



The City with Spirit

NOTICE OF MEETING

Notice is hereby given that an **Ordinary Council** meeting of the Devonport City Council will be held in the Aberdeen Room, Level 2, paranaple centre, 137 Rooke Street, Devonport on Monday 22 January 2024, commencing at 5:30 PM.

The meeting will be open to the public and live streamed from 5:30 PM on Council's [YouTube channel](#).

QUALIFIED PERSONS

In accordance with section 65 of the *Local Government Act 1993*, I confirm that the reports in this agenda contain advice, information and recommendations given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.

Jeffrey Griffith
ACTING GENERAL MANAGER

17 January 2024

January 2024

Meeting	Date	Commencement Time
Ordinary Meeting	Monday 26 February 2024	5:30pm

**AGENDA FOR AN ORDINARY COUNCIL MEETING OF DEVONPORT CITY COUNCIL
HELD ON MONDAY 22 JANUARY 2024, IN THE ABERDEEN ROOM, LEVEL 2, paranapple centre,
137 ROOKE STREET, DEVONPORT AT 5:30 PM**

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ACKNOWLEDGEMENT OF COUNTRY

Devonport City Council acknowledges and pays respect to the palawa-pakana people as the traditional and original owners of lutrawita and continuing custodians of this land on which we gather.

We also acknowledge and pay our respects to the Tasmanian Aboriginal elders past and present.

IN ATTENDANCE

All persons in attendance are advised that it is Council policy to record Council Meetings, in accordance with Council's Digital Recording Policy. The digital recording of this meeting will be made available to the public on Council's website for a minimum period of six months. The meeting will also be live streamed on Council's YouTube channel.

ATTENDEES

		Apology
Chair	Cr A Jarman (Mayor)	
	Cr S Sheehan (Deputy Mayor)	
	Cr G Enniss	
	Cr P Hollister	
	Cr S Martin	
	Cr A Moore	
	Cr L Murphy	
	Cr D Viney	✓
	Cr J Wilczynski	

1 APOLOGIES

An apology for this meeting has been received from Cr Damien Viney.

2 DECLARATIONS OF INTEREST

3 PROCEDURAL

3.1 CONFIRMATION OF MINUTES

RECOMMENDATION

That the minutes of the Council meeting held on 18 December 2023 as previously circulated be confirmed.

3.2 PUBLIC QUESTION TIME

PUBLIC QUESTION TIME

Members of the public are invited to ask questions in accordance with Council's Public Question Time Policy (Min No 20/90 refers):

1. Public participation shall take place at Council meetings in accordance with Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2015*.
2. Public participation will be the first agenda item following the formal motions: Apologies, Minutes and Declarations of Interest.
3. Questions without notice will be dependent on available time at the meeting (with a period of 30 minutes set aside at each meeting).
4. A member of the public who wishes to ask a question at the meeting is to state their name and address prior to asking their question.
5. A maximum of 3 questions per person are permitted.
6. A maximum period of 5 minutes will be allowed per person.
7. Questions are to be succinct and not contain lengthy preamble.
8. To allow opportunity, where necessary to research answers and limit questions taken on notice, a copy of any questions without notice, where possible, are to be provided by email or in person to Council by 12 noon on the day of the meeting.
9. A question by any member of the public and an answer to that question are not to be debated.
10. Questions without notice and their answers will be recorded in the minutes.
11. The Chairperson may take a question on notice in cases where the questions raised at the meeting require further research or clarification, or where a written response is specifically requested.
12. Protection of parliamentary privilege does not apply to local government and any statements or discussion in the Council Chambers, or any document produced, are subject to the laws of defamation.
13. The Chairperson may refuse to accept a question. If the Chairperson refuses to accept a question, the Chairperson is to give reason for doing so in accordance with the Public Question Time Policy.

3.2.1 RESPONSES TO QUESTIONS RAISED AT PRIOR MEETINGS

Author: **Jeffrey Griffith, Acting General Manager**

RECOMMENDATION

That the response to a question from Ms Tharisa Burgess at the December Council meeting be noted.

ATTACHMENTS

1. Response to Questions Without Notice - 18 December 2023 T Burgess [**3.2.1.1** - 1 page]

3.2.2 QUESTIONS ON NOTICE FROM THE PUBLIC

Author: **Jeffrey Griffith, Acting General Manager**

RECOMMENDATION

That Council in relation to the correspondence received from Mr Shane Warren, endorse the response proposed and authorise their release.

Mr Shane Warren, Devonport TAS 7310

A letter containing questions on notice received from Mr Shane Warren on 8 January 2024 is **reproduced as attachment 1**.

I wish to submit the following to the next Council meeting.

Preamble

At the December 18th Council meeting last year a tender report (Item 5.6) was revisited after deferral (Resolution 23/230) from the November 20th Council meeting. It was deferred pending the outcome of a further workshop meeting to be held in the meantime.

The minutes from the 18th December Council meeting indicate that this tender has now been awarded. This as I understand is for a project that has not yet been subject to any approval from the Planning Authority.

Q1 What is the Council policy on this scenario of awarding tenders on unapproved projects that are subject to the discretion of the Planning Authority, and which would require subsequent permits under the relevant building and plumbing legislation. What if the project does not commence and there has already been substantial work undertaken by the successful tenderer in the preparation of drawings. How is this accounted for?

Response

The project has been approved as part of the FY2023/24 capital budget program and Council has secured federal grant funding for Stage 1 of the Stadium project.

An application for planning approval will be submitted once a design is finalised.

The design work being undertaken is for Stage 1 of the Stadium project, which has received federal grant funding. Sufficient designs are required for application for planning approval and development of the project budget, etc.

Q2 The Item 5.6 Report in the December 18th Agenda also indicated that should additional funding not be secured then this tender will not progress. Can it be confirmed that the successful tenderer is mindful of this and has not commenced any work on the project drawings?
The background to this report indicates that the previously mentioned workshop after deferral was conducted on 11 November 2023.

The minutes of the December Council meeting confirm this so this date must obviously be correct? After all the Officer's report to the full December Council meeting would have been revised and checked by the author before being passed onto the Executive Leadership Team for final vetting before becoming an official Council meeting agenda item. It would have then been subsequently discussed and in this instance approved by the elected members and now finally ratified with confirmation of the minutes from that particular meeting.

If it isn't obvious yet then perhaps some confirmation that there was an actual workshop meeting held between the November and December Council meetings and not before the November Council meeting as minuted would be advantageous to the Devonport community.

My next question follows on from this.

The report to the December meeting also indicated that the:

"The development of expanded High-ball indoor capacity for the Devonport Community was identified as the highest priority project in Council's Sports Infrastructure Master Plan 2035"

I can find no such dedicated and specific wording to this in the Master Plan. There are several high priority projects identified at specific sites but no unilateral statement that indicates 'the development of expanded High-Ball indoor capacity for the Devonport Community was identified as the highest priority project in Council's Sports Infrastructure Master Plan 2035' as documented in the report.

Following my question without notice at the November Council meeting and the response it appears that there have been several purported interpretative changes to some aspects of the Master Plan. It also seems credible that these new 'interpretations' were not known to the Council officer in the preparation of his report because the available public copy of the Master Plan on the Council website provides no such details.

That being said it seems to me that the Council resolution to award the tender is potentially flawed if it was submitted to the elected members that the High-Ball stadium is the highest priority in the Master Plan notwithstanding the timing of the workshop meeting held.

Response

All tenderers are aware of the project scope components associated with the proposed Stadium Project, as evidenced in the tender report via the fee proposal structure, split across the two project stages.

The Council Workshop date contained in the background information to the tender report incorrectly noted the date as the 11th of November. Item 6.1 *Workshops and Briefing sessions held since the last Council meeting*, notes that the Stadium Design was presented to Council on Monday 11 December, which is the correct date this discussion occurred. This administrative error has no material impact on the resolution considered by Council in relation to this agenda item.

Page 31 of the *Sports Infrastructure Master Plan* document (SIMP) outlines existing sports infrastructure provision shortfalls (by current precinct/facility), ranked in order of priority by the Working Group. Addressing the facility demand, current condition, and forecast growth in utilisation of the indoor stadium infrastructure currently located at the Forbes Street site was ranked as the highest priority in the SIMP document. In addition, the investigation of the provision of indoor court infrastructure for Netball within the Maidstone Park precinct was identified as the 6th highest priority in the SIMP document.

At the August 2022 Council meeting (Item 5.13 Sports Infrastructure Master Plan Priority Project), Council resolved to progress a new, multi-sports indoor Stadium project, co-locating Basketball and Netball codes within the one facility, noting the final location of the new facility was subject to further analysis and Council consideration.

At the June 2023 Council meeting (Item 5.7 Sporting Infrastructure Priority Investments), Council adopted the Devonport Oval precinct as the preferred location for the new indoor stadium facility, along with funding support for the further development of the Valley Road Soccer Centre.

The resolutions of Council in relation to the Stadium project directly align with the Guiding Principles and priorities of the Sports Infrastructure Master Plan.

Q3 Can it be confirmed that due process has been followed and that the credibility of the tender processes and procedures hasn't been compromised?

Response

The tender process, assessment, and consideration by Council has been completed in accordance with Council's Code for Tenders and Contracts.

3.2.3 QUESTIONS WITHOUT NOTICE FROM THE PUBLIC

3.3 QUESTIONS ON NOTICE FROM COUNCILLORS

At the time of compilation of the agenda, no questions had been received from Councillors.

3.4 NOTICES OF MOTION

Nil

4 PLANNING AUTHORITY MATTERS

There are no items in this agenda to be considered by Council in its capacity as a Planning Authority.

5 REPORTS

5.1 DELEGATIONS - GENERAL MANAGER - BIENNIAL UPDATE

Author: **Claire Jordan, Executive Coordinator**

Endorser: **Jeffrey Griffith, Deputy General Manager**

RECOMMENDATION

That Council, pursuant to section 22(1) of the *Local Government Act 1993*, authorise the delegation of its functions and powers contained in the attached instrument to the General Manager (or any employee acting in that capacity), and in accordance with section 64 of the *Act*, authorise the General Manager to delegate functions and powers to Council employees, as appropriate, with immediate effect.

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

5.3 Council looks to employ best practice governance, risk and financial management

SUMMARY

This report is provided to Council to update powers and functions to be delegated by Council to the General Manager.

BACKGROUND

The General Manager's delegations were last adopted on 25 January 2022 (Min Ref.22/7), and two subsequent addendums to the General Manager's delegations have been adopted (April 2022 and October 2023), since they were last formally adopted. It is considered best practice to review delegations at least biennially to ensure their currency and that any legislative changes have been captured since they were last adopted.

STATUTORY REQUIREMENTS

In accordance with section 22 of the *Local Government Act 1993* (the *Act*) Council may delegate its functions and powers to the General Manager to facilitate efficient and effective management of operations and legislative compliance. In accordance with section 64 of the *Act*, the General Manager may delegate powers and functions to appropriately qualified and/or experienced Council officers. Council, in its role as Planning Authority, may also delegate its functions and powers to prescribed employees, including the General Manager, under section 6 of the *Land Use Planning and Approvals Act 1993* (LUPAA 1993).

LUPAA 1993 delegations are authorised separately and were last delegated by Council, as the planning authority, to the General Manager and relevant Council employees on 26 April 2021 (Min Ref.21/71).

DISCUSSION

It is imperative for Council's operational requirements that its functions and powers are delegated to the General Manager. Delegation allows for the efficient and effective management of Council's daily operations.

Sub-delegation of powers and functions by the General Manager to employees facilitates the effective carrying out of duties and functions assigned to specific roles.

It is best practice to review delegations at least every two years to ensure that they are up to date and incorporate required and relevant statutory obligations and any changes that are made to legislation is captured and delegated, as required.

Changes made following this review include the removal of delegation under the *Weed Management Act 1999*, as this legislation has been repealed; the inclusion of the *Place Names Act 2020*; and inclusion of delegations identified and adopted in addendums in April 2022 and October 2023, into the instrument of delegations (attached to this report).

COMMUNITY ENGAGEMENT

No community engagement has been undertaken as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

RISK IMPLICATIONS

- Legal Compliance
Legal implications are possible if correct delegation instruments and processes are not in place, adhered to, or enforced correctly, or if directives are issued or authorised without the required supporting documentation and authority having been given.
- Financial Fraud
Allocating, assigning or committing of funds outside financial delegation levels, or making financial decisions without the required authority to do so, can be considered fraudulent. Delegation Instruments document the financial delegations for particular roles, formally authorising purchasing and other financial decision making, within the prescribed level of financial delegation of a particular role.
- Risk Management Practices
It is a significant risk to Council, legally and financially, if the General Manager (and in turn, relevant Council officers) is not formally delegated appropriate powers and authority to perform the duties and functions assigned to the position.

CONCLUSION

Council's approval is required for delegations issued under various legislation and statutory appointments, and pursuant to Council by-laws.

ATTACHMENTS

1. Instrument of Delegation General Manager January 2024 [**5.1.1** - 24 pages]

5.2 BLUFF SAUNA LICENCE

Author: **Matthew Atkins, General Manager**

RECOMMENDATION

That Council authorise the General Manager to execute a licence agreement with Savu Saunas to locate a portable sauna at the Bluff Beach in accordance with terms detailed in this report.

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

4.6 Integrated health and well-being services and facilities are accessible

SUMMARY

This report outlines a proposal to locate a portable sauna at the Bluff Beach, initially for a 12-month trial period.

BACKGROUND

Council has been approached in regard to allowing a portable sauna to be located near one of Devonport's public beaches. Officers have met with the proponents and agreed with a proposal as outlined in this report for Councillors consideration.

STATUTORY REQUIREMENTS

In accordance with the *Land Use Planning and Approvals Act 1993* the proposal would require a planning permit. The proposal will also be required to meet the requirements of the *Building Act 2016*.

Additionally, the terms and conditions of Council's Headlease with the Crown, administered under the *Crown Lands Act 1976*, including provisions relating to subletting, and works consents, must be adhered to.

DISCUSSION

Savu Saunas have presented Council with a proposal for a portable sauna to be located at the Mersey Bluff (refer confidential attachment).

In discussions, the existing concrete slab from the former Bluff sound shell (see below) is considered a suitable location with power and water readily accessible, a small carpark adjacent to the site, and relatively easy access to the sea. The area is also somewhat underutilised since the soundshell structure was removed.



It is proposed that Council enter into a licence agreement based on the following terms:

- Licence period: Initial 12-month trial, with two further 5-year terms subject to agreement by both parties.
- Licence fee: \$5000 for the initial 12-month period, to be reviewed following the trial.
- Outgoings: All outgoings (utilities costs, fees, taxes, etc) payable by licensee.
- Set up and establishment costs: All set up costs, utility connections, metering, etc by licensee.
- Permits: The licence would be required to obtain all permits and approvals this would include a planning permit.

As this part of the Bluff is owned by Crown Lands and leased to Council, consent will be required from Crown Land Services for the proposal to proceed.

There is growing interest in the health benefits of hot/cold water therapies and access to a sauna adjacent to the fresh waters of the Mersey Bluff should be a popular activity for visitors and locals to access.

COMMUNITY ENGAGEMENT

No community consultation has been undertaken. Given the proposal is for a 12-month trial, Council can consider any community feedback during this period before extending the licence.

FINANCIAL IMPLICATIONS

The proposal would initially generate income of \$5,000 with future licence fees to be negotiated following the trial.

RISK IMPLICATIONS

The licence would require the operator to obtain relevant insurance and permits to mitigate risk to Council and the public.

CONCLUSION

The attached proposal from Savu Saunas should add a popular attraction to the Mersey Bluff and it is recommended that Council enter into a licence arrangement, initially for a 12-month trial.

ATTACHMENTS

Savu Saunas Proposed Pop-Up Sauna Business (confidential attachment)

5.3 SPORTS INFRASTRUCTURE PRIORITY INVESTMENT PLAN ACTIONS

Author: **Matthew Skirving, Executive Manager**

Endorser: **Jeffrey Griffith, Deputy General Manager**

RECOMMENDATION

Subject to achieving final sign-off from key stakeholder sporting clubs, Council will:

1. Publicly release the Priority Investment Plan document, outlining the key projects and scope components of the planned sporting infrastructure investment;
2. Authorise the General Manager to execute a Funding Agreement with the Devonport City Soccer Club Inc. (Devonport Strikers) to provide a conditional, part-payment of \$700,000 from the direct Council funding contribution of \$1.5million towards the proposed development at the Devonport Soccer Centre at Valley Road;
3. Endorse the commencement of a Development Application process for the new Devonport Stadium project, located within the Devonport Oval precinct; and
4. Endorse the commencement of an Early Contractor Involvement process for the new Devonport Stadium project.

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

- 2.3 Active asset renewal program and clear infrastructure priorities for funding
- 4.1 Sport and recreation facilities and programs meet community needs
- 4.2 A vibrant City is created through the provision of cultural activities, events and facilities

SUMMARY

This report outlines a range of actions recommended to be progressed in relation to sporting infrastructure developments within the Devonport municipality.

BACKGROUND

In December 2021, Council adopted the Devonport Sports Infrastructure Master Plan 2035 (Min No. 21/270 refers) following a period of detailed analysis and consultation to determine existing utilisation and demand for sporting facilities within the municipality. The Plan provides a framework to develop public sports infrastructure that supports wider community participation in sport, health and wellbeing activities to 2035 and beyond.

The Master Plan vision is:

"A healthy and active city with high quality accessible and affordable sports infrastructure delivering community-wide social, economic, and environmental benefits".

The objectives of the Master Plan are to:

- Improve community health and wellbeing through fostering sport participation via the provision of accessible, inclusive facilities.
- Consider the wider social, economic, and environmental impacts and benefits in precinct and facility planning.

- Create spaces that can be used for community activities that complement sport and recreation.
- Enhance the quality of facilities to meet infrastructure and sporting standards.
- Identify and prioritise facility improvements to inform future precinct planning.
- Foster partnerships for capital development and management of facilities.

The Plan recommends that future development and investment by Council should be prioritised based on three Guiding Principles:

1. Maximise Carrying Capacity - This means increasing facility use at all available times and efficiently utilising spaces/land available.
2. Multi-use Facilities - This means developing accessible, inclusive, multi-use facilities for sport, recreation, and broader community activities.
3. Strategic Investment - This means working in partnership to create financially viable facilities that deliver positive social, environmental, and economic outcomes.

At its meeting on 22 August 2022, Council committed to the development of a new, multi-court indoor recreation centre as the highest priority project from the Sports Infrastructure Masterplan (Resolution 22/185).

At its meeting on 26 June 2023, Council resolved to progress a new indoor stadium development within the Devonport Oval precinct, and to provide funding support to the proposed development works at the Valley Road Soccer centre as the two major funding priorities from the Sports Infrastructure Master Plan (Resolution 23/126).

STATUTORY REQUIREMENTS

There are no statutory requirements in relation to this report.

DISCUSSION

Priority Investment Plan

To assist with project advocacy and supporting submissions for additional grant funding support, Council has developed the *Priority Investment Plan* document. The Plan sets out the key projects that Council has determined to be the highest priority for investment from the Sports Infrastructure Master Plan document.

While the key stakeholder clubs and organisations directly associated with these priorities have been directly involved in the project development to date, it is now considered an appropriate stage to release this document publicly to inform the local community and facility user groups of the priorities Council is seeking to progress. It is recommended that the plan is published on Council's website, social media channels, and provided to associated clubs for communication to their club members and participants to assist with ongoing funding advocacy.

