

## COUNCIL MEETING - 25 JANUARY 2021 ATTACHMENTS

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## DEVONPORT CITY COUNCIL

ABN: 47 611 446 016

PO Box 604 Devonport TAS 7310 – 137 Rooke Street, Devonport

Telephone 03 6424 0511

Email [council@devonport.tas.gov.au](mailto:council@devonport.tas.gov.au) Web [www.devonport.tas.gov.au](http://www.devonport.tas.gov.au)

23 December 2020

Mr Bob Vellacott  
11 Cocker Place  
DEVONPORT TAS 7310

Via email: [vellacottrobert@yahoo.com](mailto:vellacottrobert@yahoo.com)

Dear Mr Vellacott

### RESPONSE TO QUESTION RAISED MONDAY 21 DECEMBER 2020

I write in response to your question taken on notice at the Council Meeting on Monday, 21 December 2020, as outlined below.

**Q1** Are all the Providore Place tenants up to date with their hire and/or rental payments?

#### Response

As per our Council's letter to you dated 26th August 2020 details in regard to the status of any outstanding Council debtor is not information that is publicly available.

Yours sincerely

Matthew Atkins  
GENERAL MANAGER



*The City with Spirit*

\_\_\_\_Questions ON Notice\_\_\_\_

\_\_\_\_C.Mills 52 Caroline St 25 Jan 2021\_\_\_\_

1.

This current General Manager has chosen not to follow the State Government Chief Fire Officer's recommendations to quote: "*reduce the risk of fire*". ( Council meeting 21 Dec 2020).

The General Manager has also chosen not to accept the State Government's classification of the Landslide Hazard Band next to my home ( Minister of Resources 16 March 2019) .

In view of this evidence of the General Manager's choosing not to recognize State Government recommendations and rulings... Does the General Manager accept that the State Department of Justice does not exempt Local Government Employees ( in this case Devonport Council) from the requirements of the Occupational Licensing Act 2005?

2.

Starting from the Council Meeting 27 April 2020 I have received the following type of default answers from the General Manager to my questions at Council Meetings:

"Council has nothing further to add" .....**9 identical answers**.....

"Council does not have a view on this specific matter" **3 or 4 times**

Questions not answered because they were dismissed by the Mayor as: "*an opinion or comment*"  
**2 or 3 times.**

Also emails are not being even acknowledged: *EMAILS TO : the Senior Town Planner 10 November & the Manager of Infrastructure Services... 11 November... remain unanswered.*

- Q.** Taking into account the above evidence of the General Manager's reluctance to provide any information to me .....then from and including 9 April 2020 to date .... How many times has the General Manager advised .. by internal emails or any other means .... the Councillors , the Mayor and the Senior Staff... that questions from Mr Christopher Mills were not to be answered .... and Mr Christopher Mills is not to be given quote "*further information*" by correspondence or by any other means ?

CsON RBV25 January AGM Guidelines to send

BOB VELLACOTT – RATE PAYER  
11 COCKER PLACE DEVONPORT 7310

QUESTIONS ON NOTICE FOR DCC MEETING 25 JANUARY 2021

Reference - number 5.4 Annual General Meeting Guidelines (Attachment 5.4.1. Agenda 1 Dec 2020)

**Subject Annual General Meeting Guideline (number) 5 - Motions**

**b) *Motions (other than those related to an existing agenda item) will not be accepted from the floor*** )

Q1 What, in simple words, is implied by guideline number 5 b) the part that states “*other than those related to an existing agenda item*” “

Q2—Due to the confusion at the Dec 21<sup>st</sup> 2020 meeting in regard to defining if the Guidelines for the future AGMs were in fact just guidelines or were they rules - Am I correct in my interpretation - that the Mayor has the discretion to accept a motion if it is **relevant to a submission or question on notice?** - **Yes or No**

Q3 Does the Mayor - ,that’s if guideline number 5 b) **is a guideline**, have the discretion to accept any other motion from the floor? - **Yes or No**

Q4 In regard to guideline number 5 b) , if as the General Manager indicated that *the guidelines are also rules* will that mean the Mayor **has no discretion** in being able to accept any other motions whatsoever i.e “ a motion of dissent in the Mayor’s ruling, or any other procedural motion and motions of thanks or confidence ?

Q5 Whilst not included in the new AGM “guidelines” please inform whilst at an AGM or ordinary meeting will it be permitted, provided that it asked through the chair of that meeting, for a ratepayer / elector to ask a Councillor a question?

Please include all of above and answers in the Agenda for the 25th Jan 2021 and minutes of that meeting.

*Bob Vellacott*      *15 Jan 2021*

QoN RBV for 25 Jan 2021 re legal costs Providore Place send

R B VELLACOTT - FINANCIAL RATEPAYER  
11 COCKER PLACE  
DEVONPORT 7310

THE MAYOR AND COUNCILLORS  
DEVONPORT CITY COUNCIL  
PARANAPLE CENTRE  
ROOKE ST DEVONPORT 7310

SUBJECT - QUESTIONS ON NOTICE FOR THE DCC MEETING 25<sup>TH</sup> JAN.2021

LEGAL COSTS PERTAINING TO PROVIDORE PLACE (Openness and transparency issues)

Question 1 Please inform, as of this date, the total amount expended so far of ratepayers' money on legal expenses, specifically, in regard to problems associated with the initial Head Lease and other leases or matters in regard to the Southern Wild Distillery tenancy ?

Q2 If you are unable to accede to my request -will you please- give good reason as to why you are unable to do so? And provide the evidence that allows council to, at this point in time, withhold the information from ratepayers?

Q3 Has information regarding legal costs pertaining to Providore Place been included in previous years Annual Reports in an easily identifiable form?

Q4 Will Council assure all future legal costs pertaining to Southern Wild Distillery paid by council during this financial year are included in an easily identifiable form in the 2021 Annual Report?

Please include all of above and the answers in the Agenda for 25<sup>th</sup> Jan 2021 and the minutes of the meeting.

*R.B. Vellacott*

16<sup>th</sup> Jan 2021

17<sup>th</sup> January 2021

Devonport City Council  
137 Rooke Street  
**DEVONPORT TAS 7310**

Malcolm Gardam  
4 Beaumont Drive  
**MIANDETTA TAS 7310**  
(Mobile No: 0417 355 813)

**ATTENTION: MR. MATTHEW ATKINS – GENERAL MANAGER (MAYOR & COUNCILLORS)**

**RE: GOVERNANCE QUESTIONS ON NOTICE**

Dear Sir,

The following is submitted as questions on notice to the Ordinary Meeting of Council scheduled for Monday 25<sup>th</sup> January 2021.

- Q1.** It was reported in The Advocate Saturday 16/01/21 that the former visitor information centre building on Formby Road has been sold to an undisclosed buyer at an undisclosed price. The Mayor, Cr. Rockliff, was reported as saying the buyer paid above the building's valuation as required under the local government rules; accordingly, in relation to the valuation mentioned as the measure of the sale price, will Council please separately confirm each of the following:
- a) Was it a valuation provided by a licenced commercial valuer?
  - b) Was it the valuation provided by the Valuer-General?
  - c) Was it some other form of valuation and if so, what?
- Q2.** Will Council please separately confirm each of the following for the former visitor information centre on Formby Road:
- a) Council's recorded value for land and buildings only immediately prior to the sale?
  - b) The current "Capital" valuation by the Valuer-General?
- Q3.** At the December 2020 meeting I asked *"Is the Providore Place indoor market area still being provided gratis to Paul Fielding to promote or has that ceased now that council has engaged a consultant to advise on the venue?"* The Mayor directed the question to Mr Skirving with the minutes recording that *"The Executive Manager City Growth responded that he is not aware that Council has ever had an agreement with Paul Fielding regarding promotion of the event space at Providore Place."*; however, as this arrangement may have preceded Mr Skirving's employment I now specifically direct the following question to the Mayor and General Manager in that *"Is the Providore Place indoor market area still being provided gratis to Paul Fielding, whether it was a verbal agreement or otherwise, to promote in relation to stallholders or has that ceased now that council has engaged a consultant to advise on the venue?"*

Please acknowledge receipt and ensure inclusion in full in the January meeting Agenda.

Yours sincerely,

Malcolm Gardam  
CC: Mayor & Councillors

Office use
Application no. _____
Date received: _____
Fee: _____
Permitted/Discretionary

## Devonport City Council

*Land Use Planning and Approvals Act 1993 (LUPAA)*

*Devonport Interim Planning Scheme 2013*

## Application for Planning Permit

### Use or Development Site

Street Address: (lot22) 64 Fleetwood Drive, Spreyton, Tasmania

Certificate of Title Reference No.: 179641/22

### Applicant's Details

Full Name/Company Name: RFS Projects Pty Ltd

Postal Address: 70 Tugrah Rd, Devonport, Tas

Telephone: 64246325

Email: drafting@rfsprojects.com.au

### Owner's Details (if more than one owner, all names must be provided)

Full Name/Company Name: Dean & Stacey Crispino

Postal Address: 6a Allison Court, Stony Rise, Tasmania

Telephone: 0448699393

Email: crispino5@outlook.com



ABN: 47 611 446 016  
PO Box 604  
137 Rooke Street  
Devonport TAS 7310  
Telephone 03 6424 0511  
[www.devonport.tas.gov.au](http://www.devonport.tas.gov.au)  
[council@devonport.tas.gov.au](mailto:council@devonport.tas.gov.au)

Sufficient information must be provided to enable assessment against the requirements of the planning scheme.

Please provide one copy of all plans with your application.

## Assessment of an application for a Use or Development

What is proposed?: new shed

Description of how the use will operate: **garage/storage**

Use Class (Office use only):

Applications may be lodged by email to Council - council@devonport.tas.gov.au  
The following information and plans must be provided as part of an application unless the planning authority is satisfied that the information or plan is not relevant to the assessment of the application:

<b>Application fee</b>	
<b>Completed Council application form</b>	
<b>Copy of certificate of title, including title plan and schedule of easements</b>	
<b>A site analysis and site plan at an acceptable scale on A3 or A4 paper (1 copy) showing:</b>	
• The existing and proposed use(s) on the site	
• The boundaries and dimensions of the site	
• Typography including contours showing AHD levels and major site features	
• Natural drainage lines, watercourses and wetlands on or adjacent to the site	
• Soil type	
• Vegetation types and distribution, and trees and vegetation to be removed	
• The location and capacity of any existing services or easements on the site or connected to the site	
• Existing pedestrian and vehicle access to the site	
• The location of existing adjoining properties, adjacent buildings and their uses	
• Any natural hazards that may affect use or development on the site	
• Proposed roads, driveways, car parking areas and footpaths within the site	
• Any proposed open space, communal space, or facilities on the site	
• Main utility service connection points and easements	
• Proposed subdivision lot boundaries, where applicable	
• Details of any proposed fencing	
<b>Where it is proposed to erect buildings, a detailed layout plan of the proposed buildings with dimensions at a scale of 1:100 or 1:200 on A3 or A4 paper (1 copy) showing:</b>	
• Setbacks of buildings to property (title) boundaries	
• The internal layout of each building on the site	
• The private open space for each dwelling	
• External storage spaces	
• Car parking space location and layout	
• Elevations of every building to be erected	
• The relationship of the elevations to natural ground level, showing any proposed cut or fill	
• Shadow diagrams of the proposed buildings and adjacent structures demonstrating the extent of shading of adjacent private open spaces and external windows of buildings on adjacent sites	
• Materials and colours to be used on roofs and external walls	
<b>A plan of the proposed landscaping including:</b>	
• Planting concept	
• Paving materials and drainage treatments and lighting for vehicle areas and footpaths	
• Plantings proposed for screening from adjacent sites or public spaces	
<b>Details of any signage proposed</b>	



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**Value of use and/or development**\$ 16000

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**Notification of Landowner/s** (s.52 *Land Use Planning and Approvals Act, 1993*)**If land is not in applicant's ownership**

I, Robert Jetson declare that the owner/s of the land has/have been notified of my intention to make this application.

Applicant's signature:  Date: 18/11/2020

**If the application involves land owned or administered by the Devonport City Council**

Devonport City Council consents to the making of this permit application.

General Manager's signature: \_\_\_\_\_ Date: \_\_\_\_\_

**If the application involves land owned or administered by the Crown**

Crown consent must be included with the application.

---


**Signature**

I apply for consent to carry out the development described in this application. I declare that all the information given is true and correct. I also understand that:

- if incomplete, the application may be delayed or rejected; and
- more information may be requested in accordance with s.54 (1) of LUPAA.

**PUBLIC ACCESS TO PLANNING DOCUMENTS - DISCRETIONARY PLANNING APPLICATIONS** (s.57 of LUPAA)

I understand that all documentation included with a discretionary application will be made available for inspection by the public.

Applicant's signature:  Date: 18/11/2020

**PRIVACY ACT**

The personal information requested on this form is being collected by Council for processing applications under the *Land Use and Planning Approvals Act 1993* and will only be used in connection with the requirements of this legislation. Council is to be regarded as the agency that holds the information.

---

**Fee & payment options****DD**

**Pay by Direct Deposit** – BSB: 067-402 Account No. 000 000 13 – Please quote your application number.



**Pay in Person at Service Tasmania** – Present this notice to any Service Tasmania Centre, together with your payment. See [www.service.tas.gov.au](http://www.service.tas.gov.au) for opening hours.



**Pay by Phone** – Please contact the Devonport City Council offices on 64240511 during office hours, Monday to Friday.



**Pay by Post** – Cheques should be made payable to Devonport City Council and posted to PO Box 604, Devonport, Tasmania, 7310.

**RESULT OF SEARCH**

RECORDER OF TITLES

*Issued Pursuant to the Land Titles Act 1980*

## SEARCH OF TORRENS TITLE

VOLUME 179641	FOLIO 22
EDITION 1	DATE OF ISSUE 30-Sep-2020

SEARCH DATE : 02-Oct-2020

SEARCH TIME : 11.01 AM

DESCRIPTION OF LAND

City of DEVONPORT

Lot 22 on Sealed Plan 179641

Derivation : Part of Lot 281, 600 Acres Gtd. to Alfred Nicholas

Prior CT 179141/2

SCHEDULE 1

C751750 TRANSFER to BRN PTY LTD Registered 31-Aug-2020 at  
12.01 PM

SCHEDULE 2

Reservations and conditions in the Crown Grant if any

SP179641 EASEMENTS in Schedule of Easements

SP179641 FENCING COVENANT in Schedule of Easements

SP170317 &amp; SP179141 FENCING COVENANT in Schedule of Easements

UNREGISTERED DEALINGS AND NOTATIONS

No unregistered dealings or other notations

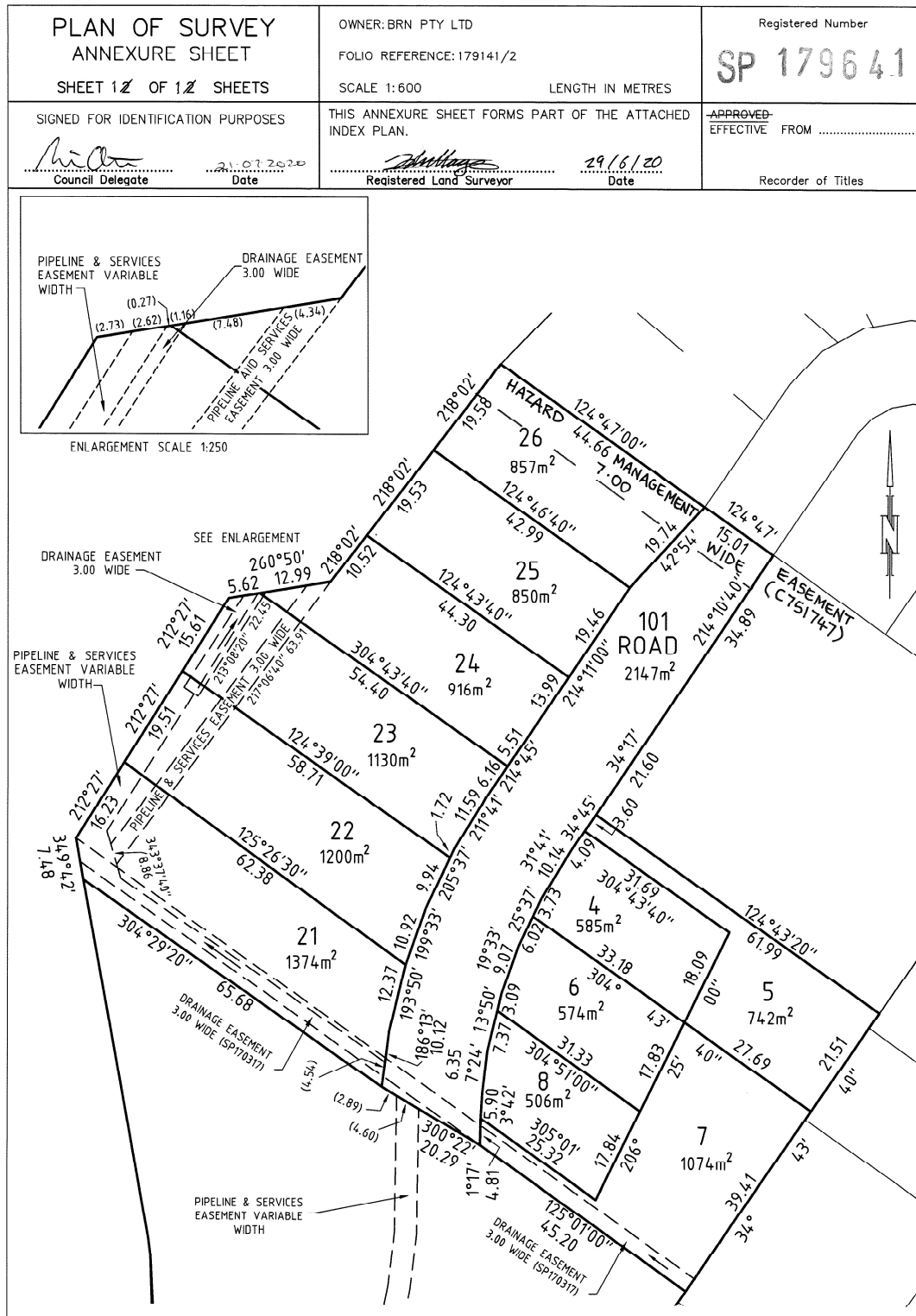
**FOLIO PLAN**

RECORDER OF TITLES

Issued Pursuant to the Land Titles Act 1980



OWNER: BRN PTY LTD  FOLIO REFERENCE: 179141/2  GRANTEE: Part of Lot 281, 600A-0R-0P, Gtd to Alfred Nicholas	<b>PLAN OF SURVEY</b>  BY SURVEYOR: JOHN MAGEE of PDA SURVEYORS 6 QUEEN STREET, DURNIE  LOCATION: CITY OF DEVONPORT  SCALE 1: 1250      LENGTHS IN METRES	Registered Number  <b>SP 179641</b>  APPROVED EFFECTIVE FROM 30 SEP 2020   Recorder of Titles				
LOT 2 IS COMPILED FROM F.R.170317/2 AND THIS SURVEY						
<table border="0"> <tr> <td data-bbox="272 1747 613 1797">             Registered Land Surveyor         </td> <td data-bbox="620 1747 1003 1797">           29.1.20            Date         </td> <td data-bbox="1010 1747 1321 1797">             Council Delegate         </td> <td data-bbox="1247 1747 1321 1797">           21.07.2020            Date         </td> </tr> </table>			 Registered Land Surveyor	29.1.20 Date	 Council Delegate	21.07.2020 Date
 Registered Land Surveyor	29.1.20 Date	 Council Delegate	21.07.2020 Date			





Client:  
Dean & Stacey Crispino  
(Lot 22) 64 Fleetwood Drive,  
Spreyton, Tasmania.

ATT Planning,

Please see below supporting information in response to clause 10.4.2 Setbacks and building envelope for all dwellings.

**P3:**

The siting and scale of a dwelling must:

- (a) Not cause unreasonable loss of amenity by:
  - (i) reduction in sunlight to a habitable room (other than a bedroom) of a dwelling on an adjoining lot; or
  - (ii) overshadowing the private open space of a dwelling on an adjoining lot; or
  - (iii) overshadowing of an adjoining vacant lot; or
  - (iv) visual impacts caused by the apparent scale, bulk or proportions of the dwelling when viewed from an adjoining lot; and
- (b) provide separation between dwellings on adjoining lots that is compatible with that prevailing in the surrounding area.

**COMMENT:**

The adjoining lot to the south of the proposed shed is currently vacant and the adjoining lot to the West is a bushland reserve. This means points (i) and (ii) are not applicable.

The over shadowing of the adjoining vacant lot does not cause any unreasonable loss of amenity for future use. The location of the shed is to the rear of lot 22 with the majority of the shadow cast over lot 21 at 9am in the morning. The area that is covered by shadow due to the shed at 9am is a pipeline and service easement meaning no future development which includes a habitable room can be constructed in this area. The remaining shadows cast throughout the day onto lot 21 are very minimal as seen on drawing A04.

To reduce any visual impact on adjoining lots due to the shed being located hard on the boundary the roof pitch has been orientated so the lowest point (gutters) is on the boundary line.

The separation between the shed and adjoining lots is compatible with that in the prevailing area with several properties having a shed built hard on the boundary at the rear of the lot.





## Submission to Planning Authority Notice

Council Planning Permit No.	PA2020.0212	Council notice date	3/12/2020
<b>TasWater details</b>			
TasWater Reference No.	TWDA 2020/02056-DCC	Date of response	11/12/2020
TasWater Contact	Jake Walley	Phone No.	0467 625 805
<b>Response issued to</b>			
Council name	DEVONPORT COUNCIL		
Contact details	council@devonport.tas.gov.au		
<b>Development details</b>			
Address	FLEETWOOD DR, SPREYTON	Property ID (PID)	9013175
Description of development	Outbuilding - CST 179641/22 - aka 64 Fleetwood Dr		
<b>Schedule of drawings/documents</b>			
Prepared by	Drawing/document No.	Revision No.	Date of Issue
RFS Projects	Drainage Plan A03/A19	A	18/09/2020
<b>Conditions</b>			
<p>Pursuant to the <i>Water and Sewerage Industry Act 2008</i> (TAS) Section 56P(1) TasWater imposes the following conditions on the permit for this application:</p> <p><b>56W CONSENT</b></p> <p>1. Prior to the issue of the Certificate for Certifiable Work (Building) and/or (Plumbing) by TasWater the applicant or landowner as the case may be must make application to TasWater pursuant to section 56W of the Water and Sewerage Industry Act 2008 for its consent in respect of that part of the development which is built within a TasWater easement or over or within two metres of TasWater infrastructure.</p> <p><b>DEVELOPMENT ASSESSMENT FEES</b></p> <p>2. The applicant or landowner as the case may be, must pay a development assessment fee of \$211.63 to TasWater, as approved by the Economic Regulator and the fee will be indexed, until the date paid to TasWater.</p> <p>The payment is required within 30 days of the issue of an invoice by TasWater.</p>			
<b>Advice</b>			
<p><b>General</b></p> <p>For information on TasWater development standards, please visit <a href="http://www.taswater.com.au/Development/Development-Standards">http://www.taswater.com.au/Development/Development-Standards</a></p> <p>For application forms please visit <a href="http://www.taswater.com.au/Development/Forms">http://www.taswater.com.au/Development/Forms</a></p> <p><b>Service Locations</b></p> <p>Please note that the developer is responsible for arranging to locate the existing TasWater infrastructure and clearly showing it on the drawings. Existing TasWater infrastructure may be located by a surveyor and/or a private contractor engaged at the developers cost to locate the infrastructure.</p> <p>(a) A permit is required to work within TasWater's easements or in the vicinity of its infrastructure.</p> <p>Further information can be obtained from TasWater</p> <p>(b) TasWater has listed a number of service providers who can provide asset detection and location</p>			



services should you require it. Visit [www.taswater.com.au/Development/Service-location](http://www.taswater.com.au/Development/Service-location) for a list of companies

- (c) TasWater will locate residential water stop taps free of charge
- (d) Sewer drainage plans or Inspection Openings (IO) for residential properties are available from your local council.

#### 56W Consent

The plans submitted with the application for the Certificate for Certifiable Work (Building) and/or (Plumbing) will need to show footings of proposed buildings located over or within 2.0m from TasWater pipes and will need to be designed by a suitably qualified person to adequately protect the integrity of TasWater's infrastructure, and to TasWater's satisfaction, be in accordance with AS3500 Part 2.2 Section 3.8 to ensure that no loads are transferred to TasWater's pipes. These plans will need to also include a cross sectional view through the footings which clearly shows;

- (a) Existing pipe depth and proposed finished surface levels over the pipe;
- (b) The line of influence from the base of the footing must pass below the invert of the pipe and be clear of the pipe trench and;
- (c) A note on the plan indicating how the pipe location and depth were ascertained.

#### Declaration

The drawings/documents and conditions stated above constitute TasWater's Submission to Planning Authority Notice.

#### Authorised by

**Jason Taylor**

Development Assessment Manager

#### TasWater Contact Details

Phone	13 6992	Email	development@taswater.com.au
Mail	GPO Box 1393 Hobart TAS 7001	Web	www.taswater.com.au



**From:** Papps, Phil <[Phil.Papps@taswater.com.au](mailto:Phil.Papps@taswater.com.au)>  
**Sent:** Friday, August 7, 2020 12:18:16 PM  
**To:** Stacey Crispino <[Crispino5@outlook.com](mailto:Crispino5@outlook.com)>  
**Subject:** Additional TasWater Service Advice TWSI 2020/00483-DCC, Lot 22 Fleetwood Dve, Spreyton

Hi Stacey,

As discussed over the phone today, TasWater would consent to a 10m x 10m shed to be constructed over the 150mm gravity sewer main and associated 3m wide easement but as previously advised it must remain outside of the variable width easement adjacent to the rear boundary and be no closer than 2.0m from the 63mm pressure sewer main located approx. 2m from the rear boundary. You are advised to include a copy of this email with any application to Council to construct the shed. Please contact me if you have any further questions.

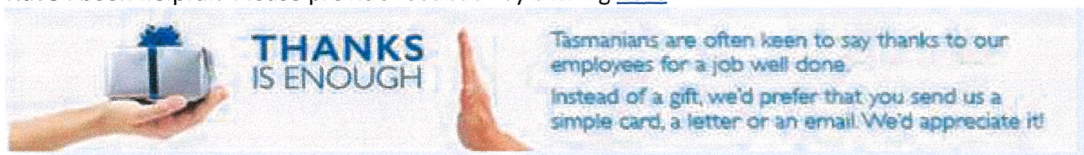
Regards

**Phil Papps**

Senior Assessment Officer

D (03) 6237 8246 / 0474 931 272  
F 1300 862 066  
A GPO Box 1393, Hobart TAS 7001  
169 Main Road, Moonah, TAS 7009  
E [phil.papps@taswater.com.au](mailto:phil.papps@taswater.com.au)  
W <http://www.taswater.com.au/>

Have I been helpful? Please provide feedback by clicking [here](#).





**Al & Sal Lunson**

---

**From:** Stacey Crispino <Crispino5@outlook.com>  
**Sent:** Tuesday, 28 July 2020 6:39 PM  
**To:** Al & Sal Lunson  
**Subject:** Fwd: TasWater Service Advice TWSI 2020/00483-DCC, Lot 22 Fleetwood Dve, Spreyton

Get [Outlook for Android](#)

---

**From:** TasWater Development Mailbox <Development@taswater.com.au>  
**Sent:** Wednesday, 22 July 2020, 12:52 pm  
**To:** Stacey Crispino  
**Subject:** TasWater Service Advice TWSI 2020/00483-DCC, Lot 22 Fleetwood Dve, Spreyton

Hi Stacey,

Thanks for the site plan showing the proposed footprint of the shed. TasWater would consent to a 12m x 7m shed to be constructed over the 150mm gravity sewer main and associated 3m wide easement but as previously advised it must remain outside of the variable width easement adjacent to the rear boundary and be no closer than 2.0m from the 63mm pressure sewer main located approx. 2m from the rear boundary.

You are advised to include a copy of this email with any application to Council to construct the shed.

Please contact me if you have any further questions.

Regards

**Phil Papps**

Senior Assessment Officer

D (03) 6237 8246 / 0474 931 272  
F 1300 862 066  
A GPO Box 1393, Hobart TAS 7001  
169 Main Road, Moonah, TAS 7009  
E [phil.papps@taswater.com.au](mailto:phil.papps@taswater.com.au)  
W <http://www.taswater.com.au/>

Have I been helpful? Please provide feedback by clicking [here](#).



---

**From:** Stacey Crispino <Crispino5@outlook.com>  
**Sent:** Monday, 20 July 2020 11:16 AM  
**To:** TasWater Development Mailbox <Development@taswater.com.au>  
**Subject:** Re: TasWater Service Advice TWSI 2020/00483-DCC, Lot 22 Fleetwood Dve, Spreyton

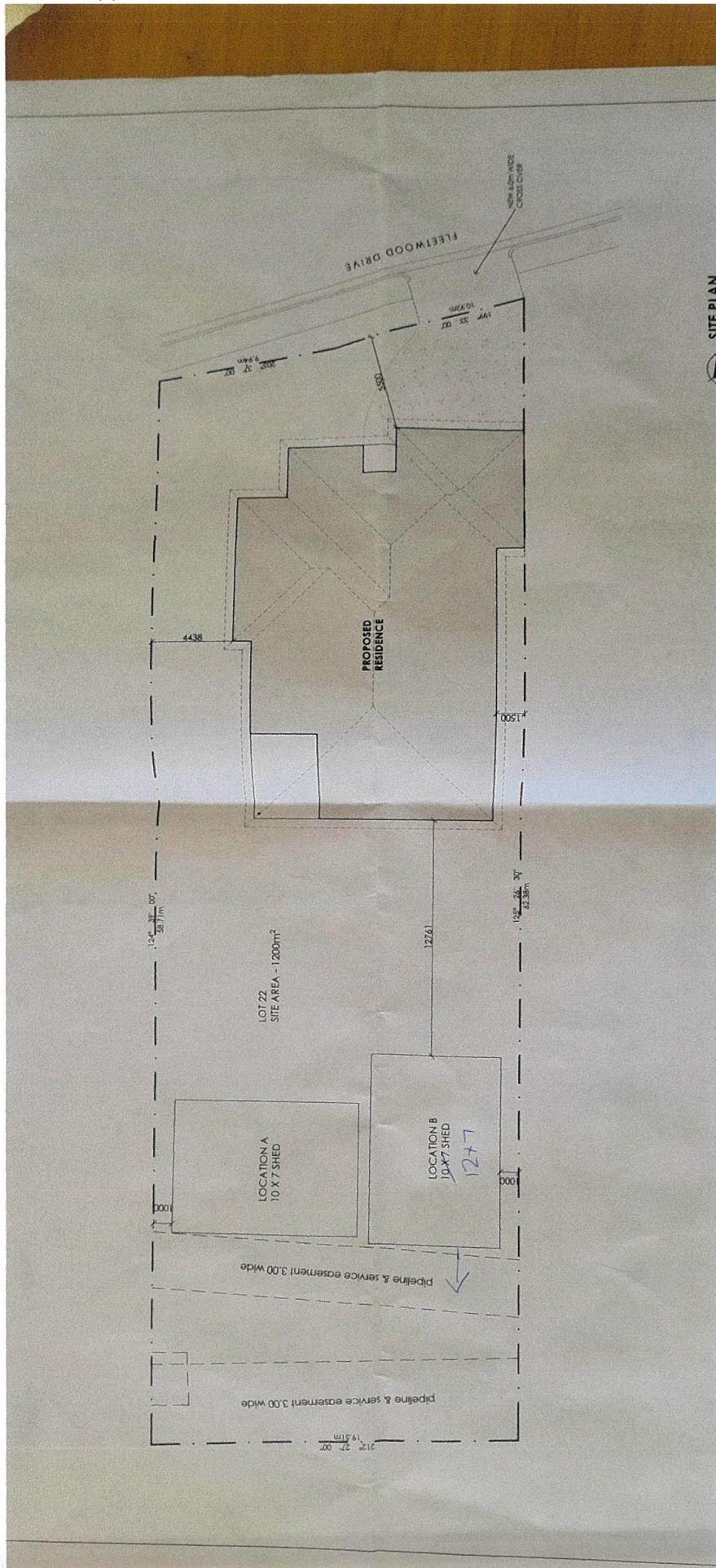
Thankyou for your response Phil.

I have attached a plan of our footprint (if that's what its called). We are only have 1 shed, and going with Location B. The shed will be 12x7. Do you think it will likely be approved just to move the shed further down the block over the eavesment, and if not do you think it may be approved just to even be a meter or 2 over the eavesment.

We have 3 young kids and are hoping to fence the shed area off, so the idea of moving it further down would be to have a bigger yard for the kids.

Thankyou for your time, please find attached photo.







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---

**From:** TasWater Development Mailbox

**Sent:** Friday, July 17, 2020 5:11:33 PM

**To:** Stacey Crispino

**Subject:** TasWater Service Advice TWSI 2020/00483-DCC, Lot 22 Fleetwood Dve, Spreyton

Hi Stacey,

Thank you for your enquiry. TasWater records indicate the Pipeline & Services Easement Variable Width adjacent to the rear boundary contains a 63mm diameter pressurised sewer main approximately 2m from the boundary and under no circumstances would TasWater consent to any outbuilding (shed or garage) to be constructed over this pipe or easement and/or within 2m of this pipe.

The Pipeline & Services Easement 3m wide has been placed over a 150mm PVC gravity sewer main constructed in 2020. This pipe should be located centrally within this easement. TasWater will likely approve the construction of a light weight class 10 structure (shed or garage) over the 150mm gravity sewer and 3m wide easement because the pipe is PVC and is new and so is unlikely to require to be excavated at any time in the foreseeable future. Consent will only be considered if it can be demonstrated that there is no viable option to locate the shed outside of this easement, otherwise there is no point having an easement in place.

For more information please refer to TasWater's Guidelines for Building near Sewer or Water Pipelines available at [www.taswater.com.au](http://www.taswater.com.au) under the Development/Technical Standards tabs.

Please contact me if you have any further questions.

Regards

**Phil Papps**

Senior Assessment Officer

**D** (03) 6237 8246 / 0474 931 272

**F** 1300 862 066

**A** GPO Box 1393, Hobart TAS 7001

169 Main Road, Moonah, TAS 7009

**E** [phil.papps@taswater.com.au](mailto:phil.papps@taswater.com.au)

**W** <http://www.taswater.com.au/>

Have I been helpful? Please provide feedback by clicking [here](#).



---

**From:** Stacey Crispino

**Sent:** Wednesday, 15 July 2020 1:03 PM

**To:** TasWater Development Mailbox

**Subject:** Crispino, fleetwood drive

To whom it may concern,

We are purchasing a block in the new subdivision at 35 fleetwood drive, Spreyton. Lot 22.

We have a question in regards to the eavesments at the back of our block. We are hoping to get a shed, across the back of the block behind the first eavesment of 3m. The second eveasment at the very back of the block has a 'variable' easement there.

We are wondering, if we are able to apply to build a shed over that second eavesments, or closer to them both to allow big enough space in between to fit a shed? And what the likely hood of that being approved is. If that all makes sense.

I have attached a plan of what I believe is the final survey plan.

