 2	84	9
Table Tennis	51	6
Youth Centre	95	13
Total	491	45

East Devonport Recreation and Function Centre		
	Bookings	User Groups
Stadium	60	10
Community Room	9	4
Total	69	14

Recreation Centre User Numbers:

Devonport Recreation Centre	
Squash Centre	3405
Stadium	15332
Youth Centre	7241
Table Tennis	2882

3.3.4. May Sporting Events:

	Event	Dates	Venue
1	NSATIS – School Football	1 + 22 May	Girdlestone Park
2	Ageing Stronger Active Longer – Recommencing	Classes recommenced 7 May	Devonport Recreation Centre – Table Tennis Room and East Devonport Recreation Centre – Community Room
3	Futsal School Titles	8 -10 May	Devonport Recreation Centre – Main Stadium and Youth Centre
4	NW High School Football	9 + 30 May	Byard Park

5	NWBU Finals Series	28 – 29 May	Devonport Recreation Centre –Main Stadium, show court
---	--------------------	-------------	---

- NSATIS – School Football – St Brendan Shaw hosted St Patrick's and Scotch Oakburn College in boys football matches, in term 2.
- Ageing Stronger Active Longer – Council's popular ASAL programs have recommenced for the Winter Season, utilising both the Devonport and East Devonport Recreation facilities.
- NW High School Football – North West High School football matches hosted at Byard Park.
- NWBU Finals Series– The finals series of the North West Basketball Union. The Grand Finals are; Women: Devonport Warriors vs Latrobe Demons and Men: Penguin Blues vs Somerset Heat.

3.3.5. Upcoming Sporting Events:

	Event	Dates	Venue
1	NWBU Men's and Women's Grand Finals	7 June 2024	Devonport Recreation Centre - Main Stadium (Show court)
2	McDonalds Devonport Cup	7 – 9 June 2024	Meercroft Park, Valley Road, Devonport Oval
3	Winter Solstice Splash	29 June 2024	Mersey Bluff, Devonport

3.4. External Events held in May:

	Event	Dates	Organisation	Venue
1	The Million Paws Walk	12 May	RSPCA Tasmania	The Bluff, Devonport

3.4.1. Upcoming Events:

Full details of events can be found on Council's website <https://www.devonport.tas.gov.au/whats-on-devonport/> or Events Facebook page <https://www.facebook.com/devonportevents/>

Music by the Waterfront

Devonport City Council is thrilled to announce the upcoming 'Music by the Waterfront' event, set to take place on Saturday, 20 July 2024, from 5pm to 9pm at Haines Park in Devonport.

This free event has been organised to cater to a diverse audience of all ages, with several engaging activities. From an engaging fire performance, to glow-in-the-dark face painting for the little ones, to a light show at the Rotunda, there will be something for everyone to enjoy.

There will be a variety of food and beverage vendors, live entertainment, and much more. There is an outstanding lineup of artists locked in, including Daniel Quaile, Matt & Cj, the Dylan Boys, and the headline act, the acclaimed POTBELLEEZ.

In alignment with Council's commitment to community support, this event has been designated as a fundraiser for the Ronald McDonald House. By accepting gold coin donations at the door and via the below link, it is hoped to make a meaningful contribution to this cause.

Further details can be found at:

<https://www.rmhcvtas.org.au/.../music-by-the-waterfront>

https://www.facebook.com/events/510257868485838?context=%7B%22event_action_history%22%3A%5B%5D

4. CULTURAL FACILITIES:

4.1. Devonport Regional Gallery:

4.1.1. Exhibition Program:

Exhibition	Date
Atmosphere: Michaye Boulter Solo Commission 2024	27 April – 10 June
All in, Community Exhibition	18 May – 13 July
The grass is greener where you water it: Corinna Howell	15 June – 20 July
Harvest: Curated by Ellina Evans	19 June – 27 July
ArtRage	27 July – 14 Sept
Women's Art Prize Tasmania	3 Aug – 21 Sept

4.1.2. Education Program activities and participation data:

Event	Participation	Date
Hillcrest Primary School P-1 Excursion, Tour and Workshop	51	8 May
All In: Community Exhibition Opening	130	17 May
Paper Play Workshop with Stephanie Reynolds for Universe of Paper	9	20 May
Books + Art	5	20 May
Create & Make Wednesday T2 Session 1	18	22 May
Create & Make Thursday T2 Session 1	11	23 May
Reception for Her Excellency the Honourable Barbara Baker AC, Governor of Tasmania	50	24 May
Reception for Rural Clinic of Health	80	25 May
Create & Make Wednesday T2 Session 2	11	29 May
Create & Make Thursday T2 Session 2	11	30 May
TOTAL	376	

4.2. Bass Strait Maritime Centre:

4.2.1. Exhibition Program:

Current Exhibition	Date
Bass Strait: Above, Below and In-Between	26 Feb – 14 July

4.2.2. Education and public program activities and participation data:

Event	Participation	Date
Probus Club of Deloraine	19	7 May
King Island District School	37	8 May
International Museum's Day – Free Entry	20	18 May
Kentish Adult Activity Club	18	20 May
Deloraine Primary School	81	22 May
VIP Visit: Her Excellency the Honourable Barbara Baker AC, Governor of Tasmania	5	24 May
Navy Cadets Tour	16	25 May
TOTAL	196	

4.2.3. Notable Events:

The Bass Strait Maritime Centre celebrated a significant milestone in maritime history. In May, the Australian National Maritime Museum honoured John Drake's Loading Boat by inducting the dinghy onto the Australian Register of Historic Vessels.

The unique clinker-built dinghy, crafted around 1875, is considered the oldest surviving dinghy in Tasmania. The certificate was presented to the BSMC in front of students from King Island District High School, who were visiting the Centre for an excursion.

John Drake was a pioneering shipbuilder in Port Frederick, known today as East Devonport. His workshop was where the Argosy Hotel stands now.