The Priority Investment Plan proposed for release is included as a confidential attachment to this Council meeting agenda.

Funding Agreement

At the Council meeting held on 26 June 2023, Council resolved to provide conditional, in-principle approval for a direct funding contribution of \$1.5million to the Devonport City Soccer Club Inc. (Devonport Strikers) towards the planned upgrades at the Devonport Soccer Centre in Valley Road.

The Club has now formally requested that Council make an early release of part (\$700,000) of these funds, to enable the early development works on site to progress to a logical hold point, prior to further development works progressing.

While the original commitment from Council was contingent on the final funding arrangements for the full scope of all priority projects being resolved, the request from the Club is considered reasonable, and will deliver the works currently underway on site to a logical hold point that will minimise the impact on the use of the facility and playing field while final funding and delivery planning for the balance of the proposed upgrades are resolved.

Stadium Development Application

As presented to the Council Workshop held on 11 December 2023, the design for the new multi-court stadium facility proposed for the Devonport Oval precinct is well progressed. While some further design investigation and refinements are required, the overall project scope is progressing to a suitable stage to enable commencement of formal development approval processes.

Subject to the final endorsement of all key user groups and clubs associated with the project, it is proposed that Council Officers progress the lodgement of a Development Permit Application in the coming months. The formal planning assessment process provides an important opportunity for the community and interested parties to review the scope of the development in detail, including associated matters such as parking and transport access, building scale, materiality, and associated use and operation of the development.

Early Contractor Involvement Process

Considering the scale, current design components, potential construction types under consideration, and current market/contractor conditions within the construction sector in the State, Officers recommend Council pursue an Early Contractor Involvement (ECI) model for the development and construction of this project.

An ECI process involves the early selection and engagement of a potential construction partner during the project development process. While this has some advantages in terms of accelerating the design and construction phase of a project (compared to more traditional design and tendering processes), this approach also allows the resolution of project design and construction cost concurrently. The advantages of an ECI approach for this project include:

- Facilitates input into design and construction decisions associated with the project, including cost impacts and efficiencies;
- Enables exploration of alternative options, for example mass-timber compared to traditional structural designs, including cost and project delivery impacts;
- Provides greater transparency over sub-contractor selection and pricing; and
- Supports the efficient use of specialist supporting consultant services, including access to local market knowledge and delivery capacity.

An ECI process enables Council to consider the expertise and capacity of potential construction contractors for the delivery of the project, with greater transparency and competitive pricing for preliminaries, profit and margins on delivery of the construction works.

An ECI process is run as a typical, open and competitive procurement process, and in accordance with Council's *Code for Tenders and Contracts*. The overall project scope would be split across the two stages, aligned with the current project funding arrangements for the indoor stadium development. Tenderers would be required to provide a lump sum fee proposal to participate in the design development phase (stage 1) of the ECI process, with no binding obligation placed on Council to progress any or either stage of the project to the construction (stage 2).

Subject to Council's endorsement, Officers proposed to commence the ECI tender process in the first quarter of the 2024 calendar year.

COMMUNITY ENGAGEMENT

The priority projects contained in the Sports Infrastructure Master Plan (SIMP) have been formulated based on the information and feedback provided by local sports clubs, state sporting organisations and facility users, and assessed by the SIMP Working Group. Community consultation on the SIMP and priorities was completed via an online and print survey conducted in late 2021, which received 250 responses.

Council Officers have undertaken direct engagement with the key user groups associated with the proposed new indoor stadium and Valley Road Soccer Centre development, primarily consisting of the Devonport Strikers, Devon Netball Association, the Devonport Warriors Basketball Club, and their respective state-level associations. Existing Devonport Oval precinct user groups and clubs have also been directly involved in consultation and project development.

FINANCIAL IMPLICATIONS

Council has received a \$25 million funding commitment from the Australian Government towards the delivery of SIMP priority projects. A matching funding contribution from the Tasmanian State Government is being sought to support the full scope of both the indoor stadium and Valley Road Soccer Centre projects. Council has completed a submission to the 2024/25 State Budget process however, an additional funding contribution is yet to be confirmed.

In addition to the capital grant contribution to the Valley Road project, Council has also resolved to provide an in-principal, conditional contribution of \$1.5million from Council's operational budget. As outlined in this report for consideration by Council, the Devonport City Soccer Club Inc. has requested a \$700,000 part-payment of this allocation.

RISK IMPLICATIONS

- Legal Compliance
Subject to Council's approval, a Funding Agreement will be prepared by an independent Legal Practitioner outlining the obligations, requirements, and deliverables of the Devonport City Council and the Devonport City Soccer Club Inc. in relation to any approved grant funding to be provided to the Club.

CONCLUSION

Final commitment and confirmation of the full (expanded) scope for both projects remains contingent on securing additional grant funding from Tasmanian State Government. However, to support the timely progression of both priority projects it is recommended that Council endorse the actions outlined in this report, noting their implementation does not commit Council to the full project scope at this stage.

ATTACHMENTS

Nil

5.4 DEVONPORT EVENTS STRATEGY 2024-2030

Author: **Carol Bryant, Executive Officer**

Endorser: **Matthew Skirving, Executive Manager**

RECOMMENDATION

That Council:

1. note the draft *Devonport Events Strategy 2024-2030* as presented, and endorse the release of the strategy for a minimum 30-day public consultation period; and
2. consolidate existing event funding and sponsorship programs into the one Event Acquisition and Sponsorship Fund governed by an assessment panel comprising existing Financial Assistance Working Group members.

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

Strategy 1.2. Sustainability is promoted and integrated across all sectors

SUMMARY

This report presents the draft Devonport Events Strategy 2024-2030 to Council for noting, and for Council to consider releasing the document for a period of public consultation. It further recommends establishing an Event Acquisition and Sponsorship Fund to streamline Council's investment in events.

BACKGROUND

The Devonport Events Strategy presents a framework for Council to guide decisions around attracting, supporting, and producing events to enhance community liveability.

STATUTORY REQUIREMENTS

There are no statutory requirements in relation to this report.

DISCUSSION

Key Findings

The following findings from research and consultation have shaped the Strategy development and direction.

- Devonport has a strong reputation in delivering quality events – in terms of geographic location, accessibility of venues, diversity of portfolio, skilled organisers, and supportive Council staff.
- Challenges with rising costs impacting supply and participation, affecting quantity and quality of events.
- Event organisers have reduced capacity to continually deliver high quality events, e.g. staffing availability, ability to promote and seek additional funding.
- Pre-planning of events – concept, timing, knowledge of venues often undertaken in silo.
- Lack of clarity around Council and stakeholder roles and responsibilities.
- Inconsistencies in Council funding mechanisms means potential positive impacts of investment are not being maximised.
- More competition between localities to attract events and audiences.

- Greater recognition that event success is tied to wellbeing as opposed to economic benefits alone. Changing consumer demands - audiences expecting more meaningful, transformational experiences and rate experiences above content.

Opportunities

The key findings give rise to several opportunities as follows.

- Revitalise portfolio of events to capture stronger social and economic benefits. For instance:
 - Design events that focus on connection/experience that champion diversity, equity, and inclusion.
 - Leverage from technological and digital innovation, local/regional assets, and emerging or growing trends (such as adventure tourism, sports tourism, low carbon).
- Build a more compelling proposition (as a City and for events) to attract event organisers, attendees and investors
- Improve evaluation and learning outcomes to increase event quality, quantify impact and increase investment.
- Establish clearer roles, responsibilities, systems and processes within Council and between event partners and stakeholders. While Council is a central producer and co-producer of events there is opportunity to take a stronger facilitation role to enable a thriving events calendar and industry.
- Expand local business and industry involvement with events.
- Simplify event administration processes.
- Greater consideration is to be given to how Council invests in events (including non-Council and Council produced events)

Aspirations 2030

By 2030:

- An appealing diverse events portfolio engages local and visitor audiences.
- Devonport is home to at least one destination event held biennially that is uniquely Devonport.
- Arts, music & cultural events, and sporting & active leisure events feature prominently in events calendar.
- Council's event investment is aligned with Strategy and City goals and delivers strong social and economic outcomes.
- Infrastructure and assets are maximised to enrich the event stakeholder experience.
- There is a strong local and regional events network committed to working together
- Working with Council to plan, execute and evaluate an event is a seamless process. Even organisers confidently bring events to our City.
- We know and understand the value that events bring to our community and continually innovate to expand the benefits.
- Events reinforce Devonport's reputation as a desirable place to live, work, visit and invest.

Goals and Strategies

The following goals and strategies recommended to reach the aspirational 2030 vision are as follows:

Goal 1: Grow Devonport's identity and appeal as an event destination.

Strategies:

- Establish an Event Acquisition and Sponsorship Fund to attract new events and nurture retained events.
- Build Devonport's profile as a leading regional events destination.
- Activate infrastructure and spaces.

Goal 2: Establish a balanced events portfolio and build capacity to generate greater benefits for Devonport's community and businesses.

Strategies:

- Revitalise events that showcase Devonport's unique qualities, reflect community values, utilise city precincts and resonate with target audiences.
- Increase capacity to support and deliver quality events.
- Embed evaluation and learning to understand the social, economic and environmental impact on investment.

Priority Action

The full suite of recommended actions is contained in the attached Strategy document.

Many of these relate to improving the portfolio of events. One of the suggested ways to undertake this work is to establish an Events Acquisition and Sponsorship Fund, which aims to:

- Target new and emerging events with unique content and profiling opportunities.
- Consider events to retain and nurture.
- Maximize economic opportunities for local business.
- Engage our community and visitors and generate positive social outcomes such as connectedness, pride.
- Improving consistency in decision making and provide a clearer investment process.
- Capture the socio-economic return on investment.

The Fund would streamline Council's current funding programs into the one application process - including Financial Assistance, Sporting Events Sponsorship, event Partnership Agreements and general Sponsorship provided to events. Keys steps involve:

- Establishing the governance model. It is recommended that the Fund is governed by an internal Council Committee comprising existing Financial Assistance Working Group members being Cr Hollister, Cr Martin, Cr Murphy (min 22/248 refers). When required, input from external stakeholders would be sought.
- Develop guidelines, assessment criteria and decision-making tools. Depending on the event purpose and scale, support would be considered against how well organisers demonstrate social and economic drivers such as inclusion, pride, engaging experiences, increasing destination appeal, supporting local economy as well as good governance and financial sustainability. Such a lens can also be applied to Council produced events.
- Review funding contracts that including key performance requirements and a post event reporting model.

- Communicate and promote changes to the investment process to existing and potential organisers.
- Capturing the return across Council event investments to generate greater social and economic capital.

It is recommended that the Fund be established immediately to utilise remaining capacity in the 2023/24 financial assistance and unallocated events delivery budget, to enable the Assessment Group to undertake a working trial of the event facilitation and assessment process over the remainder of this financial year.

COMMUNITY ENGAGEMENT

The Strategy has been informed by event sector stakeholders who were invited to complete an online survey during November 2023. Of the 169 people contacted, 44 responded with 73% of these completing all survey questions. Respondents represented event organisers, vendors, volunteers, performers, suppliers, sponsors, and government agencies. Further consultation with industry stakeholders and the broader community will be sought prior to strategy finalisation.

FINANCIAL IMPLICATIONS

To reach the overall 2030 vision, multistakeholder collaboration and investment will be required. Council resources to implement the strategy are to be considered each year as part of the annual planning and budgetary process. No additional operational or capital allocations are required for 2023/24. It is expected that the operational funds and resources committed in 2023/24 towards external event investment and Council produced events are maintained and potentially increased in coming years.

RISK IMPLICATIONS

- Consultation and/or Communication
Given the strong levels of engagement in the industry survey and general community interest in events, the community would have an expectation that Council delivers a plan reflective of shared issues and ideas for improvement. There is a low reputational risk that not having a strategy may signal to interested parties that investment in events as a way to enhance liveability is a low priority of Council.

CONCLUSION

The Events Strategy 2024-2030 provides Council with a framework to guide decisions around attracting, supporting, and producing events that enhance community liveability. Twenty-one recommendations for action over the next six years have been identified, informed by stakeholder and employee consultation. To assist with finalising the strategy, it is recommended that Council note and release the draft strategy for further public consultation. In addition, it is recommended that Council proceed with the priority action to establish an Event Acquisition and Sponsorship Fund.

ATTACHMENTS

1. Events Strategy 2030 DRAFT (1) [5.4.1 - 23 pages]

5.5 TENDER REPORT CONTRACT CT0369 SPREYTON CONNECTOR

Author: **Shannon Eade, Project Management Officer**

Endorser: **Jeffrey Griffith, Deputy General Manager**

RECOMMENDATION

That Council in relation to Contract CT0369 Spreyton Connector, award the contract to Hardings Hotmix and:

1. award the schedule of rates contract for the tendered sum of \$298,825 (ex. GST);
2. endorse the extension of the contract scope to allow the remaining pathway in stage 4 to be completed at an estimated construction cost of \$420,000 (ex. GST);
3. note project management and administration costs of \$20,000 (ex. GST); and
4. note a construction contingency of \$131,175 (ex. GST).

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

- 2.3 Active asset renewal program and clear infrastructure priorities for funding

SUMMARY

This report considers tenders received for the construction of the recently announced State Government funded "Spreyton Connector" path and seeks Council's approval to award the contract to Hardings Hotmix.

BACKGROUND

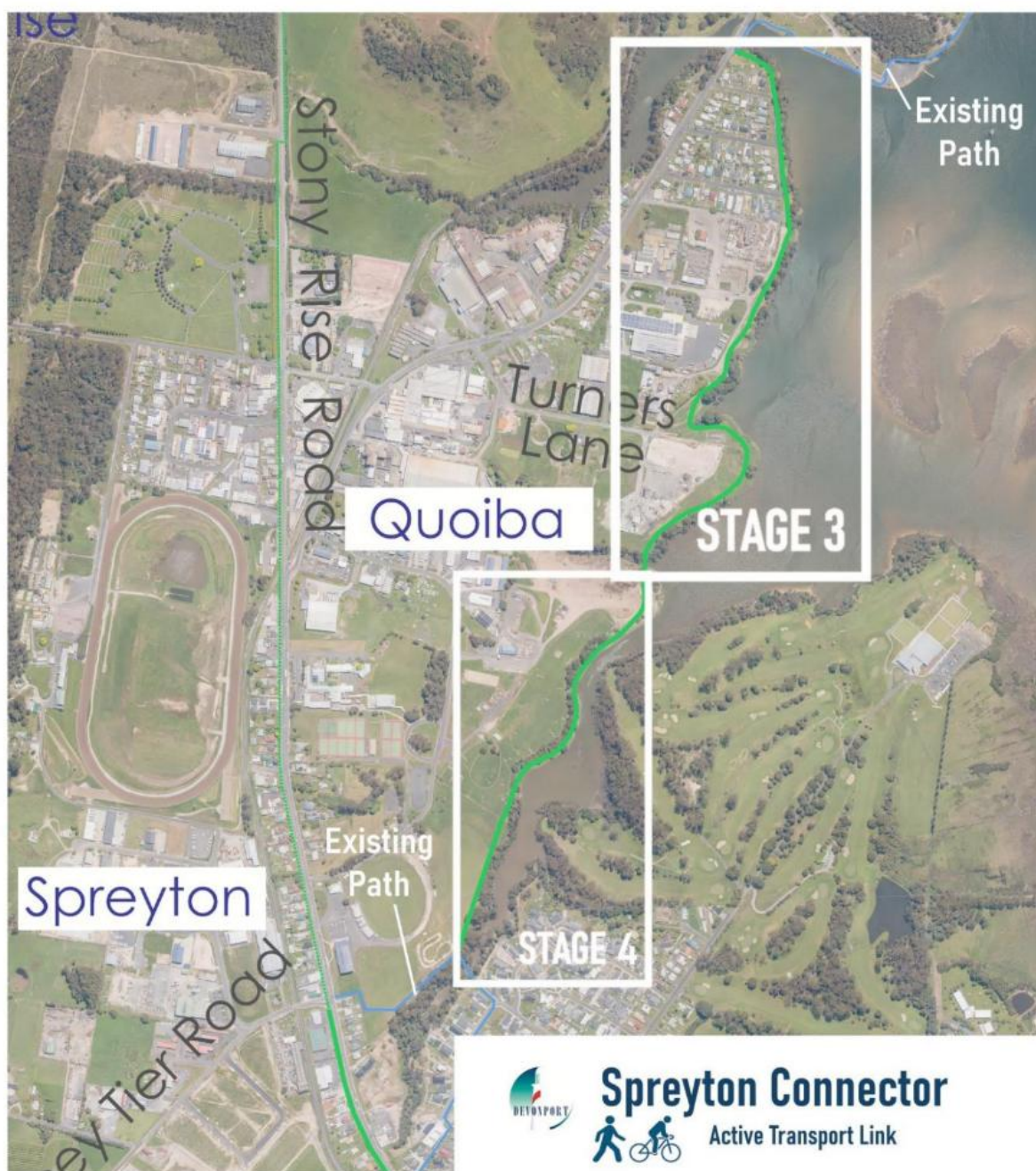
Over recent years, progress has been made on the construction of a shared recreational pathway that connects the Devonport City centre with the Spreyton community. The remaining stages of this project will extend the shared path network from Horsehead Creek around the Mersey River foreshore through Quoiba and into Spreyton linking to existing path at Maidstone Park.

The Council has successfully completed earlier stages that connect the city centre to Quoiba at Horsehead Creek, however progress on the final sections has been contingent on securing external funding. In August 2023, Council submitted an application for the extension of the Spreyton Connector Path as part of round one of the State Government Active Transport program. Announcements were made in November 2023 that the project was successful in securing a \$1.27 million dollar grant.

The grant application and tender specification were prepared and advertised for the completion of stage 3 of the 4-stage project. Stage 3 includes a 1.3km link from Devonport Road near Horsehead Creek, extending along the foreshore side of Merseyside Street, linking to Turners Lane and through to a drainage inlet adjacent the Waste Transfer Station.

Stage 4 is the final link to the centre of Spreyton, involving the construction of a bridge over the drainage inlet adjacent the Waste Transfer Station, continuing around the Figure of Eight Creek foreshore to the existing path and bridge at Maidstone Park, ultimately linking to Mersey Main Road and Woodrising Avenue communities.

The plan below details the project staging and linkages to the existing shared path network.



STATUTORY REQUIREMENTS

Council is required to comply with section 333A of the *Local Government Act 1993* and its adopted Code for Tenders and Contracts when considering awarding tenders over the prescribed amount.

DISCUSSION

Tenders were received from three companies, with all tenders assessed as conforming and are summarised below in Table 1.

TABLE 1

No.	Tender	Total Price (ex GST)
1	Hardings Hotmix	\$298,825
2	Treloar Transport	\$319,313
3	Conex Group	\$664,050

The Tender Planning and Evaluation Committee assessed each submission against the selection criteria with Hardings Hotmix ranking highest overall and therefore offering Council best value for money. The selection criteria included:

- Relevant Experience
- Quality, Safety and Environmental Management
- Methodology
- Price

COMMUNITY ENGAGEMENT

The tenders were publicly advertised in The Advocate Newspaper on 16th December 2023 and were also advertised on Council's website and via Tenderlink.