Kind regards Stacey and Dean Crispino

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PROJECT:  
**PROPOSED SHED**

CLIENT:  
**DEAN & STACEY CRISPINO**

LOCATION:  
**(LOT 22) 64 FLEETWOOD DRIVE,  
SPREYTON, TAS, 7310**

VOLUME: 179641  
FOLIO: 22  
DESIGN WIND SPEED: N2 - BY ENGINEER  
SOIL CLASSIFICATION: M - BY ENGINEER  
CLIMATE ZONE: 7  
ALPINE AREA: NA

FLOOR AREA:  
SHED: 100.0m<sup>2</sup>

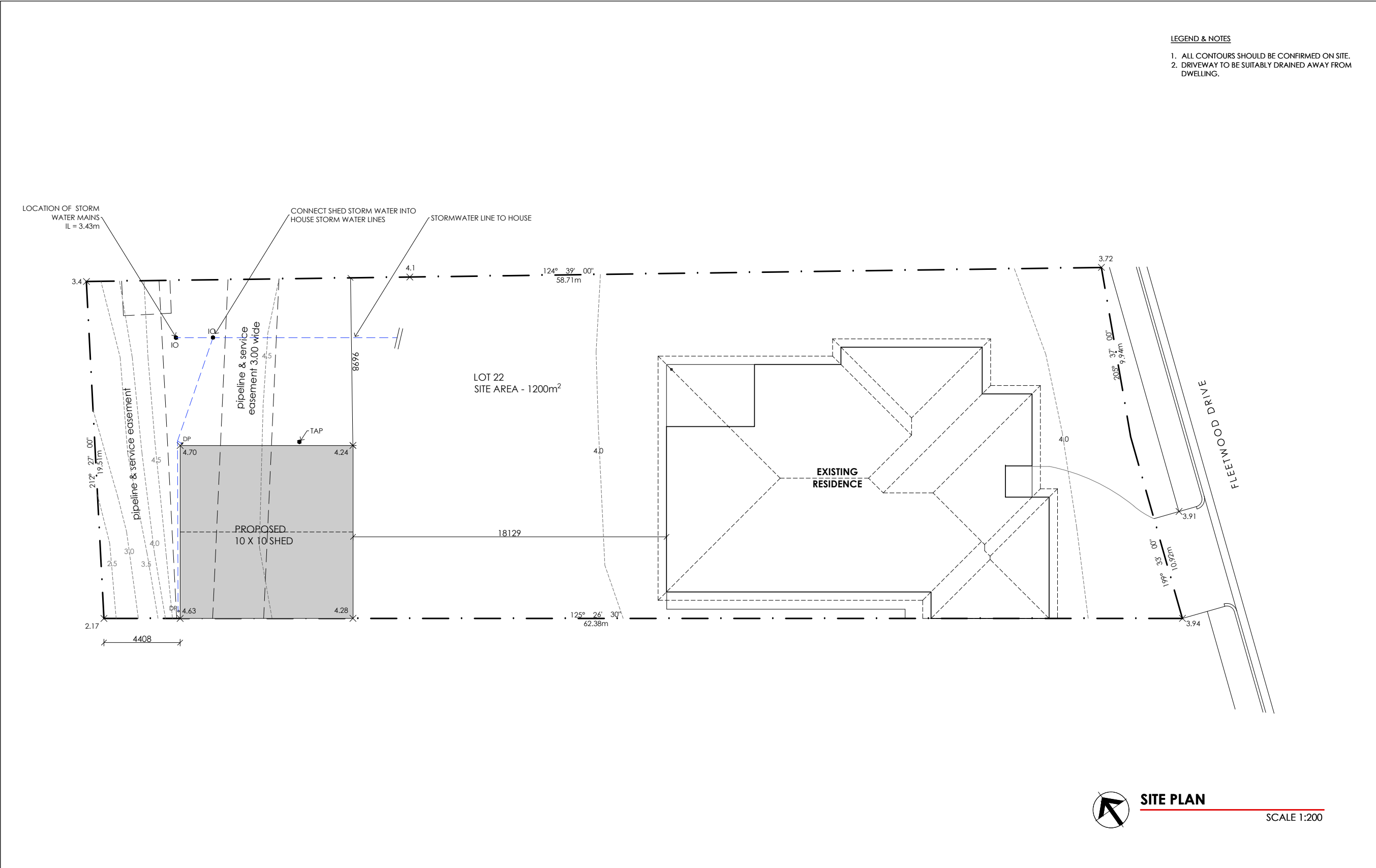
FOR PLANNING APPROVAL - REV A - 17/11/2020


DRAWING SCHEDULE:		
SHEET No.	TITLE	REV #
A01	COVER SHEET	A
A02	SITE PLAN	A
A03	FLOOR PLAN	A
A04	ELEVATION 1 of 2	A
A05	ELEVATION 2 of 2	A

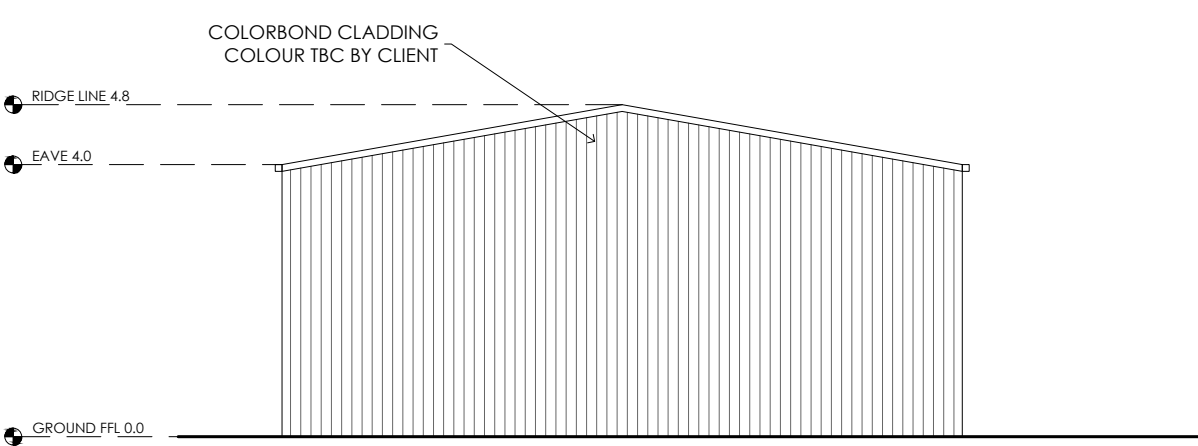


**70 TUGRAH RD  
DEVONPORT, TASMANIA  
AUSTRALIA, 7310**

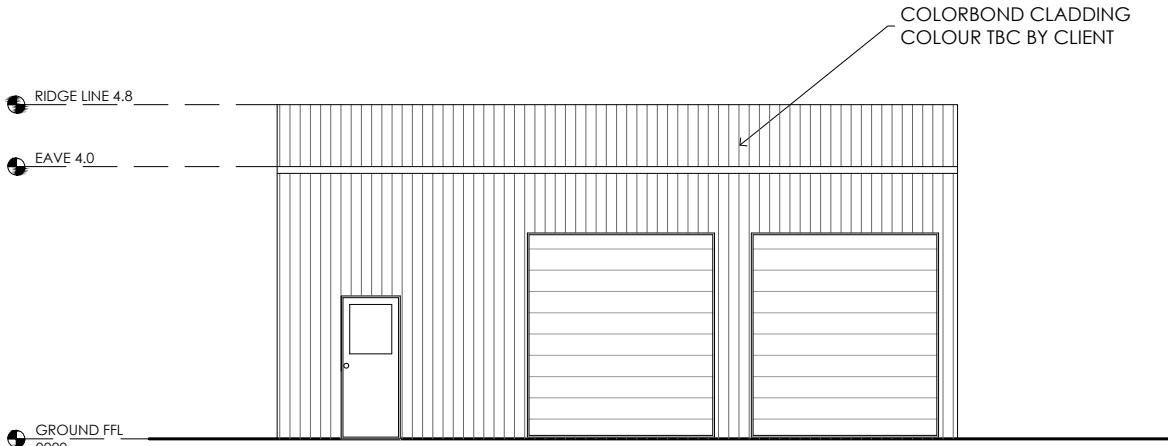
LICENSED DESIGNER: ROBERT JETSON #409212438  
PH: 64 246 325  
EMAIL: [drafting@rfsprojects.com.au](mailto:drafting@rfsprojects.com.au)



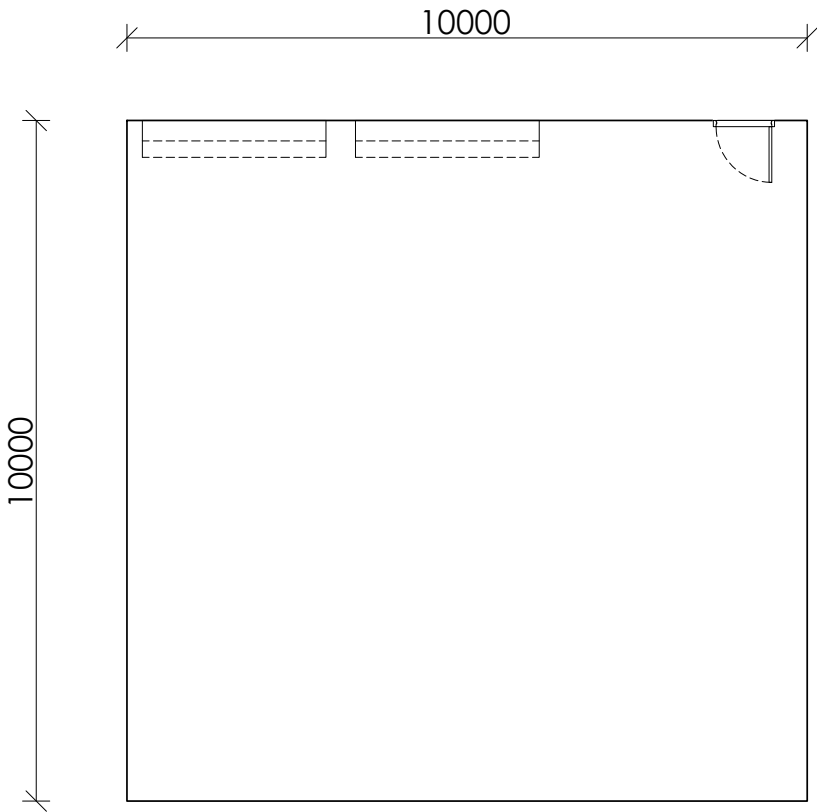
	70 TUGRAH RD DEVONPORT, TASMANIA AUSTRALIA, 7310  LICENSED DESIGNER: ROBERT JETSON #409212438 PH: 64 246 325 EMAIL: drafting@rfsprojects.com.au	REV:	DESCRIPTION:	DATE:	DO NOT SCALE OFF PLANS. ALL DIMENSIONS ARE IN MILLIMETERS. ALL DIMENSIONS, LEVELS & COUNCIL BOUNDARY REQUIREMENTS SHALL BE CHECKED ON SITE BY BUILDER PRIOR TO COMMENCING CONSTRUCTION  © COPYRIGHT 2020 THESE DRAWINGS AND DESIGNS AND THE COPYRIGHT THERE OF ARE THE PROPERTY OF RFS PROJECTS AND MUST NOT BE USED, RETAINED OR COPIED WITHOUT THE WRITTEN PERMISSION OF RFS PROJECTS.	PROJECT: PROPOSED SHED			DRAWING TITLE: SITE PLAN			DRAWING NO:  A02  / A04
						CLIENT: DEAN & STACEY CRISPINO						
						LOCATION: (LOT 22) 64 FLEETWOOD DRIVE, SPREYTON, TAS, 7310						
						JOB NO: CRISPINO						
						DRAWN BY: R.J		SCALE: 1:200 @ A3		ISSUE: DA		
		A	PLANNING APPROVAL	17.11.2020		CHECKED BY: R.J						



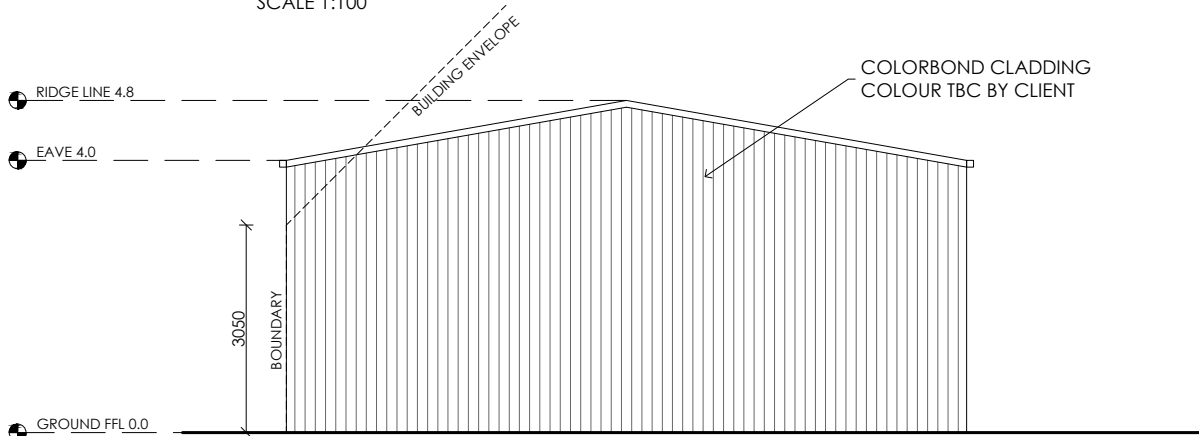
**NORTH WEST ELEVATION**  
SCALE 1:100



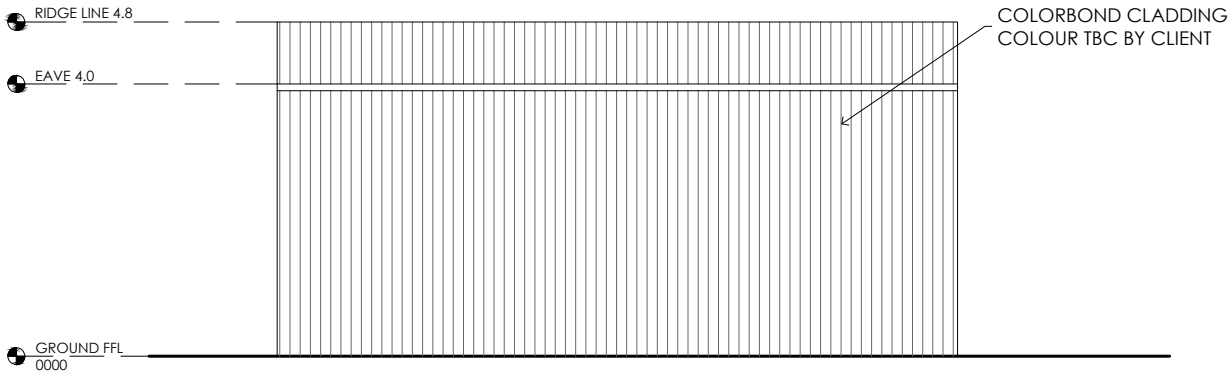
**NORTH EAST ELEVATION**  
SCALE 1:100




**FLOOR PLAN**  
SCALE 1:100

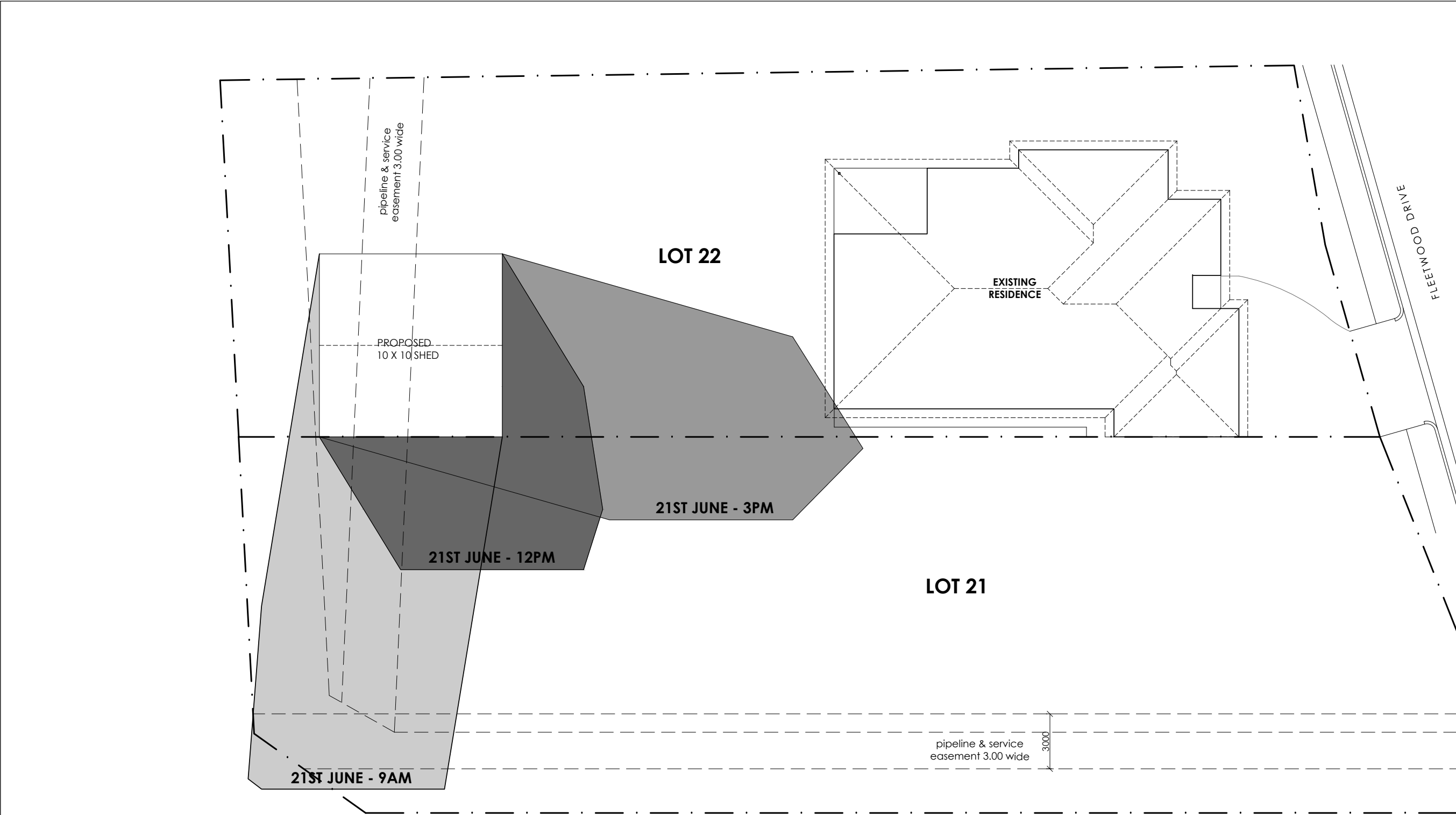


**SOUTH EAST ELEVATION**  
SCALE 1:100



**SOUTH WEST ELEVATION**  
SCALE 1:100

	<b>70 TUGRAH RD DEVONPORT, TASMANIA AUSTRALIA, 7310</b>  LICENSED DESIGNER: ROBERT JETSON #409212438 PH: 64 246 325 EMAIL: drafting@rfsprojects.com.au	REV:	DESCRIPTION:	DATE:	DO NOT SCALE OFF PLANS. ALL DIMENSIONS ARE IN MILLIMETERS. ALL DIMENSIONS, LEVELS & COUNCIL BOUNDARY REQUIREMENTS SHALL BE CHECKED ON SITE BY BUILDER PRIOR TO COMMENCING CONSTRUCTION  © COPYRIGHT 2020 THESE DRAWINGS AND DESIGNS AND THE COPYRIGHT THERE OF ARE THE PROPERTY OF RFS PROJECTS AND MUST NOT BE USED, RETAINED OR COPIED WITHOUT THE WRITTEN PERMISSION OF RFS PROJECTS.	PROJECT: <b>PROPOSED SHED</b>			DRAWING TITLE: <b>SHED PLANS</b>			DRAWING NO:  <b>A03</b>  / A04
						CLIENT: <b>DEAN &amp; STACEY CRISPINO</b>						
						LOCATION: <b>(LOT 22) 64 FLEETWOOD DRIVE, SPREYTON, TAS, 7310</b>						
A	PLANNING APPROVAL	17.11.2020				JOB NO: CRISPINO						
						DRAWN BY: R.J		SCALE: 1:100 @ A3		ISSUE: <b>DA</b>		
						CHECKED BY: R.J						



**SHADOW DIAGRAM**

SCALE 1:200



70 TUGRAH RD  
DEVONPORT, TASMANIA  
AUSTRALIA, 7310

LICENSED DESIGNER: ROBERT JETSON #409212438  
PH: 64 246 325  
EMAIL: drafting@rfsprojects.com.au

REV:	DESCRIPTION:	DATE:
A	PLANNING APPROVAL	17.11.2020

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PROJECT:  
**PROPOSED SHED**  
CLIENT:  
**DEAN & STACEY CRISPINO**  
LOCATION:  
**(LOT 22) 64 FLEETWOOD DRIVE,  
SPREYTON, TAS, 7310**

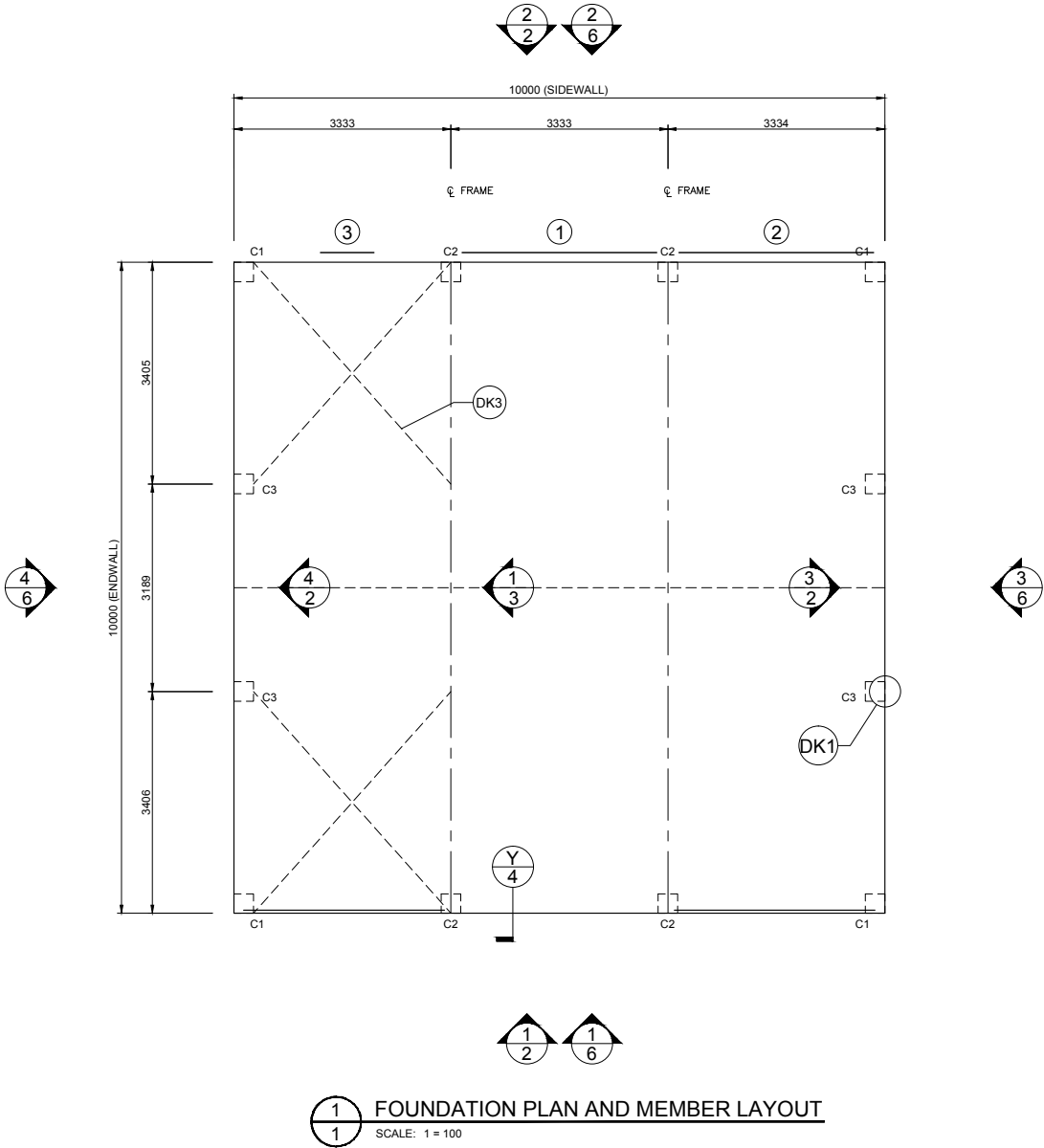
DRAWING TITLE: <b>SHADOW DIAGRAMS</b>		
JOB NO: CRISPINO		
DRAWN BY: R.J	SCALE: 1:200 @ A3	ISSUE: <b>DA</b>
CHECKED BY: R.J		

DRAWING NO:  
**A04**  
/ A04



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IF IN DOUBT, ASK.



DO NOT SCALE THIS DRAWING. USE FIGURED DIMENSIONS ONLY. ALL DIMENSIONS TO BE VERIFIED ON SITE.

MEMBER LEGEND

C1	C15012
C2	2C15019
C3	C15019

ROOF STRAP BRACING TO BE CONNECTED TO THE PURLIN CLOSEST TO THE LINE OF THE END WALL MULLION

1 OF 7

SHEET

JOB NO.  
DEPT17325

DATE  
29/10/2020

CHECKED  
TM

DRAWN  
FDS

STEEL BUILDING BY

(CONTACT)

DBS SHEDS PTY LTD

03 6424 6664

DEAN CRISPINO

LOT 22 SWILKEN DRIVE

SPREYTON

FOR

AT

SHED SAFE

accredited

Civil & Structural Engineers  
50 Punari Street  
Currajong, Qld 4812  
Fax: 07 4725 5850  
Email: design@nceng.com.au  
ABN 341 008 173 56

Regn. No. 2558980  
Regn. No. 9985  
Regn. No. 116373ES  
Regn. No. EC36692  
Regn. No. CC5648M

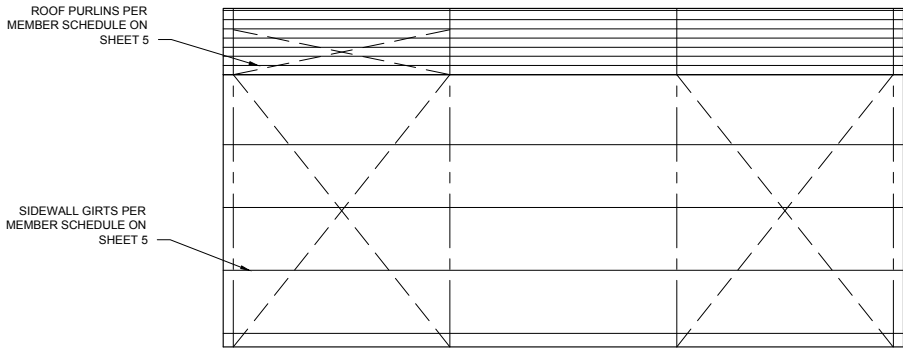
Mr Timothy Roy Messer BE MIEAust RPEQ  
Registered Professional Engineer 2558980

Signature

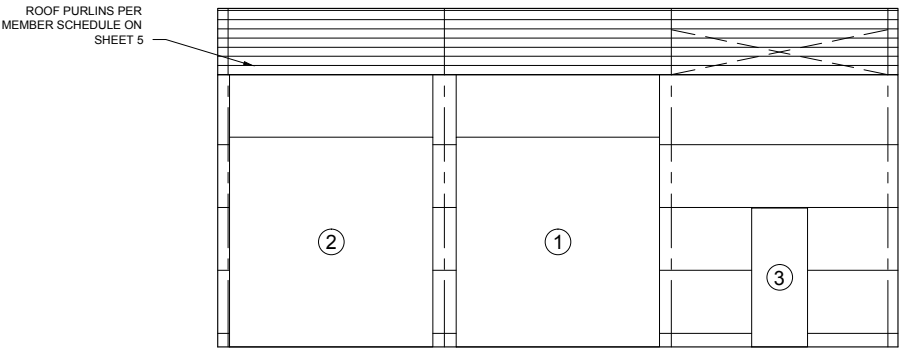
Date 29/10/2020

Registered on the NPER in the areas of practice  
of Civil & Structural National Professional  
Engineers Register

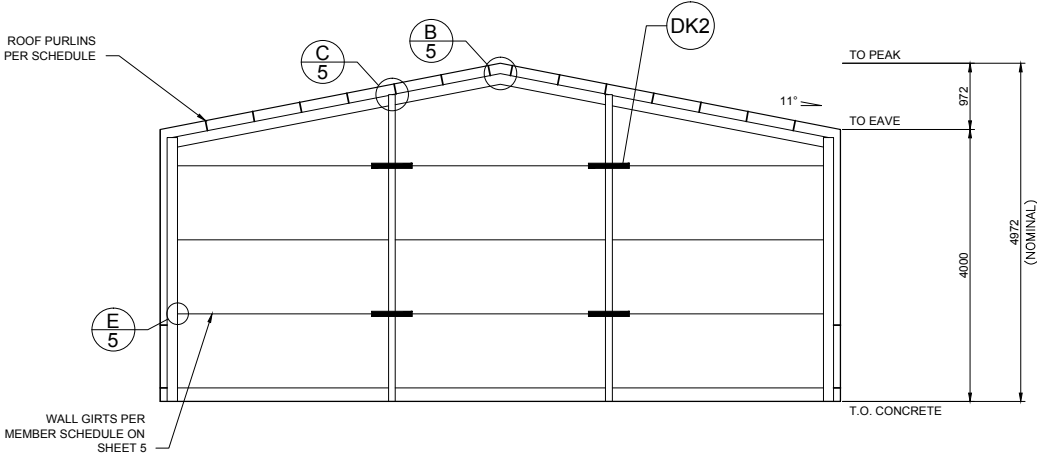
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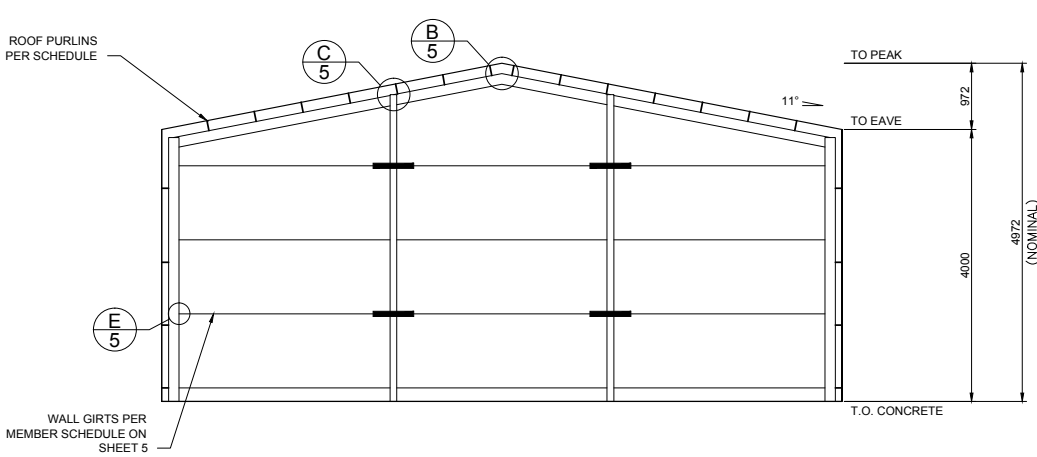
1 SIDEWALL EXTERIOR ELEVATION  
2 SCALE: 1 = 100



2 SIDEWALL EXTERIOR ELEVATION  
2 SCALE: 1 = 100



4 ENDWALL INTERIOR ELEVATION  
2 SCALE: 1 = 100

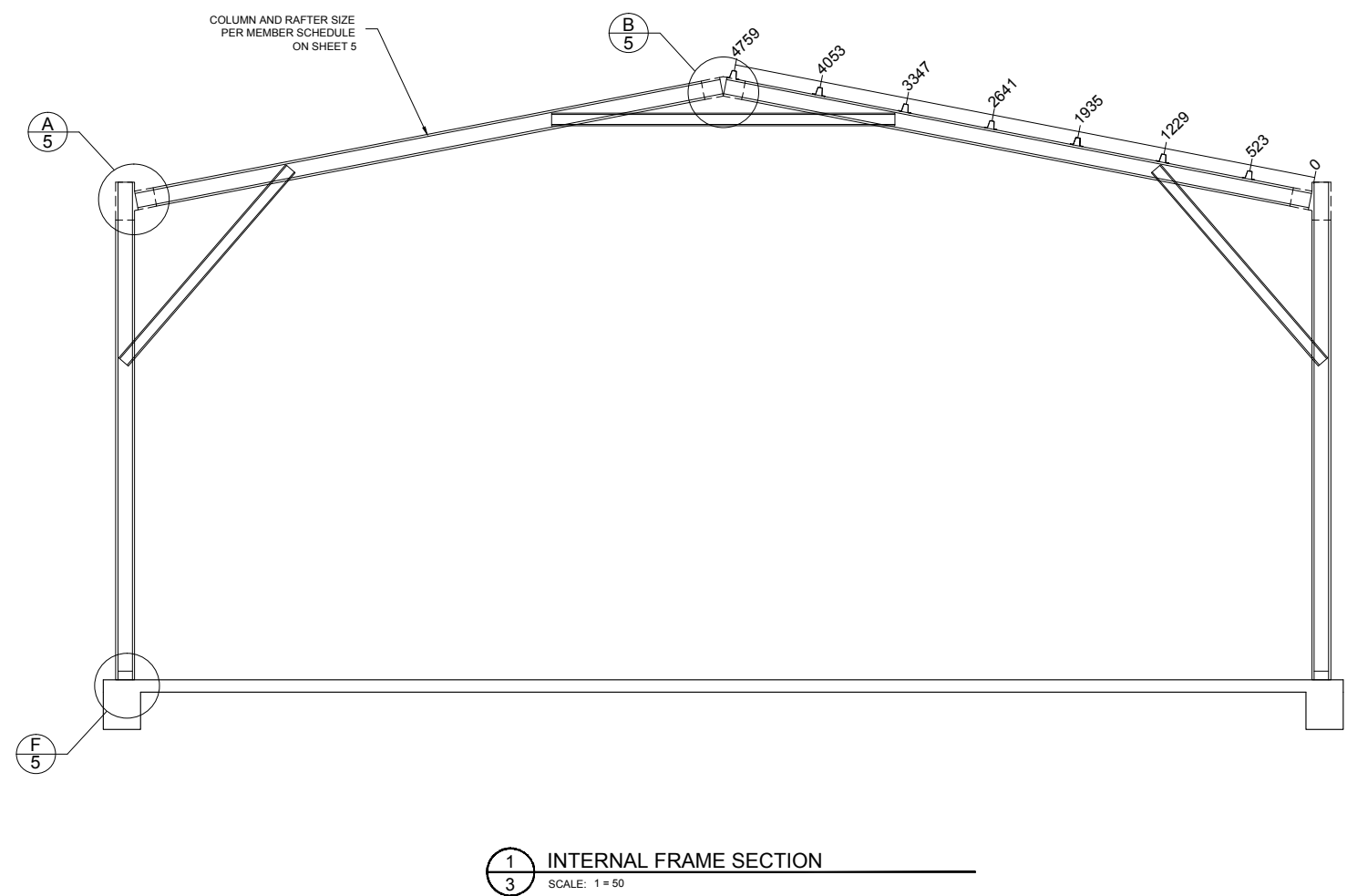


3 ENDWALL INTERIOR ELEVATION  
2 SCALE: 1 = 100

X BRACING IS REQUIRED IN 2 SIDE BAY(S) AND 1 ROOF BAY(S) (BOTH SIDES).  
FLY BRACING IS INCLUDED TO BE PLACED ON EVERY SECOND PURLIN AND GIRT ON ENDWALL MULLIONS, INTERNAL COLUMNS AND INTERNAL RAFTERS.

2 OF 7	SHEET	JOB NO. DEPT 17325	DATE 29/10/2020	CHECKED TM	DRAWN FDS	STEEL BUILDING BY  FOR  AT	(CONTACT) <b>DBS SHEDS PTY LTD</b> 03 6424 6864 <b>DEAN CRISPINO</b> LOT 22 SWILKEN DRIVE SPREYTON				Civil & Structural Engineers 50 Punari Street Currajong, Qld 4812 Fax: 07 4725 5850 Email: design@nceng.com.au ABN 341 008 173 56	Mr Timothy Roy Messer BE MIEAust RPEQ Registered Professional Engineer 2558980 Signature <i>T. Messer</i> Date 29/10/2020 Registered on the NPER in the areas of practice of Civil & Structural National Professional Engineers Register
	NOC 2019					Registered Chartered Professional Engineer Registered Professional Engineer (Civil & Structural) QLD Registered Certifying Engineer (Structural) N.T. Registered Engineer - (Civil) VIC Registered Engineer - (Civil) TAS	Regn. No. 2558980 Regn. No. 9985 Regn. No. 116373ES Regn. No. EC36692 Regn. No. CC5648M					

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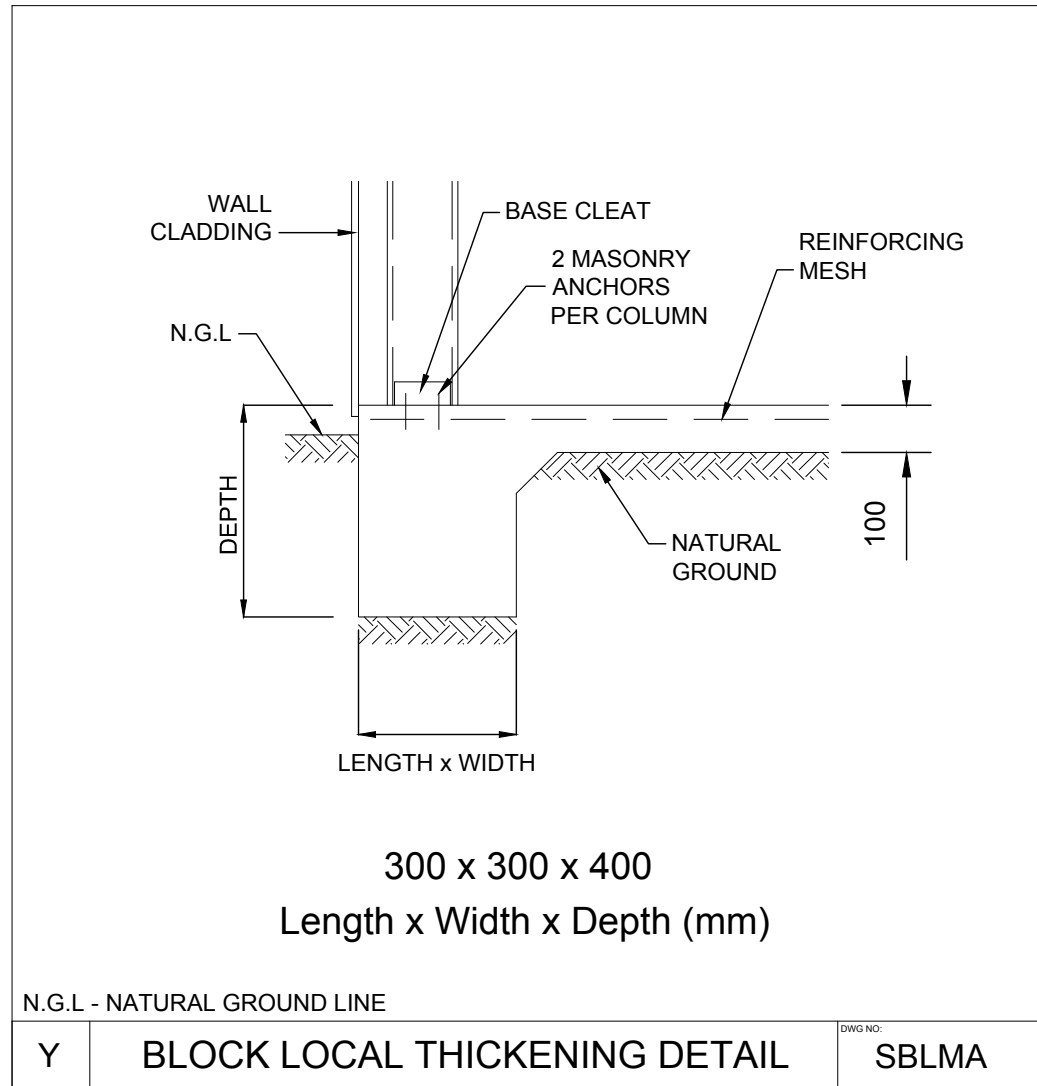
Refer to Sheet #4 for concrete specification.

