

COUNCIL MEETING - 27 NOVEMBER 2023 ATTACHMENTS

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**Minutes of the Annual General Meeting of the Devonport City Council
held on Monday, 30 October 2023, in the Aberdeen Room, level 2, paranaple centre,
137 Rooke Street Devonport, and live streamed from 5:30pm**

PRESENT:

Councillors:

Cr A Jarman (Mayor)
Cr S Sheehan (Deputy Mayor)
Cr G Ennis
Cr A Moore
Cr L Murphy
Cr J Wilczynski
Cr D Viney

Council Officers:

General Manager, M Atkins
Deputy General Manager, J Griffith
Executive Manager, M Skirving
Executive Coordinator, C Jordan
Governance Trainee, A Chapman

Electors:

Douglas Janney	Karen Stone		
Jennifer Taylor	Annette Rockliff		
Petra Wilden			
Sarah Kersey			

Other:

J Bellchambers	G Dobson	J Jackson	D Harvey
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ACKNOWLEDGMENT OF COUNTRY

Devonport City Council acknowledges and pays respect to the palawa-pakana people as the traditional and original owners of lutrawita and continuing custodians of this land on which we gather. We also acknowledge and pay our respects to the Tasmanian Aboriginal elders past and present.

WELCOME AND INTRODUCTIONS

Welcome and introductions by Mayor Alison Jarman.

IN ATTENDANCE

All persons in attendance are advised that it is Council policy to record Council Meetings, in accordance with Council's Digital Recording Policy. The digital recording of this meeting will be made available to the public on Council's website for a minimum period of six months. Members of the public in attendance at the meeting who do not wish for their words to be recorded and/or published on the website, should contact a relevant Council Officer and advise of their wishes prior to the start of the meeting.

1 ANNUAL GENERAL MEETING GUIDELINES

The Mayor outlined the AGM Guidelines.

2 APOLOGIES

Cr Steve Martin
Cr Peter Hollister
Executive Manager, K Lunson
Community Service Manager, K Hampton

3 DECLARATIONS OF INTEREST

No Declarations of Interest were advised.

4 CONFIRMATION OF MINUTES

MOVED: Cr Murphy
SECONDED: Cr Enniss

That the minutes of the Annual General Meeting held on 24 October 2022, as attached, be confirmed.

FOR	10
AGAINST	0
OUTCOME	Carried

5 TABLING OF ANNUAL REPORT

The General Manager tabled the 2022/23 Annual Report.

6 SUBMISSIONS/QUESTIONS ON NOTICE TO THE ANNUAL REPORT

Nil

7 MOTIONS ON NOTICE

Nil

8 GENERAL BUSINESS

Petra Wilden, 17 Forest Heights Drive, Tugrah

Ms Wilden expressed her concerns in respect of Goal 1 of Council's Strategic Plan – '*Living Lightly on our Environment*', and wider issues of climate change, deforestation and urbanisation, and their impacts on biodiversity, habitat and areas of conservation. Ms Wilden would like Council to commit more funds in upcoming budgets to support the environment and provided a number of suggestions and key areas of focus.

Q1. Can Council do a bit better than 0.6% (of its budget on the environment)?

Response

The Mayor sought clarification that Ms Wilden would like this to be considered as part of next year's budget as a submission, to which Ms Wilden confirmed this to be correct.

The General Manager advised that Council would take her suggestions on board in the development of next year's budget.

Vicki Ward, 3 Woodland Grove, Tugrah

Ms Ward, as a teacher of 42 years, expressed her concerns regarding both the educational outcomes of local students and instances of child sexual abuse and its reporting. Ms Ward advised that she understood that education is the responsibility of the State Government but requested that Council take a role in improving educational outcomes for its local students and to think about how Council could assist in improved outcomes and safety of students within the municipality.

Response

The Mayor responded by advising that she would be happy to meet with Ms Ward, to provide her with information on what Council has done and continues to do to support local students.

The Mayor also advised that Council would take direction as to the response and obligations for local government in respect of outcomes and recommendations contained within the Child and Youth Safe Organisations Framework, following the recent Commission of Inquiry.

9 CLOSURE

The Mayor declared the meeting closed at 5:49 pm.

From: Sarah Kersey <skersey2@bigpond.com>
Sent on: Wednesday, November 15, 2023 6:49:31 AM
To: Devonport City Council <council@devonport.tas.gov.au>
Subject: Disregard previous email Questions on notice 5:49 pm

Please disregard my previous email . I would like these questions on notice (sent at 5:49) to be submitted for the next council meeting .

Q 1.

I would like to ask the council for some more detail on plans they have for our public open spaces (or POS) in particular, the area around the Vietnam memorial. I understand that a budget of \$220,000 has been allocated for irrigation, and that a smart weather station and soil monitoring system is being installed. I would like to question if council has considered restoring native vegetation in preference to even more mowed grass areas, requiring irrigation and high maintenance costs, (and expensive technology to monitor it) . I would like to know if council has done a cost benefit analysis to compare your current plans with the cost of planting and maintaining native plants. Is the cost of your plan the best way to use funds during a cost of living crisis?

Q2.

I understand that \$280,000 is budgeted to manage all of our bushland . This seems very little when we know that some of the greatest challenges that regional communities like ours are facing is loss of biodiversity, the climate crisis and severe weather events. Devonport has reserves of high conservation value and are under enormous pressure from, just for example, encroaching housing development, weeds, cats and dogs, vandalism and unauthorised clearing .

I understand that the council is in a good fiscal position. In light of these challenges, will council allocate extra funding to employ more council officers with a natural resources background to monitor, protect, and enhance our waterways and priority vegetation?

Thank you ,
Sarah Kersey
4 Ronald st ,
Devonport

Questions to Council.

- 1. 'What is the Council doing to ensure that these waterways are being maintained? What steps are being taken to ensure the drainage is repaired on Tugrah Rd?**

In a recent email to Council I asked about the drainage areas on Tugrah Rd near number 42. Reply from Council on the 15/10/23. In reply I received an email from Justin Wyld on 26/10/23. We were able to chat on the 16/11/23. He said that the owner of the property had asked the Hotmix people to stack the piles of dirt on the side of the road. They are still there!!! The drainage area has been cleared right next to the waterway. There are cut down trees left in the drain and a dirt road has been built that prevents proper movement of the water. Justin did not give me an indication of what solution he was working towards.

- 2. 'Can Council please explain what they are doing to ensure that they are taking action in maintaining and increasing biodiversity?'**

Maintaining the diversity is a key element in maintaining our environment, the world's environment, for future generations. We need to at least look after our part of the planet please.

- 3. 'Have the people at 128 Tugrah Rd been given approval to clear an endangered species habitat?'**

Clearing in a protected waterway zone where there may be some impact on burrowing crayfish. Has research been conducted in relation to this please?

- 4. What is the Council's program regarding the management of threatened species? What Controls does the Council have in place to protect the Bandicoots and other wildlife?**

Complete understory clearing of 17 hectares at 189 Tugrah Rd has seen a massive increase in the loss of many Eastern Barred Bandicoots, dead on the road while they search for food out of their area...which is now gone. The undergrowth continues to be cleared on a regular basis. The Eastern Bared Bandicoot is protected under Commonwealth Law, *Environment Protection Act 1999 (EPBCA0)*.

QsoN RBV for 27 Nov 2023 re CBD derelict building and leased properties Ok send

FROM - R. B. VELLACOTT (Financial RATEPAYER)
11 COCKER PLACE DEVONPORT 7310

TO - MAYOR AND COUNCILORS
DEVONPORT CITY COUNCIL
COUNCIL CHAMBERS
ROOKE ST DEVONPORT 7310

Subject Questions on Notice for DCC meeting 27 Nov 2023

Question 1 Further to my questions about the vermin ridden derelict building situated NW corner Best and Rooke Street I note that the number of broken windows has increased, and the overall appearance has deteriorated further. What progress, if any, has been made in negotiations with the property owner or his agent in ensuring the building complies with all building and health regulations?

Question 2 In ref. to question 1, above, If no progress has been made in regard to the necessary improvements required for the above property when will council exercise its powers, which I believe it has, to ensure (a) the building complies with all relevant regulations and (b) its appearance is of an acceptable standard expected in the CBD of a Living City?

Question 3 I refer to - The Advocate website 6 Sept 2023 about the closure of the Firestorm restaurant situated Market Square Pavilion and rent owing. Also, ref 18 Nov 2023 newspaper report that Apex Advisory Australia director Adam Johnston has been appointed as the liquidator of Fielding Investments.

I assume DCC would have had a secured lease with directors' guarantees in place and will have had no problem securing payment under their lease for the duration of the term or until a new tenant is procured.

Please inform as of this date (19 Nov 2023) has council received the rent that is owed?

Question 4 As of this date 19 Nov 2023 are there any debts due owing to Devonport City Council associated with the Marion Storm Café trading at the Bass Strait Maritime Centre including rent ?

Question 5 Subject – CharlotteJack Pty Ltd's alleged non-payment of debt to DCC. As of this date 19 Nov 2023 please inform if this matter has been finalized?

Question 6 In ref to question 5 If no progress has been made to recover the alleged debt from CharlotteJack Pty Ltd then please advise why this matter is in abeyance and when will a genuine effort be made to recover money allegedly owed to Devonport City Council / ratepayers.

Please include all above and the answers in the DCC 27 Nov 2023 meeting agenda.

R. B. Vellacott

Robert .B. (Bob) Vellacott (19th Nov 2023)

From: Ben Wilden
Sent: Sun, 19 Nov 2023 03:34:52 +0000
To: Devonport City Council
Subject: Questions on notice from the public

You don't often get email from petraben@yahoo.com.au. [Learn why this is important](#)

Dear Council,

I have a few follow up questions on notice from the public for the upcoming November meeting.

SUSANNE WARD,
1/44D GUNN STREET,
DEVONPORT

1 To get back to my previous question last month about education of biodiversity, can I please note that on your website under native plants (animals are not mentioned), there is a brief description of native plants and a list of native species copied from the Cradle Coast NRM (one of the best nurseries 'Forth Valley Bush nursery and Gardens is not mentioned), there is no education element of the huge benefits of native over exotic plants. This is far from adequate in a time where biodiversity is under huge strain from many directions and as individuals we can contribute immensely by choosing our garden plants wisely.

a. Can you agree that a more active approach is needed to make a difference for our biodiversity? (I'm thinking: a full Council letterbox drop with flyers encouraging and educating residents on the many myriads of having a native garden, having a council nursery where people can get a small range of important native plants, planting native plants in many Council reserves (with the advice of bush carers), better planning for conservation. These are active ways of promoting community conservation that Council could implement.

b. Is this a possibility for Council?

2 a. Can you please get the Don River Railway to turn over this advice of a qualified Arborist that decided the health of the magnificent old trees on their leased site was a danger? Many people are very upset with this event and think there was nothing wrong with them, they could've been pruned if anything was of concern.

b. Do you agree this should never have happened without Council's consultation?

c. Do you think it is time to invest in more qualified people in the conservation area to deal with the many facets of our natural environment?

3 Do you agree we are in a climate emergency and it is time to put Environment and Sustainability up as 1 of the main regulatory functions of the Council?

Thank you very much for answering these questions for me and the public.

p.s.

My friend has sent these questions through for me as I have been 'off grid'.

Regards,
Sue Ward

From: Petra Wilden
Sent: Sat, 18 Nov 2023 10:22:21 +0000
To: Devonport City Council
Subject: Questions on notice from the public

You don't often get email from petrawilden22@gmail.com. [Learn why this is important](#)

Dear Councillors and General Manager,

I have a few questions for you to answer in the upcoming November meeting on notice from the public

Petra Wilden
17 Forest Heights Drive
Tugrah

1. In Council's Open Space strategy, it mentions that “declining biodiversity, climate change and severe weather events” are some of the challenges that regional areas such as Devonport are facing and that it is crucial to establish connectivity between habitat-providing green spaces. A lot of green quality habitat areas are disappearing from especially housing developments.

- a. Is the planning department working on this important issue and are there high conservation areas flagged for protection?
- b. Is it correct that Council considers action 6.7 (support your residents both current and future to more quality open space) from the Open Space Strategy as not urgent, as no work has gone towards this yet?
- c. Can Council please explain why not more than \$280,000 (approximate 0.6% of budget) has been allocated to conserve our natural bushland?
- d. Can Council please provide a detailed outline how this funding of \$280K will be spent this year?
- e. Is Council willing to change the decision of \$220,000 in irrigation this current financial year, in an area where there is already so much grass, towards planting this area out with Tasmanian native plants (and you could even hire a Biodiversity officer for a couple of years from this money, who can improve the health and biodiversity of many areas within the Council)? This

would showcase decision making considering climate change mitigation and align better with your first goal of Living lightly by the sea, what does the Council think?

2 Four years ago I was informed by Council staff that the Living City Plan was going to include an area showcasing the various range of native species we have here in Tasmania from coastal to alpine and temperate rainforests. I can't find this in the current plan anymore, can the Council please explain this.

3 In your Climate Change adaptation plan you mention

Riparian vegetated buffers to waterways are insufficient to reduce velocity of overland flow during more intense, short duration rain events resulting in erosion of waterways and sedimentation downstream. Council's action is: Provide information to relevant sections of the community on the function of the catchments and buffers to waterways with the aim of retaining or revegetating riparian zones.

a.

Can

Council please provide the information here of catchment functions and buffers.

b.

Is

it correct that it has been only community groups being active with revegetating catchment zones?

c.

Is

Council aware that the contractors of the Don River bike track that comes onto Tugrah Road, is within the Waterway and Coastal Protection Area (WCPA)?

d.

How

wide should this protection zone be on both sides?

e.

On

both sides of this protected waterway there are piles of gravel pushed into the protected bushland zone and 2 manmade crossings are built over it. This crossing has now dammed the waterway and you can see Eucalyptus trees dying from being waterlogged.

Can

Council urgently deal with this in a sensitive way to the environment and restore the damaged habitat?

f.

How

will Council work with developers in the future to reduce damage in the natural sensitive areas?

g.

What

action does Council take against developers that illegally clear?

h.

What

is Council's current management strategy regarding known threatened species populations to best practise standards?

i.

What

are Council's appropriate controls to manage, use and develop these spaces, can you please give examples of where this is used.

Thank you
Kind regards,

Petra Wilden

|



Annual Report

Cradle Coast Waste Management Group



2022-23



This report was prepared by: Allison Cooper and Veronica Schilling

Cradle Coast Waste Services
Level 1/17 Fenton Way
Devonport TAS 7310
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ABN: 11 784 477 180

For: Cradle Coast Waste Management Group

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GLOSSARY OF ABBREVIATIONS

BCC	Burnie City Council
CCA	Cradle Coast Authority
CCC	Central Coast Council
CHC	Circular Head Council
CCWMG	Cradle Coast Waste Management Group
CCWS	Cradle Coast Waste Services
DCC	Devonport City Council
DNRE	Department of Natural Resources and Environment
DWM	Dulverton Waste Management
EPA	Environment Protection Authority
FOGO	Food Organics Garden Organics
FY	Financial Year
GM	General Manager
KC	Kentish Council
KI	King Island
KPI	Key Performance Indicator
LC	Latrobe Council
LGAT	Local Government Association of Tasmania
MOU	Memorandum of Understanding
MRF	Materials Recycling Facility
MSW	Municipal Solid Waste
NTWMG	Northern Tasmania Waste Management Group
STRWMG	Southern Tasmanian Regional Waste Management Group
TOR	Terms of Reference
WTS	Waste Transfer Station
WCC	West Coast Council
WWC	Waratah Wynyard Council

1 INTRODUCTION

1.1 WHO WE ARE

The Cradle Coast Waste Management Group (CCWMG) was formed in 2007 to improve waste management from a regional perspective, providing efficiencies and economies of scale and provide specialty waste reduction services in the North-West of Tasmania. CCWMG currently represents seven northwest Tasmanian municipal councils. These are Burnie City, Central Coast, Circular Head, Devonport City, Latrobe, Kentish and Waratah Wynyard.