FINANCIAL IMPLICATIONS

The grant received under the State Government Active Transport funding, has now been added to the 2023/24 Capital Budget under the project title CT0369 Spreyton Connector Path with a budget amount of \$1,270,000.

The tender specification was prepared as a Schedule of Rates contract, requiring tenderers to submit rates for the various work components within the project. This approach allows flexibility in the scope of work allowing agreed adjustments to the contract based on the submitted rates, as opposed to adhering to a fixed lump sum contract. This type of contract can work well when the type of construction works is consistent, and the quantities can be increased to achieve a good project outcome within budget.

In the Tender Schedule of Rates, the extent of work was initially constrained to stage 3 to determine the best value for money contractor construction rates. However, with favourable tendered rates received, there is an opportunity to expand the path construction into stage 4 to ensure the full amount of the State Government funding is spent. This could result in the completion of the entire pathway into Spreyton.

A separate tender for the construction of the bridge will follow in the coming weeks.

The project estimate is detailed below in Table 2.

TABLE 2

No.	Tender	Budget (ex GST)
1	Contract CT0369 Spreyton Connector Path – Stage 3 section	\$298,825
2	Additional pathway estimate – Stage 4	\$420,000
3	Bridge construction estimate	\$400,000
4	Construction contingency	\$131,175
5	Project management	\$20,000
	TOTAL	\$1,270,000

This report recommends awarding the schedule of rates tender and allow for the extension of the pathway into stage 4 to spend the full amount of the State Government grant funding.

RISK IMPLICATIONS

To minimise risk, the tender administration processes related to this contract complies with Council's Code for Tenders and Contracts which was developed to ensure compliance with section 333A of the *Local Government Act 1993*.

CONCLUSION

The Tender Planning and Evaluation Committee recommends that Hardings Hotmix be awarded The Contract CT0369 Spreyton Connector Path.

ATTACHMENTS

Nil

6 INFORMATION

6.1 FOGO SERVICE ROLLOUT COMMUNICATIONS UPDATE

Author: **Jeffrey Griffith, Deputy General Manager**

RECOMMENDATION

That Council receive and note the report on the development and progress of the communications strategy to rollout the FOGO service from mid-July 2024.

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

- 1.2 Sustainability is promoted and integrated across all sectors
- 1.3 "Living Lightly" is promoted and encouraged

SUMMARY

The purpose of this report is to provide Council with an update on the development and progress of the Cradle Coast Waste Management Group's Communications Strategy. At the May 2023 Council meeting, Council resolved to advise Dulverton Waste Management Authority of Devonport's participation in the regional FOGO kerbside collection contract to commence as soon as the processing facility is operational. (Min. 23/104)

BACKGROUND

The Cradle Coast Waste Management Group (CCWMG) has appointed a communications firm to develop information for households around the commencement of the regional Food Organics and Garden Organics (FOGO) service in mid-July 2024. This report provides an overview of how the community, across the region, can expect the delivery of this new service to occur.

STATUTORY REQUIREMENTS

The *Waste and Resource Recovery Act & Regulations 2022* sets out the establishment of the Waste and Resource Recovery Board with the intent of providing strategic oversight.

The legislation also introduced the Statewide levy on waste disposed to landfill, both as a disincentive to landfilling and as a mechanism to fund strategic investment into Tasmania's waste and resource recovery sectors. Council has an obligation to follow the intent of the legislation on improving waste management and resource recovery in our area.

DISCUSSION

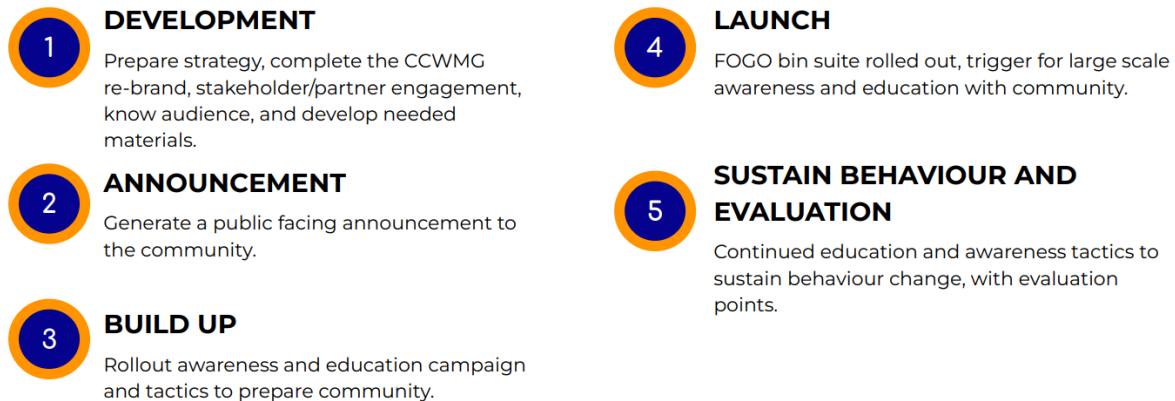
Councils across the North-West will be at the forefront in resource recovery in the State with the proposed commencement of the FOGO service from July 2024.

To ensure the community know how to effectively use the new green bin that will be delivered to most residents, information is being developed for presentation across a wide range of platforms. This work will be guided by the development of the communications strategy, professionally prepared and overseen by a group comprising Councillors and staff from each of the councils in the regional FOGO collection contract.

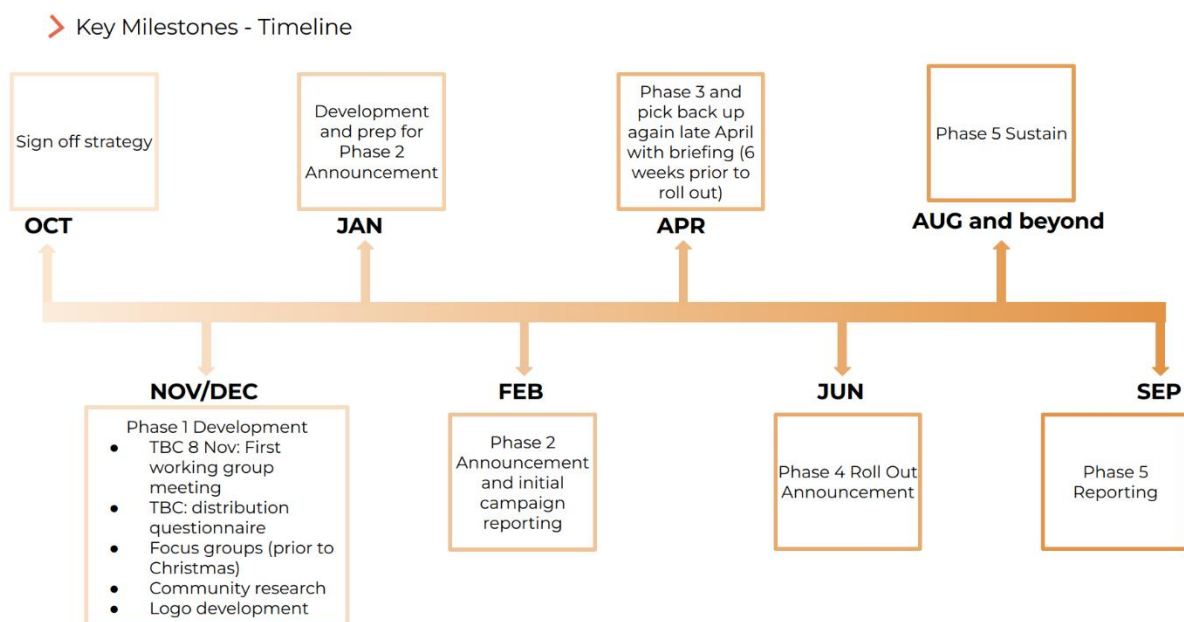
The objectives of the communications work is to:

- Drive awareness of the new FOGO service and how to utilise the bin effectively;
- Educate the community on why FOGO is an important element of waste diversion; and
- Inspire/promote participation by households.

The delivery of the communications plan has five key stages which are depicted below:



It is anticipated that the delivery of the project will be as follows:



The first meeting of the Council Engagement Group for this project was held on 9 November 2023. The meeting worked through the stages for the delivery of the communication plan and attendees provided feedback to the consultants on issues that are anticipated to arise.

Following from the session, the participants collated a list of local events where information about the new service might be showcased between April and June 2024.

The next meeting of the group is planned for late January 2024 to continue developing the materials households will need to utilise the new bin system.

The CCWMG's strategic vision is to:

Deliver a sustainable community in the Cradle Coast region of Tasmania by implementing strategies which minimise waste through increases in waste diversion and recovery.

The objectives of the CCWMG Strategic Plan 2023-2028 include achieving a 60% resource recovery from municipal waste by 2028. This target sits within the state and national targets for the reduction in landfilling.

The implementation of the regional FOGO collection service across the Northwest from mid-2024 will be instrumental in reducing the amount of material bound for landfill.

COMMUNITY ENGAGEMENT

Implementing the service in a way that maximises the amount of organic material collected and minimises contamination is a key goal. It is anticipated that a range of formats and places to collect information on how to use the green bin will be available as the communications project evolves. Materials with the bin, online, available in person and at community sites, are all likely to be elements of the project.

FINANCIAL IMPLICATIONS

The communications project is funded by the regional waste management group, which receives its primary funding from the state Waste and Resource Recovery Board.

RISK IMPLICATIONS

The commencement of the new service is set to coincide with the delivery of processing capacity in the region at the new Dulverton Waste Management composting facility. This reduces the transport costs for materials collected from the green bins. There is a risk that the delivery of the new processing facility is delayed or that there are issues while commissioning and testing, resulting in a delay of the estimated mid-July 2024 FOGO collection commencement.

CONCLUSION

That the Council note the development of the communications strategy to support the planned delivery of the FOGO service to Devonport and across the region from mid-2024.

ATTACHMENTS

Nil

6.2 MAYOR'S MONTHLY REPORT

RECOMMENDATION

That the Mayor's monthly report be received and noted.

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

5.3 Council looks to employ best practice governance, risk and financial management

SUMMARY

This report details meetings and functions attended by the Mayor.

BACKGROUND

This report is provided regularly to Council, listing the meetings and functions attended by the Mayor from 13 December 2023 to 16 January 2024.

STATUTORY REQUIREMENTS

There are no statutory requirements which relate to this report.

DISCUSSION

In her capacity as Mayor, Councillor Alison Jarman attended the following meetings and functions between 13 December 2023 and 16 January 2024:

- Met with General Manager and staff as required
- Radio Interviews including SeaFM, ABC Radio and 7AD
- Attended DCCI meetings
- Attended roundtable meeting East Devonport Medical Centre with Minister Barnett
- Attended DCCI Premier's Luncheon
- Attended Cocktail Party – Premier Jeremy Rockliff MP
- Attended Mersey SES Unit Christmas Function
- Attended End of Year Assembly – Our Lady of Lourdes Catholic School
- Meeting with Andrew Hillier at Bookshop re Volunteers - 'Here to Serve' video
- Attended DCCI function Market Square
- Attended End of Year Assembly – Reece High School
- Attended Festive Friday Devonport Mall and Fourways
- Meeting with Dr Mirza Baig – East Devonport Medical Centre
- Attended farewell for Jenny Mountney – East Devonport Child & Family Learning Centre
- Attended Grade 6 End of Year Awards – Devonport Primary School
- Attended and spoke at the Leith to Don Heads Coast Pathway Opening with CCA Chair The Hon. Sid Sidebottom; Senator Urquhart; CC Mayor Fuller
- Present Mayor's Award for Leadership Year 6 Student – East Devonport Primary School
- Presented School Encouragement Award 2023 – Hillcrest Awards Ceremony
- Attended Devonport Community House Christmas function
- Attended via Zoom – Dress for Success – International Womens Day Event
- Attended Official Opening for the launch of the Don Irrigation Scheme
- Attended Breakfast in the Park
- Attended Festive Friday Mall Visit
- Attended East Devonport Bowls Kids on the Green
- Attended Devonport Athletic Club Carnival
- Interviewed by the Mercury – re Permanent Protection Visas

-
- Attended Devonport Cup
 - Attended East Devonport Family Centre BBQ – Pioneer Park
 - Attended Planning Meeting – Diamonds of Devonport

ATTACHMENTS

Nil

6.3 GENERAL MANAGER'S REPORT

Author: **Matthew Atkins, General Manager**

RECOMMENDATION

That the report of the General Manager be received.

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

5.3 Council looks to employ best practice governance, risk and financial management

SUMMARY

This report provides a summary of the activities undertaken by the General Manager, between 13 December 2023 and 16 January 2024. It also provides information on matters that may be of interest to Councillors and the community.

BACKGROUND

A monthly report provided by the General Manager to highlight management and strategic issues that are being addressed by Council. The report also provides regular updates in relation to National, Regional and State based local government matters as well as State and Federal Government programs.

STATUTORY REQUIREMENTS

Council is required to comply with the provisions of the *Local Government Act 1993* and other legislation. The General Manager is appointed by the Council in accordance with the provisions of the *Act*.

DISCUSSION

1. COUNCIL MANAGEMENT

- 1.1. Attended and participated in regular scheduled internal staff and management meetings.
- 1.2. Attended Workshops, Planning Authority Committee Meetings and Council Meetings as required.
- 1.3. Attended the Rotary Club of Devonport North's Breakfast in the Park.
- 1.4. Attended the Devonport Athletic Club Christmas carnival at the Devonport Oval.
- 1.5. Volunteered at the Council organised New Years Eve event at Aikenhead Point.

2. COMMUNITY ENGAGEMENT (RESIDENTS & COMMUNITY GROUPS)

- 2.1. Attended the DCCI luncheon at the paranaple centre with guest speaker the Premier, Hon. Jermery Rockliff MP.
- 2.2. Attend the second Roundtable forum with Health Minister Guy Barnett MP regarding the East Devonport Medical Centre.
- 2.3. Met with new Football Federation Tasmania CEO Tony Pignata for an introduction and discussion about a future workshop presentation on further potential opportunities for elite football content at Valley Road.

3. NATIONAL, REGIONAL AND STATE BASED LOCAL GOVERNMENT

3.1. Attended the Cradle Coast General Managers meeting and Christmas luncheon.

4. STATE AND FEDERAL GOVERNMENT PROGRAMS

4.1. Attended the Liberal Party Christmas function at the Don Railway Function Centre.

5. OTHER

Following the presentation from the Offshore Renewable Energy Branch of the Department of Climate Change, Energy & Environment at the Council Workshop on 13 November 2023, a submission was lodged with the online consultation process during December.

COMMUNITY ENGAGEMENT

The information included above details any issues relating to community engagement.

FINANCIAL IMPLICATIONS

There is not expected to be any impact on the Council's operating budget as a result of this report.

RISK IMPLICATIONS

Any specific risk implications will be outlined in the commentary above. Any specific risk that may result in an issue for Council is likely to be subject of a separate report to Council.

CONCLUSION

This report is provided for information purposes only and to allow Council to be updated on matters of interest.

ATTACHMENTS

1. Current & Previous Minutes Resolutions - December 2023 [**6.3.1** - 1 page]

6.4 MONTHLY OPERATIONAL REPORT - DECEMBER 2023

Author: **Claire Jordan, Executive Coordinator**

Endorser: **Matthew Atkins, General Manager**

RECOMMENDATION

That Council receive and note the Monthly Operational Report for the period ending 31 December 2023.

RELEVANCE TO COUNCIL'S PLANS & POLICIES

Council's Strategic Plan 2009-2030:

5.3 Council looks to employ best practice governance, risk and financial management

SUMMARY

This report provides a summary of council performance and general matters of interest during the month of December 2023.

BACKGROUND

This report is provided to update Councillors and the community on council's performance over the previous month and includes:

- monthly financial performance reports;
- progress on annual plan actions;
- information on matters relating to operational activities of the Council;
- general council matters that maybe of interest to the community; and
- tabling of minutes received relating to Council Committees, Authorities and related External Organisations.

Further operational information can be obtained by viewing Council dashboards at Council's website: [Your Council Dashboards | Devonport City Council](#)

STATUTORY REQUIREMENTS

In undertaking its operational activities, Council is required to comply with the *Local Government Act 1993* and various other legislation.

DISCUSSION

The following information is provided as an update on operational activity undertaken by Council during the month of December 2023:

1. DEVELOPMENT SERVICES:

1.1. Planning:

1.1.1. Container Refund Scheme:

In 2022, the Tasmanian Parliament passed legislation to introduce a Container Refund Scheme across Tasmania. While the proposed scheme is modelled on schemes that exist in other Australian jurisdictions, it is also specifically designed to fit within Tasmania's planning and regulatory system.

The *Container Refund Scheme Act 2022* sets out the broad aims and requirements of the scheme. Other aspects of the scheme will take effect through Tasmania's planning system, which sets out what and where various land uses are permitted - this required changes to the *Tasmanian Planning Scheme* and remaining interim planning schemes, mostly in relation to waste transfer stations and where and how they operate.

The Minister for Planning has made *State Planning Provisions Amendment 01/2022* and issued *Planning Directive No.9 - Container Refund Scheme - Exemptions and Special Provisions*. Both will come into effective from 24 January 2024.

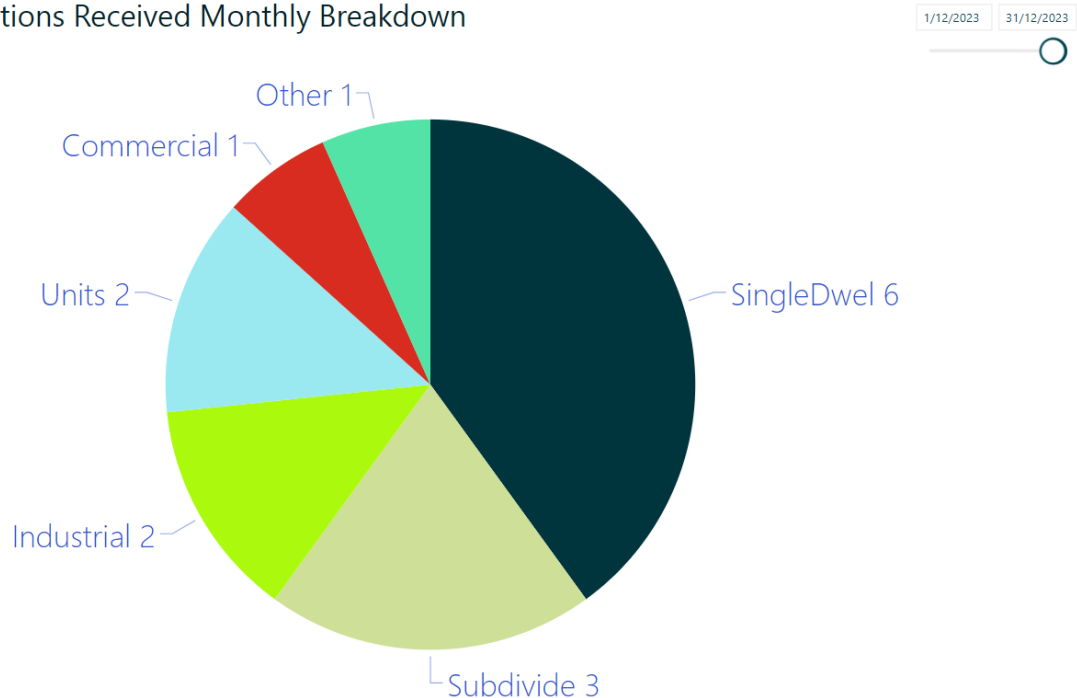
The SPP Amendment 01/2022 and Planning Directive No. 9 together alter the State Planning Provisions to enable facilities for container recycling across Tasmania by:

- providing some definitions;
- altering an existing definition;
- adding exemptions;
- adding a new general provision; and
- altering car parking requirements in the Parking and Sustainable Transport Code.