The National Maritime Museum of Australia presenting the certificate for the Australian Register of Historic Vessels

4.3. paranapple arts centre

4.3.1. Performance and production program:

Production	Patrons	Date
Devonport Choral Society: The Full Monty	3,483	17 May – 1 June
TOTAL	3,483	

4.3.2. Visitor number data:

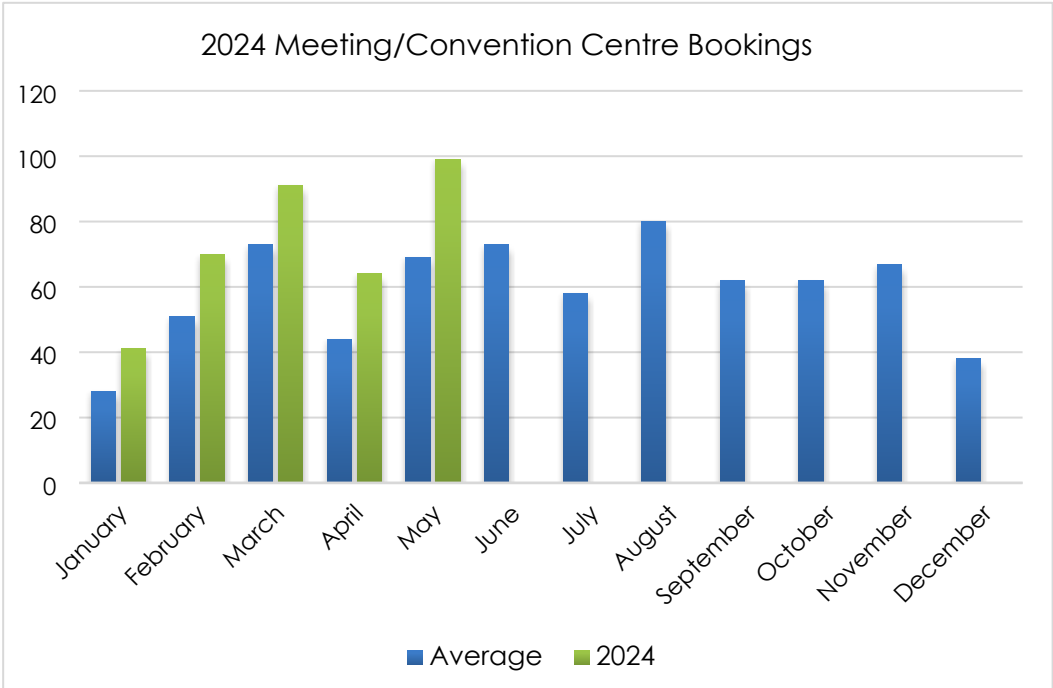
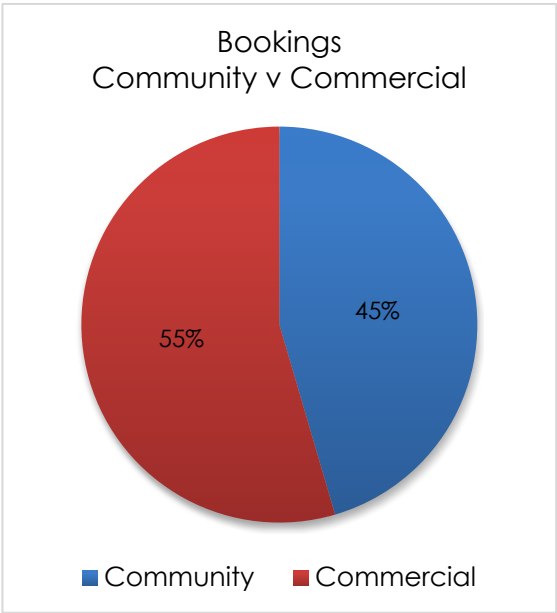
Facility	Visitors May
paranapple arts centre	5,645
Bass Strait Maritime Centre	475
TOTAL	6,120

4.4. Convention Centre & Market Square:

4.4.1. Events including attendee numbers and utilisation trends.

For May 2024, the DCC meeting rooms held 92 events, and 6 events in the convention centre. Total attendance of 1,788 patrons.

Event: Convention Centre	Presented By	Attendance
Principal Forum – North NW	DECYP – Professional Learning	145
Heart Awakening	Spirit Breathwork	75
Tasmanian Women in Business Conference	North Marketing	65 (2 Days)
2024 Tasmanian Educational Leaders Conference/Dinner	Tasmanian Principals Association	130 (3 Days)
Tasmanian Rural Health Conference 2024	Department of Health	140 (2 Days)
Trade Tasmania Workshop Day	Department of State Growth	30





2024 Tasmanian Educational Leaders Conference

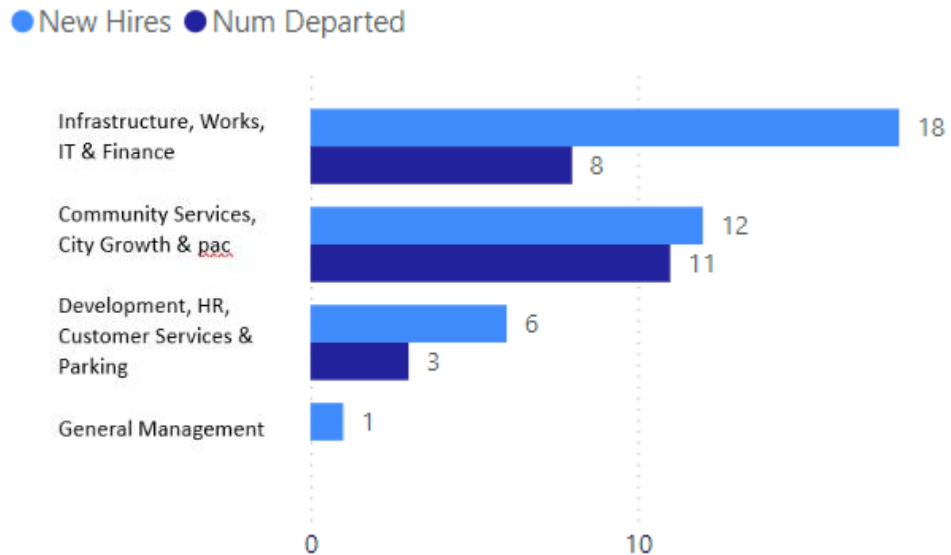


Tasmanian Women in Business Conference

5. CORPORATE SERVICES:

5.1. Human Resources:

5.1.1. Staff departures and recruitment (advertised positions and staff appointments) this financial year:



5.2. Communications:

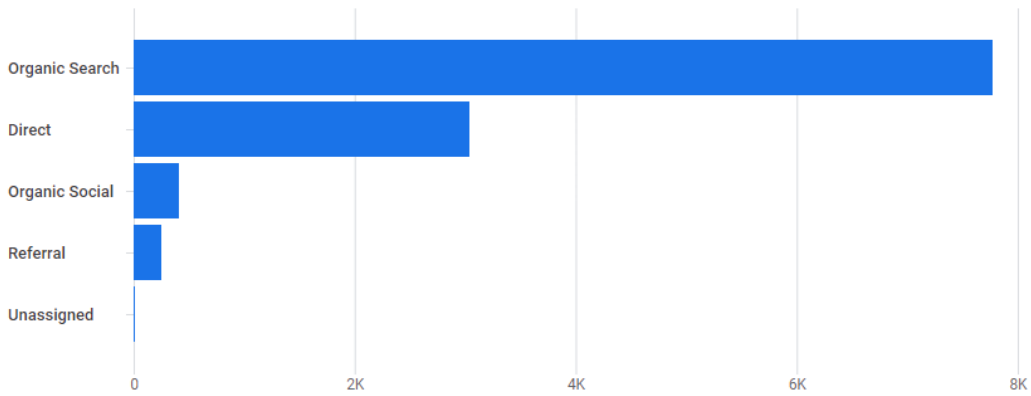
5.2.1. Website and social media statistics and data:

Devonport City Council Website

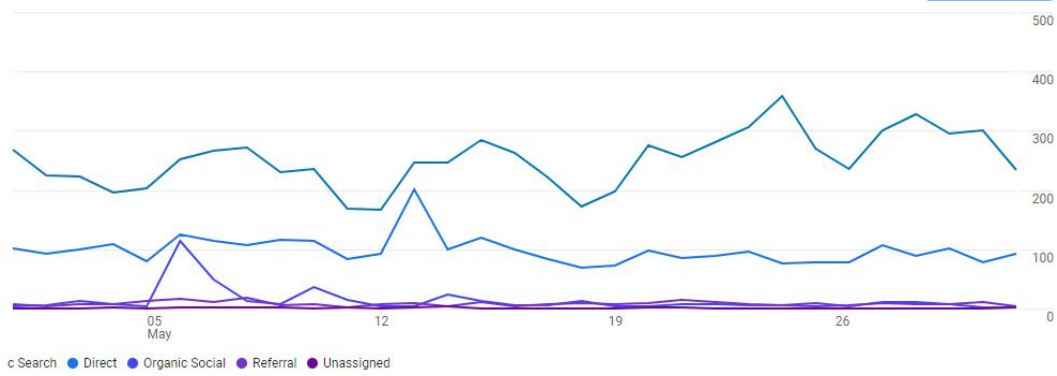
Devonport City Council website content is refreshed on an on-going basis, by updating information and the addition of new public notices, planning applications, news stories and events.

Top 10 Website Pages	May 2024
1. Contact Us	
2. Advertised Planning Permit Applications	
3. Forms and payments	
4. FOGO is coming to Devonport!	
5. Employment Opportunities	
6. Waste Transfer Station	
7. Make A Request	
8. Rubbish, Waste & Recycling	
9. What's On Devonport	
10. Bin Collection Day Map	
Note: Most visitors to the website begin at the home page, but this is not listed in the top 10 pages, as it would be a normal starting point for most website visits.	

New users by First user primary channel group (Default Channel Group)



New users by First user primary channel group (Default Channel Group) over time



Users [?] 13K Event count [?] 111K Key events [?] 0 Total revenue [?] \$0.00



May 2024 Website Statistics

Community Consultation

Community consultation was undertaken from 6 - 20 May 2024, seeking community feedback on potential names for future streets and roads within the municipality.

Social Media

Council currently utilises Facebook, Twitter and LinkedIn as social media tools to engage with the community and local media.

Followers at the end of May 2024:

Facebook	13,553 up by 144
LinkedIn	1,364 up by 5
Twitter	685 down by 3

The Devonport City Council Corporate Facebook page is well utilised by the community, with high engagement regarding capital works projects, media releases, Council events, emergency updates, community initiatives and road works. Several other Facebook pages and Instagram accounts are administered by Council's Events Team, and the paranapple arts and convention centre. Each represent a targeted marketing opportunity, with content planned specific to each page's audience.

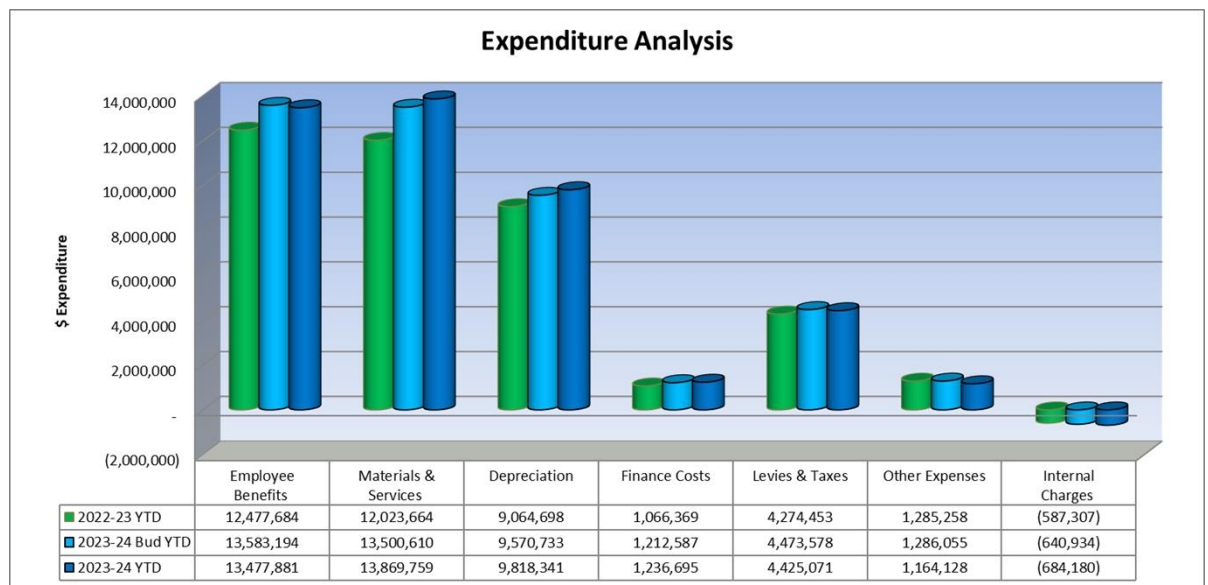
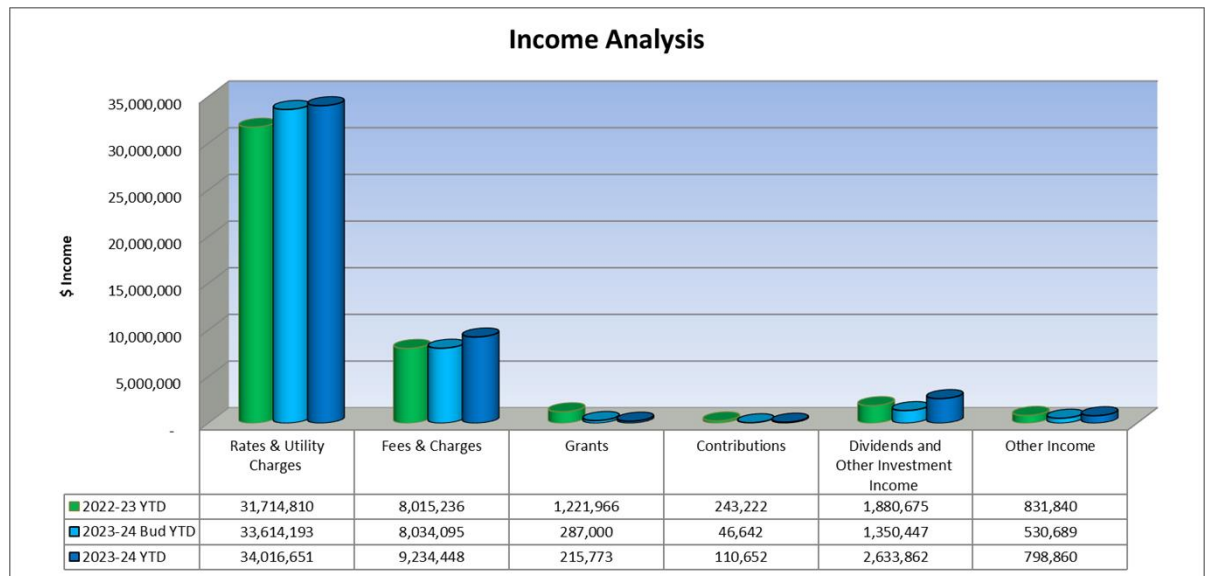
DCC Corporate Facebook Page Statistics	May 2024
Facebook Average Monthly Reach: Number of Facebook users who have seen content associated with the page during the period.	159,801TY (98,240LY)