Over the last year the group has been working with King Island and West Coast Council on a range of matters and these two Councils are expected to become formal members in the 2023/2024 year.

The CCWMG is governed by the Terms of Reference (TOR), which was agreed on 1st November 2020. This document is currently under review to embrace the new members. The CCWMG currently consists of the General Manager's (GM/s) from the participating Councils.

Current CCWMG members:

- > **Matthew Atkins, (Incoming Chair)**, DCC Representative
- > **Sandra Ayton (Outgoing Chair)**, CCC Representative
- > **Simon Overland**, BCC representative
- > **Barry Omundson**, CCC Representative
- > **Vanessa Adams**, CHC Representative
- > **Helen Thomas**, KI Representative
- > **Gerald Monson**, LC and KC Representative
- > **David Midson**, WCC Representative
- > **Shane Crawford**, WWC Representative

Cradle Coast Waste Services (CCWS), part of the Dulverton Waste Management (DWM), hosts the group and provides project management support and waste expertise to the CCWMG. CCWS is represented by Veronica Schilling, CEO; supported by Melissa Pearce, Business Services Manager and Allison Cooper, Mandalay Support Officer. Miriam Beswick, Business Manager supported this group until early June 2023.

Until 2021/22, the CCWMG was funded by a voluntary levy for waste collected at the regions three landfills; Dulverton (DWM), Port Latta and Lobster Creek. During the 2021/22 FY this levy was charged at a rate of \$5.50 per Tonne. On 1st July 2022, the Tasmanian State Government initiated a State Landfill Levy of \$20.00 per Tonne, which replaced the regional voluntary levy collection method as ongoing funding for all regional groups was promised from the State. This levy will increase to \$60.00 per Tonne over five years. In the 22FY the group received \$7.50/tonne in funding.

The Landfill Levy is managed by the Waste and Resource Recovery Board (WRRB), which is developing a clear path for supporting Statewide infrastructure and circular economy projects.

Funding from the WRRB is delivered through a three-year Grant Deed linked to average tonnages landfilled over the previous three years. This creates a smoothing function for significant landfill changes anticipated in the region over the term of the grant. CPI increases are announced in February each year.

In 2022/23, the change to State funding saw a significant uplift in the group's income given the change in the rate paid. The 2022/23 funding amount has been included in the Grant Deed as a base amount for future years to maintain a baseline in case of tonnage reductions.

1.2 CCWMG STRATEGIC PLAN

The CCWMG's strategic vision is to:

Deliver a sustainable community in the Cradle Coast region of Tasmania by implementing strategies which minimise waste through increases in waste diversion and recovery.

CCWMG prepares a five-year Strategic Plan which details projects and strategies for improvements in resource recovery and waste reduction for member councils and the region's residents and businesses. This Annual Report is the first year of the CCWMG 2022/23 – 2027/28 Strategic Plan Actions.

Four strategic areas are identified in the CCWMG strategic plan which form the basis for budget goals and performance measurements.

Objectives of the CCWMG Strategic Plan 2023-2028 are:

1. By 2028, establish regionally consistent practices for waste management in all member council areas for consistent waste contracts, services and best practice principles
2. By 2028, target 60% MSW resource recovery
3. By 2028, target <10% contamination rate in kerbside recycling bins (based on annual kerbside recycling auditing)
4. By 2028, phase out priority single-use plastics.

These objectives are supported through four key focus areas, being:

REGIONAL MANAGEMENT AND PLANNING:

Provide regional planning and coordination of waste infrastructure and services to provide improved resource recovery, delivering efficiencies and reducing costs of services/waste infrastructure with the Waste and Resource Recovery Board (WRRB) as funding partner.

WASTE DIVERSION:

Diversion of materials from landfill to increase resource recovery, extend the life of existing landfills and reduce greenhouse gas emissions from waste.

PARTNERSHIPS:

Maintain partnerships with government, planning authorities and the three waste regions to shape waste management policies and regulation to influence future regulatory requirements and identify programs and infrastructure best delivered with a state-wide approach.

COMMUNITY ENGAGEMENT:

Work with the community and industry, through education and feedback, to take ownership of waste avoidance and reuse to improve the use of existing and future services.



2 CHAIRPERSON'S REPORT

I have pleasure in presenting the Cradle Coast Waste Management Group's Annual Report to member Councils. The report provides an overview of the group's activities throughout the 2022/23 financial year, to deliver on the objectives and actions of the new 5 Year Strategic Plan for our region.

The group has had a challenging year with the changes both at state level and within the group. Like any step change there has been a range of extra work to cover. However, despite these issues, the group has a number of key achievements and the new state levy sets the foundation for more significant capability in the sector for many years to come.

Our four key focus areas as highlighted in the Strategic Plan for 2022/23 – 2027/28 are:

- > regional planning and contract management;
- > waste diversion;
- > partnerships; and
- > community engagement.

This year we have laid the groundwork for the delivery of FOGO across our region from 2024: for the majority of communities. This will provide the ability to reach the group's goal of 60% of recoverable material being removed from the Municipal Waste Stream. There is much to be planned and actioned to position our community to be ready to join us on this transition between now and then. However, we will use the experience of the Central Coast Council and draw on their communities learnings in our work.

We also improved the delivery of our regional Greenwaste contract with the new five-year program being possible with a slow speed, quieter and safer unit.

We paid farewell to Ms Sandra Ayton in June 2023 after many years as Chair of this group. Sandra has been instrumental in resource recovery and we thank her for her dedication and passion in the role of Chair.

We look forward to continuing this effort as the group expands to embrace King Island and West Coast, and foster new services across the region.

I commend this report to you.

Matthew Atkins, Chair



KEY FOCUS

Our key focus areas are regional planning & contract management, waste diversion, partnerships and community engagement.

3 KEY PERFORMANCE INDICATOR ACHIEVEMENTS

The CCWMG was formed as a regional body to progress waste reduction projects and meet environmental goals in the Cradle Coast region. Every five years the group develops a strategic plan to assist with determining regional goals and set measurable targets. This is the first year of the new Strategic Plan. The following sections demonstrate the achievements against the Cradle Coast Waste Management Group Strategic Plan 2022/23 – 2027/28.

A more detailed report against the Strategic Plan actions is provided.

3.1 REGIONALLY CONSISTENT BEST PRACTICE FOR CONTRACTS AND SERVICES BY 2028

Regional consistency in practices and procurement provide a range of benefits. Those seen to accrue this year include:

- > Benchmarking of Waste Transfer sites against best practice decision guidelines and development of a staged plan, with funding to deliver these improvements. The implementation for Stage 1 commenced in 22FY and will be completed in 23FY.
- > Consistency in material streams collected, communications and site signage. This allows a broader range of collection of specialist waste streams across the region, as well as supporting commercial users to utilise the closest facility for disposal of these items.
- > In 22FY mobile phones and x-ray collection were added to the suite of regional collection contracts with Ecocycle at each Council's primary waste transfer station.
- > We also entered into a new 5-year contract with Fieldwicks for greenwaste shredding.

Joint procurement provided a large enough contract to support the acquisition of a slow speed (lower noise and dust) machine to deliver the shredding service.

Complaints from neighbours at various sites have reduced as a consequence. Additionally, the new contract provides for more visits, reducing the accumulation of materials and the eyesore, as well as fire risk, posed by the Greenwaste piles.

- > The largest new contract negotiated this year is for the recycling and FOGO collection starting in mid-2032.

With the lead times to purchase new trucks and wheelie bins, it was important to resolve this contract well before the expiration of the existing collection and processing contract in September 2024.

The new contract saw a reduction in lift rates for many Councils, as well as an incentive to promote increased resource recovery improve, as thresholds of material processed annually are passed, the price per tonne will reduce for Councils.

The contract is with the seven member Councils of CCWMG with the ability for the newest members, King Island and West Coast Council to opt in.

Route optimisation and new vehicles with best practice pedestrian and cyclist safety features are two further benefits of this contract.

- > The CCWMG has continued to collaborate with the two other regional groups, as well as liaising with the WRRB and LGAT, in the delivery of consistent communications on resource recovery across Tasmania.

The foundations for greater resource sharing and joint procurement has also been laid this year.

3.2 BY 2028, THERE IS A 60% DIVERSION OF MSW TO RESOURCE RECOVERY

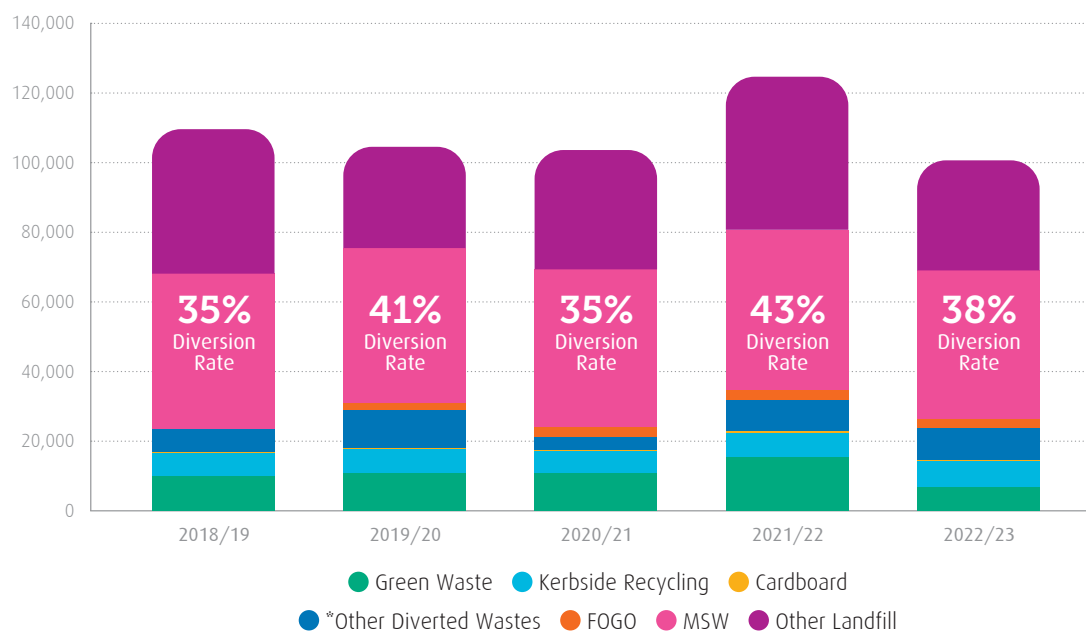
Municipal Solid Waste refers to waste produced by households or collected by, or on behalf of, a municipal Council. Included waste is from:

- > Kerbside collection – private and commercial
- > Street sweeping
- > Litter and dumping clean-ups
- > Aquatic litter traps
- > Municipal parks and gardens
- > Street tree pruning
- > Collected through Council operated waste transfer stations (includes commercial and industrial waste).

The groups 2017-2022 Strategic Plan included a goal of achieving 50% diversion of MSW by 2022. At the time that plan was prepared it was envisaged that FOGO would be delivered to the region. As this service will now become accessible regionally in mid-2024 the MSW diversion rate in 22FY was 39%. In the 23FY diversion was 42%.

Chart 1 - Total tonnes of MSW landfilled by the region compared with the tonnes of waste diverted.

Chart 1 – Tonnes of Regional Municipal Waste, Landfilled vs Diverted



* Other diverted wastes include the smaller scale recycling initiatives carried out by the regional transfer stations, including the recycling of steel, e-waste, tyres, fluoro tubes/globes, paint batteries, concrete, and oil.

The diversion rate remains at a lower than average rate regionally, compared to other parts of the country. Consequently, it is anticipated that the introduction of FOGO will improve diversion, as well as provide a platform for education on proper use of the recycling bin.

3.3 ACHIEVE 90% PASS RESULTS FOR KERBSIDE RECYCLING BIN ASSESSMENTS BY 2028

Recycling Bin Assessments Program has been an ongoing CCWMG project since 2012. The data collected provides CCWMG with insight into trends in pass and fail rates, presence of contamination and contamination types, municipal variations, bin contamination volume, performance of re-visited suburbs across multiple years, and effectiveness of communication campaigns.

One project remains in limbo as we look to see what can be salvaged from the work done. The recycling bin audits were undertaken by a new team in 22FY and though advice on the process was provided, the methodology and results yielded were significantly different to the point that it is not clear if statistically useful information can be extracted. It is anticipated that this issue will be fully resolved by December 2023 and an alternate approach is likely to arise as a consequence of implementing the FOGO service.



3.4 PHASE OUT PRIORITY SINGLE-USE PLASTICS BY 2028

The group has continued to watch the changing national arena on single-use and problematic plastics this year with a report on the *state of the Nation* being presented to the meeting in April 2023. This report showed the significant ground the state has yet to make to catch up with other parts of Australia.

Plastic Type	QLD	NSW	VIC	SA	WA	ACT	NT	TAS
Lightweight shopping bags banned	1/7/2018	1/6/22	1/11/19	4/5/09	1/7/18	2011	1/9/11	1/11/13
Heavyweight shopping bags banned	Recycled bags only	For review 2024	?	Sept 2024	1/1/22	1/7/23	?	?
Container deposit or refund scheme	1/1/18	1/12/17	1/11/23	1977	1/10/20	30/6/18	3/1/12	2023
Plastic free places or events	Noosa late 2018	None as yet	?	?	2021	Events ban	?	Events 2024
Single use problematic plastic regulation	1/9/22	1/11/22	1/2/23	1/03/21	1/1/22	1/7/21	2025	2025
Refer to silage wrap?	Yes – Ag Action 12	No	No		No	No	No	No

The CCWMG is working to advocate for progress this year in its interactions with the WRRB and NRE, and will watch to see the impact of the Container Deposit Scheme on the extent of plastics recovered.

- > Discussions also continue with WRRB on statewide silage wrap reprocessing opportunities, after the failure of the Environex facility in the north of the state; and
- > the capacity for the Big Bag Recovery Scheme for bulka-bags used in agriculture and mining to be collected and returned for reprocessing.

SINGLE USE PLASTICS

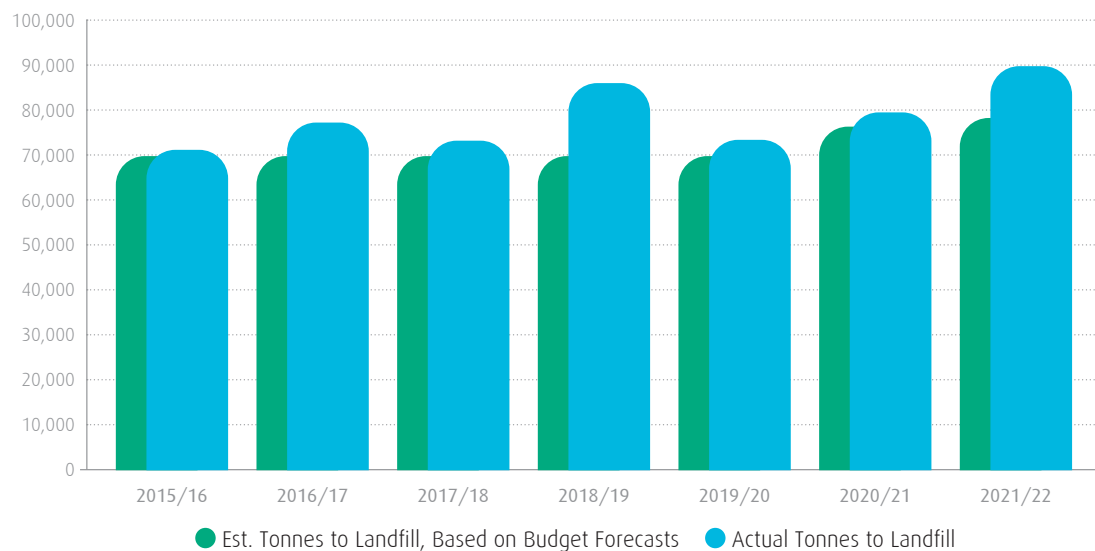
Single use plastics, used by businesses, in the home, industries and agriculture remain a challenge to divert from landfill.