Further information is available from the Government website: [Planning Reform : Container Refund Scheme draft amendment 01/2022](#)

1.1.2. The following graph details the breakdown of planning applications received during December:

Planning Applications Received Monthly Breakdown

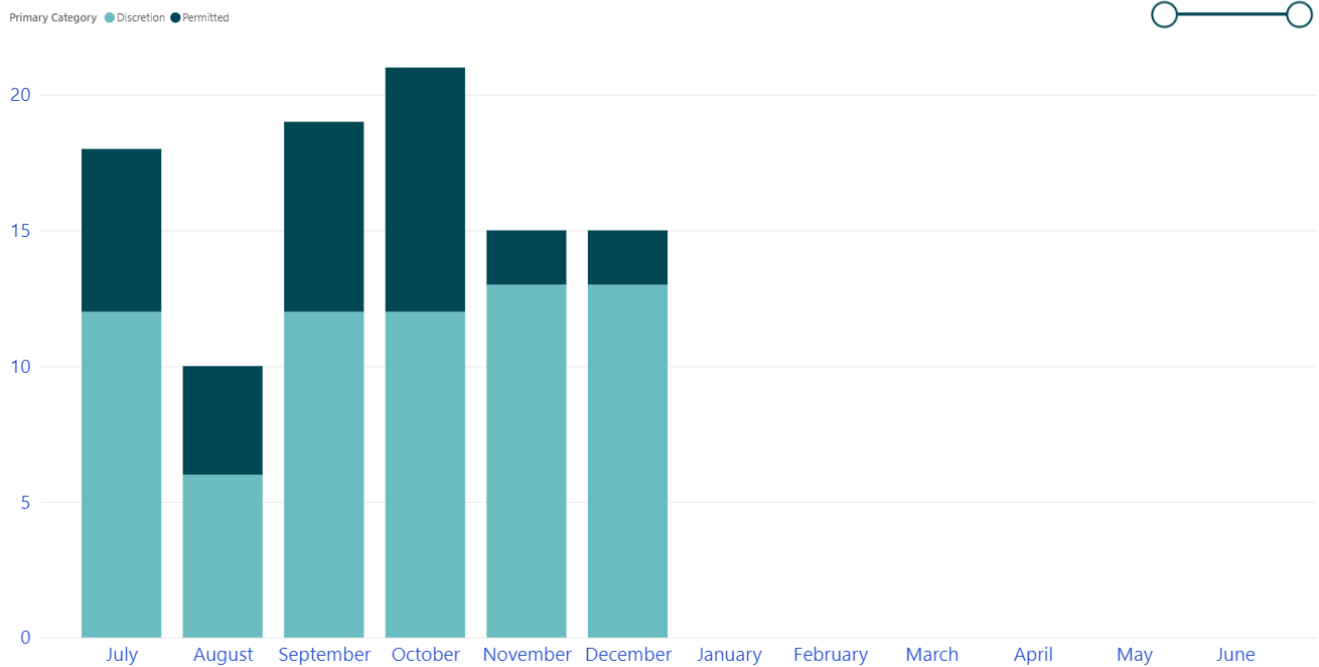


Definitions:

- Single Dwellings – means residential dwelling on a single lot.
- Residential Shed – means shed on a residential lot.
- Units – means two or more dwellings on a site.
- Subdivision – means the division of a single lot into multiple lots giving separate rights of occupation, excluding boundary adjustments.
- Commercial – means bulky goods sales, business and professional services, community meeting and entertainment, educational and occasional care, equipment and machinery sales and hire, food services, general retail and hire, hotel industry, research and development.
- Tourism – means tourist operations and visitor accommodation.
- Industrial and Utilities – means extractive industry, manufacturing and processing, port and shipping, recycling and waste disposal. Resource processing, service industry, storage, transport depot and distribution, utilities, vehicle fuel sales and service.
- Other – means all other use classes.

1.1.3. The following graph details the number of Planning Applications received in December (permitted/discretionary):

Planning Applications Received - Permitted & Discretionary



1.1.4. Planning Applications approved under delegation:

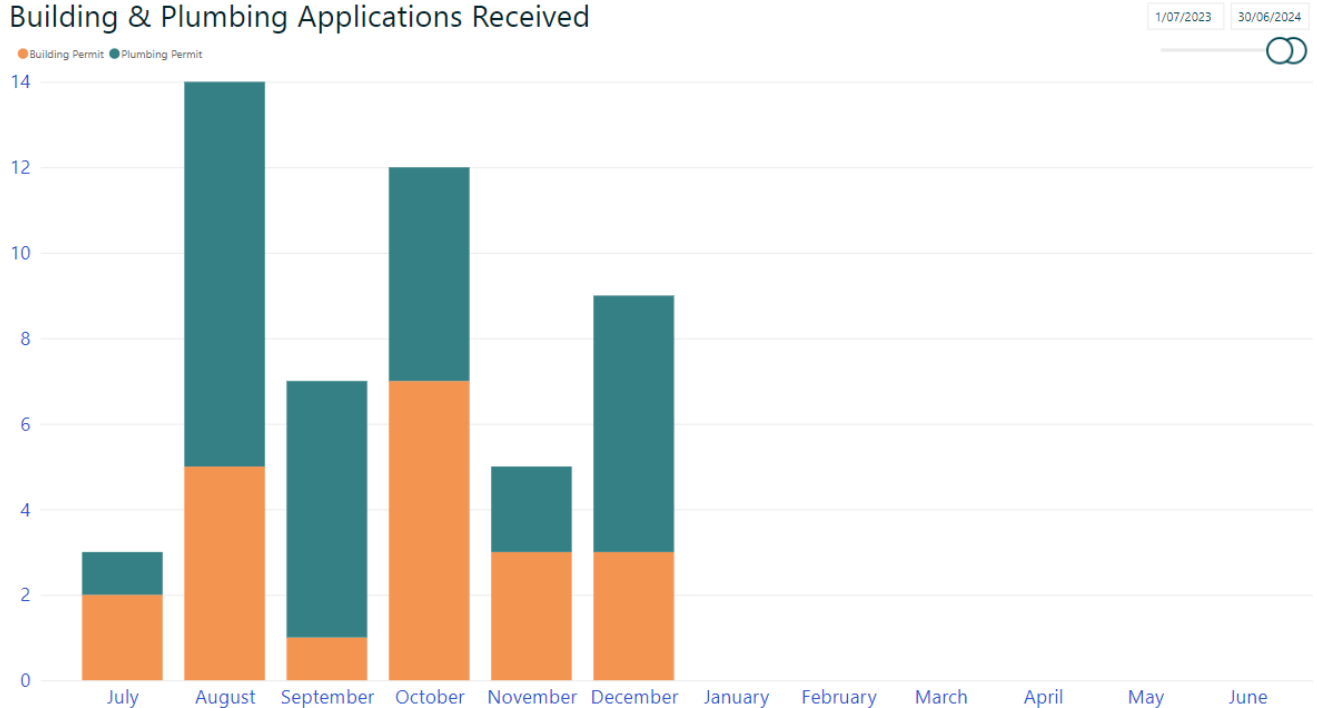
Planning Applications approved for period December

# Applications	Primary Category	Application Address	Description
PA2023.0086	Discretion	84-86 HILLCREST RD DEVONPORT TAS 7310	Multiple dwellings (34 x additional units)
PA2023.0129	Discretion	29 FENTON WAY DEVONPORT TAS 7310	Residential and Visitor Accommodation
PA2023.0150	Discretion	10 SANDWOOD PLACE EAST DEVONPORT TAS 7310	Residential (units x3)
PA2023.0155	Discretion	151A KELCEY TIER RD SPREYTON TAS 7310	Residential (Single dwelling)
PA2023.0156	Discretion	11 FORMBY RD DEVONPORT TAS 7310	Signage (illuminated)
PA2023.0157	Discretion	138 FORTH RD DON TAS 7310	Residential (single dwelling and shed)
PA2023.0159	Discretion	11 MARCONI COURT STONY RISE TAS 7310	Storage (contractor's yard) (Lot 12)
PA2023.0160	Discretion	57A GUNN ST DEVONPORT TAS 7310	Residential (retaining wall)
PA2023.0163	Discretion	80-82 FORMBY RD DEVONPORT TAS 7310	Hotel Industry - additions and alterations
PA2023.0164	Discretion	51 JOHN ST EAST DEVONPORT TAS 7310	Residential (multiple units 1 x additional)
PA2023.0165	Permitted	5/151-153 TARLETON ST EAST DEVONPORT TAS 7310	Multiple dwellings (carparking reconfiguration)
PA2023.0166	Discretion	2/168 UPPER GEORGE ST DEVONPORT TAS 7310	Visitor Accommodation
PA2023.0168	Permitted	40-48 BEST ST DEVONPORT TAS 7310	Wall murals x 2 - Market Square
PA2023.0170	Discretion	201 KELCEY TIER RD SPREYTON TAS 7310	2 lot subdivision
PA2023.0180	Permitted	3-11 JILOA WAY DON TAS 7310	Education and occasional care (roof over basketball court)

1.2. Building & Plumbing:

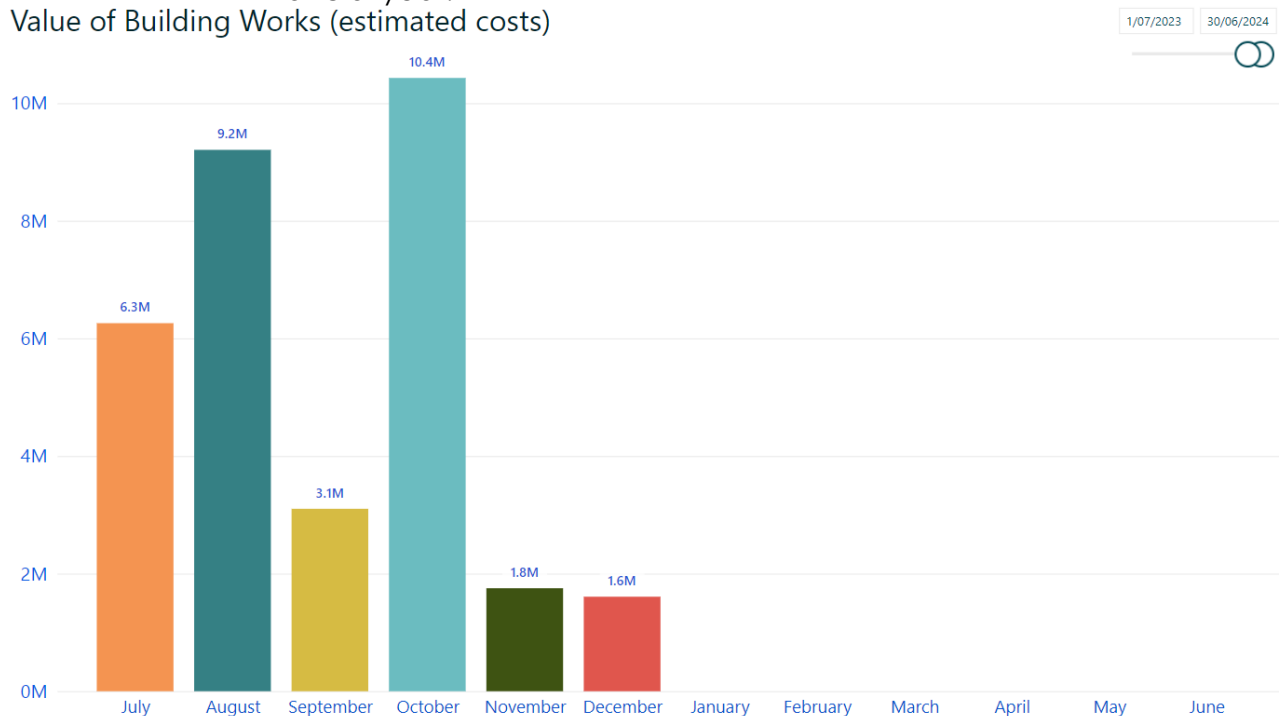
1.2.1. The following graph details the Building and Plumbing Applications received this financial year:

Building & Plumbing Applications Received



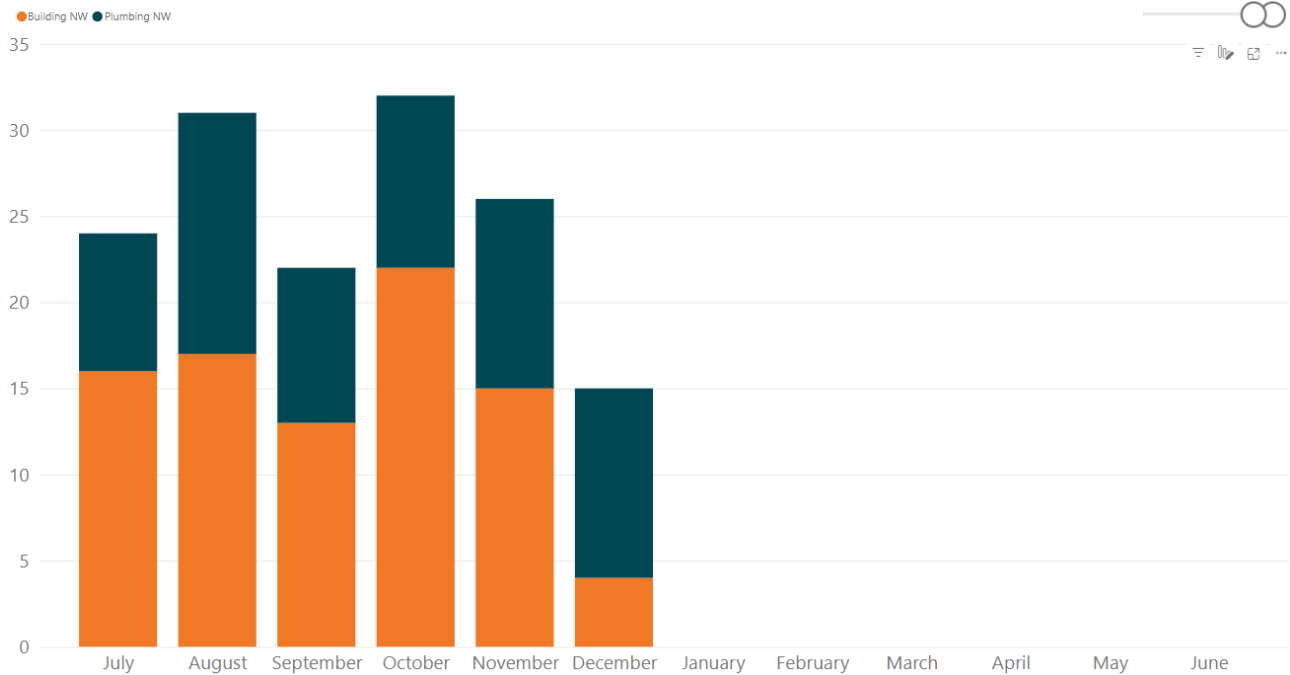
1.2.2. The following graph details the value of building works received this financial year:

Value of Building Works (estimated costs)



1.2.3. The following graph details the notifiable works received for building that have been issued this financial year:

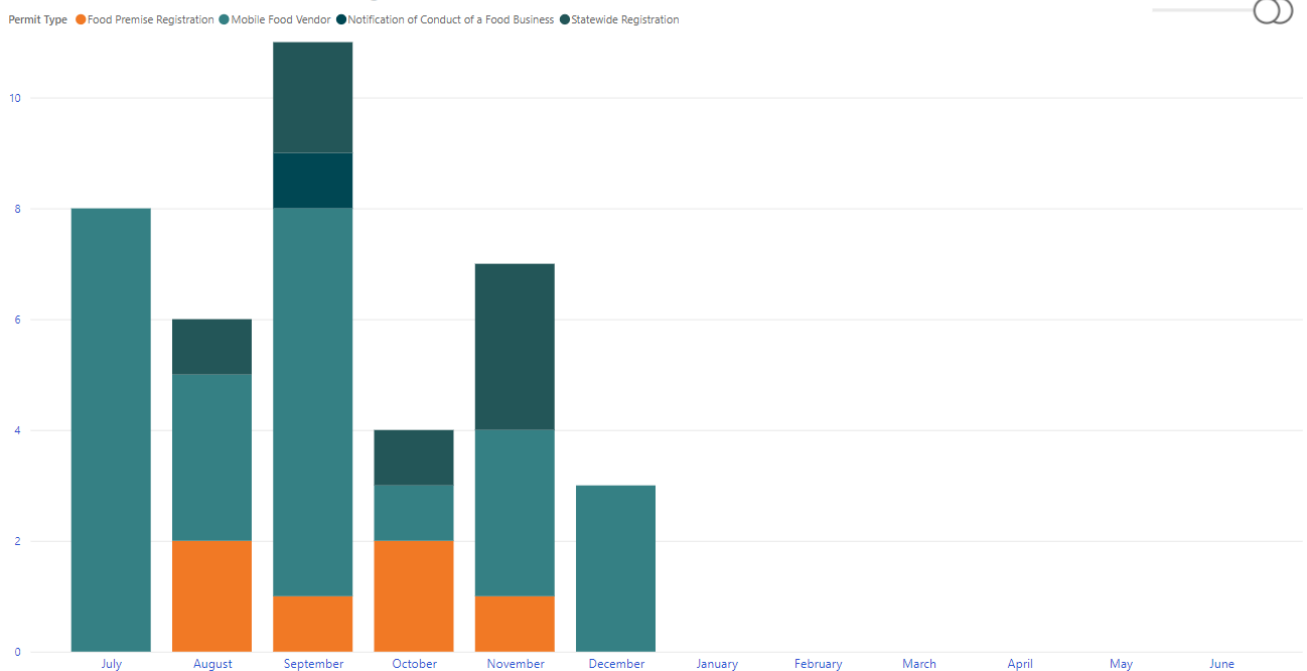
Notifiable Works Received - Building & Plumbing