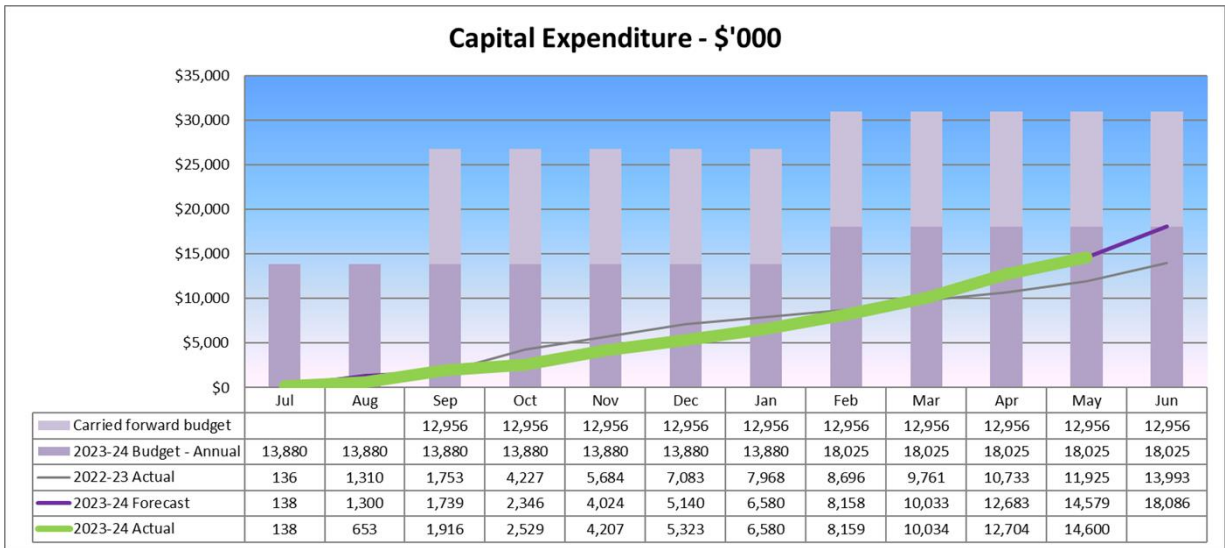
During May, the top 10 Facebook posts in terms of audience reach were:

May 2024
1. Woodrising Avenue Footpath Construction, 10/05/2024, 27.4k
2. Victoria Bridge Works – State Growth, 7/05/2024, 26k
3. Tea Tree Lane Roadworks, 16/05/2024, 22.6k
4. Kelcey Tier Road Works Update, 17/05/2024, 22.5k
5. Mungala Crescent - Langslow Drive Pathway Link, 13/05/2024, 18.3k
6. Eugene Street Pipeline Update, 27/05/2024, 17.3k
7. Devonport Walking and Cycle Track Closed, 27/05/2024, 16k
8. Spirit of the Sea Walkway Maintenance, 27/05/2024, 16.1k
9. Half Price Bus Fees 2024-25, 13/05/2024, 12.7k
10. Victoria Bridge Works – Update, 13/05/2024, 12.7k

5.3. Finance:

The operating result for the financial year to the end of May 2024 is favourable with actual revenue being higher than budget by \$3.14M and actual expenses being higher than budget by \$321K, resulting in an overall favourable variance of \$2.83M. The forecast operating surplus for the financial year is \$3.2M, which includes share of profit of associates (Dulverton) of \$2.3M.