4 REGIONAL WASTE TRENDS

All waste disposed in the Dulverton, Lobster Creek and Port Latta Landfills was charged the voluntary waste levy until 1st July 2023. Funds received via this voluntary levy funded CCWMG initiatives. In 2021/22 the levy was charged at \$5.50 per tonne. With the introduction of the State levy, the voluntary levy collection ceased and the income for the group increased to \$7.50/tonne.

Chart 2 – Budgeted waste volumes vs actual landfill tonnages received

Chart 2 – Budgeted waste volumes vs actual landfill tonnages received

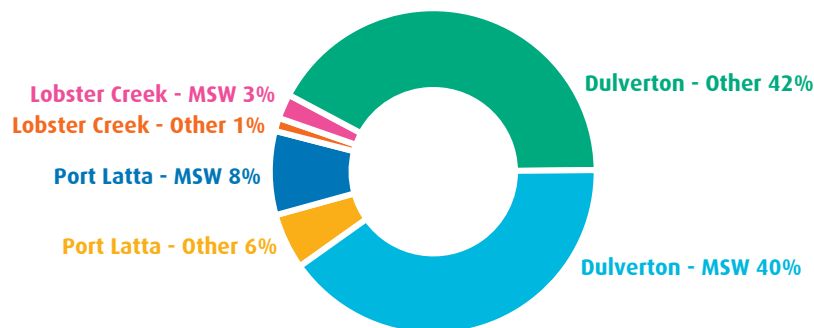


The total volume of landfill waste received by all three facilities for the 2022/23 Financial Year was 74,161 tonnes. This was an increase between 21FY and 22FY actual tonnes, but less than the smoothed projection of 78,700 tonnes.

It should be noted that the smoothing of expected waste tonnes based on a 3-year rolling average commenced in the 23FY as a basis to calculate state levy income. The CCWMG and NRE calculate the group's income in this manner using data from April to March annually to provide transparency and certainty into the calculation method. The grant agreement also sets the 22FY grant amount as the base level to be received, to ensure the group is not unreasonably disadvantaged when FOGO is implemented.

The proportion of total waste received by each landfill facility is displayed in Chart 3.

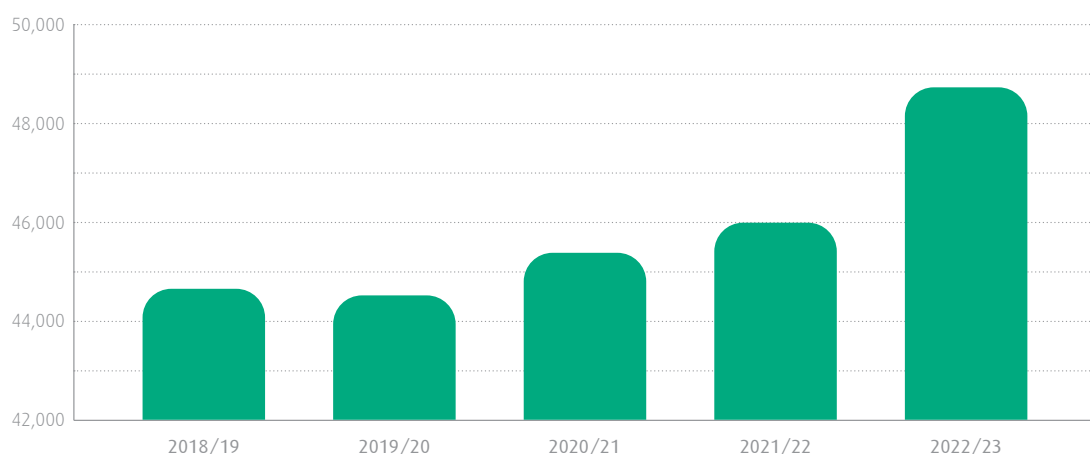
Chart 3 – Proportion of waste type by Landfill Facility



The total volume of Other Landfilled Waste received for 2022/23 was 31,712 tonnes, which is an decrease of 28% from the previous year.

“Other” waste comes from commercial sources and has significant fluctuations from year to year.

Chart 4 – Total MSW tonnages to landfill by year



CCC implemented a FOGO collection in October 2019 which has made a significant contribution to the diversion of MSW to landfill. Since then, a consistent rise in tonnages received across the region is apparent, in line with population growth and excess waste created due to coronavirus impacts to 22FY.

Between 22FY and 23FY the MSW stream has grown by more than the 4% in tonnage.

5 ACTIVITIES UNDERTAKEN FOR THE YEAR

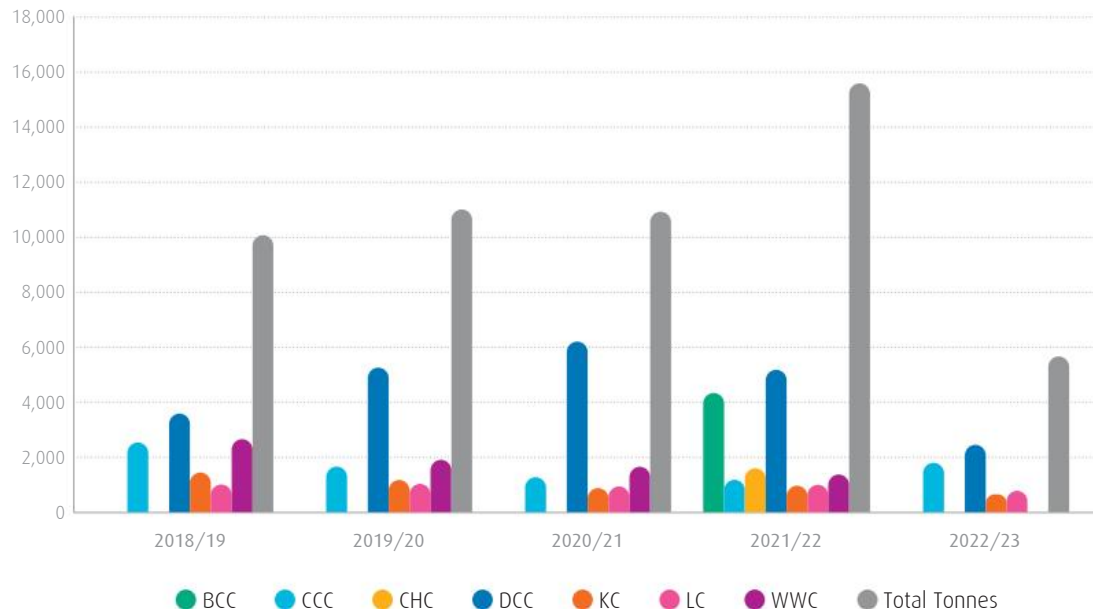
5.1 REGIONAL CONTRACTS

5.1.1 Mulching of Green Waste Contract

Residents and businesses are able to dispose of green waste at regional WTS, where it is stockpiled and then shredded into mulch under a CCWMG contract. The shredded mulch is transported to the DWM Organics Recycling Facility (DORF) for composting, unless Councils have other uses for this product.

Note: The timing of when green waste is mulched can affect the quantities recorded in any given period.

Chart 5 – Tonnages of Green Waste received by Council, from 2018 - 2023



5.1.2 Regional Kerbside Recycling Contract

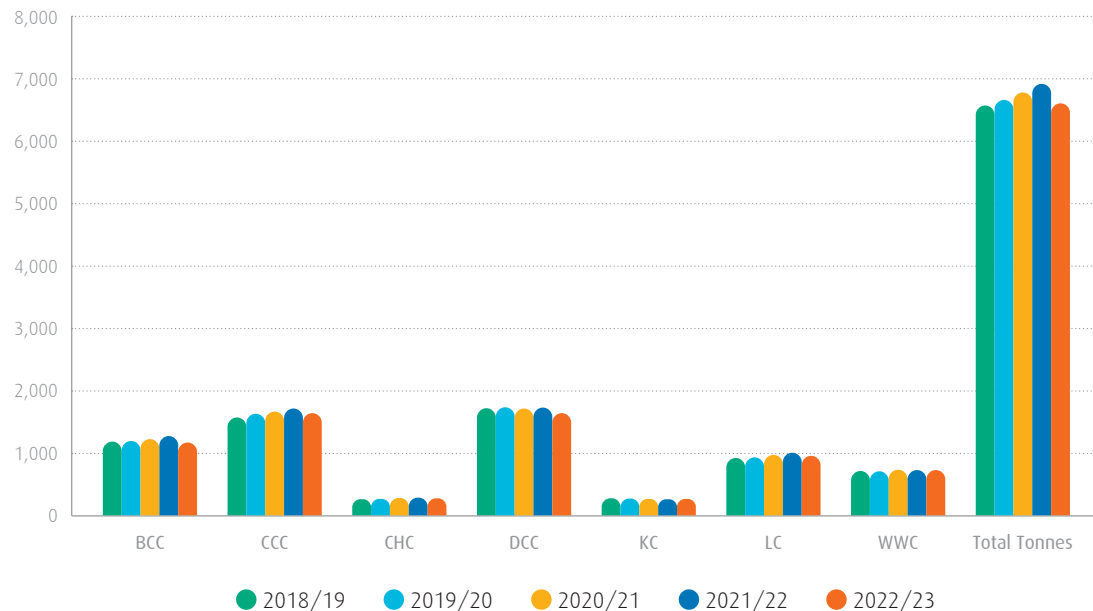
CCWMG manages the Residential Kerbside Recycling Contract for the region. This service provides municipal residents with fortnightly mixed recycling collections.

These products are taken to a Material Recovery Facility (MRF) in Spreyton, sorted to remove unsuitable and contaminated products, and then sold to national and international processing facilities. Unsuitable products are redirected to landfill.

In 2022/23, a total of 6,618 tonnes of recyclable products were collected and put to better use.

The total tonnage of kerbside recyclables by municipal area is detailed below.

Chart 6 – Total tonnages of Kerbside Recyclables collected by Municipal area



Recycling is collected from a total of 45,087 tenements.

Table 1 – Break down of tenements, bin pickups and presentation rate by council area

Council	Total Number of Tenements Eligible for Collection	Average Bin Pickups per Month	Bin Presentation Rate
Burnie City Council	8,504	11,743	61%
Central Coast Council	2,157	2,567	79%
Circular Head Council	9,114	15,519	56%
Devonport City Council	12,186	17,542	66%
Kentish Council	1,842	2,671	65%
Latrobe Council	5,927	9,421	73%
Waratah-Wynyard Council	5,357	7,201	61%
TOTAL ALL COUNCILS	45,087	66,664	66%

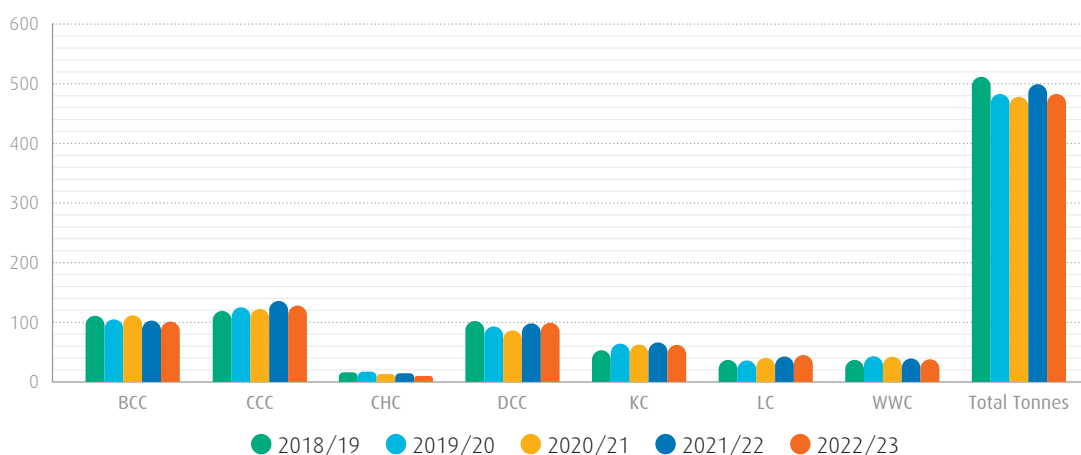
5.1.3 Regional Cardboard Collection and Recycling Contact

The Regional Cardboard Collection and Recycling Contract was established in 2015, with collection bins at participating Council WTS. The cardboard collected is sold as an important commodity throughout the world, and the income from the average commodity price reduces the cost of this service.

Over the last few years, cardboard collection has remained stable, fluctuating around 500 tonnes per annum.

The volume of cardboard collected from each municipal area over the last five years is shown below.

Chart 7 – Total Cardboard Tonnages Collected by Municipal Area



The 2022/23 year has been a busy one for the CCWMG and the Councils in the region. Those Councils with sites handling more than 10,000 tonnes of materials commenced collecting and reporting on the state waste levy.

5.2 OTHER PROJECTS AND ACTIONS

Other projects and actions delivered were:

- a) Continued operation of the Rethink Waste web site and co-ordination of the program across multiple social media platforms; together with preparation of a strategic plan for the ongoing operation of the service.
Strategic planning work included the WRRB to add greater integration into the messaging and focus.
- b) Delivery of the education program in primary schools across the region:
 - > NW Christian School
 - > Romaine Primary School
 - > Cooee Primary School
 - > Table Cape Primary School
 - > Andrews Creek Primary School
 - > Hillcrest Primary School
 - > Somerset Primary School
 - > Yolla Primary School
 - > Ridgely Primary School
- c) Development of a secondary school program, participation in Science Teacher extension conference and support for the statewide Youth Climate Leaders program;
- d) Attendance and education at Agfest 2022 and Living Lightly Festival October 2022 as well as presentations to a number of community groups;
- e) Ongoing work toward the implementation of kerbside FOGO collection and processing contracts and new recycling collection and processing contracts to 2037;
- f) Audit of the Waste Transfer Stations and purchase of items needed to increase safety for operators and site users;
- g) Support of those sites using the Mandalay Point of Sale system and preparing reports to NRE on state levy collected for Level 1 sites from 1 July 2022;
- h) Reporting on progress with the Annual Plan and Budget for the CCWMG for 2022/23;
- i) Regional procurement to extend the range of problematic materials collected at WTS across the region and upgrading of the collection system to best practice infrastructure;
- j) Collection of hazardous household chemicals by specialist contractors – Table of materials collected below;