3 OF 7	SHEET	JOB NO. DEPT 17325	DATE 29/10/2020	CHECKED TM	DRAWN FDS	STEEL BUILDING BY	(CONTACT)	DBS SHEDS PTY LTD 03 6424 6864 DEAN CRISPINO LOT 22 SWILKEN DRIVE SPREYTON			 Civil & Structural Engineers 50 Punari Street Currajong, Qld 4812 Fax: 07 4725 5850 Email: design@nceng.com.au ABN 341 008 173 56 Registered Chartered Professional Engineer Registered Professional Engineer (Civil & Structural) QLD Registered Certifying Engineer (Structural) N.T. Registered Engineer - (Civil) VIC Registered Engineer - (Civil) TAS	Mr Timothy Roy Messer BE MIEAust RPEQ Registered Professional Engineer 2558980 Signature Date 29/10/2020 Registered on the NPER in the areas of practice of Civil & Structural National Professional Engineers Register
		FOR AT										

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## STRUCTURAL GENERAL NOTES

1. **GOVERNING CODES** : NATIONAL CONSTRUCTION CODE (NCC), TO AS1707 - ALL SECTIONS, BUILDING SUITABLE EITHER A PRIVATE GARAGE CLASS 10A, OR A FARM SHED (CLASS 7 OR 8), UNLESS OTHERWISE SPECIFICALLY NOTED. FOR USE AS A FARM SHED, IT MUST MEET THE FOLLOWING REQUIREMENTS:
- BE LESS THAN 2000 SQM IN AREA (INCLUSIVE OF ANY MEZZANINE FLOOR AREA).
  - MUST BE LOCATED ON A FARM AND USED IN CONNECTION WITH FARMING PURPOSES.
  - BUILDING IS NOT TO BE OCCUPIED FREQUENTLY NOR FOR EXTENDED PERIODS BY PEOPLE, WITH A MAXIMUM OF 1 PERSON PER 200 SQM OR 2 PERSONS MAXIMUM IN TOTAL WHICHEVER IS THE LESSER.
2. **DRAWING OWNERSHIP** : THESE DRAWINGS REMAIN THE PROPERTY OF FBHS (AUST) PTY LIMITED. ENGINEERING SIGNATURE AND CERTIFICATION IS ONLY VALID WHEN BUILDING IS SUPPLIED BY A DISTRIBUTOR OF FBHS. DRAWINGS ARE PROVIDED FOR THE SOLE PURPOSE OF OBTAINING BUILDING PERMITS AND AIDING CONSTRUCTION. ANY OTHER USE OR REPRODUCTION IS PROHIBITED WITHOUT WRITTEN APPROVAL FROM FBHS.
3. **DRAWING SIGNATURE REQUIREMENTS** : THESE DRAWINGS ARE NOT VALID UNLESS SIGNED BY THE ENGINEER. THE ENGINEER ACCEPTS NO LIABILITY OR RESPONSIBILITY FOR DRAWINGS WITHOUT A SIGNATURE. EACH TITLE BLOCK CONTAINS A WATER MARK UNDER THE CUSTOMERS NAME CONTAINING THE DATE OF PRODUCTION OF THE DRAWINGS; THE DRAWINGS ARE TO BE SUBMITTED TO COUNCIL WITHIN 21 DAYS OF THIS DATE. THIS IS TO ENSURE THAT ONLY CURRENT DRAWINGS ARE IN CIRCULATION.
4. **CONTRACTOR RESPONSIBILITIES** : CERTIFIER AND CONTRACTOR TO CONFIRM (ON SITE) THAT THE WIND LOADINGS APPLIED TO THIS DESIGN ARE TRUE AND CORRECT FOR THE ADDRESS STATED IN THE TITLE BLOCK. CONTRACTOR SHALL VERIFY AND CONFIRM ALL EXISTING CONDITIONS AND DIMENSIONS. ENGINEER SHALL BE NOTIFIED OF ANY DISCREPANCIES BETWEEN DRAWINGS AND EXISTING CONDITIONS PRIOR TO START OF WORK. CONTRACTOR MUST NOT MAKE ANY DEVIATION FROM THE PROVIDED PLANS WITHOUT FIRST OBTAINING WRITTEN APPROVAL FROM ONE OF THE UNDERSIGNING ENGINEERS. THE ENGINEER / FBHS TAKE NO RESPONSIBILITY FOR CHANGES MADE WITHOUT WRITTEN APPROVAL. CONTRACTOR IS RESPONSIBLE FOR ENSURING NO PART OF THE STRUCTURE BECOMES OVERSTRESSED DURING CONSTRUCTION. BUILDING IS NOT STRUCTURALLY ADEQUATE UNTIL THE INSTALLATION OF ALL COMPONENTS AND DETAILS SHOWN IS COMPLETED IN ACCORDANCE WITH THESE DRAWINGS. THE INDICATED DRAWING SCALES ARE APPROXIMATE. DO NOT SCALE DRAWINGS FOR CONSTRUCTION PURPOSES.
5. **ENGINEERING DIRECTIONS** : FOR OTHER DIRECTIONS ON CONSTRUCTION THE CONTRACTOR SHOULD CONSULT THE APPROPRIATE INSTRUCTION MANUAL. THE ENGINEER / FBHS ARE NOT ACTING AS PROJECT MANAGERS FOR THIS DEVELOPMENT, AND WILL NOT BE PRESENT DURING CONSTRUCTION. THE UNDERSIGNING ENGINEERS HAVE REVIEWED THIS BUILDING FOR CONFORMITY ONLY TO THE STRUCTURAL DESIGN REQUIREMENTS OF THE NATIONAL CONSTRUCTION CODE. THE PROJECT MANAGER IS RESPONSIBLE FOR ADDRESSING ANY OTHER CODE REQUIREMENTS APPLICABLE TO THIS DEVELOPMENT. THESE DOCUMENTS ARE STAMPED ONLY AS TO THE COMPONENTS SUPPLIED BY FBHS. IT IS THE RESPONSIBILITY OF THE PURCHASER TO COORDINATE DRAWINGS PROVIDED BY FBHS WITH OTHER PLANS AND/OR OTHER COMPONENTS THAT ARE PART OF THE OVERALL PROJECT. IN CASES OF DISCREPANCIES, THE LATEST DRAWINGS PROVIDED BY FBHS SHALL GOVERN. NO ALTERATIONS TO THIS STRUCTURE (INCLUDING REMOVAL OF CLADDING) ARE TO BE UNDERTAKEN WITHOUT THE CONSENT OF THE CERTIFYING ENGINEER. OPENINGS SUCH AS WINDOWS AND DOORS NEED TO BE INSTALLED AS PER THE PRODUCT MANUFACTURER'S INFORMATION/DETAILS.
6. **INSPECTIONS** : NO SPECIAL INSPECTIONS ARE REQUIRED BY THE GOVERNING CODE ON THIS JOB. ANY OTHER INSPECTIONS REQUESTED BY THE LOCAL BUILDING DEPARTMENT SHALL BE CONDUCTED AT THE OWNER'S EXPENSE.
7. **SOIL REQUIREMENTS** : SITE CLASSIFICATION TO BE A, S OR M ONLY. SOIL SAFE BEARING CAPACITY VALUE INDICATED ON DRAWING SHEET 4 OCCURS AT 100mm BELOW FINISH GRADE, EXISTING NATURAL GRADE, OR AT FROST DEPTH SPECIFIED BY LOCAL BUILDING DEPARTMENT, WHICHEVER IS THE LOWEST ELEVATION. REGARDLESS OF DETAIL Y ON SHEET 4 THE MINIMUM FOUNDATION DEPTH SHOULD BE 100MM INTO NATURAL GROUND OR BELOW FROST DEPTH SPECIFIED BY LOCAL COUNCIL. CONCRETE OR CONCRETE WITH REINFORCING SHALL BE USED FOR ALL SLABS, CASTED IN 150mm LAYERS TO A MAXIMUM DEPTH OF 900mm. CONCRETE FOUNDATION EMBEDMENT DEPTHS DO NOT APPLY TO LOCATIONS WHERE ANY UNCOMPACTED FILL OR DISTURBED GROUND EXISTS OR WHERE WALLS OF THE EXCAVATION WILL NOT STAND WITHOUT SUPPLEMENTAL SUPPORT, IN THIS CASE SEEK FURTHER ENGINEERING ADVICE.
8. **CLASS 10a or Class 7 FOOTING DESIGNS** : THE FOUNDATION DOCUMENTED IS ALSO APPROPRIATE FOR CLASS 10a or CLASS 7 BUILDING DESIGNS ON 'M-D', 'H', 'H-D' OR 'E' CLASS SOILS, IF TOTAL SLAB AREA IS UNDER 100m SQUARE AND THE MAXIMUM SLAB DIMENSION (LENGTH AND WIDTH) IS LESS THAN OR EQUAL TO 12m. PLEASE BE AWARE THAT THE SLAB DESIGN FOR H & E CLASS SOILS IN THESE INSTANCES ARE DESIGNED TO EXPERIENCE SOME CRACKING. THIS CRACKING IS NOT CONSIDERED A STRUCTURAL FLAW OR DESIGN ISSUE, AND IS SIMPLY COSMETIC IN NATURE. IF THIS IS A CONCERN TO THE CLIENT IT IS ADVISED THEY DISCUSS OTHER OPTIONS WITH THE RELEVANT DISTRIBUTOR PRIOR TO THE POURING OF THE SLAB.
9. **CONCRETE REQUIREMENTS** : ALL CONCRETE DETAILS AND PLACEMENT SHALL BE PERFORMED IN ACCORDANCE WITH AS2870 AND AS3600. CONCRETE SHALL HAVE A MIN. 28-DAY STRENGTH OF 20Mpa FOR EXPOSURE A1 & B1, 25Mpa FOR EXPOSURE A2 & B2 AND 32Mpa FOR EXPOSURE C, IN ACCORDANCE WITH SECTION 4, AS3600. CEMENT TO BE TYPE A. MAX AGGREGATE SIZE OF 20mm. SLUMP TO BE 80mm  $\pm$  15mm. SLABS TO BE CURED FOR 7 DAYS BY WATERING OR COVERING WITH A PLASTIC WELDED MEMBRANE AFTER WHICH CONSTRUCTION CAN BEGIN. DUE CARE MUST NOT TO OVER-TIGHTEN HOLD DOWN BOLTS. GIVEN ALLOWABLE SOIL TYPES 1 LAYER OF SL72 REINFORCING MESH IS TO BE INSTALLED ON STANDARD SLABS WITH A MINIMUM 30mm COVER FROM CONCRETE SURFACE. CONCRETE REINFORCING TO CONFORM TO AS 1302, AS1303 & AS 1304. ALL REINFORCING COVER TO BE A MINIMUM OF 30mm.
10. **STRUCTURAL STEEL REQUIREMENTS** : ALL STRUCTURAL STEEL, INCLUDING SOMETIMES THOUGH EXCLUDING CONCRETE REINFORCING, SHALL CONFORM TO AS 1397 (G30Mpa  $\geq$  1mm and G40Mpa  $\geq$  1mm  $\geq$  1.5mm if 500Mpa, GAUGE  $\geq$  1.5mm if 450Mpa). NO WELDING IS TO BE PERFORMED ON THIS BUILDING. ALL STRUCTURAL MEMBERS AND CONNECTIONS DESIGNED TO AS4600. ALL BOLT HOLE DIAMETERS TO STRAMIT GENERAL PUNCHINGS.
11. **ROOT TRAFFIC** : PROTECTION AND MAINTENANCE PLEASE NOTE THE FOLLOWING DEFINED FOOT TRAFFIC ZONES:
- CORRUGATED: WALK ONLY WITHIN 200MM OF SCREW LINES. FEET SPREAD OVER AT LEAST TWO RIBS.
  - MONOLAD: WALK ONLY IN FANS, OR ON RIBS AT SCREW LINES.



PROJECT DESIGN CRITERIA
ROOF LIVE LOAD: 0.25 kPa
BASIC WIND SPEED: VR 45 m/s
SITE WIND SPEED: V <sub>sitB</sub> 39.2 m/s
WIND REGION: Reg A
TOPOGRAPHY FACTOR, Mt: 1
SHIELDING FACTOR, Ms: 1
MAX GROUND SNOW LOAD: N/A
MAX ROOF SNOW LOAD: N/A
SITE ALTITUDE: N/A
TERRAIN CATEGORY: TCat 2.5
SOIL SAFE BEARING CAPACITY: 100 kPa
RETURN PERIOD: 1:500
LIMITING CPI 1: -0.5
LIMITING CPI 2: 0.5
IMPORTANCE LEVEL: 2

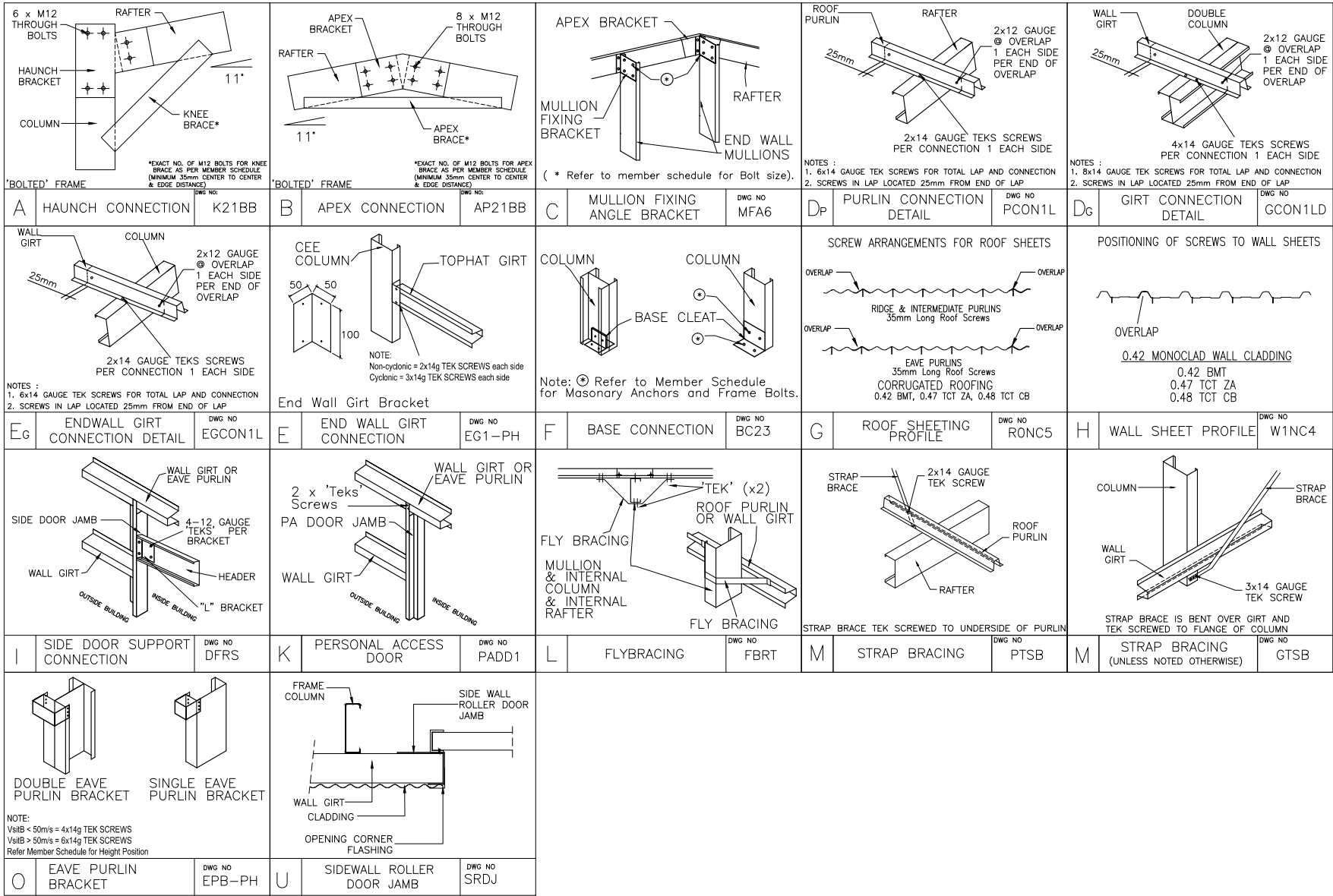
DETAIL KEYS	
DK1	ENDWALL VERTICAL MULLION (SEE DETAIL C/5 FOR TOP CONN. AND F/5 FOR BASE CONN.)
DK2	FLYBRACING PER DETAIL L/5
DK3	X-BRACING IN ROOF ABOVE (SEE DETAIL M/5)
DK4	DOUBLE X-BRACING IN ROOF ABOVE (SEE DETAIL M/5)

DOOR SCHEDULE						
DOOR	WIDTH	HEIGHT	OPENING TYPE	HEADER GIRT	OPENING JAMBS	WIND RATED
①	2990	3080"	3 10H X 3.05 CB "SERIES A #	SINGLE	XS RDT S6424	NO
②	2990	3080"	3 10H X 3.05 CB "SERIES A #	SINGLE	XS RDT S6424	NO
③	820	2040	EXTERNAL PA DOOR 180 DEG	SINGLE		YES

NOTES: 1) SEE SHEET 5 FOR DOOR OPENING FRAMING INFORMATION.  
2) ALL DOOR SCHEDULE MEASUREMENTS ARE ACTUAL DOOR/WINDOW SIZE NOT OPENING SIZE.

\* ROLLER DOOR OPENING HEIGHT DEPENDENT ON FINAL BUILD LOCATION.

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MEMBER AND MATERIAL SCHEDULE

1	END WALL RAFTER	Single C15012
2	C.S. FRAME RAFTER	Single C15024
3	END FRAME COLUMN (C1)	Single C15012
4	C.S. FRAME COLUMN (C2)	Double C15019
5	MULLION (C3)	Single C15019
6	C.S. FRAME KNEE BRACE	Single C15012 @ 2.22 LONG 3 bolts each end
7	KNEE BRACE HEIGHT UP COLUMN	2.53m
8	KNEE BRACE LENGTH UP RAFTER	1.33m
9	C.S. FRAME APEX BRACE	Single C15012 @ 2.77 LONG 2 bolts each end
10	APEX POSITION FROM RAFTER END	1.38m
11	ANCHOR BOLTS (# PER DETS.)	Sleeve Anchor 12.0x75 Z/Y
12	EAVE PURLIN	C10010 (Eave Purlin Bracket 21mm down from top of column)
13	TYP. ROOF PURLIN SIZE	Tophat 64 x 0.75
14	MAIN BLDG. PURLIN SPACING	0.706 m. (7 rows) (Max Allow. 0.809m)
15	MAIN BLDG. PURLIN LENGTH	3.67 m. (0.33m Overlap)
16	TYP. SIDEWALL GIRT SIZE	Tophat 64 x 0.75
17	MAIN BLDG. SIDEWALL GIRT SPACING	0.924 m. (4 rows) (Max Allow. 1.011m)
18	MAIN BLDG. SIDEWALL GIRT LENGTH	3.67 m. (0.33m Overlap)
19	TYP. ENDWALL GIRT SIZE	Tophat 64 x 0.75
20	MAIN BLDG. ENDWALL GIRT SPACING	1.088 m. (4 rows) (Max Allow. 1.100m)
21	MAIN BLDG. ENDWALL GIRT LENGTH	3.51 m. (0.32m Overlap)
22	FRAME SCREW FASTENERS	14-13x22 Hex C/S (SP HD 5/16" Hex Drive)
23	FRAME BOLT FASTENERS	Purlin Assy M12x30 Z/P
24	X-BRACING STRAP AND FASTENERS	Single Bracing Strap Per Roll Heavy
25	WALL COLOUR	MONUMENT
26	ROOF COLOUR	MONUMENT
27	ROLLER DOOR COLOUR	MONUMENT
28	P.A. DOOR COLOUR	IRONSTONE
29	DOWNPIPE COLOUR	NIGHT_SKY
30	GUTTER COLOUR	NIGHT_SKY
31	CORNER FLASHING COLOUR	NIGHT_SKY
32	BARGE FLASHING COLOUR	NIGHT_SKY
33	OPENING FLASHING COLOUR	NIGHT_SKY
34	OPEN BAY HEADER HEIGHT	0.5

\*C.S.\* = CLEARSPAN "L" = LEFT "R" = RIGHT

5 OF 7

SHEET

JOB NO.

DEPT 17325

2019

DATE

29/10/2020

CHECKED

TM

DRAWN

FDS

STEEL BUILDING BY

FOR

AT

(CONTACT)

DBS SHEDS PTY LTD

03 6424 6864

DEAN CRISPINO

LOT 22 SWILKEN DRIVE

SPREYTON

SHED SAFE

fairdinkum SHEDS

Civil & Structural Engineers  
50 Punari Street  
Currajong, Qld 4812  
Fax: 07 4725 5850  
Email: design@nceng.com.au  
ABN 341 008 173 56

Registered Chartered Professional Engineer  
Registered Professional Engineer (Civil & Structural) QLD  
Registered Certifying Engineer (Structural) N.T.  
Registered Engineer - (Civil) VIC  
Registered Engineer - (Civil) TAS

Regn. No. 2558980  
Regn. No. 9985  
Regn. No. 116373ES  
Regn. No. EC36692  
Regn. No. CC5648M

Mr Timothy Roy Messer BE MIEAust RPEQ  
Registered Professional Engineer 2558980

Signature

T. Messer

Date

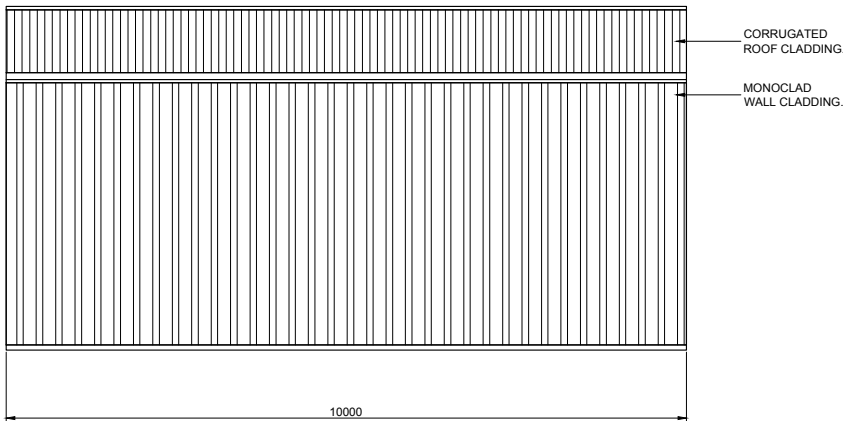
29/10/2020

Registered on the NPER in the areas of practice  
of Civil & Structural National Professional  
Engineers Register

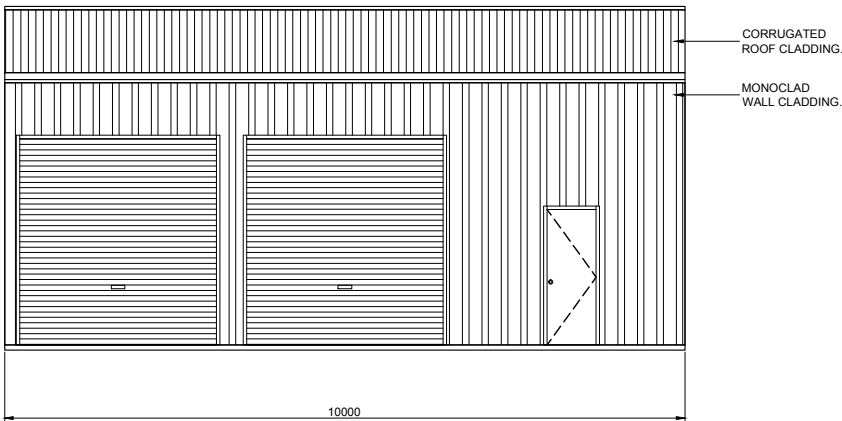
Agenda - COUNCIL MEETING - 25 JANUARY 2021 ATTACHMENTS



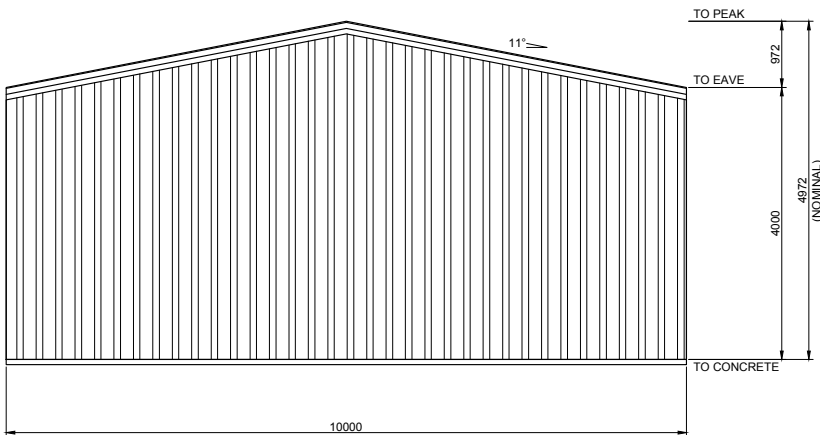
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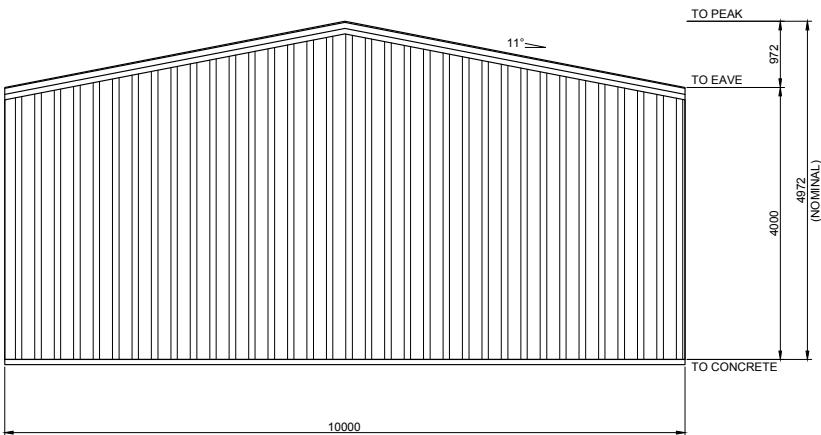
1  
6 SIDEWALL EXTERIOR ELEVATION  
SCALE: 1 = 100



2  
6 SIDEWALL EXTERIOR ELEVATION  
SCALE: 1 = 100



4  
6 ENDWALL EXTERIOR ELEVATION  
SCALE: 1 = 100



3  
6 ENDWALL EXTERIOR ELEVATION  
SCALE: 1 = 100

BUILDING COLOURS	
WALL	MONUMENT
ROOF	MONUMENT
ROLLER DOOR	MONUMENT
P.A. DOOR	IRONSTONE
DOWNSPIPE	NIGHT SKY
GUTTER	NIGHT SKY
CORNER FLASHING	NIGHT SKY
BARGE FLASHING	NIGHT SKY
OPENING FLASHING	NIGHT SKY

6  
OF  
7

SHEET

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29/10/2020

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FDS

STEEL BUILDING BY

(CONTACT)

DBS SHEDS PTY LTD

03 6424 6664

DEAN CRISPINO

LOT 22 SWILKEN DRIVE

SPREYTON

FOR

AT

SHED  
SAFE

accredited

NORTHERN  
CONSULTING  
engineers

Civil & Structural Engineers  
50 Punari Street  
Currajong, Qld 4812  
Fax: 07 4725 5850  
Email: design@nceng.com.au  
ABN 341 008 173 56

Regn. No. 2558980  
Regn. No. 9985  
Regn. No. 116373ES  
Regn. No. EC36692  
Regn. No. CC5648M

Mr Timothy Roy Messer BE MIEAust RPEQ  
Registered Professional Engineer 2558980

Signature

Date 29/10/2020

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NOTES:

**BRACING MATERIALS** - THE SHED ERECTOR TO SUPPLY SPECIFIC BRACING. SUITABLE RIGID MEMBERS CAPABLE OF TENSION AND COMPRESSION OR OPPOSING CHAINS OR OPPOSING LOAD RATED RATCHET STRAPS TO BE USED. (RIGID BRACING AS SHOWN ON DIAGRAM) ROPE BRACING SUITABLE ONLY FOR SMALLER STRUCTURES IN IDEAL CONDITIONS.

**BRACING LOCATION** - TEMPORARY BRACING TO BE ERECTED AS CLOSE TO 45 DEGREE ANGLE AND FIXED TO THE TOP OF THE COLUMN OR MULLION TO ACHIEVE THE OPTIMUM EFFECTIVENESS. IF THERE IS NOT ENOUGH SPACE FOR A 45 DEGREE ANGLE, THEN 20 DEGREE ANGLE IS TO BE THE MINIMUM ANGLE ALLOWED (REFER TO DIAGRAM). RIGID TEMPORARY BRACING MEMBER TO BE BOLTED TO HEAVY ANGLE PEGS HAMMERED INTO THE GROUND OR TO A BRACKET, MASONRY ANCHORED TO THE SLAB.

**BRACING REMOVAL** - TEMPORARY BRACING TO REMAIN IN PLACE UNTIL CLADDING IS FULLY INSTALLED WHERE POSSIBLE. IN NO CASE SHOULD TEMPORARY BRACING BE REMOVED UNTIL ALL PURLINS, GIRTS (AND PERMANENT CROSS BRACING WHERE USED) ARE FIXED.

**SITE SAFETY** - DUE CONSIDERATION TO BE GIVEN TO SITE SAFETY IN REGARD TO LOCATIONS OF BRACING AND PEGS.

**GUIDE APPLICATION** - TEMPORARY BRACING AS DESCRIBED IS A MINIMUM REQUIREMENT FOR AN AVERAGE, STANDARD SITE CONDITION. PROVIDE ADDITIONAL BRACING FOR MORE SEVERE AND/OR HIGH EXPOSURE SITE CONDITIONS. ADDITIONAL BRACING TO BE USED AS AND WHERE NECESSARY TO ENSURE THAT ENTIRE FRAME IS RIGID THROUGHOUT CONSTRUCTION. RESPONSIBILITY FOR ENSURING STABILITY OF STRUCTURE REMAINS WITH THE BUILDER.

TILT UP METHOD

FOR STRUCTURES UNDER 9M SPAN, LESS THAN 3M HIGH AND LESS THAN 12M LONG

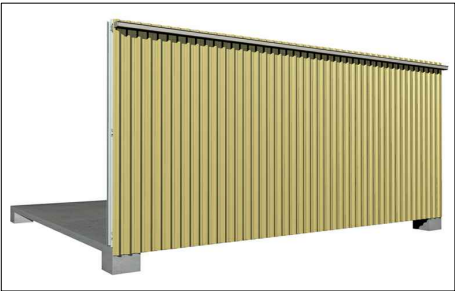
- A. ASSEMBLE THE FIRST SIDEWALL FRAME (COMPLETE WITH WALL SHEETING, BRACING AND GUTTER) ON THE GROUND AND LIFT ASSEMBLED SIDEWALL FRAME INTO POSITION. FIX OFF TEMPORARY SIDE BRACING TO EACH END (REFER TO DIAGRAM). FIX BASE CLEATS.
- B. ASSEMBLE THE SECOND SIDEWALL FRAME AS PER FIRST SIDEWALL FRAME. LIFT INTO POSITION. FIX OFF TEMPORARY WALL BRACING TO EACH END (REFER TO DIAGRAM) FIX BASE CLEATS.
- C. FIX GABLE END RAFTERS TO COLUMNS TO TIE WALLS. PROP APEX UNTIL ENDWALL MULLION AND APEX TEMPORARY BRACE ARE FIXED OFF. IF NO MULLION IS REQUIRED THEN PROP AND BRACE APEX UNTIL CLADDING IS COMPLETE.
- D. INSTALL REMAINING RAFTERS. AS EACH RAFTER PAIR IS INSTALLED, AT LEAST ONE PURLIN PER 3M OF RAFTER LENGTH IS TO BE INSTALLED TO SECURE RAFTERS.
- E. INSTALL REMAINING PURLINS
- F. INSTALL KNEE AND APEX BRACES IF AND WHERE APPLICABLE.
- G. REPEAT FOR LEANTO'S.

FRAME FIRST METHOD

FOR STRUCTURES OVER 9M SPAN, GREATER THAN 3M HIGH AND GREATER THAN 12M LONG

- A. ASSEMBLE PORTAL FRAMES ON THE GROUND (WITH KNEE AND APEX BRACES IF AND WHERE APPLICABLE). LIFT THE FIRST PORTAL FRAME ASSEMBLY INTO POSITION. FIX OFF TEMPORARY END BRACING (REFER TO DIAGRAM). FIX BASE CLEATS.
- B. PROP APEX UNTIL ENDWALL MULLION AND APEX TEMPORARY BRACE ARE FIXED OFF. IF NO MULLION IS REQUIRED THEN PROP AND BRACE APEX UNTIL CLADDING IS COMPLETE.
- C. THE SECOND PORTAL FRAME ASSEMBLY TO BE LIFTED INTO POSITION. FIX EAVE PURLINS AND AT LEAST ONE PURLIN PER 3M OF RAFTER TO SECURE FRAME ASSEMBLY. FIX BASE CLEATS. FIX TEMPORARY SIDEWALL BRACING.
- D. STAND REMAINING PORTAL FRAME ASSEMBLY AS PER STEP C, FIXING TEMPORARY SIDE WALL BRACING TO EVERY SECOND BAY. BRACE OTHER END PORTAL FRAME AS PER FIRST PORTAL FRAME.
- E. INSTALL REMAINING PURLINS AND GIRTS.
- F. REPEAT FOR LEANTO'S.

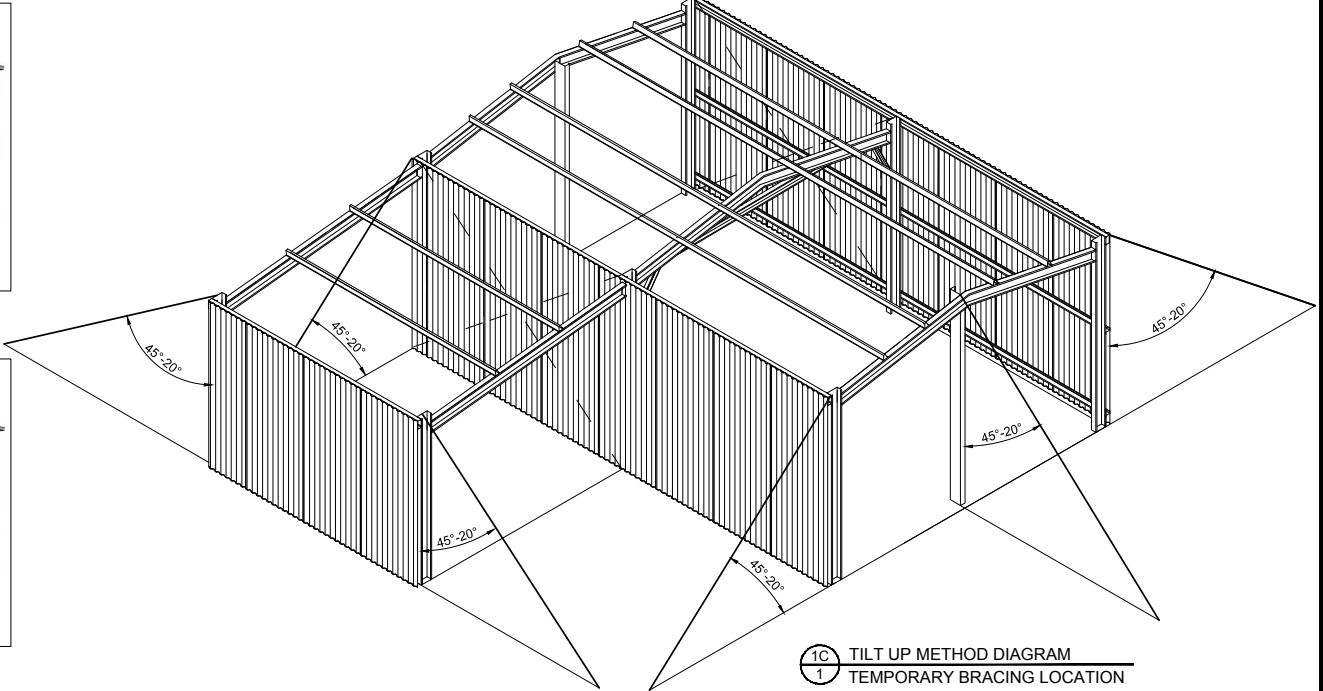
GUIDE TO THE INSTALLATION OF TEMPORARY BRACING  
(REFER TO INSTALLATION GUIDE MANUAL FOR THE TWO METHODS OF CONSTRUCTION)



1A FIRST SIDEWALL FRAME  
1 REFER 1C FOR TEMPORARY BRACING LOCATION



1B SECOND SIDEWALL FRAME  
1 REFER 1C FOR TEMPORARY BRACING LOCATION



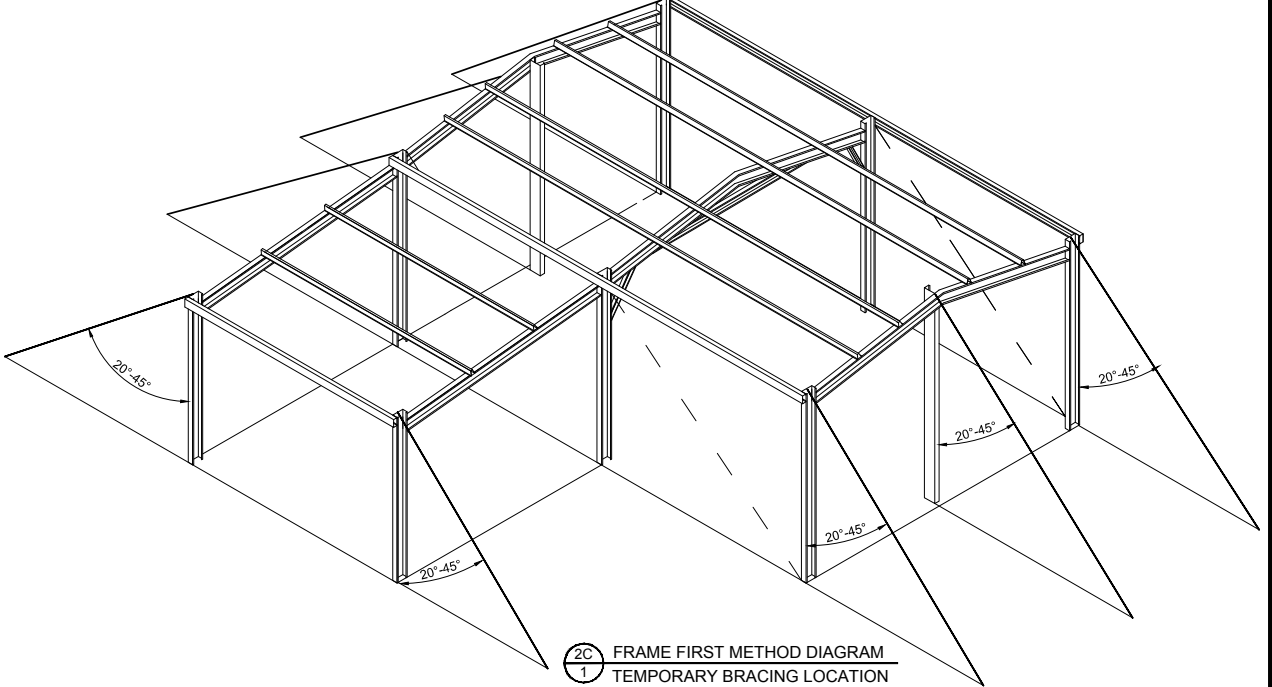
1 TILT UP METHOD DIAGRAM  
1 SCALE: NTS



2A FIRST & SECOND PORTAL FRAME ASSEMBLY  
1 REFER 2C FOR TEMPORARY BRACING LOCATION



2B COMPLETE PORTAL FRAME ASSEMBLY  
1 REFER 2C FOR TEMPORARY BRACING LOCATION



2 FRAME FIRST METHOD DIAGRAM  
1 SCALE: NTS

OF  
7  
7

SHEET  
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(CONTACT)  
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03 6424 6864  
DEAN CRISPINO  
LOT 22 SWILKEN DRIVE  
SPREYTON



Registered Chartered Professional Engineer  
Registered Professional Engineer (Civil & Structural) QLD  
Registered Certifying Engineer (Structural) N.T.  
Registered Engineer - (Civil) VIC  
Registered Engineer - (Civil) TAS

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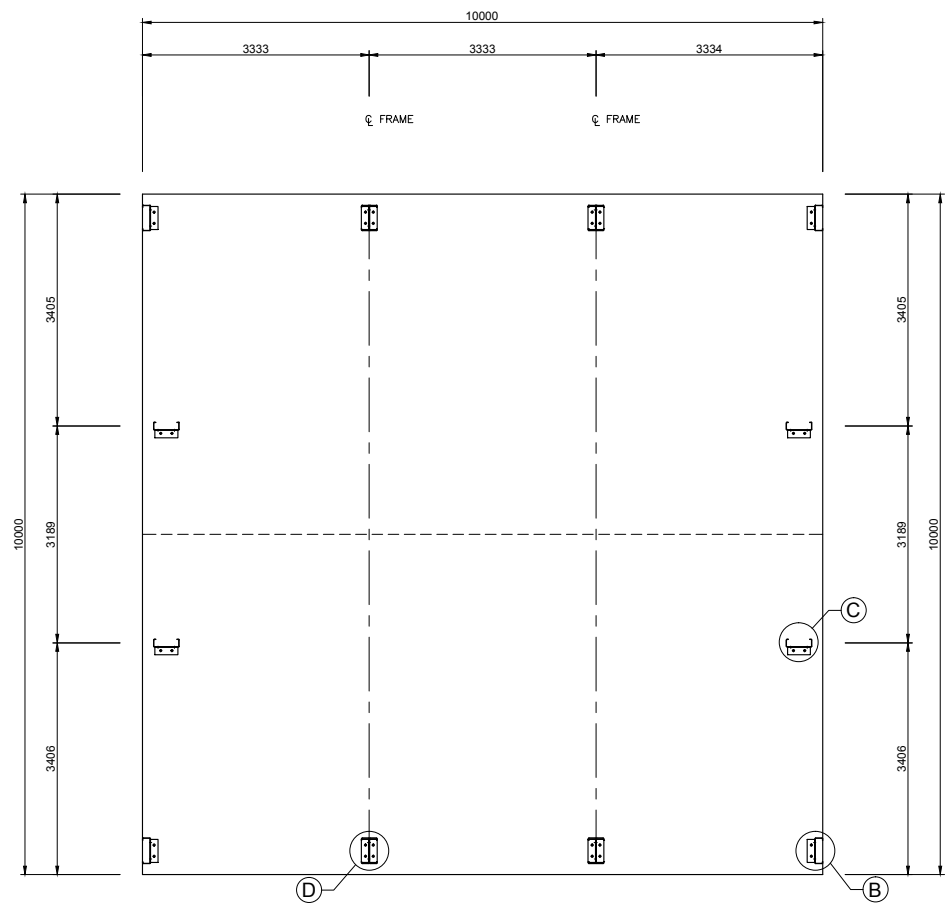
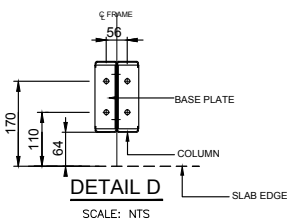
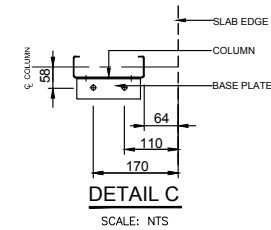
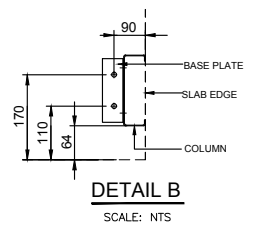
Regn. No. 2558980  
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Regn. No. 116373ES  
Regn. No. EC36692  
Regn. No. CC5648M

Mr Timothy Roy Messer BE MIEAust RPEQ  
Registered Professional Engineer 2558980

Signature *T. Messer*

Date 29/10/2020  
Registered on the NPER in the areas of practice  
of Civil & Structural National Professional  
Engineers Register

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**1 BOLT LAYOUT PLAN**  
SCALE: 1 = 100

IF YOU HAVE A ROLLER DOOR IN THE GABLE END OF YOUR SHED, CONTACT YOUR DISTRIBUTOR TO SEE IF MULLION NEEDS TO BE ROTATED FOR USE AS A DOOR JAMB.