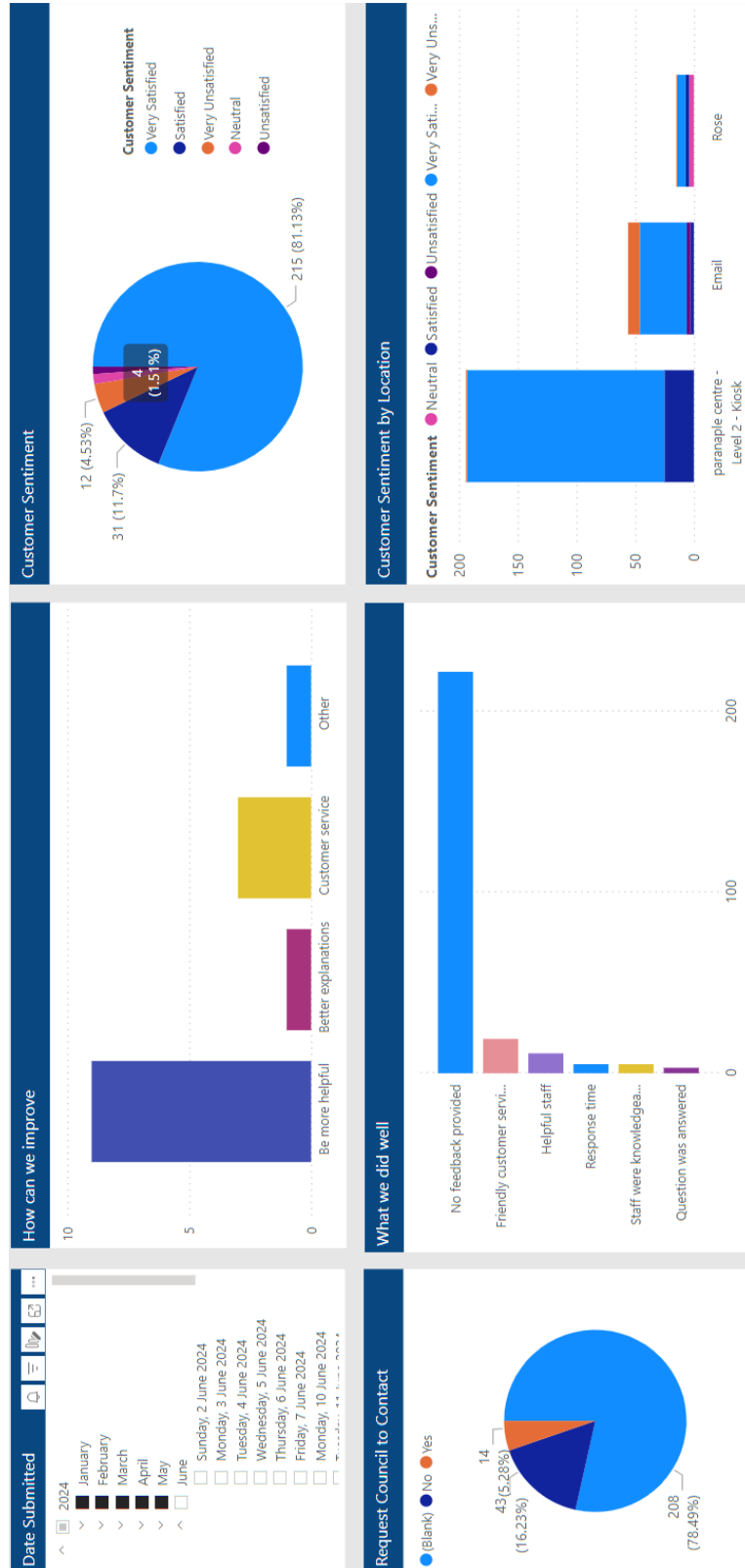


For further information please refer to the attached finance report.

5.4. Customer Service:

5.4.1. The following graphs show the breakdown of customer sentiment to Council's Customer Service in the calendar year to May:

NOTE: Customer Sentiment Stats along with other useful Council reports can be found on Council's website at [Your Council Dashboards](#) | [Devonport City Council](#)



5.4.2. The following graphs details the customer feedback received by Council during May:



Calls by Total Duration Sentiment and Emotion

Rank	Name	Total Duration	Stacked	Stacked	Stacked	Stacked	Stacked	Stacked	Stacked
1	Barb Boutcher	11:47:00	An...	Anger	Care	Fear	Joy	Sad	Talk
2	Paige Knott	17:07:01							
3	Deanne Wise	07:15:59							
4	Sharon Smith	08:34:54							