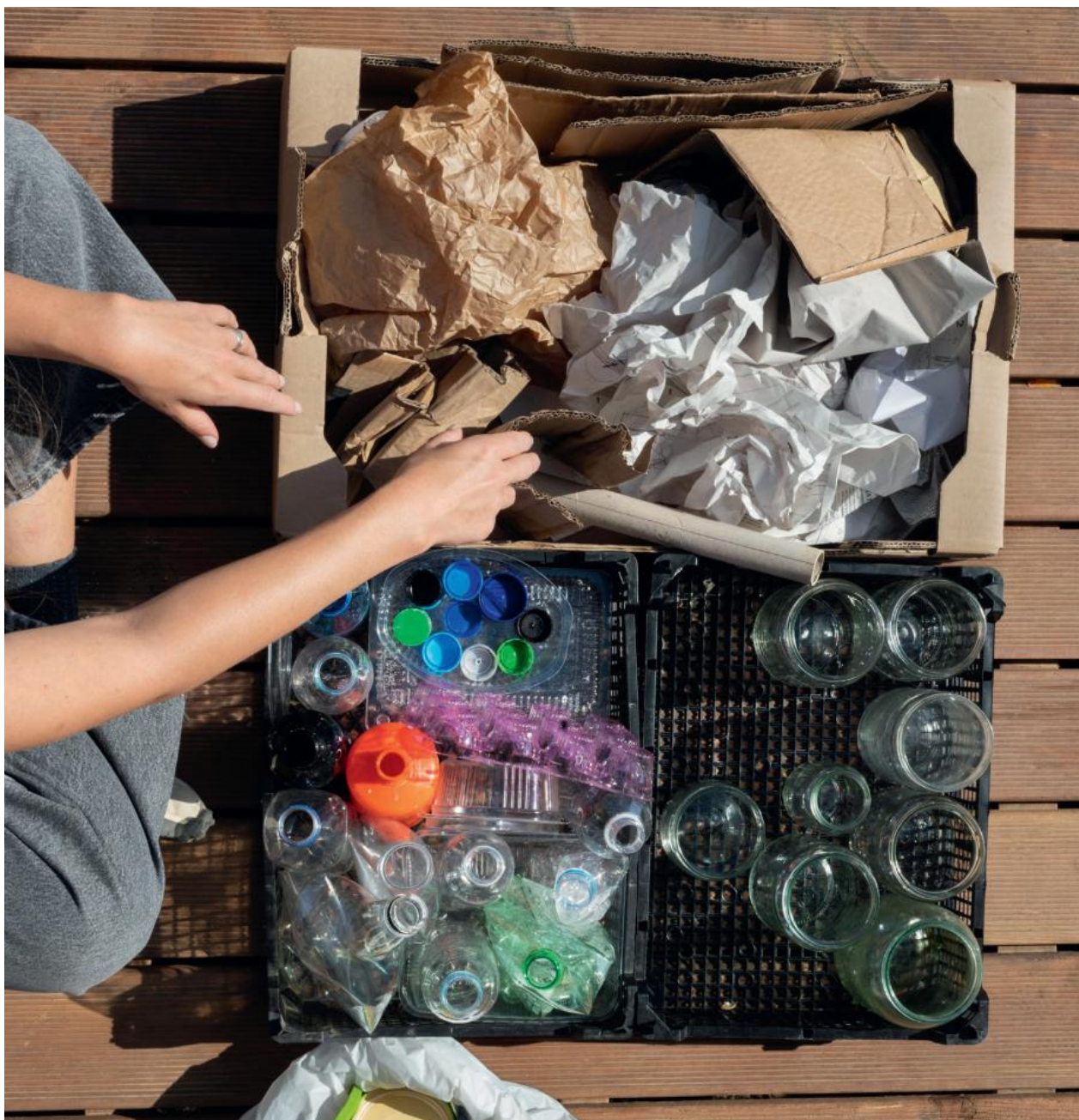
Household Hazardous Collection Event outcomes

COLLECTION DATES AND TIMES				
WTS / RRC	DATE	TIME	No of customers	KG collected
Sheffield	03 November	9am – 12pm	6	184kg
Wynyard	03 November	1pm – 4pm	4 (plus earlier drop off)	439kg
Whitehills	10 November	10am – 3pm	7	266kg
Spreyton	17 November	9am – 12pm	10	563kg
Ulverstone	17 November	1pm – 4pm	8	465kg
Port Sorrell	24 November	10am – 12pm	8	264kg
Burnie	24 November	1pm – 4pm	12	997kg

- k) Report to the CCWMG members on the alignment between the CCWMG Strategic Plan and the draft Tasmanian Waste Strategy; and
- l) Administration, governance and financial management of the operations of the CCWMG.

Some projects were delayed in their completion, delivery due to the impact of changing the funding model and the time taken to work through the mechanics of the new system with the State.

These challenges have now been resolved and with a multi-year funding agreement and are not expected to be an issue again until the 2022/26 financial year, if at all.



6 ACHIEVEMENTS AGAINST THE 5 YEAR STRATEGY

 Complete
  Ongoing
  Not Started

NO.	ACTION	ACHIEVEMENTS IN 2022/23
WORKING WITH THE TASMANIAN GOVERNMENT WRRB		
1	Maintain framework for cooperation and collaboration between state government, waste management groups and local councils to influence policy and strategy documents, highlight current issues impacting on waste management in the region and contribute to and support government policy on emerging waste issues.	Significant investment in co-ordination of work and defining opportunities for ongoing collaboration. 
REGIONAL GOVERNANCE ARRANGEMENTS		
2	Review 2018 governance report recommendations and where relevant align contract dates for future implementation of regional contracts. Implement regional contracts for waste services where considered beneficial.	Report presented to April 2023 CCWMG meeting outlining status of actions on recommendations. 
3	Ensure supporting structure is provided within contracts to support member councils' future ambitions, including a potential regional call centre, infrastructure and waste management procedures.	Regional recycling and FOGO contract provides for call centre. This will be delivered in 24FY. 
4	Ensure management reporting systems allow for potential increased oversight by Tasmanian Government, as well as changed composition of member councils involved in CCWMG in response to state-wide levy.	CCWMG supported the provision of a regional reporting solution and Level A facilities have implemented this. 24FY will see Level B facilities join the regional program. Work to bring KI and WCC into the group is well advanced. 
5	Consider possibilities and issues regarding increased council membership of CCWMG and/or increased regional participation in CCWMG programs and contracts.	All Councils in Tasmania now belong to one of the three regional groups. 
REGIONAL CONSISTENCY		
6	CCWMG should explore regional procurement opportunities where beneficial, including development of regional contracts for WTS recycling and waste management services.	Ongoing delivery of regional contracts. Recycling and FOGO, as well as problematic and hazardous collections delivered in 23FY. 
7	CCWMG should develop regional best practice guidelines for reuse shops and assist councils to implement upgrades to meet transfer station best practice guidelines.	No work commences as yet on reuse shops. WTS audit completed and best practice upgrades in progress. 
8	CCWMG to deliver support systems which assist councils in the delivery of services.	Delivery of systems for WTS and landfills support Council action in 23FY with roll out to more sites in 24FY planned. 
DATA COLLECTION AND REPORTING		
9	Consider opportunities for levy funding for member councils to establish relevant infrastructure, systems and training for new data reporting requirements for the waste levy. CCWMG should assist applications where necessary. Replace data portal with regional software system which enables consistent data reporting.	Delivery of systems for WTS and landfills support Council action in 23FY with roll out to more sites in 24FY planned. 
CONTAINER REFUND SCHEME		
10	Where relevant, support local Councils, charities and community groups to establish CRS collection points to ensure the region is adequately serviced.	Worked to ensure all Councils had at least one WTS nominated as a collection point. Further advice from state is awaited. 

NO.	ACTION	ACHIEVEMENTS IN 2022/23	
KERBSIDE RECYCLING			
11	Work with member councils to promote opportunities for recycling, including soft plastics recycling at national supermarket chains and local services where applicable.	Redcycle folded through the year. Continue to advocate for opportunities.	▶
12	Review opportunities for a regional contract for soft plastic recycling at WTS.	Stewardship trial for soft plastic collection in Kerbside not available in Tasmania.	▶
CONSTRUCTION AND DEMOLITION WASTE			
13	Develop a regional contract for concrete crushing at WTS to provide a reliable output for material collected.	In Annual Plan and Budget for delivery in 24FY.	●
14	Develop a regional contract for plaster recovery and recycling at WTS.	Initial planning commenced and trials expected in 24FY.	●
15	Advocate for development of Tasmanian standards for C&D recycling.	Discussions held with WRRB and pitch for funding for pilot project.	▶
16	Support WRRB C&D resource recovery initiatives.	Discussions held with WRRB and pitch for funding for pilot project.	▶
COMMERCIAL AND INDUSTRIAL WASTE			
17	Re-visit past assessments of C&I waste generation and consider opportunities for intervention in key areas.	Not actioned in 23FY or planned for 24FY.	●
18	Conduct a feasibility study into diversion of C&I food organics to existing regional organics processing facility.	Initial planning commenced and trial expected in 25FY.	●
19	Consider development of additional C&I waste recycling infrastructure in the long term.	Not actioned in 23FY or planned for 24FY.	●
CONTROLLED WASTE			
20	Continue holding collection events for household hazardous waste where possible.	Annual event held in November 2022 collected 3025kg. Event planning for delivery in November 2023 advanced.	▶
21	Advocate for expanded state-wide household hazardous waste collection program to be managed and financed by NRE.	Promoting outcomes to other regional groups and WRRB.	▶
22	Advocate for implementation of state-wide hazardous waste tracking system by EPA.	Not actioned in 23FY or planned for 24FY.	●
FOGO			
23	Finalise arrangements for FOGO rollout and work in partnership with contractor and councils to implement information materials, bin rollout and performance monitoring of collection services for recovered organics.	Limited action in 23FY. To be deliver in 24FY.	▶
24	Encourage home composting for areas where FOGO kerbside collection is unviable. Provide councils with education and resource materials for use in home composting support services.	Not actioned in 23FY or planned for 24FY.	▶
25	Consider use of existing and future education resources to support food waste minimisation initiatives in the region.	Not actioned in 23FY or planned for 24FY.	▶
ILLEGAL DUMPING			
26	Continue to support efforts to reduce illegal dumping through signage, surveillance of dumping hot spots and support for clean-up efforts. Consider short-term enforcement program focused on introduction of the levy.	Reviewed and reported 2022 data in April 2023. Adopted Litter and Illegal Dumping Strategy in 2023-2028 in June 2023.	▶
27	Advocate for new state-based illegal dumping initiatives and support Tasmanian Government endeavours.	Included in feedback on draft Tasmanian Waste Strategy and discussions with WRRB.	▶

NO.	ACTION	ACHIEVEMENTS IN 2022/23	
SINGLE-USE PLASTIC BANS			
28	Support member councils to introduce local plastic bans. Develop a regional single-use plastic elimination strategy.	Not actioned in 23FY or planned for 24FY.	●
29	Advocate with Tasmanian Government for introduction of statewide single-use plastic bans.	Included in feedback on draft Tasmanian Waste Strategy and discussions with WRRB.	▶
30	Implement single-use plastic bans for council supported events.	Not actioned in 23FY or planned for 24FY.	●
31	Provide support to event decision makers to develop sustainable waste management plans and reduce event waste sent to landfill.	Worked with several events to plan for waste management and improved sustainability in 22FY.	▶
COLLABORATING WITH OTHER REGIONS			
32	Maintain transparent communication and collaboration with other regional waste management groups on relevant issues and programs.	Significant investment in co-ordination of work and defining opportunities for ongoing collaboration.	▶
WORKING WITH INDUSTRY			
33	Maintain ongoing relationships with local businesses and industry associations to promote innovation in resource recovery and participation in a circular economy.	Presentation to Master Builders to discuss waste audit and recycling options/issues.	▶
34	Encourage procurement opportunities that use products manufactured with recycled content.	Not actioned in 23FY or planned for 24FY.	▶
COMMUNITY ENGAGEMENT			
35	Conduct a review of the existing education program, identifying outcomes, challenges and reach.	Informal internal review done. Increased hours of work and funding. To review again in 25FY.	▶
36	Continue to support and expand Rethink Waste platform to supply community education resources, events and engagement programs.	Review of operations of Rethink with other regional groups and WRRB undertaken. New approach expected to be agreed in 24FY.	▶
PUBLIC EVENTS			
37	Conduct a review of past community events, identifying outcomes, challenges and reach.	Informal internal review done. Increased hours of work to review again in 25FY.	▶
38	Continue to support public events including Repair Café at Ecofest to reinforce community behaviours and maintain an informed community.	Undertaken in 23FY and substantive review and expansion planned for 24FY as part of FOGO rollout.	▶
39	Develop relationships with event planners and support the use of event waste management plans and waste reduction in event settings.	Preliminary work done and expected to be focus of 24FY FOGO rollout.	▶
SCHOOL GROUP ENGAGEMENT			
40	Continue to support and expand school-based programs to schools in the region.	Informal internal review done. Increased hours of work and funding. To review again in 25FY.	▶
41	Develop FOGO education opportunity for school groups.	Initial planning commenced and trials expected in 24FY.	▶

7 FINANCIAL

Table 3 details the CCWMG Waste Levy Account opening and closing balance as at 30/06/2023.

Table 3 – Cash Flow Summary

2022/23 Cash Flow Summary (GST Included)		
Opening Bank Balance 01/07/2022		\$320,992
PLUS	Grant Funds Received:	\$649,275
	Expense Recovery Received:	\$54,422
	21/22 Invoices/Levy Paid to CCWS in 22/23:	\$81,696
	Transfers between DWM to CCWS Bank Account:	\$100,000
	Other Incomings:	\$536
	Interest:	\$1,898
TOTAL Cash Incoming in 22/23:		\$887,826
LESS	Project Expenditure:	-\$553,128
	21/22 invoices paid by CCWS in 22/23:	-\$86,462
	Transfers between CCWS to DWM Bank Account:	-\$100,000
	Other Outgoings:	-\$4,072
Total Cash Outflow in 22/23:		-\$743,662
Closing Bank Balance as at 30/06/2023		\$465,156

Table 4 details the CCWMG profit and loss for 2020/21.

Table 4 – 2022/23 Profit and Loss

2022/23 Profit and Loss	
Grant Funds Received:	\$590,250
Expense Recovery Income:	\$111,993
Interest:	\$1,898
Total Income for 2022/23:	\$704,141
2022/23 Annual Plan and Budget Project Expenditure:	-\$481,322
2021/22 Carried Forward Expenditure:	-\$72,324
Total Expenditure for 2022/23:	-\$553,646
Net Profit (Loss) as at 30/06/2022	\$150,495

8 SUMMARY

Financial Year 2022/23 was the first year for CCWMG to meet the goals of the 2023-2028 Strategic Plan. Of the four goals, CCWMG was successful in implementing a data collection system to meet state levy reporting at the 3 large sites, which will continue to be rolled out to new sites in the coming year.

The goal of 60% diversion was hampered by delays in FOGO availability and roll out, and scope for significant improvement is expected to accrue from this program. CCWMG continues to pursue diversion increases through regional efficiencies.

Responding to illegal dumping in the region has been framed with a strategy for the next 5 years, and an agreement to consolidate to data management on dumping through the EPA portal was reached.

Maintaining momentum this year was challenged by the changes from a Council voluntary levy to funding through the Statewide Levy. However, the transition sets a secure foundation for the coming years as a return for these impacts.

This year has also been a time for reflection and review as CCWMG works to streamline its own activities and leverage benefits from partnerships with the north and south regional groups, as well as the state waste board. It is heartening that there is close alignment between the CCWMG Strategic Plan and the draft *Tasmanian Waste Strategy* released in late 2022.

Achievements to the 2022/23 Actions

REF #	ACTION	ACTION SUMMARY	ACHIEVEMENTS
2023/24 WASTE EDUCATION AND AWARENESS			
1.01	Recycling bin assessments	Residential recycling bin assessments and contamination education across the region with reporting.	The bin assessments were completed; however the reporting has not been possible because of changes in the methodology. Review is underway into how to utilise the information and improve the process.
1.02	Recycling Education Schools Program	Rethink Waste Schools Program for educating students in recycling habits across the region.	Program continues to be delivered and additional hours for recruiting new schools/delivery approved by the CCWMG through the year.
1.03	Recycling Education Public Events	Promote good recycling habits at public events across the region. Includes Repair café at Ecofest.	Waste educators were present at AGFEST in August 2022 and visited several Men's Shed's in November to promote recycling and hazardous waste collections. Sponsored the AGFEST Ag artwear competition with NTWMG.
1.04	Statewide Rethink Waste Education & Promotion	State-wide waste education and communications, including Rethink Website.	Ongoing work to improve the reach of Rethink and develop greater co-ordination between the other regions and the WRRB.
1.05	FOGO Education & Marketing	FOGO education and communications in preparation for FOGO roll out.	Limited delivery in the current year as service commencement now mid-2024. Funding carried forward to support broader marketing program.
1.06	FOGO Regional Rollout	Budget allocation for the program rollout. Funds will be allocated between marketing and Council support services.	Limited delivery in the current year as service commencement now mid-2024. Funding carried forward to support enhanced activities across the region in 24FY.