NOT PART OF COUNCIL APPLICATION DOCUMENTATION

JOB NO. DEPT17325	DATE 29/10/2020	CHECKED TM	DRAWN FDS	STEEL BUILDING BY	FOR	AT
				<b>DBS SHEDS PTY LTD</b> 03 6424 6664 <b>DEAN CRISPINO</b> LOT 22 SWILKEN DRIVE SPREYTON		
						
				<b>BOLT LAYOUT PLAN</b>		



Office use
Application no. _____
Date received: _____
Fee: _____
Permitted/Discretionary



## Devonport City Council

Land Use Planning and Approvals Act 1993 (LUPAA)

Tasmanian Planning Scheme - Devonport

### Application for Planning Permit

#### Use or Development Site

Street Address: 16 Beach Rock View

East Devonport

Certificate of Title Reference No.: Vol 178451 Folio 16  
Edition 2

#### Applicant's Details

Full Name/Company Name: Thylacine Design / Ricky Reeves

Postal Address: P.O. Box 17 Port Sorell  
TAS 7307

Telephone: 0407512129

Email: thylacinetracks@hotmail.com

#### Owner's Details (if more than one owner, all names must be provided)

Full Name/Company Name: Leanne Bouill

Postal Address: PO. Box 158E  
EAST DEVONPORT 7310

Telephone: 0427278975

Email: leannebouill@gmail.com

ABN 47 611 446 016

PO Box 604

137 Rooke Street

Devonport TAS 7310

Telephone 03 6424 0511

[www.devonport.tas.gov.au](http://www.devonport.tas.gov.au)

[council@devonport.tas.gov.au](mailto:council@devonport.tas.gov.au)

Sufficient information must be provided to enable assessment against the requirements of the planning scheme.

Please provide one copy of all plans with your application.

**Assessment of an application for a Use or Development**

What is proposed?: A New Dwelling

Description of how the use will operate: HOME

Use Class (Office use only):



Applications may be lodged by email to Council - [council@devonport.tas.gov.au](mailto:council@devonport.tas.gov.au)  
The following information and plans must be provided as part of an application unless the planning authority is satisfied that the information or plan is not relevant to the assessment of the application:

<b>Application fee</b>	
<b>Completed Council application form</b>	
<b>Copy of the current certificate of title, including title plan and schedule of easements</b>	
<b>Any written permission and declaration of notification required under s.52 of LUPAA</b>	
<b>A site analysis and site plan at an acceptable scale on A3 or A4 paper (1 copy) showing:</b>	
• The existing and proposed use(s) on the site	
• The boundaries and dimensions of the site	
• Topography including contours showing AHD levels and major site features	
• Natural drainage lines, watercourses and wetlands on or adjacent to the site	
• Soil type	
• Vegetation types and distribution including any known threatened species, and trees and vegetation to be removed	
• The location, capacity and connection point of any existing services and proposed services	
• The location of easements on the site or connected to the site	
• Existing pedestrian and vehicle access to the site	
• The location of existing and proposed buildings on the site	
• The location of existing adjoining properties, adjacent buildings and their uses	
• Any natural hazards that may affect use or development on the site	
• Proposed roads, driveways, parking areas and footpaths within the site	
• Any proposed open space, common space, or facilities on the site	
• Proposed subdivision lot boundaries (where applicable)	
• Details of any proposed fencing	
<b>Where it is proposed to erect buildings, a detailed layout plan of the proposed buildings with dimensions at a scale of 1:100 or 1:200 on A3 or A4 paper (1 copy) showing:</b>	
• Setbacks of buildings to property (title) boundaries	
• The internal layout of each building on the site	
• The private open space for each dwelling	
• External storage spaces	
• Parking space location and layout	
• Major elevations of every building to be erected	
• The relationship of the elevations to existing ground level, showing any proposed cut or fill	
• Shadow diagrams of the proposed buildings and adjacent structures demonstrating the extent of shading of adjacent private open spaces and external windows of buildings on adjacent sites	
• Materials and colours to be used on roofs and external walls	
<b>Details of any signage proposed</b>	

---

**Value of use and/or development**\$ 800,000

---

**Notification of Landowner/s (s.52 Land Use Planning and Approvals Act 1993)**

If land is not in applicant's ownership

I, Ricky BRIAN REEVES declare that the owner/s of the land has/have been notified of my intention to make this application.Applicant's signature: Date: 4/12/2020

If the application involves land owned or administered by the Devonport City Council

Devonport City Council consents to the making of this permit application.

General Manager's signature: \_\_\_\_\_

Date: \_\_\_\_\_

If the application involves land owned or administered by the Crown

Crown consent must be included with the application.

---

**Signature**

I apply for consent to carry out the use and development described in this application. I declare that all the information given is true and correct. I also understand that:

- if incomplete, the application may be delayed or rejected; and
- more information may be requested in accordance with s.54 (1) of LUPAA.

PUBLIC ACCESS TO PLANNING DOCUMENTS - DISCRETIONARY PLANNING APPLICATIONS (s.57 of LUPAA)

I understand that all documentation included with a discretionary application will be made available for inspection by the public.

Applicant's signature: Date: 4/12/2020**PRIVACY ACT**The personal information requested on this form is being collected by Council for processing applications under the *Land Use Planning and Approvals Act 1993* and will only be used in connection with the requirements of this legislation. Council is to be regarded as the agency that holds the information.

---

**Fee & payment options****DD****Pay by Direct Deposit** – BSB: 067-402 Account No. 000 000 13 – Please quote your application number.**Pay in Person at Service Tasmania** – Present this notice to any Service Tasmania Centre, together with your payment. See [www.service.tas.gov.au](http://www.service.tas.gov.au) for opening hours.**Pay by Phone** – Please contact the Devonport City Council offices on 64240511 during office hours, Monday to Friday.**Pay by Post** – Cheques should be made payable to Devonport City Council and posted to PO Box 604, Devonport, Tasmania, 7310.

**RESULT OF SEARCH**

## RECORDER OF TITLES

*Issued Pursuant to the Land Titles Act 1980*

## SEARCH OF TORRENS TITLE

VOLUME 178451	FOLIO 16
EDITION 2	DATE OF ISSUE 20-May-2020

SEARCH DATE : 09-Dec-2020

SEARCH TIME : 02.05 PM

DESCRIPTION OF LAND

City of DEVONPORT

Lot 16 on Sealed Plan 178451

Derivation : Part of Lot 181, 460 Acres Gtd. to Robert Stewart

Prior CT 174598/50

SCHEDULE 1

M821317 TRANSFER to LEANNE MAREE BOVILL Registered  
20-May-2020 at 12.01 PM

SCHEDULE 2

B363102 APPLICATION Land is limited in depth to 15 metres,  
excludes minerals and is subject to reservations  
relating to drains sewers and waterways in favour of  
the Crown

SP178451 EASEMENTS in Schedule of Easements

SP178451 COVENANTS in Schedule of Easements

SP178451 FENCING PROVISION in Schedule of Easements

SP169289, SP173542 & SP174598 COVENANTS in Schedule of  
Easements

SP174598 FENCING PROVISION in Schedule of Easements

SP169289 &amp; SP173542 FENCING COVENANT in Schedule of Easements

E243495 AGREEMENT pursuant to Section 78 of the Land Use

Planning and Approvals Act 1993 Registered

03-Dec-2020 at noon

UNREGISTERED DEALINGS AND NOTATIONS

No unregistered dealings or other notations



# FOLIO PLAN

## RECORDER OF TITLES

Issued Pursuant to the Land Titles Act 1980

OWNER: DRIFTWOOD SANDS TASMANIA PTY LTD	<b>PLAN OF SURVEY</b>	REGISTERED NUMBER <b>SP178451</b>
FOLIO REFERENCE: F/R 174598-50	BY SURVEYOR: PAUL HODGETTS of MICHELL HODGETTS SURVEYORS Po.Box 712 DEVONPORT, 7310	APPROVED EFFECTIVE FROM - 4 FEB 2020
GRANTEE: PART OF LOT 181, 460 ACRES GTD TO ROBERT STEWART	LOCATION: <b>CITY OF DEVONPORT</b>	<i>Ren</i> Recorder of Titles
SCALE 1:1000	LENGTHS IN METRES	

LOT 50 IS COMPILED FROM F/R.174598-50 & THIS SURVEY

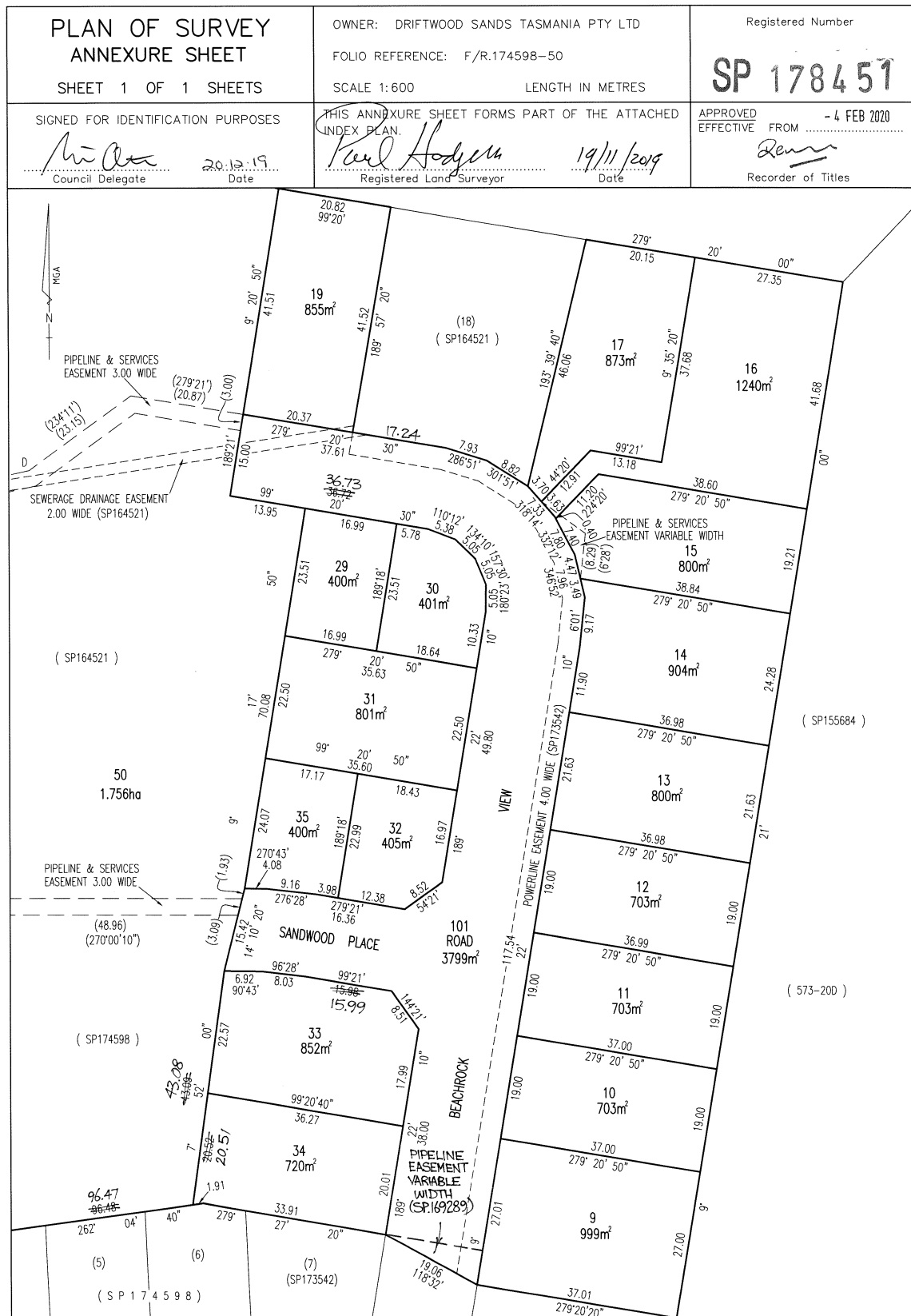
ALL EXISTING SURVEY NUMBERS TO BE CROSS REFERENCED ON THIS PLAN

REGISTERED LAND SURVEYOR: *Paul Hodgetts* 19/11/2019 Date

COUNCIL DELEGATE: *Michael* 20/12/19 Date

**FOLIO PLAN****RECORDER OF TITLES**

Issued Pursuant to the Land Titles Act 1980





# SCHEDULE OF EASEMENTS

## RECORDER OF TITLES

Issued Pursuant to the Land Titles Act 1980



<b>SCHEDULE OF EASEMENTS</b>  <b>NOTE:</b> THE SCHEDULE MUST BE SIGNED BY THE OWNERS & MORTGAGEES OF THE LAND AFFECTED. SIGNATURES MUST BE ATTESTED.	Registered Number  <b>SP 178451</b>
--	---

PAGE 1 OF 4 PAGES

### EASEMENTS AND PROFITS

Each lot on the plan is together with:-

- (1) such rights of drainage over the drainage easements shown on the plan (if any) as may be necessary to drain the stormwater and other surplus water from such lot; and
- (2) any easements or profits a prendre described hereunder.

Each lot on the plan is subject to:-

- (1) such rights of drainage over the drainage easements shown on the plan (if any) as passing through such lot as may be necessary to drain the stormwater and other surplus water from any other lot on the plan; and
- (2) any easements or profits a prendre described hereunder.

The direction of the flow of water through the drainage easements shown on the plan is indicated by arrows.

Lots 15 & 16 are each subject to a PIPELINE AND SERVICES EASEMENT in gross as defined herein (in favour of the Tasmanian Water and Sewerage Corporation Pty Limited, its successors and assigns) ("TasWater") over the land marked PIPELINE & SERVICES EASEMENT VARIABLE WIDTH ("the Easement Land") passing through such lot on the plan

Lot 19 is subject to a right of drainage (appurtenant to lot 18 on Sealed Plan 164521) over the land marked SEWERAGE DRAINAGE EASEMENT 2.00 WIDE passing through that lot on the plan

Lot 50 is subject to a right of drainage (appurtenant to lot 18 on Sealed Plan 164521) over the land marked SEWERAGE DRAINAGE EASEMENT 2.00 WIDE passing through that lot on the plan

Lot 50 is subject to a PIPELINE AND SERVICES EASEMENT in gross as defined herein (in favour of the Tasmanian Water and Sewerage Corporation Pty Limited, its successors and assigns) ("TasWater") over the land marked PIPELINE & SERVICES EASEMENT 3.00 WIDE ("the Easement Land") passing through that lot on the plan

Lot 101 is subject to a right of drainage (appurtenant to lot 18 on Sealed Plan 164521) over the land marked SEWERAGE DRAINAGE EASEMENT 2.00 WIDE passing through such lot on the plan

Lot 101 is subject to the right to install, maintain, repair and replace subterranean cables at a minimum depth of 1.00 metre for the conduct of electricity (appurtenant to lot 18 on Sealed Plan 164521) over the land marked POWERLINE EASEMENT 4.00 WIDE passing through that lot on the plan

Lot 101 is subject to a pipeline and services easement in favour of the Tasmanian Water & Sewerage Corporation Pty Ltd over the land marked Pipeline Easement variable width (SP169289) shown on the Plan. (USE ANNEXURE PAGES FOR CONTINUATION)

SUBDIVIDER: DRIFTWOOD SANDS TASMANIA P/L FOLIO REF: 174598-50 SOLICITOR: GRAHAM WOODHOUSE CONVEYANCING	PLAN SEALED BY: DEVONPORT CITY COUNCIL DATE: 20 December 2019 PA 2018.0130 REF NO. <i>M. A. T.</i> Council Delegate
<b>NOTE:</b> The Council Delegate must sign the Certificate for the purposes of identification.	



**SCHEDULE OF EASEMENTS**

## RECORDER OF TITLES

Issued Pursuant to the Land Titles Act 1980

<b>ANNEXURE TO SCHEDULE OF EASEMENTS</b> PAGE 2 OF 4 PAGES	Registered Number <b>SP 178451</b>
SUBDIVIDER: : DRIFTWOOD SANDS TASMANIA P/L FOLIO REFERENCE: 174598-50	

FENCING PROVISION

In respect to the lots on the plan the vendor (Driftwood Sands Tasmania Pty Ltd) shall not be required to fence

COVENANTS

The owners of the lots on the plan are affected by covenants created by and more fully set forth in Sealed Plan 169289, Sealed Plan 173542 and Sealed Plan 174598

INTERPRETATION

The Pipeline and Services Easement is defined as follows:-

THE FULL RIGHT AND LIBERTY for the TasWater at all times to:

- (1) enter and remain upon the Easement Land with or without employees, contractors, agents and all other persons duly authorised by it and with or without machinery, vehicles, plant and equipment;
- (2) investigate, take soil, rock and other samples, survey, open and break up and excavate the Easement Land for any purpose or activity that TasWater is authorised to do or undertake;
- (3) install, retain, operate, modify, relocate, maintain, inspect, cleanse and repair the Infrastructure;
- (4) remove and replace the Infrastructure;
- (5) run and pass sewage, water and electricity through and along the Infrastructure;
- (6) do all works reasonably required in connection with such activities or as may be authorised or required by any law:
  - (1) without doing unnecessary damage to the Easement Land; and
  - (2) leaving the Easement Land in a clean and tidy condition; and
- (7) if the Easement Land is not directly accessible from a highway, then for the purpose of undertaking any of the preceding activities TasWater may with or without employees, contractors, agents and all other persons authorised by it, and with or without machinery, vehicles, plant and equipment enter the Lot from the highway at any then existing vehicle entry and cross the Lot to the Easement Land; and

Director: Director: 

**NOTE:** Every annexed page must be signed by the parties to the dealing or where the party is a corporate body be signed by the persons who have attested the affixing of the seal of that body to the dealing.

**SCHEDULE OF EASEMENTS**

## RECORDER OF TITLES

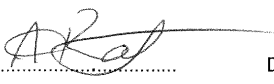
Issued Pursuant to the Land Titles Act 1980

<b>ANNEXURE TO SCHEDULE OF EASEMENTS</b> PAGE 3 OF 4 PAGES	Registered Number <b>SP 178451</b>
SUBDIVIDER: : DRIFTWOOD SANDS TASMANIA P/L FOLIO REFERENCE: 174598-50	

- (8) use the Easement Land as a right of carriageway for the purpose of undertaking any of the preceding purposes on other land, TasWater reinstating any damage that it causes in doing so to any boundary fence of the Lot

## PROVIDED ALWAYS THAT:

- (1) The registered proprietors of the Lot in the folio of the Register ("the Owner") must not without the written consent of TasWater first had and obtained (which cannot be unreasonably refused) and only in compliance with any conditions which form the consent:
  - (a) alter, excavate, plough, drill or otherwise penetrate the ground level of the Easement Land;
  - (b) install, erect or plant any building, structure, fence, pit, well, footing, pipeline, paving, tree, shrub or other object on or in the Easement Land;
  - (c) remove any thing that supports, protects or covers any Infrastructure on or in the Easement Land;
  - (d) do anything which will or might damage or contribute to damage to any of the Infrastructure on or in the Easement Land;
  - (e) in any way prevent or interfere with the proper exercise and benefit of the Easement Land by TasWater or its employees, contractors, agents and all other persons duly authorised by it; or
  - (f) permit or allow any action which the Owner must not do or acquiesce in that action.
- (2) TasWater is not required to fence any part of the Easement Land.
- (3) The Owner may erect a fence across the Easement Land at the boundaries of the Lot.
- (4) The Owner may erect a gate across any part of the Easement Land subject to these conditions:
  - (a) the Owner must provide TasWater with a key to any lock which would prevent the opening of the gate; and
  - (b) if the Owner does not provide TasWater with that key or the key provided does not fit the lock, TasWater may cut the lock from the gate.
- (5) If the Owner causes damage to any of the Infrastructure, the Owner is liable for the actual cost to TasWater of the repair of the Infrastructure damaged.
- (6) If the Owner fails to comply with any of the preceding conditions, without forfeiting any right of action, damages or otherwise against the Owner, TasWater may:
  - (a) reinstate the ground level of the Easement Land; or

Director: Director: 

**NOTE:** Every annexed page must be signed by the parties to the dealing or where the party is a corporate body be signed by the persons who have attested the affixing of the seal of that body to the dealing.

**SCHEDULE OF EASEMENTS****RECORDER OF TITLES**

Issued Pursuant to the Land Titles Act 1980

<b>ANNEXURE TO SCHEDULE OF EASEMENTS</b> PAGE 4 OF 4 PAGES	Registered Number <b>SP 178451</b>
SUBDIVIDER: : DRIFTWOOD SANDS TASMANIA P/L FOLIO REFERENCE: 174598-50	

- (b) remove from the Easement Land any building, structure, pit, well, footing, pipeline, paving, tree, shrub or other object; or
- (c) replace anything that supported, protected or covered the Infrastructure.

"Infrastructure" means infrastructure owned or for which TasWater is responsible and includes but is not limited to:


- (a) sewer pipes and water pipes and associated valves;
- (b) telemetry and monitoring devices;
- (c) inspection and access pits;
- (d) power poles and lines, electrical wires, electrical cables and other conducting media (excluding telemetry and monitoring devices);
- (e) markers or signs indicating the location of the Easement Land, the Infrastructure or any warnings or restrictions with respect to the Easement Land or the Infrastructure;
- (f) anything reasonably required to support, protect or cover any of the Infrastructure;
- (g) any other infrastructure whether of a similar nature or not to the preceding which is reasonably required for the piping of sewage or water, or the running of electricity, through the Easement Land or monitoring or managing that activity; and
- (h) where the context permits, any part of the Infrastructure.

Executed by DRIFTWOOD SANDS TASMANIA PTY LTD (ACN 626 622 786)

under section 127 of the Corporations Act 2001 by being signed by-

Director: 

Print Full Name: ANDREW DUNCAN RAND

Director/secretary: 

Print Full Name: Carla Pizzirani Rand

**NOTE:** Every annexed page must be signed by the parties to the dealing or where the party is a corporate body be signed by the persons who have attested the affixing of the seal of that body to the dealing.

## TASMANIAN LAND TITLES OFFICE

Notification of Agreement  
under the Land Use Planning  
and Approvals Act 1993

Section 78



E243495

DESCRIPTION OF LAND			
Folio of the Register			
Volume	Folio	Volume	Folio
178451	16		

REGISTERED PROPRIETOR: LEANNE MAREE BOVILL

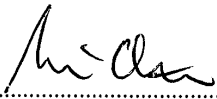
PLANNING AUTHORITY: DEVONPORT CITY COUNCIL

I/we Matthew Atkins General Manager  
of Devonport City Council, 137 Rooke St Devonport

the abovename Planning Authority, certify that the above particulars are correct and that attached is a certified executed copy of the agreement between the abovenamed parties, notice of which is to be registered against the abovementioned folio of the Register.

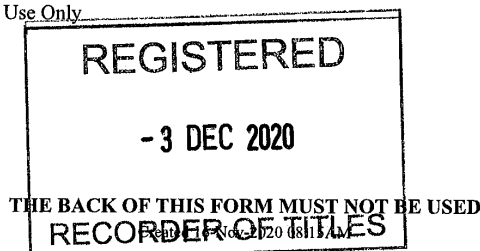
The abovenamed Planning Authority holds the original executed Agreement.

Date: 18.11.2020

Signed:   
(on behalf of the Planning Authority)

Land Titles Office Use Only

**LUA**  
Version 2 (TOLD)



**AGREEMENT UNDER PART 5**  
**LAND USE PLANNING AND APPROVALS ACT 1993**

**BETWEEN**      **DEVONPORT CITY COUNCIL** its office situated at 137 Rooke Street, Devonport, Tasmania 7310 ("the Planning Authority")

**AND**            **Leanne Maree Bovill** of 246 Brooke Street, East Devonport in Tasmania, 7310 ("the developer")

**1. Form and Content**

1.1 Planning permit (PA 2020. 0107) has been granted by the Planning Authority including for the developer's property situated at 16 Beach Rock View, East Devonport in Tasmania more particularly described in certificate of Title Reference No. 178451 Folio 16 ("the permit").

1.2 Conditions of the permit include:-

1. The developer is to submit a Part 5 Agreement under section 71 of the Land Use Planning and Approvals Act 1993 that maps and details the quantum and quality of the placed fill to ensure that any engineering designs for future developments and works proposed on the site satisfactorily consider the impacts of the uncontrolled fill. The Agreement should at a minimum include details of the Change in Levels Plan Drawing No. 220123 dated 10/07/20 prepared by Michell Hodgetts Surveyors.

2. The developer is to undertake an engineering survey by a suitably qualified person to ascertain whether any remedial works are required to ensure the placed fill and associated batter will not adversely affect or influence any developments on the subject land. Any required measures should be undertaken as recommended before any development's applications are submitted to Council for consideration or included on the Part 5 Agreement as a precaution.

I Matthew Atkins General Manager, Devonport City Council certify the within document as a true and correct copy of the original instrument.

*[Signature]*  
 .....  
 GENERAL MANAGER

**2. Acknowledgement**

The developer hereby acknowledges that:-

- a. Attached hereto is the Change in Levels Plan. Drawing No. 220123 dated 10/07/20 prepared by Michell Hodgetts Surveyors.
- b. The fill material consists of sandy gravels placed on the land without any specification as to the method of placement, the required compaction effort to provide a structural base or testing of the placed fill.

- c. The fill is classified as “uncontrolled fill up to 2 metres in depth”.
- d. The depth of fill varies across the site from approximately nil in the south-western corner to about 2 metres near the north-eastern corner.
- e. The fill material will remain within the boundaries of the property under normal weather and seismic conditions.
- f. The fill material, as placed, should not be relied on to adequately support structures and footings should be taken through the fill material to found within the original ground.

### **3. Commencement of the Agreement**

- 3.1 The agreement commences on the day it is executed.

### **4. Dispute Resolution**

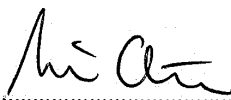
- 4.1 If any dispute arises with respect to the provisions in the agreement the parties must make all reasonable endeavour to settle the matter in dispute within 14 days.
- 4.2 Any notice, demand or other communication between the parties must be made in writing and be served by hand delivery, post or electronic transmission to the recipient.
- 4.3 Should the parties fail to resolve the dispute the matter must be referred to arbitration in accordance with the provisions of the *Commercial Arbitration Act 2011*.

### **5. Registration**

- 5.1 The agreement is to be registered on the folio of the Registrar to the developer's land.
- 5.2 The agreement shall be binding upon the developer and their successors in title.
- 5.3 The developer agrees to pay all costs associated with the stamping and registration of the agreement.

**Executed as a Deed**

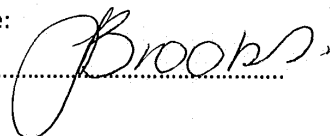
Sealed by DEVONPORT CITY COUNCIL under the  
Land Use Planning and Approvals Act 1993 by being signed by:

Signature:   
Print Full Name: Matthew Atkins  
Position Held: General Manager  
18.11.2020

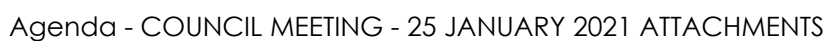
Signature: .....  
Print Full Name: .....  
Position Held: .....

Signed by LEANNE MAREE BOVILL

Signature: 

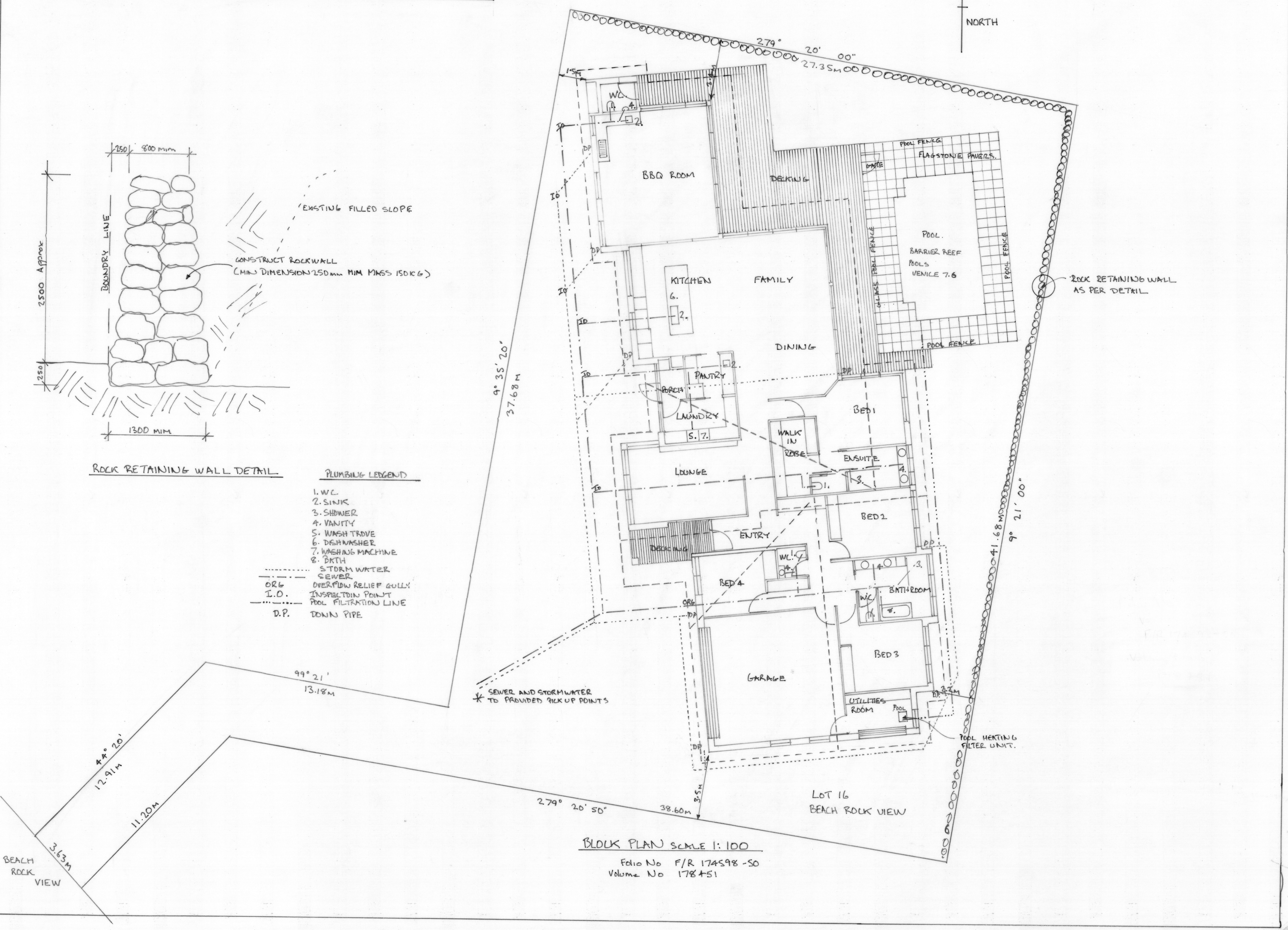
Before me:  
Witness: 

Full Name: Toni Anne Brooks  
Address: 76 Oldaker Street,  
Devonport TAS 7310  
Occupation: Law Clerk



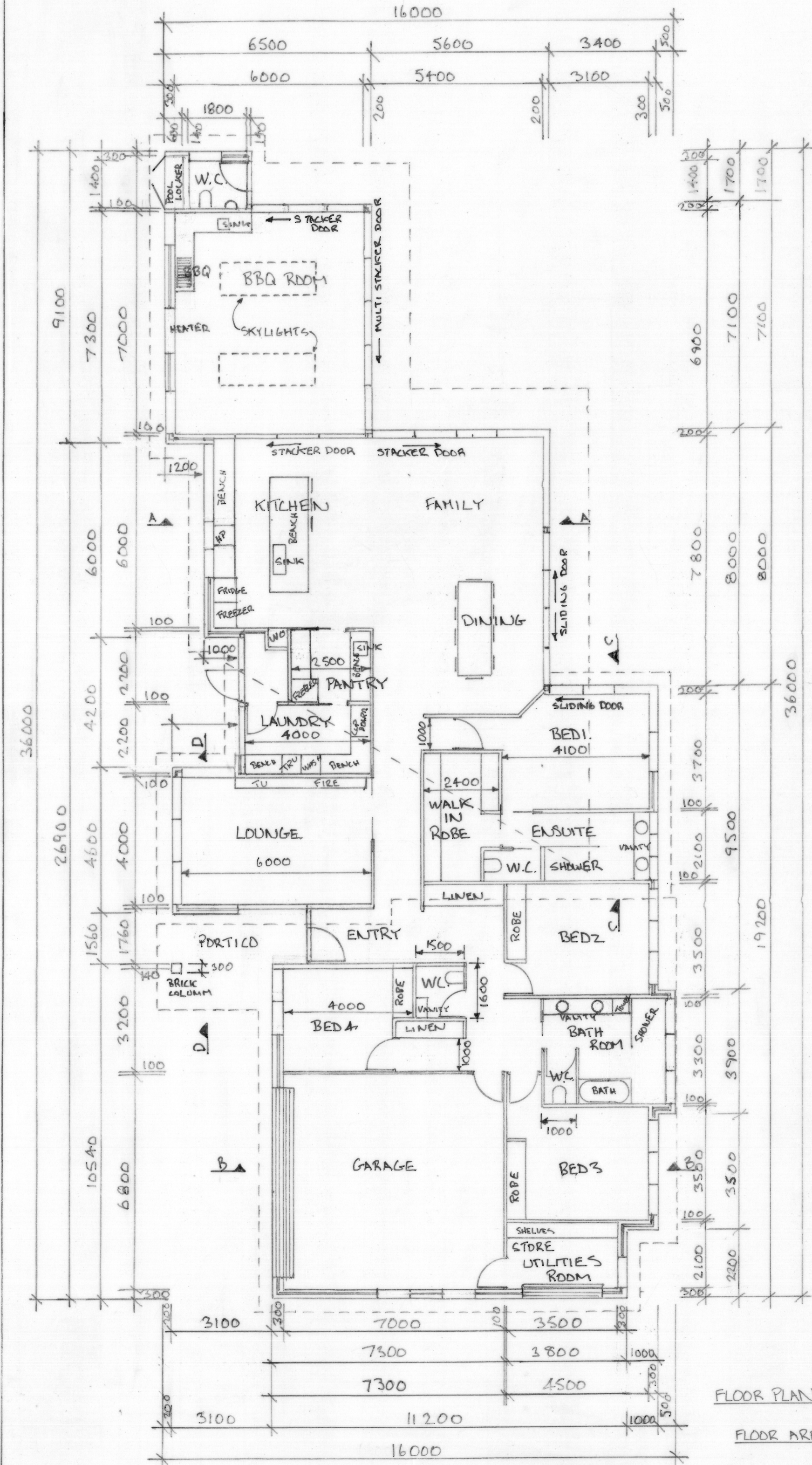


TITLE PROPOSED DWELLING FOR LEANNE BOUILL LOT 16 BEACH ROCK VIEW EAST DEVONPORT			
SUBTITLE BLOCK PLAN PLUMBING PLAN DECK LAYOUT		DRAWING NO. LB 2	DRAWN BY R REEVES
OWNER'S DETAILS LEANNE BOUILL PO. BOX 158E EAST DEVONPORT		THYLACINE DESIGN	
EMAIL leannebouill@gmail.com		PO BOX 17 PORT SORELL	
PHONE 0427278975		thylacinedesign@hotmail.com	
		0407512129	
DATE 16.9.2020		ACC'D CC1301F	