Telephone Sentiment Inbound%

Sentiment

- neutral
- positive
- negative

Telephone Sentiment Outbound%

Sentiment

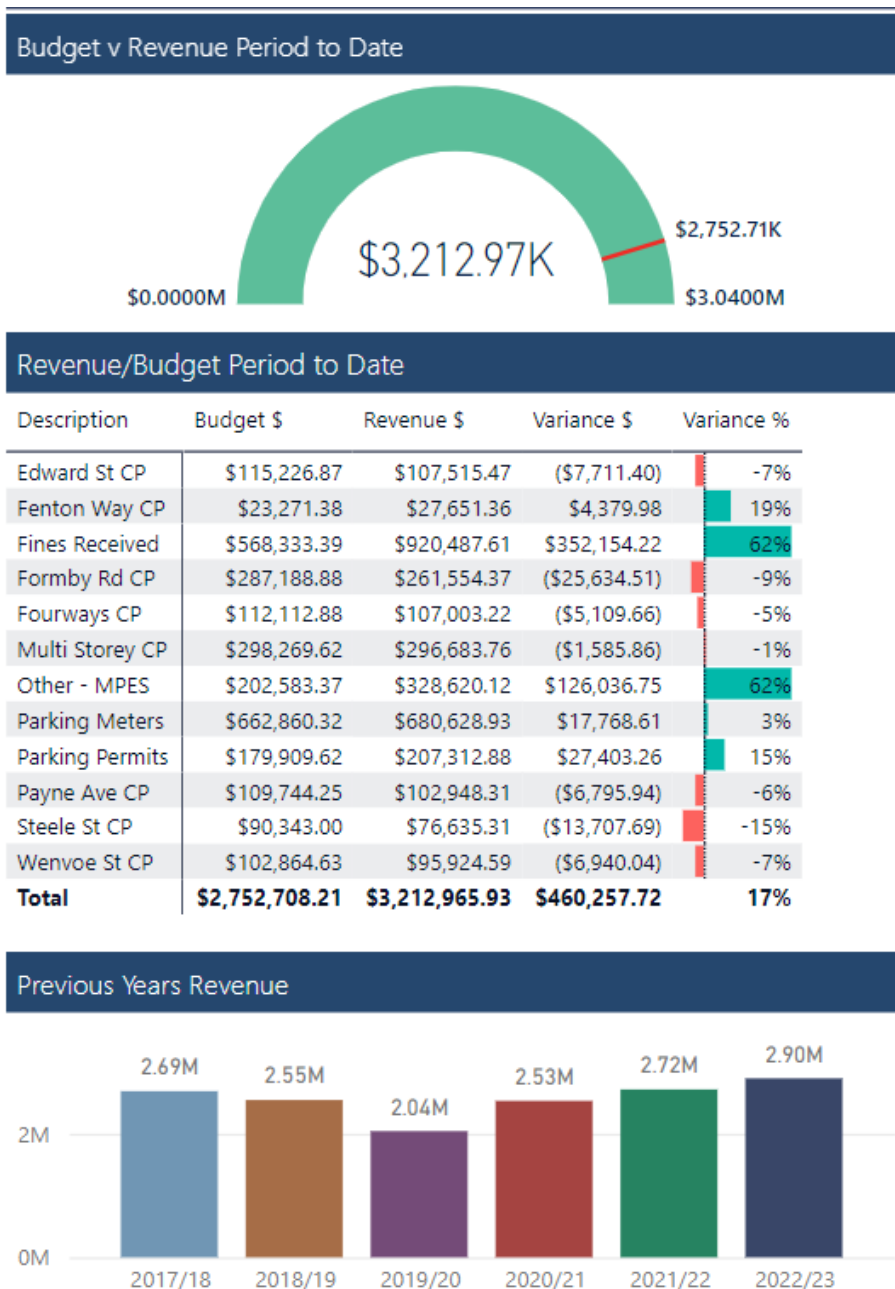
- neutral
- positive
- negative

Call Trend



5.5. Parking

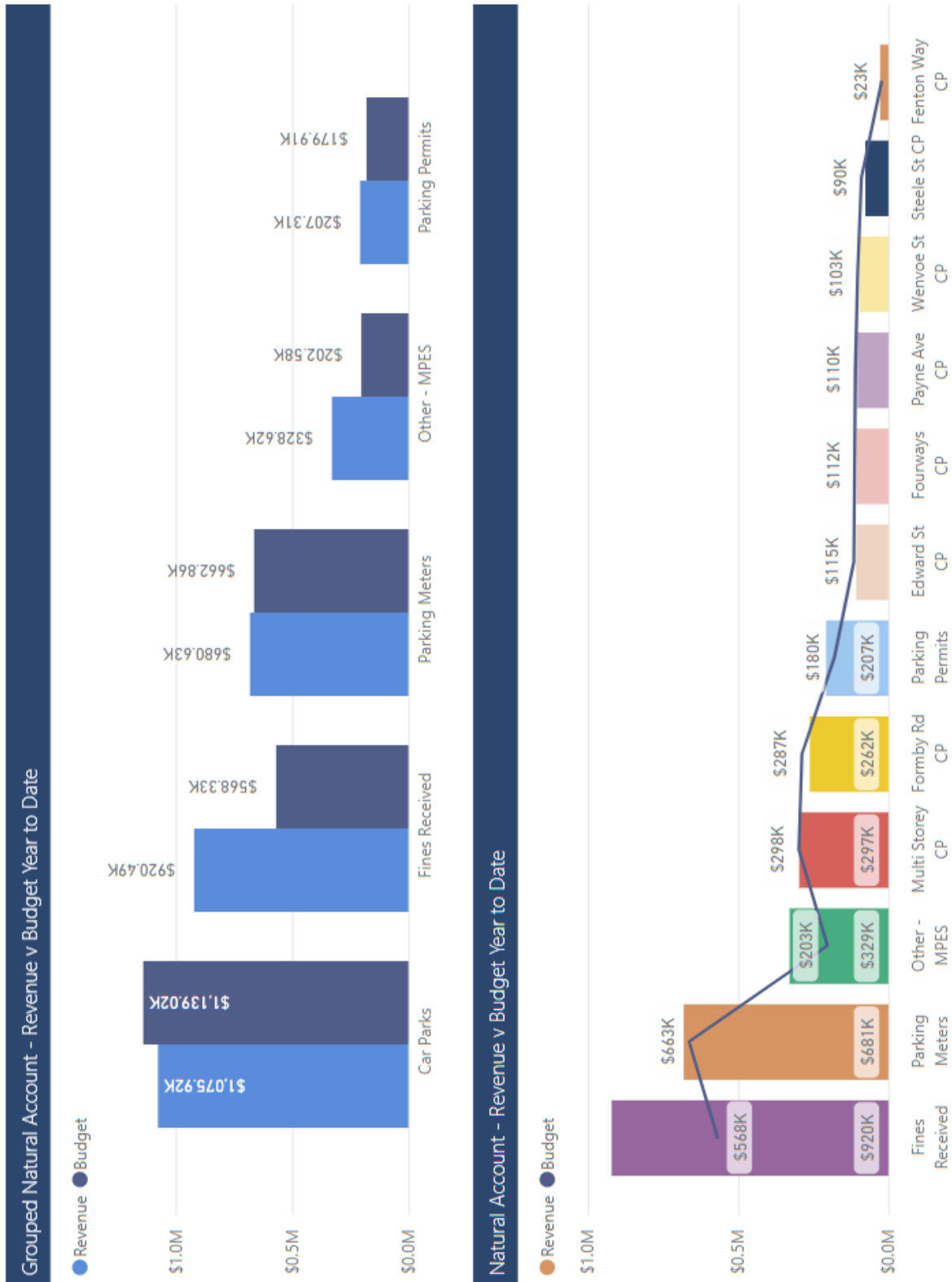
5.5.1. Parking statistics financial YTD:



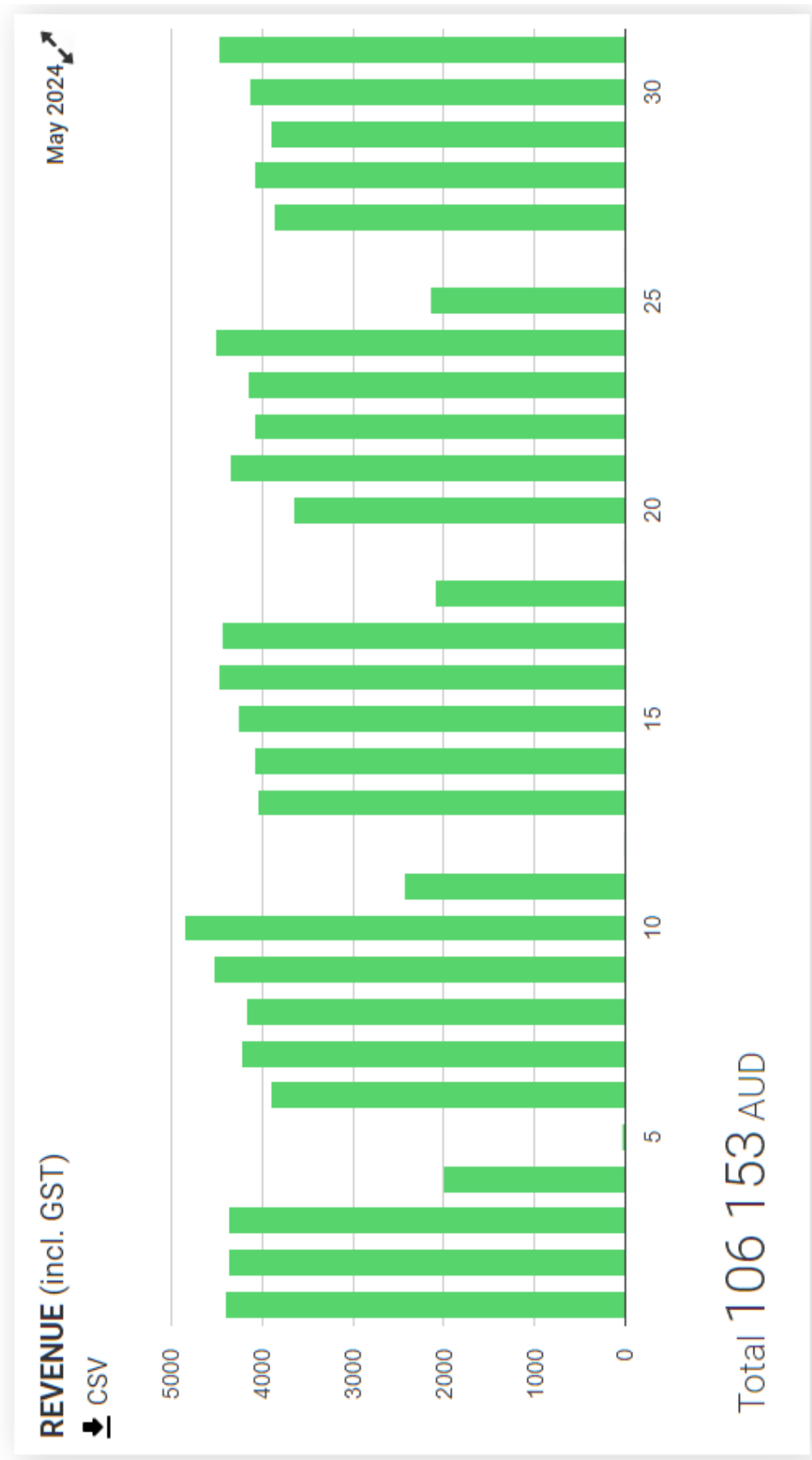
NOTE:

- Fines Received - well ahead of budget as the increase to value of penalty unit was increased by State Government significantly higher than was anticipated when the budget was developed.
- Other Income (MPES) – well ahead of budget as more income has been recovered from unpaid fines than what was anticipated when the budget was developed.
- Parking Permits – ahead of budget as a result of more permits being purchased in the first half of the year. It is forecast that revenue will be on budget by the end of the financial year.
- The timing of cash collection from parking meters usually results in revenue falling in the next period. Cash collected in one month will be recognised in the following month.

5.5.2. Revenue (Revenue v Budget – type breakdown; location breakdown)

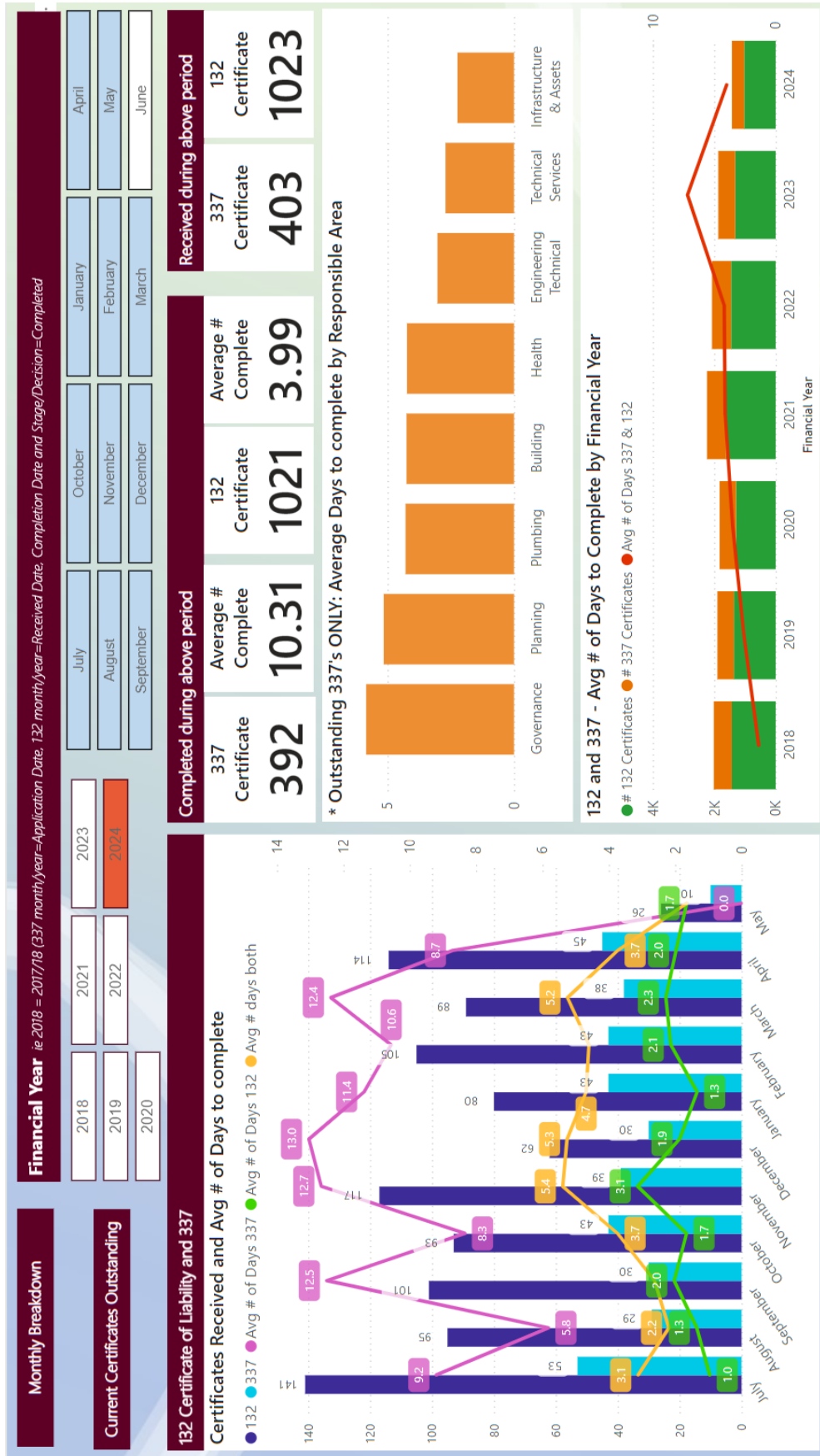


5.5.3. EasyPark Statistics:



Section 132 & 337 Certificates:

5.5.4. Statistics on completed certificates Financial YTD:



5.6. Annual Plan Action Update:

5.6.1. Current status as at 31 May 2024:



5.6.2. Action Highlights:

Design, tender and commence construction on an improved and upgraded Waste Transfer Station which optimises waste diversion

The Recovery Centre Construction Tender was awarded at the May 2024 Council Meeting with construction due to commence late June 2024.