REF #	ACTION	ACTION SUMMARY	ACHIEVEMENTS
WASTE INDUSTRY IMPROVEMENTS			
2.01	Illegal Dumping Funding	Funding available for Councils to apply for signage, cameras, clean-ups, and other initiatives to reduce illegal dumping.	Funding provided to Councils to set up financial processes to capture cost of responding to illegal dumping.
2.02	Regional WTS & RRC Improvements	Funding for Councils to implement recommended actions detailed in the Best Practice Guidelines review, or other relevant initiatives that improve the safety, performance or environmental impact of WTS / RRC.	Independent Audit completed at all sites and report of findings presented to CCWMG. Staged implementation of improvements commenced.
2.03	WTS Staff Training	Allocation for training transfer station staff - may include changes to safety regulations, State levy requirements or new diversion initiatives being rolled out.	Work delayed due to other commitments and project carried forward to 24FY. Three largest WTS now using same software to meet statewide reporting obligations.
2.04	Customer Service Centre Management	Service call centre to be brought online early to enable smooth transition with current to new recycling contract. Costs to cover policy and process approvals and customer service expectations.	Deferred pending commencement of new FOGO service. Preliminary work done on service name and with the contractor on practicalities of service delivery.
2.05	Contingency for Budgeted Projects and Unknown	Funding allocation for opportunities that arise during the year and projects excesses.	No projects identified so funding carried forward.
WASTE DIVERSION PROGRAMS			
3.01	Household Battery Recycling	Free household battery collection at transfer stations and Council offices, covered by B-cycle stewardship.	Service provided to all Councils.
3.02	Fluoro Tube & Globe Recycling	Provision of free fluoro tube and globe collection at transfer stations and Council offices.	Service provided to all Councils.
3.03	E-Waste Recycling	Provision of free e-waste collection at transfer stations in each municipality.	Service provided to all Councils.
3.04	Paint Recycling	Free paint recycling service, covered by the Paint Back Scheme.	Service provided to all Councils.
3.05	X-ray Film Recycling	Provision of free X-ray recycling service at WTS and RRC. Specific Waste Stream income to CCWMG for collections.	New regional service introduced to Council sites.
3.06	Mobile Phone Recycling	Provision of free Mobile recycling service at WTS and RRC. Specific Waste Stream income to CCWMG for collections.	New regional service introduced to Council sites.

REF #	ACTION	ACTION SUMMARY	ACHIEVEMENTS
3.07	Kerbside Recycling and FOGO Collection Contract	Management of Kerbside recycling and FOGO contract.	Ongoing activity to support Councils.
3.08	Green Waste Mulch Contract	Management of Green waste contract.	Service provided to all Councils.
3.09	Concrete Crushing Contract	Tender creation and management of Concrete crushing contract.	Work developing and to go to market in 24FY.
3.10	Household Hazardous Waste	Host yearly collection events of Household Hazardous waste chemicals.	Service provided to all Councils. 5,500 litres of household hazardous waste in November 2022.
3.11	Tyre Subsidy	CCWMG to reimburse \$2/tyre for Councils who recycle tyres through Tyrecycle Tasmania. Additional allocation to support special site clean-ups and illegal dumping collection costs.	Service provided to all Councils.
3.12	Contingency for Budgeted Projects and Unknown	Funding allocation for opportunities that arise during the year and projects excesses.	Investigations on the provision of mattress recycling and the recycling of agricultural bags.
GOVERNANCE AND PROGRAM DELIVERY			
4.01	CCWMG Annual Report	Publication of Annual Report costs	Annual report prepared and issued for 22FY.
4.02	Mandalay Head Office	Overhead Tenancy cost for POS software	Software implemented and ongoing improvements being delivered.
4.03	Waste Governance	Implementation of Waste Governance changes as approved by CCWMG.	Deferred to 24FY and funding carried forward.
4.04	CCWS Administration Fees	<ul style="list-style-type: none"> > CCWMG executive, administrative, financial and communication support > Waste Levy funding management > Regional Waste Data collection and Reporting 	Support services delivered.
4.05	CCWS Project Management Fees	Dulverton Waste Management (DWM) Project Delivery as per the Terms of Reference (TOR). Includes: <ul style="list-style-type: none"> > Financial Administration, Budget preparation and Reporting requirements > Deliver CCWMG Projects and ongoing services > Procurement and technical support 	Support services delivered.
4.06	NRE CCWMG Reporting	Grant Administration fees	Assistance with accessing grants and undertaking acquittals on behalf of member Councils.



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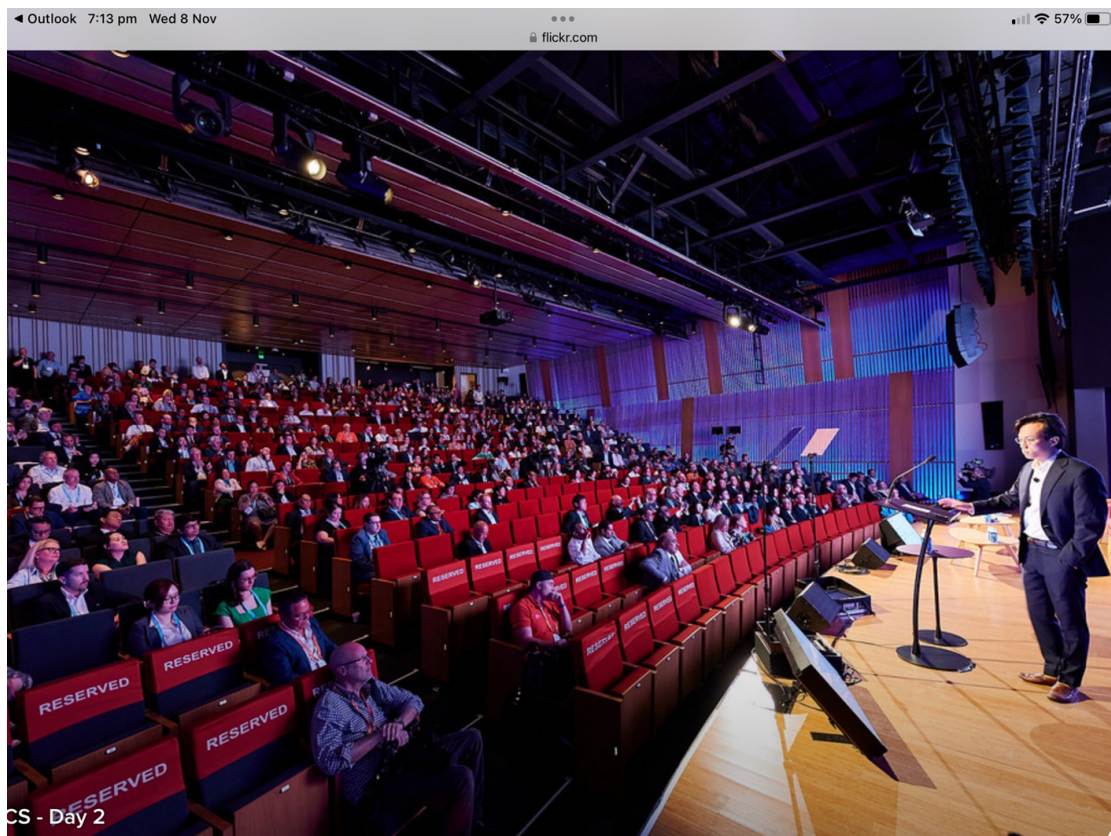
Report – Asia Pacific Cities Summit 2023

As Mayor, I represented Devonport City Council at the 14th Asia Pacific Cities Summit (APCS) & Mayor's Forum 'Shaping Cities for our Future', held in Brisbane, Queensland from 11-13 October 2023.

The APCS and Mayor's Forum, is the largest and most diverse gathering of mayors in the Asia Pacific region and is in its 25th year, with 1158 delegates from a record-breaking 171 cities (52 Australian / 119 International), including 118 Mayors and Deputy Mayors (49 Australian / 69 International) in attendance.

During the Conference, I attended the following sessions, and provide this report to my fellow Councillors and the community, for their information.

- Attended keynote address:
 - Session conducted by Bo Seo, two-time world champion debater from Boston "How to win an Argument" – which provided some tips and pointers in understanding and acknowledging disagreements; the power of speech and gesture to engage; the 3 types of personalities in respect of arguments – Debaters, Adjudicators, Moderators – and how all three types have a role within councils.

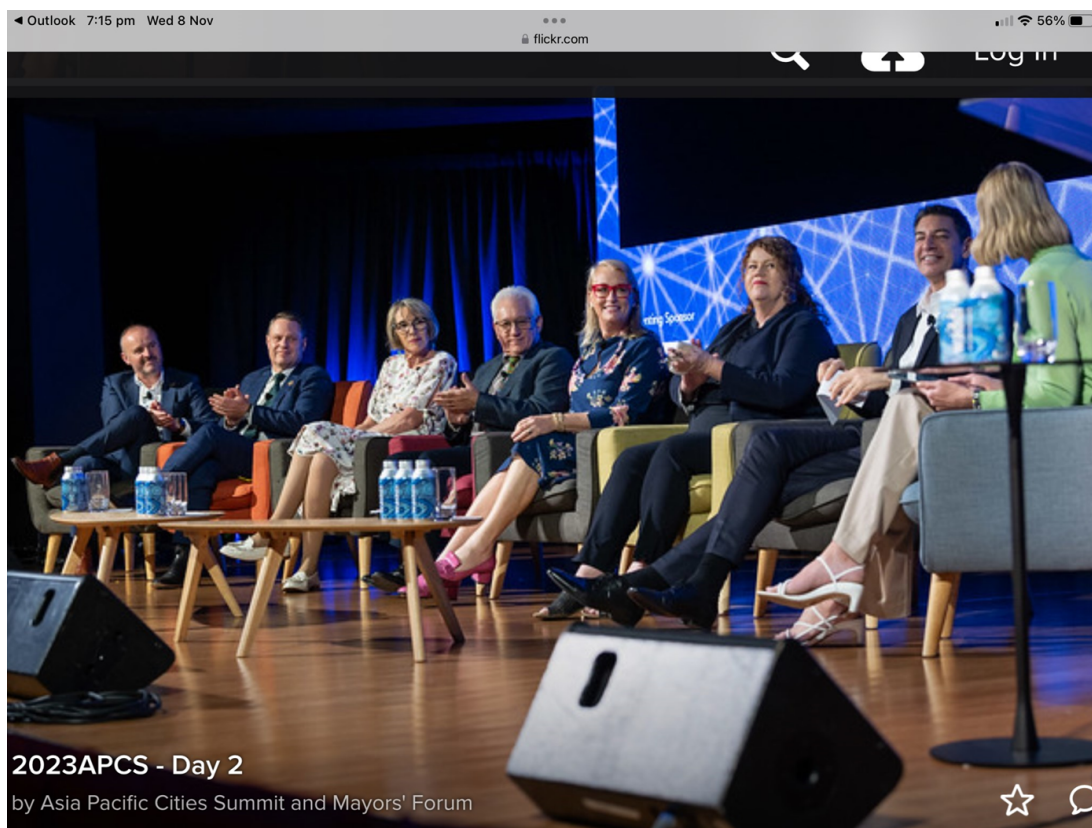


Bo Seo

Other sessions attended included:

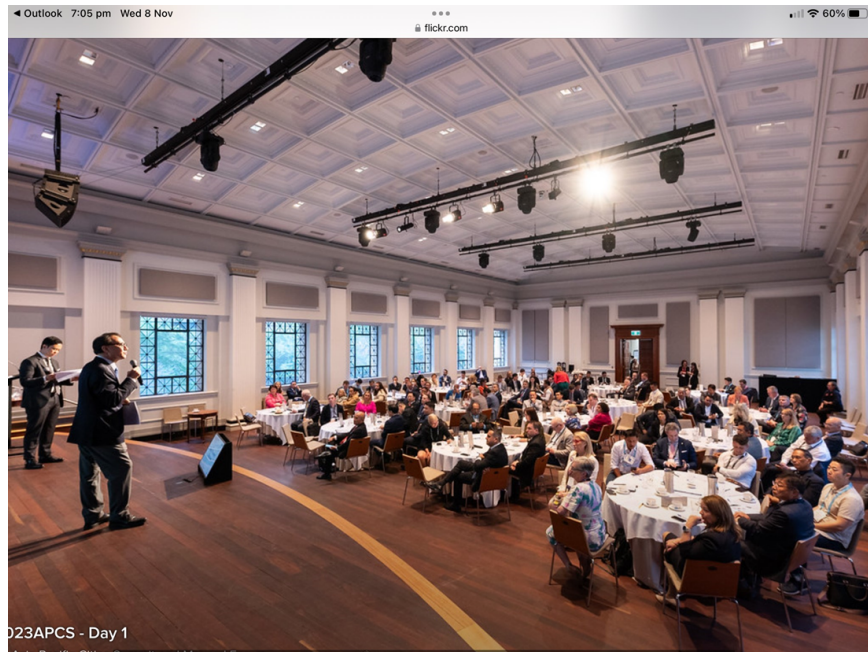
- Cities of Connection (technology, data and the people):
This Panel included:
 - Air BNB – Evolving urban destinations – Steven Liew – Director of Public Policy, Asia Pacific – Airbnb - Interesting fact that there are between 7 million and 1.5 billion active listings worldwide. Addressed the economic impact of Air BNB since COVID 19 - \$23 billion spent – and the jobs impacted and the changes in consumer and worker behaviour.
 - Mastercard – Simon Willis – Vice President Public Sector Innovation, Mastercard – spoke of the importance of data gathering and using this well. Data can provide us with a set of tools to show behaviour. Incentivising people to provide information, by rewarding them.
 - Theodora Le Souquet - Managing Director, Canaria Technologies (Brisbane) – solving a problem is not always mean finding a solution – could mean a better quality of life.
- Deep Dive – Cities of Connection – panellists included:
 - Lauren Pulitano Vice President, Public Affairs Volvo Group Australia (Brisbane)
 - Jennifer Loy Professor of Digital Business Innovation, Griffith University (Brisbane)
 - Nagesh Shukla Associate Professor, Department of Business Strategy and Innovation, Griffith University (Brisbane)
 - Brad West Mayor, The City of Port Coquitlam Vice Chair, Metro Vancouver Board (Port Coquitlam)
 - Negar Abedi Digital Project Manager, DBM Vircon (Brisbane)
 - Michael Rosemann Director, Centre for Future Enterprise, Queensland University of Technology (Brisbane)
- Cities of sustainability (adapting to growth, inclusivity and wellbeing)
- Charles Montgomery, the Secret to Happier Cities - wrote Happy City - Building better, more productive cities, but Healthy Relationships are what matters most and social trust
- Cities of legacy (creating events of prosperity and longevity)

- Council of Capital City Lord Mayor's Panel Discussion on delivery sustainable Australian cities - climate change solutions and sustainability (Darwin trees, Melbourne has "cool routes", Hobart banning single use plastics, Perth focuses on sustainability and replicates what is happening in most states, Adelaide focus on Net Zero and has concerns relating to landfill and what is being placed there – small things make a big difference, ACT – youngest city and fastest growing – transitioning to Net Zero – renewable electricity and storage including the largest storage batter; renewable energy focus, wind farms in VIC & SA, Brisbane public transport – currently only bus and ferry – trackless trams are all electric and fast charging – reduce number of cars to reduce emissions – fundamental changes in lead in to Olympics – encourage walking, scooters, cycling, and rail)

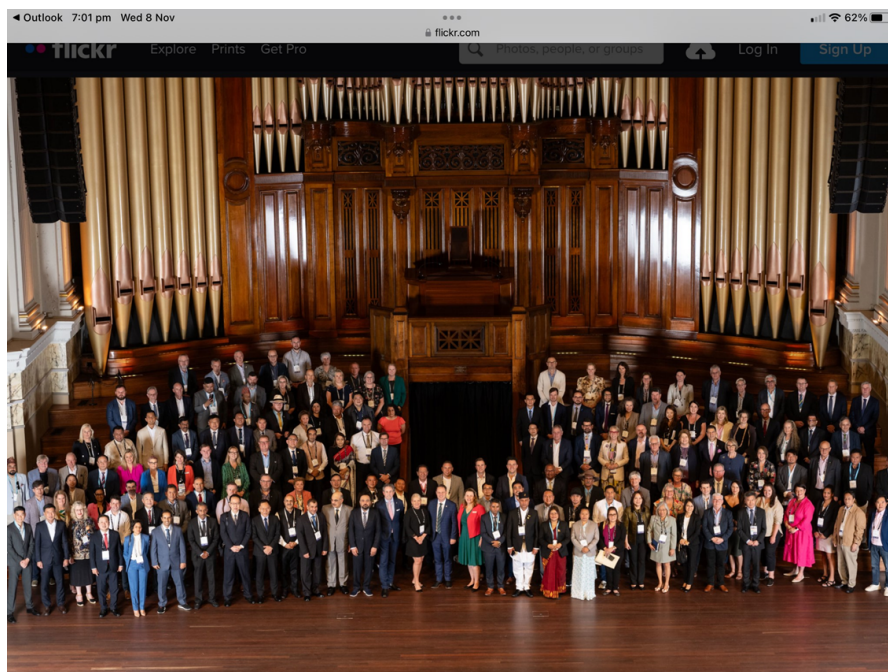


Lord Mayors Panel Discussion

At the Conference, I also attended the Mayor's Forum, signed the Mayors Accord and the Expo walk through



Mayors Forum



Mayors & delegates

A link to the Conference highlights can be viewed here: [2023APCS Highlights - YouTube](#)

I thank my fellow Councillors for allowing me the opportunity to represent them and the Devonport community at this event.