1.3. Environmental Health:

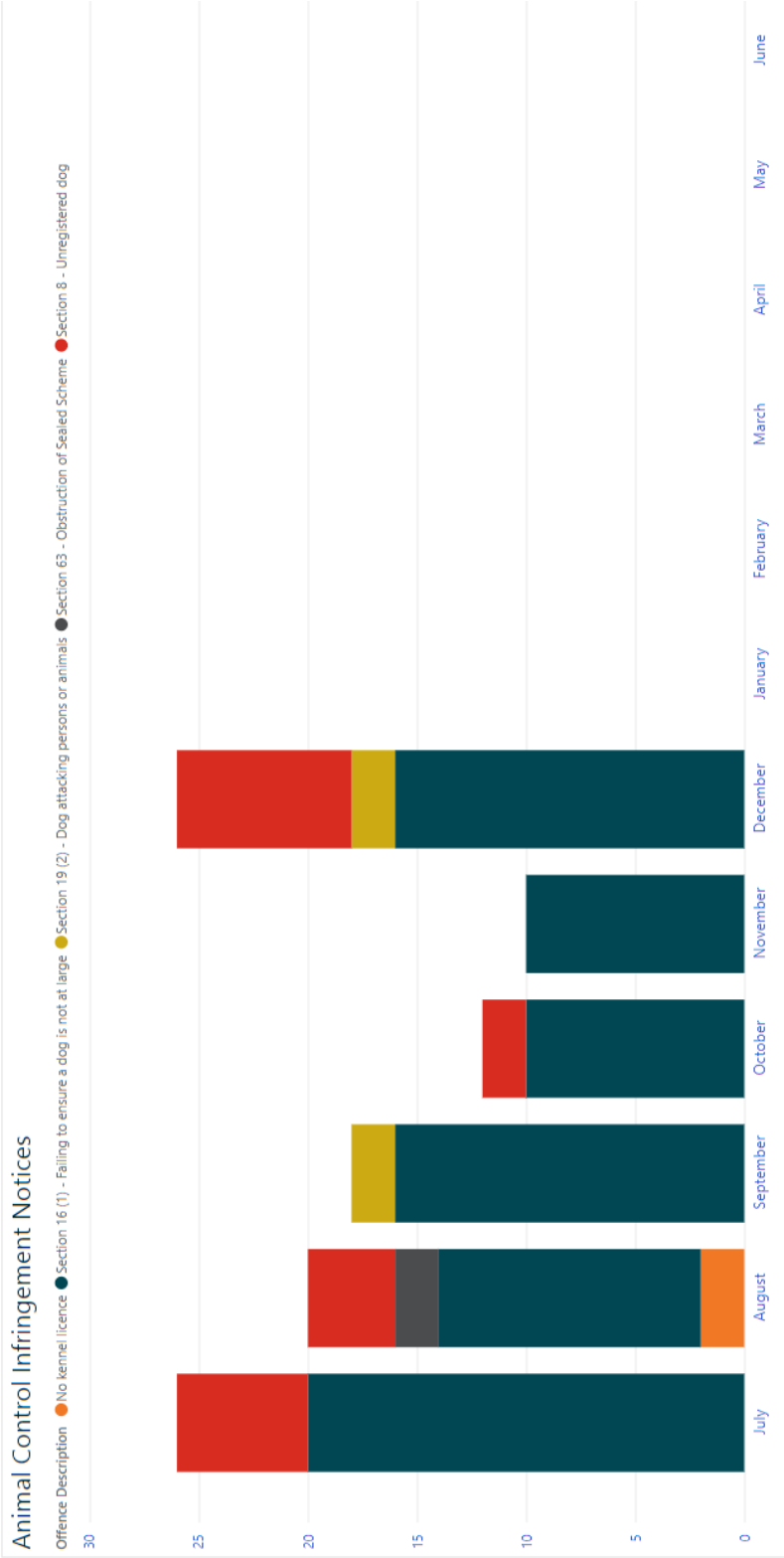
1.3.1. Food Business Registrations:

Environmental Health Permits and Infringement Notices



1.4. Animal Control:

1.4.1. The following graph details the number of animal complaints for this financial year:

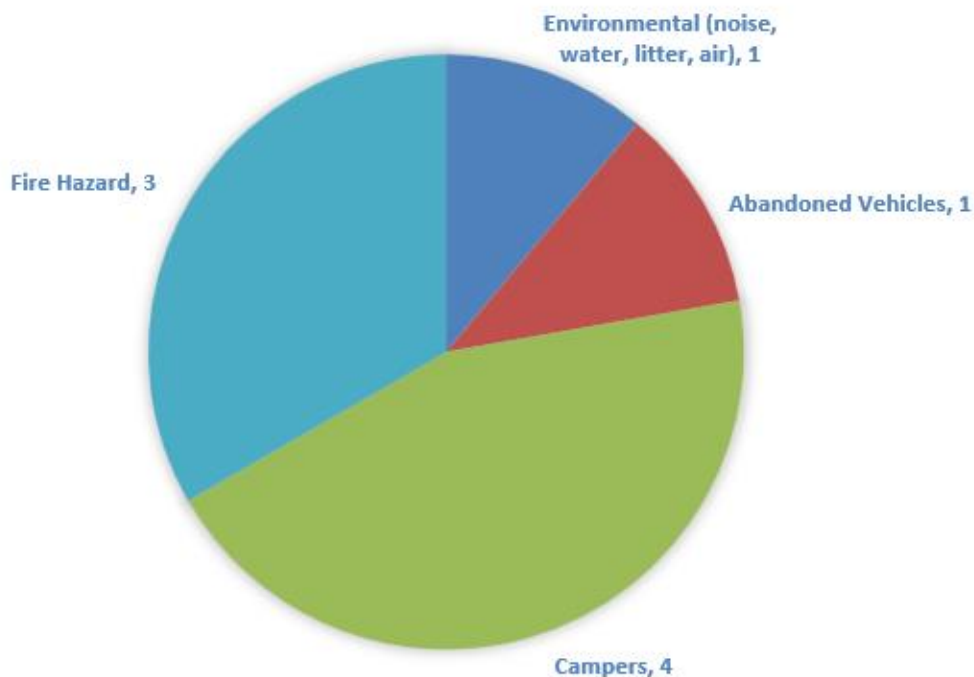


Risk & Compliance:

1.4.2. The following graph details the breakdown of the complaints received by the Risk Department during December:

1.4.3.

COMPLAINTS RECEIVED BREAKDOWN



1.4.4. The following table details the types of incidents reported in December:

Council/Public	Number Reported
Public	7
Near Hit	1
Property Damage	1
Personal Injury	2
Hazard	3
Council	22
Hazard	1
Motor Vehicle	1
General Public	6
Personal Injury	7
Property Damage	7
	29

2. INFRASTRUCTURE & WORKS:

2.1. Asset Maintenance:

Pump Station Road – Edge Break and Mill Outs



Percy Street – Stormwater Repair



Nixon Street Footpath and Bus Stop Works

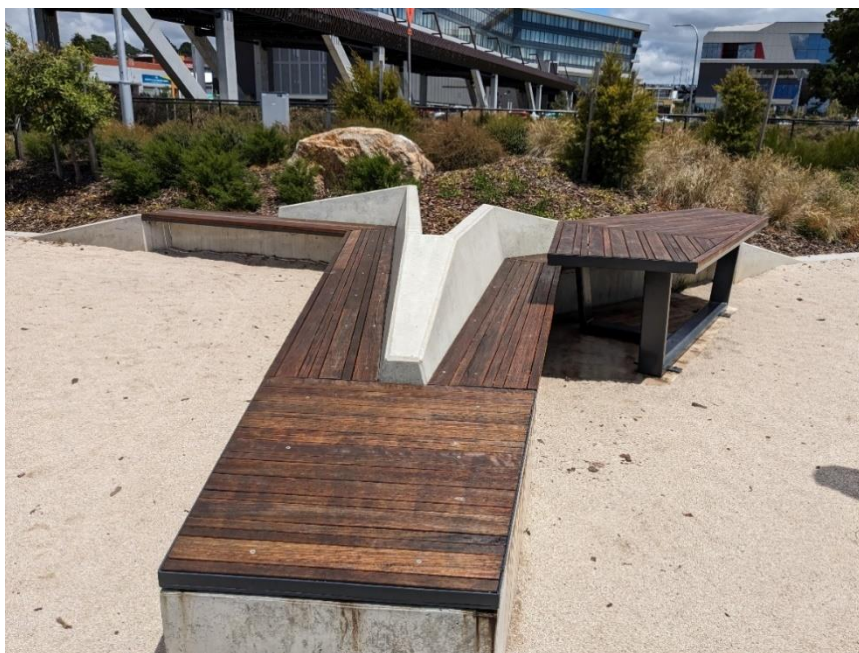


West Eugene Street Manhole & Surrounds





Devonport Recreation Centre Court Seal

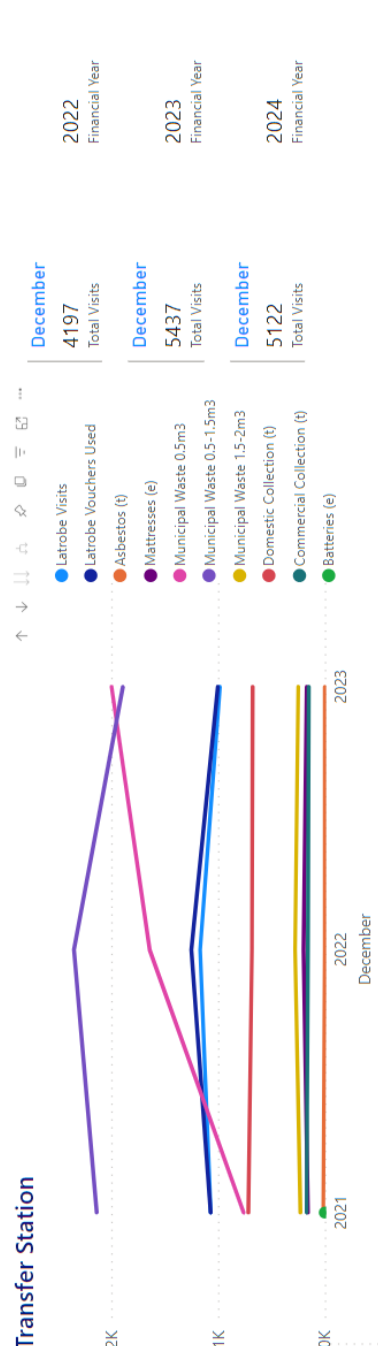


Re-staining Waterfront Furniture

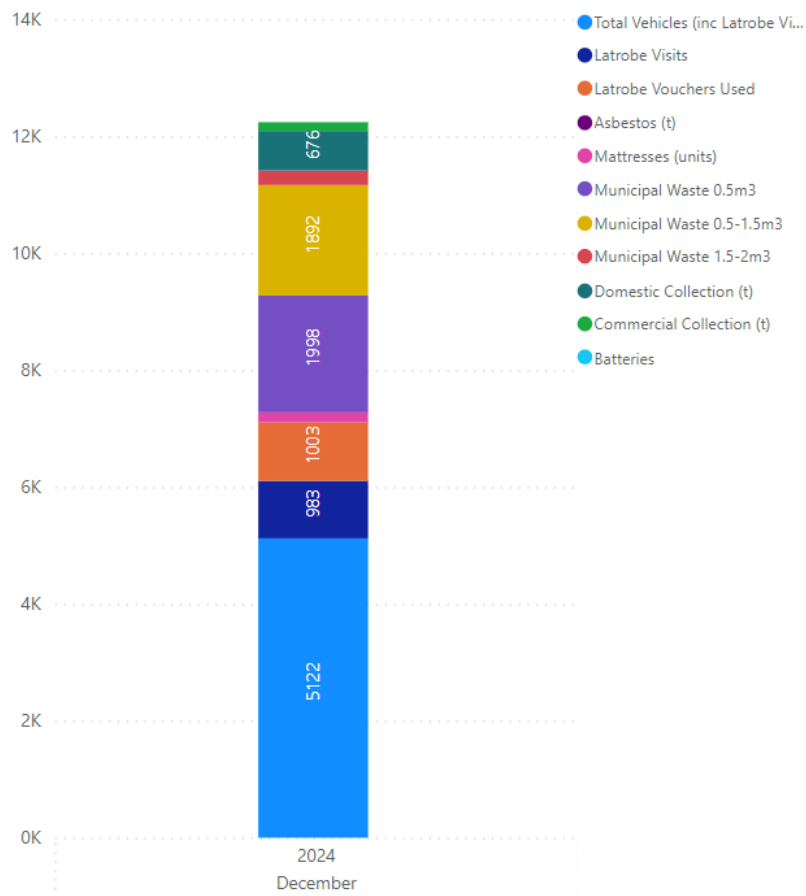
Waste Management:

2023 December Comparison Data

Financial Year	Total Vehicles	Latrobe Visits	Latrobe Vouchers Used	Asbestos (t)	# Vehicles Municipal Waste 0.5m3	# Vehicles Municipal Waste 0.5-1.5m3	# Vehicles Municipal Waste 1.5-2m3	Domestic Collection (t)	Commercial Collection (t)	Mattresses	Batteries	Contaminated Steel
2022	4197	1069	1069	15.00	762	2137	229	716.74	171.10	159.00	1.11	83.99
December	4197	1069	1069	15.00	762	2137	229	716.74	171.10	159.00	1.11	83.99
2023	5437	1168	1251	0.78	1641	2349	279	682.85	159.96	199.00		127.06
December	5437	1168	1251	0.78	1641	2349	279	682.85	159.96	199.00		127.06
2024	5122	983	1003	1.69	1998	1892	249	676.06	150.08	169.00		
December	5122	983	1003	1.69	1998	1892	249	676.06	150.08	169.00		
Total	14756	3220	3323	17.47	4401	6378	757	2,075.65	481.14	527.00	1.11	211.05



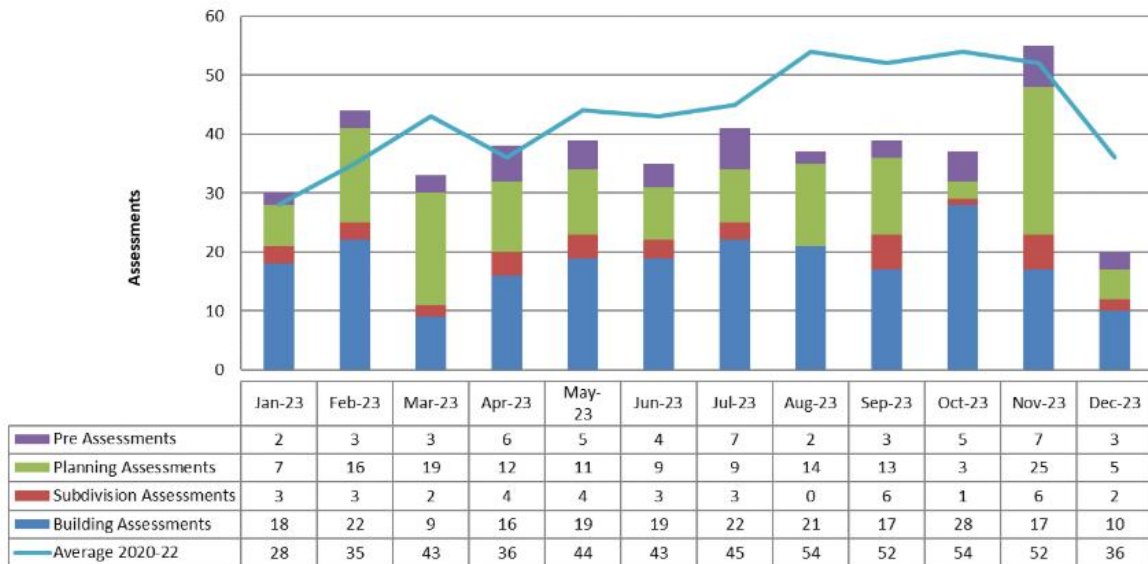
Transfer Station



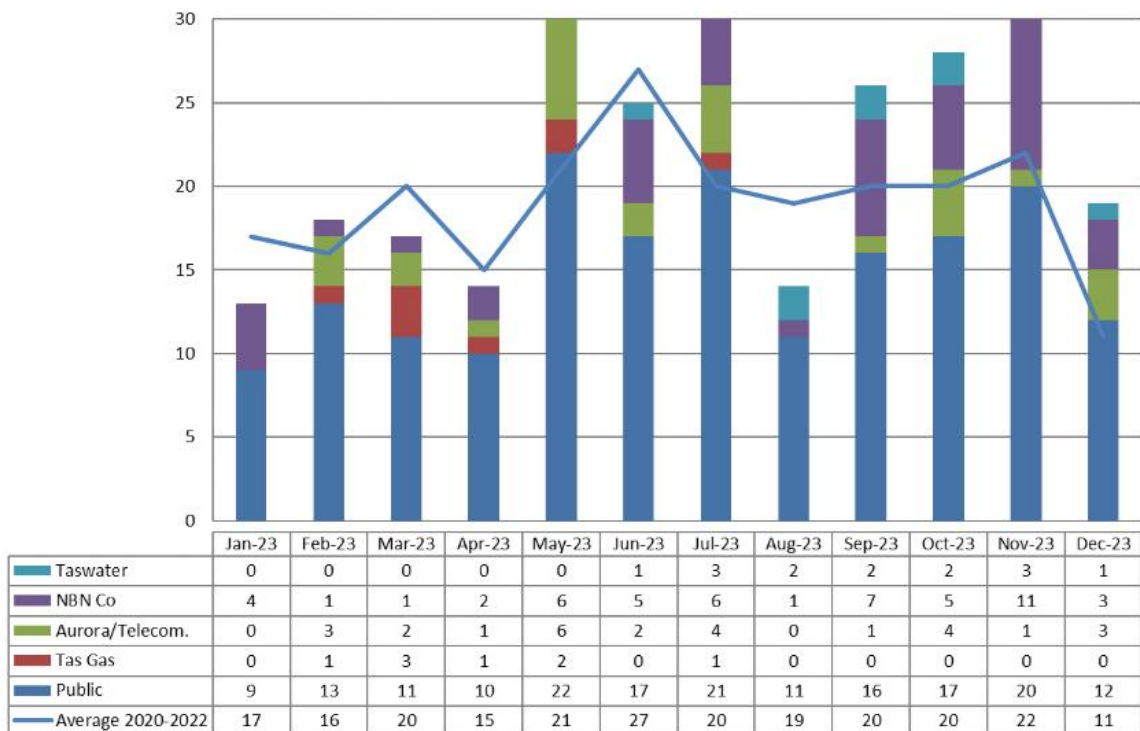
2.2. General Infrastructure Matters:

The following graphs detail the assessments processing through the Infrastructure Department. Each graph details the applications completed year to date, compared to a three-year average trend line.