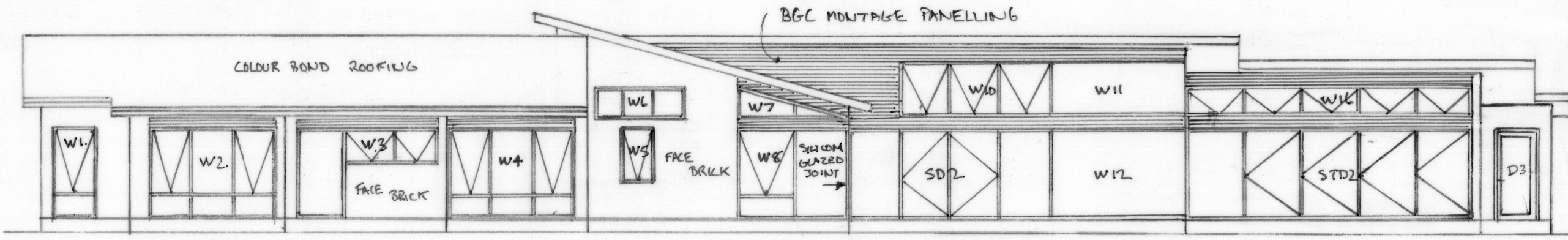


TITLE PROPOSED DWELLING FOR LEANNE BOVILL LOT 16 BEACH ROCK VIEW EAST DEVONPORT		
SUBTITLE PLAN ELEVATIONS SECTIONS	DRAWING NO LB1	DESIGNED BY R REEVES
OWNER'S DETAILS LEANNE BOVILL PO BOX 158 E EAST DEVONPORT		
EMAIL leannebovill@gmail.com	PHONE 0427278975	THYLACINE DESIGN PO BOX 17 PORT SCRELL thylacinedesign@hotmail.com
		PHONE 0407512129
DATE 15.9.2020		REVISIONS LL1301F

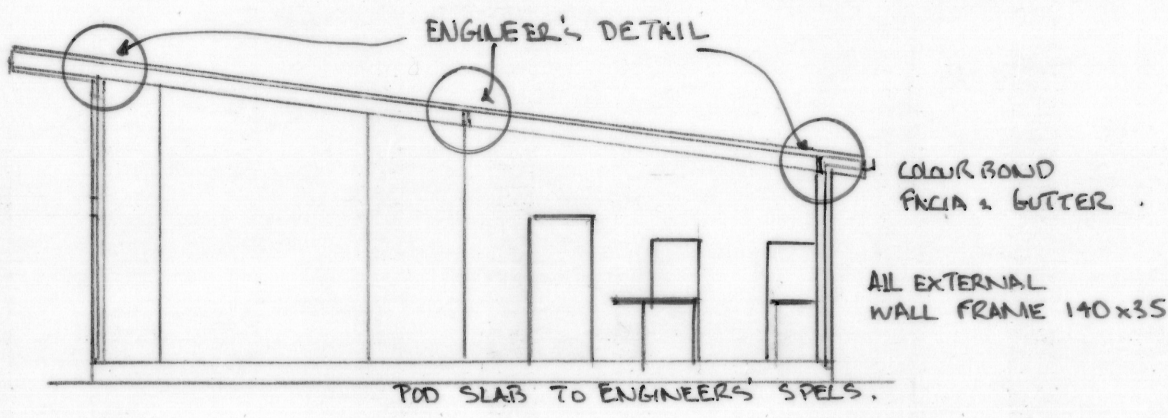


FLOOR PLAN SCALE 1:100

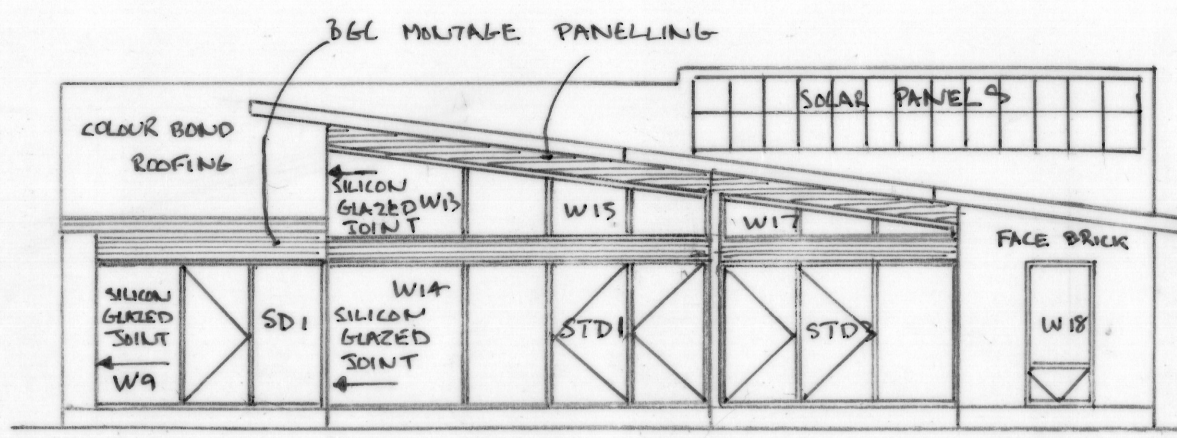
FLOOR AREA 379 m²  
40.76 sq



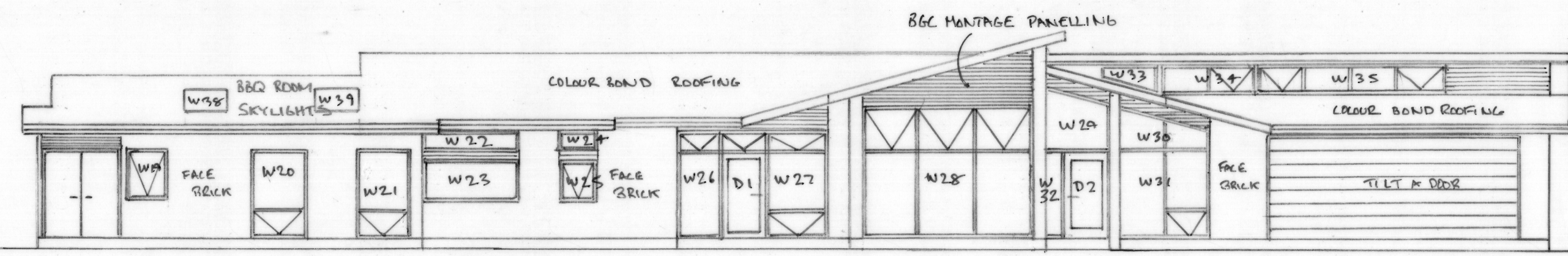
EAST ELEVATION SCALE 1:100



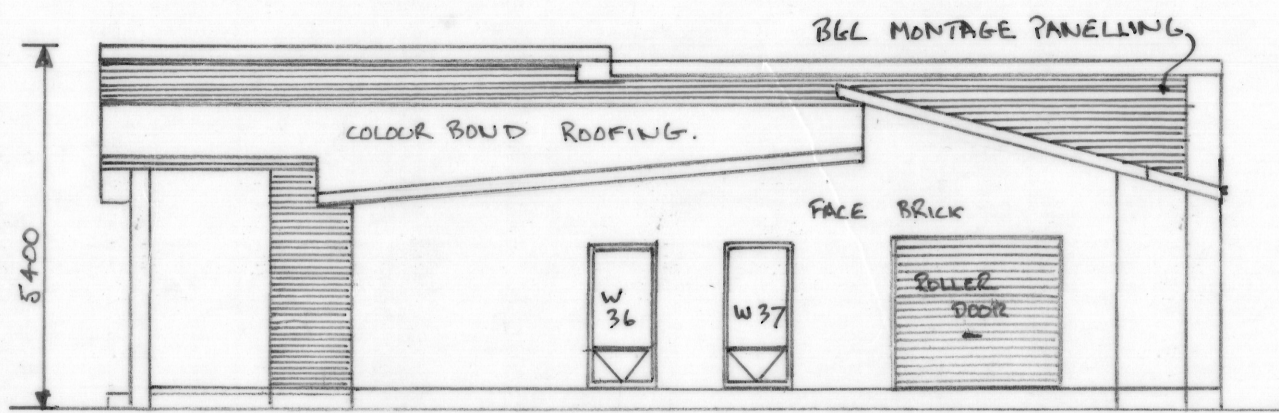
SECTION A-A SCALE 1:100



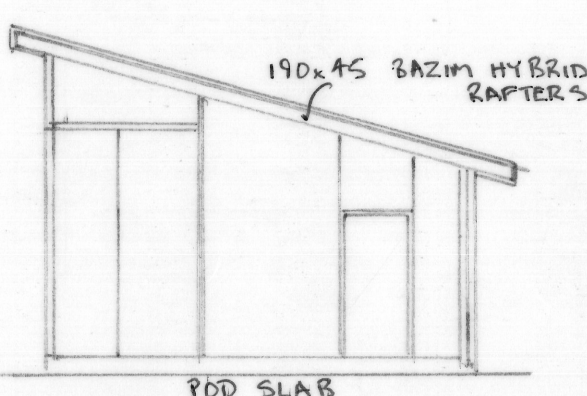
NORTH ELEVATION SCALE 1:100



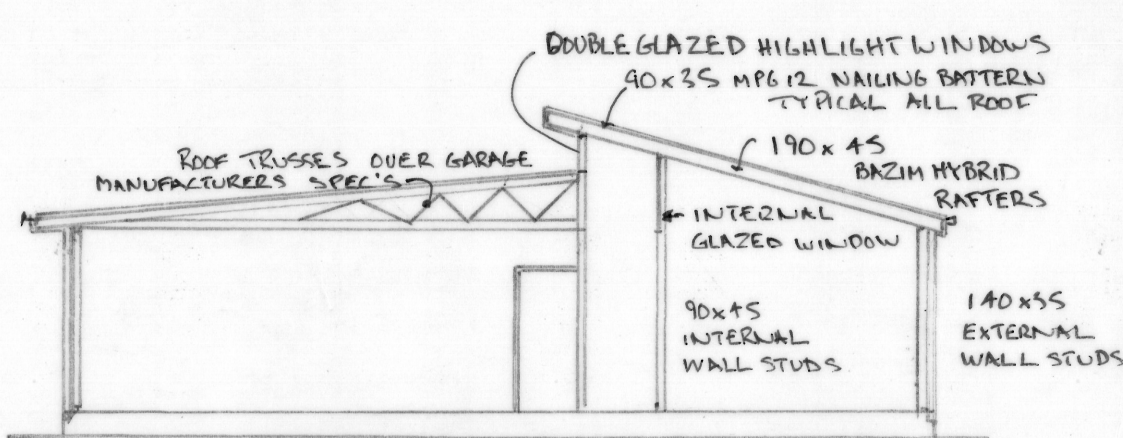
WEST ELEVATION SCALE 1:100



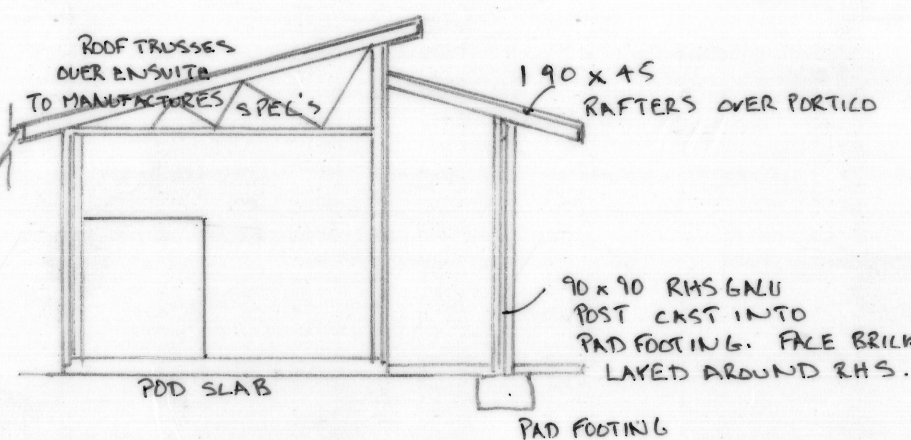
SOUTH ELEVATION SCALE 1:100



SECTION C-C SCALE 1:100



SECTION B-B SCALE 1:100

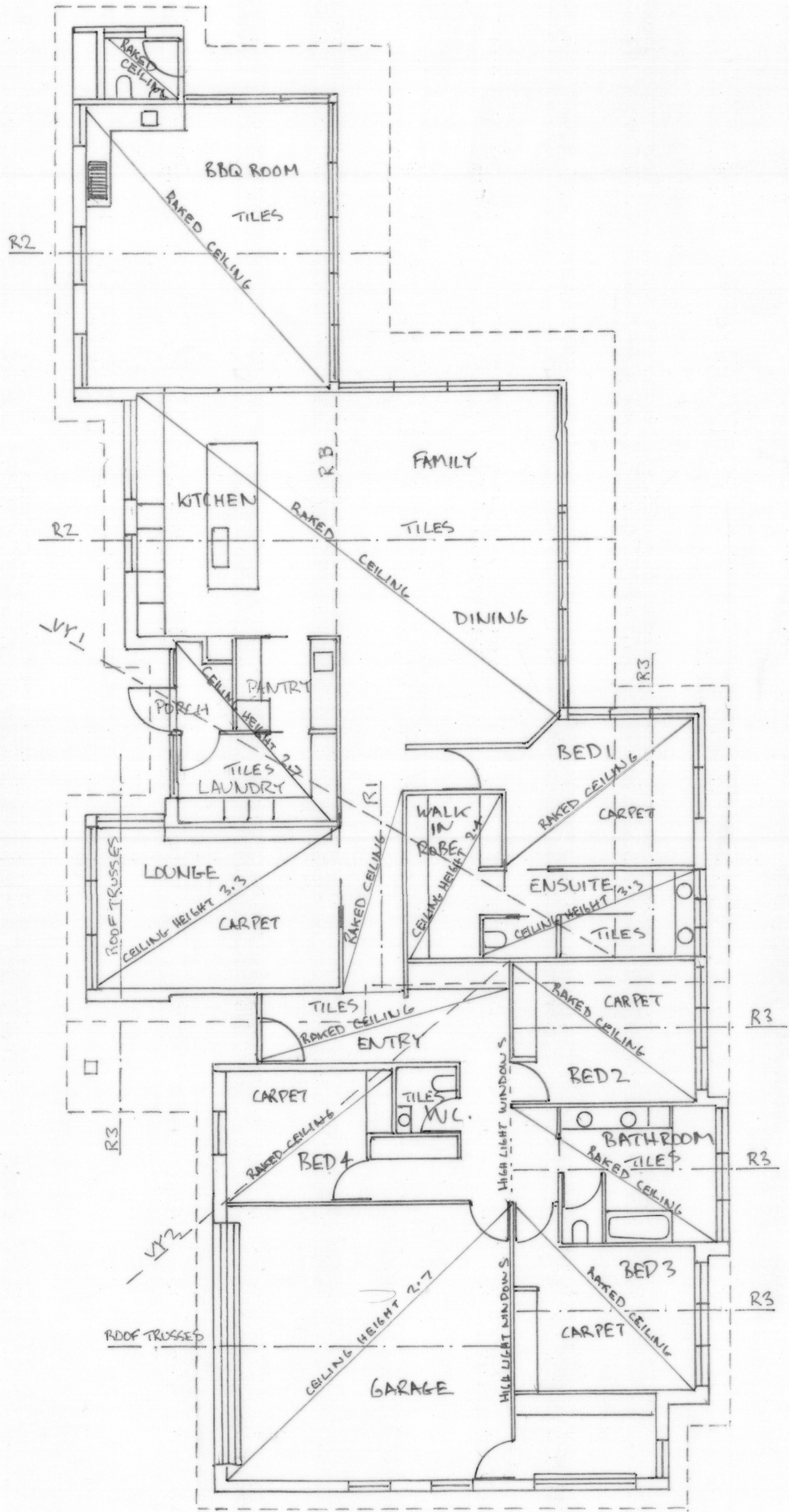
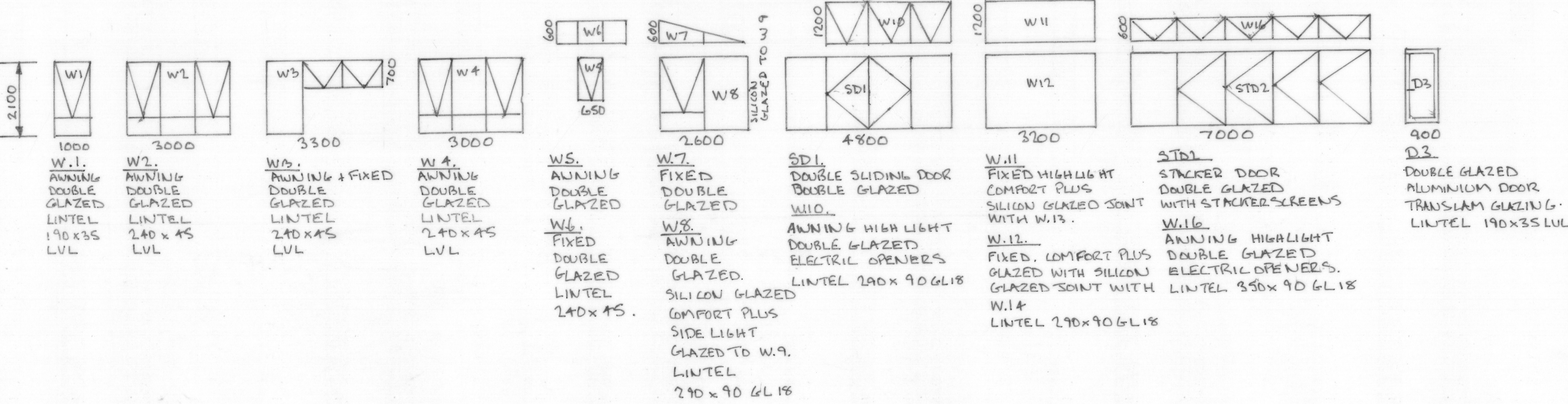


SECTION D-D SCALE 1:100



TITLE PROPOSED DWELLING FOR LEMNE BOUILL LOT 16 BEACHROCK VIEW E. DEVONPORT		
FRAMING TITLE WINDOW, FRAMING SCHEDULE, ROOF STRUCTURE	DRAWN BY R REEVES	
CEILING PLAN	REVISION L.B.3	THYLACINE DESIGN
OWNER DETAILS LEMMNE BOUILL PD. BOX 158E		
PD. BOX 17 FORT SORELL		
ENST DEVONPORT		
0407512129		
EMAIL kamebouill@gmail.com	PHONE 0427278975	EMAIL thyldemetracks@hotmail.com
DATE 22.9.2020		
ALCATED CL1301F		

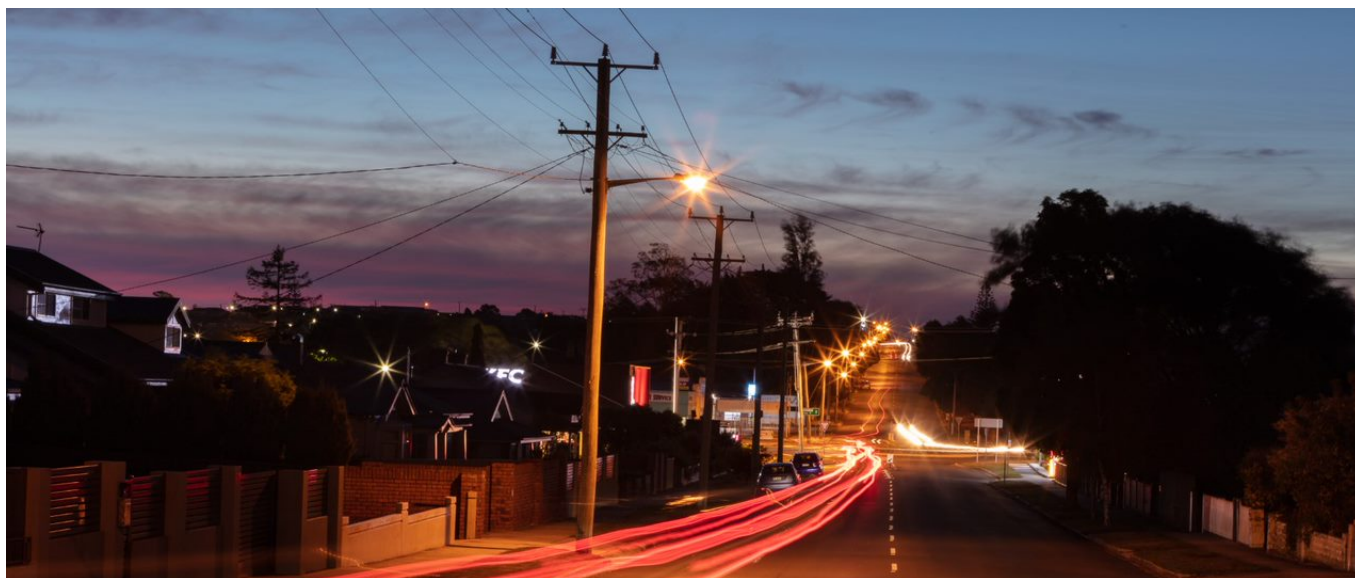
WINDOW SCHEDULE SCALE 1:100



ROOF STRUCTURE CEILING PLAN SCALE 1:100

FRAMING SCHEDULE					INSULATION SCHEDULE	
MEMBER	POSITION	TYPE	SIZE	SPACING	POSITION	TYPE
STUD	EXTERNAL WALLS	MP610 PINE	140x35	450¢	EXTERNAL WALLS	25.0 FIBERGLASS BATTS
PLATE	EXTERNAL WALLS	MP610 PINE	140x35	NA	CEILING	25.0 FIBERGLASS BATTS
STUD	INTERNAL WALLS	MP610 PINE	90x45	450¢	UNDER ROOF	21.5 ROOF BLANKET
PLATE	INTERNAL WALLS	MP610 PINE	90x35	NA	WALLS	BREATHABLE WALL WRAP
RAFTER R1	BBQ AREA	GL18	300x45	900¢	UNDER FLOOR	POLYSTYRENE PODS.
RAFTER R2	FAMILY, DINING, KITCHEN	GL18	300x45	750¢		
RAFTER R3	BED1, BED2, BED3, BED4	BAZIM HYBRID	190x45	900¢		
VALLEY VY1	ROBE HALL, LAUNDRY	GL18	330x45	NA		
VALLEY VY2	ENTRY, BED4	BAZIM HYBRID	240x45	NA		
ROOF BEAM RB	FAMILY, KITCHEN	GL18	330x90	NA		
LINTELS	AS PER WINDOW SCHEDULE					
ROOF BATTERNS	ALL ROOF	MP610 PINE	90x35	600¢		





## PUBLIC LIGHTING STRATEGY 2021-26

**Draft - October 2020**



*Cover image: Kelly Slater, 2019*

<b>Next Date of Review:</b>	January 2026
<b>Document Controller:</b>	Infrastructure and Works Manager
<b>Document Reviewer:</b>	Infrastructure and Works Manager
<b>Date Adopted by Council:</b>	TBA
<b>Resolution Number:</b>	TBA







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## 1 Executive Summary

Council adopted a Public Lighting Strategy in 2015 and has delivered on actions to achieve the objective of that Strategy.

The updated Public Lighting Strategy 2021-26 has been prepared to further contribute to the completion of objectives and achievement of goals outlined in Council's Strategic Plan 2009-2030.

Council provides around 3,500 lights to roads, car parks and open space which cost \$760,000 per year to operate and maintain. The key challenges faced are:

- "Living lightly", i.e. reducing our environmental footprint
- Managing the cost of public lighting
- Determining and providing the right level of service

The objectives of the Public Lighting Strategy 2021-26 are reflective of the challenges faced by Council when providing public lighting for the community.

- 1. Public lighting is environmentally sustainable**
- 2. Public lighting is financially sustainable**
- 3. Public lighting meets the needs of the community**

The Action Plan proposes the activities, timing and resources required to achieve the above objectives and defines the indicators of progress against the objectives.

## 2 Introduction:

The updated Public Lighting Strategy 2021-26 has been prepared to further contribute to the completion of objectives and achievement of goals outlined in Council's Strategic Plan 2009-2030.

Public lighting is a service provided by Council on road, paths, car parks and public open spaces. Council provides around 3,500 lights to roads, car parks and open space which cost \$760,000 to operate and maintain.

The scope of the Public Lighting Strategy 2021-26 includes lights to road, paths, car parks and public open spaces but excludes lighting of Council buildings, lighting to sports fields, temporary lighting for events and the proposed sound and light show in the Waterfront Park.

The Strategy examines the current status of public lighting in Devonport and the challenges likely to be faced in the next five years. Objectives are defined and an action plan is detailed to deliver those objectives.

### 3 Strategic and Legislative Context:

Council has adopted a vision for the future in the Devonport City Council Strategic Plan 2009-2030:

"Devonport will be a thriving and welcoming regional City, living lightly by river and sea."

The Strategic Plan sets goals and outcomes to be achieved over the life of the plan. The goals set out where the organisation wants to be by 2030. The outcomes and underpinning strategies are the steps needed to get there. Goals and strategies relating to public lighting are shown in Table 1.

Goal No.	Goal	Strategy No.	Strategy	Public Lighting Strategy 2021-2026 Context
1	Living lightly on the environment	1.1.1	Lead and actively promote the adoption of practices that support the sustainable use of energy and other natural resources by Council, businesses and the community	Technology and other innovations offer opportunities to deliver this strategy
		1.1.2	Investigate innovative ways of accessing alternative power sources including renewable energy	Public lighting is a considerable part of Council's energy use.
		1.4.3	Lead and actively promote emissions minimisation	Public lighting is a considerable part of Council's energy use.
2	Building a Unique City	2.3.2	Provide and maintain roads, bridges, paths and car parks to appropriate standards	Lighting provided to transport areas should be appropriate for the intended use of that area
		2.3.5	Provide and maintain sustainable parks, gardens and open spaces to appropriate standards	Lighting provided to parks areas should be appropriate for the intended use of that area
3	Growing a vibrant economy	3.3.1	Improve the City's physical access and connectivity focusing on linkages to and from key access points	Lighting can assist in the delivery of this strategy
4	Building quality of life	4.1.3	Promote passive recreational usage including walking, bike paths, trails, parks and playspaces	Lighting these areas increases the opportunity for use
5	Practicing excellence in governance	5.4.1	Provide timely, efficient, consistent services which are aligned with and meet customer needs	Request for lighting should be assessed and actioned consistently and with acceptable timeframes

		5.5.2	Ensure comprehensive financial planning and reporting to guarantee sustainability and meet or exceed financial targets	Budgets should include adequate allocations for current and future provision of public lighting
--	--	-------	--	---

Table 1: Strategic &amp; Legislative Context

There are other Council Strategies that the Public Lighting Strategy 2021-26 relates to:

- Asset Management Strategy
- Bike Riding Strategy 2015-2020
- Environment Strategy 2019-2024
- Open Space Strategy
- Pedestrian Strategy 2016-2021
- Road Network Strategy 2016

In alignment with the Strategic Plan and some of the above Strategies, Council joined the Cities Power Partnership in August 2020 (Min 20/62 refers). This partnership requires Council to make a number of pledges in areas including renewable energy and energy efficiency. It is likely that public lighting will be strongly represented in the pledges to be made.

The following documents have also been referenced during development of the Public Lighting Strategy 2021-26:

- AS/NZS 1158 Australian Standard – Lighting for roads and public spaces
- IPWEA Practice Note 11 – Street Lighting – Towards more sustainable street lighting

## 4 Current Context:

### 4.1 Level of service

Council provides public lighting to a range of areas including

- Urban roads
- Some car parks
- Some rural road intersections
- Some public open spaces and paths within those open spaces
- Around some Council owned or operated buildings

Note that lighting to some sports fields and events is provided but is outside the scope of this strategy.

The provision of public lighting to these areas has developed over time on an as-needs basis. The considerations made by Council when assessing the need for lighting and the required level of lighting are shown in table 2 below.

Area	Considerations for provision of lighting
Urban roads	Traffic volume, availability of power poles
Car parks	Night-time usage,
Rural road intersection	Traffic volume, road safety record
Public open spaces	Night-time usage
Public open spaces - paths	Night-time usage
Buildings	Night-time usage, need for security

Table 2: Public lighting considerations

This approach has contributed to lighting levels that are in many cases less than what is required by AS/NZS 1158. This was confirmed by desktop study in 2013 found that around half of all urban roads are lit to a lower level than what is required by AS/NZS 1158. Little work has been done since that study to improve compliance levels other than reactive upgrades or additions.

Council's public lighting service has increased over time, mainly through the provision of lighting to new subdivisions and through provision of lighting to recreational areas such as the Victoria Parade foreshore and the East Devonport fitness equipment. This long term increase is likely to continue.

### 4.2 Asset inventory and procurement model

#### 4.2.1 Unmetered supply

Most public lighting is provided through an agreement with Aurora Energy, who supply and maintain the light and supply energy to the light. The energy is not metered and so costs are incurred on a flat rate per year by light type. The agreement with Aurora Energy expires on June 30<sup>th</sup>, 2022.

Unmetered public lights are usually mounted to Aurora owned poles, which also support power lines. Aurora maintains these poles. However, where no Aurora owned poles are available, private poles are installed which are Council assets.

As of July 2020, Council lighting inventory consisted of 3,306 public lights on an unmetered supply. 510 are on private poles.





Figure 1 – Unmetered Lights on Aurora Energy Poles



Figure 2 – Unmetered Lights on DCC Poles

#### 4.2.2 Metered supply

Other public lights are on a metered supply. In most cases, these are at facilities where a meter already exists. In other situations, it is when Council has chosen lights and pole types outside Aurora Energy's standard list. Examples of this are on the Victoria Parade foreshore, Stewart Street, Rooke Street Mall and the Mersey Bluff precinct.

Under this arrangement, Council is responsible for the inspection and maintenance of all lighting infrastructure including lights, poles and underground cables. Energy costs are determined from the meter reading and paid to the energy retailer. Currently Aurora is the energy retailer for all metered public lights, under various agreements and tariffs. Council has 210 lights on metered supply in the inventory.

#### 4.2.3 Off grid

There are 15 lights that are not connected to the energy grid. Council has full responsibility for inspection and maintenance of the lights, poles and all related components of these assets.

### 4.3 Technology

#### 4.3.1 Light types

For many years, public lighting was provided through mercury vapor and sodium vapor globes. Gradually technology has improved to more efficient and safer light types, with compact fluorescent lights being introduced and then superseded by LED lights.

Aurora Energy introduced LED lights as an option for unmetered lights in 2016 and have gradually expanded the range of LED products they install. Since around 2018 LED lights have been the standard for new and replacement lights. As of July 2020, 45% of Council's unmetered lights are LEDs. This is expected to continue to increase over the next 5 years.

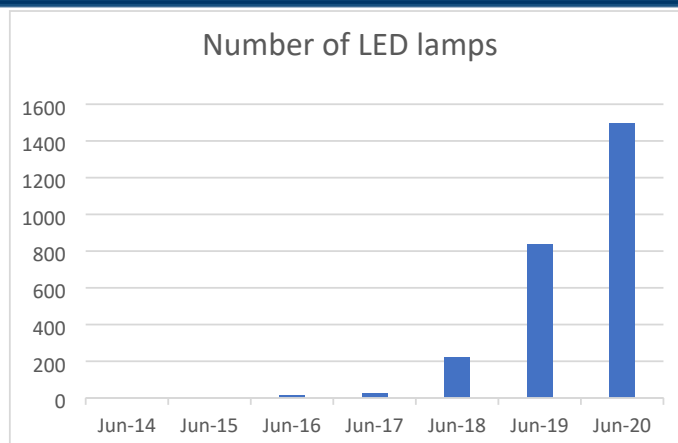


Figure 3: LED Lights on unmetered supply

#### 4.3.2 Smart lighting

Smart lighting refers to lighting that has automated controls to allow variation in the light provided that can occur based on conditions such as natural lighting levels or occupancy of the area. It allows lighting to be provided as a service more aligned with needs of the public and reduces lighting that is not required. Smart lighting systems can also be effective data collectors for Council as asset utilisation patterns can be better understood from the data obtained.

Council's public lighting does not currently use smart lighting systems. Most lights operate use a photoelectric (PE) cell to measure ambient light and turn on when it gets too dark. However, there is no ability to adjust the threshold and the lights operate at a fixed level regardless of whether the area is being used.

#### 4.4 Environmental

Due to the energy supply agreements, accurate information on energy consumption is unavailable, so indicative data is used. This data suggests that the transition to LED lights has reduced Council's energy use for public lighting. As most lights are on an unmetered supply, it is difficult to quantify energy saving but using average watts per lamp as an indicator suggests a 35% reduction from 2014 to 2020, as shown in Figure 4. It is expected this trend will continue with the ongoing transition to LED lights.

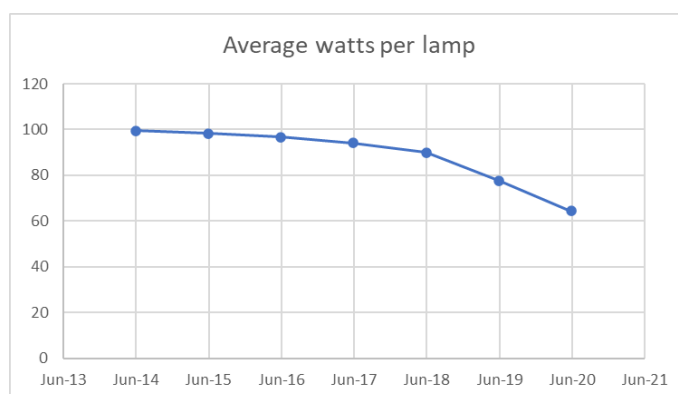


Figure 4: Average watts per lamp – unmetered supply

The transition away from mercury vapour lights has also reduced the environmental hazards associated with storage and disposal of products that contain mercury.

Like energy consumption data, there is no accurate data available of the source of the energy consumed. It is assumed that a significant portion of this energy is sourced from renewable sources, but no baseline data is available to measure long term improvement.

Council's recent membership of the Cities Power Partnership may drive a requirement to source a higher percentage of energy from renewable sources and higher percentage of LED lights.

#### **4.5 Cost**

The provision of public lighting is a considerable cost to Council and one that is essentially fixed from year to year, as large reductions in the number of lights, the hours of lighting per day or the cost of energy are not feasible. In 2019-20, Council's lighting budget was \$760,000 for lighting of roads, parks, car parks and other public areas. The annual cost is not projected to change significantly over the life of this Strategy as efficiency gains are offset by an increase in lights. However, fluctuations in the retail energy market may impact Council in future.

#### **4.6 Safety**

##### **4.6.1 Public Safety**

Public areas frequently used at night warrant the provision of lighting, providing a safe environment and promoting high utilisation of Council's assets.

AS1158 includes provision for a higher level of lighting to be provided in locations where it is deemed there is an increased risk of crime. White light from LED lights has been shown to enhance the capability of CCTV cameras, creating an additional deterrent as well as an enforcement tool. It should be noted however, that public lighting is not intended as a replacement for security lighting of private commercial and residential areas.

##### **4.6.2 Road Safety**

Lighting of roads provides a control measure against road crashes at night. In 2014, Council identified 21 road intersections and links with a history of night-time crashes and have progressively been implementing upgrades where practical.

Aligning with State and National road safety strategies requires Council to continue to make the road network safer. The targeted provision of new or upgraded lighting is one method to achieve this. LED's are likely to offer significant safety benefits for drivers, pedestrian, and other road users<sup>1</sup>

#### **4.7 Community expectation**

Council has been receiving requests for well-lit public spaces in recent years. In response to a public campaign, the Coastal Pathway on Victoria Parade was lit, with lighting now extending to Mersey Bluff, aligning the service provided with community expectation. Market Square and the Waterfront Park are high profile public spaces with extensive lighting provided. Recognising the upfront and ongoing costs of lighting projects and the opportunity cost of those projects is important.

During the COVID-19 restrictions, the use of recreational paths surged, prompting requests for extensions to path lighting. However, the willingness of the community to pay for expected services is tested. As the long-term economic impacts on Council become clearer, ongoing communication and consultation with the community on local priorities and the cost of services is important.

It is understood that the community expects lighting to be provided to the urban road network, although there is likely to be low level of understanding of the details of lighting levels and standards. The requests received for road lighting are generally for a new single light or changes to one light and if legitimate, can usually be accommodated within available budgets.

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<sup>1</sup> IPWEA Practice Note 11, 2014

## 5 Strategy Development:

The Public Lighting Strategy 2021-26 builds on the platform created by the previous Public Lighting Strategy, adopted by Council in 2015 and responds to the changes that have occurred in the area since then.

Through understanding the current context, three main challenges for Council can be identified:

### 5.1 Environment

Climate change is a global focus and public lighting is a significant and visible component of Council's energy consumption.

Council's membership of the Cities Power Partnership increases the focus on reducing energy consumption and accessing renewable energy sources.

### 5.2 Cost

The cost of providing public lighting to the community is significant and subject to both operational decisions and external factors.

The need to manage the cost of public lighting has increased in the economic conditions created by the COVID-19 pandemic.

### 5.3 Level of Service

Providing a public lighting service that contributes to the community expectation of road safety, public safety, and access to recreational facilities at night is a challenge. Balancing the demand for these services with cost and environmental sustainability measures

## 6 Purpose and Objectives:

The purpose of the Public Lighting Strategy 2021-26 is to inform Council's direction and priorities for public lighting during the period.

The objectives of the Strategy are reflective of the challenges faced by Council when providing public lighting for the community.

- 1. Public lighting is environmentally sustainable**
- 2. Public lighting is financially sustainable**
- 3. Public lighting meets the needs of the community**

## 7 Implementation:

Implementation of the Strategy will ensure that the objectives are met through the allocation of resources for identified target and recurring activities and expenses

### 7.1 Objective 1: Public lighting is environmentally sustainable

This objective strongly aligns with Council's Strategic Plan and requires Council to embrace new and emerging technology to reduce energy consumption, utilise renewable energy and to identify and eliminate any over servicing.

### 7.2 Objective 2: Public lighting is financially sustainable

This objective ensures that public lighting can be effectively delivered within the constraints of Council's Long Term Financial Plan. It is related to Objective 1 as there is a strong link between energy consumption and cost. However, to achieve this objective Council also needs to ensure it is receiving value for money for energy and public lighting services as well as managing the assets and services efficiently.

### 7.3 Objective 3: Public lighting meets the needs of the community

This objective ensures that the community has the required input into the level of service that Council provides and are aware and accepting of the cost of public lighting.

There is potential for this objective to conflict with objectives 1 and 2, so new or upgraded lighting will need to be carefully planned and occur within the constraints of future capital and operating budgets. These budgets are fundamentally linked to the willingness of the community to pay for the services, so the process to understand the community needs has the potential to be complex, iterative, and influenced by significant external factors.

Details of the process to implement the Strategy are shown in the Action Plan and the end of this document.

## **8 Monitoring, Evaluation and Review:**

A report will be tabled to Council annually to demonstrate progress against the action plan activities.