Attachment 6.4.1 Current & Previous Minutes Resolution - October 2023

Current and Previous Minutes Resolutions - October 2023					
Meeting Date	Resolution No.	Item	Status	Assignees	Action Taken
23/10/2023	23/207	Confirmation of Previous Minutes	Completed	Executive Coordinator	Minutes noted
23/10/2023	23/208	Questions on Notice from the Public	Completed	Executive Coordinator	Noted
23/10/2023	23/209	Notice of Motion - Response to revelations of widespread historic and contemporary child sexual abuse from recent Commission of Inquiry - Cr S Martin	Completed	General Manager	Council's obligations under the Child and Youth Safe Organisations Framework are being implemented in accordance with legislation and State Government guidance
23/10/2023	23/210	Notice of Motion - Recording of Declarations of Interest at Council Workshops - Cr S Martin	Completed	Executive Coordinator	Declaration of Interest form for Councillors updated to include Workshop items, and Register of Declared Interests available for Councillors to view
23/10/2023	23/211	Tender Report Contract CT0356 Kelcey Tier Road Renewal	Completed	Building Asset & Project Officer	Documents signed and sent
23/10/2023	23/212	Addendum to Instrument of Delegation for General Manager - Legislative Updates	Completed	Executive Coordinator	Legislative Updates to the Instrument of Delegation for the General Manager authorised
23/10/2023	23/213	Private Works Policy	Completed	Executive Coordinator	Private Works Policy adopted and placed on Council's website
23/10/2023	23/214	Devonport Investment Prospectus	Completed	Executive Coordinator	Report and Investment Prospectus noted
23/10/2023	23/215	Don Reserve Environmental Management Plan 2023-28	In progress	Executive Officer	Plan noted and endorsed and placed on Council's website. Working Group Terms of Reference under development.
23/10/2023	23/216	Workshops and Briefing Sessions held since the last Council Meeting	Completed	Governance Officer	Report received and noted
23/10/2023	23/217	Mayor's Monthly Report	Completed	Governance Officer	Report received and noted
23/10/2023	23/218	General Manager's Report	Completed	Governance Officer	Report received and noted and submission in response to the draft Tasmania Fire and Emergency Services Bill sent
23/10/2023	23/219	Monthly Operational Report - September 2023	Completed	Executive Coordinator	Report received and noted
25/09/2023	23/187	Notice of Motion - Request for Report on Higher Density Housing - Cr S Sheehan	In progress	Executive Manager	Seeking potential opportunities to actively encourage and promote higher density residential use development
25/09/2023	23/194	Tender Report Contract CT0343 Parker/Percy Street Roundabout	Completed	Assets & Technical Services Coordinator Infrastructure	Signed contracts received.
25/09/2023	23/195	2023/24 Capital Program Amendments	Completed	Infrastructure Manager	Capital Program updated in accordance with endorsed amendments
26/06/2023	23/126	Sporting Infrastructure Priority Investments	In progress	Executive Manager	Commenced detailed stakeholder briefing and engagements with all associated sporting clubs and codes
24/04/2023	23/78	Urban Art Free Wall	In progress	Convention & Arts Centre Manager	Will develop guidelines and online application
27/03/2023	23/56	Improved Access to Coles Beach (Back Beach)	In progress	Infrastructure Manager	Design completed and awaiting Crown Land approval for commencement



DEVONPORT CITY COUNCIL

ABN: 47 611 446 016

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22 November 2023

State Planning Office
Department of Premier and Cabinet
GPO Box 123
HOBART TAS 7001

Email: yoursay.planning@dpac.tas.gov.au

Dear Sir/Madam,

Proposed Development Assessment Panel Framework

Thank you for the invitation to review and make a submission on the proposed Development Assessment Panel Framework.

Council notes the stated intent given in support of this recent reform initiative which is 'to take the politics out of planning', by providing an alternative approval process for the determination of more complex and contentious planning permit applications (development applications). This initiative proposes the creation of independent Development Assessment Panels (DAPs) established by the Tasmanian Planning Commission to take over the decision-making role of local councils for development applications in certain circumstances.

Council has considered the detail and supporting information provided in the *Development Assessment Panel Framework – Position Paper*, as prepared by the State Planning Office and provides the following advice in general response to the proposed DAP Framework.

• Is the introduction of Development Assessment Panels necessary?

- As presented in the Position Paper, the assessment timeframes for planning permit applications in Tasmania are amongst the fastest in the nation.
- Furthermore, where applicants or representors are not satisfied with the decision of a local council (acting as Planning Authority for the purposes of the *Land Use Planning and Approvals Act 1993* (LUPAA)) there is recourse for that decision to be appealed through the Tasmanian Civil & Administrative Tribunal. This represents long established practice in the Tasmanian planning system.
- The specific example of development applications for social housing is presented in the Position Paper as a key justification for the introduction of DAPs, and where it is suggested that the personal views of elected councillors may unreasonably influence their decision making.
- Council's experience is that only a relatively small number of development applications require determination by elected councillors – the majority of applications are determined under routine delegation by council officers. A similar situation is understood to exist for most local councils around the State.



The City with Spirit

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- However, it is recognised that in certain circumstances local councils are required to determine and consider complex and contentious development applications – a proposed wind farm development is perhaps a good example of such an application.
 - With regard to development applications of a more escalated or major scale, it is also recognised that the planning system already has the capabilities to deal with this type of development as part of the 'major project' assessment process that was incorporated into LUPAA in recent years.
 - In summary of the above comments, Council's primary position is that the role and responsibilities of local councils as planning authorities should be appropriately maintained. It is somewhat difficult to reconcile that there is a compelling justification for the introduction of DAPs, and the issues that the State Government has identified appear to be very limited isolated instances. This leads to a reasonable question as to whether there is a problem that warrants this level of intervention?
 - Notwithstanding, and should the State be determined to pursue the DAP approach, this should be limited to consider very specific proposals and subject to a much more refined and considered framework than that currently presented. Furthermore, this should be an optional referral process for local councils to exercise and not subject to any mandatory referral requirements.
- **A more complex and longer assessment process?**
 - The detail set out in the Position Paper in support of the proposed DAP Framework points towards a more complex and longer assessment process than the current situation. This includes additional requirements that are likely to influence the demand for greater resourcing to support the DAP process.
 - As noted in the supplied Position Paper, the proposed DAP Framework includes the review and assessment of a development application by both the council (initially forming the advice and recommendation) and the DAP (as the final decision maker) and also including the administrative arrangements for any public hearings as part of the DAP's determination. The Position Paper further identifies that the existing 42-day timeframe for discretionary planning permit applications under the *Land Use Planning and Approvals Act 1993* (LUPAA) will not be sufficient for the proposed DAP process – instead a nominal 105-day process is suggested.
 - Council notes that there is still a significant administrative involvement required by local councils in the proposed DAP Framework including the receipt and assessment of applications, requesting additional information, public notification requirements, consideration of representations received, reporting and recommendations to the independent DAPs, and also appearances before the DAPs as part of any convened public hearing processes.
 - It may also be the case that the referral of a development application to a DAP may necessitate a decision of the relevant council to instigate that DAP referral process – which would present additional administrative considerations (such as the preparation of council meeting agenda documentation, etc.).
 - The above comments are provided to generally illustrate how the proposed DAP Framework would likely result in greater complexity and increased timeframes for the assessment of development applications. This appears somewhat at odds with the pursuit of a more streamlined and less complex planning system that have underpinned the State Government's recent reform initiatives to the Tasmanian planning system.
 - **Under certain circumstances is it appropriate for the Minister to intervene where a local council has refused to initiate a planning scheme amendment?**
 - Council notes the process currently included with section 40B of LUPAA whereby the Tasmanian Planning Commission (if so requested) can review a planning authority's

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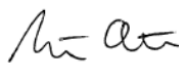
decision to refuse to initiate a planning scheme amendment and can direct the planning authority to reconsider its position on the planning scheme amendment.

- The Position Paper supplied for consultation contemplates where the above process has occurred, and the planning authority still does not agree to initiate the amendment, whether there could be a subsequent process for the Minister to intervene and direct the planning authority to initiate the amendment.
- Following Council's understanding that any feedback provided represents an initial stage of general consultation – it offers a general response that this approach does not seem altogether unreasonable.
- As a general suggestion, section 40B of LUPAA could be expanded to accommodate where a planning authority maintains its position to refuse to initiate a planning scheme amendment (following a direction to reconsider issued by the Commission) it is required to provide a statement to the Commission of the reasons in support of that decision. Upon review of that statement of reasons the Commission could then provide a recommendation to the Minister on whether the statement of reasons is appropriate to justify that refusal decision, or instead a recommendation that the Minister intervene and direct the planning authority to modify the amendment. In this context the ministerial intervention would be specific to acting in accordance with advice received from the independent Tasmanian Planning Commission.
- Notwithstanding, it is suggested that the above approach would/should be limited to very particular (or unique) circumstances where the threshold for intervention is established at an appropriate level. As mentioned in the Position Paper, this could be supported by the inclusion of appropriate tests or criteria into the provisions of section 40B of LUPAA.

In closing, Council affirms its position that the role and function of local councils as planning authorities should be maintained. Any proposed reforms towards the introduction of DAPs should not unreasonably diminish or undermine this position. Whilst there may be some merit in exploring a DAP approach, that should be limited to very particular circumstances. Council further suggests that those circumstances and the associated framework to accommodate a DAP process needs more consideration and refinement than what has currently been presented.

Thank you again for the invitation to provide comment.

Yours sincerely,



Matthew Atkins
GENERAL MANAGER



Devonport City Council

FINANCE REPORT

YTD for the month ended October 2023

Contents:

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Monthly Finance Report for Council

Financial Summary

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Summarised Operating Report, including Financial Charts

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Capital Expenditure Report (with Commitments)

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The operating result for the financial year to the end of October 2023 is favourable with actual revenue being higher than budget by \$1.5M and actual expenses being higher than budget by \$296K, resulting in an overall favourable variance of \$1.2M. The forecast operating surplus for the financial year is \$3.8M, which includes share of profit of associates (Dulverton) of \$2.3M.

Rates & Service Charges - \$253K Favourable

The favourable variance is due to additional supplementary rates raised. A forecast adjustment of \$150K has been made.

Fees and User Charges - \$574K Favourable

The favourable variance includes income from the Convention Centre, facility hire and infringements & fines.

Grants - Operating - \$8K Favourable

The favourable variance is due to the timing of receiving grants for community development and museum operations.

Contributions - Operating - \$21K Favourable

The favourable variances include training incentives for employees and sponsorship income in the marketing and events area.

Interest Income - \$342K Favourable

The favourable variance is a result of funds on hand that are invested until expended on allocated capital projects. A \$540K forecast adjustment has been made.

Other Revenue - \$52K Favourable

The favourable timing variance includes the recovery of fines, reimbursements and sundry income relating to events.

Employee Benefits - \$20K Favourable

Minor favourable timing variance relating to salary and wages.

Materials and Services - \$261K Unfavourable

The unfavourable variances include contract catering expenses relating to the Convention Centre, (which are offset by higher catering revenues) and the timing of waste disposal fees.

Depreciation - \$25K Unfavourable

The unfavourable variance of 2% can be attributed in part to revaluations applied to recognise assets at fair value.

Financial Costs - \$18K Unfavourable

The unfavourable variance is due to an increase in the interest rate applied to the variable rate loan.

Levies & Taxes - \$29K Unfavourable

The unfavourable variance can be attributed to the timing of recoveries from tenants.

Other Expenses - \$176K Favourable

The favourable variance is mostly due to the timing of grant payments, including community partnership grants.

Internal Charges and Recoveries - \$155K Unfavourable

Unfavourable timing variance.

Balance Sheet

The balance of capital work in progress at the end of October is \$9.6M.

FINANCIAL SUMMARY YTD to October 2023

Operating Summary	Budget	YTD Actual	Annual Budget	Current Forecast
Revenue	37,387,749	38,919,630	50,247,718	50,937,718
Expenditure	17,966,887	18,261,471	47,123,162	47,123,163
Operating Position	19,420,862	20,658,159	3,124,555	3,814,555

Capital Expenditure Summary	Annual Budget \$'000	Actual \$'000	Annual Forecast \$'000
Capital Expenditure	26,836	2,529	24,116

Cash Information	October 2023	June 2023
Operating Account (Reconciled balance)	4,006,258	708,458
Interest-Earning Deposits	27,246,833	20,605,864
	31,253,092	21,314,322

Debtor Information	October 2023	June 2023	Rates Debtors Ageing	October 2023	% of Annual Rates
Rates Debtors	13,121,852	747,551	2022/2023 - Current	12,672,553	37.5%
Infringement Debtors	132,229	117,900	2021/2022 - 1 Year	289,549	
Sundry Debtors	2,943,294	2,716,579	2020/2021 - 2 Years	76,998	
Planning & Health Debtors	19,835	32,546	2019/2020 - 3 Years	22,431	
			Over 3 years	60,320	
	16,217,210	3,614,576		13,121,852	

Cash Investment Information	Actual Rate	Credit rating	Maximum Holding Allowed	Actual Holding % of total Cash	October 2023
CBA Cash Deposits - At Call - 0.1% RBA cash rate	4.15%	A1+ /AA-			2,147,176
CBA Term Deposit - (8 months)	5.33%	A1+ /AA-			10,000,000
		A1+	100%	38.87%	12,147,176
NAB Term Deposit (182 days)	5.37%	A-1/A+			8,000,000
		A-1/A+	80%	25.60%	8,000,000
AMP 31 days notice account	4.70%	A2/BBB+			1,099,657
MyState Term Deposit (271 days)	5.20%	A2/BBB+			6,000,000
		A2-A3	40%	22.72%	7,099,657
					27,246,833

All cash investments are invested in compliance with Council's Investment Policy.