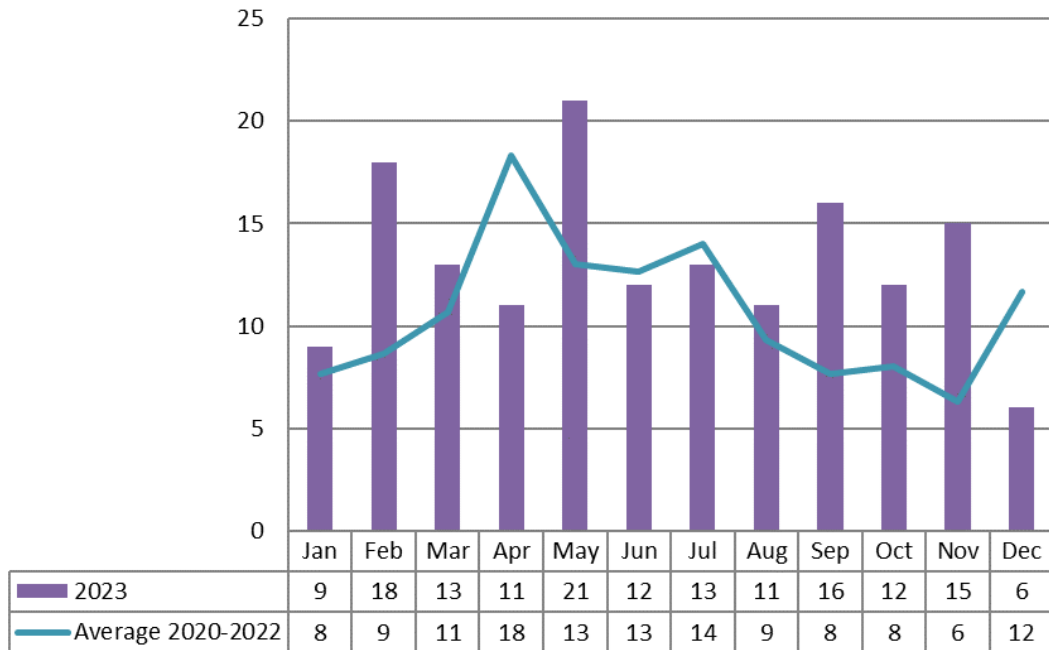
2.2.1. Engineering Assessments for Development Applications



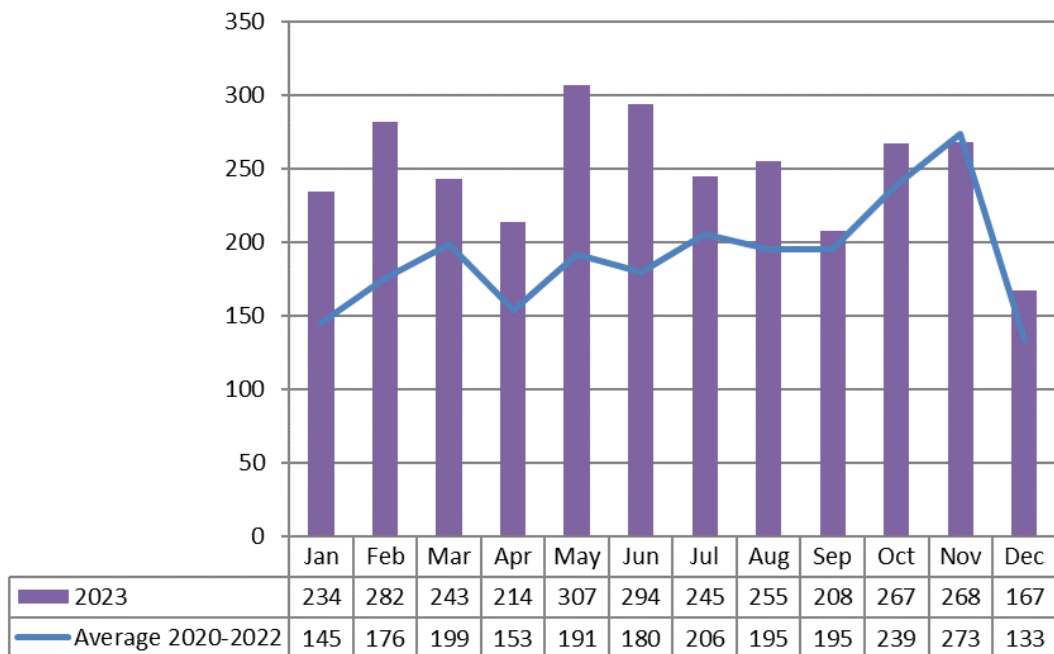
2.2.2. Road Reserve Permit Assessments



2.2.3. National Heavy Vehicle Regulator Assessments



2.2.4. Dial Before You Dig Requests



3. COMMUNITY SERVICES:

3.1. Community Development

3.1.1. International Volunteers Day Breakfast

Approximately 80 Devonport Volunteers met in Market Square Pavilion for a thank you event hosted by Devonport City Council. Councillors and Senior Management cooked and served breakfast for the Volunteers.

The Mersey Lions Food Van, equipped with a BBQ and bain-marie, was hired to prepare bacon, eggs, sausages, toast, hot drinks, and juices for the event held on Tuesday 5 December.

The participants gave positive feedback, saying the food was delicious and it was a valuable event. Any leftover, unopened food was given to the lunch program at East Devonport Primary School. Around 200 students were able to enjoy carbonara for lunch, and the remaining bread was used for breakfast club the next day.



2023 International Volunteers Day Breakfast Devonport

3.1.2. Connect to Education Graduation

Connect to Education was a TasTAFE course run in conjunction with East Devonport Primary School and East Devonport Child Family and Learning Centre.

A Council Officer participated in the graduation ceremony for the 2023 class which improved their literacy, gained experience as Teachers Assistants and in the school canteen lunch program.

The 10 students have all signed up to further education or have begun working as a result of the course.

3.1.3. Christmas in the East

Hundreds of families lined the streets of East Devonport dressed in their Christmas outfits for the 9th of December 'Christmas in the East' event.

Santa, staff and volunteers drove and walked through the streets of East Devonport spreading Christmas cheer, with lollies and craft packs designed by the Devonport Regional Gallery. The event was organised by: East Devonport Child and Family Learning Centre; East Devonport Neighbourhood House; Pathway Shed; the Rotary Club of Devonport South East; East Devonport Primary School; Devonport Anglican Church and Devonport City Council. Special acknowledgement to the two volunteers from the Pathway Shed who created 385 craft packs to gift out.



Some of the 2023 Christmas in the East staff and volunteers

3.1.4. East Devonport Child and Family Learning Centre Christmas Party

A Council Officer assisted the East Devonport Child and Family Learning Centre set up, run and pack up their Christmas celebrations at Don River Railway.

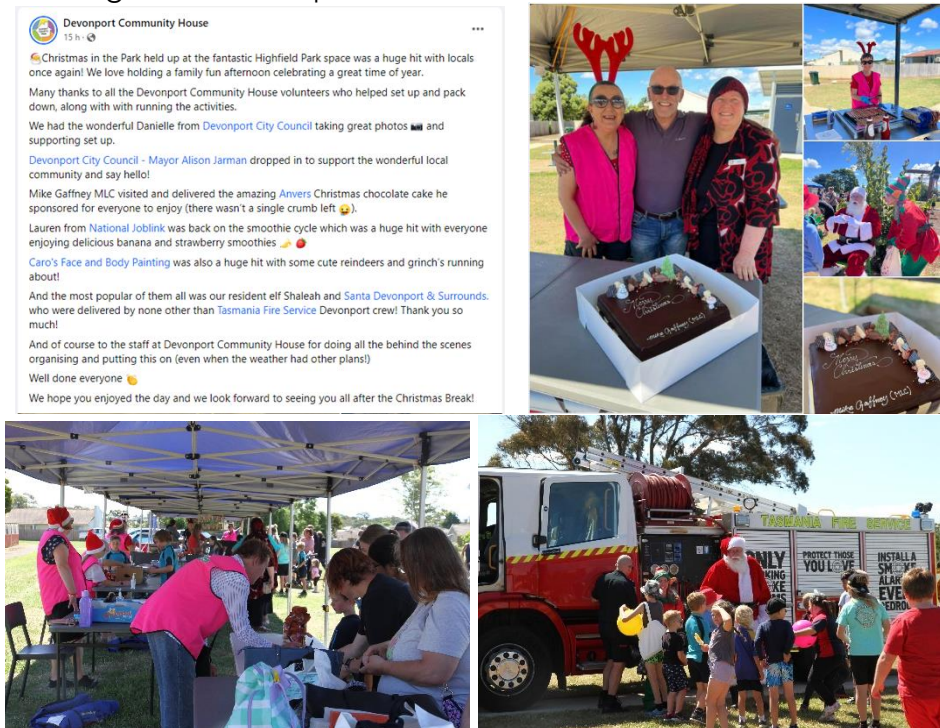
The event saw 160 parents and children fill the Don River Railway train, most for the first time. Afterwards the families met in the function centre to dance, eat a buffet lunch and meet Santa.



Devonport Child and Family Learning Centre Christmas event at Don River Railway

3.1.5. Christmas in the Park

The Devonport Community House held 'Christmas in the Park' once again in Highfield Park - Santa arriving in a fire engine was the key highlight. Mayor Alison Jarman made craft activities with locals and a Council Officer lent a hand with set up and taking photos. Originally delayed due to adverse weather conditions, the later date drew a larger than anticipated crowd.



Christmas in the Park 2023

3.1.6. Financial Assistance Program

Acquittals received from:

Organisation: Bowls Tasmania

Project: 9th National Bowling Arm Sides Championships – 2023

The championships are conducted annually, on a rotational basis, with teams of 18 armed bowlers from each State competing for the National title.

Bowling Arms were introduced into the sport of lawn bowls in the early 2000s and there are now more than 40,000 users throughout Australia. Actively promoted in Tasmania since 2017, there are now more than 250 bowling arm users in the State and this number is growing quickly. The use of bowling arms permits participation by those who would otherwise be unable to continue or take up lawn bowls. Their use means that older people particularly can continue to play or take up lawn bowls when they would be unable to play most other sports.

The event rotates around the participating States and it was Tasmania's turn to host the national event in 2023. The championships were held in Devonport using the lawn bowls facilities at the Devonport Country Club which are second to none in Tasmania, having been established with the hosting of major competition events in mind.

The event used local volunteers from local bowls clubs wherever possible which increased their knowledge and skills in organising and running a national event.

Bowls Tasmania promoted Tasmania as a holiday destination to the participants and their families / supporters who came to Tasmania for the championships and encouraged all participants to plan pre or post championship holidays in Tasmania - and many did just that with Teams entering from all six mainland states with an estimated 1,055 room nights purchased in and around Devonport.



9th National Bowling Arm Sides Championships at Devonport Country Club

Organisation: Parakaleo Ministries Inc T/A Choose Life Services

Project: External Building repairs

Project was completed on time and on budget - good weather helped.



Parakaleo Ministries external building repairs

Organisation: Devonport Squash Club

Project: 2023 City of Devonport Tasmanian Open

102 players with additional support staff and families attended the Tasmanian Open held at the Devonport Recreation Centre 2-6 August 2023.

Devonport Squash Club advised the event ran like clockwork, assisted by the staff in the Devonport Sport and Recreation Centre.

The most important outcome, was that it highlighted the Squash Centre, as being on par with some of the best around.



2023 City of Devonport Tasmanian Open honouring Fabio Pizzirani for championing squash in Devonport.

3.1.7. Devonport Community Services Newsletter

The online Devonport Community Services Newsletter is used to disseminate information about:

- Grants available to the community;
- Available community assistance programs and services;
- Health information, programs and initiatives;
- Events and community projects; and
- Updates from across Council.

Recent editions can be found on the Council website located at:

<https://www.devonport.tas.gov.au/live/your-community/community-services/newsletter/>.

The Department published one edition in December 2023.

Devonport events/locations that attracted attention by readers during December:

- Christmas Wreath making workshops
- Devonport Christmas Parade
- Spreyton Scouts Fresh Christmas Trees
- DCCI Lunch with the Premier
- Dance Revolution – A Day at the Movies

3.1.8. Working Groups

Access and Inclusion Working Group

The Access and Inclusion Working Group met once in December they talked to Guest speaker John Cornell – Devonport Stadium Project Lead about the plans for the Devonport Stadium Project.

East Devonport Working Group

The East Devonport Working Group discussed recent East Devonport events:

- East Devonport Jobs Forum
- 'Stories Through Song' launch and upcoming Abstract at an Early Childhood Conference in Cairns
- LovED (East Devonport)
- Christmas in the East
- Community Rally – East Devonport Medical Centre

The group heard updates on:

- Jenny Mountney – retiring. Jenny has represented the East Devonport Child and Family Learning Centre and the East Devonport Community on various Council Special interest and Working Groups since 2011.
- Garden of Reflection
- East Devonport Bowls Club Christmas Lunch
- Dressed for Success

3.2. Active Communities:

3.2.1. Ageing Stronger Living Well Devonport

The Annual Christmas Lunch was held on Wednesday 6 December at Devonport Country Club, with a total of 85 people in attendance – the biggest gathering of program participants to date.



Ageing Stronger Active Longer 2023 Christmas gathering

3.2.2. Recreation Centre Participation Data for December

Devonport Recreation Centre		
	Bookings	User Groups
Judo	20	1
Meeting Room	4	2
Sauna	82	1
Squash	9	2
Stadium Court 1	8	3
Stadium Court 2	4	3

Table Tennis	26	4
Youth Centre	48	7
Total	201	23

East Devonport Recreation and Function Centre		
	Bookings	User Groups
Stadium	20	7
Community Room	5	5
Total	25	12

Recreation Centre User Numbers:

Devonport Recreation Centre	
Squash Centre	1439
Stadium	0
Youth Centre	1176
Table Tennis	1289

3.2.3. December Sporting Events

Several significant community events were held, with a number of new events finalising their applications to host onsite.

	Event	Dates	Venue
1	Mersey Valley Devonport Cycling Club Carnival	02/12/2023	Devonport Oval
2	The Department of Climate Change, Energy, the Environment and Water - Community Drop in Information Session	05/12/2023	East Devonport Recreation Centre – Community Room
3	Mersey Mountain Bike Club Twilight Series	14/12/2023	Kelcey Tier Reserve

3.2.4. Upcoming Sporting Events:

	Event	Dates	Venue
1	The Drum Collective – Drumming for Wellness	07/01/2024	Joshua Slocum Park
2	Tasmanian JackJumpers Clinic	09/01/2024	Devonport Recreation Centre – Stadium
3	Mersey Valley Devonport Cycling Club – January Carnival	13/01/2024	Devonport Oval
4	Cricket Tasmania – Hurricanes School Holiday Clinics	15/01/2024 - 16/01/2024	Meercroft Park

3.3. Events:

3.3.1. External Events held in December

	Event	Dates	Organisation	Venue
1	Shred Squad	7 December	Rideo MTB	Kelsey Tier Reserve
2	IDPwD Christmas Party in the Square	3 December	Devonfield Enterprises	Market Square
3	Volunteer Community Breakfast	5 December	DCC	Market Square Pavilion
4	Shred Squad	7 December	Rideo MTB	Kelsey Tier Reserve
5	Carols By Candlelight	10 December	Soroptimists International	Haines Park
6	Christmas in the Park	14 December	Devonport Community House	Highfield Park
7	Breakfast in the Park	22 December	Rotary Club of Devonport North	Haines Park
8	Christmas Eve Music Festival	24 December	Spreyton Cider Co	Spreyton Cider
9	SeaRoad Taste the Carnival	29-30 December	Devonport Athletics Club	Devonport Oval

3.3.2 Council Events and Activities held in December:

- The Spirit of Christmas Activities:



- Storytowns Scavenger Hunt
Participants helped Santa in locating his missing reindeer through custom-made podcasts providing clues to its whereabouts.

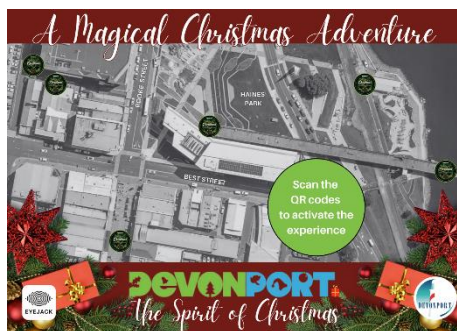
Eight local businesses hosted the activity and contributed almost \$2000 worth of prizes in gift vouchers and stock. Participating businesses included Passport Surf, Luzette Florist, Evolve Sport & Leisure, Elizabeth Matthews Gifts, Devonport Bookshop, Just For You Homewares, A H Pease Shore Store, and Tasmanian Printer Cartridge Company.

There were two minor prize draws on December 8th and 15th, worth \$250 each, with a final grand draw on Friday, December 22nd, worth over \$800. The remaining stock was given out as Secret Santa gifts at Festive Friday activities.



Grand prize winner Rebecca with daughter Daisy collecting over \$800 worth of vouchers and gifts

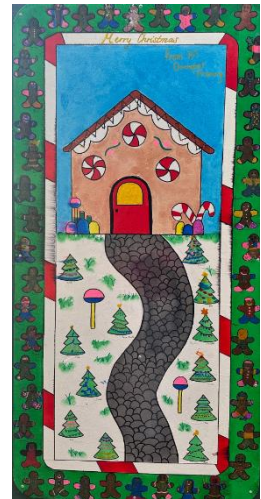
- AR Christmas Adventure
AR (Augmented Reality) decals were placed in the Rooke Street Mall, Haines Park and the paranapple precinct. Families could follow the trail and by using their mobile phone or tablet, and activate the 3D artworks. They included a snow globe, toy parade, storm of presents, Santa, a Christmas Tree, and Santa's sleigh (which you could see flying across the sky above the Mersey River).



Map of AR decals

- Christmas Panels

11 schools and youth organisations painted panels to decorate the base of the Community Christmas Tree in the Rook Street Mall. Contributing organisations included Devonport Primary School; East Devonport Primary School; Nixon Street Primary School; Miandetta Primary School; Hillcrest Primary School; Spreyton Primary School; Devonport Christian School; Devonport Girl Guides; North-West Support School; Malangenna Childcare Centre; and the Devonport Regional Gallery Create & Make group.



Community Christmas Tree in the Rook Street Mall

- Festive Fridays – 8, 15 & 22 December

Staff members and Councillors dressed up as Christmas characters and went into the Rook Street Mall for selfies with families. Secret Santa gifts were given out to children. A majority of these gifts were donated by Elizabeth Matthews Gifts or were from the cancelled Spring Fling Fair. Free face painting and gift wrapping were also offered on the final Friday before Christmas.



Festive Friday in the Rook Street Mall

- Christmas Parade – Friday 8 December

Over 40 entries braved wet weather to participate in the Devonport Christmas Parade, while approximately 2500 people lined the streets to

cheer them on. Santa made an appearance on a golf cart, generously donated by the Devonport Country Club. Marshalling was controlled by members of the Senior Management, staff and members of the Mersey S.E.S. Mayor Jarman awarded \$100 prizes to three floats – Studio 8:1 Dance Company, Burnie Highland Pipe Band and Easy Riders Northwest Chapter. Members of DEVYAG live streamed the Parade on Facebook.



Devonport Christmas Parade 2023

- Carols By Candlelight – Sunday 10 December
Sooptimist International worked with the Lions Club of Mersey Devonport and Council to put together a two-hour program of local performers presenting traditional carols and more contemporary Christmas songs to a very enthusiastic crowd. The MC for the evening was Sea FM's Jess Bennett. This was the first time the Carols have utilised the newly developed Haines Park, and the staging took advantage of the amphitheatre area.



Carols By Candlelight 2023

- Eve in the City – Aikenhead Point – 31st December
Devonport New Year's Eve celebration attracted approximately 9000 patrons. People of all ages, locals and tourists alike gathered across

Aikenhead Point and Joshua Slocum Park to celebrate the old year and ring in the new.

There were many free activities offered to the community including laser tag, lawn games, a silent disco, photo booth, face painting, and a Dreams and Wishes activity. Also on site were a selection of carnival rides and Henna artists, a host of food and beverage vendors and live music from 6 pm until the midnight fireworks.

There was a Welcome to Country and a group of Samoan dancers as well as three bands – The HeartBeats, Retro Blonde, and Baby Come Tack.

Council engaged the services of Kinetic for a free bus loop to and from the event site. Approximately 850 trips were taken on this service. Once again, there were two spectacular fireworks displays sponsored by SeaRoad.