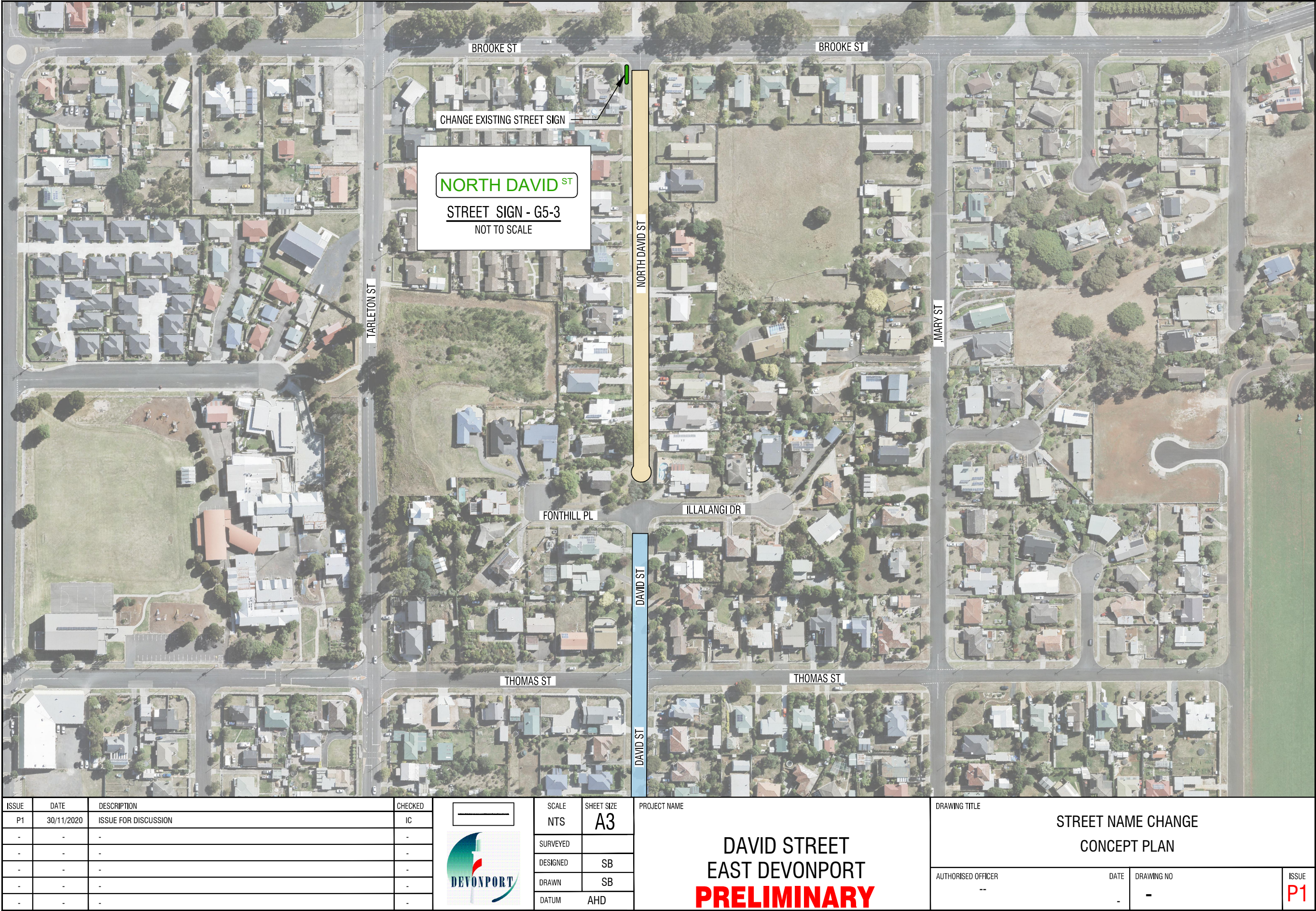
## **9 Appendices:**

nil

## Action Plan Public Lighting Strategy 2021-26

No	Action:	Year Planned					Priority: H,M,L	Resources: A-OPEX F-OPEX F-CAPEX	Targets	Responsible Department	
		2021-22	2022-23	2023-24	2024-25	2025-26					
	Objective 1: Public lighting is environmentally sustainable										
1.1	Improve energy efficiency of public lighting						H	A-OPEX	Achieve year on year improvement for energy efficiency of public lighting (measured by average W/lamp)	Infrastructure Works	and
1.2	Seek opportunities to source energy for public lighting from renewable sources						M	A-OPEX	Achieve year on year increase in % energy for public lighting from renewable sources	Infrastructure Works	and
	Objective 2: Public lighting is financially sustainable										
2.1	Public lighting costs are sustainable						H	A-OPEX	Public lighting costs increases are at or below CPI increase each year	Infrastructure Works	and
2.2	Public lighting services are cost competitive						H	A-OPEX	Participate in regional or state-wide procurement processes	Infrastructure Works	and
2.3	External funding opportunities are pursued						H	External	Grant opportunities are explored and submissions are made	City Growth	
	Objective 3: Public lighting meets the needs of the community										
3.1	Engage with the community to understand the expectations for public lighting						M	A-OPEX	Consultation undertaken and analysed for preparation of service levels	Infrastructure Works, Communications	and
3.2	Implement provision of lighting, including lighting levels into documented service levels						M	A-OPEX	Asset hierarchies in major asset classes define what public lighting is to be provided. Maintenance service levels are defined for lighting across major asset classes	Infrastructure Works	and
3.3	Audits are undertaken against defined service levels						M	A-OPEX	Audits are undertaken and 'gaps' are included in future budgets	Infrastructure Works	and
3.4	Progress with introduction of smart lighting						M	A-OPEX	Business case prepared for a smart lighting project. Project included in works program if feasible	Infrastructure Works	and
3.5	Lighting contributes to a safe road network						M	A-OPEX	Fatal and Serious night time crashes decrease year on year	Infrastructure Works	and







**Subject:** FW: Change of Street Name proposal - David Street - Ross and Charmi Dempsey

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**From:** Ross and Charmi Dempsey

**Sent:** Saturday, 12 December 2020 11:32 AM

**To:** Devonport City Council <council@devonport.tas.gov.au>

**Subject:** Change of Street Name proposal - David Street - Ross and Charmi Dempsey

I do like to 'rattle ' on . The 'sound' of my own 'etext' is music to my eyes , but ! - - this should not detract from the general logic .

I/we can live with the possible change , but read the ' below ' and wonder , Elon is going to Mars , Devonport council is going to waste time .

The word ' North ' will mean nothing more than a ' directional reference ' to a person already **unfamiliar** with the area - why should it imply anything more ? North to the vast majority of people is **just that , - - North !**

People will have to be **already** aware of the 'barrier ' installed in David St to understand what 'North ' in this instance , implies !

So , if it does not help people who are **unfamiliar** with the area , all you would be doing is complicating the 'administrative' side ( Paperwork ! ) of the the people who already live in the Northern end of David St .

As Sir Humphrey from ' Yes Minister ' put it " Activity , not productivity " . In this instance ' well intended , not well thought out " , like most ' do gooders ' efforts " The road to Hell is paved ( bitumised in this instance ) with good intentions " .

**Subject:** FW: Feedback - Re-naming of David St - Merryan Jo Payne

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**From:** merryan payne  
**Sent:** Tuesday, 5 January 2021 3:39 PM  
**To:** Devonport City Council <council@devonport.tas.gov.au>  
**Subject:** Feedback - Re-naming of David St - Merryan Jo Payne

Hi

My name is Merryan Jo Payne and I have received a letter from council regarding the proposed name change of the Northern end of David Street in East Devonport.

I would like to express my strong disagreement with this proposal as I am aware of the confusion, cost and inconvenience this will create to home owners and occupiers.

The list of things that will need to be changed if the street name is changed is things such as

- Loans and loan documents
- Titles
- phone connections
- internet
- water and sewer
- bank details
- postal addresses
- medical records
- registrations
- insurances
- licences

-centerlink information  
and many other things.

This will present a significant cost and inconvenience for all persons and will be complicated by organisations not having the new street name registered as an actual address during the transition period. Does council propose to cover the cost of all of these transfers and peoples time to do so as part of their proposal as it would be a significant amount of money and would require a large amount of time and effort for all effected.

The street has been separated for many years and is now fully built on and occupied. If this change was seen to be necessary it should have happened at the time the street was divided or at the time it was all subdivided for housing.

For address finding purposes for emergency services and other online maps show the division of the street and the street numbers associated with each side of the division.

I have always been perplexed as to why the council started the street numbers at app number 50 instead of number 1, but to change this would also be confusing, costly and inconvenient and obviously was never a priority of the council.

Alternatively a sign at each side of the division of the street that indicated that the street continued on the side of the division would be less costly and effective in managing any confusion from people or services attempting to locate a home in the street.

I have always advocated for the council to maintain the walkway through the dead end of the street which would allow safe foot traffic and also provide a visual aid to seeing that the street continues on

the other side of the barricade. Unfortunately this was discontinued approximately 10 years ago and the shrubs are now very overgrown. This means foot traffic must walk across the front yard of a private residence where previous owners abused pedestrians for doing so.

I ask that council consider alternatives to renaming the street as I feel that it is a less than desirable option for all residents and homeowners.

I ask for ongoing information regarding this proposal as I strongly disagree with it and believe that other options should be considered that have less impact on people involved.

Yours Kindly

M J Payne

**From:** MICHAEL FARLEY  
**Sent:** Wed, 13 Jan 2021 13:32:55 +1100 (AEDT)  
**To:** Devonport City Council  
**Subject:** Feedback Proposed Street Name Change - David Street - ME & SM Farley

Hi Matthew,

We are in favour of this proposal (It should have been done 30 years ago). May we also suggest signage to advise its a no through road and also listing the house numbers available at this end of the street.

Thanking you,

M.E. & S.M. Farley

**Subject:** FW: Feedback - Proposed Street Name change - David Street East Devonport - Steve Jones

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**From:** Jones, Steven  
**Sent:** Thursday, 14 January 2021 7:51 PM  
**To:** Devonport City Council <council@devonport.tas.gov.au>  
**Subject:** Feedback - Proposed Street Name change - David Street East Devonport - Steve Jones

Thank you for your correspondence and the opportunity to provide feedback on the proposed name change. I respond on behalf of Tasmania Police that we take no issue with the change and hope your proposal is successful.

Kind regards

**Steve Jones**  
Inspector  
Devonport Division  
Western Search and Rescue.  
Department of Police, Fire and Emergency Management

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Current & Previous Minutes Resolutions					
Meeting Date	Res No.	Item	Status	Assignees	Action Taken
24/08/2020	20/66	Devonport Surf Life Saving Club - Kiosk proposal	In progress	Governance Officer	Notified Surf Club of decision. Draft licence agreement issued to Club for their review and comment.
23/11/2020	20/134	Tender Report Contract CT0278 Devonport Road Renewal	In progress	Infrastructure & Works Manager	Waiting on return of signed contract by contractor.
23/11/2020	20/140	Disposal of Public Land at 116-122 Stony Rise Road Devonport	In progress	General Manager	Valuation has been received and negotiations for sale of land have commenced
21/12/2020	20/159	Confirmation of Minutes - Council Meeting - 23 November 2020	Completed	Executive Coordinator	Confirmed
21/12/2020	20/163	PA2020.0201 - 55 Melrose Road Aberdeen - 2 lot subdivision	Completed	Planning Officer	Permit to applicant and notification of decision to representor
21/12/2020	20/164	PA2020.0198 - 87a Hillcrest Road Devonport - Residential (10 multiple dwellings)	Completed	Planning Officer	Permit issued
21/12/2020	20/162	Additional Items - 21 December 2020	Completed	Executive Coordinator	Motion carried - items added to the agenda
21/12/2020	20/165	Pedestrian Strategy 2016-2021 - Year 4 Status Update	Completed	Infrastructure & Works Manager	No action required
21/12/2020	20/166	Use of Land - 260 Steele Street Devonport	In progress	Governance Officer	Crown Land consent for the sub-lease currently being sought.
21/12/2020	20/167	Devonport Motor Show - Partnership Agreement	Completed	Deputy General Manager	Agreement signed by GM week of 18 January and submitted to the Rotary Club for signing.
21/12/2020	20/168	Annual General Meeting Guidelines	Completed	Executive Coordinator	Guidelines endorsed.
21/12/2020	20/169	Workshops and Briefing Sessions held since the last Council Meeting	Completed	Executive Coordinator	Noted
21/12/2020	20/170	Mayor's Monthly Report	Completed	Executive Coordinator	Noted
21/12/2020	20/171	General Manager's Report - December 2020	In progress	Executive Coordinator	Report noted, Council Committees Policy to be updated
21/12/2020	20/172	Unconfirmed Minutes - Cradle Coast Authority Representatives Meeting - 12 November 2020	Completed	Executive Coordinator	Noted
21/12/2020	20/173	Unconfirmed Minutes - Devonport City Council Audit Panel	Completed	Executive Coordinator	Minutes noted and charter endorsed
21/12/2020	20/174	Infrastructure and Works Report	Completed	Infrastructure & Works Manager	No action required
21/12/2020	20/175	Development and Health Services Report	Completed	Executive Coordinator	Noted

### Councillor Expenses

Cumulative figures year to date: December 2020

Councillor Expenses	Mayoral Allowance	Deputy Mayoral Allowance	Councillor's Allowance	Mileage R'ments	IPads	Conference/ Professional Development Attendance	Travel, Accommodation & Meal expenses	Meeting expenses	Mobile Phone	Total
Mayor Cr Rockliff	39,911			1,875		693	320		114	\$ 42,913
Deputy Mayor Cr Jarman		20,315			84	370	208			\$ 20,977
Cr Alexiou			11,403		84					\$ 11,487
Cr Enniss			11,403		84	370	300			\$ 12,158
Cr Hollister			11,403		84	370	320			\$ 12,178
Cr Laycock			11,403		84	370	807			\$ 12,665
Cr Milbourne			11,403		84					\$ 11,487
Cr Murphy			11,403		84					\$ 11,487
Cr Perry			11,403		84		402			\$ 11,889
Other Non Attributable										\$ -
<b>TOTAL - YEAR TO DATE</b>	<b>\$ 39,911</b>	<b>\$ 20,315</b>	<b>\$ 79,822</b>	<b>\$ 1,875</b>	<b>\$ 674</b>	<b>\$ 2,175</b>	<b>\$ 2,357</b>	<b>\$ -</b>	<b>\$ 114</b>	<b>\$ 147,243</b>
Budget	79,822	41,000	159,273	4,500	3,960	5,000	3,400	1,000	720	298,675
<b>BALANCE UNSPENT</b>	<b>\$ 39,911</b>	<b>\$ 20,685</b>	<b>\$ 79,451</b>	<b>\$ 2,625</b>	<b>\$ 3,286</b>	<b>\$ 2,825</b>	<b>\$ 1,043</b>	<b>\$ 1,000</b>	<b>\$ 606</b>	<b>\$ 151,432</b>
% Spent Year to Date	50%	50%	50%	42%	17%	44%	69%	0%	16%	49%

*Note: Council provides a motor vehicle for use by the Mayor - the cost of this vehicle is shown in the Mileage column.*



***Devonport City Council***  
***Strategic Plan Progress Report***

***Period:*** ***20/21***



## Devonport City Council

## Strategic Plan Progress Report (20/21)

## Strategic Plan Progress Report

**Goal:** 1 Living lightly on our environment

**Outcome:** 1.1 Devonport is an energy efficient City

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 1.1.1 Lead and actively promote the adoption of practices that support the sustainable use of energy and other natural resources by Council, businesses and the community					
1.1.1.1 Deliver the Devonport Commuter Cycling Initiative which focuses on increasing active transport	In Progress	73%	Devonport's Commuter Cafe launched on 'Ride to Work Day' - October 21. The Cafe was held fortnightly and funded by a grant received from Healthy Tasmania. Will look at ways to increase participation in 2021.	Community Services Manager	31/03/2021

**Outcome:** 1.2 Sustainability is promoted and integrated across all sectors

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 1.2.1 Support the conservation and maintenance of biodiversity corridors including coastal landscapes and preservation areas of remnant vegetation					
1.2.1.1 Participate in the development of the North-West Regional Cat Management Strategy	In Progress	58%	Draft Cat Management Strategy under development and will be available for review in January 2021.	Risk & Compliance Coordinator	30/06/2021
1.2.1.1 Construct, install and monitor nest boxes for the critically endangered Swift Parrot	In Progress	50%	Men's Shed have now completed 75/100 boxes and installation is due to start in late Feb - early March.	NRM Officer	30/06/2021
1.2.1.1 Advocate to the Cradle Coast Authority for a regional approach toward managing climate change impacts and improving adoptions	In Progress	33%	Initial research underway to determine possible areas for regional collaboration.	Executive Officer	30/06/2021
1.2.1.2 Develop climate change related Key Performance Indicators that could be reported on through Council's annual report	In Progress	50%	Desktop review of suitable local government KPIs underway.	Executive Officer	30/06/2021

January 13, 2021



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Devonport City Council

Strategic Plan Progress Report (20/21)

## Strategic Plan Progress Report

**Goal:** 1 Living lightly on our environment

**Outcome:** 1.3 "Living Lightly" is promoted and encouraged

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 1.3.1 Identify and implement initiatives to educate and encourage our community on opportunities to "live lightly"					
1.3.1.1 Undertake education programs with Friends of Don, Don College, Devonport Wildcare Group	In Progress	49%	Regular meetings with FODR every fortnight and weekly while planting season is in action. Wildcare group have had Swift Parrot monitoring & shorebird workshops. Friends of Don have been active twice per month.	NRM Officer	30/06/2021

**Outcome:** 1.4 Our energy is reduced

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 1.4.1 Promote reduction, re-use and recycling options to minimise waste materials within Council, the community and businesses					
1.4.1.1 Increase use of recycling bins in public places	In Progress	50%	Project planning has commenced. External funding secured.	Infrastructure & Works Manager	30/06/2021
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 1.4.2 Facilitate, and where appropriate, undertake improvements in waste and recycling collection, processing services and facilities					
1.4.2.1 Increase use and recycling of waste generated from construction projects.	In Progress	50%	Use of crushed waste concrete and bricks has become standard practice on footpath projects.	Infrastructure & Works Manager	30/06/2021
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 1.4.3 Lead and actively promote emissions minimisation					
1.4.3.1 Install and promote electric vehicle fast charger	Completed	100%	Charger has been installed and is operational.	City Engineer	31/12/2020
1.4.3.1 Investigate joining the Cities Power Partnerships Program and pledge to reduce emissions	In Progress	75%	Council is now profiled on the Cities Power Partnerships website. Council is required to nominate 5 'pledges' or actions to reduce emissions by early March 2021. A number of actions are currently under consideration.	Executive Officer	30/06/2021

January 13, 2021



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Devonport City Council

Strategic Plan Progress Report (20/21)

## Strategic Plan Progress Report

**Goal:** 1 *Living lightly on our environment*

**Outcome:** 1.4 *Our energy is reduced*

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 1.4.3 <i>Lead and actively promote emissions minimisation</i>					
1.4.3.2 Increase uptake of low carbon vehicles in Council's fleet	Completed	100%	Two hybrid petrol-electric vehicles have been introduced into the fleet, replacing petrol vehicles.	Infrastructure & Works Manager	30/06/2021

**Outcome:** 1.5 *Water is actively conserved and well managed*

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 1.5.1 <i>Promote sustainable water usage and water quality management</i>					
1.5.1.1 Investigate installation of smart technology for high water-using facilities and/or opportunities to retrofit high water-using properties with water efficient fixtures and fittings	In Progress	50%	Water efficient fixtures and fittings installed during upgrades as required. Potential projects to integrate smart technology to be developed for consideration in the 2021/22 budget.	Executive Officer	30/06/2021

January 13, 2021



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Devonport City Council

Strategic Plan Progress Report (20/21)

## Strategic Plan Progress Report

**Goal:** 2 Building a unique city

**Outcome:** 2.1 Council's Planning Scheme facilitates appropriate property use and development

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 2.1.1 Apply and review the Devonport Interim Planning Scheme as required, to ensure it delivers local community character and appropriate land use					
2.1.1.1 Finalise the Local Planning Schedules through the Tasmanian Planning Commission	Completed	100%	Devonport Local Provisions Schedule has received final approval from the Tasmanian Planning Commission. The Tasmanian Planning Scheme came into effect in the Devonport local government area on 18 November 2020.	Project Officer	31/12/2020
2.1.1.2 Undertake actions required for finalising the new Statewide Planning Scheme	Completed	100%	Devonport Local Provisions Schedule has received final approval from the Tasmanian Planning Commission. The Tasmanian Planning Scheme came into effect in the Devonport local government area on 18 November 2020.	Project Officer	30/06/2021
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 2.1.2 Provide consistent and responsive development assessment and compliance processes					
2.1.2.1 Develop a Residential Strategy for Devonport	In Progress	33%	Preliminary background research commenced to inform strategy content.	Project Officer	30/06/2021
2.1.2.2 Review Council's Retail Strategy from a planning perspective	In Progress	33%	Preliminary background research commenced to inform strategy content.	Project Officer	30/06/2021
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 2.1.3 Work in partnership with neighbouring councils, State Government and other key stakeholders on regional planning and development issues					
2.1.3.1 Maintain membership of Cradle Coast Regional Planning Group and advocate for review and update of Regional Land Use Strategy	In Progress	50%	Regional planning groups meet on an "as required" basis.	Project Officer	30/06/2021

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Strategic Plan Progress Report (20/21)

## Strategic Plan Progress Report

**Goal:** 2 Building a unique city

**Outcome:** 2.2 The Devonport brand supports our marketing and promotion

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 2.2.1 Maintain a local brand that supports our competitive advantages					
2.2.1.1 Continue to implement actions from Council's Retail Marketing Strategy	In Progress	56%	Council's Executive officer has held workshops with the Retail/Tourism Steering Committee formed by Devonport Chamber of Commerce and Industry to deliver a goal and strategies.	Community Services Manager	30/06/2021

**Outcome:** 2.3 Infrastructure priorities support well planned, managed and appropriately funded development within our unique City

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 2.3.1 Develop and maintain long term Strategic Asset Management Plans					
2.3.1.1 Develop and adopt a Parks Asset Management Plan	In Progress	50%	A draft plan has been developed. The plan will be reviewed internally before be presented for adoption.	Technical Support Supervisor	31/03/2021
2.3.1.2 Develop an Asset Management Plan for Council's plant and fleet assets	In Progress	50%	Development of a draft plan is underway.	Works Supervisor	30/06/2021
2.3.1.3 Review Council's Asset Management Strategy	In Progress	25%	Draft document in development.	Infrastructure & Works Manager	30/06/2021
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 2.3.2 Provide and maintain roads, bridges, paths and car parks to appropriate standards					
2.3.2.1 Review and update Road Network Strategy	Not Started	0%	Due to commence in January 2021.	City Engineer	30/06/2021
2.3.2.2 Review and update Bike Riding Strategy	Not Started	0%	Not yet commenced.	Infrastructure & Works Manager	30/06/2021

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## Strategic Plan Progress Report

**Goal:** 2 Building a unique city

**Outcome:** 2.3 Infrastructure priorities support well planned, managed and appropriately funded development within our unique City

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy: 2.3.2 Provide and maintain roads, bridges, paths and car parks to appropriate standards</b>					
2.3.2.3 Review Public Lighting Strategy	In Progress	95%	Public consultation period for the draft Strategy is complete. Strategy will be presented to Council in January 2021 for adoption.	Infrastructure & Works Manager	30/06/2021
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy: 2.3.3 Provide and maintain stormwater infrastructure to appropriate standards</b>					
2.3.3.1 Progress improvements to the Oldaker (East) catchment upgrade – stage 2	In Progress	50%	Tender has been advertised, with construction expected in 2021.	City Engineer	30/06/2021
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy: 2.3.4 Provide and maintain Council buildings, facilities and amenities to appropriate standards</b>					
2.3.4.1 Improve access throughout Mersey Vale Memorial Park by way of directional signage	In Progress	83%	Installation of signs has commenced.	Technical Support Supervisor	31/12/2020
2.3.4.1 Install new toilet block at Horsehead creek	In Progress	30%	Utility services quotations received. Project budget costs currently under review.	Project Manager	30/06/2021
2.3.4.2 Install an information kiosk at the Mersey Vale Memorial Park	In Progress	75%	Installation of signage has commenced.	Technical Support Supervisor	31/12/2020
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy: 2.3.5 Provide and maintain sustainable parks, gardens and open spaces to appropriate standards</b>					
2.3.5.1 Investigate methods to improve pedestrian safety and restrict vehicular access at Pioneer Park	In Progress	50%	External funding has been secured and project planning has commenced.	Infrastructure & Works Manager	30/06/2021
2.3.5.2 Review Council's Open Space Strategy	In Progress	10%	Project planning underway.	Infrastructure & Works Manager	30/06/2021

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## Devonport City Council

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**Goal:** 2 Building a unique city

**Outcome:** 2.3 Infrastructure priorities support well planned, managed and appropriately funded development within our unique City

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 2.3.5 Provide and maintain sustainable parks, gardens and open spaces to appropriate standards					
2.3.5.3 Develop a plan and implementation program for improvements to the garden/former burial area in the south east corner of Pioneer Park	In Progress	75%	Project has been unsuccessful securing funding through internal or external sources, so work is unlikely to progress in the short to medium term.	Infrastructure & Works Manager	30/06/2021
2.3.5.4 Develop a plan for the grounds surrounding the Don Hall	In Progress	10%	Currently monitoring use patterns by user groups including Don Market, Don River Railway and Don sporting clubs.	Infrastructure & Works Manager	30/06/2021

**Outcome:** 2.4 Promote the development of the CBD in a manner which achieves the LIVING CITY Principles Plan

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 2.4.1 Implement initiatives from the LIVING CITY Master Plan					
2.4.1.1 Continuation of Waterfront Park construction.	In Progress	35%	Progress within the Waterfront Park precinct is continuing in-line with the construction program. Current areas of activity include the eastern portion of the site along the river-edge, and early foundation works for the water feature in the "Geo-garden" area.	Executive Manager City Growth	30/06/2021
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 2.4.2 Lobby and attract Government support to assist with the implementation of LIVING CITY Master Plans					
2.4.2.1 Seek funding opportunities for Waterfront Precinct Sound and Light Show	In Progress	45%	Concept design work is complete. Project overview and marketing documentation, along with detailed economic benefit analysis has been completed, and consultation with key project stakeholders and funding partners has commenced. Submission material for the Cradle Coast Authority Regional Investment Framework assessment process is currently being prepared.	Executive Manager City Growth	30/06/2021

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## Strategic Plan Progress Report

**Goal:** 2 Building a unique city

**Outcome:** 2.4 Promote the development of the CBD in a manner which achieves the LIVING CITY Principles Plan

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 2.4.2 Lobby and attract Government support to assist with the implementation of LIVING CITY Master Plans					
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 2.4.3 Implement initiatives to encourage private investment aligned with the outcomes of the LIVING CITY Master Plan					
2.4.3.1 Investigate opportunities to attract Commercial developments on Council-owned development sites	In Progress	45%	Following Council approval of a proposed Expression of Interest program, a process to seek proposals for the development of four sites within the CBD has now commenced. Submissions to the EOI process are expected to be presented to Council for consideration in early 2021.	Executive Manager City Growth	30/06/2021

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## Devonport City Council

## Strategic Plan Progress Report (20/21)

## Strategic Plan Progress Report

### Goal: 3 Growing a vibrant economy

#### Outcome: 3.1 Devonport is the business, service and retail centre for North West Tasmania

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy: 3.1.1 Market and promote the City as a regional business, service and retail hub</b>					
3.1.1.1 Develop an interstate marketing campaign for the paranple convention centre and maintain membership with Business Events Tasmania and Meetings and Events Australia	In Progress	75%	Membership with BET waived for the upcoming 20/21 budget. MEA Membership up to date until April 2021. Interstate marketing plan on hold until 2021 when borders have reopened and COVID restriction have eased. Full page marketing in the RACT Journey's Magazine Nov/Dec Edition.	Function and Events Coordinator	30/06/2021

#### Outcome: 3.2 Devonport's visitor industry is developed around its natural assets, history and location

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy: 3.2.1 Support tourism through the provision of well designed and managed nfastructure and facilities</b>					
3.2.1.1 Develop a strategy to link Council's cultural facilities, promoted through the Visitor Information Centre at the paranple arts centre	In Progress	50%	Development of a strategy to promote cultural facilities to visitors of the region continues. Recent meetings with the Maritime and Heritage Special Interest Group have be used to communicate with the key organisations so that we are able to develop combined cost effective tourism marketing.	Visitor Services Coordinator	30/06/2021
3.2.1.2 Undertake a detailed investigation into the cost and feasibility of a tourist train service linking key Devonport attractions	In Progress	40%	Minor work has commenced on costings of a vehicle as well as a review of current bus routes, which may influence the proposed options.	Convention and Arts Centre Director	30/06/2021
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy: 3.2.2 Support regional tourism development through productive relationships with regional partners and State and Federal Government</b>					
3.2.2.1 Maintain relationships with the Tasmanian Visitor Centre Network and Regional Tourism Networks	In Progress	50%	Staff have been able attend face to face TVIN meetings in November and Online meetings in December. The meetings have had a focus on the State Government Drive Journeys initiative	Visitor Services Coordinator	30/06/2021

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## Devonport City Council

## Strategic Plan Progress Report (20/21)

## Strategic Plan Progress Report

**Goal:** 3 Growing a vibrant economy

**Outcome:** 3.2 Devonport's visitor industry is developed around its natural assets, history and location

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 3.2.2 Support regional tourism development through productive relationships with regional partners and State and Federal Government					
			which has been rolled out over the past months. Opportunity was given to ask questions about the marketing of these and how we can use them to help promote visitors to the regions.		
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 3.2.3 Facilitate a pro-active approach by business to embrace tourism opportunities					
3.2.3.1 Facilitate a familiarisation tour for local and regional tourism operators and provide operators with the opportunity to engage in professional development exercises	In Progress	50%	Work continues on developing an information session that will provide an update on the Living City Project including the hotel development that the local tourism operators, will have the chance to attend This will be facilitated by the Regional Tourism Organisation, West by North West, and council's Executive Manager - City Growth Economic Development/Living City.	Visitor Services Coordinator	30/06/2021
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 3.2.5 Support festivals, events and attractions that add value to the City's economy					
3.2.5.1 Promote an Events Assistance Package	Not Started	0%	Not yet commenced.	Community Services Manager	30/06/2021

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## Strategic Plan Progress Report

**Goal:** 3 Growing a vibrant economy

**Outcome:** 3.2 Devonport's visitor industry is developed around its natural assets, history and location

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 3.2.5 Support festivals, events and attractions that add value to the City's economy					
3.2.5.2 Offer the following Council initiated events: Food and Wine, New Years Eve, Harmony Day, Christmas Parade, International Women's Day	In Progress	66%	Devonport Food and Wine Festival was held throughout the month of October with a mix of online and small activities due to COVID restrictions. A calendar of smaller community events was compiled for December with a mix of on line and smaller events. The 'Santa Tour', run in conjunction with the Rotary Club of Devonport North, was well received and held in place of the cancelled Christmas Parade.	Community Services Manager	30/06/2021

**Outcome:** 3.4 Our economic progress continuously improves

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 3.4.1 Work in partnership with industry and government to identify needs of business and industry to pursue opportunities, which fosters economic development in the area					
3.4.1.1 Maintain relationships with relevant industry and Government economic development stakeholders	In Progress	50%	Active engagement with regional and statewide economic development bodies has been maintained during the reporting period.	Executive Manager City Growth	30/06/2021
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 3.4.2 Promote, encourage and develop initiatives that support the local economy					
3.4.2.1 Work with the Cradle Coast Authority in delivering the Regional Futures Plan	In Progress	40%	Council Officers have maintained active contact and engagement with the Cradle Coast Authority during the reporting period. A project proposal for the Sound & Light Show to be considered via the CCA's Regional Investment Framework is currently being prepared.	Executive Manager City Growth	30/06/2021

## Strategic Plan Progress Report

**Goal:** 4 Building quality of life

**Outcome:** 4.1 Sport and recreation facilities and programs are well planned to meet community needs

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 4.1.1 Provide and manage accessible sport, recreation and leisure facilities and programs					
4.1.1.1 Facilitate the development of a City wide recreation infrastructure Master Plan	In Progress	50%	The Working Group have commenced assessing data from a recent survey to all sporting clubs and organisations. Further community consultation will commence once data has been reviewed.	Sport & Recreation Development Coordinator	30/06/2021
4.1.1.2 Run a series of programs at the Recreation Centres for all ages and abilities	In Progress	50%	Tai Chi classes are available for people of all ages. Tai Chi for beginners has commenced due to increase in demand.	Sport & Recreation Development Coordinator	30/06/2021
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 4.1.3 Promote passive recreational usage including walking, bike paths, trails, parks and playspaces					
4.1.3.1 Undertake renewal of high use riding and walking paths	Completed	100%	800m of path in Don Reserve has been renewed under two projects.	Technical Support Supervisor	31/12/2020

**Outcome:** 4.2 A vibrant City is created through the provision of cultural activities, events and facilities

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 4.2.1 Acknowledge, preserve and celebrate local art, culture and heritage					
4.2.1.1 Maintain and promote the Council's permanent collection and continue to acquire work by significant Tasmanian artists	In Progress	39%	Staff are undertaking an audit of the permanent collection, which includes documentation and checking of provenance. The Gallery regularly loans works to institutions within Tasmania as well as interstate. In 2020 the winning work of tidal will be added to the permanent collection, and additional works will be acquired through donations.	Visual Arts Coordinator	30/06/2021
4.2.1.2 Produce an annual program of exhibitions and programs that acknowledges Devonport's maritime	In Progress	50%	The exhibition calendar has been impacted by closures and staff resourcing for the latter half of 2020. Exhibition planning is underway for	Bass Strait Maritime Centre Coordinator	30/06/2021

Devonport City Council

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## Strategic Plan Progress Report

**Goal:** 4 Building quality of life

**Outcome:** 4.2 A vibrant City is created through the provision of cultural activities, events and facilities

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 4.2.1 Acknowledge, preserve and celebrate local art, culture and heritage					
history			2021.		
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 4.2.2 Cultural facilities and programs are well planned and promoted to increase accessibility and sustainability					
4.2.2.1 Deliver an exhibition program that aligns with the Devonport Regional Gallery's strategy and exhibition policy	In Progress	50%	The 2020-2021 exhibition program includes two Nationally touring exhibitions, three exhibitions with works from the Devonport City Council's permanent collection, exhibitions by mid-career Tasmanian Artists, including the 2020 Solo Commission, The Little Gallery Emerging Artist Program, group shows by Tasmanian artist and two exhibitions by local youth. In addition, the Creative and Foyer Spaces are available for community art displays.	Visual Arts Coordinator	30/06/2021
4.2.2.2 Deliver a performing arts presenter season that enhances the cultural experiences of the community	In Progress	50%	As a result of COVID-19 the programming of the 2021 theatre season has been delayed. Many of the performances booked for 2020 have been rescheduled into 2021.	DECC Coordinator	30/06/2021
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 4.2.3 Develop and implement an integrated approach to public art					
4.2.3.1 Develop a public art strategy that considers existing and future public art assets	In Progress	50%	Research for the strategy has been compiled, as has scoping of current public art assets in order to undertake an audit of Devonport's Public Artworks. Policy review has started.	Convention and Arts Centre Director	30/06/2021

**Outcome:** 4.3 Heritage is valued

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 4.3.1 Develop and implement initiatives to preserve and maintain heritage buildings, items and places of interest					

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**Goal:** 4 Building quality of life

**Outcome:** 4.3 Heritage is valued

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy: 4.3.1 Develop and implement initiatives to preserve and maintain heritage buildings, items and places of interest</b>					
4.3.1.1 Develop a Master Plan for the Don Congregational Cemetery	Not Started	0%	Project will commence in February 2021.	Executive Officer	30/06/2021
4.3.1.1 Develop a marketing plan that promotes Devonport as a regional centre of cultural heritage	In Progress	50%	Work has been completed on walking trail app. Brochure is at design stage and distribution is being considered.	Convention and Arts Centre Director	30/06/2021

**Outcome:** 4.4 Our community and visitors are safe and secure

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy: 4.4.1 Support the community in emergency management response and recovery</b>					
4.4.1.1 Provide information to residents to inform their preparedness for an emergency	In Progress	58%	Community Safety Handbook under review. Information will be updated and a determination made on the best communication methods.	Risk & Compliance Coordinator	30/06/2021
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy: 4.4.2 Coordinate and promote effective management of animals</b>					
4.4.2.1 Provide information to residents to promote responsible pet ownership	In Progress	58%	Program developed, delivery method to be confirmed. Program to be delivered in consultation with Tasmanian Canine Defence League.	Risk & Compliance Coordinator	30/06/2021
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy: 4.4.3 Encourage safe and responsible community behaviour</b>					
4.4.3.1 Review Community Safety Strategy	Not Started	0%	Not yet commenced.	Community Services Manager	30/06/2021

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**Goal:** 4 Building quality of life

**Outcome:** 4.5 Education and learning is accessible and responsive

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 4.5.1 Support the provision of facilities and services that encourage lifelong learning, literacy and meet the information needs of the community					
4.5.1.1 Facilitate and support the Live and Learn Steering Group to implement the actions from the Live and Learn Strategy	In Progress	60%	Meetings held on a monthly basis. Festival of Learning held throughout the month of September with a blend of online and small activities due to COVID restrictions. Readers Cup was held in November with 9 schools participating.	Community Services Manager	30/06/2021
4.5.1.1 Provide creative learning programs for young people and adults at the paranaple arts centre	In Progress	50%	After school art workshops, school holiday programs and adult workshops are not taking place due to COVID restrictions. In its place the gallery is presenting a weekly art workshop program "Home is where the 'art is" that is presented through the gallery's website and Facebook. These activities are primarily aimed at the young, but open to anyone to take part in. In January 2021 limited school holiday art workshops will be reintroduced in the form of one off art workshops with set stations for participants.	Creative Learning & Public Programs Officer	30/06/2021

**Outcome:** 4.6 Integrated health and wellbeing services and facilities are accessible to all

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 4.6.1 Facilitate and advocate for child and family support services					
4.6.1.1 Continue the 'Square Peg' project working with at risk young people	In Progress	62%	The program has successfully recommenced every Tuesday afternoon working out of the Devonport Recreation Centre, due to the East Devonport Recreation Centre being unavailable.	Community Services Manager	30/06/2021

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## Strategic Plan Progress Report

**Goal:** 4 Building quality of life

**Outcome:** 4.6 Integrated health and wellbeing services and facilities are accessible to all

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 4.6.2 Facilitate and advocate for services for seniors in the community					
4.6.2.1 Facilitate a week long program of events during Seniors Week	Completed	100%	A successful Seniors Week was held between 12-18 October with a calendar of events distributed. Council ran two programs "Shout to come back out" and "A Treat to Eat", both of which were very well supported. The 50 plus ratepayers' luncheon was also held on Monday 12 October in the paranple convention centre.	Community Services Manager	30/06/2021
4.6.2.2 Continue to deliver a range of programs at Recreation Centres for seniors	In Progress	55%	Health and Well-being programs for seniors have commenced after the enforced break due to COVID-19. An additional session has been added to cope with demand. A new walking for seniors program commenced in October due to demand for additional programs.	Sport & Recreation Development Coordinator	30/06/2021
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 4.6.3 Provide quality public and environmental health services					
4.6.3.1 Develop Community Sharps Management Guidelines in accordance with LGAT's Sharps Management Guidelines	In Progress	40%	Preliminary work has commenced.	Development Services Manager	31/03/2021

**Outcome:** 4.7 An engaged community promotes and values diversity and equity

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 4.7.2 Encourage opportunities for active participation in community life					
4.7.2.1 Promote Harmony Day to encourage active participation by all sectors of the community	Not Started	0%	Not yet commenced - will consider the planning for Harmony Day in January based on COVID restrictions.	Community Services Manager	30/04/2021

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## Strategic Plan Progress Report