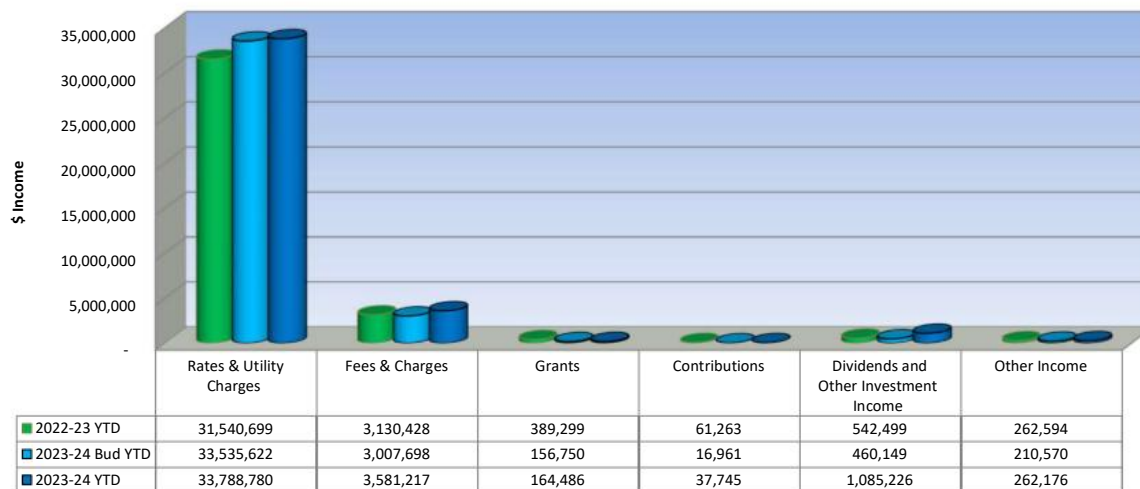
Benchmarks: BBSW90 Day Index 4.2569%
RBA Cash Rate 4.10%

Commentary

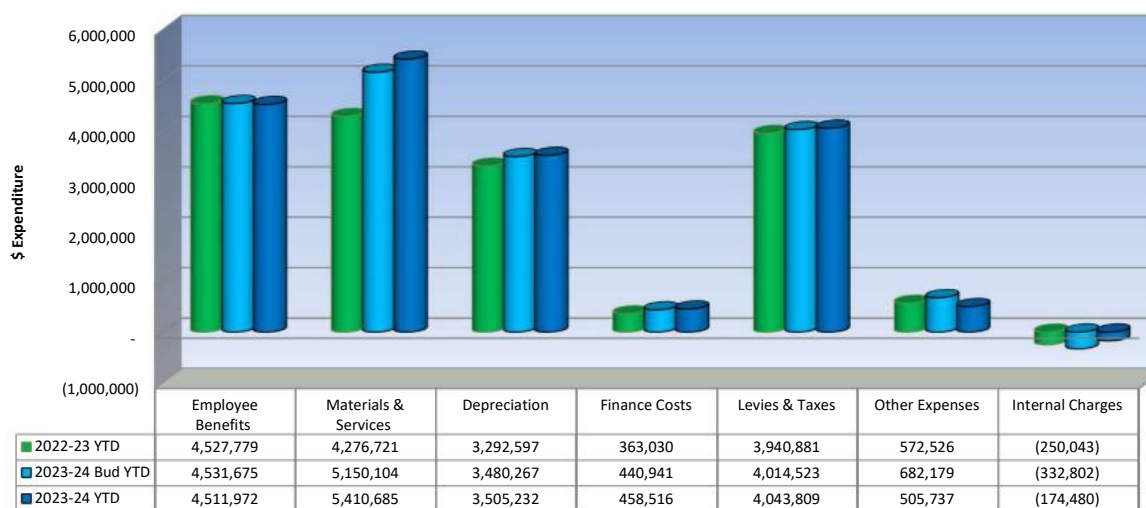
This report provides a high level summary of operational income and expenditure, capital expenditure and the cash and receivables position as at the date of the report.

SUMMARISED OPERATING REPORT					YTD to October 2023	
	YTD		YTD Variance		Full Budget	Forecast
	Budget	Actual	\$	%	2023-24	2023-24
INCOME						
Rates and Service Charges	33,535,622	33,788,780	253,159	0.8%	33,614,193	33,764,193
Fees and User Charges	3,007,698	3,581,217	573,519	19.1%	8,842,493	8,842,493
Grants - Operating	156,750	164,486	7,736	4.9%	2,838,834	2,838,834
Contributions - Operating	16,961	37,745	20,784	122.5%	50,882	50,882
Dividend Income	273,000	273,000	-	0.0%	1,310,400	1,310,400
Interest Income	120,000	461,531	341,531	284.6%	360,000	900,000
Tax Equivalent Payments	67,149	350,694	283,545	422.3%	268,596	268,596
Share of profit of associates	-	-	-	0.0%	2,360,755	268,596
Other Revenue	210,570	262,176	51,606	24.5%	601,564	2,360,755
TOTAL INCOME	37,387,749	38,919,630	1,531,881	4.1%	50,247,718	50,604,749
EXPENSES						
Employee Benefits	4,531,675	4,511,972	(19,703)	-0.4%	14,799,823	14,799,823
Materials and Services	5,150,104	5,410,685	260,581	5.1%	15,371,879	15,371,879
Depreciation	3,480,267	3,505,232	24,965	0.7%	10,440,800	10,440,800
Financial Costs	440,941	458,516	17,576	4.0%	1,322,822	1,322,822
Levies & Taxes	4,014,523	4,043,809	29,285	0.7%	4,558,578	4,558,578
Other Expenses	682,179	505,737	(176,442)	-25.9%	1,338,276	1,338,276
Internal Charges and Recoveries	(332,802)	(174,480)	158,322	-47.6%	(709,016)	(709,015)
TOTAL EXPENSES	17,966,887	18,261,471	294,583	1.6%	47,123,162	47,123,163
NET OPERATING SURPLUS / (DEFICIT)	19,420,862	20,658,159	1,237,297	6.4%	3,124,555	3,481,587
CAPITAL ITEMS						
Grants - Capital	2,160,000	153,500	(2,006,500)	-92.9%	3,464,839	
Contributions - Capital	-	673,631	673,631		-	
Gain / Loss on Disposal of Assets	(200,000)	15,994	215,994	-108.0%	(600,000)	
TOTAL CAPITAL ITEMS	1,960,000	843,125	(1,116,875)	-57.0%	2,864,839	
NET SURPLUS / (DEFICIT)	21,380,862	21,501,284	120,422	0.6%	5,989,394	
Own Source Revenue:	99.5%	99.5%			94.2%	

Income Analysis



Expenditure Analysis



Capital Expenditure - \$'000



BALANCE SHEET REPORT		As at October 2023	
	31 Oct 2023	30 Jun 2023	
Current Assets			
Cash at Bank and On Hand	4,006,258	708,458	
Trust Deposits	296,182	213,893	
Cash Investments	27,246,833	20,605,864	
Receivables - Rates and Utility Charges	13,121,852	747,551	
Receivables - Infringements	132,229	117,900	
Receivables - Sundry	2,943,294	2,716,579	
Receivables - Planning & Health	19,835	32,546	
Loans Receivable - Current	27,663	27,663	
Accrued Revenue	292,898	316,395	
Prepayments	244,628	474,714	
Net GST Receivable	348,921	455,923	
Other Asset	769,899	769,899	
	49,450,492	27,187,385	
Non Current Assets			
Loans Receivable - Non-Current	278,143	281,843	
Dulverton Regional Waste Management Authority	12,282,091	12,584,069	
TasWater	87,972,056	87,972,056	
Property, Plant & Equipment	927,763,404	927,320,618	
Accumulated Depreciation - PP&E	(354,267,675)	(350,948,772)	
Capital Work in Progress	9,620,745	7,121,428	
	683,648,764	684,331,241	
Total Assets	733,099,256	711,518,626	
Current Liabilities			
Trade Creditors	357,571	216,737	
Accrued Expenses	2,817,175	2,319,376	
Trust Liability	323,487	208,071	
Income In Advance - Current	1,901,323	2,479,722	
Loans - Current	1,088,886	1,088,886	
Annual Leave	1,409,591	1,276,492	
Other Leave - RDO	77,318	71,810	
Other Leave - TOIL	11,401	11,733	
Lease Liabilities - Current	48,275	48,275	
Long Service Leave - Current	1,231,647	1,192,248	
	9,266,674	8,913,349	
Non Current Liabilities			
Loans - Non-Current	44,411,666	44,685,597	
Long Service Leave - Non-Current	393,649	393,649	
Lease Liabilities - Non Current	745,218	745,218	
	45,550,533	45,824,464	
Total Liabilities	54,817,207	54,737,813	
Net Assets	678,282,049	656,780,813	
Equity			
Asset Revaluation Reserve	396,397,083	396,393,536	
Asset Revaluation Reserve - Associates	3,221,386	3,221,386	
Other Reserves	11,575,152	11,575,152	
Accumulated Surplus	245,587,144	236,420,866	
Operating Surplus / (Deficit)	20,658,159	3,466,244	
Capital Surplus / (Deficit)	843,125	5,703,629	
Total Equity	678,282,049	656,780,813	
Current Ratio:	5.34	3.05	

The Current ratio indicates Council's ability to pay its debts as and when they become due.
A ratio of one or higher is required for the entity to remain solvent.

Capital Works Income & Expenditure Report October 2023													
		Funding 2023/24				Expenditure 2023/24			Balance	Performance Measures			
		Annual Budget	Additional Funds Carried forward & adjustments	Total Budget Available	External Funding	Actual	Commitments	Total Expenditure	Remaining Funds	Works Start	Works Completion	% Budget	
		\$	\$	\$	\$	\$	\$	\$	\$	Month	Month	Spent	Comments
Summary													
Open Space & Recreation		519,000	1,740,011	2,259,011	-	529,450	449,747	979,196	1,279,815			43%	
Buildings & Facilities		3,166,000	1,487,185	4,653,185	506,733	534,755	1,670,930	2,205,685	2,447,500			47%	
Transport		6,175,000	4,915,984	11,090,984	3,338,106	1,047,843	2,822,878	3,870,721	7,220,263			35%	
Stormwater		1,593,000	986,075	2,579,075	-	225,864	40,467	266,331	2,312,744			10%	
Living City		-	3,311,520	3,311,520	-	(128,033)	24,300	(103,733)	3,415,253			-3%	
Plant & Fleet		1,308,400	320,055	1,628,455	257,000	163,323	243,781	407,105	1,221,351			25%	
Other Equipment		1,119,000	194,913	1,313,913	-	156,466	127,726	284,192	1,029,721			22%	
Total Capital Works		13,880,400	12,955,744	26,836,144	4,101,839	2,529,668	5,379,829	7,909,497	18,926,647			29%	
Open Space & Recreation													
CP0129	Don River Rail Trail - land purchase		-	-		2,368	-	2,368	(2,368)	Complete	Complete	#DIV/0!	
CP0184	Don River Rail Trail - construction		-	-		654	141	795	(795)	Complete	Complete	#DIV/0!	
CP0204	Horsehead Creek - RV dump point relocation		39,000	39,000		-	-	-	39,000	May-22	Mar-23	0.0%	
CP0208	Coastal Erosion Protection - Coles Beach and Don Heads		51,128	51,128		-	-	-	51,128	Jun-22	Apr-23	0.0%	Construction completed. Replanting scheduled for 2023
CP0210	Mungala-Langslow path link Improvements		79,765	79,765		123	-	123	79,641	Nov-21	TBA	0.2%	Design underway
CP0219	New pedestrian bridge - Figure of Eight Creek - Woodrising to Maidstone Park		328,252	328,252		96,900	212,308	309,208	19,044	Sep-22	Feb-23	94.2%	Off site manufacturing underway
CP0224	Maidstone Park safety netting		58,323	58,323		35,327	-	35,327	22,996	Mar-23	Apr-23	60.6%	Construction pending
CP0225	Byard Park Lights		309,314	309,314		4,029	-	4,029	305,285	Mar-23	Aug-23	1.3%	Design underway
CP0226	Mersey Vale Memorial MBS stage 3		473,558	473,558		269,245	1,214	270,459	203,099	Dec-22	Jun-23	57.1%	Contract awarded
CP0227	Kelcey Tier - fire trail renewal and consolidation		45,607	45,607		-	-	-	45,607	Mar-23	Apr-23	0.0%	
CP0228	Kelcey Tier Map Signage		14,073	14,073		-	-	-	14,073	Mar-23	Apr-23	0.0%	
CP0229	Waste Transfer Station foreshore rehabilitation		46,018	46,018		1,043	-	1,043	44,975	Feb-23	Mar-23	2.3%	
CP0233	Park furniture renewal		-	-		6,377	-	6,377	(6,377)	Sep-22	TBA	#DIV/0!	
CP0234	Rooke Mall Furniture Renewal		15,098	15,098		19,177	1	19,178	(4,080)	Oct-22	Jul-23	127.0%	
CP0235	Aquatic Centre waterslide entry		49,307	49,307		498	60,689	61,187	(11,879)	Jul-22	Sep-23	124.1%	
CP0236	Spreyton netball courts - surface renewal - 2 courts		-	-		1,931	-	1,931	(1,931)	Dec-22	Feb-23	#DIV/0!	
CP0238	Highfield Park Skate Park		89,202	89,202		-	-	-	89,202	Jun-23	Aug-23	0.0%	External funding secured
CP0239	East Devonport park furniture		5,606	5,606		14,104	4	14,108	(8,502)	Feb-23	Apr-23	251.7%	
CP0240	LRCI Phase 3 grant allocation		135,760	135,760		51,632	62,990	114,623	21,138	Nov-22	Jun-23	84.4%	Projects progressing during the year
CP0241	Mersey Vale Cemetery - Ash Interment Columns f	37,000	-	37,000		23,728	-	23,728	13,272	Jan-24	Jun-24	64.1%	
CP0242	New Totem Signage - Stony Rise Road and Don R	11,000	-	11,000		-	-	-	11,000			0.0%	
CP0243	Aquatic Centre - Minor works in preparation for o	20,000	-	20,000		40	-	40	19,960	Dec-23	Mar-23	0.2%	
CP0244	Mersey Bluff Playground Renewal	150,000	-	150,000		300	-	300	149,700	Oct-23	Jun-24	0.2%	
CP0245	Park furniture renewal	25,000	-	25,000		50	-	50	24,950	Jan-24	Apr-24	0.2%	
CP0246	Bluff Road new irrigation - VV to Nth Fenton St	220,000	-	220,000		1,843	112,400	114,243	105,757	Feb-24	May-24	51.9%	
CP0247	Don River Rail Trail Interpretive Signage	16,000	-	16,000		-	-	-	16,000	Feb-24	Apr-24	0.0%	
CP0248	Tiagarra Eye Frame & Viewing Platform	40,000	-	40,000		80	-	80	39,920	Feb-24	Apr-24	0.2%	
Total Open Space & Recreation		519,000	1,740,011	2,259,011	-	529,450	449,747	979,196	1,279,815			43.3%	