Formalise agreement with new site recovery operator and plan for commencement at Waste Transfer Station

The Recovery Centre construction tender has been awarded. Council staff will manage the operation of the Recovery Centre and the changes to the Tip Shop operation is currently being worked through with the current operator

Plan for the go-live of a residential kerbside FOGO collection service including the commencement of a community education program

Currently underway with the fortnightly collection of FOGO to commence from 8 July 2024. A communication committee was formed by Dulverton including relevant council stakeholders and councillors. Comprehensive communications to communities implemented in the months and weeks prior to the rollout in July. Council has a dedicated page on its website providing extensive information.

Undertake a comprehensive condition assessment of Council's road network.

The Road Condition Survey has been completed with analysis underway on road surface and pavement deterioration modelling.

Establish partnership with UTAS to support the student-centred Devonport Health Enhancement Clinic

Formal agreements establishing the partnership with the University of Tasmania for the Health Enhancement Project at the East Devonport Recreation Centre have been fully executed.

6. COMMITTEES, AUTHORITIES & EXTERNAL ORGANISATIONS:

6.1. Minutes:

The unconfirmed Minutes of the Public Art Committee Meeting held on Wednesday 29 May 2024 are attached.

COMMUNITY ENGAGEMENT

This report includes information that relates to community engagement undertaken in relation to operational activity.

FINANCIAL IMPLICATIONS

Any financial or budgetary implications related to matters included in this report will be separately reported to Council.

There is not expected to be any impact on Council's operating budget as a result of this report.

RISK IMPLICATIONS

Any specific risk implications have been outlined in the commentary included as part of this report. Any specific risk that is identified as an issue for Council would result in a separate report to Council.

CONCLUSION

This report is provided for information purposes only and to allow Council and the community to be updated on matters of interest.

ATTACHMENTS

1. 20240431 Consolidated Financial Report - Council [**6.4.1** - 11 pages]
2. Unconfirmed Minutes of the Public Art Committee 29 May 2024 [**6.4.2** - 3 pages]

6.5 MINUTES - DEVONPORT CITY COUNCIL AUDIT PANEL

Author: **Chris Delphin, Governance Officer**

Endorser: **Matthew Atkins, General Manager**

RECOMMENDATION

That Council receive and note the confirmed minutes of the Audit Panel meeting held on 25 March 2024.

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

5.3 Council looks to employ best practice governance, risk and financial management

SUMMARY

This is a report of the confirmed minutes of the Audit Panel meeting held on 25 March 2024.

BACKGROUND

The Audit Panel is in place to assist Council in fulfilling its oversight responsibilities by providing independent advice and assurance regarding the Council's financial management, risk management, internal control and compliance framework.

The Audit Panel comprises two elected members and two independent members. One of the independent members is appointed as Chair of the Audit Panel.

STATUTORY REQUIREMENTS

All councils must have Audit Panels that operate in accordance with Part 8 of Division 4 of the *Local Government Act 1993* (the Act) and the *Local Government (Audit Panels) Order 2014*.

DISCUSSION

The unconfirmed minutes of the Devonport City Council Audit Panel meeting held on 25 March 2024 are included as a confidential attachment. Matters discussed at the meeting include:

- Review of the Financial Audit Plan and Strategy presented by the Tasmanian Audit Office and an update on the current planning audit including Asset Revaluation audit;
- Review of the External Auditor's Report to Parliament and discussion on Private Works Undertaken by Councils and Council's approved Private Works Policy;
- A report on major projects and undertakings included an outline of the Sports Infrastructure Master Plan.
- Internal Audit status report included findings on contract management report, asset management and discussion on the scope of the Executive Recruitment Selection and Performance;
- Report by the Chair on the responses to the 2023 Audit Panel Self-Assessment and preparation of the final report to be tabled in June 2024.
- Final review of the Audit Panel's Annual Work Plan.

-
- Business Continuity Exercise conducted to assist with Council's emergency preparedness.
 - Discussion on the consolidated financial report for February 2024 with key items discussed.

COMMUNITY ENGAGEMENT

Community engagement was not required for the preparation of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

- Political/Governance

The Audit Panel plays a key oversight role in Council's risk management activities providing elected members with an extra level of comfort that the systems in place are adequate. Within its charter, the primary objectives of the Audit Panel are to consider whether:

- the annual financial statements of the Council accurately represent the financial position of the Council;
- the Strategic Plan, Annual Plan, Long Term Financial Management Plan and the Long-Term Strategic Asset Management Plans of the Council are integrated and the processes by which, and assumptions under which, those plans were prepared are sound and justified;
- the accounting, internal control, anti-fraud, anti-corruption and risk management policies, systems and controls that the Council has in relation to safeguarding its long-term financial position are appropriate;
- the Council is complying with the provisions of the Act and any other relevant legislation;
- all strategic and business risks affecting the Council are identified and assessed, and the effectiveness of mitigation controls evaluated; and
- the Council has taken any action in relation to previous recommendations provided by the Audit Panel to the Council.

CONCLUSION

The information contained in the report and the unconfirmed minutes of the Audit Panel meeting held on 25 March 2024 (confidential attachment) are presented to Council.

ATTACHMENTS

Audit Panel Unconfirmed Minutes – 25 March 2024 (confidential attachment)

7 CLOSED SESSION

The General Manager advises that in his opinion, the agenda items listed below are prescribed items in accordance with Clause 15 of the *Local Government (Meeting Procedures) Regulations 2015* (ie confidential matters), and therefore Council may by absolute majority determine to close the meeting to the general public.

RECOMMENDATION

That in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*, the following be dealt with in Closed Session.

Item No	Matter	Local Government (Meeting Procedures) Regulations 2015 Reference
3.1	Confirmation of Closed Minutes – Council Meeting – 27 May 2024	15(2)(g)
3.2	Application for Leave of Absence	15(2)(h)
4.1	Confidential Attachments	15(2)(c) & 15(2)(g)
5.1	2023 Audit Panel Evaluation Report	15(2)(g)
5.2	General Manager – Annual Performance Review & Expiration of Contract of Employment	15(2)(a)

8 CLOSURE