**Goal:** 4 Building quality of life

**Outcome:** 4.7 An engaged community promotes and values diversity and equity

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 4.7.3 Promote the equitable distribution and sharing of resources throughout the community that supports the delivery of quality outcomes					
4.7.3.1 Undertake two rounds of Financial Assistance Grants during the financial year	In Progress	60%	First round of Financial Assistance Grants closed Sept 30 and assessed and approved at the October Council meeting. As well as Major and Minor Grants, a COVID impact assistance program was also offered with 13 organisations submitting applications for COVID assistance. Round two opens on 1 January 2021.	Community Services Manager	30/04/2021
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 4.7.4 Advocate for and provide access to quality services, facilities, information and activities that celebrate and promote diversity and harmony which supports engagement, participation and inclusivity					
4.7.4.1 Deliver the outcomes of year one of the Disability Inclusion Plan	In Progress	50%	Action Plan to be assessed and update on actions delivered/underway to be prepared.	Community Services Manager	30/06/2021

**Outcome:** 4.8 Young people are recognised and valued allowing them to reach their full potential

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 4.8.1 Promote programs that encourage youth participation, engagement in decision making, development and leadership					
4.8.1.1 Maintain a Devonport Regional Gallery Young Members Committee that engages with, and develops its own, creative programs and events	In Progress	50%	Due to COVID-19 restrictions the Droogs are currently not meeting. When restrictions are lifted monthly meetings will resume including skill sharing and committee meetings. Contact has been maintained via social media and email on a weekly basis.	Creative Learning & Public Programs Officer	30/06/2021
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 4.8.2 Provide, promote and advocate for appropriate and accessible services, information, facilities, activities and spaces for young people					
4.8.2.1 Continue to work with Youth Family and Community Connections to	In Progress	59%	Youth Week 2020 cancelled due to COVID however, a smaller Youth Expo was held in	Community Services Manager	31/05/2021

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**Goal:** 4 Building quality of life

**Outcome:** 4.8 Young people are recognised and valued allowing them to reach their full potential

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy: 4.8.2 Provide, promote and advocate for appropriate and accessible services, information, facilities, activities and spaces for young people</b>					
deliver youth delivered activities, services			December by Youth Family and Community Connections.		
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy: 4.8.3 Assist in the development, promotion and celebration of young people</b>					
4.8.3.1 Hold Youth Week activities	In Progress	48%	Youth Week 2020 cancelled due to COVID however, a smaller Youth Expo was held in December by Youth Family and Community Connections.	Community Services Manager	31/05/2021

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## Strategic Plan Progress Report

**Goal:** 5 Practicing excellence in governance

**Outcome:** 5.1 Regional co-operation is achieved through purposeful participation

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 5.1.1 Promote open communication and cooperation whilst representing Council at regional, state and national level					
5.1.1.1 Council to host NW Finance Group meeting and participate in LG Professional regional meetings and activities	In Progress	24%	LG professional regional meetings and activities are ongoing. NW Finance Group yet to be convened.	Executive Manager People and Finance	30/06/2021
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 5.1.2 Pursue opportunities for cooperative initiatives including resource sharing with other councils, organisations and community groups					
5.1.2.1 Participate in Cradle Coast Authority shared services project	In Progress	50%	Council has been active in supporting the Cradle Coast Shared Services project. To date this has included assisting with the telecommunications project and the regional skills analysis.	General Manager	30/06/2021
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 5.1.3 Develop and maintain partnerships and advocate for improved service provision, funding and infrastructure that balances the needs of industry, business, community, government and the environment					
5.1.3.1 Assist the Cradle Coast Authority in the delivery, promotion and expansion of the coastal pathway project	In Progress	50%	Construction of the Devonport section of the River Road to Latrobe pathway is now complete. Design work and planning is continuing on the Don to Leith section.	General Manager	30/06/2021

**Outcome:** 5.2 Promote active and purposeful community engagement and participation

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 5.2.1 Encourage community participation initiatives that supports two-way communication and consultation which results in increased engagement					
5.2.1.1 Undertake community consultation throughout the year to provide input into Council decision making	In Progress	50%	Community consultation is undertaken as required - during December feedback was sought on Council's Public Lighting Strategy.	Executive Coordinator	30/06/2021
5.2.1.2 Develop engagement tools that aim to increase accessibility of	In Progress	50%	Review of tools and approaches applied in other jurisdictions in progress. Draft toolkit	Executive Officer	30/06/2021

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**Goal:** 5 Practicing excellence in governance

**Outcome:** 5.2 Promote active and purposeful community engagement and participation

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 5.2.1 Encourage community participation initiatives that supports two-way communication and consultation which results in increased engagement					
consultation			underway.		
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 5.2.2 Develop an integrated approach to "volunteerism" in our community					
5.2.2.1 Review Volunteer Strategy in conjunction with Volunteering Tas	In Progress	56%	Council is currently working with Volunteer Tasmania to develop a Volunteer Sustainability Framework and a suite of tools for local volunteer sustainability. Council is also working on understanding the issues and developing resources to address some of the challenges related to the COVID-19 pandemic and the subsequent recovery.	Community Services Manager	30/06/2021

**Outcome:** 5.3 Council looks to employ best practice governance

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 5.3.1 Review and amend structures, policies and procedures to adapt to changing circumstances					
5.3.1.1 Review Media Policy and assess requirement for a stand alone Social Media Policy	In Progress	33%	Assessment of requirements has begun.	Executive Coordinator	30/06/2021
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 5.3.4 Ensure effective administration and operation of Council's committees					
5.3.4.1 Implement new minutes and agenda software system and review business processes accordingly	Completed	100%	The new minutes and agenda software has been implemented.	Executive Coordinator	30/09/2020
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 5.3.5 Maintain and monitor a fully integrated strategic and business planning process					
5.3.5.1 Improve the management of	In Progress	33%	Work has commenced to enter actions for	Executive Coordinator	30/06/2021

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## Strategic Plan Progress Report

**Goal:** 5 Practicing excellence in governance

**Outcome:** 5.3 Council looks to employ best practice governance

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 5.3.5 Maintain and monitor a fully integrated strategic and business planning process					
strategy actions and recommendations by utilising existing software to record and monitor progress updates.			selected strategies into the software.		
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 5.3.6 Integrate continuous improvement behaviours into the organisation's culture					
5.3.6.1 Continue the roll out of training in Competitive Systems across the organisation including the development and integration of Lean Behaviours Framework/Toolkit	In Progress	50%	Council continues to roll out training in Competitive Systems and to promote a LEAN culture across the organisation.	Executive Manager People and Finance	30/06/2021

**Outcome:** 5.4 Council is recognised for its customer service delivery

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 5.4.1 Provide timely, efficient, consistent services which are aligned with and meet customer needs					
5.4.1.1 Increase the level of services delivered on digital platforms to make it easier and more efficient for the community to engage with Council services	In Progress	55%	This is an update on a multi-year digital transformation journey being undertaken by Council to improve service delivery and community engagement through an online digital platform. Electronic forms continue to be developed and made available on Council's website. Customer engagement through online forms as well as booking forms to connect with Council officers has been made available with more in development.	Deputy General Manager	30/06/2021
5.4.1.1 Update Council's Business Continuity Plan	In Progress	58%	Draft revised plan under development.	Risk & Compliance Coordinator	30/06/2021



## Strategic Plan Progress Report

**Goal:** 5 Practicing excellence in governance

**Outcome:** 5.4 Council is recognised for its customer service delivery

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 5.4.2 Monitor and evaluate Council's service standards					
5.4.2.1 Enhance reporting on service delivery through real-time dashboard reporting on Council's relevant service delivery metrics	In Progress	35%	Planning and technical platform readiness has been undertaken. Business Intelligence reporting and dashboard development has commenced. This is expected to be a multi-year development initiative that will provide Council management with real time dashboards reporting on Council's KPI's and important management metrics.	Deputy General Manager	30/06/2021
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 5.4.3 Manage customer requests and complaints with a view to continual improvement of service delivery					
5.4.3.1 Enhance delivery of internal feedback from customers and train employees to adjust service delivery to ensure the best outcome for the community	In Progress	60%	Development of customer support tools is underway designed to support quick and consistent customer service engagement and interaction. These tools will improve the quality of customer information and the timeliness of the delivery of that information to the relevant Council officer.	Deputy General Manager	30/06/2021

**Outcome:** 5.5 Council's services are financially sustainable

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 5.5.2 Ensure comprehensive financial planning and reporting to guarantee sustainability and meet or exceed financial targets					
5.5.2.1 Review Financial Management Strategy in light of impact of COVID-19	Not Started	0%	Review not commenced.	Executive Manager People and Finance	30/06/2021

**Outcome:** 5.6 Risk management is a core organisational focus

Actions	RISK	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 5.6.2 Comply with Council's Risk Management Framework						

Devonport City Council

Strategic Plan Progress Report (20/21)

## Strategic Plan Progress Report

**Goal:** 5 Practicing excellence in governance

**Outcome:** 5.6 Risk management is a core organisational focus

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy: 5.6.2 Comply with Council's Risk Management Framework</b>					
5.6.2.1 Audit compliance of Council's processes against the WHS Codes of Practice	In Progress	58%	Codes of Practice are regularly checked and where applicable Safe Operating Procedures are updated.	Risk & Compliance Coordinator	30/06/2021
5.6.2.2 Deliver Risk Management Training to relevant staff	In Progress	58%	Internal training is delivered by Risk & Compliance Coordinator for new employees. Insurer will provide refresher training for all staff.	Risk & Compliance Coordinator	30/06/2021
5.6.2.3 Update and adopt Council's Risk Register	In Progress	58%	Review is currently underway with managers. Risks have been updated, responsibility to be allocated.	Risk & Compliance Coordinator	30/06/2021
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy: 5.6.3 Provide internal and external audit functions to review Council's performance</b>					
5.6.3.1 Assess and implement, where appropriate, recommendations from the Annual Risk Audit	In Progress	58%	With the introduction of Project Transform (Asset Management System), recommendations will be reviewed and implemented.	Risk & Compliance Coordinator	30/06/2021
5.6.3.1 With the Cradle Coast Authority and other Councils, investigate the feasibility of an Internal Audit function.	In Progress	33%	Cradle Coast preparing proposal for consideration by all Councils.	Executive Manager People and Finance	30/06/2021
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy: 5.6.5 Ensure compliance with all relevant legislative requirements, standards, policies and procedures</b>					
5.6.5.1 Complete internal audits of Council's WHS Systems in accordance with adopted schedule	In Progress	20%	Audit Schedule for 2020-2021 has been developed. Audits will commence in January 2021.	Risk & Compliance Coordinator	30/06/2021

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Devonport City Council

Strategic Plan Progress Report (20/21)

## Strategic Plan Progress Report

**Goal:** 5 Practicing excellence in governance

**Outcome:** 5.7 Skilled, engaged and motivated employees have a supportive environment

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 5.7.2 Implement human resource management plans and strategies to meet current and future workforce needs					
5.7.2.1 Prepare and negotiate terms and conditions for a new Enterprise Agreement	Not Started	0%	Negotiations will commence in January 2021.	Executive Manager People and Finance	30/06/2021
5.7.2.2 Review Staff Code of Conduct	Deferred	16%	Review has commenced however will not be finalised until after the completion of the Enterprise Agreement Negotiations.	HR Coordinator	31/12/2020

**Outcome:** 5.8 Information management and communication enhances Council's operations and delivery of services

Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 5.8.1 Provide efficient, effective and secure information management services that support Council's operations					
5.8.1.1 Develop real time dashboard reporting of Council's KPI's, management reporting and relevant operational metrics	In Progress	35%	Initial planning and technical platform readiness has been undertaken. Business Intelligence reporting and dashboard development will commence from the month of October. This is expected to be a multi-year development initiative that will provide Council management with real time dashboards reporting on Council's KPI's and important management metrics.	Deputy General Manager	30/06/2021
5.8.1.1 Develop a standard communication plan for capital works projects	Not Started	0%	Not yet commenced.	Infrastructure & Works Manager	30/06/2021
Actions	STATUS	% COMP	PROGRESS COMMENTS	RESP. OFFICER	COMP DATE
<b>Strategy:</b> 5.8.2 Ensure access to Council information that meets user demands					
5.8.2.1 Review and identify smartcity initiatives that deliver value to the community. Align with broader strategic priorities and develop pilot projects to	In Progress	10%	Early planning is underway to commence Smartcity initiative development.	Deputy General Manager	30/06/2021

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**Devonport City Council****Strategic Plan Progress Report (20/21)**

## Strategic Plan Progress Report

**Goal:** 5 *Practicing excellence in governance*

**Outcome:** 5.8 *Information management and communication enhances Council's operations and delivery of services*

<i>Actions</i>	<i>STATUS</i>	<i>% COMP</i>	<i>PROGRESS COMMENTS</i>	<i>RESP. OFFICER</i>	<i>COMP DATE</i>
<b>Strategy:</b> 5.8.2 <i>Ensure access to Council information that meets user demands</i>					
deliver quick wins and prove value					

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## Devonport City Council

### FINANCE REPORT

#### YTD for the month ended December 2020

Contents:	Page
Monthly Finance Report for Council.	
Financial Summary	1
Summarised Operating Report, including Financial Charts	2-3
Balance Sheet Report	4
Capital Expenditure Report (with Commitments)	5-7

The operating result for the year to date is favourable with actual revenues being higher than budget by \$836K and actual expenses being lower than budget by \$603K, resulting in an overall favourable variance of \$1.4M. The forecast deficit for the year is \$1.75M.

#### **Rates & Service Charges - \$67K Favourable**

The favourable variance is due to higher than budget fire services levy collected and penalties for late payment.

#### **Fees and User Charges - \$614K Favourable**

Parking revenue has rebounded more quickly than anticipated and although higher than budget, is 11% lower than the same period last year. Revenue from building and planning fees is up 28% when compared to the same period last year which is likely to be a result of Government stimulus measures. Revenue from The Paranapple Convention Centre and room bookings are also recovering, however income is significant less from these venues when compared to the same period in the previous year. The improvement in parking and development revenue was offset in part by a reduction in commercial rent as Council provided relief to commercial tenants in line with Government guidelines. Overall fees and user charges are 18% less than the same period last year. A forecast adjustment of \$400K has been made.

#### **Grants - Operating - \$13K Favourable**

The favourable budget variance includes the receipt of grants under the local roads and community infrastructure program which aims to assist with a community led recovery from Covid 19.

#### **Contributions - Operating - \$6K Unfavourable**

The unfavourable budget variance is due to the refund of a contribution to a developer.

#### **Dividend Income - \$15K Favourable**

The favourable budget variance is due to higher than budget distribution from Dulverton.

#### **Interest Income - \$28K Favourable**

The favourable variance relates to additional funds on deposit.

#### **Other Revenue - \$104K Favourable**

The favourable variance relates to the timing of MPES recoveries, rent relief received for properties leased from the State Government (\$27K) and rent received for the East Devonport Covid testing clinic (\$17K), which was not budgeted for. A forecast adjustment of \$44K has been made.

#### **Employee Benefits - \$57K favourable**

The favourable variance reflects lower FTE than budget due to vacancies.

#### **Materials and Services - \$478K Favourable**

The favourable variance relates mainly to the timing of payments including computer services \$137K, utilities \$95K and general expenses \$97K. An initial forecast adjustment of \$20K has been made.

#### **Depreciation - \$230K Unfavourable**

The unfavourable variance includes higher than anticipated depreciation on recently constructed buildings and stormwater assets. A forecast adjustment of \$200K has been made.

#### **Financial Costs - \$1K Unfavourable**

Immaterial variance.

#### **Levies & Taxes - \$106K Favourable variance**

The favourable variance relates to lower than estimated land tax and rates for the multi purpose building, car park and arts cost centres. A forecast adjustment of \$82K has been made.

#### **Other Expenses - \$183K Favourable variance**

The favourable timing variance includes an allowance to write off parking infringements (\$57K) and payment of Community Financial Assistance (\$120K). A forecast adjustment of \$100K has been made.

#### **Internal Charges and Recoveries - \$9K Unfavourable**

The variance relates to timing differences between the estimated and actual labour hours that have been capitalised.

#### **Balance Sheet**

The balance of Capital Work in Progress at the end of December is \$15.25M, including \$8.2M which relates to the LIVING CITY project.

## FINANCIAL SUMMARY YTD to December 2020

### Operating Summary

	Budget	YTD Actual	Annual Budget	Current Forecast
Revenue	32,394,191	33,230,365	38,651,649	39,095,649
Expenditure	20,036,797	19,434,042	40,852,313	40,850,113
<b>Operating Position</b>	<b>12,357,394</b>	<b>13,796,322</b>	<b>(2,200,664)</b>	<b>(1,754,464)</b>

### Capital Expenditure Summary

	Annual Budget \$'000	Actual \$'000	Annual Forecast \$'000
<b>Capital Expenditure</b>	<b>29,319</b>	<b>5,526</b>	<b>29,319</b>

### Cash Information

	December 2020	June 2020
Operating Account (Reconciled balance)	680,577	1,439,517
Interest-Earning Deposits	19,829,308	14,400,632
	<b>20,509,885</b>	<b>15,840,149</b>

Debtor Information	December 2020	June 2020	Rates Debtors Ageing	December 2020	% of Annual Rates
Rates Debtors	9,194,660	601,809	2020/2021 - Current	8,965,286	31.0%
Infringement Debtors	116,173	67,877	2019/2020 - 1 Year	115,858	
Sundry Debtors	909,581	1,238,846	2018/2019 - 2 Years	36,761	
Planning & Health Debtors	20,051	41,807	2017/2018 - 3 Years	22,282	
			Over 3 years	54,473	
	<b>10,240,465</b>	<b>1,950,338</b>		<b>9,194,660</b>	

### Cash Investment Information

	Actual Rate	December 2020
ANZ Cash Deposits - At Call	0.00%	253,072
CBA Cash Deposits - At Call	0.20%	11,557,476
AMP 31 days notice account	0.80%	8,018,759
		<b>19,829,307</b>

All cash investments are invested in compliance with Council's Investment Policy.

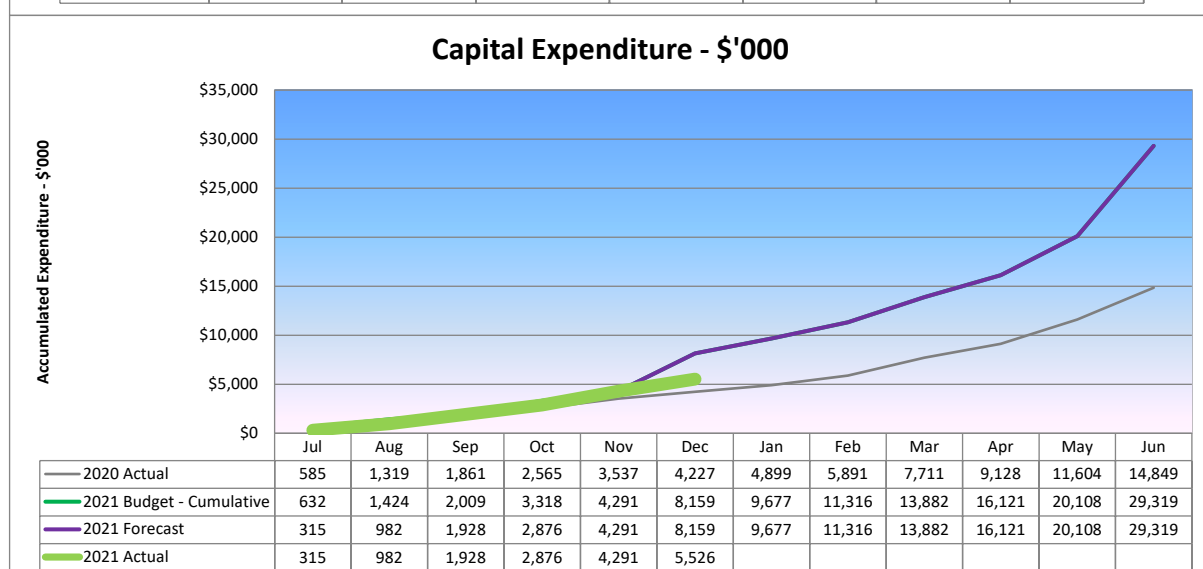
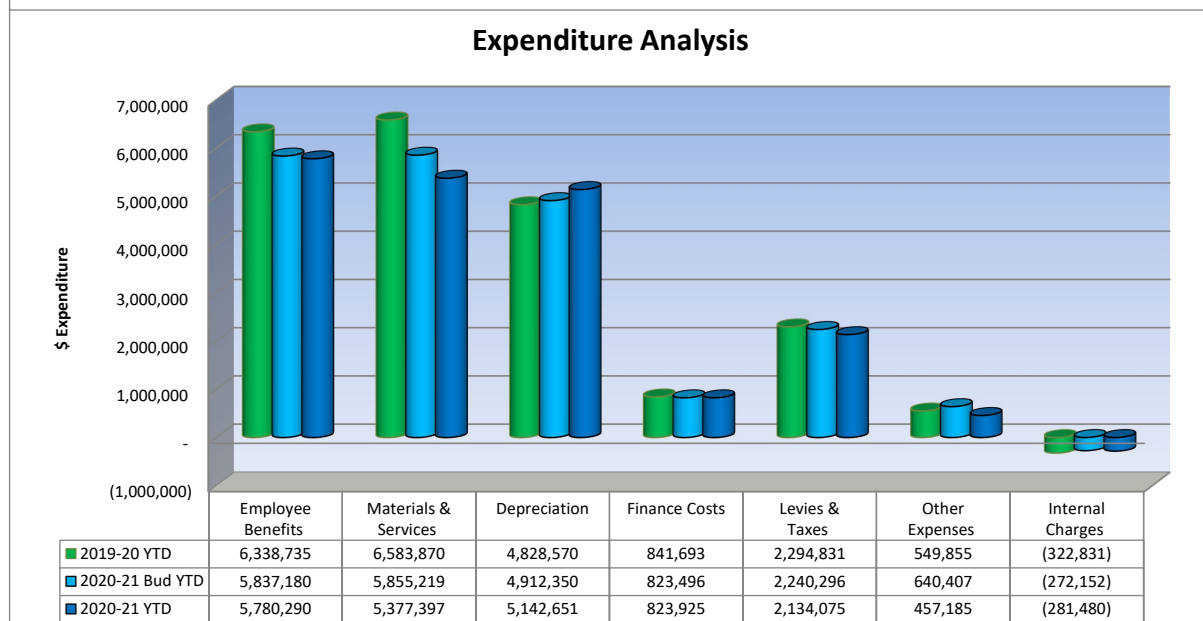
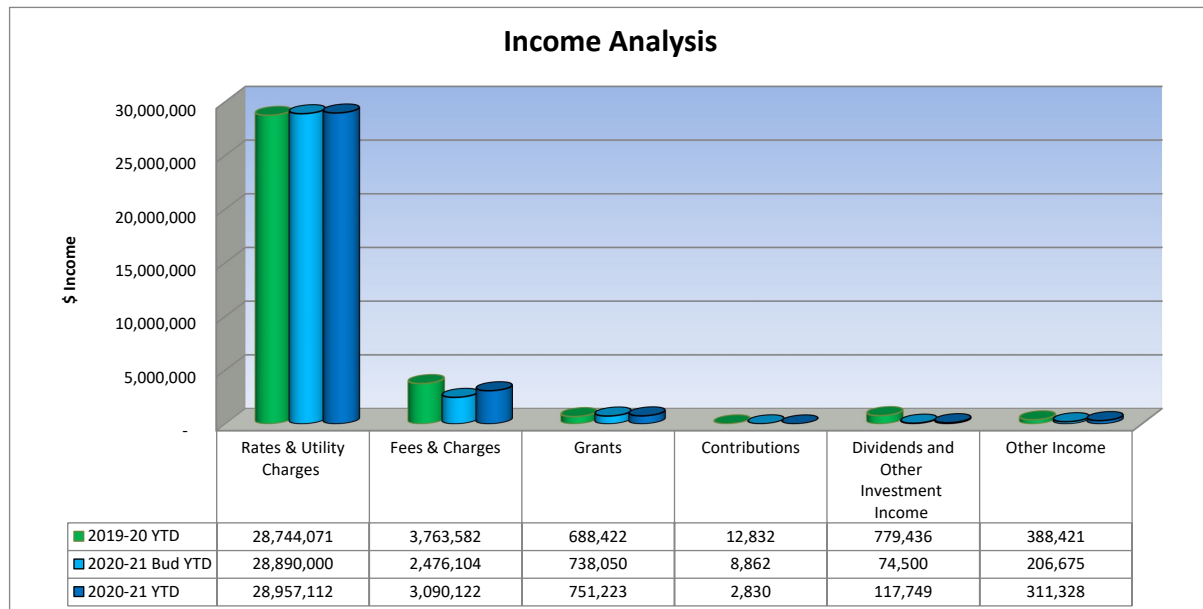
Benchmarks: BBSW90 Day Index 0.010%  
RBA Cash Rate 0.10%

### Commentary

This report provides a high level summary of operational income and expenditure, capital expenditure and the cash and receivables position as at the date of the report.



<b>SUMMARISED OPERATING REPORT</b>						
<b>YTD to December 2020</b>						
	<b>YTD</b>		<b>YTD Variance</b>		<b>Full Budget</b>	<b>Forecast</b>
	<b>Budget</b>	<b>Actual</b>	<b>\$</b>	<b>%</b>	<b>2020-21</b>	<b>2020-21</b>
<b>INCOME</b>						
Rates and Service Charges	28,890,000	28,957,112	67,112	0.2%	29,115,000	29,115,000
Fees and User Charges	2,476,104	3,090,122	614,019	24.8%	5,610,164	6,010,164
Grants - Operating	738,050	751,223	13,173	1.8%	2,517,410	2,517,410
Contributions - Operating	8,862	2,830	(6,032)	-68.1%	17,725	17,725
Dividend Income	49,500	64,348	14,848	30.0%	198,000	198,000
Interest Income	25,000	53,402	28,402	113.6%	50,000	50,000
Other Revenue	206,675	311,328	104,652	50.6%	483,350	527,350
Share of profit of associates	-	-	-	0.0%	660,000	660,000
<b>TOTAL INCOME</b>	<b>32,394,191</b>	<b>33,230,365</b>	<b>836,174</b>	<b>2.6%</b>	<b>38,651,649</b>	<b>39,095,649</b>
<b>EXPENSES</b>						
Employee Benefits	5,837,180	5,780,290	(56,891)	-1.0%	12,231,244	12,231,244
Materials and Services	5,855,219	5,377,397	(477,822)	-8.2%	12,578,942	12,558,742
Depreciation	4,912,350	5,142,651	230,301	4.7%	9,824,700	10,024,700
Financial Costs	823,496	823,925	429	0.1%	1,542,326	1,542,327
Levies & Taxes	2,240,296	2,134,075	(106,221)	-4.7%	3,922,803	3,840,803
Other Expenses	640,407	457,185	(183,222)	-28.6%	1,400,815	1,300,815
Internal Charges and Recoveries	(272,152)	(281,480)	(9,328)	3.4%	(648,519)	(648,519)
<b>TOTAL EXPENSES</b>	<b>20,036,797</b>	<b>19,434,042</b>	<b>(602,755)</b>	<b>-3.0%</b>	<b>40,852,313</b>	<b>40,850,113</b>
<b>NET OPERATING SURPLUS / (DEFICIT)</b>	<b>12,357,394</b>	<b>13,796,322</b>	<b>1,438,928</b>	<b>11.6%</b>	<b>(2,200,664)</b>	<b>(1,754,464)</b>
<b>CAPITAL ITEMS</b>						
Grants - Capital	3,999,000	4,579,993	580,993	14.5%	10,248,000	
Contributions - Capital	-	3,529,821	3,529,821		-	
Gain / Loss on Disposal of Assets	(408,500)	(44,848)	363,652	-89.0%	(817,000)	
<b>TOTAL CAPITAL ITEMS</b>	<b>3,590,500</b>	<b>8,064,967</b>	<b>4,474,467</b>	<b>124.6%</b>	<b>9,431,000</b>	
<b>NET SURPLUS / (DEFICIT)</b>	<b>15,947,894</b>	<b>21,861,289</b>	<b>5,913,395</b>	<b>37.1%</b>	<b>7,230,336</b>	
<b>Own Source Revenue:</b>	<b>97.7%</b>	<b>97.7%</b>			<b>93.4%</b>	



BALANCE SHEET REPORT		As at December 2020	
	31 Dec 2020	30 Jun 2020	
Current Assets			
Cash at Bank and On Hand	680,577	1,383,627	
Trust Deposits	142,165	123,812	
Cash Investments	19,829,308	12,222,909	
Receivables - Rates and Utility Charges	9,194,660	601,809	
Receivables - Infringements	116,173	67,877	
Receivables - Sundry	909,581	1,238,846	
Receivables - Planning & Health	20,051	41,807	
Loans Receivable - Current	24,958	24,958	
Accrued Revenue	2,217	292,974	
Prepayments	199,945	199,945	
Net GST Receivable	323,798	88,710	
Other Asset	810,219	810,219	
	32,253,652	17,097,491	
Non Current Assets			
Loans Receivable - Non-Current	360,242	363,942	
Dulverton Regional Waste Management Authority	7,904,077	8,190,847	
TasWater	76,788,792	76,788,792	
Property, Plant & Equipment	824,069,564	826,465,377	
Accumulated Depreciation - PP&E	(316,340,277)	(312,048,400)	
Capital Work in Progress	15,247,403	9,894,771	
	608,029,801	609,655,330	
Total Assets	640,283,453	626,752,822	
Current Liabilities			
Trade Creditors	788,193	143,840	
Accrued Expenses	91,834	2,723,636	
Trust Liability	227,774	163,476	
Income In Advance - Current	1,873,401	2,273,886	
Loans - Current	1,863,200	1,863,200	
Annual Leave	1,089,810	1,003,994	
Other Leave - RDO	80,711	78,519	
Other Leave - TOIL	12,297	13,868	
Long Service Leave - Current	1,166,023	1,147,636	
	7,193,244	9,412,055	
Non Current Liabilities			
Derivative Financial Instruments	2,882,006	2,882,006	
Loans - Non-Current	48,065,029	48,967,027	
Long Service Leave - Non-Current	324,297	324,297	
	51,271,333	52,173,331	
Total Liabilities	58,464,577	61,585,386	
Net Assets	581,818,877	565,167,436	
Equity			
Asset Revaluation Reserve	347,183,780	352,393,629	
Asset Revaluation Reserve - Associates	1,661,150	1,661,150	
Other Reserves	391,888	391,888	
Accumulated Surplus	210,720,770	211,559,492	
Operating Surplus / (Deficit)	13,796,322	(2,197,732)	
Capital Surplus / (Deficit)	8,064,967	1,359,011	
Total Equity	581,818,877	565,167,436	
Current Ratio:	4.48	1.82	

The Current ratio indicates Council's ability to pay its debts as and when they become due.  
A ratio of one or higher is required for the entity to remain solvent.

Capital Works Income & Expenditure Report December 2020													
	Funding 2020/21				Expenditure 2020/21			Balance	Performance Measures				
	Annual Budget	Additional Funds Carried forward & adjustments	Total Budget Available	External Funding	Actual	Commitments	Total Expenditure	Remaining Funds	Works Start	Works Completion	% Budget	Comments	
	\$	\$	\$	\$	\$	\$	\$	\$	Month	Month	Spent		
Summary													
Open Space & Recreation	588,000	1,140,615	1,728,615	736,000	398,647	425,393	824,040	904,575					
Buildings & Facilities	120,000	2,769,562	2,889,562	189,000	1,052,342	180,758	1,233,101	1,656,461					
Transport	4,831,000	3,090,580	7,921,580	2,741,733	1,235,725	2,445,126	3,680,851	4,240,729					
Stormwater	1,196,000	1,194,096	2,390,096	-	130,058	30,979	161,036	2,229,060					
Living City	8,000,000	4,935,192	12,935,192	6,000,000	2,333,988	23,138	2,357,126	10,578,066					
Plant & Fleet	479,000	183,147	662,147	-	101,475	371,161	472,636	189,511					
Other Equipment	345,000	447,212	792,212	53,000	273,980	28,688	302,669	489,543					
Total Capital Works	15,559,000	13,760,403	29,319,403	9,719,733	5,526,216	3,505,243	9,031,459	20,287,945					
Open Space & Recreation													
CP0129 Don River Rail Trail - land purchase		11,304	11,304		-	-	-	11,304		Jan-21	0.0%	Creation and transfer of titles underway	
CP0150 Maidstone Park - Replace Ground Lighting		250,024	250,024		65,706	119,027	184,733	65,290	Sep-20	Feb-21	73.9%	Construction underway	
CP0154 Dog Exercise Park - Dog Agility Equipmen		-	-		991	-	991	(991)	Complete	Complete		July expenditure was overheads only	
CP0168 Victoria Parade and Mersey Bluff - park		-	-		182	-	182	(182)	Complete	Complete		July expenditure was overheads only	
CP0169 Mersey Bluff - Barbeque renewal		-	-		301	-	301	(301)	Complete	Complete			
CP0170 Signage Strategy Actions		-	-		3,696	542	4,238	(4,238)	Complete	Complete			
CP0175 Mersey Bluff - inclusive playground		47,440	47,440		44,225	92	44,317	3,123	Complete	Complete	93.4%		
CP0176 Mersey Bluff - bin compound		4,769	4,769		40	-	40	4,729	Mar-21	May-21	0.8%	to be included with CT0271 and CT0288	
CP0179 Reg Hope Park - slab and services for shopfront at Julie Burgess		10,393	10,393		-	-	-	10,393	TBA	TBA	0.0%		
CP0180 Bluff Beach - accessible ramp		91,554	91,554		8,022	11,232	19,254	72,300	Feb-21	Feb-21	21.0%	Scope changed. Construction pending	
CP0181 Mersey Bluff Caravan Park – accessible amenities		60,949	60,949		-	18,364	18,364	42,585	Complete	Dec-20	30.1%	Complete, pending finalisation of permits	
CP0182 Mersey Vale Memorial Park - signage upgrade		14,365	14,365		13,279	6,773	20,052	(5,687)	Nov-20	Dec-20	139.6%	Installation pending	
CP0183 Mersey Vale Memorial Garden - ash interment columns		-	-		79	-	79	(79)	Complete	Complete		July expenditure was overheads only	
CP0184 Don River Rail Trail - construction		98,413	98,413		2,534	-	2,534	95,879	Apr-21	May-21	2.6%		
CP0186 Girdlestone Park - ground lighting		279,520	279,520		1,008	247,088	248,096	31,424	Oct-20	Feb-21	88.8%	Construction underway	
CP0187 Mussel Rock Fishing Area		3,884	3,884		-	-	-	3,884		TBA	0.0%		
CP0188 Don Reserve Pedestrian Rail Crossing upgrades	35,000	-	35,000		38,233	91	38,324	(3,324)	Sep-20	Dec-20	109.5%	Construction underway	
CP0189 Bluff Headland - Handrail Replacement and extension	45,000	-	45,000	45,000	32,885	-	32,885	12,115	Complete	Complete	73.1%		
CP0190 Seat Replacements - William Street (Fourways)	20,000	-	20,000		40	-	40	19,960	TBA	Jun-21	0.2%		
CP0191 Netball courts resurfacing and drainage - West end	40,000	-	40,000	40,000	2,729	168	2,897	37,103	Dec-20	Feb-21	7.2%	Design underway	
CP0192 Aquatic Centre / Don Reserve -playground renewal/ relocation	90,000	-	90,000	90,000	-	-	-	90,000	TBA	TBA	0.0%	Design underway	
CP0193 Kiah Place - Playground equipment renewal	78,000	-	78,000	78,000	494	-	494	77,506	TBA	TBA	0.6%	Design underway	
CP0194 Path renewal Don Reserve – Nicholls St to James St	140,000	-	140,000	140,000	82,658	1,636	84,294	55,706	Complete	Complete	60.2%		
CP0195 Installation of Public Recycling Bins	30,000	-	30,000		82	-	82	29,918	TBA	TBA	0.3%	Additional \$8,560 secured	
CP0196 Highfield Park new BBQ Shelter	75,000	-	75,000	75,000	247	-	247	74,753	TBA	Jun-21	0.3%	Design underway	
CP0197 Mersey Vale Cemetery - ash interment columns for Memorial Garden	35,000	-	35,000		4,630	16,755	21,385	13,615	TBA	TBA	61.1%	Columns ordered	
CP0199 Path Renewal Don Reserve - Nicholls to P		130,000	130,000	130,000	96,227	3,412	99,639	30,361	Oct-20	Dec-20	76.6%	Construction underway	
CP0200 Mary Binks Wetlands path upgrade - stage 2		55,000	55,000	55,000	358	213	571	54,429	TBA	TBA	1.0%	Design underway	
TBA Seat replacements - Valley Road		8,000	8,000	8,000	-	-	-	8,000	TBA	TBA	0.0%	LRCI Funding	
TBA Highfield Park nature play area		75,000	75,000	75,000	-	-	-	75,000	TBA	TBA	0.0%	LRCI Funding	
Total Open Space & Recreation	588,000	1,140,615	1,728,615	736,000	398,647	425,393	824,040	904,575			47.7%		