Funding 2023/24					Expenditure 2023/24			Balance	Performance Measures			
	Annual Budget	Additional Funds Carried forward & adjustments	Total Budget Available	External Funding	Actual	Commitments	Total Expenditure	Remaining Funds	Works Start	Works Completion	% Budget	
	\$	\$	\$	\$	\$	\$	\$	\$	Month	Month	Spent	Comments
Buildings & Facilities												
CB0104 Works Depot - Oil store shed		-	-		-	-	-	-	Jun-22	Mar-23	#DIV/0!	Project began a number of years ago which took some time to get underway with material prices substantially increasing due to supply issues.
CB0107 Payne Avenue toilet block		241,040	241,040		-	-	-	241,040	Nov-21	Sep-23	0.0%	Design underway
CB0114 Waste Transfer Station - waste and resource recovery bill readiness project	500,000	878,760	1,378,760		116,288	38,450	154,738	1,224,022	Mar-23	Aug-23	11.2%	Design underway
CB0117 Little Athletics Storage shed		11,866	11,866		12,427	-	12,427	(561)	Feb-23	Apr-23	104.7%	Construction pending
CB0119 Aquatic Centre Projects		-	-		276	-	276	(276)	Nov-22	Jun-23	#DIV/0!	Order placed. Further work scheduled.
CB0120 PAC projects		223,302	223,302		605	205,545	206,150	17,152	Sep-22	TBA	92.3%	EOI process complete. Tender process underway. Theatre seat replacement.
CB0121 Highfield Park public toilets		60,395	60,395		45,080	1	45,081	15,314	May-23	Jun-23	74.6%	Design underway
CB0122 Art Storage Facility - racking		46,873	46,873		3,742	2,133	5,875	40,998	TBA	TBA	12.5%	
CB0123 Council facility - renewable eneray project		24,950	24,950		-	-	-	24,950	TBA	TBA	0.0%	Quotations requested
CB0126 Aquatic Centre 25m Pool	1,000,000	-	1,000,000		14,602	1,041,822	1,056,424	(56,424)	Nov-23	Mar-24	105.6%	
CB0127 Works depot bulk material bins	105,000	-	105,000		4,004	-	4,004	100,996	Dec-23	Feb-24	3.8%	
CB0128 Workshop floor refurbish	30,000	-	30,000		1,383	27,520	28,903	1,097	Jan-24	Feb-24	96.3%	
CB0129 Indoor Stadium Design	500,000	-	500,000		249,768	300,142	549,910	(49,910)			110.0%	
CB0130 Fire panel ROMTECK upgrades	42,000	-	42,000		23,448	-	23,448	18,552	Sep-23	Nov-23	55.8%	
CB0131 Paranple Arts Centre - Renew carpet & ceiling	375,000	-	375,000		1,006	-	1,006	373,994	Dec-23	Feb-24	0.3%	
CB0132 Play Centre (25 Forbes St) - Replace Roof Cladding	34,000	-	34,000		153	30,731	30,884	3,116	Oct-23	Nov-23	90.8%	
CB0133 Art Storage Facility - Storage Extension for BSMC	580,000	-	580,000	506,733	1,160	-	1,160	578,840	Oct-23	Jun-24	0.2%	
CB0134 Byard Park Amenities Redevelopment		-	-		60,812	24,586	85,399	(85,399)	Oct-23	Jun-24	#DIV/0!	
Total Facilities	3,166,000	1,487,185	4,653,185	506,733	534,755	1,670,930	2,205,685	2,447,500			47.4%	

		Funding 2023/24				Expenditure 2023/24			Balance	Performance Measures			
		Annual Budget	Additional Funds Carried forward & adjustments	Total Budget Available	External Funding	Actual	Commitments	Total Expenditure	Remaining Funds	Works Start	Works Completion	% Budget	
		\$	\$	\$	\$	\$	\$	\$	\$	Month	Month	Spent	Comments
Transport			-										
CT0275	State Vehicle Entry Project	1,000,000	1,775,015	2,775,015		132,359	264,000	396,359	2,378,656	Mar-20	TBA	14.3%	Progression dependant on Port development
CT0289	Coastal Pathway contribution - part 2		1,077,932	1,077,932		1,980	843,839	845,819	232,113	Oct-21	Jun-23	78.5%	In progress
CT0309	Webberleys Road seal	-	-	-		-	-	-	-	TBA	TBA	#DIV/0!	
CT0310	Tugrah Road traffic management		203,133	203,133		224,486	280	224,766	(21,633)	Mar-23	Jun-23	110.6%	Construction pending
CT0311	Fenton Way pedestrian improvements		39,920	39,920		-	-	-	39,920	TBA	TBA	0.0%	On hold subject to future development in the area
CT0321	Steele Street footpath renewal - Wenvoe to Farmby - south side		-	-		1,514	-	1,514	(1,514)	Jan-23	Mar-23	#DIV/0!	Construction pending. Part funded by CS0111
CT0322	William Street renewal - Valley to Middle		-	-		1,567	-	1,567	(1,567)	Oct-22	Jan-23	#DIV/0!	Construction underway
CT0325	North Fenton Street renewal - Oldaker to Parker		39,355	39,355		-	-	-	39,355	Complete	Complete	0.0%	Part funded by CS0108
CT0332	George Street William Street		87,318	87,318		-	-	-	87,318	Mar-23	May-23	0.0%	Construction pending
CT0335	Street Light Provision		-	-		705	12,290	12,995	(12,995)	Sep-22	Jun-23	#DIV/0!	Projects progressing during the year
CT0336	Payne Avenue carpark - access to Stewart St		99,800	99,800		-	-	-	99,800	TBA	TBA	0.0%	Desian underway
CT0337	Tarleton Street renewal - Wright Street to River Road		-	-		(1,234)	-	(1,234)	1,234	Jul-22	TBA	#DIV/0!	Construction pending
CT0338	Parking infrastructure renewal		-	-		45,000	-	45,000	(45,000)	Mar-23	TBA	#DIV/0!	Order placed. Part funded by CT0320
CT0339	Road traffic device renewal		-	-		3,271	-	3,271	(3,271)	TBA	TBA	#DIV/0!	
CT0340	Rural road renewal - aravel resheetina proaram		-	-		-	-	-	-	Dec-22	Complete	#DIV/0!	
CT0342	Footpath Missing Links		-	-		1,064	540	1,604	(1,604)	Nov-22	Jun-23	#DIV/0!	Construction underway
CT0343	Percy St and Parker St roundabout		343,512	343,512	380,000	9,319	97,847	107,167	236,345	Nov-23	Dec-23	31.2%	External funding announced
CT0344	North West Gateway Project		-	-		-	-	-	-	Sep-23	Oct-23	#DIV/0!	Externally funded project
CT0345	Bus Stop Upgrade Program		-	-		8,909	1,163	10,072	(10,072)	Sep-23	Oct-23	#DIV/0!	Externally funded project
CT0346	Sheffield Rd Path VRUP	175,000	-	175,000	137,000	21,792	93,987	115,779	59,221	Nov-23	Dec-23	66.2%	
CT0347	Reseal Program 2023-24	775,000	-	775,000		7,125	718,449	725,574	49,426	Dec-23	Feb-24	93.6%	
CT0348	Transport Minor Works	30,000	-	30,000		60	-	60	29,940	TBA	TBA	0.2%	
CT0349	Road Traffic Device Renewal	25,000	-	25,000		50	-	50	24,950	TBA	TBA	0.2%	
CT0350	Street Light Provision	25,000	-	25,000		50	-	50	24,950	TBA	TBA	0.2%	
CT0351	Parking Infrastructure Renewal	25,000	-	25,000		10,145	4,874	15,019	9,981	Sep-23	Nov-23	60.1%	
CT0352	Rural Gravel Road Renewal	100,000	-	100,000		200	-	200	99,800	Apr-24	May-24	0.2%	
CT0354	NW Gateway Improvements Project	-	1,250,000	1,250,000	1,000,000	247,834	560,000	807,834	442,166	Dec-23	Jun-24	64.6%	
CT0355	Kelcey Tier Road Safety Improvements - Stage 2 (1,100,000	-	1,100,000	812,295	15,211	6,790	22,001	1,077,999	Jan-24	Mar-24	2.0%	Externally funded project - SRRP
CT0356	Kelcey Tier Road Condition Improvements - (282 -	780,000	-	780,000	508,811	15,277	-	15,277	764,723	Jan-24	Mar-24	2.0%	Externally funded project - Roads to recovery
CT0357	Mersey Bluff Access Road Upgrade	500,000	-	500,000		231,457	83,886	315,343	184,657	Sep-23	Nov-23	63.1%	
CT0358	Oldaker St - Sorell St Roundabout	500,000	-	500,000	500,000	6,128	-	6,128	493,872	Mar-24	May-24	1.2%	
CT0359	Webberleys Rd Flood Remediation	75,000	-	75,000		40,061	-	40,061	34,939	Jul-23	Aug-23	53.4%	completed
CT0360	Duncans Road Bridge Safety	75,000	-	75,000		1,493	27,433	28,926	46,074	Jan-24	Feb-24	38.6%	
CT0361	Stewart Street renewal - Rooke to Edward	50,000	-	50,000		940	-	940	49,060			1.9%	Design only
CT0362	Tarleton Street renewal - John to Torquay Rd	50,000	-	50,000		14,321	-	14,321	35,679			28.6%	Design only
CT0363	Waverley Road Embankment Safety	150,000	-	150,000		488	-	488	149,512	Oct-23	Nov-23	0.3%	
CT0364	The Lee Kerb Renewal	350,000	-	350,000		776	-	776	349,224	Mar-24	Apr-24	0.2%	
CT0365	George Street - Gunn St to Charlotte Gns Kerb Re	160,000	-	160,000		2,835	107,500	110,335	49,665	Jan-24	Feb-24	69.0%	
CT0366	Footpath Missing Links - High Walkability	150,000	-	150,000		2,322	-	2,322	147,678	Nov-23	Mar-24	1.5%	
CT0367	Coastal Pathway Safety Compliance	50,000	-	50,000		100	-	100	49,900	Dec-23	Jan-24	0.2%	
CT0368	Multi Level Car Park Safety and Access Improvem	30,000	-	30,000		60	-	60	29,940	Feb-24	Mar-24	0.2%	
Total Transport		6,175,000	4,915,984	11,090,984	3,338,106	1,047,843	2,822,878	3,870,721	7,220,263			34.9%	

		Funding 2023/24				Expenditure 2023/24			Balance	Performance Measures			
		Annual Budget	Additional Funds Carried forward & adjustments	Total Budget Available	External Funding	Actual	Commitments	Total Expenditure	Remaining Funds	Works Start	Works Completion	% Budget	
		\$	\$	\$	\$	\$	\$	\$	\$	Month	Month	Spent	Comments
Stormwater													
CS0081	John Stormwater Catchment Stage 1		194,892	194,892		679	-	679	194,213	Jul-22	TBA	0.3%	Design underway. In conjunction with Quaylink and SVEP
CS0085	Oldaker (East) Stormwater catchment upgr		136,001	136,001		136,001	-	136,001	0	TBA	TBA	100.0%	Split off Living City Project
CS0097	Church street stormwater improvements		331,923	331,923		1,293	-	1,293	330,630	Oct-21	TBA	0.4%	Design underway
CS0099	Pipe renewal - 23 Steele St		57,132	57,132		-	-	-	57,132	Jul-21	TBA	0.0%	Works to be rescoped.
CS0100	Highfield SW catchment Upgrade - Stage 1		-	-		-	3,271	3,271	(3,271)	Jan-23	Mar-23	#DIV/0!	Construction in progress
CS0103	Stormwater pollution control measures		-	-		41,234	24,686	65,920	(65,920)	Mar-23	Apr-23	#DIV/0!	Construction pending
CS0112	North Caroline Street - new open drain		57,014	57,014		-	-	-	57,014	TBA	TBA	0.0%	Design underway
CS0113	Minor Stormwater Works		24,264	24,264		-	182	182	24,082	Aug-22	Jun-23	0.7%	Completed
CS0116	Watkinson St/ Don College stormwa		82,141	82,141		81	-	81	82,060	TBA	TBA	0.1%	Design underway
CS0118	College court stormwater upgrade		64,469	64,469		(531)	-	(531)	65,000	Apr-23	May-23	-0.8%	Design underway
CS0119	Macfie St stormwater renewal		-	-		267	-	267	(267)	Complete	Complete	#DIV/0!	
CS0120	Pit replacements		-	-		-	3,541	3,541	(3,541)	Jan-23	Jun-23	#DIV/0!	Construction pending
CS0122	Eugene Street - open drain renewal		38,239	38,239		775	-	775	37,465	Apr-23	May-23	2.0%	Design underway
CS0123	Minor Stormwater Works	80,000	-	80,000		160	1,959	2,119	77,882	TBA	TBA	2.6%	
CS0124	Pit Replacements	50,000	-	50,000		864	6,828	7,692	42,308	TBA	TBA	15.4%	
CS0125	Development Contribution Fund	30,000	-	30,000		21,060	-	21,060	8,940	TBA	TBA	70.2%	
CS0126	Torquay Rd - Wright St SW Upgrade	800,000	-	800,000		21,464	-	21,464	778,536	Nov-23	Feb-24	2.7%	
CS0127	Surrey St Pipe Relining	35,000	-	35,000		199	-	199	34,801	Nov-23	Dec-23	0.6%	
CS0128	East Devonport Stormwater Upgrade - Port Area	250,000	-	250,000		858	-	858	249,142	Nov-23	Dec-23	0.3%	
CS0129	Watkinson St/ Don College stormwater	138,000	-	138,000		544	-	544	137,456	Jan-24	Feb-24	0.4%	
CS0130	Chichester Dr stormwater renewal	100,000	-	100,000		329	-	329	99,671	Nov-23	Dec-23	0.3%	
CS0131	Stormwater pollution control measures	50,000	-	50,000		100	-	100	49,900	TBA	TBA	0.2%	
CS0132	Waniora St - Stormwater Flood Mitigation	45,000	-	45,000		489	-	489	44,511	Nov-23	Dec-23	1.1%	
CS0133	North St (west) stormwater renewal	15,000	-	15,000		-	-	-	15,000	Jan-24	Feb-24	0.0%	
Total Stormwater		1,593,000	986,075	2,579,075	-	225,864	40,467	266,331	2,312,744			10.3%	
Plant & Fleet													
CF0031	Fleet Replacement program 2021-22		-	-		-	48,187	48,187	(48,187)	TBA	TBA	#DIV/0!	Budget and actuals excludes trade values
CF0034	Fleet Replacement program 2022-23		61,407	61,407		20,162	-	20,162	41,244	TBA	TBA	32.8%	Budget and actuals excludes trade values
CF0035	Hire Plant Replacement 2022-23		255,389	255,389		49,128	153,709	202,837	52,552	TBA	TBA	79.4%	Budget and actuals excludes trade values
CF0036	Non Hire Plant Replacement 22-23		3,260	3,260		-	-	-	3,260	TBA	TBA	0.0%	
CF0037	Fleet Replacement program 2023-24	320,000	-	320,000	72,000	84,928	41,886	126,814	193,186	TBA	TBA	39.6%	
CF0038	Hire Plant Replacement	930,000	-	930,000	185,000	-	-	-	930,000	TBA	TBA	0.0%	
CF0039	Non Hire Plant Replacement 23-24	58,400	-	58,400		9,104	-	9,104	49,296	TBA	TBA	15.6%	
Total Plant & Fleet		1,308,400	320,055	1,628,455	257,000	163,323	243,781	407,105	1,221,351			25.0%	
Other Equipment													
Office and Equipment		1,099,000	10,029	1,109,029	-	77,219	127,726	204,945	904,084				
Information Technology		20,000	184,885	204,885	-	79,247	-	79,247	125,637			38.7%	
Total Other Equipment		1,119,000	194,913	1,313,913	-	156,466	127,726	284,192	1,029,721			21.6%	
TOTAL CAPITAL EXPENDITURE - EXCLUDING LIVING CITY		13,880,400	9,644,224	23,524,624	4,101,839	2,657,701	5,355,529	8,013,230	15,511,394			34.1%	
Living City													
Waterfront precinct													
Total Living City		-	3,311,520	3,311,520	-	(128,033)	24,300	(103,733)	3,415,253			-3.1%	construction underway
TOTAL CAPITAL EXPENDITURE - INCLUDING LIVING CITY		13,880,400	12,955,744	26,836,144	4,101,839	2,529,668	5,379,829	7,909,497	18,926,647			29.5%	