Eve in the City and SeaRoad Fireworks 2023

3.3.3. Upcoming Events:

Full details of events can be found on Council's website <https://www.devonport.tas.gov.au/whats-on-devonport/> or Events Facebook page <https://www.facebook.com/devonportevents/>

Events currently being processed for January:

	Event	Dates	Organisation	Venue
1	Family Fun Fair	3-20 January	Xtreme Rides	Devonport Oval
2	Ladbrokes Devonport Cup	10 January	Devonport Racing Club	Devonport Racecourse
3	Show n Shine	21 January	Marion Storm Cafe	Joshua Slocum Park

3.4 Natural Resource Management

3.4.1. Friends of Don Reserve

Friends of Don Reserve met twice during December. The first time to work their magic by removing more weeds in the Don Reserve, alongside the Don Railway/Don College oval with the 5 volunteers manually removing or chemically treating thistles, St John Wort and blackberries.

The second meeting was to celebrate and reflect on all the hard work they have completed during 2023. In total, since the new NRM Manager, Deb Cross started in August, their contributions have totalled 80 hours, hundreds of weeds hand pulled or cut and painted and 595 native tube stock planted.



Friends of Don Reserve December 2023

4. CULTURAL FACILITIES:

4.1. Devonport Regional Gallery:

4.1.1. Gallery Program

Exhibition	Date
Rodney Gardner: A collection of watercolour and charcoal works	3 Nov – 9 Dec
Dusk: Curated by Victor Manuel Medrano-Bonilla	10 Nov – 20 Jan
Zoonoses: Dr. Nicola Hooper	24 Nov – 6 Jan
North-West Support School 2023 Exhibition	02 Dec – Feb 2
North-West Art Circle	20 Jan – 17 Feb
Current: Gail Mabo, Lisa Waup and Dominic White	27 Jan – 9 Mar
The Interior: Natalya Hughes	2 Mar – 13 Apr

4.1.2. Education Program activities and participation data:

Event	Participation	Date
Childrens University Limitless Learning	16	5-Dec
Limitless Learning Launch	20	13-Dec
Limitless Learning It's ok @ DRG Launch	30	14-Dec
Little Gallery EAP Meet & Greet with Joe Collings-Hall	4	15-Dec
Books + Art	6	18-Dec
Outreach East Devonport Pathways Shed	5	19-Dec
Create & Make Wednesday - catchup session	4	20-Dec
Create & Make Thursday - catchup session	8	21-Dec
TOTAL	93	

4.2. Bass Strait Maritime Centre:

4.2.1. Exhibition Program

Current Exhibition	Date
Bass Strait Maritime Centre: The First 50 Years	19 July – 22 Feb
CSIRO Investigate (Mobile Temporary Exhibition)	6 Nov – 30 Jan

4.2.2. Education and public program activities and participation data:

Event	Participation	Date
Nixon Street Primary School	50	4-Dec
Nixon Street Primary School	49	5-Dec
Stanley Primary School	14	11-Dec
Our Lady of Lourdes Primary School	52	12-Dec
Orana Care	10	27-Dec
TOTAL	175	

4.3. paranapple arts centre

4.3.1. Performance and production program:

Production	Patrons	Date
Dance Revolution Studio: A Day at the Movies	294	2-Dec
Caroline Small School of Dance: Alice in Wonderland	668	9-Dec
TOTAL	962	

4.3.2. Visitor number data:

Facility	Visitors December
paranapple arts centre	3,412
Bass Strait Maritime Centre	640
TOTAL	4,052

4.4. Convention Centre & Market Square:

4.4.1. Events including attendee numbers and utilisation trends.

For December 2023, the DCC meeting rooms held 29 events, 7 events in the convention centre and 1 event in Market Square Pavilion. Total attendance of 2,078 patrons.

Event: Convention Centre	Presented By	Attendance
Weightlifting Tasmania Awards 2023	Weightlifting Tasmania	60
Celebration Service	Devonport Christian School	900
Lunch with the Premier	Devonport Chamber of Commerce & Industry	91
Red, White and Brass Film Screening	Northwest Film Society	60
Graduation	University of Tasmania	250
Year 10 Celebration	Devonport High School	102
Christmas Event	Cherry Hill Cool Stores	72





Left to Right: UTAS Graduation Town and Gown and Devonport High School Year 10 Leavers Market Square Arrivals



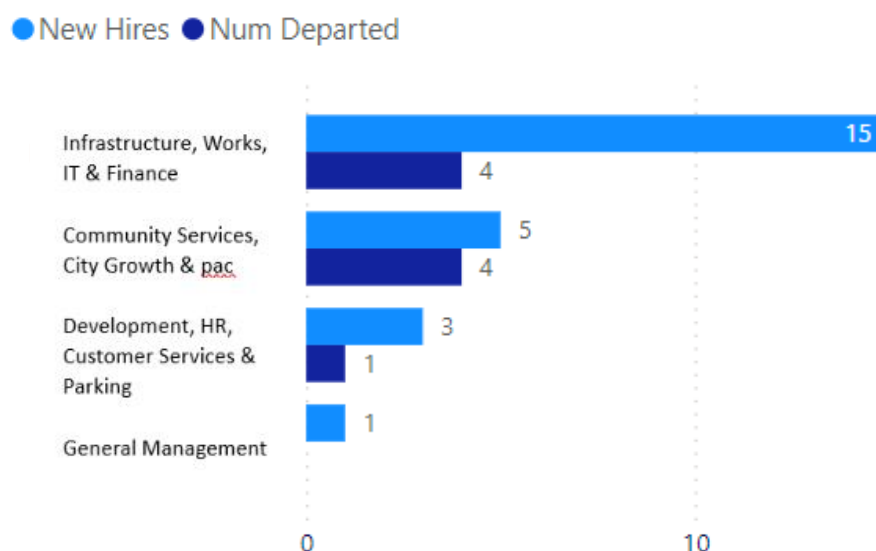
Devonport Chamber of Commerce – Premier's Luncheon

5. CORPORATE SERVICES:

5.1. Human Resources:

5.1.1. Staff departures and recruitment (advertised positions and staff appointments) this financial year:

Turnover by Department



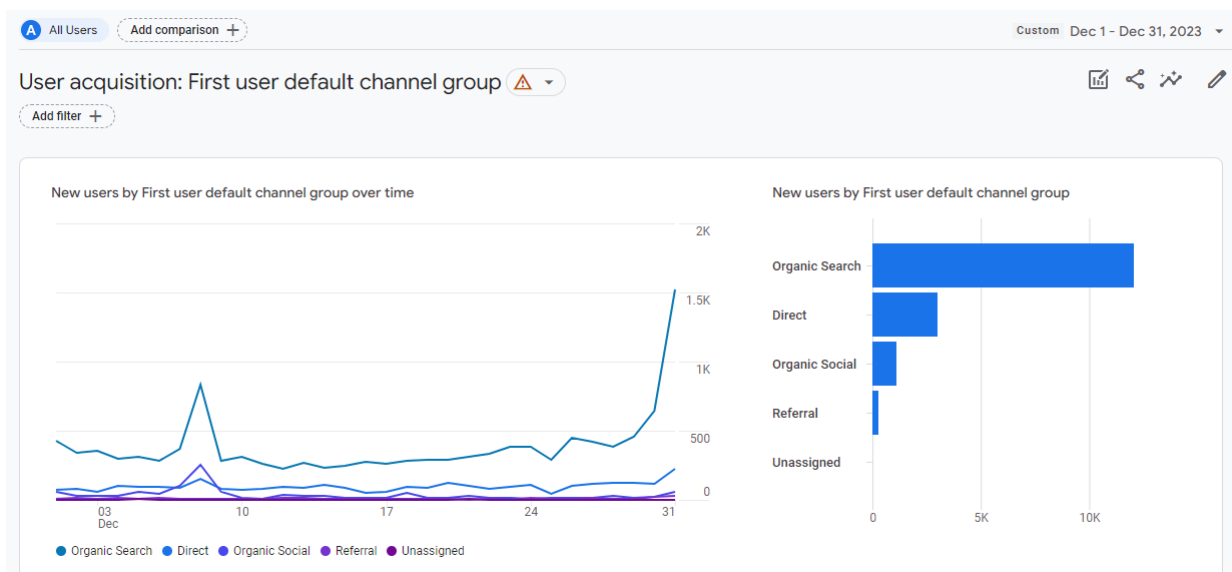
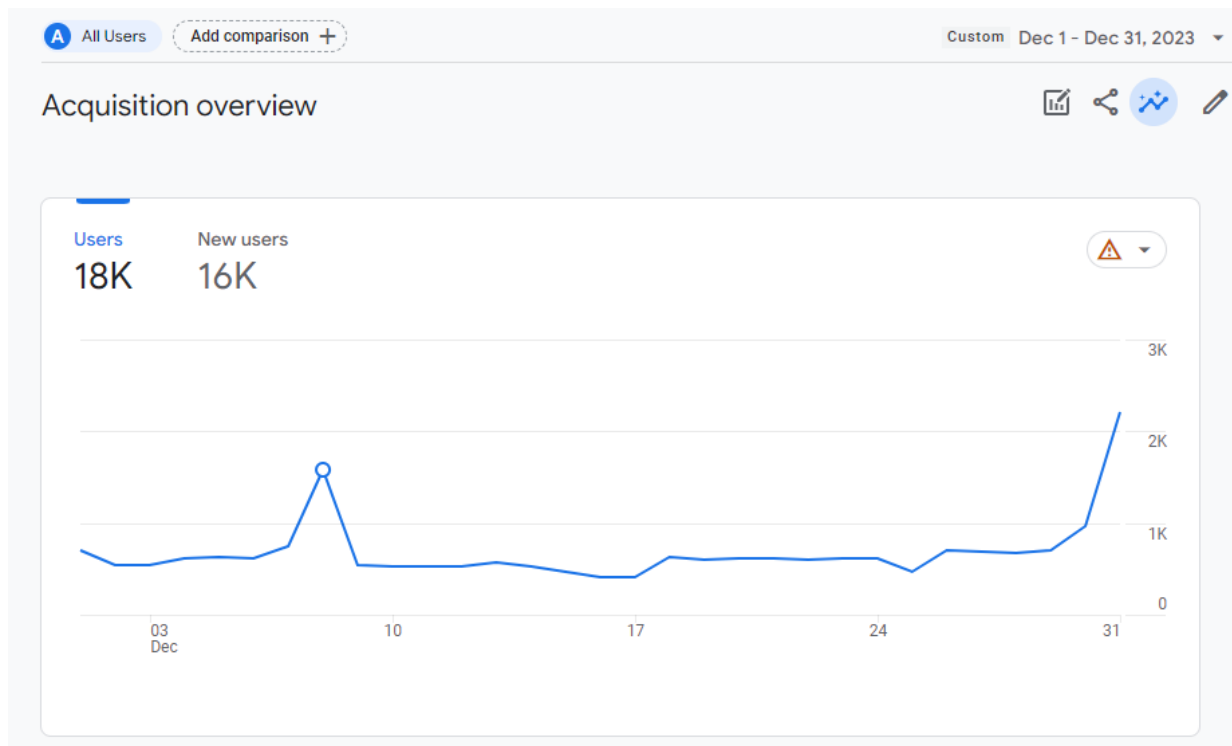
5.2. Communications:

5.2.1. Website and social media statistics and data:

Devonport City Council Website

Devonport City Council website content is refreshed on an on-going basis, by updating information and the addition of new public notices, planning applications, news stories and events.

Top 10 Website Pages	December 2023
<ol style="list-style-type: none">1. Eve in the City – NYE 20232. Get into the spirit of Devonport's 2023 Christmas Parade3. Bin Collection Day Map4. Waste Transfer Station5. Contact Us6. What's on Devonport7. Weekly Rubbish Collection8. Advertised Planning Permit Applications9. Forms and Payments10. Lillico Beach	
Note: Most visitors to the website begin at the home page, but this is not listed in the top 10 pages, as it would be a normal starting point for most website visits.	



December 2023 Statistics

Community Consultation

Council's online engagement platform www.speakupdevonport.com.au is utilised for all of Council's community consultation.

Social Media

Council currently utilises Facebook, Twitter and LinkedIn as social media tools to engage with the community and local media.

Followers at the end of December 2023:

Facebook	12,657 up by 192
LinkedIn	1,265 up by 15
Twitter	688 up by 4

The Devonport City Council Corporate Facebook page is well utilised by the community, with high engagement regarding capital works projects, media releases, Council events, emergency updates, community initiatives and road works. Several other Facebook pages and Instagram accounts are administered by Council's Events Team, and the paranple arts and convention centre. Each represent a targeted marketing opportunity, with content planned specific to each page's audience.

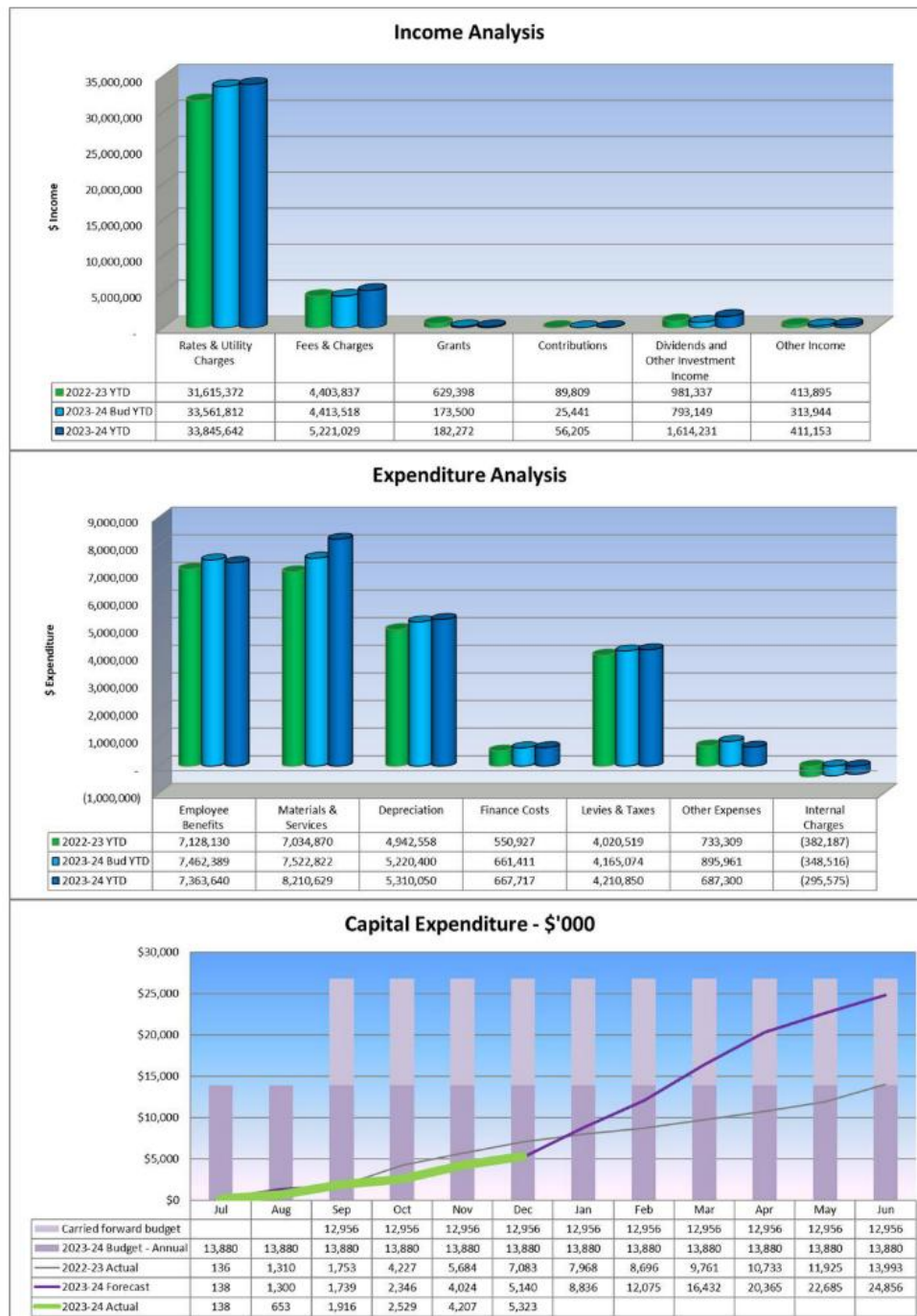
DCC Corporate Facebook Page Statistics	December 2023
Facebook Average Monthly Reach: Number of Facebook users who have seen content associated with the page during the period.	98,275 TY (66,698 LY)

During December, the top 10 Facebook posts in terms of audience reach were:

December 2023
1. Coastal Pathway Section Opening, 16/12/2023, 35.2k
2. Multi-Level Carpark Mural, 18/12/2023, 29.9k
3. Toy Mouse, 21/12/2023, 27k
4. Food Business Standards Promotion, 20/12/2023, 19.1k
5. Bridge Completion, 22/12/2023, 18.7k
6. Carols by Candlelight, 11/12/2023, 12.7k
7. Lost Dog, 14/12/2023, 12.1k
8. Devonport Christmas Parade Event, 6/12/2023, 10.1k
9. Invasive weed alert, 7/12/2023, 8.4k
10. Emergency TasWater Works, 5/12/2023, 8.3k

4.1. Finance:

The operating result for the financial year to the end of December 2023 is favourable with actual revenue being higher than budget by \$2M and actual expenses being higher than budget by \$575K, resulting in an overall favourable variance of \$1.5M. The forecast operating surplus for the financial year is \$4.1M, which includes share of profit of associates (Dulverton) of \$2.3M.



For further information please refer to the attached finance report.