	Funding 2020/21				Expenditure 2020/21			Balance	Performance Measures			
	Annual Budget	Additional Funds Carried forward & adjustments	Total Budget Available	External Funding	Actual	Commitments	Total Expenditure	Remaining Funds	Works Start	Works Completion	% Budget	Comments
	\$	\$	\$	\$	\$	\$	\$	\$	Month	Month	Spent	
<b>Buildings &amp; Facilities</b>												
CB0094 Council contribution to Sports Club Grants (Level the Playing Field)		50,000	50,000		-	-	-	50,000			0.0%	Carry forward not required
CB0095 Works Depot - Covered plant storage shed		-	-		147	-	147	(147)	Complete	Complete		July expenditure was overheads only
CB0096 Miandetta Park - New toilet block		-	-		5,974	-	5,974	(5,974)	Complete	Complete		
CB0097 Meercroft Park - facilities upgrade		1,396,295	1,396,295		752,127	180,758	932,886	463,409		Jan-21	66.8%	Construction underway
CB0098 Devonport Football Club - new change rooms		812,435	812,435		42,719	-	42,719	769,716	TBA	TBA	5.3%	Tender advertised
CB0099 East Devonport Football Club - new change rooms		422,060	422,060		232,389	-	232,389	189,671	Nov-20	May-21	55.1%	Construction underway
CB0100 CB0100 WTS E Waste Shelter		19,773	19,773		14,921	-	14,921	4,851	Complete	Complete	75.5%	
CB0101 Maidstone ticket box renewal	25,000	-	25,000	25,000	-	-	-	25,000	Dec-20	Feb-20	0.0%	Construction pending
CB0102 Horsehead Creek - New toilet block & link path	95,000	-	95,000	95,000	4,065	-	4,065	90,935	TBA	TBA	4.3%	Design underway
CB0103 Spreyton Hall - heater renewal		10,000	10,000	10,000	-	-	-	10,000	Mar-21	Apr-21	0.0%	
TBA PAC Theatre Door upgrade		14,000	14,000	14,000	-	-	-	14,000	TBA	TBA	0.0%	External funding approved in October
TBA BSMC Door upgrade		15,000	15,000	15,000	-	-	-	15,000	TBA	TBA	0.0%	LRCI Funding
TBA LCRI Grant balance		30,000	30,000	30,000	-	-	-	30,000	TBA	TBA	0.0%	LRCI Funding
<b>Total Facilities</b>	<b>120,000</b>	<b>2,769,562</b>	<b>2,889,562</b>	<b>189,000</b>	<b>1,052,342</b>	<b>180,758</b>	<b>1,233,101</b>	<b>1,656,461</b>			<b>42.7%</b>	
<b>Transport</b>												
CT0169 Formby Road & Best Street intersection safety improvements		91,351	91,351		-	36,364	36,364	54,987	TBA	TBA	39.8%	Work scheduled after completion of waterfront hotel
CT0217 CBD Footpath - Pavers Only					(11,800)	-	(11,800)	11,800				Cost re-allocated
CT0230 Transport Minor Works		20,000	20,000		-	-	-	20,000	TBA	TBA	0.0%	
CT0245 New bus stop infrastructure		56,553	56,553		3,058	-	3,058	53,495		Jan-21	5.4%	Minor works required once new bus routes commence
CT0247 Street light provision		22,268	22,268		440	-	440	21,828	TBA	TBA	2.0%	Design underway
CT0257 Road traffic device renewal		24,872	24,872		-	-	-	24,872	TBA	TBA	0.0%	Design underway
CT0259 Parking infrastructure renewal		57,473	57,473		53,306	1,281	54,588	2,886	Oct-20	TBA	95.0%	Installation ongoing, c'fwd requires adjustment
CT0260 Victory Avenue kerb renewal		-	-		75	-	75	(75)	Complete	Complete		
CT0263 Oldaker Street footpath renewal - west of Rooke, south side		150,309	150,309		14,165	4,955	19,120	131,189	Complete	Complete	12.7%	
CT0264 Victoria Street Renewal - Northern End		-	-		75	-	75	(75)	Complete	Complete		
CT0265 Holyman Street renewal		-	-		75	-	75	(75)	Complete	Complete		
CT0270 Northern Rooke Street renewal		998,000	998,000		-	-	-	998,000			0.0%	Construction Underway
CT0271 Mersey Bluff Precinct – traffic, pedestrian, and parking improvements – stage 2		171,055	171,055		266,294	87,504	353,798	(182,743)	Nov-20	May-21	206.8%	Construction Underway
CT0272 Coastal Pathway contribution - part 1		371,840	371,840		285,738	395,861	681,598	(309,758)		Dec-21	183.3%	Construction underway
CT0273 Southern Rooke Street - street scape enhancement		-	-		-	-	-	-				project not proceeding
CT0274 Electric Vehicle Charging Station	50,000	45,126	95,126		199	-	199	94,927	Complete	Complete	0.2%	pending invoices
CT0275 CT0275 State Vehicle Entry Point	500,000	-	500,000	500,000	34,688	-	34,688	465,312	TBA	TBA	6.9%	
CT0277 Reseal Program 2020-2021		700,000	700,000		7,753	662,293	670,045	29,955	Aug-20	Dec-20	95.7%	Construction underway
CT0278 Devonport Road Renewal Stage 1	1,100,000	(104,633)	995,367	538,000	31,318	7,765	39,083	956,284	Mar-21	May-21	3.9%	Construction pending
CT0279 Bridge Road Pavement Renewal - Stage 1	374,000	-	374,000		25,023	14,391	39,414	334,586	Jan-21	Feb-21	10.5%	Construction pending
CT0280 Wright Street Renewal - Tarleton to John	400,000	104,633	504,633		418,501	71,619	490,120	14,513	Nov-20	Dec-21	97.1%	Construction underway
CT0281 Street light provision	25,000	-	25,000		5,242	4,405	9,647	15,353	TBA	TBA	38.6%	Cosntruction pending
CT0282 Melrose Road - Morris Road intersection improvements	75,000	-	75,000	75,000	4,872	476	5,348	69,652	TBA	TBA	7.1%	Design underway
CT0283 Steele and Percy Street Intersection Improvements	70,000	-	70,000	35,000	48,898	7,414	56,312	13,688	Nov-20	Dec-20	80.4%	Cosntruction pending
CT0284 Mersey Main Road safety improvements - Spreyton Primary School	104,000	-	104,000	104,000	8,060	92,491	100,551	3,449	Jan-21	Feb-21	96.7%	Cosntruction pending
CT0285 Mersey Main Road safety improvements - Maidstone Park	68,000	-	68,000	68,000	1,868	55,755	57,623	10,377	Jan-21	Feb-21	84.7%	Cosntruction pending
CT0286 Don Road, Lovett Street and Sorell Street safety improvements	40,000	-	40,000	40,000	645	-	645	39,355	Dec-21	Feb-21	1.6%	Design underway
CT0287 Transport minor works	25,000	-	25,000		23,683	-	23,683	1,317	Jul-20	Jun-21	94.7%	Minor works ongoin throughout the year
CT0288 Mersey Bluff Precinct – traffic, pedestrian, and parking improvements – stage 3	300,000	-	300,000	300,000	9,183	-	9,183	290,817	Nov-20	Mar-21	3.1%	Construction Underway
CT0289 Coastal Pathway contribution - part 2	1,000,000	880,000	1,880,000	880,000	-	1,000,000	1,000,000	880,000	TBA	TBA	53.2%	Design underway
CT0290 Greenway Avenue Traffic Calming		82,733	82,733	82,733	197	213	409	82,324	TBA	TBA	0.5%	Design underway
CT0291 Ronald Street new footpath - Oldaker to Parker		44,000	44,000	44,000	3,295	2,127	5,422	38,578	TBA	TBA	12.3%	Design underway
CT0292 Pioneer Park - improved access from Thomas Street		50,000	50,000	50,000	-	-	-	50,000	TBA	TBA	0.0%	
CT0293 Foreshore Path Link - Drew Street		25,000	25,000	25,000	877	213	1,090	23,910	TBA	TBA	4.4%	Design underway
<b>Total Transport</b>	<b>4,831,000</b>	<b>3,090,580</b>	<b>7,921,580</b>	<b>2,741,733</b>	<b>1,235,725</b>	<b>2,445,126</b>	<b>3,680,851</b>	<b>4,240,729</b>			<b>46.5%</b>	



	Funding 2020/21				Expenditure 2020/21			Balance	Performance Measures			
	Annual Budget	Additional Funds Carried forward & adjustments	Total Budget Available	External Funding	Actual	Commitments	Total Expenditure	Remaining Funds	Works Start	Works Completion	% Budget	Comments
	\$	\$	\$	\$	\$	\$	\$	\$	Month	Month	Spent	
<b>Stormwater</b>												
CS0081 John Stormwater Catchment Stage 1		196,096	196,096		149	-	149	195,947	TBA	TBA	0.1%	Scope to be assessed after Sports Master Plan
CS0085 Oldaker (East) stormwater catchment upgrade – stage 1		998,000	998,000		955	-	955	997,045			0.1%	Construction underway
CS0091 Minor Stormwater Works	60,000	-	60,000		36,946	5,116	42,062	17,938	Jun-20	Jul-21	70.1%	Construction ongoing
CS0092 Stormwater outfall risk management	25,000	-	25,000		-	-	-	25,000	TBA	TBA	0.0%	
CS0093 Hiller and Smith stormwater improvements	25,000	-	25,000		2,762	-	2,762	22,238	TBA	TBA	11.0%	Design underway
CS0094 Stormwater improvements 200 Steele St	58,000	-	58,000		64,982	-	64,982	(6,982)	Complete	Complete	112.0%	
CS0095 298 Bellamy road stormwater culvert	18,000	-	18,000		4,326	-	4,326	13,674	TBA	TBA	24.0%	Design underway
CS0096 Oldaker (East) Catchment upgrade - stage 2	550,000	-	550,000		18,279	25,386	43,665	506,335	Mar-21	May-21	7.9%	Design underway
CS0097 Church street stormwater improvements	350,000	-	350,000		1,313	-	1,313	348,687	Apr-21	Jun-21	0.4%	Design underway
CS0098 Pit replacements	50,000	-	50,000		84	-	84	49,916	TBA	TBA	0.2%	
CS0099 Pipe renewal - 23 Steele St	60,000	-	60,000		261	476	737	59,263	TBA	TBA	1.2%	Design underway
Total Stormwater	1,196,000	1,194,096	2,390,096	-	130,058	30,979	161,036	2,229,060			6.7%	
<b>Plant &amp; Fleet</b>												
CF0025 Fleet replacement program 19/20		176,092	176,092		85,176	-	85,176	90,916			48.4%	Actual expenditure is less trade in values
CF0027 Non-Hire Plant Replacement Plan 19/20 (including disposal proceeds)		7,055	7,055		49	-	49	7,006			0.7%	July expenditure was overheads only (task 4112)
CF0028 Fleet replacement program 20/21	85,000	-	85,000		-	-	-	85,000			0.0%	
CF0029 Hire Plant Replacement Plan 20/21 (including disposal proceeds)	394,000	-	394,000		16,250	371,161	387,411	6,589			98.3%	Actual less trade in (John Deere X748 \$6,250)
Total Plant & Fleet	479,000	183,147	662,147	-	101,475	371,161	472,636	189,511			71.4%	
<b>Other Equipment</b>												
Office & Equipment and IT budget carried forward	70,000	447,212	517,212	53,000	246,092	28,688	274,780	242,431			53.1%	
CC0015 Information Technology - Renewals & upgrades	180,000	-	180,000		27,888	-	27,888	152,112			15.5%	
IT - Asset Management System Implementation	95,000	-	95,000		-	-	-	95,000			0.0%	
Total Other Equipment	345,000	447,212	792,212	53,000	273,980	28,688	302,669	489,543			38.2%	
TOTAL CAPITAL EXPENDITURE - EXCLUDING LIVING CITY	7,559,000	8,825,211	16,384,211	3,719,733	3,192,228	3,482,105	6,674,332	9,709,879			40.7%	
<b>Living City</b>												
Total Living City	8,000,000	4,935,192	12,935,192	6,000,000	2,333,988	23,138	2,357,126	10,578,066			18.2%	
TOTAL CAPITAL EXPENDITURE - INCLUDING LIVING CITY	15,559,000	13,760,403	29,319,403	9,719,733	5,526,216	3,505,243	9,031,459	20,287,945			30.8%	

**MINUTES OF A MEETING OF THE  
EAST DEVONPORT SPECIAL INTEREST GROUP MEETING  
HELD TUESDAY, 10 NOVEMBER 2020 COMMENCING AT 3.35PM**

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**PRESENT**

Cr Jarman (Chair), Cr Alexiou, Maureen Clarke, Jenny Mountney, Scott Newman, Frances Wilson, Karen Hampton and Danielle O'Brien

**1.0 APOLOGIES**

Charmane Hardy, Tracey Carter

**Not Present**

Cr Murphy, Dave Mangenner Gough, Janene Wilcyski

**2.0 DECLARATION OF INTEREST**

NIL

**3.0 CONFIRMATION OF PREVIOUS MINUTES**

The group reviewed and noted the minutes of the East Devonport Special Interest Group meeting held 18 February 2020.

*Moved: Cr Alexiou/S Newman that the minutes be received and noted.*

**CARRIED**

**4.0 ACTION LIST**

Group reviewed and noted the Action List and updated as required.

**5.0 AGENDA ITEMS****5.1 How COVID-19 impacted you/your organisation**

Cr Alexiou

- Foodworks. Essential Business, growth in sales.
- Lost 1 staff member due to high risk, have employed additional 3 people.
- Changes to entry and exit points – expect them to stay long term.
- Delivered groceries, however some patrons still wanted to pay via cash.
- Received a lot of phone orders and implemented home shopping.
- Issues with sourcing stock.

Praise from MC for the Red and Green notification signs created and distributed.

JM

- Centre stayed open throughout.
- Easter Sunday stayed open for child health as a "clean site".
- Became an outpost for North West Regional Hospital (roaming midwives worked out of the centre, via phone).
- Child Health working at 50% staff, children currently not receiving the usual regular check-ups. Mothers having to become the Health Workers "eyes".
- A lot of mothers found the birthing experience extremely stressful this year, with lack of family support. A lot of grief with new mothers as loss of not having the birthing experience they were hoping for/not able to receive interstate family visits.
- Centre working to buddy up new mothers, encouraging friendships.
- Put together 80 craft and story packs for families every week, to ensure all families received a visit each week.
- Stressful for staff, and a lot of additional work.
- Nominated for a Tasmanian Suicide Prevention LIFE Awards.
- Diesel will be visiting next year to talk to the men's group.

- Received Tas Community Fund grant for re-connection meals in 2021.
- Demand of food assist has started in the last 3 weeks.
- Planning from Christmas

MC

The Mersey Community Hospital Kiosk opened in the last 3 weeks, Volunteers itching to get back (one retired).

JW

St Pauls Church: Works almost complete. Working on Services to celebrate the re-opening.

SN

Retail sales have increased, shop has provided interviews for the local papers.

## **6.0 INFORMATION SHARING AND GENERAL BUSINESS**

Cr Alexiou

Showed Matt Skirving – Executive Manager City Growth around East Devonport

JM

Christmas in the East 2020 version.

5Dec 2020 3.30pm start. 4 routes around East Devonport. Soft top cars (with Santa) will travel around with support people, to hand out lollies and icypoles.

Action:

Request an inspection of the East Devonport Beach Access Ramp, to ensure the base touches the sand.

DO'B/KH

Australia Day Awards, Nominations by Wednesday, 2 December:

<https://www.devonport.tas.gov.au/live/your-community/awards/australia-day-awards/>

Community Newsletter: <https://www.devonport.tas.gov.au/live/your-community/community-services/newsletter/>

December Events Calendar being collated

Mayor Rockliff

Meetings are starting up again, will be missing the end of year school visits this year.

MC

Neighbourhood Watch Ambleside Panorama have closed.

Local Ambleside streets are arranging Christmas light displays.

Action:

Provide DO'B with details to add to the Devonport Christmas Light display map.

JW

Presented a report from Lisa Mathews regarding Northern Futsal – who are looking for a new location - five courts.

Action:

Information passed onto the Sports Infrastructure Working Group and respond to Lisa Mathews.

Cr Jarman

Fairy Tails and Pirate Sails are hosting Christmas Events

Share Coastal Pathway North West Tasmania Facebook Page  
East Devonport Community House Halloween event – well attended and enjoyed by families. Free sausage sizzle by South East Rotary.

**7.0 AGENDA ITEMS FOR NEXT MEETING**

Next meeting will be a March Community Plan Workshop.  
Tuesday, 2 March 2021. 10am-12pm  
East Devonport Neighbourhood House, 106 David Street, East Devonport

**MEETING CLOSED 5.05PM**

**EAST DEVONPORT SPECIAL INTEREST GROUP ACTION LIST**  
**MEETING HELD 10 NOVEMBER 2020**

DATE	ACTION	RESP. PERSON	STATUS Not started In progress On-going Completed	COMMENT	DUE
10 NOVEMBER 2020	East Devonport Beach Access	KH		Request an inspection to ensure the base touches the sand.	
	Northern Futsal Presentation	KH		Group received a presentation paper on Northern Futsal and a request to assist the club to find infrastructure that could accommodate 5 permanent courts.  Presentation to be provided to the Sports Infrastructure Working Group.	
	Geelong Port	Mayor R/KH		Councillors are in discussion with Geelong Councillors regarding possible future group discussions with Geelong.	
18 FEBRUARY 2020	Kiah Place Public Art	KH/DO'B	In progress	Project details to be provided to the Public Art Working Group, once Public Art Guidelines have been updated.  Information distributed to the group Feb 2020: Originally created around 1995-1997 as part of a Kiah Place Beautification Project The Project was led by community members: Shirley Jago, June Bye, and the late Helen Nibbs. A plaque was added in 2001 to honor the work of Helen Nibbs in setting up the 'Kangaroo' Children's Discovery Park in Kiah Place.  Verbal support received from relatives of Shirley Jago to update the Park.  Thank you to BSMC and Historical Society Volunteers for finding information on the project.  Council have received a request to refresh aged and damaged Public artwork in Park (mural wall).	
	Service Clubs	DO'B	Completed	Add Service Clubs Meeting Schedules to the Council Website.	



DATE	ACTION	RESP. PERSON	STATUS Not started In progress On-going Completed	COMMENT	DUE
18 SEPTEMBER 2019	Future Port development	Cr Jarman	On-going	<p>Update the Group on future Port development information available.</p> <p>Councillors have seen a plan, however some of it is confidential. There will be some changes to port terminals when the new Spirit's are running.</p> <p>Tasports and State are aware of current Community concerns regarding traffic.</p> <p>Cr Jarman to meet with Bernard Dwyer – CEO TT-Line in efforts to begin a dialogue.</p> <p>Cr Alexiou met with Tom Wootton (Tourism West North West) and discussed berthing, current traffic issues, Welcome and Goodbye Signage.</p> <p>Cr Alexiou took Daryl Connelly, Cradle Coast Authority, for a tour in East Devonport, highlighting positives and work to be done.</p>	
	Pump Track	Cr Alexiou / KH	In progress	<p>Reece High have broken ground on their pump track.</p> <p>A review of the Public Space Strategy will look at opportunities for a pump track as part of that strategy review.</p> <p>Notice of Motion at Council Meeting Sept 2019 for a Pump Track in East Devonport. Preferably near facilities and a Bike Path, Council Officers investigating opportunities.</p>	
16 APRIL 2019	Sporting Clubs, accessibility for Low Income families	All	On-going	<p>Ticket to Play, available, any issues filling out the form, the East Devonport Child and Family Centre may be able to assist.</p> <p>Action: Request Devonport/East Devonport Statistics.</p> <p>Share low cost arrangements/opportunities for low-income families to participate in Sports as information becomes available.</p>	

DATE	ACTION	RESP. PERSON	STATUS Not started In progress On-going Completed	COMMENT	DUE
12 FEBRUARY 2019	Undertake conservation of the historic Cemetery located in Pioneer Park	Mayor R	In progress	19 June – Michael Williams advised: Council work to ensure the site is safe whilst Council working towards other Pioneer Park projects ie: South/West corner. In efforts to preserve in accordance with Heritage Listings. Long Term Project 1. Find out legally what changes need to be made/what can be done. 2. Work with Church 3. Invite a Service club to assist	
26 JUNE 2018	Garden of Reflection – Pioneer Park		In progress	Future Works Oct 2020 Project has been broken down into 3 stages. Overall costing @ \$57,000, seeking funding. Oct 2019 East Devonport Village People to workshop Project briefs for future funding with Carol Bryant (Councillor). July 2018 Council Recommendation: consider the development of a conceptual plan in the future, dependent on priorities emanating from the Pioneer Park Master Plan. Email received 11 May 2016, on behalf of Mersey Apex, Ald Goodwin granted permission to relocate the memorial plaque.	
17 APRIL 2018	East Devonport Retailers	KH/Cr Jarman/ Cr Alexiou/ SN	In progress	Cr Alexiou to host another meeting in the next few months. Aim to keep retailers in the loop regarding any Port changes. SN to assist in creating a Facebook Group to assist with communication. Sept 2019 a retailers meeting was held with a small number of retailers to discuss future port works and how they may impact East Devonport. April 2019 Invitation sent out to Workshop. Due to the small response received, meeting postponed. Cr Jarman and Cr Alexiou to engage with retailers. 9 October 2018 - East Devonport Retail Strategy Workshop Report distributed to the group.	

DATE	ACTION	RESP. PERSON	<b>STATUS</b> Not started In progress On-going Completed	COMMENT	DUE
17 APRIL 2018	East Devonport Retailers	KH/Cr Jarman/ Cr Alexiou/ SN	In progress	Cr Alexiou to host another meeting in the next few months.  Aim to keep retailers in the loop regarding any Port changes.  SN to assist in creating a Facebook Group to assist with communication.  Sept 2019 a retailers meeting was held with a small number of retailers to discuss future port works and how they may impact East Devonport.  April 2019 Invitation sent out to Workshop. Due to the small response received, meeting postponed. Cr Jarman and Cr Alexiou to engage with retailers.  9 October 2018 - East Devonport Retail Strategy Workshop Report distributed to the group.	

**MINUTES FOR A MEETING OF THE  
PARANAPLE ARTS CENTRE SPECIAL ADVISORY COMMITTEE  
MEETING HELD WEDNESDAY 2 DECEMBER 2020 4.00PM**

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**PRESENT**

J. Kelly (Chair), Cr Alexiou, D. Conroy, A. Frewin, J. Frost, S. Newman, M. Raw, P. Sidebottom, G. Dobson, M. Burton

**1.0 APOLOGIES**

Cr Hollister, Cr Jarman, L. Dixon, K. Mathew, D. Kershaw, B. Magnusson-Reid

**NOT PRESENT**

V. Breheney, D. Gough, L. Viney

**2.0 DECLARATION OF INTEREST**

NIL

**3.0 CONFIRMATION OF PREVIOUS MINUTES**

The group reviewed and noted the minutes of the paranaple arts centre Special Advisory Committee meeting held on Wednesday 30 September 2020.

*Moved: J. Frost / G. Dobson* **CARRIED**

**4.0 AGENDA ITEMS**

**4.1 Reviewed Action List**

**4.2 Reports**

• **Director's Report**

GD shared a report, also provided in written form, detailing the past 2 months at the paranaple arts centre. See attached.

Report accepted. *Moved: G.Dobson / D.Conroy*

**CARRIED**

• **Friends of the Gallery Report**

N/A - no activity since March, apology from K.Mathew

**5.0 GENERAL BUSINESS**

**5.1 tidal.20**

Opens Friday 4 December with an invite-only event; open to the public from Saturday 5 December. See Director's Report for more details.

**5.2 Visual Arts Update & Collection Audit**

As detailed in the Director's Report.

### 5.3 Performing Arts Update

As detailed in the Director's Report.

### 5.4 Acquisitions

The Gallery agreed to the previous recommendation not to accept the donation of a small watercolour by Evelyn Antonysen that was left at the pac reception by Anne Guest.

### 5.5 Collection Audit

The audit continues with the aim to have the database in some order by February, but still much work to do. J. Frost has been assisting with the audit of works on paper, taking photographs, measuring and completing condition reports for the database.

### 5.6 Davis Collection

Gallery staff have been consolidating paper records of the collection to ensure a complete and correct record of the collection is established.

### 5.7 Updating the Public Art Policy

The Public Art Sub-Committee will be called upon to look at updating the Public Art Policy by the end of the 2020-2021 financial year.

## 6.0 BUSINESS ARISING

- **Advisory Committee Reappointment**

The current committee's term will end in July 2021, with nominations to be called for future committee members.

- **Sound & Light Installation**

The following motion was moved and carried unanimously, to be forwarded to the General Manager:

*The paranapple arts centre Special Advisory Committee would like to raise an objection to the process of the Sound and Light installation promoted publicly by the Mayor, specifically a lack of communication with the public art sub-committee, and no feedback being received about their previous recommendations.*

Moved: J. Frost / M. Raw **CARRIED 7/0**

## 7.0 AGENDA ITEMS FOR NEXT MEETING

- 
- 

**NEXT MEETING WEDNESDAY 3 FEBRUARY 2021 COMMENCING 4.00PM, ABERDEEN ROOM**

Future Meetings:  
Further 2021 dates TBC

**MEETING CLOSED 4.55PM**



**paranapple arts centre**  
**Report – December 2020**  
**Special Advisory Committee**



## **Summary**

This report is provided members of the paranapple arts centre's Special Advisory Committee updates on matters of interest relating to the paranapple arts centre.

## **Current Covid-19 Operating Procedures:**

- Continue to operate under Stage 3, State Government restrictions:
  - 2mt-square rule / 1.5mt where practicable
  - Hand Sanitiser
  - Frequent Cleans
  - Contact Tracing for Events
- Operate within the Culture and Heritage Industry Covid Safe Workplace Guidelines and adhere to the 6 Standards.
- Continue to implement Covid-Safe Plans:
  - Council's Overarching Plan – pertaining to staff
  - Site Specific Plan – pertaining to pac
  - Activity Specific Plan – pertaining to specific activities
- *A Framework for COVID-19 Safe Events and Activities in Tasmania* (Dec 1)

## **Convention & Arts Centre Director update**

- Undertook Workplace Mental Health training, delivered by OzHelp Tasmania;
- Met with Michael Edwards, Director of Contemporary Art Tasmania, to discuss opportunities for emerging artists based in the North-West Coast;
- Facilitated the handover of the Julie Burgess, to Julie Burgess Inc, settlement took place on Friday 25 September;
- Participated in various Tasmanian performing and visual arts sector information sessions; and
- Participated in various Victorian Association of Performing Arts Centres (VAPAC) COVID-19 pandemic industry forums..

## **Reports:**

### **Devonport Regional Gallery**

#### **1.1. Devonport Regional Gallery**

##### **1.1.1. Gallery Exhibitions**

##### ***This is Us***

Little Gallery: 20 March – 24 March 2020 & 13 July – 5 December 2020

Local young people from Devonport High School, Space for Learning, Reece High School and Don College Devonport explored Australian cultural identity using imagery and text. The resulting artworks were made in a range of media, and investigated personal symbolism and language to communicate self-identity, cultural concerns, attitudes, values and beliefs. Curated by Debbie Qadri.

***Portrait of a Place Tasmanian Photography from the DCC Permanent Collection***

Upper Gallery: 29 February – 24 March 2020 & 13 July – 14 November 2020

This exhibition features works by Tasmanian photographers, including portraiture, landscape photography and photographs of urban spaces. These works exploring the natural Tasmanian environment, the urban spaces built within this environment, and how to create our own places within it. The exhibition also includes works by Tasmanian photographers whose interests and experiences have drawn them overseas, these contrasting images highlighting the uniquely Tasmanian experience of place.

Artists: Julia Davis, Peter Dombrovskis, Lisa Garland, David Martin, Ricky Maynard, Geoffrey Parr, Troy Ruffels, Ilona Schneider and Brian Sollors. Curated by Erin Wilson

***Recent Acquisitions***

***Works from the Devonport City Council's Permanent Collection***

Main Gallery: 13 July – 19 September 2020

Since 2011 the Devonport Regional Gallery has focused on acquiring works by Tasmanian artists to build a Permanent Collection that is a unique and accumulative record of professional artistic activity within Tasmania. This exhibition showcased works that have been acquired through donations, the tidal Award, and the Devonport City Council acquisition fund from 2014 until 2020.

Artists: Rodney Pople, Anton Holzner, Kelly Austin, Lisa Garland, Garry Greenwood, Jessie Pangas, Nerida de Jong, Gerald Makin, Katherine Hattam, Anne Morrison, Joel Crosswell and Julie Fragar.

***Making Marks***

***A Celebration of Children's Art Travelling Exhibition 2020***

Foyer and Creative Space: 1 – 18 September 2020

*Making Marks* was an exhibition by Tasmanian children aged from 0 to 4 years.

The annual exhibition celebrates, nurtures and supports the voice of the child through their mark making abilities.

A collaboration between B4 Early Years Coalition (B4), Early Childhood Australia (ECA) Tasmania, Lady Gowrie Tasmania, Goodstart Early

Learning, Northern Children's Network, All That We Are, and Dr Barbara Piscitelli AM.



Festival of Learning launch

### **Object Design**

Foyer and Creative Space: 23 September – 10 October 2020

An exhibition of objects by year 12 students from Leighland Christian School, Don and Hellyer Colleges.

*Object Design* is a University of Tasmania College Program unit, created for college students, who have successfully completed, or are demonstrating excellent progress in Design and Production or an equivalent subject.

This annual program is project-based, with all students attending a one-day symposium that included designer talks, technical demonstrations, and an introduction to their project brief. Students worked with teachers in their 'home' colleges towards completing a design in response to the project brief, Transmogrify

### **Safe Space: Contemporary Sculpture**

Main Gallery: 3 October – 14 November 2020

*Safe Space* is a major national touring exhibition of contemporary sculpture, showcasing the works of 12 acclaimed Australian artists: Abdul-Rahman Abdullah, Alex Seton, Claire Healy & Sean Cordeiro, David Cross, Franz Ehmann, Karla Dickens, Keg de Souza, Michelle Nikou, Rosie Miller, Tim Sterling and Will French. Curator, Christine Morrow.

*Safe Space* is an initiative of Museums & Galleries Queensland developed in partnership with Logan City Council through Logan Art Gallery. This travelling exhibition is supported by the Visions regional touring program, an Australian Government program aiming to improve access to cultural material for all Australians; the Queensland Government through Arts Queensland; the Visual Arts and Craft Strategy, an initiative of the Australian, State and Territory governments; and is assisted by the Australian Government through the Australia Council, its arts funding and advisory body.



Main Gallery: *Safe Space*



Gallery staff taking the *Safe Space* work *Red Stroll* by David Cross for a walk

### ***tidal.20: City of Devonport Tasmanian Art Award***

Entries to *tidal.20* opened on 31 July and closed on 16 September. The Gallery received 162 entries from which the judging panel selected 40 entries to be included in the finalists' exhibition.

The judging panel is this year made up of Janet Carding, Director of Tasmanian Museum and Art Gallery, Patrick Sutczak, Associate Lecturer in Art, School of Creative Arts UTAS and Deborah Malor, Honorary Associate, Visual Arts and Design, Queen Victoria Museum and Art Gallery.

The *tidal* Award is a biennial, acquisitive award to which Tasmanian artists are invited to submit 2 or 3-dimensional artworks that reflect on the theme of *tidal*, whether it be the natural, cultural, personal or political concerns related to the sea and coastal regions.

Tidal will open to the public Saturday 5 December.

#### **1.1.2. Staff**

Staff undertook webinar training through Australian Museums and Galleries Association in Amplifying Truth Telling Exhibitions.

#### **1.1.3. DRG Committee Update**

##### **Friends of the Gallery**

The September, October and November Committee meetings were cancelled due to the COVID-19 pandemic.

##### **The Droogs**

The Gallery's youth committee, The Droogs, have cancelled meetings and workshops due to the COVID-19 pandemic.

#### **1.1.4. Education and Public Programs**

The Creative Learning and Public Programs Officer has made the workshop program, *Home Is Where the Art Is*, available on-line in lieu of the regular Youth Art, Create and Make, Pop-Up toddler and School Holiday programs. The majority of the projects are inspired by works from the Devonport City's Permanent Collection.

<b>Home Is Where the Art Is</b>	
Material Packages are available to be picked up from pac or Devonport Library. Weekly online activities open to the public: running for one week as dated but available on-going through the website.	
Bubble Prints - Abstract Art Project I of III	27 August – 2 September
Larger Than Life. Group grid enlargement community art project.	1 – 29 September



Feather painting, Abstract Art Project II of III	3 – 9 September
Gestural and Action Painting, Abstract Art Project III of III	10 – 16 September
Ephemeral Land Art	17 – 23 September
Kumihimo: The art of Japanese String Making	24 – 30 September
Swinging Worlds - Woven Wall - Hung Wonders	8 – 14 October
Hand Stitched Pictures	15 – 21 October
Safe Space Sculptures	22 – 28 October
Salted Water-Scapes	29 October – 4 November

### **Children's University Tasmania**

#### **The Challenge of COVID-19**

Devonport Regional Gallery has a longstanding partnership as one of the North-West Learning Destinations for the Children's University Tasmania (CUT) program.

The COVID-19 pandemic created multiple difficulties for the implementation of the CUT program.

Through collaboration with Devonport Regional Gallery, CUT students were able to stay engaged with the Arts because of the *Home is Where the Art Is* program.

As a result of this and other home-based programs, CUT in North-West Tasmania will have 117 students graduate in 2020.

## **1.2. Town Hall Theatre**

### **Theatre Performances and Events**

The COVID-19 pandemic has had a significant impact on the parnaple arts centre's 2020 Presenter Season. With a full program of 31 performances, confirmed for the year, the centre was only able to present 2 performances before closing its doors in March.

The majority of Commercial Hirers postponed their bookings for dates in 2021. However, there were several cancellations due to the costs of rescheduling. These were as follows:

- The Greatest Show
- Melbourne International Comedy Festival Roadshow
- Edward the Emu
- The Full Monty

Moving forward, the Town Hall Theatre will re-open on December 11 with Devonport Repertory Society's production of A Covid Christmas Carol. This will be the last production for 2020.

**Performances for 2021 are as follows:**

### Presenter Season Performances

- Carmen – 29 June \*
- Pete the Sheep – 20 July
- Whoosh – October (Date TBC) \*
- By A Thread – 29 October\*
- You & I (Date TBC) \*
- My Robot (Date TBC) \*

### Commercial Performances

- World of Musicals - 31 March \*
- The Australian Bee Gees Tour – 16 April
- Rockin' Through the Ages – 15 July \*
- Imperial Russian Ballet – 19 September \*
- Victorian State Ballet – 23 September \*
- Damien Leith – 8 October \*

### Community Performances

- Devonport Choral Society – Buddy Holly Story –1 – 30 May
- Don College – Mary Poppins– 1 – 30 June
- Devonport Jazz 22 – 25 July
- St Brendan Shaw College – 5 – 15 August
- Our Lady of Lourdes School Production –16 - 21 August
- City of Devonport Eisteddfod – 23 August – 10 September
- Caroline Small School of Dance – 5 December
- K C Studio of Dance – K C Studio of Dance

*\* Denotes rescheduled performance*

Please note that most of the above performances are still tentative and are not yet on sale.

**MINUTES FOR A MEETING OF THE  
DEVONPORT MARITIME AND HERITAGE SPECIAL INTEREST GROUP  
MEETING HELD WEDNESDAY 9 DECEMBER 1.00PM**

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**PRESENT**

Cr Laycock (Chair), Cr Hollister, Graham Kent, Barry Pickett, Ann Teesdale, Frances Wilson, Geoff Dobson, Timothy Cooper, Megan Burton, Tom Wootton (departed meeting 2.15pm)

**1.0 APOLOGIES**

Jaydeyn Thomas

**NOT PRESENT**

Cr Murphy, Andrea Martin

**2.0 DECLARATION OF INTEREST**

NIL

**3.0 GUEST SPEAKER**

Tom Wootton, West by North West CEO

**4.0 CONFIRMATION OF PREVIOUS MINUTES**

The group reviewed and noted the minutes of the Maritime and Heritage Special Interest Group meeting held Wednesday 22 October 2020.

*Moved: A. Teesdale / F. Wilson* **CARRIED**

**5.0 REPORTS**

- **Don River Railway**

Verbal report from BP – has been quiet over last few weeks but some big events coming up including Christmas Carols and a Fun Day; currently have 35 private bookings for the carriage shed function centre.

- **Home Hill**

Verbal report from AT – recently received positive media coverage regarding Home Hill and Federal support; back to business as usual but a little quiet; garden repairs to begin soon with planning underway.

- **Bass Strait Maritime Centre**

Written report from JT – GD mentioned that a grant submission was successful to develop a travelling exhibition in conjunction with small museums along Northern Tasmania.

- **Julie Burgess**

Verbal report from GK – very busy with sailings booked into February; covid guidelines are limiting capacity; currently updating historical information on the JB website.

- **Marketing**

Verbal updates from TC – please see Action List (Heritage Flyer, General Marketing); no budget to progress with projects at this time but looking at consolidating VIC and DRG collateral to reproduce Visitor Map with details of attractions in Devonport to be included in this DCC product.

- **Budget**

No updates – no allocated budget for 20-21 as previously reported

## **6.0 ACTION LIST**

See attached

## **7.0 GENERAL BUSINESS**

- New Committee Members to be considered when nominations are called for DCC Special Interest Groups in 2021
- Terms of Reference - Committee to suggest Council consider redefining or renaming group to refocus objectives and to allow inclusion of other members such as Tiagarra and Arboretum representatives.

## **8.0 AGENDA ITEMS FOR NEXT MEETING**

- Devonport Map/Attractions Flyer
- Review Walking Trail App soft launch
- Terms of Reference/Committee Name

## **9.0 NEXT MEETING**

Wednesday 17 February 2020

Commencing 3.00pm

Creative Space, paranapple arts centre – 145 Rooke Street, Devonport

Future Meetings:

TBC

**MEETING CLOSED 2.47PM**

**DEVONPORT MARITIME AND HERITAGE SPECIAL INTEREST GROUP ACTION LIST  
MEETING HELD WEDNESDAY 9 DECEMBER 2020**

DATE	ACTION	RESP. PERSON	STATUS NOT STARTED IN PROGRESS ON-GOING COMPLETED	COMMENT	DUE
9 DECEMBER 2020	Heritage Trail & Flyer	TC/ GD	In Progress/ Ongoing	<ul style="list-style-type: none"> <li>9/12/20: there will be a soft launch of the Walking Trail App, promoted online – app to be reviewed and tweaked if required, with plan to add additional tours</li> <li>9/12/20: look to consolidate Walking Trail App info &amp; Devonport attractions into DCC/VIC Visitor Map</li> <li>22/10/20: App &amp; hardcopy version to work in tandem; info from existing database to be compiled – consult with JT</li> <li>22/10/20: Walking Trail App Voice Recording: App developed and DCC consulted with homeowners; no response</li> <li>17/11/19: Quote for 20,000 A4 trifold brochures obtained from Impress print: \$989.00. Two brochures to be developed by end of 2020 financial year: Heritage Trail &amp; Devonport Tourism Attractions</li> </ul>	
7 NOVEMBER 2019	Lillico Beach Pioneer Property	GD	On-going	GD to develop a flyer regarding the historical properties along Lillico	
8 MAY 2019	Devonport Area Drone Imagery	TC	On-going	<p>Drone Imagery</p> <ul style="list-style-type: none"> <li>Initial Brief: Explore the use of a drone to obtain aerial imagery from the mouth of the Mersey River to Latrobe as a resource for research enquiries, maritime &amp; history talks or exhibitions.</li> <li>TC has drone license</li> <li>Establish why &amp; where to use footage, such as screens at each featured facility</li> <li>Creating a video that replaces "Visit Cradle Country" would be costly; currently no budget for projects – look into tourism funding</li> <li>Obtaining footage should be put on hold until waterfront precinct completed</li> </ul> <p>Images can be gathered, content &amp; campaign can be planned to promote Devonport – concept may be outside scope of this group (See Terms of Reference), may suit new Retail &amp; Tourism Group; further investigate purpose and liaise with other tourism bodies</p>	





## BSMC Report December 2020

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### EXHIBITIONS

**13 February 2020 – 14 March 2021**

*Cats and Dogs: All at Sea*

Travelling photographic exhibition from the Australian National Maritime Museum. The exhibition length has been extended due to COVID-19.

### UPCOMING EXHIBITIONS

**April 2021 – November 2021**

*Strata: Metals, Mining, and Minerals along the Strait*

A focus on the history of mining and the geology of resources in the Bass Strait and along the coast, including Devonport's Limestone and Coal operations.

### December 2021

*Embroiderer's Guild of Devonport Annual Display*

### VISITATION

3 October – 8 December 2020: 245 pax

### RETAIL

3 October – 8 December 2020: \$861 Shop; \$194 Online Shop

### EDUCATION & PUBLIC PROGRAMS 25 September – 8 December 2020

Date	Program	Attendance
	N/A	N/A
	<b>Total</b>	<b>N/A</b>

Educational and public programs are still suspended due to COVID-19. The new Project Officer starts in January and will devise a program for 2021.

### COLLECTION MANAGEMENT

Several projects are underway: exploration of moving the Past Perfect database to web-based storage and interaction; rehousing and cataloguing of collection materials; and digitising local history and maritime history archives.



#### BSMC Report December 2020

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##### **JULIE BURGESS**

The Deed of Gift of the *Julie Burgess* was finalised in September and management of the vessel was handed over to Julie Burgess Incorporated.