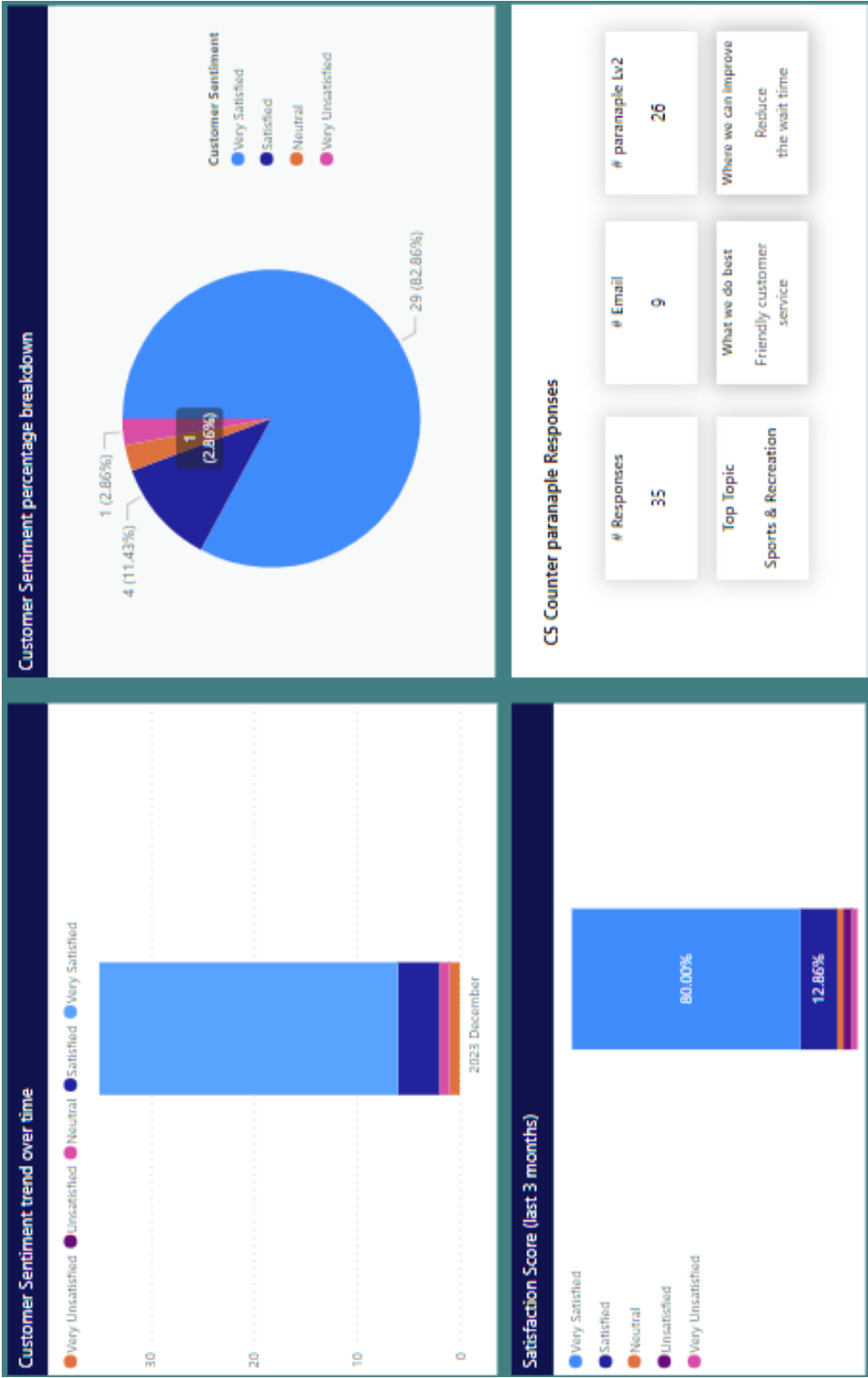
4.2. Customer Service:

5.4.1. The following graph shows the breakdown of customer sentiment for inbound and outbound calls to Council's Customer Service Financial YTD:

NOTE: Customer Sentiment Stats along with other useful Council reports can be found on Council's website at [Your Council Dashboards | Devonport City Council](#)



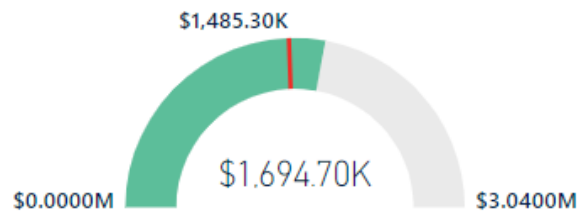
5.4.2. The following graphs details the customer feedback received by Council during December:



5.3. Parking:

5.5.1. Parking statistics Financial YTD:

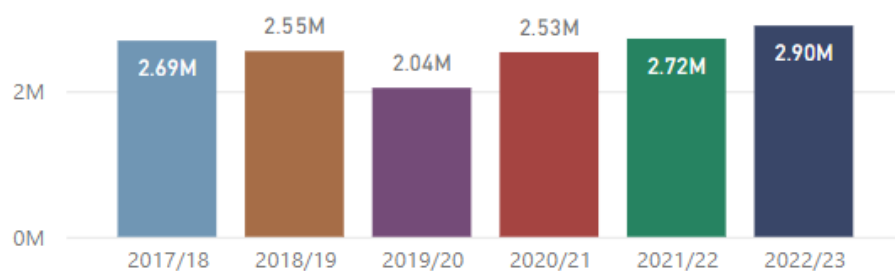
Budget v Revenue Period to Date



Revenue/Budget Period to Date

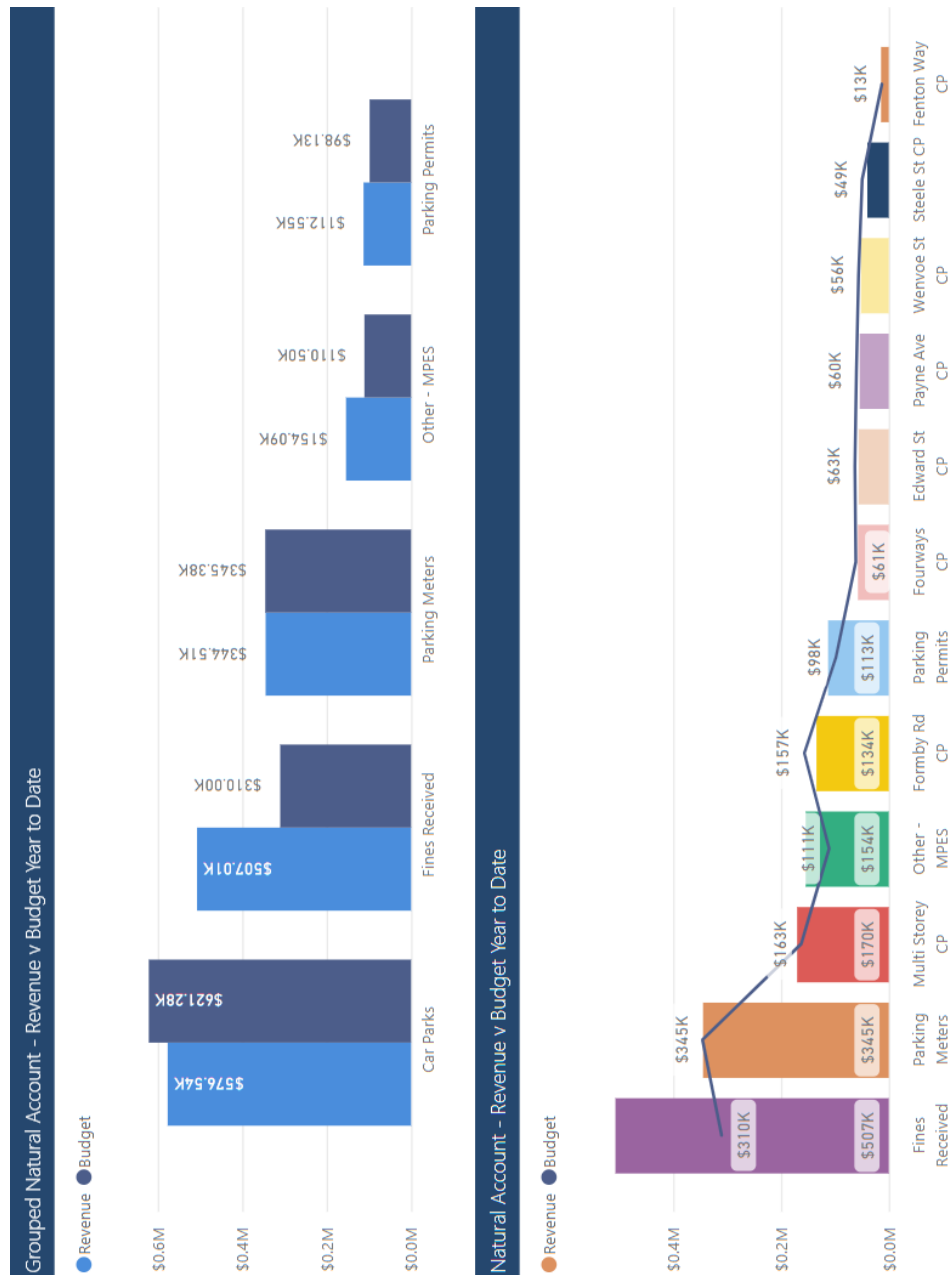
Description	Budget \$	Revenue \$	Variance \$	Variance %
Edward St CP	\$62,851.02	\$55,880.23	(\$6,970.79)	-11%
Fenton Way CP	\$12,693.48	\$14,302.94	\$1,609.46	13%
Fines Received	\$310,000.03	\$507,006.94	\$197,006.91	64%
Formby Rd CP	\$156,648.48	\$134,098.62	(\$22,549.86)	-14%
Fourways CP	\$61,152.48	\$57,206.96	(\$3,945.52)	-6%
Multi Storey CP	\$162,692.52	\$169,959.76	\$7,267.24	4%
Other - MPES	\$110,500.02	\$154,089.26	\$43,589.24	39%
Parking Meters	\$345,383.21	\$344,506.69	(\$876.52)	-0%
Parking Permits	\$98,132.52	\$112,553.59	\$14,421.07	15%
Payne Ave CP	\$59,860.50	\$53,863.45	(\$5,997.05)	-10%
Steele St CP	\$49,278.00	\$39,752.65	(\$9,525.35)	-19%
Wenvoe St CP	\$56,107.98	\$51,478.67	(\$4,629.31)	-8%
Total	\$1,485,300.24	\$1,694,699.76	\$209,399.52	14%

Previous Years Revenue

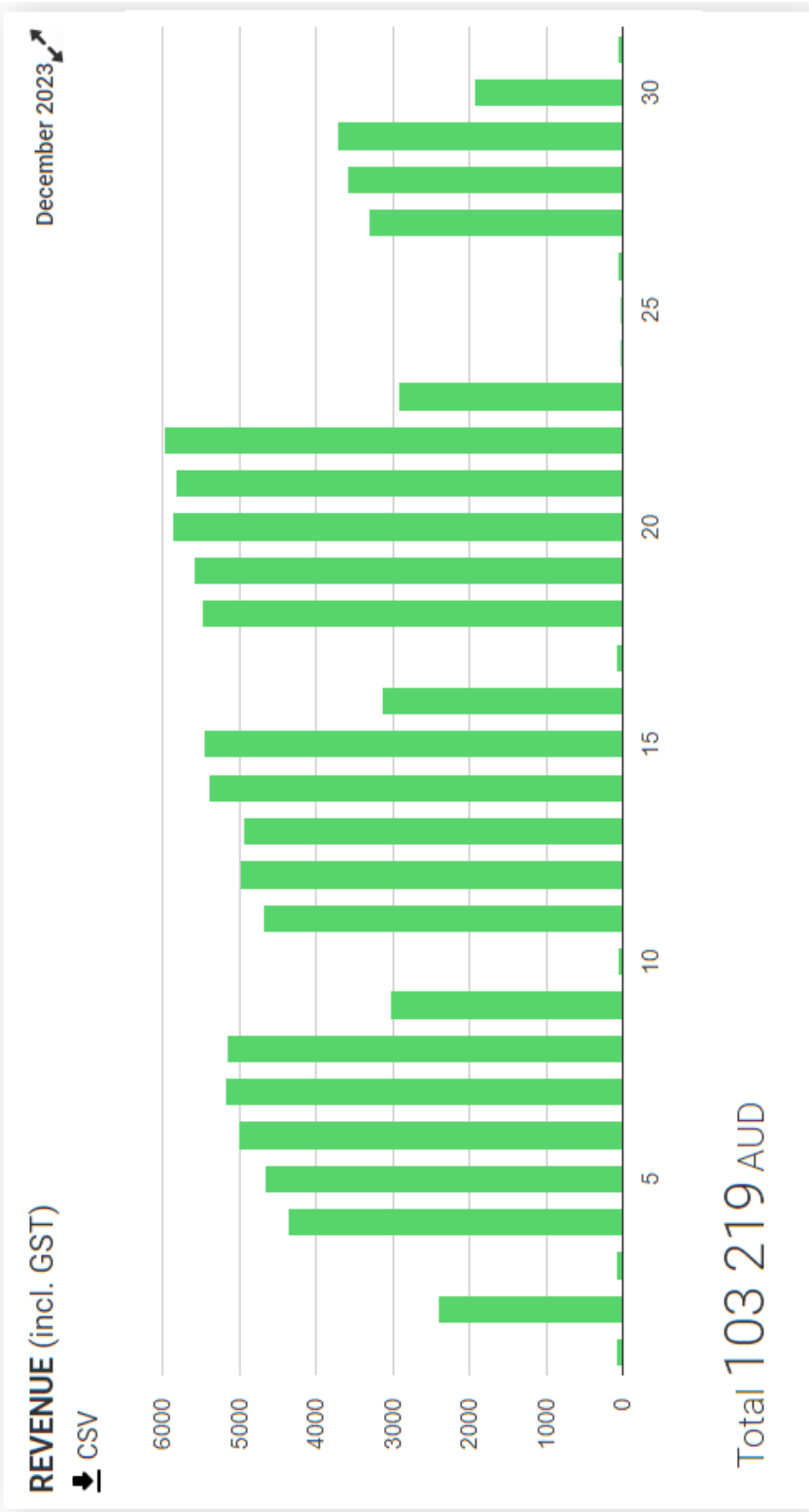


NOTE: The timing of cash collection from parking meters usually results in revenue falling in the next period. Cash collected in one month will be recognised in the following month.

Revenue (Revenue v Budget – type breakdown; location breakdown):

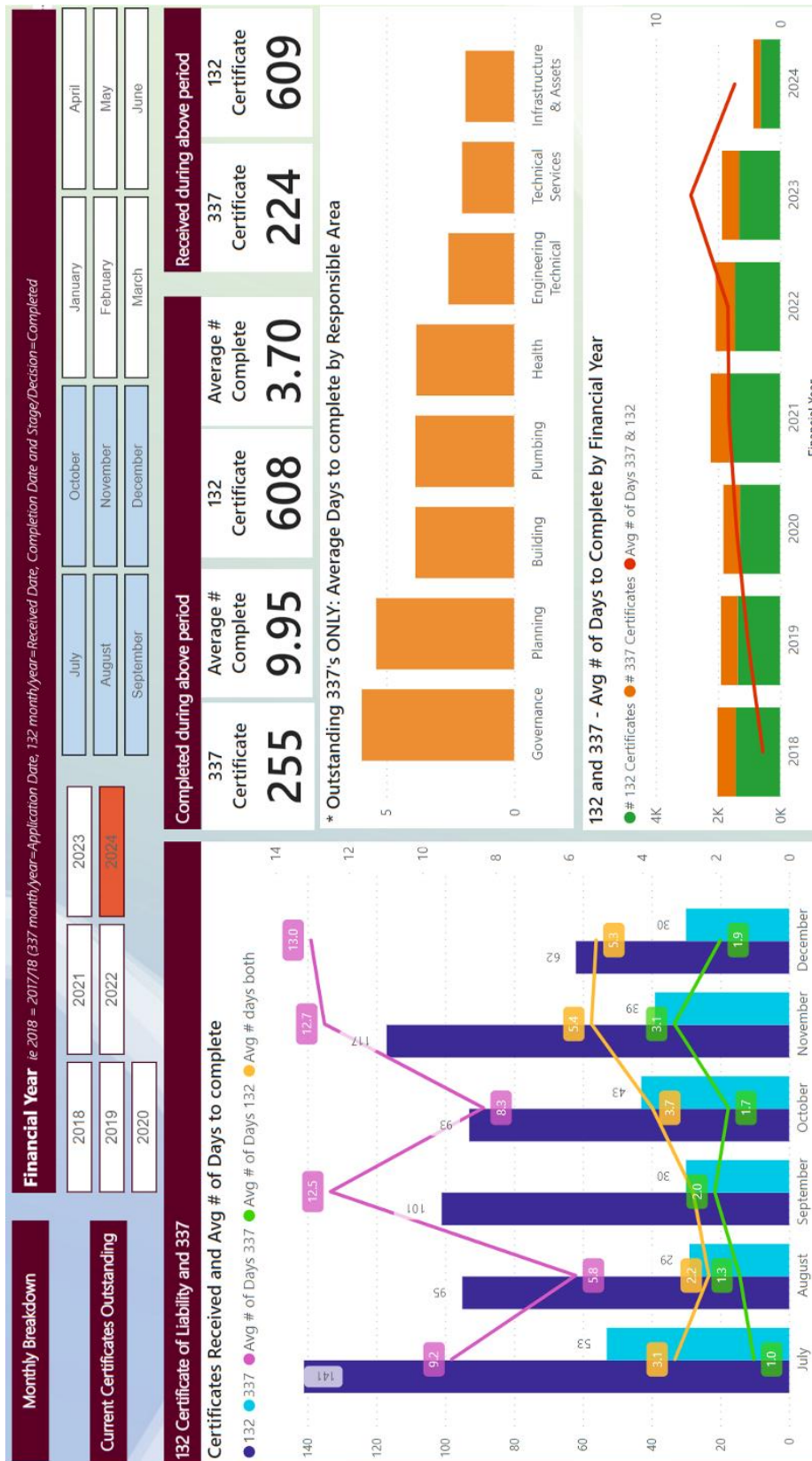


EasyPark Statistics:



Section 132 & 337 Certificates:

5.5.2 Statistics on completed certificates Financial YTD:



5.4. Annual Plan Action Update:

5.6.1. Current status as at 31 December 2023:



5.6.2. Action Highlights:

Identify and progress sports infrastructure projects

Council officers are progressing design and development approval for a number of priority projects. Additional funding for the redevelopment of the existing Pavilion at Byard Park was announced during June with project design now complete and Development Approval Application submitted late August.

Develop an Industrial Land Strategy for Devonport

A Project Scope and Briefing Document has been prepared forming the basis for a request for quotation process to select specialist consultant support to assist with this project.

Engage with State and Federal Governments to facilitate and assist with addressing housing and rental demand within the city

Discussions have commenced with State Government representatives regarding opportunities in Devonport.

Improve clarity of Council requirements with a new Strat Plan Policy and Public Open Space Contribution Policy

Work has commenced on draft policies for Council to consider.

Review Bike Riding and Pedestrian Strategy

Review of the Shared Path Network is underway. Audit of the path network and missing links has been completed with the Engineering Team carrying out assessment and drafting of the proposed Strategy.

Develop a long-term maintenance plan for Splash Aquatic Centre with a focus on the outdoor pool asset

Independent audit of pool infrastructure and operations completed. Further infrastructure investigations occurring over the next few months while the indoor facility is closed for re-tiling. The long-term maintenance plan will inform the budgeting for the next financial year.

Review and update Council's Parking Strategy

Planning has commenced for the review. Parking data relating to the last 5 years is being collated. A Working Group has been established to undertake the review. The Working Group will meet in the new year to review data and prepare the reviewed strategy.

6. COMMITTEES, AUTHORITIES & EXTERNAL ORGANISATIONS:

6.1. Minutes:

There were no minutes received for the month of December 2023.

COMMUNITY ENGAGEMENT

This report includes information that relates to community engagement undertaken in relation to operational activity.

FINANCIAL IMPLICATIONS

Any financial or budgetary implications related to matters included in this report will be separately reported to Council.

There is not expected to be any impact on Council's operating budget as a result of this report.

RISK IMPLICATIONS

Any specific risk implications have been outlined in the commentary included as part of this report. Any specific risk that is identified as an issue for Council would result in a separate report to Council.

CONCLUSION

This report is provided for information purposes only and to allow Council and the community to be updated on matters of interest.

ATTACHMENTS

1. 20231231 Consolidated Financial Report [**6.4.1** - 11 pages]

7 CLOSED SESSION

The General Manager advises that in his opinion, the agenda items listed below are prescribed items in accordance with Clause 15 of the *Local Government (Meeting Procedures) Regulations 2015* (ie confidential matters), and therefore Council may by absolute majority determine to close the meeting to the general public.

RECOMMENDATION

That in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*, the following be dealt with in Closed Session.

Item No	Matter	Local Government (Meeting Procedures) Regulations 2015 Reference
3.1	Confirmation of Closed Minutes – Council Meeting – 18 December 2023	15(2)(g)
3.2	Application for Leave of Absence	15(2)(h)
4.1	Confidential Attachments	15(2)(c) & 15(2)(g)

8 CLOSURE